



PARKS & RECREATION COMMISSION MEETING

**Council Chambers
200 H Street
Antioch, CA 94509**

**Thursday
January 19, 2017
7:00 p.m.**

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of November 17, 2016.

VI. BUSINESS

1. Appointment of Commission Chair for 2017
2. Appointment of Commission Vice-Chair for 2017
3. Adopt a 2017 Meeting Schedule
4. Adopt a Resolution of Support for Pedestrian and Bicycle Improvements Project TDS Article 3 Grant Application (P.W. 409-5)
5. Adopt a Resolution of Support for "L" Street Pathway to Transit Project – OBAG Grant Funding Application (P.W. 234-15)
6. Discuss Opportunities for Involvement in Park Watch Programs

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff
2. Commission Communication

VIII. ADJOURNMENT

The meetings are accessible to those with disabilities. Auxiliary aides will be made available for persons with hearing or vision disabilities upon request in advance at (925) 779-7078 or TDD (925) 779-7081. Agenda and related writings provided to Commission members are available for viewing by the public during normal office hours at the Antioch Community Center, located at 4703 Lone Tree Way, Antioch, CA 94531, as well as at the Committee meeting. Individuals may view the agenda and related writings on the City of Antioch website: www.ci.antioch.ca.us



PARKS & RECREATION COMMISSION MEETING

**Council Chambers
200 H Street
Antioch, CA 94509**

**Thursday
November 17, 2016
7:00 p.m.**

ANNOTATED AGENDA

I. CALL TO ORDER

Call to Order by Chair McClelland at 7:10 pm

II. PLEDGE OF ALLEGIANCE

Chair McClelland led the Pledge of Allegiance

III. ROLL CALL

*Commissioners Present: J. Farr, K. Farr, Foster, Kelly, Knight, McClelland, Soliz
Staff Present: Nancy Kaiser, Parks and Recreation Director
Mike Bechtholdt, Deputy Public Works Director*

IV. PUBLIC COMMENTS

Residents are given the opportunity to address the Commission on Park and Recreation issues not on the regular agenda.

There were no public comments

V. APPROVAL OF MINUTES

Recommended Action:

1. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of August 18, 2016.

Motion to Approve Minutes for Meeting of August 18, 2016 5 Yes / 0 No / 2 Abstain

2. Motion to approve annotated agenda minutes of the Parks and Recreation Commission meeting of October 20, 2016.

Motion to Approve Minutes for Meeting of October 20, 2016 5 Yes / 0 No / 2 Abstain

VI. BUSINESS

1. Presentation by the Antioch Council of Teens (ACT) announcing the Teen Friendly Business Award 2016.

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The members of the Antioch Council of Teens (ACT) presented the Teen Friendly Business Award of 2016 to "Tea For U" also known as T4. T4 was chosen as this year's winner based on its high rate of teen employment, friendly staff, occasional student discounts, and willingness to accommodate teens who just want to "relax" somewhere.

VII. COMMUNICATIONS (Announcements and Correspondence)

1. Staff

Staff provided verbal updates on programs and projects; transition to winter season, Recreation Guide available, Sports Complex season concluded, Antioch Water Park received an award for "Toddler Tuesday," Recreation Specialist hired to oversee NRCC and Senior Center. Public Works has replaced items in parks per schedules including picnic tables, irrigation repairs, tree care. ChiChiBu restrooms were upgraded and Williamson Ranch received upgrades and painting.

2. Commission Communication

Commissioners shared community information and requested future agenda discussion topics; restrooms in parks, park watch by Commissioners, and strategies for addressing homeless issues that arise in parks.

VIII. ADJOURNMENT

The meeting adjourned at 8:00pm

The meetings are accessible to those with disabilities. Auxiliary aides will be made available for persons with hearing or vision disabilities upon request in advance at (925) 779-7078 or TDD (925) 779-7081. Agenda and related writings provided to Commission members are available for viewing by the public during normal office hours at the Antioch Community Center, located at 4703 Lone Tree Way, Antioch, CA 94531, as well as at the Committee meeting. Individuals may view the agenda and related writings on the City of Antioch website: www.ci.antioch.ca.us



**STAFF REPORT TO THE
PARKS AND RECREATION COMMISSION**

DATE: Regular Meeting of January 19, 2017

TO: Parks and Recreation Commission

SUBMITTED BY: Nancy Kaiser, Parks and Recreation Director *Nancy Kaiser*

SUBJECT: **APPOINTMENT OF COMMISSION CHAIR FOR 2017**

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission appoint a Chairperson for 2017.

DISCUSSION

The Commission Chairperson oversees the meetings throughout the year, and may occasionally represent the Commission and City at official functions.



**STAFF REPORT TO THE
PARKS AND RECREATION COMMISSION**

DATE: Regular Meeting of January 19, 2017

TO: Parks and Recreation Commission

SUBMITTED BY: Nancy Kaiser, Parks and Recreation Director *Nancy Kaiser*

SUBJECT: **APPOINTMENT OF COMMISSION VICE-CHAIR FOR 2017**

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission appoint a Vice-Chairperson for 2017.

DISCUSSION

The Commission Vice-Chairperson acts in the absence of the Chairperson, and may occasionally represent the Commission and City at official functions.



**STAFF REPORT TO THE
PARKS AND RECREATION COMMISSION**

DATE: Regular Meeting of January 19, 2017

TO: Parks and Recreation Commission

SUBMITTED BY: Nancy Kaiser, Parks and Recreation Director *Nancy Kaiser*

SUBJECT: **ADOPT A 2017 MEETING SCHEDULE**

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission adopt a meeting schedule for 2017; the third Thursday of each month in the Council Chambers at 7:00pm.

DISCUSSION

The Parks and Recreation Commission meets regularly on the third Thursday of each month in the Council Chambers at 7:00pm. There may be special meetings or functions occasionally during the year. The Commission may choose to follow the example of City Council and implement a summer break, and a year-end holiday break. If the Commission follows a City Council schedule that would allow for ten regular meetings in 2017.

In 2016, The Parks and Recreation Commission held nine regular meetings. The Commission did have a summer meeting break and a year-end holiday break. The July and December meetings were cancelled. The September 2016 meeting was cancelled due to a lack of agenda items.

Adopting a meeting schedule at the beginning of the calendar year will aid staff and commissioners with planning and scheduling items for discussion and approval.



**STAFF REPORT TO THE
PARKS AND RECREATION COMMISSION**

DATE: Regular Meeting of January 19, 2017

TO: Parks and Recreation Commission

SUBMITTED BY: Ahmed Abu-Aly, Associate Engineer A- A-

REVIEWED BY: Lynne Filson, Assistant City Engineer LF

APPROVED BY: Ron Bernal, Assistant City Manager/Public Works Director/City Engineer

SUBJECT: Resolution of Support for Pedestrian and Bicycle Improvements Project TDA Article 3 Grant Application (P.W. 409-5)

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission, acting as the Pedestrian and Bicycle Advisory Committee (PBAC) for the City of Antioch, adopt the attached Resolution of Support for Pedestrian and Bicycle Improvements Project TDA Article 3 grant application for new curb ramps and sidewalks at: "A" Street from Beede Way to Wilbur Avenue; Cavallo Road at East 13th Street; "G" Street at Marsh Middle School; Putnam Street from Contra Loma Boulevard to Mission Drive, Carpinteria Drive from Graphite Court to Garrow Bridge and new curb ramps at various locations.

DISCUSSION

On January 12, 2016, the City Council approved a resolution of support to submit an application requesting an allocation of the Transportation Development Act (TDA) Article 3 Pedestrian/Bicycle Project Funds to install new curb ramps and sidewalk improvements at: "A" Street from Beede Way to Wilbur Avenue; Cavallo Road at East 13th Street; "G" Street at Marsh Middle School; Putnam Street from Contra Loma Boulevard to Mission Drive and Carpinteria Drive from Graphite Court to Garrow Bridge. The project will also include new curb ramps at various locations, as shown on Exhibit "A" of the Resolution.

The new curb ramps, sidewalks and bicycle lanes will improve pedestrian and bicycle safety and facilitate accessibility to nearby schools, trails, and business areas. The Metropolitan Transportation Commission (MTC) requested that, in addition to the City Council resolution of support, the project sponsor submit documentation of review, discussion and support by the City's PBAC with the application for federal funding for this project.

ATTACHMENTS

A: Resolution

VI-IV

ATTACHMENT "A"

RESOLUTION NO. 2017/**

**RESOLUTION OF THE CITY PARKS AND RECREATION COMMISSION
OF THE CITY OF ANTIOCH, ACTING AS THE CITY OF ANTIOCH PEDESTRIAN AND
BICYCLE ADVISORY COMMITTEE, RESOLUTION OF SUPPORT FOR PEDESTRIAN
AND BICYCLE IMPROVEMENTS PROJECT TDA ARTICLE 3 GRANT APPLICATION
P.W. 409-5**

WHEREAS, on August 11, 2015, the Antioch City Council appointed the Parks and Recreation Commission as the Pedestrian and Bicycle Advisory Committee (PBAC) for the City of Antioch; and

WHEREAS, on May 19, 2016, the Parks and Recreation Commission acting as the Pedestrian and Bicycle Advisory Committee (PBAC) for the City of Antioch recommended safety projects as one of the priorities for bicycle and pedestrian improvements in the City; and

WHEREAS, at a noticed meeting of the Parks and Recreation Commission on January 19, 2017, the Commission, acting as the PBAC, reviewed, discussed, and supported the application for Fiscal Year 17/18 Transportation Development Act Article 3 funding consisting of:

- "A" Street from Beede Way to Wilbur Avenue curb ramps and island modifications;
- Cavallo Road at East 13th Street sidewalk gap closure;
- "G" Street at Marsh Middle School curb ramps and miscellaneous path of travel improvements;
- Putnam Street from Contra Loma Boulevard to Mission Drive sidewalk gap closure;
- Carpinteria Drive from Graphite Court to Garrow Bridge bicycle lane and sidewalk;
- New curb ramps at various locations shown on Exhibit A; and

WHEREAS, the City of Antioch desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Exhibit A to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists;

NOW, THEREFORE, BE IT RESOLVED, that the project was reviewed on January 19, 2017 by the Parks and Recreation Commission, the designated PBAC for the City of Antioch and the designated representative; and furthermore, be it

RESOLVED, that the Pedestrian and Bicycle Improvements Project will provide improved safety for bicyclists and pedestrians; and furthermore, be it

RESOLVED, that a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of Contra Costa County for submission to MTC as part of the countywide coordinated TDA Article 3 claim.

* * * * *

I **HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the Parks and Recreation Commission of the City of Antioch, acting as the City's PBAC, at a regular meeting thereof held on the 19th day of January, 2017 by the following vote:

AYES:

NOES:

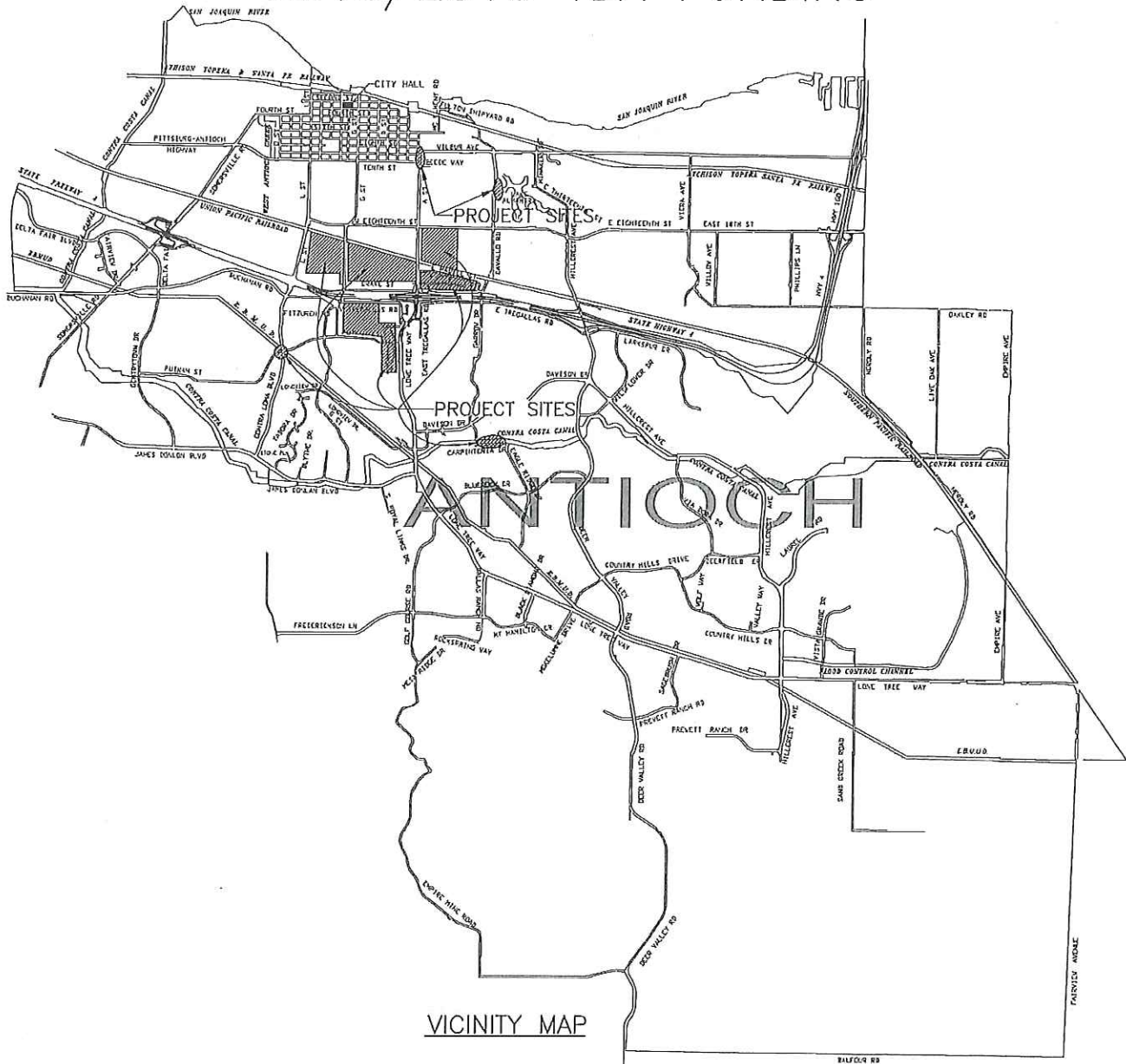
ABSENT:

**NANCY KAISER
CLERK TO THE PARKS AND
RECREATION COMMISSION**

EXHIBIT "A"

PW 409-5

2015/2016 TDA FUNDING





**STAFF REPORT TO THE
PARKS AND RECREATION COMMISSION**

DATE: Regular Meeting of January 19, 2017

TO: Parks and Recreation Commission

SUBMITTED BY: Ahmed Abu-Aly, Associate Engineer *AA*

REVIEWED BY: Lynne Filson, Assistant City Engineer *LF*

APPROVED BY: Ron Bernal, Assistant City Manager/Public Works Director/City Engineer

SUBJECT: Resolution of Support for "L" Street Pathway to Transit Project - OBAG Grant Funding Application (P.W. 234-15)

RECOMMENDED ACTION

It is recommended that the Parks and Recreation Commission, acting as the Pedestrian and Bicycle Advisory Committee (PBAC) for the City of Antioch, adopt the attached Resolution of Support for "L" Street Pathway to Transit Project - OBAG Grant Funding Application.

DISCUSSION

On December 9, 2016, staff submitted a \$2,279,000 federal grant funding application for One Bay Area Grant (OBAG 2) Program for the project to improve pedestrian and bicycle facilities along "L" Street from Highway 4 to the Antioch Marina, to provide safe routes and access to schools, trails, the County Fairgrounds, the downtown area, Police Services building, the Marina Boat Launch Ramp and major transit facilities, including the Amtrak Station and the future Ferry Terminal Station.

The project will include new sidewalks, bike lanes, curb ramps, parking facility improvements, bus shelters, trail access and traffic signals improvement.

Staff has received letters of support from TransPlan and Tri-Delta Transit for this project. The attached resolution will provide local support of the Pedestrian and Bicycle Advisory Committee (PBAC) for the project grant application.

ATTACHMENTS

A: Resolution

VI-✓

ATTACHMENT "A"

RESOLUTION NO. 2017/**

**RESOLUTION OF THE CITY PARKS AND RECREATION COMMISSION OF THE CITY OF ANTIOCH, ACTING AS THE CITY OF ANTIOCH PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE (PBAC), RESOLUTION OF SUPPORT FOR "L" STREET PATHWAY TO TRANSIT PROJECT - OBAG GRANT FUNDING APPLICATION
P.W. 234-15**

WHEREAS, on August 11, 2015, the Antioch City Council appointed the Parks and Recreation Commission as the Pedestrian and Bicycle Advisory Committee (PBAC) for the City of Antioch; and

WHEREAS, on May 19, 2016, the Parks and Recreation Commission acting as the Pedestrian and Bicycle Advisory Committee (PBAC) for the City of Antioch recommended safety projects as one of the priorities for bicycle and pedestrian improvements in the City; and

WHEREAS, at a noticed meeting of the Parks and Recreation Commission on January 19, 2017, the Commission, acting as the PBAC, reviewed, discussed, and supported the application for One Bay Area Grant (OBAG 2) Program federal grant funding for "L" Street Pathway to Transit Project from Highway 4 to the Marina; and

WHEREAS, the City of Antioch desires to submit a request to MTC for the grant funding allocation to support the projects described in Exhibit A to this resolution to benefit and/or use of pedestrians and/or bicyclists;

NOW, THEREFORE, BE IT RESOLVED, that the project was reviewed on January 19, 2017 by the Parks and Recreation Commission, the designated PBAC for the City of Antioch; and furthermore, be it

RESOLVED, that the "L" Street Pathway to Transit Project will provide improved safety for bicyclists and pedestrians; and furthermore, be it

RESOLVED, that a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of Contra Costa County for submission to MTC as part of the OBAG Cycle 2 grant funding application.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the Parks and Recreation Commission of the City of Antioch, acting as the City's PBAC, at a regular meeting thereof held on the 19th day of January, 2017 by the following vote:

AYES:

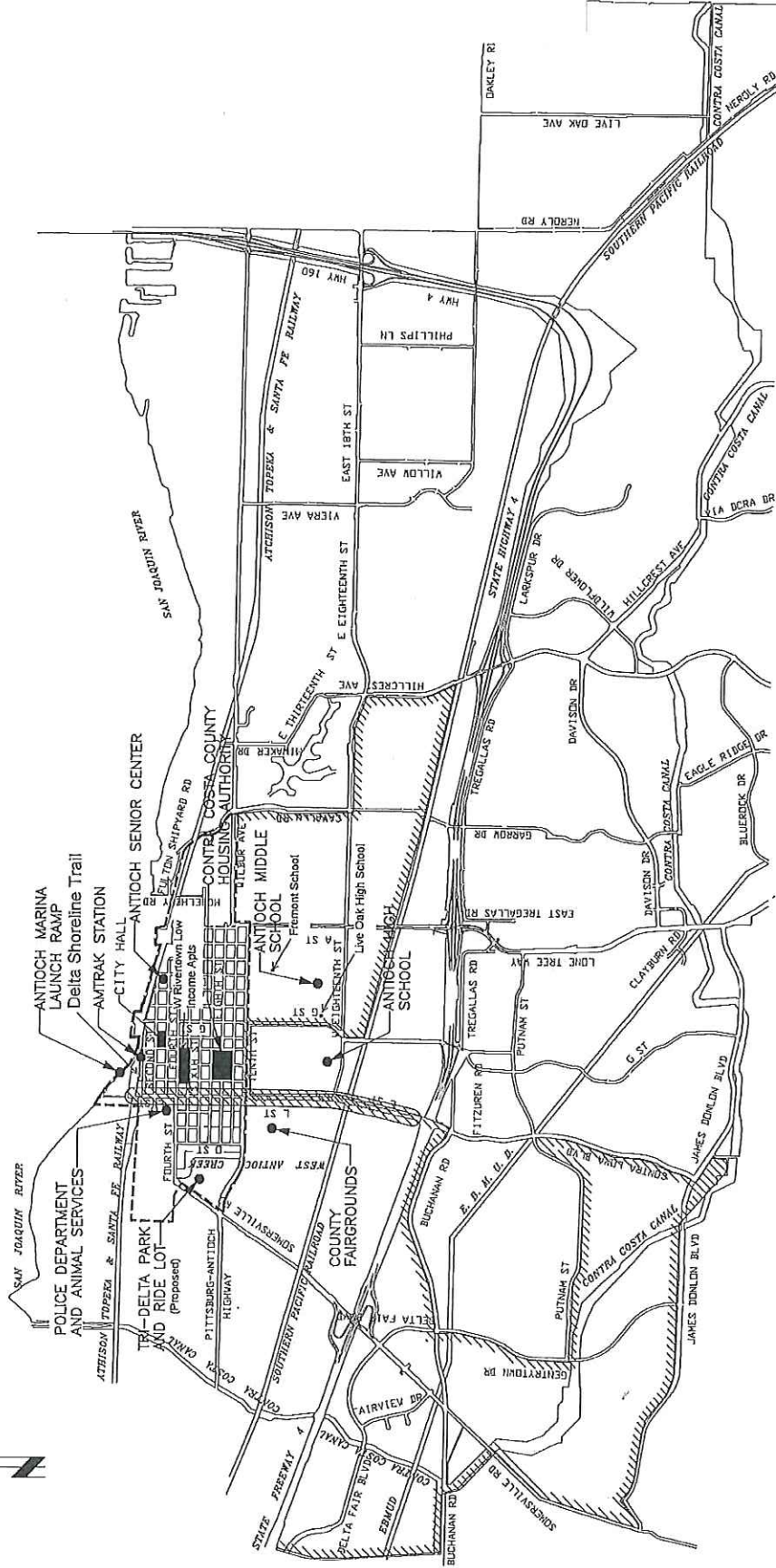
NOES:

ABSENT:

**NANCY KAISER
CLERK TO THE PARKS AND
RECREATION COMMISSION**

"L" STREET IMPROVEMENTS PATHWAY TO TRANSIT HWY 4 TO THE ANTIOCH MARINA

EXHIBIT "A"



LEGEND

- POA PRIORITY DEVELOPMENT LIMITS AREA
- COMMUNITIES OF CONCERN LIMITS

PROJECT LOCATIONS PLAN N.T.S.



**STAFF REPORT TO THE
PARKS AND RECREATION COMMISSION**

DATE: Regular Meeting of January 19, 2017

TO: Parks and Recreation Commission

SUBMITTED BY: Nancy Kaiser, Parks and Recreation Director *Nancy Kaiser*

SUBJECT: **DISCUSSION ON OPPORTUNITIES FOR INVOLVEMENT IN
PARK WATCH PROGRAMS**

Staff recommends that the Parks and Recreation Commission discuss the many opportunities for involvement in park watch programs as citizens within the community including but not limited to, meeting with the Police Crime Prevention Commission, using the website and other tools to report issues and problems and serving as leaders of neighborhood park watch efforts.