



Council Chambers
200 H Street
Antioch, CA 94509

Closed Session - 4:30 P.M.
Special Meeting/Workshop - 5:30 P.M.
Regular Meeting - 7:00 P.M.

***REVISED**

ANNOTATED AGENDA

for

JUNE 26, 2018

Antioch City Council

SPECIAL AND REGULAR MEETING

**Including the Antioch City Council
acting as Housing Successor to the
Antioch Development Agency**

Sean Wright, Mayor

Lamar Thorpe, Mayor Pro Tem

Monica E. Wilson, Council Member

Tony Tiscareno, Council Member

Lori Ogorchock, Council Member

Arne Simonsen, CMC, City Clerk

Donna Conley, City Treasurer

Ron Bernal, City Manager

Derek Cole, Interim City Attorney

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Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 3rd Floor of City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

4:30 P.M. ROLL CALL – CLOSED SESSIONS – for Council Members/City Council Members acting as Successor Agency to the Antioch Development Agency – *All Present*

PUBLIC COMMENTS for Closed Sessions – *None*

CLOSED SESSIONS:

1) CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION – Initiation of Litigation pursuant to California Government Code §54956.9 (d)(4): One case.
On a 5-0 vote, directed the City Attorney to file a lawsuit against the Department of Boating and Waterways.

2) CONFERENCE WITH LABOR NEGOTIATORS – Agency designated representatives: Mayor Sean Wright and City Attorney Derek Cole. Unrepresented employee: City Manager Ron Bernal.

No contract amendment. Directed staff to develop a salary schedule tied to performance.

5:32 P.M. ROLL CALL – SPECIAL MEETING/ WORKSHOP – for Council Members – *All Present*

PLEDGE OF ALLEGIANCE

SPECIAL MEETING/WORKSHOP

1. USER FEE STUDY WORK SESSION

Recommended Action: It is recommended that the City Council discuss and provide direction on the user fee study.

Direct cost recovery at 73.7% and refer to Parks & Recreation Commission for recommendations.

STAFF REPORT

STAFF REPORT

6:30 P.M. – ADJOURNED SPECIAL MEETING/ WORKSHOP

7:02 P.M. ROLL CALL – REGULAR MEETING – for City /City Council Members acting as Housing Successor to the Antioch Development Agency – *All Present*

PLEDGE OF ALLEGIANCE

2. PROCLAMATION

STAFF REPORT

- Parks and Recreation Month, July 2018

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the proclamation.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

- SALES TAX CITIZENS' OVERSIGHT COMMITTEE

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS

MAYOR'S COMMENTS

3. CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency

A. APPROVAL OF COUNCIL MINUTES FOR MAY 22, 2018

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the minutes.

STAFF REPORT

B. APPROVAL OF COUNCIL MINUTES FOR JUNE 12, 2018

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the minutes.

STAFF REPORT

C. APPROVAL OF COUNCIL WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

D. APPROVAL OF TREASURER'S REPORT FOR MAY 2018

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the report.

STAFF REPORT

E. SECOND READING – CANNABIS BUSINESS (CB) ZONING OVERLAY DISTRICT ORDINANCE (Introduced on 05/22/18)

Ord. No. 2143-C-S adopted, 3/2 (Wright, Ogorchock)

Recommended Action: It is recommended that the City Council adopt the ordinance amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) establishing a Cannabis Business (CB) Zoning Overlay and accompanying text.

STAFF REPORT

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

Break @ 8:45 P.M.

Reconvene at 8:58 P.M. – All present

- F. AUTHORIZATION TO AMEND CODE ENFORCEMENT CONSULTANT CONTRACT WITH TRB & ASSOCIATES TO EXTEND THE EXPIRATION DATE OF THE CONTRACT TO JUNE 30, 2019 AND INCREASE THE NOT TO EXCEED AMOUNT BY \$250,000**

Reso No. 2018/73 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the City Manager to amend the Code Enforcement Consultant contract with TRB & Associates (TRB) to extend the expiration date of the contract to June 30, 2019 and increasing the not to exceed amount by \$250,000. This would bring the total contract amount beginning July 27, 2016 and ending June 30, 2018 to \$700,000.

STAFF REPORT

- G. STATEMENT OF INVESTMENT POLICY**

Reso No. 2018/74 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the Statement of Investment Policy.

STAFF REPORT

- H. BID AWARD – WATER DISTRIBUTION AND SERVICE MATERIALS**

Reso No. 2018/75 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the Water Distribution and Service Materials bid award, and authorizing the City Manager to execute agreements with Roberts & Brune Company in an amount not to exceed \$300,000 per year and PACE Supply Corporation in an amount not to exceed \$100,000 per year for the three year period from July 1, 2018 through June 30, 2021 with an option to extend services for an additional two years.

STAFF REPORT

- I. FACILITIES BID AWARD – CITY HALL ROOF REPLACEMENT**

Reso No. 2018/76 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the bid award and authorizing the City Manager to execute an agreement with Platinum Roofing, Inc. for the City Hall Roof Replacement for an amount not to exceed \$127,214.00.

STAFF REPORT

- J. FIFTH AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH WOODARD & CURRAN FOR ENGINEERING SERVICES DURING CONSTRUCTION FOR THE WEST ANTIOCH CREEK CHANNEL IMPROVEMENTS PROJECT (P.W. 201-6)**

Reso No. 2018/77 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the Fifth Amendment to the Consultant Service Agreement with Woodard & Curran for engineering services during construction for the West Antioch Creek Channel Improvements Project to increase the contract by \$69,801 for a total contract amount of \$1,550,786.

STAFF REPORT

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

- K.** RESOLUTION APPROVING A LARGE LOT FINAL MAP FOR VINEYARDS AT SAND CREEK SUBDIVISION 9390 (PW 697)

Reso No. 2018/78 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution approving the large lot final map for Vineyards at Sand Creek Subdivision 9390 (PW 697).

STAFF REPORT

STAFF REPORT

- L.** RESOLUTION AUTHORIZING THE FILING OF A FINANCIAL ASSISTANCE APPLICATION WITH THE STATE WATER RESOURCES CONTROL BOARD FOR A DRINKING WATER STATE REVOLVING FUND LOAN UP TO \$55,000,000 FOR THE BRACKISH WATER DESALINATION PROJECT (P.W. 694)

Reso No. 2018/79 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution and authorize the City Manager to file a loan application with the State Water Resources Control Board for a Drinking Water State Revolving Fund Loan up to \$55,000,000 for the Brackish Water Desalination Project.

STAFF REPORT

- M.** SEVENTH AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT FOR PROFESSIONAL SERVICES WITH EXPONENT, INC.

Reso No. 2018/80 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the Seventh Amendment to the Consultant Service Agreement with Exponent, Inc. to assist in negotiations with the City's Water Rights, provide support, scientific and technical analysis, studies and testimony for the proposed California WaterFix project and brine dilution study in the amount of \$71,000 for a total of \$579,500.

STAFF REPORT

- N.** RESOLUTION APPROVING THE CLASS SPECIFICATION UPDATES WITH NO SALARY CHANGES FOR THE ANTIOCH PUBLIC WORKS EMPLOYEES ASSOCIATION BARGAINING UNIT

Reso No. 2018/81 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving class specification updates with no salary changes for the Antioch Public Works Employees Association.

STAFF REPORT

- O.** RESOLUTION REQUESTING CONSOLIDATION OF ELECTION; LIMITING THE CANDIDATE STATEMENT WORD COUNT; AND CLARIFYING COSTS FOR THE NOVEMBER 6, 2018 GENERAL ELECTION FOR TWO (2) COUNCIL MEMBERS, 2-YEAR TERM

Reso No. 2018/82 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution requesting consolidation of election, limiting the Candidate Statement word count to 250 words, and clarifying filing costs for the November 6, 2018 General Election.

STAFF REPORT

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

City of Antioch Acting as Housing Successor to the Antioch Development Agency

P. APPROVAL OF HOUSING SUCCESSOR WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

PUBLIC HEARING/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

4. CONSIDERATION OF RECOMMENDATIONS WHICH COMPRISE THE 2018-19 ACTION PLAN, UTILIZING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOUSING SUCCESSOR AGENCY (AGENCY) FUNDS

Reso No. 2018/83 adopted AND

Recommended Action: 1) It is recommended that the City Council adopt the resolution amending the 2018-19 budget and approving the funding recommendations of the CDBG Subcommittee and the draft fiscal year (FY) 2018-19 Action Plan.

Reso No. 2018/84 adopted, 5/0

2) It is recommended that the Housing Successor to the Antioch Development Agency adopt the resolution approving an amendment to the 2018-19 budget and funding recommendations of the CDBG subcommittee and the Housing Successor funding for homeless services and first time homebuyers outlined in the 2018-19 Action Plan.

STAFF REPORT

5. PUBLIC HEARING TO CONFIRM ASSESSMENTS FOR THE LANDSCAPE MAINTENANCE DISTRICTS 1, 2A, 4, 5, 9, AND 10 FOR FISCAL YEAR 2018/2019 (PW 500)

Reso No. 2018/85 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the Resolution ordering improvements and levying annual assessments for Landscape Maintenance Districts 1, 2A, 4, 5, 9, and 10 for Fiscal Year 2018/2019.

STAFF REPORT

COUNCIL REGULAR AGENDA

6. CONSIDERATION OF PROJECTS UNDER THE ONE-TIME REVENUE POLICY; AUTHORIZE RESOLUTION AMENDING BUDGET

Reso No. 2018/86 adopted, 5/0

Recommended Action: It is recommended that the City Council discuss and allocate one-time revenues to programs and projects affiliated with parks, recreation and community enhancements; authorize resolution to amend Fiscal Year 17-19 Budget.

Budget for one-time revenues with direction to use Park & Recreation Commission in programming, Approved, 5/0

STAFF REPORT

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

ADJOURNMENT – 10:05 p.m.



STAFF REPORT TO THE CITY COUNCIL

DATE: Special Meeting of June 26, 2018
TO: Honorable Mayor and Members of the City Council
SUBMITTED BY: Dawn Merchant, Finance Director *DM*
SUBJECT: User Fee Study Work Session

RECOMMENDED ACTION

It is recommended that the City Council discuss and provide direction on the user fee study.

STRATEGIC PURPOSE

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency.

FISCAL IMPACT

At this time, there is no fiscal impact as a result of this report. However, this session will be focusing on Recreation Services and could ultimately impact the General Fund subsidy provided to Recreation programs.

DISCUSSION

The City has contracted with Revenue & Cost Specialists, LLC to update our user fees and cost allocation plan. The first fee study work session occurred on June 12th. This is the second work study session that will focus on Recreation Services. Council will need to provide direction on cost recovery goals for recreation programs with the recommendation that it be set as a percentage of cost. Recreation services by their very nature will always be subsidized, but a policy decision on the level of subsidy needs to be made. Last year, the General Fund subsidized \$1,594,924 in direct costs of Recreation Services and it is budgeted to subsidize almost \$1.3M in this current fiscal year and the next. According to analysis in the Cost of Services Study (refer to page 29 of Attachment A), the City's Recreation Services are recovering approximately 74% of direct costs for programs, but only 51% of direct costs for facilities and fields. Depending on policy direction given by Council at this session, the subsidy could remain at the same level, decrease, or increase the General Fund contribution.

Attachment

- A. Excerpt of Recreation Services pages from Cost of Services Study

Excerpt of Recreation Services
pages from Cost of Services Study
dated May 2018 by Revenue & Cost
Specialists, LLC

Chapter IV – Service Revenue Recommendations

Recreation Services

These service centers are identified for those Recreation services that are provided to the community.

Table 3
Recreation Services

REF #	SERVICE	TOTAL	TOTAL	TOTAL	PCT. RECOVERY		POSSIBLE NEW REVENUE
		FEE REVENUE	SERVICE COST	PROFIT/ (SUBSIDY)	FROM FEES		
					ACTUAL	SUGGEST	
S-068	ADULT SPORTS	\$118,750	\$246,790	(\$128,040)	48.1%	80%	See Text
S-069	YOUTH SPORTS	\$63,345	\$235,418	(\$172,073)	26.9%	60%	See Text
S-070	RECREATION CLASSES	\$78,724	\$421,185	(\$342,461)	18.7%	30%	See Text
S-071	CAMP PROGRAMS	\$45,128	\$198,888	(\$153,760)	22.7%	50%	See Text
S-072	PRESCHOOL PROGRAM	\$169,525	\$182,311	(\$12,786)	93.0%	100%	See Text
S-073	PREWETT WATER PARK	\$873,210	\$1,740,796	(\$867,586)	50.2%	80%	See Text
S-074	COMMUNITY THEATER	\$12,600	\$55,448	(\$42,848)	22.7%	100%	See Text
S-075	FACILITY RENTAL	\$266,400	\$681,165	(\$414,765)	39.1%	100%	See Text
S-076	PICNIC/FIELD RENTAL	\$102,375	\$77,814	\$24,561	131.6%	100%	See Text
SUBTOTAL - RECREATION		\$1,730,057	\$3,839,815	(\$2,109,758)	45.1%		\$0

Recreation Services Findings

Recreation Cost Breakdown	Revenue	Cost	(Subsidy)	Cost Recovery
RECREATION DIV. COSTS	1,753,057	2,380,147	(627,090)	73.7%
FACILITY/FIELD MAINTENANCE		1,032,229	(1,659,319)	51.4%
DEPT/CITY INDIRECT COSTS		1,074,122	(2,733,441)	39.1%
TOTAL COSTS	1,753,057	4,486,498	(2,733,441)	39.1%

The above breakout of direct and indirect costs and cost recovery percentages, which also includes tax-supported services, can be reviewed in more detail in **Appendix F**.

As anticipated, the above findings suggest that a subsidy level exists for recreation activities – an amount that varies depending upon whether one considers direct versus indirect costs.

This report recommends that Recreation cost recovery goals be set as a percentage of Recreation Program costs. This practice is quite common in local government operations, not because indirect costs do not exist and are not important, but rather to insure that the cost recovery goals remain relevant, market competitive, and are easily reproducible.

Market Considerations

But much remains to consider in evaluating price and costing levels in this sensitive service area – considerations that are further detailed below.

By their nature, recreation services are highly market driven and subject to a variety of external factors including value to the City’s character, consumer demand, location, facility amenities, demographics, and competing service providers. Adjustments in fees can arguably have a significant impact on consumer demand given a variety of elasticity factors that may be in play. This comment does not imply that additional revenues are unavailable but makes the case that fee levels are best set at the delivery point based on a flexible and market based pricing model. It also suggests that recreation performance levels might be best set at a macro level, rather than at the individual program level, to allow for optimal marketing and program pricing flexibility.

In pondering these cost results, the City should consider the following observations common to Recreation services.

General Methodology Assumptions

The methodology generally used in developing service center revenue/cost computations, as has been done in this study, is founded on key assumptions:

First, service volumes are fairly constant and void of wide fluctuations in consumer patronage from year to year.

Second, consumers have come to accept the economic value of continuing to use the identified service at a value that equates to the cost of providing the service.

It is important to note that these two assumptions are not particularly valid for recreation type activities that are characterized by commonly noted annual changes in program popularity combined with the influence of seasonal and weather conditions. Furthermore, recreation dollars are highly sensitive to overall market and economic conditions as a service that strives to compete for an elusive discretionary income dollar.

Recreation service fees are influenced by two factors generally not an issue in the delivery of other City services - marketing and social policy.

Marketing

Given that these services are highly market sensitive and financed mostly by discretionary income, a special burden is placed on program managers to innovate and promote attendance. Those who run these programs know too well the need to convince customers of the value added features of their services. Their market is unforgiving. If fees are set too high, attendance and consequently revenues will drop. On the other hand, establishing fee levels artificially low will result in a flood of demand beyond resource capabilities.

Pricing

If priced strictly at average cost, fee increases can result in reduced participation leading to additional reactionary price increases and further losses in patronage. As such, prices for recreation services must be set carefully. The potential number of target customers should be estimated as part of an aggressive program marketing those services at determined price levels. Some important considerations in setting pricing follow:

- Has a marketing study been performed?
- Have programs been selected for their popularity?
- Do City programs compete with offerings made by other agencies, organizations, or private businesses that can supply the program at less cost?
- Is there a less costly way for the City to supply the service?
- Has sufficient money been budgeted to advertise the program adequately and how is the number of participants affected by the level of advertising?
- What costs would NOT be incurred or REMAIN were the program not to be offered?
- What is the cost of adding one more participant; of opening one more section of the activity?
- Are participants polled for their reaction to the offering, the instructor, the facility, and for their ideas for possible programs and the amounts that they are willing to pay?

City of Antioch Cost of Services Study

- Are some facilities more costly to operate than others? What are the costs of electricity, water, gas, janitorial, maintenance, telephone, vandalism, and the like for each facility?
- How do existing facilities compare to those provided by the competition in creating either a price advantage or disadvantage?
- Has the clientele of the activity been defined allowing the City to understand the social purpose in subsidizing the activity?

A number of these issues have already been addressed by City staff and are merely presented to illustrate the issues involved in operating such services.

In determining what should be charged for services it ultimately is the responsibility of recreation professionals to recommend a combination of decreased costs, increased participation and fee adjustments needed to meet the degree of recovery that is ultimately determined by City Council.

What Can Be Charged?

In so far as Recreation services are market driven by definition, they are not subject to the cost limitations of Proposition 4. As such, pricing for class programs and related facility rentals can be set at market rate and consumer valued pricing levels subject to policy defined discount and subsidy levels.

Social Policy

The City Council should develop a conscious policy as to what programs should be subsidized with tax monies in promoting social benefit, and to what extent. It may well be that some level of subsidy for many of the services identified in this group is not only necessary, but also appropriate. If that is deemed to be the case, subsidy levels can be set as part of a budgetary or programmatic policy statement. These policy statements can also explicitly describe the social reasoning involved in the decision making process.

Discounts & Exemptions: The provision of scholarships and exemptions to disadvantaged youths and seniors is a viable and appropriate alternative to reducing fees to the entire community and should be considered in the fee setting process.

Conclusion of Recreation Services

City staff and the City Council may wish to ponder the marketing criteria set out earlier in this Chapter and review the cost figures provided herein. It may well be the case that additional revenues can be generated if the marketplace permits it. In setting fiscal goals for such services, it is recommended that financial targets be established at the macro (Division or Major Program Level) level to allow for maximum price adaptability at the minor program and class level. That being said, monitoring and reporting performance at the targeted level is critical in assessing class/program viability as a bias for properly allocating resources to the most financially and socially productive activities.

**CITY OF ANTIOCH
FEE COMPARISON REPORT
2017-2018**

REF #: S-067**TITLE: ANIMAL CONTROL/SHELTER SVS****CURRENT FEE**

License-Altered: \$19/1 yr \$34/2yr \$49/3-yr Sr: \$10/1 yr \$18/2yr \$25/3 yr
 License-Unaltered: \$40/1 yr \$70/2yr \$108/3 yr Sr: \$24/1 yr \$36/2yr \$54/3 yr
 License-U&I: \$63/1 yr \$93/2yr \$130/3 yr Potential Dangerous Animal - \$60
 Tag Transfer - \$7 Duplicate Tag - \$7
 Adoption: Dog/Cat - \$18 Rabbit - \$13 Small Animal - \$7
 Board & Care: Dog/Cat/Small Animal - \$19/Day Livestock/Reptile - \$18/day
 Potentially Dangerous/Vicious - \$29/day
 Various Surrender & Euthanasia fees

RECOMMENDED FEE

License-Altered: \$20/1 yr \$35/2yr \$50/3 yr Sr: \$11/1 yr \$19/2yr \$26/3 yr
 License-Unaltered: \$41/1 yr \$71/2yr \$109/3 yr Sr: \$22/1 yr \$37/2yr \$55/3 yr
 License-U&I: \$64/1 yr \$94/2yr \$131/3 yr Potential Dangerous Animal - \$61
 Tag Transfer - \$7 Duplicate Tag - \$7
 Adoption: Dog-\$96 Cat-\$76* Rabbit-\$16* Small Animal-\$11*
 Board & Care: Dog/Cat/Small Animal - \$19/Day Livestock/Reptile - \$18/day
 Potentially Dangerous/Vicious - \$29/day
 Various Surrender & Euthanasia fees

REF #: S-068**TITLE: ADULT SPORTS****CURRENT FEE**

Adult Drop-In Open Gym - \$5 per person
 Spring Softball Adult League - \$960 per team mens or womens league
 Spring Softball Co-Ed Recreational League - \$585 per team
 Tennis - \$60 per participant

RECOMMENDED FEE

This program is recovering 81% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.
 See Appendix F for more detail.

REF #: S-069**TITLE: YOUTH SPORTS****CURRENT FEE**

Drop-In Open Gym - \$3 per person
 Basketball Camp - \$55 per participant
 Soccer - \$100 per participant (City receives 40%)
 Jr. Warriors - \$98 per participant
 Jr. Giants - No Charge

RECOMMENDED FEE

This program is recovering 57% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.
 See Appendix F for more detail.

REF #: S-070**TITLE: RECREATION CLASSES****CURRENT FEE**

Class fees vary.
 The majority of instructors are on a contract and receive 60% of the revenue for each class conducted. The City receives the remaining 40% of the revenue.

RECOMMENDED FEE

This program is recovering 27% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.
 See Appendix F for more detail.

**CITY OF ANTIOCH
FEE COMPARISON REPORT
2017-2018**

REF #: S-071**TITLE: CAMP PROGRAMS****CURRENT FEE**

Full Day Camp (7 hours per day)
Resident - \$192 per week
Non-Resident - \$202 per week
Half Day Camp (3 hours per day)
Resident - \$116 per week
Non-Resident - \$126 per week

RECOMMENDED FEE

This program is recovering 46% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

REF #: S-072**TITLE: PRESCHOOL PROGRAM****CURRENT FEE**

MWF - 3 hours - \$306 per session or approximately \$18 per day
TTH - 3 hours - \$252 per session or approximately \$21 per day

RECOMMENDED FEE

This program is recovering 215% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

REF #: S-073**TITLE: PREWETT WATER PARK****CURRENT FEE**

Various fees

RECOMMENDED FEE

This program is recovering 80% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

REF #: S-074**TITLE: COMMUNITY THEATER****CURRENT FEE**

\$1,575 per performance for community theater groups.

RECOMMENDED FEE

This program is recovering 161% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

REF #: S-075**TITLE: FACILITY RENTAL****CURRENT FEE**

Various fees

RECOMMENDED FEE

This program is recovering 142% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

**CITY OF ANTIOCH
FEE COMPARISON REPORT
2017-2018**

REF #: S-076**TITLE: PICNIC/FIELD RENTAL****CURRENT FEE**

Various fees

RECOMMENDED FEE

This program is recovering 301% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

REF #: S-077**TITLE: NEW WATER ACCOUNT****CURRENT FEE**

None

RECOMMENDED FEE

\$30 per account

REF #: S-078**TITLE: DELINQUENT WATER TURN-OFF/ON****CURRENT FEE**

\$73 per turn-off

Disconnection Service Charge - \$104 per trip

Reconnection:
Next Business Day - No Charge
Same Day - \$205

RECOMMENDED FEE

Processing - \$26 per turn-off

Disconnection Service Charge - \$104 per trip

Reconnection:
Next Business Day - No Charge
Same Day - \$260 (2 hrs at OT)

REF #: S-079**TITLE: WATER METER TAMPERING REPAIR****CURRENT FEE**

Actual costs of parts and labor with a minimum of \$251

RECOMMENDED FEE

Charge the fully allocated hourly rate of all personnel involved plus any outside costs with a minimum of \$250

REF #: S-080**TITLE: WATER METER TESTING****CURRENT FEE**

Fully burdened hourly rate plus cost of materials and equipment.

RECOMMENDED FEE

Charge the fully allocated hourly rate of all personnel involved plus any outside costs.

Fee will be refunded if the meter is found to be running fast.

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE ADULT SPORTS		REFERENCE NO. S-068	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Provide sports and fitness programs for adults, such as softball, tennis, volleyball, organized and drop-in programs. Sports and fitness programs contribute to a healthy lifestyle and promote community engagements in adults.			
CURRENT FEE STRUCTURE Adult Drop-In Open Gym - \$5 per person Spring Softball Adult League - \$960 per team mens or womens league Spring Softball Co-Ed Recreational League - \$585 per team Tennis - \$60 per participant			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$40.95	TOTAL REVENUE:	\$118,750
UNIT COST:	\$85.10	TOTAL COST:	\$246,790
UNIT PROFIT (SUBSIDY):	\$(44.15)	TOTAL PROFIT (SUBSIDY):	\$(128,040)
TOTAL UNITS:	2,900	PCT. COST RECOVERY:	48.12%
SUGGESTED FEE FOR COST RECOVERY OF: 80%			
This program is recovering 81% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.			
See Appendix F for more detail.			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE					REFERENCE NO.		
ADULT SPORTS					S-068		
NOTE					TOTAL UNITS		
Unit Costs are an Average of Total Units					2,900		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECREATION SPORTS	OVERTIME	\$500	0.11	\$0.30	2,900	\$870	
RECREATION SPORTS	REC SPECIALIST	33%	0.19	\$19.33	2,900	\$56,057	
RECREATION SPORTS	PART-TIME STAFF	\$52,750	1.52	\$34.18	2,900	\$99,122	
RECREATION SPORTS		Field Maintenance	0.00	\$0.03	2,900	\$87	
RECREATION SPORTS		Tennis	0.00	\$0.14	2,900	\$406	
RECREATION SPORTS		Drop-In	0.00	\$0.98	2,900	\$2,842	
RECREATION SPORTS		Softball	0.00	\$12.99	2,900	\$37,671	
RECREATION SPORTS		Tournaments	0.00	\$2.24	2,900	\$6,496	
COMM RECREATION		Facility Maint/Repl	0.00	\$14.91	2,900	\$43,239	
		TYPE SUBTOTAL	1.82	\$85.10		\$246,790	
TOTALS			1.82	\$85.10		\$246,790	

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE YOUTH SPORTS		REFERENCE NO. S-069	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Provide active recreation, sports, and physical development programs for youth of all ages, such as basketball, soccer, sports camps, Jr. Giants, and other active programs based on trends and interests.			
CURRENT FEE STRUCTURE Drop-In Open Gym - \$3 per person Basketball Camp - \$55 per participant Soccer - \$100 per participant (City receives 40%) Jr. Warriors - \$98 per participant Jr. Giants - No Charge			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$45.77	TOTAL REVENUE:	\$63,345
UNIT COST:	\$170.10	TOTAL COST:	\$235,418
UNIT PROFIT (SUBSIDY):	\$(124.33)	TOTAL PROFIT (SUBSIDY):	\$(172,073)
TOTAL UNITS:	1,384	PCT. COST RECOVERY:	26.91%
SUGGESTED FEE FOR COST RECOVERY OF: 60%			
<p>This program is recovering 57% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE					REFERENCE NO.		
YOUTH SPORTS					S-069		
NOTE					TOTAL UNITS		
Unit Costs are an Average of Total Units					1,384		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECREATION SPORTS	OVERTIME	\$1,000	0.48	\$1.27	1,384	\$1,758	
RECREATION SPORTS	REC SPECIALIST	33%	0.39	\$40.50	1,384	\$56,052	
RECREATION SPORTS	PART-TIME STAFF	\$28,225	1.70	\$38.31	1,384	\$53,021	
RECREATION SPORTS		BBall Camps	0.00	\$2.37	1,384	\$3,280	
RECREATION SPORTS		Field Maintenance	0.00	\$0.01	1,384	\$14	
RECREATION SPORTS		Basketball	0.00	\$9.44	1,384	\$13,065	
RECREATION SPORTS		Junior Giants	0.00	\$0.89	1,384	\$1,232	
RECREATION SPORTS		Soccer	0.00	\$16.00	1,384	\$22,144	
COMM RECREATION		Facility Maint/Repl	0.00	\$61.31	1,384	\$84,853	
		TYPE SUBTOTAL	2.57	\$170.10		\$235,418	
TOTALS			2.57	\$170.10		\$235,418	

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE RECREATION CLASSES		REFERENCE NO. S-070	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing various recreation classes to residents of all ages that support lifelong learning and active, healthy living. Classes include youth and adult dance, art, fitness, music, gymnastics, cooking, martial arts, personal growth and enrichment.			
CURRENT FEE STRUCTURE Class fees vary. The majority of instructors are on a contract and receive 60% of the revenue for each class conducted. The City receives the remaining 40% of the revenue.			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$52.48	TOTAL REVENUE:	\$78,724
UNIT COST:	\$280.79	TOTAL COST:	\$421,185
UNIT PROFIT (SUBSIDY):	\$(228.31)	TOTAL PROFIT (SUBSIDY):	\$(342,461)
TOTAL UNITS:	1,500	PCT. COST RECOVERY:	18.69%
SUGGESTED FEE FOR COST RECOVERY OF: 30% This program is recovering 27% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies. See Appendix F for more detail.			

CITY OF ANTIOCH
 COST DETAIL WORKSHEET
 2017-2018

SERVICE RECREATION CLASSES					REFERENCE NO. S-070		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 1,500		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
COMM RECREATION	REC SPECIALIST	75%	0.82	\$97.09	1,500	\$145,635	
COMM RECREATION	PART-TIME STAFF	\$9,615	0.44	\$14.25	1,500	\$21,375	
COMM RECREATION		Suppl/Contr/Temp Hlp	0.00	\$121.60	1,500	\$182,400	
COMM RECREATION		Facility Maint/Repl	0.00	\$47.85	1,500	\$71,775	
		TYPE SUBTOTAL	1.26	\$280.79		\$421,185	
TOTALS			1.26	\$280.79		\$421,185	

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE CAMP PROGRAMS		REFERENCE NO. S-071	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing a summer day camp program experience for youths ages 6-12 years at the Antioch Community Center. Known as Coyote Hills Summer Camp, the program builds self-confidence, creates life-long memories, nurtures friendships.			
CURRENT FEE STRUCTURE Full Day Camp (7 hours per day) Resident - \$192 per week Non-Resident - \$202 per week Half Day Camp (3 hours per day) Resident - \$116 per week Non-Resident - \$126 per week			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$158.90	TOTAL REVENUE:	\$45,128
UNIT COST:	\$700.31	TOTAL COST:	\$198,888
UNIT PROFIT (SUBSIDY):	\$(541.41)	TOTAL PROFIT (SUBSIDY):	\$(153,760)
TOTAL UNITS:	284	PCT. COST RECOVERY:	22.69%
SUGGESTED FEE FOR COST RECOVERY OF: 50%			
This program is recovering 46% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.			
See Appendix F for more detail.			

CITY OF ANTIOCH
 COST DETAIL WORKSHEET
 2017-2018

SERVICE CAMP PROGRAMS					REFERENCE NO. S-071		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 284		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
COMM RECREATION	REC SPECIALIST	5%	0.29	\$34.19	284	\$9,710	
COMM RECREATION	PART-TIME STAFF	\$68,016	16.43	\$532.21	284	\$151,148	
COMM RECREATION		Facility Maint/Repl	0.00	\$117.89	284	\$33,481	
COMM RECREATION		Supplies/Contracts	0.00	\$16.02	284	\$4,550	
		TYPE SUBTOTAL	16.72	\$700.31		\$198,888	
		TOTALS	16.72	\$700.31		\$198,888	

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE PRESCHOOL PROGRAM		REFERENCE NO. S-072	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing a recreational preschool that offers a nurturing environment to promote learning through the joy of discovery, social play, individual development and fun. It focuses on building confidence and self-esteem, and learning with new friends.			
CURRENT FEE STRUCTURE MWF - 3 hours - \$306 per session or approximately \$18 per day TTH - 3 hours - \$252 per session or approximately \$21 per day			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$229.40	TOTAL REVENUE:	\$169,525
UNIT COST:	\$246.70	TOTAL COST:	\$182,311
UNIT PROFIT (SUBSIDY):	\$(17.30)	TOTAL PROFIT (SUBSIDY):	\$(12,786)
TOTAL UNITS:	739	PCT. COST RECOVERY:	92.99%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
This program is recovering 215% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.			
See Appendix F for more detail.			

CITY OF ANTIOCH
 COST DETAIL WORKSHEET
 2017-2018

SERVICE PRESCHOOL PROGRAM					REFERENCE NO. S-072		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 739		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
COMM RECREATION	REC SPECIALIST	5%	0.11	\$13.14	739	\$9,710	
COMM RECREATION	PART-TIME STAFF	\$39,011	3.62	\$117.29	739	\$86,677	
COMM RECREATION		Supplies/Contracts	0.00	\$30.79	739	\$22,754	
COMM RECREATION		Facility Maint/Repl	0.00	\$85.48	739	\$63,170	
		TYPE SUBTOTAL	3.73	\$246.70		\$182,311	
		TOTALS	3.73	\$246.70		\$182,311	

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE PREWETT WATER PARK		REFERENCE NO. S-073	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PARTICIPANT	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Providing the Prewett Water Park to the community.			
CURRENT FEE STRUCTURE Various fees			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$24.46	TOTAL REVENUE:	\$873,210
UNIT COST:	\$48.77	TOTAL COST:	\$1,740,796
UNIT PROFIT (SUBSIDY):	\$(24.31)	TOTAL PROFIT (SUBSIDY):	\$(867,586)
TOTAL UNITS:	35,694	PCT. COST RECOVERY:	50.16%
SUGGESTED FEE FOR COST RECOVERY OF: 80%			
<p>This program is recovering 80% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE					REFERENCE NO.		
PREWETT WATER PARK					S-073		
NOTE					TOTAL UNITS		
Unit Costs are an Average of Total Units					35,694		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER PARK OPS	OVERTIME	\$4,000	0.03	\$0.22	35,694	\$7,853	
WATER PARK OPS	PREWETT AQUATICS MAINT WR	100%	0.05	\$5.20	35,694	\$185,609	
WATER PARK OPS	REC PROGRAMS COORD	50%	0.02	\$2.07	35,694	\$73,887	
WATER PARK OPS	REC SPECIALIST	100%	0.05	\$5.25	35,694	\$187,394	
WATER PARK OPS	PART-TIME STAFF	\$312,000	0.58	\$18.58	35,694	\$663,195	
WATER PARK OPS		Park Replacement	0.00	\$1.83	35,694	\$65,320	
WATER PARK OPS		Various Accounts	0.00	\$12.67	35,694	\$452,243	
WATER PARK OPS		Utilities	0.00	\$2.95	35,694	\$105,297	
		TYPE SUBTOTAL	0.72	\$48.77		\$1,740,796	
TOTALS			0.72	\$48.77		\$1,740,796	

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE COMMUNITY THEATER		REFERENCE NO. S-074	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE PRODUCTION	SERVICE RECIPIENT Community Group	
DESCRIPTION OF SERVICE Maintenance and operational management of a 200 seat community theater located inside the Nick Rodriguez Community Center for use by community theater groups, organizations, musical ensembles, and individuals. Primarily used by two community groups.			
CURRENT FEE STRUCTURE \$1,575 per performance for community theater groups.			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$1,575.00	TOTAL REVENUE:	\$12,600
UNIT COST:	\$6,931.00	TOTAL COST:	\$55,448
UNIT PROFIT (SUBSIDY):	\$(5,356.00)	TOTAL PROFIT (SUBSIDY):	\$(42,848)
TOTAL UNITS:	8	PCT. COST RECOVERY:	22.72%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
<p>This program is recovering 161% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

CITY OF ANTIOCH
 COST DETAIL WORKSHEET
 2017-2018

SERVICE COMMUNITY THEATER					REFERENCE NO. S-074		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 8		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
NICK ROD. COMM CTR	PART-TIME STAFF	\$6,912	71.87	\$2,422.15	8	\$19,377	
COMM RECREATION		Facility Maint/Repl	0.00	\$4,508.88	8	\$36,071	
		TYPE SUBTOTAL	71.87	\$6,931.03		\$55,448	
		TOTALS	71.87	\$6,931.00		\$55,448	

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE FACILITY RENTAL		REFERENCE NO. S-075	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE RENTAL	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Scheduling and maintenance of the Nick Rodriguez Community Center and the Antioch Community Center for rental by private parties, as well as other City facilities.			
CURRENT FEE STRUCTURE Various fees			
REVENUE AND COST COMPARISON			
UNIT REVENUE:	\$236.80	TOTAL REVENUE:	\$266,400
UNIT COST:	\$605.48	TOTAL COST:	\$681,165
UNIT PROFIT (SUBSIDY):	<u>\$(368.68)</u>	TOTAL PROFIT (SUBSIDY):	<u>\$(414,765)</u>
TOTAL UNITS:	1,125	PCT. COST RECOVERY:	39.11%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
This program is recovering 142% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.			
See Appendix F for more detail.			

**CITY OF ANTIOCH
COST DETAIL WORKSHEET
2017-2018**

SERVICE					REFERENCE NO.		
FACILITY RENTAL					S-075		
NOTE					TOTAL UNITS		
Unit Costs are an Average of Total Units					1,125		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
NICK ROD. COMM CTR	PART-TIME STAFF	Nick Custod-\$11,000	0.81	\$27.41	1,125	\$30,836	
SENIOR PROG & SVS	REC SPECIALIST	5%	0.07	\$7.72	1,125	\$8,685	
RECREATION SPORTS	PART-TIME STAFF	Gym Rental - \$2,700	0.20	\$4.51	1,125	\$5,074	
RECREATION SPORTS		Gym Rentals	0.00	\$3.91	1,125	\$4,399	
COMM RECREATION	ADMIN ASSISTANT II	50%	0.72	\$64.04	1,125	\$72,045	
COMM RECREATION	PART-TIME STAFF	ACC Bldg Att-\$28,000	1.71	\$55.32	1,125	\$62,235	
COMM RECREATION	PART-TIME STAFF	ACC Process-\$15,000	0.91	\$29.63	1,125	\$33,334	
COMM RECREATION	PART-TIME STAFF	ACC Custod-\$47,500	2.90	\$93.80	1,125	\$105,525	
COMM RECREATION		Facility Maint/Repl	0.00	\$319.14	1,125	\$359,033	
		TYPE SUBTOTAL	7.33	\$605.48		\$681,165	
TOTALS			7.33	\$605.48		\$681,165	

**CITY OF ANTIOCH
REVENUE AND COST SUMMARY WORKSHEET
2017-2018**

SERVICE PICNIC/FIELD RENTAL		REFERENCE NO. S-076	
PRIMARY DEPARTMENT RECREATION	UNIT OF SERVICE RESERVATION	SERVICE RECIPIENT Resident/Non-Resident	
DESCRIPTION OF SERVICE Scheduling and maintenance of City ballfields and picnic areas for rental by private parties.			
CURRENT FEE STRUCTURE Various fees			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE:	\$106.97	TOTAL REVENUE:	\$102,375
UNIT COST:	\$81.31	TOTAL COST:	\$77,814
UNIT PROFIT (SUBSIDY):	\$25.66	TOTAL PROFIT (SUBSIDY):	\$24,561
TOTAL UNITS:	957	PCT. COST RECOVERY:	131.56%
SUGGESTED FEE FOR COST RECOVERY OF: 100%			
<p>This program is recovering 301% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

CITY OF ANTIOCH
 COST DETAIL WORKSHEET
 2017-2018

SERVICE PICNIC/FIELD RENTAL					REFERENCE NO. S-076		
NOTE Unit Costs are an Average of Total Units					TOTAL UNITS 957		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECREATION SPORTS	REC SPECIALIST		0.17	\$17.71	957	\$16,948	
RECREATION SPORTS	PART-TIME STAFF	\$9,775	0.85	\$19.19	957	\$18,365	
RECREATION SPORTS		Turf Field Elec	0.00	\$29.26	957	\$28,002	
RECREATION SPORTS		Field Maintenance	0.00	\$0.97	957	\$928	
RECREATION SPORTS		Picnic Rental	0.00	\$0.21	957	\$201	
RECREATION SPORTS		Field Rentals	0.00	\$6.90	957	\$6,603	
COMM RECREATION	ADMIN ASSISTANT II		0.08	\$7.07	957	\$6,766	
		TYPE SUBTOTAL	1.10	\$81.31		\$77,814	
		TOTALS	1.10	\$81.31		\$77,814	

APPENDIX F
DETAIL OF
RECREATION SERVICES

**CITY OF ANTIOCH
DETAIL OF RECREATION SERVICES
FISCAL YEAR 2017-2018**

REF #	SERVICE	DIRECT COSTS			FACILITY/ FIELD COST	INDIRECT COSTS	TOTAL COSTS	REVENUES	DIRECT COST RECOVERY	DIRECT/ FACIL/FIELD COST RECOVERY	TOTAL COST RECOVERY
		PROGRAM COST	FULL TIME COST	TOTAL							
S-068	Adult Sports	\$107,758	\$38,634	\$146,392	\$43,326	\$57,072	\$246,790	\$118,750	81.1%	62.6%	48.1%
S-069	Youth Sports	\$72,741	\$38,657	\$111,398	\$84,867	\$39,153	\$235,418	\$63,345	56.9%	32.3%	26.9%
S-070	Recreation Classes	\$193,308	\$96,657	\$289,965	\$71,775	\$59,445	\$421,185	\$78,724	27.1%	21.8%	18.7%
S-071	Camp Programs	\$81,711	\$15,894	\$97,605	\$33,481	\$67,802	\$198,888	\$45,128	46.2%	34.4%	22.7%
S-072	Preschool Program	\$67,010	\$11,819	\$78,829	\$63,170	\$40,312	\$182,311	\$169,525	215.1%	119.4%	93.0%
S-074	Community Theater	\$7,841	\$0	\$7,841	\$36,071	\$11,536	\$55,448	\$12,600	160.7%	28.7%	22.7%
SUBTOTAL - PROGRAMS		\$530,370	\$201,660	\$732,030	\$332,690	\$275,320	\$1,340,040	\$488,072	66.7%	45.8%	36.4%
S-075	Facility Rental	\$122,610	\$65,703	\$188,313	\$359,033	\$133,819	\$681,165	\$266,400	141.5%	48.7%	39.1%
S-076	Picnic/Field Rental	\$17,893	\$16,109	\$34,002	\$28,930	\$14,882	\$77,814	\$102,375	301.1%	162.7%	131.6%
SUBTOTAL - RENTALS		\$140,503	\$81,812	\$222,315	\$387,963	\$148,701	\$758,979	\$368,775	165.9%	60.4%	48.6%
S-073	Prewett Water Park	\$810,195	\$288,467	\$1,098,662	\$170,617	\$471,517	\$1,740,796	\$873,210	79.5%	68.8%	50.2%
TAX-26	General Recreation Services	\$0	\$50,121	\$50,121	\$0	\$26,487	\$76,608	\$0	0.0%	0.0%	0.0%
TAX-27	General Ballfield Usage	\$0	\$0	\$0	\$8,485	\$0	\$8,485	\$0	0.0%	0.0%	0.0%
TAX-28	Senior Services	\$71,918	\$197,671	\$269,589	\$132,474	\$148,561	\$550,624	\$23,000	0.0%	5.7%	4.2%
TAX-29	Adventures in Fun Fitness	\$0	\$7,430	\$7,430	\$0	\$3,536	\$10,966	\$0	0.0%	0.0%	0.0%
SUBTOTAL - TAX SERVICES		\$71,918	\$255,222	\$327,140	\$140,959	\$178,584	\$646,683	\$23,000	7.0%	4.9%	3.6%
GRAND TOTAL		\$1,552,986	\$827,161	\$2,380,147	\$1,032,229	\$1,074,122	\$4,486,498	\$1,753,057	73.7%	51.4%	39.1%

PROGRAM COSTS ARE PART TIME COSTS (INCLUDING BENEFITS) AND DIRECT OPERATING EXPENSES

FULL TIME COSTS ARE SALARIES, BENEFITS, AND OTHER OPERATING EXPENSES

INDIRECT COSTS INCLUDES CITY AND DEPT O/H, ISF CHARGES, AND OTHER DEPARTMENTS

City of Antioch Recreation Cost Study Session



1.02
06-26-18



Recreation Cost Study

Direct Costs

REF #	SERVICE	DIRECT COSTS		
		PROGRAM COST	FULL TIME COST	TOTAL
S-068	Adult Sports	\$107,758	\$38,634	\$146,392
S-069	Youth Sports	\$72,741	\$38,657	\$111,398
S-070	Recreation Classes	\$193,308	\$96,657	\$289,965
S-071	Camp Programs	\$81,711	\$15,894	\$97,605
S-072	Preschool Program	\$67,010	\$11,819	\$78,829
S-074	Community Theater	\$7,841	\$0	\$7,841
	SUBTOTAL - PROGRAMS	\$530,370	\$201,660	\$732,030
S-075	Facility Rental	\$122,610	\$65,703	\$188,313
S-076	Picnic/Field Rental	\$17,893	\$16,109	\$34,002
	SUBTOTAL - RENTALS	\$140,503	\$81,812	\$222,315
S-073	Prewett Water Park	\$810,195	\$288,467	\$1,098,662
TAX-26	General Recreation Services	\$0	\$50,121	\$50,121
TAX-27	General Ballfield Usage	\$0	\$0	\$0
TAX-28	Senior Services	\$71,918	\$197,671	\$269,589
TAX-29	Adventures in Fun Fitness	\$0	\$7,430	\$7,430
	SUBTOTAL - TAX SERVICES	\$71,918	\$255,222	\$327,140
	GRAND TOTAL	\$1,552,986	\$827,161	\$2,380,147
PROGRAM COSTS ARE PART TIME COSTS (INCLUDING BENEFITS) AND DIRECT OPERA				
FULL TIME COSTS ARE SALARIES, BENEFITS, AND OTHER OPERATING EXPENSES				

Recreation Cost Study

Direct and Facility Costs

REF #	SERVICE	DIRECT COSTS			FACILITY/ FIELD COST
		PROGRAM COST	FULL TIME COST	TOTAL	
S-068	Adult Sports	\$107,758	\$38,634	\$146,392	\$43,326
S-069	Youth Sports	\$72,741	\$38,657	\$111,398	\$84,867
S-070	Recreation Classes	\$193,308	\$96,657	\$289,965	\$71,775
S-071	Camp Programs	\$81,711	\$15,894	\$97,605	\$33,481
S-072	Preschool Program	\$67,010	\$11,819	\$78,829	\$63,170
S-074	Community Theater	\$7,841	\$0	\$7,841	\$36,071
	SUBTOTAL - PROGRAMS	\$530,370	\$201,660	\$732,030	\$332,690
S-075	Facility Rental	\$122,610	\$65,703	\$188,313	\$359,033
S-076	Picnic/Field Rental	\$17,893	\$16,109	\$34,002	\$28,930
	SUBTOTAL - RENTALS	\$140,503	\$81,812	\$222,315	\$387,963
S-073	Prewett Water Park	\$810,195	\$288,467	\$1,098,662	\$170,617
TAX-26	General Recreation Services	\$0	\$50,121	\$50,121	\$0
TAX-27	General Ballfield Usage	\$0	\$0	\$0	\$8,485
TAX-28	Senior Services	\$71,918	\$197,671	\$269,589	\$132,474
TAX-29	Adventures in Fun Fitness	\$0	\$7,430	\$7,430	\$0
	SUBTOTAL - TAX SERVICES	\$71,918	\$255,222	\$327,140	\$140,959
	GRAND TOTAL	\$1,552,986	\$827,161	\$2,380,147	\$1,032,229
PROGRAM COSTS ARE PART TIME COSTS (INCLUDING BENEFITS) AND DIRECT OPERATING EXPEN					
FULL TIME COSTS ARE SALARIES, BENEFITS, AND OTHER OPERATING EXPENSES					

Recreation Cost Study

Total Costs

REF #	SERVICE	DIRECT COSTS			FACILITY/ FIELD COST	INDIRECT COSTS	TOTAL COSTS
		PROGRAM COST	FULL TIME COST	TOTAL			
S-068	Adult Sports	\$107,758	\$38,634	\$146,392	\$43,326	\$57,072	\$246,790
S-069	Youth Sports	\$72,741	\$38,657	\$111,398	\$84,867	\$39,153	\$235,418
S-070	Recreation Classes	\$193,308	\$96,657	\$289,965	\$71,775	\$59,445	\$421,185
S-071	Camp Programs	\$81,711	\$15,894	\$97,605	\$33,481	\$67,802	\$198,888
S-072	Preschool Program	\$67,010	\$11,819	\$78,829	\$63,170	\$40,312	\$182,311
S-074	Community Theater	\$7,841	\$0	\$7,841	\$36,071	\$11,536	\$55,448
	SUBTOTAL - PROGRAMS	\$530,370	\$201,660	\$732,030	\$332,690	\$275,320	\$1,340,040
S-075	Facility Rental	\$122,610	\$65,703	\$188,313	\$359,033	\$133,819	\$681,165
S-076	Picnic/Field Rental	\$17,893	\$16,109	\$34,002	\$28,930	\$14,882	\$77,814
	SUBTOTAL - RENTALS	\$140,503	\$81,812	\$222,315	\$387,963	\$148,701	\$758,979
S-073	Prewett Water Park	\$810,195	\$288,467	\$1,098,662	\$170,617	\$471,517	\$1,740,796
TAX-26	General Recreation Services	\$0	\$50,121	\$50,121	\$0	\$26,487	\$76,608
TAX-27	General Ballfield Usage	\$0	\$0	\$0	\$8,485	\$0	\$8,485
TAX-28	Senior Services	\$71,918	\$197,671	\$269,589	\$132,474	\$148,561	\$550,624
TAX-29	Adventures in Fun Fitness	\$0	\$7,430	\$7,430	\$0	\$3,536	\$10,966
	SUBTOTAL - TAX SERVICES	\$71,918	\$255,222	\$327,140	\$140,959	\$178,584	\$646,683
	GRAND TOTAL	\$1,552,986	\$827,161	\$2,380,147	\$1,032,229	\$1,074,122	\$4,486,498
	PROGRAM COSTS ARE PART TIME COSTS (INCLUDING BENEFITS) AND DIRECT OPERATING EXPENSES						
	FULL TIME COSTS ARE SALARIES, BENEFITS, AND OTHER OPERATING EXPENSES						
	INDIRECT COSTS INCLUDES CITY AND DEPT O/H, ISF CHARGES, AND OTHER DEPARTMENTS						

Recreation Cost Study

Direct Cost Recovery

REF #	SERVICE	DIRECT COSTS			REVENUES	DIRECT COST RECOVERY
		PROGRAM COST	FULL TIME COST	TOTAL		
S-068	Adult Sports	\$107,758	\$38,634	\$146,392	\$118,750	81.1%
S-069	Youth Sports	\$72,741	\$38,657	\$111,398	\$63,345	56.9%
S-070	Recreation Classes	\$193,308	\$96,657	\$289,965	\$78,724	27.1%
S-071	Camp Programs	\$81,711	\$15,894	\$97,605	\$45,128	46.2%
S-072	Preschool Program	\$67,010	\$11,819	\$78,829	\$169,525	215.1%
S-074	Community Theater	\$7,841	\$0	\$7,841	\$12,600	160.7%
SUBTOTAL - PROGRAMS		\$530,370	\$201,660	\$732,030	\$488,072	66.7%
S-075	Facility Rental	\$122,610	\$65,703	\$188,313	\$266,400	141.5%
S-076	Picnic/Field Rental	\$17,893	\$16,109	\$34,002	\$102,375	301.1%
SUBTOTAL - RENTALS		\$140,503	\$81,812	\$222,315	\$368,775	165.9%
S-073	Prewett Water Park	\$810,195	\$288,467	\$1,098,662	\$873,210	79.5%
TAX-26	General Recreation Services	\$0	\$50,121	\$50,121	\$0	0.0%
TAX-27	General Ballfield Usage	\$0	\$0	\$0	\$0	0.0%
TAX-28	Senior Services	\$71,918	\$197,671	\$269,589	\$23,000	8.5%
TAX-29	Adventures in Fun Fitness	\$0	\$7,430	\$7,430	\$0	0.0%
SUBTOTAL - TAX SERVICES		\$71,918	\$255,222	\$327,140	\$23,000	7.0%
GRAND TOTAL		\$1,552,986	\$827,161	\$2,380,147	\$1,753,057	73.7%
PROGRAM COSTS ARE PART TIME COSTS (INCLUDING BENEFITS) AND DIRECT OPERATING EXPENSES						
FULL TIME COSTS ARE SALARIES, BENEFITS, AND OTHER OPERATING EXPENSES						

Recreation Cost Study

Direct and Facility Cost Recovery

REF #	SERVICE	DIRECT COSTS			FACILITY/ FIELD COST	REVENUES	DIRECT/ FACIL/FIELD COST RECOVERY
		PROGRAM COST	FULL TIME COST	TOTAL			
S-068	Adult Sports	\$107,758	\$38,634	\$146,392	\$43,326	\$118,750	62.6%
S-069	Youth Sports	\$72,741	\$38,657	\$111,398	\$84,867	\$63,345	32.3%
S-070	Recreation Classes	\$193,308	\$96,657	\$289,965	\$71,775	\$78,724	21.8%
S-071	Camp Programs	\$81,711	\$15,894	\$97,605	\$33,481	\$45,128	34.4%
S-072	Preschool Program	\$67,010	\$11,819	\$78,829	\$63,170	\$169,525	119.4%
S-074	Community Theater	\$7,841	\$0	\$7,841	\$36,071	\$12,600	28.7%
	SUBTOTAL - PROGRAMS	\$530,370	\$201,660	\$732,030	\$332,690	\$488,072	45.8%
S-075	Facility Rental	\$122,610	\$65,703	\$188,313	\$359,033	\$266,400	48.7%
S-076	Picnic/Field Rental	\$17,893	\$16,109	\$34,002	\$28,930	\$102,375	162.7%
	SUBTOTAL - RENTALS	\$140,503	\$81,812	\$222,315	\$387,963	\$368,775	60.4%
S-073	Prewett Water Park	\$810,195	\$288,467	\$1,098,662	\$170,617	\$873,210	68.8%
TAX-26	General Recreation Services	\$0	\$50,121	\$50,121	\$0	\$0	0.0%
TAX-27	General Ballfield Usage	\$0	\$0	\$0	\$8,485	\$0	0.0%
TAX-28	Senior Services	\$71,918	\$197,671	\$269,589	\$132,474	\$23,000	5.7%
TAX-29	Adventures in Fun Fitness	\$0	\$7,430	\$7,430	\$0	\$0	0.0%
	SUBTOTAL - TAX SERVICES	\$71,918	\$255,222	\$327,140	\$140,959	\$23,000	4.9%
	GRAND TOTAL	\$1,552,986	\$827,161	\$2,380,147	\$1,032,229	\$1,753,057	51.4%
PROGRAM COSTS ARE PART TIME COSTS (INCLUDING BENEFITS) AND DIRECT OPERATING EXPENSES							
FULL TIME COSTS ARE SALARIES, BENEFITS, AND OTHER OPERATING EXPENSES							

Recreation Cost Study

Total Cost Recovery

REF #	SERVICE	DIRECT COSTS			FACILITY/ FIELD COST	INDIRECT COSTS	TOTAL COSTS	REVENUES	DIRECT COST RECOVERY	DIRECT/ FACIL/FIELD COST RECOVERY	TOTAL COST RECOVERY
		PROGRAM COST	FULL TIME COST	TOTAL							
S-068	Adult Sports	\$107,758	\$38,634	\$146,392	\$43,326	\$57,072	\$246,790	\$118,750	81.1%	62.6%	48.1%
S-069	Youth Sports	\$72,741	\$38,657	\$111,398	\$84,867	\$39,153	\$235,418	\$63,345	56.9%	32.3%	26.9%
S-070	Recreation Classes	\$193,308	\$96,657	\$289,965	\$71,775	\$59,445	\$421,185	\$78,724	27.1%	21.8%	18.7%
S-071	Camp Programs	\$81,711	\$15,894	\$97,605	\$33,481	\$67,802	\$198,888	\$45,128	46.2%	34.4%	22.7%
S-072	Preschool Program	\$67,010	\$11,819	\$78,829	\$63,170	\$40,312	\$182,311	\$169,525	215.1%	119.4%	93.0%
S-074	Community Theater	\$7,841	\$0	\$7,841	\$36,071	\$11,536	\$55,448	\$12,600	160.7%	28.7%	22.7%
SUBTOTAL - PROGRAMS		\$530,370	\$201,660	\$732,030	\$332,690	\$275,320	\$1,340,040	\$488,072	66.7%	45.8%	36.4%
S-075	Facility Rental	\$122,610	\$65,703	\$188,313	\$359,033	\$133,819	\$681,165	\$266,400	141.5%	48.7%	39.1%
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SUBTOTAL - RENTALS		\$140,503	\$81,812	\$222,315	\$387,963	\$148,701	\$758,979	\$368,775	165.9%	60.4%	48.6%
S-073	Prewett Water Park	\$810,195	\$288,467	\$1,098,662	\$170,617	\$471,517	\$1,740,796	\$873,210	79.5%	68.8%	50.2%
TAX-26	General Recreation Services	\$0	\$50,121	\$50,121	\$0	\$26,487	\$76,608	\$0	0.0%	0.0%	0.0%
TAX-27	General Ballfield Usage	\$0	\$0	\$0	\$8,485	\$0	\$8,485	\$0	0.0%	0.0%	0.0%
TAX-28	Senior Services	\$71,918	\$197,671	\$269,589	\$132,474	\$148,561	\$550,624	\$23,000	8.5%	5.7%	4.2%
TAX-29	Adventures in Fun Fitness	\$0	\$7,430	\$7,430	\$0	\$3,536	\$10,966	\$0	0.0%	0.0%	0.0%
SUBTOTAL - TAX SERVICES		\$71,918	\$255,222	\$327,140	\$140,959	\$178,584	\$646,683	\$23,000	7.0%	4.9%	3.6%
GRAND TOTAL		\$1,552,986	\$827,161	\$2,380,147	\$1,032,229	\$1,074,122	\$4,486,498	\$1,753,057	73.7%	51.4%	39.1%

PROGRAM COSTS ARE PART TIME COSTS (INCLUDING BENEFITS) AND DIRECT OPERATING EXPENSES

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Recreation Cost Study

Direct Cost Recovery

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S-072	Preschool Program	\$67,010	\$11,819	\$78,829	\$169,525	215.1%
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	SUBTOTAL - PROGRAMS	\$530,370	\$201,660	\$732,030	\$488,072	66.7%
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	SUBTOTAL - TAX SERVICES	\$71,918	\$255,222	\$327,140	\$23,000	7.0%
	GRAND TOTAL	\$1,552,986	\$827,161	\$2,380,147	\$1,753,057	73.7%
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FULL TIME COSTS ARE SALARIES, BENEFITS, AND OTHER OPERATING EXPENSES						



IN HONOR OF
PARKS AND RECREATION MONTH
JULY 2018

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including the City of Antioch; and

WHEREAS, our parks and programs are vitally important to establishing and maintaining the high quality of life in our community, ensuring the health of all citizens, and contributing to the economic and environmental well-being of Antioch; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, promote vibrant living, and improve the mental and emotional health of all citizens; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, and produce habitat for wildlife; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, Antioch provides a lifetime of discovery in the hills, near the river, along the trails, throughout our parks, and within all programs.

NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch, do hereby encourage all residents to become more involved in the wonderful places, spaces and programs that unify and strengthen our community.

JUNE 26, 2018

SEAN WRIGHT, Mayor

**CITY COUNCIL MEETING
INCLUDING THE ANTIOCH CITY COUNCIL
ACTING AS HOUSING SUCCESSOR
TO THE ANTIOCH DEVELOPMENT AGENCY**

**Special/Regular Meeting
6:00 P.M.**

**May 22, 2018
Council Chambers**

5:00 P.M. – CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation pursuant to California Government Code section 54956.9 (d)(1): Discovery Builders/CEQA case v. City of Antioch
2. **CONFERENCE WITH LABOR NEGOTIATORS** – Agency designated representatives: Mayor Sean Wright and City Attorney Derek Cole. Unrepresented employee: City Manager Ron Bernal.
3. **PUBLIC EMPLOYMENT** – Recruitment of City Attorney. This closed session is authorized pursuant to Government Code section 54957.

Mayor Wright called the special meeting to order at 6:00 P.M., and Minutes Clerk Eiden called the roll.

Present: Council Members Wilson, Thorpe, Tiscareno, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Thorpe led the Council and audience in the Pledge of Allegiance.

STUDY SESSION – SPECIAL MEETING

1. **PRESENTATION OF THE 5-YEAR DRAFT CAPITAL IMPROVEMENT PROGRAM 2018-2023 (P.W. 150-18)**

City Manager Bernal introduced the Study Session Agenda Item #1.

Assistant City Engineer Filson presented the staff report dated May 22, 2018 recommending that the City Council provide direction and feedback to staff regarding the 5-Year Draft Capital Improvement Program 2018-2023.

In response to Mayor Wright, City Manager Bernal explained that the basketball courts at Contra Loma Park should have been included and would be added to the CIP. He noted the expectation was funding for FY19 so they would be getting started right away.

In response to Councilmember Ogorchock, Project Manager Buenting explained that the restroom at Marina was funded through the Department of Boating and Waterways and the process was lengthy so he estimated it would be Fall before it was installed.

Councilmember Ogorchock requested the City conduct public outreach to inform residents that 10th Street would be closed for construction.

Assistant City Engineer Filson explained that Caltrans had a landscaping program for the interchanges.

City Manager Bernal added that Contra Costa Transportation Authority had discussed the possibility of Antioch adopting interchanges so they could be properly maintained. He noted that item would be brought back to Council for consideration.

Assistant City Engineer Filson explained there was park in-lieu money for a project on Worrell that could be used for new amenities at a park in the area.

Councilmember Ogorchock questioned if the Assessment District would cover the improvements for sidewalks in the Hillcrest Avenue area.

Assistant City Engineer Filson responded that the Assessment District was being utilized for the left turn improvements for Wildhorse Road so she would check to see if there would be funds remaining for a potential project.

Councilmember Ogorchock suggested the City consider contracting with a grant writer.

Assistant City Engineer Filson explained that the View Drive subdivision was the first project on the list for next year.

Councilmember Ogorchock thanked staff for the report.

Councilmember Wilson requested staff provide a detailed report for the "L" Street corridor improvements and she encouraged the City to be innovative.

In response to Council, Assistant City Engineer Filson explained that "L" Street improvements included retaining walls, sidewalks, fairground frontage as well as restriping the bike lanes. She noted they would also be reapplying for the urban green grant for landscaping improvements in the area.

City Manager Bernal stated that if Council wanted a vision for the corridor, staff would begin the plan view.

Mayor Wright responded that he supported staff coming back to Council with a project design and timelines for the "L" Street improvements.

Councilmember Thorpe suggested that staff bring back the budget adjustments necessary to accommodate the improvements to “L” Street.

Councilmember Tiscareno thanked staff for the report and stated he was pleased the City was moving forward with the West 10th Street improvements. He suggested staff communicate with the schools in the area to notify them of the street closure. He stated he was supportive of adopting the interchange areas to assure that they would be properly maintained.

Assistant City Engineer Filson reported that the contractor for Caltrans was required to maintain the interchange landscaping improvements for three years.

In response to Mayor Wright, Project Manager Buenting stated staff had informed all of the businesses at the fairgrounds and fairground management that 10th Street would be closed at “O” Street over the creek. He noted access to the fairgrounds property would be maintained. He reported that they would be coming back to Council with the adoption of an environmental document and a discussion on how the desalination project would be delivered.

Mayor Wright adjourned the Study Session at 6:43 P.M.

Interim City Attorney Cole reported that prior to the Study Session, the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL**, direction given to Interim City Attorney Cole, **#2 CONFERENCE WITH LABOR NEGOTIATORS**, direction given to Mayor Wright and Interim City Attorney Cole; and, **#3 PUBLIC EMPLOYMENT**, direction given to staff.

Mayor Wright called the meeting to order at 7:00 P.M., and Minutes Clerk Eiden called the roll.

Present: Council Members Wilson, Thorpe, Tiscareno, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Mayor Wright led the Council and audience in the Pledge of Allegiance.

2. PROCLAMATIONS

National Water Safety and Skin Cancer Awareness Month, May 2018

National Public Work's Week, May 20 – 26, 2018

Recognizing June as LGBT Pride Month, June 2018

On motion by Councilmember Thorpe, seconded by Councilmember Wilson, the Council unanimously approved the Proclamations.

Mayor Wright presented proclamation to Director of Parks and Recreation Kaiser who thanked the City Council for the *National Water Safety and Skin Cancer Awareness Month* proclamation. She

announced the American Red Cross had recognized the City of Antioch and the Water Park for their gold level swimming education and water safety programs. In recognition of skin cancer awareness, she announced they were providing a free touchless sunscreen dispenser at the Water Park. She presented Council with a lip balm and sunscreen.

Mayor Wright presented *National Public Work's Week* proclamation to Engineering staff and Public Works Department who thanked the City Council for the proclamation and for their support.

Mayor Wright presented the *Recognizing June as LGBT Pride Month* proclamation to Jackie Bruckman LAMBDA Democratic Club of Contra Costa County and Robyn Kuslits Rainbow Community Center of Contra Costa County who thanked the City Council for the recognition.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Martha Parsons, Memorial Day Committee, announced the annual Memorial Day event would be held at Oak View Memorial Park and begin with Veteran motorcycle riders leaving from City Hall.

Kathie Fitzpatrick, Antioch Historical Society, announced that the Antioch Historical Museum had been designated 2018 Blue Star Museum by the National Endowment for the Arts. She noted the Antioch Historical Museum was open to the public every Wednesday and Saturday from 1:00 P.M. – 4:00 P.M. She recognized VFW Post 6435 for their ongoing support. She encouraged the community to visit and become a member of the Antioch Historical Society.

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

Minutes Clerk Eiden announced the following Board and Commission openings:

- Sales Tax Citizens' Oversight Committee: Seven (7) vacancies; deadline date is June 1, 2018
- Board of Administrative Appeals: One (1) vacancy deadline; deadline date is May 25, 2018

PUBLIC COMMENTS – None

COUNCIL SUBCOMMITTEE REPORTS

Councilmember Wilson announced Tri Delta Transit would be meeting on May 23, 2018.

Councilmember Thorpe announced the Quality of Life subcommittee meeting had been postponed until next Wednesday and Tri Delta Transit would be held on May 23, 2018.

Councilmember Tiscareno reported on his attendance at the Community Development Block Grant subcommittee meeting.

Councilmember Ogorchock reported on her attendance at the Community Development Block Grant subcommittee meeting.

Mayor Wright reported on his attendance at the Delta Diablo committee meeting.

MAYOR'S COMMENTS

Mayor Wright thanked the Antioch Police Department, District Attorney's Office and Contra Costa County for working collaboratively on the Clean Slate Program, which had been very successful.

PRESENTATION

Martha Parsons and Barbi Briscoe representing the Keep Antioch Beautiful Day Committee, recognized participants in the Keep Antioch Beautiful Day event and presented representatives from the elementary, junior high, and high schools with monetary participation awards. They announced those not in attendance would be mailed their awards.

3. **CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency**
 - A. **APPROVAL OF COUNCIL SPECIAL MEETING/WORKSHOPS MINUTES FOR MAY 5, 2018**
 - B. **APPROVAL OF COUNCIL MINUTES FOR MAY 8, 2018**
 - C. **APPROVAL OF COUNCIL WARRANTS**
 - D. **APPROVAL OF TREASURER'S REPORT FOR APRIL 2018**
 - E. **RESOLUTION NO. 2018/56 APPROVING AWARD OF PRINT AND MAIL SERVICES FOR WATER UTILITY BILLS**
 - F. **RESOLUTION NO. 2018/57 ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE 2018-19 FISCAL YEAR**
 - G. **RESOLUTION NO. 2018/58 APPROVING THE FINAL MAP AND IMPROVEMENT PLANS FOR HEIDORN VILLAGE SUBDIVISION 9385 AND ANNEXING CERTAIN PARCELS INTO CFD NO. 2016-01 (POLICE PROTECTION) AND CFD NO. 2018-01 (PUBLIC SERVICES) (PW 695)**
 - H. **RESOLUTION NO. 2018/59 LANDSCAPE MAINTENANCE BID AWARDS – 4 PERSON TREE TRIMMING CREW**
 - I. **RESOLUTION NO. 2018/60 ANNUAL WATER TREATMENT CHEMICALS PURCHASE**

J. **RESOLUTION NO. 2018/61 3D LASER SCANNER SYSTEM AND SOFTWARE PURCHASE**

City of Antioch Acting as Housing Successor to the Antioch Development Agency

K. **APPROVAL OF HOUSING SUCCESSOR WARRANTS**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved the Council Consent Calendar.

PUBLIC HEARING

4. **INTRODUCE ORDINANCE AMENDING TITLE 9, CHAPTER 5 OF THE ANTIOCH MUNICIPAL CODE (ZONING ORDINANCE) ESTABLISHING A CANNABIS BUSINESS (CB) ZONING OVERLAY AND ACCOMPANYING TEXT**

City Manager Bernal introduced Public Hearing Item #4.

Director of Community Development Ebbs presented the staff report dated May 22, 2018 recommending the City Council introduce an ordinance amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) establishing a Cannabis Business (CB) Zoning Overlay and accompanying text.

Mayor Wright opened the public hearing.

Claudia and Bruno Algenal, Antioch residents, stated they were opposed to any and all forms of distribution, testing, commercial, cultivation or recreational use of cannabis in Antioch.

Mayor Wright read written comment from Zendy Garcia and Terri Lynn Crallagher, Antioch residents, in opposition to cannabis businesses being located in Antioch.

Liz Stahl, Joshua Brown, Robrielle Beverly, Walter Monterroza, Traci Brown, Pastor Henry Killings, Antioch residents, and Joseph Ford, Brentwood resident, Lauren Posada, Machaela Aquino and Eren Aquino, Pittsburg residents, spoke in opposition to cannabis businesses locating in Antioch noting that they felt it would be detrimental for the youth and community.

Diana Patton, Antioch resident, questioned how the approval of this ordinance would affect the Antioch Police Department and if the City's bank would be willing to accept the taxable income from cannabis businesses. She stated she opposed the sale of cannabis within the community.

Mayor Wright commented that Council would not respond to questions during public comment and there would be an opportunity to do so afterward.

Minister Jelani Killings, Antioch resident, and Nicole Castro, Oakley resident, spoke in opposition to cannabis businesses locating in Antioch as they felt it would be detrimental for the youth and community.

Mayor Wright read written comment from Sharon Brown, Bay Point resident, in opposition to cannabis businesses locating in Antioch.

Ehren Fynn, spoke in opposition to commercial cannabis businesses in Antioch.

Connie Unick, representing disabled adults, spoke in opposition to commercial cannabis businesses in Antioch.

Due to a power outage, Mayor Wright declared a recess at 8:32 P.M. Power was restored and the meeting reconvened at 8:46 P.M. with all Councilmembers present.

Daniel Patton and Dr. Jeffrey Klingler, Antioch residents, spoke in opposition to cannabis businesses locating in Antioch as they felt it would be detrimental for the youth and community.

Mayor Wright closed the public hearing.

Chief Brooks stated from a law enforcement standpoint they had a difficult time supporting retail cannabis business because they witnessed the negative consequences of marijuana and other drugs. He noted they also had the potential to be a taxing on their resources.

Councilmember Ogorchock opposed the overlay zone including the Verne Roberts Circle and Wilbur Avenue areas as well as cannabis businesses locating in Antioch.

Councilmember Tiscareno stated he was a proponent of medical marijuana and he believed specific rights and regulations would not be detrimental to the City of Antioch.

In response to Mayor Wright, Interim City Attorney Cole clarified any type of cannabis business regulated by the state would be eligible to be located in the overlay, subject to a conditional use permit. He noted Council had the ability to modify the ordinance at any time.

In response to Councilmember Wilson, Interim City Attorney Cole clarified that the City could not take away the right for citizens to grow up to six cannabis plants in their homes; however, they could ban all other cannabis businesses. He noted that the State could grant a license if the local agency did not have any, or if they had permissive regulations.

In response to Council, Chief Brooks clarified the Antioch Police Department had witnessed violence associated with retail cannabis businesses and grow houses. He also noted that dispensaries added additional targets because they would have a large sum of money and a drug sought after on the black market.

Mayor Wright stated he had researched and visited dispensaries, cultivation and manufacturing sites. He reported that there was no separation of medicinal or adult use cannabis products. He expressed his appreciation to the Economic Development Commission for the report that suggested if the City was going to allow cannabis businesses, that they be limited to lab testing and manufacturing. Additionally, he noted Chief Brooks had suggested the City exclude the retail market and delivery services. He stated at this time, he could support an overlay district that allowed for laboratory and manufacturing without allowing for cultivation, retail or delivery.

Councilmember Thorpe noted the impacts for the Antioch Police Department needed to be considered; however, the same considerations had to be made for a number of businesses.

Councilmember Tiscareno stated he supported lab testing, manufacturing and medical cannabis dispensaries in designated areas.

Director of Community Development Ebbs clarified the ordinance would give someone the ability to apply for a Use Permit for a cannabis business. He noted staff would like an ordinance on the books by the July 31, 2018 deadline and noted that Council would have the ability to refine it in the future.

Mayor Wright commented that Council had the opportunity to restrict retail use now and from a safety standpoint he supported that direction.

Director of Community Development Ebbs stated if it was the pleasure of the Council, they could insert cannabis retail into the land use table and designate it as prohibited.

Councilmember Wilson stated she would support medical cannabis retail and testing. She noted that she did not want to prohibit other retail use at this time because there was not enough information available regarding those businesses.

Councilmember Thorpe commented that information had not supported the fact that cannabis businesses were associated with violent crimes.

Councilmember Ogorchock reiterated that she did not feel the Verne Roberts Circle area should be included in the overlay district due to the close proximity of Costco, the car dealerships and the possible care center for the homeless. Additionally, she stated the overlay area along Wilbur Avenue should be moved away from the youth sports complex area.

Councilmember Tiscareno stated he believed the business park along Verne Roberts Circle was an appropriate location for cannabis businesses since it was not near any schools or churches.

Director of Community Development Ebbs explained that the State law prohibiting cannabis businesses 600 feet from schools had been extended to City parks and residential zones. He noted the extra use permit finding would require the applicant to demonstrate that all provisions

had been made to insure that the operation would not create excessive demands for police service. He further noted all businesses would be looked at on a case by case basis.

A motion made by Councilmember Ogorchock to not introduce an ordinance amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) establishing a Cannabis Business (CB) Zoning Overlay and accompanying text, died for the lack of a second.

Councilmember Ogorchock, speaking to the following motion, asked Council to consider the impacts of cannabis businesses on other businesses in the area of Verne Roberts Circle and requested that area be eliminated from the map.

On motion by Councilmember Tiscareno, seconded by Councilmember Wilson, the City Council introduced an ordinance amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) establishing a Cannabis Business (CB) Zoning Overlay and accompanying text with the overlay map recommended by the Planning Commission. The motion carried the following vote:

Ayes: Wilson, Thorpe, Tiscareno

Noes: Ogorchock and Wright

COUNCIL REGULAR AGENDA

5. PARKS AND RECREATION COMMISSION APPOINTMENTS FOR FOUR (4) FULL-TERM VACANCIES EXPIRING APRIL 2022

Mayor Wright nominated Manuel Soliz Jr., Beverly Knight, Lesley Eubanks and Zayd Othman to four (4) full-term vacancies to the Parks and Recreation Commission expiring April 2022.

RESOLUTION NO. 2018/62

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council appointed, by resolution, Lesley Eubanks, Beverly Knight, Zayd Othman and Manuel Soliz Jr. to four (4) full-term vacancies to the Parks and Recreation Commission expiring April 2022.

Mayor Wright introduced Lesley Eubanks and thanked her for applying.

6. ECONOMIC DEVELOPMENT COMMISSION APPOINTMENT FOR ONE (1) PARTIAL-TERM VACANCY EXPIRING JUNE 2019

Mayor nominated Kelly Kalfsbeek to one (1) partial-term vacancy to the Economic Development Commission expiring June 2019.

RESOLUTION NO. 2018/63

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council appointed, by resolution, Kelly Kalfsbeek to one (1) partial-term vacancy to the Economic Development Commission expiring June 2019.

7. USER FEE STUDY INTRODUCTION

City Manager Bernal introduced Regular Agenda Item #7.

Finance Director Merchant presented the staff report dated May 22, 2018 recommending the City Council receive the draft user fee study report introduction and explanation presented by Revenue & Cost Specialists, LLC.

Chu Thai, representing Revenue and Cost Specialist, L.L.C., gave a PowerPoint presentation of the Cost of Services Study.

In response to Councilmember Ogorchock, Eric Johnson, President, explained Prop 26 did not apply to the fees because they were designed for fees where the applicant does not receive the benefit of the service. He noted regulatory fees mostly of which were included were specifically exempt from Prop 26. He noted the only cap was the cost reasonably borne, which was set by prop 4.

Councilmember Ogorchock stated she appreciated the report.

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously received the report.

8. INFORMATION ON SECTION 115 TRUST FOR PENSIONS

City Manager Bernal introduced Regular Agenda Item #8.

Finance Director Merchant presented the staff report dated May 22, 2018 recommending the City Council discuss and direct staff regarding the establishment of a Section 115 trust for pension obligations.

Councilmember Ogorchock stated she was encouraged by the idea of a 115 Trust being set up by the State for CalPERS. She stated she opposed the City decreasing the reserves; however, she supported funds being set aside into a separate account for the City's unfunded liability and to protect the money in the event there was a downturn in the economy.

In response to Councilmember Thorpe, Finance Director Merchant explained that the City paid a portion of the unfunded liability with every payroll. She noted CalPERS allowed periodic one time payments toward unfunded liability, which could be done with the one-time revenue policy. She clarified that the 115 Trust would be setting aside money and getting some potential extra

earnings to help stave off future increases, or in the event of a recession, they could pull the money to pay the current contributions.

Mayor Wright stated the only benefit from the 115 Trust would be the potential to gain more interest; however, he did not believe the advantage was worth the risk.

Councilmember Tiscareno expressed concern regarding decreasing the City's reserve amount and not being able to access money if it were needed for an emergency. He noted he liked the concept but the City lacked the resources to go forward with a 115 Trust.

Councilmember Wilson stated she was concerned with taking money from the City's reserve account at this time when they lacked the funds to support an emergency.

Councilmember Ogorchock stated that she understood Council's position on this matter and noted that she felt it was prudent for the City to put funds away for CalPERS and a potential downturn in the economy.

Finance Director Merchant noted this item could come back in the future.

9. CONSIDERATION OF PROJECTS UNDER THE ONE-TIME REVENUE POLICY

City Manager Bernal introduced Agenda Item #9.

Finance Director Merchant presented the staff report dated May 22, 2018 recommending the City Council discuss and allocate one-time revenues to projects.

Councilmember Wilson requested adding funding of up to \$10,000 as a subsidy for youth bus passes.

Mayor Wright suggested funding as many small projects as possible.

Councilmember Tiscareno agreed and noted he supported funding projects for the Senior Citizens. He further noted he would also support license plate readers for the Antioch Police Department.

Councilmember Ogorchock requested Council fund license plate readers and body cameras.

Chief Brooks commented that body cameras would strengthen Antioch Police Department transparency, performance and accountability. He noted they would also have an impact on resolving citizen complaint and would also enable them to gather evidence and document crime scenes.

Councilmember Ogorchock stated she also supported improvements at the Senior Center and a bus pass subsidy program for the youth.

In response to Councilmember Tiscareno, Chief Brooks explained the body camera program was a 5-year program which included the initial purchase of the cameras, storage in a cloud-based server as well as equipment replacement midway through the 5-year cycle.

Councilmember Thorpe stated he felt it was more appropriate to have discussions regarding body cameras and license plate readers during the budget study sessions. He supported funding smaller project particularly those focused on the youth. He noted he also supported continuing the city's lighting and landscaping efforts.

Councilmember Wilson reported that the City's survey results indicated that top scoring items were programs and resources for youth. She spoke in support of projects that would have immediate impacts.

Chief Brooks suggested Council also consider funding the HVAC system for Antioch Animal Services.

In response to Council, Director of Parks and Recreation Kaiser discussed youth programs currently available and noted they were considering expanding the Adventures in Fun and Fitness program. She stated she could run a report based on customer information to show where the youth who participate resided. She noted that she needed to hire a camp director for the Adventures in Fun and Fitness program so with available funding, there was a difference of approximately \$3,000.00.

Interim City Attorney Cole reminded Council that it was 11:00 P.M. and it was policy to end discussion at 11:00 P.M.

Council consensus agreed to continue discussion on this matter.

Following discussion, Council agreed to consider funding the following projects:

- Replace Senior Center: kitchen counter, linoleum
- Replace NRCC Kitchen; Counters, cabinets and appliances
- Paint outside on NRCC and Senior Center
- Replace ASC lobby carpeting with ADA material
- Replace ASC toilets; upgrade plumbing
- Water cooler/drinking fountain NRCC/ASC
- Floor Maintenance and cleaning equipment for recreation
- NRCC & ACS maintenance and Repair needed; rekey, upgrade door handles, replace ceiling tiles, upgrade lights
- Tri Delta youth bus pass subsidy
- Hillcrest & Deer Valley landscape median improvement
- License Plate Readers (stand alone) and community cameras
- License Plate Readers for two Police vehicles
- Adventures in Fun and Fitness

- Update or replace Animal Services HVAC
- Additional String Lights/Downtown

A motion was made by Councilmember Ogorchock, seconded by Councilmember Tiscareno, to accept the funding recommendations.

Councilmember Thorpe, speaking to the motion, suggested the license plate readers and HVAC be eliminated as one-time revenue expenditures and added to Budget Study Session discussions. He spoke in support of focusing on youth programs and services.

Councilmember Tiscareno stated he would support amending the motion to eliminate the license plate readers at this time.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council amended the motion and unanimously approved funding for the following list of projects:

- Replace Senior Center: kitchen counter, linoleum – \$14,000
- Replace NRCC Kitchen; Counters, cabinets and appliances - \$18,000
- Paint outside on NRCC and Senior Center - \$20,000
- Replace ASC lobby carpeting with ADA material - \$25,000
- Replace ASC toilets; upgrade plumbing - \$25,000
- Water cooler/drinking fountain NRCC/ASC - \$2,000
- Floor Maintenance and cleaning equipment for recreation \$8,000
- NRCC & ACS maintenance and Repair needed; rekey, upgrade door handles, replace ceiling tiles, upgrade lights \$20,000
- Tri Delta youth bus pass subsidy - \$10,000
- Hillcrest & Deer Valley landscape median improvement \$49,000
- Adventures in Fun and Fitness - \$3,000
- Update or replace Animal Services HVAC - \$125,000
- Additional String Lights/Downtown - \$38,725

Mayor Wright stated there would be an opportunity to consider funding Park and Recreation programs with the remainder of the funds during the Study Session on the Fee Schedule.

10. APPROVE A CIVIC ENHANCEMENT GRANT PROGRAM TO SUPPORT COMMUNITY EVENTS AND IMPROVEMENT PROJECTS

On motion by Councilmember Tiscareno, seconded by Councilmember Wilson, the City Council unanimously continued Regular Agenda Item #10.

11. CITY COUNCIL TRAVEL

City Manager Bernal introduced Agenda Item #11.

Administrative Services Director Mastay presented the staff report dated May 22, 2018 recommending the City Council discuss and appoint two (2) Council Members for travel to Washington D.C. from June 19 – 22, 2018 to meet with the City of Antioch's government relations firm. It is further recommended that the City Council authorize the associated meeting expenses in an amount not to exceed \$2,475 per person.

Councilmembers Wilson, Thorpe and Ogorchock stated they were unavailable to attend this session; however, they asked to be considered to attend the meeting in the Fall.

Following discussion, Mayor Wright and Councilmember Tiscareno volunteered to represent the City in Washington D.C. from June 19 – 22, 2018 to meet with the City of Antioch's government relations firm.

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously appointed Mayor Wright and Councilmember Tiscareno for travel to Washington D.C. from June 19 – 22, 2018 to meet with the City of Antioch's government relations firm and authorized the associated meeting expenses in an amount not to exceed \$2,475 per person.

PUBLIC COMMENTS – None

STAFF COMMUNICATIONS

City Manager Bernal announced the Hillcrest BART Station ribbon-cutting would be held from 11:00 A.M. – 1:00 P.M. on May 25, 2018 and the Memorial Day parade begins at City Hall at 9:30 A.M. and would be held at the Oak View Memorial Park Cemetery on May 28, 2018.

COUNCIL COMMUNICATIONS

Mayor Wright announced the Contra Costa Transportation Authority would be holding a summit at the Byron Airport on June 8, 2018.

ADJOURNMENT

Mayor Wright adjourned the meeting at 11:26 P.M. to the next regular Council meeting on June 12, 2018.

Respectfully submitted:

Kitty Eiden
KITTY EIDEN, Minutes Clerk

CITY COUNCIL MEETING

Special/Regular Meeting
7:00 P.M.

June 12, 2018
Council Chambers

3:30 P.M. - CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to California Government Code section 54956.9(d)(1): Contra Costa Flood Control and Water Conservation District v. Gary A. Eames, Contra Costa Superior Court Case No. C15-02052.
- 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Orton/Libitzky owned Assessor's Parcel Numbers (APN No.'s): 066-110-009; 074-040-035; 066-101-001. City and Agency Negotiator, City Manager Ron Bernal; Parties – Orton/Libitzky, Antioch Marina LLC.
- 3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: City and Agency Negotiator, City Manager Ron Bernal; Parties – City Ventures.

SPECIAL MEETING/WORKSHOP

Mayor Wright called the meeting to order at 4:32 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Thorpe, Tiscareno, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Councilmember Ogorchock led the Council and audience in the Pledge of Allegiance.

1. USER FEE STUDY WORK SESSION

City Manager Bernal introduced the User Fee Study Work Session.

Director of Finance Merchant presented the staff report dated June 12, 2018 recommending the City Council discuss and provide direction on the User Fee Study.

Eric Johnson, Revenue & Cost Specialist, LLC, reviewed the Cost of Services Study - Appendix A - Summary of Current Fees and Proposed Fees #S-001 - #S-067 and #S-077 – #S-098.

Following discussion, Council requested the recommended fees be amended as follows:

- REF#: S-001 – Minor Admin Use Permit – Add a non-profit rate of 50 percent of the full fee and clarify Service Recipient
- REF#: S-012 – Remove fee

3B

06-26-18

- REF#: S-017 – Reference Planning Commission or Appeal Section of Municipal Code
- REF#: S-055 – Eliminate application fee and retain refundable deposit for barricades
- REF#: S-056 – Amend description of service to read: “Review of private special event or party on private property open to the public or assembly on public property for compliance with City codes and standards”.
- REF#: S-057 – Strike public assembly from fee
- REF#: S-096 – Staff to report back on cost of thumb drive device for document copies

Council consensus supported holding a Study Session to review Parks and Recreation fees - REF#: S-068 - #076 at 5:30 P.M. on June 26, 2018. They also agreed to bring the updated Fee Study document as well as all other fees back to the City Council for consideration at the July 24, 2018 City Council meeting.

Mayor Wright adjourned the Special Meeting/Workshop at 6:37 P.M.

Interim City Attorney Cole reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**, no reportable action, **#2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, direction given to Labor Negotiator; and, **#3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, direction given to Labor Negotiator.

Mayor Wright called the meeting to order at 7:00 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Thorpe, Tiscareno, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Councilmember Wilson led the Council and audience in the Pledge of Allegiance.

2. PROCLAMATIONS

Elder and Dependent Adult Abuse Awareness Month, June 2018

2018 Relay for Life of the Delta

Human Trafficking Prevention and Awareness Week, June 4 – 10, 2018

On motion by Councilmember Wilson, seconded by Councilmember Ogorchock, the Council unanimously approved the Proclamations.

On motion by Councilmember Thorpe, seconded by Councilmember Wilson, the City Council suspended the rules and moved Regular Agenda Item #10 as the next order of business.

Mayor Wright and Councilmember Ogorchock presented *Elder and Dependent Adult Abuse Awareness Month* proclamation to a representative from Adult Protective Services for Contra Costa County who discussed abuse awareness and thanked the City Council for the recognition.

Mayor Wright reported at the last Council meeting, the City Council had invested \$130,000 into improvements for the Antioch Senior Center.

The City Council presented the *2018 Relay for Life of the Delta* proclamation to representatives from Relay for Life who thanked the City Council for the recognition and discussed the impacts of cancer. They invited everyone to participate in the fundraiser event beginning at 10:00 A.M. on June 23, 2018 at Los Medanos College. Contact information was provided.

Mayor Wright recognized former Councilmember Agopian who, while serving the City, lost his life to cancer.

Mayor Wright and Councilmember Wilson presented the *Human Trafficking Prevention and Awareness Week* proclamation to representatives from the Soroptomist International of Antioch Club who thanked the City Council for the recognition and discussed the importance of community awareness.

Mayor Wright thanked the Soroptomist International Club for their efforts and stated the City Council supported the Red Sand Project. He thanked Councilmember Wilson for her leadership with human trafficking awareness and prevention.

COUNCIL REGULAR AGENDA

10. RESOLUTION APPROVING THE FIRST AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH ROWLAND BERNAL JR. FOR CITY MANAGER SERVICES AND AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT

Interim City Attorney Cole presented the staff report dated June 12, 2018 recommending the City Council adopt a resolution approving the First Amendment to the Employment Agreement with Rowland Bernal Jr. (hereinafter "Bernal") for City Manager Services and authorizing the Mayor to sign the Agreement.

Marty Fernandez, Antioch resident, spoke in opposition to increasing the City Manager's salary.

Councilmember Thorpe requested the City Council consider sending this agenda item back to closed session because he believed some elements were missing.

Speaking to the following motion and in response to Councilmember Tiscareno, Interim City Attorney Cole explained that Council could discuss this item now or in a Closed Session with the recognition that whatever was decided had to come back into a public setting.

Mayor Wright stated that he was prepared to vote "No" on the resolution as he believed a 9 percent raise was too high. He noted that City Manager Bernal was doing a phenomenal job and he was happy with his job performance.

Councilmember Thorpe clarified that he believed some elements tied to incentives and the salary schedule were missing and those could be addressed during Closed Session.

Interim City Attorney Cole stated there was no time issue that would require Council to act on this item this evening.

On motion by Councilmember Thorpe, seconded by Councilmember Wilson, the City Council unanimously directed that a Labor Negotiation for this item be scheduled for Closed Session on June 26, 2018.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Director of Parks and Recreation Kaiser encouraged the community to take advantage of recreational opportunities available through the Parks and Recreation Department. She announced the following 2018 "Concerts by the River" schedule to take place from 6:00 P.M. – 8:00 P.M. at Waldie Plaza:

- July 14, 2018 Fast Times, 80's New Wave, Motown, R&B
- July 21, 2018 Toree McGee, Country
- July 28, 2018 The Playthings, Funk & Rock
- August 4, 2018 Acereko Orchestra, Salsa, Latin
- August 11, 2018 Dave Crimmen Band, 50's, 60's, Rock & Roll
- August 18, 2018 Long Time, Boston Tribute

Shannon Skinners, Somersville Towne Center, announced the following event schedule taking place at the mall:

- June 16, 2018 Antioch Family Fair from 10:00 A.M.– 4:00 P.M.
- June 16, 2018 Kids Club – Musical Story Time from 2:00 P.M. – 3:00 P.M.
- June 29, 2018 Gathering for Garments Fundraiser from 6:00 P.M. – 9:00 P.M.
- July 14, 2018 Import Vs Muscle Car Show at 10:00 A.M.

She encouraged anyone seeking additional information on events to follow them on Facebook at Somersville Towne Center.

Mike Pollard announced Prayer for Our Leaders would be held at 7:30 A.M. on June 23, 2018 at Antioch City Park. He presented invitations to the City Council and City Manager Bernal. He announced he was officially a cancer survivor as of June 1, 2018.

J.R. Wilson, representing the Delta Veterans Group, thanked the sponsors and teams that participated in the Delta Softball Tournament of Heroes. He presented Mayor Wright with a certificate of appreciation and Council with Delta Softball Tournament of Heroes T-shirts. He announced the next event would be held on Memorial Day Weekend 2019 and applications for memorial banners were available in Council Chambers this evening.

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

City Clerk Simonsen announced the following Board and Commission openings:

- *Sales Tax Citizens' Oversight Committee: Seven (7) vacancies; deadline date is July 6, 2017*

He reported applications would be available online at the City's website and at the City Clerk's and Deputy City Clerks offices.

PUBLIC COMMENTS

Jeanne Solnordal, Piedmont resident, Amber Cummings, Antioch resident, and Marco Gutierrez, Discovery Bay resident, requested the City Council consider supporting Sheriff Livingston and opting out of California "Sanctuary State" Bill (SB 54). They requested this item be agendaized for discussion.

COUNCIL SUBCOMMITTEE REPORTS

Councilmember Wilson reported on her attendance at the Tri Delta Transit committee meeting and announced \$25.00 youth bus passes were available for Antioch residents 17 and under at Antioch Community Park and City Hall.

Councilmember Thorpe reported on his attendance at the Tri Delta Transit committee meeting.

Councilmember Ogorchock reported on her attendance at the East Bay Division of the League of California Cities meeting and Policy Committee meetings.

Mayor Wright reported on his attendance at the Mayor's Conference and announced he was appointed to the East Bay EDA Executive Committee for regional efforts for Economic Development.

MAYOR'S COMMENTS

Mayor Wright announced Antioch had received the Best of the Delta 2018 awards in the categories Best Public Launch Ramp, Best Trail and Best Bird Watching in the Dow Wetlands and Lone Tree Golf Course and Event Center as the runner-up for Best Brunch. He encouraged the community to remain positive and sign up the City Manager's weekly report.

3. CONSENT CALENDAR

A. APPROVAL OF COUNCIL MINUTES FOR MAY 8, 2018

B. APPROVAL OF COUNCIL MINUTES FOR MAY 22, 2018

C. APPROVAL OF COUNCIL WARRANTS

- D. **ORDINANCE NO. 2142-C-S SECOND READING – OAKLEY KNOLLS PROJECT ORDINANCE (Introduced on 04/10/18)**
- E. **RESOLUTION NO. 2018/64 AMENDED AND RESTATED CELL SITE LEASE WITH THE UNITED STATES DEPARTMENT OF JUSTICE, FEDERAL BUREAU OF INVESTIGATION**
- F. **RESOLUTION NO. 2018/65 APPROVING A 36-MONTH COPIER LEASE WITH RAY MORGAN COMPANY AND A MUNICIPAL LEASE PURCHASE AGREEMENT WITH LEASESOURCE FINANCIAL SERVICES, INC.**
- G. **RESOLUTION NO. 2018/66 EXTENSION OF THE CONTRACT WITH ANCHOR CONCRETE CONSTRUCTION, INC. FOR THE CURB, GUTTER, AND SIDEWALK REPAIR INCLUDING TREE REMOVAL AND STUMP GRINDING AND INSTALLATION OF CONCRETE CURB RAMPS AT MISCELLANEOUS LOCATIONS PROJECT (P.W. 507-16)**
- H. **RESOLUTION NO. 2018/67 PREWETT PARK CONCRETE IMPROVEMENTS (P.W. 567-6)**
- I. **RESOLUTION NO. 2018/68 AUTHORIZE A RESOLUTION SUPPORTING THE REDUCING CRIME AND KEEPING CALIFORNIA SAFE ACT OF 2018**
- J. **LEAGUE OF CALIFORNIA CITIES POLICY COMMITTEE MEETINGS ON JUNE 7 – 8, 2018 AND THE MASTER MUNICIPAL CLERKS ACADEMY ON AUGUST 22 – 24, 2018**
- K. **RESOLUTION NO. 2018/69 CONSIDERATION OF AGREEMENT EXTENSION FOR HVAC SERVICES WITH SOLE SOURCE/BRAND JUSTIFICATION REQUEST**
- L. **RESOLUTION NO. 2018/70 AUTHORIZATION TO AMEND THE FISCAL YEAR 17/18 BUDGET TO INCLUDE AN INCREASE OF \$17,580 FOR THE CRW - PERMIT TRACKING SOFTWARE UPGRADE TO ADD A GIS MODULE**

On motion by Councilmember Thorpe, seconded by Councilmember Tiscareno, the City Council unanimously approved the Council Consent Calendar with the exception of Items D and I, which were removed for further discussion.

Item D – City Manager Bernal introduced Consent Calendar Item D.

In response to Councilmember Wilson, Interim City Attorney Cole reported that there was a signed agreement with Discovery Builders and litigation would be dismissed by the end of the week.

On motion by Councilmember Thorpe, seconded by Councilmember Tiscareno, the City Council unanimously approved item D.

Item I – City Manager Bernal introduced Consent Calendar Item I.

Chief Brooks presented the staff report dated June 12, 2018 recommending the City Council approve the resolution.

Councilmember Wilson stated she was pleased this legislation would impose harsher penalties for human traffickers and she hoped laws would be put into place to protect the victims.

Councilmember Ogorchock reported that Governor Brown refused to meet with the California Police Chiefs and discuss the Keeping California Safe Act of 2018. She urged residents to contact their public officials to voice their support for those discussions to take place.

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved Item I.

PUBLIC HEARING

4. RESOLUTION ACCEPTING AND ADOPTING THE PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM 2018-2023 (P.W. 150-18)

City Manager Bernal introduced Public Hearing Item #4.

Assistant City Engineer II Filson presented the staff report dated June 12, 2018 recommending the City Council conduct a Public Hearing to adopt the resolution approving the City's Five-Year Capital Improvement Program 2018-2023 and amending the FY2017-18 and FY2018-19 Operating Budgets.

Mayor Wright opened and closed the public hearing with no members of the public requesting to speak.

Councilmember Tiscareno thanked Assistant City Engineer Filson for the report and for the projects that had been completed. He stated he looked forward to seeing the remaining list of projects completed.

RESOLUTION NO. 2018/71

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council unanimously adopted the resolution approving the City's Five-Year Capital Improvement Program 2018-2023 and amending the FY2017-18 and FY2018-19 Operating Budgets.

COUNCIL REGULAR AGENDA

5. APPROVE A CIVIC ENHANCEMENT GRANT PROGRAM TO SUPPORT COMMUNITY EVENTS AND IMPROVEMENT PROJECTS; APPROVE GRANT IN AMOUNT OF \$20,000

City Manager Bernal introduced Regular Agenda Item #5.

Director of Parks and Recreation Kaiser presented the staff report dated June 12, 2018 recommending the City Council approve the following actions: 1) Approve a Civic Enhancement Grant Program to support community events and improvement projects that originate with nonprofit organizations; and 2) Approve grant funding in the amount of \$20,000 to Celebrate Antioch Foundation to support two events in 2018: July 4th and Holiday DeLites.

Councilmember Wilson announced she would recuse herself from the second part of the action this evening as she sat on the board of Celebrate Antioch Foundation. Additionally, she noted that Celebrate Antioch Foundation was a fiscal agent of an organization that she supported.

Interim City Attorney Cole agreed with Councilmember Wilson.

Following discussion, Council supported the Park and Recreation Commission reviewing and making a recommendation on the award of grants to the City Council for ratification and approval.

Interim City Attorney Cole stated that this item could be sent to the Parks and Recreation Commission as it was a legislative body subject to the Brown Act.

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved a Civic Enhancement Grant Program to support community events and improvement projects that originate with nonprofit organizations to be approved through the Park and Recreation Commission, with final approval of the City Council.

Councilmember Wilson recused herself and left the dais.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council unanimously approved grant funding in the amount of \$20,000 to Celebrate Antioch Foundation to support two events in 2018: July 4th and Holiday DeLites.

Councilmember Wilson returned to the dais.

Director of Parks and Recreation Kaiser announced the unused funds from this fiscal year would be carried over into the next fiscal year.

6. BRACKISH WATER DESALINATION PLANT – LABOR STABILITY STUDY

City Manager Bernal introduced Jon Blank as the newly hired Public Works Director/City Engineer.

Director of Public Works Blank stated it was a privilege to service the City of Antioch. He presented the staff report dated June 12, 2018 recommending the City Council adopt a resolution accepting the Brackish Water Desalination Plant - Labor Stability Study and authorizing the City Manager or his designee to negotiate with the trade unions to execute a Project Stability Agreement.

Michael Vlaming, Esq., Vlaming & Associates, APC, presented the Labor Stability Study for the Brackish Water Desalination Project.

Joseph Lubas, Hercules resident, opposed the Project Stability Agreement noting they were not financially feasible. He urged Council to reject the Project Labor Agreement.

Bill Whitney, Contra Costa Building Trades C.E.O., Angel Luevano, Todos Unidos, speaking on behalf of himself and Argentina Davila-Luevano, California LULAC Institute, Chuck Leonard, United Association Local #342, Robert Nash, United Association Local #342, Greg Feere, CCBTC, Bob Sewell, U.A. Local #159 and Tom Hanson, IBEW #302, discussed the social and economic benefits of a Project Stability Agreement. They spoke in support of Council adopting the resolution and negotiating an agreement with the trade unions.

Nicole Goehing, Associated Buildings and Contractors Northern California, explained that every time a Project Stability Agreement was discussed it resulted in a Project Labor Agreement and low numbers of local hire. She reported State and Federally approved apprentices were excluded from working on these projects. She questioned why the City was rushing the Project Labor Agreement when the project was not fully funded.

George Kikes, Plumbers & Steamfitters #342, Anthony Solak, IBEW Local #302 and Jason Lindsey, Antioch resident, discussed the social and economic benefits of a Project Stability Agreement. They spoke in support of Council adopting the resolution and negotiating an agreement with the trade unions.

Eric Christian, Coalition of Fair Employment in Construction, stated the Project Labor Agreement were discriminatory and exclusionary documents. He encouraged the Council to delay action on this item and form an Adhoc committee to discuss Project Labor Agreements.

Mary Rocha, Antioch resident, encouraged the City Council to adopt the resolution and negotiate an agreement with the trade unions.

Debra Vinson spoke in support of Council adopting the resolution and negotiating an agreement with the trade unions.

Councilmember Tiscareno stated he supported local labor and Project Labor Agreements. He noted they were not discriminatory because all contractors would have the ability to bid.

Councilmember Ogorchock stated she viewed the Project Stability Agreement as an opportunity for everyone to bid on jobs.

In response to Councilmember Ogorchock, Mr. Vlaming explained that obligations within the agreement applied to all contractors and subcontractors that signed the agreement.

Councilmember Wilson thanked Mr. Vlaming and those who spoke on this item.

Councilmember Thorpe voiced his support for the Project Stability Agreement to insure people are paid a fair wage. He thanked Labor for partnering with Antioch and stated he would be voting in favor of the resolution.

In response to Mayor Wright, Mr. Vlaming explained that project labor and Project Stability Agreement were appropriate for large complex long term multi-craft construction projects. He clarified that he had been retained to do labor stability studies for projects that meet the threshold definition of a project to be considered for Project Stability Agreement or Project Labor Agreement. He noted the study contained the City's individual objectives and organic data. He further noted the one way to assure the most opportunity to successfully accomplish the City's objectives was through an overarching agreement that controlled all of the contractors/workers on the site.

The Council majority voiced their support for adding an objective for the trades to work with Antioch schools and academies for outreach and education for career paths.

RESOLUTION NO. 2018/72

On motion by Councilmember Tiscareno, seconded by Councilmember Thorpe, the City Council unanimously adopted a resolution accepting the Brackish Water Desalination Plant - Labor Stability Study and authorizing the City Manager or his designee to negotiate with the trade unions to execute a Project Stability Agreement.

7. DESIGNATION OF A VOTING DELEGATE AND ALTERNATE DELEGATE FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE, AND AUTHORIZATION FOR ASSOCIATED CONFERENCE EXPENSES NOT TO EXCEED \$1,450

City Manager Bernal introduced Regular Agenda Item #7.

Administrative Services Director Mastay presented the staff report dated June 12, 2018 recommending the City Council appoint a Voting Delegate and Alternate Delegate for the 2018 League of California Cities Annual Conference. It is further recommended that the Council authorize the associated conference expenses for one participant in an amount not to exceed \$1,450.

City Clerk Simonsen stated he would be attending the City Clerk's Association Business meeting the day prior and the League Conference as well and would be available to serve as an alternate if there was an issue.

On motion by Councilmember Tiscareno, seconded by Councilmember Wilson, the City Council unanimously appointed Councilmember Ogorchock as a Voting Delegate and Councilmember Wilson as Alternate Delegate and Councilmember Thorpe as Second Alternate Delegate for the 2018 League of California Cities Annual Conference.

8. THE MAYOR APPOINT A CITY ATTORNEY AD HOC RECRUITMENT COMMITTEE TO INTERVIEW RECRUITING FIRMS FOR THE PURPOSE OF SELECTING THE NEXT CITY ATTORNEY

Administrative Services Director Mastay presented the staff report dated June 12, 2018 recommending the Mayor nominate and Council appoint a two (2) member City Attorney Ad Hoc Recruitment Committee to interview recruitment firms for the process of selecting the next City Attorney.

On motion by Mayor Wright, seconded Councilmember Wilson, the City Council appointed Councilmember Ogorchock and Councilmember Tiscareno to the City Attorney Ad Hoc Recruitment Committee to interview recruitment firms for the process of selecting the next City Attorney. The motion carried the following vote:

Ayes: Wilson, Tiscareno, Ogorchock, Wright

Noes: Thorpe

9. EXTEND EXPIRATION OF QUALITY OF LIFE AD HOC COMMITTEE

Administrative Services Director Mastay presented the staff report dated June 12, 2018 recommending that the City Council retain the existing members and discuss and extend the expiration of the Quality of Life Ad Hoc Committee from June 30, 2018 to December 31, 2018.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council retained the existing members and extended the expiration of the Quality of Life Ad Hoc Committee from June 30, 2018 to December 31, 2018

10. RESOLUTION APPROVING THE FIRST AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH ROWLAND BERNAL JR. FOR CITY MANAGER SERVICES AND AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT

By previous action of the Council, this item was moved to the beginning of the Agenda after Proclamations.

PUBLIC COMMENTS – None

STAFF COMMUNICATIONS

City Manager Bernal announced the City's new Economic Development Director Kwame Reed would be beginning work on July 2, 2018.

COUNCIL COMMUNICATIONS

Councilmember Ogorchock requested staff agendize discussions on City policy regarding how water service is turned on for residences and an 8/80 discussion for seniors and youth.

Councilmember Tiscareno requested staff agendize a discussion on a citywide Project Labor Agreement.

ADJOURNMENT

With no further business, Mayor Wright adjourned the meeting at 9:29 P.M. to the next regular Council meeting on June 26, 2018.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk

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100 General Fund

Non Departmental

375224	PROFESSIONAL RECOVERY SYSTEMS	COMMISSION PMT DUE	228.46
375328	PETERSEN DEAN SOLAR INC	CBSC FEE REFUND	3.67
375342	SERVICE CHAMPIONS	CBSC FEE REFUND	2.74
375346	SPARC DESIGN GROUP LLC	DEPOSIT REFUND	1,698.00
375355	TONG, LIJUN	SB1186 STATE FEE REFUND	4.00
375362	VIVINT SOLAR DEVELOPER LLC	SMIP FEE REFUND	13.26
375363	WELLS FARGO	BL TAX OVERPAYMENT REFUND	530.00
931874	ZUMWALT ENGINEERING GROUP INC	CONSULTING SERVICES	366.00

City Council

375253	BANK OF AMERICA	CLOSED SESSION EXPENSE	141.71
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City Manager

375253	BANK OF AMERICA	SOFTWARE	355.46
375287	FEDERAL ADVOCATES INC	CONSULTING SERVICES	4,166.67
375311	LEW EDGARDS GROUP, THE	CONSULTING SERVICES	4,950.00

City Clerk

375206	GARCIA, CHRISTINA L	EXPENSE REIMBURSEMENT	255.69
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City Treasurer

375292	GARDA CL WEST INC	ARMORED CAR PICKUP	252.07
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Human Resources

375250	ACE HARDWARE, ANTIOCH	SUPPLIES	5.85
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Economic Development

375195	CONTRA COSTA TELEVISION	VIDEO PRODUCTION	2,098.15
375253	BANK OF AMERICA	ADVERTISEMENT	406.66

Finance Administration

375254	BANK OF AMERICA	TRAINING - D MERCHANT	143.55
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Finance Accounting

375246	ALL PRO PRINTING SOLUTIONS	PRINTING SERVICES	1,266.40
375252	BADAWI & ASSOCIATES	FY18 AUDIT SERVICES	28,399.50
375254	BANK OF AMERICA	TRAINING - B ABEJUELA	150.00
375254	BANK OF AMERICA	TRAINING - J VIRAY	150.00

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375180 ARBOR PROS	BL PENALTY REFUND	82.50
375189 COLONIAL LIFE	MAY PREMIUM	14.27
375194 CONTRA COSTA COUNTY LIBRARY	FACILITIES MAINTENANCE FEE	81,747.06
375220 PARS	VALUATION SERVICES	2,470.00
375289 FUHRER PAINT WERKZ AND AUTO	BL TAX OVERPAYMENT REFUND	212.50
375355 TONG, LIJUN	BL TAX OVERPAYMENT REFUND	250.00
931855 MUNISERVICES LLC	STARS SERVICES	250.00

Public Works Maintenance Administration

375188 COLE SUPPLY CO INC	SUPPLIES	921.12
931853 HAMMONS SUPPLY COMPANY	SUPPLIES	122.43

Public Works General Maintenance Services

375217 OFFICE MAX INC	OFFICE SUPPLIES	166.37
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Public Works Street Maintenance

375214 L SERPA TRUCKING INC	EQUIPMENT RENTAL	1,235.00
375251 ANTIOCH BUILDING MATERIALS	ASPHALT	33,458.53
375271 COUNTY ASPHALT	ASPHALT	993.74
931859 TELFER OIL COMPANY	OIL	3,163.75

Public Works-Signal/Street Lights

375183 AT AND T MCI	PHONE	750.38
375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	6,297.16
931866 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	14,697.28

Public Works-Striping/Signing

375203 FASTENAL CO	SUPPLIES	9.85
375205 GALL, MATTHEW DAVID	EXPENSE REIMBURSEMENT	293.57

Public Works-Facilities Maintenance

375183 AT AND T MCI	PHONE	58.91
375218 PACIFIC GAS AND ELECTRIC CO	GAS	10,429.76
375242 ACME SECURITY SYSTEMS	SECURITY SERVICES	2,512.99
375250 ACE HARDWARE, ANTIOCH	SUPPLIES	21.89
375281 DREAM RIDE ELEVATOR	ELEVATOR SERVICE	160.00
375313 M AND L OVERHEAD DOORS	REPAIR SERVICES	839.72
375334 REAL PROTECTION INC	INSPECTION SERVICES	360.23
931866 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	4,022.15
931868 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,611.85

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Public Works-Parks Maint

375183 AT AND T MCI	PHONE	100.95
375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	784.11
375251 ANTIOCH BUILDING MATERIALS	ASPHALT	8,681.30
375256 BAY CITIES PYROTECTOR	TRAINING	645.00
375263 COMBINATION LOCK AND SAFE	REPAIR SERVICES	127.19
375278 DELTA FENCE CO	WINDOW GUARDS	2,558.00
375286 FASTENAL CO	REPAIR PARTS	21.51
375330 POLYMENDERS	REPAIR SERVICES	1,075.00
375348 STEWARTS TREE SERVICE INC	TREE SERVICES	550.00
931866 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,030.43

Public Works-Median/General Land

375176 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	4,978.00
375183 AT AND T MCI	PHONE	213.51
375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,673.76
375229 SILVA LANDSCAPE	LANDSCAPE SERVICES	7,402.40
375245 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	3,982.40
375250 ACE HARDWARE, ANTIOCH	SUPPLIES	14.13
375344 SILVA LANDSCAPE	LANDSCAPE SERVICES	3,185.92
375348 STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	1,200.00
931873 JOHN DEERE LANDSCAPES PACHECO	SUPPLIES	105.35

Police Administration

375186 BITTNER, DESMOND D	TRAINING PER DIEM	192.00
375188 COLE SUPPLY CO INC	SUPPLIES	103.10
375208 GLOCK PROFESSIONAL INC	TRAINING - T KEO-VANN	250.00
375209 GLOCK PROFESSIONAL INC	TRAINING - J EVANS	250.00
375210 GLOCK PROFESSIONAL INC	TRAINING - C MEALS	250.00
375223 PMW ASSOCIATES	TRAINING - D BITTNER	393.00
375243 ADAMS, JONATHAN B	EXPENSE REIMBURSEMENT	104.05
375244 ADAMSON POLICE PRODUCTS	EQUIPMENT	3,368.66
375259 BROGDON, CASEY AMON	TRAINING PER DIEM	320.00
375260 BROGDON, CASEY AMON	RENTAL CAR ALLOWANCE	514.17
375261 CELLEBRITE USA INC	TRAINING - C BROGDON	3,850.00
375272 COURTYARD BY MARRIOTT	LODGING - C BROGDON	654.00
375274 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	70.00
375284 EWART, JACOB R	TRAINING PER DIEM	64.00
375291 GALLS INC	SUPPLIES	192.81
375297 HILTON	LODGING - J EWART	241.98
375298 HILTON	LODGING - E JOHNSEN	241.98
375299 HILTON	LODGING - B MARCOTTE	241.98

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375300 HILTON	LODGING - K SMITH	241.98
375302 IBS OF TRI VALLEY	SUPPLIES	433.95
375304 JOHNSEN, ERIC Y	TRAINING PER DIEM	64.00
375310 LC ACTION POLICE SUPPLY	EQUIPMENT	3,602.34
375314 MARCOTTE, BROCK A	TRAINING PER DIEM	64.00
375322 NATIONAL ASIAN PEACE OFFICERS	RECRUITING FAIR	400.00
375323 NET TRANSCRIPTS	TRANSCRIPTION SERVICES	245.06
375335 RELIANT HIRING SOLUTIONS	RECRUITING FAIR	450.00
375345 SMITH, KYLE T	TRAINING PER DIEM	64.00
375359 UNITED STATES POSTAL SERVICE	POSTAGE	2,000.00
375360 UPS STORE, THE	SHIPPING	300.68
931867 IMAGE SALES INC	ID CARDS	20.61
931870 MOBILE MINI LLC	EVIDENCE STORAGE	115.39

Police Community Policing

375181 ARK PET HOSPITAL INC, THE	VET BILLS	21.60
375212 HUNT AND SONS INC	FUEL	640.24
375215 MOORE K9 SERVICES	TRIANING	800.00
375257 BENZLER, BLAIR	COURT APPEARANCE	180.27
375274 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	80.00
375315 MEADS, ROBERT P	MILEAGE REIMBURSEMENT	50.58

Police Investigations

375184 AUTO WORLD INC	VEHICLE LEASE	879.57
375238 VANDERPOOL, JASON C	EXPENSE REIMBURSEMENT	65.56
375267 CONTRA COSTA COUNTY	CCCSO RENDITION SERVICES	445.00
375305 JOHNSON, VIRGINIA L	MILEAGE REIMBURSEMENT	42.95
375352 TEEL INCORPORATED	LAB ANALYSIS	1,545.62
375357 TRANSUNION RISK AND ALTERNATIVE	INTEL SERVICES	56.10

Police Special Operations Unit

375235 TOYOTA FINANCIAL SERVICES	VEHICLE LEASE	507.86
375356 TOYOTA FINANCIAL SERVICES	VEHICLE LEASE	910.53

Police Communications

375182 AT AND T MCI	DISPATCH PHONE LINES	7.21
375183 AT AND T MCI	PHONE	1,488.06
375190 COMCAST	CONNECTION SERVICES	92.48
375207 GLOBALSTAR	SATELLITE PHONE	173.71
375265 COMCAST	CONNECTION SERVICES	355.26

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Office Of Emergency Management

375183 AT AND T MCI	PHONE	308.50
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Police Facilities Maintenance

375183 AT AND T MCI	PHONE	305.47
375218 PACIFIC GAS AND ELECTRIC CO	GAS	17,991.57
375247 AMERICAN PLUMBING INC	PLUMBING SERVICES	155.00
375250 ACE HARDWARE, ANTIOCH	SUPPLIES	17.23
375281 DREAM RIDE ELEVATOR	ELEVATOR SERVICE	80.00
375334 REAL PROTECTION INC	INSPECTION SERVICES	311.38
375366 WOODIWISS PAINTING	PROFESSIONAL SERVICES	4,938.00
931868 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,880.20
931872 ODIN SYSTEMS INC	COMMUNITY CAMERA MAINT	3,672.22

Community Development Land Planning Services

375202 EIDEN, KITTY J	MINUTES CLERK	84.00
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CD Code Enforcement

375347 STAPLES	PRINTING SERVICES	690.56
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PW Engineer Land Development

375183 AT AND T MCI	PHONE	38.72
375277 DAVID TAUSSIG AND ASSOCIATES	CONSULTING SERVICES	2,745.00
375303 JN ENGINEERING	INSPECTION SERVICES	16,000.00

Community Development Building Inspection

375217 OFFICE MAX INC	OFFICE SUPPLIES	222.85
375328 PETERSEN DEAN SOLAR INC	ENERGY INSP FEE REFUND	352.20
375342 SERVICE CHAMPIONS	ENERGY INSP FEE REFUND	263.29
375362 VIVINT SOLAR DEVELOPER LLC	BUILDING PERMIT FEE REFUND	277.94

212 CDBG Fund

CDBG

375262 CITY DATA SERVICES LLC	CONSULTING SERVICES	1,050.00
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213 Gas Tax Fund

Streets

375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	30,317.26
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214 Animal Control Fund

Animal Control

375201	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	659.71
375211	HILLS PET NUTRITION	ANIMAL FOOD	389.89
375216	MWI VETERINARY SUPPLY CO	SUPPLIES	364.10
375218	PACIFIC GAS AND ELECTRIC CO	GAS	946.93
375230	STARLINE SUPPLY COMPANY	SUPPLIES	117.02
375283	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	2,227.64
375321	MWI VETERINARY SUPPLY CO	SUPPLIES	127.28
375350	TAIL WAG INN VETERINARY HOSPIT	DEA LICENSE	3,561.00
931868	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	579.80

215 Civic Arts Fund

Civic Arts

375280	DPH SOUND	SUMMER CONCERTS FY17/18	2,745.00
375334	REAL PROTECTION INC	INSPECTION SERVICES	67.60

219 Recreation Fund

Non Departmental

375301	HUB INTERNATIONAL OF CA	EVENT INSURANCE	640.20
375325	OU, THARY	FACILITY DEPOSIT REFUND	500.00
375332	RAMOS, MAYRA	FACILITY DEPOSIT REFUND	1,000.00
375336	REYES, GUILLERMINA	FACILITY DEPOSIT REFUND	1,000.00

Recreation Admin

375218	PACIFIC GAS AND ELECTRIC CO	GAS	1,870.14
375295	GREASE TRAP CLEANERS LLC	PROFESSIONAL SERVICES	200.00
375334	REAL PROTECTION INC	INSPECTION SERVICES	499.64
375343	SERVICE PROS PLUMBERS INC	REPAIR SERVICES	379.00

Senior Programs

375183	AT AND T MCI	PHONE	83.23
375218	PACIFIC GAS AND ELECTRIC CO	GAS	1,246.76
375255	BANK OF AMERICA	SUPPLIES	41.94
931868	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	388.00

Recreation Sports Programs

375183	AT AND T MCI	PHONE	20.19
375218	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	2,636.20
375255	BANK OF AMERICA	PARTS	1,304.51
375266	CONCORD SOFTBALL UMPIRES	ADULT SOFTBALL FEES	2,016.00
931869	LONE TREE GOLF COURSE	GOLF LESSONS	156.00

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Recreation-Comm Center

375183 AT AND T MCI	PHONE	22.98
375196 COSTCO	SUPPLIES	205.05
375237 UNIQUE PEST CONTROL	PEST CONTROL	400.00
375241 A AND G PRINTING	PRINTING SERVICES	547.75
375255 BANK OF AMERICA	SUPPLIES	1,176.02
375265 COMCAST	CONNECTION SERVICES	1,588.45
375308 KOVALICK, LUANNE	CONTRACTOR PAYMENT	731.40
375318 MUIR, ROXANNE	CONTRACTOR PAYMENT	1,094.40
375333 RAVIOLI THE CLOWN	CONTRACTOR PAYMENT	185.00
375341 SAFETY DRIVERS ED LLC	CONTRACTOR PAYMENT	234.00

222 Measure C/J Fund

Streets

375269 CONTRA COSTA TRANSPORTATION	CONGESTION MGMT COSTS	10,477.00
375303 JN ENGINEERING	INSPECTION SERVICES	600.00

226 Solid Waste Reduction Fund

Solid Waste Used Oil

375200 DELTA DIABLO	HHW PROGRAM	1,799.33
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Solid Waste

375200 DELTA DIABLO	HHW PROGRAM	9,723.82
375296 HAAS-WAJDOWICZ, JULIE A	EXPENSE REIMBURSEMENT	28.81
375306 K DESIGNERS/JUDSON ENTERPRISES	WASTE FEE REFUND	35.00
375328 PETERSEN DEAN SOLAR INC	WASTE FEE REFUND	35.00
375338 RIVERA, NAPOLEON	WASTE FEE REFUND	35.00

229 Pollution Elimination Fund

Channel Maintenance Operation

375258 BLANKINSHIP AND ASSOCIATES INC	NPDES TRAINING	2,695.23
375279 DMZ BUILDERS	W ANTIOCH CREEK PROJECT	159,111.75
375290 FURBER SAW INC	EQUIPMENT PARTS	425.27
375316 MJH EXCAVATING INC	LANDSCAPE SERVICES	8,035.00
375326 PACIFIC COAST LANDSCAPE MGMT I	LANDSCAPE SERVICES	2,520.43
375351 TARGET SPECIALTY PRODUCTS	CHEMICAL SUPPLIES	878.39

Storm Drain Administration

375296 HAAS-WAJDOWICZ, JULIE A	EXPENSE REIMBURSEMENT	58.31
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238 PEG Franchise Fee Fund

Non Departmental

375349 SWATT MIERS ARCHITECTS	COUNCIL CHAMBERS PROJECT	23,803.84
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251 Lone Tree SLLMD Fund

Lonetree Maintenance Zone 1

375179 APEX GRADING	LANDSCAPE SERVICES	6,000.00
375183 AT AND T MCI	PHONE	80.76
375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	766.49
375229 SILVA LANDSCAPE	LANDSCAPE SERVICES	4,401.00
375354 TERRACARE ASSOCIATES	TURF MOWING	136.60

Lonetree Maintenance Zone 2

375179 APEX GRADING	LANDSCAPE SERVICES	3,000.00
375183 AT AND T MCI	PHONE	138.01
375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	717.03

Lonetree Maintenance Zone 3

375183 AT AND T MCI	PHONE	60.57
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Lonetree Maintenance Zone 4

375176 AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	3,982.40
375354 TERRACARE ASSOCIATES	TURF MOWING	218.56

252 Downtown SLLMD Fund

Downtown Maintenance

375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	233.74
375354 TERRACARE ASSOCIATES	TURF MOWING	136.60

253 Almondridge SLLMD Fund

Almondridge Maintenance

375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	210.02
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254 Hillcrest SLLMD Fund

Hillcrest Maintenance Zone 1

375183 AT AND T MCI	PHONE	40.38
375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	602.76
375354 TERRACARE ASSOCIATES	TURF MOWING	355.16

Hillcrest Maintenance Zone 2

375183 AT AND T MCI	PHONE	141.33
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375218	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	731.70
375229	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,420.00
375344	SILVA LANDSCAPE	LANDSCAPE SERVICES	2,736.00
375354	TERRACARE ASSOCIATES	TURF MOWING	486.30

Hillcrest Maintenance Zone 4

375179	APEX GRADING	LANDSCAPE SERVICES	8,000.00
375183	AT AND T MCI	PHONE	119.48
375218	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	636.23
375245	AL FRESCO LANDSCAPING	LANDSCAPE SERVICES	3,187.92
375354	TERRACARE ASSOCIATES	TURF MOWING	273.20

255 Park 1A Maintenance District Fund

Park 1A Maintenance District

375183	AT AND T MCI	PHONE	20.19
375218	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	135.28
375354	TERRACARE ASSOCIATES	TURF MOWING	355.16

256 Citywide 2A Maintenance District Fund

Citywide 2A Maintenance Zone 3

375218	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	77.32
375354	TERRACARE ASSOCIATES	TURF MOWING	5.46

Citywide 2A Maintenance Zone 4

375218	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	302.56
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Citywide 2A Maintenance Zone 5

375218	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	398.19
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Citywide 2A Maintenance Zone 6

375179	APEX GRADING	LANDSCAPE SERVICES	8,000.00
375218	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	223.56
375354	TERRACARE ASSOCIATES	TURF MOWING	327.84

Citywide 2A Maintenance Zone 8

375354	TERRACARE ASSOCIATES	TURF MOWING	27.32
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Citywide 2A Maintenance Zone 9

375183	AT AND T MCI	PHONE	80.76
375218	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	479.42

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
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375348 STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	550.00
375354 TERRACARE ASSOCIATES	TURF MOWING	81.96
Citywide 2A Maintenance Zone10		
375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	125.25
375278 DELTA FENCE CO	PROFESSIONAL SERVICES	2,274.00
257 SLLMD Administration Fund		
SLLMD Administration		
375354 TERRACARE ASSOCIATES	TURF MOWING	327.84
259 East Lone Tree SLLMD Fund		
Zone 1-District 10		
375179 APEX GRADING	LANDSCAPE SERVICES	5,000.00
311 Capital Improvement Fund		
Parks & Open Space		
375279 DMZ BUILDERS	W ANTIOCH CREEK PROJECT	203,424.09
375303 JN ENGINEERING	INSPECTION SERVICES	500.00
375365 WOODARD AND CURRAN	PROFESSIONAL SERVICES	56,705.75
Streets		
375303 JN ENGINEERING	INSPECTION SERVICES	200.00
Energy Efficiency		
375296 HAAS-WAJDOWICZ, JULIE A	EXPENSE REIMBURSEMENT	276.00
376 Lone Diamond Fund		
Assessment District		
375240 CENTRAL SELF STORAGE ANTIOCH	STORAGE FEES	252.00
570 Equipment Maintenance Fund		
Non Departmental		
375212 HUNT AND SONS INC	FUEL	23,749.02
Equipment Maintenance		
375205 GALL, MATTHEW DAVID	EXPENSE REIMBURSEMENT	58.33
375218 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	525.74
375219 PAPE MACHINERY	PARTS	166.61
375236 TUTTS TRUCK OUTFITTERS	REPAIR SERVICES	1,103.75
375273 CRESCO EQUIPMENT RENTALS	AUTO PARTS	319.33

CITY OF ANTIOCH
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375282	EAST BAY TIRE CO	AUTO SERVICE	623.66
375290	FURBER SAW INC	PARTS	69.14
375293	GOLDEN GATE TRUCK CENTER	EQUIPMENT PARTS	12.92
375320	MUNICIPAL MAINT EQUIPMENT INC	AUTO PARTS	73.08
375324	OREILLY AUTO PARTS	AUTO PARTS	292.28
375329	PETERSON	PARTS	477.56
375339	RL STEVENS COMPANY	REPAIR SERVICES	1,289.24
375340	ROADLINE PRODUCTS INC USA	EQUIPMENT PARTS	1,546.62
375364	WINTER CHEVROLET CO	AUTO SERVICE	160.00
931862	BIG SKY ENTERPRISES INC	DISPOSAL SERVICES	2,115.00

573 Information Services Fund

Information Services

375183	AT AND T MCI	PHONE	74.13
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Network Support & PCs

375183	AT AND T MCI	PHONE	86.41
375190	COMCAST	CONNECTION SERVICES	227.66
375191	COMCAST	CONNECTION SERVICES	71.99
375213	KIS	PROFESSIONAL SERVICES	150.00
375248	AMS DOT NET INC	SUPPORT HOURS	9,200.00
375264	COMCAST	CONNECTION SERVICES	111.49
375265	COMCAST	CONNECTION SERVICES	1,028.98
375327	PARCEL QUEST	LICENSE RENEWAL	4,500.00
931863	DIGITAL SERVICES	WEBSITE MAINTENANCE	3,645.00

Telephone System

375183	AT AND T MCI	PHONE	2,197.25
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611 Water Fund

Non Departmental

375178	ANTIOCH AUTO PARTS	SUPPLIES	608.39
375239	WESCO RECEIVABLES CORP	SUPPLIES	311.96
375250	ACE HARDWARE, ANTIOCH	SUPPLIES	10.74
375275	CRYSTAL CLEAR LOGOS INC	SUPPLIES	210.41

Water Supervision

375233	STATE WATER RESOURCES CONTROL	LOAN INTEREST	2,947.10
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Water Production

375177	ALLIED CRANE INC	INSPECTION SERVICES	366.25
375183	AT AND T MCI	PHONE	1,117.25

CITY OF ANTIOCH
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375204 FISHER SCIENTIFIC COMPANY	LAB SUPPLIES	852.33
375218 PACIFIC GAS AND ELECTRIC CO	GAS	165,591.89
375222 PLATINUM ROOFING INC	PROFESSIONAL SERVICES	4,887.00
375225 REINHOLDT ENGINEERING CONSTR	PROFESSIONAL SERVICES	737.95
375249 ANIMAL DAMAGE MANAGEMENT	PROFESSIONAL SERVICES	275.00
375268 CONTRA COSTA HEALTH SERVICES	CUPA OVERSIGHT	4,055.00
375270 CORRPRO COMPANIES INC	PROFESSIONAL SERVICES	1,100.00
375285 EXPONENT INC	WATER RIGHTS CONSULTING	39,621.95
375307 KARL NEEDHAM ENTERPRISES INC	EQUIPMENT RENTAL	28,090.26
375309 LAW OFFICE OF MATTHEW EMRICK	DWR LITIGATION	9,765.00
375361 VILLASANA, LAURA ALBIDRESS	EXPENSE REIMBURSEMENT	80.00
931852 CHEMTRADE CHEMICALS US LLC	ALUM	13,348.51
931854 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	459.12
931857 NTU TECHNOLOGIES INC	POLYMER	2,700.00
931858 OLIN CHLOR ALKALI PRODUCTS	CAUSTIC	20,721.36
931860 THATCHER COMPANY OF CALIFORNIA	CHLORINE	10,141.20
931868 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	338.00
931871 NTU TECHNOLOGIES INC	POLYMER	2,700.00

Water Distribution

375175 AJW CONSTRUCTION	ASPHALT SERVICES	21,366.75
375178 ANTIOCH AUTO PARTS	SUPPLIES	58.66
375183 AT AND T MCI	PHONE	20.19
375205 GALL, MATTHEW DAVID	EXPENSE REIMBURSEMENT	301.48
375226 REYES JR, LEO	CERT FEE REIMBURSEMENT	335.55
375227 ROBERTS AND BRUNE CO	SUPPLIES	19,173.78
375228 RT LAWRENCE CORP	LOCKBOX PROCESSING	486.29
375234 STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	105.00
375250 ACE HARDWARE, ANTIOCH	SUPPLIES	4.99
375265 COMCAST	CONNECTION SERVICES	355.26
375276 CWEA SFBS	TRAINING	325.00
375288 FTG CONSTRUCTION MATERIALS INC	DUMP FEES	1,800.00
375317 MT DIABLO LANDSCAPE CENTERS IN	CONCRETE MIX	203.25
375331 PUBLIC AGENCY SAFETY MANAGEMEN	MEMBERSHIP RENEWAL	75.00
375337 RICHMOND MACHINE & ENGINEERING	EQUIPMENT	250.00
375358 TYLER TECHNOLOGIES	INSITE FEES	340.00
931865 GRAINGER INC	SUPPLIES	1,109.44

Water Meter Reading

375197 CRYSTAL CLEAR LOGOS INC	SUPPLIES	175.65
375275 CRYSTAL CLEAR LOGOS INC	SUPPLIES	254.28
931865 GRAINGER INC	SUPPLIES	24.31

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
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Public Buildings & Facilities

375319 MUNICIPAL FINANCIAL SERVICES	PROFESSIONAL SERVICES	280.00
375365 WOODARD AND CURRAN	PROFESSIONAL SERVICES	3,288.00

Warehouse & Central Stores

375178 ANTIOCH AUTO PARTS	SUPPLIES	1,514.61
375185 BISHOP CO	SUPPLIES	373.75
375188 COLE SUPPLY CO INC	SUPPLIES	383.92
375203 FASTENAL CO	SUPPLIES	359.45
931853 HAMMONS SUPPLY COMPANY	SUPPLIES	245.69
931864 GOLDEN WEST BETTERWAY UNIFORM	SUPPLIES	369.62
931865 GRAINGER INC	SUPPLIES	1,064.72

621 Sewer Fund

Sewer-Wastewater Supervision

375228 RT LAWRENCE CORP	LOCKBOX PROCESSING	486.29
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Sewer-Wastewater Collection

375175 AJW CONSTRUCTION	ASPHALT SERVICES	21,366.75
375183 AT AND T MCI	PHONE	41.66
375200 DELTA DIABLO	HHW PROGRAM	19,476.85
375205 GALL, MATTHEW DAVID	EXPENSE REIMBURSEMENT	301.47
375265 COMCAST	CONNECTION SERVICES	355.25
375288 FTG CONSTRUCTION MATERIALS INC	DUMP FEES	450.00
375319 MUNICIPAL FINANCIAL SERVICES	PROFESSIONAL SERVICES	280.00
375337 RICHMOND MACHINE & ENGINEERING	EQUIPMENT	5,250.00
375353 TELSTAR INSTRUMENTS INC	REPAIR SERVICES	500.00
375358 TYLER TECHNOLOGIES	MONTHLY INSITE FEES	340.00
931853 HAMMONS SUPPLY COMPANY	SUPPLIES	758.03

631 Marina Fund

Marina Administration

375190 COMCAST	CONNECTION SERVICES	387.92
375198 CUSTOM COMPUTERS INC	WI-FI SERVICES	543.75
375199 CUSTOM COMPUTERS INC	WI-FI SERVICES	245.00
375218 PACIFIC GAS AND ELECTRIC CO	GAS	3,647.45
375334 REAL PROTECTION INC	INSPECTION SERVICES	65.62

Marina Maintenance

931868 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,375.00
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CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
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Marina Boat Launch

375286 FASTENAL CO	SUPPLIES	96.85
931854 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICE	477.96

641 Prewett Water Park Fund

Non Departmental

375294 GRAVES, NELSON	FACILITY DEPOSIT REFUND	500.00
375301 HUB INTERNATIONAL OF CA INS.	EVENT INSURANCE	685.54
375312 LOGAN, MICHELLE	FACILITY DEPOSIT REFUND	340.00

Recreation Water Park

375183 AT AND T MCI	PHONE	116.32
375187 BURKHOLDER, MIKE	PRINTING SERVICES	800.00
375218 PACIFIC GAS AND ELECTRIC CO	GAS	12,414.71
375255 BANK OF AMERICA	STAFF TRAINING SEMINARS	2,299.21
375334 REAL PROTECTION INC	INSPECTION SERVICES	196.87

721 Employee Benefits Fund

Non Departmental

375189 COLONIAL LIFE	PAYROLL DEDUCTIONS	392.79
375192 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
375193 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
375221 PARS	PAYROLL DEDUCTIONS	4,270.37
375231 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	200.00
375232 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	485.00
931856 NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	31,234.82
931861 VANTAGEPOINT TRANSFER AGENTS 3	PAYROLL DEDUCTIONS	3,721.38



STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE COUNCIL MEETING OF June 26, 2018

SUBMITTED BY: Donna Conley, City Treasurer *DC*

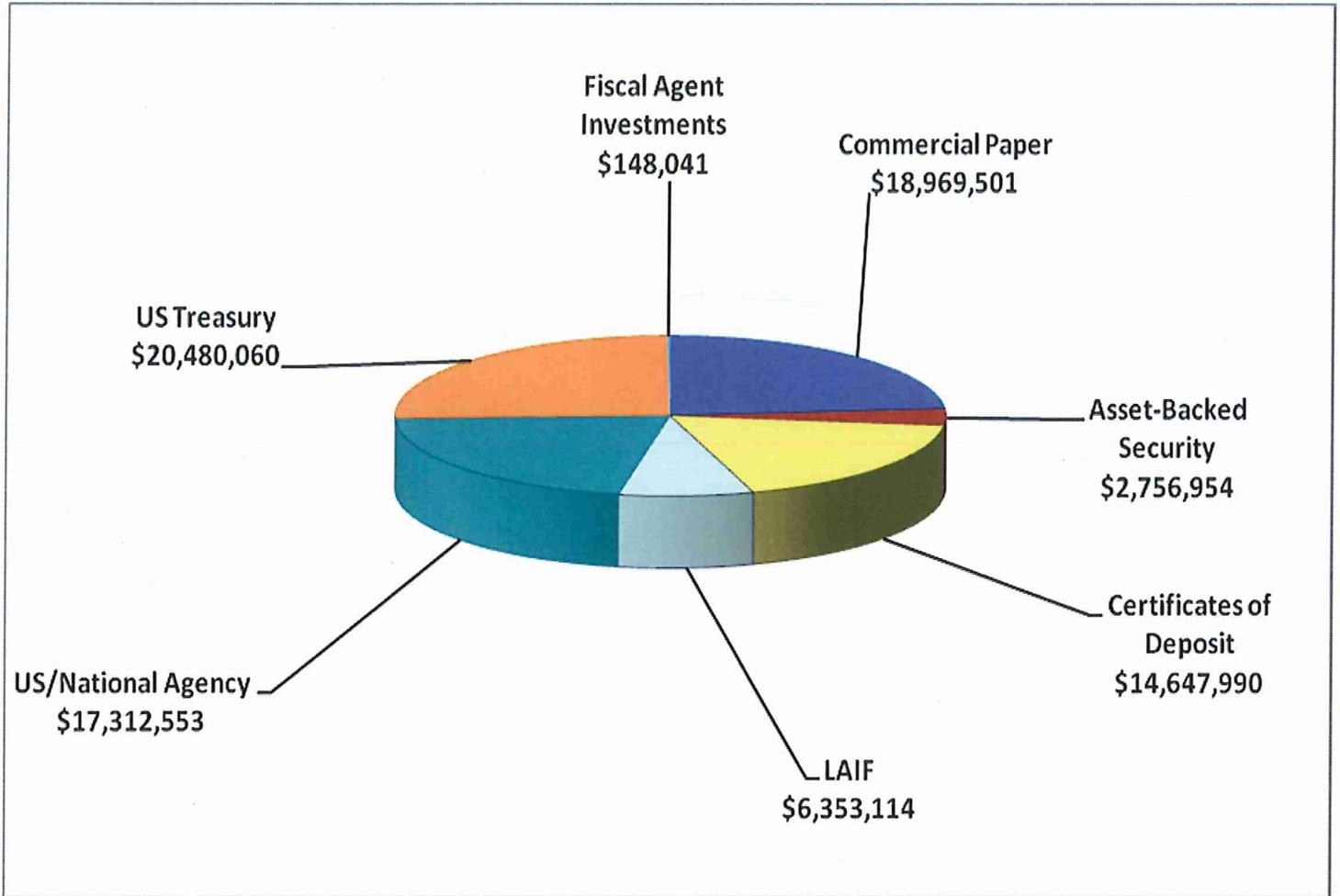
DATE June 20, 2018

SUBJECT: Treasurer's Report – MAY 2018

RECOMMENDATION: Review and file.

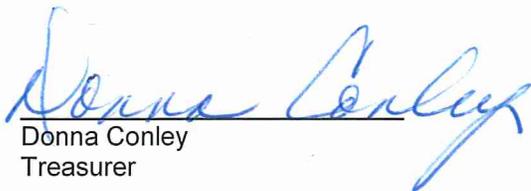
CITY OF ANTIOCH
SUMMARY REPORT ON THE CITY'S INVESTMENTS

MAY 31, 2018



Total of City and Fiscal Agent Investments = \$80,668,213

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.


Donna Conley
Treasurer


Dawn Merchant
Finance Director

**Summary of Fiscal Agent Balances by
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2015 Bonds	1,058
Antioch Development Agency 2009 Tax Allocation Bonds	146,983
	<u>\$148,041</u>



Managed Account Issuer Summary

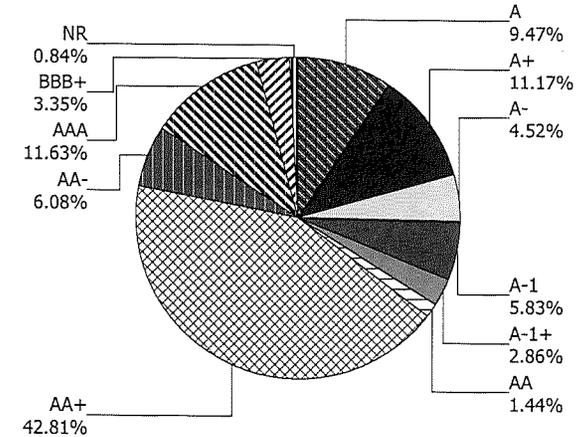
For the Month Ending **May 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Issuer Summary

Issuer	Market Value of Holdings	Percent
ALLY AUTO RECEIVABLES TRUST	317,579.01	0.43
AMERICAN EXPRESS CO	1,366,708.56	1.87
AMERICAN HONDA FINANCE	739,795.46	1.01
APPLE INC	714,077.15	0.98
BANK OF AMERICA CO	710,453.60	0.97
BANK OF MONTREAL	1,422,835.43	1.95
BANK OF NOVA SCOTIA	1,416,974.40	1.94
BB&T CORPORATION	719,188.40	0.98
CALIFORNIA ST	844,163.45	1.16
CANADIAN IMPERIAL BANK OF COMMERCE	749,995.50	1.03
CATERPILLAR INC	532,578.36	0.73
CHARLES SCHWAB	351,999.90	0.48
CHEVRON CORPORATION	371,575.88	0.51
CITIGROUP INC	1,436,934.53	1.97
CREDIT AGRICOLE SA	752,602.50	1.03
CREDIT SUISSE GROUP	750,481.50	1.03
DEERE & COMPANY	961,036.73	1.31
EXXON MOBIL CORP	370,510.50	0.51
FANNIE MAE	8,268,639.58	11.31
FORD CREDIT AUTO OWNER TRUST	100,727.90	0.14
FREDDIE MAC	1,771,511.40	2.42
GENERAL DYNAMICS CORP	434,848.19	0.59
GOLDMAN SACHS GROUP INC	720,333.90	0.99
HERSHEY COMPANY	281,462.16	0.39
HOME DEPOT INC	339,768.77	0.46
HONEYWELL INTERNATIONAL	197,897.60	0.27
HSBC HOLDINGS PLC	242,357.92	0.33
HYUNDAI AUTO RECEIVABLES	244,329.65	0.33
IBM CORP	741,294.25	1.01
INTEL CORPORATION	468,615.05	0.64
INTER-AMERICAN DEVELOPMENT BANK	2,556,156.31	3.50
INTERNATIONAL FINANCE CORPORATION	720,378.85	0.99

Credit Quality (S&P Ratings)





Managed Account Issuer Summary

For the Month Ending **May 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
INTL BANK OF RECONSTRUCTION AND DEV	2,130,867.08	2.92
JOHNSON & JOHNSON	152,490.55	0.21
JP MORGAN CHASE & CO	717,428.83	0.98
MICROSOFT CORP	818,707.52	1.12
MITSUBISHI UFJ FINANCIAL GROUP INC	742,513.50	1.02
MORGAN STANLEY	715,628.90	0.98
NATIONAL RURAL UTILITIES CO FINANCE CORP	298,871.10	0.41
NORDEA BANK AB	1,445,390.15	1.98
PACCAR FINANCIAL CORP	434,809.52	0.59
PEPSICO INC	157,451.52	0.22
PFIZER INC	717,246.85	0.98
SKANDINAVISKA ENSKILDA BANKEN AB	1,462,307.63	2.00
STATE OF CONNECTICUT	780,014.25	1.07
SUMITOMO MITSUI FINANCIAL GROUP INC	1,419,404.03	1.94
SVENSKA HANDELSBANKEN AB	1,393,617.40	1.91
SWEDBANK AB	734,347.50	1.00
THE BANK OF NEW YORK MELLON CORPORATION	692,174.63	0.95
THE WALT DISNEY CORPORATION	849,417.18	1.16
TOYOTA MOTOR CORP	1,155,627.30	1.58
UBS AG	753,082.50	1.03
UNILEVER PLC	744,821.28	1.02
UNITED PARCEL SERVICE INC	430,976.04	0.59
UNITED STATES TREASURY	20,167,050.63	27.59
VISA INC	196,953.00	0.27
WAL-MART STORES INC	331,823.20	0.45
WELLS FARGO & COMPANY	720,981.33	0.99
WESTPAC BANKING CORP	1,304,273.03	1.78
Total	\$73,086,088.84	100.00%



Managed Account Detail of Securities Held

For the Month Ending **May 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 04/30/2014 1.625% 04/30/2019	912828D23	1,080,000.00	AA+	Aaa	11/10/16	11/14/16	1,094,765.62	1.06	1,526.09	1,085,521.78	1,073,840.76
US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	1,950,000.00	AA+	Aaa	12/20/16	12/23/16	1,947,791.02	1.54	79.92	1,948,864.57	1,925,016.60
US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	2,725,000.00	AA+	Aaa	12/01/16	12/05/16	2,729,257.81	1.45	111.68	2,727,158.69	2,690,087.30
US TREASURY NOTES DTD 02/02/2015 1.250% 01/31/2020	912828H52	255,000.00	AA+	Aaa	01/03/17	01/05/17	252,967.97	1.52	1,065.44	253,886.66	250,328.40
US TREASURY NOTES DTD 03/02/2015 1.375% 02/29/2020	912828J50	1,450,000.00	AA+	Aaa	08/31/17	09/01/17	1,449,943.36	1.38	5,038.55	1,449,960.31	1,424,681.55
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,025,000.00	AA+	Aaa	04/03/17	04/05/17	1,020,395.51	1.53	1,225.54	1,022,107.13	1,005,260.55
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,250,000.00	AA+	Aaa	04/07/17	04/10/17	1,243,554.69	1.55	1,494.57	1,245,931.44	1,225,927.50
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	2,000,000.00	AA+	Aaa	07/19/17	07/19/17	1,994,140.63	1.48	2,391.30	1,995,955.06	1,961,484.00
US TREASURY NOTES DTD 06/30/2015 1.625% 06/30/2020	912828XH8	2,700,000.00	AA+	Aaa	06/26/17	06/28/17	2,709,703.13	1.50	18,422.65	2,706,761.69	2,656,230.30
US TREASURY NOTES DTD 07/31/2015 1.625% 07/31/2020	912828XM7	1,075,000.00	AA+	Aaa	07/05/17	07/07/17	1,075,671.87	1.60	5,839.00	1,075,480.71	1,056,480.98
US TREASURY NOTES DTD 10/31/2015 1.375% 10/31/2020	912828L99	200,000.00	AA+	Aaa	10/17/17	10/17/17	198,031.25	1.71	239.13	198,428.52	194,828.20
US TREASURY NOTES DTD 11/30/2015 1.625% 11/30/2020	912828M98	860,000.00	AA+	Aaa	11/01/17	11/03/17	856,271.09	1.77	38.18	856,958.34	842,128.34
US TREASURY N/B DTD 12/31/2015 1.750% 12/31/2020	912828N48	750,000.00	AA+	Aaa	12/04/17	12/06/17	745,253.91	1.96	5,511.05	745,993.36	736,025.25
US TREASURY N/B DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,700,000.00	AA+	Aaa	12/01/17	12/05/17	1,691,898.44	1.91	12,491.71	1,693,169.21	1,668,323.90



Managed Account Detail of Securities Held

For the Month Ending **May 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 01/31/2016 1.375% 01/31/2021	912828N89	1,500,000.00	AA+	Aaa	01/02/18	01/04/18	1,470,000.00	2.05	6,893.99	1,473,882.74	1,456,407.00
Security Type Sub-Total		20,520,000.00					20,479,646.30	1.58	62,368.80	20,480,060.21	20,167,050.63
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVELOPMENT BANK DTD 04/12/2016 1.000% 05/13/2019	458182DX7	1,015,000.00	AAA	Aaa	04/05/16	04/12/16	1,011,955.00	1.10	507.50	1,014,051.17	1,001,226.45
INTL BANK OF RECON AND DEV SN NOTE DTD 07/13/2016 0.875% 08/15/2019	459058FK4	725,000.00	AAA	Aaa	07/06/16	07/13/16	724,847.75	0.88	1,867.88	724,939.70	711,846.33
INTL BANK OF RECON AND DEV GLOBAL NOTES DTD 10/27/2016 1.125% 11/27/2019	459058FS7	725,000.00	AAA	Aaa	08/28/17	08/30/17	718,815.75	1.51	90.63	720,871.91	710,821.90
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	725,000.00	AAA	Aaa	09/12/17	09/19/17	723,260.00	1.64	2,483.51	723,660.68	708,198.85
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	720,000.00	AAA	Aaa	10/02/17	10/10/17	726,673.75	1.81	935.00	725,317.29	711,995.04
INTERNATIONAL FINANCE CORPORATION NOTE DTD 03/16/2018 2.635% 03/09/2021	45950VLQ7	725,000.00	AAA	Aaa	03/09/18	03/16/18	724,456.25	2.66	3,979.95	724,492.16	720,378.85
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	845,000.00	AAA	Aaa	04/12/18	04/19/18	843,141.00	2.70	2,587.81	843,210.89	842,934.82
Security Type Sub-Total		5,480,000.00					5,473,149.50	1.75	12,452.28	5,476,543.80	5,407,402.24
Municipal Bond / Note											
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	795,000.00	A	A1	08/03/16	08/17/16	796,717.20	1.23	3,043.08	795,698.62	780,014.25



Managed Account Detail of Securities Held

For the Month Ending **May 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Municipal Bond / Note											
CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	845,000.00	AA-	Aa3	04/18/18	04/25/18	845,033.80	2.80	2,366.00	845,030.83	844,163.45
Security Type Sub-Total		1,640,000.00					1,641,751.00	2.04	5,409.08	1,640,729.45	1,624,177.70
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	66,217.81	AA+	Aaa	11/06/15	11/30/15	66,879.98	1.20	104.74	66,262.52	65,990.64
FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	126,612.70	AA+	Aaa	06/09/16	06/30/16	127,878.76	1.05	188.34	126,911.85	126,076.58
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQD00	221,082.46	AA+	Aaa	10/07/15	10/30/15	223,296.36	1.08	303.25	221,588.87	219,819.97
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	500,000.00	AA+	Aaa	04/11/18	04/30/18	509,945.50	2.27	1,483.33	509,916.58	508,831.25
Security Type Sub-Total		913,912.97					928,000.60	1.74	2,079.66	924,679.82	920,718.44
Federal Agency Bond / Note											
FHLMC REFERENCE NOTE DTD 07/20/2016 0.875% 07/19/2019	3137EAEB1	1,800,000.00	AA+	Aaa	07/19/16	07/20/16	1,795,644.00	0.96	5,775.00	1,798,338.51	1,771,511.40
FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,425,000.00	AA+	Aaa	07/29/16	08/02/16	1,422,606.00	0.93	4,121.61	1,424,059.04	1,401,289.43
FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	1,650,000.00	AA+	Aaa	10/03/16	10/05/16	1,649,010.00	1.02	4,262.50	1,649,573.41	1,623,449.85
FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	2,025,000.00	AA+	Aaa	08/31/16	09/02/16	2,021,841.00	1.05	5,231.25	2,023,675.71	1,992,415.73
FNMA NOTES DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	900,000.00	AA+	Aaa	02/24/17	02/28/17	899,424.00	1.52	3,487.50	899,662.51	885,993.30
FNMA NOTES DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,475,000.00	AA+	Aaa	08/31/17	09/01/17	1,475,383.50	1.49	7,436.46	1,475,290.41	1,444,772.83



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Security Type Sub-Total		9,275,000.00					9,263,908.50	1.13	30,314.32	9,270,599.59	9,119,432.54
Corporate Note											
WELLS FARGO & COMPANY CORP NOTE DTD 04/22/2014 2.125% 04/22/2019	94974BFU9	725,000.00	A-	A2	03/10/16	03/15/16	727,965.25	1.99	1,669.01	725,872.28	720,981.33
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	100,000.00	BBB+	A3	04/20/16	04/25/16	99,722.00	2.10	200.00	99,914.81	99,356.40
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	625,000.00	BBB+	A3	04/21/16	04/26/16	624,600.00	2.02	1,250.00	624,877.45	620,977.50
CHEVRON CORP NOTES DTD 05/16/2016 1.561% 05/16/2019	166764BH2	375,000.00	AA-	Aa2	05/09/16	05/16/16	375,000.00	1.56	243.91	375,000.00	371,575.88
PFIZER INC CORP NOTES DTD 06/03/2016 1.450% 06/03/2019	717081DU4	725,000.00	AA	A1	05/31/16	06/03/16	724,173.50	1.49	5,197.85	724,718.87	717,246.85
CITIGROUP INC CORP NOTES DTD 06/09/2016 2.050% 06/07/2019	172967KS9	280,000.00	BBB+	Baa1	06/02/16	06/09/16	279,854.40	2.07	2,774.33	279,949.50	277,759.72
APPLE INC CORP NOTES DTD 08/04/2016 1.100% 08/02/2019	037833CB4	725,000.00	AA+	Aa1	07/28/16	08/04/16	724,275.00	1.13	2,591.88	724,714.09	714,077.15
MICROSOFT CORP NOTES DTD 08/08/2016 1.100% 08/08/2019	594918BN3	480,000.00	AAA	Aaa	08/01/16	08/08/16	479,505.60	1.14	1,657.33	479,802.58	472,638.72
IBM CREDIT CORP NOTE DTD 09/08/2017 1.625% 09/06/2019	44932HAA1	625,000.00	A+	A1	09/05/17	09/08/17	624,525.00	1.66	2,398.00	624,697.15	617,211.25
PEPSICO, INC CORP NOTES DTD 10/06/2016 1.350% 10/04/2019	713448DJ4	160,000.00	A+	A1	10/03/16	10/06/16	159,976.00	1.36	342.00	159,989.11	157,451.52
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.750% 10/09/2019	931142DY6	335,000.00	AA	Aa2	10/11/17	10/20/17	334,993.30	1.75	846.81	334,994.86	331,823.20
HONEYWELL INTERNATIONAL CORP NOTES DTD 10/30/2017 1.800% 10/30/2019	438516BQ8	200,000.00	A	A2	10/23/17	10/30/17	199,844.00	1.84	310.00	199,889.15	197,897.60
AMERICAN HONDA FINANCE DTD 11/16/2017 2.000% 11/13/2019	02665WBZ3	250,000.00	A+	A2	11/13/17	11/16/17	249,860.00	2.03	250.00	249,897.39	247,620.00



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Corporate Note											
BB&T CORP (CALLABLE) NOTE DTD 12/08/2014 2.450% 01/15/2020	05531FAS2	725,000.00	A-	A2	01/31/17	02/03/17	732,227.53	2.10	6,710.28	728,937.38	719,188.40
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	725,000.00	A-	A3	05/10/17	05/15/17	726,935.75	2.15	5,800.00	726,180.87	717,428.83
MORGAN STANLEY CORP BONDS DTD 01/27/2015 2.650% 01/27/2020	61747YDW2	375,000.00	BBB+	A3	01/31/17	02/03/17	378,243.75	2.35	3,422.92	376,827.78	372,839.25
MICROSOFT CORP NOTES DTD 02/06/2017 1.850% 02/06/2020	594918BV5	350,000.00	AAA	Aaa	01/30/17	02/06/17	349,765.50	1.87	2,068.40	349,867.06	346,068.80
AMERICAN HONDA FINANCE DTD 02/16/2017 2.000% 02/14/2020	02665WBM2	340,000.00	A+	A2	02/13/17	02/16/17	339,517.20	2.05	2,021.11	339,721.84	335,320.58
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	440,000.00	A-	A2	02/28/17	03/03/17	439,542.40	2.24	2,366.22	439,728.63	434,576.12
WALT DISNEY COMPANY CORP NOTES DTD 03/06/2017 1.950% 03/04/2020	25468PDP8	140,000.00	A+	A2	03/01/17	03/06/17	139,963.60	1.96	659.75	139,978.33	138,313.98
HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	245,000.00	A	A2	03/27/18	03/29/18	241,878.70	3.03	1,375.40	242,151.28	242,357.92
EXXON MOBIL (CALLABLE) CORP NOTE DTD 03/06/2015 1.912% 03/06/2020	30231GAG7	375,000.00	AA+	Aaa	08/14/17	08/15/17	376,901.25	1.71	1,692.92	376,300.98	370,510.50
JOHN DEERE CAPITAL CORP NOTES DTD 03/15/2017 2.200% 03/13/2020	24422ETQ2	305,000.00	A	A2	03/10/17	03/15/17	304,762.10	2.23	1,453.83	304,856.35	301,793.54
UNILEVER CAPITAL CORP BONDS DTD 05/05/2017 1.800% 05/05/2020	904764AV9	175,000.00	A+	A1	05/02/17	05/05/17	174,441.75	1.91	227.50	174,637.68	171,978.10
GENERAL DYNAMICS CORP DTD 05/11/2018 2.875% 05/11/2020	369550BA5	435,000.00	A+	A2	05/08/18	05/11/18	433,460.10	3.06	694.79	433,501.91	434,848.19
INTEL CORP NOTES DTD 05/11/2017 1.850% 05/11/2020	458140AZ3	475,000.00	A+	A1	05/08/17	05/11/17	474,819.50	1.86	488.19	474,881.88	468,615.05
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	345,000.00	A	A2	05/24/17	06/05/17	344,799.90	1.82	3,036.00	344,864.66	339,768.77



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Corporate Note											
WALT DISNEY COMPANY CORP NOTES DTD 06/06/2017 1.800% 06/05/2020	25468PDU7	725,000.00	A+	A2	06/01/17	06/06/17	724,159.00	1.84	6,380.00	724,430.52	711,103.20
JOHN DEERE CAPITAL CORP NOTES DTD 06/22/2017 1.950% 06/22/2020	24422ETS8	150,000.00	A	A2	06/19/17	06/22/17	149,908.50	1.97	1,291.88	149,936.65	147,465.00
AMERICAN HONDA FINANCE CORP NOTES DTD 07/20/2017 1.950% 07/20/2020	02665WBT7	160,000.00	A+	A2	07/17/17	07/20/17	159,838.40	1.98	1,135.33	159,883.98	156,854.88
BNY MELLON CORP NOTE (CALLABLE) DTD 08/17/2015 2.600% 08/17/2020	06406HDD8	325,000.00	A	A1	02/16/18	02/21/18	323,404.25	2.81	2,441.11	323,577.71	322,515.38
CATERPILLAR FINL SERVICE NOTE DTD 09/07/2017 1.850% 09/04/2020	14913O2A6	545,000.00	A	A3	09/05/17	09/07/17	544,542.20	1.88	2,436.60	544,651.85	532,578.36
CITIGROUP INC CORP NOTES DTD 10/26/2015 2.650% 10/26/2020	172967KB6	425,000.00	BBB+	Baa1	09/22/17	09/26/17	429,726.00	2.27	1,094.97	428,713.84	419,355.15
AMERICAN EXPRESS CO CORP (CALLABLE) NOTE DTD 10/30/2017 2.200% 10/30/2020	025816BP3	325,000.00	BBB+	A3	10/23/17	10/30/17	324,577.50	2.25	615.69	324,657.89	317,778.50
JOHNSON & JOHNSON CORP NOTE DTD 11/10/2017 1.950% 11/10/2020	478160CH5	155,000.00	AAA	Aaa	11/08/17	11/10/17	154,834.15	1.99	176.31	154,864.29	152,490.55
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	200,000.00	A+	A1	11/06/17	11/13/17	199,982.00	2.05	205.00	199,985.22	196,162.40
VISA INC (CALLABLE) CORP NOTES DTD 12/14/2015 2.200% 12/14/2020	92826CAB8	200,000.00	A+	A1	08/25/17	08/30/17	202,200.00	1.85	2,041.11	201,697.05	196,953.00
JOHN DEERE CAPITAL CORP NOTES DTD 01/08/2018 2.350% 01/08/2021	24422ETZ2	140,000.00	A	A2	01/03/18	01/08/18	139,927.20	2.37	1,306.86	139,936.56	138,056.94
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	125,000.00	A+	A1	02/01/18	02/06/18	124,938.75	2.67	1,058.16	124,945.03	124,083.00
PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021	69371RN93	240,000.00	A+	A1	02/22/18	02/27/18	239,882.40	2.82	1,754.67	239,892.47	238,647.12
JOHN DEERE CAPITAL CORP NOTES DTD 03/13/2018 2.875% 03/12/2021	24422EUD9	375,000.00	A	A2	03/08/18	03/13/18	374,745.00	2.90	2,335.94	374,762.70	373,721.25



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Corporate Note											
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	300,000.00	A	A2	02/21/18	02/26/18	299,667.00	2.94	2,295.83	299,696.18	298,871.10
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	575,000.00	A+	A1	03/19/18	03/22/18	572,061.75	2.93	3,030.73	572,242.71	572,843.18
UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	440,000.00	A+	A1	11/09/17	11/14/17	439,304.80	2.10	1,503.33	439,410.57	430,976.04
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	440,000.00	AA-	Aa3	04/10/18	04/13/18	439,824.00	2.96	1,730.67	439,831.54	439,542.84
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	A	A1	02/16/18	02/21/18	370,128.75	2.93	1,197.92	370,548.17	369,659.25
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	BBB+	A3	02/13/18	02/15/18	344,120.00	3.06	972.22	344,648.55	342,789.65
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	280,000.00	A	A1	05/03/18	05/10/18	279,806.80	3.12	506.33	279,810.48	281,462.16
CHARLES SCHWAB CORP CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	350,000.00	A	A2	05/17/18	05/22/18	349,989.50	3.25	284.38	349,989.57	351,999.90
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	275,000.00	A-	A3	09/22/17	09/26/17	274,560.00	2.37	1,067.00	274,633.65	269,482.40
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	450,000.00	A-	A3	09/13/17	09/18/17	450,000.00	2.33	1,746.00	450,000.00	440,971.20
Security Type Sub-Total		18,980,000.00					18,973,681.03	2.15	90,356.47	18,969,501.05	18,766,587.60
Certificate of Deposit											
NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	700,000.00	A-1+	P-1	12/01/16	12/05/16	700,000.00	1.74	68.44	700,000.00	699,112.40



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Certificate of Deposit											
SVENSKA HANDELSBANKEN NY LT CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	1,400,000.00	A-1+	P-1	01/10/17	01/12/17	1,400,000.00	1.91	10,437.00	1,400,000.00	1,393,617.40
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 02/09/2017 1.880% 02/07/2019	06427KRC3	1,425,000.00	A-1	P-1	02/08/17	02/09/17	1,425,000.00	1.90	8,483.50	1,425,000.00	1,422,835.43
BANK OF NOVA SCOTIA HOUSTON LT CD DTD 04/06/2017 1.910% 04/05/2019	06417GUE6	1,425,000.00	A-1	P-1	04/05/17	04/06/17	1,425,000.00	1.91	4,309.44	1,425,000.00	1,416,974.40
SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVNO	1,425,000.00	A-1	P-1	05/03/17	05/04/17	1,425,000.00	2.05	2,353.23	1,425,000.00	1,419,404.03
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	1,475,000.00	A+	Aa2	08/03/17	08/04/17	1,474,424.75	1.85	8,971.28	1,474,662.59	1,462,307.63
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	750,000.00	A	A1	09/25/17	09/27/17	750,000.00	2.07	10,651.88	750,000.00	742,513.50
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020	22549LFR1	750,000.00	A	A1	02/07/18	02/08/18	750,000.00	2.67	6,285.63	750,000.00	750,481.50
NORDEA BANK AB NY CD DTD 02/22/2018 2.720% 02/20/2020	65590ASN7	750,000.00	AA-	Aa3	02/20/18	02/22/18	750,000.00	2.72	5,610.00	750,000.00	746,277.75
UBS AG STAMFORD CT LT CD DTD 03/06/2018 2.900% 03/02/2020	90275DHG8	750,000.00	A+	Aa3	03/02/18	03/06/18	750,000.00	2.93	5,256.25	750,000.00	753,082.50
CREDIT AGRICOLE CIB NY FLT CERT DEPOS DTD 04/10/2018 2.807% 04/10/2020	22532XHT8	750,000.00	A	A1	04/06/18	04/10/18	750,000.00	2.85	3,041.42	750,000.00	752,602.50
CANADIAN IMP BK COMM NY FLT CERT DEPOS DTD 04/10/2018 2.737% 04/10/2020	13606BVF0	750,000.00	A+	A1	04/06/18	04/10/18	750,000.00	2.78	2,965.58	750,000.00	749,995.50
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	1,325,000.00	AA-	Aa3	08/03/17	08/07/17	1,325,000.00	2.05	8,601.46	1,325,000.00	1,304,273.03
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	750,000.00	AA-	Aa2	11/16/17	11/17/17	750,000.00	2.30	756.67	750,000.00	734,347.50
Security Type Sub-Total		14,425,000.00					14,424,424.75	2.18	77,791.78	14,424,662.59	14,347,825.07



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Asset-Backed Security / Collateralized Mortgage Obligation											
FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	100,968.67	AAA	Aaa	09/15/15	09/22/15	100,949.03	1.42	63.27	100,964.02	100,727.90
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	155,208.98	AAA	Aaa	05/24/16	05/31/16	155,193.91	1.44	99.33	155,201.49	154,503.60
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	125,130.85	AAA	Aaa	03/22/16	03/30/16	125,106.57	1.57	86.76	125,119.49	124,464.97
TOYOTA ABS 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	725,000.00	AAA	Aaa	05/09/17	05/17/17	724,944.39	1.76	567.11	724,957.86	716,084.46
ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	165,000.00	AAA	Aaa	05/16/17	05/24/17	164,982.79	1.96	127.60	164,987.07	163,075.41
CCCIT 2017-A9 A9 DTD 10/02/2017 1.800% 09/20/2021	17305EGH2	375,000.00	AAA	NR	09/25/17	10/02/17	374,972.06	1.80	1,331.25	374,976.81	370,711.43
CITIBANK ABS 2017-A3 A3 DTD 04/11/2017 1.920% 04/07/2022	17305EGB5	375,000.00	AAA	NR	05/15/17	05/22/17	376,001.25	1.82	1,080.00	375,833.64	369,108.23
HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	AAA	Aaa	04/10/18	04/18/18	119,981.93	2.80	148.80	119,982.41	119,864.68
AMXCA 2018-1 A DTD 03/21/2018 2.670% 10/17/2022	02582JHO6	615,000.00	NR	Aaa	03/14/18	03/21/18	614,928.60	2.68	729.80	614,931.53	614,353.94
Security Type Sub-Total		2,756,308.50					2,757,060.53	2.00	4,233.92	2,756,954.32	2,732,894.62
Managed Account Sub-Total		73,990,221.47					73,941,622.21	1.83	285,006.31	73,943,730.83	73,086,088.84
Securities Sub-Total		\$73,990,221.47					\$73,941,622.21	1.83%	\$285,006.31	\$73,943,730.83	\$73,086,088.84
Accrued Interest											\$285,006.31
Total Investments											\$73,371,095.15



Managed Account Security Transactions & Interest

For the Month Ending **May 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
BUY										
05/03/18	05/10/18	HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	280,000.00	(279,806.80)	0.00	(279,806.80)			
05/08/18	05/11/18	GENERAL DYNAMICS CORP DTD 05/11/2018 2.875% 05/11/2020	369550BA5	435,000.00	(433,460.10)	0.00	(433,460.10)			
05/17/18	05/22/18	CHARLES SCHWAB CORP CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	350,000.00	(349,989.50)	0.00	(349,989.50)			
Transaction Type Sub-Total				1,065,000.00	(1,063,256.40)	0.00	(1,063,256.40)			
INTEREST										
05/01/18	05/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AQS1	74,555.81	0.00	127.16	127.16			
05/01/18	05/25/18	FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASP8	126,838.91	0.00	188.67	188.67			
05/01/18	05/25/18	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	500,000.00	0.00	1,483.33	1,483.33			
05/01/18	05/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AOD00	242,046.24	0.00	332.01	332.01			
05/02/18	05/02/18	PEPSICO INC CORP NOTE DTD 05/02/2017 1.550% 05/02/2019	713448DR6	360,000.00	0.00	2,790.00	2,790.00			
05/03/18	05/03/18	SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YV0	1,425,000.00	0.00	14,687.40	14,687.40			
05/05/18	05/05/18	UNILEVER CAPITAL CORP BONDS DTD 05/05/2017 1.800% 05/05/2020	904764AV9	175,000.00	0.00	1,575.00	1,575.00			
05/09/18	05/09/18	INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	720,000.00	0.00	7,650.00	7,650.00			
05/10/18	05/10/18	JOHNSON & JOHNSON CORP NOTE DTD 11/10/2017 1.950% 11/10/2020	478160CH5	155,000.00	0.00	1,511.25	1,511.25			
05/11/18	05/11/18	INTEL CORP NOTES DTD 05/11/2017 1.850% 05/11/2020	458140AZ3	475,000.00	0.00	4,393.75	4,393.75			
05/13/18	05/13/18	AMERICAN HONDA FINANCE DTD 11/16/2017 2.000% 11/13/2019	02665WBZ3	250,000.00	0.00	2,458.33	2,458.33			
05/13/18	05/13/18	PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	200,000.00	0.00	2,050.00	2,050.00			



Managed Account Security Transactions & Interest

For the Month Ending **May 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	05/13/18	05/13/18	INTER-AMERICAN DEVELOPMENT BANK DTD 04/12/2016 1.000% 05/13/2019	458182DX7	1,015,000.00	0.00	5,075.00	5,075.00			
	05/15/18	05/15/18	AMXCA 2018-1 A DTD 03/21/2018 2.670% 10/17/2022	02582JHQ6	615,000.00	0.00	1,368.38	1,368.38			
	05/15/18	05/15/18	CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	16,563.98	0.00	16.15	16.15			
	05/15/18	05/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	135,513.77	0.00	176.17	176.17			
	05/15/18	05/15/18	ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	165,000.00	0.00	239.25	239.25			
	05/15/18	05/15/18	HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	0.00	251.10	251.10			
	05/15/18	05/15/18	TOYOTA ABS 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	725,000.00	0.00	1,063.33	1,063.33			
	05/15/18	05/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	171,022.62	0.00	205.23	205.23			
	05/15/18	05/15/18	FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	119,610.26	0.00	140.54	140.54			
	05/16/18	05/16/18	SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	750,000.00	0.00	8,512.50	8,512.50			
	05/16/18	05/16/18	CHEVRON CORP NOTES DTD 05/16/2016 1.561% 05/16/2019	166764BH2	725,000.00	0.00	5,658.63	5,658.63			
	05/27/18	05/27/18	INTL BANK OF RECON AND DEV GLOBAL NOTES DTD 10/27/2016 1.125% 11/27/2019	459058FS7	725,000.00	0.00	4,081.75	4,081.75			
	05/30/18	05/30/18	NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	700,000.00	0.00	6,194.22	6,194.22			
	05/31/18	05/31/18	US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	2,725,000.00	0.00	20,437.50	20,437.50			
	05/31/18	05/31/18	US TREASURY NOTES DTD 11/30/2015 1.625% 11/30/2020	912828M98	860,000.00	0.00	6,987.50	6,987.50			
	05/31/18	05/31/18	US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	1,950,000.00	0.00	14,625.00	14,625.00			
Transaction Type Sub-Total					16,221,151.59	0.00	114,279.15	114,279.15			



Managed Account Security Transactions & Interest

For the Month Ending **May 31, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
PAYDOWNS											
	05/01/18	05/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AQS1	8,338.00	8,338.00	0.00	8,338.00	(83.38)	0.00	
	05/01/18	05/25/18	FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASX8	226.21	226.21	0.00	226.21	(2.26)	0.00	
	05/01/18	05/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	20,963.78	20,963.78	0.00	20,963.78	(209.93)	0.00	
	05/15/18	05/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	15,813.64	15,813.64	0.00	15,813.64	1.54	0.00	
	05/15/18	05/15/18	CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	16,563.98	16,563.98	0.00	16,563.98	1.35	0.00	
	05/15/18	05/15/18	FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	18,641.59	18,641.59	0.00	18,641.59	3.63	0.00	
	05/15/18	05/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	10,382.92	10,382.92	0.00	10,382.92	2.01	0.00	
Transaction Type Sub-Total					90,930.12	90,930.12	0.00	90,930.12	(287.04)	0.00	
SELL											
	05/03/18	05/07/18	TOYOTA MOTOR CREDIT CORP NOTES DTD 02/19/2016 1.700% 02/19/2019	89236TCU7	305,000.00	303,075.45	1,123.42	304,198.87	(1,887.95)	(1,914.82)	FIFO
	05/09/18	05/11/18	BERKSHIRE HATHAWAY INC NOTES DTD 03/15/2016 1.700% 03/15/2019	084664CG4	105,000.00	104,426.70	277.67	104,704.37	(493.50)	(550.43)	FIFO
	05/09/18	05/11/18	PEPSICO INC CORP NOTE DTD 05/02/2017 1.550% 05/02/2019	713448DR6	360,000.00	356,749.20	139.50	356,888.70	(2,980.80)	(3,118.12)	FIFO
	05/17/18	05/22/18	CHEVRON CORP NOTES DTD 05/16/2016 1.561% 05/16/2019	166764BH2	350,000.00	346,650.50	91.06	346,741.56	(3,349.50)	(3,349.50)	FIFO
Transaction Type Sub-Total					1,120,000.00	1,110,901.85	1,631.65	1,112,533.50	(8,711.75)	(8,932.87)	
Managed Account Sub-Total						138,575.57	115,910.80	254,486.37	(8,998.79)	(8,932.87)	
Total Security Transactions						\$138,575.57	\$115,910.80	\$254,486.37	(\$8,998.79)	(\$8,932.87)	



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *f E*

SUBJECT: Cannabis Business (CB) Zoning Overlay District – Second Reading of Ordinance

RECOMMENDED ACTION

It is recommended that the City Council adopt the ordinance amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) establishing a Cannabis Business (CB) Zoning Overlay and accompanying text.

STRATEGIC PURPOSE

This action would address the following strategies contained in the Strategic Management Plan:

- Strategy H-2: Update long range planning documents
- Strategy H-5: Grow Antioch's economy through additional annexation, as well as residential and commercial development.

DISCUSSION

The adoption of an Ordinance requires two separate readings. The subject Ordinance was introduced at the May 22, 2018 City Council meeting. This second reading will finalize the adoption of this Ordinance.

ATTACHMENTS

A: Ordinance

ATTACHMENT "A"

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AMENDING CHAPTER 5 OF TITLE 9 OF THE ANTIOCH MUNICIPAL CODE ESTABLISHING A CANNABIS BUSINESS (CB) ZONING OVERLAY DISTRICT WITH ACCOMPANYING TEXT

The City Council of the City of Antioch does ordain as follows:

SECTION 1:

1. On May 22, 2018, the City Council found that the proposed project is exempt from the California Environmental Quality Act (CEQA), per Section 15061(b)(3) as it is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. It can be seen with certainty that there is no possibility that the proposed project may have a significant effect on the environment.
2. On May 2, 2018, the Planning Commission held a duly notice public hearing and recommended that the City Council amend the Antioch Municipal Code to establish a Cannabis Business (CB) Zoning Overlay District with accompanying text.
3. The regulation of land use, including cannabis businesses, throughout the City of Antioch is in the interest of the City and its residents as land uses have the potential to create a public nuisance if not properly regulated.

SECTION 2: Add the following definitions to Section 9-5.203 DEFINITIONS

CANNABIS BUSINESS. A person, partnership, corporation, company, association, collective, or cooperative which engages in commercial cannabis use(s).

CANNABIS RETAIL. A cannabis business that distributes, dispenses, stores, exchanges, packages, re-packages, labels, sells, makes available, transmits, or gives away cannabis or cannabis products for either medical or recreational use and is operated in accordance with state and local laws and regulations. Cannabis retail includes, but is not limited to, selling and/or delivering cannabis or cannabis products as part of a sale, pursuant to a Type 10 cannabis license, or a cannabis license subsequently established.

CANNABIS. All parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, or any other strain or varietal of the genus *Cannabis* that may exist or be discovered, or developed, that has psychoactive or medical properties, whether growing or not, including but not limited to the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. "Cannabis" also means the separated resin, whether crude or purified, obtained from cannabis. "Cannabis" also means marijuana as

defined by California Health and Safety Code section 11018 and Business and Professions Code section 26001(f), as both may be amended from time to time. Any reference to cannabis or cannabis products shall include medical and nonmedical cannabis and medical and nonmedical cannabis products, unless otherwise specified. Cannabis or cannabis product does not mean industrial hemp as defined by Health and Safety Code section 11018.5, or the weight of any other ingredient combined with cannabis to prepare topical or oral administrations, food, drink, or other product. Cannabis does not include the mature stalks of the plant; fiber produced from the stalks; any compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted there from); fiber, or the sterilized seed of the plant which is incapable of germination.

CANNABIS PRODUCT. Cannabis that has undergone a process whereby the plant material has been transformed into concentrate, including, but not limited to concentrated cannabis, or an edible or topical product containing cannabis and other ingredients.

SECTION 3. Add the following text to Section 9-5.301 DISTRICTS ESTABLISHED AND DEFINED

(EE) CB Cannabis Business Overlay District. This overlay district provides sites suitable for the establishment of a cannabis business when compatible with the underlying zoning designation and upon approval by the City Council. Section 9-5.203, "Definitions" of the Antioch Municipal Code is amended as follows:

SECTION 4. Add the following text to the end of Section 9-5.3801 SUMMARY OF ZONING DISTRICTS

CB Cannabis Business Overlay District

SECTION 5. Amend Table 9-5.3803 as follows:

TABLE 9-5.3803	RE R	R-4 R.f	R-10	R-14	R-25	R-35	PDC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ¹	RTC	RTR -10	RTR -20	CB
RESIDENTIAL USES																						
Day-care centers (§ 9-5.3832)	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Day-care: large family (§ 9-5.3818)	A	A	A	A	A	A	U	U	U	U	U	U	U	U	U	U	U	U	U	A	A	U
Day-care: small family (§ 9-5.3817)	P	P	P	P	P	P	U	U	U	U	U	U	U	U	U	U	U	U	U	P	P	U
Senior Group Housing	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Fraternity-sorority house/dormitory	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Home occupations	A	A	A	A	A	A	U	U	U	U	U	U	U	U	U	U	U	U	A	A	A	U
Hospice ²	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Manufactured, modular home, mobile home (§ 9-5.3804)	P	P	P	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	P	U	U
Mobile home park	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Multiple-family: condominium, apartment, town-house (§ 9-5.3820)	U	U	U	U	P, U ¹	P, U ¹	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Recreational vehicle park (§ 9-5.3830)	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Residential care facility ³	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Residential hotel	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	P	U
Room & boarding house	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	P	U
Second residential unit (§ 9-5.3805)	A	A	A	A	A	A	U	U	U	U	U	U	U	U	U	U	U	U	U	A	U	U
Single-family	P	P	U	P ¹	P ¹	P ¹	U	U	U	U	U	U	U	U	U	U	U	U	U	P	U	U
Tobacco and paraphernalia retailers (§ 9-5.3843)	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Two-family dwelling	U	U	P	P	P	P	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
PUBLIC AND SEMI-PUBLIC USES																						
Bus & transit maintenance facility	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Bus & train terminal	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Clubs & Lodges (private & public)	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Convalescent and Extended Care	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Correctional facility ⁴	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Cultural institution	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Government offices	U	U	U	U	U	U	U	P	P	P	P	U	U	U	U	U	U	U	P	U	U	U
Homeless shelter	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	P	U	U	U
Hospitals (§ 9-5.3827):																						
Acute care	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Rehabilitation	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Psychiatric/chemical dependency	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Medical care	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Parks	P	P	P	P	P	P	P	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Public assembly	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Public safety facilities	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U

TABLE 9-5.3803	RE R	R-4 R-4	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES	R1C	RTR -18	RTR -20	CB
Public utility yard	—	—	—	—	—	—	—	—	—	—	—	—	U	—	U	U	—	—	—	—	—	—
Religious assembly (§ 9-5.3832)	—	U	U	U	U	U	U	U	U	U	U	U	U	—	—	—	U	—	U	U	U	—
Satellite antenna (§ 9-5.3807)	A	A	A	A	A	A	A	A	A	A	A	A	A	—	A	A	A	—	A	A	A	—
Schools, private and preschools	U	U	U	U	U	U	U	U	U	U	—	U	—	—	U	—	U	—	U	U	U	—
Utility substations	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	—	U	U	U	—
COMMERCIAL USES																						
Adult book stores, motion picture arcades, and model studios (§ 9-5.3808)	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—	—	—	—	—	—
Adult entertainment, other (§ 9-5.3808)	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—	—	—	—	—	—
Agricultural uses (§ 9-5.3809)	P	—	—	—	—	—	—	—	—	—	—	—	—	P	—	—	—	—	—	—	—	—
Appliance maintenance & repair services:																						
Major	—	—	—	—	—	—	—	—	—	P	P	P	—	—	P	P	—	—	—	—	—	—
Minor	—	—	—	—	—	—	—	P	P	P	P	P	—	—	P	P	—	—	P	—	—	—
Amusement center (§ 9-5.3813)	—	—	—	—	—	—	—	—	U	U	U	U	U	—	—	—	—	—	U	—	—	—
Animal hospital veterinary clinics	—	—	—	—	—	—	U	—	U	U	U	U	—	—	U	U	—	—	—	—	—	—
Antique store	—	—	—	—	—	—	—	—	—	P	P	A	U	—	U	—	—	—	P	—	—	—
Auto sales, rental	—	—	—	—	—	—	U	—	—	U	U	U	—	—	—	—	—	—	U	—	—	—
Auto storage	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Auto service station (§ 9-5.3815)	—	—	—	—	—	—	—	—	U	U	U	U	—	—	U	U	—	—	—	—	—	—
Auto repair:																						
Major	—	—	—	—	—	—	U	—	—	—	U	U	—	—	U	P	—	—	—	—	—	—
Minor	—	—	—	—	—	—	U	—	U	U	U	U	—	—	P	P	—	—	—	—	—	—
Bakeries—retail	—	—	—	—	—	—	—	—	P	P	P	P	U	—	P	P	—	—	P	—	—	—
Bank or savings & loan	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—	—	—	—	P	—	—	—
Bar (§ 9-5.3831)	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	U	—	—	—
Barber & beauty shop	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	—	P	—	—	—
Bed and breakfast inns (§ 9-5.3819)	U	U	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	U	U	—	—
Boat repair:																						
Major	—	—	—	—	—	—	U	—	—	—	U	U	U	—	U	P	—	—	U	—	—	—
Minor	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	P	—	—	U	—	—	—
Boat, RV—storage facility (§ 9-5.3810)	—	—	—	—	—	—	—	—	—	—	U	U	U	—	U	P	—	—	—	—	—	—
Bowling alleys (§ 9-5.3831)	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	—	—	—	—	—
Cannabis business (§ 9-5.3845)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U ¹
Car and vehicle wash	—	—	—	—	—	—	—	—	—	U	U	U	U	—	U	U	—	—	—	—	—	—
Card room	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—	—	U	—	—	—
Catering services	—	—	—	—	—	—	—	—	—	P	P	P	A	—	U	—	—	—	U	—	—	—
Clothing store	—	—	—	—	—	—	—	—	—	P	P	P	A	—	—	—	—	—	P	—	—	—
Combined residential/commercial structure	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	U	—	—	—

TABLE 9-5.3803	RE R	R-4 R-6	R-10	R-10	R-25	R-35	PRC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ¹	RTC	RTR -10	RTR -20	CU
Communication facilities	U	U	U	U	U	U	U	P	P	P	P	P	—	U	P	P	—	—	P	U	U	—
Computer gaming and internet access business	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—	—	—	—	—	—
Confectionery stores	—	—	—	—	—	—	—	—	P	P	P	P	A	—	—	—	—	—	P	—	—	—
Dance hall	—	—	—	—	—	—	—	—	—	U	U	U	—	—	U	—	—	—	U	—	—	—
Drive-up window (all uses)	—	—	—	—	—	—	U	U	U	U	U	U	—	—	U	U	U	—	—	—	—	—
Dry cleaning agencies, pick-up and self serve	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	—	P	—	—	—
Florist shop	—	—	—	—	—	—	P	—	P	P	P	P	—	—	—	—	P	—	P	—	—	—
Food stores (§ 9-5.3831):																						
Convenience store	—	—	—	—	—	—	—	—	U	U	U	U	U	—	—	—	U	—	U	—	—	—
Supermarket	—	—	—	—	—	—	—	—	U	P	P	U	—	—	—	—	—	—	U	—	—	—
Fortune-teller's	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	—	U	—	—	—
Funeral parlor & mortuary	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	—	U	—	—	—
Furniture stores	—	—	—	—	—	—	—	—	—	P	P	U	—	—	—	—	—	—	P	—	—	—
Gift shop	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	P	—	—	—
Gun sales (§ 9-5.3833)	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	U	—	—	—
Hardware store	—	—	—	—	—	—	—	—	U	P	P	U	U	—	—	—	—	—	P	—	—	—
Health club/fitness center	—	—	—	—	—	—	U	—	U	P	P	U	—	—	U	—	U	—	U	—	—	—
Hotel & motels	—	—	—	—	—	—	U ²	U	—	P	P	P	U	—	U ²	—	U	—	U	—	—	—
Jewelry store	—	—	—	—	—	—	—	—	—	P	P	P	U	—	—	—	—	—	P	—	—	—
Kennels	—	—	—	—	—	—	—	—	—	U	U	—	—	—	U	U	—	—	—	—	—	—
Laboratories; medical, dental, optical	—	—	—	—	—	—	P	P	U	U	U	U	—	—	U	—	P	—	U	—	—	—
Laundrette	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	—	P	—	—	—
Liquor stores (§ 9-5.3831)	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	—	U	—	—	—
Live entertainment	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	U	—	—	—
Marina	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	U	—	—	—
Miniature golf courses	—	—	—	—	—	—	—	—	—	U	U ²	U	—	—	U	—	—	—	U	—	—	—
Mini-storage	—	—	—	—	—	—	—	—	—	—	—	U	U	—	U	P	—	—	—	—	—	—
Nurseries (horticulture) (§ 9-5.3824)	—	—	—	—	—	—	—	—	—	P	P	U	U	—	P	P	—	—	—	—	—	—
Offices:																						
Business & professional	—	—	—	—	—	—	P	P	U	P	P	P	U	—	—	—	P	—	U	—	—	—
Medical (includes clinics)	—	—	—	—	—	—	P	P	U	P	P	P	U	—	—	—	P	—	U	—	—	—
Paint store	—	—	—	—	—	—	—	—	—	P	P	U	—	—	U	—	—	—	P	—	—	—
Parking lot (commercial) (§ 9-5.3837)	—	—	—	—	—	—	A	A	A	A	A	A	A	A	A	P	P	A	—	A	—	—
Pawn shops	—	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	—	U	—	—
Pet shop	—	—	—	—	—	—	—	—	P	P	P	P	U	—	—	—	—	—	P	—	—	—
Pharmacy	—	—	—	—	—	—	U	P	P	P	P	P	A	—	P	P	P	—	P	—	—	—
Photographer	—	—	—	—	—	—	—	P	P	P	P	P	A	—	U	—	—	—	P	—	—	—
Printing & blue printing	—	—	—	—	—	—	—	P	P	U	U	U	—	—	P	P	—	—	U	—	—	—
Radio & TV sales & repair	—	—	—	—	—	—	—	—	U	P	P	P	—	—	—	—	—	—	P	—	—	—
Recycling facilities:																						

TABLE 9-5.3803	RE R	R-4 R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	EN	RTC	RTR -10	RTR -20	CD
Reverse vending machines (§ 9-5.3811)	—	—	—	—	—	—	—	—	P	P	P	P	—	—	P	P	—	—	P	—	—	—
Small collection facility (§ 9-5.3812)	—	—	—	—	—	—	—	—	A	A	A	A	—	—	A	A	—	—	A	—	—	—
Large collection facility (§ 9-5.3813)	—	—	—	—	—	—	—	—	A	A	A	A	—	—	A	A	—	—	A	—	—	—
Light processing facility	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Heavy processing facility (§ 9-5.3815)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Repair service	—	—	—	—	—	—	—	—	—	—	U	U	U	—	P	P	—	—	U	—	—	—
Restaurants (§§ 9-5.3823 and 9-5.3831):																						
General	—	—	—	—	—	—	P	P	P	P	P	P	P	—	U	—	—	—	P	—	—	—
Fast food	—	—	—	—	—	—	U	—	—	U	U	U	U	—	U	—	—	—	U	—	—	—
Outdoor seating & food service	—	—	—	—	—	—	U	U	U	U	U	U	U	—	U	—	—	—	U	—	—	—
Take out/delivery	—	—	—	—	—	—	P	U	P	P	P	P	U	—	U	—	—	—	U	—	—	—
Wine bar & live entertainment	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	U	—	—	—
Retail, general and specialty	—	—	—	—	—	—	—	—	P	P	P	P	A	—	—	—	—	—	P	—	—	—
Secondhand sales	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—	U	—	—	—
Shoe repair shop	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	—	P	—	—	—
Sign shop	—	—	—	—	—	—	—	—	—	U	U	—	—	—	U	—	—	—	—	—	—	—
Studios (e.g., dance, martial arts)	—	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	—	P	—	—	—
Tailor shop	—	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	—	P	—	—	—
Tattoo studio	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	—	U	—	—	—
Theaters	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	U	—	—	—
Upholstery shop	—	—	—	—	—	—	—	—	—	U	U	U	—	—	U	P	—	—	U	—	—	—
Variety store	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	P	—	—	—
Vehicle/boat/equipment sales & rental (§ 9-5.3825)	—	—	—	—	—	—	U	—	—	U	U	U	U	—	U	U	—	—	U	—	—	—
INDUSTRIAL USES																						
Animal rendering	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—
Bakery-commercial	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	P	P	—	—	—	—	—
Beverage bottling plant	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—	—
Boat building	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	U	P	—	—	—	—	—
Cement or clay products manufacturing	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—
Concrete batch plant	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—
Contractor's storage yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—
Dairy products processing	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—
Dry cleaners processing	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—
Exterminator	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—
Finished paper production	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—

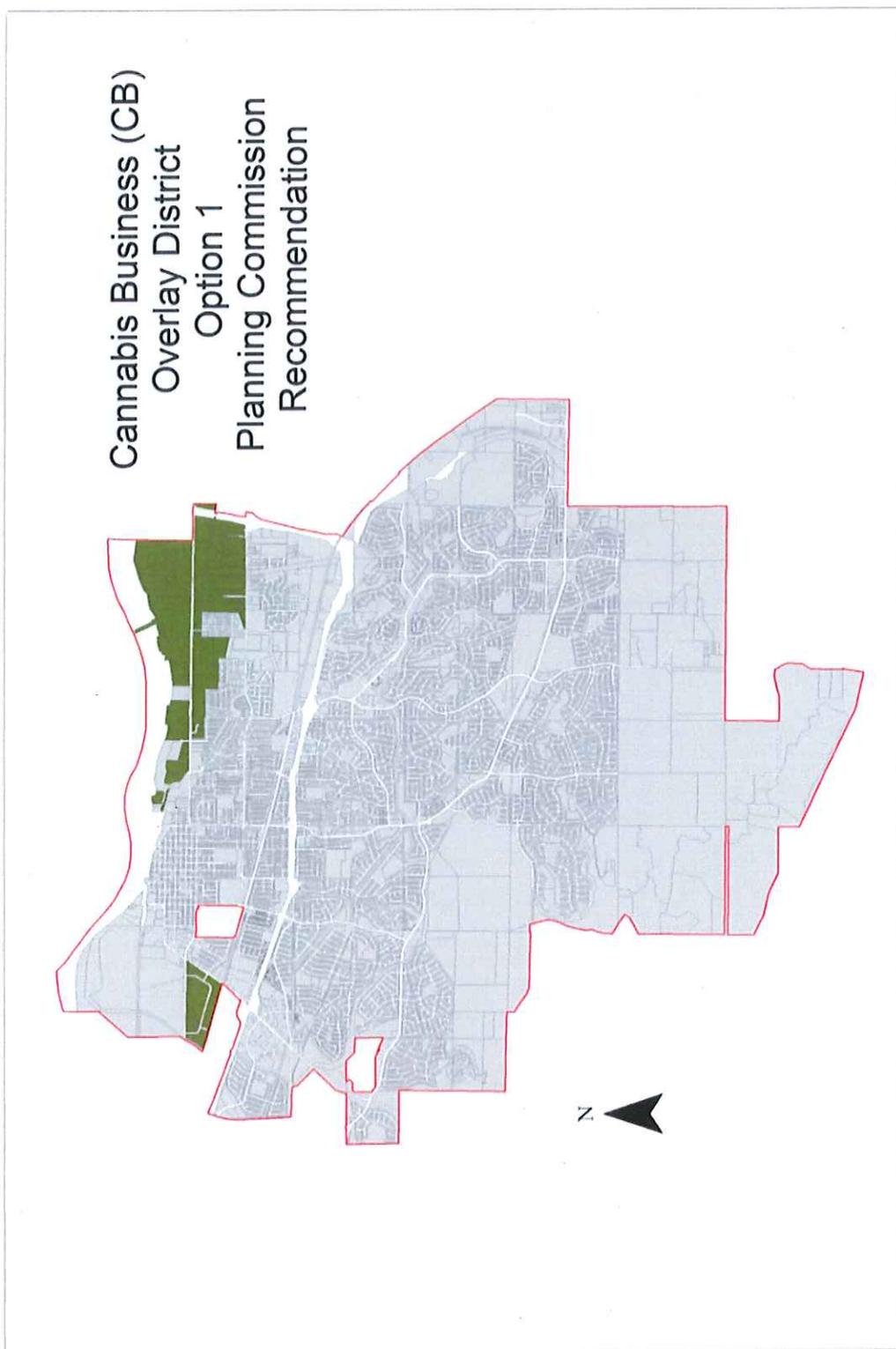
TABLE 9-5.3803	RE R	R 4 R.6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES	RYC	RFR -10	RFR -20	CD
Food processing plant	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—	—
Fuel yard, bulk petroleum storage	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Garment manufacture	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Hazardous waste facilities (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Small generator (§ 9-5.3826)	—	—	—	—	—	—	—	—	U	U	U	U	—	—	U	U	—	—	—	—	—	—
Large generator (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Processor (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Household hazardous waste facility (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Junk yard/auto wrecking yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Lumber yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Machine shop	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—	—
Manufacturing or storage of explosives, acid, cement, fertilizer, gas, inflammable fluids, glue, gypsum, lime, plaster of paris	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Mining & quarry, resource extraction	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Oil & gas drilling	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Oil & gas production	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Photographic plants	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Plastic fabrication	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Research & development	—	—	—	—	—	—	U	—	—	—	—	U	—	—	U	U	—	—	—	—	—	—
Residual repository (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Salvage/war surplus yards	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Solid waste transfer station	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Smelting or processing of iron, tin zinc or other ore	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Stoekyards/ slaughterhouses	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Stone monument works	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—	—
Truck terminal yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Truck & tractor repair	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—	—
Warehousing & wholesaling	—	—	—	—	—	—	U	—	—	—	—	—	—	—	U	P	—	—	—	—	—	—
TEMPORARY USES																						
Removal of earth (§ 9-5.3822)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	—	A	A	A	—
Temporary construction building and uses (§ 9-5.3821)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	—	A	A	A	—
Outdoor display of merchandise (in conjunction with a non-residential use)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	—	A	—	—	—

TABLE 9-5.3803	RE R	R-4 R-6	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES ¹	RTC	RTR -10	RTR 20	CD
Special outdoor events (§§ 9-5.3828 and 9-5.3831)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	—	A	A	A	—
Christmas tree and pumpkin sale lots (§ 9-5.3829)	—	—	—	—	—	—	A	A	A	A	A	A	—	—	A	A	—	—	A	—	—	—

- ¹ Single-family dwellings existing prior to the effective date of this section are permitted uses, conforming to the R-20 zone; however, development of new single-family dwelling units, other than replacement of existing single-family dwellings, are prohibited within the R-20 zone.
- ² Use may be permitted as an ancillary use if it is incidental to an otherwise permitted or conditionally permitted use within this zoning district.
- ³ Legally established churches existing prior to the effective date of this section are permitted uses, conforming to the PBC, C-0, C-1, C-2, and C-3 zone; however, development of new religious assembly uses, other than replacement of existing uses, is prohibited within these zoning districts.
- ⁴ Funeral services are limited to "J" Street, Fourth Street, and the area between Fourth and Fifth Streets.
- ⁵ May be located only on sites adjacent to freeway interchanges.
- ⁶ May be located along Somersville Road north of the SR-4 freeway.
- ⁷ Marine repair only. Permitted as an ancillary service for waterfront activities.
- ⁸ Boat sales and repair only.
- ⁹ In the case of the Emergency Shelter Overlay District, where no letter or number is included in the table for a particular land use, the regulations of the base zone apply. Emergency shelters are permitted by right in the Emergency Shelter Overlay District if they meet all standards of § 9-5.3833, Emergency Shelters, of this article.
- ¹⁰ Hospices and residential care facilities providing care for up to six patients are a permitted use in any district where residential uses are allowed.
- ¹¹ Up to 20 units/acre permitted by right subject to compliance with all other applicable standards.
- ¹² Subject to a conditional use permit on a site at least one quarter mile from any type of residential care facility, social service institution, welfare institution, or a similar type of facility, at least one mile from another correctional facility, and at least 1,000 feet from a school, library, public park, recreation area or any property zoned or used for residential development. See § 9-5.3838, Correctional Facilities, for additional requirements.
- ¹³ Cannabis Business requires approval of a Use Permit by the City Council upon recommendation by the Planning Commission. See § 9-5.384531

(Am. Ord. 930-C-S, passed 7-29-97; Am. Ord. 1080-C-S, passed 10-24-06; Am. Ord. 2072-C-S, passed 10-22-13; Am. Ord. 2075-C-S, passed 11-26-13; Am. Ord. 2077-C-S, passed 12-10-13; Am. Ord. 2089-C-S, passed 6-24-14; Am. Ord. 2096-C-S, passed 2-24-15)

SECTION 7. Modify the Zoning Map to include the Cannabis Business (CB) Zoning Overlay District as follows:



SECTION 8. CEQA.

The above amendments to the City's Municipal Code are exempt from environmental review per CEQA Guidelines under the General Rule, 14 California Code of Regulations, section 15061(b)(3). The proposed code amendments are consistent with California Law, specifically Government Code section 65850.7 and Civil Code section 714. It can be seen with certainty that the proposed Municipal Code text amendments will have no significant effect on the environment.

SECTION 9. Publication; Effective Date.

This Ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

SECTION 10. Severability.

Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 22nd day of May, and passed and adopted at a regular meeting thereof, held on the 26th day of June, by the following vote:

AYES:

NOES:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, CMC
City Clerk of the City of Antioch



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *FE*

SUBJECT: Authorization to Amend Code Enforcement Consultant Contract with TRB & Associates to Extend the Expiration Date of the Contract to June 30, 2019 and Increase the Not to Exceed Amount by \$250,000

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution authorizing the City Manager to amend the Code Enforcement Consultant contract with TRB & Associates (TRB) to extend the expiration date of the contract to June 30, 2019 and increasing the not to exceed amount by \$250,000. This would bring the total contract amount beginning July 27, 2016 and ending June 30, 2019 to \$700,000.

STRATEGIC PURPOSE

These actions are essential to continue to meet the expectations of Strategic Plan Long Term Goal D-3: To grow the Code Enforcement staff in number and efficiency.

FISCAL IMPACT

The contract is included in the Code Enforcement General Fund budget specifically for Code Enforcement Pro Active Services. The budget was adopted on June 27, 2017 with Resolution 2017/82.

DISCUSSION

As part of the 2017-2019 budget approval process, the Council expressed a strong desire to more aggressively attack the issue of blighted neighborhoods and corridors in the City. Their decision to invest the necessary resources toward this program would result in hiring two full-time contract Code Enforcement Officers whose exclusive responsibility would be to inspect and notice properties, of all zoning types, that do not maintain their exterior appearance and upkeep in accordance with the requirements of the City Code.

The City has contracted with TRB & Associates for the past two years. The first year, the firm provided one individual to provide code enforcement management services. In the second year, the firm provided two full-time Code Enforcement Officers to provide proactive code enforcement services. The Code Enforcement Division of the

F
Agenda Item#

Community Development Department currently has one Code Enforcement Manager, three full time Code Enforcement Officers and two General Laborers on staff. In addition, there is one Development Services Technician providing administrative support for the Division and one part time hourly retiree providing cost recovery services.

Due to the current staffing level, the Code Enforcement Division of the Community Development Department operates largely in a complaint-driven capacity, able to enforce Antioch Municipal Code violations on commercial and residential properties in the City with minimal proactive enforcement. Proactive Code Enforcement provides a more balanced effort of compliance throughout our community, increases the quality of life, health, and property in the City, and improves the overall general appearance of the City.

This amendment with TRB allows the City to retain two contract Code Enforcement Officers. With this increase in staff, the Code Enforcement Division will continue to proactively patrol and monitor the City's main thoroughfares, corridors, business districts, and neighborhoods for violations of the Antioch Municipal Code. Locations with unreported violations such as inoperable vehicles, accumulation of trash and rubbish, as well as any hazardous conditions, will continue to be identified through these proactive patrols and will be brought into compliance.

The City met and conferred with OE3 on outsourcing this work prior to the initial contract in August 2017. At the time, parties agreed that the contract with TRB & Associates would be for one year and if the City needed to extend the contract to June 30, 2019, parties would meet and confer again before doing so. The City met with OE3 on June 14, 2018 and all parties consented to the extension of this contract. OE3 would like the City to anticipate hiring one or two new regular Code Enforcement Officers when the contract ends in June 2019.

Council approval is requested to amend the existing Code Enforcement Consultant contract to extend the expiration date of the contract to June 30, 2019 and increase the not to exceed amount by \$250,000 for a total of \$700,000. This continuation of our consultant resources will allow the City to continue to provide essential and previously directed services to our community in an effective and efficient manner.

ATTACHMENTS

A: Resolution

ATTACHMENT "A"

RESOLUTION NO. 2018/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AUTHORIZING AN AMENDMENT TO THE CODE ENFORCEMENT CONSULTANT CONTRACT WITH TRB & ASSOCIATES TO EXTEND THE EXPIRATION DATE OF THE CONTRACT TO JUNE 30, 2019 AND INCREASE THE NOT TO EXCEED AMOUNT BY \$250,000 FOR A TOTAL OF \$700,000

WHEREAS, on July 27, 2016, the City of Antioch and TRB & Associates entered into an Agreement to provide contract Code Enforcement Consultant services; and

WHEREAS, the City met and conferred with OE3 regarding this initial action; and

WHEREAS, on August 22, 2017, the City of Antioch and TRB & Associates extended the Agreement to provide proactive contract Code Enforcement Consultant services through June 30, 2018; and

WHEREAS, the City agreed to meet and confer with OE3 prior to extending the Agreement beyond June 30, 2018; and

WHEREAS, the City of Antioch desires to extend the Agreement with TRB & Associates through June 30, 2019; and

WHEREAS, the City met and conferred with OE3 regarding this extension on June 14, 2018; and

WHEREAS, this amendment allows the City to continue proactive patrols of the City's main thoroughfares, corridors, business districts, and neighborhoods for violations of the Antioch Municipal Code; and

WHEREAS, Proactive Code Enforcement activity provides a more balanced effort of compliance throughout our community, increases the quality of life, health, and property in the City, and improves the overall general appearance of the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch authorizes the City Manager to amend the Code Enforcement Consultant contract with TRB & Associates to extend the expiration date of the contract to June 30, 2019 and increase the amount not to exceed seven hundred thousand dollars (\$700,000), in a form approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June, 2018 by the following vote:

AYES:

NOES:

ABSENT:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director *DM*
Donna Conley, City Treasurer

SUBJECT: Statement of Investment Policy

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the Statement of Investment Policy.

STRATEGIC PURPOSE

This action meets Long Term Goal O, Financial Services to achieve and maintain financial stability and transparency. Updating the Statement of Investment Policy falls within Strategy O-2 of this Long Term goal by ensuring the City achieves long-term fiscal sustainability by maximizing the return on investments while maintaining the safety and liquidity of assets.

FISCAL IMPACT

There is no fiscal impact associated with this action.

DISCUSSION

State law requires that cities adopt investment guidelines and the City's investment policy further requires that the City Treasurer render the policy to City Council for review when any changes are made, or at least every two years. The existing policy was last updated and approved by City Council in June 2016. The policy was provided to the City's investment advisors, PFM, for review to ensure it is in compliance with current government codes. PFM has proposed changes to update our policy with current government code provisions that the Finance Director and City Treasurer have reviewed and concur with. It is recommended City Council adopt the resolution approving the policy. See Exhibit 1 to Attachment A for the policy with changes red-lined on the document.

ATTACHMENT

- A. Resolution of the City Council of the City of Antioch Approving the Statement of Investment Policy
Exhibit 1 – Statement of Investment Policy

RESOLUTION NO. 2018/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING THE STATEMENT OF INVESTMENT POLICY

WHEREAS, California Government Code sections 53600 et seq. allow a city to make investments with money not required for immediate needs, but limits the kinds of investments that a city can make; and

WHEREAS, when investing, State law requires that the primary objective of a trustee shall be to safeguard the principal of the funds under its control; the secondary objective shall be to meet the liquidity needs of the depositor; and the third objective shall be to achieve a return on the funds under its control.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Antioch hereby approves the Statement of Investment Policy, as attached hereto as Exhibit 1.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June 2018, by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

CITY OF ANTIOCH
STATEMENT OF INVESTMENT POLICY

I. INTRODUCTION

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment process. The initial step toward a prudent investment policy is to organize and formalize investment related activities. Related activities which comprise good cash management include accurate cash projection, the expeditious collection of revenue, the control of disbursements, cost effective banking relations, and a short term borrowing program which coordinates working capital requirements and investment opportunity. In concert with these requirements are the many facets of an appropriate and secure short term investment program.

II. OBJECTIVES

A. Safety of principal is the foremost objective of the City, followed by liquidity and yield. Each investment transaction shall seek to first ensure that capital losses are avoided, whether they are from securities defaults or erosion of market value.

B. Investment decisions should not incur unreasonable investment risks in order to obtain current investment income.

C. The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated. This need for investment liquidity may be tempered to the extent that the City is able to issue short term notes to meet its operating requirements.

D. The investment portfolio shall be managed to attain a market average rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and cash flow requirements, and state and local law, ordinances or resolutions that restrict the placement of short term funds.

E. Portfolio performance will be measured against a total return index with securities with similar attributes and similar average maturity, e.g., the Merrill Lynch 1-3 Year U.S. Treasury Index.

F. The City's investment portfolio will be diversified to avoid incurring unreasonable and avoidable risks associated with concentrating investments in specific security types or in individual financial institutions.

G. While the City will not make investments for the purpose of trading or speculation as the dominant criterion, the City Treasurer shall seek to enhance total portfolio return by means of active portfolio management. The prohibition of speculative investments precludes pursuit of gain or profit through unusual risk and precludes investments primarily directed at gains or profits from conjectural fluctuations in market prices. However, as long as the original investments can be justified by their ordinary earning power, trading in response to changes in market value or market direction is a requirement of portfolio management.

H. The City adheres to the guidance provided by the "prudent investor rule", which states that, "when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency."

I. All participants in the investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust. Nevertheless, in a diversified portfolio, it must be recognized that occasional measured losses are inevitable, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

III. DELEGATION OF AUTHORITY

The responsibility for conducting the City's investment program resides with the City Treasurer, who shall establish written procedures for the operation of the investment program, consistent with this investment policy.

CITY OF ANTIOCH STATEMENT OF INVESTMENT POLICY

Such procedures shall include explicit delegation of authority for all investment activities. Transactions may be delegated to an independent investment advisor registered with the SEC who will meet at least quarterly with the City Treasurer and Finance Director to review general strategies and monitor results.

IV. PERMITTED INVESTMENT INSTRUMENTS

The City of Antioch shall strive to maintain the level of investment of all idle funds as near 100% as possible, through daily and projected cash flow determinations. Idle cash management and investment transactions are the responsibility of the City Treasurer. The City Treasurer, or designee, is authorized to purchase the following investment instruments.

Where this section specifies a percentage limitation for a particular security type, that percentage is applied on the date of purchase. Credit criteria listed in this section refers to the credit rating at the time the security is purchased. If an investment's credit rating falls below the minimum rating required at the time of purchase, the City Treasurer, or designee, will perform a timely review and decide whether to sell or hold the investment.

- A. U.S. Treasury, notes, bonds, bills, or other certificates of indebtedness, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest.
- B. Federal agency or United States government-sponsored enterprise obligations, participation, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- C. Obligations of the State of California or any local agency within the state, including bonds payable solely out of revenues from a revenue producing property owned, controlled or operated by the state or any local agency or by a department, board, agency or authority of the state or any local agency.
- D. Registered treasury notes or bonds of any of the other 49 United States in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.
- E. Repurchase Agreements. Repurchase agreements are to be used solely as short-term investments not to exceed 30 days. The City may enter into repurchase agreements with primary government securities dealers rated "A" or better by two nationally recognized rating services. Counterparties should also have (i) a short-term credit rating in the highest category by a nationally recognized statistical rating organization (NRSRO); (ii) minimum assets and capital size of \$25 billion in assets and \$350 million in capital; (iii) five years of acceptable audited financial results; and (iv) a strong reputation among market participants.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities will be acceptable collateral. All securities underlying repurchase agreements must be delivered to the City's custodian bank versus payment or be handled under a properly executed tri-party repurchase agreement. The total market value of all collateral for each repurchase agreement must equal or exceed 102% of the total dollar value of the money invested by the City for the term of the investment. For any repurchase agreement with a term of more than one day, the value of the underlying securities must be reviewed on an on-going basis according to market conditions. Market value must be calculated each time there is a substitution of collateral.

The City or its trustee shall have a perfected first security interest under the Uniform Commercial Code in all securities subject to repurchase agreement. The City shall have properly executed a PSA agreement with each counter party with which it enters into repurchase agreements.

- F. Bills of exchange or time drafts drawn on and accepted by a commercial bank, otherwise known as bankers' acceptances. Purchases of bankers' acceptances may not exceed 180 days' maturity, or 40% of the City's surplus money that may be invested. Eligible bankers' acceptances are restricted to issuing financial institutions with short-term paper rated in the highest category by one NRSRO.

CITY OF ANTIOCH
STATEMENT OF INVESTMENT POLICY

G. Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2) below:

1. The entity meets the following criteria: (A) is organized and operating in the United States as a general corporation. (B) has total assets in excess of five hundred million dollars (\$500,000,000). (C) has debt other than commercial paper, if any, that is rated in a rating category of "A" or its equivalent or higher by an NRSRO.
2. The entity meets the following criteria: (a) is organized within the United States as a special purpose corporation, trust, or limited liability company. (b) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond. (c) Has commercial paper that is rated "A-1", or its equivalent or higher, ~~or the equivalent,~~ by an NRSRO.

Eligible commercial paper shall have a maximum maturity of 270 days or less. The City may invest no more than 25% of its money in eligible commercial paper, and the City may purchase no more than 10% of the outstanding commercial paper of any single issuer.

H. Medium term notes with a maximum maturity of five years issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States shall be rated in a rating category of "A" or its equivalent or better by an NRSRO. Purchases of medium term notes may not exceed 30% of the City's portfolio.

I. FDIC-insured or fully collateralized time certificates of deposit in financial institutions located in California, including U.S. branches of foreign banks licensed to do business in California. All time deposits must be collateralized in accordance with California Government Code Section 53561, either at 150% by promissory notes secured by first mortgages and first trust deeds upon improved residential property in California eligible under Section (m) or at 110% by eligible marketable securities listed in Subsections (a) through (l) and (n) and (o). To be eligible to receive local agency deposits, a financial institution must have received a minimum overall satisfactory rating for meeting the credit needs of California Communities its most recent evaluation.

J. Negotiable Certificates of Deposit issued by a nationally or state-chartered bank or a state or federal savings and loan association, a state or federal credit union, or by a federally- or state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed 30% of the City's surplus money.

1. Certificates with maturities ~~greater than six months through~~ up to one year shall have an "A-1"/ "P-1" rating, or its equivalent or higher ~~better~~, as provided for by ~~an~~ one of the NRSRO's.
2. Certificates with maturities greater than one year and through ~~four~~ five years ~~shall be rated in a rating category to have a long term rating of "A," its equivalent or better~~ higher by an ~~from one or more~~ NRSRO's.

~~K.~~ L. State of California's Local Agency Investment Fund (LAIF). Investment in LAIF may not exceed the amount specified by the State Treasurer.
~~\$50 million.~~

1. The LAIF portfolio should be reviewed periodically.

~~K.~~ L. California Asset Management Program (CAMP).

~~L.~~ M. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940

CITY OF ANTIOCH
STATEMENT OF INVESTMENT POLICY

(15 U.S.C. Sec. 80a-1, et seq.). To be eligible for investment pursuant to this subdivision these companies shall either:

1. Attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized statistical-rating organization or
2. Have an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years experience managing money market mutual funds and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 20 percent of the investment portfolio of the City.

~~M.N.~~ Any mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-back certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond of a maximum of five years maturity. Eligible securities ~~shall be~~ rated in a rating category of "AA", by a nationally recognized rating service, as "AA" or its equivalent or better higher, by an NRSRO, and the issuer of the security shall must have be rated in a rating category of an "A" or its equivalent or better higher rating for its debt as provided by an NRSRO. No more than 20 percent of the agency's surplus funds may be invested in this type of security.

~~N.O.~~ United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of at least "AA" or its equivalent or better by an NRSRO.

Purchases of these securities shall not exceed 30 percent of the investment portfolio of the City. Supranationals will be permitted by California Government Code §53601 (q) and this Policy effective January 1, 2015.

~~O.P.~~ Insured savings account or money market account. To be eligible to receive local agency deposits, a financial institution must have received a minimum overall satisfactory rating for meeting the credit needs of California Communities in its most recent evaluation.

V. PROHIBITED INVESTMENTS

Any security type or structure not specifically approved by this policy is hereby specifically prohibited. Security types which are thereby prohibited include, but are not limited to:

1. Reverse repurchase agreements.
2. The City shall not invest any funds in inverse floaters, range notes, or interest only strips that are derived from a pool of mortgages, or in any security that could result in zero interest accrual if held to maturity.
3. The City will not invest in any companies that produce alcohol for public consumption or tobacco products.

VI. MATURITY

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled as to permit the City to meet all projected obligations. No investment shall be made in any security, other than a security underlying a repurchase or reverse repurchase agreement as authorized by this section that at the time of the investment has a term remaining to maturity in excess of five years unless City Council has provided approval for a specific purpose at least three months before the investment is made.

**CITY OF ANTIOCH
STATEMENT OF INVESTMENT POLICY**

VII. DIVERSIFICATION

It is City policy to diversify the investment portfolio in order to reduce the risk of loss resulting from other concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. The following strategies and constraints shall apply:

A. ~~Portfolio maturities shall be staggered in a way to avoid undue concentration of assets in a specific maturity sector.~~ Maturities shall be selected which provide for stability of income and reasonable liquidity.

B. Concern for liquidity shall be insured through practices that include covering the next vendor disbursement date and payroll date through maturing investments.

C. Risks of market price volatility shall be controlled through the appropriate management of the portfolio's duration versus the benchmark duration. Whereby duration is used as a measure of the portfolio's sensitivity to changes in interest rates which cause market price volatility. ~~maturity diversification such that aggregate price losses on instruments with maturities exceeding one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.~~

D. Specific diversification limitation shall be imposed on the portfolio as follows:

1. ~~The target average maturity of the portfolio will be 18 months, plus or minus six months. During increasing rate environments the average maturity is to be shortened toward the 12 month goal and during decreasing rate environments the average maturity is to be lengthened toward the 24 month goal.~~ portfolio's duration should be appropriately positioned relative to benchmark duration during rising and falling interest rate environments.

2. Except for fully collateralized deposits, investments in pooled funds such as LAIF, CAMP, and money market funds, instruments of the U.S. Government or its Agencies and securities issued by the IBRD, IFC, and IADB, no more than 5% of the overall portfolio may be invested in the securities of a single financial institution.

3. In accordance with California statutes, City deposits including collateralized certificates of deposit shall not exceed the total paid up capital (to include capital notes and debentures) and surplus of any depository bank, or the total of the net worth of any savings and loan association.

VIII. RISK TOLERANCE

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to control risk. No individual investment transaction shall be undertaken which jeopardizes the total capital position of the overall portfolio. The City Treasurer shall periodically establish guidelines and strategies to control risks of default, market price changes and illiquidity.

In addition to these general policy considerations, the following specific policies will be strictly observed.

A. All investment funds will be placed directly with qualified financial institutions. The City will not deposit or invest funds through third parties or money brokers.

B. All transactions will be executed on a delivery versus payment basis with one exception: Upon the City's receipt of an account number from an authorized official, a California savings and loan institution and Bay Area banks shall have 48 hours from the transaction settlement date in which to deliver the certificate of deposit for a collateralized deposit to the City's safekeeping, even though payment is made by the City on the settlement date.

C. A competitive bid process, utilizing a minimum of three financial institutions deemed eligible by the City's Investment Advisor, will be used to place all investment purchases. Based on a quarterly evaluation, securities dealers, banks and other financial institutions will be dropped or continued on the eligibility list. The following criteria will be used in the quarterly evaluation:

**CITY OF ANTIOCH
STATEMENT OF INVESTMENT POLICY**

1. Number of transactions competitively won.
2. Prompt and accurate confirmation of transactions.
3. Efficient securities delivery.
4. Accurate market information account servicing.

D. The City Treasurer shall forward a copy of and updates to the City's Investment Policy to the City's Investment Advisor and require written acknowledgment of the Policy.

IX. SAFEKEEPING AND CUSTODY

To protect against potential fraud and embezzlement, the assets of the City shall be held in the City's vault or secured through third party custody and safekeeping procedures. City Treasurer or designee shall be bonded to protect the public against possible embezzlement and malfeasance. Safekeeping procedures shall be reviewed annually by an independent auditor. The auditor may conduct surprise audits of safekeeping and custodial procedures.

All securities will be received and delivered using standard delivery versus payment procedures.

X. REPORTING REQUIREMENTS

The City Treasurer shall render to the City Council at least a quarterly investment report, which shall include, at a minimum, the following information for each individual investment:

1. Type of investment instrument (i.e., Treasury Bill, medium term note);
2. Issuer name (i.e., General Electric Credit Corporation);
3. Purchase date (trade and settlement date);
4. Maturity date;
5. Par value;
6. Purchase price;
7. Current market value and the source of the valuation;
8. Overall portfolio yield based on cost.

The quarterly report also shall (a) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance; (b) include a description of any of the City's funds, investments, or programs that are under the management of contracted parties, including lending programs; and (c) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

The Treasurer will submit to City Council a monthly report of investment transactions.

XI. INVESTMENT POLICY REVIEW

The Statement of Investment Policy shall be reviewed annually by the City Treasurer and shall be rendered to the City Council at a public meeting when any changes are proposed or at least every two years.

XII. INTERNAL CONTROLS

The Finance Director and Treasurer are responsible for establishing and maintaining an internal control structure designed to ensure that the financial assets of the City are protected from loss, theft, fraud and misuse.

XIII. INVESTMENT POOLS/MUTUAL FUNDS

The Treasurer will perform due diligence reviews of pools and funds prior to investing, and on a continual basis.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Shaun Connelly, Distribution Superintendent

APPROVED BY: Jon Blank, Public Works Director *JB*

SUBJECT: Bid Award – Water Distribution and Service Materials

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the Water Distribution and Service Materials bid award, and authorizing the City Manager to execute agreements with Roberts & Brune Company in an amount not to exceed \$300,000 per year and PACE Supply Corporation in an amount not to exceed \$100,000 per year for the three year period from July 1, 2018 through June 30, 2021 with an option to extend services for an additional two years.

STRATEGIC PURPOSE

These actions support Long Term Goal K; Strategy K-1, ensuring well maintained public facilities, rights-of-way and parks, in that the City of Antioch continually strives to maintain its assets and use of resources to improve the beauty and desirability of its significant landscaped areas, and maintain a culture of cleanliness; and Strategy K-2 to operate, maintain, and steward Antioch's water assets and resources and delivery high quality water to our customers.

FISCAL IMPACTS

Funding for this contract is allocated from the Water Enterprise Fund budget. The combined purchase orders are not to exceed \$400,000 per year and \$1,200,000 over the three year agreement period.

DISCUSSION

Public Works maintains an inventory of supplies necessary for timely maintenance and repairs of City infrastructure. Materials are stored at the Public Works corporation yard and inventories are procured and distributed by Warehouse & Central Stores staff.

Public Works distributed the request for quotations to vendors on May 16, 2018. The bid closed on June 5, 2018, and two bids were received. The bid documents are available on the City's website at

www.ci.antioch.ca.us/CityGov/Finance/Purchasing/RFPs.htm. Roberts & Brune, Company of Antioch, CA and PACE Supply Corporation of Stockton, CA submitted qualifying bids in the amounts of \$219,246.65 and \$80,274.84, respectively.

ATTACHMENTS

A. Resolution 2018/**

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE WATER DISTRIBUTION AND SERVICE MATERIALS BID AWARD
AND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH
ROBERTS & BRUNE COMPANY AND
PACE SUPPLY CORPORATION**

WHEREAS, the City's Warehouse and Central Stores Division annually assesses its inventory of parts and equipment in conjunction with the operations and maintenance of the City's water and sewer utilities and other infrastructure based on standard replacement criteria; and

WHEREAS, the water and wastewater divisions of Public Works maintains the City's established infrastructure through timely inspections and replacement of parts and equipment that are beyond their useful life, which is critical in meeting water quality and wastewater collections criteria set by State regulations; and

WHEREAS, Roberts & Brune Company and PACE Supply Corporation submitted qualified, competitive low bids for the City's Water Distribution and Service Material formal bid; and

THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves the Water Distribution and Service Material bid award to Roberts & Brune Company in an amount not to exceed \$300,000 per year and PACE Supply Corporation in an amount not to exceed \$100,000 per year for the three year period from July 1, 2018 through June 30, 2021 with an option to extend services for an additional two years.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June, 2018 by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Matt Gall, Operations Supervisor

APPROVED BY: Jon Blank, Public Works Director – City Engineer *JB*

SUBJECT: Facilities Bid Award – City Hall Roof Replacement

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the bid award and authorizing the City Manager to execute an agreement with Platinum Roofing, Inc. for the City Hall Roof Replacement for an amount not to exceed \$127,214.00.

STRATEGIC PURPOSE

This action is essential to Strategy K-1, ensuring well-maintained public facilities; in that the City of Antioch continually strives to maintain its assets and use of resources.

FISCAL IMPACTS

Sufficient funding is available in the General Fund, Non-Departmental division. The total project cost is estimated to be \$150,000.00 which includes contingency and inspection costs.

DISCUSSION

Staff schedules annual inspections of City facilities and equipment. Following an assessment of the roof at City Hall in the first quarter of Fiscal Year 2017-18, staff determined that the roof was in poor condition, leaking, and past its useful life. City staff selected Platinum Roofing, Inc. through a formal solicitation process to address the replacement of the roof.

ATTACHMENTS

- A. Resolution 2018/**
- B. Bid Results

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE BID AWARD AND AUTHORIZING THE CITY MANAGER TO
EXECUTE AN AGREEMENT WITH PLATINUM ROOFING, INC. FOR THE CITY
HALL ROOF REPLACEMENT FOR A NOT-TO-EXCEED AMOUNT OF \$127,214.00.**

WHEREAS, staff schedules annual inspections of City facilities and related equipment; and

WHEREAS, in or around September of 2017, staff inspected various facilities, and assessed the roofs at the Antioch Police Department, Antioch Senior Center, City Council and Public Works, and determined that the roof at City Hall was in poor shape and due for replacement.

THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves the bid award to Platinum Roofing, Inc., authorize the City Manager to execute an agreement to replace the roof at City Hall in an amount not to exceed amount of \$127,214.00, in a form to be approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June, 2018 by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH



CITY OF ANTIOCH
BID TABULATION
CITY HALL ROOF REPLACEMENT
BID NO.: 770-0606-18A

	Bidder 1	Bidder 2	Bidder 3	Bidder 4	Bidder 5
COMPANY NAME & ADDRESS:	Platinum Roofing, Inc.	DC Taylor Co.	I & A Contractor Inc.	Andy's Roofing Co., Inc.	Stronger Building Svcs
	Demo/New Roof Replace/Install				
Total:	\$127,214	\$160,949	\$178,300	\$189,500	\$290,000

No Bids: Barth Roofing
 Enterprise Roofing Service, Inc.
 Kings Roofing
 Roofing & Solar Construction, Inc.
 Western Pacific Roofing, Inc.

ATTACHMENT "B"



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Fifth Amendment to the Consultant Service Agreement with Woodard & Curran for Engineering Services during Construction for the West Antioch Creek Channel Improvements Project (P.W. 201-6)

RECOMMENDED ACTION

It is recommended that Council adopt a resolution approving the Fifth Amendment to the Consultant Service Agreement with Woodard & Curran for engineering services during construction for the West Antioch Creek Channel Improvements Project to increase the contract by \$69,801 for a total contract amount of \$1,550,786.

STRATEGIC PURPOSE

This item supports Strategy K-1 in the Strategic Plan by ensuring well maintained public facilities and rights-of-way, as well as Strategy K-5 by reducing the City's liability from third party claims and continuing to comply with regulatory requirements of state and federal agencies.

FISCAL IMPACT

The approval of this amendment will increase Woodard & Curran's (W&C) contract by \$69,801 for a total contract amount of \$1,550,786. Funding for this work is included in the Capital Improvement budget.

DISCUSSION

On October 9, 2012 the City Council approved an agreement with the Contra Costa County Flood Control District to accelerate the Flood Control District's West Antioch Creek Channel Improvement Project by having the City take on certain responsibilities, including contracting with the design consultant and environmental consultant.

On November 27, 2012, the City Council authorized the execution of a design consultant service agreement with W&C to provide engineering design, permitting and construction support services for the West Antioch Creek Channel Improvements Project. This project consists of replacing the existing undersized arch culvert system beneath Tenth Street and the narrow gunite ditch between Eighth Street and Tenth Street with a larger multiple reinforced concrete box culvert system and the inadequate concrete ditch between West

10th Street and West 8th Street will be replaced with approximately 510 lineal feet of new earthen channel.

During the course of construction phase of this project, W&C has provided extensive engineering consulting services due to an abundance of informational requests demanded by the contactor. In addition, numerous unknown underground facilities have been encountered that have required design modifications and site visits. W&C continues to review project submittals, respond to requests for information related to the work being performed, provide design clarifications and permit compliance services. Future tasks to be performed by W&C include the preparation of conformed documents and record drawings. Due the unforeseen additional work W&C has been tasked to performed, Staff recommends extending W&C's Consultant Service Agreement to ensure ongoing support to the City through project completion in December 2018. The approval of this agreement amendment will increase the contract by \$69,801 for a total contract amount of \$1,550,786.

ATTACHMENTS

A: Resolution

ATTACHMENT "A"

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE FIFTH AMENDMENT
TO THE CONSULTANT SERVICE AGREEMENT WITH
WOODARD & CURRAN FOR THE
WEST ANTIOCH CREEK CHANNEL IMPROVEMENTS PROJECT
P.W. 201-6**

WHEREAS, on November 28, 2012, RMC Water and Environment entered into an Agreement for Professional Consultant Services for the West Antioch Creek Channel Improvements ("Agreement") in the amount of \$832,339.00; and

WHEREAS, on December 16, 2014, City amended the Agreement to increase the compensation for RMC Water and Environment for actual costs in the amount of \$205,085 bringing the total compensation to an amount not to exceed \$1,037,424; and

WHEREAS, on October 28, 2015, City amended the Agreement to increase the compensation for RMC Water and Environment for actual costs in the amount of \$174,004 bringing the total compensation to an amount not to exceed \$1,211,430; and

WHEREAS, on June 14, 2016, City amended the Agreement to increase the compensation for RMC Water and Environment for actual costs in the amount of \$118,948 bringing the total compensation to an amount not to exceed \$1,330,378; and

WHEREAS, on January 9, 2018, City amended the Agreement to increase the compensation for RMC Water and Environment, now known as Woodard & Curran, Inc. for actual costs in the amount of \$150,607 bringing the total compensation to an amount not to exceed \$1,480,985; and

WHEREAS, the City desires to authorize the City Manager to execute the Fifth Amendment to the Design Consultant Service Agreement with Woodard & Curran for engineering services during construction for this project in the amount of \$69,801 for a total contract amount of \$1,550,786.

THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves authorizing the City Manager to execute the Fifth Amendment to the Consultant Service Agreement with Woodard & Curran for engineering services during construction for this project in the amount of \$69,801 for a total contract amount of \$1,550,786, in a form approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June 2018, by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ken R. Warren, Senior Civil Engineer *KW*

APPROVED BY: Jon M. Blank, Public Works Director/City Engineer *JB*

SUBJECT: Resolution Approving a Large Lot Final Map for Vineyards at Sand Creek Subdivision 9390 (PW 697).

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached resolution (Attachment "A") approving the large lot final map for Vineyards at Sand Creek Subdivision 9390 (PW 697).

STRATEGIC PURPOSE

This item supports Strategy H-5 in the Strategic Management Plan Update: Grow Antioch's economy through additional residential development.

FISCAL IMPACT

There is no near term impact as the developer has paid all City fees due at this time. The developer is required to pay all future development costs and City fees to further subdivide the parcels. Future property owners within this development project will contribute to a police services CFD and a CFD to fund the maintenance of neighborhood parks, street lighting, landscaping, storm water facilities and open spaces.

DISCUSSION

On February 9, 2016 the City Council adopted Resolution No. 2016/13 approving a Vesting Tentative Map/Final Development Plan for development of a 641-unit single family residential community on approximately 141 acres. The project site is located on the easterly side of the Sand Creek Focus Area, east of the current terminus of Hillcrest Avenue, west of Heidorn Ranch Road and north of Sand Creek (APN 057-030-003 and 057-030-007). A Vicinity Map is included as Attachment "B".

On February 23, 2016 the City Council adopted Ordinance No. 2112-C-S approving a Development Agreement between the City and GBN Partners, LLC regarding the property and project. The Vesting Tentative Map (VTM) allows the developer to employ multiple (phased) final maps, creating separate phases of the project (currently approximated at 6 phases), and includes a Preliminary Phasing Plan consistent with the VTM to facilitate development of the property. The Development Agreement allows the developer to file multiple final maps in accordance with the Subdivision Map Act. The attached LLFM is the first of the final maps to come before the Council.

Following the City Council's approval of the subject large lot final map, GBN Partners, LLC will transfer ownership of Parcels 1, 2, and 3 to ARROYO CAP VI, LLC and Century Communities; and ARROYO CAP VI, LLC and Century Communities will seek approval from the Council for the Assignment and Assumption of the Development Agreement from GBN Partners, LLC to ARROYO CAP VI, LLC and Century Communities, and final map approvals for Phases 1, 2 and 3, at the next available City Council meeting.

On May 23, 2017 the City Council adopted Resolution No. 2017/60 approving an improvement agreement and improvement plans for an offsite sanitary sewer line for Aviano Unit 1 Subdivision 9279 (PW 676) and accepting a sanitary sewer easement, which was recorded at the County Recorder's Office as Document No. 2017-0140840. This northerly aligned easement located within the boundaries of the subject large lot final map has no public facilities located within and is surplus to the City's needs. The subject large lot final map dedicates a replacement sanitary sewer easement located through the center of the project. Per Subdivision Map Act § 66434 (G), "the filing of the final map shall constitute abandonment of all public streets and public easements not shown on the map, provided that a written notation of each abandonment is listed by reference to the recording data or other official record creating these public streets or public easements and certified on the map by the clerk of the legislative body or the designee of the legislative body approving the map".

The City Engineer finds that the subject large lot final map which creates 10 parcels is in substantial conformance with the Vesting Tentative Map and is consistent with the Antioch General Plan. It is recommended that the City Council adopt the attached resolution approving the large lot final map (Attachment C) for Vineyards at Sand Creek Subdivision 9390.

ATTACHMENTS

- A: Resolution
- B: Vicinity Map
- C: Large Lot Final Map

ATTACHMENT "A"

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE LARGE LOT FINAL MAP FOR
VINEYARDS AT SAND CREEK SUBDIVISION 9390 (PW 697)**

WHEREAS, GBN Partners, LLC has filed with the City Engineer a large lot final map entitled "Subdivision 9390 - Promenade Large Lot Final Map - Vineyards at Sand Creek" and has requested approval of said final map; and

WHEREAS, on February 9, 2016 the City Council adopted Resolution No. 2016/13 approving a Vesting Tentative Map/Final Development Plan for the Vineyards at Sand Creek Subdivision 9390 project; and

WHEREAS, on February 23, 2016 the City Council adopted Ordinance No. 2112-C-S approving a Development Agreement between the City and GBN Partners, LLC regarding the property and project; and

WHEREAS, this City Council has specifically found that the large lot final map is in complete compliance with the provisions of the Antioch General Plan; and

WHEREAS, this City Council has specifically found that the site of this large lot final map is specifically suitable for the type of development proposed; and

WHEREAS, this City Council has specifically found that the design of this subdivision will not likely cause substantial environmental damage and is not likely to substantially and avoidably injure fish or wildlife or their habitats; and

WHEREAS, this City Council has specifically found that the design of this subdivision will not likely cause serious public health problems; and

WHEREAS, this City Council has specifically found that the design of the subdivision will not conflict with easements acquired by the public at large for access through or use of property within this proposed subdivision; and

WHEREAS, GBN Partners, LLC has paid the necessary County Map Maintenance fee and made all deposits required to date;

NOW THEREFORE BE IT RESOLVED that the large lot final map for Vineyards at Sand Creek Subdivision 9390 is hereby approved; and

BE IT FURTHER RESOLVED that all public easements offered to the City of Antioch for dedication on said large lot final map are hereby accepted; and

BE IT FURTHER RESOLVED that pursuant to Subdivision Map Act § 66434 (G) the 20'-wide sanitary sewer easement [Document No. 2017-0140840] located within the boundaries of said large lot final map is hereby abandoned with the filing of said final map and is not shown thereon.

RESOLUTION NO. 2018/**

June 26, 2018

Page 2

* * * * *

I **HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June 2018, by the following vote:

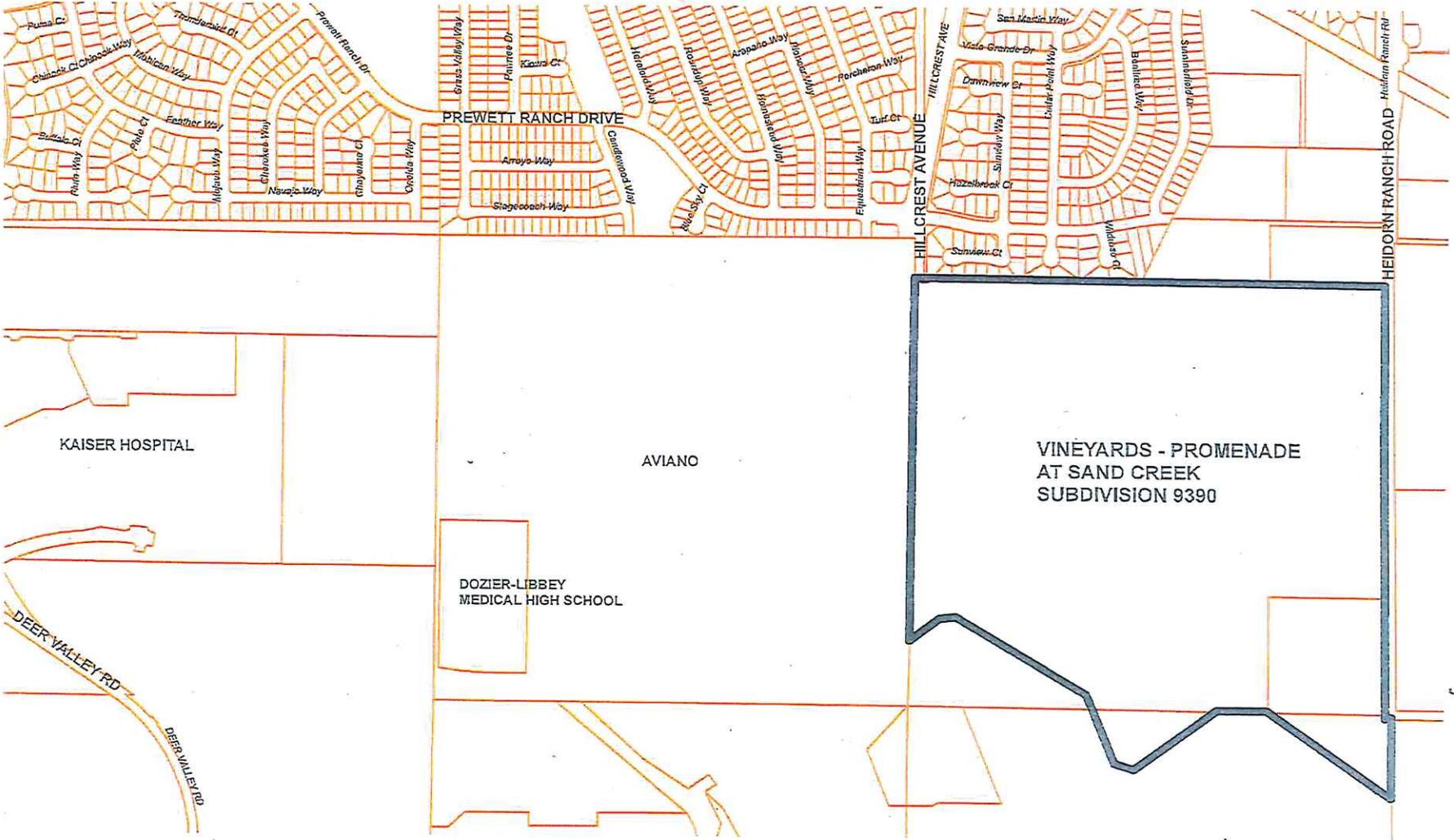
AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

AZ



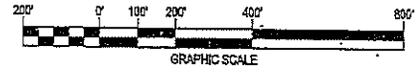
ATTACHMENT "B"

SUBDIVISION 9390 PROMENADE LARGE LOT FINAL MAP VINEYARDS AT SAND CREEK

CONSISTING OF 16 SHEETS
BEING A SUBDIVISION OF PARCEL ONE, AS SHOWN AND DESCRIBED IN FW 443-03-14
LOT LINE ADJUSTMENT, RECORDED AS DOCUMENT NO. 2014-0150641 TOGETHER WITH A
PORTION OF SECTION 9, TOWNSHIP 1 NORTH, RANGE 2 EAST, MOUNT DIABLO BASE AND
MERIDIAN, AS DESCRIBED IN DOCUMENT NO. 2014-0035312
CITY OF ANTIOCH, CONTRA COSTA COUNTY, CALIFORNIA

Carlson, Barbee & Gibson, Inc.
CIVIL ENGINEERS • SURVEYORS • PLANNERS
SAN RAMON, CALIFORNIA

SCALE: 1" = 200'
JUNE 2018



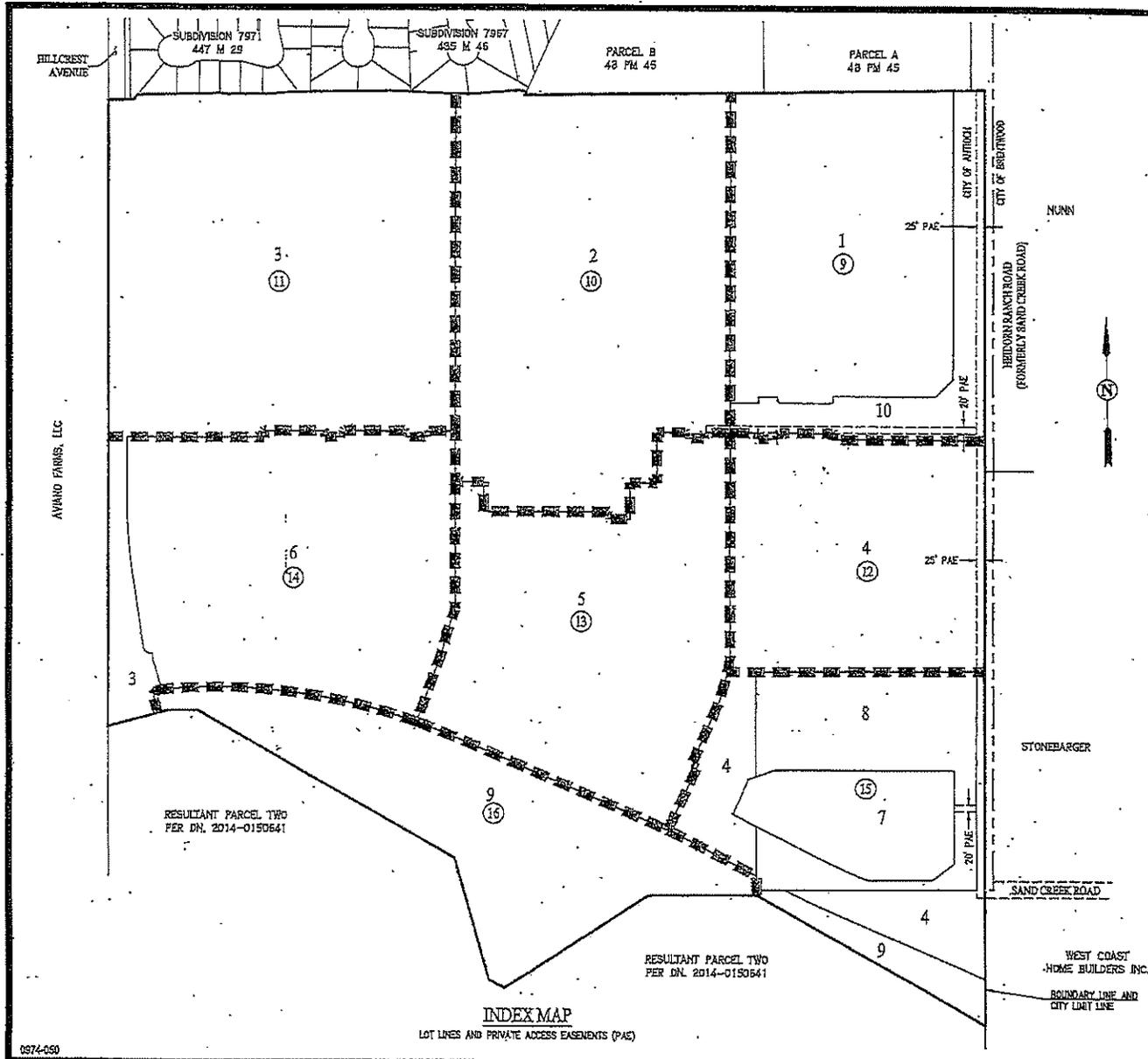
BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS NO. 2119 AND NO. 2120 AS SHOWN ON RECORD SURVEY NO. 2496 (118 LSM 40), THE BEARING BEING NORTH 00°38'07" EAST (CALCULATED), DISTANCES SHOWN HEREIN ARE GROUND DISTANCES IN U.S. SURVEY FEET.

LEGEND

- SUBDIVISION BOUNDARY LINE
- LOT LINE
- EASEMENT LINE
- MONUMENT LINE
- EXISTING LOT LINE
- THE LINE
- CENTERLINE
- CITY LIMIT LINE
- (T) TOTAL
- (R) RADIAL
- (LL) LOT LINE
- (M-M) MONUMENT TO MONUMENT
- (M-PL) MONUMENT TO PROPERTY LINE
- ⊙ FOUND STANDARD STREET MONUMENT
- FOUND MONUMENT AS NOTED
- ⊙, SNF MONUMENT, SEARCHED NOT FOUND
- P&E PRIVATE ACCESS EASEMENT
- S&E SANITARY SEWER EASEMENT
- AC ACRES
- OR OFFICIAL RECORDS
- DN DOCUMENT NUMBER
- MDM MOUNT DIABLO BASE AND MERIDIAN
- SHEET LIMITS
- (#) SHEET NUMBER
- 1 LOT NUMBER

ATTACHMENT "C"



INDEX MAP

LOT LINES AND PRIVATE ACCESS EASEMENTS (P&E)

0574-050

17



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Resolution Authorizing the Filing of a Financial Assistance Application with the State Water Resources Control Board for a Drinking Water State Revolving Fund Loan up to \$55,000,000 for the Brackish Water Desalination Project (P.W. 694)

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached Resolution and Authorize the City Manager to file a loan application with the State Water Resources Control Board for a Drinking Water State Revolving Fund Loan up to \$55,000,000 for the Brackish Water Desalination Project.

STRATEGIC PURPOSE

This item supports Strategy K-1 in the Strategic Plan by ensuring well maintained public facilities and Strategy K-2 by protecting Antioch's Water Rights and delivering high quality water to our customers. By pursuing alternative potable water sources, especially in times of severe drought and to improve treated water reliability, this project is an important part of maintaining a highly functioning and reliable water system.

FISCAL IMPACT

The cost of the loan application is included in an existing contract with Carollo Engineers. The current interest rate on a Drinking Water State Revolving Fund Loan (DWSRF) is 1.8% with a repayment term of up to 30 years. The loan will be used for design and construction of the project on an as-needed basis and the City can cease withdrawing funds at any time. The cost of loan repayment may be included into future Water Enterprise Fund budgets.

DISCUSSION

As the purveyor of the Antioch water system, the City treats and distributes raw water obtained from two sources; the San Joaquin River and the Contra Costa Canal. The City's ability to divert water from the San Joaquin River is dependent upon the concentration of chlorides in the water. During dry years, as we are currently experiencing, the chloride levels in the river exceed that which is currently treatable at the Water Treatment Plant and therefore prohibit the City from obtaining water from the river. At these times, the City relies solely upon the Contra Costa Water District through the Contra Costa Canal for our raw water.

With pre-1914 adjudicated water rights to divert water for the needs of Antioch from the San Joaquin River, the City is in a unique and fortunate position of being able to pursue alternative means for treating water with high chloride levels. This process is often referred to as desalination, and involves removing chlorides from the water through membranes and disposing of the highly concentrated waste called "brine." The term desalination is actually more accurately used for ocean water that has very high chloride content. The chloride levels in the San Joaquin River are up to 100 times lower than that of ocean water; therefore, the water is considered brackish. Chloride removal from brackish water involves a similar process, but at a greatly reduced level of effort and cost.

The City has utilized \$1,000,000 from State Water Resources Control Board (SWRCB) Drinking Water State Revolving Fund (DWSRF) Loan program to identify grant opportunities and perform initial planning, engineering, and environmental certification of a brackish water treatment facility. A proposed location and layout of a brackish water desalination facility has been established within the footprint of the City's existing Water Treatment Plant (WTP). An area on the southern end of the plant appears suitable for the construction of a 6 million gallons per day (MGD), reverse osmosis, brackish water desalination facility with available area to expand the facility to 16 MGD if regional partnerships are developed. This setting would allow the brackish water desalination facility to utilize portions of the existing WTP for pretreatment. The installation of a new pipeline segment that would connect the City's River Pump pipeline on Lone Tree Way to the WTP provides a cost effective means of conveying raw water to the new facility. A brine disposal pipeline within existing City rights of way is contemplated from the WTP to Delta Diablo located off of the Antioch/Pittsburg Highway. The brine could be discharged through the existing Delta Diablo outfall.

On July 25, 2017, the City Council authorized the City Manager to submit an application to the California Department of Water Resources for grant funding up to \$10,000,000 for the design and construction of the Brackish Water Desalination project from the Proposition 1 Water Desalination Grant Program. In March 2018, the City was conditionally awarded this grant in the amount of \$10,000,000.

Staff recommends applying for a low interest loan through the DWSRF program in the amount of \$55,000,000 to fund the next phase of design and construction of a brackish water treatment facility. The loan will be used on an as-needed basis and the City can cease withdrawing funds at any time.

ATTACHMENTS

A: Authorizing Resolution

ATTACHMENT "A"

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE FILING OF A FINANCIAL ASSISTANCE APPLICATION WITH THE
STATE WATER RESOURCES CONTROL BOARD FOR A DRINKING WATER STATE
REVOLVING FUND LOAN UP TO \$55,000,000 FOR THE BRACKISH WATER
DESALINATION PROJECT
(P.W. 694)**

WHEREAS, the State of California has established a State Revolving Fund (SRF) loan and grant program for providing financial assistance to public agencies for the planning, design, and construction of publicly owned community water systems; and

WHEREAS, the City Council of the City of Antioch (City) seeks financing from the State Water Resources Control Board under the Drinking Water SRF up to \$55,000,000 for the Brackish Water Desalination Project (Project); and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANTIOCH (Entity), AS FOLLOWS:

The City Manager (Authorized Representative) or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning of the Project.

This Authorized Representative or his/her designee, is designated to provide assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

* * * * *

I DO HEREBY CERTIFY that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 26th day of June, 2018 by the following vote:

AYES:

NOES:

ABSENT:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Seventh Amendment to the Consultant Services Agreement for Professional Services with Exponent, Inc.

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the Seventh Amendment to the Consultant Service Agreement with Exponent, Inc. to assist in negotiations with the City's Water Rights, provide support, scientific and technical analysis, studies and testimony for the proposed California WaterFix project and brine dilution study in the amount of \$71,000 for a total of \$579,500.

STRATEGIC PURPOSE

This item supports Long Term Goal K of designing, building, operating, maintaining, stewarding and enhancing Antioch's assets and resources, Strategy K-2 by protecting Antioch's Water Rights and delivering high quality water to our customers and exploring the feasibility of desalinization.

FISCAL IMPACT

Funding for these professional services is included in the Fiscal Year 2018/19 Water Enterprise Account.

DISCUSSION

Exponent, led by Dr. Susan Paulsen, an industry leading scientist is a key consultant of the City's Water Rights team. Exponent continues to provide support to the City of Antioch in helping staff analyze federal, state and local projects and processes that have the potential to impact delta flow circulation and Antioch's reliance on the Delta as a primary surface water supply. Several on-going delta processes, with special emphasis on the WaterFix (formerly known as the Bay Delta Conservation Plan/BDCP) and new state legislation and bond proposals have the potential to impact the existing circulation pattern of delta flow, which in turn can create a negative impact on the City's surface water supply, recreational opportunities and our existing water rights.

Exponent is currently analyzing hydraulic modeling data to ensure that any proposed changes to either Delta conveyance or management of flow operations do not have negative impacts within the Western Delta and that adequate mitigation measures are being considered for all in-delta users for the City of Antioch. Dr. Paulsen is preparing to testify as the City's technical expert before the State of California Water Board related to

the belief that the proposed WaterFix project would negatively impact Antioch's water quality.

This contract amendment is primarily for the second phase of general consulting services related to reviewing documents associated with the WaterFix, the delta plan, a brine dilution study, and the State Water Resources Control Board's (SWRCB) planning processes for the Delta. Exponent will be providing analysis, expert reports and testimony to support the City's protest in judicial proceedings at SWRCB. These tasks are critical to the City's successful protection of our Water Rights.

ATTACHMENTS

A. Resolution

ATTACHMENT "A"

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE CITY MANAGER TO EXECUTE THE SEVENTH AMENDMENT
TO THE CONSULTANT SERVICE AGREEMENT WITH EXPONENT, INC.**

WHEREAS, on October 1, 2014, Exponent, Inc. entered into an Agreement for Professional Consulting Services to assist in negotiations for the City's Water Rights in the amount of \$20,000.00; and

WHEREAS, on October 2, 2015, CITY increased the compensation for Exponent in the amount of \$30,000.00 bringing the total compensation to an amount not to exceed \$50,000.00; and

WHEREAS, on January 1, 2016, CITY increased the compensation for Exponent in the amount of \$12,500.00 bringing the total compensation to an amount not to exceed \$62,500.00; and

WHEREAS, on January 27, 2016, CITY increased the compensation for Exponent in the amount of \$147,500.00 bringing the total compensation to an amount not to exceed \$210,000.00; and

WHEREAS, on December 14, 2016, CITY increased the compensation for Exponent in the amount of \$141,500.00 bringing the total compensation to an amount not to exceed \$351,500.00; and

WHEREAS, on March 7, 2017, CITY amended the Conflict of Interest Section 10.6 of the Agreement with Exponent; and

WHEREAS, on December 14, 2016, CITY increased the compensation for Exponent in the amount of \$157,000 for a total contract amount of \$508,500; and

WHEREAS, the City desires to authorize the City Manager to execute the Seventh Amendment to the Consultant Service Agreement with Exponent for the City's Water Rights in the amount of \$71,000 for a total of \$579,500.

THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby authorizes the City Manager to execute the Seventh Amendment to the Consultant Service Agreement with Exponent for the City's Water Rights in the amount of \$71,000 for a total of \$579,500.

* * * * *

I **HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June 2018, by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Nickie Mastay, Administrative Services Director 

SUBJECT: Resolution Approving the Class Specification Updates with no Salary Changes for the Antioch Public Works Employees Association bargaining unit

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving class specification updates with no salary changes for the Antioch Public Works Employees Association.

STRATEGIC PURPOSE

Strategy L-10: Effective and efficient management of all aspects of Human Resources Management, including Employer/Employee Relations, labor negotiations, classification and compensation, recruitment and selection, benefits administration, and staff development.

Strategy L-11: Attract and hire highly qualified candidates to fill funded vacant positions.

FISCAL IMPACT

Approving the updates to the class specifications has no financial impact.

DISCUSSION

- General Laborer

The primary updates to the General Laborer class specification is in the License or Certificate section of the class specification. This section updates include: Possession of a valid California driver's license and Must possess and maintain a California Commercial Class B driver's license within two (2) years of appointment, this requirement is not applicable to the Parks Landscape Maintenance division and Code Enforcement division.

- Warehouse Worker I/II

The primary updates to the Warehouse Worker I/II class specification is in the Education/Training section and the License or Certificate section of the Warehouse Worker II. The Education/Training section updates include: Equivalent to completion of twelfth grade. The License or Certificate section updates include: Possession of a valid California driver's license. There is no longer the need for the Warehouse Worker II to possess a valid Class B driver's license.

- Equipment Operator

The primary updates for the Equipment Operator class specification is in the Education/Training section, Experience section and License or Certificate section of the class specification. The Education/Training section updates include: Equivalent to completion of the twelfth grade. The Experience section updates include: One year of experience operating and maintaining a variety of complex motorized light and heavy construction equipment used in the construction and maintenance of street, water distribution, wastewater collection, and other related structures and systems. Types of equipment includes but is not limited to backhoes, front end loaders, rollers and paving machines. The License or Certificate section updates include: Possession of a valid California driver's license. Possession of a California Commercial Class A driver's license with Tanker and Air Brake endorsements within twelve months of appointment. Possession of a Traffic Control Certificate within 6 months of appointment.

- Lead Warehouse Worker

The primary updates for the Lead Warehouse Worker class specification is in the License or Certificate section of the class specification. The License or Certificate section updates include: Possession of a valid California driver's license. Possession of a fire extinguisher license within 12 months of appointment.

- Lead Water Distribution Operator

The primary updates for the Lead Water Distribution Operator class specification is in the License or Certificate section of the class specification. The License or Certificate section updates include: Possession of a D2 Water Distribution Operator Certificate issued by the State of California. Possession of a D3 Water Distribution Operator Certificate issued by the State of California within eighteen months of appointment. Possession of a valid California Commercial Class B driver's license with tanker endorsement. Possession of a Traffic Control Certificate within 6 months of appointment.

For a detail of all of the updates to the class specifications please refer to the attached resolution and exhibits.

ATTACHMENTS

A. Resolution

- Exhibit 1 to Resolution – General Laborer Class Specification
- Exhibit 2 to Resolution – Warehouse Worker I/II Class Specification
- Exhibit 3 to Resolution – Equipment Operator Class Specification
- Exhibit 4 to Resolution – Lead Warehouse Worker Class Specification
- Exhibit 5 to Resolution – Lead Water Distribution Operator Class Specification

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING CLASS SPECIFICATION UPDATES FOR THE ANTIOCH PUBLIC
WORKS EMPLOYEES ASSOCIATION BARGAINING UNIT WITHOUT ANY
SALARY CHANGES**

WHEREAS, the City has an interest in updating the class specifications for classifications; and

WHEREAS, Council has considered updated class specifications on a case-by-case basis as needed for recruitments; and

WHEREAS, Department Management has reviewed and updated the descriptions to reflect current organizational structure and operational needs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch as follows:

Section 1. That the class specification updates for the Antioch Public Works Employees Association Bargaining Unit, which are attached hereto as Exhibit 1 General Laborer; Exhibit 2 Warehouse Worker I/II; Exhibit 3 Equipment Operator; Exhibit 4 Lead Warehouse Worker; Exhibit 5 Lead Water Distribution Operator; and

Section 2. That there is no adjustment to the established salary ranges; and

Section 3. That copies of this resolution be certified to all holders of the City of Antioch Employees' Classification System.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

GENERAL LABORER

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under close supervision, performs a variety of unskilled and routine semi-skilled heavy physical work involved in the maintenance, repair, and construction of streets, storm drains and channels, landscaped areas, buildings, facilities, water distribution system, wastewater collection system, and/or other assigned systems, facilities, or area(s); and operates and maintains a wide variety of hand and power tools and light equipment. The goal of this job classification is to provide an entry-level opportunity.

DISTINGUISHING CHARACTERISTICS

This is the entry-level position in the assigned department. Employees work under close supervision while learning to perform and performing a variety of routine maintenance, repair, and construction duties related to area of assignment that can include streets, storm drains and channels, landscaped areas, buildings, facilities, water distribution system, wastewater collection system, [code enforcement](#) or other assigned system, facility, or area. Incumbents may advance to Maintenance Worker "I" classes in the various areas when there is a vacant position and after gaining experience, job knowledge, and demonstrating increasing levels of skill and proficiency to meet the minimum qualifications of the higher classification, and at the recommendation of management.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Perform a variety of unskilled and routine semi-skilled heavy physical work involved in the maintenance, repair, and construction of streets, storm drains and channels, landscaped areas, buildings, facilities, water distribution system, wastewater collection system, or other assigned system, facility, or area.
2. Perform unskilled manual labor such as sweeping, digging, and shoveling and lifting, tugging, pulling, and carrying heavy objects, material, and equipment; load, transport, and unload materials.
3. Clean and maintain City facilities, structures, areas, and systems; pick up debris and litter; clean and maintain storm drains, culverts, catch basin channels, and other structures, systems, and areas; clear brush; perform weed abatement.
4. Operate a variety of maintenance equipment [such as:](#) ~~and~~ hand and power tools in a safe and efficient manner, with appropriate training; maintain tools and assigned equipment.
5. Conduct traffic control when working in high traffic areas of the City; install street barricades and cones prior to the performance of maintenance or repair activities; direct and control traffic around work sites.

CITY OF ANTIOCH
GENERAL LABORER (CONTINUED)

6. Provide courteous customer service; respond to questions and inquiries from the general public and staff regarding various maintenance projects; resolve customer problems or complaints.
7. Maintain records related to assigned work.
8. Maintain cleanliness of assigned work areas and facilities.
9. Utilize proper safety precautions related to all work performed.
10. Assist in performing special projects as assigned.
11. Respond to emergency off-hour work situations as required.
12. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Basic operations, services, and activities of a general maintenance, repair, and construction program.
- Basic methods and techniques of general construction, maintenance, and repair related to the area of work assignment.
- Basic operational characteristics of maintenance and construction equipment and tools used in the work assignment.
- Basic practices and procedures of traffic control.
- Basic principles and practices of record keeping.
- Occupational hazards and standard safety practices.

Ability to:

- Perform a variety of un-skilled and routine semi-skilled heavy physical work involved in the maintenance, repair, and construction of streets, storm drains and channels, landscaped areas, buildings, facilities, water distribution system, wastewater collection system, or other assigned system, facility, or area.
- Learn to use and operate vehicles and equipment, hand tools, and power tools and equipment required for the work in a safe and efficient manner.
- Learn to maintain ~~and repair~~ a variety of tools and equipment.
- Learn to read and interpret plans, maps, specifications, manuals, drawings, and blueprints.
- Apply safe work practices and procedures including safety around work areas in high traffic.
- Set up a safe work site including cones, signs and directing traffic, after approved training.
- Minimize public and employee safety hazards by conforming to required codes.
- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Perform a variety of tasks and heavy manual labor for extended periods of time and in unfavorable weather conditions.
- Maintain records.
- Understand and follow oral and written instructions.

- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work, including the ability to interact effectively and courteously with the public, coworkers and vendors.

Education and Experience Guidelines

Education/Training:

Equivalent to the completion of the twelfth grade.

Experience:

Some general maintenance, repair, and construction experience is desirable.

License or Certificate:

[Possession of a valid California driver's license.](#)

~~[Possession of an appropriate, valid driver's license.](#)~~

Must ~~posses and maintain~~[obtain an appropriate California Commercial Class B driver's license within two \(2\) years of appointment; this requirement is not applicable to the Parks \(landscape maintenance\) and Code Enforcement divisions.](#)

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in an outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, mechanical and electrical hazards, and all types of weather and temperature conditions; exposure to hazardous traffic conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights; incumbents may be required to respond to emergency and public calls after hours including evenings and weekends.

Physical: Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to climb on ladders; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

FLSA: Non-Exempt

Created: February 2004

Revised: April 2014, [June 2018](#)

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.

**WAREHOUSE WORKER I
WAREHOUSE WORKER II**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under supervision (Warehouse Worker I) or general supervision (Warehouse Worker II), receives, checks, stores, and delivers equipment, materials, and supplies; maintains adequate stock levels and inventories; picks up and delivers mail; and performs a variety of semi-skilled and routine janitorial work.

DISTINGUISHING CHARACTERISTICS

Warehouse Worker I – This is the entry level class in the Warehouse Worker series performing routine and less complex warehousing duties while learning City policies and procedures. Positions at this level are not expected to function with the same amount of program knowledge or skill level as positions allocated to the Warehouse Worker II level and exercise less independent discretion and judgment in matters related to work procedures and methods. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise. As experience is acquired, the employee performs with increasing independence and. Advancement to the “II” level is based on demonstrated proficiency in performing the full range of assigned duties, possession of required licenses, and is at the discretion of higher level supervisory or management staff.

Warehouse Worker II – This is the full journey level class within the Warehouse Worker series. Employees within this class are distinguished from the Warehouse Worker I by the performance of the full range of duties as assigned. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit. Work is normally reviewed only on completion and for overall results. Positions in this class are flexibly staffed and are generally filled by advancement from the Warehouse Worker I level, or when filled from the outside, require prior experience. Advancement to the “II” level is based on management judgment and/or licenses or testing that validates the performance of the full range of job duties.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Receive equipment, materials, and supplies; verify incoming shipments for appropriate quantity and quality against purchase orders; note and report shortages, damages, and other discrepancies according to appropriate procedures; post receipt on computer terminals.
2. Assist staff with purchasing needs and requirements for non-inventoried and special items; research and order special materials and supplies as appropriate.
3. Fill requisitions and mark orders for delivery; pick up, deliver, and unload equipment, materials, and supplies; transfer equipment, materials, and supplies to appropriate locations as necessary.

CITY OF ANTIOCH
WAREHOUSE WORKER III (CONTINUED)

4. Ship out items for repair or replacement as necessary.
5. Issue tools, parts, and equipment daily to meet the requirements of field crews.
6. Maintain adequate stock levels and records on all materials and supplies; place all received stock items in proper bins, on shelves, designated floor locations, or designated locations in the outside area; compile records of supply transactions; participate in scheduled inventories.
7. Receive, sort, and deliver mail.
8. Operate and maintain a variety of warehouse equipment including forklifts, pick up truck, hand trucks, and a variety of hand and power tools and equipment.
9. Maintain cleanliness, security, and safety within the warehouse area.
10. Prepare and run a variety of reports related to warehouse operations; maintain a variety of files, records, and logs including purchase order files, shipping/receiving records, parcel deliveries, and inventory records.
11. Perform a variety of general and routine maintenance and janitorial work; open and close City buildings and raise flags at some locations; make keys and repair locks and doors; assist in inspecting, servicing and certifying City-owned fire extinguishers; check alarms; scrub and disinfect restrooms and shower rooms and restock restroom supplies as necessary; wash windows and glass doors; empty and clean waste containers and dispose of trash; sweep and vacuum floor surfaces; pick up paper and other refuse; move furniture and equipment; drive a light truck to collect trash from outlying sites.
12. Oversee the operations of the warehouse in the absence of the Lead Warehouse Worker.
13. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Basic operations, services and activities of a warehouse receiving and delivery program.
- Modern warehousing systems and procedures, including methods, practices, and equipment used in ordering, receipt, storage, handling, preservation, and issuance of supplies, materials, and equipment.
- Basic inventory procedures, including the appropriate forms for ordering purposes.
- Basic operational characteristics of warehousing equipment and tools.
- Techniques and principles of space use for maximum utilization.
- Basic rigging standards and principles used in handling heavy objects.
- Basic principles and procedures of record keeping and filing.
- Basic mathematical principles.
- Office procedures, methods, and equipment including computers and applicable software applications.

CITY OF ANTIOCH
WAREHOUSE WORKER I/II (CONTINUED)

- Traffic and safety laws, ordinances, regulations, and rules involved in driving and equipment operation.
- Proper cleaning methods and the safe usage of cleaning materials, disinfectants, janitorial tools and equipment.
- Occupational hazards and standard safety practices.
- Oral and written communications skills.

Ability to:

- Perform a variety of duties supporting the operations of a warehouse.
- Receive, inspect, issue, deliver, and/or pick-up materials and equipment.
- Operate a variety of warehouse equipment including forklifts and hand trucks in a safe and effective manner.
- Maintain accurate and current records of inventory, materials, and supplies.
- Operate office equipment including computers and applicable software applications.
- Make mathematical calculations, including fractions and decimals, with speed and accuracy.
- Maintain adequate stock levels.
- Maintain an updated inventory of all fixed assets.
- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Respond to requests and inquiries from other personnel.
- Work independently in the absence of supervision.
- Successfully operate various software programs as required using computers or other types of hand held devices.
- Minimize public and employee safety hazards by conforming to required codes.
- Exercise independent judgment and initiative without close supervision.
- Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work, including the ability to interact effectively and courteously with the public, coworkers and vendors.

Education and Experience Guidelines

Warehouse Worker I

Education/Training:

Equivalent to completion of twelfth grade.

Experience:

Six months of warehouse and/or janitorial work experience.

License or Certificate:

[Possession of a valid California driver's license.](#)

~~[Possession of an appropriate, valid driver's license.](#)~~

Possession of a CPR/First Aid certificate is desirable.

Warehouse Worker II

Education/Training:

Equivalent to completion of twelfth grade ~~[supplemented by specialized training in warehouse systems.](#)~~

Experience:

Two years of experience in warehouse and janitorial work comparable to a Warehouse Worker I with the City of Antioch. Employee must demonstrate proficiency on a variety of skills/tasks to the satisfaction of the Division Manager prior to flexing to the Worker II classification.

License or Certificate:

Possession of a valid California driver's license.

~~Possession of an appropriate, valid Class B driver's license.~~

Possession of a CPR/First Aid certificate is desirable.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a warehouse setting; exposure to noise, grease, smoke, fumes, gases, and potentially hazardous chemicals; work at heights on scaffolding and ladders; work and/or walk on various types of surfaces including slippery or uneven surfaces; works near moving mechanical parts.

Physical: Primary functions require sufficient physical ability and mobility to work in a warehouse setting; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to climb to unusual heights on scaffolding and ladders; to lift, carry, push, and/or pull moderate to heavy amounts of weights; operate assigned equipment and vehicles; verbally communicate to exchange information.

FLSA: Non-Exempt

Revised: August 2001; April 2014; [January 2016](#), [June 2018](#)

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.

EQUIPMENT OPERATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under general supervision, operates and maintains a variety of complex motorized light and heavy construction equipment used in the construction and maintenance of street, water distribution, wastewater collection, and other related structures and systems; performs excavating, grading, trenching, loading, and related operations according to required standards; performs a wide variety of skilled and semi-skilled manual work; trains others in the use of equipment; ensures adherence to safe work procedures and practices; and may serve as a crew leader.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Operate light and heavy construction equipment such as backhoes, front-end loaders, spreaders, graders, motor rollers, dump trucks, and equipment involved in the maintenance, repair, and inspection of street, water distribution, wastewater collection, and other related structures and systems; secures equipment upon completion of work.
2. Operate earth moving equipment to move dirt, rocks, sand, concrete, asphalt, or other materials; operate a backhoe to excavate trenches, place piping, and backfill; dump materials into truck.
3. Excavate around buried utilities including water, sewer and gas lines, high-pressure lines and fiber optics.
4. Pave City streets and roads using a paver; roll and compact asphalt.
5. Maintain the safe working condition of all equipment used; perform minor repairs on equipment and report the need for major repairs; perform pre-trip vehicle inspections; service and lubricate equipment as necessary.
6. Transport equipment and material to work sites; load and unload equipment and materials.
7. Check job sites for potential hazards; determine precautions for safe equipment operation.
8. Assemble and set up appropriate barricades and signs at work sites; perform traffic control and install shoring equipment as needed.
9. Perform the full range of duties involved in the maintenance, repair, and construction of various structures and systems including in the areas of street, water distribution, wastewater collection and/or related structures and systems when not assigned to equipment operations.
10. Operate a variety of hand and power tools in assigned construction and maintenance area.

CITY OF ANTIOCH
EQUIPMENT OPERATOR (CONTINUED)

11. Train new employees on operation of construction equipment; provide instruction on the techniques of equipment operation.
12. Ensure adherence to safe work practices and procedures.
13. Read and interpret a variety of drawings, sketches, and blueprints for assigned project areas.
14. Prepare and maintain a variety of basic records and reports.
15. May act as crew leader as assigned.
16. Respond to emergency situations in off-hours as necessary.
17. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operation and maintenance requirements of a variety of light and heavy power driven equipment. used in street, water distribution, and wastewater collection systems maintenance and construction.
- Principles and practices of "Underground Service Alert" (one call system).
- Safe work practices and safety regulations pertaining to the operation and transportation of the equipment and to the work performed.
- Pertinent federal, state, and local codes, laws, and regulations including traffic laws, ordinances, and rules involved in truck and heavy equipment operations.
- Practices and procedures of traffic control.
- Principles and practices of routine and preventive maintenance of light and heavy equipment.
- Proper procedures used in the maintenance and repair of hand and power tools.
- Materials, methods, terminology, and tools used in the maintenance and repair of streets, water distribution, wastewater collection, and related systems.
- Elevations and grades.
- Earth-compacting techniques.
- Principles and practices of record keeping.
- Occupational hazards and standard safety practices.
- Laws and procedures for safely working in a trench or excavation, including safe and proper use of shoring.

Ability to:

- Safely and skillfully operate heavy and light power driven equipment, both gas and diesel, involved in street, water distribution, and wastewater collection systems maintenance and construction, including safely digging around buried utilities.
- Perform servicing and minor repairs on equipment.
- Make minor field adjustments to assigned equipment.
- Attach auxiliary pieces of equipment to power driven equipment.
- Assess material and equipment needed for assigned jobs.

CITY OF ANTIOCH
EQUIPMENT OPERATOR (CONTINUED)

- Perform a variety of semi-skilled and skilled maintenance, repair, and construction tasks.
- Safely and skillfully operate hand and power tools involved in maintenance, repair, and construction.
- Load and haul debris.
- Recognize potentially hazardous conditions on the job site or with the equipment.
- Exercise sound independent judgment within established guidelines.
- Read blueprints, sketches, and construction drawings; read grade stakes.
- Work independently or in a crew situation, as assigned.
- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Train others in the safe and efficient operation of equipment.
- Ensure adherence to safe work practices and procedures.
- Minimize public and employee safety hazards by conforming to required codes.
- Perform a variety of tasks and heavy manual labor for extended periods of time and in unfavorable weather conditions.
- Maintain records including time, material, and equipment use records.
- Understand and carry out oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work, including the ability to interact effectively and courteously with the public, coworkers, and vendors.

Education and Experience Guidelines

Education/Training:

Equivalent to completion of the twelfth grade, ~~supplemented by specialized training in equipment operation.~~

Experience:

~~One Two~~ years of ~~journey-level~~ experience operating and maintaining a variety of complex motorized light and heavy construction equipment used in the construction and maintenance of street, water distribution, wastewater collection, and other related structures and systems, performing increasingly responsible maintenance and construction work comparable to a Street Maintenance Worker II, Water Distribution Operator II, or Collection Systems Worker II with the City of Antioch. Types of equipment includes but is not limited to backhoes, front end loaders, rollers and paving machines.

License or Certificate:

Possession of a valid California driver's license.

Possession of a California Commercial Class A driver's license with Tanker and Air ~~Break~~ Brake endorsements within twelve months of appointment.

Possession of a Traffic Control Certificate (within 6 months) of appointment.

~~Possession of a Traffic Control Certificate.~~

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in an outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, and all types of weather and temperature conditions; exposure to hazardous traffic conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights; incumbents may be required to work extended hours including evenings and weekends.

Physical: Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

FLSA: Non-Exempt

August 1988

Revised: February 2014; May 2015, [June 2018](#)

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.

LEAD WAREHOUSE WORKER

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under direction, leads, oversees, and participates in the more complex and difficult work of staff responsible for receiving, checking, storing, and delivering equipment, materials, and supplies; maintains adequate stock levels and inventories; ensures work quality and adherence to established policies and procedures; maintains adequate stock levels and inventories; performs a variety of semi-skilled and routine maintenance work; maintains a variety of records, logs, and files; operates and maintains a variety of warehouse equipment; and performs a variety of technical tasks relative to assigned areas of responsibility.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Lead, plan, train, and review the work of staff responsible for receiving, checking, storing, and delivering equipment, materials, and supplies; perform the most complex work of the unit including conducting the annual inventory for the warehouse.
2. Train assigned employees in their areas of work including proper warehouse methods, procedures, and techniques.
3. Supervise the use, care, operation, and maintenance of warehouse equipment including forklifts, hand trucks, and other City vehicles.
4. Verify the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications; ensure adherence to safe work practices and procedures.
5. Receive equipment, materials, and supplies; verify incoming shipments for appropriate quantity and quality against purchase orders; note and report shortages, damages, and other discrepancies according to appropriate procedures; post receipt on computer terminals.
6. Assist staff with purchasing needs and requirements for non-inventoried and special items; research and order special materials and supplies as appropriate.
7. Fill requisitions and mark orders for delivery; pick up, deliver, and unload equipment, materials, and supplies; transfer equipment, materials, and supplies to appropriate locations as necessary.
8. Ship out items for repair or replacement as necessary.
9. Work within a budget; code invoices for payment.
10. Issue tools, parts, and equipment daily to meet the requirements of field crews.
11. Maintain inventory at prescribed levels and place orders to maintain these levels; place all received stock items in proper bins, on shelves, designated floor locations or designated locations in the outside area; maintain records on all materials and supplies; compile records of supply transactions; oversee and participate in all scheduled inventories.

12. Determine changes in order points, assign stock numbers to new items, analyze stock items for obsolete or slow moving items and make recommendations for their disposal.
13. Operate and maintain a variety of warehouse equipment including forklifts, pick up truck, hand trucks, and a variety of hand and power tools and equipment.
14. Maintain cleanliness, security, and safety within the warehouse area.
15. Prepare and run a variety of reports related to warehouse operations; upload and download information into a computer system; maintain a variety of files, records, and logs including purchase order files, shipping/receiving records, parcel deliveries, and inventory records.
16. Perform a variety of general and routine maintenance duties; make keys and repair locks and doors; inspect, service and certify City-owned fire extinguishers; check alarms.
17. Respond to inquiries in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
18. Develop and implement a loss prevention control plan, as needed.
19. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operations, services and activities of a warehouse receiving and delivery program.
- Principles of lead supervision and training.
- Modern warehousing systems and procedures, including methods of proper and orderly storage, issuances and receipt of materials, stock inventory procedures and space use for maximum utilization.
- Methods, practices, and equipment used in the ordering, receipt, storage, handling, issuing, and preservation of supplies, materials and equipment.
- Purchasing cycles as they apply to materials storage activities.
- Rigging standards and principles used in handling heavy objects.
- Units of weights and measures.
- Principles and procedures of record keeping and filing.
- Mathematical principles.
- Office procedures, methods, and equipment including computers and applicable software applications.
- Operational characteristics of warehousing equipment and tools.
- Inventory procedures, including the appropriate forms for ordering purposes.
- Traffic and safety laws, ordinances, regulations, and rules involved in driving and equipment operation.
- Occupational hazards and standard safety practices.
- Pertinent federal, state, and local codes, laws, and regulations, particularly related to the City's Wastewater collection system, pesticide, and related hazardous materials management.
- Oral and written communications skills.

Ability to:

- Lead, organize, and review the work of staff.
- Independently perform the most difficult warehouse receiving and delivery procedures.
- Interpret, explain, and enforce department policies and procedures.
- Operate a warehouse effectively, efficiently, and safely.
- Minimize public and employee safety hazards by conforming to required codes.
- Receive, inspect, issue, deliver, and/or pick-up materials and equipment.
- Operate a variety of warehouse equipment including forklifts and hand trucks in a safe and effective manner.
- Maintain accurate and current records of inventory, materials and supplies.
- Successfully operate various software programs as required using a computer or other types of hand held devices.
- Make mathematical calculations, including fractions and decimals, with speed and accuracy.
- Maintain adequate stock levels.
- Maintain an updated inventory of all fixed assets.
- Prepare and analyze stock records and reports.
- Maintain accurate and current records of warehouse transactions.
- Respond to requests and inquiries from other personnel.
- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Work independently in the absence of supervision.
- Exercise independent judgment and initiative within established policy guidelines.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work, including the ability to interact effectively and courteously with the public, coworkers and vendors.

Education and Experience Guidelines

Education/Training:

Equivalent to completion of twelfth grade.

Experience:

Two years of experience in the ordering, issuance, receipt and storage of materials and supplies comparable to a Warehouse Worker II with the City of Antioch.

License or Certificate:

Possession of ~~an appropriate, valid Class Ca~~ valid California driver's license.

Possession of a fire extinguisher license ~~(within 12 Mmonths)~~ of appointment.

Possession of a CPR/First Aid certificate is desirable.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a warehouse setting; exposure to noise, grease, smoke, fumes, and gases; potentially hazardous chemicals; work at heights on scaffolding and ladders; work and/or walk on various types of surfaces including slippery or uneven surfaces; works near moving mechanical parts.

Physical: Primary functions require sufficient physical ability and mobility to walk, stand, and sit for prolonged periods of time; frequently stoop, bend, kneel, crouch, crawl, climb, reach, and twist; push, pull, lift, and/or carry moderate to heavy amounts of weights; operate assigned equipment and vehicles; verbally communicate to exchange information.

FLSA: Non-Exempt

Created: August 2014, [June 2018](#)

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.

LEAD WATER DISTRIBUTION OPERATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under direction, leads, oversees, reviews, and participates in the more complex and difficult work of staff responsible for the installation, maintenance, and repair of the water distribution system and non-potable water system; ensures an uninterrupted supply of quality potable and non-potable water to the customers of the City; operates and maintains a variety of heavy equipment and hand and power tools and equipment; ensures work quality and adherence to established policies and procedures; and performs a variety of technical tasks relative to assigned areas of responsibility.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class in the Water Distribution Operator series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series including providing lead supervision to assigned staff. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility. This class is distinguished from the Water Distribution Supervisor in that the Water Distribution Supervisor is the first-line supervisory level.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Lead, plan, train, and review the work of staff responsible for installation, maintenance, and repair of the water distribution system and non-potable water system; discuss work to be performed with supervisors; plan and implement crew assignments; assist maintenance staff in troubleshooting and performing the more complex maintenance and repair activities.
2. Train assigned employees in their areas of work including water distribution maintenance methods, procedures, and techniques.
3. Supervise the use, care, and operation of water distribution equipment including trucks, power tools and equipment.
4. Verify the work of assigned employees for accuracy, proper work methods, techniques and compliance with applicable standards and specifications; ensure adherence to safe work practices and procedures.
5. Oversee and participate in the installation, repair, and maintenance of the water distribution system and non-potable water system including system mains, valves, service lines, pipes, meters, hydrants, fittings, and other related apparatus; monitor and ensure compliance with City, state, and federal regulations regarding water system operations.
6. Oversee and participate in the installation of cathodic protection on copper service lines.

CITY OF ANTIOCH
LEAD WATER DISTRIBUTION OPERATOR (CONTINUED)

7. Oversee and participate in marking and/or locating City utilities including water, collection, storm, and electrical lines; communicate with USA and outside utilities for routine and emergency evacuations.
8. Oversee and participate in exercising and maintaining distribution system valves using a variety of manual and motorized tools and equipment; modify and maintain air relief and blow off valves.
9. Oversee and participate in recording and performing unidirectional flushing of water distribution system water mains.
10. Oversee and participate in installing, inspecting, repairing, and maintaining all backflow devices; test devices as assigned.
11. Operate and maintain a variety of tools and equipment including backhoes, dump trucks, jack hammers, pavement saws, compressors, locaters, pneumatic tools, and hand and power tools; loads and unloads vehicles and equipment.
12. Oversee and participate in excavating and backfilling trenches; cut, break, and remove surfaces; dig, shovel, hauls, loads, and unloads materials.
13. Oversee and participate in assessing soil, trench, and surrounding conditions and installing proper shoring when required.
14. Create and implement traffic control plans; conduct traffic control when working in high traffic areas of the City; install street barricades and cones prior to the performance of maintenance or repair activities; direct and control traffic around work sites.
15. Coordinate and perform system shut downs for contract work and emergency situations; notify public with service interruption information.
16. May remove and make minor repairs to fences, landscaping, brick and concrete, and other private property affected by City easement work.
17. Perform emergency repairs as necessary; respond to emergency calls at irregular hours.
18. Respond to public inquiries and request in a courteous manner; provide information within the area of assignment including explaining water distribution procedures; resolve complaints in an efficient and timely manner.
19. Oversee and participate in preparing, maintaining, and/or submitting a variety of written records and reports.
20. Read maps and interpret plans, specifications, and maintenance manuals.
21. Perform after-hours emergency work and on-call duties as assigned.
22. Estimate time, materials and equipment required for jobs assigned; requisitions materials as required.
23. Work within a budget; code invoices for payment.

24. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operational characteristics of the City's water distribution systems.
- Principles of lead supervision and training.
- Advanced materials, methods, techniques, and terminology used in maintenance and repair activities related to the maintenance, installation, and repair of water distribution infrastructure.
- City construction details as they pertain to AWWA and/or other applicable standards.
- Tools and equipment used in the maintenance and repair of water distribution systems.
- Practices and procedures of traffic control including proper placement of cones, barricades and warning devices.
- Safety requirements for operation of trucks and other equipment.
- Industry mathematics.
- Basic principles and practices of record keeping.
- Occupational hazards and standard safety procedures.
- Pertinent federal, state, and local codes, laws, and regulations.

Ability to:

- Lead, organize, and review the work of staff.
- Instruct and direct proper work methods.
- Identify and implement effective courses of action to complete assigned work.
- Interpret, explain, and enforce department policies and procedures.
- Provide input on employee performance.
- Oversee and perform a variety of semi-skilled and skilled duties involved in the maintenance, installation, and repair of the City's water distribution infrastructure.
- Use and operate vehicles and equipment, hand tools, and power tools and equipment required for the work in a safe and efficient manner.
- Respond to distribution system maintenance/repair emergencies.
- Perform a variety of tasks and heavy manual labor for extended periods of time and in unfavorable weather conditions.
- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Estimate material and labor needs for maintenance projects.
- Read and interpret plans, maps, specifications, manuals, drawings, and blueprints.
- Ensure adherence to safe work practices and procedures including safety around work areas in high traffic.
- Set up a safe work site including cones, signs and directing traffic.
- Minimize public and employee safety hazards by conforming to required codes.
- Successfully operate various software programs as required using a computer or other types of hand held electronic devices.
- Prepare and maintain records including time, material, and equipment use records.
- Exercise independent judgment and initiative without close supervision.
- Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.

CITY OF ANTIOCH
LEAD WATER DISTRIBUTION OPERATOR (CONTINUED)

- Establish and maintain cooperative working relationships with those contacted in the course of work, including the ability to interact effectively and courteously with the public, coworkers and vendors.

Education and Experience Guidelines

Education/Training:

Equivalent to the completion of the twelfth grade supplemented by specialized training in the maintenance and repair of water distribution systems.

Experience:

Two years of journey level experience in the installation, maintenance, and repair of water distribution systems comparable to a Water Distribution Operator II with the City of Antioch.

License or Certificate:

[Possession of a D2 Water Distribution Operator Certificate issued by the State of California](#)^[SC1].

Possession of a D3 Water Distribution Operator Certificate issued by the [Department of Public Health, State of California](#) within eighteen months of appointment.

Possession of an ~~an appropriate~~, valid [California Commercial](#) ^[SC2] Class B driver's license with tanker endorsement.

Possession of a Backflow Prevention Devices Tester certificate issued by the American Water Works Association, or other City recognized Tester Certification.

~~[Possession of a Traffic Control Certificate \(within 6 months\) of appointment.](#)~~

~~[Possession of a Traffic Control Certificate](#)^[SC3].~~

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in an outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, mechanical and electrical hazards, and all types of weather and temperature conditions; work in or around water; exposure to hazardous traffic conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights; incumbents may be required to respond to emergency and public calls after hours including evenings and weekends.

Physical: Primary functions require sufficient physical ability and mobility to work in a field environment; to walk, stand, and sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to climb on ladders; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

CITY OF ANTIOCH
LEAD WATER DISTRIBUTION OPERATOR (CONTINUED)

FLSA: Non-Exempt

Revised: September 2013, September 2016, [June 2018](#)

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Arne Simonsen, CMC, City Clerk 

APPROVED BY: Nickie Mastay, Administrative Services Director 

SUBJECT: Resolution requesting consolidation of election; limiting Candidate Statement word count; and clarifying costs for the November 6, 2018 General Election for two (2) Council Members, 2-year term

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution requesting consolidation of municipal election, limiting the Candidate Statement word count to 250 words, and clarifying filing costs for the November 8, 2018 General Election.

STRATEGIC PURPOSE

The recommended action supports the following strategic priorities that are duties of the City Clerk's office:

Strategy L-5: Effectively and efficiently manage City Council agenda preparation, noticing and records.

Strategy L-7: Manage the City's Component of Municipal Elections.

FISCAL IMPACT

Elections Code Section 10002 requires the City to reimburse the county in full for the services performed. The estimated cost to the City for the November 6, 2018 General Election is \$155,000 which is in the FY 2018/2019 City Clerk's Budget.

DISCUSSION

In accordance with Ordinance 2141-C-S adopted by the City Council on May 8, 2018, the terms of office of the two City Council Members for the November 6, 2018 General Election shall be two years.

Elections Code Section 10403 requires whenever an election called by a City for an office to be filled is to be consolidated with a statewide election and the office to be filled is to appear upon the same ballot as that provided for that statewide election, the City shall at least 88 days prior to the date of the election, file with the Contra Costa County Board of Supervisors, a certified copy to the County Elections Official, a resolution requesting the consolidation, and setting forth the exact offices to be voted upon at the election.

The nominating period for the two City Council Member positions in the November 6, 2018 Municipal Election opens **Monday, July 16, 2018**.

The deadline for filing papers to be a candidate for the Antioch City Council will be **Friday, August 10, 2018, at 5:00 p.m.** (Elections Code Section 10407(a)). The City Clerk's Office will be open from 8:00 a.m. to 5:00 p.m. at City Hall on Friday, August 10, 2018.

Candidates are strongly encouraged to make appointments with the City Clerk's Office to pick up nomination papers and to file them to all better service. Appointments can be made by calling the City Clerk's Office at 925-779-7009 or by email to cityclerk@ci.antioch.ca.us.

There is a \$25 Filing Fee (Ordinance 2-1.302 of the Antioch Municipal Code and Elections Code Section 10228) for a candidate to file nomination papers with the City Clerk's Office.

In accordance with Elections Code 13307, the County Elections Department has established a cost of \$809 to file a 250-word Candidate Statement to be published in the Voter's Pamphlet. The cost is based on the Candidate Statement being printed in **English, Spanish and Chinese** as now required by California State Law.

Candidates are not required to publish a Candidate Statement, but if they choose to do so, they will pay the \$809 cost at the time of filing, plus the \$25 Filing Fee, for a total of \$834.

ATTACHMENT

A. Resolution

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF CONTRA
COSTA TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON
NOVEMBER 6, 2018, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD
ON THE DATE PURSUANT TO ELECTIONS CODE SECTION 10403**

WHEREAS, the City Council has ordered a Municipal Election to be held on Tuesday, November 6, 2018, for the purpose of the election of two Members of the City Council to 2-year terms in accordance with Ordinance 2141-C-S adopted May 8, 2018; and

WHEREAS, other elections may be held in whole or in part of the territory of the City and it is to the advantage of the City to consolidate pursuant to Elections Code Section 10002; and

WHEREAS, Elections Code Section 10002 requires the City to reimburse the county in full for the services performed upon presentation of a bill to the City by the County Elections Official; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens the governing body must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; and may establish the cost and determine whether the cost be paid in advance; and

WHEREAS, Elections Code Section 12101 requires the publication of a notice of the election once in a newspaper of general circulation in the City; and

WHEREAS, tie votes shall be determined by lot unless the City Council adopts the provisions of Elections Code 15651(b) prior to the conduct of the election resulting in the tie vote.

NOW THEREFORE BE IT ORDERED that an election be held in accordance with the following specifications:

1. The Election shall be held on **Tuesday, the 6th day of November 2018**. The purpose of the election is to choose successors for the **following offices**:

Council Members, two 2-year terms

2. This City Council hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the City, as provided in Elections Code 10002.

RESOLUTION NO. 2018/**

June 26, 2018

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3. The City will reimburse the County for the actual cost incurred in conducting the election upon receipt of a bill stating the amount due as determined by the elections official.
4. The Candidate Statements will be limited to 250 words. As a condition of having the Candidate's Statement published, the candidate shall pay the cost at the time of filing. Candidate Statements past 250 words will double the price.
5. The candidate will pay the \$25.00 Filing Fee to the City Clerk at the time of filing (Ordinance 2088-C-S).
6. The City Clerk is to publish the Notice of Election in the following newspaper; East Bay Times, which is a newspaper of general circulation that is published daily in the City.
7. The City Council has determined that the action to be taken in the event of a tie vote is as follows: By the drawing of cards from a standard 52-card shuffled pack of playing cards held in the Office of the City Clerk. In the event of a tie draw, the deck will be reshuffled and a new draw will take place. The high card will determine the winner.
8. The City Council directs that a certified copy of this resolution be forwarded to the Registrar of Voters and to the Board of Supervisors of Contra Costa County.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

CITY OF ANTIOCH AS HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 11 - JUNE 14, 2018
FUND/CHECK#

227 Housing Fund

Housing - CIP

375062 BAY AREA HOME BUYER AGENCY	PROGRAM SERVICES	20,457.00
375076 CONTRA COSTA HEALTH SERVICES	PROGRAM SERVICES	2,272.20
375262 CITY DATA SERVICES LLC	CONSULTING SERVICES	1,650.00
931672 HOUSE, TERI	CONSULTING SERVICES	2,372.50



STAFF REPORT TO THE CITY COUNCIL AND HOUSING SUCCESSOR

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Teri House, CDBG/Housing Consultant

APPROVED BY: Forrest Ebbs, Community Development Director *FE*

SUBJECT: Consideration of Recommendations which comprise the 2018-19 Action Plan, utilizing Community Development Block Grant (CDBG) and Housing Successor Agency (Agency) funds

RECOMMENDED ACTION

- 1) It is recommended that the City Council adopt the Resolution amending the 2018-19 budget and approving the funding recommendations of the CDBG Subcommittee and the draft fiscal year (FY) 2018-19 Action Plan. (Attachment "A")

- 2) It is recommended that the Housing Successor to the Antioch Development Agency adopt the Resolution approving an amendment to the 2018-19 budget and funding recommendations of the CDBG subcommittee and the Housing Successor funding for homeless services and first time homebuyers outlined in the 2018-19 Action Plan. (Attachment "B")

STRATEGIC PURPOSE

These actions are essential to achieve continued compliance with HUD regulations and to fulfill the 2015-20 Community Development Block Grant (CDBG) Consolidated Plan (Strategy I-1 in the Strategic Plan), with the needs analysis, homeless strategy, priority needs and goals that comprise the framework of the Consolidated Plan; and the funding recommendations which comprise the Action Plan to implement the fourth year of the Consolidated Plan, FY 2018-19.

FISCAL IMPACT

Action #1: The recommended action has no impact to the General Fund. It commits a total of \$1,151,964 in CDBG funding to address identified high priority needs of the City in: senior and youth services; fair housing and tenant/landlord services; economic development; infrastructure development; housing (code enforcement and homebuyer down payment assistance); and CDBG administration. Committed funds are comprised of: \$841,964 in 2018-19 CDBG entitlement funds; \$60,000 prior year CDBG funds; and \$250,000 Housing Revolving Loan funds.

Action #2: The recommended action has no impact to the General Fund. It commits a total of \$908,000 in Housing Successor funds to address identified high priority needs of the City in homeless services, housing (homeownership) services, and housing rehabilitation.

Total recommendation for funding is \$2,059,964 (\$1,151,964 CDBG and \$908,000 Agency.) All of these programs and services benefit lower income persons and areas of Antioch and are high priorities for funding as identified in the Consolidated Plan.

DISCUSSION

Action Plan Background

The City of Antioch belongs to the Contra Costa County HOME Consortium (Consortium), comprised of the cities of Antioch, Concord, Walnut Creek, Pittsburg, and the County on behalf of Richmond and the urban county cities. Each jurisdiction within the Consortium receives funds from the federal government for housing and community development activities. To receive federal funds, the Consortium members must submit a strategic plan of three or five years, known as the Consolidated Plan. The Consolidated Plan outlines the existing and future housing and community development needs and sets forth the strategies the Consortium will undertake and prioritize for using federal funds to address those needs. The Contra Costa Consortium operates with a five-year Consolidated Plan timeframe, and the 2015-20 Consolidated Plan was approved by HUD in June 2015.

The Action Plan describes the specific strategies the City will undertake during each program year of the Consolidated Plan to address priority needs by achieving the Priority Goals identified in the Consolidated Plan. The Action Plan identifies the use of grant funds and program income, including Redevelopment Agency and other funding sources, and the proposed accomplishments of each activity.

Council members Lori Ogorchock and Toni Tiscareno comprised the CDBG Subcommittee for the 17-18 and 18-19 grant cycles. Staff reviewed renewal applications and budgets, and informed the Subcommittee of agency performance as of the third quarter of the fiscal year. The Subcommittee and staff reviewed Housing Successor funding

2017-20 Three Year Grant Cycle

The Consortium held the three-year FY 2017-2020 Grant Kickoff meeting on October 6, 2016. In the three-year grant cycle, applicants that are chosen to receive the first year funding may receive two additional years of renewal funds contingent on the availability of funds and satisfactory program performance, at the discretion of the City.

The public notice for the October meeting was widely advertised through a Contra Costa Times display advertisement, and through emailing over 500 nonprofit agencies and interested parties. The meeting was attended by more than 200 persons. Grant applications were filed electronically via the City Data Services system and due on December 12, 2016, and funds for FY 17-18 were awarded effective August 1, 2017.

Further public input and comment on the City's priorities for funding was solicited on September 12, 2017 during the Public Hearing on agency accomplishments in FY 16-17. Council received public input and affirmed the current priorities as outlined in the 2016-20 Consolidated Plan with no changes.

Funding Available

	18-19 Grant CDBG-EN*	Prior Years Residual Funds	CDBG-RLF**	Housing Successor Funds
Funds Available	\$841,964	\$60,000	\$250,000	\$908,000
Funds Recommended	\$841,964	\$60,000	\$250,000	\$908,000
Balance	\$0	\$0	\$0	\$0

*EN = Entitlement

**RLF = Revolving Loan Fund, balance as of 6/4/18

The City of Antioch's federal CDBG allocation for 2018-19 is \$841,964. This is a \$98,935 increase from the FY 2017-18 allocation of \$743,029. Recommended for allocation are the entire amount of 18-19 CDBG Entitlement funds, as well as the entire estimated \$60,000 in CDBG carry-over or residual funds from prior years and \$250,000 in CDBG Housing Revolving Loan Funds, for total CDBG funding of \$1,151,964. Also recommended is \$908,000 in Housing Successor (former Antioch Redevelopment Agency) funds.

CDBG Public Services are capped by HUD at 15% of the 18-19 total grant amount of \$841,964 plus 15% of the prior year (FY 2017-18) program income of \$19,461. The Public Services calculation is: $\$841,964 + \$19,461 = \$861,425 * 15\% = \$129,214$. Public Service activities are being recommended at \$125,000, which is the same level as last year.

Administration of the CDBG program is capped by HUD at 20% of the 2018-19 total grant amount plus 20% of the current year (FY 2018-19) program income, estimated to be \$45,000. The Administration calculation is: $\$841,964 + \$45,000 = \$886,964 * 20\% = \$177,393$. The Subcommittee recommends that Fair Housing Counseling and activities, a HUD requirement, be funded from Administration funds in the amount of \$25,000, and allocate \$151,964 to Administration, for a total of \$176,964. Administration funds the City Data Services contract for the CDBG and Housing grant administration software, consultant fees for the Analysis of Fair Housing due this year, consultant fees as needed for the Neighborhood Stabilization Program and for the CDBG program administration, as well as any other CDBG-related planning documents and tasks. Unused Administration funds are recycled for programming next year.

Total CDBG funds recommended for allocation is \$1,151,964, of which \$125,000 is recommended for Public Services, and \$176,964 is recommended for Administration including Fair Housing services. The remainder of \$850,000 is recommended for a variety of activities that include Housing Code Enforcement in lower income areas, Infrastructure, and Economic Development, as detailed below and in the 2018-19 Draft

Action Plan Strategies and Funding, Exhibit 1 to Attachment "A", the Resolution Adopting the one-year CDBG 2018-19 Action Plan.

Housing Successor to the Antioch Redevelopment Agency Administration funds are used to support homeless prevention, outreach, crisis, and emergency housing services. All homeless services are provided in support of the County Homeless Strategic Plan to prevent homelessness and provide access to permanent housing for persons who are homeless. Homeless Public Services activities are recommended at \$98,000 from the Housing Successor Funds. Homeless Services and Administration of the Housing Successor cannot exceed \$250,000 annually, and the City is well under this amount. The proposed actions are also detailed below and in Exhibit 1 to Attachment "A" and the resolution adopting the one-year Housing Successor funding for 2018-19 is Attachment "B."

Public comment is invited and will be included in the final Action Plan document that is submitted to HUD on or before June 29, 2018.

Priority Goals and Annual 2018-19 Strategies

All stated goals of households or persons to be served refer to Antioch residents only. The 2015-20 Priority Needs, Goals and Strategies to address priority needs in 2018-19 are as follows:

Affordable Housing Goals and Strategies (AH-1 – AH-3)

AH-3: Maintain and Preserve Affordable Housing. Maintain and preserve the existing affordable housing stock, including single family residences owned and occupied by lower-income households, multi-family units at risk of loss to the market, and housing in deteriorating or deteriorated lower income neighborhoods.

AH-3.1 2018-19 Strategy – Code Enforcement in Lower Income Areas, City of Antioch (\$140,000 CDBG-EN). Program helps to sustain suitable living environments and safe, decent, affordable housing in lower income areas, and helps protect the health, welfare and safety of lower income residents in these areas as well as promoting the maintenance of real property to improve the livability, appearance, social, and economic conditions in these areas. 125 households to be served.

AH-3.4 2018-19 Strategy – Homeowner & Mobile Home Housing Rehabilitation Program, Habitat for Humanity East Bay (\$510,000 Housing Successor funds). NOTE: Change in fund source to Successor eliminates some federal restrictions and allows for more funding for housing rehab and frees up CDBG funds to try and complete the Downtown Roadway Rehabilitation and Sidewalk project. Project helps lower income single-family homeowners to rehabilitate their homes and improve accessibility and livability, especially for elderly and disabled homeowners. Rehabilitation supports Code Enforcement Program in

identified lower income areas. 6-8 housing loans, up to 15 Mobile Home Grants for a total of 23 households to be served.

AH-3.5 2018-19 Strategy – Antioch Home Ownership Program, Bay Area Affordable Homeownership Alliance (\$50,000 Housing Successor funds). Project helps lower income Antioch workers and residents to purchase a home in the City by providing first time homebuyer training, credit counseling resources, assistance to identify down payment subsidies and connection with lenders. 10 households to be served.

NEW ADDITION TO FUNDED PROGRAM - AH-3.6 2018-19 Strategy – Antioch Home Ownership Program, Home Buyer Assistance & Loans, City Administration (\$250,000 CDBG-RLF and \$250,000 Housing Successor funds). Project helps lower income Antioch workers and residents to purchase a home in the City by providing home buyer assistance, such as down payment loans, closing cost assistance, etc. 12 - 15 households to be served.

Not recommended for renewal funding: AH-3.3 Community Energy Services Corporation for Antioch Minor Home Repair. Types of repairs identified by this program have generally not been of an urgent nature, as it has been hampered by having to meet extensive federal NEPA environmental reviews on each project. In addition, it will be more user friendly and easier to market a single community point of contact for all housing repair efforts, performed by Habitat for Humanity

Homeless Goals and Strategies (H-1 and H-2)

H-1: Permanent Housing for Homeless. Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability.

H-1.1 2018-19 Strategy – Adult Continuum of Services, Contra Costa County Behavioral Health Services, Homeless Program (\$10,000 Housing Successor Fund). Program provides 24-hour emergency shelter with wrap-around services to assist homeless persons in finding appropriate long-term housing, in addition to providing shelter, case management, housing and benefits assistance, meals, laundry facilities, healthcare, mental health services, substance abuse treatment for up to 120-days. 80 homeless persons to be served.

H-1.3 2018-19 Strategy – Emergency Shelter for Battered Women and their Children, STAND! For Families Free of Violence (\$10,000 Housing Successor Fund). Program provides emergency shelter for up to 24 women and their children fleeing domestic violence, as well as comprehensive supportive services, including food, clothing, social and

legal advocacy, vocational assistance, child care, housing referrals, and counseling. 10 battered women and their children to be served.

H-1.4 2018-19 Strategy – Winter Nights Emergency Family Shelter, Interfaith Council of Contra Costa County (\$13,000 Housing Successor Fund). Program provides emergency shelter, food, tutoring, transportation, case management, housing placement assistance, etc. to homeless families through a rotating shelter which operates from October through June each year, with a maximum capacity of 30 persons/night. 13 members of homeless families to be served.

H-1.5 2018-19 Strategy – Coordinated Outreach, Referral and Engagement (CORE) Homeless Outreach Teams, Contra Costa Health, Housing and Homeless Services Division, Contra Costa Health Services. (\$30,000 Housing Successor Fund). Program will serve as an entry point into the coordinated entry system for unsheltered persons and work to identify, engage, stabilize and house chronically homeless individuals and families. The outreach teams will contact homeless individuals to provide basic needs, supplies, counseling, benefits, assistance, linkages to healthcare, shelter placement, and referrals and transportation to C.A.R.E. Centers. 270 homeless persons to be served.

Not recommended for renewal funding: H-1.2 Northern California Family Center, Runaway Youth Services. Agency did not submit renewal application despite multiple attempts to reach them.

H-2: Prevention of Homelessness. Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling.

H-2.1 2018-19 Strategy – Nourishing Lives – Feeding Homeless and At-Risk Households, Loaves and Fishes (\$5,000 CDBG-EN). Program provides hot, nutritious meals Monday through Friday in Antioch dining room, located at 403 West 6th Street, in the surrounding lower income areas census tracts of 3050.00, 3060.03, 3071.02, and 3072.02. Partnering with other agencies, clients are also offered safety net services such as medical, shelter, and registration for Cal Fresh. 100 persons to be served.

H-2.2 2018-19 Strategy – Homeless Prevention & Rapid Re-housing, SHELTER Inc. (\$25,000 Housing Successor Fund). Program helps people in a housing crisis by rapidly re-housing homeless households and prevention of homelessness for households at immediate risk of homelessness. Services include case management and financial assistance (e.g., rental assistance such as move-in costs, and rental subsidies). 160 persons to be served.

H-2.3 2018-19 Strategy – Crisis and 211 Homeless Services, Contra Costa Crisis Center (\$10,000). Program provides linkage of homeless residents to a wide variety of services, including the CORE Outreach Teams, and CARE centers, in addition to a 24 hour mental health crisis intervention service and a 211 information and referral service. 1,000 persons to be served.

Non-Housing Community Development Goals and Strategies (CD-1 – CD-8)

Public Services (CD-1 – CD-5)

CD-1: General Public Services. Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns.

CD-2: Non-Homeless Special Needs. Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly and frail elderly, victims of domestic violence, persons with HIV/AIDS, persons with mental, physical and developmental disabilities, abused children, illiterate adults and migrant farm workers.

CD-2.1 2018-19 Strategy – Seniors: Senior Center Administration and Programs, City of Antioch (\$35,000 CDBG-EN). Program provides lower income Antioch seniors with access to a wide variety of activities and services at the Antioch Senior Center, including hot lunches M-F. Center serves as the hub of senior service delivery, providing space for Contra Costa Senior Legal Services, Lion's Center screening events, Senior Outreach Services Care Management, as well as providing health seminars, computer classes, insurance counseling, educational and recreational opportunities, and much more. 800 seniors to be served.

CD-2.2 2018-19 Strategy – Seniors: Legal Services for Older Americans, Contra Costa Senior Legal Services (\$10,000 CDBG-EN). Program provides free legal counseling, advice, representation and litigation services to seniors in connection with their housing, income maintenance, consumer and individual rights, and other elder law issues. 75 seniors to be served.

CD-2.3 2018-19 Strategy – Seniors/Disabled: Independent Living Skills, Lions Center for the Visually Impaired (\$5,000 CDBG-EN). Program provides in-home independent living skills instruction and training to visually impaired adults so they will maintain their independence and avoid institutionalization. 14 disabled persons to be served.

CD-2.4 2018-19 Strategy – Seniors/Disabled: Meals on Wheels, Senior Outreach Services (\$10,000 CDBG-EN). Program delivers seven nutritious meals each week to frail, home bound seniors and

disabled adults to help them live at home in safety, comfort, and with dignity for as long as they can. Seniors also benefit from daily health and wellness checks from volunteer drivers, and ongoing client monitoring through in-home visits by outreach workers. 160 seniors to be served.

CD-2.5 2018-19 Strategy – Seniors: Care Management, Senior Outreach Services (\$10,000 CDBG-EN). Program provides an array of services to help older adults and their families meet long-term care needs. Care managers assist seniors in resolving critical issues affecting their health and wellness, to help them live as independently as possible. Bilingual professionals are trained in gerontology, social work or counseling. 80 seniors to be served.

CD-2.6 2018-19 Strategy – Advocacy in Care Facilities, Ombudsman Services of CCC (\$10,000 CDBG-EN). Program provides dependent adults and elderly residing in long-term care facilities with access to safe and secure environments through the advocacy of trained and certified Ombudsman who investigate abuse and ensure compliance of facilities with Title 22 California Code of Regulations. 65 elderly/disabled persons to be served.

CD-3: Youth. Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.

CD-3.1 2018-19 Strategy – Youth: Youth Recreational Program Scholarships, City of Antioch (\$15,000 CDBG-EN). Program provides scholarships to 120 youth from lower income Antioch families, allowing them to participate free in healthy sports, fitness, recreation, swimming, and other classes. 120 youth to be served.

CD-3.2 2018-19 Strategy – Youth: Child Sexual Assault Intervention, Community Violence Solutions (\$5,000 CDBG-EN). Program serves child and developmentally disabled individuals who are victims of sexual assault with forensic interviews, advocacy, case management, and mental health services. 20 youth to be served.

CD-3.3 2018-19 Strategy – Youth: Advocacy for Children at Risk, Court Appointed Special Advocates (\$5,000). Program provides advocacy, mentoring and representation services to abused and neglected children who are wards of the County Juvenile Dependency Court to improve access to social services, health care, therapeutic services, and a safe permanent living situation. 15 youth to be served.

CD-4: Fair Housing. Continue to promote fair housing activities and affirmatively further fair housing to eliminate discrimination in housing choice in the City of Antioch.

D-4.2 2018-19 Strategy – Fair Housing Services, ECHO Housing (\$25,000 CDBG-EN Admin). Program affirmatively furthers fair housing by investigating allegations of discrimination; conducting audits to uncover discrimination, providing training to housing providers. ECHO Housing is a HUD-approved housing counseling agency, and satisfies HUD's definition of Fair Housing Enforcement Organization and Qualified Fair Housing Enforcement Organization. 50 persons to be served.

CD-5: Tenant/Landlord Counseling. Support the investigation and resolution of disagreements between tenants and landlords and to educate both as to their rights and responsibilities, so as to help prevent people from becoming homeless and to ensure fair housing opportunity.

CD-5.1 2018-19 Strategy – Tenant/Landlord Counseling Services Collaborative, Bay Area Legal Aid (\$15,000 CDBG-EN). Program provides landlord/tenant counseling services and legal services to Antioch tenants and landlords on their rights and responsibilities under federal, state and local housing laws. 150 persons to be served.

Economic Development (CD-6)

CD-6: Economic Development. Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas.

CD-6.1 2018-19 Strategy – Road to Success for Childcare Businesses, Contra Costa Child Care Council (\$10,000 CDBG-EN). Program benefits lower income residents by providing microenterprise assistance for those who want to maintain or start stable small businesses as licensed home-based family child care providers. 15 businesses to be served.

CD-6.2 2018-19 Strategy – Future Build Pre-Apprenticeship Training, Open Opportunities (\$15,000 CDBG-EN). Program provides 16-weeks of Pre-Apprenticeship training at the Pittsburg Adult Education Center, 1151 Stoneman Ave, for persons ages 18 and older in solar, energy, and construction trades. Core curriculum is developed by the Home Builders Institute and Building Trades Council. Training includes community service benefit projects in city and county parks and facilities, as well as placement services after graduation. 10 persons to be served.

CD-6.3 2018-19 Strategy – Job Training and Placement Program, Opportunity Junction (\$50,000 CDBG-EN). Program integrates computer training with life skills, paid experience, case management and psychological counseling, career counseling and job placement, and long-term ongoing support. Participants enter administrative careers that enable them to become self-sufficient. 2 persons to be served with contracted employers, 11 to non-contracted employers, total 13.

Infrastructure (CD-7)

CD-7: Infrastructure and Accessibility: Maintain adequate infrastructure in lower income areas, and ensure access for the mobility-impaired by addressing physical access barriers to goods, services, and public facilities in such areas.

CD-7.1 2018-19 Strategy – Downtown Roadway Rehabilitation and Ramps, City of Antioch (\$385,000 CDBG-EN) Project will improve access for the physically handicapped in the older, lower income downtown areas of Antioch, improving drainage facilities to reduce flooding, rehabilitating roadways and sidewalks and installing handicap ramps in the area. Work for this grant application cycle is expected to occur on 7th and 8th Streets between A and D Streets, B, C and D Streets between 6th and 10th Streets. 4,708 persons in area to benefit. NOTE: project will have to retain funding for 2 years to create project of sufficient size to bid. Expect completion in 2020.

Administration (CD-8)

CD-8: Administration. Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner.

CD-8.1 2018-19 Strategy – Administration of CDBG Program, City of Antioch (\$151,964 CDBG-EN). Program supports the development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administering federal grant programs in a fiscally prudent manner.

ATTACHMENTS

- A. Resolution Amending the 2018-2019 Budget and Adopting the one-year Community Development Block Grant 2018-19 Annual Action Plan and Exhibit A
- B. Resolution Adopting the one-year Housing Successor Funding for the 2018-19 Annual Action Plan

ATTACHMENT "A"

RESOLUTION 2018/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AMENDING THE 2018-19 BUDGET AND ADOPTING THE ONE-YEAR COMMUNITY DEVELOPMENT BLOCK GRANT 2018-19 ANNUAL ACTION PLAN

WHEREAS, the City of Antioch, an entitlement community, has expressed its intention of receiving Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development; and

WHEREAS, the U. S. Department of Housing and Urban Development had notified the City of Antioch that it will receive \$841,964 in CDBG entitlement funds for FY 2018-19; and

WHEREAS, the City has an estimated \$60,000 in prior year funds and \$250,000 in CDBG Housing Revolving Loan Funds available to grant in FY 2018-19; and

WHEREAS, FY 2018-19 is the fourth year of the 2015-20 Consolidated Plan, and the second year of the FY 2017-20 three-year funding cycle, and proposals to provide a wide array of services and programs to benefit lower income persons and areas were solicited by the Contra Costa HOME Consortium according to HUD procurement regulations; and

WHEREAS, the City of Antioch has solicited public comments from May 25 to June 26, 2018 on the draft Action Plan funding recommendations of the Council CDBG Subcommittee; and

WHEREAS, the City Council conducted a Public Hearing on June 26 to receive and consider public comments on the proposed FY 2018-19 Annual Action Plan; and

WHEREAS, the adoption of the funding recommendations requires an amendment to the FY 2018-19 budget.

NOW THEREFORE BE IT RESOLVED, that the City Council hereby approves and adopts the funding recommendations outlined in Exhibit "1" of this Resolution, by the Council CDBG Subcommittee which comprise the draft 2018-19 Action Plan of the 2015-2020 Consolidated Plan, herein referred to and on file in the Office of the City Clerk.

BE IT FUTHER RESOLVED, that the City Council hereby amends the FY 2018-19 budget to implement the funding recommendations of the Council CDBG Subcommittee comprising the draft 2018-19 Action Plan of the 2015-2020 Consolidated Plan; and

BE IT FURTHER RESOLVED, that, as all CDBG projects are subject to the National Environmental Policy Act (NEPA) and 24 CFR Part 58 review, the NEPA review for each project will be completed prior to entering into project agreements or other legal documents for the project;

RESOLUTION 2018/**

June 26, 2018

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BE IT FURTHER RESOLVED, that the City Manager, or his designee, is designated as the City representative to submit the draft FY 2018-19 Annual Action Plan (Exhibit "1") and all understandings and assurances contained therein, and directs and authorizes said representative to act in connection with the submission and to provide such additional information as may be required.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

AZ

**EXHIBIT "1" - FY 2015-20 Consolidated Plan Priority Goals and
2018-19 City of Antioch Strategies and Funding**

Applicant	Project Name	Funds Available as of 5/11/18				TOTAL
		841,964	60,000	250,000	908,000	2,059,964
		CDBG-EN	Prior Yr \$	CDBG Hsg RLF	Housing Successor	ALL SOURCES
Homeless Goals and Strategies (H-1 and H-2)						
H-1: Permanent Housing for Homeless. Further "Housing First" approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability.						
H-1.1	CCC BHS Homeless Prog	Adult Continuum of Services			10,000	10,000
H-1.3	STAND!	Emergency Domestic Violence Shelter			10,000	10,000
H-1.4	Interfaith Council of CCC	Winter Nights Emergency Family Shelter			13,000	13,000
H.1.5	CCC Health, Housing, Homeless Dpt	CORE Homeless Outreach			30,000	30,000
Subtotal Homeless Shelter Strategies:			0	0	63,000	63,000
H-2: Prevention of Homelessness. Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling.						
H-2.1	Loaves & Fishes of CC	Nourishing Lives	5,000			5,000
H-2.2	SHELTER, Inc. (CDBG)	Homeless Prevention/Rapid Rehsq			25,000	25,000
H-2.3	Contra Costa Crisis Center	Crisis/211 Homeless Services			10,000	10,000
Subtotal Homeless Prevention Strategies:			5,000	0	35,000	40,000
Subtotal Homeless Strategies:			5,000	0	98,000	103,000
Public Services (CD-1 – CD-5)						
CD-1: General Public Services. Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns.						
CD-2: Non-Homeless Special Needs. Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly and frail elderly, victims of domestic violence, persons with HIV/AIDS, persons with mental, physical and developmental disabilities, abused children, illiterate adults and migrant farm workers.						
CD-2.1	City of Antioch	Senior Center Administration/Programs		35,000		35,000
CD-2.2	CC Senior Legal Services	Legal Services for older Americans		10,000		10,000
CD-2.3	Lions Center	Independent Living Skills		5,000		5,000
CD-2.4	Senior Outreach Services	Meals on Wheels (MOW)	10,000			10,000
CD-2.5	Senior Outreach Services	Care Management	10,000			10,000
CD-2.6	Ombudsman Services CC	Advocacy in Care Facilities	10,000			10,000
Subtotal Non-Homeless Special Needs Strategies:			30,000	50,000	0	80,000
CD-3: Youth. Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.						
CD-3.1	City of Antioch	Youth Recreational Programs	15,000			15,000
CD-3.2	Community Violence Solutions	CJC Child sexual assault intervention		5,000		5,000
CD-3.3	Court Appointed Special Advocates	Children At Risk		5,000		5,000
Subtotal Youth Strategies:			15,000	10,000	0	25,000
CD-4: Fair Housing. Continue to promote fair housing activities and affirmatively further fair housing to eliminate discrimination in housing choice in the City of Antioch.						
CD-4.2	ECHO Housing	Fair Housing Services	25,000			25,000
Subtotal Fair Housing Strategies (Funded from CDBG Administration):			25,000	0	0	25,000
CD-5: Tenant/Landlord Counseling. Support the investigation and resolution of disagreements between tenants and landlords and to educate both as to their rights and responsibilities, so as to help prevent people from becoming homeless and to ensure fair housing opportunity.						
CD-5.1	Bay Area Legal Aid (BayLegal)	Tenant Landlord Housing Services Collab	15,000			15,000
Subtotal Tenant/Landlord Counseling Strategies:			15,000	0	0	15,000
Total Public Services Funding:			125,000			
Economic Development (CD-6)						
CD-6: Economic Development. Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas.						
CD-6.1	CC Child Care Council	Road to Success	10,000			10,000
CD-6.2	Open Opportunities, Inc	Future Build Pre-Apprenticeship Trng	15,000			15,000
CD-6.3	Opportunity Junction	Job Training and Placement Program	50,000			50,000
Subtotal Economic Development Strategies:			75,000	0	0	75,000
Infrastructure Development (CD-7)						
CD-7: Infrastructure and Accessibility. Maintain adequate infrastructure in lower income areas, and ensure access for the mobility-impaired by addressing physical access barriers to goods, services, and public facilities in such areas.						
CD-7.1	City of Antioch	Downtown Roadway Rehab & Ramps	385,000			385,000
Subtotal Infrastructure and Accessibility Strategies:			385,000	0	0	385,000
Administration (CD-8)						
CD-8: Administration. Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner.						
CD-8.1	City of Antioch	Administration of CDBG Prog	151,964			151,964
Subtotal Administration Strategies (including Fair Housing):			176,964	0	0	176,964
Subtotal Non-Housing Community Development Strategies:			701,964	60,000	0	761,964
Affordable Housing Goals and Strategies (AH-1 – AH-3)						
AH-1: Increase Affordable Rental Housing Supply. Expand housing opportunities for extremely low-income, very low-income, and low-income households by increasing the supply of decent, safe, and affordable rental housing.						
AH-2: Increase Affordable Supportive Housing. Expand housing opportunities for persons with special needs, including seniors, persons with disabilities, persons with HIV/AIDS, veterans, and the homeless, by increasing appropriate and supportive housing.						
AH-3: Maintain and Preserve Affordable Housing. Maintain and preserve the existing affordable housing stock, including single family residences owned and occupied by lower-income households, multi-family units at risk of loss to the market, and housing in deteriorating or deteriorated lower income neighborhoods.						
AH-3.1	City of Antioch	Code Enforcement Lower Income Areas	140,000			140,000
AH-3.4	Habitat for Humanity East Bay, Inc.	Homeowner Rehabilitation Program			510,000	510,000
AH-3.5	Bay Area Affordable Homeownership Alliance	Antioch Homeownership Program			50,000	50,000
AH-3.6	City of Antioch	AHOP Home Buyer Assistance Loans		250,000	250,000	500,000
Subtotal Maintain & Preserve Housing Strategies:			140,000	0	810,000	1,200,000
Subtotal Affordable Housing Strategies:			140,000	0	810,000	1,200,000
Total Each Funding Source:			841,964	60,000	250,000	908,000
Balance All Funding Sources:			0	0	0	0

ATTACHMENT "B"

RESOLUTION 2018/**

RESOLUTION OF THE HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY AMENDING THE 2018-19 BUDGET AND APPROVING THE ALLOCATION OF \$908,000 FOR HOMELESS PROGRAMS AND FIRST TIME HOMEBUYER PROGRAM DURING THE FISCAL YEAR 2018-2019

WHEREAS, SB 341 (Chapter 796, Statutes of 2013) modifies expenditure and accounting rules for Housing Successor agencies that have taken over housing functions for former redevelopment agencies, and permits the expenditure of up to \$250,000 per fiscal year on homelessness prevention and rapid re-housing services if the housing successor has fulfilled all replacement, affordable housing production, and monitoring, database compilation and web site publication requirements; and

WHEREAS, the City of Antioch has fulfilled the aforementioned requirements and wishes to help prevent and address the issues of homelessness and homeownership in the City; and

WHEREAS, FY 2018-19 is the fourth year of the 2015-20 Consolidated Plan, and the second year of the FY 2017-20 three-year funding cycle, and proposals to provide a wide array of services and programs to benefit lower income persons and areas were solicited by the Contra Costa HOME Consortium according to HUD procurement regulations; and

WHEREAS, the Council Subcommittee carefully considered all proposals, and made recommendations for funding which constitute the draft Action Plan, and

WHEREAS, the City of Antioch has solicited public comments from May 25 to June 26, 2018 on the draft Action Plan funding recommendations of the Council CDBG Subcommittee; and

WHEREAS, the Subcommittee recommends funding in the amount of \$98,000 from the Housing Asset Fund be used for Homeless services; as follows: Adult Shelter Continuum of Services, Contra Costa County Health, Housing and Homeless Services (\$10,000; Emergency Shelter for Battered Women and their Children, STAND! For Families Free of Violence (\$10,000); Winter Nights Family Shelter, Interfaith Council of Contra Costa County (\$13,000); CORE Homeless Outreach, Contra Costa County Health, Housing and Homeless Services (\$30,000); Emergency Rapid Re-housing and Homeless Prevention Services, SHELTER Inc., (\$25,000), and Homeless Crisis Hotline/211 Services, Contra Costa Crisis Center (\$10,000); and

WHEREAS, the Subcommittee recommends funding in the amount of \$810,000 from the Housing Asset Fund to maintain and preserve affordable housing, including: Antioch Home Ownership Program (AHOP) by Bay Area Affordable Homeownership Alliance (\$50,000); Homeowner and Mobile Home Owner Housing Rehabilitation Program by Habitat for Humanity (\$510,000); and AHOP Home Buyer down payment loans & assistance, City of Antioch (\$250,000).

RESOLUTION 2018/**

June 26, 2018

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WHEREAS, the Housing Successor met on June 26, 2018, to consider the Subcommittee's recommendations and solicit public input on the proposed FY 2018-19 Annual Action Plan; and

WHEREAS, the Director of Finance has confirmed that there are sufficient, unencumbered funds to take this action.

NOW THEREFORE IT BE RESOLVED that the Housing Successor to the Antioch Development Agency does hereby designate \$908,000 in Housing Asset funds for Homeless housing and prevention programs indicated above; and

BE IT FUTHER RESOLVED, that the Housing Successor hereby amends the FY 2018-2019 Antioch Development Agency budget to implement the funding recommendations of the Council CDBG Subcommittee comprising the draft 2018-19 Action Plan of the 2015-2020 Consolidated Plan.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the Housing Successor to the Antioch Development Agency of the City of Antioch at a regular meeting thereof, held on the 26th day of June 2018, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN,CMC
CITY CLERK OF THE CITY OF ANTIOCH

B2



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Phil Hoffmeister, Administrative Analyst *PH*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Public Hearing to Confirm Assessments for the Landscape Maintenance Districts 1, 2A, 4, 5, 9, and 10 for Fiscal Year 2018/2019 (PW 500)

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached Resolution ordering improvements and levying annual assessments for Landscape Maintenance Districts 1, 2A, 4, 5, 9, and 10 for Fiscal Year 2018/2019.

STRATEGIC PURPOSE

This action is the essential funding mechanism in meeting Citywide Strategic Plan, Strategy K-1: Ensure well maintained public facilities, rights-of-way, and parks. This action also contributes to fulfilling Long Term Goal K: Designing, building, operating, maintaining, stewarding and enhancing Antioch's assets and resources in partnership with the community; and Long Term Goal J: Provide outstanding parks and recreation facilities and programs for the community.

FISCAL IMPACT

Adoption of the Engineer's Report provides Lighting and Landscape District assessments totaling approximately \$2,064,813 for maintenance in defined areas of the City. Failure to adopt some or all of the report would result in the loss of significant funding for that maintenance.

DISCUSSION

At its May 8, 2018 meeting, Council accepted the Fiscal Year 2018/2019 (FY 18-19) Consolidated Street Light and Landscape Maintenance District (SLLMD) Engineer's Report and set June 26th, 2018 as the date for the public hearing for the Ordering of Improvements and Levy of Assessments for Landscape Maintenance Districts for FY 18-19.

This year's recommended Engineer's Report continues with Council's previous direction by utilizing an estimated fund balance of \$1,281,374 to reduce the General Fund contribution, where possible, and by applying assessments first to Administration costs, followed by Local Landscaping; then Arterial Medians; and finally Parks.

Note that under enabling legislation (Landscape and Lighting Act of 1972), there is no requirement to show a General Fund contribution in the Engineer's Report. The inclusion of General Fund contributions was requested by Council in FY 2000-01 and has continued per City Council direction with the budget study sessions. A discussion on how to apply or even the use of General Fund contributions is not an element Council needs to consider in ratifying this report and approving the attached resolution for the levy of assessments in order to meet the Contra Costa County Auditor's Office submittal deadline of August 10, 2018.

ATTACHMENTS

- A. Resolution and Exhibit – Consolidated Engineer's Report (as approved May 8th 2018)
- B. Street Light and Landscape Maintenance District Boundary Map

ATTACHMENT "A"

RESOLUTION NO. 2018/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
ORDERING IMPROVEMENTS AND LEVYING ANNUAL ASSESSMENTS FOR
LANDSCAPE MAINTENANCE DISTRICTS 1 – HILLCREST; 2A – ANTIOCH/CITY
WIDE; 4 – DOWNTOWN; 5 – ALMONDRIDGE; 9 – LONE TREE WAY; AND
10 – EAST LONE TREE WAY FOR THE 2018/2019 FISCAL YEAR (PW 500)

BE IT RESOLVED by the City Council of the City of Antioch as follows:

1. On February 27, 2018 the City Council directed the Engineer to prepare a consolidated report for the various landscape maintenance districts as specified in the report. The improvements are generally described as follows: maintaining and servicing public landscaping including roadside and medians on arterial, collector and local streets, cul-de-sacs, landscaped trails and open space, and maintaining and servicing weed abatement for publicly-owned open space parcels.
2. On May 8, 2018 the Council adopted Resolution 2018/52, approving the consolidated report prepared by the Engineer and setting a public hearing thereon.
3. At the time and place for which notice was given, the City Council conducted a public hearing, and gave every interested person an opportunity to make oral statements or to submit written protests regarding the proceedings.
4. The City Council considered all staff reports, oral statements, engineer reports and written protests and comments that were submitted.
5. The City Council confirms the report and diagram and assessments contained in the Engineer's Report, which is attached and incorporated as Exhibit 1.
6. The City Council finds that no majority protest was made as to any zone to receive an assessment.
7. The City Council finds that the Engineer, in the report, has fairly and properly apportioned the cost of improvements of each parcel of land in the assessment districts and zones in proportion to the estimated special benefits to be received by each parcel, respectively, from the improvements, and that the proportionate special benefit derived by each identified parcel has been determined in relationship to the entirety of the capital or maintenance cost of the public improvements or services being provided. The City Council hereby confirms and levies, as modified, each individual assessment as stated in the report.

* * * * *

RESOLUTION NO. 2018/**

June 26, 2018

Page 2

I HEREBY CERTIFY that the foregoing resolution was adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 26th day of June, 2018 by the following vote:

AYES:

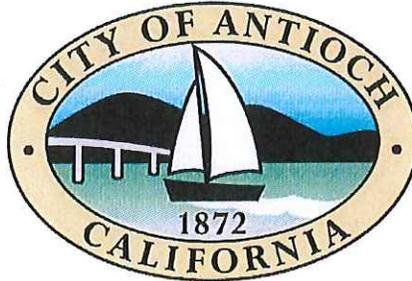
NOES:

ABSENT:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**

A2

EXHIBIT "1"



CITY OF ANTIOCH
CONTRA COSTA COUNTY, CALIFORNIA

CONSOLIDATED ENGINEER'S REPORT
FOR THE
CITY OF ANTIOCH
STREET LIGHT AND LANDSCAPE MAINTENANCE
DISTRICT NUMBERS 1, 2A, 4, 5, 9, AND 10
AND THE
LEVY OF THE ANNUAL ASSESSMENT
FOR THE 2018/19 FISCAL YEAR

City of Antioch

May 8, 2018

Prepared by
City of Antioch
Assistant City Engineer II
Lynne B. Filson, P.E.
Philip Hoffmeister, Administrative Analyst II

A3

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT
NUMBERS 1, 2A, 4, 5, 9, AND 10
(Pursuant to the Landscaping and Lighting Act of 1972 and Proposition 218)

The undersigned respectfully submits the enclosed Engineer's Report as directed by the City Council.

Dated May 8, 2018



By Lynne B. Filson
Lynne B. Filson, P.E.
License Expires 12/31/18

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment and Assessment Diagram thereto attached, was filed with me on the 8th day of May, 2018.

[Signature]
Arne Simonsen, CMC, City Clerk
City of Antioch
Contra Costa County, California

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of Antioch, California on the ____ day of _____, 2018.

Arne Simonsen, CMC, City Clerk
City of Antioch
Contra Costa County, California

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment and Assessment Diagram thereto attached, was filed with the County Auditor of the County of Contra Costa, California on the ____ day of _____, 2018.

Arne Simonsen, CMC, City Clerk
City of Antioch
Contra Costa County, California

By _____
Date _____

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I. INTRODUCTION

A. Preamble

In March 2001, Council considered a "reorganized" Street Light and Landscape Maintenance District (SLLMD) that would have created a single citywide District, subdivided into multiple benefit zones. In accordance with Proposition 218, ballots were sent to property owners for their approval/disapproval of that reorganized district. The result of that election was a majority "No" vote defeating the proposal. At its meeting on June 26, 2001, Council voted to approve the "Existing Light and Landscape Maintenance District", and that assessments could be levied only up to the "base assessments" for each parcel as recorded in Fiscal Year (FY) 2000-2001, (Resolution 2001/63). Since June 2001, new districts and zones have been formed that established a base rate plus an inflationary adjustment equal to the San Francisco Consumer Price Index (CPI) increase for the preceding twelve-month period.

As indicated in previous Engineer's Reports, most districts and zones did not collect sufficient assessments to finance estimated maintenance costs. Shortfalls were covered by contributions by the City General Fund. In FY 2003-04 Staff presented Council options for increasing assessments to their maximum base rates to reduce those shortfalls. In June 2003, Council decided to increase assessments to their respective maximum base assessments over a 3-year period. The final increment was approved by Council for FY 2005-06; however, some shortfalls remain. Those shortfalls continue to be shown as paid by a contribution from the General Fund.

This Annual Consolidated Street Light and Landscape Maintenance Districts Engineer's Report continues with Council direction and presents maintenance costs for the existing lighting and landscaping districts and zones and assessments.

B. Enabling Legislation

Prior to November 1996, the City of Antioch Street Light and Landscape Maintenance Districts were governed only by the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500, and following), which allows a municipality or other local public agency to establish a special assessment district to raise funds for installing, maintaining and servicing public lighting, landscaping, park and recreational facilities. The revenue to pay for these improvements came from special assessments levied on the land benefiting from the improvements. The local legislative body set the assessment each year after receiving an Engineer's Report and holding a public hearing. The assessments were collected as a separately stated item on the county tax bill.

During that period, the City Council took five basic steps to levy the assessment:

- Adopt a Resolution Directing Filing of Annual Engineer's Report
- Preliminarily Approve the Engineer's Report
- Adopt a Resolution of Intention to Order Improvements
- Conduct a Public Hearing

- Adopt a Resolution Confirming the Diagram and Assessment and Levying the Annual Assessment

A certified copy of the Engineer's Report and a computer data tape containing the assessment roll were then submitted to the Contra Costa County Auditor for collection of the approved assessments.

With the passage of Proposition 218 in November of 1996, additional actions were required to impose new, or increase existing, assessments. Proposition 218 also exempted "Any assessment imposed pursuant to a petition signed by persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed." For the City of Antioch, the City Attorney has determined that the base amount of assessment that was in effect at the time a new development petitioned for annexation into the district is excluded from the provisions of Proposition 218.

C. Consolidated Engineer's Report

This Consolidated Engineer's Report recommends an assessment for parcels within each of the six Districts in the City of Antioch that are subject to an assessment, up to the base amount. The recommended assessments are based on estimates of the benefits to be received by each assessable parcel for District landscaping and recreational improvements. The benefit estimates are used to apportion costs to each assessable parcel, up to the maximum amount each parcel may be assessed without exceeding the base amount.

The 1972 Act does not specify a method or formula for apportioning costs. The assessment may be apportioned by any formula or method that fairly distributes the costs among all assessable lots or parcels.

This report summarizes the proposed assessment methods and the resulting assessments recommended. The report includes the following:

- Assessment Diagram
- Description of Improvements
- Estimate of Operation and Maintenance Costs for FY 2018/2019
- Description of Assessment Methodology
- Summary of Recommended Assessments
- Assessment Roll

II. ASSESSMENT DIAGRAM

A. Assessment Districts

This Consolidated Engineer's Report covers each of the six Street Lighting and Landscape Maintenance Districts within the City of Antioch. Collectively, these six Districts encompass the entire area of the City that benefits from the improvements to be maintained. The Number and common name of each District is listed below:

**TABLE 1
DISTRICT NUMBERS AND COMMON NAMES**

District Number	Common Name
1	Hillcrest Avenue
2A	Antioch or City-wide
4	Downtown
5	Almondridge
9	Lone Tree Way
10	East Lone Tree Way

District boundaries are depicted on the Assessment Diagram on file with the City of Antioch. The Assessment Diagram shows District boundaries, benefit zone boundaries, and City streets. For a description of lines and dimensions of each lot or parcel within the District, the reader is referred to the Assessor's parcel maps on file at the County Assessor's office. The Assessor's parcel maps are incorporated by reference into the Assessment Diagram. The Assessor's parcel number is adopted as the distinctive designation of each lot or parcel.

B. Zone Boundaries

The Districts are subdivided into one or more benefit zones. These benefit zones indicate areas within which parcels of similar use receive approximately equivalent benefits from District improvements. The dividing lines between benefit zones coincide with major arterial streets or other major facilities (i.e. canal, freeway). Refer to the Assessment Diagram for a description of the zone boundaries.

III. DESCRIPTION OF IMPROVEMENTS

This Section describes the public improvements to be installed, operated, serviced and maintained by the District.

District improvements are generally described as operating, servicing, maintaining, repairing and replacing the following: public landscaping, including improvements for standard City of Antioch cul-de-sacs; public medians, rights-of-way and park sites; weed abatement for publicly owned open space parcels.

PARKS: The cost of contract maintenance and/or City work for maintenance of the neighborhood and community parks listed in Table 2. Park improvements to be maintained include, but are not limited to, tot lots, picnic facilities, landscaping and lighting, and the cost of utilities serving the park.

LOCAL LANDSCAPING: Includes the costs of pruning, irrigation, maintenance planting, debris removal and clean up along the City's trails, cul-de-sac bulbs, and local and collector streets. It also includes both contract and City work associated with weed abatement and the maintenance of firebreaks. Localized

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landscaping improvements including planters, trees in the public right-of-way, sound walls and entry signs are also maintained under this class of improvement.

MAJOR MEDIAN AND ROADSIDE LANDSCAPING: Includes the costs of pruning, irrigation, maintenance planting, debris removal and clean up along the City's arterial roadway system. Roadways included in this system are A Street, Buchanan Road, Contra Loma Boulevard, Dallas Ranch Road, Davison Drive, Deer Valley Road, Delta Fair Boulevard, East Eighteenth Street, Hillcrest Avenue, James Donlon Boulevard, L Street, Laurel Avenue, Lone Tree Way, Prewett Ranch Road, Somersville Road, West Fourth Street, West Tenth Street, and Wilbur Avenue.

PROGRAM ADMINISTRATION: Includes the costs of acquiring and maintaining equipment necessary to operate the program and conduct maintenance activities and the work of management staff that provide program oversight, scheduling, budgeting and coordination for special work groups.

**TABLE 2
NEIGHBORHOOD AND COMMUNITY PARKS**

District Number	Common Name
1-1	Hillcrest Park
	Nelson Ranch Park
1-2	Country Manor Park
	Deerfield Park
	Knoll Park
	Prewett Community Park
1-4	Meadow Creek Park
2A-1	Contra Loma Estates Park
	Fairview Park
	Prosserville Park
2A-2	City Park
2A-3	Jacobsen Park
	Meadowbrook Park
2A-4	Harbour Park
	Mountaire Park
2A-5	Chichibu Park
2A-6	Canal Park
	Gentrytown Park
	Mira Vista Park
	Village East Park
2A-7	Marchetti Park
2A-8	Antioch Community Park
	Mira Vista Hills Park
2A-9	Eagleridge Park

2A-10	Markley Creek Park
4-1	--
5-1	Almondridge Park
9-1	Williamson Ranch Park
	Chaparral Park
9-2	Diablo West Park
9-3	Hansen Park
	Dallas Ranch Park
9-4	Heidorn Park
10	--

IV. COST ESTIMATES

Cost estimates for operating, maintaining, servicing, installing, repairing, replacing and upgrading lighting, landscaping, parks and recreational improvements are provided by the City of Antioch. Tables 3 through 22 present cost estimates for each benefit area.

Table 3
COST ESTIMATE -- 2018/2019
District 1, Zone 1 -- Hillcrest Avenue District

The following schedule shows the allocation of costs to be spread to this District/Zone (254-4541)

		Base Rate Benefit Units 1,681	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$157,389	\$157,389	\$0
Arterial Medians and Roadside	\$32,472	\$32,472	\$0
Local Landscaping, Trails, Open Space	\$226,908	\$64,955	\$161,953
Administration	\$113,110	\$0	\$113,110
SUBTOTAL:	\$529,879	\$254,816	\$275,063
535	Parcels Assessed at \$216	per unit =	\$115,560
413	Parcels Assessed at \$190	per unit =	\$78,470
283	Parcels Assessed at \$165	per unit =	\$46,695
207	Parcels Assessed at \$94	per unit =	\$19,458
131	Parcels Assessed at \$64	per unit =	\$8,384
112	Parcels Assessed at \$58	per unit =	\$6,496
TOTAL ASSESSED:			\$275,063
Ending FY17/18 Fund Balance (Estimated):			\$177,457
GENERAL FUND PORTION OF MAINTENANCE COST:			\$77,359

District/Zone Benefits:

Parks: Hillcrest, Nelson Ranch

Arterial Landscaping: Hillcrest Avenue

Roadway Landscaping: Larkspur Drive, Wild Horse Road and cul-de-sac bulbs

Miscellaneous: Open space and trails

All

Table 3A
District 1, Zone 1
Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assessment
1-1	California Terrace	7222	123	165	165	165
1-1	Hillcrest Subd Un 1	5653	221	190	190	190
1-1	Hillcrest Subd Un 2	6067	83	190	190	190
1-1	Hillcrest Subd Un 3	6068	61	190	190	190
1-1	Nelson Ranch I	6893	102	216	216	216
1-1	Nelson Ranch II	8850	128	216	216	216
1-1	Nelson Ranch III	8851	138	216	216	216
1-1	Northwood Downs 1	6429	81	58	58	58
1-1	Northwood Downs 2	6564	31	58	58	58
1-1	Northwood Downs 3	6565	76	64	64	64
1-1	Ridgeview Un 1	6262	48	190	190	190
1-1	Ridgeview Un 2	6264	55	64	64	64
1-1	Viera Ranch 1-1	6855	172	94	94	94
1-1	Viera Ranch 1-2	7180	116	165	165	165
1-1	Viera Ranch 1-3	7181	69	216	216	216
1-1	Viera Ranch 2-1	6925	44	165	165	165
1-1	Viera Ranch 2-2	7219	49	216	216	216
1-1	Viera Ranch 2-3	7220	49	216	216	216
1-1	Viera Ranch 3	6943	35	94	94	94
Total:			1,681			275,063

Note: Values in the "FY 18-19 Assessment" column are for the forthcoming Fiscal Year. Assessments for the previous year (FY 17-18) are included for comparison.

Table 4
COST ESTIMATE -- 2018/2019
District 1, Zone 2 -- Hillcrest Avenue District

The following schedule shows the allocation of costs to be spread to this District/Zone (254-4542)

	Total Cost	Base Rate Benefit Units 3,237	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$216,598	\$216,598	\$0
Arterial Medians and Roadside	\$104,654	\$28,500	\$76,154
Local Landscaping, Trails, Open Space	\$208,899	\$0	\$208,899
Administration	\$78,173	\$0	\$78,173
SUBTOTAL:	\$608,324	\$245,098	\$363,226

882	Parcels Assessed at	\$216.00	per unit =	\$190,512
88	Parcels Assessed at	\$158.00	per unit =	\$13,904
1290	Parcels Assessed at	\$82.00	per unit =	\$105,780
53	Parcels Assessed at	\$76.00	per unit =	\$4,028
184	Parcels Assessed at	\$69.00	per unit =	\$12,696
52	Parcels Assessed at	\$56.00	per unit =	\$2,912
64	Parcels Assessed at	\$151.20	per unit =	\$9,676
458	Parcels Assessed at	\$42.00	per unit =	\$19,236
166	Parcels Assessed at	\$27.00	per unit =	\$4,482

TOTAL ASSESSED:	\$363,226
Ending FY17/18 Fund Balance (Estimated):	\$92,704
GENERAL FUND PORTION OF MAINTENANCE COST:	\$152,394

District/Zone Benefits:

Parks: Country Manor, Deerfield Mini, Knoll, Prewett Water Park
 Arterial Landscaping: Hillcrest Avenue, Lone Tree Way and Deer Valley Road
 Roadway Landscaping: Via Dora, Country Hills, Asilomar Drive and cul-de-sac bulbs
 Miscellaneous: open space and trails

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Table 4A
District 1, Zone 2
Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assessment
1-2	Bear Ridge Un 1	7145	93	216	216.00	216.00
1-2	Bear Ridge Un 2	7251	79	216	216.00	216.00
1-2	Country Hills	6800	243	82	82.00	82.00
1-2	Country Manor Un 1	5891	69	69	69.00	69.00
1-2	Country Manor Condos	6657	233	82	82.00	82.00
1-2	Country Manor Un 2	6178	54	69	69.00	69.00
1-2	Country Manor Un 3	6179	61	69	69.00	69.00
1-2	Country Manor Un 4	6180	71	82	82.00	82.00
1-2	Country Manor Un 5	6181	18	82	82.00	82.00
1-2	Country Manor Un 6	6256	19	82	82.00	82.00
1-2	Country Manor Un 7R	6653	101	82	82.00	82.00
1-2	Deer Park Un 1	6899	204	42	42	42.00
1-2	Deer Park Un 4	7569	38	216	216.00	216.00
1-2	Deer Park Un 5	7847	38	216	216.00	216.00
1-2	Deer Park Un 6	7848	34	216	216.00	216.00
1-2	Deer Park Un 7	7281	35	216	216.00	216.00
1-2	Deerfield Un 1	6732	113	27	27	27.00
1-2	Deerfield Un 2	6733	53	27	27	27.00
1-2	Deerfield Un 3	6818	138	82	82.00	82.00
1-2	Deerfield Un 4	6817	150	82	82.00	82.00
1-2	Deerfield Un 5	6908	32	42	42	42.00
1-2	Deerfield Un 6	7283	53	76	76.00	76.00
1-2	Deerfield Un 7	7281	67	216	216.00	216.00
1-2	Deerfield Un 8	7286	60	216	216.00	216.00
1-2	Deerfield Un 9	7284	47	158	158.00	158.00
1-2	Deerfield Un 10	7285	52	56	56	56.00
1-2	Deerfield Un 11	7282	71	216	216.00	216.00
1-2	Hillcrest View Apts	-	64	151.20	151.20	151.20
1-2	Ho Property Un 1	7973	41	158	158.00	158.00
1-2	Ho Property Un 2	7974	65	216	216.00	216.00
1-2	Ho Property Un 8	8230	79	216	216.00	216.00
1-2	Ho Property Un 9	8231	80	216	216.00	216.00
1-2	Ho Property Un 10	8232	54	216	216.00	216.00
1-2	Parkside Un 1	6975	158	82	82.00	82.00
1-2	Parkside Un 2	7104	101	42	42	42.00
1-2	Shelbourne Un 1	7019	121	42	42	42.00
1-2	Shelbourne Un 2	7218	89	216	216.00	216.00
1-2	Sterling Gate Un 1	6616	76	82	82.00	82.00
1-2	Sterling Gate Un 2	6928	83	82	82.00	82.00

Total: 3237 363,226.80

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Table 5
COST ESTIMATE -- 2018/2019
District 1, Zone 4 -- Hillcrest Avenue District

The following schedule shows the allocation of costs to be spread to this District/Zone (254-4544)

	Base Rate Benefit Units 1,607		
	Total Cost	District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$39,507	\$39,507	\$0
Arterial Medians and Roadside	\$35,406	\$35,406	\$0
Local Landscaping, Trails, Open Space	\$153,012	\$58,902	\$94,110
Administration	\$91,711	\$0	\$91,711
SUBTOTAL:	\$319,636	\$133,815	\$185,821

350	Parcels Assessed at	\$193.00	per unit =	\$67,550
119	Parcels Assessed at	\$167.00	per unit =	\$19,873
344	Parcels Assessed at	\$216.00	per unit =	\$74,304
117	Parcels Assessed at	\$44.00	per unit =	\$5,148
225	Parcels Assessed at	\$38.00	per unit =	\$8,550
452	Parcels Assessed at	\$23.00	per unit =	\$10,396

TOTAL ASSESSED:

\$185,821

Ending FY17/18 Fund Balance (Estimated):

\$64,748

GENERAL FUND PORTION OF MAINTENANCE COST:

\$69,067

District/Zone Benefits:

Parks: Meadow Creek Estates

Arterial Landscaping: Hillcrest Avenue and Lone Tree Way

Roadway Landscaping: Laurel Road, Country Hills Drive and cul-de-sac bulbs

Miscellaneous: Open space and trails

Table 5A
District 1, Zone 4
Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assessment
1-4	Canada Hills Un 1	6898	147	23	23	23
1-4	Canada Hills Un 2	7130	99	23	23	23
1-4	Canada Hills Un 3	7341	111	38	38	38
1-4	Canada Hills Un 4	7458	47	193	193	193
1-4	Canada Hills Un 5	7761	40	193	193	193
1-4	Canada Hills Un 6	7460	81	193	193	193
1-4	Canada Hills Un 7	7459	122	193	193	193
1-4	Hidden Glen Un1	6909	89	23	23	23
1-4	Hidden Glen Un 2	7505	81	216	216	216
1-4	Hidden Glen Un 3	8387	75	216	216	216
1-4	Hidden Glen Un 4	8388	126	216	216	216
1-4	Meadow Crk Est. 1	6930	117	23	23	23
1-4	Meadow Crk Est. 2	7123	114	38	38	38
1-4	Meadow Crk Est. 3	7124	117	44	44	44
1-4	Meadow Crk Est. 4	7125	119	167	167	167
1-4	Meadow Crk Est. 5	7867	60	193	193	193
1-4	Viera Ranch 2-2	7219	18	216	216	216
1-4	Viera Ranch 2-3	7220	44	216	216	216

Total: 1,607 185,821

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Table 6
COST ESTIMATE -- 2018/2019
District 2A, Zone 1 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4561)

		Base Rate Benefit Units 0	
	Total Cost	District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$78,450	\$78,450	\$0
Arterial Medians and Roadside	\$35,015	\$35,015	\$0
Local Landscaping, Trails, Open Space	\$0	\$0	\$0
Administration	\$0	\$0	\$0
SUBTOTAL:	\$113,465	\$113,465	\$0
TOTAL ASSESSED:			\$0
Ending FY17/18 Fund Balance (Estimated):			\$0
GENERAL FUND PORTION OF MAINTENANCE COST:			\$113,465

District/Zone Benefits:

Parks: Contra Loma, Fairview, Prosserville

Arterial Somersville Road, L Street, Fourth Street, West Tenth Street

Roadway Landscaping: Sycamore Drive, G Street and cul-de-sac bulbs

Miscellaneous: open space and trails

Table 7
COST ESTIMATE -- 2018/2019
District 2A, Zone 2 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4562)

		Base Rate Benefit Units	
		0	
		District Need	Assessed
MAINTENANCE AND SERVICES:		Total Cost	
Parks	\$37,127	\$37,127	\$0
Arterial Medians and Roadside	\$7,238	\$7,238	\$0
Local Landscaping, Trails, Open Space	\$0	\$0	\$0
Administration	\$0	\$0	\$0
SUBTOTAL:	\$44,365	\$44,365	\$0
TOTAL ASSESSED:			\$0
Ending FY17/18 Fund Balance (Estimated):			\$0
GENERAL FUND PORTION OF MAINTENANCE COST:			\$44,365

District/Zone Benefits:

Parks: City Park

Arterial: A Street

Roadway Landscaping: Merrill Drive, G Street and Cavallo Road roadside and cul-de-sac bulbs

Miscellaneous: open space and trails

Table 8
COST ESTIMATE -- 2018/2019
District 2A, Zone 3 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4563)

		Base Rate Benefit Units 230	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$45,453	\$45,453	\$0
Arterial Medians and Roadside	\$18,975	\$18,975	\$0
Local Landscaping, Trails, Open Space	\$20,526	\$20,005	\$521
Administration	\$13,975	\$0	\$13,975
SUBTOTAL:	\$98,929	\$84,433	\$14,496
			\$14,496
188 Parcels Assessed at \$66.00 per unit =			\$12,408
36 Parcels Assessed at \$22 per unit =			\$792
6 Parcels Assessed at \$216 per unit =			\$1,296
TOTAL ASSESSED:			\$14,496
Ending FY17/18 Fund Balance (Estimated):			\$30,001
GENERAL FUND PORTION OF MAINTENANCE COST:			\$54,432

District/Zone Benefits:

Parks: Jacobsen, Meadowbrook

Arterial: East 18th Street and Wilbur Avenue

Roadway Landscaping: Cavallo Road and cul-de-sac bulbs

Miscellaneous: open space and trails

Table 8A
 District 2A, Zone 3
 Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assessment
2A-3	Lakeshore Apt.	6770	188	66	66	66
2A-3	Terrace Gardens	5582	36	22	22	22
2A-3	Bermuda Way	8848	6	216	216	216
Total:			230			14,496

Table 9
COST ESTIMATE -- 2018/2019
District 2A, Zone 4 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4564)

		Base Rate Benefit Units 337	
	Total Cost	District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$92,309	\$92,309	\$0
Arterial Medians and Roadside	\$46,556	\$46,556	\$0
Local Landscaping, Trails, Open Space	\$19,955	\$11,406	\$8,549
Administration	\$4,367	\$0	\$4,367
SUBTOTAL:	\$163,187	\$150,271	\$12,916
171 Parcels Assessed at \$60 per unit =			\$10,260
166 Parcels Assessed at \$16 per unit =			\$2,656
TOTAL ASSESSED:			\$12,916
Ending FY17/18 Fund Balance (Estimated):			\$14,898
GENERAL FUND PORTION OF MAINTENANCE COST:			\$135,373

District/Zone Benefits:

- Parks: Harbour, Mountaire
- Arterial: Lone Tree Way, Davison Drive and Hillcrest Avenue
- Roadway Landscaping: Cul-de-sac bulbs
- Miscellaneous: open space and trails

Table 10
COST ESTIMATE -- 2018/2019
District 2A, Zone 5 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4565)

		Base Rate Benefit Units 13	
		District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$49,815	\$49,815	\$0
Arterial Medians and Roadside	\$48,708	\$48,708	\$0
Local Landscaping, Trails, Open Space	\$40,225	\$40,225	\$0
Administration	\$20,526	\$19,034	\$1,492
SUBTOTAL:	\$159,274	\$157,782	\$1,492
4 Parcels Assessed at \$139 per unit =			\$556
9 Parcels Assessed at \$104 per unit =			\$936
TOTAL ASSESSED:			\$1,492
Ending FY17/18 Fund Balance (Estimated):			\$28,542
GENERAL FUND PORTION OF MAINTENANCE COST:			\$129,240

District/Zone Benefits:

Parks: Chichibu

Arterial: Lone Tree Way, James Donlon Boulevard, Contra Loma Boulevard

Roadway Landscaping: Cul-de-sac bulbs

Miscellaneous: open space and trails

Table 10A
 District 2A, Zone 5
 Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assessment
2A-5	Wilhelm Sub'd	7121	4	139	139	139
2A-5	Wilhelm Sub'd	7412	9	104	104	104
Total:			13			1,492

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Table 11
COST ESTIMATE -- 2018/2019
District 2A, Zone 6 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4566)

		Base Rate Benefit Units 274	
	Total Cost	District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$198,188	\$198,188	\$0
Arterial Medians and Roadside	\$59,076	\$59,076	\$0
Local Landscaping, Trails, Open Space	\$61,915	\$39,884	\$22,031
Administration	\$6,551	\$0	\$6,551
SUBTOTAL:	\$325,730	\$297,148	\$28,582
			\$20,572
148 Parcels Assessed at \$139 per unit =			\$20,572
18 Parcels Assessed at \$103 per unit =			\$1,854
108 Parcels Assessed at \$57 per unit =			\$6,156
TOTAL ASSESSED:			\$28,582
Ending FY17/18 Fund Balance (Estimated):			\$36,185
GENERAL FUND PORTION OF MAINTENANCE COST:			\$260,963

District/Zone Benefits:

Parks: Canal, Gentrytown, Mira Vista, Village East

Arterial: Somersville Road, Buchanan Road, James Donlon Boulevard, Contra Loma Boulevard

Roadway Landscaping: Putnam Street, Johnson Drive and Cul-de-sac bulbs

Miscellaneous: open space and trails

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Table 12
COST ESTIMATE -- 2018/2019
District 2A, Zone 7 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4567)

		Base Rate Benefit Units	
		0	
MAINTENANCE AND SERVICES:	Total Cost	District Need	Assements Applied
Parks	\$35,598	\$35,598	\$0
Arterial Medians and Roadside	\$19,366	\$19,366	\$0
Local Landscaping, Trails, Open Space	\$0	\$0	\$0
Administration	\$0	\$0	\$0
SUBTOTAL:	\$54,964	\$54,964	\$0
TOTAL ASSESSED:			\$0
Ending FY17/18 Fund Balance (Estimated):			\$0
GENERAL FUND PORTION OF MAINTENANCE COST:			\$54,964

District/Zone Benefits:

Parks: Marchetti

Arterial: Somersville Road, Delta Fair Boulevard

Roadway Landscaping: None

Miscellaneous: open space and trails

Table 13
COST ESTIMATE -- 2018/2019
District 2A, Zone 8 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4568)

		Base Rate Benefit Units 426																									
		District Need	Assessments Applied																								
MAINTENANCE AND SERVICES:																											
Parks	\$266,943	\$266,943	\$0																								
Arterial Medians and Roadside	\$35,211	\$35,211	\$0																								
Local Landscaping, Trails, Open Space	\$49,408	\$7,396	\$42,012																								
Administration	\$32,754	\$0	\$32,754																								
SUBTOTAL:	\$384,316	\$309,550	\$74,766																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 10%; text-align: center;">261</td> <td style="width: 30%;">Parcels Assessed at</td> <td style="width: 10%; text-align: right;">\$216.00</td> <td style="width: 10%;">per unit =</td> <td style="width: 30%;"></td> <td style="width: 10%; text-align: right;">\$56,376</td> </tr> <tr> <td style="text-align: center;">120</td> <td>Parcels Assessed at</td> <td style="text-align: right;">\$129</td> <td>per unit =</td> <td></td> <td style="text-align: right;">\$15,480</td> </tr> <tr> <td style="text-align: center;">5</td> <td>Parcels Assessed at</td> <td style="text-align: right;">\$118</td> <td>per unit =</td> <td></td> <td style="text-align: right;">\$590</td> </tr> <tr> <td style="text-align: center;">40</td> <td>Parcels Assessed at</td> <td style="text-align: right;">\$58</td> <td>per unit =</td> <td></td> <td style="text-align: right;">\$2,320</td> </tr> </tbody> </table>				261	Parcels Assessed at	\$216.00	per unit =		\$56,376	120	Parcels Assessed at	\$129	per unit =		\$15,480	5	Parcels Assessed at	\$118	per unit =		\$590	40	Parcels Assessed at	\$58	per unit =		\$2,320
261	Parcels Assessed at	\$216.00	per unit =		\$56,376																						
120	Parcels Assessed at	\$129	per unit =		\$15,480																						
5	Parcels Assessed at	\$118	per unit =		\$590																						
40	Parcels Assessed at	\$58	per unit =		\$2,320																						
TOTAL ASSESSED:					\$74,766																						
Ending FY17/18 Fund Balance (Estimated):					\$42,628																						
GENERAL FUND PORTION OF MAINTENANCE COST:					\$266,922																						

District/Zone Benefits:

Parks: Mira Vista Hills, Antioch Community Park

Arterial: James Donlon Boulevard

Roadway Landscaping: Cul-de-sac bulbs

Miscellaneous: open space and trails

Table 14
COST ESTIMATE -- 2018/2019
District 2A, Zone 9 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4569)

MAINTENANCE AND SERVICES:	Total Cost	Base Rate Benefit Units 1,379	
		District Need	Assessments Applied
Parks	\$37,971	\$37,971	\$0
Arterial Medians and Roadside	\$63,575	\$63,575	\$0
Local Landscaping, Trails, Open Space	\$95,840	\$10,418	\$85,422
Administration	\$30,570	\$0	\$30,570
SUBTOTAL:	\$227,956	\$111,964	\$115,992

68	Parcels Assessed at	\$144	per unit =	\$9,792
174	Parcels Assessed at	\$135	per unit =	\$23,490
442	Parcels Assessed at	\$108	per unit =	\$47,736
122	Parcels Assessed at	\$107	per unit =	\$13,054
34	Parcels Assessed at	\$74	per unit =	\$2,516
539	Parcels Assessed at	\$36	per unit =	\$19,404

TOTAL ASSESSED:	\$115,992
Ending FY17/18 Fund Balance (Estimated):	\$81,710
GENERAL FUND PORTION OF MAINTENANCE COST:	\$30,254

District/Zone Benefits:

Parks: Eaglesridge

Arterial: Lone Tree Way, Deer Valley Road

Roadway Landscaping: Ridgerock Drive, Asilomar, Country Hills Drive and cul-de-sac bulbs

Miscellaneous: Open space and trails

Table 14A
 District 2A, Zone 9
 Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Assmnt	FY 17-18 Assmnt	FY18-19 Assessment
2A-9	Eagles Ridge Un 1	5614	116	36	36	36
2A-9	Eagles Ridge Un 2	6162	151	36	36	36
2A-9	Eagles Ridge Un 3	6163	122	36	36	36
2A-9	Eagles Ridge Un 4	6164	150	36	36	36
2A-9	Deer Park Un 2	7290	68	144	144	144
2A-9	Deer Park Un 3	7291	94	135	135	135
2A-9	Lone Tree Est. Un 1	7079	122	107	107	107
2A-9	Lone Tree Est. Un 1A	7880	5	108	108	108
2A-9	Lone Tree Est. Un 2	7691	80	135	135	135
2A-9	Lone Tree Est. Un 3	7900	75	108	108	108
2A-9	Lone Tree Est. Un 4	8020	46	108	108	108
2A-9	Lone Tree Est. Un 5	8120	62	108	108	108
2A-9	Lone Tree Est. Un 6	8366	99	108	108	108
2A-9	Ho Sub'd, Un 3	7999	34	74	74	74
2A-9	Ho Sub'd, Un 4	8025	47	108	108	108
2A-9	Ho Sub'd, Un 5	8045	61	108	108	108
2A-9	Ho Sub'd, Un 6	8102	47	108	108	108
Total:			1,379			115,992

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Table 15
COST ESTIMATE -- 2018/2019
District 2A, Zone 10 -- Citywide District

The following schedule shows the allocation of costs to be spread to this District/Zone (256-4572)

		Base Rate Benefit Units									
		286 Residential 4 Commercial									
	Total Cost	District Need	Assessments Applied								
MAINTENANCE AND SERVICES:											
Parks	\$35,180	\$35,180	\$0								
Arterial Medians and Roadside	\$16,627	\$16,350	\$277								
Local Landscaping, Trails, Open Space	\$121,880	\$0	\$121,880								
Channel Maintenance	\$10,000	\$0	\$10,000								
Administration	\$6,463	\$0	\$6,463								
SUBTOTAL:	\$190,150	\$51,530	\$138,620								
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">286 Parcels Assessed at</td> <td style="width: 20%; text-align: right;">\$478.00</td> <td style="width: 10%;">per unit =</td> <td style="width: 10%; text-align: right;">\$136,708</td> </tr> <tr> <td>1 Commercial Parcel Assessed at</td> <td style="text-align: right;">\$478.00</td> <td>per benefit unit =</td> <td style="text-align: right;">\$1,912</td> </tr> </table>		286 Parcels Assessed at	\$478.00	per unit =	\$136,708	1 Commercial Parcel Assessed at	\$478.00	per benefit unit =	\$1,912
286 Parcels Assessed at	\$478.00	per unit =	\$136,708								
1 Commercial Parcel Assessed at	\$478.00	per benefit unit =	\$1,912								
TOTAL ASSESSED:			\$138,620								
Ending FY17/18 Fund Balance (Estimated):			\$146,185								
GENERAL FUND PORTION OF MAINTENANCE COST:			\$0								

District/Zone Benefits:

- Parks: Markley Creek
- Arterial: James Donlan, Somersville
- Roadway Landscaping: cul-de-sac bulbs

A32

Table 15A
 District 2A, Zone 10
 Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assesment
2A-10	Black Diamond Ranch Un 1	7487	58	652.47	609.08	478.00
2A-10	Black Diamond Ranch Un 2	8585	117	652.47	609.08	478.00
2A-10	Black Diamond Ranch Un 3	8586	111	652.47	609.08	478.00
2A-10	Commerical Parcel	-	4	652.47	609.08	478.00
Total:			290			138,620

Table 16
 COST ESTIMATE -- 2018/2019
 District 4, Zone 1 -- Downtown District

The following schedule shows the allocation of costs to be spread to this District/Zone (252-4521)

		Base Rate Benefit Units	
		0	
MAINTENANCE AND SERVICES:	Total Cost	District Need	Assessments Applied
Parks	\$0	\$0	\$0
Arterial Medians and Roadside	\$0	\$0	\$0
Local Landscaping, Trails, Open Space	\$81,354	\$81,354	\$0
Administration	\$349	\$349	\$0
SUBTOTAL:	\$81,703	\$81,703	\$0

TOTAL ASSESSED:

\$0

Ending FY17/18 Fund Balance (Estimated):

\$25,812

GENERAL FUND PORTION OF MAINTENANCE COST:

\$55,891

District/Zone Benefits:

Roadway Landscaping: Waldie Plaza, Rivertown Promenade, public parking lots, A Street extension, train station

Table 17
COST ESTIMATE -- 2018/2019
District 5, Zone 1 -- Almondridge District

The following schedule shows the allocation of costs to be spread to this District/Zone (253-4531)

	Base Rate Benefit Units 560	
	District Need	Assessments Applied
MAINTENANCE AND SERVICES:	Total Cost	
Parks	\$71,679	\$52,525
Arterial Medians and Roadside	\$0	\$0
Local Landscaping, Trails, Open Space	\$40,661	\$40,661
Administration	\$8,734	\$8,734
SUBTOTAL:	\$121,074	\$101,920
560 Parcels Assessed at \$182.00 per unit =		\$101,920
TOTAL ASSESSED:		\$101,920
Ending FY17/18 Fund Balance (Estimated):		\$79,332
GENERAL FUND PORTION OF MAINTENANCE COST:		\$0

District/Zone Benefits:

Parks: Almondridge

Arterial: None

Roadway Landscaping: Viera Avenue, Willow Avenue and cul-de-sac bulbs

Miscellaneous: open space and trails

A35

Table 17A
 District 5, Zone 1
 Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assessment
5-1	Almondridge West	6621	25	190	190	182.00
5-1	Almondridge Un 1	6109	93	190	190	182.00
5-1	Almondridge Un 2	6454	35	190	190	182.00
5-1	Almondridge Un 3	6788	50	190	190	182.00
5-1	Almondridge Un 4	6869	52	190	190	182.00
5-1	Almondridge Un 5	7190	96	190	190	182.00
5-1	Almondridge Un 6	7411	48	190	190	182.00
5-1	Almondridge Un 9	7673	35	190	190	182.00
5-1	Almondridge Un 11	7901	25	190	190	182.00
5-1	Almondridge Un 12	8065	4	190	190	182.00
5-1	Oakley Knolls	8501	16	216	216	182.00
5-1	Almondridge East	8880	81	216	216	182.00
Total:			560			101,920

A36

Table 18
COST ESTIMATE -- 2018/2019
District 9, Zone 1 -- Lone Tree District

The following schedule shows the allocation of costs to be spread to this District/Zone (251-4511)

		Base Rate Benefit Units 1,200	
MAINTENANCE AND SERVICES:	Total Cost	District Need	Assessments Applied
Parks	\$78,384	\$78,384	\$0
Arterial Medians and Roadside	\$38,927	\$26,892	\$12,035
Local Landscaping, Trails, Open Space	\$116,051	\$0	\$116,051
Administration	\$19,914	\$0	\$19,914
SUBTOTAL:	\$253,276	\$105,276	\$148,000
575 Parcels Assessed at \$140 per unit =			\$80,500
625 Parcels Assessed at \$108 per unit =			\$67,500
TOTAL ASSESSED:			\$148,000
Ending FY17/18 Fund Balance (Estimated):			\$45,186
GENERAL FUND PORTION OF MAINTENANCE COST:			\$60,090

District/Zone Benefits:

Parks: Chapparal, Williamson Ranch

Arterial: Hillcrest Avenue, Lone Tree Way, Deer Valley Road, Prewett Ranch

Roadway Landscaping: Lone Tree Way, Deer Valley Road, Dallas Ranch Road, Prewett Ranch Road

Miscellaneous: open space and trails

Table 18A
 District 9, Zone 1
 Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assessment
9-1	Diablo East Un 1	7121	177	108	108	108
9-1	Diablo East Un 2	7400	44	108	108	108
9-1	Diablo East Un 3	7401	21	140	140	140
9-1	Diablo East Un 4	8038	39	140	140	140
9-1	Diablo East Un 5	8052	39	140	140	140
9-1	Diablo East Un 6	8079	34	140	140	140
9-1	Diablo East Un 7	8122	52	140	140	140
9-1	Diablo East Un 8	8164	77	140	140	140
9-1	Diablo East Un 9	8191	71	140	140	140
9-1	Williamson Ranch 1	7114	20	108	108	108
9-1	Williamson Ranch 2	7258	166	108	108	108
9-1	Williamson Ranch 3	7587	86	108	108	108
9-1	Williamson Ranch 4	7606	93	108	108	108
9-1	Williamson Ranch 5	7618	39	108	108	108
9-1	Williamson Ranch 6	7619	75	140	140	140
9-1	Williamson Ranch 7	7620	82	140	140	140
9-1	Williamson Ranch 8	7826	85	140	140	140

Total: 1,200 148,000

A38

Table 19
COST ESTIMATE -- 2018/2019
District 9, Zone 2 -- Lone Tree Way District

The following schedule shows the allocation of costs to be spread to this District/Zone (251-4512)

	Base Rate Benefit Units 2,024		
	Total Cost	District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$28,286	\$28,286	\$0
Medians and Roadside	\$46,556	\$46,556	\$0
Local Landscaping, Trails, Open Space	\$169,581	\$62,471	\$107,110
Administration	\$90,052	\$0	\$90,052
SUBTOTAL:	\$334,475	\$137,313	\$197,162

229	Parcels Assessed at	\$216.00	per unit =	\$49,464
1149	Parcels Assessed at	\$93.00	per unit =	\$106,857
29	Parcels Assessed at	\$88.00	per unit =	\$2,552
45	Parcels Assessed at	\$83.00	per unit =	\$3,735
38	Parcels Assessed at	\$216.00	per unit =	\$8,208
460	Parcels Assessed at	\$51.00	per unit =	\$23,460
74	Parcels Assessed at	\$39.00	per unit =	\$2,886

TOTAL ASSESSED:	\$197,162
Ending FY17/18 Fund Balance (Estimated):	\$85,813
GENERAL FUND PORTION OF MAINTENANCE COST:	\$51,500

District/Zone Benefits:

Parks: Diablo West

Arterial: Lone Tree Way, Deer Valley Road, Dallas Ranch Road, Prewett Ranch Road

Roadway Landscaping: Lone Tree Way, Deer Valley Road, Dallas Ranch Road, Prewett Ranch Road

Miscellaneous: open space and trails

A39

Table 20
COST ESTIMATE -- 2018/2019
District 9, Zone 3 -- Lone Tree Way District

The following schedule shows the allocation of costs to be spread to this District/Zone (251-4513)

	Base Rate Benefit Units 1,953		
	Total Cost	District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$90,586	\$90,586	\$0
Arterial Medians and Roadside	\$25,430	\$25,430	\$0
Local Landscaping, Trails, Open Space	\$136,700	\$1,213	\$135,487
Administration	\$80,182	\$0	\$80,182
SUBTOTAL:	\$332,898	\$117,229	\$215,669

129	Parcels Assessed at	\$216.00	per unit =	\$27,864
860	Parcels Assessed at	\$139.00	per unit =	\$119,540
519	Parcels Assessed at	\$95.00	per unit =	\$49,305
120	Parcels Assessed at	\$93.00	per unit =	\$11,160
25	Parcels Assessed at	\$216.00	per unit =	\$5,400
300	Parcels Assessed at	\$8.00	per unit =	\$2,400

TOTAL ASSESSED:	\$215,669
Ending FY17/18 Fund Balance (Estimated):	\$131,621
GENERAL FUND PORTION OF MAINTENANCE COST:	\$0

District/Zone Benefits:

Parks: Hansen and Dallas Ranch Park

Arterial: Lone Tree Way, Dallas Ranch Road

Roadway Landscaping: Prewett Ranch Road, Golf Course Road, Frederickson Lane and cul-de-sac bulbs

Miscellaneous: Open space and trails

A41

Table 20A
 District 9, Zone 3
 Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assessment
9-3	Black Dia. Est. Un 1	7515	31	95	95	95
9-3	Black Dia. Est. Un 2	7644	41	139	139	139
9-3	Black Dia. Est. Un 3	8064	54	139	139	139
9-3	Black Dia. Est. Un 4	8194	64	139	139	139
9-3	Black Dia. Est. Un 5	8076	55	139	139	139
9-3	Black Dia. Est. Un 6	8317	56	139	139	139
9-3	Black Dia. Est. Un 7	8318	73	139	139	139
9-3	Black Dia. Est. Un 8	8319	47	216	216	216
9-3	Black Dia. Est. Un 9	8320	49	216	216	216
9-3	Black Dia. Est. Un 10	8472	33	216	216	216
9-3	Black Dia. Est. Un 11	8567	25	216	216	216
9-3	Dallas Ranch Un 1	7380	58	95	95	95
9-3	Dallas Ranch Un 2	7859	50	95	95	95
9-3	Dallas Ranch Un 3	7860	34	95	95	95
9-3	Dallas Ranch Un 4	7198	138	95	95	95
9-3	Dallas Ranch Un 5	7376	122	95	95	95
9-3	Dallas Ranch Un 6	7966	45	95	95	95
9-3	Dallas Ranch Un 7	7377	187	139	139	139
9-3	Dallas Ranch Un 8	7378	54	139	139	139
9-3	Dallas Ranch Un 9	8107	34	139	139	139
9-3	Dallas Ranch Un 10	8108	63	139	139	139
9-3	Dallas Ranch Un 11	8109	120	93	93	93
9-3	Diamond Ridge Un 1	7317	179	8	8	8
9-3	Diamond Ridge Un 2	7536	86	8	8	8
9-3	Diamond Ridge Un 3	7537	41	95	95	95
9-3	Diamond Ridge Un 4	7627	35	8	8	8
9-3	Sandhill I	8247	75	139	139	139
9-3	Sandhill II	8410	104	139	139	139
Total:			1,953			215,669

A42

Table 21
COST ESTIMATE -- 2018/2019
District 9, Zone 4 -- Lone Tree Way District

The following schedule shows the allocation of costs to be spread to this District/Zone (251-4514)

		Base Rate Benefit Units 435	
	Total Cost	District Need	Assessments Applied
MAINTENANCE AND SERVICES:			
Parks	\$24,335	\$24,335	\$0
Arterial Medians and Roadside	\$14,476	\$14,476	\$0
Local Landscaping, Trails, Open Space	\$72,212	\$18,796	\$53,416
Administration	\$22,709	\$0	\$22,709
SUBTOTAL:	\$133,732	\$57,607	\$76,125
435 Parcels Assessed at \$175.00 per unit =			\$76,125
TOTAL ASSESSED:			\$76,125
Ending FY17/18 Fund Balance (Estimated):			\$57,055
GENERAL FUND PORTION OF MAINTENANCE COST:			\$552

District/Zone Benefits:

- Park: Heidorn
- Arterial: Lone Tree Way, Hillcrest Avenue
- Roadway Landscaping: Vista Grande Drive and cul-de-sac bulbs
- Miscellaneous: Open space and trails

A43

Table 21A
 District 9, Zone 4
 Base Assessment Allocation

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assessment
9-4	Meadow Crk. Village 1	7862	55	216	175	175
9-4	Meadow Crk. Village 2	7947	77	216	175	175
9-4	Meadow Crk. Village 3	7967	108	216	175	175
9-4	Meadow Crk. Village 4	7971	98	216	175	175
9-5	Meadow Crk. Village 5	7897	97	216	175	175
Total:			435			76,125

A44

Table 22
COST ESTIMATE -- 2018/2019
District 10, Zone 1 -- East Lone Tree Way District

The following schedule shows the allocation of costs to be spread to this District/Zone (259-4591)

	Base Rate Benefit Units 660.5																		
	Total Cost	District Need	Assessments Applied																
MAINTENANCE AND SERVICES:																			
Parks	\$0	\$0	\$0																
Arterial Medians and Roadside	\$12,519	\$12,519	\$0																
Local Landscaping, Trails, Open Space	\$110,068	\$0	\$110,068																
Channel Maintenance	\$20,000	\$0	\$20,000																
Administration	\$28,387	\$0	\$28,387																
SUBTOTAL:	\$170,974	\$12,519	\$158,455																
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">462 Parcels Assessed at</td> <td style="width: 10%; text-align: right;">\$204.78</td> <td style="width: 50%;">per unit =</td> <td style="width: 15%; text-align: right;">\$94,608</td> </tr> <tr> <td>152 Multi Family Res</td> <td style="text-align: right;">\$117.26</td> <td>per unit =</td> <td style="text-align: right;">\$17,824</td> </tr> <tr> <td>12.6 Comm. Parcel</td> <td style="text-align: right;">\$82.86</td> <td>per unit =</td> <td style="text-align: right;">\$1,044</td> </tr> <tr> <td>33.9 Bus. Park parcel</td> <td style="text-align: right;">\$43.86</td> <td>per unit =</td> <td style="text-align: right;">\$1,487</td> </tr> </table>				462 Parcels Assessed at	\$204.78	per unit =	\$94,608	152 Multi Family Res	\$117.26	per unit =	\$17,824	12.6 Comm. Parcel	\$82.86	per unit =	\$1,044	33.9 Bus. Park parcel	\$43.86	per unit =	\$1,487
462 Parcels Assessed at	\$204.78	per unit =	\$94,608																
152 Multi Family Res	\$117.26	per unit =	\$17,824																
12.6 Comm. Parcel	\$82.86	per unit =	\$1,044																
33.9 Bus. Park parcel	\$43.86	per unit =	\$1,487																
TOTAL ASSESSED:			\$114,963																
Ending FY17/18 Fund Balance (Estimated):			\$141,497																
GENERAL FUND PORTION OF MAINTENANCE COST:			\$0																

District/Zone Benefits:

Park: None

Arterial: Lone Tree Way

Roadway Landscaping: Country Hills Drive, Canada Valley Road, Vista Grande, and cul de sacs

Miscellaneous: Open space and trails

A45

Table 22A
District 10
Base Assessment Allocation.

Dist/Zone	Sub'd	Tract	Benefit Units	Base Fee	FY 17-18 Assmnt	FY18-19 Assessment
10-1	Sand Creek Ranch 1	8114	57	523.42	279.00	204.78
10-1	Sand Creek Ranch 2	8958	27	523.42	279.00	204.78
10-1	Sand Creek Ranch 4	8640	97	523.42	279.00	204.78
10-1	Sand Creek Ranch 5	8885	42	523.42	279.00	204.78
10-1	Sand Creek Ranch 6	8886	31	523.42	279.00	204.78
10-1	Sand Creek Ranch 7	8948	52	523.42	279.00	204.78
10-1	Sand Creek Ranch 8	8951	156	523.42	279.00	204.78
10-1	Multi-Family Apts	-	152	365.58	191.48	117.26
10-1	Commercial parcel	-	12.6	303.53	157.08	82.86
10-1	Business Park	-	33.9	236.08	118.10	43.86
Total:			660.5			114,963

A46

Table 23

Summary of Costs, Benefits and Assessments by Zone -- Fiscal Year 2018/2019

District/ Zone	Benefit Units	Ending Bal FY17/18	Est. Cost of Maintenance	Estimated Assessments	Zone Deficit	Assessment per BU
1-1	1,681	\$177,457	\$529,879	\$275,063	(\$77,359)	\$58 to \$216
1-2	3,237	\$92,704	\$608,324	\$363,226	(\$152,394)	\$27 to \$216
1-4	1,607	\$64,748	\$319,636	\$185,821	(\$69,067)	\$23 to \$216
2A-1	0	\$0	\$113,465	\$0	(\$113,465)	\$0
2A-2	0	\$0	\$44,365	\$0	(\$44,365)	\$0
2A-3	230	\$30,001	\$98,929	\$14,496	(\$54,432)	\$22 to \$216
2A-4	337	\$14,898	\$163,187	\$12,916	(\$135,373)	\$16 to \$60
2A-5	13	\$28,542	\$159,274	\$1,492	(\$129,240)	\$104 to \$139
2A-6	274	\$36,185	\$325,730	\$28,582	(\$260,963)	\$57 to \$139
2A-7	0	\$0	\$54,964	\$0	(\$54,964)	\$0
2A-8	426	\$42,628	\$384,316	\$74,766	(\$266,922)	\$58 to \$216
2A-9	1,379	\$81,710	\$227,956	\$115,992	(\$30,254)	\$36 to \$144
2A-10	290	\$146,185	\$190,150	\$138,620	\$0	\$478
4-1	0	\$25,812	\$81,703	\$0	(\$55,891)	\$0
5-1	560	\$79,332	\$121,074	\$101,920	\$0	\$182
9-1	1,200	\$45,186	\$253,276	\$148,000	(\$60,090)	\$108 to \$140
9-2	2,024	\$85,813	\$334,475	\$197,162	(\$51,500)	\$39 to \$216
9-3	1,953	\$131,621	\$332,898	\$215,669	\$0	\$8 to \$216
9-4	435	\$57,055	\$133,732	\$76,125	(\$552)	\$175
10-1	660.5	\$141,497	\$170,974	\$114,963	\$0	\$43 to \$204
Totals		\$1,281,374	\$4,648,307	\$2,064,813	(\$1,556,831)	

A47

V. ASSESSMENT METHODS

Proposition 218 provides that assessments imposed by petition signed by persons owning all of the parcels subject to assessment are exempt from the requirements of Prop. 218 insofar as the amount of such assessments are not increased over the amount in effect at the time of the petition. These assessments are known as the "base amount" or "base assessments".

A large number of parcels fall within this situation and have base assessments in place. Those parcels are the subjects of this Engineer's Report. The base assessment amounts vary, depending upon when the petition was filed with the City and the scope of improvements in place at the time that were being maintained by assessment. In preparing this Report, the Engineer determined the maximum base assessment that is assessable against each parcel, the improvements that are being maintained within the benefit zone, the cost of maintaining the improvements, and the total amount generated by the relevant base assessments. In instances where the cost of maintaining the improvements is less than the maximum assessable amount, the base assessments were proportionally reduced.

The assessment method suggested was to increase assessments to the maximum base rates over a 3-year period beginning in Fiscal Year 2003-04. The final increment was reached in FY 2005-06. Allocation of assessments has been applied first to administration costs; followed by local landscaping, trails, and open space; and finally arterials medians and roadside landscaping. Park costs continue to be shown; however, they also are shown as being paid by those districts and zones that can afford it. Remaining costs are shown as a contribution from the General Fund.

VI. SUMMARY OF ASSESSMENTS

The methods described in Section V are applied to estimate the benefits received by each assessable parcel, in every District and benefit zone, from the improvements described in this report.

Table 23, Summary of Costs, Benefits and Assessments by Zone, presents a summary of assessments for each District and benefit zone.

VII. ASSESSMENT ROLL

The Assessment Roll is a listing of all assessable parcels of land within the District. Because of its large size, the Assessment Roll is presented under separate cover and is incorporated by reference into this report. The Assessment Roll can be inspected at the office of the City Engineer during regular working hours.

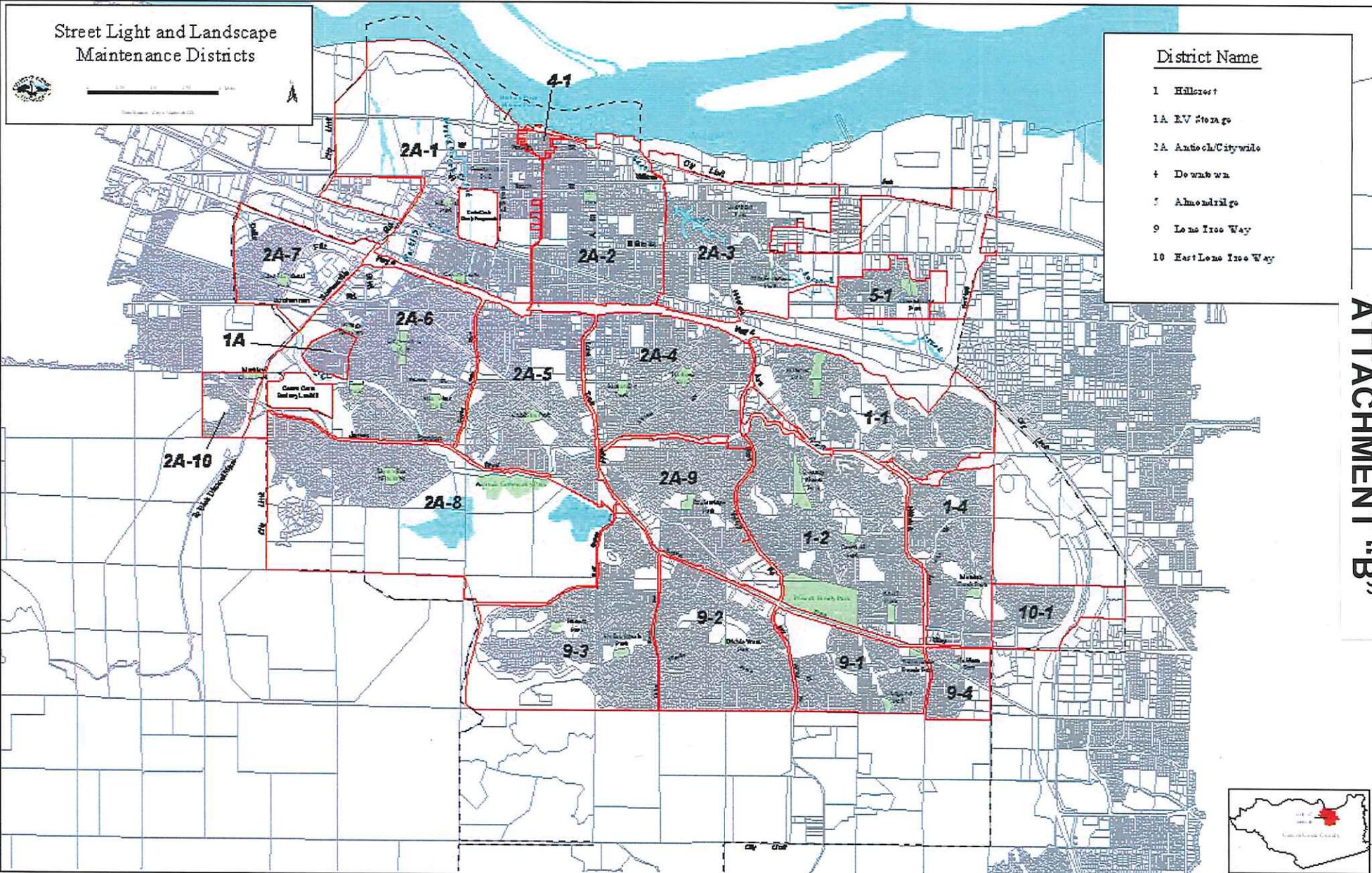
The Assessment Roll lists each parcel in the District by its distinctive designation, the Assessor's Parcel Number, and includes the Assessment amount for each parcel.

Street Light and Landscape
Maintenance Districts



District Name

- 1 Hillcrest
- 1A EV Storage
- 2A Antioch/Citywide
- 4 Downtown
- 5 Almondridge
- 9 Leno Iron Way
- 10 East Leno Iron Way



ATTACHMENT "B"



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Nancy Kaiser, Parks and Recreation Director
Dawn Merchant, Finance Director *Nancy Kaiser*

REVIEWED BY: Ron Bernal, City Manager

SUBJECT: Consideration of Projects under the One-Time Revenue Policy;
Authorize Resolution Amending Budget

RECOMMENDED ACTION

It is recommended that the City Council discuss and allocate one-time revenues to programs and projects affiliated with parks, recreation and community enhancements; authorize resolution to amend Fiscal Year 17-19 Budget.

STRATEGIC PURPOSE

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency.

FISCAL IMPACT

Under the City's one-time revenue policy, \$537,725 is available for spending on one-time projects out of the General Fund. This amount was appropriated for during the mid-year budget review on March 13th and on May 22nd the Council approved allocations for a portion of the funding and now needs to allocate the remaining amount to specific projects or programs.

DISCUSSION

The City's one-time revenue policy outlines that a minimum 50% of one-time revenues received by the City, which will include non-Police salary savings, be contributed to unfunded liabilities with the remainder to be used on one-time projects as directed by City Council. For fiscal year 2016-2017 a total of \$537,725 was available. On May 22, 2018 City Council approved allocations for several one-time projects but did not allocate one hundred percent (100%) of the available funding. Currently, there is still \$180,000 available in one-time revenues. City Council provided direction to allocate these one-time revenues to recreation, youth and community enhancement programs or projects.

Based upon Council input, Staff has compiled the following list of possible uses for the remaining funds which would be in addition to any other Council suggestions:

Project	Estimated Cost
Youth Summer Bus Passes 2019	\$10,000
Playground Shade Additions (1)	\$25,000
New Mobile Stage to support new and traditional City and community programs; option available to match funds with vehicle replacement program	\$150,000
Skateboard Dock/Rack to place outside city buildings & community centers (3)	\$6,000
Increase Youth Scholarships – number of children and amount of allocation	\$10,000
Vehicle for Mobile Recreation Programs - Purchase, renovate, branding	\$55,000
Staff & Supplies for One Year of Planned Mobile Recreation Programs in Parks Outside School Hours (holiday and vacation breaks, periodic afternoons, weekends)	\$50,000
Fiscal Year 18-19 Youth, Teen and Family programs (one year only)	
- Staff	\$40,000
- Supplies and Services for up to 12 programs or projects such as Unity Day, youth employment workshops, teen festivals/events, family events	\$15,000
Opportunity available to combine with Mobile Recreation Programs	

The Council may also direct that all remaining funds be diverted to the City's unfunded liabilities as the policy states "a minimum" of 50% will be applied to unfunded liabilities.

The initial allocation of one-time revenues as directed on May 22, 2018 includes \$145,000 towards facility improvement projects at the Senior Center and Nick Rodriguez Community Center, youth summer bus pass subsidy and Adventures in Fun and Fitness recreation/camp leaders. General Fund reserves would need to be appropriated should the Council decide to pursue all the recommended programs and projects for recreational services.

Following is the summary of the proposed projects under Council consideration on May 22nd. The projects selected by Council for implementation are highlighted.

Project	Estimated Cost
Replace Senior Center kitchen counter linoleum	\$14,000
Replace NRCC Kitchen: counters, cabinets, appliances	\$18,000
Paint outside on NRCC and Senior Center	\$20,000
Replace ASC lobby carpeting with ADA material	\$25,000
Replace ASC toilets; upgrade plumbing	\$25,000
Water cooler/drink fountain NRCC/ASC	\$2,000
Floor maintenance and cleaning equipment for recreation	\$8,000
NRCC & ACS maintenance & Repair needed: rekey, upgrade door handles, replace ceiling tiles, upgrade lights	\$20,000
Fun & Fitness program	\$3,000
Tri-Delta youth pass subsidy	\$10,000
Update or replace Animal Services HVAC	\$125,000 to update
Welcome City signage at freeway exits	\$400,000-\$700,000 depending on scale
Utility box paint project	\$50,000
Additional string lights downtown/other downtown improvements	\$38,725
Paint downtown light poles black	\$30,000-\$60,000
Special District studies for downtown areas	\$25,000 each
Waldie Plaza upgrades	\$700,000
Amtrak station remodel matching funds	\$100,000
L Street improvements	\$700,000 + matching funds
ADA improvements at City Hall	\$100,000-\$200,000
Chichibu park play structure replacement	\$500,000
Hillcrest & Deer Valley landscape median improvements	\$49,000
Lone Tree Way south of HWY 4 median improvement	\$200,000
LED retrofit of all City light poles	\$1,900,000
General Plan Update – set aside for 2023 update	\$100,000
License Plate Readers (stand alone) and community cameras	\$140,000
License Plate Readers for two Police vehicles	\$40,000
Body cameras for Police	\$150,000 first year and then \$175,000/yr for 4 yrs (\$850,000 total)

With only four days remaining in Fiscal Year 17-18, the programs and projects directed by Council will be implemented in Fiscal Year 18-19. Staff recommends that Council approve a resolution to modify the budget thereby reducing the Fiscal Year 17-18 Budget and carry forward the funds into Fiscal Year 18-19.

ATTACHMENT

A. Resolution

RESOLUTION NO. 2018/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING AMENDMENTS TO THE FISCAL YEAR 2017-19 BUDGET FOR PROJECTS UNDER THE ONE-TIME REVENUE POLICY

WHEREAS, on March 13, 2018 the City Council appropriated \$537,725 in the Fiscal Year 2017-18 General Fund budget in one-time revenues to one-time projects via Resolution 2018/37; and

WHEREAS, on May 22, 2018 the City Council allocated all but \$180,000 of the \$537,725 one-time revenues to specific projects and requested the \$180,000 be brought back for further consideration and discussion; and

WHEREAS, on June 26, 2018 the City Council allocated \$180,000 to one-time projects that cannot be started or completed by June 30, 2018; and

WHEREAS, the Fiscal Year 2017-19 budget will need to be amended to re-allocate \$180,000 in project funding from Fiscal Year 2017-18 to Fiscal year 2018-19; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch as follows:

- 1) The General Fund 2017-18 expenditure budget is hereby reduced by \$180,000 for one-time projects initially appropriated on March 13, 2018 that will not be completed by fiscal year end; and
- 2) The General Fund 2018-19 expenditure budget is hereby increased by \$180,000 for one-time project spending as allocated on June 26, 2018.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June 2018, by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH



SUPPLEMENTAL STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 26, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ken R. Warren, Senior Civil Engineer *KW*

APPROVED BY: Jon Blank, Public Works Director/City Engineer *JB*

SUBJECT: Resolution Approving a Large Lot Final Map for Vineyards at Sand Creek Subdivision 9390 (PW 697).

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached resolution (Attachment "A") approving the large lot final map for Vineyards at Sand Creek Subdivision 9390 (PW 697).

STRATEGIC PURPOSE

This item supports Strategy H-5 in the Strategic Management Plan Update: Grow Antioch's economy through additional residential development.

FISCAL IMPACT

There is no near term impact as the developer has paid all City fees due at this time. The developer is required to pay all future development costs and City fees to further subdivide the parcels. Future property owners within this development project will contribute to a police services CFD and a CFD to fund the maintenance of neighborhood parks, street lighting, landscaping, storm water facilities and open spaces.

DISCUSSION

This supplemental staff report, resolution and large lot final map (Attachment C) reflects the additional depiction of an existing, northerly aligned 20-foot wide sanitary sewer easement [Doc No. 2017-0140840], and the removal of a "City of Antioch Construction, Access & Utility Easement" on the large lot final map for Vineyards at Sand Creek Subdivision 9390. These changes were requested by Century Communities on behalf of GBN Partners, LLC for the subject subdivision, and by DeNova Homes on behalf of Aviano Farms, LLC for the Aviano project west of the subject subdivision. Both parties are present and are in agreement with these changes. Following City Council approval of the subject large lot final map, the northerly aligned 20-foot wide sanitary sewer easement [Doc No. 2017-0140840] will be abandoned/quitclaimed, and Hillcrest Avenue right-of-way dedicated, with the filing of the first small lot final map by Century Communities. The amended resolution reflecting these changes is attached for your approval.

ATTACHMENTS

A: Resolution

C: Large Lot Final Map

ATTACHMENT "A"

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE LARGE LOT FINAL MAP FOR
VINEYARDS AT SAND CREEK SUBDIVISION 9390 (PW 697)**

WHEREAS, GBN Partners, LLC has filed with the City Engineer a large lot final map entitled "Subdivision 9390 - Promenade Large Lot Final Map - Vineyards at Sand Creek" and has requested approval of said final map; and

WHEREAS, on February 9, 2016 the City Council adopted Resolution No. 2016/13 approving a Vesting Tentative Map/Final Development Plan for the Vineyards at Sand Creek Subdivision 9390 project; and

WHEREAS, on February 23, 2016 the City Council adopted Ordinance No. 2112-C-S approving a Development Agreement between the City and GBN Partners, LLC regarding the property and project; and

WHEREAS, this City Council has specifically found that the large lot final map is in complete compliance with the provisions of the Antioch General Plan; and

WHEREAS, this City Council has specifically found that the site of this large lot final map is specifically suitable for the type of development proposed; and

WHEREAS, this City Council has specifically found that the design of this subdivision will not likely cause substantial environmental damage and is not likely to substantially and avoidably injure fish or wildlife or their habitats; and

WHEREAS, this City Council has specifically found that the design of this subdivision will not likely cause serious public health problems; and

WHEREAS, this City Council has specifically found that the design of the subdivision will not conflict with easements acquired by the public at large for access through or use of property within this proposed subdivision; and

WHEREAS, GBN Partners, LLC has paid the necessary County Map Maintenance fee and made all deposits required to date;

NOW THEREFORE BE IT RESOLVED that the large lot final map for Vineyards at Sand Creek Subdivision 9390 is hereby approved; and

BE IT FURTHER RESOLVED that all public easements offered to the City of Antioch for dedication on said large lot final map are hereby accepted.

* * * * *

RESOLUTION NO. 2018/**

June 26, 2018

Page 2

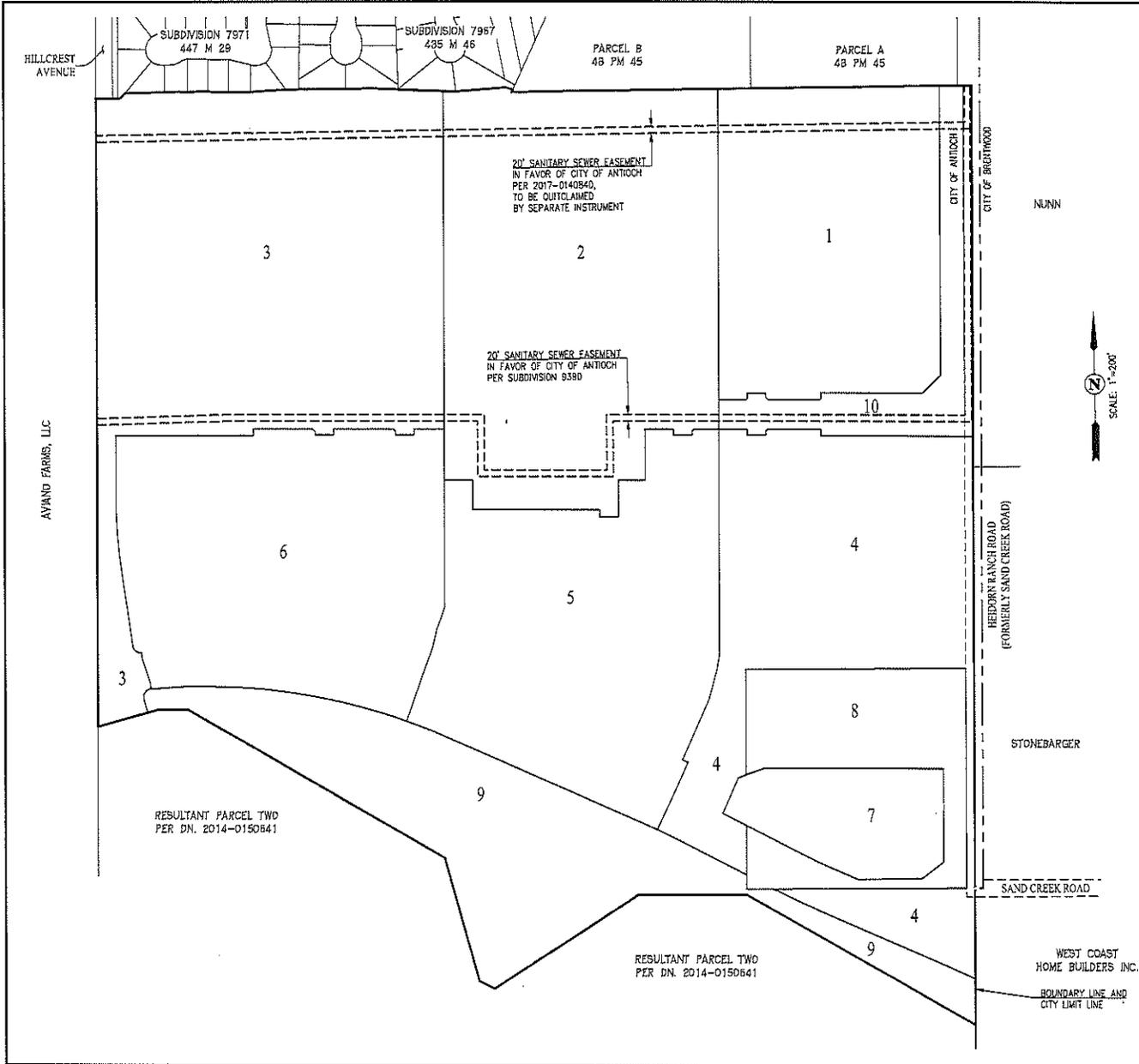
I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of June 2018, by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH



LEGEND

- SUBDIVISION BOUNDARY LINE
- LOT LINE
- SEWER EASEMENT LINE
- EXISTING LOT LINE
- CITY LIMIT LINE

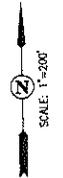


EXHIBIT
SUBDIVISION 9390
SEWER EASEMENTS

CITY OF ANTIOCH CONTRA COSTA COUNTY CALIFORNIA

	Carlson, Barbee & Gibson, Inc.
	<small>CIVIL ENGINEERS • SURVEYORS • PLANNERS WWW.CBGI.COM</small>
<small>SAN RAFAEL, CALIFORNIA SACRAMENTO, CALIFORNIA</small>	<small>(970) 885-1022 (916) 375-1877</small>

SHEET 1 OF 1