



Council Chambers  
200 H Street  
Antioch, CA 94509  
Regular Meeting - 7:00 P.M.

# ANNOTATED AGENDA

for

SEPTEMBER 26, 2017

Antioch City Council  
Regular Meeting

Including the Antioch City Council  
acting as Housing Successor to the  
Antioch Development Agency

Sean Wright, Mayor  
Lamar Thorpe, Mayor Pro Tem  
Monica E. Wilson, Council Member  
Tony Tiscareno, Council Member  
Lori Ogorchock, Council Member

Arne Simonsen, CMC, City Clerk  
Donna Conley, City Treasurer

Ron Bernal, City Manager  
Derek Cole, Interim City Attorney

*PLEASE TURN OFF CELL PHONES BEFORE ENTERING COUNCIL CHAMBERS.*

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**Notice of Availability of Reports**

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 3<sup>rd</sup> Floor of City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**Notice of Opportunity to Address Council**

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

**7:04 P.M.      ROLL CALL – REGULAR MEETING – for City /City Council Members acting as Housing Successor to the Antioch Development Agency – *Council Members Wilson, Thorpe, Ogorchock, and Mayor Wright (Council Member Tiscareno – Absent)***

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

**ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

➤ *POLICE CRIME PREVENTION COMMISSION (Deadline date to apply: 10/13/17)*

**PUBLIC COMMENTS** – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

**CITY COUNCIL COMMITTEE REPORTS**

**MAYOR'S COMMENTS**

**PRESENTATION** – *City Clerk Arne Simonsen, Certified Municipal Clerk*

**PRESENTATION**

**1.      *CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency***

**A.      APPROVAL OF COUNCIL MINUTES FOR AUGUST 22, 2017**

*Approved, 4/0*

Recommended Action:    It is recommended that the City Council approve the minutes.

**STAFF REPORT**

**B.      APPROVAL OF COUNCIL MINUTES FOR SEPTEMBER 12, 2017**

*Approved, 4/0*

Recommended Action:    It is recommended that the City Council approve the minutes.

**STAFF REPORT**

**CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued**

**C. APPROVAL OF COUNCIL WARRANTS**

**STAFF REPORT**

*Approved, 4/0*

Recommended Action: It is recommended that the City Council approve the warrants.

**D. SECOND READING – ORDINANCE AMENDING BUILDING REGULATIONS FOR EXPEDITED, STREAMLINED PERMITTING PROCEDURES FOR ELECTRIC VEHICLE CHARGING STATIONS**

**Ord. No. 2129-C-S adopted, 4/0**

Recommended Action: It is recommended that the City Council adopt the ordinance adding Chapter 21 to Title 8: Building Regulations to the Antioch Municipal Code relating to expedited, streamlined permitting procedures for electric vehicle charging stations.

**STAFF REPORT**

**E. MASTER MUNICIPAL CLERK ACADEMY SERIES 101**

*Approved, 4/0*

Recommended Action: It is recommended that the City Council authorize associated expenditures for the City Clerk to attend the Master Municipal Clerk Academy Series 101 course at Cal Poly, Pomona October 4-6, 2017.

**STAFF REPORT**

**F. POLICE DEPARTMENT RANGE RETROFIT**

**Reso No. 2017/116 adopted, 4/0**

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Authorizing the purchase and installation of police range equipment to replace outdated and broken equipment; and
- 2) Authorizing a sole source purchase agreement with Meggit Training Systems, Inc for a wireless turning target system; and
- 3) Authorizing the Finance Director to amend the fiscal year 2017-18 budget to accommodate the purchase and installation of range equipment.

**STAFF REPORT**

**City of Antioch Acting as Housing Successor to the Antioch Development Agency**

**G. APPROVAL OF HOUSING SUCCESSOR WARRANTS**

*Approved, 4/0*

Recommended Action: It is recommended that the City Council approve the warrants.

**STAFF REPORT**

**PUBLIC HEARING**

2. ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ADDING SECTION 5 TO CHAPTER 7 OF TITLE 5 OF THE ANTIOCH MUNICIPAL CODE PROHIBITING THE HOURLY RENTALS OF LODGING UNITS WITHIN CITY LIMITS

***Continue Public Hearing to 10/24/17, 4/0***

Recommended Action: It is recommended that the City Council introduce an Ordinance adding Section 5 to Chapter 7 of Title 5 of the Antioch Municipal Code Prohibiting the Hourly Rentals of Lodging Units within City Limits.

**STAFF REPORT**

**COUNCIL REGULAR AGENDA**

3. ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA)

***Reso No. 2017/117 adopted, 4/0***

Recommended Action: It is recommended that the City Council adopt a resolution amending the 2017-19 budget to incorporate a list of projects funded by SB1 - The Road Repair and Accountability Act - and create a separate fund for the revenues and expenses.

**STAFF REPORT**

**PUBLIC COMMENT**

**STAFF COMMUNICATIONS**

**COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS** – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

**ADJOURNMENT – 7:45 p.m.**



## ***City Clerk Arne Simonsen, Certified Municipal Clerk***

### **PRESENTATION – Introduction**

Founded in 1947, the International Institute of Municipal Clerks (IIMC) is a professional, nonprofit association that promotes continuing education and certification through university and college-based institutes and provides networking solutions, services and benefits to its members worldwide.

The Certified Municipal Clerk program is designed to enhance the job performance of the Clerk in small and large municipalities. To earn the CMC designation, a Municipal Clerk must attend extensive education programs. The CMC designation also requires pertinent experience in a municipality. The CMC program prepares the applicants to meet the challenges of the complex role of the Municipal Clerk by providing them with quality education in partnership with institutions of higher learning, as well as State / Provincial / National Associations. The CMC program has been assisting clerks to excel since 1970.

Certification requires 60 units of education and 50 units of experience directly related to the municipal clerk position.



Hereby Confers The Title of

# Certified Municipal Clerk

upon

***Arne Simonsen, CMC***

who has completed the requirements prescribed by the  
International Institute of Municipal Clerks for Certification.

(You must remain an active member for IIMC to recognize your CMC)

Certified This 18 Day Of August A.D. 2017

*Mary J. Kayser*

IIMC President

*Jane Anne Song*

IIMC Director of Education



# International Institute of Municipal Clerks

Professionalism in Local Government through Education

August 18, 2017

Dear Arne Simonsen, CMC:

On behalf of the Board of Directors, it is my pleasure to inform you that you have been awarded the International Institute of Municipal Clerks' designation of Certified Municipal Clerk. Included in this package is your hard-earned CMC certificate, as well as your CMC lapel pin. We hope you wear it proudly.

IIMC grants the CMC designation only to those Municipal Clerks who complete demanding education requirements; and who have a record of significant contributions to their local government, their community and state.

In light of the speed and drastic nature of change these days, lifelong learning is not only desirable, it is necessary for all in local government to keep pace with growing demands and changing needs of the citizens we serve. We applaud your educational accomplishments and achievement of this milestone and congratulate you on your personal pursuit of professional excellence.

Sincerely,

Mary J. Kayser, MMC  
IIMC President

**CITY COUNCIL MEETING  
INCLUDING THE ANTIOCH CITY COUNCIL  
ACTING AS SUCCESSOR AGENCY TO THE  
ANTIOCH DEVELOPMENT AGENCY**

**Regular Meeting  
7:00 P.M.**

**August 22, 2017  
Council Chambers**

**6:00 P.M. - CLOSED SESSION**

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** City Manager. This closed session is authorized pursuant to Government Code section 54957.
2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** This closed session is authorized pursuant to Government Code Paragraph (1) of subdivision (d) of Section 54956.9. Name of case: In the Matter of the Decision of the Agricultural Commissioner of Contra Costa County, Department of Pesticide Regulation, Administrative Docket No. 210.

Interim City Attorney Cole reported the City Council had been in Closed Session and gave the following report: **#1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**, No reportable action; and, **#2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**, Council authorized reportable action – Filing of an appeal in Superior Court of the decision of the Department of Pesticide Regulation, Ayes Ogorchock, Tiscareno/ Noes: Thorpe/ Abstain: Wilson.

Mayor Pro Tem Thorpe called the meeting to order at 7:00 P.M., and Minutes Clerk Eiden called the roll.

Present: Council Members Wilson, Tiscareno, Ogorchock, Mayor Pro Tem Thorpe  
Absent: Mayor Wright

**PLEDGE OF ALLEGIANCE**

Councilmember Wilson led the Council and audience in the Pledge of Allegiance.

**PROCLAMATION**

*Stand Down on the Delta 2017*

On motion by Councilmember Wilson, seconded by Councilmember Ogorchock the Council unanimously approved the Proclamation.

**ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

Shannon Skinner, Somersville Towne Center, reported that they had participated in the Stuff the Bus Supply Giveaway and announced the following events:

- Family Fun Fair - 10:00 A.M. – 5:00 P.M. on August 26, 2017
- Model and Talent Search for Teen and Kids - 12:30 P.M. – 3:30 P.M. on August 26, 2017
- Trick or Treating at the Mall – 3:00 P.M. on October 31, 2017
- Senior Mall Walk Event for Alzheimer - 9:00 A.M. – 11:00 A.M. on November 3, 2017.

Additionally, she noted they had two car charging stations at the mall which would be operational within the next couple of weeks.

Director of Parks and Recreation Kaiser announced the following events:

- Last Call for Summer Fun, one-half price admission on September 4, 2017 at Antioch Waterpark
- Friday Night Camp Fire - 6:00 P.M. – 8:00 P.M. on September 15, 2017 at Antioch Community Center
- Delta Blues Festival – 12:00 P.M. – 7:30 P.M. on September 16, 2017 at Downtown Antioch
- Halloween Rocks in the Amphitheater - 4:00 P.M. – 6:00 P.M. on October 13, 2017 at Antioch Community Center

Additionally, she provided Council with postcards listing the fall event schedule.

Nicholas Olivier, Rivertown Businesses, discussed property crimes occurring downtown and requested Council prioritize public safety in the area with the increase of police patrols between the hours of 9:00 P.M. – 6:00 A.M.

Jim Lanter, Rivertown Merchants and Celebrate Antioch, announced the Rivertown Brews & BBQ Cook-off would be held on September 23, 2017. He requested Council assist them with expediting the permit process for the event and he encouraged them to participate in the cook-off.

Stacey Malsom, Antioch Police Department Dispatch Manager, announced the dispatch center would be accepting text messages to 911 from within the City.

Betty J. Smith announced the Antioch Rivertown Jamboree sponsored by Supervisor Glover and Keller Canyon funds would be held on October 7 and 8, 2017.

## **ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

Minutes Clerk Eiden announced the following Board and Commission openings:

- *Board of Administrative Appeals: One (1) vacancy; deadline date is August 25, 2017*
- *Economic Development Commission: One (1) vacancy; deadline date is September 01, 2017*
- *Planning Commission: One (1) vacancy; deadline date is September 06, 2017*

She reported applications would be available in Council Chambers, online at the City's website and at the City Clerk's and Deputy City Clerks offices.

## **PUBLIC COMMENTS**

Holly Cuciz thanked Council for supporting Chief Brooks's recommendation to hire an Animal Shelter Manager. She recognized Chief Brooks and Tony La Russa's Animal Rescue Foundation (ARF) for their commitment to improving Animal Services.

Tammy Larson, Almost There Travel, discussed a recent incident involving a homeless encampment on the rooftop of their building and thanked Council for assisting them in addressing criminal activities occurring in the area.

Dr. Jeffery Klingler, thanked Council for voting to approve the Shelter Manager position.

Richard Panfili, expressed concern regarding the conditions in which his neighbor's dogs lived and noted that issues created by those circumstances had negatively impacted their quality of life. He further noted he had reported the issues to the City and County; however, they had not been addressed. He requested the City respond to help the dogs and improve his family's quality of life.

John and Lauren Goodson, Rose Time of Day, announced they had designed "Come Around Rivertown" shirts which were available for purchase at their business.

Angela deVictoria, questioned if there was an ordinance that addressed vagrancy in Antioch.

Tina Rouse read a memorial tribute for her husband Fred Rouse and encouraged everyone in attendance to sign his memory book, available in the back of Council Chambers. She thanked Mayor Pro Tem Thorpe for attending his service.

Mayor Pro Tem Thorpe reported the August 8, 2017 Council meeting was opened and closed in honor of Fred Rouse. He expressed his appreciation for his service to the community and thanked Ms. Rouse for speaking this evening in memory of her husband.

Tina Rouse expressed concern regarding the way in which emergency responders had questioned her after her husband had passed away and urged them to be more compassionate.

## **COUNCIL SUBCOMMITTEE REPORTS**

Councilmember Wilson reported on her attendance at the Community Block Party in the Sycamore neighborhood and thanked those who attended the event.

Councilmember Ogorchock read an email in support of the newly installed Disc Golf facility at Prewett Park and encouraged residents to enjoy the course.

## **MAYOR'S COMMENTS**

Mayor Pro Tem Thorpe spoke regarding two recent accidents involving Navy vessels and encouraged residents to recognize those serving our Country as members of military.

2. **COUNCIL CONSENT CALENDAR for City /City as Successor Agency to the Antioch Development Agency**
  - A. **APPROVAL OF COUNCIL MINUTES FOR JULY 25, 2017**
  - B. **APPROVAL OF COUNCIL MINUTES FOR AUGUST 8, 2017**
  - C. **APPROVAL OF COUNCIL WARRANTS**
  - D. **APPROVAL OF TREASURER’S REPORT FOR JULY 2017**
  - E. **RESOLUTION NO. 2017/105 ASSIGNMENT AND ASSUMPTION OF DEVELOPMENT AGREEMENT BETWEEN MISSION PEAK HOMES, INC., AND MERITAGE HOMES OF CALIFORNIA, INC.**
  - F. **RESOLUTION NO. 2017/106 APPROVING THE MEMORANDUMS OF UNDERSTANDING (MOU) BETWEEN THE CITY OF ANTIOCH AND ANTIOCH PUBLIC WORKS EMPLOYEES’ ASSOCIATION (APWEA) AND ACKNOWLEDGE THE CITY MANAGER AND APWEA’S REPRESENTATIVE EXECUTION OF THE MOU**
  - G. **RESOLUTION NO. 2017/107 APPROVING THE CLASS SPECIFICATION UPDATES WITH NO SALARY CHANGES FOR COLLECTIONS SYSTEMS SUPERVISOR**
  - H. **RESOLUTION NO. 2017/108 AMENDED AND RESTATED CELL SITE LEASE WITH AT&T MOBILITY CORPORATION**
  - I. **RESOLUTION NO. 2017/109 AUTHORIZE RESPONSE TO GRAND JURY REPORT: “ANIMAL SHELTER SERVICES IN ANTIOCH AND CONTRA COSTA COUNTY” (REPORT 1708)**

**City of Antioch Acting as Successor Agency to the Antioch Development Agency**

- J. **APPROVAL OF SUCCESSOR AGENCY WARRANTS**

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council Members present unanimously approved the Council Consent Calendar with the exception of Item I, which was removed for further discussion.

**Item I** – Chief Brooks presented the staff report dated August 22, 2017 recommending the City Council approve Item I.

In response to Mayor Pro Tem Thorpe, Chief Brooks explained that if it became necessary, they would seek input from individuals and organizations who were experts in shelter operations, management and medicine.

Karen Kops, President of HARP, thanked Council for implementing improvements at the Animal Shelter. She spoke in support of Council authorizing the selection of an independent community-based animal advisory group and urged them to consider posting photos of all animals on their website within 24-hours of intake.

Dr Jeffrey Klingler, spoke to the importance of increasing the number of active volunteers and stated he felt that the report should reflect that issue. He stated that the Shelter had not implemented collaboration with the rescue groups to maximize rescues and adoptions, and suggested the response to the grand jury report be revised to read that this issue was a work in progress.

Mayor Pro Tem Thorpe read written comment from Kim Charef, Antioch resident, requesting the Grand Jury report reflect a shelter that needed and welcomed volunteers.

Peter Wilson, Pittsburg resident, discussed the Grand Jury process and expressed concern best practices and written protocols for the shelter had not been made public. He also noted that the City should be able to respond in more detail to Recommendations No. 1-4.

Holly Cuciz, stated that it may not be necessary to implement an Advisory Committee with the hiring of the Shelter Manager; however, a temporary committee may be helpful. She suggested the City organize the volunteers and work with the rescue groups.

Chief Brooks responded to the previous speakers clarifying the following:

- An agreement with the rescues was in the final stages of development
- Written policies and procedures had been implemented
- Further analysis was needed to identify whether funding was available to implement Recommendations No. 1-4
- Short-time, one-time funding was secured for a rescue/volunteer/foster coordinator through Tony La Russa's Animal Rescue Foundation (ARF)/Maddies Fund, which would be coming to Council for consideration
- Local shelters similar in size did not have community-based advisory groups
- Staff was working with Tony La Russa's Animal Rescue Foundation (ARF) to create job classifications, training and a schedule for volunteers
- All animals were photographed on intake and a computer had been ordered for the kennel area to assist the Animal Control Attendants in posting photos in a timely manner
- The Animal Shelter Manager would be a central key to moving the shelter forward to implement recommendations currently being considered

Councilmember Wilson spoke in support of the on-boarding process for the volunteers.

Councilmember Ogorchock stated she believed the shelter was moving in a positive direction and the Shelter Manager would address many of the outstanding issues.

In response to Councilmember Ogorchock, Chief Brooks clarified by law the City had 90-days to respond to the Grand Jury report and some responses required further analysis. He noted the follow-up to the rescue summit was an agreement with the rescue groups. Additionally, he noted he was willing to discuss any outstanding issues with members of the community.

Councilmember Tiscareno agreed that the Shelter was moving in a positive direction.

Chief Brooks stated issues identified in all the analysis were being addressed. He noted he felt positive about the partnership with Tony La Russa's Animal Rescue Foundation (ARF) and, their direction and recommendations.

Councilmember Thorpe stated he remained concerned regarding the recommendation to not move forward with an independent community-based animal advisory group.

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the Council Members present unanimously approved Item I.

### **COUNCIL REGULAR AGENDA**

#### **3. MASTER LICENSE AGREEMENT FOR WIRELESS FACILITIES ON POLES IN THE CITY RIGHT OF WAY, MOBILITIE, LLC**

City Manager Bernal presented the staff report dated August 22, 2017 recommending the City Council adopt a resolution authorizing the City Manager to execute the Master License Agreement with Mobilitie, LLC.

Councilmember Ogorchock spoke in support of the staff report recommendation.

Councilmember Wilson spoke in support of the staff report recommendation and suggested that they consider adding a community benefit fee to their program comparable to Sacramento.

In response to Councilmember Tiscareno, City Manager Bernal clarified the agreement would establish design guidelines going forward with other companies; however, the City would be subject to the terms of SB649 as it related to the maximum amount of money that could be collected.

Tripp May, Telecom Law Firm, stated the City was establishing design guidelines that would be enforced for other carriers after SB649 went into effect.

Councilmember Thorpe agreed that the City needed to move forward with the agreement.

In response to Councilmember Ogorchock, Mr. May clarified the City could authorize the City Manager to have authority to negotiate for in kind consideration.

Interim City Attorney Cole clarified only the agreement was agendized for this evening.

**RESOLUTION NO. 2017/110**

On motion by Councilmember Tiscareno, seconded by Councilmember Wilson, Council Members present unanimously adopted a resolution authorizing the City Manager to execute the Master License Agreement with Mobilitie, LLC.

**4. AUTHORIZATION TO AMEND CODE ENFORCEMENT CONSULTANT CONTRACT WITH TRB & ASSOCIATES TO EXTEND THE EXPIRATION DATE OF THE CONTRACT TO JUNE 30, 2018 AND INCREASE THE NOT TO EXCEED AMOUNT BY \$250,000**

City Manager Bernal introduced Regular Agenda Item #4.

Director of Community Development Ebbs presented the staff report dated August 22, 2017 recommending the City Council authorize the City Manager to amend the Code Enforcement Consultant contract with TRB & Associates (TRB) to extend the expiration date of the contract to June 30, 2018 and increase the not to exceed amount by \$250,000. This would bring the total contract amount beginning July 1, 2016 and ending June 30, 2018 to \$450,000.

Councilmember Ogorchock spoke in support of the program and hiring the contractors temporarily; however, she felt the City should agendize the hiring of two permanent employees.

Interim Attorney Cole clarified Council could discuss alternatives; however, if they wanted to move forward with an item different than the recommended action, it would need to come back for consideration at a future meeting.

Councilmember Tiscareno agreed that it was desirable to have permanent long term employees and requested detailed budget information on the costs associated.

Councilmember Wilson spoke in support of moving forward with the agreement and discussing permanent employees during the next budget cycle.

Councilmember Ogorchock clarified that she was in agreement with extending the program and Council considering the hiring of two permanent employees at a future meeting.

Councilmember Thorpe stated these temporary positions were tied to Measure C and with Measure C due to sunset; it was not promising job security. He agreed with the importance of proactive code enforcement detail. He stated he was disappointed the City had not budgeted for Mr. Aguirre's position during the budget cycle.

Tim McCall, Antioch resident, thanked Council for their comments and reminded them that funding was temporary based on Measure C. He suggested Council consider benefits paid to full-time permanent employees.

**RESOLUTION NO. 2017/111**

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, Council Members present unanimously authorized the City Manager to amend the Code Enforcement Consultant contract with TRB & Associates (TRB) to extend the expiration date of the contract to June 30, 2018 and increase the not to exceed amount by \$250,000.

**5. RESOLUTION APPROVING A NEW CLASS SPECIFICATION OF REGISTERED VETERINARY TECHNICIAN, ASSIGNING A SALARY RANGE AND ASSIGNING THE CLASSIFICATION TO THE OPERATING ENGINEERS LOCAL UNION NO. 3 BARGAINING UNIT**

City Manager Bernal introduced Regular Agenda Item #5.

Administrative Services Director Mastay presented the staff report dated August 22, 2017 recommending the City Council adopt a resolution: 1) Approving the class specification of Registered Veterinary Technician; and 2) Assigning the Registered Veterinary Technician classification to a salary range and assigning the classification to the Operating Engineers Local Union No. 3 Bargaining Unit.

Dr. Jeffrey Klingler spoke in support of Council adopting the resolution.

**RESOLUTION NO. 2017/112**

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, Council Members present unanimously adopted a resolution: 1) Approving the class specification of Registered Veterinary Technician; and 2) Assigning the Registered Veterinary Technician classification to a salary range and assigning the classification to the Operating Engineers Local Union No. 3 Bargaining Unit.

**PUBLIC COMMENTS**

Karen Kops, HARP, discussed the terms and benefits of the Rivertown Cat Agreement. She thanked Council for their support and noted if an advisory board had been implemented, it could have resolved issues between the rescue groups in a timely manner.

**STAFF COMMUNICATIONS**

City Manager Bernal announced on August 17, 2017, the City filed suit against the California Department of Water Resources challenging the final EIR for the Waterfix project.

**COUNCIL COMMUNICATIONS**

Mayor Pro Tem Thorpe reminded the community that Food Truck Thursday would take place at Prewett Park and the preschool was accepting registration for September enrollment. He thanked City Manager Bernal for his hard work.

**ADJOURNMENT**

With no further business, Mayor Pro Tem Thorpe adjourned the meeting at 8:58 P.M. to the next regular Council meeting on September 12, 2017.

Respectfully submitted:

*Kitty Eiden*

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KITTY EIDEN, Minutes Clerk

**CITY COUNCIL MEETING  
INCLUDING THE ANTIOCH CITY COUNCIL  
ACTING AS HOUSING SUCCESSOR TO THE  
ANTIOCH DEVELOPMENT AGENCY**

**Regular Meeting  
7:00 P.M.**

**September 12, 2017  
Council Chambers**

**5:45 P.M. - CLOSED SESSION**

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8; Property – Humphrey’s Restaurant: City Negotiator; City Manager. Under negotiation: price and terms.
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8; Property – former Deerfield Fire Station: City Negotiator; City Manager. Under negotiation: price and terms.
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8; Property – Antioch City Marina: City Negotiator; City Manager; Parties – Kathy Bunton. Under negotiation: price and terms.
4. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION** – Potential Litigation pursuant to California Government Code section 54956.9 (d)(4): Water Rights BDCP/WaterFix (Bay Delta Conservation Plan/WaterFix).

Mayor Pro Tem Thorpe called the meeting to order at 7:00 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Tiscareno, Ogorchock and Mayor Pro Tem Thorpe  
Absent: Mayor Wright

Interim City Attorney Cole reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, Direction given to City Manager, **#2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, Direction given to City Manager, **#3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, Direction given to City Manager; and, **#4 CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION**, Direction given to City Attorney.

**PLEDGE OF ALLEGIANCE**

Councilmember Ogorchock led the Council and audience in the Pledge of Allegiance.

**1. PROCLAMATIONS**

*In Honor of California Coastal Clean Up Day, September 16, 2017*  
*In Honor of 19th Annual Delta Blues Festival, September 16, 2017*

On motion by Councilmember Wilson, seconded by Councilmember Ogorchock, the Council members present unanimously approved the Proclamations.

Director of Parks and Recreation Kaiser announced the Water Park was a family site for California Coastal Clean Up Day, and would be led by Antioch Council of Teen site captains.

Councilmember Tiscareno presented the *In Honor of California Coastal Clean Up Day Proclamation* to Environmental Resource Coordinator Haas-Wajdowicz who thanked the City for the proclamation and invited residents to participate in the pre-cleanup kayak event at 8:30 A.M. on September 15, 2017, at the Antioch Marina and Coastal Cleanup Day, 9:00 A.M. – 12:00 P.M. on September 16, 2017, at the Antioch Marina, Antioch Water Park and Fulton Shipyard Road at the Red Caboose. Contact information was given for anyone wishing to register for the event.

Director of Parks and Recreation Kaiser introduced Frank Giovanni who accepted the *In Honor of 19th Annual Delta Blues Festival Proclamation* and thanked the City of Antioch for supporting the Delta Blues Festival. He announced the event was run entirely by volunteers and stated he agreed with the City for taking action to withdraw from their support of the event during the downturn in the economy. He thanked Director of Parks and Recreation Kaiser for her support. He invited the community to attend the event on September 16, 2017, in downtown Antioch.

## **ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

Director of Parks and Recreation Kaiser announced the Fall Family Campfire would be held from 6:00 P.M. – 8:00 P.M. on September 15, 2017, at the Antioch Community Center Amphitheatre. He noted Mike Moran from the Big Break Visitor's Center would be providing a program.

Councilmember Ogorchock announced Meals and Wheels Senior Outreach Services was hosting an Ice Cream Social from 2:00 P.M. – 3:30 P.M. on September 15, 2017, at the Commons at Dallas Ranch.

Councilmember Wilson announced a Drag-N-Fly Regional Race would be held at 8:00 A.M. on September 16, 2017, at Contra Loma. She encouraged residents to support the event.

Councilmember Thorpe reminded the community that Food Truck Thursday took place every Thursday night from 5:00 P.M. - 9:00 P.M., at the Community Center.

## **PUBLIC COMMENTS**

Bob Atlas, Battalion Chief Contra Costa County Fire Protection District, gave an incident report for July and also reported that there had been a Church fire September 11, 2017 in which an arson investigation was being conducted. He announced the Fire District held a Celebrate Line of Duty Death Memorial Service. Additionally, he noted personnel responded to incidents throughout the

area, State and Country. He reported ambulance responses times met their goals 97-98 percent of the time and had reduce response times by 2-3 minutes.

Mariana Moore, Director of the Ensuring Opportunity Campaign to End Poverty in Contra Costa, discussed their goal to provide everyone with a safe place to live and invited the community to attend their Housing Town Hall meeting from 10:00 A.M. – 12:00 P.M. on September 23, 2017, at Grace Bible Fellowship Church.

John Goodson, Antioch resident, thanked Mayor Pro Tem Thorpe for attending the Rivertown Preservation Society meeting and City Manager Bernal for attending the Rivertown Merchants meeting. He reported that Public Works had resolved irrigation issues with the planter boxes on “G” Street and they had been planted. He stated he appreciated the City’s response and involvement.

### **COUNCIL SUBCOMMITTEE REPORTS**

Councilmember Wilson reported on her attendance at the Quality of Life subcommittee meeting.

Councilmember Ogorchock reported the Council had attended the Mayor’s Conference in Oakley.

Mayor Pro Tem Thorpe reported he had attended the Quality of Life subcommittee meeting and he would be attending Delta Diablo Board meeting, on behalf of Mayor Wright, on September 13, 2017.

### **MAYOR’S COMMENTS**

Mayor Pro Tem Thorpe, in acknowledgment of the 9/11, recognized Veteran’s in attendance and all those who served and continue to serve in the military. He presented the proclamation for Stand Down on the Delta to JR. Wilson who reported on the services that were provided to Veterans at the event. He thanked everyone who sponsored and volunteered as well as Council for their support. He also thanked his wife for her support and announced they were expecting a son in the very near future.

Mayor Pro Tem Thorpe also recognized and thanked first responders.

Councilmember Ogorchock announced Mayor Wright was in China, on business, for the City and his birthday was September 13, 2017. She wished him a happy birthday and the audience sang Happy Birthday.

### **PRESENTATION**

Director of Parks and Recreation Kaiser gave a PowerPoint presentation of the Prewett Park Disc Golf Course project.

Scott Bartlebaugh, Antioch resident, commented vegetation in the area had been a challenge; however, they would be working to clear the course to make it more playable. He requested the Council's support and announced a volunteer workday would be held September 23, 2017, with the grand opening to be held at the end of October.

Director of Parks and Recreation Kaiser reported the City's partnership with the volunteer groups would continue and they would be reaching out to Deer Valley High School for volunteers.

Councilmember Tiscareno thanked Mr. Bartlebaugh for his persistence in bringing the project to fruition. He recognized all the volunteers and offered to assist them with the project.

Councilmember Ogorchock stated she was pleased the project had been completed and she looked forward to working with the volunteers.

Councilmember Wilson stated she looked forward to opening day of the disc golf facility.

Mayor Pro Tem Thorpe stated he was pleased families would have another opportunity to enjoy recreational activities in Antioch. He thanked staff and the volunteers for their hard work.

Director of Parks and Recreation Kaiser reported the project had become a model for the City of Concord's disc golf course. She noted Antioch was surrounded by and had access to open space recreational opportunities and she looked forward to growing it with the partnerships and expansions of various agencies.

## **2. COUNCIL CONSENT CALENDAR**

### **A. APPROVAL OF COUNCIL MINUTES FOR AUGUST 22, 2017**

### **B. APPROVAL OF COUNCIL WARRANTS**

### **C. RESOLUTION NO. 2017113 PAVEMENT REHABILITATION ONE BAY AREA GRANT (OBAG) 2 PROJECT (P.W. 392-31)**

### **D. RESOLUTION NO. 2017114 AUTHORIZE RESPONSE TO GRAND JURY REPORT NO. 1707: "HOMELESSNESS IN THE CITIES"**

### **E. RESOLUTION NO. 2017115 SIXTH AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT FOR PROFESSIONAL SERVICES WITH EXPONENT, INC.**

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the City Council members present unanimously approved the Council Consent Calendar.

## **PUBLIC HEARING**

**3. URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
EXTENDING A MORATORIUM ON THE CONVERSION OF MOBILE HOME PARKS  
FROM SENIOR-ONLY TO ALL-AGES HOUSING**

City Clerk Simonsen announced the Clerk's office received a letter of opposition from Doug Johnson, Western Manufactured Housing Communities Association, dated September 11, 2017 and copies were provided to Council and staff, and made available in the back of Council Chambers for the public this evening.

Interim City Attorney Cole explained the manner in which the Public Hearing would be conducted and presented the staff report dated September 12, 2017 recommending the City Council adopt the Urgency Ordinance of the City Council of the City of Antioch Extending the Moratorium on the Conversion of Mobile home Parks from Senior-Only to All-Ages Housing for 22 months and 15 days.

Mayor Pro Tem Thorpe opened the public hearing.

Al Ives, Vista Diablo resident, Home Owners Association and Action Committee, spoke in support of adopting the urgency ordinance and questioned when the permanent ordinance would be coming before Council for consideration. He suggested asking the park owners why there were so many refinances and so little ongoing maintenance. He requested Council attempt to continue the rent subsidies provided to residents, noting many of them would not be able afford increases.

Janet Stewart, representing Sierra Corporate Management, stated Rich Pinel was willing to work with the City and HOA regarding the permanent ordinance. She apologized to the residents who believed they would be converting the park to all age and clarified that they had not planned to; however, park owners did not want to give up their rights to do so in the future.

Lola Buck, Antioch resident, President of Vista Diablo HOA, requested residents of the park raise their hands, to which several audience members responded. She noted residents from the Delta Villa Mobile Home Park were also in attendance to show their support. She thanked the Council for bringing the urgency ordinance forward. She stated that she believed maintenance items were only being addressed temporarily and expressed concern that deferred maintenance item remained. She reported when families with children began living in the park, comments were made that in October of 2017 it would be converted to an all-age park. She thanked Council and staff for their support and stated they looked forward to the senior overlay ordinance.

Gil Davis, Vista Diablo Mobile Home Park, thanked Council and staff for bringing the ordinance forward and stated he hoped it would not take two years for completion so the rent control issue could be addressed. He questioned if there was a way to prevent the park owner from bringing in more non-senior residents and if there was any penalty for them breaking the agreement.

Vivian Espinoza, Antioch resident, Secretary/Treasurer of Golden State Manufactured-home Owners League (GSMOL) Chapter 1461, thanked Council for their consideration of the ordinance. She reported park ownership had allowed children under the age of 18 to move into the park and

senior residents were concerned their lifestyle would be disturbed if multiple families became residents. She noted some of the new residents had disregarded park rules and regulations. She reported the new managers had attempted to bring the park up to previous standards

Stacey Hensen, Hometown America Communities, Delta Villa Mobile Home Park, spoke in support of the senior community noting they worked hard their entire lives and took ownership. She noted the potential to convert from a senior to all-family park would negatively impact the senior resident's quality of life and bring in elements not wanted or supported. She stated she supported Council approving the ordinance.

Stephanie Wagner, Delta Villa Mobile Estates, stated their park was a gated senior community where they enjoyed the quietness and camaraderie of senior neighbors. She sympathized with the residents of Vista Diablo and stated they were also fearful they could be facing a conversion to an all age park. She stated they wished to remain a quiet community, deserved to live in a peaceful environment and supported the senior overlay zoning district.

Mayor Pro Tem Thorpe read written comment from Doug Johnson opposing the extension of the urgency moratorium on conversions of 55 and older communities to all-age communities.

Mayor Pro Tem Thorpe closed the public hearing.

Mayor Pro Tem Thorpe thanked Ms. Stewart for attending the meeting and encouraged her to work with staff and park residents on a resolution.

Councilmember Ogorchock requested the permanent ordinance be expedited. In response to the letter from Doug Johnson, she clarified that there were only two senior mobile home parks in Antioch.

In response to Mayor Pro Tem Thorpe, Interim City Attorney Cole responded that by definition, in federal law, a senior only facility was one whereby 80 percent of occupied units were owned by someone 55 years or older which meant 20 percent could be all ages.

In response to Councilmember Ogorchock, Interim City Attorney Cole clarified that the City did not have the ability to enforce contractual obligations with the HOA and action to approve the ordinance would not superseding their contract.

Interim City Attorney Cole stated it was understood that Council wanted staff to proceed as quickly as possible.

**ORDINANCE NO. 2128-C-S**

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the Council members present unanimously adopted the Urgency Ordinance of the City Council of the City of Antioch Extending the Moratorium on the Conversion of Mobile home Parks from Senior-Only to All-Ages Housing for 22 months and 15 days.

Mayor Pro Tem Thorpe declared a recess at 8:28 P.M. The meeting reconvened at 8:36 P.M. with all Councilmembers present with the exception of Mayor Wright who was previously noted as absent.

**COUNCIL REGULAR AGENDA/HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY**

**4. 2016-17 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) FOR PROJECTS FUNDED WITH CDBG AND HOUSING SUCCESSOR FUNDS**

City Manager Bernal introduced Regular Agenda Item #4.

Director of Community Development Ebbs introduced CDBG/Housing Consultant House who presented the staff report dated September 12, 2017 recommending the City Council receive and file the FY 2016-17 CAPER year-end report and any public comments received about the achievements of programs funded with CDBG and Housing Successor funds for housing, homeless, and community services to improve the quality of life of lower income Antioch residents and neighborhoods.

Councilmember Tiscareno thanked CDBG/Housing Consultant House for the report and Council for approving the funding recommendations.

Councilmember Wilson thanked CDBG/Housing Consultant House for the report.

In response to Councilmember Wilson, CDBG/Housing Consultant House explained that when an agency fell short of their goals, they evaluated whether they were realistic and provided on-site monitoring and technical assistance. Additionally, she noted there were some natural variances over the course of a year.

Councilmember Ogorchock thanked CDBG/Housing Consultant House for the report.

In response to Councilmember Thorpe, CDBG/Housing Consultant House explained that goals were specific to the City of Antioch and every agency was considered individually to determine if they were reasonable, achievable and proportionate to the amount of funding received. She stated she believed there would be an upcoming report on homelessness and achievements for placing them in housing.

Councilmember Thorpe requested the homelessness report be weighed against CDBG funded agencies.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the Councilmembers present unanimously received and filed the report.

**5. INTRODUCE ORDINANCE AMENDING BUILDING REGULATIONS FOR EXPEDITED, STREAMLINED PERMITTING PROCEDURES FOR ELECTRIC VEHICLE CHARGING STATIONS**

City Manager Bernal introduced Regular Agenda Item #5.

Director of Community Development Ebbs presented the staff report dated September 12, 2017 recommending the City Council introduce an ordinance adding Chapter 21 to Title 8: Building Regulations to the Antioch Municipal Code relating to expedited, streamlined permitting procedures for electric vehicle charging stations.

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the Councilmembers present unanimously introduced an ordinance adding Chapter 21 to Title 8: Building Regulations to the Antioch Municipal Code relating to expedited, streamlined permitting procedures for electric vehicle charging stations.

**6. FOOT OF G STREET PARKING LOT GATE**

City Manager Bernal presented the staff report dated September 12, 2017 recommending the City Council provide direction to staff regarding the installation and operation of a gate across the driveway to the City owned parking lot at the foot of G Street and daily closure of the lot from 7:00 P.M. until 7:00 A.M.

City Clerk Simonsen reported the Clerk's office had received an email from Michael Pohl in favor of closing the parking lot from dusk to dawn. He noted copies were provided to Council and staff, and made available in the back of Council Chambers for the public this evening.

In response to Councilmember Tiscareno, Chief Brooks presented the staff reports response by the Police Department on the potential closure of the public parking lot at the foot of "G" Street (Attachment "F").

In response to Councilmember Tiscareno, Director of Public Works Bechtholdt stated that if the proposal was to close the gates later in the evening, it would not change the cost structure.

Rick Carraher, Downtown Business Owner, stated he understood the need for officer safety and asked Council to also consider the safety of people who walked into parking lot unprotected, after events. He expressed concern that the parking lot could not be seen from the street and provided an opportunity for criminal behavior. He reported the El Campanil hired security to patrol the area during events; however, they could not afford to provide security on non-event evenings. He stated he believed crime in the area was not being reported and he discussed an assault that occurred in the parking lot.

John Goodson, Antioch resident, reported several vehicles entered the parking lot during the day spending 2-3 minutes before leaving and he believed illegal activity occurred during that time. He

stated he supported gating the lot; however, he questioned why illicit activities were not being addressed as opposed to gating the parking lot.

Josie Moneghan, East County Veteran's Support Services, reported the parking lot had been utilized for illegal activities. She stated she understood the concerns of law enforcement; however, because this was the only option being considered; she supported gating the parking lot until a better solution came forward.

Pastor Vickia Brinkley, True Faith Community Baptist Church, stated their concern was that gating the lot felt as though it was an effort to privatize the parking lot in terms of merchant use and they did not want to see it become an effort to criminalize homelessness. She reported that they had been successful at partnering with some people in the area to get them into housing. She noted a majority of traffic to the lot was on foot; therefore, she felt there would be no benefit to limiting access. She stated their church had services at night and they needed the parking lot as a means of egress. Additionally, she supported the Antioch Police Department having access to patrol the lot at night.

Mike Ramsey, Discovery Bay, gave a brief history of downtown Antioch and the El Campanil Theatre. He reported that this lot was the only location they had received complaints concerning what was perceived to be occurring in the lot. He suggested a trial gate closure for the period of one year to determine the impact and noted that there may be a way to improve upon how police officers have access.

In response to Council, Chief Brooks reviewed crime statistics for the area for the last three years. He stated to his knowledge he did not believe any patrons leaving the El Campanil or downtown merchants had been the victim of an assault. He noted the majority of calls for service were officer generated activity.

Councilmember Wilson suggested staff work with the stakeholders to consider other options to gating the parking lot.

Councilmember Ogorchock expressed concern regarding the safety of officers and eliminating access to the parking lot for the church group. She stated she appreciated the downtown merchants; however, she did not feel gating the lot was a viable solution. She suggested the possibility of another option such as VIPS patrolling the area during events at the El Campanil.

Councilmember Tiscareno stated he was proud of the progress with downtown merchant and spoke in support of Council considering options to make the entire area a safer community.

Councilmember Wilson suggested lighting, cameras and private security during high traffic times, be considered as options for the parking lot.

Councilmember Thorpe stated he was interested in looking globally at the downtown area as it related to private security in the evenings and requested the costs associated come back to Council for consideration.

Councilmember Ogorchock suggested the item come back to Council after staff's meeting with the downtown merchants.

City Manager Bernal stated they would be meeting with the downtown merchants on September 28, 2017 and this item would be discussed and broadened to include the overall downtown area.

**PUBLIC COMMENTS** – None

**STAFF COMMUNICATIONS**

City Manager Bernal announced he would be attending the League of California Cities Annual Conference with Councilmember Ogorchock. He encouraged the community to attend the Delta Blues Festival, Coastal Cleanup events and the Senior BBQ.

**COUNCIL COMMUNICATIONS**

Councilmember Tiscareno congratulated the Antioch Police Department on their recent promotions.

Councilmember Ogorchock requested staff agendize ordinances addressing donation bins and garage sales.

**ADJOURNMENT**

With no further business, Mayor Pro Tem Thorpe adjourned the meeting at 9:37 P.M. to the next regular Council meeting on September 26, 2017.

Respectfully submitted:

*Kitty Eiden*  
KITTY EIDEN, Minutes Clerk

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**100 General Fund**

**Non Departmental**

370755 DELTA DENTAL	PAYROLL DEDUCTIONS	124.36
370895 SYNTROL	CBSC FEE REFUND	6.48

**City Council**

300116 LEAGUE OF CALIF CITIES	CONFERENCE FEE	50.00
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**City Attorney**

370834 US LEGAL SUPPORT CA REPORTING	PROFESSIONAL SERVICES	2,629.55
370840 WESTAMERICA BANK	COPIER LEASE	78.95

**City Manager**

300117 ALHAMBRA	WATER SUPPLIES	66.08
370840 WESTAMERICA BANK	COPIER LEASE	78.95

**City Clerk**

370840 WESTAMERICA BANK	COPIER LEASE	78.95
370852 BANK OF AMERICA	CONFERENCE FEE	1,210.00
370856 BAY AREA NEWS GROUP	LEGAL AD	247.50
370863 EIDEN, KITTY J	MINUTES CLERK	1,283.00

**City Treasurer**

370811 PFM ASSET MGMT LLC	ADVISORY SERVICES	7,691.70
370869 GARDA CL WEST INC	ARMORED CAR PICK UP	252.07

**Human Resources**

205628 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	10.49
370840 WESTAMERICA BANK	COPIER LEASE	250.02
370841 RETIREE	RETIREMENT AWARD CHECK	350.00
370852 BANK OF AMERICA	FINGERPRINTING	14.95
370854 RETIREE	RETIREMENT AWARD CHECK	350.00
370873 JACKSON LEWIS LLP	PROFESSIONAL SERVICES	693.00
370890 RETIREE	RETIREMENT AWARD CHECK	350.00

**Economic Development**

370729 ANTIOCH CHAMBER OF COMMERCE	CHAMBER MEMBERSHIP	1,270.00
370734 BAY ALARM COMPANY	MONITORING SERVICES	784.08
370744 CALED	MEMBERSHIP FEE	856.81
370793 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	2,160.00
370840 WESTAMERICA BANK	COPIER LEASE	78.95

**Finance Administration**

370840 WESTAMERICA BANK	COPIER LEASE	250.02
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**Finance Accounting**

370733 BANK OF AMERICA	TRAINING	179.00
370745 CALIF MUNICIPAL STATISTICS INC	CAFR DEBT STATEMENT	425.00

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**Finance Operations**

370733 BANK OF AMERICA	SUPPLIES	93.51
370831 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	15.90
370840 WESTAMERICA BANK	COPIER LEASE	350.36

**Non Departmental**

370788 MUNICIPAL POOLING AUTHORITY	CRIME POLICY PREMIUM	3,575.00
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	794,562.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	196,604.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	66,897.00
370793 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	34,028.00
370860 DELTA DIABLO	GOLF COURSE WATER	21,888.05
370879 MUNISERVICES LLC	DISCOVERY SERVICES	225.55
370880 MUNISERVICES LLC	DISCOVERY SERVICES	924.95
930060 COMPUTERLAND	COMPUTER SUPPLIES	169.91

**Public Works Maintenance Administration**

370840 WESTAMERICA BANK	COPIER LEASE	22.50
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**Public Works General Maintenance Services**

370840 WESTAMERICA BANK	COPIER LEASE	60.00
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**Public Works Street Maintenance**

370893 SUBURBAN PROPANE	PROPANE	245.35
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**Public Works-Signal/Street Lights**

370722 AMERICAN GREENPOWER USA INC	INDUCTION LIGHTING	13,675.92
370803 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	340.09
370859 CONTRA COSTA COUNTY	TRAFFIC SIGNAL MAINTENANCE	26,588.92
930065 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	6,140.49

**Public Works-Striping/Signing**

370757 DISPENSING TECHNOLOGY CORPORAT	PARTS	240.03
370850 ACE HARDWARE, ANTIOCH	SUPPLIES	9.77
370866 FASTENAL CO	SUPPLIES	39.61
370891 SHERWIN WILLIAMS CO	SUPPLIES	275.08
370893 SUBURBAN PROPANE	PROPANE	245.34
930055 GRAINGER INC	SUPPLIES	25.71

**Public Works-Facilities Maintenance**

370793 MUNICIPAL POOLING AUTHORITY	PROPERTY INSURANCE	3,209.00
370857 BAY CITIES PYROTECTOR	INSPECTION SERVICES	740.00
370866 FASTENAL CO	SUPPLIES	27.70
370871 HONEYWELL INTERNATIONAL INC	REPAIR SERVICES	531.00
370885 OFFICE MAX INC	OFFICE SUPPLIES	273.80
930066 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,041.85

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**Public Works-Parks Maint**

300090 COMBINATION LOCK AND SAFE	REPAIR SERVICES	147.26
370836 WESCO RECEIVABLES CORP	SUPPLIES	264.48

**Public Works-Median/General Land**

370768 FURBER SAW INC	EQUIPMENT	537.23
370775 HORIZON	PARTS	79.47
370801 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	4,480.78
370826 STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	850.00
370850 ACE HARDWARE, ANTIOCH	SUPPLIES	19.31
370886 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICE	4,480.78

**Public Works-Work Alternative**

370884 OCCUPATIONAL HEALTH CENTERS OF	MEDICAL SERVICES	107.50
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**Police Administration**

300162 APPEL LAW FIRM LLC	DEPOSIT REFUND	91.31
370740 BROGDON, CASEY AMON	TRAINING PER DIEM	320.00
370748 CANTANDO, ALLAN J	COURT APPEARANCE	219.94
370752 CONTRA COSTA COUNTY	RANGE FEES	370.00
370753 COSTCO	MEETING EXPENSE	435.57
370761 EIDEN, KITTY J	MINUTES CLERK	105.00
370763 EVANS, JOSHUA FIELD	TRAINING PER DIEM	320.00
370774 HOFFMAN, RICK D	TRAINING PER DIEM	320.00
370781 LC ACTION POLICE SUPPLY	SUPPLIES	530.96
370785 MAGANA, JOSEPH J	TRAINING PER DIEM	320.00
370798 OFFICE MAX INC	OFFICE SUPPLIES	132.13
370805 PEPPERMILL RESORT SPA CASINO	LODGING - C BROGDON	779.52
370806 PEPPERMILL RESORT SPA CASINO	LODGING - J EVANS	779.52
370807 PEPPERMILL RESORT SPA CASINO	LODGING - J MAGANA	779.52
370808 PEPPERMILL RESORT SPA CASINO	LODGING - R HOFFMAN	779.52
370809 PEPPERMILL RESORT SPA CASINO	LODGING - J WISECARVER	779.52
370813 REACH PROJECT INC	PROGRAM SERVICES	17,083.00
370819 SAFESTORE INC	EVIDENCE STORAGE	1,326.10
370837 WISECARVER, JIMMY R	TRAINING PER DIEM	320.00
370840 WESTAMERICA BANK	COPIER LEASE	1,642.05
370864 FAIRFIELD INN AND SUITES SAN B	LODGING - R MCDONALD	428.26
370865 FAIRFIELD INN AND SUITES SAN B	LODGING - G LOWTHER	428.26
370876 LC ACTION POLICE SUPPLY	SUPPLIES	280.45
370877 MARTIN, RICHARD B	EXPENSE REIMBURSEMENT	231.48
370882 NATIONAL TRAINING CONCEPTS INC	TRAINING - R MCDONALD	495.00
370883 NATIONAL TRAINING CONCEPTS INC	TRAINING - G LOWTHER	495.00
930055 GRAINGER INC	SUPPLIES	129.28

Finance Accounting

Prepared by: Lauren Posada

9/21/2017

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930067 MOBILE MINI LLC	STORAGE	108.10
<b>Police Prisoner Custody</b>		
370840 WESTAMERICA BANK	COPIER LEASE	151.33
<b>Police Community Policing</b>		
300163 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	60.45
370737 BLUE SHIELD OF CALIFORNIA	VISION	36.10
370753 COSTCO	FUEL	75.99
370755 DELTA DENTAL	PAYROLL DEDUCTIONS	124.36
370812 PURSUIT NORTH	VEHICLE UPFIT	16,375.23
370824 SP PLUS CORPORATION	PARKING ENFORCEMENT	12,875.00
370889 PURSUIT NORTH	VEHICLE UPFIT	26,632.35
<b>Police Traffic Division</b>		
370776 HUNT AND SONS INC	FUEL	90.02
<b>Police Investigations</b>		
300163 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	91.31
370753 COSTCO	MEETING EXPENSE	79.21
370840 WESTAMERICA BANK	COPIER LEASE	607.78
370842 ADAMSON POLICE PRODUCTS	UNIFORMS	78.21
370843 ADVANTAGE SENTRY AND PROTECTIO	TRANSPORTATION SERVICES	4,898.77
370887 PERKINSON, JAMES A	EXPENSE REIMBURSEMENT	580.95
<b>Police Communications</b>		
370731 AT AND T MCI	PHONE	495.98
370751 COMCAST	CONNECTION SERVICES	350.14
370770 GLOBALSTAR	SATELLITE PHONE	200.02
370804 PACIFIC TELEMAGEMENT SERVICE	LOBBY PAY PHONE	156.00
370846 AMERICAN TOWER CORPORATION	CELL TOWER RENTAL	236.82
<b>Police Facilities Maintenance</b>		
370796 NEXTEL SPRINT	CELL PHONE	3,422.20
370817 ROGUE FITNESS	MAINTENANCE SERVICES	4,818.53
370857 BAY CITIES PYROTECTOR	INSPECTION SERVICES	370.00
370859 CONTRA COSTA COUNTY	MAINTENANCE SERVICES	168.21
930066 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,880.20
<b>Community Development Land Planning Services</b>		
370735 BAY AREA NEWS GROUP	LEGAL AD	346.50
370840 WESTAMERICA BANK	COPIER LEASE	113.69
370852 BANK OF AMERICA	ADVERTISING SERVICES	375.00
370853 BANK OF AMERICA	CONFERENCE FEES	575.00
<b>CD Code Enforcement</b>		
370739 BRIDGEHEAD SELF STORAGE	STORAGE	225.00
370743 CACEO	CONFERENCE FEES	1,134.00

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370839	WORK WORLD	SAFETY SHOES - J HUNTER	322.92
370840	WESTAMERICA BANK	COPIER LEASE	175.26
370853	BANK OF AMERICA	CONFERENCE FEES	1,756.64
370885	OFFICE MAX INC	OFFICE SUPPLIES	36.95
<b>PW Engineer Land Development</b>			
370755	DELTA DENTAL	PAYROLL DEDUCTIONS	124.36
370840	WESTAMERICA BANK	COPIER LEASE	686.14
<b>Community Development Building Inspection</b>			
370799	OFFICE MAX INC	OFFICE SUPPLIES	129.51
370840	WESTAMERICA BANK	COPIER LEASE	113.69
370852	BANK OF AMERICA	RECRUITMENT ADVERTISING	150.00
370853	BANK OF AMERICA	CONFERENCE FEES	1,465.00
370895	SYNTROL	ENERGY INSPECTION FEE REFUND	224.04
<b>Capital Imp. Administration</b>			
205628	CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	53.25
370840	WESTAMERICA BANK	COPIER LEASE	108.50
<b>Community Development Engineering Services</b>			
205628	CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	2.50
370840	WESTAMERICA BANK	COPIER LEASE	105.31
<b>212 CDBG Fund</b>			
<b>CDBG</b>			
370735	BAY AREA NEWS GROUP	LEGAL AD	428.40
370799	OFFICE MAX INC	OFFICE SUPPLIES	172.55
370853	BANK OF AMERICA	TRAINING - T LOPEZ	360.00
<b>213 Gas Tax Fund</b>			
<b>Streets</b>			
370803	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	13.16
<b>214 Animal Control Fund</b>			
<b>Animal Control</b>			
370726	ANIMAL CARE EQUIPMENT AND SERV	SUPPLIES	598.50
370759	EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	5,045.95
370773	HILLS PET NUTRITION	ANIMAL FOOD	681.14
370790	MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	16,617.00
370791	MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	4,112.00
370792	MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	1,399.00
370794	MWI VETERINARY SUPPLY CO	INSURANCE PREMIUM	298.54
370796	NEXTEL SPRINT	CELL PHONE	214.82
370825	STARLINE SUPPLY COMPANY	SUPPLIES	193.43
370840	WESTAMERICA BANK	COPIER LEASE	151.33
370848	ANIMAL CARE EQUIPMENT AND SERV	SUPPLIES	521.52

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370849 ANIMAL SUPPLY LOGISTICS	SUPPLIES	804.44
370862 EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	570.10
370870 HILLS PET NUTRITION	ANIMAL FOOD	292.43
370872 INTERVET INC	MICROCHIPS	4,083.50
370881 MWI VETERINARY SUPPLY CO	MEDICAL SUPPLIES	96.42
930060 COMPUTERLAND	MONITOR	169.91
930066 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	579.80
<b>215 Civic Arts Fund</b>		
<b>Civic Arts</b>		
370793 MUNICIPAL POOLING AUTHORITY	PROPERTY INSURANCE	667.00
<b>219 Recreation Fund</b>		
<b>Recreation Admin</b>		
370797 OAKLEYS PEST CONTROL	PEST CONTROL	325.00
370857 BAY CITIES PYROTECTOR	INSPECTION SERVICES	370.00
<b>Senior Programs</b>		
370738 BRENTWOOD PRESS AND PUBLISHING	ADVERTISING	699.00
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	4,604.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	1,139.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	388.00
930066 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	388.00
<b>Recreation Sports Programs</b>		
205583 A THRU Z ENTERPRISES INC	DEPOSIT REFUND	100.00
205584 DELTA DIABLO	DISPOSAL SERVICES	45.12
205585 ALVARADO, PASCUAL	CLASS REFUND	93.00
370747 CALIFORNIA USSSA	CONTRACTOR PAYMENT	260.00
370749 CITY MECHANICAL INC	REPAIR SERVICES	1,040.39
370784 M AND L OVERHEAD DOORS	DOOR REPLACEMENT	3,678.50
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	4,119.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	1,019.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	347.00
370855 BAY AREA BARRICADE	SUPPLIES	909.42
370858 CONCORD SOFTBALL UMPIRES	CONTRACTOR PAYMENT	2,886.00
<b>Recreation-New Comm Cntr</b>		
205582 BEAUCHAMP, RACHEL UGARTE	CLASS REFUND	54.00
205628 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	15.61
370732 BAGNESCHI, ALBERTA	CONTRACTOR PAYMENT	494.40
370751 COMCAST	CONNECTION SERVICES	1,588.45
370765 FARWEST SANITATION AND STORAGE	CONTRACTOR PAYMENT	333.63
370780 KOVALICK, LUANNE	CONTRACTOR PAYMENT	588.00
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	12,864.00

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370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	3,183.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	1,083.00
370793 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	15,007.00
370799 OFFICE MAX INC	OFFICE SUPPLIES	97.32
370820 SAFETY DRIVERS ED LLC	CONTRACTOR PAYMENT	177.00
370840 WESTAMERICA BANK	COPIER LEASE	300.62
370867 FOLGERGRAPHICS	PRINTING SERVICES	8,616.33
<b>220 Traffic Signalization Fund</b>		
<b>Traffic Signals</b>		
370802 PACIFIC GAS AND ELECTRIC CO	TRAFFIC SIGNAL	1,538.34
<b>221 Asset Forfeiture Fund</b>		
<b>Non Departmental</b>		
370762 ELERY, RICKY	RETURN OF FUNDS	8,841.00
<b>222 Measure C/J Fund</b>		
<b>Streets</b>		
300054 BPXPRESS	PRINTING SERVICES	193.04
370760 ECONOMIC AND PLANNING SYSTEMS	PROFESSIONAL SERVICES	1,803.50
<b>223 Child Care Fund</b>		
<b>Child Care</b>		
370793 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	406.00
<b>226 Solid Waste Reduction Fund</b>		
<b>Solid Waste Used Oil</b>		
370724 AMERICAN TEXTILE AND SUPPLY INC	SUPPLIES	466.54
<b>Solid Waste</b>		
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	2,691.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	666.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	227.00
370800 OUTDOOR CREATIONS INC	DISPOSAL BINS	8,156.25
<b>229 Pollution Elimination Fund</b>		
<b>Channel Maintenance Operation</b>		
370786 MJH EXCAVATING INC	EQUIPMENT RENTAL	4,390.00
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	6,201.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	1,534.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	522.00
370801 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	2,712.98
370868 FURBER SAW INC	EQUIPMENT	109.74
370886 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	2,800.50
<b>251 Lone Tree SLLMD Fund</b>		
<b>Lonetree Maintenance Zone 1</b>		
370829 TERRACARE ASSOCIATES	TURF MOWING	273.20

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370886	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	2,660.46
<b>Lonetree Maintenance Zone 3</b>			
370826	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	850.00
<b>Lonetree Maintenance Zone 4</b>			
370822	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,420.00
370829	TERRACARE ASSOCIATES	TURF MOWING	437.12
<b>252 Downtown SLLMD Fund</b>			
<b>Downtown Maintenance</b>			
370829	TERRACARE ASSOCIATES	TURF MOWING	273.20
370838	WOODIWISS PAINTING	PAINT SERVICES	4,875.00
<b>254 Hillcrest SLLMD Fund</b>			
<b>Hillcrest Maintenance Zone 1</b>			
370829	TERRACARE ASSOCIATES	TURF MOWING	710.32
<b>Hillcrest Maintenance Zone 2</b>			
370829	TERRACARE ASSOCIATES	TURF MOWING	972.60
370886	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	1,120.20
<b>Hillcrest Maintenance Zone 4</b>			
370822	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,982.40
370829	TERRACARE ASSOCIATES	TURF MOWING	546.40
<b>255 Park 1A Maintenance District Fund</b>			
<b>Park 1A Maintenance District</b>			
370803	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	52.40
370829	TERRACARE ASSOCIATES	TURF MOWING	710.32
<b>256 Citywide 2A Maintenance District Fund</b>			
<b>Citywide 2A Maintenance Zone 3</b>			
370829	TERRACARE ASSOCIATES	TURF MOWING	10.92
<b>Citywide 2A Maintenance Zone 6</b>			
370829	TERRACARE ASSOCIATES	TURF MOWING	655.68
<b>Citywide 2A Maintenance Zone 8</b>			
370829	TERRACARE ASSOCIATES	TURF MOWING	54.64
<b>Citywide 2A Maintenance Zone 9</b>			
370801	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	5,414.28
370829	TERRACARE ASSOCIATES	TURF MOWING	163.92
370886	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	1,680.30
<b>257 SLLMD Administration Fund</b>			
<b>SLLMD Administration</b>			
370790	MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	1,806.00
370791	MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	447.00
370792	MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	152.00
370793	MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	14,983.00

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370829 TERRACARE ASSOCIATES	TURF MOWING	655.68
<b>311 Capital Improvement Fund</b>		
<b>Northeast Annexation</b>		
370736 BKF ENGINEERS INC	CONSULTING SERVICES	6,982.04
<b>376 Lone Diamond Fund</b>		
<b>Assessment District</b>		
370793 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	18.00
<b>410 2015 Refunding Bond (2001ABAG) Fund</b>		
<b>Non Departmental</b>		
370793 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	4,049.00
<b>570 Equipment Maintenance Fund</b>		
<b>Non Departmental</b>		
370776 HUNT AND SONS INC	FUEL	6,986.45
<b>Equipment Maintenance</b>		
370789 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	16,019.00
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	10,655.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	2,636.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	897.00
370793 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	1,006.00
370818 ROYAL BRASS INC	PARTS	147.76
370840 WESTAMERICA BANK	COPIER LEASE	27.50
370844 ALL STAR AUTO ELECTRIC	REPAIR SERVICES	858.04
370851 ANTIOCH AUTO PARTS	AUTO PARTS	1,363.22
370861 EAST BAY TIRE CO	TIRE SERVICE	159.47
370868 FURBER SAW INC	SUPPLIES	190.88
370878 MUNICIPAL MAINT EQUIPMENT INC	PARTS	141.03
370888 PETERSON	PARTS	699.62
370894 SUPERIOR AUTO PARTS	AUTO PARTS	7.60
370897 TRED SHED, THE	TIRES	4,926.25
370899 WALNUT CREEK FORD	AUTO PARTS	3,798.69
930055 GRAINGER INC	SUPPLIES	563.85
930059 A1 TRANSMISSION	REPAIR SERVICES	2,235.20
930061 CRYSTAL CLEAR LOGOS INC	SUPPLIES	232.18
<b>573 Information Services Fund</b>		
<b>Information Services</b>		
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	4,980.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	1,232.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	419.00
<b>Network Support &amp; PCs</b>		
370751 COMCAST	CONNECTION SERVICES	1,028.98

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370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	9,548.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	2,362.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	804.00
370840 WESTAMERICA BANK	COPIER LEASE	102.03
930062 DIGITAL SERVICES	WEBSITE MAINTENANCE	6,645.00
<b>Telephone System</b>		
370730 AT AND T MCI	PHONE	16.04
370731 AT AND T MCI	PHONE	562.20
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	537.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	2,085.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	45.00
370845 AMERICAN MESSAGING	PAGER	42.66
<b>GIS Support Services</b>		
370769 GIS PLANNING INC	WEBSITE HOSTING	4,999.00
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	7,889.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	664.00
<b>Office Equipment Replacement</b>		
930053 COMPUTERLAND	SUPPLIES	584.06
<b>579 Post Retirement Medical-Mgmt Fund</b>		
<b>Non Departmental</b>		
930064 RETIREE	MEDICAL AFTER RETIREMENT ADJ	473.38
<b>580 Loss Control Fund</b>		
<b>Human Resources</b>		
370788 MUNICIPAL POOLING AUTHORITY	WORKERS COMP PREMIUM	921,645.00
<b>611 Water Fund</b>		
<b>Non Departmental</b>		
370799 OFFICE MAX INC	OFFICE SUPPLIES	2,120.58
370836 WESCO RECEIVABLES CORP	SUPPLIES	109.62
370851 ANTIOCH AUTO PARTS	AUTO PARTS	1,792.74
930055 GRAINGER INC	SUPPLIES	2,499.16
930056 HAMMONS SUPPLY COMPANY	SUPPLIES	1,235.54
<b>Water Supervision</b>		
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	134,984.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	33,400.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	11,365.00
370793 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	42,633.00
370847 ANDERSON, DUANE A	SAFETY BOOTS REIMBURSEMENT	97.86
<b>Water Production</b>		
204890 NELAC INSTITUTE, THE	WEBINAR	60.00
300026 CONCORD GARDEN EQUIPMENT	PARTS	99.20

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370727	ACE HARDWARE, ANTIOCH	SUPPLIES	15.84
370731	AT AND T MCI	PHONE	98.55
370742	BUCKLES SMITH ELECTRIC CO	PARTS	192.68
370772	HACH CO	LAB SUPPLIES	232.08
370777	KARL NEEDHAM ENTERPRISES INC	EQUIPMENT RENTAL	30,549.89
370778	KELLY MOORE PAINT CO	SUPPLIES	33.77
370782	LEIGHTON STONE CORP	PARTS	2,088.20
370814	REINHOLDT ENGINEERING CONSTR	FUEL TEST	300.00
370823	SOUTHWEST VALVE LLC	EQUIPMENT	3,459.30
370828	T AND T PAVEMENT MARKINGS AND	EQUIPMENT	2,255.91
370832	UNIVAR USA INC	CAUSTIC	6,405.79
370840	WESTAMERICA BANK	COPIER LEASE	51.42
370850	ACE HARDWARE, ANTIOCH	SUPPLIES	89.01
370851	ANTIOCH AUTO PARTS	AUTO PARTS	81.32
370874	KARL NEEDHAM ENTERPRISES INC	EQUIPMENT RENTAL	21,843.05
370888	PETERSON	MAINTENANCE SERVICES	4,437.45
370898	USA BLUE BOOK	EQUIPMENT	336.00
930051	AIRGAS SPECIALTY PRODUCTS	AMMONIA	1,969.45
930052	CHEMTRADE CHEMICALS US LLC	ALUM	2,756.62
930055	GRAINGER INC	SUPPLIES	63.95
930057	NTU TECHNOLOGIES INC	POLYMER	3,059.00
930063	EUROFINS EATON ANALYTICAL INC	MONITORING	465.00
930066	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	338.00
<b>Water Distribution</b>			
370728	ANTIOCH AUTO PARTS	AUTO PARTS	54.95
370751	COMCAST	CONNECTION SERVICES	350.14
370764	EXPRESS SERVICES	TEMP SERVICES	756.25
370815	ROBERTS AND BRUNE CO	PIPE FITTINGS	11,694.89
370827	SYAR INDUSTRIES INC	ASPHALT	2,000.42
370830	TYLER TECHNOLOGIES	INSITE FEES	340.00
370840	WESTAMERICA BANK	COPIER LEASE	70.01
370851	ANTIOCH AUTO PARTS	AUTO PARTS	280.58
370884	OCCUPATIONAL HEALTH CENTERS OF	MEDICAL EXAM	552.80
370885	OFFICE MAX INC	OFFICE SUPPLIES	242.43
930054	CRYSTAL CLEAR LOGOS INC	SUPPLIES	253.06
930055	GRAINGER INC	SUPPLIES	47.32
<b>Water Meter Reading</b>			
370795	NATIONAL METER & AUTOMATION INC	METER PARTS	1,582.55
<b>Public Buildings &amp; Facilities</b>			
370725	ANCHOR CONCRETE CONSTRUCTION INC	CONCRETE	3,600.00

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370741 BROWN AND CALDWELL INC	CONSULTING SERVICES	516.29
370787 MUNICIPAL FINANCIAL SERVICES	PROFESSIONAL SERVICES	1,680.00
<b>Warehouse &amp; Central Stores</b>		
370831 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	15.90
370840 WESTAMERICA BANK	COPIER LEASE	151.33
<b>621 Sewer Fund</b>		
<b>Sewer-Wastewater Supervision</b>		
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	64,474.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	15,953.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	5,428.00
370840 WESTAMERICA BANK	COPIER LEASE	212.85
<b>Sewer-Wastewater Collection</b>		
370751 COMCAST	CONNECTION SERVICES	350.15
370754 CWEA SFBS	REGISTRATION FEE	390.00
370758 DKF SOLUTIONS GROUP LLC	CONSULTING SERVICES	7,500.00
370764 EXPRESS SERVICES	TEMP SERVICES	756.25
370787 MUNICIPAL FINANCIAL SERVICES	PROFESSIONAL SERVICES	1,680.00
370793 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	151.00
370827 SYAR INDUSTRIES INC	ASPHALT	2,000.41
370830 TYLER TECHNOLOGIES	INSITE FEES	340.00
370835 WECO INDUSTRIES INC	PARTS	368.80
370852 BANK OF AMERICA	ADVERTISING	790.00
370875 KEN KELLER SALES	EQUIPMENT	2,806.09
370896 TELSTAR INSTRUMENTS INC	REPAIR SERVICES	500.00
930055 GRAINGER INC	SUPPLIES	48.69
930058 QUENVOLDS	SAFETY SHOES - PORTER	275.00
<b>631 Marina Fund</b>		
<b>Marina Administration</b>		
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	4,508.00
370791 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	1,115.00
370792 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	380.00
370793 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	5,862.00
370821 SCRIBBLE SOFTWARE INC	SOFTWARE	1,907.40
370840 WESTAMERICA BANK	COPIER LEASE	51.42
<b>Marina Maintenance</b>		
370866 FASTENAL CO	SUPPLIES	319.71
930066 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,375.00
<b>641 Prewett Water Park Fund</b>		
<b>Non Departmental</b>		
370756 DIANNE ADAIR DAY CARE	DEPOSIT REFUND	500.00

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370771 GRACE BIBLE FELLOWSHIP	DEPOSIT REFUND	500.00
<b>Recreation Water Park</b>		
205591 EWING IRRIGATION PRODUCTS	SUPPLIES	89.53
205592 COMCAST	CONNECTION SERVICES	48.50
370723 AMERICAN RED CROSS	CERTIFICATION FEES	175.00
370746 CALIFORNIA DIESEL AND POWER IN	REPAIR SERVICES	3,075.64
370750 COLE SUPPLY CO INC	JANITORIAL SUPPLIES	185.85
370766 FEDEX	FREIGHT	314.75
370767 FORD CARPENTER, BRENDA	CLASS REFUND	178.00
370779 KNORR SYSTEMS INC	CHEMICALS	135.82
370783 LINCOLN EQUIPMENT INC	SUPPLIES	194.12
370790 MUNICIPAL POOLING AUTHORITY	INSURANCE PREMIUM	14,608.00
370791 MUNICIPAL POOLING AUTHORITY	CARMA PREMIUM	3,614.00
370792 MUNICIPAL POOLING AUTHORITY	ERMA PREMIUM	1,230.00
370793 MUNICIPAL POOLING AUTHORITY	PROPERTY INSURANCE	3,128.00
370810 PEPSI COLA COMPANY	CONCESSION SUPPLIES	1,491.82
370816 RODRIQUEZ, ERIC	CLASS REFUND	232.00
370832 UNIVAR USA INC	CHEMICALS	2,087.48
370833 US FOODSERVICE INC	EQUIPMENT	4,871.63
370840 WESTAMERICA BANK	COPIER LEASE	250.02
<b>721 Employee Benefits Fund</b>		
<b>Non Departmental</b>		
370737 BLUE SHIELD OF CALIFORNIA	PAYROLL DEDUCTIONS	2,943.10
370755 DELTA DENTAL	PAYROLL DEDUCTIONS	36,029.73
370892 STANDARD LIFE INSURANCE	PAYROLL DEDUCTIONS	4,675.90
370900 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
370901 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
370902 INTERNAL REVENUE SERVICE	PAYROLL DEDUCTIONS	60.00
370903 OPERATING ENGINEERS TRUST FUND	PAYROLL DEDUCTIONS	15,371.09
370904 PARS	PAYROLL DEDUCTIONS	3,843.61
370905 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	146.44
930068 NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	30,776.77
930069 VANTAGEPOINT TRANSFER AGENTS 3	PAYROLL DEDUCTIONS	2,765.18



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular/Special Meeting of September 26, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Forrest Ebbs, Community Development Director *FE*

**SUBJECT:** Ordinance Amending Building Regulations for Expedited, Streamlined Permitting Procedures for Electric Vehicle Charging Stations.

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### RECOMMENDED ACTION

It is recommended that the City Council adopt the Ordinance adding Chapter 21 to Title 8: Building Regulations to the Antioch Municipal Code relating to expedited, streamlined permitting procedures for electric vehicle charging stations.

### STRATEGIC PURPOSE

Long Term Goal H: Planning, Entitlements and Permitting: Provide consistent and efficient entitlement, permitting, and development services to the public.

Strategy H-1: Improve the City's Business Processes.

Short Term Objectives:

- Streamline Planning and Building Processes
- Improve customer services

### FISCAL IMPACT

The proposed ordinance will not have any fiscal impacts on the City of Antioch or its residents or businesses.

### DISCUSSION

Assembly Bill 1236 amended Government Code Section 65850.7 to require jurisdictions with a population less than 200,000 residents to establish procedures for expedited, streamlined processes for permitting of electric vehicle charging stations. The amendments to Section 65850.7 include the requirement for a jurisdiction to adopt an ordinance for the expedited, streamlined process on or before September 30, 2017. AB 1236 further requires the ordinance include a checklist that outlines the requirements for a permit application for an electric vehicle charging station to be eligible for expedited review.

This process includes the establishment of a checklist containing objective requirements for the installation of an electric vehicle charging station and a process for electronic submittal of permit applications. The content of the checklist requires the permit applicant to check the features of the existing electrical service such as rating in amperes, system voltage, connected or calculated load, spare capacity in amperes, voltage and ampere rating of the electric vehicle supply equipment, circuit rating of the electric vehicle supply equipment, location of the electric vehicle supply equipment, if ventilation is/or is not required, and clearances of the charging equipment to comply with all applicable building and fire safety laws. Assembly Bill 1236 also clarifies that a jurisdiction shall not condition approval of a permit for an electric vehicle charging station based on the approval of an association as defined in California Civil Code, Section 4080. If an application for an electric vehicle charging station includes all of the information contained in the checklist and complies with all applicable building codes, the Building Official must issue the permit.

## **ATTACHMENT**

### A. Ordinance

# ATTACHMENT “A”

ORDINANCE NO. \_\_\_\_\_

## AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ADDING CHAPTER 21 TO TITLE 8: BUILDING REGULATIONS TO PROVIDE AN EXPEDITED, STREAMLINED PERMITTING PROCESS FOR ELECTRIC VEHICLE CHARGING STATIONS

**SECTION 1. Findings.** The Antioch City Council hereby finds, determines and declares as follows:

**A.** The City of Antioch holds the right to make and enforce all laws and regulations not in conflict with general laws, and the City holds all rights and powers established by state law.

**B.** California Government Code section 65850.7 was recently amended by Assembly Bill 1236 to require local agencies to create an expedited, streamlined permitting process for electric vehicle charging stations. The City Council considered a staff recommendation for adoption of an ordinance implementing such a process in the City and heard public testimony about the proposed ordinance.

**C.** The City Council finds that the Municipal Code amendments are in conformance with the Antioch General Plan.

**SECTION 2.** Chapter 21, Electric Vehicle Charging Stations Expedited Permitting, is hereby added to Title 8: Building Regulations of the City of Antioch’s Municipal Code as set forth below, establishing an expedited, streamlined permitting process for Electric Vehicle Charging Stations as required by California Government Code, section 65850.7.

### **Chapter 21:** Electric Vehicle Charging Stations Expedited Permitting

#### **Sections:**

- 8-21.01 Purpose and Intent.
- 8-21.02 Definitions.
- 8-22.03 Expedited Permitting Process.
- 8-22.04 Permit Application Processing.
- 8-22.05 Technical Review.
- 8-22.06 Electric Vehicle Charging Station Installation Requirements.

#### **8-21.01 PURPOSE AND INTENT.**

The purpose of this Chapter is to promote and encourage the use of electric vehicles by creating an expedited, streamlined permitting process for electric vehicle charging stations while promoting public health and safety and preventing specific adverse impacts in the installation and use of such charging stations. This Chapter is adopted in compliance with the requirements of California Government Code Section 65850.7.

#### **8-21.02 DEFINITIONS.**

**A.** “Electric vehicle charging station” or “charging station” means any level of electric vehicle supply equipment station that is designed and built in compliance with

Article 625 of the California Electrical Code, as it reads on the effective date of this Chapter, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.

B. “Specific, adverse impact” means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

C. “Electronic submittal” means the utilization of one or more of the following:

1. Electronic mail or email.
2. The internet.
3. Facsimile.

### **8-21.03 EXPEDITED PERMITTING PROCESS.**

Consistent with Government Code Section 65850.7, the Building Official shall implement an expedited, streamlined permitting process for electric vehicle charging stations, and adopt a checklist of all requirements with which electric vehicle charging stations shall comply with in order to be eligible for expedited review. The expedited, streamlined permitting process and checklist may refer to the recommendations contained in the most current version of the “Plug-In Electric Vehicle Infrastructure Permitting Checklist” of the “Zero-Emission Vehicles in California: Community Readiness Guidebook” as published by the Governor’s Office of Planning and Research. The City’s adopted checklist shall be published on the City’s website.

### **8-21.04 PERMIT APPLICATION PROCESSING.**

A. Prior to submitting an application for processing, the applicant shall verify that the installation of an electric vehicle charging station will not have specific, adverse impact to public health and safety and building occupants. Verification by the applicant includes but is not limited to: electrical system capacity and loads; electrical system wiring, bonding and over current protection; building infrastructure affected by charging station equipment and associated conduits; areas of charging station equipment and vehicle parking.

B. A permit application that satisfies the information requirements in the City’s adopted checklist shall be deemed complete and be promptly processed. Upon confirmation by the Building Official that the permit application and supporting documents meets the requirements of the City’s adopted checklist, and is consistent with all applicable laws and health and safety standards, the Building Official shall, consistent with Government Code Section 65850.7, approve the application and issue all necessary permits. Such approval does not authorize an applicant to energize or utilize the electric vehicle charging station until approval is granted by the City. If the Building Official determines that the permit application is incomplete, he or she shall issue a written correction notice to the applicant, detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

C. Consistent with Government Code Section 65850.7, the Building Official shall allow for electronic submittal of permit applications covered by this Ordinance and associated supporting documentations. In accepting such permit applications, the Building Official shall also accept electronic signatures on all forms, applications, and other documentation in lieu of a wet signature by any applicant.

#### **8-21.05 TECHNICAL REVIEW.**

A. It is the intent of this Ordinance to encourage the installation of electric vehicle charging stations by removing obstacles to permitting for charging stations so long as the action does not supersede the Building Official's authority to address higher priority life-safety situations. If the Building Official makes a finding based on substantial evidence that the electric vehicle charging station could have a specific adverse impact upon the public health or safety, as defined in this Chapter, the City may require the applicant to apply for a use permit.

B. In the technical review of a charging station, consistent with Government Code Section 65850.7, the Building Official shall not condition the approval for any electric vehicle charging station permit on the approval of such a system by an association, as that term is defined by Civil Code Section 4080.

#### **8-21.06 ELECTRIC VEHICLE CHARGING STATION INSTALLATION REQUIREMENTS.**

A. Electric vehicle charging station equipment shall meet the requirements of the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories such as Underwriters Laboratories, and rules of the Public Utilities Commission or a Municipal Electric Utility Company regarding safety and reliability.

B. Installation of electric vehicle charging stations and associated wiring, bonding, disconnecting means and over current protective devices shall meet the requirements of Article 625 and all applicable provisions of the California Electrical Code.

C. Installation of electric vehicle charging stations shall be incorporated into the load calculations of all new or existing electrical services and shall meet the requirements of the California Electrical Code. Electric vehicle charging equipment shall be considered a continuous load.

D. Anchorage of either floor-mounted or wall-mounted electric vehicle charging stations shall meet the requirements of the California Building or Residential Code as applicable per occupancy, and the provisions of the manufacturer's installation instructions. Mounting of charging stations shall not adversely affect building elements.

### **SECTION 3. CEQA.**

The addition of Chapter 21 to Title 8: Building Regulations to the City's Municipal Code is exempt from environmental review per CEQA Guidelines under the General Rule, 14 California Code of Regulations, section 15061(b)(3). The project involves updates and revisions to existing regulations. The proposed code amendments are consistent with California Law,

specifically Government Code section 65850.7 and Civil Code section 714. It can be seen with certainty that the proposed Municipal Code text amendments will have no significant effect on the environment.

**SECTION 4. Publication; Effective Date.**

This Ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

**SECTION 5. Severability.**

Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 12<sup>th</sup> day of September, and passed and introduced at a regular meeting thereof, held on the 26<sup>th</sup> day of September, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**Sean Wright, Mayor of the City of Antioch**

**ATTEST:**

---

**Arne Simonsen, City Clerk of the City of Antioch**



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of September 26, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Arne Simonsen, CMC, City Clerk *AS*

**APPROVED BY:** Nickie Mastay, Administrative Services Director *NM*

**SUBJECT:** Master Municipal Clerk Academy Series 101

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### **RECOMMENDED ACTION**

It is recommended that the City Council authorize associated expenditures for the City Clerk to attend the Master Municipal Clerk Academy Series 101 course at Cal Poly, Pomona, October 4-6, 2017.

### **STRATEGIC PURPOSE**

The recommended action supports the following strategic priorities that are duties of the City Clerk's office:

**Strategy L-1:** Improve community communications and trust in City government and keep the community well informed as to the activities of the City Departments.

**Strategy L-5:** Effectively and efficiently manage City Council agenda preparation, noticing and records.

**Strategy L-7:** Manage the City's Component of Municipal Elections.

**Strategy L-8:** Coordinate City Boards and Commissions administrative requirements.

### **FISCAL IMPACT**

The FY 2017/18 budget for the City Clerk provides funding for Master Municipal Clerk Academy Series 101 registration (includes lodging and meals) and mileage. The estimated cost is \$1,904.00 (\$1,494 tuition & \$410 transportation). City Clerk Simonsen has applied for a scholarship to offset the cost.

### **DISCUSSION**

- Master Municipal Clerks Academy (MMCA) Series 101

Sessions include: Understanding the Role of Clerk as an Effective Leader; Navigating the Complexities of elections: Advanced Election for Consolidation and Stand Alone Processes; Speaking Tech-Talk: How to Partner with IT to Drive Innovative; and a Community Session.

The Master Municipal Clerk Academy is designed specifically for those working on attaining the Master Municipal Clerk designation. Courses are designed and content is created with the more tenured and experienced Municipal and County Clerk in mind.

Recognizing that these needs are unique, the Academy is designed specifically with those needs in mind. The content is applicable and value-added for County Clerks to the Board of Supervisors, Special District Clerks, City, and Deputy Clerks. The content of the sessions in this Academy are designed at an advanced level and trained by Master Municipal Clerks, Certified Clerks of the Board, and professionals in the field of local government and leader development.

Each series has a distinct curriculum and adheres to the International Institute of Municipal Clerks core curriculum and is recognized by the City Clerks Association of California (CCAC) and the California Clerk of the Board of Supervisors Association (BSA) as an official training program leading to the professional accreditation of Master Municipal Clerk (MMC) and Certified Clerk of the Board (CCB) and is an affiliate of the League of California Cities.

The City of Antioch Travel and Expense Policy for Elected and Appointed (non-employee) Officials is attached as Attachment B, contained therein, the Authorization Process states: "Overnight travel by Elected Official shall be pre-approved by placing the item on the City Council Consent Calendar."

#### **ATTACHMENTS**

- A. MMCA Registration Brochure
- B. Travel and Expense Policy.



“I have attended several sessions of the MMCA over the past three years and have found them to be on-topic and very enriching. The trainers are actively working in the government field and are up to date with today’s technologies and practices. The sessions have given me more insight into leadership qualities and aspects than I ever expected. I have been extremely pleased with the training I have gained from attending the MMCA and have had much success implementing those new skills.”

*Virginia J. Bloom, CMC - City of Lake Elsinore*

“The MMCA is a valuable resource for seasoned clerks like me that won’t settle for what they have already learned, but are always looking for what’s next. In this ever changing ‘clerk’ world we live in, I think it is imperative for City Clerks to always seek continuing education and the courses offered through MMCA are challenging, innovative and rewarding.”

*Lisa Thomason - City of Wheatland*



**Miller Management & Consulting Group**

P. O. Box 1431 • West Sacramento, CA 95691

Email: [PMiller@millermcg.com](mailto:PMiller@millermcg.com)

Phone: 916-850-9271

[www.MillerMCG.com](http://www.MillerMCG.com)



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consulting**

we grow people and organizations

**Miller Management & Consulting Group**

P. O. Box 1431

West Sacramento, CA 95691

ATTACHMENT A



presents

# The Master Municipal Clerk and Clerk of the Board Academy

**October 4-6, 2017  
Kellogg West Center  
Pomona, CA**

## ■ About Miller Management & Consulting Group

Miller Management & Consulting Group is dedicated to the growth and development of individuals and organizations. Practiced in facilitating adult education, the organization's Principal, Pamela Miller, incorporates over 35 years of private, non-profit, and public sector leadership experience into her human and organizational development work. Miller Management & Consulting Group is the approved California Institute providing Master Municipal Clerk credentialing level education.

## ■ About the Academy

The Academy is designed specifically for those working on attaining the Master Municipal Clerk or Certified Clerk of the Board of Supervisors designation. Courses are designed and content is created with the more tenured and experienced municipal and county clerk in mind. Recognizing that these needs are unique, the Academy is designed specifically with those needs in mind. The content is applicable and value-added for County Clerks to the Board of Supervisors, Special District clerks, and City and Deputy Clerks. All gather with the common bond of a desire for lifelong learning, as these professionals continue to lead in their respective fields. The content of the sessions in this Academy are designed at an advanced level and trained by Master Municipal Clerks, Certified Clerks of the Board, and professionals in the field of local government and leader development.

## ■ MMCA Refund Policy

There are no refunds if cancellation is received two (2) weeks prior to the start of the session for which you are registered. Refunds will be provided for cancellations received more than two (2) weeks prior to the start of the session for which you are registered minus a \$250 administrative fee. All cancellation requests must be made in writing.



## Upcoming MMCA October 4-6, 2017 Kellogg West Center Pomona, CA

We begin at 11 a.m. on the 4th  
and end at 3 p.m. on the 6th

**Registration Fee: \$1450**  
**Early Bird Registration Fee: \$1375**

Registration rates are all-inclusive and include: single occupancy accommodations for Wednesday and Thursday nights; all meals and snacks beginning with lunch Wednesday and ending with lunch Friday; reception Thursday night; parking; in-room Wi-Fi; and all Academy materials. Commuter rates include all of the above with the exception of the overnight accommodations. All participants MUST be present for the entire Academy to receive credit.

**Early Bird cutoff is August 4, 2017**  
**Registration closes September 15, 2017 at 5pm**

**Commuter Fee: \$1,200**  
**Commuter Early Bird Fee: \$1,100**

**Register today at [millermcg.com](http://millermcg.com)**

**ONLINE REGISTRATION AND CREDIT CARD\*  
PAYMENTS ARE NOW BEING ACCEPTED.**

**Save these dates for future Academies:**

**Feb. 7-9, 2018 at the Dolce Hayes Mansion, San Jose**  
**Sept. 19-21, 2018 at the Kellogg West Center, Pomona**



## ■ Trainers include:

- Gail Borkowski, CCB
- Donesia Gause, MMC
- Pamela Miller, CMC, Institute Director
- Colleen Nicol, MMC
- Lee Price, MMC
- Wandzia Rose, CIC
- Joann Tilton, MMC

Special Guest Trainers: • Lea Deesing, CIO, City of Riverside  
• Diane Gladwell, MMC  
• Dr. Maura Kane McAuliffe

## ■ Session topics are scheduled to include:

*(but are not limited to)*

- When you know you're not the problem: Working for and with impossible people
- Effective Listening
- Speaking Tech-Talk
- The Power of Presence
- Navigating the Complexities of Elections (consolidated and stand-alone)

University extension credits are available through UC Riverside. The Academy is approved by IIMC for 20 MMC/CMC educational hours or 10 MMC/CMC points. The curriculum is subject to change.

\* There is a 3% fee charged for every credit card transaction, which is not refundable.

## Additional Upcoming Workshops

**June 9, 2017**

CCAC's Region 2 Education Session in Sacramento

**July 14, 2017**

MMANC Summer Signature Symposium at the  
Palo Alto Mitchell Park Community Center

**August 30, 2017**

CCAC's Region 14 Education Session in Mountain View

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

**PURPOSE**

This document establishes the expense and reimbursement policy for all Elected and Appointed (non-employee) Officials of the City of Antioch. As Elected Officials, individuals may incur expenses related to the execution of their duties and responsibilities. These expenses may include the following: personal vehicle use, communication needs (cell phones, internet, and personal phone lines, newspaper subscriptions), and conferences and meetings related to the City's interests. As to Appointed Officials on the Administrative Appeals Board, Design Review Board, Economic Development Commission, Parks and Recreation Commission, Planning Commission, Police Crime Prevention Commission and Investment Committee, there may be opportunities for individuals to attend educational seminars or meetings related to the City's interests as approved by the City Council. Therefore, this policy establishes procedures for requesting and receiving payment for expenses incurred while representing the City on official business.

**ADOPTION AND IMPLEMENTATION**

The Council is responsible for adopting the expense and reimbursement policy for Elected and Appointed Officials and for approving any subsequent policy revisions.

**EXCEPTIONS**

The City Council may approve exceptions to this policy on a case-by-case basis for special or unique circumstances.

**I. PERSONAL VEHICLE USE**

In recognition of the fact that Elected Officials may use their private vehicles while performing their duties, a monthly vehicle allowance will be provided, as allowed pursuant to California Government Code section 1223. In addition to expenses associated with direct use of a private vehicle, this allowance shall also cover related expenses such as bridge tolls and routine parking fees. In order to be eligible for the reimbursement allowance, Elected Officials shall annually provide proof of liability insurance to the City Clerk. The monthly cap on reimbursement of automobile expenses for personal vehicle usage shall be as follows: Mayor: \$450; Council Members: \$350; City Clerk: \$350; City Treasurer: \$350.

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

**II. COMMUNICATION EQUIPMENT AND SERVICES**

In recognition of the fact that City Council members have a significant responsibility to stay in touch with their constituents and City management employees, reimbursement of communication equipment shall be allowed for cell phone service and equipment, internet service and equipment, local and long distance telephone and fax line service and equipment. Individual council members will be responsible for establishing their own communication service providers and all bills for such service will be paid by the individual. Expense reports shall be submitted on the City's form within 30 days of an expense being incurred. The monthly cap on reimbursement of communication equipment and services shall be as follows: Mayor \$100; Council Members \$50. Any communication service expenditures beyond that amount will be borne by the individual elected official.

**III. MEMBERSHIPS**

The City Council shall decide which groups to join as an entity, such as the League of California Cities or the Antioch Chamber of Commerce, through City Council action including the budget process. Individual memberships in groups by Elected or Appointed Officials shall be the personal expense of those individuals unless otherwise approved in advance by the City Council.

**IV. LOCAL CITY EVENTS**

Elected City Officials may be reimbursed for the cost of attending local events related to the City's business upon completion of an expense report and documentation of expenses. City funds shall not be used to purchase alcohol or reimburse Elected Officials for alcohol related costs, unless as part of a set price for the event that happens to include alcohol. If a guest accompanies an Elected Official, only the cost of the Elected Official will be reimbursed.

**V. TRAVEL**

In recognition of the fact that Elected Officials may need to represent the City at conferences and meetings and may incur expenses in the course of their travel, this policy establishes procedures for requesting and receiving payment for travel and travel-related expenditures. Appointed Officials must be specifically authorized by the City Council to attend educational seminars or other meetings in order to seek reimbursement.

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

**(A) PROCEDURE**

The key document in the administrative process is the Travel Authorization/Warrant Request (TA/WR). Besides ensuring that travel by Elected and Appointed Officials is conducted within this policy, the TA/WR summarizes the total cost of attending conferences, meetings, and seminars and provides documentation for cash advances, vendor payments and credit card purchases. General instructions for completing and processing this form are provided in a separate document.

**(B) AUTHORIZATION PROCESS**

All travel by an Appointed Official shall be pre-approved by having the item placed on the City Council Consent Calendar. Overnight travel by an Elected Official, shall be pre-approved by having the item placed on the City Council Consent Calendar.

After travel, the Travel Authorization report must be finalized. Finance will review for receipts and policy compliance.

**(C) METHODS OF REIMBURSEMENT**

There are three ways to request and receive payment for travel and travel-related expenditures: (1) advance payment, (2) reimbursement for actual expenditures, and (3) credit card usage.

(1) Advance payments: Elected Officials may request a cash advance for meals. The advance will be within the IRS approved per diem rates for meals and incidental expenses (M&IE) for the location/area visited as listed in Publication 1542. The value of meals provided at conferences, training, or other travel programs will be deducted from the cash advance at the following rate:

Breakfast - 20%      Lunch - 30%      Dinner - 50%

Other items, such as conference registration, lodging, and air fare may be paid directly to the vendor in advance of travel.

Upon return from travel, all cash advances must be documented with original itemized receipts.

(2) Reimbursement: Elected and Appointed Officials shall be reimbursed for all eligible expenditures upon return from travel for items that have original receipts. A Travel Authorization/Warrant Request with original receipts will be paid by Finance within the regular accounts payable time

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

schedule. Reimbursement claims should be submitted within 30 days from the return from travel, and no reimbursements may be made that cross over fiscal years.

(3) Credit Card Usage: Elected and Appointed Officials may use personal credit cards to pay for travel expenses. Original receipts must be included with the Travel Authorization/Warrant Request to be eligible for reimbursement.

**(D) ELIGIBLE EXPENDITURES**

**Meals and Incidental Expenses (M & IE)**

- **Meals:** City funds shall not be used to purchase alcohol or reimburse Elected or Appointed Officials for alcohol related costs. Meal costs will be reimbursed as supported by original itemized receipts.

- **Personal Meals:** All expenditures must be documented and reimbursement will not exceed the meal schedule listed above.

- **Business Meals:** To qualify as a business meal, the identity of the participants and the business purpose of the discussion must be substantiated.

- **Incidental Expenses:** Those related to City business will be reimbursed at cost as supported by original receipts (e.g., tolls and taxi cabs).

In no event shall the reimbursement for meals and incidental expenses exceed the IRS approved per diem rates for the location visited as listed in Publication 1542.

- **Lodging:** The City will pay lodging expenses for Elected or Appointed Officials during official travel requiring one or more overnight stays. The City will pay for lodging for the evening preceding or subsequent to a meeting or business event when the Elected or Appointed Official would have to travel at unreasonably early or late hours to reach his or her destination.

Elected or Appointed Officials shall make an effort to obtain lodging at or near the facility where official City business is to take place to minimize travel time and transportation costs. The City will pay only for standard single rooms for individual Elected Officials. If lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor. If conference rates are not available, government rates must be requested. A

**CITY OF ANTIOCH  
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list of hotels offering government rates in different areas of the country is available in the Finance Department. Lodging rates that are equal to or less than the government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

If a double room is requested by an Elected or Appointed Official because he or she is accompanied by a spouse or other person, the difference between the single and double room rate shall be considered the Elected or Appointed Official's personal expense.

Elected or Appointed Officials shall cancel any reservations for lodging they will not use. Any charge for an unused reservation shall be considered the Elected or Appointed Official's personal expense unless failure to cancel the reservation was due to circumstances beyond the Elected Official's control.

- **Personal Entertainment:** No reimbursement will be made for personal entertainment.

- **Guests:** If a guest accompanies an Elected or Appointed Official, only the cost of the Elected or Appointed Official will be reimbursed. All costs above a single person will be borne by the Elected or Appointed Official.

- **Discounts:** If offered early registrations should be obtained whenever possible.

- **Telephone/Internet:** The City will pay for all City-related business telephone calls or internet use by an Elected or Appointed Official while traveling on authorized City business. If approved prior to travel, the City may pay for personal internet use up to \$5.00 per day for authorized overnight business travel within California and up to \$10.00 per day for all other authorized overnight business travel.

- **Transportation:** All travel will be made by the method most cost effective for the City. Considerations such as time, distance traveled and cost of transportation should be factors in arriving at the lowest cost. Elected and Appointed Officials shall endeavor to book air travel to take advantage of discounts and nonrefundable ticket fares where practical. All flights shall be booked at coach class or equivalent level. Any additional costs incurred due to personal travel added on before or after the trip will be paid by the Elected or Appointed Official.

Elected and Appointed Officials are encouraged to use their personal vehicles as transportation to and from airports. The cost of traveling from home to the

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airport will be paid for from monthly stipend. If a personal vehicle is left at the airport for more than one day, parking will be reimbursed per day based on long term parking rates or other transportation to and from the airport, whichever is less. Parking will not be reimbursed at the short term parking rate.

The use of rental vehicles is discouraged and shall be authorized only when no other mode of transportation is available or when alternate transportation would be more expensive or impractical. Elected or Appointed Officials must understand that the City's vehicle insurance coverage does not cover the individual driver of a rental car. Therefore, the City Official shall confirm personal coverage under their personal insurance or purchase additional insurance from the rental agency at their own expense. Rental vehicles shall be driven only by Elected or Appointed Officials included on the car rental agreement. Elected or Appointed Officials shall be reimbursed for reasonable taxi fare, airport van, or other public transportation in order to travel from their destination airport to their hotel.

**VI. REPORTING OF EXPENDITURES**

If the City reimburses an Elected or Appointed Official for attending a "meeting" as defined under the Brown Act<sup>1</sup>, the Official shall provide a brief written or oral report regarding the "meeting" at the next regular meeting of the Council or applicable commission, board or committee to which the Official belongs. For other educational seminars or events for which expenses were reimbursed by the City, the Official may provide a brief written or oral report at the next regularly scheduled meeting of the Council or applicable commission, board or committee to which the Official belongs.

**VII. ACKNOWLEDGEMENT**

After being sworn in, Elected or Appointed Officials will be required to sign a statement formally acknowledging receipt and acceptance of this policy.

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<sup>1</sup> The Brown Act (California Government Code section 54952.2) defines a meeting as including "any congregation of majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains."



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of September 26, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Trevor Schnitzius, Lieutenant – Field Services Division

**APPROVED BY:** Tammany Brooks, Chief of Police 

**SUBJECT:** **Police Department Range Retrofit**

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### **RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution:

- 1) Authorizing the purchase and installation of police range equipment to replace outdated and broken equipment; and
- 2) Authorizing a sole source purchase agreement with Meggit Training Systems, Inc for a wireless turning target system; and
- 3) Authorizing the Finance Director to amend the fiscal year 2017-18 budget to accommodate the purchase and installation of range equipment.

### **STRATEGIC PURPOSE**

Staff's efforts regarding this issue are prioritized in the City's Strategic Plan as follows:

**Strategy A-3:** Improve public safety using technology.

### **FISCAL IMPACT**

The cost to repair and retro-fit the police department range with industry standard equipment will be approximately \$165,216. The retro-fit is a onetime cost that is was initially budgeted for at \$125,000 in the Police Department's fiscal year 2016-17 facility maintenance budget. Staff requests that the \$125,000 from the fiscal year 2016-17 budget be rolled forward and re-appropriated into the fiscal year 2017-18 budget. It is also requested that the budget be further amended for the difference (\$40, 216). There will be minimal ongoing maintenance which is also included in the Police Department's annual facility maintenance budget.

### **DISCUSSION**

The Police Department's current range equipment is approximately twenty-five (25) years old. The equipment is antiquated, failing, and replacement parts are no longer available to make repairs. Department staff has historically been able to locate replacement parts through various dealers, but these parts are no longer made or

available. Aftermarket parts are also not readily available. The Police Department firearms range is a ten (10) lane indoor range, but, due to failure of equipment and lack of replacement parts, approximately three (3) lanes are actually operable. The department range is in dire need of new equipment in order to function properly and operate at an acceptable capacity.

Access to the indoor APD firearms range provides greater efficiency with regard to the on-going training of Antioch Police Officers. Additionally, most range training sites are outdoors, which prohibits the ability to schedule training during certain parts of the year due to rain or extreme heat. These facilities are typically only accessible during business days and hours as well. Our indoor range facility eliminates those prohibitions and allows for year round training capability twenty-four (24) hours a day. There are often conflicts when scheduling training with off-site (public or private) facilities due to competition with other police agencies, groups, or entities. The ability to regularly train at the department range facility enhances the safety of our Police Officers, the public we serve, and ensures Officers remain proficient.

- **Background**

When dedicated in 1992, the Antioch Police Department was outfitted with an indoor firearms range. The department is unique in that it is one of only a few police facilities that have an actual on-site indoor range facility. The range provides police staff the ability to maintain firearms proficiency at, or exceeding, the standards set by the California Commission on Peace Officer Standards and Training-P.O.S.T. The range has been continuously used by Administration, Patrol, Investigations, Traffic, and the SWAT team to maintain firearms proficiency over the last twenty five (25) years. Historically our Police Officers have trained above the state minimums for firearms proficiency.

APD Officers participate in monthly firearms training exercises, consisting of various scenarios that they may face in the course and scope of their duties. Department firearms instructors use the facility regularly throughout the year for department wide training in order to ensure firearms competency of Officers and provide additional training, as needed. Police Department retirees qualify at the police range annually in order to demonstrate and maintain minimum firearms proficiency.

## **ALTERNATIVES**

The only option would be to close the range facility indefinitely and contract with offsite training facilities through other law enforcements agencies or private entities. While offsite facility rental may appear as a viable option, it would likely be cost and time prohibitive in the long term, and has the potential to reduce firearms training to the absolute minimum requirements set by P.O.S.T. This action would result in lowering the quality of training to APD Officers and pose a potential threat to the safety of the Officers and citizens in the field.

The nearest public range “United Sportsman Range” is located at 4700 Evora Road in Concord. It is approximately ten (10) miles away and about thirteen (13) minutes in drive time (one way and in normal traffic conditions). This facility’s pistol/shotgun range is currently closed for remodel and not scheduled to re-open until mid 2018. This facility offers fixed location or manually moved targets which are not conducive to a realistic training environment. The facility is outdoors and subject to inclement weather exposure. The facility is only open during typical business hours. The facility can only accommodate five (5) persons at a time and the cost is \$55.00 per hour. Even with the limitations of this facility, training the department’s current staff of ninety-six (96, for one eight (8) hour training day, results in a cost of approximately \$8,800.00. (Current pricing is not guaranteed). APD Officers train in firearms bi-annually, thus doubling this cost. This cost does not take into account additional monthly training conducted by SWAT or Patrol teams. Additional costs may also be realized in the form of overtime, mileage, and/or per diem that would be due in accordance with the APOA and APSMA memorandums of understanding. Use of this off site facility would also generate scheduling conflicts as it can only accommodate half of the number of Officers that our indoor facility can accommodate.

The Sheriff’s Department range at Marsh Creek is approximately eighteen (18) miles away with about a thirty-four (34) minute one way drive time. This represents a significant loss of staff time just to drive to and from the off-site training location. This facility also only offers fixed location targets, is outdoors, and is typically only available during business hours. This range is subject to the same limitations as mentioned above. Training the department’s current staff of ninety-six (96), in one eight (8) hour training day, results in a cost of approximately \$3,700.00. (Current pricing is not guaranteed). APD Officers train in firearms bi-annually, doubling this cost. This cost does not take into account additional monthly training conducted by SWAT or Patrol teams. Additional costs may also be realized in the form of overtime, mileage, and/or per diem that would be due in accordance with the APOA and APSMA memorandums of understanding.

## **CONCLUSION**

The police department range has served the City’s police force for approximately twenty five (25) years at a nominal cost. It provides options and simulation of lighting environments that are difficult to attain at other facilities. It is anticipated with new equipment that the department range could remain viable for another twenty five (25) years. Use of the City owned and operated range facility allows for regular training cycles with training programs specifically designed by department firearms instructors.

The City owned and operated range facility offers potential long term cost savings in overtime, mileage, paid staff travel time, per diem, and other associated costs. Our current range facility allows firearms staff to control the amount of lighting in the facility. Officers can adjust lighting to simulate night time (with/without flashing red and blue lights and siren) and subdued lighting environments which are not available at outside facilities.

Current off site facilities have non-moving targets which provides a less realistic training environment. The proposed range retro-fit would maintain moving target carriers which can advance, retreat, or provide a side profile. This better simulates real life situations and thus provides optimum variations and training opportunities. These options (all or some) are typically not available at other off site range locations.

Sole source justification for the Meggitt Target Retrieval System is requested and based on the following facts, circumstances:

The Meggitt Target System is the only system that has all the features necessary and meets all of the training needs of the Police Department's current firearms training courses. This system would allow the Police Department staff to continue to conduct various training scenarios that would not be possible with a stationary targeting system. This system is similar in operation our current firearms range and would afford an easy transition. Additionally, the current range HVAC system is only designed to provide adequate ventilation for a target system that advances/retreats. A comprehensive list of the necessary features is outlined in Attachment B.

#### **ATTACHMENTS**

A. Resolution

Exhibit A to Resolution – Range Retro-fit cost quote from Meggit Training Systems

B. Sole Source Justification letter from Meggit Training Systems

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING FUNDING FOR POLICE RANGE EQUIPMENT AS A SOLE SOURCE  
PURCHASE, RE-APPROPRIATING FISCAL YEAR 2016-17 BUDGETED FUNDS  
INTO THE FISCAL YEAR 2017-18 BUDGET AND FURTHER AMENDING THE  
FISCAL YEAR 2017-18 BUDGET TO FUND COMPLETE EQUIPMENT COST**

**WHEREAS**, the City would like to replace antiquated and ineffective police range equipment; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch as follows:

**Section 1.** That \$125,000 from the 2016-17 budget be rolled forward and re-appropriated into the 2017-18 budget and the current budget be amended to include the remaining cost of \$40,216; and

**Section 2.** The City Council of the City of Antioch hereby approves the sole source purchase of range equipment with Meggit Training Systems, Inc.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of September, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**



July 13, 2017

Antioch Police Department  
Attn: Sgt Rick Smith  
300 L Street  
Antioch, CA 94509  
PH: 925.584.5243  
Email: [rsmith@ciantioch.ca.us](mailto:rsmith@ciantioch.ca.us)

MTSI Offer No.: **MTS17USL2441 Rev 2**  
Re: Indoor Shooting Range  
Offer Type: Open Market

Dear Sgt Smith,

Meggitt Training Systems, Inc. (MTSI) is pleased to offer a fixed price of **\$165,214.86** (One Hundred Sixty-Five Thousand, Two Hundred Fourteen US Dollars and Eighty-Six Cents) for the products and services listed herein, furnished, and delivered C.P.T. jobsite (Antioch, CA) in accordance with Incoterms® 2010. In addition to the offer price, the Buyer will be responsible for all Federal Taxes, Licenses, Permits, Bonds and Fees applicable to the sale. This offer is valid for 45 days.

Payment Terms are as defined in the Terms & Conditions Section of this quotation.

Delivery is typically 90-120 days after receipt and acceptance of order and upon return and approval of MTSI Submittal Drawings, whichever occurs last. This offer will be attached to and made part of any forthcoming purchase order. Indication of acceptance shall be by authorized signature in the space provided below. Please also enter the total purchase price, to include any purchased options, if applicable.

Should you have any questions or require additional information, please feel free to contact me. I am personally dedicated to this proposal effort.

Best Regards,

**Elton Steele**  
NW LE Sales Representative  
Meggitt Training Systems, Inc.  
Tel: 612.710.3031  
[elton.steele@meggitt.com](mailto:elton.steele@meggitt.com)

Prepared by:  
Melissa Boltz  
Proposal Manager  
Meggitt Training Systems, Inc.

<b>Accepted for:</b> (Company)	<b>Total Purchase Price:</b> (Include Options where applicable)
<b>Authorized Signature:</b>	<b>Title:</b>
<b>Print Name:</b>	<b>Date:</b>



**Base Offer**

All products and services offered herein are GSA or Open Market (OPN-MKT) Items as specified.

GSA / OPN-MKT	Part No.	Description	Quantity	Unit
<b>25yd Tactical – Open Bay (no shooting stalls)</b>				
OPN-MKT	XWT-75	Random Turning, self-propelled 360 degree Target System. Includes additional track to provide 60’ Target Distance. Includes Individual Control Units (ICU) and down range cross members	10	EA
OPN-MKT	XWT MK	Local Touch Screen Controls Mounting Kit	10	EA
OPN-MKT	RM10K-LE	Master Control Computer - with Touch screen and (1) Tablet Controller	1	EA
OPN-MKT	SPPT-Full	Complete Unload, Installation, and Training *Prevailing Wage Rates Included	1	LOT
OPN-MKT	MANUALS	Operations and Maintenance Manuals	1	LOT
OPN-MKT	WRTY	12-Month Warranty	1	LOT
OPN-MKT	FRT-CPT	Freight & Delivery shall be C.P.T. Jobsite (Antioch, CA) in accordance with Incoterms® 2010.	1	LOT
<b>Subtotal</b>			<b>\$155,904.28</b>	
<b>Sales Tax (8.75%)</b>			<b>\$9,310.58</b>	
<b>Total Base Offer Price</b>			<b>\$165,214.86</b>	



## Complementary Inclusions

Also included at no additional charge is the MTSI Standard Eyes and Ears Package.

Package Includes:	Quantity
• Radians Revelation™ Shooting Glasses	10 Each
• Radians Competitor Hearing Protection (NRR 26 dB)	

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## Important Notes & Assumptions

1. Full Install: Pricing assumes the MTSI Field Service Technician (FST) and labor crew will be onsite over one (1) trip. All site preparation work must be done prior to the FST's arrival. If additional trips are required due to issues beyond MTSI's control, additional charges will be assessed in the form of a change order.
2. Buyer to verify the ceiling structure within the range is capable of supporting the new range equipment and containing any errant type secondary bullet impacts.
3. All conduit, A.C. wiring, A.C. Electrical Connections, lighting, and any duct work is specifically excluded from this proposal and MTSI scope of work. If conflict with HVAC, Plumbing or Electrical equipment occurs, it will be the owner's/contractor's responsibility to resolve issues in a timely manner. Any delays from these will not extend Tech Assist time and may require a change order for additional Tech Time. Please remember that MTSI wants you to have a successful installation in a safe and timely manner.
4. MTSI FST will provide training on installed systems after installation is complete. FST will perform a QC walk and final acceptance with the owner/contractor.
5. Any / all trademarks mentioned herein are the properties of their respective owners.
6. Eyes and Ears Package provided will be the MTSI standard commercial off the shelf (COTS) package. Please check with your MTSI Sales Representative for specific details on features included.

## Terms & Conditions

These Terms and Conditions will be part of any contract, purchase order or signed offer that Meggitt Training Systems, Inc. enters into with you, your department or company. The Terms & Conditions listed herein are not all inclusive. The Meggitt Training Systems, Inc. (MTSI) Standard Terms & Conditions [MTSI-dom-001rev4-9-11-2015] incorporated by reference herein shall apply. If the Seller is awarded the contract/purchase order by the Buyer, the Seller presumes that the buying agency has followed all required competition justification. MTSI shall provide the Terms & Conditions upon request

Meggitt Training Systems, Inc.'s Terms and Conditions are not limited to those provided herein. MTSI Terms and Conditions and the enclosed offer take precedence over all other project documents. Any earlier offer along with those terms and conditions are immediately null and void. Any subsequent purchase order will be subject to Meggitt's Standard Terms & Conditions which can be provided upon request. Please contact [MTSContracts@Meggitt.com](mailto:MTSContracts@Meggitt.com) to request a copy.

### Limitation of Liability:

Nothing in this contract shall exclude or limit the Supplier's liability for death or personal injury caused by the Supplier's negligence or for fraudulent misrepresentation or for any liability that cannot legally be excluded or limited.

EXCEPT AS STATED ABOVE, THE TOTAL AGGREGATE LIABILITY OF THE SUPPLIER ARISING OUT OF OR IN CONNECTION WITH THE PERFORMANCE OF THE CONTRACT, WHETHER FOR NEGLIGENCE OR OTHERWISE, SHALL IN NO EVENT EXCEED 20% OF THE TOTAL CONTRACT VALUE

IN NO EVENT SHALL THE SUPPLIER BE LIABLE FOR LOSS OF PROFIT, LOSS OF USE, LOSS OF BUSINESS, LOSS OF REVENUE OR FOR ANY INCIDENTAL, SPECIAL, INDIRECT, CONSEQUENTIAL LOSS OR DAMAGES, OR PUNITIVE OR EXEMPLARY DAMAGES, HOWSOEVER CAUSED.

These clauses set out the entire liability of the Supplier (including any liability for the acts or omissions of its subcontractors) in respect of any breach of this contract or orders placed under it and any representation, statement or tortuous act or omission including negligence arising under or in connection with the contract. All warranties, conditions and other terms implied by statute or common law are, to the fullest extent permitted by law, excluded from the contract."

### Force Majeure:

Neither party shall be in default of its obligations under this Agreement by reason of delay or failure to perform if such delay or failure arises out of causes beyond the reasonable control and without the fault or negligence of the party including, but not restricted to, acts of God, acts of governments, fires, floods, epidemics, quarantine restrictions, terrorism, war, labor unrest and unusually severe weather ("Excusable Delay").

The party experiencing the Excusable Delay shall give prompt written notice to the other party upon such party becoming aware of any circumstance or event which may reasonably be anticipated to cause or constitute an Excusable Delay as described herein. Such notice shall contain a description of the delay and of the affected portion of the Work. In the event that MTSI is the party experiencing the Excusable Delay, MTSI, in its discretion, may delay delivery, cancel delivery, make price adjustments and/or allocate delivery among customers as necessary due to such unexpected event and during the period of such Excusable Delay. If the Excusable Delay continues for a period of 30 days, the party not experiencing the Excusable Delay may terminate this Agreement with no cost or liabilities accruing to either party."

Meggitt Training Systems, Inc.'s pricing excludes the following items unless specifically included as a line item at the end of this paragraph.

- A. Line voltage electrical, connections, line or control conduits (empty or full), electrical boxes, receptacles, target or general lights and any other devices generally considered for high voltage.
- B. All temp utilities for construction (including adequate lighting and 115v power for hand-tools) are the responsibility of the owner/contractor.
- C. Bridging, structural supports or any other material that is required as support for MTSI's baffle, safety ceiling, or target systems. Load points to be verified by owner/contractor to support MTSI equipment.
- D. All coordination for baffle, safety ceiling, and bullet trap (and the associated hanging provisions) is the responsibility of the owner/contractor. Meggitt Training Systems, Inc. will provide accurate submittal drawings for this purpose.
- E. Unloading and/or moving/placement of MTSI's equipment into the range area.
- F. Removal / disposal of existing equipment.
- G. Removal / disposal of lead or other hazardous waste.
- H. Relocation of existing piping, ventilation ducts, electrical conduit, etc.
- I. Any customer requested special shipping or marking/labeling requirements and any related costs.
- J. Specialty anchors or seismic type hanging devices.
- K. Concrete pads, core cuts and/or masonry patching.

Items listed above that are specifically included with this offer: **E.**

MTSI will not be responsible for payment of the following statutory items unless specifically included as a line item at the end of this paragraph:

- |                 |          |                  |
|-----------------|----------|------------------|
| A. <u>Taxes</u> | C. Fees  | E. Licenses      |
| B. Permits      | D. Bonds | F. Other Charges |

Statutory items listed above that are specifically included with this offer: **A.**

**IMPORTANT NOTE:** MTSI is responsible for collecting sales tax in the following states: CA, CT, FL, MN, GA, IL, KY, VA, NJ, SD, and WA. If work is to be performed in any of these states under a Purchase order issued as a result of this proposal, any applicable sales tax will be added to the final invoice. If your organization is federal or state tax exempt, provide a copy of the tax exemption certificate. Otherwise, please include the sales tax value on any resulting purchase order.

MTSI does not claim, assert or guarantee in any way that purchased equipment is compliant with all federal, state, county, city or local "trade" or "building" codes. The owner is responsible for compliance with all local jurisdictions and codes.

Any forthcoming contract between General Contractor and Meggitt Training Systems, Inc. is preferred to be of a typical AIA subcontract format. Any deviation from a typical AIA format must be mutually agreed upon in writing.

MTSI is a non-union manufacturer. MTSI will provide prevailing wages (Davis-Bacon) or pay for union workers only if specifically included as a line item below:

### Prevailing Wage Rates Included



Prevailing Wage Rates	
For the avoidance of doubt, MTSI asserts the following prevailing wage for work to be performed on site:	
Labor Category:	Laborer: Group 1-g (Contra Costa Co)
Rates:	\$47.25
Should the Prevailing Wage Rates required by the Buyer differ, MTSI reserves the right to revise the labor pricing accordingly and update the total base offer price.	

The payment amount included in the attached offer shall be payable to Meggitt Training Systems, Inc. as follows:

- Payment Terms are 100% net 30 days. Any deviation must be mutually agreed upon in writing.

If MTSI is not authorized by the customer to commence work on the Project within 90 days from the date of the Contract and subject to the economic conditions of metals, MTSI shall be entitled to adjust its prices to account for increased costs to MTSI as a result of said delay.

This (Proposal/Submittal/Document) contains proprietary information and is submitted for evaluation purposes, and shall not be disclosed, duplicated or reproduced, in whole or in part, without prior written consent of an authorized representative of Meggitt Training Systems, Inc.

All drawings, specifications and other design documents prepared by Meggitt Training Systems, Inc. and its consultants in connection with the Project are the property of Meggitt Training Systems, Inc. Meggitt Training Systems, Inc. shall retain all common law, statutory and other rights, including all copyrights, related to said design documents. The General Contractor shall not use the design documents on other projects without the specific written consent of Meggitt Training Systems, Inc.

Note 1: MTSI reserves the right to make modifications in the design of its products without prior notification.

Please submit signed proposal by email, fax, or mail to:		
<b>Email:</b> <a href="mailto:MTSContracts@Meggitt.com">MTSContracts@Meggitt.com</a>	<b>Fax:</b> 678.288.1515 Attn: Contracts Dept.	<b>Mail:</b> Meggitt Training Systems, Inc. Attn: Contracts Dept. 296 Brogdon Road Suwanee, GA 30024-8615

Record of Changes		
Revision No.	Date	Description
1	2/7/2017	Quantity Changes
2	7/13/17	Equipment Changes; Demolition removed

April 1, 2016

Antioch Police Department.  
Attn: Rick Smith  
300 L Street,  
Antioch, CA 94509  
Tel: 925.779.6900  
Email: rsmith@ci.antioch.ca.us

Re: XWT Gen3 Target Retrieval System | Sole Source Justification

Dear Mr. Smith,

MTSI is pleased to provide the Antioch Police Dept. this Sole Source Justification Letter in support of the procurement for an MTSI XWT Gen3 Next Generation Wireless Turning Target System.

Meggitt Training Systems, Inc. (MTSI) is the only manufacturer of the XWT (Next Generation Wireless Turning Target System) that offers all of the functions and features listed below. In response to your request for sole source justification, I submit the following information:

MTSI XWT Unique Features & Functions:

- Closed track design that does not collect lead or range debris.
- Powered & operates from a rechargeable "on board" battery.
- Radio controlled target carrier.
- Dual Electric motors, Internal direct drive system that does not utilize bus bars, cables and/or pulleys.
- 3/8" 500 BHN Armor plate steel front prow.
- Provides variable speed with the ability to travel up to 10 FPS with a tolerance of +/- .75".
- Soft start / stop speed control.
- Self-Calibrating target head with 360° turning.
- On board adjustable level light fixture that provides up to 100 Lumens and ability to simulate muzzle flash.
- Touch screen control panel that communicates wirelessly with the target carrier.
- Target control system capable of programming complete courses of fire and can be operated from the local touch screen controls or range master computer.

All of the above items and features may only be purchased through Meggitt Training Systems, Inc. in Suwanee, GA.

Sincerely,

**Tim Holley**  
Director of Live Fire LE Sales  
**Meggitt Training Systems, Inc.**  
296 Brogdon Road  
Suwanee, GA 30024  
Tel: 678.288.1191  
[tim.holley@meggitt.com](mailto:tim.holley@meggitt.com)

CITY OF ANTIOCH AS HOUSING SUCCESSOR TO  
THE ANTIOCH DEVELOPMENT AGENCY  
CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
AUGUST 11 - SEPTEMBER 14, 2017  
FUND/CHECK#

**227 Housing Fund**

**Housing - CIP**

370343	CONTRA COSTA HEALTH SERVICES	CDBG SERVICES	20,519.12
370526	NORTHERN CALIFORNIA FAMILY CEN	CDBG SERVICES	5,000.00
370552	STAND FOR FAMILIES FREE OF VIO	CDBG SERVICES	1,799.07
929863	HOUSE, TERI	CONSULTING SERVICES	3,477.50



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of September 26, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Derek Cole, Interim City Attorney *DC*

**SUBJECT:** Ordinance of the City Council of the City of Antioch Adding Section 5 to Chapter 7 of Title 5 of the Antioch Municipal Code Prohibiting the Hourly Rentals of Lodging Units Within City Limits

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### **RECOMMENDED ACTION**

It is recommended that the introduce an Ordinance of the City Council of the City of Antioch Adding Section 5 to Chapter 7 of Title 5 of the Antioch Municipal Code Prohibiting the Hourly Rentals of Lodging Units Within City Limits.

### **STRATEGIC PURPOSE**

The proposed action is consistent with Strategy D-2 of the Strategic Management Plan, Create a multifaceted team of resources that can assemble to address areas that habitually experience any combination of criminal, illegal, blighted, and nuisance activities and/or conditions.

### **FISCAL IMPACT**

Should the Council adopt the proposed ordinance, it could incur expenses associated with enforcing the ordinance against any noncompliant lodging establishments, although some of those expenses could be recovered following successful enforcement. Otherwise, no fiscal impacts are anticipated.

### **DISCUSSION**

A number of cities within California prohibit the rental of motels on an hourly basis. The ordinances are usually called "hourly" rental prohibitions, but they usually are more specifically defined to prohibit multiple rentals of the same hotel room within a single day. (For example, rentals for two- and three-hour periods are prohibited as well as rentals for one-hour periods).

The purpose of these ordinances is to prohibit the usage of lodging accommodations for prostitution and related criminal activity. Although Antioch does not currently have any motels or hotels that rent on an hourly basis, it is believed that an hourly prohibition should be put in place now to avoid the practice of hourly rentals from occurring in the future. This would be a preventative measure that would avoid the creation of blighted conditions and associated code enforcement issues in the future.

The proposed ordinance would enact an hourly rental ban for any hotels, motels, or lodging establishments within city limits. Again, the ordinance technically does not just prohibit rental periods that are truly for one hour (no more than 60 minutes). It prohibits rentals that last fewer than 12 hours. And it prohibits the same room from being rented for more than two times in any 24-hour period.

This drafting has been selected to avoid imposing unintended consequences on hotel operators. The wording of the proposed ordinance is intended to avoid a situation in which a hotel is not allowed to rent a room on a particular day because a person had checked in to that same room very late, for instance at 12:30 a.m., and left before the usual departure time (e.g., 11:00 a.m.). Technically, if the hotel were to rent the same room out later that day (e.g., at 5:00 p.m.), there would be two rentals on the same calendar day. The wording of the proposed ordinance makes clear this would not constitute an hourly rental.

#### **ATTACHMENT**

- A. Ordinance of the City Council of the City of Antioch Adding Section 5 to Chapter 7 of Title 5 of the Antioch Municipal Code Prohibiting the Hourly Rentals of Lodging Units Within City Limits

ORDINANCE NO. \_\_\_\_\_-C-S

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ADDING SECTION 5 TO CHAPTER 7 OF TITLE 5 OF THE ANTIOCH MUNICIPAL CODE PROHIBITING THE HOURLY RENTALS OF LODGING UNITS WITHIN CITY LIMITS**

The City Council of the City of Antioch does ordain as follows:

**Section 1.** Section 5 is hereby added to Chapter 7 of Title 5 of the Antioch Municipal Code, to read as follows:

**§ 5-7.05                      Hourly Room Rates Prohibited.**

No person conducting or owning any establishment described in Section 5-7.01 and no person in charge, management, or control of such an establishment shall let or cause to be let any room or area of the establishment for a period of fewer than twelve hours, nor shall any such person let or cause to be rented any room or area of the establishment more than twice in any 24-hour period commencing at 12:01 a.m.

**Section 2. CEQA Findings.**

This project is exempt from environmental analysis under the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3), because it can be seen with certainty that the proposed amendments will not have a significant effect on the environment.

**Section 3. Severability.**

In the event any section or portion of this ordinance shall be determined to be invalid or unconstitutional, such section or portions shall be deemed severable and all other sections or portions hereof shall remain in force and effect.

**Section 4. Effective Date and Publication.**

This ordinance shall take effect and be in force thirty (30) days from and after the date of its passage. The City Clerk shall cause the ordinance to be published within fifteen (15) days after its passage in a newspaper of general circulation or by publishing a summary of the proposed ordinance and posting a certified copy of the proposed ordinance in the City Clerk's Office at least five (5) days prior to the City Council meeting at which the ordinance is to be adopted and within fifteen (15) days after its adopting, publishing a summary of the ordinance with the names of the Council members voting for and against the ordinance.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 26th day of September 2017 and passed and introduced at a regular meeting thereof, held on the 10th day of October 2017, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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**Sean Wright, Mayor of the City of Antioch**

**ATTEST:**

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**Arne Simonsen, City Clerk of the City of Antioch**



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of September 26, 2017  
**TO:** Honorable Mayor and Members of the City Council  
**SUBMITTED BY:** Lynne B. Filson, Assistant City Engineer *LB*  
**SUBJECT:** Road Maintenance and Rehabilitation Account (RMRA)

---

### **RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution amending the 2017-19 budget to incorporate a list of projects funded by SB 1 – The Road Repair and Accountability Act – and create a separate fund for the revenues and expenses.

### **STRATEGIC PURPOSE**

This item supports Strategy K-1 in the Strategic Plan by ensuring well maintained public facilities and rights-of-way.

### **FISCAL IMPACT**

The fiscal year 2017-19 budget was being prepared by the City as SB 1 was being passed by the Assembly and Senate and being signed by the Governor while anticipated revenues and details of the bill were being finalized. The FY 2017-2019 Gas Tax Fund budget includes \$651,455 in revenues in FY 2017-18 and \$1,940,579 in FY 2018-19 anticipated from SB 1, as these were the estimates available when the budget was being prepared. Based on required documentation required in SB 1, staff believes it would be prudent to create a separate Road Maintenance and Rehabilitation Account (RMRA) fund to track the revenue and expenditures of these monies. Based on the updated projections from the League of California Cities, the City of Antioch is expected to receive approximately \$638,280 in RMRA funds in FY 2017-18 and \$1,914,727 in FY 2018-19. Passage of the attached Resolution is required to receive the RMRA funds.

### **DISCUSSION**

On April 28, 2017, the Governor signed Senate Bill SB 1 (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017. To address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system, SB 1: increases per gallon fuel excise taxes; increases diesel fuel sales taxes and vehicle registration fees; and provides for inflationary adjustments to tax rates in future years.

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, in order to be eligible for RMRA funding, statute requires cities and counties to provide basic annual RMRA project reporting to the California Transportation Commission (Commission).

Prior to receiving an apportionment of RMRA funds from the Controller in a fiscal year, a city or county must submit to the Commission a list of projects proposed to be funded with these funds. All projects proposed to receive funding must be included in a city or county budget that is adopted by the applicable city council or county board of supervisors at a regular public meeting [SHC 2034(a)(1)].

The project list does not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities, so long as the projects are consistent with RMRA priorities as outlined in SHC 2030(b) [SHC 2034(a)(1)].

**ATTACHMENTS**

- A: Resolution
- B: Local Streets and Roads Program List

ATTACHMENT "A"

RESOLUTION NO. 2017/\*\*

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
AMENDING THE 2017-2019 BUDGET TO CREATE THE RMRA FUND AND  
INCORPORATE A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR  
AND ACCOUNTABILITY ACT  
P.W. 707

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City, will receive an estimated \$638,280 in RMRA funding in Fiscal Year 2017-18 and \$1,914,727 in Fiscal Year 2018-19 from SB 1; and

**WHEREAS**, the City has undergone a robust public process with budget workshops and a public hearing to ensure public input into the City's transportation budget; and

**WHEREAS**, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City maintain and rehabilitate 50 streets/roads, add bicycle and/or pedestrian infrastructure throughout the City this year and hundreds of similar projects into the future; and

**WHEREAS**, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an "good" condition and this revenue will help us increase the overall quality of our road system, and over the next decade will bring our streets and roads into a "excellent" condition; and

**WHEREAS**, without revenue from SB 1, the City's roadway infrastructure would have degraded to "at risk"; and

**WHEREAS**, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

**WHEREAS**, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work,

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bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

**WHEREAS**, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

**WHEREAS**, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

**WHEREAS**, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

**WHEREAS**, restoring roads before they fail also reduces construction time, which results in less air pollution from heavy equipment and less water pollution from site run-off; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge materials and practices, will have significant positive co-benefits statewide.

**THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby approves as follows:

1. The foregoing recitals are true and correct; and
2. The Capital Improvement Budget for fiscal year 2017-18 is amended to incorporate the attached list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues; and
3. The Gas Tax budget for fiscal year 2017-18 and 2018-19 is amended to remove RMRA funding from the Gas Tax budget, which will be accounted for in a new fund of the City; and
4. A new RMRA fund is to be created with anticipated revenue of \$638,280 in fiscal year 2017-18 and \$1,914,727 in fiscal year 2018-19 and expenditures of \$2,500,000 for 2017-2019 Roadway Maintenance projects.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 26th day of September 2017, by the following vote:

**AYES:**

**ABSENT:**

**NOES:**

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**ARNE SIMONSEN**  
**CITY CLERK OF THE CITY OF ANTIOCH**

AB

## Local Streets and Roads Program

<b>Agency Name:</b>		<b>Agency Contact:</b>	
Antioch		Lynne B. Filson	
		(925) 779-7025	
<b>LoCode:</b>	5038	lfilson@ci.antioch.ca.us	

FY
17/18

### Summary of Proposed Project List

Project No.	Project Title	Project Description	Project Location	Estimated Completion Date (mm/dd/yyyy)		Estimated Useful Life (# of yrs)	
				Pre-Construction	Construction	Min.	Max.
PP01	2017-18 roadway maintenance project	rubberized cape seal roadway	Golden Bear Drive	02/2018	08/2018	5	10
PP02	2017-18 roadway maintenance	rubberized cape seal roadway	El Rey Street	02/2018	08/2018	5	10
PP03	2017-18 roadway maintenance	rubberized cape seal roadway	Dolores Street	02/2018	08/2018	5	10
PP04	2017-18 roadway maintenance	rubberized cape seal roadway	Capistrano Street	02/2018	08/2018	5	10
PP05	2017-18 roadway maintenance	rubberized cape seal roadway	Bautista Street Alcala Street	02/2018	08/2018	5	10
PP06	2017-18 roadway maintenance	rubberized cape seal roadway	San Joaquin Avenue	02/2018	08/2018	5	10
PP07	2017-18 roadway maintenance	rubberized cape seal roadway	Faria Street	02/2018	08/2018	5	10
PP08	2017-18 roadway maintenance	rubberized cape seal roadway	D Street - W Tregallas to Putnam	02/2018	08/2018	5	10
PP09	2017-18 roadway maintenance	rubberized cape seal roadway	Elizabeth Lane	02/2018	08/2018	5	10
PP10	2017-18 roadway maintenance	rubberized cape seal roadway	Robert Street	02/2018	08/2018	5	10
PP11	2017-18 roadway maintenance	rubberized cape seal roadway	Plumleigh Avenue	02/2018	08/2018	5	10
PP12	2017-18 roadway maintenance	rubberized cape seal roadway	Elizabeth Court	02/2018	08/2018	5	10
PP13	2017-18 roadway maintenance	rubberized cape seal roadway	Putnam Street - Lone Tree to G Street	02/2018	08/2018	5	10
PP14	2017-18 roadway maintenance	rubberized cape seal roadway	Minta Lane	02/2018	08/2018	5	10
PP15	2019 roadway maintenance	rubberized cape seal roadway	Hillcrest Ave - E 18th to E 13th	02/2019	08/2019	5	10
PP16	2019 roadway maintenance	rubberized cape seal roadway	E 13th Street - Hillcrest to Minaker	02/2019	08/2019	5	10
PP17	2019 roadway maintenance	rubberized cape seal roadway	Minaker Drive	02/2019	08/2019	5	10
PP18	2019 roadway maintenance	rubberized cape seal roadway	W 11th Street - L St to G St	02/2019	08/2019	5	10
PP19	2019 roadway maintenance	rubberized cape seal roadway	14th Street - L St to G St	02/2019	08/2019	5	10
PP20	2017-18 roadway maintenance	rubberized cape seal roadway	William Reed Drive	02/2018	08/2018	5	10
PP21	2017-18 roadway maintenance	rubberized cape seal roadway	Cataline Avenue	02/2018	08/2018	5	10
PP22	2017-18 roadway maintenance	rubberized cape seal roadway	Brisdale Place	02/2018	08/2018	5	10
PP23	2017-18 roadway maintenance	rubberized cape seal roadway	Stillwell Circle	02/2018	08/2018	5	10

ATTACHMENT "B"

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## Local Streets and Roads Program

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## Summary of Proposed Project List

Project No.	Project Title	Project Description	Project Location	Estimated Completion Date (mm/dd/yyyy)		Estimated Useful Life (# of yrs)	
				Pre-Construction	Construction	Min.	Max.
PP24	2017-18 roadway maintenance	rubberized cape seal roadway	Madill Circle	02/2018	08/2018	5	10
PP25	2017-18 roadway maintenance	rubberized cape seal roadway	W. Madill Street	02/2018	08/2018	5	10
PP26	2017-18 roadway maintenance	rubberized cape seal roadway	Hawthorne Avenue	02/2018	08/2018	5	10
PP27	2017-18 roadway maintenance	rubberized cape seal roadway	Campbell Avenue	02/2018	08/2018	5	10
PP28	2017-18 roadway maintenance	rubberized cape seal roadway	Creed Avenue	02/2018	08/2018	5	10
PP29	2017-18 roadway maintenance	rubberized cape seal roadway	Newbury Avenue	02/2018	08/2018	5	10
PP30	2017-18 roadway maintenance	rubberized cape seal roadway	John Gildi Avenue	02/2018	08/2018	5	10
PP31	2017-18 roadway maintenance	rubberized cape seal roadway	Russell Drive	02/2018	08/2018	5	10
PP32	2017-18 roadway maintenance	rubberized cape seal roadway	Lawrence Avenue	02/2018	08/2018	5	10
PP33	2017-18 roadway maintenance	rubberized cape seal roadway	Lawton Street	02/2018	08/2018	5	10
PP34	2017-18 roadway maintenance	rubberized cape seal roadway	Texas Street	02/2018	08/2018	5	10
PP35	2017-18 roadway maintenance	rubberized cape seal roadway	Gem Lane	02/2018	08/2018	5	10
PP36	2017-18 roadway maintenance	rubberized cape seal roadway	F Street - Texas to Drake	02/2018	08/2018	5	10
PP37	2017-18 roadway maintenance	rubberized cape seal roadway	D Street - SPRR to Drake	02/2018	08/2018	5	10
PP38	2017-18 roadway maintenance	rubberized cape seal roadway	Lindburg Street	02/2018	08/2018	5	10
PP39	2017-18 roadway maintenance	rubberized cape seal roadway	Rossi Avenue	02/2018	08/2018	5	10
PP40	2017-18 roadway maintenance	rubberized cape seal roadway	E Madill Street	02/2018	08/2018	5	10
PP41	2017-18 roadway maintenance	rubberized cape seal roadway	Madill Court	02/2018	08/2018	5	10
PP42	2017-18 roadway maintenance	rubberized cape seal roadway	Bryan Avenue	02/2018	08/2018	5	10
PP43	2017-18 roadway maintenance	rubberized cape seal roadway	McGinley Avenue	02/2018	08/2018	5	10
PP44	2017-18 roadway maintenance	rubberized cape seal roadway	Diablo Avenue	02/2018	08/2018	5	10
PP45	2017-18 roadway maintenance	rubberized cape seal roadway	Beasley Avenue	02/2018	08/2018	5	10
PP46	2017-18 roadway maintenance	rubberized cape seal roadway	Coventry Court	02/2018	08/2018	5	10
PP47	2017-18 roadway maintenance	rubberized cape seal roadway	Sunset Drive	02/2018	08/2018	5	10

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## Local Streets and Roads Program

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<b>17/18</b>

### Summary of Proposed Project List

Project No.	Project Title	Project Description	Project Location	Estimated Completion Date (mm/dd/yyyy)		Estimated Useful Life (# of yrs)	
				Pre-Construction	Construction	Min.	Max.
PP48	2017-18 roadway maintenance	rubberized cape seal roadway	Drake Street	02/2018	08/2018	5	10
PP49	2019 roadway maintenance	rubberized cape seal roadway	Medanos Street	02/2019	08/2019	5	10
PP50	2019 roadway maintenance	rubberized cape seal roadway	Cook Street	02/2019	08/2019	5	10

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