

ANNOTATED AGENDA

for
May 22, 2012

*CITY COUNCIL MEETING
Regular and Special Meeting
Including the Antioch City Council
acting as Successor Agency/Housing Successor
to the Antioch Development Agency*

Order of Council vote: AYES: Council Members Kalinowski, Rocha, Agopian and Mayor Davis

ABSENT: Council Member Harper

Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 1st floor of City Hall, 3rd and H Streets, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

6:00 P.M. ROLL CALL – SPECIAL MEETING – for Council Members/City Council Members acting as Successor Agency/ Housing Successor to the Antioch Development Agency/Public Financing Authority (**Council Member Harper Absent**)

PLEDGE OF ALLEGIANCE

STUDY SESSION – SPECIAL MEETING

- 1. PRESENTATION AND DISCUSSION OF BUDGET DEVELOPMENT FOR SPECIAL REVENUE FUNDS, CAPITAL PROJECT FUNDS, ENTERPRISE FUNDS, INTERNAL SERVICE FUNDS, SUCCESSOR AGENCY, AND HOUSING SUCCESSOR FOR THE FISCAL YEARS 2012-13

Direction provided to Staff

Recommended Action: Motion to provide direction and feedback

STAFF REPORT

- 2. 5-YEAR CAPITAL IMPROVEMENT PROGRAM 2012-2017

Pulled and moved for discussion after Consent Calendar

Recommended Action: Motion to provide direction and feedback

STAFF REPORT

STAFF REPORT

COUNCIL ANNOUNCED THAT CLOSED SESSION WILL BE MOVED AND DISCUSSED DURING INTERMISSION AFTER REGULAR AGENDA ITEM #4

ROLL CALL for Closed Session

PUBLIC COMMENTS for Closed Session

CLOSED SESSION:

- 1) **CONFERENCE WITH LABOR NEGOTIATOR** – City designated representatives: Deborah McHenry and Glenn Berkheimer; Employee organization: Antioch Police Sworn Management Association. This closed session is authorized pursuant to California Government Code 54957.6

7:17 P.M. ROLL CALL – REGULAR MEETING – for Council Members/City Council Members acting as Successor Agency/ Housing Successor to the Antioch Development Agency/Public Financing Authority (**Council Member Harper Absent**)

PRESENTATION – Check presentation by Tom and Brian Nokes/Antioch Auto Center

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

PUBLIC COMMENTS—*Only unagendized issues will be discussed during this time*

CITY COUNCIL SUBCOMMITTEE REPORTS

MAYOR’S COMMENTS

3. COUNCIL CONSENT CALENDAR

A. APPROVAL OF COUNCIL MINUTES FOR MAY 8, 2012

Recommended Action: Motion to approve the minutes

Approved, 4/0

MINUTES

B. APPROVAL OF COUNCIL WARRANTS

Recommended Action: Motion to approve the warrants

Approved, 4/0

STAFF REPORT

C. APPROVAL OF TREASURER’S REPORT FOR APRIL 2012

Recommended Action: Motion to approve the report

Approved, 4/0

STAFF REPORT

D. RESOLUTION ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE 2012-13 FISCAL YEAR PURSUANT TO CALIFORNIA CONSTITUTION ARTICLE XIII B

Recommended Action: Motion to adopt the resolution

Reso 2012/32, 4/0

STAFF REPORT

E. MEASURE WW PARK AND RECREATION SECURITY CAMERA PROGRAM, AWARDING OF CONTRACT

Recommended Action: Motion to award the Park and Recreation Security Camera Program contract to Odin Systems Inc.

Approved, 4/0

STAFF REPORT

F. RESOLUTION ACCEPTING WORK AND AUTHORIZING THE CITY ENGINEER TO FILE A NOTICE OF COMPLETION FOR THE CDBG DOWNTOWN ROADWAY PAVEMENT REHABILITATION, PHASE 5 (P.W. 678-5)

Recommended Action: Motion to adopt the resolution accepting work, authorizing the Director of Public Works/City Engineer to File a Notice of Completion, and authorizing the Director of Finance to make a final payment of \$242,761.32 plus retention of \$12,776.91 to be paid 35 days after recordation of the Notice of Completion pending approval of the Community Development Block Grant Coordinator

Reso 2012/33, 4/0

STAFF REPORT

COUNCIL CONSENT CALENDAR — Continued

- G.** APPROVAL OF THE CONSULTANT SERVICE CONTRACT WITH PARSONS BRINCKERHOFF, INC. FOR CONSTRUCTION ENGINEERING SERVICES FOR THE WILBUR AVENUE OVERHEAD WIDENING PROJECT, (P.W. 259-B)

STAFF REPORT

Recommended Action: Motion to approve the resolution authorizing the City Manager to execute the consultant service agreement or substantially similar (as approved by the City Attorney) with Parsons Brinckerhoff, Inc. for construction engineering services for the Wilbur Avenue Overhead Widening project

- H.** RESOLUTION ACCEPTING WORK AND AUTHORIZING THE CITY ENGINEER TO FILE A NOTICE OF COMPLETION FOR THE SAN JOSE DRIVE PAVEMENT REHABILITATION (P.W. 392-27)

Reso 2012/35, 4/0

Recommended Action: Motion to adopt the resolution accepting work, authorizing the Director of Public Works/City Engineer to file a Notice of Completion, and authorizing the Director of Finance to make a final payment of \$135,249.48 plus retention of \$7,118.39 to be paid 35 days after recordation of the Notice of Completion

STAFF REPORT

- I.** VEHICLE REPLACEMENT PROGRAM – POLICE STAFF SEDANS

Approved, 4/0

Recommended Action: Motion to authorize the cooperative purchase arrangement via National Joint Power Alliance (NJPA) police vehicle purchase, and issuance of a purchase order for three police staff vehicles to National Auto Fleet Group, Watsonville, CA for \$74,381.01

STAFF REPORT

END OF COUNCIL CONSENT CALENDAR

STUDY SESSION – SPECIAL MEETING

- 2.** **(Moved from Study Session – Special Meeting Item #2)** 5-YEAR CAPITAL IMPROVEMENT PROGRAM 2012-2017

Direction provided to Staff

Recommended Action: Motion to provide direction and feedback

COUNCIL REGULAR AGENDA

- 4.** REQUEST TO DEFER FEES DUE AT BUILDING PERMIT ISSUANCE FOR RESIDENTIAL DEVELOPMENT

Recommendation: Motion to consider the request and determine to:
1) Adopt the resolution directing staff to establish a fee deferral program;
2) Deny the request by motion; or
3) Direct staff to obtain further information

Reso 2012/36, 4/0

STAFF REPORT

ADJOURNMENT – To Closed Session – 8:31 p.m. after which the remaining Regular Calendar Items #5 and #6 will be considered back in Open Session

CLOSED SESSION:

ROLL CALL for Closed Session – **Mayor Davis and Council Members Kalinowski, Rocha, and Agopian (Council Member Harper Absent)**

PUBLIC COMMENTS for Closed Session - **None**

CLOSED SESSION:

- 1) **CONFERENCE WITH LABOR NEGOTIATOR** – City designated representatives: Deborah McHenry and Glenn Berkheimer; Employee organization: Antioch Police Sworn Management Association. This closed session is authorized pursuant to California Government Code 54957.6 **Direction to Labor Negotiator/ No reportable action**

RETURN TO OPEN SESSION FROM CLOSED SESSION – 9:04 p.m.

9:04 P.M. ROLL CALL – REGULAR MEETING – for Council Members/City Council Members acting as Successor Agency/ Housing Successor to the Antioch Development Agency/Public Financing Authority (**Council Member Harper Absent**)

COUNCIL REGULAR AGENDA – Continued

5. CODE ENFORCEMENT UPDATE

Recommended Action: Motion to receive and file report and authorize the City Manager to enter into a contract to fill one Code Enforcement Officer position

Received, Filed and Approved, 4/0

STAFF REPORT

6. CONSIDERATION FOR THE RENAMING OF “L STREET”

Recommended Action: Motion to consider adopting the resolution to rename “L Street”

Motion to Table, 4/0

STAFF REPORT

PUBLIC HEARING

7. PROPOSED MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2012 (FISCAL YEAR 2012-2013) AND UPDATE ON WATER AND SEWER RATES (Continued from 05/08/12)

Recommended Action: Motion to adopt the resolution

**Reso 2012/37, 4/0
Approve fee updates with the
exception of water and sewer rates**

STAFF REPORT

8. CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY

A. APPROVAL OF SUCCESSOR AGENCY WARRANTS

Recommended Action: Motion to approve the warrants

Approved, 4/0

STAFF REPORT

B. REVISED RECOGNIZED OBLIGATION PAYMENT SCHEDULES

Recommended Action: Motion to approve the schedules

Reso 2012/38, 4/0

STAFF REPORT

9. CITY OF ANTIOCH AS HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

A. APPROVAL OF HOUSING SUCCESSOR WARRANTS

Recommended Action: Motion to approve the warrants

Approved, 4/0

STAFF REPORT

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS

ADJOURNMENT – 10:44 p.m.

STAFF REPORT TO THE ANTIOCH CITY COUNCIL FOR CONSIDERATION AT THE MEETING OF MAY 22, 2012

Prepared by: Dawn Merchant, Finance Director

Date: May 15, 2012

Subject: Budget Development FISCAL YEAR 2012-2013

RECOMMENDATION

Provide direction and feedback to staff regarding the budget information provided at this meeting.

SUMMARY

This session will address all remaining funds of the City not previously presented and included in the following fund types: Special Revenue Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Successor Agency/Housing Successor Funds.

BACKGROUND

The following fund categories are presented in detail by fund in the attached study session document:

SPECIAL REVENUE FUNDS - This type of fund is generally used to collect revenues that are restricted as to how those funds might be spent. The City of Antioch also uses this type of fund to document revenue that is intended for a specific City program or service. A majority of the Special Revenue Funds have been presented to Council in previous study sessions. The Gas Tax, Traffic Signal and Measure J funds are presented during this study session as they account for capital projects throughout the City.

CAPITAL PROJECTS FUNDS – This type of fund accounts for capital projects being done by the City. The Residential Development Allocation and Hillcrest Bridge Capital Projects Funds have already been presented and are not part of this discussion.

INTERNAL SERVICE FUNDS - Internal Service Funds are used to account for the financing of goods or services provided by these funds to other departments on a cost reimbursement basis.

ENTERPRISE FUNDS - these types of funds are operated in a manner similar to a private enterprise. These funds should be self supporting through fees paid by the users of the service. The Prewett Park Enterprise Fund was presented at a prior study session and is not part of this discussion.

Water and Sewer Fund budget projections include rate increases as proposed in the Master Fee Schedule previously presented to Council on May 8, 2012. Any revisions to these rates that may occur with approval of the Master Fee will be incorporated into the final budgets presented to Council on June 26th. The impact of not adopting the increased fees is detailed in the study session document attached.

A budget item to highlight pertains to the Marina Fund. Historically, the Redevelopment Agency transferred \$250,000 per year to subsidize operations at the Marina. The City was obligated to this subsidy for a period of at least ten years as a condition of refinancing the Marina loans with the Department of Boating and Waterways (DBW), with a portion of the subsidy to be used towards capital improvements. The ten year period has expired, but the Marina Fund does not generate sufficient revenues to cover expenditures without the subsidy. With the dissolution of redevelopment, the City as Successor Agency adopted an Enforceable Obligations Schedule (EOPS) that included continuing the Marina Subsidy of \$250,000 per year. A Recognized Obligation Payment Schedule (ROPS) was prepared from the EOPS detailing the obligations in six month increments for the period of January 2012 through June 2012 and July 2012 through December 2012. The ROPS was approved by the Oversight Board to the City as Successor Agency and submitted to the State Department of Finance (DOF) for review and approval. On May 11th, the DOF notified the City that the Marina subsidy does not qualify as an Enforceable Obligation as no signed agreement exists with DBW and furthermore, pursuant to Health and Safety Code section 34171(d)(2) agreements, contracts or arrangements between a city that created the redevelopment agency and the former redevelopment agency are not enforceable obligations. This subsidy is shown in FY12 but has been removed from the FY13 and FY14 budget projections. As you will see in the study session attachment, there will be sufficient accumulated reserves to cover the deficit spending in each of those years and a few years beyond providing no significant, unplanned expenditure (such as a major repair) is needed and the DOF allows the FY12 transfer to remain since it occurred prior to dissolution. For future budgeting years, the City will need to evaluate operations at the Marina and bring expenditures in line with projected revenues while maintaining adequate reserves for emergencies.

SUCCESSOR AGENCY/HOUSING SUCCESSOR FUNDS – these funds were established with the dissolution of redevelopment. The City as Successor Agency and Housing Successor to the Antioch Development Agency has established the Housing Fund (formerly the Low and Moderate Income Housing Fund) to account for the administration of existing low and moderate income housing loans and projects; and established the Redevelopment Obligation Retirement Fund to account for property taxes received from the County Auditor-Controller to pay for enforceable obligations.

OTHER ITEMS FOR FURTHER DISCUSSION/FOLLOW-UP

At the study session on May 8th, Council requested follow up on the following items:

- City paid water accounts for non-profits
- Viability of recycled water project for organizations
- Timeline for establishment of the GenOn Community Foundation
- Information on when billboard revenues should be generated

Water

During the budget study session last year, water provided on behalf of the City to non-profit organizations was discussed. It was reported to Council that the Antioch Youth Sports Complex, Babe Ruth and Antioch Historical Society all received this benefit. While the Historical Society was given specific notice by the Council during public discussion that FY12 would be the last year the City would fund their water, staff was asked to explore recycled water for all facilities and bring back findings. There was no specific direction regarding the other two facilities other than the general goal to get all the agencies off City water within a year. As the other two entities were not given formal notice of having to pay for water, Council direction regarding water for these entities is needed. The total cost of water provided to Antioch Youth Sports in fiscal year 2011 was \$41,998 and \$36,312 for Babe Ruth for the same time period (these figures are based on per unit cost of water only; water, sewer and backflow service charges will apply if reverted back to the entities based on the meter size to the facilities). The Council may want to consider:

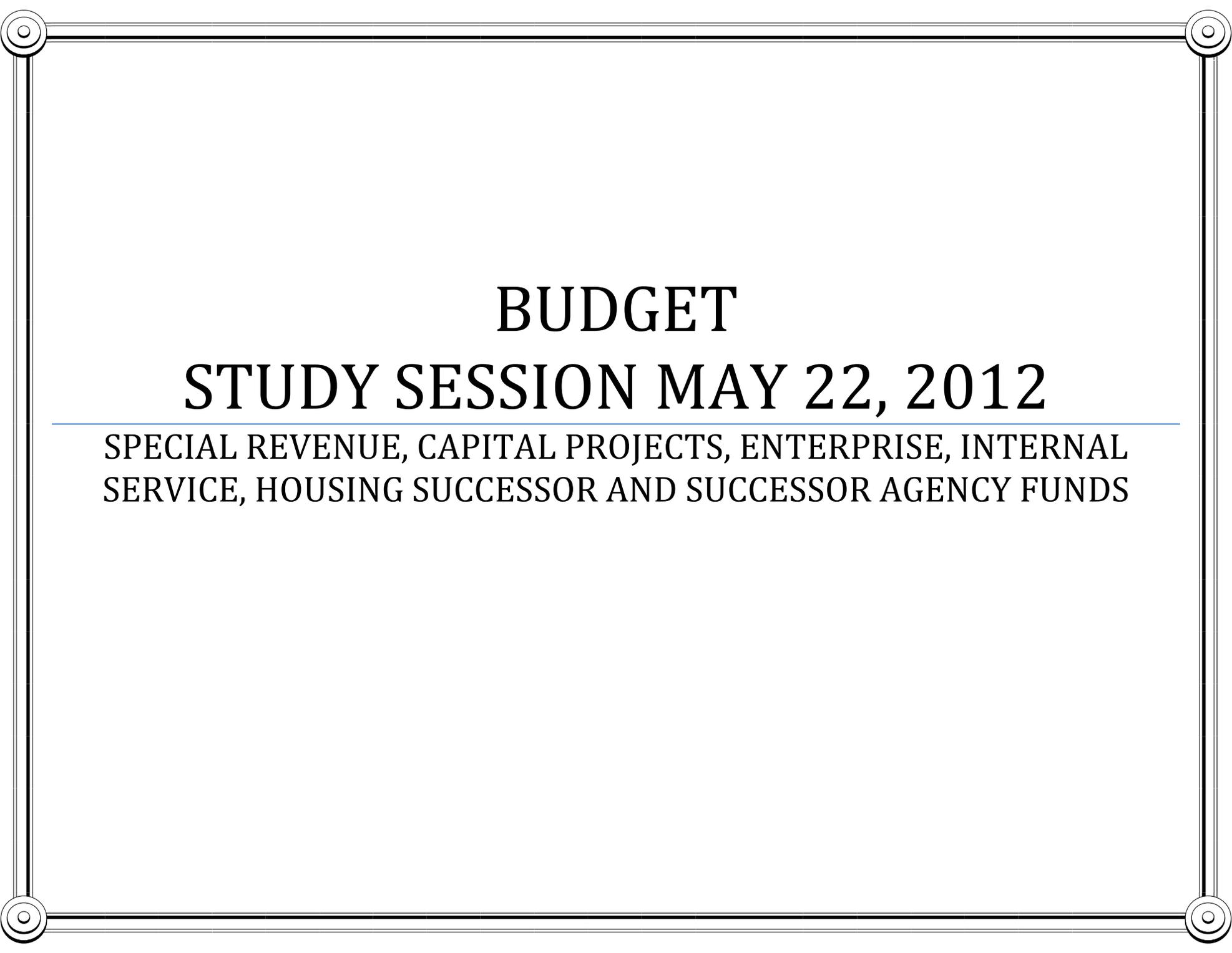
1. Shall the City notify the Youth Sports Complex and Babe Ruth that as of July 1st, the City will no longer be subsidizing the water?
2. Shall the City give a formal one year notice to the Youth Sports Complex and Babe Ruth regarding paying water (as was given to the Historical Society)?
3. Shall the City continue to explore reclaimed water for the facilities over the next year and report back prior to a decision regarding the water being made?

Remaining Items

Staff needs more time to gather information of the remaining items for follow-up and will bring back to Council once more information is obtained.

ATTACHMENT

Attachment – May 22, 2012 Study Session Document



BUDGET

STUDY SESSION MAY 22, 2012

SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL
SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

SPECIAL REVENUE FUNDS

GAS TAX FUND 213 – This fund accounts for revenues and related expenditures received from the State under the Streets and Highway Code Sections 2103, 2105, 2106, 2107, and 2107.5. The allocations must be spent for street maintenance or construction and a limited amount for engineering.

GAS TAX FUND (FUND 213)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Beginning Balance, July 1	\$4,655,398	\$5,537,387	\$6,360,533	\$6,360,533	\$6,224,495		\$5,838,713	
Revenue Source:								
Revenue from Other Agencies	4,237,092	3,080,266	17,903,497	6,304,204	9,510,809	51% ¹	8,053,054	-15%
Investment Income	45,677	68,438	25,000	25,000	20,000	-20%	10,000	-50%
Other	0	1,200	0	1,576	0	0%	0	0%
Total Revenues	4,282,769	3,149,904	17,928,497	6,330,780	9,530,809	51%	8,063,054	-15%
Expenditures:								
Services & Supplies	465,162	716,301	525,000	525,900	541,000	3%	556,000	3%
Capital Projects	2,370,713	510,819	16,705,000	4,444,183	7,825,000	76%	7,698,000	-2%
Transfers Out	510,000	1,046,293	1,440,237	1,440,237	1,495,737	4%	1,500,461	0%
Interfund Charges	54,905	53,345	56,538	56,498	54,854	-3%	55,086	0%
Total Expenditures	3,400,780	2,326,758	18,726,775	6,466,818	9,916,591	53%	9,809,547	-1%
Ending Balance, June 30	\$5,537,387	\$6,360,533	\$5,562,255	\$6,224,495	\$5,838,713		\$4,092,220	
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

¹VARIANCE: Grant reimbursement and expenditures for Wilbur Avenue project

²NOTE: FY13 and FY14 include \$50,000 transfer to Capital Improvement Fund to pay for sidewalk program.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

GAS TAX FUND 213 (Continued) -

The following table details the capital projects for the Gas Tax fund:

Capital Projects	2011-12 Revised	2012-13 Proposed	2013-14 Projected
Putnam, Contra Loma, Hillcrest Overlay	\$2,190,000	\$0	\$0
Pavement Management System	0	25,000	25,000
Pavement Preventative Maintenance	0	200,000	200,000
Somersville Rd Bridge	1,635	0	0
Cavallo Rd Pavement Overlay	0	0	50,000
Traffic Signal Battery Back Up	87	0	0
Hillcrest Overlay	481	0	0
L St Undergrounding	218	0	0
Wilbur Ave Bridge	2,050,000	5,400,000	5,503,000
Fairview Dr Pavement Reconstruct.	163	0	0
Garrow Pavement Rehabilitation	0	50,000	530,000
2 nd St Pavement Rehabilitation	0	0	410,000
Country Hills Pavement Rehabilitation	0	150,000	980,000
G St Safety Improvements	1,599	0	0
Deer Valley Rd/Davison Pvmt Rehab	0	2,000,000	0
San Jose Dr Pavement Overlay	200,000	0	0
Total Capital Projects	\$4,444,183	\$7,825,000	\$7,698,000

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

TRAFFIC SIGNAL FUND 220 – This fund accounts for traffic signal fees collected from developers to fund off-site traffic signals.

TRAFFIC SIGNAL FUNDS (FUND 220)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Beginning Balance, July 1	\$1,033,292	\$1,061,646	\$1,066,350	\$1,066,350	\$1,101,924		\$681,420	
Revenue Source:								
Investment Income	14,556	12,334	3,000	3,800	2,500	-34%	2,000	-20%
Current Service Charges	49,401	38,912	50,000	60,504	50,000	0%	50,000	0%
Other	5,078	0	0	0	0	0%	0	0%
Total Revenue	69,035	51,246	53,000	64,304	52,500	-18%	52,000	-1%
Expenditures:								
Services & Supplies	3,584	3,718	2,500	2,500	2,500	0%	2,500	0%
Signals/Various Locations	35,285	41,012	250,000	20,000	464,000	2220%	250,000	-46%
Interfund Charges	1,812	1,812	6,231	6,230	6,504	4%	6,504	0%
Total Expenditures	40,681	46,542	258,731	28,730	473,004	1546%	259,004	-45%
Ending Balance, June 30	\$1,061,646	\$1,066,350	\$860,619	\$1,101,924	\$681,420		\$474,416	
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

MEASURE J GROWTH MANAGEMENT FUND 222 – Measure J revenue is derived from a voter-approved, one-half cent sales tax in Contra Costa County. The City receives allocations from the Contra Costa Transportation Authority (CCTA) to be used for transportation improvement and maintenance projects provided that the City complies with the Growth Management Program. Measure C expired March 30, 2009; voters approved **Measure J** which began April 1, 2009, to continue this measure.

MEASURE J GROWTH MANAGEMENT (FUND 222)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$4,988,733	\$5,149,341	\$4,224,495	\$4,224,495	\$3,555,654		\$3,278,845	
Revenue Source:								
Investment Income	92,478	50,813	15,000	15,000	10,000	-33%	12,000	20%
Revenue from Other Agencies	1,362,599	953,997	886,845	1,177,032	1,008,986	-14%	1,029,165	2%
Charges for Services	8,500	1,900	0	0	0	0%	0	0%
Other	0	0	0	1,877	0	-100%	0	0%
Total Revenue	1,463,577	1,006,710	901,845	1,192,032	1,018,986	-15%	1,041,165	2%
Expenditures:								
Personnel	0	3,251	0	0	0	0%	0	0%
Services & Supplies	30,706	27,011	27,000	277,000	63,000	-77% ¹	63,000	0%
Capital Projects	1,219,933	1,849,126	1,856,080	1,192,231	1,000,000	-16%	750,000	-25%
Transfers Out	0	0	0	389,156	200,000	-49% ²	0	-100%
Interfund Charges	52,330	52,168	2,483	2,486	32,795	1219%	32,813	0%
Total Expenditures	1,302,969	1,931,556	1,885,563	1,860,873	1,295,795	-30%	845,813	-35%
Ending Balance, June 30	\$5,149,341	\$4,224,495	\$3,240,777	\$3,555,654	\$3,278,845		\$3,474,197	
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

¹VARIANCE: FY12 includes \$250,000 reimbursement to Lowe's for a right turn pocket they built with construction of the store. City entered into agreement to reimburse \$250,000 of the cost.

²VARIANCE: In FY12, Council authorized \$389,156 of Measure J funds to be transferred to the Capital Improvement Fund for the Markley Creek Culvert project. \$200,000 is requested in FY13.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

MEASURE J FUND 222 (Continued) -

The following table details capital projects in the Measure J Fund:

Capital Projects	2011-12 Revised	2012-13 Proposed	2013-14 Projected
Delta Fair Pavement	\$175,778	\$0	\$0
Wilbur Ave Bridge	0	700,000	700,000
Lone Tree Way Intersection Impr. Phase C	0	300,000	0
Lone Tree Way Pavement Overlay	0	0	50,000
Hillcrest Ave/E 18th Street	1,016,453	0	0
Total Capital Projects	\$1,192,231	\$1,000,000	\$750,000

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND 311 – This fund records all revenues, expenditures, assets and liabilities associated with City capital projects. It accounts for resources used to construct or acquire capital assets and make capital improvements. It was established in 1987 to set aside money from the General Fund for any capital improvement project not provided for in one of the other funds. The City can transfer General Fund dollars to this fund as needed. The Measure WW division was established in FY11 to account for projects approved under Measure WW grant funding. The Energy Efficiency & Conservation division was established in FY11 to account for PG&E rebate funds received from the Honeywell Retro Fit project used for energy efficiency and conservation programs.

CAPITAL IMPROVEMENT FUND (FUND 311)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2012-13	%
	Actual	Actual	Adopted	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	(\$147,499)	\$207,944	\$1,106,759	\$1,106,759	\$159,424		\$147,698	
Revenue Source:								
Investment Income	8,526	7,522	3,000	3,000	2,800	-7%	2,500	-11%
Revenue from Other Agencies	778,229	642,727	934,253	1,342,463	2,206,000	64%	0	-100%
Current Service Charges	47,728	11,506	25,000	5,904	5,000	-15%	0	-100%
Other	3,162,824	1,873,460	20,000	22,563	10,000	0%	10,000	100%
Transfers In	210,000	1,266,789	290,000	618,156	420,000	-32%	220,000	-48%
Total Revenue	4,207,307	3,802,004	1,272,253	1,992,086	2,643,800	33%	232,500	-91%
Expenditures:								
Personnel	0	107	0	0	0		0	
Services & Supplies	254,218	1,318	21,500	21,500	11,500	-47%	11,500	0%
Capital Projects	3,197,806	2,874,030	1,194,253	2,892,924	2,626,000	-9%	220,000	-92%
Transfers Out	370,000	0	0	0	0	0%	0	0%
Interfund Charges	29,840	27,734	23,590	24,997	18,026	-28%	17,488	-3%
Total Expenditures	3,851,864	2,903,189	1,239,343	2,939,421	2,655,526	-10%	248,988	-91%
Ending Balance, June 30	\$207,944	\$1,106,759	\$1,139,669	\$159,424	\$147,698		\$131,210	
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Capital Improvement (311-2520)								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Adopted	Revised	Proposed	Change	Projected	Change
Revenue Source:								
Investment Income	8,526	7,522	3,000	3,000	2,800	-7%	2,500	-11%
Revenue from Other Agencies	778,229	98,958	85,253	85,253	0	-100% ¹	0	0%
Current Service Charges	47,728	10,806	25,000	5,904	5,000	-15%	0	-100%
Other	3,162,824	1,873,460	0	2,563	0	-100%	0	0%
Transfers In	210,000	1,266,789	290,000	618,156	420,000	-32% ²	220,000	-48% ¹
Total Revenue	4,207,307	3,257,535	403,253	714,876	427,800	-40%	222,500	-48%
Expenditures:								
Services & Supplies	624,218	1,318	1,500	1,500	1,500	0%	1,500	0%
Capital Projects	3,197,806	2,329,561	345,253	1,648,731	420,000	-75% ³	220,000	-48%
Transfers Out	0	0	0	0	0	0%	0	0%
Interfund Charges	29,840	27,734	23,590	24,997	18,026	-28%	17,488	-3%
Total Expenditures	3,851,864	2,358,613	370,343	1,675,228	439,526	-74%	238,988	-46%
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

¹VARIANCE: FY12 has reimbursement of remaining DOE grant funds. Unexpended/unreimbursed expenditures at 6/30/12 will be requested to carry forward into FY13.

²VARIANCE: FY12 transfer includes \$389,156 council authorized to transfer from Measure J to fund Markley Creek Culvert project with \$200,000 in FY13.

³VARIANCE: See table of capital projects below.

Capital Projects	2010-11	2011-12	2012-13
	Revised	Proposed	Projected
Dep. of Energy Grant Proj.	\$85,253	\$0	\$0
Sidewalk Repair	170,000	220,000	220,000
Monitoring Wells	59,000	0	0
Markley Creek Culvert	1,334,478	200,000	0
Total Capital Projects	\$1,648,371	\$420,000	\$220,000

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Measure WW (311-2525)								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Adopted	Revised	Proposed	Change	Projected	Change
Revenue Source:								
Revenue from Other Agencies	0	543,769	849,000	1,257,210	2,206,000	75%	0	-100%
Charges for Services	0	700	0	0	0	0%	0	0%
Total Revenue	0	544,469	849,000	1,257,210	2,206,000	75%	0	-100%
Expenditures:								
Personnel	0	107	0	0	0	0%	0	0%
Golf Course Driving Range Lighting	0	58,510	0	191,798	0	-100%	0	0%
Fishing Pier Pavilion	0	0	0	0	66,000	100%	0	-100%
Prewett Park Eastern Parking Lot	0	339,201	624,000	5,181	0	-100%	0	0%
Parks & Rec Security Cameras	0	0	225,000	225,000	0	-100%	0	0%
Turf Fields	0	0	0	740,000	1,800,000	143%	0	-100%
Waterpark Renovations	0	0	0	80,000	340,000	325%	0	-100%
Deerfield Park Playground Equipment	0	69,955	0	1,107	0	-100%	0	0%
Eagleridge Park Playground Equipment	0	76,803	0	1,107	0	-100%	0	0%
Total Expenditures	0	544,576	849,000	1,244,193	2,206,000	77%	0	-100%
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

Energy Efficiency & Conservation (311-2535)								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Adopted	Revised	Proposed	Change	Projected	Change
Revenue Source:								
Other	0	0	20,000	20,000	10,000	-100%	10,000	0%
Total Revenue	0	0	20,000	20,000	10,000	-100%	10,000	0%
Expenditures:								
Services & Supplies	0	0	20,000	20,000	10,000	-100%	10,000	0%
Total Expenditures	0	0	20,000	20,000	10,000	-100%	10,000	0%
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

PREWETT PARK CIP FUND 312 – This fund tracks the capital improvement expenses for the Prewett Family Water Park. The City is reimbursed for expenditures through the Antioch Area Public Facilities Financing Agency (Mello Roos).

PREWETT CIP (FUND 312)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2009-10 Actual	2010-11 Actual	2012-13 Budget	2012-13 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Beginning Balance, July 1	\$14,371	\$14,371	\$7,048	\$7,048	\$16,171		\$16,171	
Revenue Source:								
Investment Income	0	0	0	1,800	0	-100%	0	0%
Revenue from Other Agencies	12,453,514	6,301,413	0	249,384	0	-100%	0	0%
Total Revenue	12,453,514	6,301,413	0	251,184	0	-100%¹	0	0%
Use of Funds:								
Personnel	165,663	168,219	0	0	0	0%	0	0%
Services & Supplies	473	128	24,755	42,061	0	-100%	0	0%
Prewett Project	12,287,378	6,140,389	0	200,000	0	-100%	0	0%
Total Use of Funds	12,453,514	6,308,736	24,755	242,061	0	-100%¹	0	0%
Ending Balance, June 30	\$14,371	\$7,048	-\$17,707	\$16,171	\$16,171		\$16,171	
Authorized FTE's	1.00	1.00	1.00	1.00	1.00		1.00	

¹VARIANCE: If entire amount of revised budget in FY12 is spent, approximately \$1.94M will be remaining in authorized Mello Roos funding for Prewett. Council will need to determine the next project phase at which time the budget in outlying years can be amended.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

HILLCREST ASSESSMENT DISTRICT #26 CONSTRUCTION FUND 361 – This fund accounts for the expenditures related to the Hillcrest Assessment District No. 26 Construction Fund.

HILLCREST ASSESSMENT DISTRICT 26 (FUND 361) Statement of Revenues, Expenditures and Change in Fund Balance								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Beginning Balance, July 1	\$1,366,341	\$1,185,777	\$385,558	\$385,558	\$372,367		\$365,783	
Revenue Source:								
Investment Income	15,940	5,377	750	1,200	800	-33%	500	-38%
Charges for Services	0	5,221	0	508	0	0%	0	0%
Total Revenue	15,940	10,598	750	1,708	800	-53%	500	-38%
Expenditures:								
Personnel	210	38,794	30,000	922	5,000	442%	5000	0%
Services & Supplies	27,917	3,017	1,500	1,000	500	-50%	500	0%
Capital Projects	161,000	761,743	345,000	0	0	0%	0	0%
Interfund Charges	7,377	7,263	12,984	12,977	1,884	-85%	1,902	1%
Total Expenditures	196,504	810,817	389,484	14,899	7,384	-50%	7,402	0%
Ending Balance, June 30	\$1,185,777	\$385,558	(\$3,176)	\$372,367	\$365,783		\$358,881	
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

LONE DIAMOND ASSESSMENT DISTRICT #27/31 CONSTRUCTION FUND 376 – This fund accounts for the expenditures related to the Lone Diamond Assessment District.

LONE DIAMOND AD 27/31 (FUND 376)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Beginning Balance, July 1	\$3,594,185	\$3,479,282	\$2,845,395	\$2,845,395	\$2,675,176		\$1,362,759	
Revenue Source:								
Investment Income	47,826	32,845	10,000	10,000	8,000	-20%	1,000	-88%
Charges for Services	30,278	20,200	10,000	42,926	10,000	-77%	10,000	0%
Revenue from Other Agencies	0	0	0	0	0	0%	4,300,000	100% ¹
Other	0	0	0	1,193	0	-100%	0	0%
Total Revenue	78,104	53,045	20,000	54,119	18,000	-67%	4,311,000	23850%
Expenditures:								
Personnel	15,446	46,316	67,500	67,500	67,500	0%	67,500	0%
Services & Supplies	67,163	70,352	60,000	30,000	35,000	17%	35,000	0%
Capital Projects	105,519	565,733	1,000,000	100,000	1,200,000	1100%	5,500,000	358%
Interfund Charges	4,879	4,531	26,836	26,838	27,917	4%	27,950	0%
Total Expenditures	193,007	686,932	1,154,336	224,338	1,330,417	493%	5,630,450	323%
Ending Balance, June 30	\$3,479,282	\$2,845,395	\$1,711,059	\$2,675,176	\$1,362,759		\$43,309	
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

¹VARIANCE: Projecting \$3M Prop 1E grant and \$1.3M from the Flood District Drainage Area Fund towards West Antioch Creek project

	2011-12 Revised	2012-13 Proposed	2013-14 Projected
Capital Projects			
West Antioch Creek	\$0	\$500,000	\$5,500,000
Lone Tree Wy Impr. Phase C	100,000	700,000	0
Total Capital Projects	\$100,000	\$1,200,000	\$5,500,000

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

ENTERPRISE FUNDS

WATER FUND 611 – The Water Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing water service through more than 31,000 service connections throughout Antioch to more than 100,000 consumers. The cost of treating the water, transporting it and maintaining the distribution infrastructure, including 326 miles of mainlines is also accounted for in this fund.

WATER FUND SUMMARY (FUND 611)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed with Rate Increase¹	% Change	2013-14 Projected with Rate Increase¹	% Change
Beginning Balance, July 1	\$10,355,934	\$11,954,052	\$16,847,360	\$16,847,360	\$13,792,017		\$15,788,329	
Revenue Source:								
Investment Income	152,132	169,825	25,000	140,000	160,000	14%	200,000	25%
Charges for Services	19,293,145	21,686,766	20,527,935	23,091,459	24,848,445	8%	26,235,816	6%
Rev. from Other Agencies	0	100,000	0	0	0	0%	0	0%
Other	720,426	99,640	0	52,382	1,500	-97%	1,500	0%
Total Revenues:	20,165,703	22,056,231	20,552,935	23,283,841	25,009,945	7%	26,437,316	6%
Expenditures:								
Personnel	3,823,492	3,812,437	4,761,154	4,217,177	4,840,441	15%	5,420,491	12%
Services & Supplies	11,775,888	11,468,100	16,204,750	20,281,353	15,194,660	-25%	15,194,932	0%
Capital Projects	1,268,514	343,997	1,480,000	141,876	1,740,000	1126%	2,920,000	68%
Transfers Out	499,798	465,283	475,341	487,270	489,760	1%	512,167	5%
Interfund Charges	1,199,893	1,073,106	1,175,471	1,211,508	748,772	-38%	761,826	2%
Total Expenditures	18,567,585	17,162,923	24,096,716	26,339,184	23,013,633	-13%	24,809,416	8%
Ending Balance, June 30	\$11,954,052	\$16,847,360	\$13,303,579	\$13,792,017	\$15,788,329		\$17,416,229	

¹NOTE: Charges for Services in FY13 assume 8% rate increase as proposed in the Master Fee Schedule and 6% rate increase in FY14 per approved rate study. Page 15 presents the summary if rate increases are not implemented.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

WATER FUND 611 (Continued) -

	Authorized FTE's	Funded 2011-12	Funded 2012-13	Funded 2013-14
Authorized & Funded FTE's:				
Water Supervision	6.01	6.01	6.01	6.01
Water Production	11.00	11.00	11.00	11.00
Water Distribution	25.25	22.00	25.25	25.25
Water Meter Reading	2.00	2.00	2.00	2.00
Warehouse & Central Stores	1.60	1.60	1.60	1.60
Water Public Buildings & Facilities	1.50	1.50	1.50	1.50
Total Authorized & Funded FTE's	47.36	44.11	47.36	47.36

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

WATER FUND SUMMARY (FUND 611)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed without Rate Increase	% Change	2013-14 Projected without Rate Increase	% Change
Beginning Balance, July 1	\$10,355,934	\$11,954,052	\$16,847,360	\$16,847,360	\$13,792,017		\$14,075,524	
Revenue Source:								
Investment Income	152,132	169,825	25,000	140,000	160,000	14%	100,000	-38%
Charges for Services	19,293,145	21,686,766	20,527,935	23,091,459	23,135,640 ¹	0%	23,135,640	0%
Rev. from Other Agencies	0	100,000	0	0	0	0%	0	0%
Other	720,426	99,640	0	52,382	1,500	-97%	1,500	0%
Total Revenues:	20,165,703	22,056,231	20,552,935	23,283,841	23,297,140	0%	23,237,140	0%
Expenditures:								
Personnel	3,823,492	3,812,437	4,761,154	4,217,177	4,840,441	15%	5,420,491	12%
Services & Supplies	11,775,888	11,468,100	16,204,750	20,281,353	15,194,660	-25%	15,194,932	0%
Capital Projects	1,268,514	343,997	1,480,000	141,876	1,740,000	1126%	2,920,000	68%
Transfers Out	499,798	465,283	475,341	487,270	489,760	1%	512,167	5%
Interfund Charges	1,199,893	1,073,106	1,175,471	1,211,508	748,772	-38%	761,826	2%
Total Expenditures	18,567,585	17,162,923	24,096,716	26,339,184	23,013,633	-13%	24,809,416	8%
Ending Balance, June 30	\$11,954,052	\$16,847,360	\$13,303,579	\$13,792,017	\$14,075,524¹		\$12,503,248¹	

¹NOTE: Without the proposed rate increase, charges for services and net assets decrease by \$1.7M in FY13 and cumulative effect of \$4.9M decrease in net assets in FY14.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Water Supervision (611-2310)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Sources of Funds:								
Charges for Services	18,292,656	21,176,499	19,747,935	22,926,640	24,643,445	7% ³	26,035,816	6% ⁴
Investment Income	152,132	169,825	25,000	140,000	160,000	14%	200,000	25%
Other	5,817	3,017	0	18,000	1,500	0%	1,500	0%
Total Source of Funds	18,450,605	21,349,341	19,772,935	23,084,640	24,804,945	7%	26,237,316	6%
Use of Funds:								
Personnel	533,678	598,552	850,150	774,180	904,705	17% ¹	931,935	3%
Services & Supplies	543,560	566,731	598,730	466,888	503,028	8%	566,020	13%
Transfers Out	499,798	465,283	475,341	487,270	489,760	1%	512,167	5%
Interfund Charges	1,163,221	1,040,913	1,142,601	1,177,462	714,452	-39% ²	726,881	2%
Total Use of Funds	2,740,257	2,671,479	3,066,822	2,905,800	2,611,945	-10%	2,737,003	5%
Authorized FTE's	5.68	6.01	6.01	6.01	6.01		6.01	

¹VARIANCE: Assumes all positions filled. Currently, 1 Water Distribution Supervisor and .34 of Administrative Analyst position vacant

²VARIANCE: Beginning in FY13, a re-allocation of staff occurring for positions currently charged to Finance in the General Fund. The cost of these positions were previously captured through the cost allocation plan. Interfund charges being reduced for those positions now directly charged.

³VARIANCE: Assumes 8% rate increase. Amount would decrease by \$1.7M if not implemented.

⁴VARIANCE: Assumes 6% rate increase. Amount would decrease by \$3.1M if FY13 and FY14 rate increases not implemented.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Water Production (611-2320)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed		2013-14 Projected	% Change
Sources of Funds:								
Charges for Services	816,528	240,488	525,000	0	0	0%	0	0%
Total Source of Funds	816,528	240,488	525,000	0	0	0%	0	0%
Use of Funds:								
Personnel	1,431,432	1,413,915	1,519,272	1,381,427	1,357,851	-2%	1,589,990	17%
Services & Supplies	8,927,922	8,375,217	13,089,374	12,059,612	12,141,299	1%	12,072,642	-1%
Total Use of Funds	10,359,354	9,789,132	14,608,646	13,441,039	13,499,150	0%	13,662,632	1%
Authorized FTE's	11.00	11.00	11.00	11.00	11.00		11.00	

NOTE: Assumes all vacant positions filled. Currently 2 WTP Operators and 1 WTP Instrument Tech Vacant

Water Distribution (611-2330)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed		2013-14 Projected	% Change
Source of Funds:								
Charges for Services	5,413	117,154	5,000	14,819	5,000	-66%	0	0%
Total Source of Funds	5,413	117,154	5,000	14,819	5,000	-66%	0	0%
Use of Funds:								
Personnel	1,524,651	1,501,777	2,042,332	1,734,645	2,110,030	22% ¹	2,412,205	14%
Services & Supplies	1,772,824	1,846,870	1,837,787	7,183,155	2,104,366	-71% ²	2,109,874	0%
Total Use of Funds	3,297,475	3,348,647	3,880,119	8,917,800	4,214,396	-53%	4,522,079	7%
Authorized FTE's	21.00	22.00	22.00	22.00	25.25		25.25	

¹VARIANCE: Re-allocation of staffing for positions previously charged to General Fund. Assumes all vacancies filled with partial year funding in FY13. Currently 2 Pipefitter Leadworker positions, 2 Pipefitter, 1 Equipment Operator, 1 General Laborer and .90 CSR positions vacant.

²VARIANCE: In FY12, liability/expense booked for City share of DDSD reclaimed water project in the amount of \$5.04M due over 20 years.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Water Meter Reading (611-2340)								
	2009-10	2010-11	2011-12	2011-12	2012-13		2013-14	%
	Actual	Actual	Budget	Revised	Proposed		Projected	Change
Use of Funds:								
Personnel	147,974	150,301	151,525	157,810	154,665	-2%	160,825	4%
Services & Supplies	345,177	513,149	409,082	405,732	229,345	-43% ¹	229,563	0%
Total Use of Funds	493,151	663,450	560,607	563,542	384,010	-32%	390,388	2%
Authorized FTE's	2.00	2.00	2.00	2.00	2.00		2.00	

¹VARIANCE: Purchase less meter transponders in FY13

Warehouse & Central Stores (611-2620)								
	2009-10	2010-11	2011-12	2011-12	2012-13		2013-14	%
	Actual	Actual	Budget	Revised	Proposed		Projected	Change
Source of Funds:								
Charges for Services	174,173	152,625	250,000	150,000	200,000	33% ¹	200,000	0%
Total Source of Funds	174,173	152,625	250,000	150,000	200,000	33%	200,000	0%
Use of Funds:								
Personnel	133,090	132,707	134,120	134,945	135,915	1%	141,985	4%
Services & Supplies	186,405	166,133	269,777	165,966	216,622	31% ¹	216,833	0%
Interfund Charges	36,672	32,193	32,870	34,046	34,320	1%	34,945	2%
Total Use of Funds	356,167	331,033	436,767	334,957	386,857	15%	393,763	2%
Authorized FTE's	1.60	1.60	1.60	1.60	1.60		1.60	

¹VARIANCE: Projected increase in billings and expense to departments for goods located at warehouse

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Water Public Buildings and Facilities – CIP (611-2550)								
	2009-10	2010-11	2011-12	2011-12	2012-13		2013-14	%
	Actual	Actual	Budget	Revised	Proposed		Projected	Change
Source of Funds:								
Grant Reimbursements	0	100,000	0	0	0	0%	0	0%
Charges for Service	4,375	0	0	0	0	0%	0	0%
Other	714,609	85,608	0	34,382	0	-100%	0	0%
Total Source of Funds	4,375	185,608	0	34,382	0	-100%	0	0%
Use of Funds:								
Personnel	52,667	15,185	63,755	34,170	177,275	419%	183,551	4%
Recycle/Reclaimed Water Pipelines	181,982	74,732	0	43,286	0	-100%	0	0%
Water Model Conversion Study	0	51,046	30,000	10,000	50,000	400%	50,000	0%
Water Plant Solids Handling Improv.	0	0	0	0	50,000	100%	150,000	200%
Raw Water Supply	651,492	168,229	0	13,590	50,000	268%	150,000	200%
WTP Drainage Capture	0	0	0	0	400,000	100%	0	-100%
Canal Pump No 4 Improvements	0	0	0	0	200,000	100%	0	-100%
Chemical Tank Replacements	0	0	0	0	40,000	100%	40,000	0%
Inspection/assess 39 in raw wtr pipe	0	0	0	0	0	0%	300,000	100%
WTP Improvements	0	14,982	600,000	65,000	100,000	54%	400,000	300%
Hillcrest Pump Station Rehab	0	0	0	0	0	0%	280,000	100%
Reservoir Tower Sluice Gate	0	33,330	0	0	0	0%	0	0%
Cambridge Tank Expansion	0	1,678	150,000	0	50,000	100%	700,000	1300%
Water Treatment Plant Renovation	435,040	0	0	0	0	0%	600,000	100%
Reservoir Rehabilitation	0	0	700,000	10,000	800,000	7900%	250,000	-69%
Total Use of Funds	1,321,181	359,182	1,543,755	176,046	1,917,275	989%	3,103,551	62%
Authorized FTE's	1.50	1.50	1.50	1.50	1.50		1.50	

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

WATER LINE EXPANSION FUND 612 – This fund accounts for the fees collected from developers to fund offsite or oversize facilities in three areas: water storage, plant expansion and other facilities including oversized mains.

WATER LINE EXPANSION (Fund 612)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Proposed	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$3,841,571	\$4,318,301	\$4,137,426	\$4,137,426	\$3,298,108		\$2,776,067	
Revenue Source:								
Current Service Charges	473,956	409,656	300,000	725,000	400,000	-45%	400,000	0%
Investment Income & Other	60,757	46,408	15,000	37,100	27,000	-27%	0	-100%
Total Revenues	534,713	456,064	315,000	762,100	427,000	-44%	400,000	-6%
Expenditures:								
Services & Supplies	14,094	14,526	10,000	10,000	7,000	-30%	7,000	0%
Water Main Replacement	22,142	14,962	500,000	850,000	150,000	-82% ¹	500,000	233%
Transfers Out	2,999	589,007	778,488	727,395	777,512	7%	73,100	-91% ²
Interfund Charges	18,748	18,444	14,022	14,023	14,529	4%	14,548	0%
Total Expenditures	57,983	636,939	1,302,510	1,601,418	949,041	-41%	594,648	-37%
Ending Balance, June 30	\$4,318,301	\$4,137,426	\$3,149,916	\$3,298,108	\$2,776,067		\$2,581,419	

¹VARIANCE: CIP requested that \$350K of project budget allocated to FY13 be moved to FY12.

²VARIANCE: Fund transfers money to pay debt service on 2003 Water Revenue Bonds. FY14 is final year of debt service.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

SEWER FUND 621 – The Sewer Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing wastewater collection, storm drain and channel maintenance services for the City.

SEWER FUND SUMMARY (Fund 621)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed with Rate Increase¹	Change	Projected with Rate Increase¹	Change
Beginning Balance, July 1	\$5,450,247	\$7,071,502	\$8,691,886	\$8,691,886	\$10,067,856		\$10,441,518	
Revenue Source:								
Investment Income	97,330	98,602	60,000	60,000	65,000	8%	50,000	-23%
Charges for Services	4,050,028	4,320,409	4,202,146	4,490,420	4,670,050	4% ¹	4,856,852	4%
Other	4,433	4,968	500	3,226	500	-85%	500	0%
Transfers In	0	0	0	0	0	0%	0	0%
Total Revenues	4,151,791	4,423,979	4,262,646	4,553,646	4,735,550	4%	4,907,352	4%
Expenditures:								
Personnel	1,225,163	1,157,116	1,648,307	1,167,162	1,670,362	43%	2,012,342	20%
Services & Supplies	766,144	532,905	869,029	785,362	1,056,393	35%	1,085,454	3%
Capital Projects	149,989	544,311	1,081,467	650,322	1,050,000	61%	1,250,000	19%
Transfers Out	224,151	427,498	433,642	445,571	447,912	1%	470,190	5%
Interfund Charges	165,089	141,765	126,280	129,259	137,221	6%	138,974	1%
Total Expenditures	2,530,536	2,803,595	4,158,725	3,177,676	4,361,888	37%	4,956,960	14%
Ending Balance, June 30	\$7,071,502	\$8,691,886	\$8,795,807	\$10,067,856	\$10,441,518		\$10,391,910	

¹NOTE: Charges for Services in FY13 and FY14 assume 4% rate increase as proposed in the Master Fee Schedule. Page 23 presents the summary if rate increases are not implemented.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

SEWER FUND 621 (Continued) -

	Authorized FTE's	Funded 2011-12	Funded 2012-13	Funded 2013-14
Authorized & Funded FTE's:				
Wastewater Supervision	1.97	2.82	1.97	1.97
Wastewater Collection	16.39	13.14	16.39	16.39
Wastewater CIP	0.50	0.50	0.50	0.50
Total Authorized & Funded FTE's:	18.86	16.46	18.86	18.86

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

SEWER FUND SUMMARY (Fund 621)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed without Rate Increase¹	% Change	2013-14 Projected without Rate Increase¹	% Change
Beginning Balance, July 1	\$5,450,247	\$7,071,502	\$8,691,886	\$8,691,886	\$10,067,856		\$10,261,888	
Revenue Source:								
Investment Income	97,330	98,602	60,000	60,000	65,000	8%	50,000	-23%
Charges for Services	4,050,028	4,320,409	4,202,146	4,490,420	4,490,420	0%	4,490,420	0%
Other	4,433	4,968	500	3,226	500	-85%	500	0%
Transfers In	0	0	0	0	0	0%	0	0%
Total Revenues	4,151,791	4,423,979	4,262,646	4,553,646	4,555,920	0%	4,540,920	0%
Expenditures:								
Personnel	1,225,163	1,157,116	1,648,307	1,167,162	1,670,362	43%	2,012,342	20%
Services & Supplies	766,144	532,905	869,029	785,362	1,056,393	35%	1,085,454	3%
Capital Projects	149,989	544,311	1,081,467	650,322	1,050,000	61%	1,250,000	19%
Transfers Out	224,151	427,498	433,642	445,571	447,912	1%	470,190	5%
Interfund Charges	165,089	141,765	126,280	129,259	137,221	6%	138,974	1%
Total Expenditures	2,530,536	2,803,595	4,158,725	3,177,676	4,361,888	37%	4,956,960	14%
Ending Balance, June 30	\$7,071,502	\$8,691,886	\$8,795,807	\$10,067,856	\$10,261,888		\$9,845,848	

¹NOTE: Without the proposed rate increase, charges for services and net assets decrease by \$179,630 in FY13 and cumulative effect of \$546,062 decrease in net assets in FY14.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Sewer-Wastewater Supervision (621-2210)								
	2009-10	2010-11	2011-12	2011-12	2012-13		2013-14	%
	Actual	Actual	Budget	Revised	Proposed		Projected	Change
Source of Funds:								
Investment Income	97,330	98,602	60,000	60,000	65,000	8%	50,000	-23%
Charges for Services	4,050,028	4,318,009	4,202,146	4,490,420	4,670,050	4% ²	4,856,852	4% ²
Transfers In	0	2,303	0	0	0	0%	0	0%
Total Source of Funds	4,147,358	4,418,914	4,262,146	4,550,420	4,735,050	4%	4,906,852	4%
Use of Funds:								
Personnel	247,572	274,060	430,972	164,860	276,727	68% ¹	346,742	25%
Services & Supplies	331,341	95,790	114,370	198,294	120,628	-39% ³	143,650	19%
Transfers Out	224,151	427,498	433,642	445,571	447,912	1%	470,190	5%
Interfund Charges	165,089	141,765	126,280	129,259	137,221	6%	138,974	1%
Total Use of Funds	968,153	939,113	1,105,264	937,984	982,488	5%	1,099,556	12%
Authorized FTE's	2.66	2.82	2.82	2.82	1.97		1.97	

¹VARIANCE: FY13 assumes 1 Collections Supervisor and .33 of Administrative Analyst vacant positions filled with partial funding for fiscal year.

²NOTE: FY13 Charges for Services will decrease \$179,630 if rate increase not implemented and FY14 will decrease \$366,432.

³VARIANCE: Liability settlement in FY12.

Sewer-Wastewater Collection (621-2220)								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Source of Funds:								
Other	4,433	2,665	500	3,226	500	-85%	500	0%
Total Source of Funds	4,433	2,665	500	3,226	500	-85%	500	0%
Use of Funds:								
Personnel	925,131	869,047	1,152,690	937,657	1,327,050	42% ¹	1,596,595	20%
Services & Supplies	434,803	437,115	754,659	587,068	935,765	59%	941,804	1%
Total Use of Funds	1,359,934	1,306,162	1,907,349	1,524,725	2,262,815	48%	2,538,399	12%
Authorized FTE's	13.00	13.14	13.14	13.14	16.39		16.39	

¹VARIANCE: Assumes 1 Equipment Operator, 1 General Laborer, 1 Pipefitter and 1 Pipefitter Leadworker vacant positions filled with partial funding for fiscal year. Beginning in FY13, a re-allocation of staff also occurring for positions currently charged to Finance in the General Fund.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Sewer-Wastewater Capital Projects (621-2570)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Source of Funds:								
Charges for Services	0	2,400	0	0	0	0%	0	0%
Total Source of Funds	0	2,400	0	0	0	0%	0	0%
Use of Funds:								
Personnel	52,460	14,009	64,645	64,645	66,585	3%	69,005	4%
Rehab Trunk Line	135,532	528,488	1,074,467	605,322	0	-100%	0	0%
Country Hills Sewer Main Rep.	0	0	0	0	800,000	100%	0	-100%
L Street Sewer Main Replacement	0	0	0	0	0	0%	500,000	100%
Master Sewer Study Update	0	0	0	0	0	0%	500,000	100%
Corrosion Rehab	14,457	15,823	7,000	45,000	250,000	456%	250,000	0%
Total Use of Funds	202,449	558,320	1,146,112	714,967	1,116,585	56%	1,319,005	18%
Authorized FTE's	0.50	0.50	0.50	0.50	0.50		0.50	

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

SEWER FACILITY EXPANSION FUND 622 – This fund accounts for fees collected from developers to fund offsite or to oversize facilities and replace inadequate sewers.

SEWER FACILITY EXPANSION (FUND 622)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$2,358,822	\$2,576,031	\$2,782,267	\$2,782,267	\$3,039,768		\$2,473,160	
Revenue Source:								
Current Service Charges	259,220	203,221	175,000	300,000	250,000	-17%	250,000	0%
Investment Income	36,138	31,645	10,000	15,000	10,000	-33%	7,000	-30%
Total Revenues	295,358	234,866	185,000	315,000	260,000	-17%	257,000	-1%
Expenditures:								
Services & Supplies	10,405	11,197	6,570	6,570	4,791	-27%	1,791	-63%
Sewer Main Replacement	54,719	4,526	800,000	30,000	800,000	2567%	800,000	0%
Interfund Charges	13,025	12,907	20,921	20,929	21,817	4%	21,844	0%
Total Expenditures	78,149	28,630	827,491	57,499	826,608	1338%	823,635	0%
Ending Balance, June 30	\$2,576,031	\$2,782,267	\$2,139,776	\$3,039,768	\$2,473,160		\$1,906,525	

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

MARINA FUND 631 – The Marina Fund accounts for the revenues and expenditures related to operating and maintaining a Marina for the City.

MARINA FUND SUMMARY (Fund 631)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$948,464	\$957,532	\$1,025,564	\$1,025,564	\$1,172,731		\$886,923	
Revenue Source:								
Investment Income	12,780	-2,135	10,000	5,000	5,000	100%	5,000	0%
Charges for Services	711,020	677,925	786,120	709,116	721,620	2%	721,620	0%
Revenue from Other Agencies	3,625	1,472,004	0	2,059,184	430,000	-79%	0	0%
Other	9,709	10,255	7,000	8,266	7,000	-15%	7,000	0%
Transfers In	250,000	706,458	250,000	250,000	0	-100%	0	0%
Total Revenues	987,134	2,864,507	1,053,120	3,031,566	1,163,620	-62%	733,620	-37%
Expenses:								
Personnel	210,904	194,289	216,495	221,535	222,275	0%	232,010	4%
Services & Supplies	516,947	532,974	669,207	601,741	744,519	24%	581,456	-22%
Capital Projects	195,051	2,021,263	0	2,010,625	430,000	-79%	0	0%
Transfers Out	0	1,104	1,659	1,659	1,681	1%	1,699	1%
Interfund Charges	55,164	46,845	48,987	48,839	50,953	4%	51,784	2%
Total Expenses	978,066	2,796,475	936,348	2,884,399	1,449,428	-50%	866,949	-40%
Ending Balance, June 30	\$957,532	\$1,025,564	\$1,142,336	\$1,172,731	\$886,923		\$753,594	

Authorized & Funded FTE's:	Authorized FTE's:	Funded 2011-12	Funded 2012-13	Funded 2013-14
Marina Administration	2.35	2.50	2.35	2.35
Marina Maintenance	0.925	1.075	0.925	0.925
Marina Boat Launch	0.30	0.00	0.30	0.30
Total Authorized & Funded FTE's:	3.575	3.575	3.575	3.575

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Marina Administration (631-2410)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Sources of Funds:								
Investment Income	12,780	-2,135	10,000	5,000	5,000	100%	5,000	0%
Charges for Service	706,820	677,925	733,620	704,116	701,620	0%	701,620	0%
Revenue from other Agencies	3,625	0	0	0	0	0%	0	0%
Other	7,901	7,052	7,000	8,266	7,000	-15%	7,000	0%
Transfers In	250,000	706,458	250,000	250,000	0	-100% ¹	0	0%
Total Source of Funds	981,126	1,389,300	1,000,620	967,382	713,620	-26%	713,620	0%
Use of Funds:								
Personnel	118,201	110,813	105,790	120,800	108,975	-10%	112,300	3%
Services & Supplies	500,059	470,548	499,097	506,991	508,909	0%	525,846	3%
Transfers Out	0	1,104	1,659	1,659	1,681	1%	1,699	1%
Interfund Charges	55,164	46,845	48,987	48,839	50,953	4%	51,784	2%
Total Use of Funds	673,424	629,310	655,533	678,289	670,518	-1%	691,629	3%
Authorized FTE's	2.25	2.50	2.35	2.50	2.35		2.35	

¹VARIANCE: City as Successor Agency to the Antioch Development Agency has listed this transfer as an enforceable obligation but it has been denied by the State Dept. of Finance, therefore we have removed transfer pending right to appeal decision.

Marina Maintenance (631-2420)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Use of Funds:								
Personnel	92,703	83,476	87,720	100,735	89,425	-11%	94,535	6%
Services & Supplies	16,888	62,426	164,750	94,750	230,250	143% ¹	50,250	-78%
Total Use of Funds	109,591	145,902	252,470	195,485	319,675	64%	144,785	-55%
Authorized FTE's	1.075	1.075	0.925	1.075	0.925		0.925	

¹VARIANCE: FY13 includes budget for electrical pedestals, fuel renovation and resurfacing parking lot

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Marina Boat Launch (631-2425)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Source of Funds:								
Charges for Services	0	0	52,500	5,000	20,000	100%	20,000	0%
Total Source of Funds	0	0	52,500	5,000	20,000	100%	20,000	0%
Use of Funds:								
Personnel	0	0	22,985	0	23,875	100%	25,175	5%
Services & Supplies	0	0	5,360	0	5,360	100%	5,360	0%
Total Use of Funds	0	0	28,345	0	29,235	100%¹	30,535	4%
Authorized FTE's	0.00	0.00	0.30	0.00	0.30		0.30	

¹VARIANCE: Re-allocation of Marina staffing to boat launch.

Marina Capital Projects (631-2510)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Source of Funds:								
Charges for Services	4,200	0	0	0	0	0%	0	0%
Revenue from Other Agencies	0	1,472,004	0	2,059,184	430,000	100%	0	0%
Total Source of Funds	0	1,472,004	0	2,059,184	430,000	100%	0	-100%
Use of Funds:								
Marina Launch Ramp	195,051	2,021,263	0	1,945,625	0	-100%	0	0%
Marina Launch Ramp Phase II	0	0	0	65,000	430,000	562%	0	-100%
Total Use of Funds	195,051	2,021,263	0	2,010,625	430,000	-79%	0	-100%
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

INTERNAL SERVICE FUNDS

VEHICLE EQUIPMENT MAINTENANCE FUND 570 – Vehicle repair and maintenance is included in the Vehicle Equipment Maintenance Fund. The fund accounts for the maintenance and repair of vehicles and equipment used by all City departments. The source of revenue for this is rental fees charged to the various departments.

EQUIPMENT MAINTENANCE (Fund 570)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Beginning Balance, July 1	\$494,602	\$294,723	\$425,993	\$425,993	\$107,888		\$3,896	
Revenue Source:								
Investment Income	5,395	3,520	5,000	2,500	500	-80%	800	60%
Current Service Charges	1,137,065	1,346,040	1,479,500	1,185,000	1,487,000	25%	1,514,000	2%
Other	10,138	2,197	1,000	4,902	1,000	-80%	1,000	0%
Total Revenues	1,152,598	1,351,757	1,485,500	1,192,402	1,488,500	25%	1,515,800	2%
Expenditures:								
Personnel	412,368	350,244	401,780	326,810	313,676	-4%	332,120	6%
Services & Supplies	833,889	774,792	1,165,604	1,083,884	1,171,923	8%	1,075,089	-8%
Interfund Charges	106,220	95,451	97,614	99,813	106,893	7%	110,194	3%
Total Expenditures	1,352,477	1,220,487	1,664,998	1,510,507	1,592,492	5%	1,517,403	-5%
Ending Balance, June 30	\$294,723	\$425,993	\$246,495	\$107,888	\$3,896		\$2,293	

	Authorized FTE's:	Funded 2011-12	Funded 2012-13	Funded 2013-14
Authorized & Funded FTE's:	5.87	2.87	2.87	2.87

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

VEHICLE EQUIPMENT REPLACEMENT FUND 569 – Vehicle replacement is included in the Vehicle Equipment Replacement Fund. The fund accounts for the replacement of vehicles and equipment used by all City departments. The source of revenue for this is replacement fees charged to the various departments.

VEHICLE REPLACEMENT (FUND 569)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$2,133,572	\$1,330,342	\$1,223,786	\$1,223,786	\$843,949		\$677,649	
Revenue Source:								
Investment Income	24,512	14,871	5,000	5,000	4,500	-10%	3,800	-16%
Current Service Charges	196,700	196,700	233,810	233,810	402,700	72% ¹	402,700	0%
Other	54,901	22,303	50,000	7,543	10,000	33%	10,000	0%
Total Revenues	276,113	233,874	288,810	246,353	417,200	69%	416,500	0%
Expenditures:								
Services & Supplies	79,343	340,430	172,000	626,190	583,500	-7%	477,700	-18%
Transfers Out	1,000,000	0	0	0	0	0%	0	0%
Total Expenditures	1,079,343	340,430	172,000	626,190	583,500	-7%	477,700	-18%
Ending Balance, June 30	\$1,330,342	\$1,223,786	\$1,340,596	\$843,949	\$677,649		\$616,449	

¹VARIANCE: Increase in replacement charges billed to non General Fund divisions.

STUDY SESSION – MAY 22, 2012

SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

INFORMATION SYSTEMS FUND (573) – The Information Systems Department serves as an internal service provider to all City Departments. The department encompasses the City’s computer technology and telecommunications systems.

INFORMATION SYSTEMS (Fund 573)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$1,259,298	\$949,131	\$899,528	\$899,528	\$931,476		\$1,054,719	
Revenue Source:								
Investment Income	18,766	10,016	10,000	10,000	10,000	0%	10,000	0%
Current Service Charges	1,414,597	1,191,455	1,211,947	1,204,637	1,338,354	11%	1,338,354	0%
Other	0	5,795	0	0	0	0%	0	0%
Transfers In	269,596	234,996	241,284	241,284	247,824	3%	256,380	3%
Total Revenues	1,702,959	1,442,262	1,463,231	1,455,921	1,596,178	10%	1,604,734	1%
Expenditures:								
Personnel	867,313	750,434	675,945	693,107	702,939	1%	732,979	4%
Services & Supplies	497,523	611,941	600,712	603,649	635,717	5%	718,769	13%
Transfers Out	500,000	0	0	0	0	0%	0	0%
Interfund Charges	148,290	129,490	126,406	127,217	134,279	6%	136,930	2%
Total Expenditures	2,013,126	1,491,865	1,403,063	1,423,973	1,472,935	3%	1,588,678	8%
Ending Balance, June 30	\$949,131	\$899,528	\$959,696	\$931,476	\$1,054,719		\$1,070,775	

Authorized & Funded FTE's:	Authorized FTE's	Funded 2011-12	Funded 2012-13	Funded 2013-14
Information Services	2.10	1.10	1.10	1.10
Network Support & PCs	4.45	2.75	2.75	2.75
Telephone System	0.45	0.15	0.15	0.15
GIS Support	4.00	3.00	3.00	3.00
Total Authorized & Funded FTE's	11.00	7.00	7.00	7.00

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Information Services Administration (573-1410)								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Source of Funds:								
Investment Income	18,766	10,016	10,000	10,000	10,000	0%	10,000	0%
Billings to Dept. Computer	328,996	308,997	239,000	239,000	340,000	42%	340,000	0%
Other	0	5,795	0	0	0	0%	0	0%
Total Source of Funds	347,762	324,808	249,000	249,000	350,000	41%	350,000	0%
Use of Funds:								
Personnel	309,199	281,153	192,525	178,593	168,665	-6%	178,545	6%
Services & Supplies	85,591	68,259	74,392	74,265	81,690	10%	82,910	1%
Interfund Charges	75,351	69,040	69,495	70,063	74,451	6%	76,644	3%
Total Use of Funds	470,141	418,452	336,412	322,921	324,806	1%	338,099	4%
Authorized FTE's	2.10	2.10	2.10	2.10	2.10		2.10	

Information Services - Network Support & PC's (573-1420)								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Source of Funds:								
Billings to Departments	621,476	406,476	506,000	506,000	523,000	3%	523,000	0%
Total Source of Funds	621,476	406,476	506,000	506,000	523,000	3%	523,000	0%
Expenditures:								
Personnel	264,019	217,705	232,580	253,460	268,205	6%	278,690	4%
Services & Supplies	195,737	203,549	230,557	225,522	256,288	14% ¹	258,205	1%
Interfund Charges	42,894	35,263	34,648	34,813	36,683	5%	36,954	1%
Total Expenditures	502,650	456,517	497,785	513,795	561,176	9%	573,849	2%
Auhtorized FTE'S	4.45	4.45	4.45	4.45	4.45		4.45	

²VARIANCE: Increase in department expense allocation.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Information Systems - Telephone System (573-1430)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Revenue Source:								
Billings to Departments	158,855	158,281	153,846	152,846	171,000	12%	171,000	0%
Total Revenues	158,855	158,281	153,846	152,846	171,000	12%	171,000	0%
Expenditures:								
Personnel	19,040	17,664	9,555	14,912	18,244	22%	19,364	6%
Services & Supplies	93,334	125,651	135,967	131,037	142,418	9%	142,668	0%
Interfund Charges	10,852	8,935	8,864	8,906	9,402	6%	9,481	1%
Total Expenditures	123,226	152,250	154,386	154,855	170,064	10%	171,513	1%
Authorized FTE'S	0.45	0.45	0.45	0.45	0.45		0.45	

Information Services - GIS Support Services (573-1435)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Revenue Source:								
Current Service Charges	75,601	82,437	65,437	65,437	63,000	-4%	63,000	0%
Transfers In	269,596	234,996	241,284	246,142	247,824	1%	256,380	3%
Total Revenues	345,197	317,433	306,721	311,579	310,824	0%	319,380	3%
Expenditures:								
Personnel	275,055	233,912	241,285	246,142	247,825	1%	256,380	3%
Services & Supplies	53,079	53,129	59,796	53,290	55,321	4%	57,786	4%
Interfund Charges	10,663	8,708	8,938	8,970	9,527	6%	9,618	1%
Total Expenditures	338,797	295,749	310,019	308,402	312,673	1%	323,784	4%
Authorized FTE'S	3.80	4.00	4.00	4.00	4.00		4.00	

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

Information Services - Office Equipment Replacement (573-1440)								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Revenue Source:								
Current Service Charges	229,669	235,264	247,664	241,354	241,354	0%	241,354	0%
Total Revenues	229,669	235,264	247,664	241,354	241,354	0%	241,354	0%
Expenditures:								
Services & Supplies	69,782	161,353	100,000	119,535	100,000	-16%	177,200	77%
Transfers Out	500,000	0	0	0	0	0%	0	0%
Interfund Charges	8,530	7,544	4,461	4,465	4,216	-6%	4,233	0%
Total Expenditures	578,312	168,897	104,461	124,000	104,216	-16%	181,433	74%
Authorized FTE'S	0.00	0.00	0.00	0.00	0.00		0.00	

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

POST RETIREMENT MEDICAL FUNDS 577, 578, 579 – Post Retirement Medical Funds are used to pay post retirement medical benefits for retirees under the following separate fund categories: Police (Fund 577), Miscellaneous (Fund 578), and Management (Fund 579).

RETIREE MEDICAL POLICE (FUND 577)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$1,303,052	\$816,079	(\$112,892)	(\$112,892)	(\$998,046)		(\$1,944,702)	
Revenue Source:								
Interest Income	15,497	1,555	0	0	0	0%	0	0%
Trust Deposits/Reimbursements	182,586	251,375	315,000	325,563	442,030	36%	506,075	14%
Other	325	585	0	0	0	0%	0	0%
Total Revenues	198,408	253,515	315,000	325,563	442,030	36%	506,075	14%
Expenditures:								
Post Retirement Medical - Police	681,515	1,178,801	606,756	1,206,617	1,384,275	15% ¹	1,510,003	9%
Interfund Charges	3,866	3,685	3,484	4,100	4,411	8%	4,162	-6%
Total Expenditures	685,381	1,182,486	610,240	1,210,717	1,388,686	15%	1,514,165	9%
Ending Balance, June 30	\$816,079	(\$112,892)	(\$408,132)	(\$998,046)	(\$1,944,702)		(\$2,952,792)	
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

¹VARIANCE: This expense includes an accounting entry required for Other Post Employment Benefit (OPEB) Plans to account for the net effect of unfunded portions of the actuarial required contributions against any OPEB assets. In FY13, projecting to pay approximately \$342,000 for medical after retirement benefits.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

RETIREE MEDICAL MISCELLANEOUS (FUND 578)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$1,915,411	\$1,243,384	\$975,325	\$975,325	\$876,300		\$798,767	
Source of Funds:								
Interest Income	23,399	3,347	0	3,654	0	-100%	0	0%
Trust Deposits/Reimbursements	237,151	187,294	285,177	282,100	324,910	15%	346,195	7%
Other	1,466	2,255	0	0	0	0%	0	0%
Transfers In	0	0	0	0	0	0%	0	0%
Total Source of Funds	262,016	192,896	285,177	285,754	324,910	14%	346,195	7%
Use of Funds:								
Post Retirement Medical - Misc.	929,769	378,889	716,279	380,633	397,973	5% ¹	406,518	2%
Transfers Out	0	78,197	0	0	0	0%	0	0%
Interfund Charges	4,274	3,869	4,137	4,146	4,470	8%	4,633	4%
Total Use of Funds	934,043	460,955	720,416	384,779	402,443	5%	411,151	2%
Ending Balance, June 30	\$1,243,384	\$975,325	\$540,086	\$876,300	\$798,767		\$733,811	
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

¹VARIANCE: This expense includes an accounting entry required for Other Post Employment Benefit (OPEB) Plans to account for the net effect of unfunded portions of the actuarial required contributions against any OPEB assets. In FY13, projecting to pay approximately \$280,000 for medical after retirement benefits.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

RETIREE MEDICAL MANAGEMENT (FUND 579)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Beginning Balance, July 1	\$1,107,555	\$685,127	\$732,628	\$732,628	\$810,278		\$960,557	
Source of Funds:								
Interest Income	11,496	-317	0	3,707	0	0%	0	0%
Trust Deposits/Reimbursements	404,276	514,786	550,000	437,044	509,379	17%	552,916	9%
Other	3,423	4,323	0	145,424	202,314	39% ¹	269,219	33%
Transfers In	0	78,197	0	0	0	0%	0	0%
Total Source of Funds	419,195	596,989	550,000	586,175	711,693	21%	822,135	16%
Use of Funds:								
Post Retirement Medical - Mgmt	833,841	542,612	797,320	501,150	553,450	10%	604,395	9%
Transfers Out	0	0	0	0	0	0%	0	0%
Interfund Charges	7,782	6,876	7,383	7,375	7,964	8%	8,245	4%
Total Use of Funds	841,623	549,488	804,703	508,525	561,414	10%	612,640	9%
Ending Balance, June 30	\$685,127	\$732,628	\$477,925	\$810,278	\$960,557		\$1,170,052	
Authorized FTE's	0.00	0.00	0.00	0.00	0.00		0.00	

¹VARIANCE: Accounting entry required to account for OPEB assets sufficient to cover actuarial required contribution.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

LOSS CONTROL FUND 580 – The Loss Control Program provides consultation services to City departments in the area of workers' compensation claim cost control and compliance with California OSHA requirements. Staff in this fund is also responsible for assisting departments in maintaining a safe workplace for employees by managing an aggressive health and safety program.

LOSS CONTROL (Fund 580)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Revised	2012-13 Proposed	% Change	2013-14 Projected	% Change
Beginning Balance, July 1	(\$86,450)	\$105	(\$11,759)	(\$11,759)	\$478,090		\$16,921	
Revenue Source:								
Investment Income	122	152	250	1,200	250	-79%	250	0%
Current Service Charges	855,682	815,260	485,050	742,820	725,000	-2%	1,290,000	78%
Other	34,521	40	0	25	0	0%	0	0%
Total Revenue	890,325	815,452	485,300	744,045	725,250	-3%	1,290,250	78%
Expenditures:								
Personnel	115,673	118,254	123,190	11,365	0	-100%	0	0%
Services & Supplies	664,632	690,162	271,228	222,569	1,164,462	423% ¹	1,284,482	10%
Interfund Charges	23,465	18,900	20,136	20,262	21,957	8%	22,543	3%
Total Expenditures	803,770	827,316	414,554	254,196	1,186,419	367%	1,307,025	10%
Ending Balance, June 30	\$105	(\$11,759)	\$58,987	\$478,090	\$16,921		\$146	

	Authorized FTE's	Funded 2011-12	Funded 2012-13	Funded 2013-14
Authorized & Funded FTE's:	1.00	1.00	0.00	0.00

¹VARIANCE: Significant premium increase for worker's compensation insurance.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

CITY OF ANTIOCH AS HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

Effective February 1, 2012, all redevelopment agencies throughout California were abolished with AB 1X26, the Dissolution Act. As a result, the former Low and Moderate Income Housing Fund of the City has been re-named the Housing Fund and will account for the enforceable obligations of the former Antioch Development Agency related to activities of the former Low and Moderate Income Housing Fund. Expenses comprise of the remaining obligation due under the Vista Diablo Rent Subsidy and administration of existing housing loans (rental rehabilitation, first time homebuyer, housing rehabilitation). Prior to dissolution, housing activities were funded by a 20% set-aside of tax increment revenues from the five project areas of the Antioch Development Agency. This set-aside is eliminated with dissolution, and obligations after February 1st will be funded with existing fund balance from the Low and Moderate Income Housing Fund and any loan repayments that may be received.

HOUSING FUND (Fund 227)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10*	2010-11*	2011-12*	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$5,600,034	\$5,676,485	\$6,041,234	\$6,041,234	\$3,006,974		\$2,851,813	
Revenue Source:								
Investment Income	34,652	35,663	19,000	62,054	13,000	-79%	13,300	2%
Other	14,655	0	0	1,000	0	0%	0	0%
Transfers In	1,601,576	1,469,746	1,504,937	775,347	0	-100%	0	0%
Total Revenue	1,650,883	1,505,409	1,523,937	838,401	13,000	-98%	13,300	2%
Expenditures:								
Personnel	13,056	75,290	82,955	83,355	0	-100% ²	0	0% ²
Administration	0	0	0	0	34,236	100% ²	34,236	0% ²
Enforceable Obligations	0	0	0	94,946	133,925	43% ²	140,381	5% ²
Write off of Deferred Set Aside	0	0	0	3,537,849 ¹	0	-100%	0	0%
Services & Supplies	776,164	679,826	1,280,900	76,146	0	-100%	0	0%
Low & Moderate Income Housing Projects	675,000	300,000	500,000	0	0	0%	0	0%
Interfund Charges	110,212	85,544	80,365	80,365	0	-100%	0	0%
Total Expenditures	1,574,432	1,140,660	1,944,220	3,872,661	168,161		174,617	
Ending Balance, June 30	\$5,676,485	\$6,041,234	\$5,620,951	\$3,006,974	\$2,876,813		\$2,715,496	
Reserved for Deferred Set-Aside	(3,562,849)	(3,537,849)	(3,512,849)	0	0		0	
Fund Available	\$2,113,636	\$2,503,385	\$2,108,102	\$3,006,974	\$2,851,813		\$2,690,496	

*Actual revenues, expenses, fund balance and budget of the former low and moderate income housing fund.

¹NOTE: With the dissolution of redevelopment, the Dept. of Finance has made a determination that the repayment of the set-aside is not an enforceable obligation, thus the asset has to be removed from the Housing Successor's books.

²NOTE: For budgeting purposes, expenses classified as administration and enforceable obligations to match the Recognized Obligation Payment Schedules prepared by the City as Successor Agency and Housing Successor of the Antioch Development Agency.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY

Effective February 1, 2012, all redevelopment agencies throughout California were abolished with AB 1X26, the Dissolution Act. As a result, the City as Successor Agency to the Antioch Development Agency is required to establish a Redevelopment Obligation Retirement Fund to account for the receipt of property taxes from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency. The first payment of taxes will occur in June to pay for obligations for the period of July 2012 through December 2012 as listed on the Successor Agency's approved Recognized Obligation Payment Schedule (ROPS).

REDEVELOPMENT OBLIGATION RETIREMENT FUND (Fund 239)								
Statement of Revenues, Expenditures and Change in Net Assets								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$2,626,851		\$2,711,996	
Revenue Source:								
Taxes ¹	0	0	0	2,626,851	3,771,604	44%	3,547,166	0%
Total Revenue	0	0	0	2,626,851	3,771,604	44%	3,547,166	-6%
Expenditures:								
Administration	0	0	0	0	250,000	100%	250,000	0%
Transfers Out ²	0	0	0	0	3,436,459	100%	3,375,163	-2%
Total Expenditures	0	0	0	0	3,686,459	100%	3,625,163	-2%
Ending Balance, June 30	\$0	\$0	\$0	\$2,626,851	\$2,711,996		\$2,633,999	

¹NOTE: The County will be distributing taxes each June and December to pay for obligations due for the upcoming six month period. The payment expected in June 2012 will cover expenditures for the period of July 1, 2012 through December 31, 2012. Therefore, revenues will not equal expenditures due to the timing difference of what period the money received covers.

²NOTE: Transfers Out are to the Antioch Public Financing Authority Fund to pay for debt service on the 2002 Lease Revenue Bonds for which the former Antioch Development Agency was obligated to pay, and debt service funds for the 2000, 2009 and 1994 Tax Allocation Bonds.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

THE CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT SERVICE AREA #1 (431) – This fund accounts for the 2000 and 2009 Tax Allocation Bonds. The fund has been renamed to reflect the transfer of the obligation from the Antioch Development Agency to the City of Antioch as Successor Agency.

SUCCESSOR AGENCY PROJECT AREA #1 DEBT SERVICE (FUND 431)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$1	\$146,005	\$146,988	\$146,988	\$146,992		\$147,002	
Revenue Source:								
Investment Income	19	23	10	10	10	0%	10	0%
Bond Proceeds	244,841	0	0	0	0	0%	0	0%
Transfer In	1,360,373	1,558,325	1,551,521	1,551,521	1,552,985 ¹	0%	1,560,685 ¹	0%
Total Revenues	1,605,233	1,558,348	1,551,531	1,551,531	1,552,995	0%	1,560,695	0%
Expenditures:								
Debt Service	1,459,223	1,557,357	1,551,521	1,551,521	1,552,985	0%	1,560,685	0%
Interfund Charges	6	8	6	6	0	-100%	0	0%
Total Expenditures	1,459,229	1,557,365	1,551,527	1,551,527	1,552,985	0%	1,560,685	0%
Ending Balance, June 30	\$146,005	\$146,988	\$146,992	\$146,992	\$147,002		\$147,012	

¹NOTE: Transfer in beginning in FY13 is from the newly established Redevelopment Obligation Retirement Fund.

STUDY SESSION – MAY 22, 2012
SPECIAL REVENUE, CAPITAL PROJECTS, ENTERPRISE, INTERNAL SERVICE, HOUSING SUCCESSOR AND SUCCESSOR AGENCY FUNDS

THE CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT SERVICE AREA #2 (432) – This fund accounts for the 1994 Tax Allocation Bonds. The final debt service payment is scheduled in January 2014. The fund has been renamed to reflect the transfer of the obligation from the Antioch Development Agency to the City of Antioch as Successor Agency.

SUCCESSOR AGENCY PROJECT AREA #2 DEBT SERVICE (FUND 432)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2009-10	2010-11	2011-12	2011-12	2012-13	%	2013-14	%
	Actual	Actual	Budget	Revised	Proposed	Change	Projected	Change
Beginning Balance, July 1	\$148,344	\$109,902	\$106,703	\$106,703	\$106,713		\$106,735	
Revenue Source:								
Investment Income	10	8	10	10	10	0%	10	0%
Transfer In	98,323	143,724	255,893	255,893	256,488	0%	154,079	-40%
Total Revenues	98,333	143,732	255,903	255,903	256,498	0%	154,089	-40%
Expenditures:								
Debt Service	136,763	146,919	255,881	255,881	256,476	0%	260,800	2%
Interfund Charges	12	12	12	12	0	-100%	0	0%
Total Expenditures	136,775	146,931	255,893	255,893	256,476	0%	260,800	2%
Ending Balance, June 30	\$109,902	\$106,703	\$106,713	\$106,713	\$106,735		\$24	

**STAFF REPORT TO THE CITY COUNCIL FOR CONSIDERATION
AT THE COUNCIL MEETING OF MAY 22, 2012**

PREPARED BY: Ahmed Abu-Aly, Associate Engineer, Capital Improvements Division AA

APPROVED BY: Ron Bernal, Director of Public Works/City Engineer RB

DATE: May 15, 2012

SUBJECT: 5-Year Draft Capital Improvement Program 2012-2017

RECOMMENDATION

Provide direction and feedback to staff regarding the proposed 5-Year Draft Capital Improvement Program presented at this meeting.

BACKGROUND

Staff is presenting to City Council the Draft Capital Improvement Program (CIP) for FY 2012-2017 for consideration and looks forward to receiving comments and feedback related to project priorities and funding sources.

The last 5-Year CIP was adopted in 2010 to cover the budget for FY 10/11 and FY 11/12. This year's CIP budget will only cover the proposed budget for FY 12/13. The proposed CIP expenditures for the remaining years are provided for planning purposes only.

Council will receive a report tonight from the City's Finance Department outlining the proposed budget for Fiscal Years 2012-2013, including the proposed funding sources that support these proposed CIP projects.

This 5-Year CIP includes 42 individual projects in six major categories: Community Facilities, Roadway Improvements, Traffic Signals, Wastewater and Storm Drain Systems, and Water Systems. Total projected capital expenditures for the 5-Year CIP are \$52,552,000.

Each CIP category contains specific projects that are either scheduled to be completed within the next fiscal year or are planned for completion within the 5-Year term of the CIP. The following is a list of high profile projects scheduled to commence during the next fiscal year and is summarized by category:

Community Facilities

- Marina Boat Launch Ramp Restroom Facility
- Marina Boat Launch Third Boarding Float
- Antioch Community Park Turf Soccer Fields

Roadway Improvements

- Wilbur Avenue Bridge (Wilbur Avenue east of Minaker Drive)
- Deer Valley Road and Davison Drive Pavement Rehabilitation
- Country Hills Pavement Rehabilitation

Traffic Signal Improvements

- Traffic Signal Improvements on Delta Fair Boulevard and Costco Way

Water

- Reservoir Rehabilitation
- Water Treatment Plant Drainage Capture
- Water Treatment Plant Solids Handling Improvements
- Cambridge Tank Expansion

Wastewater and Storm Drain Systems

- Markley Creek Culvert Replacement
- West Antioch Creek Channel Improvements
- Country Hills Sewer Main Replacement
- "L" Street Sewer Main Replacement at HWY 4

ATTACHMENTS

5-Year Draft Capital Improvement Program 2012-2017

CITY OF ANTIOCH 5 YEAR CAPITAL IMPROVEMENT PROGRAM 2012–2017

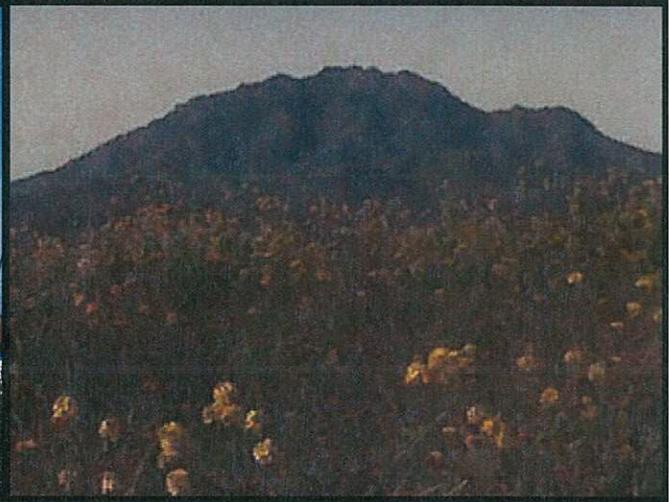


TABLE OF CONTENTS

SECTION I: EXECUTIVE SUMMARY

- Introduction..... 1-6
- New Projects Added to 2012/2017..... 7
- Completed Projects in 10/11-11/12 8
- Projected Capital Expenditures..... 9

SECTION II: PROGRAM CATEGORIES

- Community Facilities..... 1
- Roadway Improvements 2-3
- Traffic Signals..... 4
- Wastewater & Storm Drain System..... 5
- Water System..... 6-7

SECTION III: PROJECT DETAILS..... 1-42

CAPITAL IMPROVEMENT PROGRAM

1. PROGRAM OBJECTIVE

The City of Antioch's Capital Improvement Program (CIP) primary objectives are to provide professional and technical engineering services and support to all City Departments related to facility expansions and improvements, infrastructure rehabilitation and development, and provide leadership in implementing Federal, State and Local programs.

Projects within the City's CIP are allocated over five years using both existing and projected revenue sources. The CIP staff plans for and designs infrastructure specifications and bid documentations, and provides project management and oversight during and after construction.

The CIP is a five-year plan to guide the construction or acquisition of capital improvements, and includes the capital budget for the upcoming fiscal years, which is a one-year authorization from the City Council to expend dedicated revenues for specified projects. The CIP is reviewed by the City's Planning Commission to assure its consistency with the City's current General Plan.

The Capital Budget document is different from the Operating Budget document, but the two budgets are closely linked. The Capital Improvement Budget, as distinguished from the Operating Budget, is used as a planning tool by the City to identify specific Capital Improvement needs consistent with the financing and timing of those needs in a way that assures the most responsible and efficient use of resources. Staff continues to prioritize the five-year CIP projects taking into account the City's continued reductions of incoming revenues for several project categories. Project expenditures for outlying years beyond the one year approval are provided in the CIP for planning purposes only and do not reflect a Council commitment of funds.

Key Personnel:

Ron Bernal	Director of Public Works/City Engineer
Ahmed Abu-Aly	Associate Engineer
Scott Buenting	Associate Engineer
Sal Rodriguez	Senior Community Development Technician
Lori Medeiros	Administrator

2. CIP PROCESS

The CIP process began in January with City departments submitting proposals and requests for capital projects to Department of Public Works staff for consideration and inclusion in the CIP with their annual operating requests. New proposals are evaluated and prioritized based on goals and objectives of the City Council, as well as available funding, consequences of not completing the project, and the impacts on the operating budget.

All projects are evaluated, and prioritized using the following criteria:

1. Does the project maintain or replace an existing facility?
2. Does the project provide new facilities or infrastructure?
3. Does the project promote economic development?
4. What is the project's impact on annual maintenance and operating costs?

The draft CIP is prepared by Capital Improvement staff and reviewed by the Finance Department Director before being circulated and presented to the Planning Commission, the Parks & Recreation Commission, the Economic Development Commission and the City Council as part of the annual review. The final CIP budget is presented to the City Council in June and is adopted concurrently with the annual operating budget.

3. CAPITAL IMPROVEMENT PROGRAM CATEGORIES

The program is divided into six major categories:

- **Community Facilities**
This category includes new and renovated public buildings as well as the Marina. The majority of the projects in this category are located in the City's former redevelopment areas.
- **Parks & Trails**
This category includes improvements and renovations for local and community parks, open space, and trails in the City.
- **Roadway Improvements**
This category includes new streets, street widening, street rehabilitation, grade separations, bridges, the overlay program, sidewalk repair program, and the City's Pavement Management System.
- **Traffic Signals**
This category includes new traffic signals and signal modifications throughout the City.
- **Wastewater Systems**
This category includes extensions, replacements, rehabilitations and reroutes of the sewer and storm drains system.

- **Water Systems**

This category includes projects related to the Water Treatment Plant, new water lines, and repairs to existing lines.

4. READING THE CIP PROGRAM

In order to facilitate the use of the CIP binder, it is divided into Tabs. The following tab references are of special interest:

- “Program Categories” contains a summary of each project by category and contains project number, project name and funding source. It also provides a subtotal of expenditures for each category.
- “Project Details” lists projects sorted by project number in numerical order and contains detailed information for each project, such as project location, project description, and project justification.

5. SOURCE OF FUNDING FOR CAPITAL IMPROVEMENT PROJECTS

5.1 CAPITAL IMPROVEMENT FUND

This fund was established to set aside money from the General Fund for any Capital Improvement project not provided for in one of the other funds such as parks and community facilities improvement projects. Revenue sources for this fund are annexation fees and the proceeds of sales of surplus properties. The City may transfer General Fund dollars to the Capital Improvement Fund as funding becomes available. Decisions to transfer funds from the General Fund to the Capital Improvement Fund are made annually.

5.2 GAS TAX FUND

The City receives gas tax funds from the State of California as provided by the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance, and operation of public streets. The city also uses these funds to pay for maintenance and operation of streetlights.

5.3 LOW AND MODERATE INCOME HOUSING FUND

This fund was for the Redevelopment tax increment, which no longer exists due to the dissolution of Redevelopment.

5.4 MARINA FUND

This fund accounts for the operation of the City's Marina. Funds are collected from lease agreements and transfers from the City as Successor Agency to the Antioch Development Agency if allowed by the State, County and Oversight Board.

5.5 MEASURE “J” RETURN TO SOURCE

The source of money for this fund is the voter approved one-half cent sales tax. Provided the City has complied with the Growth Management Program, each year the City receives return to source funding from the Contra Costa Transportation Authority to be used for transportation improvement and maintenance projects.

5.6 MELLO ROOS FUND

Formed in 1989, the Mello-Roos District (District) is a joint agreement between the Antioch Unified School District (AUSD) and City. This fund is for the construction of eight AUSD schools and the Prewett Family Park. Funds for the District come from a fee assessed on each new home located primarily in the Southeast Area. The fees, which are based on the square footage of each home, are used to pay off construction bonds used to finance the District’s construction projects.

5.7 SEWER FACILITY RESERVE FUND

Fees are collected from developers to fund offsite facilities or to oversize sewer facilities and replace inadequate sewers.

5.8 TRAFFIC SIGNAL FUND

Fees are collected from developers to fund offsite traffic signals.

5.9 WATER & SEWER RELATED RESERVE FUNDS

The City collects user fees and developer fees to fund offsite water and sewer facility improvements. The fees are placed into one of the following four funds:

Water Fund
Sewer Fund
Water Facilities Expansion Fund
Sewer Facilities Expansion Fund

These fees are currently under review.

5.10 OVERHEAD UTILITY UNDERGROUND CONVERSION FUND

PUC RULE 20 - Utility companies are required to set aside money for placing underground existing overhead utilities in each community based on the size of their distribution system. These funds are to be used for undergrounding overhead utilities at the discretion of the City.

5.11 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM FUND

NPDES - The National Pollutant Discharge Elimination System was mandated by the Clean Water Act of 1987 to reduce storm water related pollution. The program is funded by a parcel assessment.

6. GRANTS FUNDING OPPORTUNITIES

CMAQ - Congestion Mitigation Air Quality funds are federal funds used to reduce emission from vehicle travel and provide alternatives to driving alone. Signal timing is another example of emission reduction.

HBRR - Highway Bridges Repair and Replacement. This money is for renovation and replacement of substandard bridges only.

CDBG - Community Development Block Grant Fund. This fund accounts for grant funds received from the Federal Government for the purpose of developing community programs and urban renewal projects.

HES - Hazard Elimination Safety. These funds are available for upgrading high accident locations on major arterial.

TEA 21-Transportation Equity Act for the 21st Century is a six-year program that provides the state and the local governments funding for transportation improvement and roadway rehabilitation projects.

RTSOP - Regional Traffic Signalization and Operations Program provides funds for traffic signal system projects. The purpose of the program is to support projects that reduce congestion and automobile emissions.

TDA - Transportation Development Act provides state funding, from sales taxes, to each county and city for transit operations and bicycle facilities.

TFCA - Transportation Fund for Clean Air. Funding under this program is intended to support projects contributing to a reduction in vehicle emissions. Local governments are eligible to apply for TFCA- Regional funds from the Bay Area Air Quality Management District.

BTA - The Bicycle Transportation Account (BTA) provides state funds for city and county projects that improve safety and convenience for bicycle commuters.

SR2S - Safe Routes to School. - The program provides funding for construction projects near schools, with the intent of increasing pedestrian and bicyclist safety and improving the environment for non-motorized transportation to and from school.

Measure WW Park Bond Funding - The East Bay Regional Park District has enacted Measure WW. This Park Bond extension provides funds for the acquisition, renovation and development of neighborhood, community, regional parks and recreation lands and facilities. These fund allocations are available to municipalities over the next 10 years. The City of Antioch's share of allocations is approximately \$4.5 million.

Proposition 1B - As approved by the voters in the November 2006 general elections, Proposition 1B enacts the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 to authorize \$19.925 billion of state general obligation bonds for specified purposes, including high-priority transportation corridor improvements, State Route 99 corridor enhancements, trade infrastructure and port security projects, school bus retrofit and replacement

purposes, state transportation improvement program augmentation, transit and passenger rail improvements, state-local partnership transportation projects, transit security projects, local bridge seismic retrofit projects, highway-railroad grade separation and crossing improvement projects, state highway safety and rehabilitation projects, and local street and road improvement, congestion relief, and traffic safety.

DBAW Grant - State Department of Boating and Waterways (DBAW) may grant funds to a county, city, district, or other public agency for the construction and development of small craft launching facilities.

Proposition 1E Storm Water Flood Management Grant - The storm water management portion of Proposition 1E is designed for projects that manage storm water runoff to reduce flooding and are ready, or nearly ready to proceed to implementation. The Storm Water Flood Management Grants are being disbursed to local agencies through the Integrated Regional Water Management (IRWM) Grant program and provides a 50 percent cost match for the project.

7. ROADWAY MAINTENANCE PROJECTS

In addition to the City's Capital Improvement Program funds allocated to roadway improvements projects, the City's Street Maintenance Division also contributes to roadway improvements each fiscal year by using gas tax revenue in resurfacing neighborhood streets, and repairing or paving utility service cuts and utility trenches.

The work is performed using a combination of City public work forces and private contractors as part of the City's local street and utility maintenance programs.

PROJECTS ADDED TO 2012-2017

Project	Project Estimate	Projected Completion Date
❖ West Antioch Creek Channel Improvements	\$6,400,000	FY 14/15
❖ Markley Creek Culvert Replacement	\$1,590,000	FY 12/13
❖ “L” Street Sewer Main at HWY 4	\$500,000	FY 13/14
❖ Country Hills Sewer Main Replacement	\$800,000	FY 12/13
❖ Antioch Community Turf Soccer Field	\$2,413,000	FY 12/13
❖ Pavement Preventative Maintenance Program	\$200,000/Year	On-Going
❖ Golf Course Road Pavement Rehab	\$750,000	FY 14/15
❖ 2 nd Street Pavement Rehab	\$410,000	FY 13/14
❖ WTP Solids Handling Improvements	\$1,150,000	FY15/16
❖ Insp/Assessment - 39-inch Raw Water Pipeline	\$300,000	FY 13/14
❖ Water Treatment Plant Drainage Capture	\$400,000	FY 12/13

PROJECTS COMPLETED IN FY 10/11 & FY 11/12

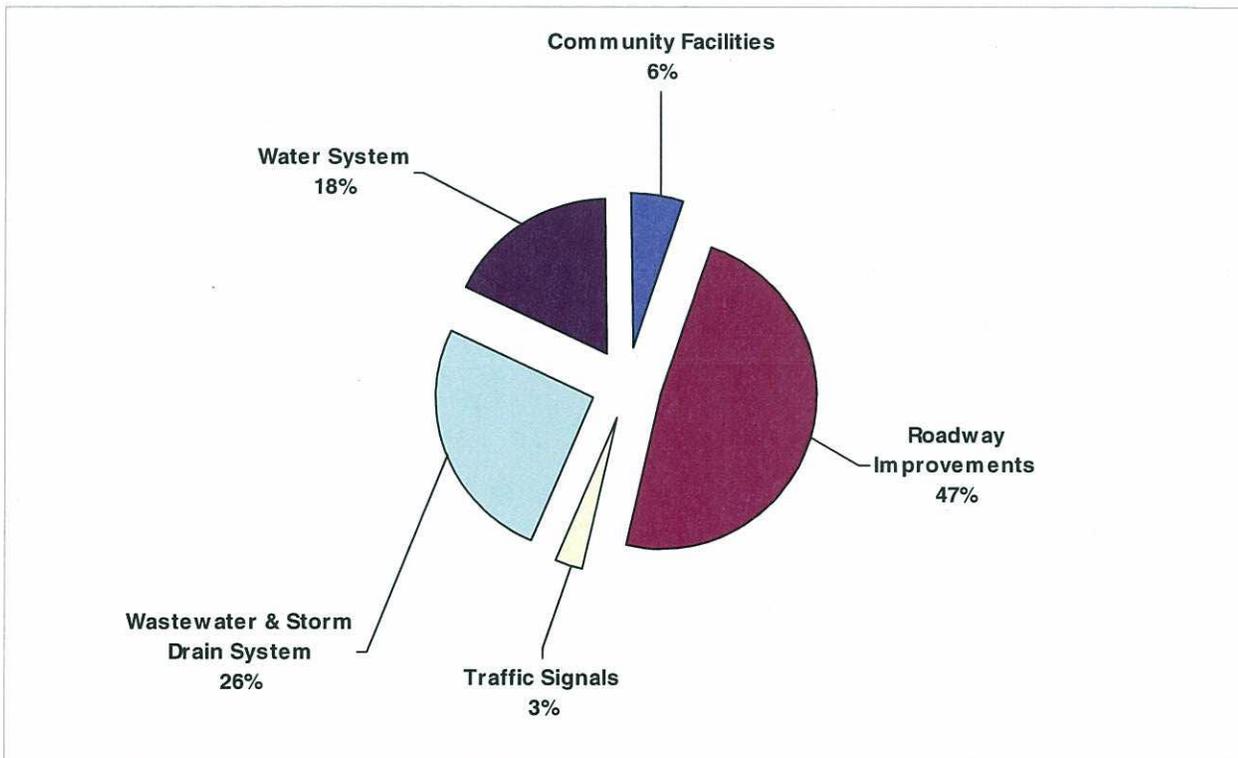
- ❖ Lone Tree Golf Course Driving Range Lighting
- ❖ Deerfield Park Playground Rehabilitation
- ❖ Eagleridge Park Playground Rehabilitation
- ❖ San Jose Drive Pavement Overlay
- ❖ Reservoir Tower Sluice Gate
- ❖ Lone Tree Way Intersection Improvements
- ❖ CDBG Downtown Roadway Pavement Rehab, Phases 4 & 5
- ❖ Hillcrest Avenue Widening, Phase 2
- ❖ Curb, Gutter and Sidewalk Repair
- ❖ Delta Fair Boulevard Pavement Reconstruction
- ❖ Hillcrest Ave./Putnam St./Contra Loma Blvd. Pavement Rehabilitation
- ❖ Downtown Trunk Sewer Improvements, Phase 3
- ❖ Water Main Replacement on North Lake Drive and Circle
- ❖ Marina Boat Launch Facility

2012-2017 CIP

Projected Capital Expenditures

(\$ in thousands)

Program Category	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	Total
Community Facilities	\$2,909	\$0	\$0	\$0	\$0	\$2,909
Roadway Improvements	\$9,645	\$8,868	\$3,510	\$1,295	\$1,795	\$25,113
Traffic Signals	\$440	\$250	\$250	\$250	\$250	\$1,440
Wastewater & Storm Drain System	\$2,950	\$7,550	\$1,050	\$1,050	\$1,050	\$13,650
Water System	\$2,240	\$3,420	\$1,630	\$600	\$1,550	\$9,440
Total	\$18,184	\$20,088	\$6,440	\$3,195	\$4,645	\$52,552



Community Facilities

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>
<input type="checkbox"/> 7015	Marina Launch Ramp Restroom Facility	DBAW Grant	\$65	\$430	\$0	\$0	\$0	\$0
Project Status:			\$65	\$430	\$0	\$0	\$0	\$0
<input type="checkbox"/> 7610	Fishing Pier Pavilion	Measure WW	\$0	\$66	\$0	\$0	\$0	\$0
Project Status: Planning/Design Stage			\$0	\$66	\$0	\$0	\$0	\$0
<input type="checkbox"/> 7611	Antioch Community Park Turf Soccer Fields	Measure WW	\$0	\$2,413	\$0	\$0	\$0	\$0
Project Status: Planning/Design Stage			\$0	\$2,413	\$0	\$0	\$0	\$0
Total	Community Facilities		\$65	\$2,909	\$0	\$0	\$0	\$0

= New Project

Roadway Improvements

\$ in thousands

Project No	Project Title	Source of Funding	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
<input type="checkbox"/>	7334	Wilbur Avenue Bridge						
		Prop 1B	\$0	\$0	\$103	\$0	\$0	\$0
		Gas Tax	\$80	\$0	\$0	\$0	\$0	\$0
		Measure J	\$235	\$700	\$700	\$0	\$0	\$0
		HBRR Grant	\$1,815	\$5,400	\$5,400	\$0	\$0	\$0
Project Status: Right of Way process			\$2,130	\$6,100	\$6,203	\$0	\$0	\$0
<input type="checkbox"/>	7358	Sidewalk Repair Program						
		Gas Tax	\$0	\$50	\$50	\$50	\$50	\$50
		Sewer Fund	\$80	\$70	\$70	\$70	\$70	\$70
		CDBG Fund	\$50	\$0	\$0	\$0	\$0	\$0
		Water Fund	\$83	\$100	\$100	\$100	\$100	\$100
Project Status: Ongoing Program			\$213	\$220	\$220	\$220	\$220	\$220
<input type="checkbox"/>	7359	Pavement Management System Program						
		Gas Tax Fund		\$25	\$25	\$25	\$25	\$25
Project Status: Ongoing Program				\$25	\$25	\$25	\$25	\$25
<input type="checkbox"/>	7360	Pavement Preventative Maintenance Program						
		Gas Tax	\$0	\$200	\$200	\$200	\$200	\$200
Project Status:			\$0	\$200	\$200	\$200	\$200	\$200
<input type="checkbox"/>	7746	CDBG Downtown Roadway Rehabilitation Program						
		CDBG Fund	\$0	\$200	\$200	\$200	\$200	\$200
Project Status: Ongoing			\$0	\$200	\$200	\$200	\$200	\$200
<input type="checkbox"/>	7749	Longview Road Pavement Rehab						
		Gas Tax Fund	\$0	\$0	\$0	\$50	\$650	\$0
Project Status: Not Initiated			\$0	\$0	\$0	\$50	\$650	\$0
<input type="checkbox"/>	7751	Lone Tree Way Pavement Overlay						
		Measure J	\$0	\$0	\$50	\$1,320	\$0	
Project Status: Not Initiated			\$0	\$0	\$50	\$1,320	\$0	

= New Project

Roadway Improvements

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>
<input type="checkbox"/>	7908 AD 26 & 27 Close Out Projects, Phase C	Lone Tree Way AD 27/31	\$100	\$700	\$0	\$0	\$0	\$0
Project Status: Planning/Design Stage			\$100	\$700	\$0	\$0	\$0	\$0
<input type="checkbox"/>	7910 Cavallo Road Pavement Rehabilitation	Gas Tax Fund	\$0	\$0	\$50	\$810	\$0	\$0
Project Status: Not Initiated			\$0	\$0	\$50	\$810	\$0	\$0
<input checked="" type="checkbox"/>	7911 Country Hills Drive Pavement Rehabilitation	Gas Tax	\$0	\$150	\$980	\$0	\$0	\$0
Project Status: Planning/Design Stage			\$0	\$150	\$980	\$0	\$0	\$0
<input checked="" type="checkbox"/>	7912 Golf Course Road Pavement Rehabilitation	Gas Tax	\$0	\$0	\$0	\$0	\$0	\$750
Project Status: Not Initiated			\$0	\$0	\$0	\$0	\$0	\$750
<input checked="" type="checkbox"/>	7913 Deer Valley Road/Davison Pavement Rehabilitation	Gas Tax	\$0	\$550	\$0	\$0	\$0	\$0
		Prop 1B Grant	\$0	\$1,450	\$0	\$0	\$0	\$0
Project Status: Planning/Design Stage			\$0	\$2,000	\$0	\$0	\$0	\$0
<input checked="" type="checkbox"/>	7914 Garrow Drive Pavement Rehabilitation	Gas Tax	\$0	\$50	\$530	\$0	\$0	\$0
Project Status: Not Initiated			\$0	\$50	\$530	\$0	\$0	\$0
<input checked="" type="checkbox"/>	7915 2nd Street Pavement Rehabilitation	Gas Tax	\$0	\$0	\$410	\$0	\$0	\$0
Project Status: Not Initiated			\$0	\$0	\$410	\$0	\$0	\$0
<input checked="" type="checkbox"/>	7917 "G" Street Pavement Rehabilitation	Gas Tax	\$0	\$0	\$0	\$685	\$0	\$0
Project Status: Not Initiated			\$0	\$0	\$0	\$685	\$0	\$0
<input type="checkbox"/>	7920 Hillcrest Avenue Median Landscape	Measure J	\$0	\$0	\$0	\$0	\$0	\$400
Project Status: Not Initiated			\$0	\$0	\$0	\$0	\$0	\$400
Total	Roadway Improvements		\$2,443	\$9,645	\$8,868	\$3,510	\$1,295	\$1,795

= New Project

Traffic Signals

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>
<input type="checkbox"/> 7447	<i>New Traffic Signals</i>							
		Traffic Signal Fund	\$20	\$440	\$250	\$250	\$250	\$250
<i>Project Status:</i> Planning/Design Stage			\$20	\$440	\$250	\$250	\$250	\$250
<i>Total</i>	Traffic Signals		\$20	\$440	\$250	\$250	\$250	\$250

= *New Project*

Wastewater & Storm Drain System

\$ in thousands

Project No	Project Title	Source of Funding	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
<input type="checkbox"/>	7724 Sewer Main Capacity Improvements Program	Sewer Facility Expansion Fund	\$0	\$800	\$800	\$800	\$800	\$800
Project Status: Ongoing Program			\$0	\$800	\$800	\$800	\$800	\$800
<input type="checkbox"/>	7736 Sewer Line Corrosion Rehabilitation Program	Sewer Fund	\$0	\$250	\$250	\$250	\$250	\$250
Project Status: Ongoing Program			\$0	\$250	\$250	\$250	\$250	\$250
<input checked="" type="checkbox"/>	7737 West Antioch Creek Channel Improvements	Flood Dist Drainage Area Fund	\$0	\$0	\$1,300	\$0	\$0	\$0
		NPDES	\$0	\$400	\$0	\$0	\$0	\$0
		Prop 1E Grant	\$0	\$0	\$3,000	\$0	\$0	\$0
		AD 27/31	\$76	\$500	\$1,200	\$0	\$0	\$0
Project Status: Permit Process			\$76	\$900	\$5,500	\$0	\$0	\$0
<input checked="" type="checkbox"/>	7738 Country Hills Sewer Main Replacement	Sewer Fund	\$20	\$800	\$0	\$0	\$0	\$0
Project Status: Planning/Design Stage			\$20	\$800	\$0	\$0	\$0	\$0
<input checked="" type="checkbox"/>	7739 "L" Street Sewer Main Replacement at HWY 4	Sewer Fund	\$0	\$0	\$500	\$0	\$0	\$0
Project Status: Under Construction			\$0	\$0	\$500	\$0	\$0	\$0
<input checked="" type="checkbox"/>	7740 Master Sewer Study Update	Sewer Fund	\$0	\$0	\$500	\$0	\$0	\$0
Project Status: Not Initiated			\$0	\$0	\$500	\$0	\$0	\$0
<input checked="" type="checkbox"/>	7741 Markley Creek Culvert Replacement	ADA Funds	\$1,000	\$0	\$0	\$0	\$0	\$0
		Measure J	\$390	\$200	\$0	\$0	\$0	\$0
Project Status: Under Construction			\$1,390	\$200	\$0	\$0	\$0	\$0
Total	Wastewater & Storm Drain System		\$1,486	\$2,950	\$7,550	\$1,050	\$1,050	\$1,050

= New Project

Water System

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>
<input type="checkbox"/> 7628	Water Main Replacement Program							
	Water Line Expansion Fund		\$850	\$500	\$500	\$500	\$500	\$500
Project Status:	Ongoing Program		\$850	\$500	\$500	\$500	\$500	\$500
<input type="checkbox"/> 7665	River Pumping Station Rehabilitation							
	Water Fund		\$0	\$50	\$150	\$0	\$0	\$0
Project Status:	Not Initiated		\$0	\$50	\$150	\$0	\$0	\$0
<input type="checkbox"/> 7670	Water Treatment Plant Operations							
	Water Fund		\$0	\$0	\$600	\$400	\$0	\$0
Project Status:	Ongoing Program		\$0	\$0	\$600	\$400	\$0	\$0
<input type="checkbox"/> 7672	Water Studies and Planning							
	Water Fund		\$0	\$50	\$50	\$50	\$50	\$50
Project Status:	Ongoing		\$0	\$50	\$50	\$50	\$50	\$50
<input type="checkbox"/> 7674	Reservoirs Rehabilitation							
	Water Fund		\$0	\$800	\$250	\$0	\$0	\$0
Project Status:	Not Initiated		\$0	\$800	\$250	\$0	\$0	\$0
<input type="checkbox"/> 7675	Water Treatment Plant Improvements							
	Water Fund			\$100	\$400	\$275	\$50	\$0
Project Status:	Ongoing Program			\$100	\$400	\$275	\$50	\$0
<input type="checkbox"/> 7676	James Donlon Pump Station Upgrades							
	Water Fund		\$0	\$0	\$0	\$115	\$0	\$0
Project Status:	Not Initiated		\$0	\$0	\$0	\$115	\$0	\$0
<input type="checkbox"/> 7677	Hillcrest Pump Station Rehabilitation							
	Water Fund		\$0	\$0	\$280	\$0	\$0	\$0
Project Status:	Not Initiated		\$0	\$0	\$280	\$0	\$0	\$0
<input type="checkbox"/> 7679	Cambridge Tank Expansion							
	Water Fund		\$0	\$50	\$700	\$0	\$0	\$0
Project Status:	Not Initiated		\$0	\$50	\$700	\$0	\$0	\$0
<input checked="" type="checkbox"/> 7682	Water Treatment Plant Solids Handling Improvements							
	Water Fund		\$0	\$50	\$150	\$0	\$0	\$1,000
Project Status:	Not Initiated		\$0	\$50	\$150	\$0	\$0	\$1,000
<input checked="" type="checkbox"/> 7684	Water Treatment Plant Drainage Capture							
	Water Fund		\$0	\$400	\$0	\$0	\$0	\$0
Project Status:	Not Initiated		\$0	\$400	\$0	\$0	\$0	\$0

= New Project

Water System

\$ in thousands

Project No	Project Title	Source of Funding	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
<input checked="" type="checkbox"/> 7685	Canal Pump No. 4 Improvements	Water Fund	\$0	\$200	\$0	\$0	\$0	\$0
Project Status: Not Initiated			\$0	\$200	\$0	\$0	\$0	\$0
<input checked="" type="checkbox"/> 7686	Direct Raw Water Connection to Water Treatment Plant	Water Fund	\$0	\$0	\$0	\$250	\$0	\$0
Project Status: Not Initiated			\$0	\$0	\$0	\$250	\$0	\$0
<input type="checkbox"/> 7689	Chemical Tanks Replacement	Water Fund	\$0	\$40	\$40	\$40	\$0	\$0
Project Status: Not Initiated			\$0	\$40	\$40	\$40	\$0	\$0
<input type="checkbox"/> 7692	Inspection/Assessment of the 39-inch Raw Water Pipeline	Water Fund	\$0	\$0	\$300	\$0	\$0	\$0
Project Status: Not Initiated			\$0	\$0	\$300	\$0	\$0	\$0
Total	Water System		\$850	\$2,240	\$3,420	\$1,630	\$600	\$1,550

= New Project

Project Title: Marina Launch Ramp Restroom Facility

Project No: 7015

Location: Antioch Marina at the foot of "L" Street

Lead Department : Public Works

Project Description: The project will construct a new restroom facility at the new Marina Launch Ramp. The project grant also includes adding one more board floating dock to the launch ramp area.

Justification: The new grant funding will supplement the previous grant for the launch ramp and provide funding for the new restroom facility.

Est Completion: FY 12/13

Project Cost Estimate: \$495,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
DBAW Grant	\$65	\$430	\$0	\$0	\$0	\$0
	\$65	\$430	\$0	\$0	\$0	\$0

Comments:

Project Title: *Wilbur Avenue Bridge*

Project No: *7334*

Location: Wilbur Avenue east of Minaker Drive over the BNSF railroad tracks

Lead Department : Public Works

Project Description: The project consists of constructing a parallel new bridge north of the existing bridge, seismically retrofit the existing overhead structure, constructing roadway approach east of the bridge and replacing the existing bridge barrier railings.

Justification: The existing two-lane structure and barrier railings do not meet the City and State standards and are in need of retrofitting for seismic stability. The project will improve traffic circulation and traffic safety on Wilbur Avenue.

Est Completion: July 2015

Project Cost Estimate: \$15,720,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$5,100 per lane mile per year

Maintenance work includes erosion repair, crack seal, sweeping, striping and pavement preventative maintenance

<i>Source of Funding</i>	Project Funding <i>(\$ in thousands)</i>					
	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>
Prop 1B	\$0	\$0	\$103	\$0	\$0	\$0
Measure J	\$235	\$700	\$700	\$0	\$0	\$0
HBRR Grant	\$1,815	\$5,400	\$5,400	\$0	\$0	\$0
Gas Tax	\$80	\$0	\$0	\$0	\$0	\$0
	<i>\$2,130</i>	<i>\$6,100</i>	<i>\$6,203</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>

Comments: Design is 95% complete, staff is working with BNSF on the right of way maintenance agreement and utility relocations. Construction is expected to begin in September of 2012.

Project Title: Sidewalk Repair Program

Project No: 7358

Location: Citywide

Lead Department : Public Works

Project Description: The program contracts with a concrete contractor to remove and replace sidewalks that have been damaged or raised due to tree roots or due to utility services repair work. The program installs new handicap ramps to bring the city in compliance with ADA .

Justification: Problems arising from age and landscape impacts has caused sections of curbs and sidewalks to uplift creating a pedestrian hazard. The program helps reduce the number of claims against the city due to sidewalk problems.

Est Completion: On-going Program

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$220,000/year including contract administration

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Sewer Fund	\$80	\$70	\$70	\$70	\$70	\$70
Water Fund	\$83	\$100	\$100	\$100	\$170	\$100
CDBG Fund	\$50	\$0	\$0	\$0	\$170	\$0
Gas Tax	\$0	\$50	\$50	\$50	\$220	\$50
	\$213	\$220	\$220	\$220	\$220	\$220

Comments: Funds are allocated to the program from the appropriate sources in addition to the property owner's contributions to the cost of repair.

* Estimate includes prior years' expenditures

Location: Citywide

Lead Department : Public Works

Project Description: The Pavement Management System program evaluates all the streets based on the pavement conditions and recommends pavement repair options.

Justification: A Pavement Management Plan is required as a condition of Measure "J" funding for streets.

Est Completion: On-going Program

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Prior FY	Project Funding					FY 16/17
		FY 12/13	FY 13/14	FY 14/15	FY 15/16	(\$ in thousands)	
Gas Tax Fund		\$25	\$25	\$25	\$25	\$25	
		\$25	\$25	\$25	\$25	\$25	

Comments:

* Estimate includes prior years' expenditures

Project Title: Pavement Preventative Maintenance Program

Project No: 7360

Location: Citywide

Lead Department : Public Works

Project Description: The City Pavement Preventative Maintenance Program provides pavement preservation treatments such as slurry seal and other preventative maintenance treatments to extend the road's life expectancy.

Justification: The program implements the Pavement Management System program recommendations

Est Completion: On-going Program

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Gas Tax	\$0	\$200	\$200	\$200	\$200	\$200
	\$0	\$200	\$200	\$200	\$200	\$200

Comments: The program includes yearly maintenance construction contracts such as slurry seal, crack seal and other preventative maintenance projects.

* Estimate includes prior years' expenditures

Project Title: *New Traffic Signals*

Project No: *7447*

Location: Delta Fair Boulevard/Belle Drive and other locations to be determined

Lead Department : Public Works

Project Description: Install traffic signals at the intersection of Delta Fair Blvd. and Belle Drive and other signals that prove to be warranted by the Traffic Signal Warrant Study.

Justification: The traffic signal warrants analysis has justified the need for a new traffic signal at this intersection.

Est Completion: On-going Program

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$3,500 per signal/year

Routine monthly maintenance to the signal controller and signal heads, electrical power fees, emergency repair work.

<i>Source of Funding</i>	Project Funding					
	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>
Traffic Signal Fund	\$20	\$440	\$250	\$250	\$250	\$250
	\$20	\$440	\$250	\$250	\$250	\$250

Comments: The first new signal will be constructed at Delta Fair Blvd. and Belle Drive. Future traffic signals to be determined by traffic signal warrants analysis studies.

* Estimate includes prior years' expenditures

Project Title: Fishing Pier Pavilion

Project No: 7610

Location: Fishing Pier at the foot of I Street

Lead Department : Public Works

Project Description: Rehabilitate the existing restroom structure on Antioch's fishing pier. Leaving roof in tact to create a pavilion, installing a fence to match existing pier fence and replacing rear wall of restroom.

Justification: The restroom has been closed because it is not functional and fails to meet the public's needs.

Est Completion: FY 12/13

Project Cost Estimate: \$66,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$2,500

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Measure WW	\$0	\$66	\$0	\$0	\$0	\$0
	\$0	\$66	\$0	\$0	\$0	\$0

Comments: This will provide covered shelter from sun and rain on the pier by removing the walls and fixtures, leaving the roof and supporting pillars to create an open covered pavilion.

Project Title: Antioch Community Park Turf Soccer Fields

Project No: 7611

Location: Antioch Community Park on James Donlon Blvd

Lead Department : Leisure Services

Project Description: Renovate existing two natural turf soccer/multi- purpose fields and replacing them with two soccer/multi-use synthetic turf fields with Athletic field lighting on both fields. This project includes security fencing to this site.

Justification: This project will increase the field space for users on a year round basis, while improving the field safety and access.

Est Completion: FY 12/13

Project Cost Estimate: \$2,430,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Measure WW	\$0	\$2,413	\$0	\$0	\$0	\$0
	\$0	\$2,413	\$0	\$0	\$0	\$0

Comments: Design and vendor selection is currently in progress , this is one of the Measure WW projects approved by the City Council in 2010.

* Estimate includes prior years' expenditures

Location: Citywide

Lead Department : Public Works

Project Description: The projects consists of replacing the existing water facilities as defined in the Water System Master Plan and as requested by Public Works Dept. to improve efficiency in the existing system.

Justification: Portions of the existing water system are aging and/or have experienced failures due to deterioration and are in need of replacement and upgrades.

Est Completion: On-going Program

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$13,500 per mile of pipeline/year

Maintenance work includes testing and installing new back flow prevention and air valves, replacing fire hydrants and water meter, exercising water valves, new service water taps and water line repairs.

<i>Source of Funding</i>	Project Funding					
	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>
Water Line Expansion Fund	\$850	\$500	\$500	\$500	\$500	\$500
	\$850	\$500	\$500	\$500	\$500	\$500

Comments: The project areas include Diablo Ave. from Sunset to E. Madill, Elizabeth Lane, Plumeigh from Roberts to Putnam, Stillwell Cir., Brisdale Pl., Cataline Ave. and Hawthorne Ave.

Project Title: River Pumping Station Rehabilitation

Project No: 7665

Location: Raw water pumping station at Fulton Shipyard Road

Lead Department : Public Works

Project Description: The project will include rebuilding the pump and motor, improving surge control and building ventilation, replace pump control system, and replacing the discharge pipeline.

Justification: The existing raw water pump and motor are aging and in need of rehabilitation to continue operating efficiently.

Est Completion: FY 13/14

Project Cost Estimate: \$200,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: N/A

<i>Source of Funding</i>	Project Funding						<i>(\$ in thousands)</i>
	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>	
Water Fund	\$0	\$50	\$150	\$0	\$0	\$0	
	\$0	\$50	\$150	\$0	\$0	\$0	

Comments: Construction are planned to start in fall 2013. The new pump must be in operation by July 2014,

Project Title: *Water Treatment Plant Operations*

Project No: *7670*

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Project Description: Replacement of granular activated carbon (GAC) filters of both "A" and "B" Plants at the Water Treatment Plant.

Justification: The GAC filters must be replaced every four to five years to perform efficiently.

Est Completion: On-going Program

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: N/A

<i>Source of Funding</i>	Project Funding <i>(\$ in thousands)</i>					
	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>
Water Fund	\$0	\$0	\$600	\$400	\$0	\$0
	\$0	\$0	\$600	\$400	\$0	\$0

Comments:

Project Title: *Water Studies and Planning*

Project No: 7672

Location: Citywide

Lead Department : Public Works

Project Description: Prepare the following studies: Water Master Plan Update, Urban Water Management Plan Update, Watershed Sanitary Survey Update and Water Rate Study.

Justification: Provide updated information and direction regarding water related topics.

Est Completion: On-going

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: N/A

<i>Source of Funding</i>	Project Funding						<i>(\$ in thousands)</i>
	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>	
Water Fund	\$0	\$50	\$50	\$50	\$50	\$50	
	\$0	\$50	\$50	\$50	\$50	\$50	

Comments:

Project Title: *Reservoirs Rehabilitation*

Project No: 7674

Location: Three locations; Larkspur Dr., James Donlon Blvd., and the Water Treatment Plant

Lead Department : Public Works

Project Description: Larkspur Dr., and James Donlon Reservoirs and the .5 MG Reservoir have coating systems that are rapidly approaching the end of their useful lives. The modern coating system typically lasts 25 years.

Justification: The reservoirs' interior coating has deteriorated due to age and require rehabilitation.

Est Completion:

Project Cost Estimate: \$1,050,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: N/A

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Water Fund	\$0	\$800	\$250	\$0	\$0	\$0
	\$0	\$800	\$250	\$0	\$0	\$0

Comments: Inspections and repairs of these facilities are mandated by the State Department of Public Health.

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Project Description: Replacement of deteriorating equipment, design and construction of new facilities, review study of channel settlement along westside filter, seismic review of the plant, geotech study of the slope above backwash area to control falling rocks.

Justification: Upgrades to the plant are required to maintain and/or improve the efficiency of the facility.

Est Completion: On-going Program

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Prior FY	Project Funding					FY 16/17
		FY 12/13	FY 13/14	FY 14/15	FY 15/16	(\$ in thousands)	
Water Fund		\$100	\$400	\$275	\$50	\$0	
		\$100	\$400	\$275	\$50	\$0	

Comments: Staff continues to work with Deskins Company on the filter system

Project Title: James Donlon Pump Station Upgrades

Project No: 7676

Location: James Donlon Boulevard

Lead Department : Public Works

Project Description: This project will replace the water pumps and motors at this facility.

Justification: The pumps and motors at this pump station are aging and require replacement to improve reliability and efficiency.

Est Completion: FY 14/15

Project Cost Estimate: \$115,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: N/A

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Water Fund	\$0	\$0	\$0	\$115	\$0	\$0
	\$0	\$0	\$0	\$115	\$0	\$0

Comments:

Project Title: Hillcrest Pump Station Rehabilitation

Project No: 7677

Location: Hillcrest Avenue

Lead Department : Public Works

Project Description: Replace outdated electrical panels, pumps, motors, control valves and install a new mag meter.

Justification: Facility is aging and requires improvements to improve reliability and efficiency.

Est Completion: FY 13/14

Project Cost Estimate: \$280,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: N/A

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Water Fund	\$0	\$0	\$280	\$0	\$0	\$0
	\$0	\$0	\$280	\$0	\$0	\$0

Comments:

Project Title: Cambridge Tank Expansion

Project No: 7679

Location: Cambridge Drive

Lead Department : Public Works

Project Description: The project consists of installing an additional pump at this location in order to increase the capacity of the facility.

Justification: The facility is currently undersize. The additional pump will provide increased water supply in the event of a fire or line breakage.

Est Completion: FY 13/14

Project Cost Estimate: \$750,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Water Fund	\$0	\$50	\$700	\$0	\$0	\$0
	\$0	\$50	\$700	\$0	\$0	\$0

Comments:

Project Title: Water Treatment Plant Solids Handling Improvements

Project No: 7682

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Project Description: These improvements incl: A. Prepare a design report for possible solids thickening and dewatering. B Consider purchasing dewatering equipment from KDE to reduce annual rental fees. C. Consider adding thickened sludge storage to enhance performance.

Justification: Develop design criteria and order of magnitude capital costs. Carry out a business case evaluation to determine City plan for the next 10 to 20 years.

Est Completion:

Project Cost Estimate: \$1,200,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Water Fund	\$0	\$50	\$150	\$0	\$0	\$1,000
	\$0	\$50	\$150	\$0	\$0	\$1,000

Comments:

* Estimate includes prior years' expenditures

Project Title: Water Treatment Plant Drainage Capture

Project No: 7684

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Project Description: Upgrade existing sludge lagoon including removal of accumulated solids, stabilization of banks and installation of decant/disposal system.

Justification: City currently lacks location to empty clarifiers for routine or special maintenance while avoiding discharge.

Est Completion: FY 12/13

Project Cost Estimate: \$400,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Water Fund	\$0	\$400	\$0	\$0	\$0	\$0
	\$0	\$400	\$0	\$0	\$0	\$0

Comments:

* Estimate includes prior years' expenditures

Project Title: Canal Pump No. 4 Improvements

Project No: 7685

Location: Eastern Canal Pumping Station

Lead Department : Public Works

Project Description: Replacement of piping and valves; wetwell modification to prevent vortexing.

Justification: Current piping is failing and needs to be replaced. Isolation valves are inoperable and need to be replaced.

Est Completion: FY 12/13

Project Cost Estimate: \$200,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Water Fund	\$0	\$200	\$0	\$0	\$0	\$0
	\$0	\$200	\$0	\$0	\$0	\$0

Comments:

Project Title: Direct Raw Water Connection to Water Treatment Plant Project No: 7686

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Project Description: The project will include design study of the direct feed to WTP and construction of control valves, piping and fittings.

Justification: The project potentially would increase pumping capacity and save energy.

Est Completion: FY 14/15

Project Cost Estimate: \$250,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Water Fund	\$0	\$0	\$0	\$250	\$0	\$0
	\$0	\$0	\$0	\$250	\$0	\$0

Comments:

* Estimate includes prior years' expenditures

Project Title: *Chemical Tanks Replacement*

Project No: 7689

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Project Description: Replace two alum and one fluoride tanks.

Justification: Three chemical tanks installed in 1988 need replacing.

Est Completion: FY 14/15

Project Cost Estimate: \$120,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

<i>Source of Funding</i>	Project Funding					
	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>
Water Fund	\$0	\$40	\$40	\$40	\$0	\$0
	\$0	\$40	\$40	\$40	\$0	\$0

Comments:

* Estimate includes prior years' expenditures

Project Title: Inspection/Assessment of the 39-inch Raw Water Pipeline **Project No: 7692**

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Project Description: First work phase would add inspection manholes and include inspection/assessment.

Justification: Friction calculations suggest that the pipeline is partially filled with debris. Access points are needed for internal inspection and potential cleaning.

Est Completion: FY 13/14

Project Cost Estimate: \$300,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Water Fund	\$0	\$0	\$300	\$0	\$0	\$0
	\$0	\$0	\$300	\$0	\$0	\$0

Comments:

* Estimate includes prior years' expenditures

Location: Citywide

Lead Department : Public Works

Project Description: Increase the capacity of the sanitary sewer system by installing new sewer mains, manholes and service laterals or modifying the existing system as defined by the Wastewater System Collection Master Plan and as recommended by the Public Works Dept.

Justification: The Wastewater System Collection Master Plan and the Public Works Dept. have identified existing sewer lines to be upgraded.

Est Completion: On-going Program

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$5,500 per mile of pipeline/year

Maintenance work includes main line and manhole cleaning and rehab work, service laterals repair, and main line video testing.

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Sewer Facility Expansion Fund	\$0	\$800	\$800	\$800	\$800	\$800
	\$0	\$800	\$800	\$800	\$800	\$800

Comments: The project list includes "L" Street from HWY 4 to Sycamore Drive, Lone Tree Way from Roberts Street to Putnam, Country Hills Drive from Wolf Way to Valley Way, 6th, 7th, 8th and 9th, Acacia, Birch, Chestnut, Deoder, Evergreen, Belshaw and 19th Streets.

Location: Citywide

Lead Department : Public Works

Project Description: This work includes pipe lining, replacement and additional capacity upgrades due to detritions in the sewer lines.

Justification: These improvements reduce maintenance cost, prevent overflows and improve sewer flow capacity.

Est Completion: On-going Program

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$5,500 per mile of pipeline/year

Maintenance work includes main line and manhole cleaning, rehab work, service laterals repair and main line video testing.

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Sewer Fund	\$0	\$250	\$250	\$250	\$250	\$250
	\$0	\$250	\$250	\$250	\$250	\$250

Comments: The project list includes Hamilton Ct., Belle Drive, Beede Park Area, "G" Street, and Dallas Ranch Road at Cache Peak Drive.

Project Title: West Antioch Creek Channel Improvements

Project No: 7737

Location: West Antioch Creek from West 4th Street to West 8th Street.

Lead Department : Public Works

Project Description: The Contra Costa County Flood Control is partnering with the City of Antioch to replace the undersized concrete ditch at 10th and O Street with new box culverts and de-silting the West Antioch Creek between 6th and 4th Street.

Justification: This project will maintain 25-year storm flow capacity and flood protection.

Est Completion: FY 13/14

Project Cost Estimate: \$6,400,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$20,000/year

Maintenance work includes vegetation and weed control, tree care, de-silting and litter removal.

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
AD 27/31	\$76	\$500	\$1,200	\$0	\$0	\$0
Prop 1E Grant	\$0	\$0	\$3,000	\$0	\$0	\$0
Flood Dist Drainage Area Fund	\$0	\$0	\$1,300	\$0	\$0	\$0
NPDES	\$0	\$400	\$0	\$0	\$0	\$0
	\$76	\$900	\$5,500	\$0	\$0	\$0

Comments: Design and permit work is under way; construction is planned to start in 2014.

* Estimate includes prior years' expenditures

Location: Country Hills Drive from Wolf Way to Hillcrest Ave.

Lead Department : Public Works

Project Description: The project will replace the existing 12" sewer main on Country Hills Drive.

Justification: Portion of the existing 12" sewer main needs to be replaced due to deterioration.

Est Completion: FY 12/13

Project Cost Estimate: \$800,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Sewer Fund	\$20	\$800	\$0	\$0	\$0	\$0
	\$20	\$800	\$0	\$0	\$0	\$0

Comments:

Project Title: "L" Street Sewer Main Replacement at HWY 4 Project No: 7739

Location: "L" Street at HWY 4

Lead Department : Public Works

Project Description: The project will replace the existing 12" sewer main that runs under HWY 4 at "L" Street

Justification: The existing 12" sewer main needs to be replaced due to age and deterioration.

Est Completion: FY 13/14

Project Cost Estimate: \$500,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

<i>Source of Funding</i>	Project Funding						<i>(\$ in thousands)</i>
	<i>Prior FY</i>	<i>FY 12/13</i>	<i>FY 13/14</i>	<i>FY 14/15</i>	<i>FY 15/16</i>	<i>FY 16/17</i>	
Sewer Fund	\$0	\$0	\$500	\$0	\$0	\$0	
	\$0	\$0	\$500	\$0	\$0	\$0	

Comments: The project will be constructed in conjunction with HWY 4 widening project.

Location: Citywide

Lead Department : Public Works

Project Description: The project will evaluate the capacity of the existing system and identify system improvements needs.

Justification: The last Sewer Master Study Update was completed in 2003; the study is required every 10 years

Est Completion:

Project Cost Estimate: \$500,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Sewer Fund	\$0	\$0	\$500	\$0	\$0	\$0
	\$0	\$0	\$500	\$0	\$0	\$0

Comments:

Project Title: Markley Creek Culvert Replacement

Project No: 7741

Location: Somersville Road north of James Donlon Blvd.

Lead Department : Public Works

Project Description: This project will replace the existing 72-inch diameter corrugated steel pipe (CSP) culvert that routes Markley Creek through the existing Somersville Road embankment with a new 96-inch diameter reinforced concrete pipe (RCP).

Justification: This facility is designed to convey storm water from a 100-year flood event and span the width of a widened Somersville Road.

Est Completion: FY 12/13

Project Cost Estimate: \$1,590,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Measure J	\$390	\$200	\$0	\$0	\$0	\$0
ADA Funds	\$1,000	\$0	\$0	\$0	\$0	\$0
	\$1,390	\$200	\$0	\$0	\$0	\$0

Comments: Discovery Builders is required to reimburse the City for all costs of the project. Measure J funds are designated for this project due to the need to widen the culvert to accommodate future widening of Somersville Road.

* Estimate includes prior years' expenditures

Project Title: CDBG Downtown Roadway Rehabilitation Program

Project No: 7746

Location: Downtown area

Lead Department : Public Works

Project Description: The project includes roadway rehabilitation, replacement of damaged sidewalk, curb and gutter, installation of new handicapped ramps and storm drain system modifications.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation. The project will reduce the crown on the pavement profile to meet ADA standards.

Est Completion: On-going Program

Project Cost Estimate:

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$5,100 per lane mile per year

Maintenance work includes crack seal, sweeping, striping and pavement preventative maintenance.

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
CDBG Fund	\$0	\$200	\$200	\$200	\$200	\$200
	\$0	\$200	\$200	\$200	\$200	\$200

Comments: The project areas include 5th Street from "F" to "G" Street, "F" Street from 4th to 6th Street, 9th Street from "A" to "L" Street, "B" Street from 6th to 9th Street and "D" Street from 6th to 9th Street. Pavement rehab design options to be determined.

* Estimate includes prior years' expenditures

Project Title: Longview Road Pavement Rehab

Project No: 7749

Location: Longview Road from "G" Street to Putnam Street

Lead Department : Public Works

Project Description: The project includes excavation of the entire roadway section to the full depth and to replace it with new base rock and new pavement section. This work also includes repair or replacement of any damaged or deteriorated underground utility lines.

Justification: Longview Drive is a major collector; existing pavement has deteriorated due to age and base failures.

Est Completion: FY 15/16

Project Cost Estimate: \$700,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$5,100 per lane mile per year

Maintenance work includes crack seal, sweeping, striping and pavement preventative maintenance.

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Gas Tax Fund	\$0	\$0	\$0	\$50	\$650	\$0
	\$0	\$0	\$0	\$50	\$650	\$0

Comments: The Pavement Management System has identified this section of the road as having a Pavement Condition Index (PCI) of 11.

Location: Lone Tree Way from Golf Course Road to Deer Valley Road

Lead Department : Public Works

Project Description: The project will identify deteriorated pavement areas due to base failures. These areas will be excavated and plugged with asphalt. After all the base failure areas have been repaired a final pavement overlay will be placed over the entire road.

Justification: Without this scheduled preventative maintenance for this major arterial, the pavement condition will deteriorate rapidly in just a few years, which would require a major repair and significantly increase the cost of the repair.

Est Completion: FY 14/15

Project Cost Estimate: \$1,370,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$5,100 per lane mile per year

Maintenance work includes crack seal, sweeping, striping and pavement preventative maintenance.

Source of Funding	Project Funding					(\$ in thousands)	
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	
Measure J	\$0	\$0	\$50	\$1,320	\$0		
	\$0	\$0	\$50	\$1,320	\$0		

Comments: The Pavement Management System has identified this section of the road to be scheduled for preventive maintenance work with a Pavement Condition Index (PCI) of 68. Overlay design options to be determined.

Location: Deer Valley Road from Lone Tree Way to Country Hills Drive

Lead Department : Public Works

Project Description: Complete the AD improvements on Deer Valley Road including lengthen existing turn pockets and adding new left turn movements.

Justification: These roadway improvements on Deer Valley Road are needed to correct the street cross section to improve traffic circulation and traffic signal efficiency in this area.

Est Completion: FY 15/16

Project Cost Estimate: \$800,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs: \$5,100 per lane mile per year

Maintenance work includes crack seal, sweeping, striping and pavement preventative maintenance.

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Lone Tree Way AD 27/31	\$100	\$700	\$0	\$0	\$0	\$0
	\$100	\$700	\$0	\$0	\$0	\$0

Comments:

Project Title: Cavallo Road Pavement Rehabilitation

Project No: 7910

Location: Cavallo Road from Wilbur Avenue to East 18th Street

Lead Department : Public Works

Project Description: The project will repair deteriorated pavement areas due to base failures. These areas will be excavated and plugged with asphalt. After all the base failure areas have been repaired a final pavement overlay will be placed over the entire road.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation.

Est Completion: FY 14/15

Project Cost Estimate: \$860,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Gas Tax Fund	\$0	\$0	\$50	\$810	\$0	\$0
	\$0	\$0	\$50	\$810	\$0	\$0

Comments:

Project Title: Country Hills Drive Pavement Rehabilitation

Project No: 7911

Location: Country Hills Drive between Deer Valley Road and Wolf Way

Lead Department : Public Works

Project Description: The project will repair deteriorated pavement areas due to base failures. These areas will be excavated and plugged with asphalt. After all the base failure areas have been repaired a final pavement overlay will be placed over the entire road.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation.

Est Completion: FY13/14

Project Cost Estimate: \$1,130,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Gas Tax	\$0	\$150	\$980	\$0	\$0	\$0
	\$0	\$150	\$980	\$0	\$0	\$0

Comments:

* Estimate includes prior years' expenditures

Location: Lone Tree Way to Mt. Hamilton Drive

Lead Department : Public Works

Project Description: The project will repair deteriorated pavement areas due to base failures. These areas will be excavated and plugged with asphalt. After all the base failure areas have been repaired a final pavement overlay will be placed over the entire road.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation.

Est Completion: FY 16/17

Project Cost Estimate: \$750,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Gas Tax	\$0	\$0	\$0	\$0	\$0	\$750
	\$0	\$0	\$0	\$0	\$0	\$750

Comments:

Project Title: Deer Valley Road/Davison Pavement Rehabilitation

Project No: 7913

Location: Lone Tree Way to Mammoth Drive

Lead Department : Public Works

Project Description: The project will repair deteriorated pavement areas due to base failures. These areas will be excavated and plugged with asphalt. After all the base failure areas have been repaired a final pavement overlay will be placed over the entire road.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation.

Est Completion: FY 12/13

Project Cost Estimate: \$2,000,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Prop 1B Grant	\$0	\$1,450	\$0	\$0	\$0	\$0
Gas Tax	\$0	\$550	\$0	\$0	\$0	\$0
	\$0	\$2,000	\$0	\$0	\$0	\$0

Comments:

* Estimate includes prior years' expenditures

Project Title: Garrow Drive Pavement Rehabilitation

Project No: 7914

Location: Tregallas Road to Lindley Drive

Lead Department : Public Works

Project Description: The project will repair deteriorated pavement areas due to base failures. These areas will be excavated and plugged with asphalt. After all the base failure areas have been repaired a final pavement overlay will be placed over the entire road.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation.

Est Completion: FY 13/14

Project Cost Estimate: \$580,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Gas Tax	\$0	\$50	\$530	\$0	\$0	\$0
	\$0	\$50	\$530	\$0	\$0	\$0

Comments:

Project Title: 2nd Street Pavement Rehabilitation

Project No: 7915

Location: L Street to I Street

Lead Department : Public Works

Project Description: The project will repair deteriorated pavement areas due to base failures. These areas will be excavated and plugged with asphalt. After all the base failure areas have been repaired a final pavement overlay will be placed over the entire road.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation.

Est Completion: FY 13/14

Project Cost Estimate: \$410,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Gas Tax	\$0	\$0	\$410	\$0	\$0	\$0
	\$0	\$0	\$410	\$0	\$0	\$0

Comments:

* Estimate includes prior years' expenditures

Project Title: "G" Street Pavement Rehabilitation

Project No: 7917

Location: West Madill to HWY 4

Lead Department : Public Works

Project Description: The project will repair deteriorated pavement areas due to base failures. These areas will be excavated and plugged with asphalt. After all the base failure areas have been repaired a final pavement overlay will be placed over the entire road.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation.

Est Completion: FY 14/15

Project Cost Estimate: \$685,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Gas Tax	\$0	\$0	\$0	\$685	\$0	\$0
	\$0	\$0	\$0	\$685	\$0	\$0

Comments:

* Estimate includes prior years' expenditures

Project Title: Hillcrest Avenue Median Landscape

Project No: 7920

Location: Hillcrest Avenue from E 18th Street to Sunset Drive

Lead Department : Public Works

Project Description: The project will complete the Hillcrest Avenue Improvement Project by installing low maintenance landscape

Justification: Roadway Improvements were completed in 2011, with the exception of the median landscape.

Est Completion: FY 16/17

Project Cost Estimate: \$400,000

The above project cost estimate includes construction, design, preliminary planning, project administration and construction management and inspection.

Annual Operating/Maintenance Costs:

Source of Funding	Project Funding					
	Prior FY	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Measure J	\$0	\$0	\$0	\$0	\$0	\$400
	\$0	\$0	\$0	\$0	\$0	\$400

Comments:

ANTIOCH CITY COUNCIL

Special/Regular Meeting
6:00 P.M.

May 8, 2012
Council Chambers

Mayor Pro Tem Harper called the meeting to order at 6:05 P.M., and City Clerk Skaggs called the roll.

Present: Council Members Kalinowski, Rocha, Agopian and Mayor Pro Tem Harper
Absent: Mayor Davis

PLEDGE OF ALLEGIANCE

Councilmember Kalinowski led the Council and audience in the Pledge of Allegiance.

STUDY SESSION

1. PRESENTATION AND DISCUSSION OF BUDGET DEVELOPMENT FOR SPECIAL REVENUE FUNDS, CAPITAL PROJECT FUNDS, DEBT SERVICE FUNDS, AND THE ANTIOCH PUBLIC FINANCING AUTHORITY FOR FISCAL YEARS 2012-13

City Manager Jakel introduced the Budget Study Session item.

Finance Director Merchant presented the staff report dated April 30, 2012, recommending the City Council provide direction and feedback.

Following review of the Special Revenue Funds and discussion, the City Council provided the following feedback:

Page 5 – Special Revenue, Civic Arts (Fund 215)

- If there was not sufficient Transient Occupancy Tax collected to fund to Civic Arts at \$23,000, \$5,000.00 would be funded from the Child Care Fund

Director of Information Systems Barton gave a brief oral report on the Council Chamber upgrades and transfer of the public access channel, as it related to the Public, Educational and Governmental Programming (PEG) Franchise Fee (Fund 238).

In response to Councilmember Kalinowski, Director of Information Systems Barton stated he would look into archiving the public access channel's broadcast of Council Meetings.

Mayor Davis arrived at 6:23 P.M.

Bob Martin, President of the Antioch Historical Society, discussed the City providing the Historical Society with water and gave a brief overview of services provided to the City. He requested Council direct staff to continue funding their water, at least until they could research additional

sources. He noted the City provided water, at no cost, to several other non-profit organizations in the City.

Michelle Copeland, President of Arts and Cultural Foundation of Antioch, gave a brief overview of services they provided to the residents of Antioch. She stated Council's consideration of increased funding for their organization would be greatly appreciated.

Martha Parsons, representing the Arts and Cultural Foundations, gave a brief history of the City's funding of the Foundation and noted without continued funding, the Lynn House would not exist. She requested the City consider funding them at a minimum of \$50,000.

Following discussion, the City Council requested staff provide the following information:

- Report back on water users receiving water service at no cost
- Report back on the viability of recycled water for non-profit entities
- Report back on the timeline for the GenOn Foundation formation and Billboard on Highway 4 funding, including possible revenue restrictions

City Manager Jakel discussed the challenges facing the City for this and future budget years and noted budget considerations were a question of precedent and priorities for the Council.

Councilmember Rocha stated that the Historical Society serves the City of Antioch and therefore she would support the City providing them with water service.

Councilmember Kalinowski spoke in support of treating all non-profits equally.

Finance Director Merchant announced the next Budget Study Session would be held on May 22, 2012.

Mayor Davis adjourned to closed session at 6:55 P.M.

6:45 P.M. - CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION —Onita Tuggles v. City of Antioch et al, Ninth Circuit Court of Appeals, Case No. 10-17181; Santeya Danyell Williams, Mary Ruth Scott, Karen Latreece Coleman, Priscilla Bunton, Alyce Denise Payne, v. City of Antioch et al., Northern District Court Case No. C08-02301 SBA. This Closed Session is authorized by California Government Code §54956.9. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 (1 potential case).

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant Exposure to litigation pursuant to subdivision (b) of Section 54956.9: Letter from James H. Colopy of Farella Braun + Martel on behalf of Discovery Builders dated March 13, 2012.

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS – This Closed Session is authorized by California Government Code §54957 City Manager.

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS – This Closed Session is authorized by California Government Code §54957 – City Attorney.

Mayor Davis called the meeting to order at 7:26 P.M., and City Clerk Skaggs called the roll.

Present: Council Members Kalinowski, Harper, Rocha, Agopian and Mayor Davis

City Attorney Nerland reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** – no action taken, **#2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – no action taken, **#3 PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS** – direction given to staff **#4 PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS** – direction given to staff.

Mayor Davis introduced Walter Ruehlig and Board Members from the Antioch Music Foundation who introduced the third and fourth place winners of the East County Idol competition. Nicholas Crossen performed “Broken Vow” and Raina Vizcarra performed “I Will Always Love You” for the audience.

Mayor Davis commended the Foundation and congratulated the participants of the East County Idol competition.

Mayor Davis turned the gavel over to Mayor Pro Tem Harper and left the City Council meeting to attend an awards ceremony at Antioch High School.

PROCLAMATIONS

National Public Works Week, May 20 – 26, 2012
350 Home & Garden Challenge, May 12 -13, 2012

On motion by Councilmember Kalinowski, seconded by Councilmember Agopian, the Council unanimously approved the proclamations.

Councilmember Kalinowski presented the proclamation proclaiming May 20-26, 2012, as *National Public Works Week* to Deputy Director of Public Works Bechtholdt and staff of the Public Works Department.

Councilmember Rocha presented the proclamation proclaiming May 12-13, 2012, as *350 Home and Garden Challenge* to Julie Haas-Wajdowicz who accepted the proclamation and announced flyers for the event were available in Council Chambers.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Councilmember Rocha wished all mothers a Happy Mother's Day, and invited the community to attend an event on May 10, 2012, at Somersville Towne Center and the Farmer's Market ribbon-cutting on May 13, 2012, at the Somersville Towne Center.

Sean Wright, Antioch Chamber of Commerce, announced the State of the City, *Impacting the Future* would be held from 12:00 – 1:30 P.M. on June 4, 2012, at Humphreys on the Delta. Contact information was provided.

Lonnie Karste, Mayor's Golf Tournament, announced the event would be held on June 3, 2012, at the Lone Tree Golf Course. Contact information was provided.

Julie Haas-Wajdowicz, City of Antioch, announced Bike to Work Day would be held on May 10, 2012, and reported an energizer station, would be located in front of Sutter Delta Hospital.

Denise Skaggs, City of Antioch, announced the following Boards and Commission vacancies:

- Police Crime Prevention Commission– Deadline for applications May 17, 2012
- Planning Commission – Deadline for applications June 7, 2012
- Parks and Recreation Commission – Deadline for applications June 7, 2012

PUBLIC COMMENTS

Barbara Sobalvarro, Friends of Animal Services, reported the *Be Kind to Animals Week* celebration at Antioch Animal Shelter was very successful. Speaking to the Grand Jury report regarding the Antioch Animal Shelter, she expressed concern the shelter had not received sufficient funding to provide services exceeding the County's program, which, she noted, was the intent when voters approved Measure A.

Karen Kops, representing Homeless Animal Response Program (HARP) and Spay, Neuter, Impact Program (SNIP), commented on the Grand Jury report regarding the Antioch Animal Shelters and spoke in support of the City establishing a vigorous volunteer program for the facility.

Cynthia Ruehlig, Antioch resident, speaking to the Delta Diablo Sanitary District fee increase, encouraged the District to spend revenues responsibly. She expressed concern the District had not explained how they would spend the funds generated to meet new regulatory requirements. She announced a public hearing would be held at Delta Diablo Sanitary District on June 13, 2012.

Fred Hoskins, Antioch resident, speaking to the transfer of the Hard House property requested Council direct staff to provide the information necessary, to allow them to move forward in that effort.

Nancy Fernandez, Antioch resident, stated she was disappointed with Council discussions regarding the utilization of the GenOn Foundation and billboard money, which she noted, the City had not yet received.

COUNCIL SUBCOMMITTEE REPORTS

Councilmember Agopian reported on his attendance at the Mayor's Prayer Breakfast.

MAYOR'S COMMENTS - None

2. COUNCIL CONSENT CALENDAR

A. APPROVAL OF COUNCIL MINUTES FOR APRIL 24, 2012

B. APPROVAL OF COUNCIL WARRANTS

C. REJECTION OF CLAIMS

1. Rani Windell 11/12-2048 (property damage)
2. Angelina Mazzei 12/13-2055 (property damage)
3. Efren Reynoso 12/13-2064 (impounded vehicle)

D. Z-12-02: PREZONING OF AREA #1 OF THE NORTHEAST ANTIOCH ANNEXATION AREA – THE PREZONING IS APPROXIMATELY 470 ACRES OF UNINCORPORATED LAND, REFERRED TO BY THE CITY AS AREA #1 OF THE NORTHEAST ANTIOCH ANNEXATION AREA, WHICH IS GENERALLY LOCATED ADJACENT TO AND/OR IN CLOSE PROXIMITY TO WILBUR AVENUE. THE PROPOSED PREZONING CONSISTS OF PRIMARILY M-2 (HEAVY INDUSTRIAL) ZONING, WITH M-1 (LIGHT INDUSTRIAL) PROPOSED FOR THE UNINCORPORATED AREA SOUTH OF WILBUR AVENUE, AND OS (OPEN SPACE) PROPOSED FOR THE EXISTING ENDANGERED SPECIES PRESERVE LOCATED ON THE NORTH SIDE OF WILBUR AVENUE. A PREVIOUSLY PREPARED MITIGATED NEGATIVE DECLARATION WILL BE UTILIZED TO ADDRESS ANY ENVIRONMENTAL IMPACTS OF THE PROPOSED PREZONING. ON MARCH 7, 2012, THE PLANNING COMMISSION RECOMMENDED TO THE CITY COUNCIL APPROVAL OF THE ORDINANCE TO PREZONE THE APPROXIMATELY 470 ACRES OF UNINCORPORATED LAND, REFERRED TO AS AREA #1 OF THE NORTHEAST ANTIOCH ANNEXATION AREA (*Introduced on 04/24/12*)

E. APPROVAL OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) 2012

F. RESOLUTION NO. 2012/26 OVERSIGHT BOARD FOR THE CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY: CONFLICT OF INTEREST CODE AND UPDATE

G. RESOLUTION NO. 2012/27 CONSTRUCTION AND MAINTENANCE AGREEMENT WITH BNSF RAILROAD COMPANY FOR THE CONSTRUCTION OF THE WILBUR AVENUE OVERHEAD WIDENING PROJECT (P.W. 259-B)

- H. PURCHASE PUBLIC WORKS SERVICE VEHICLES
- I. **RESOLUTION NO. 2012/28 ACCEPTING WORK AND AUTHORIZING THE DIRECTOR OF PUBLIC WORKS/CITY ENGINEER TO FILE A NOTICE OF COMPLETION FOR THE CHICHIBU RECYCLED WATER SPECIFIC RETROFIT PROJECT**
- J. FEASIBILITY REVIEW OF THE DEVELOPMENT OF A SYNTHETIC TURF FIELD AT PREWETT PARK

On motion by Councilmember Kalinowski, seconded by Councilmember Agopian, the City Council unanimously approved the Council Consent Calendar with the exception of Items D and H, which were removed for further discussion.

Item D – This item was removed and made regular agenda Item #6.

Item H – In response to Councilmember Agopian, Deputy Director of Public Works Bechtholdt stated they had considered and would continue to consider alternative energy vehicles, however at this time, it was not financially feasible.

On motion by Councilmember Agopian, seconded by Councilmember Rocha, the Council unanimously approved Item H.

Councilmember Kalinowski requested the City Council hold discussions with regards to the use of the remaining Mello Roos Funds.

PUBLIC HEARING

3. **PROPOSED MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2012 (FISCAL YEAR 2012-2013) AND UPDATE ON WATER AND SEWER RATES**

Finance Director Merchant presented the staff report dated April 30, 2012, recommending the City Council adopt the resolution.

Mayor Davis arrived at 8:15 P.M.

Ann Bui provided a brief summary of the updated Master Fee Schedule.

Following discussion, City Manager Jakel suggested this item be continued to allow staff to bring back an Impact Analysis for not raising the fees for the Consumer Price Index.

Mayor Davis opened the Public Hearing and continued the Public Hearing to May 22, 2012.

4. **FISCAL YEAR 2012-13 ANNUAL CDBG PLAN FUNDING**

Councilmember Rocha stated she would be recusing herself from the discussion regarding Infrastructure, Housing and Economic Development, for a potential conflict of interest.

CDBG Consultant Teri House, presented the staff report dated April 30, 2012, recommending the City Council: 1) Approve the resolution adopting the draft fiscal year 2012-13 Action Plan (Option A or B), 2) Approve the resolution adopting the substantial amendments to the Contra Costa Consortium 2010-15 Consolidated Plan.

Mayor Davis opened the public hearing.

Etta Maitland, Ombudsman Services of Contra Costa, thanked the City Council for their continued support of Ombudsman Services.

Arturo Castillo, Contra Costa County Homeless Program, thanked the Council for their support and invited the public to *Project Homeless Connect* at the Willow Pass Community Center in Concord from 9:00 A.M. – 3:00 P.M. on June 14, 2012. Contact information was provided.

Laine Lawrence, Contra Costa Senior Legal Services, thanked the City for their support and stated they looked forward to continuing their partnership with the Antioch Senior Center.

Mayor Davis closed the public hearing.

RESOLUTION NO. 2012/29

On motion by Councilmember Rocha, seconded by Councilmember Harper, the Council unanimously approved a resolution approving public services (staff report attachment A1).

Councilmember Rocha recused herself and left Council Chambers.

CDBG Consultant Teri House presented the staff report regarding Economic Development, Infrastructure and Housing (staff report attachment A2).

In response to Councilmember Kalinowski, City Attorney Nerland reported the City had an obligation under the American with Disability Act (ADA) to make sidewalks accessible to individuals with disabilities and they would need to continue to show they had made progress in that area. She noted decreased funding may be an argument the City was not showing a good faith effort to meet the requirements of the Federal Government.

In response to Council, City Engineer/Director of Public Works Bernal stated he could provide information with regards to the percentage of curb cut projects remaining and the cost to complete them. He added the gas tax fund is eligible for curb cuts; however, it is traditionally used for street repairs.

City Attorney Nerland added the challenge with ADA lawsuits was there were damages for each violation as well as Attorney's fees. She stated staff takes these obligations and the obligation to reduce the risk, seriously.

In response to Mayor Davis, City Engineer/Director of Public Works Bernal stated he would provide Council with more information on the 50/50 sidewalk repair program when he presented Capital Improvement Projects.

City Manager Jakel reported there was a bill pending in Sacramento that would make the City obligated for 100 percent of the cost of sidewalk repair.

Mayor Davis opened the public hearing.

Alissa Friedman, Opportunity Junction, thanked the City Council for their past support and spoke to the services they provided in the community. She voiced her support for Option A as outlined in the staff report. Several audience members in attendance stood in support of Opportunity Junction.

Maria Rigazio, Erika Robbins, and Kelly Coll, representing Opportunity Junction, spoke in support of their program and Option A, as outlined in the staff report.

Candida Duperroir, Contra Costa Childcare Council, thanked the Council for their past funding of the program.

Mitchell Hardin Jr., Antioch Community Foundation, discussed the services they provided in the community and spoke in support of Option A, as outlined in the staff report.

Sean Wright, Antioch Chamber of Commerce, discussed the services they provided in the community and suggested the Council consider funding economic development.

Mayor Davis closed the public hearing.

Councilmember Harper thanked staff for developing the FY 2012-12 Annual Action Plan and noted there were many worthy programs. He spoke to the value of Opportunity Junction and the Nx Level Small Business Training Programs and recommended Council support Option A.

Councilmember Agopian spoke in support of Option A.

In response to Councilmember Kalinowski, Alissa Friedman stated government funding of their program had been a decreased percentage of their total revenues and they would need to expand diversification of their funding.

Mayor Davis thanked the CDBG subcommittee and noted all recipients were worthy organizations. He voiced his support for Opportunity Junction and the services they provided the community.

RESOLUTION NO. 2012/30

On motion by Councilmember Harper, seconded by Councilmember Agopian, the Council unanimously approved Option A. The motion carried the following vote:

Ayes: Kalinowski, Harper, Agopian and Mayor Davis

Recused: Rocha

Mayor Davis declared a recess at 9:42 P.M. The meeting reconvened at 9:52 P.M. with all Councilmembers present.

RESOLUTION NO. 2012/31

On motion by Councilmember Kalinowski, seconded by Councilmember Rocha, the Council unanimously approved the resolution adopting the substantial amendments to the Contra Costa Consortium 2010-15 Consolidated Plan.

COUNCIL REGULAR AGENDA

5. NELSON RANCH PARK INFORMATIONAL UPDATE (PW 547-P)

Director of Public Works Bernal presented the staff report dated May 1, 2012, recommending the City Council provide direction to Staff.

Jose Haresco, Antioch resident, speaking on behalf of several residents of the Nelson Ranch subdivision, thanked the City Council and staff for hearing their concerns. He read and submitted a petition which indicated they had no notification or representation at the meeting regarding the proposed park changes and they wanted to stop the removal of any structures from the park. He noted if the Council was in support of modifying the wall height, they would agree with that decision, to address residents concerns. He further noted keeping the park amenities in place would provide a safer environment and be the most financial feasible solution.

The following residents submitted speakers cards and deferred their speaking time to Jose Haresco; Antioch residents, Jose Villalba, Harold Ott, Alicia Ott, Jennifer Villalba, Juan Fernandez, Darrius Johnson, Fran Barbanica, Marion Valdez, Nichole Weiner, Cristina Fernandez and Gina Haresco.

Pamela Lauser, Antioch resident, stated she felt the proposed changes to remove park amenities at Nelson Ranch Park would be a waste of taxpayer's money. She encouraged the Council to let the park open and stop catering to residents who did not voice their opposition to the park, at the time it was approved.

William Moore, Antioch resident, read a series of email excerpts with staff regarding the proposed tree removal plan for the Nelson Ranch Park.

Julie Young, Antioch resident, speaking on behalf of Chris Young, Darlene Moore, and Alvaro Galdamez, thanked staff for presenting the details of the staff report. She noted their quality of life, safety and security were directly impacted by the park and noted they felt proposed changes were an appropriate compromise. She questioned why security lighting was installed and stated

they would like to discuss solutions regarding that issue. She thanked the Council for mitigating their concerns and stated she looked forward to resolving the concerns of everyone involved. She gave a timeline of their interaction with staff and the Council regarding the development of the Nelson Ranch Park. She stated she believed increasing the wall height alone, would not completely mitigate their concerns.

Jose Haresco expressed concern for the cost of removing the park amenities and suggested seeking more cost effective solutions. He noted what they had proposed would get the park open, used, was fiscally responsible and preserved the infrastructure.

In response to Mayor Davis, City Engineer/Director of Public Works Bernal stated a lattice type material, planted with vines, could create a solid barrier between the shade structure and the houses to the south.

Councilmember Kalinowski stated he felt it was the Council's responsibility to mitigate the impacts from the park, due to the fact some amenities were placed extremely close to neighboring properties. He noted relocation of the shade structures was not cost effective therefore he would suggest staff work to determine the best treatment to mitigate the view into neighboring yards. He suggested a visual barrier and the trail access item return to Council, after the park was opened when the impacts could be determined. He further noted he would still support the previous decision to remove the barbeques and picnic tables.

Mr. Haresco requested if picnic tables were removed, they be placed in another location within the park.

In response to Council, City Engineer/Director of Public Works Bernal reported the cost of relocating the picnic tables was approximately \$10,000-\$12,000, per location. He noted the lights installed, were similar to all parks and for security purposes.

Councilmember Rocha voiced her support for increasing the wall height and waiting through the summer to determine what the impacts were for the neighborhood.

Councilmember Agopian proposed staff look at a trellis enclosure to create more shade and a buffer for the residential area. He suggested picnic tables remain in place until their impacts could be determined and suggested staff develop a low cost option for their relocation, should it become necessary.

Councilmember Harper voiced his support for increasing the fence height and removing the trees. He stated once the park was open for a period of time, the item should return to Council to allow residents the opportunity to discuss the impacts to the neighborhood.

On motion by Councilmember Harper, seconded by Councilmember Rocha, the Council approved removal of the trees, raising the fence and directed staff return on September 11, 2012, with an update. The motion carried the following vote:

Ayes: Harper, Rocha, Agopian

Abstain: Kalinowski, Davis

City Engineer/Director of Public Works Bernal stated he would authorize the installation of the Deaf Child at Play sign at the entrance of the development.

6. **D. Z-12-02: PREZONING OF AREA #1 OF THE NORTHEAST ANTIOCH ANNEXATION AREA – THE PREZONING IS APPROXIMATELY 470 ACRES OF UNINCORPORATED LAND, REFERRED TO BY THE CITY AS AREA #1 OF THE NORTHEAST ANTIOCH ANNEXATION AREA, WHICH IS GENERALLY LOCATED ADJACENT TO AND/OR IN CLOSE PROXIMITY TO WILBUR AVENUE. THE PROPOSED PREZONING CONSISTS OF PRIMARILY M-2 (HEAVY INDUSTRIAL) ZONING, WITH M-1 (LIGHT INDUSTRIAL) PROPOSED FOR THE UNINCORPORATED AREA SOUTH OF WILBUR AVENUE, AND OS (OPEN SPACE) PROPOSED FOR THE EXISTING ENDANGERED SPECIES PRESERVE LOCATED ON THE NORTH SIDE OF WILBUR AVENUE. A PREVIOUSLY PREPARED MITIGATED NEGATIVE DECLARATION WILL BE UTILIZED TO ADDRESS ANY ENVIRONMENTAL IMPACTS OF THE PROPOSED PREZONING. ON MARCH 7, 2012, THE PLANNING COMMISSION RECOMMENDED TO THE CITY COUNCIL APPROVAL OF THE ORDINANCE TO PREZONE THE APPROXIMATELY 470 ACRES OF UNINCORPORATED LAND, REFERRED TO AS AREA #1 OF THE NORTHEAST ANTIOCH ANNEXATION AREA (Introduced on 04/24/12)**

City Attorney Nerland reported Council had on the dais a letter from Walnut Creek City Councilmember Kristina Lawson, Manatt, Phelps and Phillips LLC., representing Albert Seeno/West Coast Home Builders dated May 8, 2012. She noted Ms. Lawson was not in the audience and staff recommended Item #6 be continued to June 12, 2012.

Councilmember Kalinowski directed staff to send a written invitation to Councilmember Lawson to attend the June 12, 2012, meeting noting Council was interested in discussing her position on this issue.

On motion by Councilmember Kalinowski, seconded by Councilmember Rocha, the Council unanimously continued Item #6 (formally Consent Calendar item 1D) to June 12, 2012.

PUBLIC COMMENTS - None

STAFF COMMUNICATIONS

City Manager Jakel reported the Clean Water Initiative did not pass and announced the following events:

Mayor's Golf Tournament, June 3, 2012, at the Lone Tree Golf and Event Center
State of the City, June 4, 2012, at Humphreys on the Delta

COUNCIL COMMUNICATIONS

Mayor Davis requested staff invite the Manager of the Clean Water program to a City Council meeting to discuss the options available.

ADJOURNMENT

With no further business, Mayor Davis adjourned the meeting at 11:00 P.M. to the next regular Council meeting on May 22, 2012.

Respectfully submitted:

DENISE SKAGGS, City Clerk

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

100 General Fund

Non Departmental

133178 CSAC EXCESS INSURANCE AUTHORITY	PAYROLL DEDUCTIONS	31.28
133181 DELTA DENTAL	PAYROLL DEDUCTIONS	1,127.18
133283 CONTRA COSTA WATER DISTRICT	CCWD FACILITY RESERVE FEES	102,333.00
133284 CONTRA COSTA WATER DISTRICT	TREATED WATER CAPACITY FEE	23,548.98
133295 ECC REG FEE AND FIN AUTH	ECCRFFA-RTDIM	196,077.00

City Council

133223 PERS	COUNCIL PAYMENT	255.78
133261 BANK OF AMERICA	MEETING EXPENSE	90.00
917247 GRAINGER INC	SUPPLIES	230.79

City Attorney

133163 BANK OF AMERICA	PUBLICATION	85.90
133364 SHRED IT INC	SHRED SERVICE	92.65
133395 XEROX CORPORATION	COPIER LEASE	219.96

City Manager

133215 OFFICE MAX INC	EMERGENCY SUPPLY	80.00
133261 BANK OF AMERICA	ADMIN DAY EXPENSE	11.70
133395 XEROX CORPORATION	COPIER LEASE	219.97
201622 COSTCO	SUPPLIES	60.03
201624 NATURES BOUNTY	MEETING EXPENSE	41.00

City Clerk

133186 EIDEN, KITTY J	MINUTES CLERK	140.00
133395 XEROX CORPORATION	COPIER LEASE	255.04

Human Resources

133176 COSTCO	MEMBER DUES	55.00
133215 OFFICE MAX INC	OFFICE SUPPLIES	94.74
133218 PHASE II SYSTEMS INC	VALUATION SERVICES	5,900.00
133334 NETSOURCE INC	CONSULTANT SERVICES	2,903.04
133346 PARS	ADMIN FEES FEB12	1,046.06
133364 SHRED IT INC	SHRED SERVICE	56.13
133395 XEROX CORPORATION	COPIER LEASE	275.64
201741 LOWES COMPANIES INC	SHADE	6.43

Economic Development

133395 XEROX CORPORATION	COPIER LEASE	226.65
917256 BERNICK, MICHAEL	PROFESSIONAL SERVICES	3,300.00

Finance Administration

133164 BANK OF AMERICA	REGISTRATION-MERCHANT	35.00
133339 OFFICE MAX INC	OFFICE SUPPLIES	5.56
133395 XEROX CORPORATION	COPIER LEASE	305.02

Finance Accounting

133364 SHRED IT INC	SHRED SERVICE	92.65
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Finance Operations

133383 TYLER TECHNOLOGIES	MONTHLY INSITE FEES	680.00
133385 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	12.00
133395 XEROX CORPORATION	COPIER LEASE	2,099.99

Prepared by: Georgina Meek
 Finance Accounting

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

Non Departmental

133224 PERS	ADMIN FEE	2,063.52
133331 MUNISERVICES LLC	STARS SERVICE	250.00
133382 RECIPIENT	LIABILITY CLAIM	600.00
201617 DANDY AMUSEMENTS INTERNATIONAL	BUS LIC APP FEE REFUND	30.00
201618 CVS PHARMACY	BUS LIC APP FEE REFUND	30.00
201619 BAY CITIES PYROTECTOR	BUS LIC APP FEE REFUND	30.00

Public Works Maintenance Administration

133395 XEROX CORPORATION	COPIER LEASE	75.71
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Public Works General Maintenance Services

133395 XEROX CORPORATION	COPIER LEASE	201.90
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Public Works Street Maintenance

133219 PITTS, BRYAN J	BOOTS REIMBURSEMENT	205.68
133376 STATEWIDE SAFETY AND SIGNS INC	CONES	1,523.00
133378 SUBURBAN PROPANE	PROPANE	350.45
917241 3M AOSAFETY EYEWARE	SAFETY GLASSES-BECHTHOLDT	338.22

Public Works-Signal/Street Lights

133197 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,143.67
133259 AT AND T MCI	PHONE	565.00
133310 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,915.82
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	4,804.48
133344 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	61.32
133345 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	64.56

Public Works-Striping/Signing

133184 EAST BAY WELDING SUPPLY	SUPPLIES	63.54
133188 FLINT TRADING INC	SUPPLIES	627.17
133198 INTERSTATE SALES	SUPPLIES	38,491.70
133294 EAST BAY WELDING SUPPLY	TORCH	285.78
133314 KELLY MOORE PAINT CO	GRAFFITI SUPPLIES	36.91
133322 LOWES COMPANIES INC	SUPPLIES	52.72
133324 MANERI SIGN COMPANY	SIGNS	9,055.66
133363 SHERWIN WILLIAMS CO	PAINT SUPPLIES	291.22
133376 STATEWIDE SAFETY AND SIGNS INC	CONES	403.31

Public Works-Facilities Maintenance

133207 LENHART ALARM AND SECURITY	ALARM MONITORING	450.00
133230 ROCHESTER MIDLAND CORP	SANITIZING SERVICE	216.96
133247 ACE HARDWARE, ANTIOCH	OPERATING SUPPLIES	7.38
133259 AT AND T MCI	PHONE	45.98
133268 BAY CITIES PYROTECTOR	FIRE SYSTEM CERTIFICATION	600.00
133306 HOME DEPOT, THE	SUPPLIES	30.84
133307 HONEYWELL INTERNATIONAL INC	HVAC SERVICE	305.44
133322 LOWES COMPANIES INC	SUPPLIES	115.14
133335 OAKLEYS PEST CONTROL	PEST CONTROL SERVICE	350.00
133343 PACIFIC GAS AND ELECTRIC CO	GAS	9,508.69
133370 STANLEY SECURITY SOLUTIONS INC	SUPPLIES	316.40

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

Public Works-Parks Maint

133197	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,411.07
133259	AT AND T MCI	PHONE	79.60
133310	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	294.52
133314	KELLY MOORE PAINT CO	PAINT AND SUPPLIES	238.26
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	698.62
133368	SPECIALIZED GRAPHICS	PARK SIGN	2,881.20
917250	JOHN DEERE LANDSCAPES PACHECO	VALVE REPLACEMENT	158.56
917261	JOHN DEERE LANDSCAPES PACHECO	IRRIGATION SUPPLIES	626.29

Public Works-Median/General Land

133217	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	1,936.00
133237	STEWARTS TREE SERVICE	TREE TRIMMING	450.00
133247	ACE HARDWARE, ANTIOCH	SUPPLIES	62.75
133259	AT AND T MCI	PHONE	148.06
133298	EDD	UNEMPLOYMENT CLAIMS	2,138.00
133322	LOWES COMPANIES INC	SUPPLIES	58.39
133338	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	384.00
133341	ORCHARD SUPPLY HARDWARE	SUPPLIES	14.06
133342	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	2,420.00
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,457.49
917250	JOHN DEERE LANDSCAPES PACHECO	IRRIGATION SUPPLIES	1,533.95
917261	JOHN DEERE LANDSCAPES PACHECO	VALVES	573.68

Public Works-Work Alternative

133190	FURBER SAW INC	EQUIPMENT SUPPLIES	438.35
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Police Administration

133161	ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	407.50
133175	CORTEZ, ANA E	EXPENSE REIMBURSEMENT	69.98
133177	CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	180.00
133195	HOLIDAY INN	LODGING-NISSEN	190.16
133203	KOCH, MATTHEW T	PER DIEM	112.00
133205	LARKSPUR LANDING	LODGING-MCMANUS	135.61
133206	LARKSPUR LANDING	LODGING-KOCH	135.61
133208	MC MANUS, ERIC A	PER DIEM	112.00
133212	NISSEN, TARRA L	PER DIEM	177.50
133213	OCSI TRINING	REGISTRATION-MCMANUS	75.00
133214	OCSI TRINING	REGISTRATION-KOCH	75.00
133215	OFFICE MAX INC	OFFICE SUPPLIES	1,035.01
133231	SPS	REGISTRATION-NISSEN	163.00
133239	TRAINING INNOVATIONS INC	REGISTRATION-NISSEN	350.00
133255	ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICE	559.75
133262	BANK OF AMERICA	MEETING EXPENSE	116.31
133263	BANK OF AMERICA	OFFICE SUPPLIES	986.85
133264	BANK OF AMERICA	PORTFOLIOS	623.13
133272	BITTNER, DESMOND D	EXPENSE REIMBURSEMENT	49.00
133276	CARDIAC SCIENCE CORP	BATTERIES	1,007.76
133279	CONCORD UNIFORMS LLC	BODY ARMOR	744.94

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 Finance Accounting

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

133285 COSTCO	SUPPLIES	95.34
133289 CSI FORENSIC SUPPLY	EVIDENCE SUPPLIES	413.39
133296 ED JONES CO INC	BADGE	303.28
133297 EIDEN, KITTY J	TRANSCRIPTION SERVICES	165.00
133298 EDD	UNEMPLOYMENT CLAIMS	2,700.00
133301 GACKOWSKI, NICOLE L	EXPENSE REIMBURSEMENT	328.80
133313 JOHNSON, VIRGINIA L	EXPENSE REIMBURSEMENT	27.18
133317 KOCH, MATTHEW T	PER DIEM	92.00
133318 LANGUAGE LINE SERVICES	TRANSLATION SERVICES	919.98
133319 LAW OFFICES OF JONES AND MAYER	LEGAL FEES	658.00
133358 SEN COMMUNICATIONS INC	HEADSET REPAIR	107.48
133360 SF SPACE SOLUTIONS	SECURED RECORDS REPAIR	575.00
133362 SHARP BUSINESS SYSTEMS	COPY USAGE	77.98
133364 SHRED IT INC	SHRED SERVICE	286.72
133366 SPAINHOWER, MARLA L	EXPENSE REIMBURSEMENT	60.65
133394 WISECARVER JR, JIMMY R	EXPENSE REIMBURSEMENT	49.00
133395 XEROX CORPORATION	COPIER LEASE	1,656.87
201644 CNOA	TRAINING-VINCELET	35.00
201645 CNOA	TRAINING-AGUINAGA	45.00
201646 CNOA	TRAINING-MCMANUS	45.00
201647 CNOA	TRAINING-KOCH	45.00
201648 CNOA	TRAINING-MORTIMER	35.00
201649 CNOA	TRAINING-WISECARVER	35.00
917243 ARATA PRINTING	BUSINESS CARDS	97.43
917249 HUNTINGTON COURT REPORTERS INC	TRANSCRIPTION SERVICES	2,664.02
917254 ARATA PRINTING	BUSINESS CARDS	346.40
917260 IMAGE SALES INC	BADGE-TREZZA	32.36
917263 MOBILE MINI LLC	STORAGE CONTAINER RENTAL	315.28
Police Prisoner Custody		
133224 PERS	PAYROLL DEDUCTIONS	1,044.75
Police Community Policing		
133224 PERS	PAYROLL DEDUCTIONS	800.01
133275 BRENTWOOD VETERINARY HOSPITAL	VETERINARY SERVICES	45.15
133298 EDD	UNEMPLOYMENT CLAIMS	8,100.00
133309 HUNT AND SONS INC	FUEL	195.88
133329 MOORE K9 SERVICES	K9 TRAINING	3,000.00
Police Investigations		
133256 AT AND T	PHONE RECORDS	175.00
133272 BITTNER, DESMOND D	EXPENSE REIMBURSEMENT	12.50
133280 CONTRA COSTA COUNTY	LAB TESTING	6,503.00
133288 COURT SERVICES INC	PRISONER TRANSPORTATION	250.00
133327 METRO PCS	PEN REGISTER	2,100.00
133359 SEROLOGICAL RESEARCH INSTITUTE	FORENSIC ANALYSIS	3,200.00
133381 THOMSON WEST	ONLINE DATABASE	296.10
133395 XEROX CORPORATION	COPIER USAGE	687.95

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 Finance Accounting

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

Police Special Operations Unit

133162 AUTO WORLD INC	VEHICLE LEASE	2,066.25
133263 BANK OF AMERICA	SUPPLIES	126.63

Police Communications

133227 RESPONSIVE COMMUNICATION SVCS	RADIO REPAIR	835.12
133259 AT AND T MCI	PHONE	1,101.72
133302 GLOBALSTAR	TELECOMMUNICATIONS SERVICE	87.29
133355 RESPONSIVE COMMUNICATION SVCS	REPAIR SERVICE	144.78

Office Of Emergency Management

133259 AT AND T MCI	PHONE	294.81
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Police Community Volunteers

133264 BANK OF AMERICA	SUPPLIES	161.70
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Police Facilities Maintenance

133156 ACME SECURITY SYSTEMS	BATTERY RESET & TEST	327.63
133207 LENHART ALARM AND SECURITY	ALARM MONITORING	75.00
133259 AT AND T MCI	PHONE	257.64
133268 BAY CITIES PYROTECTOR	FIRE SYSTEM CERTIFICATION	600.00
133322 LOWES COMPANIES INC	SUPPLIES	101.22
133343 PACIFIC GAS AND ELECTRIC CO	GAS	13,669.62
917251 THYSSEN KRUPP ELEVATOR CORP	ELEVATOR SERVICES	523.20

Community Development Administration

133245 XEROX CORPORATION	COPIER LEASE	338.46
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Community Development Land Planning Services

133166 BAY AREA NEWS GROUP	LEGAL AD	543.41
133182 DYETT AND BHATIA	CONSULTING SERVICES	2,280.00
133191 GENTRY, MELINDA M	MILEAGE REIMBURSEMENT	16.21

Community Development Neighborhood Improvement

133240 TURNAGE II, KEN	ABATEMENT SERVICE	3,086.38
201439 CONTRA COSTA COUNTY	LIEN RELEASE FEES	68.00

PW Engineer Land Development

133245 XEROX CORPORATION	COPY LEASE/USAGE	216.67
133259 AT AND T MCI	PHONE	30.22
133298 EDD	UNEMPLOYMENT CLAIMS	2,700.00
133315 KIMLEY HORN AND ASSOCIATES INC	ENGINEERING SERVICE	90.00

Capital Imp. Administration

133224 PERS	PAYROLL DEDUCTIONS	1,225.28
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Community Development Engineering Services

133215 OFFICE MAX INC	OFFICE SUPPLIES	21.95
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212 CDBG Fund

CDBG

133202 KENNEDY, JANET	CONSULTANT SERVICES	627.25
133308 HOUSE, TERI	CONSULTANT SERVICES	3,960.00

CDBG NSP

133202 KENNEDY, JANET	CONSULTANT SERVICES	1,590.00
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CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

213 Gas Tax Fund

Parks & Open Space

133209 MCK SERVICES INC	REHABILITATION PROJECT	214,220.60
133315 KIMLEY HORN AND ASSOCIATES INC	ENGINEERING SERVICE	1,110.00

Streets

133235 STATE CONTROLLERS OFFICE	FY10/11 STREET REPORT	2,299.79
133325 MARK THOMAS AND CO INC	PROFESSIONAL SERVICES	44,627.57
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	21,929.87

214 Animal Control Fund

Animal Control

133160 ANIMAL SUPPLY LOGISTICS	SUPPLIES	744.17
133185 EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	3,184.70
133193 HILLS PET NUTRITION	ANIMAL FOOD	303.10
133204 KOEFRAN SERVICES INC	ANIMAL DISPOSAL SERVICES	1,850.00
133279 CONCORD UNIFORMS LLC	UNIFORMS	76.07
133333 MWI VETERINARY SUPPLY CO	VETERINARY SUPPLIES	1,197.46
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	719.45
133395 XEROX CORPORATION	COPIER LEASE	153.87
917259 HAMMONS SUPPLY COMPANY	SUPPLIES	224.05

219 Recreation Fund

Non Departmental

133196 HUB INTERNATIONAL OF CA INSURANCE	INSURANCE PREMIUM	162.16
133221 POSOS SOTO, VIRIELIANA	EVENT DEPOSIT REFUND	270.00
133260 BAKER, VICTORIA	DEPOSIT REFUND	500.00
133277 CHAN, PATTY	DEPOSIT REFUND	500.00

Recreation Admin

133207 LENHART ALARM AND SECURITY	ALARM MONITORING	150.00
133258 AT AND T MCI	PHONE	62.85
133343 PACIFIC GAS AND ELECTRIC CO	GAS	1,014.17

Senior Programs

133259 AT AND T MCI	PHONE	94.54
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	676.12

Recreation Classes/Prog

133179 DAY ROA, RENEE	CONTRACTOR PAYMENT	1,463.00
133234 STARGAZERS/TRACI MARTIN	CONTRACTOR PAYMENT	932.00
133265 BANK OF AMERICA	SUBSCRIPTION	257.15
133372 STATE OF CALIFORNIA	FINGERPRINTING	80.00
201677 WILCOX, CHRISTINA	CLASS REFUND	17.00
201678 CORNING, JENNIFER	CLASS REFUND	49.00

Recreation Sports Programs

133265 BANK OF AMERICA	SUBSCRIPTION	257.16
133298 EDD	UNEMPLOYMENT CLAIMS	1,527.00
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,356.76
133372 STATE OF CALIFORNIA	FINGERPRINTING	16.00

Rec After School/AUSD

133292 DIABLO LIVE SCAN	FINGERPRINTING	80.00
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 Finance Accounting

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

133298 EDD	UNEMPLOYMENT CLAIMS	2,300.00
133372 STATE OF CALIFORNIA	FINGERPRINTING	256.00
Recreation-New Comm Cntr		
133171 COMCAST	INTERNET CONNECTION	1,589.35
133265 BANK OF AMERICA	SUBSCRIPTION	377.91
133266 BAY BUILDING MAINTENANCE INC	CUSTODIAL SERVICES	995.00
133271 BIG SKY LOGOS AND EMBROIDERY	CUSTODIAL SERVICES	473.88
133323 LSA ASSOCIATES INC	PROFESSIONAL SERVICES	1,176.62
133326 MARLIES CLEANING SERVICE	CLEANING SERVICE	277.00
133335 OAKLEYS PEST CONTROL	PEST CONTROL SERVICE	200.00
133341 ORCHARD SUPPLY HARDWARE	SUPPLIES	233.65
133351 QUALITY SOUND	PROJECTOR SERVICE	330.00
133395 XEROX CORPORATION	COPIER LEASE	266.64
222 Measure C Fund		
Streets		
133267 BAY CITIES PAVING AND GRADING	HILLCREST PROJECT	95,592.25
229 Pollution Elimination Fund		
Channel Maintenance Operation		
133247 ACE HARDWARE, ANTIOCH	SUPPLIES	24.30
133273 BLANKINSHIP AND ASSOCIATES INC	TRAINING SERVICE	1,333.75
133298 EDD	UNEMPLOYMENT CLAIMS	2,254.00
133339 OFFICE MAX INC	OFFICE SUPPLIES	60.21
133341 ORCHARD SUPPLY HARDWARE	SUPPLIES	71.42
133380 TARGET SPECIALTY PRODUCTS	HERBICIDE AND FERTILIZER	2,266.45
201609 BIG 5 SPORTING GOODS	SUPPLIES	97.41
201610 STAPLES	SUPPLIES	59.71
201721 STAPLES	SUPPLIES	18.94
Storm Drain Administration		
133236 WATER RESOURCES CONTROL BOARD	ANNUAL PERMIT FEE	1,359.00
251 Lone Tree SLLMD Fund		
Lonetree Maintenance Zone 1		
133259 AT AND T MCI	PHONE	63.04
133338 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	192.00
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	627.76
Lonetree Maintenance Zone 2		
133259 AT AND T MCI	PHONE	122.01
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	604.77
Lonetree Maintenance Zone 3		
133259 AT AND T MCI	PHONE	46.64
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,018.59
Lonetree Maintenance Zone 4		
133338 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	825.00
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	289.81
252 Downtown SLLMD Fund		
Downtown Maintenance		
133338 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	384.00

Prepared by: Georgina Meek
 Finance Accounting

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	268.14
133372	STATE OF CALIFORNIA	FINGERPRINTING	32.00
253 Almondridge SLLMD Fund			
Almondridge Maintenance			
133338	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	1,175.00
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	183.43
254 Hillcrest SLLMD Fund			
Hillcrest Maintenance Zone 1			
133237	STEWARTS TREE SERVICE	TREE TRIMMING	350.00
133259	AT AND T MCI	PHONE	31.52
133338	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	460.80
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	454.15
Hillcrest Maintenance Zone 2			
133217	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	3,428.00
133259	AT AND T MCI	PHONE	124.93
133338	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	960.00
133342	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	5,142.00
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	631.57
Hillcrest Maintenance Zone 4			
133259	AT AND T MCI	PHONE	91.97
133338	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	307.20
133342	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	2,995.00
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	525.97
255 Park 1A Maintenance District Fund			
Park 1A Maintenance District			
133233	STANTON, RICHARD	RV LOT MANANGEMENT SERVICE	288.50
133259	AT AND T MCI	PHONE	15.84
133338	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	460.80
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	116.61
256 Citywide 2A Maintenance District Fund			
Citywide 2A Maintenance Zone 3			
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	65.83
Citywide 2A Maintenance Zone 4			
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	237.63
Citywide 2A Maintenance Zone 5			
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	303.28
Citywide 2A Maintenance Zone 6			
133338	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	384.00
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	188.77
Citywide 2A Maintenance Zone 8			
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	235.12
Citywide 2A Maintenance Zone 9			
133259	AT AND T MCI	PHONE	63.04
133338	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	307.20
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	412.72

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

Citywide 2A Maintenance Zone10

133338 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	745.00
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	92.73

257 SLLMD Administration Fund

SLLMD Administration

133190 FURBER SAW INC	EQUIPMENT SUPPLIES	1,237.14
133306 HOME DEPOT, THE	SUPPLIES	129.84
133322 LOWES COMPANIES INC	SUPPLIES	128.37
133341 ORCHARD SUPPLY HARDWARE	SUPPLIES	24.89
133354 RED WING SHOE STORE	SAFETY SHOES-REESE	207.52

259 East Lone Tree SLLMD Fund

Zone 1-District 10

133338 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	1,200.00
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	48.17
133344 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	64.45

311 Capital Improvement Fund

Measure WW

133201 KARSTE CONSULTING INC	CONSULTING SERVICES	480.00
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Public Buildings & Facilities

133166 BAY AREA NEWS GROUP	LEGAL AD	290.32
133172 COMMERCIAL POOL SYSTEMS INC	CONSULTANT SERVICES	5,150.00
133201 KARSTE CONSULTING INC	CONSULTANT SERVICES	9,780.00
133269 BEALS ALLIANCE INC	DESIGN SERVICE	223.40

312 Prewett Family Park Fund

Parks & Open Space

133226 REAL PROTECTION INC	COVER INSTALLATION	350.00
133265 BANK OF AMERICA	VACUUM	492.26

319 Residential Dev Alloc Fund

Non Departmental

133199 JARVIS FAY AND DOPORTO LLP	LEGAL SERVICES	5,763.75
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333 ADA - Area 3 Fund

ADA

133173 CONTRA COSTA COUNTY	11/12 PASS THROUGHES	6,034.01
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570 Equipment Maintenance Fund

Non Departmental

133309 HUNT AND SONS INC	FUEL	20,981.84
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Equipment Maintenance

133169 CHUCKS BRAKE AND WHEEL SERVICE	BATTERIES	955.31
133174 COP SHOP INSTALLATION INC	LIGHT BAR	1,536.72
133183 EAST BAY TIRE CO	TIRE SERVICE	155.83
133184 EAST BAY WELDING SUPPLY	SUPPLIES	112.14
133207 LENHART ALARM AND SECURITY	ALARM MONITORING	75.00
133216 ONE 800 RADIATOR	RADIATOR	186.19
133222 PRECISION BRAKE AND FRONT END	ALIGNMENT	60.00
133238 SUPERIOR AUTO PARTS	SUPPLIES	9.72
133243 WALNUT CREEK FORD	INTAKE MANIFOLD	748.74

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CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

133251	ANTIOCH AUTO PARTS	AUTO PARTS STOCK	1,003.99
133253	APEX INDUSTRY SERVICE INC	MOTOROLA RADIO	43,385.57
133304	HARLEY DAVIDSON	REPAIR SERVICE	812.63
133320	LEHR AUTO ELECTRIC	LIGHTS	306.17
133322	LOWES COMPANIES INC	SUPPLIES	60.10
133328	MITCHELL ONE INC	MODIS UPGRADE	746.93
133343	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	365.65
133347	PEREIRA, SANDY W	TESTING FEE REIMBURSEMENT	126.00
133355	RESPONSIVE COMMUNICATION SVCS	REPAIR SERVICE	139.93
133379	SUPERIOR AUTO PARTS	SUPPLIES	324.53
133390	WALNUT CREEK FORD	FUEL PUMP	303.43
133393	WINTER CHEVROLET CO	BRAKE PARTS	266.35
133395	XEROX CORPORATION	COPIER LEASE/USAGE	92.51
917245	COAST OIL COMPANY	OIL	1,580.07
917257	ECONOMY AUTO PAINTING & BODYWORK	PAINT	350.95
917262	KIMBALL MIDWEST	SUPPLIES	681.77
573 Information Services Fund			
Non Departmental			
133164	BANK OF AMERICA	EMPLOYEE COMPUTER PURCHASE	3,539.13
Information Services			
133187	FEDEX	SHIPPING	36.20
133241	VERIZON WIRELESS	AIR CARD	45.01
133259	AT AND T MCI	PHONE	57.98
Network Support & PCs			
133171	COMCAST	INTERNET CONNECTION	1,046.33
133250	AMS DOT NET INC	GUARANTEED RESPONSE MAINT	4,500.00
133259	AT AND T MCI	PHONE	92.53
133261	BANK OF AMERICA	SECURITY CERTIFICATE	151.18
133293	DIGITAL SERVICES	WEBSITE MAINTENANCE	2,514.00
Telephone System			
133257	AT AND T MCI	PHONE	18.53
133258	AT AND T MCI	PHONE	162.51
133259	AT AND T MCI	PHONE	2,329.02
Office Equipment Replacement			
133305	HEWLETT PACKARD COMPANY	HP COMPUTERS	3,321.92
577 Post Retirement Medical-Police Fund			
Non Departmental			
133224	PERS	MEDICAL AFTER RETIREMENT	3,242.66
578 Post Retirement Medical-Misc Fund			
Non Departmental			
133224	PERS	MEDICAL AFTER RETIREMENT	5,955.30
579 Post Retirement Medical-Mgmt Fund			
Non Departmental			
133224	PERS	MEDICAL AFTER RETIREMENT	8,608.57

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

611 Water Fund

Non Departmental

133165 BAY AREA BARRICADE	SUPPLIES	42.76
133229 ROBERTS AND BRUNE CO	SUPPLIES	311.76
133278 COLE SUPPLY CO INC	SUPPLIES	650.01
133357 ROBERTS AND BRUNE CO	SUPPLIES	4,662.75
917248 HAMMONS SUPPLY COMPANY	SUPPLIES	766.71

Water Supervision

133158 ALLIANT INSURANCE SERVICES	WTP EARTHQUAKE INSURANCE	20,908.13
133224 PERS	PAYROLL DEDUCTIONS	612.64
133248 ACKERSON, DINAH	CHECK REPLACEMENT	67.18
133254 ARNOLD, MARCIE	CHECK REPLACEMENT	47.51
133361 SHAH, SYED T	CHECK REPLACEMENT	33.44

Water Production

133159 ALLIED CRANE INC	CRANE INSPECTION	231.00
133187 FEDEX	SHIPPING	88.03
133189 FLOW SCIENCE INCORPORATED	PROFESSIONAL SERVICES	8,153.50
133197 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	554.28
133200 KARL NEEDHAM ENTERPRISES INC	EQUIPMENT RENTAL	26,573.76
133207 LENHART ALARM AND SECURITY	ALARM MONITORING	150.00
133220 POLYDYNE INC	POLYMER	2,530.00
133223 PERS	PAYROLL DEDUCTIONS	99.54
133242 WACO ASSOCIATES	HVAC FILTERS	249.31
133246 XEROX CORPORATION	COPIER LEASE	68.05
133247 ACE HARDWARE, ANTIOCH	FASTENERS	29.77
133251 ANTIOCH AUTO PARTS	SUPPLIES	208.88
133258 AT AND T MCI	PHONE	125.72
133259 AT AND T MCI	PHONE	816.70
133270 BHS MARKETING LLC	FLUORIDE	14,693.36
133274 BORGES AND MAHONEY	CHLORINATOR PARTS	395.76
133292 DIABLO LIVE SCAN	FINGERPRINTING	20.00
133310 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	7,129.30
133322 LOWES COMPANIES INC	SUPPLIES	37.18
133332 MWH LABORATORIES INC	MONITORING SERVICE	75.00
133339 OFFICE MAX INC	OFFICE SUPPLIES	223.18
133341 ORCHARD SUPPLY HARDWARE	HOSE	219.96
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	114,648.80
133349 PERS	PAYROLL DEDUCTIONS	99.54
133350 PUMP REPAIR SERVICE CO	VALVE PIPE INSTALLATION	17,000.00
133357 ROBERTS AND BRUNE CO	REPAIR KITS	1,030.54
133365 SIEMENS INDUSTRY INC	SERVICE DI H2O SYSTEM	368.00
133367 SPAULDING, ANN B	CONSULTING SERVICE	2,414.25
133372 STATE OF CALIFORNIA	FINGERPRINTING	32.00
133374 STATE OF CALIFORNIA	RESERVOIR FEES	3,921.00
133386 UNIVAR USA INC	CAUSTIC	20,145.24
133392 WESCO RECEIVABLES CORP	EMERGENCY SUPPLIES	5,262.57

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 Finance Accounting

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

201518 GRAINGER INC	SUPPLIES	63.40
201519 AMERICAN WATER WORKS ASSOCIATION	RENEWAL-SARTI	55.00
917242 AIRGAS SPECIALTY PRODUCTS	AMMONIA	1,002.15
917246 GENERAL CHEMICAL CORP	ALUM	19,709.06
917253 AIRGAS SPECIALTY PRODUCTS	AMMONIA	2,533.85
917258 GENERAL CHEMICAL CORP	ALUM	19,314.44
917265 QUENVOLDS	SAFETY SHOES-GUTOWSKI	127.74
917266 SIERRA CHEMICAL CO	CHLORINE	8,110.74
917267 VINCENT ELECTRIC MOTOR CO	REPAIR SERVICE	2,693.08
Water Distribution		
133180 DE OLIVEIRA, PAULO A	RENEWAL REIMBURSEMENT	70.00
133184 EAST BAY WELDING SUPPLY	SUPPLIES	92.93
133210 MERCHANT, DAWN M	MEETING EXPENSE	34.50
133215 OFFICE MAX INC	OFFICE SUPPLIES	92.08
133229 ROBERTS AND BRUNE CO	SUPPLIES	129.90
133232 STAFFMARK	TEMP HELP	1,442.75
133247 ACE HARDWARE, ANTIOCH	SUPPLIES	66.93
133252 ANTIOCH BUILDING MATERIALS	ASPHALT	3,670.37
133259 AT AND T MCI	PHONE	16.06
133287 COUNTY ASPHALT	ASPHALT	562.04
133291 DELTA DIABLO SANITATION DISTRICT	CONNECTION FEE	111.62
133322 LOWES COMPANIES INC	SUPPLIES	113.39
133330 MT DIABLO LANDSCAPE CENTERS INC	CONCRETE MIX	293.77
133339 OFFICE MAX INC	OFFICE SUPPLIES	20.30
133341 ORCHARD SUPPLY HARDWARE	SUPPLIES	64.92
133357 ROBERTS AND BRUNE CO	PIPE & FITTINGS	10,405.34
133369 STAFFMARK	TEMP HELP	507.50
133372 STATE OF CALIFORNIA	FINGERPRINTING	32.00
133395 XEROX CORPORATION	COPIER LEASE	235.55
Water Meter Reading		
917244 BADGER METER INC	INSURANCE RENEWAL	3,474.96
917255 BADGER METER INC	REGISTER	299.05
Public Buildings & Facilities		
133168 BROWN AND CALDWELL INC	ENGINEERING SERVICES	847.00
133192 HANSON BRIDGETT LLP	LEGAL SERVICES	5,341.89
Warehouse & Central Stores		
133207 LENHART ALARM AND SECURITY	ALARM MONITORING	112.50
133286 COSTCO	RENEWAL FEE	110.00
133371 STATE FIRE MARSHAL	LICENSE RENEWAL 2012	127.50
133385 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	12.00
133395 XEROX CORPORATION	COPIER LEASE	143.68
612 Water Line Expansion Fund		
Water Systems		
133315 KIMLEY HORN AND ASSOCIATES INC	ENGINEERING SERVICE	180.00

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

621 Sewer Fund

Sewer-Wastewater Supervision

133290 CWEA SFBS	RENEWAL-SAINS	88.00
133395 XEROX CORPORATION	COPIER LEASE	235.55

Sewer-Wastewater Collection

133207 LENHART ALARM AND SECURITY	ALARM MONITORING	337.50
133211 NASSCO PACP	REGISTRATION-HICKS	325.00
133215 OFFICE MAX INC	OFFICE SUPPLIES	31.00
133225 QUESADA CHIROPRACTIC	DMV PHYSICAL	75.00
133247 ACE HARDWARE, ANTIOCH	TOOLS & HARDWARE	4.38
133252 ANTIOCH BUILDING MATERIALS	ASPHALT	643.82
133259 AT AND T MCI	PHONE	31.89
133287 COUNTY ASPHALT	ASPHALT	562.03
133311 INFRASTRUCTURE TECHNOLOGIES	ANNUAL SOFTWARE INSPECTION	1,500.00
133336 OCCUPATIONAL HEALTH CENTERS OF CA I	AUDIOGRAM	23.00
133337 OCT ACADEMY MCCLELLAN PARK	REGISTRATION-CHALK/PORTER	850.00
133357 ROBERTS AND BRUNE CO	PIPE & FITTINGS	1,020.65
201605 STAPLES	SUPPLIES	83.33
917252 3T EQUIPMENT COMPANY	REPAIR PARTS	269.69

Wastewater Collection

133356 RMC WATER AND ENVIRONMENT	PROFESSIONAL SERVICES	8,254.25
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631 Marina Fund

Non Departmental

133228 RICHARDS, SAM	BERTH DEPOSIT REFUND	130.36
133377 STEWART, JOHN	BERTH DEPOSIT REFUND	218.50

Marina Administration

133207 LENHART ALARM AND SECURITY	ALARM MONITORING	75.00
133246 XEROX CORPORATION	COPIER LEASE	68.05
133247 ACE HARDWARE, ANTIOCH	SUPPLIES	11.68
133249 ACME SECURITY SYSTEMS	ELECTRONIC KEYS	818.88
133259 AT AND T MCI	PHONE	64.59
133299 FASTENAL CO	HARDWARE	5.28
133322 LOWES COMPANIES INC	SUPPLIES	124.47
133343 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	2,733.89
917261 JOHN DEERE LANDSCAPES PACHECO	COUPLINGS	169.00

Marina Maintenance

133247 ACE HARDWARE, ANTIOCH	PAINT SUPPLIES	8.44
133314 KELLY MOORE PAINT CO	PAINT	39.34
133322 LOWES COMPANIES INC	SUPPLIES	31.22
133338 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	890.00
133357 ROBERTS AND BRUNE CO	SUPPLIES	304.65

Major Projects

133392 WESCO RECEIVABLES CORP	ELECTRICAL SUPPLIES	2,220.32
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641 Prewett Water Park Fund

Non Departmental

133196 HUB INTERNATIONAL OF CA INSURANCE	INSURANCE PREMIUM	100.21
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 Finance Accounting

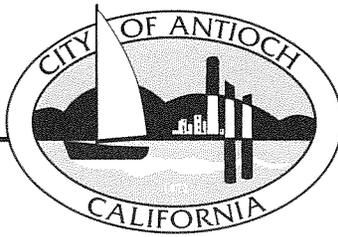
CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 3 - 16, 2012
 FUND/CHECK#

133303 GUZMAN, ERICA	DEPOSIT REFUND	500.00
Rec - Prewett Admin		
133155 AAA FIRE PROTECTION SVCS	ANNUAL RECERTIFICATION	750.62
133170 COMCAST	MONTHLY DMX SERVICE	50.68
133194 HILLYARD INDUSTRIES	JANITORIAL SUPPLIES	363.99
133207 LENHART ALARM AND SECURITY	ALARM MONITORING	450.00
133215 OFFICE MAX INC	OFFICE SUPPLIES	128.16
133259 AT AND T MCI	PHONE	45.95
133265 BANK OF AMERICA	POWER SPRAYER REPAIR	80.00
133292 DIABLO LIVE SCAN	FINGERPRINTING	660.00
133298 EDD	UNEMPLOYMENT CLAIMS	1,862.00
133312 JEFF ELLIS AND ASSOCIATES INC	LIFEGUARD TRAINING MATERIALS	6,721.00
133314 KELLY MOORE PAINT CO	PAINT	447.06
133316 KNORR SYSTEMS INC	CARBON DIOXIDE	1,262.82
133321 LESLIES POOL SUPPLIES	POOL SUPPLIES	518.03
133322 LOWES COMPANIES INC	SUPPLIES	221.27
133335 OAKLEYS PEST CONTROL	PEST CONTROL SERVICE	530.00
133343 PACIFIC GAS AND ELECTRIC CO	GAS	8,114.28
133352 RACO INDUSTRIES LLC	SUPPLIES	234.90
133353 REAL PROTECTION INC	VANDALISM REPAIR	630.00
133372 STATE OF CALIFORNIA	FINGERPRINTING	32.00
133373 STATE OF CALIFORNIA	RATTLERS RUN INSPECTION	828.75
133386 UNIVAR USA INC	CHEMICALS	1,200.32
133391 WATER SAFETY PRODUCTS INC	WATER PARK SUPPLIES	1,940.97
133395 XEROX CORPORATION	COPIER LEASE	305.34
917247 GRAINGER INC	SUPPLIES	84.69
917257 ECONOMY AUTO PAINTING & BODYWORK	CHECK REPLACEMENT	26.79
917259 HAMMONS SUPPLY COMPANY	SUPPLIES	340.73
Recreation Water Park		
133265 BANK OF AMERICA	UNIFORM SHIRTS	888.20
Rec Prewett Concessions		
133259 AT AND T MCI	PHONE	45.66
133388 US FOODSERVICE INC	CONCESSION SUPPLIES	1,042.63
721 Employee Benefits Fund		
Non Departmental		
133157 AFLAC	PAYROLL DEDUCTIONS	8,478.22
133167 BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	1,831.05
133178 CSAC EXCESS INSURANCE AUTHORITY	PAYROLL DEDUCTIONS	2,729.18
133181 DELTA DENTAL	PAYROLL DEDUCTIONS	25,535.84
133223 PERS	PAYROLL DEDUCTIONS	262,434.18
133224 PERS	PAYROLL DEDUCTIONS	262,084.09
133244 RECIPIENT	PAYROLL DEDUCTIONS	14.78
133281 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
133282 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
133340 OPERATING ENGINEERS LOCAL NO 3	PAYROLL DEDUCTIONS	1,202.63
133348 PERS LONG TERM CARE	PAYROLL DEDUCTIONS	92.66

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CITY OF ANTIOCH
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 3 - 16, 2012
FUND/CHECK#

133349 PERS	PAYROLL DEDUCTIONS	258,702.26
133375 STATE OF FLORIDA DISBURSEMENT UNIT	PAYROLL DEDUCTIONS	150.00
133384 UNION BANK OF CALIF	PAYROLL DEDUCTIONS	3,771.08
133387 US DEPT OF EDUCATION	PAYROLL DEDUCTIONS	300.01
133389 VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	1,687.48
917264 NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL DEDUCTIONS	22,900.07



STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE COUNCIL MEETING OF MAY 22, 2012

SUBMITTED BY: Donna Conley, City Treasurer *DC*

DATE: May 16, 2012

SUBJECT: Treasurer's Report – APRIL 2012

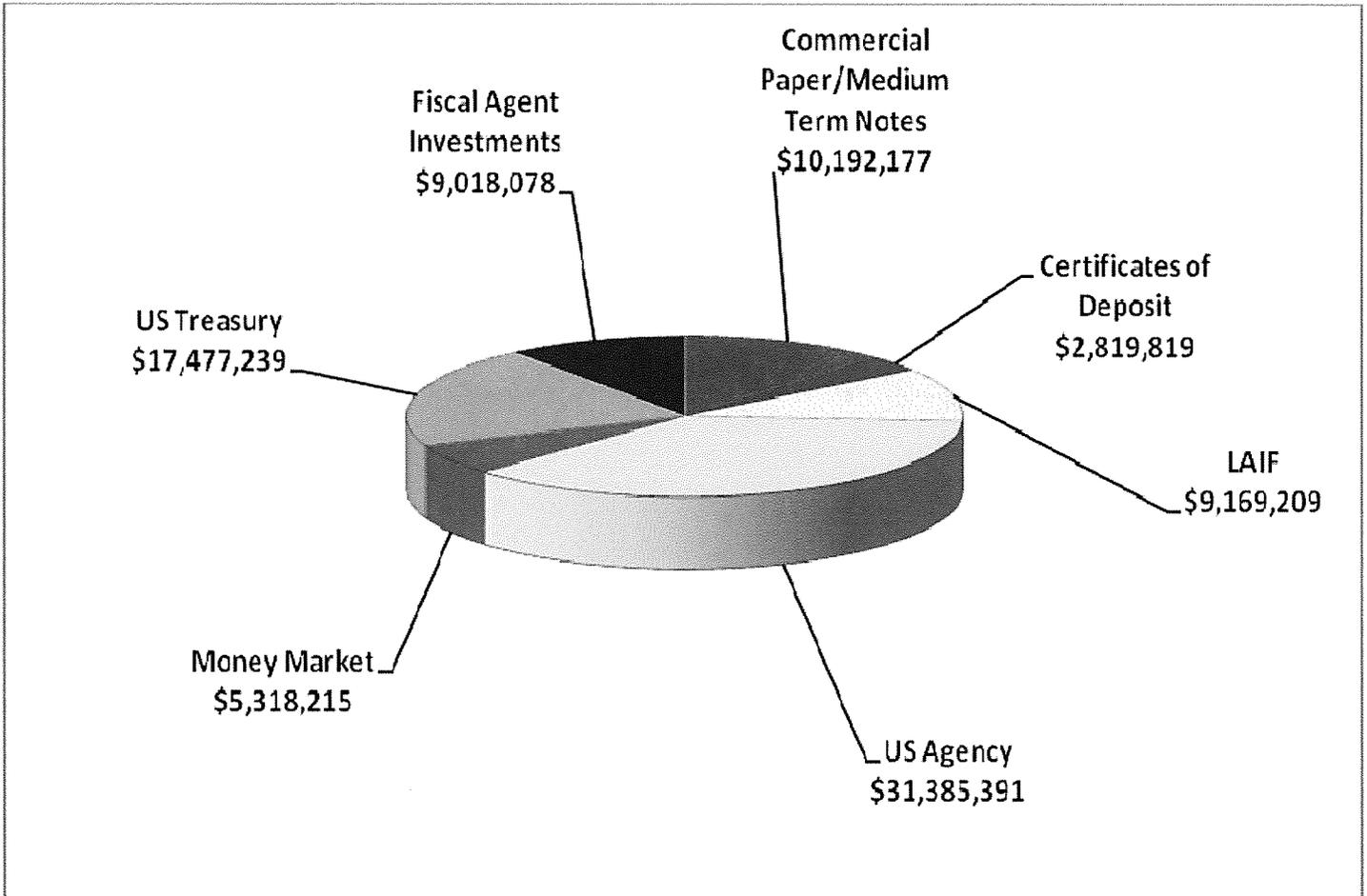
RECOMMENDATION: Review and file.

C

5-22-2012

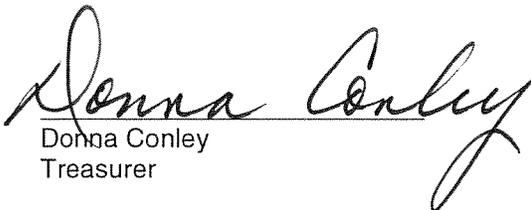
CITY OF ANTIOCH
SUMMARY REPORT ON THE CITY'S INVESTMENTS

APRIL 30, 2012



Total of City and Fiscal Agent Investments = \$85,380,128

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.


Donna Conley
Treasurer


Dawn Merchant
Finance Director

**Summary of Fiscal Agent Balances by
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2003 Water Revenue Bonds	1,426,423
Antioch Public Financing Authority 2002 Lease Revenue Bonds	8,758
Antioch Public Financing Authority 1998 Reassessment Revenue Bonds	6,921,258
Antioch Development Agency 2009 Tax Allocation Bonds	146,026
Antioch Development Agency 2000 Tax Allocation Bonds	83,021
ABAG Lease Revenue Bonds	<u>432,592</u>
	<u><u>\$9,018,078</u></u>



Managed Account Issuer Summary

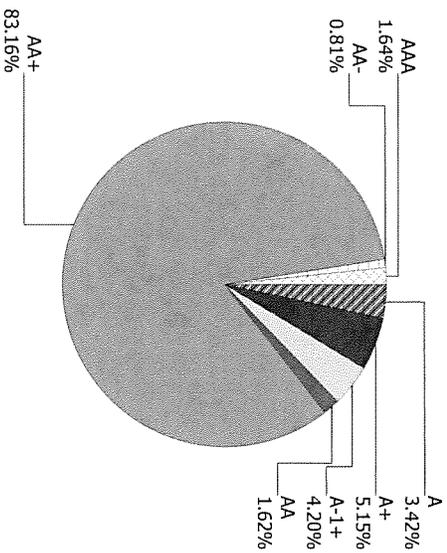
For the Month Ending April 30, 2012

CITY OF ANTIOCH, CA - 04380500

Issuer Summary

Issuer	Market Value of Holdings	Percent
BANK OF NEW YORK	1,037,958.75	1.67
BERKSHIRE HATHAWAY INC	859,233.55	1.39
CATERPILLAR INC	534,280.45	0.86
CITY & COUNTY OF SAN FRANCISCO, CA	591,974.50	0.95
DEERE & COMPANY	508,991.00	0.82
FANNIE MAE	17,490,943.39	28.21
FEDERAL HOME LOAN BANKS	3,032,589.00	4.89
FREDDIE MAC	10,449,392.02	16.86
GENERAL ELECTRIC CO	2,215,028.58	3.57
IBM CORP	1,128,472.62	1.82
JOHNSON & JOHNSON	1,016,961.00	1.64
JP MORGAN CHASE & CO	1,075,648.99	1.74
PROCTER & GAMBLE CO	502,230.00	0.81
ROYAL BANK OF CANADA	1,300,505.05	2.10
UNITED STATES TREASURY	17,502,895.65	28.24
WAL-MART STORES INC	414,132.75	0.67
WELLS FARGO & COMPANY	1,028,151.00	1.66
WESTPAC BANKING CORP NY	1,304,802.20	2.10
Total	\$61,994,190.50	100.00%

Credit Quality (S&P Ratings)



PFM Asset Management LLC



Managed Account Detail of Securities Held

For the Month Ending April 30, 2012

CITY OF ANTIPOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note												
US TREASURY NOTES	DTD 03/02/2009 1.875% 02/28/2014	912828KF6	2,500,000.00	AA+	Aaa	04/30/12	05/01/12	2,573,339.84	0.27	7,897.42	2,573,339.84	2,573,339.85
US TREASURY NOTES	DTD 03/31/2009 1.750% 03/31/2014	912828KX8	3,000,000.00	AA+	Aaa	10/27/11	10/31/11	3,098,085.94	0.39	4,446.72	3,077,856.33	3,085,194.00
US TREASURY NOTES	DTD 05/16/2011 1.000% 05/15/2014	912828QM5	4,550,000.00	AA+	Aaa	03/27/12	03/29/12	4,610,074.22	0.38	21,000.00	4,607,528.56	4,615,761.15
US TREASURY NOTES	DTD 07/15/2011 0.625% 07/15/2014	912828OU7	575,000.00	AA+	Aaa	11/02/11	11/07/11	579,492.19	0.33	1,056.40	578,690.50	579,177.95
US TREASURY NOTES	DTD 09/15/2011 0.250% 09/15/2014	912828RG7	1,150,000.00	AA+	Aaa	10/12/11	10/14/11	1,140,701.17	0.53	367.19	1,142,435.92	1,148,203.70
US TREASURY NOTES	DTD 12/15/2011 0.250% 12/15/2014	912828RV4	1,200,000.00	AA+	Aaa	01/05/12	01/06/12	1,195,312.50	0.38	1,131.15	1,195,815.52	1,197,000.00
US TREASURY NB	DTD 02/15/2012 0.250% 02/15/2015	912828SE1	1,500,000.00	AA+	Aaa	02/22/12	02/27/12	1,492,207.03	0.43	782.97	1,492,666.43	1,494,961.50
US TREASURY NOTES	DTD 03/01/2010 2.375% 02/28/2015	912828MR8	2,500,000.00	AA+	Aaa	04/30/12	05/01/12	2,639,453.13	0.39	10,003.40	2,639,453.13	2,639,257.50
US TREASURY NB	DTD 03/15/2012 0.375% 03/15/2015	912828SK7	170,000.00	AA+	Aaa	03/13/12	03/15/12	169,428.91	0.49	81.42	169,453.07	170,000.00
Security Type Sub-Total			17,145,000.00					17,498,094.93	0.38	46,766.67	17,477,239.30	17,502,895.65
Municipal Bond / Note												
SAN FRANCISCO CITY & CNTY GO MUNI NOTES	DTD 11/30/2011 5.000% 06/15/2014	797646PU4	230,000.00	AA	Aa2	11/10/11	11/30/11	254,994.10	0.68	4,823.61	250,897.88	252,275.50
SAN FRANCISCO CITY & CNTY GO MUNI NOTES	DTD 11/30/2011 5.000% 06/15/2015	797646PV2	300,000.00	AA	Aa2	11/10/11	11/30/11	341,313.00	1.03	6,291.67	336,496.48	339,699.00
Security Type Sub-Total			530,000.00					596,307.10	0.88	11,115.28	587,394.36	591,974.50



CITY OF ANTIPOCH, CA - 04380500

Managed Account Detail of Securities Held

For the Month Ending April 30, 2012

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note												
FILMC NOTES	DTD 02/04/2011 0.750% 03/28/2013	3137EAC6	850,000.00	AA+	Aaa	03/25/11	03/28/11	848,351.00	0.85	584.38	849,247.75	853,930.40
FILMC GLOBAL NOTES	DTD 03/04/2010 1.625% 04/15/2013	3137EAC6	2,135,000.00	AA+	Aaa	03/03/10	03/04/10	2,132,011.00	1.67	1,541.94	2,134,062.44	2,163,103.01
FILMC GLOBAL REFERENCE NOTES	DTD 03/14/2008 3.500% 05/29/2013	3137EAB7	575,000.00	AA+	Aaa	03/19/10	03/22/10	604,854.00	1.81	8,497.22	585,292.61	595,177.33
FNMA NOTES	DTD 06/17/2011 0.500% 08/09/2013	3135G0BR3	2,980,000.00	AA+	Aaa	11/16/11	11/17/11	2,983,129.00	0.44	3,393.89	2,982,307.53	2,988,409.56
FNMA NOTES (CALLABLE)	DTD 09/19/2011 0.500% 09/19/2013	3135G0DE0	2,300,000.00	AA+	Aaa	09/01/11	09/19/11	2,300,000.00	0.50	1,341.67	2,300,000.00	2,300,936.10
FANNIE MAE GLOBAL NOTES	DTD 08/06/2010 1.000% 09/23/2013	31398A250	1,825,000.00	AA+	Aaa	03/02/11	03/03/11	1,820,182.00	1.11	1,926.39	1,822,356.03	1,842,509.05
FREDDIE MAC GLOBAL NOTES	DTD 10/20/2011 0.500% 10/15/2013	3134G23H3	1,845,000.00	AA+	Aaa	10/20/11	10/21/11	1,844,372.70	0.52	410.00	1,844,538.92	1,846,444.64
FNMA GLOBAL BENCHMARK NOTES	DTD 09/26/2003 4.625% 10/15/2013	31359MTG8	2,775,000.00	AA+	Aaa	07/29/11	08/03/11	3,020,687.40	0.57	5,704.17	2,937,902.57	2,949,769.50
FNMA GLOBAL NOTES	DTD 02/01/2011 1.250% 02/27/2014	3135G0AP8	1,900,000.00	AA+	Aaa	03/17/11	03/18/11	1,903,876.00	1.18	4,222.22	1,902,418.57	1,935,467.30
FNMA GLOBAL NOTES	DTD 02/01/2011 1.250% 02/27/2014	3135G0AP8	3,450,000.00	AA+	Aaa	11/28/11	11/30/11	3,499,990.50	0.60	7,666.67	3,490,690.23	3,514,401.15
FNMA NOTES	DTD 07/18/2011 0.875% 08/28/2014	3135G0BY8	575,000.00	AA+	Aaa	09/29/11	09/30/11	578,588.00	0.66	880.47	577,871.37	581,195.05
FILMC NOTES	DTD 08/12/2011 0.500% 09/19/2014	3134G2YJ5	1,600,000.00	AA+	Aaa	09/20/11	09/21/11	1,597,863.68	0.55	933.33	1,598,296.98	1,603,507.20
FREDDIE MAC GLOBAL NOTES	DTD 08/05/2011 0.750% 09/22/2014	3134G2WG3	910,000.00	AA+	Aaa	09/28/11	09/30/11	911,820.00	0.68	739.38	911,464.79	917,374.64
FREDDIE MAC GLOBAL NOTES	DTD 08/05/2011 0.750% 09/22/2014	3134G2WG3	2,450,000.00	AA+	Aaa	08/30/11	08/31/11	2,462,838.00	0.58	1,990.63	2,460,057.54	2,469,854.80



CITY OF ANTIPOCH, CA - 04380500

Managed Account Detail of Securities Held

For the Month Ending April 30, 2012

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
FHLB NOTES	DTD 11/08/2010 0.875% 12/12/2014	313371PC4	3,000,000.00	AA+	Aaa	01/19/12	01/19/12	3,028,170.00	0.55	10,135.42	3,025,435.74	3,032,589.00
FANNIE MAE GLOBAL NOTES	DTD 04/19/2012 0.500% 05/27/2015	3135G0KM4	1,380,000.00	AA+	Aaa	04/17/12	04/19/12	1,376,011.80	0.59	230.00	1,376,053.97	1,378,255.68
Security Type Sub-Total			30,550,000.00					30,912,745.08	0.73	50,197.78	30,797,997.04	30,972,924.41
Corporate Note												
GENERAL ELECTRIC CAPITAL CORP (FLOAT)	DTD 08/27/2008 5.125% 08/27/2013	36962GZ49	1,080,000.00	AA+	A1	01/19/10	01/22/10	1,056,457.08	1.22	1,827.50	1,076,570.98	1,080,693.36
WELLS FARGO & COMPANY GLOBAL SR NOTES	DTD 01/31/2008 4.375% 01/31/2013	949746NY3	1,000,000.00	A+	A2	01/20/11	01/25/11	1,058,400.00	1.42	11,059.03	1,021,851.13	1,028,151.00
BANK OF NEW YORK MELLON SR NOTES	DTD 08/27/2008 5.125% 08/27/2013	06406HBK4	625,000.00	A+	Aa3	04/05/11	04/08/11	678,912.50	1.43	5,694.44	655,098.00	660,735.00
JOHN DEERE CAPITAL CORP NOTE	DTD 03/03/2011 1.600% 03/03/2014	24422ERA9	500,000.00	A	A2	02/28/11	03/03/11	499,505.00	1.63	1,288.89	499,693.80	508,991.00
CATERPILLAR FINANCIAL SE CORP NOTE	DTD 04/01/2011 1.650% 04/01/2014	14912L4T5	250,000.00	A	A2	03/24/11	04/01/11	250,197.50	1.62	343.75	250,127.27	255,018.50
WAL MART STORES INC. CORP NOTES	DTD 04/18/2011 1.625% 04/15/2014	931142DA8	405,000.00	AA	Aa2	04/11/11	04/18/11	403,906.50	1.72	292.50	404,278.81	414,132.75
IBM CORP GLOBAL NOTES	DTD 05/12/2011 1.250% 05/12/2014	459200GW5	815,000.00	A+	Aa3	05/09/11	05/12/11	814,233.90	1.28	4,782.47	814,478.29	824,952.78
JOHNSON & JOHNSON GLOBAL NOTE	DTD 05/20/2011 1.200% 05/15/2014	478160AX2	1,000,000.00	AAA	Aaa	05/17/11	05/20/11	998,830.00	1.24	5,533.33	999,196.17	1,016,961.00
CATERPILLAR FINANCIAL SE NOTES	DTD 05/20/2011 1.375% 05/20/2014	14912L4V0	275,000.00	A	A2	05/17/11	05/20/11	274,854.25	1.39	1,691.06	274,899.62	279,261.95
JP MORGAN CHASE & CO NOTES	DTD 05/18/2009 4.650% 06/01/2014	46625HHN3	1,010,000.00	A	Aa3	12/19/11	12/22/11	1,062,853.30	2.43	19,568.75	1,055,292.51	1,075,648.99



CITY OF ANTIPOCH, CA - 04380500

Managed Account Detail of Securities Held

For the Month Ending April 30, 2012

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value	
Corporate Note													
PROCTER & GAMBLE CO CORP NOTES	DTD 08/15/2011 0.700%	08152014	742718DU0	500,000.00	AA-	A3	08/10/11	08/15/11	497,945.00	0.84	738.89	498,427.63	502,230.00
BERKSHIRE HATHAWAY INC (FLOATING)			084670BA5	850,000.00	AA+	A2	08/10/11	08/15/11	850,000.00	0.98	2,158.00	850,000.00	859,233.55
NOTES													
GENERAL ELEC CAP CORP GLOBAL NOTES	DTD 01/09/2012 2.150%	01092015	36962G5M2	1,115,000.00	AA+	A1	01/04/12	01/09/12	1,113,840.40	2.19	7,458.11	1,113,957.41	1,134,335.22
IBM CORP GLOBAL NOTES	DTD 02/06/2012 0.550%	02062015	459200HB0	305,000.00	A+	A3	02/01/12	02/06/12	303,508.55	0.72	396.08	303,624.89	303,519.84
BANK OF NEW YORK MELLON (CALLABLE)			06406HC1	375,000.00	A+	A3	02/13/12	02/21/12	374,658.75	1.23	875.00	374,680.54	377,223.75
NOTES													
DTD 02/21/2012 1.200% 02/20/2015													
Security Type Sub-Total			10,105,000.00					10,238,102.73	1.49	63,707.80	10,192,177.05	10,321,088.69	

Certificate of Deposit

ROYAL BANK OF CANADA NY CERT DEPOS	DTD 02/10/2012 0.490%	02082013	78009NDY9	1,300,000.00	A-1+	P-1	02/08/12	02/10/12	1,300,000.00	0.49	1,433.25	1,300,000.00	1,300,505.05
WESTPAC BANKING CORP NY (FLOAT) CD			96121TLT3	1,300,000.00	A-1+	P-1	02/14/12	02/16/12	1,300,000.00	1.47	3,920.58	1,300,000.00	1,304,802.20
DTD 02/16/2012 1.448% 02/14/2014													

Security Type Sub-Total			2,600,000.00					2,600,000.00	0.98	5,353.83	2,600,000.00	2,605,307.25
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Managed Account Sub-Total			60,930,000.00					61,845,249.84	0.77	177,141.36	61,654,807.75	61,994,190.50
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Securities Sub-Total			\$60,930,000.00					\$61,845,249.84	0.77%	\$177,141.36	\$61,654,807.75	\$61,994,190.50
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Accrued Interest											\$177,141.36	
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Total Investments											\$62,171,331.86	
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Bolded items are forward settling trades.



Managed Account Security Transactions & Interest

For the Month Ending April 30, 2012

CITY OF ANTIPOCH, CA - 04380500

Transaction Type	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
BUY										
04/17/12	04/19/12	FANNIE MAE GLOBAL NOTES DTD 04/19/2012 0.500% 05/27/2015	3135G0M4	1,380,000.00	(1,376,011.80)	0.00	(1,376,011.80)			
04/30/12	05/01/12	US TREASURY NOTES DTD 03/02/2009 1.875% 02/28/2014	912828KF6	2,500,000.00	(2,573,339.84)	(7,897.42)	(2,581,237.26)			
04/30/12	05/01/12	US TREASURY NOTES DTD 03/01/2010 2.375% 02/28/2015	912828MR8	2,500,000.00	(2,639,453.13)	(10,003.40)	(2,649,456.53)			
Transaction Type Sub-Total				6,380,000.00	(6,588,804.77)	(17,900.82)	(6,606,705.59)			

INTEREST										
04/01/12	04/01/12	CATERPILLAR FINANCIAL SE CORP NOTE DTD 04/01/2011 1.650% 04/01/2014	14912L4T5	250,000.00	0.00	2,062.50	2,062.50			
04/02/12	04/02/12	MONEY MARKET FUND	MONEY0002	0.00	0.00	0.64	0.64			
04/15/12	04/15/12	FNMA GLOBAL BENCHMARK NOTES DTD 09/26/2003 4.625% 10/15/2013	31359MTG8	2,775,000.00	0.00	64,171.88	64,171.88			
04/15/12	04/15/12	FILMCO GLOBAL NOTES DTD 03/04/2010 1.625% 04/15/2013	3137EACI6	2,135,000.00	0.00	17,346.88	17,346.88			
04/15/12	04/15/12	FREDDIE MAC GLOBAL NOTES DTD 10/20/2011 0.500% 10/15/2013	3134G2H3	1,845,000.00	0.00	4,484.38	4,484.38			
04/15/12	04/15/12	WAL MART STORES INC. CORP NOTES DTD 04/18/2011 1.625% 04/15/2014	931142DA8	405,000.00	0.00	3,290.63	3,290.63			
Transaction Type Sub-Total				7,410,000.00	0.00	91,356.91	91,356.91			

SELL										
04/17/12	04/19/12	US TREASURY N/B DTD 03/15/2012 0.375% 03/15/2015	912828SK7	1,380,000.00	1,378,921.88	492.19	1,379,414.07	3,557.82	3,411.74	SPEC LOT
Transaction Type Sub-Total				1,380,000.00	1,378,921.88	492.19	1,379,414.07	3,557.82	3,411.74	





CITY OF ANTIQCH, CA - 04380500

Managed Account Security Transactions & Interest

For the Month Ending **April 30, 2012**

Transaction Type	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Managed Account Sub-Total					(5,209,882.89)	73,948.28	(5,135,934.61)	3,557.82	3,411.74	
Total Security Transactions					(\$5,209,882.89)	\$73,948.28	(\$5,135,934.61)	\$3,557.82	\$3,411.74	

Bolded items are forward settling trades.



PFM Asset Management LLC

**STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE COUNCIL MEETING OF MAY 22, 2012**

From: Dawn Merchant, Finance Director *DM*
Date: Posting Date – May 8, 2012
Subject: Resolution Establishing the Appropriations Limit For The 2012-2013 Fiscal Year

Recommendation

Recommend adopting the resolution establishing the appropriations limit for the 2012-13 Fiscal Year pursuant to California Constitution Article XIII B.

Background Information

The passage of Proposition 4 in November 1979 amended the California Constitution and set appropriations limits for cities. The State-implemented legislation requires cities to annually adopt a resolution establishing the appropriations limit on spending by cities of funds from proceeds of taxes.

Analysis

Statistical information for calculating the City of Antioch's appropriation limit is as follows:

2011-12 Appropriations Limit - \$96,885,757
Per Capita Personal Income - percent increase over previous year 3.77%
Population Change - percent increase from previous year 0.75%

Based on the above statistics, the City of Antioch's appropriations limit for 2012-13 is \$101,294,059.

Attached are calculations for previous years.

Financial Impact

The attached resolution establishes a maximum limitation of appropriations of \$101,294,059, which the City cannot exceed. This does not mean the City has revenue sources to meet such a level of appropriation. The City's 2012-13 General Fund budget appropriations subject to this limit are approximately \$64.4 million below this legal limit.

Attachments

1. Resolution
2. Calculations for current and previous years
3. Letter from State Department of Finance dated May 2012

RESOLUTION NO. 2012/

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2012-13 AND SELECTING THE CALIFORNIA PER CAPITA PERSONAL INCOME AND THE STATE DEPARTMENT OF FINANCE POPULATION GROWTH FACTORS FOR FISCAL YEAR 2012-13

WHEREAS, Article XIII B of the California Constitution (Proposition 4) establishes expenditure limits for cities;

WHEREAS, State implementing legislation requires cities to annually adopt a resolution establishing its appropriations limit for the following fiscal year; and

WHEREAS, the Director of Finance has made the calculations specified in said law, and concludes that the appropriations limit is the sum of \$101,294,059.

WHEREAS, pursuant to said law, this agenda item has been made available to the public for two weeks prior to the date of adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch selects the California per capita personal income cost of living growth factor for Fiscal Year 2012-13, selects the population percent change certified by the State Department of Finance for Fiscal Year 2012-13, and establishes the appropriations limit for the Fiscal Year 2012-13 as \$101,294,059.

* * * * *

The foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on May 22, 2012, by the following vote:

AYES:
NOES:
ABSENT:

DENISE SKAGGS
CITY CLERK OF THE CITY OF ANTIOCH

CITY OF ANTIOCH
 APPROPRIATION LIMIT
 APPLICATION OF REVISED RATES

ATTACHMENT 2

Base Year = 1986/87 - \$20,840,418

Year	New Rate		
96/97	1.0467 <u>1.0213</u> x 1.0690	42,973,104 =	45,938,248
97/98	1.0467 <u>1.0214</u> x 1.0691	45,938,248 =	49,112,581
98/99	1.0415 <u>1.0267</u> x 1.0693	49,112,581 =	52,516,083
99/00	1.0453 <u>1.0218</u> x 1.0681	52,516,083 =	56,092,428
2000/01	1.0491 <u>1.0269</u> x 1.0773	56,092,428 =	60,428,373
2001/02	1.0782 <u>1.0280</u> x 1.1084	60,428,373 =	66,978,809
2002/03	0.9873 <u>1.0384</u> x 1.0252	66,978,809 =	68,666,675
2003/04	1.0231 <u>1.0276</u> x 1.0513	68,666,675 =	72,189,275
2004/05	1.0328 <u>1.0154</u> x 1.0487	72,189,275 =	75,704,893
2005/06	1.0526 <u>0.9995</u> x 1.0521	75,704,893 =	79,649,118
2006/07	1.0396 <u>1.0300</u> x 1.0708	79,649,118 =	85,288,276
2007/08	1.0442 <u>0.9999</u> x 1.0441	85,288,276 =	89,049,489
2008/09	1.0429 <u>1.0068</u> x 1.0499	89,049,489 =	93,493,058
2009/10	1.0062 <u>1.0096</u> x 1.0159	93,493,058 =	94,979,598
2010/11	0.9746 <u>1.0128</u> 0.9871	94,979,598 =	93,754,361
2011/12	1.0251 <u>1.0081</u> x 1.0334	93,754,361 =	96,885,757
2012/13	1.0377 <u>1.0075</u> x 1.0455	96,885,757 =	101,294,059

**DEPARTMENT OF
FINANCE**

EDMUND G. BROWN JR. ■ GOVERNOR

915 L STREET ■ SACRAMENTO CA ■ 95814-3706 ■ WWW.DOF.CA.GOV

May 2012

Dear Fiscal Officer:

Subject: Price and Population Information**Appropriations Limit**

The California Revenue and Taxation Code, Section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2012, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2012-2013. Enclosure I provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2012-2013 appropriations limit. Enclosure II provides city and unincorporated county population percentage changes, and Enclosure IIA provides county and incorporated areas' summed population percentage change. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code, Section 2228 for further information regarding the appropriations limit. You can access the Code from the following website: "<http://www.leginfo.ca.gov/calaw.html>" check box: "Revenue and Taxation Code" and enter 2228 for the search term to learn more about the various population change factors available to special districts to calculate their appropriations limit. Article XIII B, Section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. Consult the following website: "http://www.leginfo.ca.gov/.const/article_13B" for additional information. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No State agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code Section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2012.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

ANA J. MATOSANTOS

Director

By:

Handwritten signature of Michael Cohen.

MICHAEL COHEN

Chief Deputy Director

Enclosures

May 2012

Enclosure I

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost-of-living factor to compute their appropriation limit by a vote of their governing body. The cost-of-living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the 2012-2013 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2012-2013	3.77

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2012-2013 appropriation limit.

2012-2013:

Per Capita Cost of Living Change = 3.77 percent
 Population Change = 0.68 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.77 + 100}{100} = 1.0377$

Population converted to a ratio: $\frac{0.68 + 100}{100} = 1.0068$

Calculation of factor for FY 2012-2013: $1.0377 \times 1.0068 = 1.0448$

Enclosure II
Annual Percent Change in Population Minus Exclusions
January 1, 2011 to January 1, 2012 and Total Population, January 1, 2012

County City	Percent Change 2011-2012	--- Population Minus Exclusions ---		Total Population
		1-1-11	1-1-12	1-1-2012
Contra Costa				
Antioch	0.75	103,055	103,833	103,833
Brentwood	1.05	52,030	52,575	52,575
Clayton	0.49	10,942	10,996	10,996
Concord	0.50	122,245	122,852	123,206
Danville	0.55	42,217	42,450	42,450
El Cerrito	0.53	23,649	23,774	23,774
Hercules	0.49	24,153	24,272	24,272
Lafayette	0.56	24,024	24,159	24,159
Martinez	0.47	35,953	36,122	36,225
Moraga	0.47	16,076	16,152	16,152
Oakley	1.48	35,998	36,532	36,532
Orinda	0.59	17,714	17,819	17,819
Pinole	0.54	18,461	18,560	18,560
Pittsburg	1.52	63,735	64,706	64,706
Pleasant Hill	0.48	33,280	33,440	33,440
Richmond	0.48	104,382	104,887	104,887
San Pablo	0.60	28,931	29,105	29,105
San Ramon	1.73	73,111	74,378	74,378
Walnut Creek	0.81	64,710	65,233	65,233
Unincorporated	1.01	161,100	162,731	162,815
County Total	0.83	1,055,766	1,064,576	1,065,117

(*) Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL FOR
CONSIDERATION AT THE COUNCIL MEETING OF May 22, 2012**

FROM: Allan Cantando, Chief of Police *AC*
PREPARED BY: Scott Willerford, Police Lieutenant
DATE: April 4, 2012
SUBJECT: Measure WW Park and Recreation Security Camera Program, Awarding of Contract.

RECOMMENDATIONS

Award the Park and Recreation Security Camera Program contract to Odin Systems Inc.

BACKGROUND INFORMATION

In January 2009, East Bay Regional Park District offered Measure WW bond funding to local cities (participating entities) for community park projects.

The Police Department identified three parks in the City that have a higher incidence of crime when compared to others. There were a wide variety of crimes to include vandalism, assaults, miscellaneous disturbances and copper wire thefts. A wireless security camera surveillance program was developed which will put a total of seven (7) high grade surveillance cameras in the selected parks. This project will provide an enhanced layer of public safety that can be monitored in real time. With the installation of these cameras, the public's use and attendance at the parks is expected to increase. The high costs of repairs and maintenance due to vandalisms and thefts should also significantly decrease, thus saving money and increasing the longevity of the infrastructure. The Park Security Camera program was approved by both EBRP and the City Council in 2010.

1. The Antioch Marina – 10 Marina Place (2 Cameras)
2. Community Park/Worth Shaw Sports Complex – 801 James Donlon Blvd (2 Cameras)
3. Knoll Park – 5000 Country Hills Drive (3 Cameras)

The system engineering and design has been completed. The system includes wireless infrastructure which has the ability of extended coverage for the city's future growth. The cameras at the parks will have both fixed and PTZ (pan, tilt and zoom) capabilities and are both day and night time capable. The system will include a monitoring station located at the police department. Currently there are 16 cameras at the Prewitt Park Community Center and the Police Substation. This system will integrate seamlessly with these cameras which is a long term goal of the police department to have one standard surveillance system throughout the city. With the infrastructure in place it will be very easy to add additional cameras to the system in other areas of the city.

E

05-22-12

The Soccer Field project also paid with Measure WW monies will be adding additional cameras to the system to enhance security at the fields if approved.

The system was engineered and designed by Odin Systems Inc. Odin Systems is the sole vendor for surveillance cameras for the City of Pittsburg. They provided and currently maintain surveillance systems for the City of Martinez, Pittsburg Health Clinic, Contra Costa and West Contra Costa County School District. Having a standard system with interoperability is important and in line with the long term goal of the police department.

Odin Systems Inc. is working with Contra Costa County and has Emergency Operations Plans in place to link all the cameras in the County to the County Emergency Operation Center in Martinez. These plans are currently on hold due to funding.

Odin Systems Inc. infrastructure is a proprietary system, but standard parts meet competitive pricing. City staff has approved Odin Systems Inc. as a sole source vendor for this project.

FINANCIAL IMPACT

Measure WW is a local grant reimbursement program. Although the total cost of the project is \$224,705, all city costs are reimbursable through Measure WW. There is no financial impact to the city or matching fund requirements for this project.

ATTACHMENTS

- A. Scope of Work
- B. Price Quotes

OPTIONS

1. Approve the awarding of the contract to Odin Systems Inc.
2. Decline to approve the contract and direct staff with further recommendations.

Antioch PD

Scope of Work

Overview:

- 1.0. The City of Antioch Police Department has engaged Odin Systems to deploy a state of the art, wireless camera surveillance system. The terms “Wireless Camera Surveillance System”, “Wireless Camera System” or “Camera System” will refer to any type of digital video recording device, camera, modes of control and transfer, and its related backend storage solution. Odin Systems will dedicate a project manager to work with the project team on this project. Odin Systems will deploy a wireless camera system attached to standard type, metal street light standards and City owned buildings. These Camera Systems will be wirelessly viewed, recorded, and remotely operated with full control over pan, tilt, and zoom. The video control responsiveness will be instantaneous, enabling the tracking of suspects and crimes within the camera’s range and the quality will be sufficient to identify suspects, license plates, and details of the incident.

It is the intent to (Phase 1) deploy seven (7) Wireless Camera Surveillance Systems at various locations within each of the following City of Antioch Areas: Antioch Marina, Antioch Park, and Knoll Park, Cache Peak (infrastructure), Country Hill Tower (infrastructure), City Hall (infrastructure/head end), Police Department (monitoring/control) as well as develop and install video transmission, monitoring, control, and archiving systems hardware and software.

- A. The address for the Antioch Marina is:
5 Marina Plaza Antioch, CA

The planned deployment for the marina is two (2) cameras located on the marina/harbor building. Two (2) Sony SNC-RH124 PTZ cameras will be mounted in proximity of each other on the upper section on the building, facing the parking areas. One camera will be focused to capture an overview of the parking area. The other will be mounted to provide overall coverage of the area with the ability to track moving targets and zoom in on people, vehicles, license plates, etc. Odin Systems will draw power from the harbor building.

- B. The address for Antioch Park is:
801 James Donlon Blvd. Antioch, CA

The planned deployment for Antioch Park is two (2) cameras located on the South/West stadium light, closest to the club house. A Sony SNC-RH124 PTZ and a Mobotix MD12 fixed mega pixel will be mounted in proximity of each other on the midway point of the pole. The MD12 will be focused to capture the Commissary and seating area. The SNC-RH124 will be mounted to provide overall coverage of the area with the ability to track moving targets and zoom in on people, vehicles, license plates, etc. Odin Systems will draw power from the existing power on the light pole.

- C. The address for Knoll Park is:
Country Hills Drive, Antioch, CA

The planned deployment for Knoll Park is three (3) cameras. A Sony SNC-RH124 PTZ and a Mobotix MD12 fixed mega pixel camera will be mounted to pole #3 inside the park. A fixed mega pixel camera will be mounted to the light pole on the North/West corner of Country Hills Drive and Valley Way. The MD12 on pole #3 will be focused to capture an overview of the park and playground area. The SNC-RH124 will be mounted

on pole #3 and have an overview of the park area with the ability to track moving targets and zoom in on people, vehicles, license plates, etc. The second MD12, mounted to the light pole on the N/W corner of Country Hills Dr. and Valley Way will be focused to capture an overview of the park. Odin Systems will draw power from the City light poles in the park and street light.

- D. The address for Cache Peak is:
Cache Peak Drive, Antioch, CA

The planned deployment for Cache Peak is a Data Backhaul to support the wireless transmission of video from Antioch Park and Knoll Park. This location will serve as a primary relay point for future deployments. The hardware will be mounted in a weatherproof and vandal resistant enclosure at the base of the existing unused concrete pad. Antennas will be mounted to the existing and unused pole. Odin Systems will draw power from the existing power near the pad.

- E. The address for Country Hill Tower is:
Vista Grande Drive and Canada Valley Rd. Antioch, CA

The planned deployment for Country Hill Tower is a Data Backhaul/Collection node to support data transmission from Knoll Park to Cache Creek and City Hall. This location will serve as a primary relay point for future deployments. The hardware will be mounted in a weatherproof and vandal resistant enclosure at the base of the tower pad. Antennas will be mounted to the tower at logical placements so as not to interfere with existing antenna. Odin Systems will draw power from the existing power at the base of the tower.

- F. The address for City Hall is:
200 H St. Antioch, CA

The planned deployment for City Hall is a Backhaul Collection node to aggregate the data from Cache Creek and Country Tower and a recording server with video management software. The collection node will be located on the roof of City Hall and connected to the recording server via CAT6. A client monitoring station will be installed at the Antioch Police Department and connected to the recording server via the existing fiber network. The hardware will be mounted in a weatherproof and vandal resistant enclosure on the roof. Antennas will be mounted to a new pole mounted to the inside parapet. Odin Systems will draw power from the existing power on the roof.

2.0 Scope of Services:

This section explains the implementation of the Camera Systems work to be performed by Odin Systems.

2.1 Product Overview:

- A. PTZ Cameras:
Sony SNC-RH124: The Sony SNC-RH125 is a 360 degree, network, HD, rapid dome camera with 10x optical zoom. These cameras will be deployed with Odin Systems modified vandal resistant domes.
- B. Fixed Cameras:
Mobotix M12D: The Mobotix M12D is a 3 mega pixel, day/night fixed, network camera.

C. Wireless Network:

Odin Systems City Link: The wireless network is comprised of Odin Systems camera nodes, backhaul and data collection nodes. The systems will operate on FCC licensed frequencies in the 4.9GHz and 5GHz (Odin City Link) and the 18GHz (Odin Data Backhaul) ranges.

D. Recording Server:

Odin Systems designed; Dell R710, 15K & 10K, Windows Server 2008 R2, SAS drives, raid 1, raid 5. 4TB dual quad core Xeon E5667, 12MB cache w/ hyper thread, 16GB 1333MHz ram, triple high performance raid controllers with 1GB cache.

Archive storage System: Usable 20.6TB raid 5 near line SAS 6GB. System optimized for superior I/O and redundancy. Network managed UPS system with 2.5hrs actual run time.

E. Video Management Software:

Milestone Corporate: Milestone Corporate is powerful IP video management software designed for large scale installations. It supports an unlimited number of cameras, users and sites. This software provides central management and federated architecture and is currently in use within the City of Antioch.

2.2 Services:

The following are the specific services to be provided by Odin Systems to the City of Antioch.

2.2.1 Work with a team of selected staff from the APD and Antioch IT as appropriate on technical and operational issues in the integration of the Camera Systems wireless network, hardware and software.

Deliverable: Camera system network, hardware, software and integration plan. Drawings will be provided as well as documentation of equipment at each location.

2.2.2. Install cameras and wireless connectivity hardware at selected locations. Recording server and monitoring computer installed at City Hall and Police Department respectively.

Deliverable: An operational wireless camera surveillance system.

2.2.3. Integration and testing of camera systems, including servers, software, wireless components, and cabling for hard wire connections into the Antioch City infrastructure and facilities.

Deliverable: System integration verification.

2.2.4. Provide training and operational instruction to APD and Antioch IT staff. Provide software manuals and guides.

Deliverable: Training guides and manuals.

2.2.5. Provide maintenance and service to camera system with 1 year warranty on hardware.

Deliverable: Service and maintenance.

2.3 System Requirements:

2.3.1. It is the intent that the network camera system will be expanded over the next several years. The technology is scalable to allow additional cameras to be added without degrading overall system performance and will remain consistent over the course of the project to ensure interoperability with future installations.

All video will be recorded with data authentication and transmitted with secure DOJ compliant encryption.

The minimum standards for the camera system are as follows:

2.3.2. Video Recording System:

- The initial project will include seven (7) camera systems mounted to standard street light poles and building facades.
- The cameras and associated hardware will be mounted inside “All Weather” enclosures, protecting the components from rain, heat and dust.
- The enclosures will have locks to prevent vandalism, theft or sabotage.
- The camera systems will receive power from street lights or other “Always On” power supply.
- The camera system will be mountable and serviceable with a standard bucket truck.
- The camera system will be wirelessly controllable from the monitoring computer located at APD.
- The system will be able to actively track moving targets.
- The camera system will record and stream video at 4CIF at 8 frames per second.
- The camera system will archive video on (first in / first out) for approximately 21 days.
- The camera system will monitor itself and notify Odin Systems of failures.
- The camera system will provide date and time and a user definable location in the metadata that can be turned on or off during playback.
- The camera system will be able to integrate with PIPS Systems Automatic License Plate Recognition (currently in use at APD) and Shot Spotter Gun Shot Detection.

2.3.3. Video Quality and Cameras:

- The cameras will record in full color in daylight and have the ability to switch to black and white for better night light recording.
- The cameras will record in the H.263 codec.
- The PTZ cameras will have high definition, 360 degree horizontal movement and 10x optical zoom.
- The fixed cameras will be 3 mega pixels and have two separate imagers for day and night time operation.

2.3.4. Wireless Network:

- The wireless network will be a point to multipoint topology.
- Each Odin City Link will support at minimum two (2) cameras.
- Each Odin Backhaul will support at minimum 10 cameras.
- The wireless system will utilize a radio frequency in the 5MHz range. Data backhauls will be licensed with the FCC in the 18GHz range.
- Wireless frequencies will not interfere with existing wireless in the areas.
- The wireless signal will follow IEEE standards with 128-bit RC4 link encryption and compliant with 802.11i/WPA2 Enterprise specifications.
- The wireless hardware will have backup power for off grid run time of up to 8 hours.

2.3.5. Data Storage / Retrieval:

- All recorded video files will be maintained for a minimum of 21 days.
- The active and archival storage server will have the ability to back up or transfer data to standard media.
- The recording server will be located in the server room at the City of Antioch City Hall.
- The system will provide a chain of custody report detailing activity relating to video files.

2.3.6. Software:

- The video files will be capable of being converted to Microsoft Windows Media Format.
- Metadata attached to video files will include date/time stamp.
- Video files will have a Watermark authentication when transferred utilizing the Milestone software viewing program.

2.3.7. Electronic Conditions:

- The systems will have backup power with a minimum of 2hrs (server/Head end) and 8hrs (City Link/Backhaul) off grid run time.
- Loss of power will not require reprogramming of the system.

2.3.8. Miscellaneous:

- Odin Systems assumes that City power will be available at each location. If power is not available, the City of Antioch will be responsible for providing alternative power at their cost.

2.4. System Warranty:

The system will have a warranty of 1 year on all equipment and parts and 90 days on labor. The warranty period will commence when the equipment is installed and deemed operable by the Antioch Police Department.

2.5. System Acceptance:

Following the completion of installation of the system, Odin Systems will perform, with a representative of the City, a quality assurance inspection of the system. An inspection / completion document will be presented to the Antioch Police Department for review and approval.

2.5.1. System Performance and Operation Test:

A proof of system performance and operation test will be conducted after completion of installation for client approval. This test will demonstrate that the system is complete and fully operational. The test will include the following and proof of performance test will be documented and provided to the City for review and approval.

1. Demonstration of equipment function and performance.
 - System operation
 - User management
 - Access management
 - Video management
 - Camera control
 - Video quality

2.6. Final System Acceptance:

After successful completion of site inspections, proof of system performance test and training, the City of Antioch Police Department will be fully satisfied that all components of the contract have been completed. The system warranty and maintenance program will concurrently commence.

2.7. System Maintenance:

Annual maintenance and service will be provided by Odin Systems on a quarterly basis, with full time remote monitoring. The City of Antioch will provide a secure internet connection for remote maintenance and monitoring.

2.7.1. Remote monitoring, service and maintenance will include the following:

- System will provide automatic notification of problems with cameras, communications, network and servers.
- 3-4 remote log-in sessions per week to verify system functionality.
- Backhaul and collection node, City Link service, maintenance and cleaning.
- Camera service, maintenance and cleaning.
- FCC frequency licensing and protection.
- Priority response time for service issues.



ESTIMATE

ODIN SYSTEMS INC. CA

3637 32ND ST.
SAN DIEGO, CA 92104

DATE	ESTIMATE #
12/5/2011	1047



BILL TO:					
City of Antioch Alan Barton Director of Information Systems PO Box 5007 Antioch, CA 94531-5007		TERMS		PROJECT	
		Net 30		City Hall Infrastructure	
ITEM	DESCRIPTION	QTY	COST	TOTAL	
Surveillance Recor...	Surveillance Server Room System: Surveillance Server: High performance Dell R710. 15k and 10k. Windows Server 2008 R2. SAS drives, raid 1 and raid 5. 4TB. Dual quad core Xeon E5667 12MB Cache w/ Hyperthread, 16GB 1333MHz ram, triple hi performance raid controllers with 1GB cache. Archive Storage System: Usable 20.6TB Raid 5 near line SAS 6GB. Entire system optimized for superior I/O and redundancy. Network managed UPS system 2.5 hours actual runtime. (1) 24port high cache 1GB copper / fiber network switch. (1) 16 port high cache copper / fiber network switch. Also a 750Mbps firewall will be installed between Antioch and Pittsburg wide scale wireless surveillance networks, allowing permanent interconnection and sharing of selected cameras and video data. The Antioch Community Center will be seamlessly integrated into the main City wide surveillance system for on demand video streaming. Entire system is modular and scalable.	1	32,000.00	32,000.00	
15% Discount	15% Discount		-15.00%	-4,800.00	
Client Monitoring ...	Surveillance Monitoring Console: Dual 27" high definition monitors with adjustable wall mounts. Work Station: Core I7 3.06GHz Quad Core. 8GB 1333MHz ram. Windows 7 Professional 1GB Dual DVI-D Graphics Radeon Graphics Card.	1	4,500.00	4,500.00	
Backhaul Collectio...	Collection of multiple wireless video streams from different locations aggregated into specified high bandwidth Backhaul link	1	27,100.00	27,100.00	
Pre Config	Manufacturing, Assembly, and testing hardware	22	150.00	3,300.00	
Installation	Installation of hardware	40	170.00	6,800.00	
Programming	Odin Systems will upgrade Boss and PAGIS software along with creating hotlist to maximize the performance of the PiPs system	4	190.00	760.00	
PHONE #	FAX #	WEB SITE		SALES TAX (8.25%)	\$4,851.00
619-850-8901	562-684-0701	www.odinsystems.com		TOTAL	\$74,511.00

ESTIMATE

ODIN SYSTEMS INC. CA

3637 32ND ST.
SAN DIEGO, CA 92104

DATE	ESTIMATE #
12/5/2011	1052



BILL TO:					
City of Antioch Alan Barton Director of Information Systems PO Box 5007 Antioch, CA 94531-5007		TERMS		PROJECT	
		Net 30		Antioch Marina	
ITEM	DESCRIPTION	QTY	COST	TOTAL	
SNC-RH124	Sony Network HD Rapid Dome PTZ. 2 megapixel 10x optical zoom	2	2,275.00	4,550.00	
Vandal Dome	Odin modified vandal resistant dome (dual 25 watt heaters, dual fans, polycarbonate lower with aluminum upper)	1	1,275.00	1,275.00	
APM-ARM	Pole mount adapter with dome arm service hatch	1	180.00	180.00	
XPECL	XProtect Enterprise Camera License	2	269.00	538.00	
Y3XPECL	3yr PMA for XPECL	2	105.00	210.00	
Misc. Hardware	Includes all cabling, miscellaneous hardware, and connectors	1	200.00	200.00	
Pre Config	Manufacturing, Assembly, and testing hardware	4	150.00	600.00	
Installation	Installation of hardware	8	170.00	1,360.00	
Programming	Software and hardware programming	1	190.00	190.00	
PHONE #		FAX #		WEB SITE	
619-850-8901		562-684-0701		www.odinsystems.com	
			SALES TAX (8.25%)		\$573.62
			TOTAL		\$9,676.62

ESTIMATE

ODIN SYSTEMS INC. CA

3637 32ND ST.
SAN DIEGO, CA 92104

DATE	ESTIMATE #
12/5/2011	1050



BILL TO:					
City of Antioch Alan Barton Director of Information Systems PO Box 5007 Antioch, CA 94531-5007		TERMS		PROJECT	
		Net 30		Antioch Park	
ITEM	DESCRIPTION	QTY	COST	TOTAL	
Mobotix M-12D	Mobotix 3 megapixel outdoor day/night fixed camera	1	1,380.00	1,380.00	
MX-MH Mobotix ...	For SecureFlex wall mount 3 mm stainless steel, white	1	110.00	110.00	
SNC-RH124	Sony Network HD Rapid Dome PTZ. 2 megapixel 10x optical zoom	1	2,275.00	2,275.00	
Vandal Dome	Odin modified vandal resistant dome (dual 25 watt heaters, dual fans, polycarbonate lower with aluminum upper)	1	1,275.00	1,275.00	
APM-ARM	Pole mount adapter with dome arm service hatch	1	180.00	180.00	
RAY-RM50FA150	RayMax 50 Fusion, 50 degree, low voltage IR Illuminators	2	688.00	1,376.00	
Odin City Link -A...	Odin Systems advanced 50Mbps wireless camera station with enhanced network peripherals as well as 8 hour battery backup and filtered air cooling system	1	15,000.00	15,000.00	
XPECL	XProtect Enterprise Camera License	2	269.00	538.00	
Y3XPECL	3yr PMA for XPECL	2	105.00	210.00	
Pre Config	Manufacturing, Assembly, and testing hardware	14	150.00	2,100.00	
Man Lift	Man Lift	1	1,500.00	1,500.00	
Electrical/ Structural	Contracted electrical power to be provided at Antioch Park	1	7,500.00	7,500.00	
Installation	Installation of hardware	8	170.00	1,360.00	
Programming	Software and hardware programming	2	190.00	380.00	
PHONE #		FAX #		WEB SITE	
619-850-8901		562-684-0701		www.odinsystems.com	
				SALES TAX (8.25%) \$1,843.38	
				TOTAL \$37,027.38	

ESTIMATE

ODIN SYSTEMS INC. CA

3637 32ND ST.
SAN DIEGO, CA 92104

DATE	ESTIMATE #
12/5/2011	1048



BILL TO:					
City of Antioch Alan Barton Director of Information Systems PO Box 5007 Antioch, CA 94531-5007		TERMS		PROJECT	
		Net 30		Cache Peak Relay	
ITEM	DESCRIPTION	QTY	COST	TOTAL	
Backhaul Collectio...	Collection of multiple wireless video streams from different locations aggregated into specified high bandwidth Backhaul link	1	32,100.00	32,100.00	
Pre Config	Manufacturing, Assembly, and testing hardware	10	150.00	1,500.00	
Installation	Installation of hardware	10	170.00	1,700.00	
PHONE #		FAX #		WEB SITE	
619-850-8901		562-684-0701		www.odinsystems.com	
			SALES TAX (8.25%)		\$2,648.25
			TOTAL		\$37,948.25

ESTIMATE

ODIN SYSTEMS INC. CA

3637 32ND ST.
SAN DIEGO, CA 92104

DATE	ESTIMATE #
12/5/2011	1049



BILL TO:					
City of Antioch Alan Barton Director of Information Systems PO Box 5007 Antioch, CA 94531-5007		TERMS		PROJECT	
		Net 30		Country Hill Tower	
ITEM	DESCRIPTION	QTY	COST	TOTAL	
Backhaul Collectio...	Collection of multiple wireless video streams from different locations aggregated into specified high bandwidth Backhaul link	1	13,500.00	13,500.00	
Man Lift	Man Lift/ Electrical work	1	3,000.00	3,000.00	
Pre Config	Manufacturing, Assembly, and testing hardware	10	150.00	1,500.00	
Installation	Installation of hardware	32	170.00	5,440.00	
PHONE #		FAX #		WEB SITE	
619-850-8901		562-684-0701		www.odinsystems.com	
				SALES TAX (8.25%) \$1,113.75	
				TOTAL \$24,553.75	

ESTIMATE

ODIN SYSTEMS INC. CA

3637 32ND ST.
SAN DIEGO, CA 92104

DATE	ESTIMATE #
12/5/2011	1051



BILL TO:					
City of Antioch Alan Barton Director of Information Systems PO Box 5007 Antioch, CA 94531-5007		TERMS		PROJECT	
		Net 30		Knoll Park	
ITEM	DESCRIPTION	QTY	COST	TOTAL	
Mobotix M-12D	Mobotix 3 megapixel outdoor day/night fixed camera	2	1,380.00	2,760.00	
MX-MH Mobotix ...	For SecureFlex wall mount 3 mm stainless steel, white	2	110.00	220.00	
SNC-RH124	Sony Network HD Rapid Dome PTZ. 2 megapixel 10x optical zoom	1	2,275.00	2,275.00	
Vandal Dome	Odin modified vandal resistant dome (dual 25 watt heaters, dual fans, polycarbonate lower with aluminum upper)	1	1,275.00	1,275.00	
APM-ARM	Pole mount adapter with dome arm service hatch	1	180.00	180.00	
XPECL	XProtect Enterprise Camera License	3	269.00	807.00	
Y3XPECL	3yr PMA for XPECL	3	105.00	315.00	
Odin City Link -A...	Odin Systems advanced 24Mbps wireless camera station with enhanced network peripherals as well as 8 hour battery backup and filtered air cooling system	1	8,000.00	8,000.00	
Odin City Link-M...	Odin Systems moderate bandwidth 15 Mbps wireless camera station w/8 hour battery backup and filtered air cooling systems	1	3,500.00	3,500.00	
Misc. Hardware	Includes all cabling, miscellaneous hardware, and connectors	1	500.00	500.00	
Electrical/ Structural	Contracted electrical power to be provided at Knoll Park	1	2,500.00	2,500.00	
Bucket Truck	Bucket Truck	1	600.00	600.00	
Pre Config	Manufacturing, Assembly, and testing hardware	22	150.00	3,300.00	
Installation	Installation of hardware	12	170.00	2,040.00	
Programming	Software and hardware programming	2	190.00	380.00	
PHONE #		FAX #		WEB SITE	
619-850-8901		562-684-0701		www.odinsystems.com	
			SALES TAX (8.25%)		\$1,636.14
			TOTAL		\$30,288.14

ESTIMATE

ODIN SYSTEMS INC. CA

3637 32ND ST.
SAN DIEGO, CA 92104

DATE	ESTIMATE #
1/24/2012	1081



BILL TO:					
City of Antioch Alan Barton Director of Information Systems PO Box 5007 Antioch, CA 94531-5007		TERMS		PROJECT	
		Net 30		5 year Maint Plan Phase1	
ITEM	DESCRIPTION	QTY	COST	TOTAL	
Maintenance	Reoccurring hardware and system maintenance at 5% of the total project billed on a per year basis totaling \$53,500.00 for 5 years at \$10,700.00 per year.	1	10,700.00	10,700.00	
Maint. Cam. Locat...	System inspection standard maintenance and camera cleaning (inspect all RF and power connection, mounting hardware, seals, components , replace intake filter unit)		0.00	0.00	
Onsite Backhaul Se...	Backhaul collection node inspection, standard maintenance and cleaning (inspect all RF and power connections, mounting hardware, seals, components, replace intake filter unit. If additional hardware or time is required at location, it will be noted and billed additionally)		0.00	0.00	
Remote Maint Bi ...	Remote Systems Maintenance. Entire system has been designed to immediately notify Odin Systems of camera, communications, network and server system trouble or issue. Odin Systems has remote connection to system where 3 - 4 remote log-ins per week are performed to observe, monitor and maintain all technical functionality along with enhancements and tuning. This will be figured at 10 hours per month @ 185 dollars per hour. This work will be billed bi-monthly (6 billings per year). Additional remote or on site maintenance beyond what is summarized in this list will be billed on a time and material basis.		0.00	0.00	
FCC Freq Protection	In addition to Odin System's remote maintenance of entire system, the FCC radio communications licenses specifically for the Police surveillance are constantly monitored to be aware of any interference from surrounding communications deployments in the area. The FCC licenses will also be monitored for any license related issues that may arise. This will be 50 dollars per month and will be billed at a one time per year billing of 600 dollars. The FCC component will be handled by Micronet Communications (a company with years of experience in managing FCC procedures), and is billed through Odin Systems, to City of Antioch Odin Systems will work with Micronet in Frequency Protection and Monitoring. And will forward Micronet invoice for City of Antioch reference.		0.00	0.00	
PHONE #		FAX #		WEB SITE	
619-850-8901		562-684-0701		www.odinsystems.com	
			SALES TAX (8.25%)	\$0.00	
			TOTAL	\$10,700.00	

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL
FOR CONSIDERATION AT THE MEETING OF MAY 22, 2012**

PREPARED BY: Scott Buenting, Associate Engineer *SB*
APPROVED BY: Ron Bernal, Director of Public Works/City Engineer *REB*
DATE: May 8, 2012
SUBJECT: Resolution Accepting Work and Authorizing the Director of Public Works/City Engineer to File a Notice of Completion for the CDBG Downtown Roadway Pavement Rehabilitation, Phase 5 (P.W. 678-5)

RECOMMENDATION

It is recommended that the City Council adopt the attached resolution accepting work, authorizing the Director of Public Works/City Engineer to file a Notice of Completion, and authorizing the Director of Finance to make a final payment of \$242,761.32 plus retention of \$12,776.91 to be paid 35 days after recordation of the Notice of Completion pending approval of the Community Development Block Grant Coordinator.

BACKGROUND INFORMATION

On January 24, 2012, the City Council awarded a contract to MCK Services, Inc. the amount of \$194,999.00 for the rehabilitation of roadway pavement and adjacent concrete flatwork on West Ninth Street from 'H' Street to 'L' Street. The work included removing and replacing the asphalt concrete over the full width of the street, installing twelve (12) new handicap accessible ramps, reconstructing deteriorated, damaged and uneven concrete curb, gutter and sidewalk and improving storm water drainage.

On April 30, 2012 the contractor completed all work associated with this project.

FINANCIAL IMPACT

The final contract price for this project is \$255,538.23. The final contract price varies from the amount awarded predominately due to the installation of additional asphalt concrete and expanded concrete repairs adjacent to the roadway. A total of \$264,169.00 of Community Development Block Grant funds have been allocated for roadway repairs City wide, including this project.

OPTIONS

No options are suggested at this time.

ATTACHMENTS

- A: Resolution Accepting Work
- B: Notice of Completion

RESOLUTION NO. 2012/**

**RESOLUTION ACCEPTING WORK AND AUTHORIZING THE DIRECTOR OF
PUBLIC WORKS/CITY ENGINEER TO FILE A NOTICE OF COMPLETION
AND AUTHORIZING FINAL PAYMENT TO MCK SERVICES, INC.
FOR THE CDBG DOWNTOWN ROADWAY PAVEMENT
REHABILITATION, PHASE 5
(P.W. 678-5)**

WHEREAS, the Director of Public Works/City Engineer for said City has certified the completion of all work provided to be done under and pursuant to the contract between the City of Antioch and MCK Services, Inc. and;

WHEREAS, it appears to the satisfaction of this City Council that said work under said contract has been fully completed and done as provided in said contract and the plans and specifications therein referred to;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch, that:

1. The above-described work is hereby accepted.
2. The City Engineer is directed to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof.
3. The Director of Finance is hereby directed to pay the Contractor a final payment in the amount of \$242,761.32 plus retention of \$12,776.91 to be paid 35 days after recordation of the Notice of Completion pending approval of the Community Development Block Grant Coordinator.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 22nd day of May, 2012 by the following vote:

AYES:

NOES:

ABSENT:

DENISE SKAGGS, City Clerk

Recorded at the request
of and for the benefit
of the City of Antioch

When recorded, return
to City of Antioch
Capital Improvements Department
P.O. Box 5007
Antioch, CA 94531-5007

NOTICE OF COMPLETION

FOR

**CDBG Downtown Roadway
Pavement Rehabilitation, Phase 5
in the City of Antioch
(P.W. 678-5)**

NOTICE IS HEREBY GIVEN that the work and improvements hereinafter described, the contract for which was entered into by and between the City of Antioch and MCK Services, Inc. was completed on April 30, 2012.

The surety for said project was Fidelity and Deposit Company of Maryland.

The subject project consisted of pavement rehabilitation located on Ninth Street from 'H' Street to 'L' Street in the City of Antioch, California.

**THE UNDERSIGNED STATES UNDER PENALTY OF
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

Date

City Engineer

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL
FOR CONSIDERATION AT THE MEETING OF MAY 22, 2012**

PREPARED BY: Ahmed Abu-Aly, Associate Civil Engineer, Capital Improvements Division

APPROVED BY: Ron Bernal, Director of Public Works/City Engineer *RB*

DATE: May 2, 2012

SUBJECT: Resolution Approving the Consultant Service Agreement for Construction Management Services for the Wilbur Avenue Overhead Widening (P.W. 259-B)

RECOMMENDATION

It is recommended that the City Council approve the attached resolution authorizing the City Manager to execute the attached the consultant service agreement or substantially similar (as approved by the City Attorney) with Parsons Brinckerhoff, Inc. for construction management services for the Wilbur Avenue Overhead Widening project.

BACKGROUND INFORMATION

The City of Antioch has received federal grant funding for the Wilbur Avenue Overhead Widening project. Mark Thomas and Company has completed the design plans and specifications for this project.

Staff has solicited request for proposals for construction engineering services for this project. Five (5) proposals were submitted; staff has conducted formal interviews with all the applicants and evaluated those using federal guidelines for consultant selection. The proposal by Parsons Brinckerhoff, Inc. of Antioch was rated the highest based upon the project evaluation criteria. Staff has successfully negotiated a contract with Parsons Brinckerhoff, Inc. for the amount of \$1,259,535.

FINANCIAL IMPACT

The estimated total cost for the project is \$15,184,676. 88.53% of the project cost is funded through Highway Bridge Replacement and Rehabilitation Federal Grant Program and 11.47% is funded through Measure J Funds. The project funding is included in the current CIP budget.

OPTIONS

None

ATTACHMENTS

A: Consultant Service Agreement

AA:lm

5-22-12

RESOLUTION NO. 2012/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING AN AGREEMENT WITH PARSONS BRINCKERHOFF, INC. FOR
CONSTRUCTION ENGINEERING SERVICES FOR
WILBUR AVENUE OVERHEAD WIDENING
(P.W. 259-B)**

BE IT RESOLVED by the City Council of the City of Antioch that the City Manager is hereby authorized and directed to sign that Agreement or substantially similar with Parsons Brinckerhoff, Inc. for construction engineering services for the Wilbur Avenue Overhead Widening project, a true copy of which is on file in the Office of the City Clerk.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was duly passed and adopted by the City Council of the City of Antioch, California, at a regular meeting thereof held on the 22nd day of May, 2012, by the following vote:

AYES:

NOES:

ABSENT:

DENISE SKAGGS, City Clerk

ATTACHMENT "A"

CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF ANTIOCH AND PARSONS BRINCKERHOFF, INC.
WILBUR AVENUE BRIDGE OVERCROSSING, P.W. 259-B
FED NO. BHLS 5038-(006)

THIS AGREEMENT for consulting services is made by and between the City of Antioch ("City") and Parsons Brinckerhoff, Inc. ("Consultant") as of May 23, 2012.

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

- 1.1 **Term of Services.** The term of this Agreement shall begin on the date first noted above and shall end on December 31, 2013, the date of completion specified in Exhibit A, and Consultant shall complete the work described in Exhibit A prior to that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.
- 1.2 **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged in the geographical area in which Consultant practices its profession.
- 1.3 **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.
- 1.4 **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

Section 2. COMPENSATION. City hereby agrees to pay Consultant based on Time and Material Not to exceed **One million two hundred fifty-nine thousand five hundred thirty-five dollars (\$1,259,535)** notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit B, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth below. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder,

including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 Invoices. Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City' option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services.
- The Consultant's signature.

2.2 Payment Schedule.

2.2.1 City shall make incremental payments, based on invoices received, according to the payment schedule attached as Exhibit B, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements of Section 2.1 to pay Consultant.

2.2.2 City shall pay the last 5% of the total sum due pursuant to this Agreement within sixty (60) days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.3 Total Payment. City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.4 Hourly Fees. Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the following fee schedule: Exhibit B.

- 2.5 **Reimbursable Expenses.** Expenses not listed below are not chargeable to City. Reimbursable expenses, including travel expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.
- 2.6 **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.
- 2.7 **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. INSURANCE REQUIREMENTS. Before beginning any work under this Agreement, Consultant, at its own cost and expense, shall procure "occurrence coverage" insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work by the Consultant and its agents, representatives, employees, and subcontractors. Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's proposal. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence thereof to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution.

- 4.1 **Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per accident. In the alternative, Consultant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and their officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

An endorsement shall state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 General requirements. Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00) per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 Minimum scope of coverage. Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (ed. 11/88) or Insurance Services Office form number GL 0002 (ed. 1/73) covering comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (ed. 12/90) Code 1 ("any auto"). No endorsement shall be attached limiting the coverage.

4.2.3 Additional requirements. Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

- a. City and their officers, employees, agents, and volunteers shall be covered as insured with respect to each of the following: liability arising out of activities performed by or on behalf of Consultant, including the insured's general supervision of Consultant; products and completed operations of Consultant; premises owned, occupied, or used by Consultant; and automobiles owned, leased, or used by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City or their officers, employees, agents, or volunteers.
- b. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

- c. An endorsement must state that coverage is primary insurance with respect to the City and their officers, officials, employees and volunteers, and that no insurance or self-insurance maintained by the City shall be called upon to contribute to a loss under the coverage.
- d. Any failure of CONSULTANT to comply with reporting provisions of the policy shall not affect coverage provided to CITY and its officers, employees, agents, and volunteers.
- e. An endorsement shall state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.
- f. The policy must contain a cross liability or severability of interest clause.

4.3 Professional Liability Insurance. Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000) covering the licensed professionals' errors and omissions.

4.3.1 Any deductible or self-insured retention shall not exceed \$150,000 per claim.

4.3.2 An endorsement shall state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

4.3.3 The following provisions shall apply if the professional liability coverages are written on a claims-made form:

- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
- b. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant must provide extended reporting coverage for a minimum of five years after completion of the Agreement or the work. The City shall have the right to exercise, at the Consultant's sole cost and expense, any extended reporting provisions of the policy, if the Consultant cancels or does not renew the coverage.

- d. A copy of the claim reporting requirements must be submitted to the City prior to the commencement of any work under this Agreement.

4.4 **All Policies Requirements.**

4.4.1 **Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.2 **Verification of coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with certificates of insurance and with original endorsements effecting coverage. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

4.4.3 **Subcontractors.** Consultant shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

4.4.4 **Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

During the period covered by this Agreement, only upon the prior express written authorization of Contract Administrator, Consultant may increase such deductibles or self-insured retentions with respect to City and their officers, employees, agents, and volunteers. The Contract Administrator may condition approval of an increase in deductible or self-insured retention levels with a requirement that Consultant procure a bond, guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

4.4.5 **Notice of Reduction in Coverage.** In the event that any coverage required by this section is reduced, limited, or materially affected in any other manner, Consultant shall provide written notice to City at Consultant's earliest possible opportunity and in no case later than five days after Consultant is notified of the change in coverage.

4.5 **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;

- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES

5.1. CONSULTANT shall, to the fullest extent permitted by law, indemnify, defend (with counsel acceptable to the CITY) and hold harmless CITY, and its employees, officials, volunteers and agents ("Indemnified Parties") from and against any and all losses, claims, damages, costs and liability arising out of any personal injury, loss of life, damage to property, or any violation of any federal, state, or municipal law or ordinance, arising out of or resulting from the performance of this Agreement by CONSULTANT, its officers, employees, agents, volunteers, subcontractors or sub-consultants, excepting only liability arising from the sole negligence, active negligence or intentional misconduct of CITY.

5.2. In the event that Consultant or any employee, agent, sub-consultant or subcontractor of Consultant providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, sub-consultants or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

5.3. Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply.

5.4. By execution of this Agreement, Consultant acknowledges and agrees to the provisions of this Section and that it is a material element of consideration, and that these provisions survive the termination of this Agreement.

Section 6. STATUS OF CONSULTANT.

6.1 **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System

(PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

- 6.2 **Consultant No Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

- 7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.
- 7.2 **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.
- 7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.
- 7.4 **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.
- 7.5 **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 Termination. City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 30 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

8.2 Extension. City may, in their sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

8.3 Amendments. The parties may amend this Agreement only by a writing signed by all the parties.

8.4 Assignment and Subcontracting. City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 Survival. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

8.6 Options upon Breach by Consultant. If Consultant materially breaches any of the terms of this Agreement, City' remedies shall include, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement; and/or

- 8.6.3 Retain a different consultant to complete the work described in Exhibit A not finished by Consultant in which case the City may charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

- 9.1 **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.
- 9.2 **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.
- 9.3 **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds TEN THOUSAND DOLLARS (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City, Caltrans Auditors or as part of any audit of City, for a period of three (3) years after final payment under the Agreement or the end of the Agreement, whichever is later.

Section 10 MISCELLANEOUS PROVISIONS.

- 10.1 **Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Contra Costa or in the United States District Court for the Northern District of California.
- 10.2 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so

adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

- 10.3 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.4 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.
- 10.5 Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.
- 10.6 Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any official of City in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

- 10.7 Inconsistent Terms.** If the terms or provisions of this Agreement conflict with or are inconsistent with any term or provision of any attachment or Exhibit attached hereto, then the terms and provisions of this Agreement shall prevail.
- 10.8 Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.
- 10.9 Contract Administration.** This Agreement shall be administered by Ahmed Abu Aly, City of Antioch, Department of Public Works/Capital Improvements Division ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.10 Notices. Any written notice to Consultant shall be sent to:

Bart Littel
Parsons Brinckerhoff, Inc.
3260 Lone Tree Way, Suite 104
Antioch, CA 94509

Any written notice to City shall be sent to:

Ahmed Abu Aly, Department of Public Works/Capital Improvements Division
City of Antioch
P. O. Box 5007
Antioch, CA 94531-5007

10.11 Integration. This Agreement, including the scope of work attached hereto and incorporated herein as Exhibit A, and all other attachments, represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

10.12 Post Award Audit. The Cost Proposal Exhibit "A" is subject to a post-award audit. After any post award audit recommendations are received, the Attachment Exhibit "A" shall be adjusted by the Consultant and approved by the City to conform to the audit recommendations. The Consultant agrees that individual items of cost identified in the audit report may be incorporated into the Agreement at the City sole discretion. Refusal by the Consultant to incorporate the interim audit or post award recommendations will be considered a breach of the Agreement terms and cause for termination of the Agreement.

10.13 Cost Principles:

- A. The Consultant agrees that the Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., shall be used to determine the allowability of cost individual items.
- B. The Consultant also agrees to comply with federal procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- C. Any costs for which payment has been made to Consultant that are determined by subsequent audit to be unallowable under 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., are subject to repayment by Consultant to the City.

10.14 Confidentiality Data:

- A. All financial, statistical, personal, technical, or other data and information relative to the City's operations, which are designated confidential by the City and made available to the Consultant in order to carry out this contract, shall be protected by the Consultant from unauthorized use and disclosure.

- B. Permission to disclose information on one occasion, or public hearing held by the City relating to the contract, shall not authorize the Consultant to further disclose such information, or disseminate the same on any other occasion.
- C. The Consultant shall not comment publicly to the press or any other media regarding the contract or the City's actions on the same, except to the City's staff, Consultant's own personnel involved in the performance of this contract, at public hearings or in response to questions from a Legislative committee.
- D. The Consultant shall not issue any news release or public relations item of any nature, whatsoever, regarding work performed or to be performed under this contract without prior review of the contents thereof by the City, and receipt of the City's written permission.
- E. Any subcontract entered into as a result of this contract shall contain all of the provisions of this Article.

10.15 Rebates, Kickbacks or Other Unlawful Consideration. The Consultant warrants that this contract was not obtained or secured through rebates kickbacks or other unlawful consideration, either promised or paid to any City employee. For breach or violation of this warranty, City shall have the right in its discretion; to terminate the contract without liability; to pay only for the value of the work actually performed; or to deduct from the contract price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

10.16 Prohibition of Expending Local Agency, State or Federal Funds for Lobbying.

- A. The CONSULTANT certifies to the best of his or her knowledge and belief that:
 - 1. No state, federal or local agency appropriated funds have been paid, or will be paid by-or-on behalf of the CONSULTANT to any person for influencing or attempting to influence an officer or employee of any state or federal agency; a Member of the State Legislature or United States Congress; an officer or employee of the Legislature or Congress; or any employee of a Member of the Legislature or Congress, in connection with the awarding of any state or federal contract; the making of any state or federal grant; the making of any state or federal loan; the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state or federal contract, grant, loan, or cooperative agreement.
 - 2. If any funds other than federal appropriated funds have been paid, or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency; a Member of Congress; an officer or employee of Congress, or an employee of a Member of Congress; in connection with this federal contract, grant, loan, or cooperative agreement; the CONSULTANT shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- B. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US. Code. Any person who fails to file the required certification shall be subject to

a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

- C. The CONSULTANT also agrees by signing this document that he or she shall require that the language of this certification be included in all lower-tier subcontracts, which exceed \$100,000, and that all such sub recipients shall certify and disclose accordingly.

10.17 Debarment and Suspension Certification

- A. The Consultant's signature affixed herein, shall constitute a certification under penalty of perjury under the laws of the State of California, that the Consultant has complied with Title 49, Code of Federal Regulations, Part 29, Debarment and Suspension Certificate, which certifies that he/she or any person associated therewith in the capacity of owner, partner, director, officer, or manager, is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency; has not been suspended, debarred, voluntarily excluded, or determined ineligible by any federal agency within the past three (3) years; does not have a proposed debarment pending; and has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years. Any exceptions to this certification must be disclosed to the City.
- B. Exceptions will not necessarily result in denial of recommendation for award, but will be considered in determining CONSULTANT responsibility. Disclosures must indicate to whom exceptions apply, initiating agency, and dates of action.

CITY:

CONSULTANT:

CITY OF ANTIOCH

PARSONS BRINCKERHOFF, INC

Jim Jakel, City Manager

Bart Littel, Vice President

Attest:

Denise Skaggs, City Clerk

Approved as to Form:

Lynn Tracy Nerland, City Attorney

EXHIBIT A

**Parsons Brinckerhoff, Inc.
Scope of Services
Construction Management
Wilbur Avenue Bridge Overcrossing Project**

1. Assist with bidder inquiries as requested by City during bid process. Bid management to be performed by City
2. Act as construction project coordinator and the point of contact for communications and interaction with the contractor, City, BNSF, designer, utility companies, and affected third parties.
3. Perform all applicable Resident Engineer functions as required by Caltrans Standard Specifications, City Standard Plans/specifications the project Special Provisions, and applicable sections of the Caltrans Construction Manual.
4. Perform field inspection activities, monitor contractor's performance versus requirements of applicable specifications, and contract drawings.
5. Participate in a partnering relationship to be developed between the City, BNSF, affected local agencies and the contractor.
6. Conduct a pre-construction conference.
7. Review and monitor the construction schedule. Prepare weekly reports documenting the progress of construction. Take photographic recordings of the construction progress on a regular basis.
8. Schedule, manage, perform and document all field and laboratory testing services. Materials testing shall conform to the requirements and frequencies as defined in the Caltrans Construction Manual and the Caltrans Materials Testing Manuals.
9. Evaluate, negotiate, recommend, and prepare change orders.
10. Process submittals and monitor design consultant review activities.
11. Prepare and recommend progress payments.
12. Perform public outreach services including a preconstruction kickoff meeting for the public, project "Hotline" to provide public information and answer questions, construction flyers to affected businesses and residents, press releases, and needed coordination with affected businesses and residents.

EXHIBIT A

**Parsons Brinckerhoff, Inc.
Scope of Services
Construction Management
Wilbur Avenue Bridge Overcrossing Project**

13. Identify potential claims and make recommendations to resolve said claims.
14. Perform construction administrative activities, including correspondence and document control.
15. Oversee the design clarification process.
16. Oversee quality acceptance materials testing.
17. Review Contractors detours and staging plans
18. Provide BNSF project coordination
19. Prepare "Red-Line" Record Drawings in accordance with the Caltrans Construction Manual. Provide Red-Line Record Drawings to designer for preparing CADD files.
20. Provide final inspections services and project closeout activities, including preparation of the final construction project report.
21. Turn construction documents over to the City.
22. Provide office space for PB's CM staff in PB's Antioch office located at 3260 Lone Tree Way, Suite 104.

EXHIBIT B

**PARSONS
BRINCKERHOFF**

COST PROPOSAL

FOR

WILBUR AVENUE BRIDGE OVERCROSSING PROJECT

From:

PARSONS BRINCKERHOFF, INC.

Approved:



Bart Littell, Vice President

To:

CITY OF ANTIOCH

Wednesday, March 21, 2012

Basis For Estimate

- 1) Overtime Inspection, if necessary, will include premium time for non-exempt employees.
- 2) Labor Escalations 3.5% Annually
- 3) Rates include: Direct Salary, Overhead, Profit.
- 4) Construction staking provided by others.

A17

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
 COST PROPOSAL
 ON-CALL CONTRACT
 ADM 2033 (Rev. 08/02)

WILBUR AVENUE BRIDGE OVERCROSSING PROJECT
 Prime Consultant: Parsons Brinckerhoff
 Date: 3/19/2012

FIELD RATE	Fringe Benefits %	Overhead %	General Administration %	Combined %
NORMAL	Included +	Included +	Included =	117.10%
OVERTIME	Included +	Included +	Included =	117.10%
OFFICE RATE				
NORMAL	Included +	Included +	Included =	163.00%
OVERTIME	Included +	Included +	Included =	163.00%

FEE % 10.00%
 Escalation 3.50%

BILLING INFORMATION

Name/Classification ¹	Loaded Hourly Billing Rates		Effective Date of Hourly Rate		Escalation Increase %	Actual Hourly Rate and/or Average Hourly Rate	Hourly Range for Class
	Straight	Overtime (1.5x)	From	To			
Michael Scott, PE	\$206.38	NA	8/1/2011	7/31/2012	0.00%	\$86.42	N/A
Resident Engineer	\$213.59	NA	8/1/2012	7/31/2013	3.50%	\$89.44	N/A
	\$221.09	NA	8/1/2013	7/31/2014	3.50%	\$92.58	N/A
Bruce Shewchuk	\$174.65	NA	8/1/2011	7/31/2012	0.00%	\$73.13	N/A
Structure Representative	\$180.76	NA	8/1/2012	7/31/2013	3.50%	\$75.69	N/A
	\$187.09	NA	8/1/2013	7/31/2014	3.50%	\$78.34	N/A
Matt Bohlander	\$119.72	\$144.79	8/1/2011	7/31/2012	0.00%	\$50.13	N/A
Civil Inspector	\$123.90	\$149.84	8/1/2012	7/31/2013	3.50%	\$51.88	N/A
	\$128.24	\$155.09	8/1/2013	7/31/2014	3.50%	\$53.70	N/A
Scott Frenette	\$93.93	\$113.60	8/1/2011	7/31/2012	0.00%	\$39.33	N/A
Schedule / Claims	\$97.22	\$117.58	8/1/2012	7/31/2013	3.50%	\$40.71	N/A
	\$100.61	\$121.68	8/1/2013	7/31/2014	3.50%	\$42.13	N/A
TBD	\$84.76	\$102.51	8/1/2011	7/31/2012	0.00%	\$35.49	N/A
Office Engineer	\$87.72	\$106.09	8/1/2012	7/31/2013	3.50%	\$36.73	N/A
	\$90.80	\$109.81	8/1/2013	7/31/2014	3.50%	\$38.02	N/A
Marianne Beltram *	\$85.90	\$100.75	8/1/2011	7/31/2012	0.00%	\$29.69	N/A
Project Administrator	\$88.91	\$104.28	8/1/2012	7/31/2013	3.50%	\$30.73	N/A
	\$92.00	\$107.90	8/1/2013	7/31/2014	3.50%	\$31.80	N/A

* Office Rate

A18

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION
 COST PROPOSAL
 ON-CALL CONTRACT
 ADM 2033 (Rev. 02/09)

WILBUR AVENUE BRIDGE OVERCROSSING PROJECT
 Prime Consultant: Parsons Brinckerhoff, Inc.
 Subconsultant: Kleinfelder West, Inc.
 Date: 3/9/2011

HOME OFFICE	Fringe Benefits %	Overhead %	General Administration %	Combined %
NORMAL	INCLUDED	INCLUDED	INCLUDED	192.81%
OVERTIME	INCLUDED	INCLUDED	INCLUDED	192.81%
	FEE %	ESCALATION %		
	10.000%	3.50%		

BILLING INFORMATION CALCULATION INFORMATION

Name/Classification	Loaded Hourly Billing Rates		Effective Date of Hourly Rate		% Escalation Increase	Actual Hourly Rate and/or Average Hourly Rate	Hourly Range for Class
	Straight	Overtime (1.5x)	From	To			
Senior Professional	\$209.36	N/A	6/1/2012	5/31/2013	3.50%	\$65.00	50.00-80.00
Exempt - Office	\$216.69	N/A	6/1/2013	5/31/2014	3.50%	\$67.28	
Senior Project Manager	\$209.36	N/A	6/1/2012	5/31/2013	3.50%	\$65.00	50.00-80.00
Exempt - Office	\$216.69	N/A	6/1/2013	5/31/2014	3.50%	\$67.28	
Staff Engineer	\$96.63	\$111.63	6/1/2012	5/31/2013	3.50%	\$30.00	20.00-40.00
Non-Exempt - Office	\$100.01	\$115.54	6/1/2013	5/31/2014	3.50%	\$31.05	
Administrative Support	\$80.52	\$93.02	6/1/2012	5/31/2013	3.50%	\$25.00	20.00-30.00
Non-Exempt - Office	\$83.34	\$96.28	6/1/2013	5/31/2014	3.50%	\$25.88	
Group 1 Technician/Inspector*	\$125.00	\$150.54	6/1/2012	5/31/2013	3.50%	\$51.08	48.58 - 53.58
Non-Exempt - Field/Shop	\$129.38	\$155.82	6/1/2013	5/31/2014	3.50%	\$52.87	
Group 2 Technician/Inspector*	\$125.00	\$149.54	6/1/2012	5/31/2013	3.50%	\$49.08	46.58 - 51.58
Non-Exempt - Field/Shop	\$129.38	\$154.78	6/1/2013	5/31/2014	3.50%	\$50.80	
Group 3 Technician/Inspector*	\$95.00	\$116.47	6/1/2012	5/31/2013	3.50%	\$42.94	40.44 - 45.44
Non-Exempt - Field	\$98.33	\$120.55	6/1/2013	5/31/2014	3.50%	\$44.44	

A19

Fringe Benefit %	Overhead %	General Admin. %	Combined %
Included	Included	Included	184.92
Included	Included	Included	184.92

Normal Overtime
 Fee (%): 10

CALCULATION INFORMATION

Name/Classification	Loaded Hourly Billing Rates			Effective Date of Hourly Rate	% Escalation Increase	Actual Hourly Rate and/or Average Hourly Rate	Hourly Range for Class
	Straight	OT (1.5)	OT (2.0)				
Professional Services							
Environmental Consultant Non-Exempt	\$188.05	NC	NC	7/1/2011 6/30/2012	0.0	60.00	N/A
	\$194.63	NC	NC	7/1/2012 6/30/2013	3.5	62.10	N/A
	\$201.44	NC	NC	7/1/2013 6/30/2014	3.5	64.27	N/A
Certified Industrial Hygienist Non-Exempt	\$282.07	NC	NC	7/1/2011 6/30/2012	0.0	90.00	N/A
	\$291.94	NC	NC	7/1/2012 6/30/2013	3.5	93.15	N/A
	\$302.16	NC	NC	7/1/2013 6/30/2014	3.5	96.41	N/A
Health and Safety Manager Non-Exempt	\$94.02	NC	NC	7/1/2011 6/30/2012	0.0	30.00	N/A
	\$97.31	NC	NC	7/1/2012 6/30/2013	3.5	31.05	N/A
	\$100.72	NC	NC	7/1/2013 6/30/2014	3.5	32.14	N/A
Field Technician I Non-Exempt	\$84.62	NC	NC	7/1/2011 6/30/2012	0.0	27.00	N/A
	\$87.58	NC	NC	7/1/2012 6/30/2013	3.5	27.95	N/A
	\$90.65	NC	NC	7/1/2013 6/30/2014	3.5	28.92	N/A
Field Technician II Non-Exempt	\$125.36	NC	NC	7/1/2011 6/30/2012	0.0	40.00	N/A
	\$129.75	NC	NC	7/1/2012 6/30/2013	3.5	41.40	N/A
	\$134.29	NC	NC	7/1/2013 6/30/2014	3.5	42.85	N/A

A21

**BAY AREA
KLEINFELDER 2010 FEE SCHEDULE FOR
GEOTECHNICAL / MATERIALS TESTING SERVICES**

SOIL TESTS

SOIL DENSITY TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Standard Proctor, 4" Mold	STANDARD PROCTOR, 4"	D698, T99	\$221.00 each
Standard Proctor, 6" Mold	STANDARD PROCTOR, 6"	D698, T99	\$221.00 each
Modified Proctor, 4" Mold	MODIFIED PROCTOR, 4"	D1557, T180	\$221.00 each
Modified Proctor, 6" Mold	MODIFIED PROCTOR, 6"	D1557, T180	\$240.00 each
Proctor Check Point	PROCTOR CHECK POINT	T272	\$115.00 each
Proctor Oversize Correction	PROCTOR CORR OVRSZ	D4718	\$65.00 each
Treated Soil Proctor	TREATED SOIL PROCTOR	D558	\$280.00 each
Minimum/Maximum Relative Density	MIN-MAX REL DENS	D4352, D4253	\$360.00 each
California Impact, CTM 216, Dry Method	CTM 216, DRY	CTM216	\$244.00 each
California Impact, CTM 216, Wet Method	CTM 216, WET	CTM216	\$209.00 each

SOIL CLASSIFICATION AND INDEX TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Visual Classification	CLASSIFICATN, VISUAL	D2488	\$10.00 each
Sieve Analysis, % Finer than 200 Sieve	SIEVE ANALYSIS, -200	C117, D1140	\$94.00 each
Sieve Analysis, Fine	SIEVE ANALYSIS, F	C136, D422, CTM202	\$132.00 each
Sieve Analysis, Coarse	SIEVE ANALYSIS, C	C136, D422, CTM202	\$125.00 each
Sieve Analysis, Coarse and Fine	SIEVE ANALYSIS, C&F	C136, D422, CTM202	\$153.00 each
Hydrometer Analysis	HYDROMETER ANALYSIS	D422	\$165.00 each
Water Content	WATER CONTENT	D2216, D4643	\$25.00 each
Water Content and Dry Unit Weight	WATER/DENSITY, SOIL	D2216, D2937, D7263	\$45.00 each
Atterberg Limits, Single Point	ATTERBERG, ONE PT.	D4318-Method B	\$110.00 each
Atterberg Limits, Multiple Point	ATTERBERG, MULTI PT.	D4318-Method A	\$170.00 each
Atterberg Limits, Liquid Limit Only	LIQUID LIMIT ONLY	D4318	\$110.00 each
Soil Specific Gravity	SOIL SPEC. GRAV.	D854	\$140.00 each
Soil Organic Content	SOIL ORGANIC CONTENT	D2974-Method C	\$121.00 each
Pinhole Dispersion Classification	PINHOLE DISPERSION	D4647	\$300.00 each
Soil pH	SOIL PH	D4972, G51	\$55.00 each
Soil Resistivity	SOIL RESISTIVITY	G187	\$160.00 each
Chloride Content	CHLORIDE CONTENT		\$50.00 each
Sulfate Content	SULFATE CONTENT		\$100.00 each

SOIL BEARING PRESSURE TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
California Bearing Ratio, Single Point *	CBR, 1 POINT	D1883	\$350.00 each
California Bearing Ratio, 3 Points *	CBR, 3 POINTS	D1883	\$600.00 each
Resistance R-Value	R-VALUE	D2844, CTM301	\$300.00 each
Resistance R-Value of Treated Material	R-VALUE, TREATED	D2844, CTM301	\$350.00 each
Rock Correction for R-Value	R-VALUE, ROCK CORR.	D2844	\$80.00 each
Stabilized Soil UC Strength, 1 Point	STABIL. SOIL UC PT.	D1633, D5102	\$150.00 each
Stabilized Soil UC Strength, Set of 3	STABIL. SOIL UC SET	D1633, D5102	\$900.00 each

*Note: Does not include Proctor Values

[†]Examples of common test methods. Other methods may exist.

A23

**BAY AREA
KLEINFELDER 2010 FEE SCHEDULE FOR
GEOTECHNICAL / MATERIALS TESTING SERVICES**

SOIL TESTS (continued)

SOIL BEARING PRESSURE TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
CTM 373, 1 Lime Content, w/o Opt. Moist.	CTM 373, CHECK POINT	CTM373	\$150.00 each
CTM 373, 1 Lime Content	CTM 373, 1 LIME %	CTM373	\$350.00 each
CTM 373, 3 Lime Contents	CTM 373, 3 LIME %'S	CTM373	\$1060.00 each
Eades and Grim Test (Opt. Lime Content)	EADES AND GRIM TEST	C977	\$135.00 each
Resilient Modulus	RESILIENT MODULUS	T307	\$450.00 each

SOIL STRENGTH AND PERMEABILITY TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Unconfined Compressive Strength	UNCONFINED COMP STR.	D2166	\$135.00 each
Direct Shear, 1 Point	DIRECT SHEAR, 1 PT.	D3080	\$125.00 each
Direct Shear, 3 Points	DIRECT SHEAR, 3 PTS.	D3080	\$350.00 each
Consolidation without Time Rate Plots	CONSOL. W/O TR	D2435	\$330.00 each
Consolidation with 2 Time Rate Plots	CONSOL. W/2 TR	D2435	\$425.00 each
Consolidation, All Loads with Time Rates	CONSOL. ALL TR	D2435	\$600.00 each
Consolidation, Additional Rebound	CONSOL. ADD. REBOUND	D2435	\$75.00 each
Collapse Potential	COLLAPSE POTENTIAL	D5333	\$175.00 each
One Dimensional Free Swell	ONEDIM FREE SWELL	D4546	\$150.00 each
One Dimensional Swell, Percent Heave	ONEDIM SWELL % HEAVE	D4546	\$240.00 each
One Dimensional Swell with Consolidation	ONEDIMSWELL W/CONSOL	D4546	\$450.00 each
Expansion Index	EXPANSION INDEX	D4829	\$216.00 each
Permeability, Rigid Wall	PERMEABILITY, RIGID	D2434	\$225.00 each
Permeability, Flexible Wall	PERMEABILITY, FLEX	D5084-Method C	\$300.00 each
Triaxial Shear, CU, 1 Point	TRIAx, CU, 1 POINT	D4767	\$450.00 each
Triaxial Shear, CU, 3 Points	TRIAx, CU, 3 POINTS	D4767	\$1,200.00 each
Triaxial Shear, UU, 1 Point	TRIAx, UU, 1 POINT	D2850	\$200.00 each
Triaxial Shear, UU, 3 Points	TRIAx, UU, 3 POINTS	D2850	\$550.00 each
Triaxial Shear, UU Saturated, 1 Point	TRIAx, UU SAT, 1 POINT	D2850-Modified	\$270.00 each
Triaxial Shear, UU Saturated, 3 Points	TRIAx, UU SAT, 3 POINTS	D2850-Modified	\$750.00 each
Resonant Column Torsional Shear	RCTS		\$4,000.00 each

AGGREGATE TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Acid Solubility	SOLUBILITY, ACID	AWWA B100	\$100.00 each
Air Degradation	AG AIR DEGRADATION	ITD T15	\$200.00 each
ASR Reactivity, Long Method	AG ASR REACT., LONG	C227, C1293	\$2,250.00 each
ASR Reactivity, Short method	AG ASR REACT., SHORT	C1260, C1567	\$1,185.00 each
Clay Lumps and Friable Particles, per sz *	AG CLAY LUMP/FRIABLE	C142	\$125.00 each
Cleanness Value	AG CLEANNESS VALUE	CTM227	\$175.00 each
Coarse Durability	AG COARSE DURABILITY	D3744, CTM229	\$206.00 each
Fine Durability	AG FINE DURABILITY	D3744, CTM229	\$125.00 each

[†]Examples of common test methods. Other methods may exist.

A24

**BAY AREA
KLEINFELDER 2010 FEE SCHEDULE FOR
GEOTECHNICAL / MATERIALS TESTING SERVICES**

AGGREGATE TESTS (continued)

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Coarse Specific Gravity & Absorption	AG COARSE SPG/ABSORP	C127, CTM206	\$77.00 each
Fine Specific Gravity & Absorption	AG FINE SPG/ABSORP	C128, CTM207	\$129.00 each
Flat and Elongated Particles, per size *	AG FLAT&ELONG/SIZE	D4791	\$125.00 each
Fractured Faces, per size *	AG FRACT. FACES/SIZE	D5821, CTM205	\$125.00 each
Lightweight Pieces **	AG LIGHTWT. PIECES	C123	\$408.00 each
Los Angeles Abrasion, Large Aggregate	AG LA ABRASION, LG	C535	\$249.00 each
Los Angeles Abrasion, Small Aggregate	AG LA ABRASION, SM	C131, CTM211	\$194.00 each
Mortar Sand Strength	AG MORTAR SAND STR.	C87, CTM515	\$623.00 each
Organic Impurities	AG ORGANIC IMPURITIES	C40, CTM213	\$79.00 each
Potential Reactivity (Chem. Method)	AG ASR. REACT., CHEM.	C289	\$700.00 each
Sand Equivalent, 1 point	AG SAND EQUIV., 1PT.	D2419	\$70.00 each
Sand Equivalent, 3 points	AG SAND EQUIV., 3PT.	D2419, CTM217	\$130.00 each
Sieve Analysis, % Finer than 200 Sieve	SIEVE ANALYSIS, -200	C117, D1140	\$94.00 each
Sieve Analysis, Fine	SIEVE ANALYSIS, F	C136, D422, D6913	\$132.00 each
Sieve Analysis, Coarse	SIEVE ANALYSIS, C	C136, D422, D6913	\$125.00 each
Sieve Analysis, Coarse and Fine	SIEVE ANALYSIS, C&F	C136, D422, D6913	\$153.00 each
Soundness of Aggregate, per size *	AG SULFATE SOUND/SZ.	C88, CTM214	\$109.00 each
Unit Weight	AG UNIT WEIGHT	C29, CTM212	\$90.00 each
Water Content	WATER CONTENT	D2216, C566	\$25.00 each

***Note:** Tests are billed by each size fraction tested. The quantity of fractions tested is dependent on the sample gradation and specific test method.

****Note:** Tests are billed by each size fraction tested, and the specific gravity of the test solution used (2.0 and/or 2.4). The quantity of fractions tested is dependent on the sample gradation.

ROCK TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Dimension Stone, Absorption/Spec. Grav.	DIM STONE-ABS/SPG	C97	\$210.00 set/5
Dimension Stone, Compressive Strength	DIM STONE-COMPRESS	C170	\$210.00 set/5
Dimension Stone, Flexural Strength	DIM STONE-FLEX STR	C880	\$210.00 set/5
Dimension Stone, Modulus Of Rupture	DIM STONE-MD OF RUP	C99	\$210.00 set/5
Direct Shear, 1 Point	ROCK DIR. SHEAR, 1PT	D5607	\$140.00 each
Direct Shear, 3 Points	ROCK DIR. SHEAR, 3PT	D5607	\$350.00 each
Direct Shear, 5 Points	ROCK DIR. SHEAR, 5PT	D5607	\$600.00 each
Mohs Hardness	ROCK MOHS HARDNESS		\$88.00 each
Point Load Index	ROCK PT LOAD INDEX	D5731	\$20.00 each
Point Load, Set of 10	ROCK PT LOAD SET/10	D5731	\$125.00 each
Slake Durability	ROCK SLAKE DURABIL.	D4644	\$185.00 each
Splitting Tensile Strength	ROCK SPLIT. TENSILE	D3967	\$125.00 each
Triaxial Shear, Hard Rock	ROCK TRIAX, HARD	D7012	\$225.00 each
Triaxial Shear, Weak Rock	ROCK TRIAX, WEAK	D7012	\$350.00 each
Triaxial Shear, Weak w Mod. of Rup.	ROCK TRIAX, WEAK/MOD	D7012	\$450.00 each
Triaxial Shear, Weathered Rock	ROCK TRIAX, WEATHERD	D7012	\$225.00 each
Unconfined Compression	ROCK UNCON. COMP.	D7012	\$125.00 each
Unconfined Compression W/Mod of Rup.	ROCK UC/MOD OF RUP	D7012	\$250.00 each

[†]Examples of common test methods. Other methods may exist.

A25

**BAY AREA
KLEINFELDER 2010 FEE SCHEDULE FOR
GEOTECHNICAL / MATERIALS TESTING SERVICES**

CONCRETE TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Compression	CONCRETE COMPRESSION	C39, CTM521	\$30.00 each
Core Compression	CONCRETE CORE COMP.	C42	\$68.00 each
Creep	CONCRETE CREEP	C512	\$2,000.00 each
Cylinder Unit Weight	CONC. CYL. UNIT WT.	C567	\$100.00 each
Drying Shrinkage, set of 3	CONC. DRY SHRINKAGE	C157	\$499.00 each
Flexural Strength	CONC. FLEX STRENGTH	C78, CTM523	\$118.00 each
Modulus of Elasticity	CONC. MOD OF ELAST	C469, CTM522	\$270.00 each
Splitting Tensile Strength	CONC. SPLIT. TENSILE	C496	\$88.00 each
Concrete Core Thickness	CONC. CORE THICKNESS	C174	\$10.00 each
Laboratory Trial Batch	CONCRETE TRIAL BATCH	C192	\$1,000.00 each
RCC Compression	RCC COMPRESSION	C39	\$60.00 each
Shotcrete Compression	SHOTCRETE COMPRESS.	C1140	\$80.00 each
Concrete Permeability	CONC. PERMEABILITY	COE CRD-48	\$2,900.00 each

MASONRY TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Grout Compression	GROUT COMPRESSION	C1019	\$30.00 each
Mortar Compression	MORTAR COMPRESSION	C942	\$30.00 each
Core Compression	MASONRY CORE COMP.	CA DSA	\$60.00 each
Core Shear	MASONRY CORE SHEAR	CA DSA	\$68.00 each
Prism Compression	MASONRY PRISM COMP.	C1314	\$110.00 each
CMU Absorption and Received Moisture	CMU ABSORP/MOIST.	C140	\$102.00 each
CMU Compression	CMU COMPRESSION	C140	\$100.00 each
CMU Dimension Verification	CMU DIMENSION VERIF.	C140	\$25.00 each
CMU Lineal Shrinkage	CMU LINEAL SHRINKAGE	C426	\$283.00 each

ASPHALT TESTS

BINDER TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Absolute Viscosity	AC ABSOLUTE VIS.	D2171	\$210.00 each
Bitumen Penetration	AC BIT. PENETRATION	D5	\$75.00 each
Kinematic Viscosity	AC KINEMATIC VISC.	D2170	\$190.00 each
Recovery by Roto-Vapor	AC RECOVERY ROTOVAP	D5404	\$399.00 each
Softening Point, Ring & Ball	AC SOFT. PT., R & B	D36	\$300.00 each
Ductility	AC DUCTILITY	D113	\$250.00 each

MIX PROPERTY TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Gradation of Extracted Aggregate	AC AGGREGATE GRADATION	D5444	\$100.00 each
Core Thickness	AC CORE THICKNESS	D3549	\$10.00 each
AC Content by Extraction	AC EXTRACTION	D2172	\$200.00 each
Hveem Stability	AC HVEEM STABILITY	D1560, CTM366	\$174.00 each

[†]Examples of common test methods. Other methods may exist.

A26

**BAY AREA
KLEINFELDER 2010 FEE SCHEDULE FOR
GEOTECHNICAL / MATERIALS TESTING SERVICES**

ASPHALT TESTS (continued)

MIX PROPERTY TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
AC Content by Ignition Oven	AC IGNITION OVEN	D6307, T308, CTM382	\$165.00 each
Ignition Oven Calibration	AC IGNT. OVEN CALIB.	D6307, CTM382	\$321.00 each
Moisture Content	AC MOISTURE CONTENT	CTM370	\$50.00 each
AC Content by Nuclear Gauge	AC NUC. CONT. GAUGE	D4125	\$200.00 each
Marshall Stability and Flow	AC STABILITY & FLOW	D6927	\$387.00 each
Swell	AC SWELL	CTM307	\$144.00 each
Core Unit Weight & Thickness	AC CORE WT./THICK.	D1188, D2726	\$50.00 each

DESIGN AND DENSITY TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Centrifuge Kerosene Equivalent	AC CKE	CTM303	\$269.00 each
Film Stripping	AC FILM STRIPPING	CTM302	\$165.00 each
Index of Retained Strength	AC INDEX RET. STRGTH	D1075	\$1,246.00 each
Unit Weight, Hveem Method	AC UNIT WT., HVEEM	D1561, CTM304/308	\$321.00 each
Unit Weight, Marshall Method	AC UNIT WT., MARSH.	D6926	\$250.00 each
Maximum Theoretical Specific Gravity	AC MAX THEO. SPG	D2041, CTM309	\$162.00 each
Moisture Induced Damage	AC MOIST. IND. DAM.	T283	\$1,400.00 each
Caltrans Tensile Strength Ratio	AC CALTRANS TS	CTM371	\$2,040.00 each
Moisture Vapor Susceptibility	AC MOIST. VAPOR SUS.	CTM307	\$281.00 each
Mix Design, Hveem Method W/RAP	HVEEM DESIGN W/RAP		\$7,700.00 each
Mix Design, Hveem Method	HVEEM MIX DESIGN		\$5,400.00 each
Mix Design, Marshall Method	MARSHALL MIX DESIGN		\$3,811.00 each

METAL TESTS

BOLT TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Bolt Assembly Suite (Bolt, Nut, Washer) *	BOLT ASSEMBLY SUITE	F606	\$180.00 each
Bolt Hardness	BOLT HARDNESS	E18	\$25.00 each
Bolt Proof Load	BOLT PROOF LOAD	F606	\$35.00 each
Bolt Wedge Tensile	BOLT WEDGE TENSILE	F606	\$35.00 each
Nut Hardness	NUT HARDNESS	E18	\$25.00 each
Nut Proof Load	NUT PROOF LOAD	F606	\$35.00 each
Washer Hardness	WASHER HARDNESS	E18	\$25.00 each

*Note: An 'assembly' is one bolt, one nut and one washer. The suite consists of a bolt wedge tensile test, bolt and nut proof load tests, and hardness tests on all three pieces.

[†]Examples of common test methods. Other methods may exist.

A27

**BAY AREA
KLEINFELDER 2010 FEE SCHEDULE FOR
GEOTECHNICAL / MATERIALS TESTING SERVICES**

METAL TESTS (continued)

STRUCTURAL METAL TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Bend	METAL, BEND	A370	\$52.00 each
Charpy Impact, Set of 3 *	METAL, CHARPY, SET/3	A370, A673	\$300.00 set
Rebar Coupler Slippage	METAL, COUPLER SLIP	A370	\$130.00 each
Rebar Coupler Tensile	METAL, COUPLER TENS.	A370	\$80.00 each
CTM 670 Strain (Elongation)	METAL, CTM670 STRAIN	CTM670	\$15.00 each
PT Strand Tensile	METAL, PT TENSILE	A370	\$145.00 each
Spliced Specimen Tensile	METAL, SPLICE TENS.	A370	\$80.00 each
Tensile <2.0 Sq. In. Cross-Sect.	METAL, TENSILE <2"	A370	\$85.00 each
Tensile ≥2.0 Sq. In. Cross-Sect.	METAL, TENSILE >2"	A370	\$140.00 each
Rockwell Hardness	ROCKWELL HARDNESS	E18	\$30.00 each

**Note: Price does not include cost of machining test specimens. Price is for testing at 40 F; other test temperatures will result in additional fees.*

SAMPLE PREPARATION AND MISCELLANEOUS TESTS

SAMPLE PREPARATION

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Rock Sample Preparation	ROCK SAMPLE PREP.		\$80.00 each
Sample Crushing	SAMPLE CRUSHING		\$100.00 each
Sample Cutting and Trimming	SAMPLE CUT & TRIM		\$47.00 each
Sample Mixing and Processing	SAMPLE MIX&PROCESS		\$40.00 each
Sample Preparation	SAMPLE PREPARATION		\$25.00 each
Sample Preparation, per hour	SAMPLE PREP./HR.		\$90.00 hour
Sample Remolding	SAMPLE REMOLDING		\$75.00 each
Contamination Fee	CONTAMINATION FEE		\$250.00 each
Sample Disposal Fee	SAMPLE DISPOSAL FEE		\$10.00 each

MISCELLANEOUS TESTS

<u>Test</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Fireproofing Density	FIREPROOFING DENSITY	E605	\$81.00 each
Hydraulic Ram Calibration	HYDRAULIC RAM CALIB.		\$200.00 each
Non-Masonry Grout Compression	NON-MAS. GROUT COMP.	C579	\$30.00 each
Pocket Penetration Value	POCKET PENETRATION		\$10.00 each
Roof Tile Absorption	ROOF TILE ABSORPTION		\$100.00 each
Roofing, Unit Weight of Surfacing	ROOF UNIT WT. SURF.	D2829	\$112.00 each

[†]Examples of common test methods. Other methods may exist.

A28

**BAY AREA
KLEINFELDER 2010 FEE SCHEDULE FOR
GEOTECHNICAL / MATERIALS TESTING SERVICES**

OTHER EQUIPMENT CHARGES

MATERIALS TESTING EQUIPMENT

<u>Equipment</u>	<u>Invoice Name</u>	<u>Test Method[†]</u>	<u>Price</u>
Anchor Bolt Testing Device	ANCHOR BOLT TST/DAY		\$150.00 / day
Asphalt Sampling Box	ASPHLT SAMPLE BOXES		\$1.15 each
Brinell Hardness Tester	BRINELL HARDNESS/DAY	E10	\$20.00 /day
Concrete Rebound (Schmidt) Hammer	SCHMIDT HAMMER/DAY	C805	\$55.00 / day
Concrete Vapor Emission Test Kit	MOIST FLOOR/SLAB TST	F1869	\$30.00 / kit
Coring Machine	CORING MACHINE /DAY		\$85.00 /day
Coring Machine with Generator	CORING MCH W/GEN DAY		\$165.00 / day
Cylinder Mold	CYLINDER MOLDS		\$3.00 each
Diamond Bit Core Barrel Charge			
2" Diameter	CORING, 2" DIAM./IN		\$2.20 / inch
3" Diameter	CORING, 3" DIAM./IN		\$3.30 / inch
4" Diameter	CORING, 4" DIAM./IN		\$4.40 / inch
6" Diameter	CORING, 6" DIAM./IN		\$6.60 / inch
Digital Thickness Gauge	THICKNESS GAUGE /DAY		\$50.00 /day
FerroScan Equipment	FERROSCAN EQUIPMENT		\$275.00 /day
Floor Flatness Testing Device (Per Sq Ft)	FLOOR FLATNESS /SF	E1155	\$0.10 /sq ft
Floor Flatness Testing Device (Per Test)	FLOOR FLATNESS TST	E1155	\$150.00 / day
Hand Auger and Soil Sampler	HAND AUGER/DAY		\$75.00 /day
Magnetic Particle Testing Device	MAGNETIC PARTICLE	ASNT, AWS B1.1	\$45.00 /day
Nuclear Asphalt Content Gauge	NUC ASPHLT CON GAUGE		\$110.00 / day
Nuclear Soil Density/Moisture Gauge	NUCLEAR DENS GAUGE	D6938	\$75.00 / day
Nuclear Soil Density/Moisture Gauge	NUCLEAR DENSOMTR/TST	D6938	\$4.40 /test
Thin-Lift Nuclear Asphalt Density Gauge	THIN LFT ASPHT GG/DY		\$110.00 / day
Rebar Locator	REBAR LOCATOR/DAY		\$75.00 / day
Skidmore Bolt Tension Calibrator	SKID WILH BOLT/DAY	A325, A490	\$55.00 / day
Torque Wrench, up to 1,000 foot-pounds	TORQUE WRENCH/DAY	A325, A490	\$50.00 / day
Ultrasonic Testing Device	UT TESTING EQUIP/DAY	ASNT, AWS B1.1	\$75.00 /day

VEHICLES

<u>Description</u>	<u>Invoice Name</u>	<u>Price</u>
Mileage, 2 Wheel Drive (Per Mile)	MILEAGE, 2 WH/MILE	\$0.555 / mile
Mileage, 4 Wheel Drive (Per Mile)	MILEAGE, 4 WH/MILE	\$0.555 / mile
Vehicle, 2 Wheel Drive (Per Hour)	VEHICLE, 2 WHEEL/HR	\$10.00 / hour
Vehicle, 4 Wheel Drive (Per Hour)	VEHICLE, 4 WHEEL/HR	\$19.00 / hour
Vehicle w/Std Testing Equip (Per Hour)	VEH W/STD EQUIP/HR	\$19.00 / hour
Vehicle w/Nuclear Dens Equip (Per Hour)	VEH W/ND EQUIP/HR	\$25.00 / hour
Veh w/ Ultrasonic, Magnetic Particle Equip (Per Hour)	VEH W/UT EQUIP/HR	\$25.00 / hour

[†]Examples of common test methods. Other methods may exist.

A29

**BAY AREA
KLEINFELDER 2010 FEE SCHEDULE FOR
GEOTECHNICAL / MATERIALS TESTING SERVICES**

OTHER EQUIPMENT CHARGES (continued)

OFFICE EQUIPMENT

<u>Description</u>	<u>Invoice Name</u>	<u>Price</u>
Microcomputer & Support Hardware (Per Hour)	MICROCOMPUTER / HR.	\$25.00 / hour
Personal Computer with Basic Software (Per Hour)	PERSONAL COMPUTER/HR	\$19.00 / hour
Reproduction (Per Page)	REPRODUCTION/PAGE	\$0.65 / page
Telephone (Per Minute)	TELEPHONE, PER MIN.	\$0.65 / min
Facsimile Copies (Per Page)	FAXES (PER PAGE)	\$3.00 / page
Report Surcharge (Per Copy)	REPORT (PER COPY)	\$44.00 / each
Bond Cost for CADD (Per Square Foot)	CADD – BOND	\$0.60 / sq ft
Mylar Cost for CADD (Per Square Foot)	CADD – MYLAR	\$3.50 / sq ft
Press Bond for CADD (Per Square Foot)	CADD – PRESS BOND	\$1.15 / sq ft
Vellum Cost for CADD (Per Square Foot)	CADD – VELLUM	\$1.75 / sq ft
CADD Workstation (Per Hour)	CADD WORKSTATION /HR	\$15.75 / hour

A30

COST PROPOSAL SUMMARY

1) BURDENED LABOR COSTS

PARSONS BRINCKERHOFF \$991,963

SUBTOTAL \$991,963

2) SUBCONSULTANTS:

Kleinfelder West, Inc. \$120,000.00
Jonas & Associates, Inc. \$ 60,000.00

Subconsultant Administrative Fee (0%) \$ -

SUBTOTAL \$180,000

3) EXPENSES:

\$87,572

Markup 0% \$0

SUBTOTAL \$87,572

TOTAL CONTRACT AMOUNT: \$1,259,535

A31

LABOR COSTS

POSITION	NAME	FIRM	2012			2013			2014			TOTAL HOURS	TOTAL COST
			HRS	BILL RATE	TOTAL	HRS	BILL RATE	TOTAL	HRS	BILL RATE	TOTAL		
Resident Engineer	Michael Scott, PE	PB	104	206.38	\$21,464	480	213.59	\$102,523	200	221.09	\$44,218	784	\$168,205
Structure Representative	Bruce Shewchuk	PB	0	174.95	\$0	1,752	180.76	\$316,692	688	187.09	\$128,718	2,440	\$445,410
Civil Inspector	Matt Bohlander	PB	0	119.72	\$0	1,760	123.90	\$218,064	560	128.24	\$71,814	2,320	\$289,878
Schedule / Claims	Scott Frenette	PB	0	93.93	\$0	96	97.22	\$9,333	32	100.61	\$3,220	128	\$12,553
Office Engineer	TBD	PB	0	84.76	\$0	480	87.72	\$42,106	200	90.80	\$18,160	680	\$60,266
Project Administrator	Marianne Beltram	PB	40	85.90	\$3,436	96	88.91	\$8,535	40	92.00	\$3,680	176	\$15,651
			144		\$ 24,900.00	4,664		\$ 697,253.00	1,720		\$ 269,810.00	6,528	\$ 991,963.00

A33

PB ESTIMATED EXPENSES

	UNIT	QTY	UNIT COST (\$)	SUBTOTAL (\$)
<u>EXPENSES</u>				
A. FIELD COSTS				
(includes vehicles, vehicle operations and maintenance, cell phones, field equipment, survey equipment, and safety equipment)				
Total Hours For Construction Management Staff	Hours	6,352	\$ 11.00	\$ 69,872.00
B. FIELD OFFICE				
RE Office Rent	Monthly Lump Sum	0	\$	-
Janitorial Service	Monthly Allowance	0	\$	-
Utilities	Monthly Allowance	0	\$	-
Miscellaneous as Approved By City in Advance	Allowance	1	5,000	\$ 5,000
Fax Machine	Allowance	0	\$	-
Copier	Monthly Allowance	0	\$	-
Office Furniture/Misc. Equipment	Allowance	0	\$	-
Telephone Services	Monthly Allowance	0	\$	-
Computers (Structure Rep, Office Engineer, Inspector)	Monthly Lump Sum	60	60	\$ 3,600
Printer	Monthly Lump Sum	20	85	\$ 1,700
Initial Supply	Lump Sum	1	1,000	\$ 1,000
Office Supplies	Monthly Lump Sum	20	200	\$ 4,000
Postage/Express Mail	Monthly Lump Sum	20	120	\$ 2,400
			\$	-
ESTIMATED EXPENSES				\$ 87,572.00

A34

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL
FOR CONSIDERATION AT THE MEETING OF MAY 22, 2012**

PREPARED BY: Scott Buenting, Associate Engineer 
APPROVED BY: Ron Bernal, Director of Public Works/City Engineer 
DATE: May 9, 2012
SUBJECT: Resolution Accepting Work and Authorizing the Director of Public Works/City Engineer to File a Notice of Completion for the San Jose Drive Pavement Rehabilitation (P.W. 392-27)

RECOMMENDATION

It is recommended that the City Council adopt the attached resolution accepting work, authorizing the Director of Public Works/City Engineer to file a Notice of Completion, and authorizing the Director of Finance to make a final payment of \$135,249.48 plus retention of \$7,118.39 to be paid 35 days after recordation of the Notice of Completion.

BACKGROUND INFORMATION

On January 24, 2012, the City Council awarded a contract to Redgwick Construction Co. in the amount of \$111,111.00 for the pavement rehabilitation of western portion of San Jose Drive. The work included complete removal and replacement of the asphalt concrete pavement section, installing two (2) new handicapped accessible ramps at the intersection of Delta Fair Boulevard and San Jose Drive and reconstructing uneven concrete curb, gutter and sidewalk adjacent to the roadway.

On April 30, 2012 the contractor completed all work associated with this project.

FINANCIAL IMPACT

The final contract price for this project is \$142,367.87. The final contract price varies from the amount awarded predominately due to an increase in the thickness of the asphalt concrete pavement section. Funding for this project was provided through the Gas Tax Fund.

OPTIONS

No options are suggested at this time.

ATTACHMENTS

- A: Resolution Accepting Work
- B: Notice of Completion

RESOLUTION NO. 2012/**

**RESOLUTION ACCEPTING WORK AND AUTHORIZING THE
DIRECTOR OF PUBLIC WORKS/CITY ENGINEER TO FILE A NOTICE OF
COMPLETION AND AUTHORIZING FINAL
PAYMENT TO REDGWICK CONSTRUCTION CO.
FOR THE SAN JOSE DRIVE PAVEMENT REHABILITATION
(P.W. 392-27)**

WHEREAS, the Director of Public Works/City Engineer for said City has certified the completion of all work provided to be done under and pursuant to the contract between the City of Antioch and Redgwick Construction Co. and;

WHEREAS, it appears to the satisfaction of this City Council that said work under said contract has been fully completed and done as provided in said contract and the plans and specifications therein referred to;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch, that:

1. The above-described work is hereby accepted.
2. The Director of Public Works/City Engineer is directed to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof.
3. The Director of Finance is hereby directed to pay the Contractor a final payment in the amount of \$135,249.48 plus retention of \$7,118.39 to be paid 35 days after recordation of the Notice of Completion.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 22nd day of May, 2012 by the following vote:

AYES:

NOES:

ABSENT:

DENISE SKAGGS, City Clerk

Recorded at the request
of and for the benefit
of the City of Antioch

When recorded, return
to City of Antioch
Capital Improvements Department
P.O. Box 5007
Antioch, CA 94531-5007

NOTICE OF COMPLETION

FOR

**San Jose Drive Pavement Rehabilitation
in the City of Antioch
(P.W. 392-27)**

NOTICE IS HEREBY GIVEN that the work and improvements hereinafter described, the contract for which was entered into by and between the City of Antioch and Redgwick Construction Co. was completed on April 30, 2012.

The surety for said project was First National Insurance Company of America.

The subject project consisted of pavement rehabilitation located on San Jose Drive in the City of Antioch, California.

**THE UNDERSIGNED STATES UNDER PENALTY OF
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

Date

Director of Public Works/City Engineer

**STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE MEETING OF May 22, 2012**

Prepared by: Mike Bechtholdt, Deputy Director of Public Works - Operations *MB*
Approved by: Ron Bernal, Director of Public Works/City Engineer *REB*
Date: April 30, 2012
Subject: Vehicle Replacement Program - Police Staff Sedans

RECOMMENDATION

It is recommended that the City Council authorize the cooperative purchase arrangement via National Joint Power Alliance (NJPA) a national municipal contracting agency, and issuance of a purchase order for three (3) police staff vehicles to National Auto Fleet Group, Watsonville, CA for \$74,381.01

BACKGROUND

Three (3) Police staff sedan vehicles are at or near the end of their useful service life and are scheduled for replacement. The proposed purchase is funded through the Vehicle Replacement Fund and provides what we believe to be the best value for Antioch. Due to the nature of use at the Police Department, alternative fuel is not recommended for these replacement vehicles.

FISCAL IMPACTS

Funds for this purchase are available in the FY 2011-12 vehicle replacement fund. Once taken out of service, the replaced vehicles will be sold at auction.

OPTIONS

Do not approve the recommended purchase.

ATTACHMENTS

None

05/22/12

**STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE MEETING OF MAY 22, 2012**

Prepared by: Tina Wehrmeister, Community Development Director *TW*
Date: May 17, 2012
Subject: Request to Defer Fees Due at Building Permit Issuance for Residential Development

RECOMMENDATION

It is recommended that the City Council consider the request and determine to:

- 1) Adopt the resolution directing staff to establish a fee deferral program; or
- 2) Deny the request by motion; or
- 3) Direct staff to obtain further information.

REQUEST

Kiper Development Company submitted a letter included as Attachment "A" requesting to defer certain fees due at Building Permit issuance. Kiper is developing the Blue Ridge subdivision, a portion of the former McBail Sand Creek Subdivision off of Canada Valley Road, north of the Lone Tree Way Lowe's store. A summary of the request is as follows:

- Fees would be deferred to the earlier of Certificate of Occupancy or six months.
- Fees directly attributable to inspections costs would not be deferred.
- Maximum deferrals shall be 10 residential permits at any one time.
- Program shall be in place for one year and subject to renewal.

Although not mentioned in the letter, the City would not be able to defer pass-through fees collected for outside agencies.

This request is made by Kiper Development Company; however, if approved by Council the program would be available to all production home builders.

ANAYSIS / FISCAL IMPACTS

Administration: Although the developer proposal states that title companies would administer the program this is somewhat misleading and City staff time will be required to initiate the program, create or review document templates, track deferrals, create an accounts receivable invoice and sign lien and lien release documents. In fact, title companies would be responsible for the least time intensive portion of the program. If the program is implemented, the City would want to have approval authority over the

title company used. Given current staffing levels, approval of this program will impact employee work load and permit processing time lines.

Staff is suggesting a 1% administration fee on deferred fees. This 1% administration fee is consistent with administration fees the City collects on pass-through agreements such as with the East Contra Costa Regional Fee and Finance Authority and the Contra Costa Water District. If the program is approved by Council, staff would monitor time spent on administering the program and may request adjustment to the fee if necessary.

Budgetary Impacts: The proposed fee deferral program by definition postpones payment of fees; it does not propose to waive any fee. The deferred permit fees would be booked by Finance at time of Building Permit issuance and an accounts receivable invoice would be created. Therefore, even though the fees would be paid months after the permit is pulled there will not be a negative impact on budget projections.

A sample building permit for a 2,500 s.f. home has been created and is included as Attachment "B". The items highlighted in yellow are costs associated with building inspections and will not be deferred. The costs highlighted in blue are pass-through fees and will also not be deferred. For the example provided, a total of \$14,432.86 will be deferred and payment in the amount of \$18,836.43 will be required at time of permit issuance. Of the deferred fees, \$648.69 is General Fund revenue and \$13,784.17 is enterprise or other fund revenue.

The proposal states that the fee schedule in place at the time fees are actually paid will be applicable. However, this is not feasible as the accounts receivable invoice will be created at the time the building permit is issued.

Program Qualifications: If the Council decides to approve the fee deferral program, staff suggests the following qualifications for participation. These have been included in the resolution but can be revised, added to, or deleted by the motion.

- Compliance with all conditions of approval and environmental mitigation and monitoring programs.
- No unpaid balances due to the City for the project or any other project or purpose.
- Applicant deemed to be a low risk of non-payment of fees. If the City opts to conduct a risk assessment the following may be considered: foreclosure on any properties within the last four years, filed for bankruptcy within the past four years, outstanding civil judgments and pending litigation against the City.

Applicability: The request is for deferral of fees for production home developers. The City has and will continue to consider deferral of fees for commercial and industrial projects that are significant to the economic vitality of the City on a case by case basis.

Fee deferrals for all other permits are not recommended as the fee collection and agreement process would be more involved and the City does not currently have the capacity to administer such a program. In addition, other types of permits may not be

associated with a property that will immediately be offered for sale; therefore, collection of fees may be difficult and/or liens may not be paid for years which would negatively impact the budget.

OPTIONS

1. Do not approve a fee deferral program.
2. Adopt the resolution with amendments.
3. Provide additional direction to staff.

ATTACHMENTS

- A. Kiper Development letter dated January 18, 2012
- B. Sample residential building permit

RESOLUTION NO. 2012/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING AND AUTHORIZING THE TEMPORARY DEFERRAL OF CERTAIN RESIDENTIAL DEVELOPMENT FEES AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO IMPLEMENT A FEE DEFERRAL PROGRAM AND EXECUTE NECESSARY DOCUMENTS WITH DEVELOPERS UPON DEFERRAL REQUEST

WHEREAS, Government Code §66000 et seq., authorizes local agencies to collect fees to mitigate impacts of new development on infrastructure; and

WHEREAS, the City Council has adopted ordinances and resolutions establishing and revising Development Fees required to be paid by new development; and

WHEREAS, Government Code §66007 allows for the deferral of Development Fees at a time other than building permit issuance; and

WHEREAS, Government Code §66007(c) authorizes agencies to require a contract or agreement for deferred fees, requires the agreement to be recorded and further states the recorded agreement shall constitute a lien against the benefiting property; and

WHEREAS, the City Council of the City of Antioch desires to encourage the construction of residential projects in the City and to promote economic development during the slowdown in the current housing market; and

WHEREAS, the City Council finds that approving and authorizing the temporary deferral of certain residential Development Fees and authorizing the City Manager or designees to implement a Residential Fee Deferral Program, including necessary documents, is in the best interest of the City by allowing for greater flexibility in the collection of fees for residential development.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Antioch does hereby:

1. Approve and authorize the deferral of City residential Development Fees, specifically technology, energy, water, sewer, signalization, park, bridge assessment, green building, waste management and general plan maintenance fees in accordance with the terms of this resolution. Fees attributable to building inspections and pass through fees may not be deferred.
2. Authorize the City Manager or designee to implement a Residential Fee Deferral Program, pursuant to Government Code §66007(c) and to execute documents necessary to implement this Resolution.

RESOLUTION NO. 2012/**

May 22, 2012

Page 2

3. The Residential Fee Deferral Program shall include the following requirements/provisions:
 - a. Program is available to production home developers with approved master building plans.
 - b. Fees may be deferred for the earlier of Certificate of Occupancy (final) or six months.
 - c. The maximum number of deferments shall be 10 (ten).
 - d. The Developer's Title Company shall be responsible for paperwork, recording and releasing liens.
 - e. Use of a Title Company that fails, or previously has failed, to record or release liens associated with this program or other City business may immediately disqualify the developer from the program.
 - f. A 1% administration fee shall be charged on deferred fees.
 - g. Development shall be in compliance with all conditions of approval and environmental mitigation and monitoring programs.
 - h. Developer shall have no unpaid balances due to the City for the project or any other project or purpose.
 - i. Developer shall be deemed to be low risk of non-payment of fees. If the City opts to conduct a risk assessment the following may be considered: foreclosure on any properties within the last four years, filed for bankruptcy within the past four years, outstanding civil judgments.
 - j. Additional requirements may be added by the City Manager in order to implement City Council direction.
 - k. Program shall be effective for one year from the date of this Resolution unless extended by the City Council

I HEREBY CERTIFY that the foregoing recommendation was passed and adopted by the City Council of the City of Antioch, at a regular meeting thereof, held on the 22nd day of May 2012 by the following vote:

AYES:

NOES:

ABSENT:

DENISE SKAGGE, City Clerk

ATTACHMENT "A"



January 18, 2012



Mr. Jim Jakel
City Manager
CITY OF ANTIOCH
P.O. Box 5007
Antioch, CA 94531-5007

Dear Jim;

I respectfully request the City of Antioch consider the following request on behalf of BRL Group, LLC (BRL) and its builder, Kiper Development, Inc. (KIPER), for the express purpose of stimulating construction spending, job growth and the economic health of the City of Antioch.

BRL is the owner of 127 finished lots within the City of Antioch, better known as the "Blue Ridge" subdivision (Tract #8951),

KIPER is interested in building and selling new homes in the City of Antioch in the face of a challenging economy,

KIPER has an obligation to pay certain fees in full to the City of Antioch (and others) prior to the issuance of building permits

KIPER is seeking relief of said payment requirement and proposes the following arrangement:

- defer fees typically due at building permit to the earlier of Certificate of Occupancy or Six (6) months,
- the fees due at building permit directly attributable to building inspections shall not be deferred,
- maximum number of deferments shall be ten (10)
- for each lot (home) that deferred fees are paid in full the builder (project) shall be eligible for one additional deferment
- proposed deferment program shall be in place for one year and subject to renewal annually
- the fee schedule in place at the time fees are actually paid shall be the applicable fee schedule
- the administration of this program shall be the responsibility of KIPER's title company; First American Title Company

I trust this provides the city staff and council members sufficient information to provide the requested relief. If you require additional information do not hesitate to contact me.

Sincerely,

Douglas Krah

ATTACHMENT "B"

Job Address
 Assessor's Parcel #
 Tract # Lot #
 Property Owner(s)
 Mailing Address
 Contractor
 Mailing Address
 License #
 Project Description
 SINGLE FAMILY DWELLING - PLAN

X
E1205-0002

Lender
 Mailing Address
 Architect/Engineer
 Mailing Address
 License #

Setbacks: Front 0 Rear 0 Left 0 Right 0

Living Sq. Ft. 2,500
 Garage Sq. Ft. 450
 Porch Sq. Ft. 50
 Total Value: \$282,842.50

170b	aa-Building Permit	\$2,180.40
163	ac-CBSC SB1473	\$12.00
720r	ac-SMIP Residential	\$28.28
1701	ac-Technology Fee	\$43.61
1703	ad-Energy Inspection Fee	\$43.61
170p	ad-Plumbing Permit	\$150.00
170m	ae-Mechanical Permit	\$150.00
170e	af-Electrical Permit	\$150.00
170i	ag-Insulation Permit	\$150.00
606	ah-Temp Const Water(New Res)	\$27.00
756	ak-TWC	\$1,121.38
612	ak-Water Cap - 1"	\$4,612.82
618	am-Gravity Flow Sewer	\$663.74
614	am-Sewer Con	\$2,166.67
608	an-Water Meter Installation	\$487.94
276	ao-Traffic Signalization	\$362.00
732	ap-Fire Protection	\$591.00
251	aq-Park acquisition fee	\$1,050.00
249	az-Community Park Improvement	\$4,130.00
306	be-Hillcrest Bridge	\$254.00
734	bg-CCWD	\$4,873.00
726b	bh-ECCRFFA	\$9,430.37
85	bm-Green Building Residential	\$392.47
170w	bm-Waste Management Plan	\$30.00
173	bn-General Plan Maintenance	\$169.00

Total Fees \$33,269.29
Balance Due \$33,269.29

B1

**STAFF REPORT TO THE CITY COUCIL
FOR CONSIDERATION AT THE MEETING OF MAY 22, 2012**

Prepared by: Ryan Graham, Deputy Director of Community Development 

Approved by: Tina Wehrmeister, Director of Community Development 

Date: May 16, 2012

Subject: Code Enforcement Update

RECOMMENDATION

It is recommended that the Council receive and file this report and authorize the City Manager to enter into a contract to fill one Code Enforcement Officer position.

BACKGROUND INFORMATION

In September of 2011 the City Council approved the hiring of one Code Enforcement Officer using monies from the Solid Waste Fund, Abandoned Vehicle Fund, Community Development Block Grants, and the General Fund. The staff report for that meeting is included as Attachment "A".

A recruitment process was completed. After interviews, three candidates for the position declined the City's offer to move forward in the process. No other candidates were selected to move ahead. As a result, the eligibility list has been exhausted.

It is important to remember as outlined in September that enforcement efforts of this program will be violation specific. It would be irresponsible to ever consider that one person working in Code Enforcement is somehow bringing back the full breadth and scope of a fully staffed Code Enforcement Division. Instead, it is establishing a violation specific effort by the City to tackle one or two of the most prevalent and harmful violations to our community. The specificity of the violations chosen is also in direct relation to the funding sources and requirements attached to the use of those funds.

Council agreed with staff's recommendation in September that unoccupied residential properties (or those that are not legally occupied) and the accumulation of trash and debris on both occupied and unoccupied properties are top priority in violations to be enforced. The Council has recently heard public comments and media reports indicating that unoccupied or not legally occupied structures continue to be a significant problem. This is also in line with

the restrictions attached to the funding sources. There is a myriad of effective state statutes and local municipal codes currently in place to effectively address these issues when staffing is available.

The City previously contracted with a private company to provide code enforcement services to backfill while open positions were being recruited when the program was functioning. This firm is available, knowledgeable about the community, knows the City's process and case tracking program, and has a positive working relationship with various City Departments. They have staff that is well versed in dealing with vacant and foreclosed properties and can be in the field working cases in a matter of weeks. A proposed scope of work is included as Attachment "B".

It is staff's recommendation that the Council authorize the City Manager to enter into a contract to fill one Code Enforcement Officer position.

FISCAL IMPACTS

There are sufficient funds available in the funding sources approved by Council in November 2011. No additional funds are requested.

OPTIONS

Provide staff alternate direction.

ATTACHMENTS

A: City Council staff report 9/27/11

B: Scope of Work

ATTACHMENT "A"

STAFF REPORT TO THE CITY COUNCIL FOR CONSIDERATION AT THE MEETING OF SEPTEMBER 27, 2011

Prepared by: Ryan Graham, Deputy Director of Community Development

Approved by: Tina Wehrmeister, Director of Community Development

Date: September 13, 2011

Subject: Code Enforcement Program Funding

RECOMMENDATION

It is recommended that the City Council receive this report and provide direction regarding Code Enforcement Program funding. If the Council decides to fund Code Enforcement, necessary formal budget amendments by resolution will be placed on a future consent calendar.

BACKGROUND INFORMATION

The City of Antioch had a fully functioning Code Enforcement Division that consisted of Neighborhood Improvement Services (traditional Code Enforcement), Residential Rental Inspection Program, Commercial Code Enforcement, and Cost Recovery. In total these programs had a staff of 11 full time employees.

As the City began to fully perceive the impacts of the economic crisis, City services were reduced to those that were required by law or directed to stay intact by Council direction. There is no state mandate that the City have a Code Enforcement program. As such, the Code Enforcement Division as well as others endured several rounds of layoffs and ultimately became completely unstaffed.

The continued economic downturn coupled with the devastating effect of home foreclosures and their negative impact on neighborhoods and an unstaffed Code Enforcement Division seems to have come together in a "Perfect Storm" of circumstances. At this time, the City has one staff person who can be pulled from other duties to handle extreme emergency code enforcement cases as they arise. No one is assigned to day to day enforcement activities. Staff has developed a referral list for residents listing some services provided by outside agencies to help pick up some of the slack but in no way does this compare to having a fully staffed and functioning Code Enforcement Division of our own.

As directed during budget adoption, staff has been working to identify funding sources to bring back any component of Code Enforcement. It is important to realize the objective of this report. Below several options will be presented with the intent of funding one Code Enforcement position. This position's enforcement effort will need to be violation specific. It would be irresponsible to ever consider that one person working in Code Enforcement is somehow bringing back the full breadth and scope of a fully staffed Code Enforcement Division. Instead, it is establishing a violation specific effort by the City to tackle one or two of the most prevalent and harmful violations to our community. The specificity of the violations chosen is also in direct relation to funding opportunities and requirements attached to the use of those funds.

3
9-27-11

AI

With that said, it is very apparent to staff from site inspections, community input, complaints and general observations that unsecure, unoccupied residential properties and the accumulation of trash and debris on both occupied and unoccupied properties are top priority in violations to be enforced. There is a myriad of effective state statutes and local municipal codes currently in place to effectively address these issues if staffing is approved.

FINANCIAL IMPACT

At this time, there is no eligible recall list for the position of Code Enforcement Officer. There are several reputable companies that provide contract Code Enforcement Officers. There is also the possibility of some sort of job sharing agreement with other local agencies. Market analysis shows that a private Code Enforcement contractor and a local agency job sharing agreement are financially comparable at around \$100 an hour. With no certainty of continued funding sources staff does not believe it is prudent to explore hiring a full time employee at this time.

The City previously contracted with a private company to provide code enforcement services to backfill while open positions were being recruited when the program was functioning. This firm is available, knows the City's process and case tracking program, and has a positive working relationship with various Departments. The programs discussed in this report could be started up faster if a contract is entered with this firm under the Sole Source provisions of the City's purchasing policy. Alternatively, an RFP could be issued which would take additional time to prepare and review proposals. There would also be an increase to start up time related to training someone with no prior experience working in the City.

The City has a vehicle that can be used by a Code Enforcement Officer. A fuel budget of \$2,400 a year would need to be secured. An additional \$2,000 in operating costs such as postage and supplies will also be required.

Staff was asked to look at several funds as potential available funding sources. A discussion of each is provided below:

POTENTIAL AVAILABLE FUNDING SOURCES

- *Solid Waste Fund – \$40,000*

Solid waste funds can be used to pay for enforcement efforts related to trash, debris, illegal dumping and other solid waste complaints. City wide Code Enforcement efforts related to solid waste can be charged to this fund.

- *Abandoned Vehicle Fund Program – \$80,000*

The City of Antioch belongs to the Contra Costa Abandoned Vehicle Abatement Service Authority that was established under AB-4114. It has been in existence since 1991 and the legislation allowed 18 Contra Costa cities and the County of Contra Costa to join together and form a service authority to oversee a fund to be used for the removal of abandoned, wrecked, and inoperable vehicles. The revenue was generated by assessing a fee of 1 dollar per vehicle for all vehicles registered in the county. Antioch receives a portion of that fee annually however the program will sunset in 2012. City wide Code Enforcement efforts on these issues can be charged to this fund.

- *CDBG – \$51,000*

The Housing Revolving Loan Fund and Program Income currently have approximately \$51,000 available. These funds are available immediately and can be used to fund Code Enforcement activities in designated low income areas (Attachment "A") that prevent further deterioration of the housing stock, keep our lower income neighborhoods clean and sanitary, and improve living conditions for the thousands of residents living in these areas. Staff estimates that approximately \$30,000 will be available annually in this fund. CDBG Revolving Loan Fund program income is comprised of payments or payoffs of CDBG-funded housing rehabilitation loans. These are most often received when the elderly homeowners refinance or when the title transfers. Housing Revolving Loan funds must be spent only on housing-related activities. This funding source would also be subject to the CDBG funded Code Enforcement program scope discussed below.

FUTURE POTENTIAL FUNDING SOURCES AND PROGRAM INCOME

- *CDBG Application*

An application for funding Code Enforcement through the normal 2 year CDBG grant cycle will be submitted in December 2011. The Council Subcommittee will consider all applications for funding and bring recommendations to Council in April 2012, for funding July 1, 2012. Staff's recommendation is to fund Code Enforcement activities in lower income areas at 20% of the CDBG entitlement grant amount annually, in order to establish a stable funding stream. To illustrate the amount of money that would be utilized for Code Enforcement, the City received \$658,846 in CDBG funds in 2011-12. If Code Enforcement activities were funded this year at 20%, the amount of funding would be \$131,770.

Funding Code Enforcement at 20% is a measured decision based on research of some of the surrounding areas with similar issues. For example, the City of Pittsburg funds Code Enforcement at 23%, Concord at 10%, and the City of San Jose at 18%. 20% should be acceptable to HUD for Code Enforcement. Funding Antioch Code Enforcement at 20% of the annual grant amount and also utilizing the Housing Revolving Loan Fund and program income that comes in each year enables the City, as stated above, to prevent further deterioration of the housing stock, keep our lower income neighborhoods clean and sanitary, and improve living conditions for the thousands of residents living in these areas.

A specific Code Enforcement program will be necessary in order to use CDBG funds within the areas shown in Attachment "A". This program will identify deteriorating or deteriorated areas where such enforcement, together with public improvements, rehabilitation and services to be provided, may be expected to arrest the decline of the area. The Antioch Development Agency has a Housing Rehabilitation program that can assist homeowners by helping them financially to afford essential repairs and disability improvements, preserving the housing stock. The Agency also has a Multi-Family Housing Rehabilitation program that can assist apartment owners in maintaining their properties in safe conditions. Code Enforcement personnel will be tasked with making referrals when they note such deficiencies as may be addressed through these programs. Note that funding for these programs may need further discussion and may need to also be funded by CDBG depending on the outcome of the redevelopment lawsuit.

Code Enforcement will not only deal with deteriorated housing stock, but also with other neighborhood issues and public nuisances that result in the deterioration of lower income areas. For example, excess foliage and underbrush provides a place for vermin and criminals to hide and encourages illicit activity. Accumulation of garbage leads to pests, vermin, cockroaches, and other vectors. Empty housing attracts trespassers and vandals, and the resulting high

crime rate can constitute a serious threat to the public safety and welfare. Empty housing stock with pools can constitute a serious danger that is attractive to youth and children, and can prove to be a breeding ground for mosquitoes.

Finally, lower income areas which are predominately located in Antioch's oldest part of the city, may also have deteriorated or deteriorating infrastructure, such as sidewalks that are missing or uplifted, unsafe, or lacking accessibility by the mobility impaired, drainage issues, sewage issues, and other infrastructure problems. Such deficiencies have been identified by the City's Engineering department and will also be reported by Code Enforcement staff, and an annual plan of coordinated services to address neighborhood issues will be developed and included in the grant application each year.

By enforcing City codes with CDBG funds, the City of Antioch has an opportunity to work together with the community to clean up neighborhoods and maintain a healthy and safe living environment. This can reduce crime, protect the health and well-being of residents, help maintain property values, address unsafe and unsanitary conditions, arrest the deterioration of the site and housing stock, and address conditions that endanger life or property by fire or other causes.

- *New Inspection Fee Procedure*

Currently there are no fees charged to a property owner to recoup the cost of initial inspections. This is not to be confused with Citation fees that are already in place. Citations are used as an enforcement tool and are not intended to be used to recoup the cost of performing inspections. Staff believes inspection fees are important to recoup the real cost of performing Code Enforcement inspections with nonresponsive or negligent property owners. The Master Fee Schedule currently has a Code Compliance Inspection Fee of \$125. Since this fee is already established there is no action needed by Council. Below is the due process legally required to take a Code Enforcement Case with no compliance from the initial inspection to end where the City can ultimately abate the violation.

- Initial Inspection – Violation confirmed and Notice of Violation Mailed
- Follow Up Inspection – Violation Cleared Case Closed / Not Cleared Issue Cite #1
- Follow Up Inspection – Violation Cleared Case Closed / Not Cleared Issue Cite #2
- Follow Up Inspection – Violation Cleared Case Closed / Not Cleared Issue Cite #3
- Abate Property with Warrant from Superior Court

When the Initial Inspection is performed there is obviously no inspection fee imposed. Similarly, at the first follow up inspection if the violation is cleared no inspection fee is imposed to the homeowner. However, if the case progresses beyond the first follow up inspection the property owner will then be charged inspection fees for each inspection from the initial inspection to the point where the violation is cleared and the case closed. Of course, if follow up inspections were needed to clear minor compliance issues or similar situations where the home owner is diligently working to clear the violation no inspection fee would be imposed. The intent is to recoup the cost of inspection from nonresponsive property owners which historically have proven to be the most time consuming cases. Effective cost recovery measures are already in place to recoup citations and abatement cost. The new inspection fee procedure does not require any action from council to be implemented. It is staffs intention to start this procedure unless otherwise directed by council.

CDBG regulations require that any fees collected by CDBG funded Code Enforcement actions be returned to that fund as program income. These funds must then be returned to the Code Enforcement program and spent before drawing down other CDBG funds.

OPTIONS

- Direct the City Manager and Community Development Director to use the funds as outlined in this report to fund a Code Enforcement program which will be limited by the various funding requirements.
- Provide staff with other means of funding.
- Take no action.

ATTACHMENTS

- A. Map of designated CDBG eligible area

3. CONSIDERATION OF FUNDING LIMITED CODE ENFORCEMENT PROGRAM

Deputy Director of Community Development Graham presented the staff report dated September 13, 2011 recommending the City Council receive the report and provide direction.

Deputy Director of Community Development Graham clarified it would take approximately 60-90 days for the RFP process to engage a code enforcement consultant and additional time for training a Code Enforcement employee.

Mayor Davis felt it was important to implement the program immediately and thanked Deputy Director of Community Development Graham for the report.

In response to Councilmember Rocha, City Attorney Nerland stated staff would address the question regarding a business license tax for people who own multiple residential properties.

Councilmember Harper spoke in support of implementing a Code Enforcement Program and stated he would like the program staffed by one fulltime and one part time employee or two full time employees.

In response to Councilmember Kalinowski, Deputy Director of Community Development Graham clarified the \$100.00/per hour cost proposed by the consultant included salary, benefits and overhead costs for one fulltime employee. He added the City's billable rate for a Code Enforcement Officer was \$118.00 per hour.

Councilmember Kalinowski stated he felt the hourly rate was excessive and if the City moved forward he would like to see the RFP justify the rate.

Councilmember Agopian thanked staff for the comprehensive report. He suggested exploring a hybrid program to maximize the funds available. He voiced his support to enhance the program citywide with the use of \$100,000-120,000 of GenOn funding.

Terry Ramus and Sean Wright, representing the Antioch Chamber of Commerce, provided the City Council with a two page summary of opportunities for the business community to prevent code enforcement/blight issues within the City. He noted in cooperation with store managers the City could implement requirements, such as locking spray paint cans, which would allow the companies to come forth with the funds needed.

Mayor Davis thanked Mr. Ramus and Mr. Wright for brining the issue forward and stated the subcommittee working with Economic Development could address commercial code violations and prevention strategies.

Councilmember Agopian commended Mr. Ramus for taking initiative to bring the issue forward and suggested the graffiti subcommittee be reconfigured to cover blight issues and work with the Chamber of Commerce to develop recommendations for code enforcement.

In response to Councilmember Kalinowski, Finance Director Merchant clarified the top step code enforcement officer salary and benefits was \$57-58 per hour, however the City would bill out \$118.00 to recoup overhead costs.

Following discussion the City Council provided the following direction:

- Limited code enforcement should be funded
- Focus violations specific to vacant unsecure property and trash and debris investigations
- Make sure funding sources from abandoned vehicles was appropriately targeted
- Inspection fees shall be implemented
- Explore timeline for RFP and HR alternative as soon as possible (include possible funding for temporary employee to assist in the HR process)

On motion by Councilmember Agopian, seconded by Councilmember Harper, the City Council unanimously received the report.

Consensus of the City Council agreed to hear agenda item #5 as the next item of business.

ATTACHMENT "B"

Scope of work

PROPOSED SCHEDULE

Our proposed schedule is as follows.

Code Enforcement Services: *Full-time, enforce municipal codes and other applicable codes related to nuisance, zoning, building, pest infestation, noise, blight, graffiti, signage, junk and debris, abandoned or inoperable vehicles on private property, housing, and related abatement activities. Review present ordinances, Prepare Policies and Procedures and Forms. Train Code Enforcement officers if needed.*

Interwest understands the need for staffing flexibility. As workloads increase, additional Interwest staff can be placed onsite to assist and augment existing staff. As development processing is cyclical, any decrease in workload can be offset by a decrease in our presence.

If additional hours or services are needed due to workload or desired by the City we will work with the City on mutually agreed upon staffing requirements and compensation.

F E E S F O R S E R V I C E

Services will be billed at the following hourly rates:

CLASSIFICATION

HOURLY BILLING RATE

Housing Inspector/Code Enforcement Officer \$85.00

Overtime 25% of Above Listed Rates

Rates are typically reviewed yearly on July 1 and may be subject to revision unless under specific contract obligations. No overtime will be charged without prior authorization by client.

**STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE MEETING OF MAY 22, 2012**

Prepared by: Kevin Scudero, Community Development Technician

Approved by: Ron Bernal, Director of Public Works/City Engineer *REB*

Date: May 17, 2012

Subject: Consider Renaming "L Street"

RECOMMENDATION

It is recommended that the City Council consider adopting the attached resolution to rename "L Street"

BACKGROUND INFORMATION

At the request of Council Member Harper, staff has pursued the steps necessary to rename L Street. This subject was originally discussed in 1996 as part of the Antioch Economic Development Plan. The idea provides a very visible way to promote economic development in the downtown area and bring awareness of the Marina in downtown Antioch. With the widening of Highway 4 currently under construction this would be the most cost effective time for the City to implement a name change. Since the existing freeway signs on State Route 4 will be replaced as part of the widening project and haven't been fabricated or installed, the City would not be responsible for the entire cost of changing the name on these signs.

At their May 16th meeting, the Planning Commission considered this proposal as a public hearing item. The 107 affected properties including the Antioch Police Department and three other businesses were mailed notices of the public hearing in addition to the required notice in the newspaper. Staff's report to the Commission suggested "Marina Plaza Parkway" as a possible name for the street. After hearing testimony from three Antioch residents, two who live on L Street, the Commission recommended shortening the staff proposed name to "Marina Parkway" per Resolution 2012-07. Staff explained that the reason for proposing the name "Marina Plaza Parkway" was due to the City of Pittsburg having a street named Marina Boulevard and that the Humphries and the existing businesses at the Marina use the address "Marina Plaza". The Fire District has a policy that discourages naming streets in close proximity to each other the same or similar name as it can create confusion when reporting or responding to calls for service. Following up on the Planning Commission's recommendation, staff is in the process of contacting the Contra Costa Fire District and the Antioch Police Department to verify that the Planning Commission proposed name is acceptable. Staff expects to have a response from the Fire District and Police Department by the Council meeting on the 22nd. In accordance with the Antioch Code of Ordinances, §9-4.615.1 both of these agencies had already given their approval for using the name "Marina Plaza Parkway".

The City went through a similar process in 1995 when Somersville Road north of Highway 4 was renamed to Auto Center Drive to advertise and promote the auto dealer presence from Highway 4. The primary difference with the current proposal is the significant cost savings if the name is changed before the signs are fabricated. The Auto Center name change involved modifying existing freeway signs at a significant cost. Additionally, the proposal to rename L Street is slightly different in effect since the older part of the City is set up in blocks of letters (A through O Streets) in the north/south direction and numbers (First through Twentieth Streets) in the east/west direction. Changing “L Street” to “Marina Parkway” will introduce a street name that is not consistent with the existing grid naming scheme.

According to Government Code §34091.1 the City Council must adopt a resolution when approving street name changes. A public hearing is not required at the meeting. Should the Council approve the resolution, Government Code §34092 requires that the City Clerk forward a copy of the resolution to the Board of Supervisors.

FINANCIAL IMPACT

The total cost of the street name change is estimated at \$40,000 proposed to be funded through Gas Tax Funds. Most of this cost would be associated with changing street name signs, internally illuminated traffic signal signs, costs related to the Police Department, and assisting affected businesses with their costs associated with the name change if Council so desires. For the Auto Center Drive name change, Council offered impacted businesses up to \$1,000 to offset associated costs.

OPTIONS

The City Council may choose to approve a name other than “Marina Parkway” as proposed by the Planning Commission or deny the request to change the name. Fire District and Police Department approval will be necessary for any name change approved by the City Council.

ATTACHMENTS

A: Vicinity Map

RESOLUTION NO. 2012/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING
STREET NAME CHANGE FROM "L STREET" TO "MARINA PARKWAY"**

WHEREAS, the City Council has received a request to change the name of "L Street"; and

WHEREAS, on May 16, 2012, the Planning Commission considered this request and received and considered evidence, both oral and documentary; and

WHEREAS, the Planning Commission recommended that the City Council approve changing the name of "L Street" to "Marina Parkway" from State Route 4 north to the City of Antioch Marina (Resolution 2012-07); and

WHEREAS, on May 22, 2012, the City Council considered this request and received and considered evidence, both oral and documentary;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Antioch does hereby approve the request to change the name of "L Street" from south side of the State Route 4 right-of-way north to the City of Antioch Marina to "Marina Parkway".

I HEREBY CERTIFY that the foregoing recommendation was passed and adopted by the City Council of the City of Antioch, at a regular meeting thereof, held on the 22nd day of May 2012 by following vote:

AYES:

NOES:

ABSENT:

DENISE SKAGGS, City Clerk

ATTACHMENT "A"



Project Vicinity

A1

Attachment A: Vicinity Map



City of Antioch GIS

Date printed: 5-17-12

**STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE COUNCIL MEETING OF MAY 22, 2012**

Prepared by: Dawn Merchant, Finance Director

Reviewed by: Jim Jakel, City Manager

Date: May 14, 2012

**Subject: PROPOSED UPDATES TO THE MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2012
AND UPDATE ON WATER AND SEWER RATES**

RECOMMENDATION

Adopt the Resolution of the City Council of the City of Antioch Approving Updates to the Master Fee Schedule Effective July 1, 2012.

BACKGROUND

On May 8, 2012, the amended Master Fee Schedule was presented to Council with a summary update on water and sewer rates (see Attachment 1 for staff report). Council requested that the schedule be brought back with more information on justification for the fee increases as well as a detailed report on water and sewer rates rather than just a written narrative and brief discussion by our consultant, Black & Veatch, which completed the rate study and update.

Two Master Fee Schedules are attached for Council consideration. Attachment 6 contains all proposed updates, including water and sewer rate increases and Attachment 7 contains proposed updates while maintaining existing water and sewer rates.

DISCUSSION

In 2005, the City completed a comprehensive fee study to establish fees going forward and ensure the City was recovering costs of providing services. The study was presented to Council in 2006 (see Attachment 2 for staff report). As part of that study, the consultant collected data, developed a fee model, benchmarked fees against other jurisdictions and developed a cost allocation plan. Fee revisions were incorporated into the Master Fee Schedule effective July 1, 2006. The consultant recommended utilizing an annual escalator index to keep pace with inflation. With the exception of Traffic Signal Fees and Facility Reserve Fees which are increased by the Engineering News Record Cost of Construction Index, the City has been using the San Francisco Area Consumer Price Index which staff feels is an accurate mechanism to use.

During the prior public hearing, Council requested more information on the justification for the fee increases and staff has been asked to evaluate them and the impacts of not implementing. An analysis of each department's fees follows:

- Community Development estimates the fee increases will generate approximately \$25,000 in additional revenues.
- Public Works estimates the increases (excluding water and sewer rates) will generate approximately \$39,000 between traffic signal fees and water and sewer facility reserve fees. A new fee for backflow and fire sprinkling testing is being added as the new fire code requires new properties to have fire sprinklers.
- The Police Department was not able to determine an amount in time for this report.
- Animal Service fees (licenses, adoptions, etc.) are not increasing and in fact are only adding or modifying fees relates to dangerous/vicious animals, inspection and quarantine fees.

- Marina fees are not increasing. Previously approved boat launch fees are being incorporated into the fee schedule.
- Recreation and Community Services fees are being increased to recover the actual cost of service, with a majority of the fees not changing from current rates.
- There are no proposed fee increases for Civic Arts.
- Miscellaneous fees have three items being removed that are no longer applicable and the addition of a deposit (which is refundable).

As you will see in the attached Master Fee Schedules, a unilateral increase across the board was not done. Not all fees are increasing and in fact, some are even decreasing. While the City has made significant reductions in expenditures, costs for basic utilities continue to rise, employment costs are increasing with not only negotiated salary increases in the upcoming fiscal year, but increases to PERS contributions and workers compensation premiums as well. It is imperative that the City continue to recover its cost for services, especially with the financial challenges the City has been facing. Postponing fee increases at this time will provide more challenges in the future when a significant “catch-up” will need to be made to recoup full cost of service.

Fee schedules for neighboring communities are provided below if Council should want to make comparisons.

- The City of Brentwood’s current fee schedule can be viewed at: <http://www.ci.brentwood.ca.us/pdf/new/finance/budgets/2011-2012CAP.pdf>
- The City of Pittsburg’s current fee schedule can be viewed at: <http://www.ci.pittsburg.ca.us/Modules/ShowDocument.aspx?documentid=4381>
- The City of Oakley’s current fee schedule can be viewed at: <http://www.ci.oakley.ca.us/UserFiles/file/Finance/Impact%20Fees/City%20Fee%20Schedule%20Effective%20July%2009,%202011.pdf>

Water and Sewer Rates

Water and sewer rate fee increases for fiscal years 2011 through 2015 were approved by resolutions 2010/44 and 2010/45. When the rate increases were approved, Council requested a rate review be conducted after two years. A summary review was provided on May 8th, and Council requested a more formal review be brought back and considered before fee increases were implemented for water and sewer rates. Of particular importance, Council wanted to discuss capital project financing as the initial rate study proposed a \$10M bond issue and based on current projections in the utility funds, cash financing is possible. Staff feels that this is the best option to save the utility funds the cost of financing at this time. A “Revenue Requirements Update” report has been prepared by Black & Veatch and is included as Attachment 3. The Director of Public Works will be discussing this report with Council. The 2010 rate study is included as Attachment 4 for further reference.

If Council desires more analysis and discussion of the rates and policies at a future meeting, Council has the option to postpone the proposed water and sewer rate increases and approve the Master Fee Schedule in Attachment 7 with the existing water and sewer rates. If rate increases are approved, it would generate approximately \$1.88M for the Water and Sewer Funds in FY13.

OPTIONS

1. Do not approve any fee increases to be effective July 1, 2012
2. Approve all fee updates as proposed in Attachment
3. Approve fee updates with the exception of water and sewer rates as proposed in Attachment

ATTACHMENTS

1. Staff Report to Council for Master Fee from May 8, 2012
2. Staff Report to Council for User Fees and Charges from April 11, 2006
3. Revenue Requirements Update Report on Water and Sewer Utility Rates prepared by Black & Veatch
4. Water & Sewer Utility Rate Study from April 2010 prepared by Black & Veatch
5. Resolution of the City Council of the City of Antioch Approving Updates to the City of Antioch Master Fee Schedule effective July 1, 2012
6. Proposed Master Fee Schedule with all updates, including water and sewer rates
7. Proposed Master Fee Schedule with all updates, maintaining existing water and sewer rates

**STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE COUNCIL MEETING OF MAY 8, 2012**

Prepared by: Dawn Merchant, Finance Director

Reviewed by: Jim Jakel, City Manager

Date: April 30, 2012

Subject: PROPOSED UPDATES TO THE MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2012
AND UPDATE ON WATER AND SEWER RATES

RECOMMENDATION

Adopt the Resolution of the City Council of the City of Antioch Approving Updates to the Master Fee Schedule Effective July 1, 2012.

AMENDMENTS TO THE MASTER FEE

Attachment 2 contains the current Master Fee Schedule. Changes to fees are highlighted and contain strikethroughs and changes/additions in red throughout the document. The following is a brief summary of changes.

Proposed Police Department and Animal Services Amendments: Police fees have been adjusted to capture Consumer Price Index increases for 2011 and 2012 (a total of 5%) as fees were not increased in the 2011 Master Fee Schedule. A one year license fee for potential dangerous/vicious animal has been added as well as an inspection fee to cover the cost of animal services staff time if they need to visit a residence to verify such things as if secure fencing is in place, dog okay after a quarantine, etc.

Proposed Community Development Fee Amendments: Fees have increased in accordance with the San Francisco Area Consumer Price Index, with the exception of the Waste Management Fee which is being increased to cover the actual cost of processing.

Proposed Public Works Fee Amendments: A majority of increases are based on the San Francisco Area Consumer Price Index (other than water and sewer rates discussed in the next paragraph). Water and Sewer connection fees are being increased by the Engineering News Record Cost of Construction Index.

Water and sewer rates fee increases for fiscal years 2011 through 2015 were approved by resolutions 2010/44 and 2010/45. When the rate increases were approved, Council requested a rate review be conducted after two years. In accordance with this direction, Black & Veatch, who prepared the original rate study, has conducted a reconciliation of actual costs and revenues versus those projected by the 2010 rate study (2010 Study). A summary of the findings follows.

Water Utility

Over the past two years, the City has continued to see decreased consumption levels for all customer classes. At the same time, the Water Utility has realized decreased purchased water costs compared to projections and maintained tight control over all other expenses. Due to the savings from purchased water costs achieved in FY 09/10, the Water Utility was able to delay the need to issue a planned \$10M bond for capital improvement projects. Further, based on the reconciliation analysis conducted by Black & Veatch, if the Water Utility implements the remainder of the proposed rate increases from the 2010 Study, then there will be sufficient funds to cash finance the 5-year capital improvement program; meet the 60 day minimum working capital balance; and start to fund a modest level of Repair & Replacement (R&R) reserve for future capital needs. In the event that the proposed increases are not implemented, the Water

Utility will need to issue the \$10M bond and does run the risk of not generating sufficient revenues to meet debt covenant requirements.

Sewer Utility

For the Sewer Utility, delayed execution of some capital projects over the past 2 years has resulted in a temporary fund balance that is greater than originally anticipated. Reported revenues and expenditures for FY 10/11 and FY 11/12 (estimated) appear to be tracking as projected in the 2010 Rate Study. As a result, Black & Veatch has recommended that the City continue with the planned 4% rate increases for FY 12/13 and FY 13/14. Full execution of the sewer capital improvement program will fully deplete the current fund balance if no increases are implemented. Moreover, the City should continue planning on establishing the R&R fund to address future capital needs.

Based on Black & Veatch's analysis, both Enterprise Funds appear to be controlling costs and executing planned capital projects in a timely fashion. As such, Black & Veatch's analysis concludes that implementation of the FY 12/13 and FY 13/14 proposed rate increases are still necessary to maintain the financial viability of the utilities, as well as ensure the level of service expected by rate payers.

Staff is in agreement with Black & Veatch's findings and recommendations and therefore, Water and Sewer rates in the attached Master Fee reflect 8% and 4% increases respectively as approved in resolutions 2010/44 and 2010/45. Ann Bui from Black & Veatch will be discussing the findings at this meeting and is available for any questions.

Recreation and Community Services: Various rates are increasing to recover actual costs. Rental deposit fees are being increased to bring up to local standards and protect assets. Fees being added include microphone and podium rental which have been available for rental, but not included on the Master Fee Schedule; locker rental which has been charged but not included on the Master Fee Schedule and a late payment fee for Antioch Community Center rentals.

FINANCIAL IMPACT

The fee increases will ensure that the City recovers as much of the cost for providing services as possible. Although there have been some reductions in certain staff and benefit costs due to current concessions with the City's labor and bargaining groups, there are still increases in other labor costs, as well as overhead costs such as utilities, such that the Consumer Price Index is an accurate mechanism to use to increase some fees to ensure that they are limited to the reasonable cost of providing services. Recovery of fees is imperative to help overcome the financial challenges we are facing. Departments have incorporated proposed fees into their budgets.

ATTACHMENTS

1. Resolution of the City Council of the City of Antioch Approving Updates to the City of Antioch Master Fee Schedule effective July 1, 2012
2. Proposed Master Fee Schedule Changes

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL FOR
CONSIDERATION AT THE COUNCIL MEETING OF APRIL 11, 2006**

FROM: Dee Brookshire, Finance Director
REVIEWED BY: Jim Jakel, City Manager
DATE: April 6, 2006
SUBJECT: Update of User Fees and Charges for the 2006 Master Fee Schedule.

RECOMMENDATION

Schedule a Public Hearing to adopt the updated Master Fee Schedule incorporating the recommendations of the fee study and revisions recommended by staff and Council.

PURPOSE

The purpose of this presentation is to provide the City Council with the results of the fee study developed by Public Resource Management Group, LLC (PRM) with City staff; and to present recommendations for increases in user fees and charges based on the study and on recommendations made at the Council study session of 3/21/06.

BACKGROUND

The last formal cost allocation and fee study was undertaken in 1988 and on January 10, 1989, the City Council adopted Ordinance 735-C-S establishing a policy for the recovery of costs reasonably borne from the users of certain City services. Since that adoption, staff has undertaken internal reviews from time to time and made recommendations for updates to fees and charges based upon the results. In later years, updates occurred as part of the budget process. The most recent update occurred on May 11, 2004, when the City Council passed Resolution 2004-56, approving the updated Master Fee Schedule.

In 2005, the City Manager asked that a consulting firm be hired to professionally evaluate the existing cost allocation plan and review existing fees and charges. PRM was hired on February 14, 2005, to conduct a comprehensive fee study. The purpose of the study was to calculate the total cost to the City of providing services in our community, including indirect and overhead costs, for which cost recovery was deemed appropriate.

PRM completed the initial study and provided a first look at the results and recommendations to the City Council at a study session on March 21, 2006. Staff has modified the recommendations based on the discussions with the City Council at the study session.

This presentation represents the latest draft of the updated user fees and charges that will be incorporated into the City's Master Fee Schedule and presented to Council at a Public Hearing on April 25, 2006.

METHODOLOGY

The study was guided by the objective of identifying the full cost of each service for which a user fee may be charged. The work plan consisted of data collection, the development of a fee model based on the study's objective and the data collected, benchmarking Antioch's fees against comparable jurisdictions, and finally, the development of the cost allocation plan and recommended fee schedule for each department.

This fee study identifies three cost layers that, when combined, constitute the fully burdened cost of a service. For the purpose of this study, the cost layers are defined as: direct labor, departmental indirect labor, and central overhead. These layers are defined as the following:

Direct Labor. Staff hours spent directly on fee-related services. These hours are related to costs as a burdened salary rate. This rate includes the staff member's salary, plus benefits.

Departmental Indirect Labor Staff hours spent on supervision and departmental administration activities. This cost layer consists primarily of secretarial staff, clerical staff, materials and supplies and portions of a department head.

Central Overhead These costs represent those departments whose primary function is to support other City departments. Central overhead figures are calculated in a separate report. This report adheres to the Federal Office of Management and Budget guidelines. Central overhead examples include: Building Depreciation; City Management; City Attorney; Finance Department activities; Personnel Department; and Risk Management.

PRM interviewed all City departments that provide a user fee-related service. Each appropriate City staff member received a uniformly structured form to complete. Staff was instructed to complete each form by filling in direct labor time expended on fee-generating activities. Staff members were also asked to provide time spent on fee services that were not listed on the formal fee schedule.

After completion of these surveys, each Department or Division Director reviewed the responses, and confirmed and/or revised if necessary. These surveys and other working papers have been given to the City and document the time estimate data used in this analysis. In addition, PRM worked with the City staff in modifying many of the fee categories to accurately reflect the type of services provided by the service departments

Part of the data collection task included a thorough review of relevant City documentation, such as: City General Fund budget; Current City fee schedule; City consultant invoices; City correspondence related to fee services; and, various City permit and application data

The final type of data collected related to fees charged by similar jurisdiction. This data was compiled into a comparison matrix. This matrix is a useful resource in benchmarking Antioch's current and proposed fee schedule against fee schedules from nearby jurisdictions. Some of the jurisdictions included in the matrix are: Concord, Richmond, Walnut Creek, Brentwood, and Pittsburg.

ESCALATOR INDEX

PRM suggests the City of Antioch may wish to apply an annual adjustment factor to its fee schedules to ensure fees keep pace with inflation. They recommend the **Employment Cost Index (ECI) for State and Local Government Employees, Total Compensation** as published by the Bureau of Labor Statistics (BLS). This could be applied as follows: Each year, the City would determine the percentage change in this index and apply the increase or decrease to the master fee schedule by act of City ordinance or resolution.

Please note that certain fees are exempt from an index adjustment, such as fees set by the State of California and percentage based fees and these fees should be noted in the master fee schedule. If the escalator index is adopted, staff recommends that every five years the City should conduct a comprehensive cost of service analysis to ensure fees are set appropriately.

STUDY SESSION DISCUSSION POINTS:

Deposits - Staff was asked whether current deposits are adequate, given the proposed higher billing rates. Staff has considered this in light of the proposed changes and the proposed fee schedule has been amended to increase deposits where labor costs have increased.

Hour Basis - Council questioned the 1800 hour basis used to compute the fully burdened hourly rates as some agencies use bases as low as 1600 hours. Staff has researched this and found that while 1800 hours is the industry standard base used to determine fully burdened labor rates, there are other ways to compute the hour base. Most consulting firms, including PRM, use 1800 hours unless directed by the client to use something else. Staff has received an alternative calculation method from Contra Costa County, performed that calculation, and determined that 1800 hours is the preferred base for the City's computation of fully burdened hourly rates.

Overhead Funds - There was also discussion on whether any labor costs were applied to overhead funds such as the vehicle and equipment replacement funds as there was obviously an administrative component to managing the funds. Staff responded that the cost allocation study applies costs to the vehicle and equipment replacement funds to cover the admin costs related to the funds.

Increased Wage Rates – Staff was asked whether the future 4/1 increased wage rates were used in the cost allocation study. The cost allocation study was based upon FY05/06 Budget and Actual expenditures. The cost allocations will be updated annually based upon the most recently closed year's actual data. The proposed hourly rates, however, have been adjusted to reflect the 4/1 increases.

Escalator Index Comparisons - Staff was asked to also consider regional indices produced by the BLS to determine the most appropriate index for the City's use as an escalator index. The escalator index suggested by PRM as the industry standard is the Employment Cost Index (ECI) for State and Local Government Employees, Total Compensation. This index reflects changes in the relevant labor costs imbedded throughout the City's fees, charges, and hourly rate structure. Staff has researched the BLS resources and found that a regional version of this index is not available. Staff will continue to research alternative indices that can be used as a fee escalator and will bring the results to Council at a later date.

Frequency of Periodic Study - There was discussion on the advantages and disadvantages of conducting a 3 or 5 year study review of fees and charges. The cost of the study is one of the main considerations in determining whether the study should be done at 3 years or 5 years. But, since the reason for an independent study is to determine how closely the fees derived using the recommended index match actual increases experienced at the City, it may be worth doing more frequently. If, for example, the City is increasing employment costs by 3% per year while the index indicates 2.5%, after three years, the fees will fall 1.5% behind the true cost of service. Staff recommends leaving the review period open. Staff will monitor the differences on an annual basis and make a recommendation in the third year whether an independent study is warranted.

Senior Citizen Discounts – Staff was asked to look at ways to offer additional senior citizen discounts or accommodations related to animal control fees and/or services. In addition to a reduced water and sewer rate if seniors meet the income criteria, the City currently provides a Senior Citizen discount (50%) on animal licensing fees. Following discussion at the study session, staff is considering the suggestion that cat traps be delivered and deposits collected upon delivery to qualifying senior citizens by the volunteer group (VIP's).

Vehicle Parking, 3/family – The City currently charges \$5 each per year for parking stickers and placards for cars owned by residents on certain streets near Deer Valley High School to identify their cars when parked at their homes. Council made a recommendation that the charge be discontinued to citizens living in the affected areas who request stickers and placards. Staff has adjusted the fee schedule to remove this fee although the process will continue.

OMB Circular A – 87 - Council asked if the PRM study of the City's fees and charges conformed to these Federal standards. This circular establishes cost principles and standards for State, Local, and Indian Tribal Governments to use in determining costs for Federal awards carried out through grants, cost reimbursement contracts, and other agreements. PRM affirmed at the study session that this study is in full compliance with OMB A-87.

SUMMARY CHANGES

Some of the proposed fees have been modified based on discussion and direction received at the workshop of 3/21/06. Those changes are highlighted on the attached schedules and explanations are footnoted. The fee schedules are provided in draft format with four columns for the cost of service as determined by the fee study, the current fee, the study recommended fee, and the latest revised fee.

Consideration of the fees is ongoing and any recommendations of the Council at this presentation will be incorporated into the Master Fee Schedule that will be presented for adoption at the Public Hearing now scheduled for April 25, 2006.

FEES NOT INCLUDED IN THE UPDATE

Water and Sewer Rates – Updates to the water and sewer rates will be brought to Council for consideration separately following additional review by consultants and staff.

Leisure Services and Prewitt Park Fees — PRM has provided cost analyses for Prewitt Park and leisure services programs; however, fees and charges for programs for the upcoming season have been published and distributed throughout the community. Recommendations for changes to these fees will be brought to Council for consideration later in the year along with a discussion of the results of the PRM study.

FEE UPDATE SCHEDULE

This presentation is the second in a schedule of presentations and hearings that will result in a newly adopted Master Fee Schedule that will be in force on July 1, 2006.

Presentation on User Fees and Charges	4/11/2006
Public Hearing and adoption of updated Master Fee Schedule	4/25/2006
Implementation of updated Master Fee Schedule	7/01/2006

FINANCIAL IMPACT

The proposed increases to fees and charges are incorporated into the draft budget for 2006-2007.

OPTIONS

- I. Schedule a Public Hearing to adopt the updated Master Fee Schedule incorporating recommendations of the fee study and revisions recommended by staff and Council.
- II. Other action as directed by Council.
- III. Take no action

ATTACHMENTS

1. Revised Proposed Fee Schedules
2. Revised Proposed Hourly Rate Schedules
3. PRM Comparison Survey

DRAFT

REVENUE REQUIREMENTS UPDATE

Water and Wastewater Utilities

B&V PROJECT NO. 169310

PREPARED FOR

City of Antioch, CA

16 MAY 2012

Table of Contents

Introduction	3
Background	3
Purpose	3
Scope of Work	3
Disclaimer	4
Water Revenue Requirements Update	1
Revenue and Revenue Requirements.....	1
Water Operation and Maintenance Expense Projections	1
Water Capital Improvement Program.....	2
Water Revenue Projections	2
Water Operating Fund Financing Plan.....	3
Recommendations.....	4
Wastewater Revenue Requirements Update.....	1
Revenue and Revenue Requirements.....	1
Wastewater Operation and Maintenance Expense Projections	1
Wastewater Capital Improvement Program	2
Wastewater Revenue Projections.....	2
Wastewater Operating Fund Financing Plan.....	3
Recommendations.....	4

LIST OF TABLES

Table 1	Projected versus Actual Billed Volumes in ccf.....	1
Table 2	Comparison of Projected O&M Expenses versus Actual Expenditures.....	2
Table 3	Projected versus Actual Revenues.....	3
Table 4	Projected versus Actual Cash Flow.....	3
Table 5	Comparison of Projected O&M Expenses versus Actual Expenditures.....	2
Table 6	Actual versus Projected Revenues.....	3
Table 7	Projected versus Actual Cash Flows.....	3

Introduction

This report was prepared for the City of Antioch (City) to document the update of a multi-year financial plan for the City's Water and Wastewater Utilities. The specific goals of the study were to:

- Review and evaluate existing policies and procedures affecting utility rates;
- Evaluate the adequacy of projected revenues under existing rates to meet projected revenue requirements; and
- Determine whether changes to the Black & Veatch 2010 Rate Study (2010 Study) are needed to meet the City's objectives.

BACKGROUND

The City of Antioch currently provides water and wastewater service to a population of approximately 102,400 residents covering an estimated 29 square miles of developed and undeveloped land. In order to serve its customers with drinking water, the City obtains water from two primary sources: the San Joaquin River and the Contra Costa Canal. Together, these sources have the potential to provide the City with a total water capacity of 52 million gallons per day (MGD). Water obtained from the Contra Costa Canal is purchased from the Contra Costa Water District at wholesale rates. Furthermore, the City owns and operates a 38 MGD water treatment facility along with water storage facilities, chlorination facilities, booster pumping stations, and pipelines.

In addition to the water system, the City operates its own wastewater collection system to serve all sanitary needs. The City's collection system does not provide treatment services, but instead serves to transport the wastewater to three primary drainage basins. From the drainage basins, the wastewater is conveyed to a regional wastewater treatment facility operated by Delta Diablo Sanitation District. The City's collection system is composed of roughly 339 miles of pipeline, 5,300 manholes, and other access structures.

PURPOSE

The purpose of this report is to present the findings obtained from Black & Veatch Corporation's (Black & Veatch's) study of the Water and Wastewater Utilities' financing, and capital needs. The study reviews the financial plan developed in the 2010 Study and provides recommendations for any modifications to the plan, as necessary.

SCOPE OF WORK

Black & Veatch was retained by the City to update its 2010 rate study on water and wastewater enterprise funds. Specifically, this report reconciles the projections of the 2010 rate study with results for fiscal years 2009-11, 2010-11 and 2011-12. This update examines whether the plan for the next two fiscal years are still adequate to meet the City's needs. For this report, reference to the study period (Study Period) focuses on the period between July 1, 2010 and June 30, 2015. Based on Proposition 218, rates cannot be set in excess of 5-year increments. Unless otherwise noted, references in this report to a specific year are for the City's year ending June 30. To avoid confusion between calendar and fiscal years, the term FY refers to the year beginning July 1 and ending June 30. Revenues and revenue requirements for the study period were projected based on a review of historical factors and the the

City's water and wastewater operating and capital budgets and financial policies. The study of revenue requirements recognizes projected operation and maintenance (O&M) expense, establishment and/or maintenance of reserve funds, and capital financing requirements. Capital financing requirements include payments on outstanding bond issues as well as capital improvement expenditures met from annual revenues and available reserve funds.

DISCLAIMER

In conducting our study, we reviewed the books, records, agreements, capital improvement programs, and customer sales and financial projections of the Water and Wastewater enterprise funds as we deemed necessary to express our opinion of the operating results and projections. While we consider such books, records, documents, and projections to be reliable, Black & Veatch has not verified the accuracy of these documents.

The projections set forth in this report below are intended as "forward-looking statements". In formulating these projections, Black & Veatch has made certain assumptions with respect to conditions, events, and circumstances that may occur in the future. The methodology utilized in performing the analyses follows generally accepted practices for such projections. Such assumptions and methodologies are reasonable and appropriate for the purpose for which they are used. While we believe the assumptions are reasonable and the projection methodology valid, actual results may differ materially from those projected, as influenced by the conditions, events, and circumstances that actually occur. Such factors may include the City's ability to execute the capital improvement program as scheduled and within budget, regional climate and weather conditions affecting the demand for water, and adverse legislative, regulatory or legal decisions (including environmental laws and regulations) affecting the ability of the City to manage the system and meet water quality, waste discharge, and / or other regulatory or environmental requirements.

Water Revenue Requirements Update

REVENUE AND REVENUE REQUIREMENTS

To meet the costs associated with providing water services to its customers, the Water Utility derives revenue from a variety of sources including water user charges, connection fees, interest earned from the investment of available funds, meter installation fees, late penalties, and other miscellaneous revenues. The level of future revenue generated in the study is projected through a combination of an analysis of historical and future system growth in terms of number of accounts and water consumption.

With revenue derived from the various sources, the Water Utility meets the cash requirements of operation and maintenance (O&M); principal, interest, and reserve payments on revenue and other bond indebtedness; and recurring annual capital expenditures for replacements, system betterments, and extensions not debt financed. Operation and maintenance expenses are those expenditures necessary to maintain the system in good working order. Routine annual capital expenditures, which include equipment replacements, consist of recurring annual replacements, minor extensions, and betterments which are normally revenue financed. Other capital costs include principal and interest payments, bond covenant-required payments, and cash financed capital improvements.

In response to the state's request, local water agencies, including the City of Antioch, proposed adoption of both mandatory and voluntary Drought Management Programs. The implementation of these programs during the past year resulted in a 15-20 percent reduction in City-wide water use and sales. Reported actual sales for FY 09/10 and FY 10/11 averaged 15 percent less than FY 08/09 levels. Table 1 summarizes the projected billed volumes used in the 2010 Study versus reported actual volumes in hundred cubic feet (ccf). The variance between the projected consumption levels and those reported average about 2 ccf per account per month. Although water consumption has been higher than expected in the past two years, the recent dry winter is expected to impact water availability. Moreover, reports from other agencies in the State indicate that current year demands are continuing to decrease in response to ongoing conservation efforts. As such, Black & Veatch suggests that the City continue to use the projected levels of consumption as presented in the 2010 Study.

Table 1 Projected versus Actual Billed Volumes in ccf

	FY 08/09	FY 09/10	FY 10/11
Projected Billed Volume	8,400,215	6,168,700	6,168,700
Actual Billed Volume	8,400,215	6,959,814	7,082,581
Variance (Actual – Projected)	0	791,114	913,881

WATER OPERATION AND MAINTENANCE EXPENSE PROJECTIONS

Summarized in Table 2 are the City's projected O&M expenses versus actual incurred expenditures. These expenses include costs related to salary and benefits, materials and supplies, maintenance and repair, contractual services, and other expenses. Other expenses include administrative costs incurred by the City to support its services. The FY 09/10 costs were based on the approved budget. Projections

for the period FY 10/11 through FY 14/15 were based on FY 09/10 levels and reflect increased costs due to inflationary factors.

Table 2 Comparison of Projected O&M Expenses versus Actual Expenditures

DESCRIPTION	FY 09/10		FY 10/11		FY 11/12	
	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ESTIMATED	PROJECTED
Personnel	\$3,823,492	\$3,793,800	\$3,812,437	\$3,933,600	\$4,217,177	\$4,078,600
Services & Supplies	\$11,775,888	\$13,712,033	\$11,468,100	\$14,182,541	\$20,281,353	\$14,670,173
Transfers Out	\$499,798	\$558,500	\$465,283	\$499,800	\$487,270	\$522,400
Interfund Charges	\$1,199,893	\$1,356,967	\$1,073,106	\$1,397,359	\$1,211,508	\$1,438,927
Total	\$17,299,071	\$19,421,300	\$16,818,926	\$20,013,300	\$26,197,308	\$20,710,100

As seen from Table 2, the majority of cost savings in FY 09/10 and FY 10/11 came from the Services and Supplies category. Specifically, purchased water costs averaged \$3.5 million less FY 09/10 and FY 10/11. For FY 11/12, the expected purchased water savings is \$1.1 million. The Water Utility generated \$5.3M in savings through FY 10/11; the City's currently estimates that it will complete FY 11/12 with expenditures \$5.5 million greater than projected in the 2010 Study. The increased in FY 11/12 expenditures is related to a liability with Delta Diablo Sanitation District and recycled water consumption. Black & Veatch notes that the Contra Costa Water District has recently announced an average 12 percent increase in its water rates.

WATER CAPITAL IMPROVEMENT PROGRAM

While O&M expenses cover day-to-day operations, the City needs to plan that existing facilities are replaced prior to the end of their life cycle as well as accommodate future growth. As a result, the City has developed a long-term capital improvement program (CIP) that identifies future water needs. The CIP is separated by fund to delineate between replacement and expansion projects. The 2010 Study estimated that the Water Utility would embark on \$6.03 million in CIP projects from FY 09/10 through FY 11/12 and an additional \$1.7 million in routine annual outlays. A projected \$10 million revenue bond sale in FY 10/11 was expected to fund the proposed CIP. Over FY 09/10 through FY 11/12, the City executed \$1.75 million in CIP projects. The planned revenue bond was delayed and is still being considered in the event that the Water Utility does not have sufficient cash on hand to fully execute the planned CIP projects. Additionally, City staff has identified a potential need to invest in a sludge processing facility which will cost somewhere between \$3 million and \$6 million. The Water Utility anticipates using available cash on hand to help fund CIP projects and catching up on deferred projects.

WATER REVENUE PROJECTIONS

The City primarily finances its day-to-day water operations through rate charges for water services provided to the customer. These fees represent roughly 85 percent of total revenues obtained from all sources. Other income sources include connection fees, interest incomes on operating and debt

reserves, and other miscellaneous charges. Other miscellaneous charges include meter installation and backflow prevention. These charges are one-time charges and are considered constant for the study period.

The operating revenue derived from rates includes those generated by the minimum service charge and commodity charges. Table 3 summarizes the projected revenues from rates (including revenues from rate increases) and other sources to actual reported revenues. As seen from the table, from FY 09/10 through FY 11/12, actual revenues from all sources exceed projected revenues by \$1.3 million.

Table 3 Projected versus Actual Revenues

DESCRIPTION	FY 09/10		FY 10/11		FY 11/12	
	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ESTIMATED	PROJECTED
Revenues from Rates	\$16,660,997	\$15,821,400	\$19,372,913	\$17,403,500	\$21,410,040	\$19,846,400
Other Revenues	\$3,352,574	\$3,097,900	\$2,513,493	\$3,667,100	\$1,733,801	\$3,747,200
Interest Income	\$152,132	\$94,900	\$169,825	\$144,000	\$140,000	\$404,600
Total	\$20,165,703	\$19,014,200	\$22,056,231	\$21,214,600	\$23,283,841	\$23,998,200

WATER OPERATING FUND FINANCING PLAN

Summarized in Table 4 is a comparison of the projected and actual cash flow figures for the Water Utility. Over the three-year period from FY 09/10 through FY 11/12, the reported total net annual balance (revenues less expenses) is \$3.4 million excluding the deferred \$4.3 million in capital projects. In comparison, the 2010 Study anticipated that the Water Utility would draw down on its reserves and over the same three-year period decrease reserves by \$8.0 million while executing the full CIP.

Table 4 Projected versus Actual Cash Flow

DESCRIPTION	FY 09/10		FY 10/11		FY 11/12	
	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ESTIMATED	PROJECTED
Beginning Balance	\$10,355,934	\$10,003,400	\$11,954,052	\$4,673,300	\$16,847,360	\$2,722,600
Total Revenues	\$20,165,703	\$19,007,100	\$22,056,231	\$21,193,600	\$23,283,841	\$23,698,600
Total Revenue Requirements	\$17,299,071	\$22,097,900	\$16,818,926	\$22,569,300	\$26,197,308	\$23,875,300
Capital and Routine Annual Outlays	\$1,268,514	\$2,239,300	\$343,997	\$575,000	\$141,876	\$575,000
Deferred Capital					\$4,274,413	
Ending Balance	\$11,954,052	\$4,673,300	\$16,847,360	\$2,722,600	\$9,517,604	\$1,970,900

Black & Veatch understands that the City is fully expecting to execute the CIP and may choose to use the available cash balance to either fully or partially fund the CIP program. Moreover, Black & Veatch understands that there is the potential modification in the near-term CIP to address the need for a sludge processing facility which may cost somewhere between \$3 million and \$6 million. In the event that only some of the reserves are used in this fashion, the City would still potentially need to obtain debt financing.

RECOMMENDATIONS

Actual results for the Water Utility have allowed the City to avoid drawing down on available cash funds. This additional operational flexibility is primarily a result of purchased water savings and deferred capital activities. The City has indicated that it fully expects to execute all the CIP projects planned and to the extent that the City uses available cash funds to pay for these activities versus debt financing, the Water Utility will see overall savings in the long run. Total revenue comparison indicates that in totality, the projected levels and the recorded values are within 3 percent of each other. Thus, based on the Water Utility's current and planned level of activity, known liabilities, and expected purchased water increases, Black & Veatch recommends that the City implement the rate increases outlined in the 2010 Study. Should the City elect to defer implementation of the suggested increases, the Water Utility is projected to fully drawn down all available reserves and be in a deficit position by FY 14/15.

Wastewater Revenue Requirements Update

REVENUE AND REVENUE REQUIREMENTS

To meet the costs associated with providing water services to its customers, the Wastewater Utility derives revenue from a variety of sources including water user charges, wholesale treatment charges, connection fees, interest earned from the investment of available funds, meter installation fees, late penalties, and other miscellaneous revenues. The level of future revenue generated in the study is projected through a combination of an analysis of historical and future system growth in terms of number of accounts and wastewater production.

With revenue derived from the various sources, the Wastewater Utility meets the cash requirements of operation and maintenance (O&M); principal, interest, and reserve payments on revenue and other bond indebtedness; and recurring annual capital expenditures for replacements, system betterments, and extensions not debt financed. Operation and maintenance expenses are those expenditures necessary to maintain the system in good working order. Routine annual capital expenditures, which include equipment replacements, consist of recurring annual replacements, minor extensions, and betterments which are normally revenue financed. Other capital costs include principal and interest payments, bond covenant-required payments, and cash financed capital improvements.

The City generates wastewater sales revenue from seven individual customer classes. Of the seven classes, the residential customer classes account for approximately 95 percent of the total revenue from rates. Similar to the water utility, rate revenue is the primary source of income and connection fees and other miscellaneous fees are secondary sources. Since these other revenue sources are not subject to rate increases, we have excluded them from this portion of the analyses. These additional sources will be incorporated in a later section of the report.

Wastewater revenues are composed primarily of two parts, the minimum service charge and the maintenance charge. Both the minimum service charge and maintenance charge are amounts based on the number of equivalent dwelling units (EDUs).

WASTEWATER OPERATION AND MAINTENANCE EXPENSE PROJECTIONS

Summarized in Table 5 are the City's projected O&M expenses versus actual incurred expenditures. These expenses include costs related to salary and benefits, materials and supplies, maintenance and repair, contractual services, and other expenses. Other expenses include administrative costs incurred by the City to support its services. The FY 09/10 costs were based on the approved budget. Projections for the period FY 10/11 through FY 14/15 were based on FY 09/10 levels and reflect increased costs due to inflationary factors.

Table 5 Comparison of Projected O&M Expenses versus Actual Expenditures

DESCRIPTION	FY 09/10		FY 10/11		FY 11/12	
	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ESTIMATED	PROJECTED
Personnel	\$1,225,163	\$1,125,200	\$1,157,116	\$1,406,500	\$1,167,162	\$1,410,800
Services & Supplies	\$766,144	\$636,424	\$532,905	\$743,000	\$785,362	\$775,200
Transfers Out	\$224,151	\$185,000	\$427,498	\$380,600	\$445,571	\$384,800
Interfund Charges	\$165,089	\$151,776	\$141,765	\$151,800	\$129,259	\$151,800
Total	\$2,380,547	\$2,098,400	\$2,259,284	\$2,681,900	\$2,527,354	\$2,722,600

As seen from Table 5, the difference between actual expenditures and projected costs were not materially different. Over the three-year period, the Wastewater Utility realized total savings of \$335,700 compared to the projections presented in the 2010 Study. For FY 12/13, the City is proposing a budget that is consistent with the 2010 Study projections.

WASTEWATER CAPITAL IMPROVEMENT PROGRAM

While O&M expenses cover day-to-day operations, the City needs to assure that existing facilities are replaced prior to the end of their life cycle as well as plan for future growth. As a result, the City has developed a long-term CIP that identifies future wastewater needs. The CIP is separated by fund to clearly delineate between replacement and expansion projects. The 2010 Study estimated that the Wastewater Utility would engage in \$4.35 million in CIP projects from FY 09/10 through FY 11/12 and an additional \$411,000 in routine annual outlays. In actuality, over this three-year period, the City completed \$1.3 million in CIP projects and routine annual outlays.

The deferment of capital projects does not reflect decreased need for the work, and City staff have indicated that they will be “picking up” the pace to catch up the backlog of projects.

WASTEWATER REVENUE PROJECTIONS

The City primarily finances its day-to-day wastewater operations through rate charges for wastewater services provided to the customer. Other income sources include connection fees, interest incomes on operating and debt reserves, and other miscellaneous charges. The operating revenue derived from rates includes those generated by the minimum service and maintenance charge.

Table 6 summarizes the projected revenues from rates (including revenues from rate increases) and other sources to actual reported revenues. As seen from the table, from FY 09/10 through FY 11/12, actual revenues from all sources exceed projected revenues by a minimal \$235,800.

Table 6 Actual versus Projected Revenues

DESCRIPTION	FY 09/10		FY 10/11		FY 11/12	
	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ESTIMATED	PROJECTED
Revenues from Rates	\$4,050,028	\$4,051,700	\$4,320,409	\$4,186,800	\$4,490,420	\$4,382,400
Other Revenues	\$4,433		\$4,968		\$3,226	
Interest Income	\$97,330	\$81,600	\$98,602	\$92,200	\$60,000	\$98,900
Total	\$4,151,791	\$4,133,300	\$4,423,979	\$4,279,000	\$4,553,646	\$4,481,300

WASTEWATER OPERATING FUND FINANCING PLAN

Summarized in Table 7 is a comparison of the projected and actual cash flow figures for the Wastewater Utility. Over the three-year period from FY 09/10 through FY 11/12, the reported total net annual balance (revenues less expenses) is \$4.6 million excluding the deferred \$3.6 million in capital projects. In comparison, the 2010 Study anticipated that the Wastewater Utility would draw down on its reserves in FY 09/10 and then break even over the next two years. The net contribution to reserves over the same three-year period is a decrease of \$96,600 while executing the full CIP.

Table 7 Projected versus Actual Cash Flows

DESCRIPTION	FY 09/10		FY 10/11		FY 11/12	
	ACTUAL	PROJECTED	ACTUAL	PROJECTED	ESTIMATED	PROJECTED
Beginning Balance	\$5,450,247	\$5,110,600	\$7,071,502	\$4,571,300	\$8,691,886	\$5,150,400
Total Revenues	\$4,151,791	\$4,133,300	\$4,423,979	\$4,279,000	\$4,553,646	\$4,481,300
Total Revenue Requirements	\$2,380,547	\$2,098,400	\$2,259,284	\$2,681,900	\$2,527,354	\$2,972,600
Capital and Routine Annual Outlays	\$149,989	\$2,574,200	\$544,311	\$1,018,000	\$650,322	\$1,320,000
Deferred Capital					\$3,567,578	
Ending Balance	\$7,071,502	\$4,571,300	\$8,691,886	\$5,150,400	\$6,500,278	\$5,339,100

RECOMMENDATIONS

Actual results for the Wastewater Utility have matched projections contained in the 2010 Study except in the area of capital improvement projects. Here, deferment of projects has allowed the buildup of some cash reserves. City staff have indicated that the backlog of projects will be addressed over the next year or so, thereby bringing the utility back on schedule. Total revenue comparison indicates that in totality, the projected levels and the recorded values are within 2 percent of each other. Thus, based on the Wastewater Utility's current and planned level of activity and known liabilities, Black & Veatch recommends that the City implement the rate increases outlined in the 2010 Study.



FINAL

**Update on
Report on
Revenue Requirements,
Cost of Service Allocations,
and Rate Design
for the
Water Utility**

Prepared For

City of Antioch, California

Table of Contents

INTRODUCTION	1
BACKGROUND	1
PURPOSE.....	1
SCOPE.....	1
METHODOLOGY.....	2
DISCLAIMER	3
WATER RATE STUDY	4
WATER REVENUES AND REVENUE REQUIREMENTS.....	4
WATER CUSTOMER USAGE PROJECTIONS	5
WATER REVENUE PROJECTIONS	6
WATER OPERATION AND MAINTENANCE EXPENSE PROJECTIONS	6
WATER CAPITAL IMPROVEMENT PROGRAM	7
WATER CAPITAL FUND FINANCING PLAN	8
WATER OPERATING FUND FINANCING PLAN.....	9
SUMMARY OF REVENUES, EXPENDITURES, AND OBLIGATIONS	12
TEST YEAR 10/11 REVENUE REQUIREMENTS	12
WATER COST OF SERVICE ALLOCATIONS.....	13
WATER FUNCTIONAL COST COMPONENTS	13
ALLOCATION TO COST COMPONENTS.....	14
<i>Allocation of Operation and Maintenance Expense.....</i>	<i>15</i>
<i>Allocation of Net Plant Investment and Capital Costs.....</i>	<i>15</i>
UNITS OF SERVICE	17
WATER COST OF SERVICE ALLOCATIONS.....	19
<i>Unit Costs of Service.....</i>	<i>19</i>
<i>Distribution of Costs of Service to Customer Classes.....</i>	<i>19</i>
<i>Adequacy of Existing Rates to Meet Cost of Service.....</i>	<i>19</i>
PROPOSED WATER RATE ADJUSTMENTS.....	23
EXISTING WATER RATES.....	23
PROPOSED WATER RATES	23
REVENUE SUFFICIENCY	24



Introduction

Background

The City of Antioch (City) currently provides water and wastewater service to a population of approximately 101,000 covering an estimated 29 square miles of developed and undeveloped land. In order to serve its customers with drinking water, the City obtains water from two primary sources: the San Joaquin River and the Contra Costa Canal. Together, these sources have the potential to provide the City with a total water capacity of 52 million gallons per day (MGD). Water obtained from the Contra Costa Canal is purchased from the Contra Costa Water District at wholesale rates. Furthermore, the City owns and operates a 38 MGD water treatment facility along with water storage facilities, chlorination facilities, booster pumping stations, and pipelines.

In addition to the water system, the City operates its own wastewater collection system to serve all sanitary needs. The City's collection system does not provide treatment services, but instead serves to transport the wastewater to three primary drainage basins. From the drainage basins, the wastewater is conveyed to a regional wastewater treatment facility operated by Delta Diablo Sanitation District. The City's collection system is composed of roughly 285 miles of pipeline, 5,300 manholes, and other access structures.

Purpose

The purpose of this report is to update the results of a comprehensive water rate study completed by Black & Veatch in December 2007. The specific goals of the study were to:

- Review and evaluate existing policies and procedures affecting water rates;
- Evaluate the adequacy of projected revenues under existing rates to meet projected revenue requirements;
- Develop a sound financial plan for the City covering a five-year study period for both ongoing operations and planned capital improvements;
- Allocate the City's projected fiscal year 2010-2011 (FY 10/11) revenue requirements to the various customer classes in accordance with the respective service requirements;
- Establish a methodology for deriving connection fees that assists in getting new users to pay their fair share of the costs; and
- Develop a suitable schedule of water rates, which produces revenues adequate to meet financial needs and encourages water conservation.

Scope

The outcome of an updated detailed study of the projected revenues, revenue requirements, costs of service and rates for the City's water operations are presented herein. For purposes of this report, the

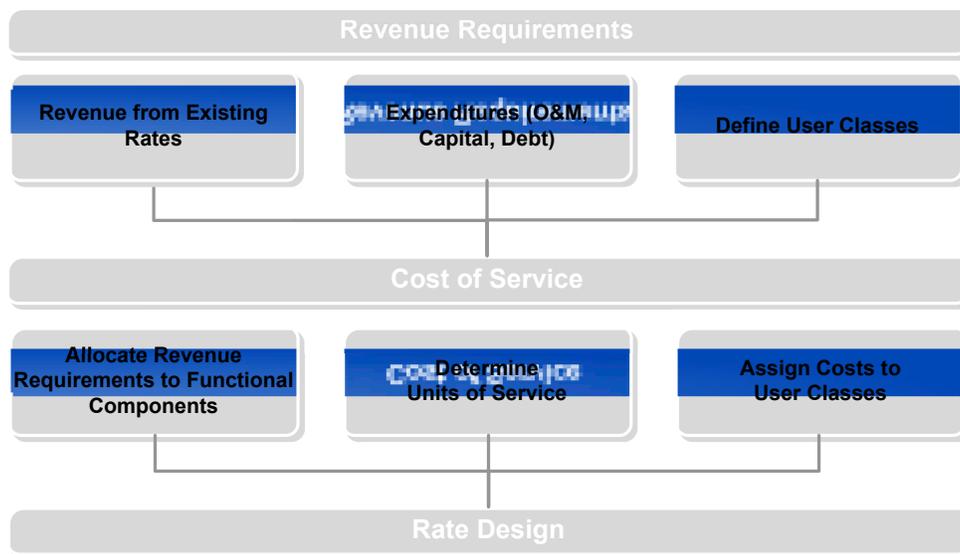


study period has been defined as the fiscal years (FYs) beginning July 1, 2009 and ending June 30, 2015. Unless otherwise noted, references in this report to a specific year are for the City's year ending June 30.

Methodology

The methodology used in this study follows rate-making guidelines outlined in the American Water Works Association (AWWA) M1 manual. The basic methodology practiced consist of three major components: Revenue Requirements, Cost of Service, and Rate Design as shown in Figure W-1

Figure W-1: Methodology



The following is a brief description of the three components:

- ◆ **Revenue Requirements:** Revenue requirements are determined by developing a multi-year financial plan for the enterprises. The financial plan projects revenue and expenditures based on anticipated changes in the systems. Revenue incorporates revenue under the existing rate structure, anticipated growth in customer classes, and unique customer characteristics. Expenditures incorporate operation & maintenance, debt service, and capital expenditures.
- ◆ **Cost of Service:** Cost of service is the process of allocating the revenue requirements to functional cost components which are then assigned to specific customer classes. The cost of service is designed to assign costs associated with each customer class based on the demands they put on the system.
- ◆ **Rate Design:** Rate design consists of developing a rate structure that adequately recovers the revenue requirements through fixed and variable components yet remains equitable among the specific customer classes. Rate design is incorporate local policy and recommendations from the City.



The recommendations and long-term financial plans presented herein are intended to help the City's enterprise funds to become self-sustaining business units that embody best management practices while providing quality services to its customers.

Disclaimer

In conducting our studies, we reviewed the books, records, agreements, capital improvement programs, and customer sales and financial projections of the City as we deemed necessary to express our opinion of the City's operating results and projections. While we consider such books, records, documents, and projections to be reliable, Black & Veatch has not verified the accuracy of these documents.

The projections set forth in this report below are intended as "forward-looking statements". In formulating these projections, Black & Veatch has made certain assumptions with respect to conditions, events, and circumstances that may occur in the future. The methodology utilized in performing the analyses follows generally accepted practices for such projections. Such assumptions and methodologies are reasonable and appropriate for the purpose for which they are used. While we believe the assumptions are reasonable and the projection methodology valid, actual results may differ materially from those projected, as influenced by the conditions, events, and circumstances that actually occur. Such factors may include the City's ability to execute the capital improvement program as scheduled and within budget, regional climate and weather conditions affecting the demand for water, and adverse legislative, regulatory or legal decisions (including environmental laws and regulations) affecting the City's ability to manage the system and meet water quality requirements.



Water Rate Study

Water Revenues and Revenue Requirements

The City generates water sales revenue from nine individual customer classes. Of the nine classes, two customer classes account for 96 percent of the total revenue: residential and commercial. The City offers a waiver of the monthly water maintenance fee to qualifying, low-income seniors.

While rate revenue is the primary source of income for the water utility, the City also generates revenue from connection fees and other miscellaneous fees. Water sales are composed primarily of two parts, the minimum monthly service charge and the commodity service charge. The minimum monthly service charge is an amount based on meter size designed to recover fixed costs, which do not vary with the volume of water used by a customer such as meter reading and billing. The commodity service charge is an amount based on consumption that is usually the number of hundred cubic feet (ccf) of water used during the billing cycle.

Summarized in Table W-1 are the City's current water rates for all City customer classes. To recognize the additional costs incurred providing service to those customers residing at higher elevations, the City segregates its rates by pressure (pumping) zone.

**Table W-1
Existing Water Rates - Effective July 1, 2009**

Monthly Service Charge

Meter Size	Res & Com. City		Fire Protection	
	Inside	Outside	Inside	Outside
in.	\$/mo	\$/mo	\$/mo	\$/mo
3/4" & 1"	8.65	17.30		
1 1/2"	35.96	71.92		
2"	56.51	113.02		
3"	111.68	223.36		
4"	173.60	347.20	10.29	20.58
6"	345.57	691.14	14.63	29.26
8"	551.62	1,103.24	20.53	41.06
10"	998.59	1,997.18	26.60	53.20
12"	1,479.90	2,959.80	31.62	63.24

Hydrant Water [1] \$ 30.00 per month

[1] Monthly fee based on a daily rate.

Commodity Service Charge [*]

Pressure Zone	Res & Com. City	
	Inside	Outside
	\$/ccf	\$/ccf
Zone I	1.87	3.46
Zone II	1.95	3.60
Zone III	2.04	3.76
Zone IV	2.24	4.14

Golf Course 0.82 \$/ccf

Hydrant Water 2.18 \$/ccf

[*] Includes pumping surcharge as follows: Zone 1 = Base Rate; Zone 2 = \$0.08; Zone 3 = \$0.17; and Zone 4 = \$0.37 over Base Rate



Water Customer Usage Projections

In order to project water sales volume, it is necessary to project growth within the City's service area. Black & Veatch estimated growth by projecting the number of water accounts as shown in Table W-2. Initially, Black & Veatch used the City's Urban Water Management Plan and anticipated new water treatment expansion to project customer account growth. However, the failure of the financial markets in 2007 has resulted in a significant slowdown in growth throughout the region. The City reported connection fee revenues for the FY 07/08 less than \$150,000, significantly less than the revenues seen in FY 05/06 of \$750,000. As a result, customer growth projections now reflect stagnant conditions with the anticipation that development will occur after FY 14/15.

**Table W-2
Projected Water Accounts**

Line No.	Description	Budget		Projected			
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		accts	accts	accts	accts	accts	accts
1	Residential	28,952	28,952	28,952	28,952	28,952	28,952
2	Commercial	983	983	983	983	983	983
3	Outside City	5	5	5	5	5	5
4	Golf Course	1	1	1	1	1	1
5	Hydrant Water	45	45	45	45	45	45
6	Fire Line	142	142	142	142	142	142
7	Total	30,128	30,128	30,128	30,128	30,128	30,128

Black & Veatch based the projected water sales volumes for the City shown in Table W-3 on the projected number of accounts and historical water usage patterns per customer class. Evaluating historical patterns help recognize and normalize the effects of abnormal weather conditions on customer water usage. In Black & Veatch's 2007 Rate Study Report, we originally anticipated total water volumes to increase from 7,894,700 ccf in FY 06/07 to 8,300,100 ccf in FY 11/12.

Since the completion of the 2007 Rate Study Report, a number of events have transpired. First, in support of the Governor's declaration of a state of emergency for California early in 2009, as the state entered into its third consecutive year of below normal rainfall, came the state's request for reductions in water use statewide. This request was in response to the decline in state and federal water supplies as water levels in the major reservoirs to the North began to drop to alarming levels. In response to the state's request, local water agencies, including the City of Antioch, proposed adoption of both mandatory and voluntary Drought Management Programs. The implementation of these programs during the past year resulted in a 15-20 percent reduction in City-wide water use and sales. The projections in Table W-3 include an overall average conservation impact of 15 percent on the City's water sales.



**Table W-3
Projected Water Sales Volumes**

Line No.	Description	Estimated	Budget	Projected			
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		ccf	ccf	ccf	ccf	ccf	ccf
1	Residential	4,907,900	4,907,900	4,907,900	4,907,900	4,907,900	4,907,900
2	Commercial	1,065,500	1,065,500	1,065,500	1,065,500	1,065,500	1,065,500
3	Outside City	38,300	38,300	38,300	38,300	38,300	38,300
4	Golf Course	136,400	136,400	136,400	136,400	136,400	136,400
5	Hydrant Water	20,600	20,600	20,600	20,600	20,600	20,600
6	Fire Line	0	0	0	0	0	0
7	Total	6,168,700	6,168,700	6,168,700	6,168,700	6,168,700	6,168,700

Water Revenue Projections

The City primarily finances its day-to-day water operations through rate charges for water services provided to the customer. These fees represent roughly 85 percent of total revenues obtained from all sources. Other income sources include connection fees, interest incomes on operating and debt reserves, and other miscellaneous charges. Other miscellaneous charges include meter installation and backflow prevention. These charges are one-time charges and are considered constant for the study period.

The operating revenue derived from rates includes those generated by the minimum service charge and commodity charges. Table W-4 shows the projected water sales revenue under these existing rates and charges. Applying the appropriate commodity rates by customer class to projected water sales volume provides an estimate of water sales revenue. Black & Veatch anticipates that projected water revenue will remain flat at \$15,821,400 throughout the planning period.

**Table W-4
Projected Water Sales Revenues under Existing Rates**

Line No.	Description	Estimated	Budget	Projected			
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		\$	\$	\$	\$	\$	\$
1	Residential	12,977,900	12,977,900	12,977,900	12,977,900	12,977,900	12,977,900
2	Commercial	2,479,600	2,479,600	2,479,600	2,479,600	2,479,600	2,479,600
3	Outside City	164,800	164,800	164,800	164,800	164,800	164,800
4	Golf Course	111,800	111,800	111,800	111,800	111,800	111,800
5	Hydrant Water	61,100	61,100	61,100	61,100	61,100	61,100
6	Fire Line	26,200	26,200	26,200	26,200	26,200	26,200
7	Total	15,821,400	15,821,400	15,821,400	15,821,400	15,821,400	15,821,400

Water Operation and Maintenance Expense Projections

Summarized in Table W-5 are the City's projected O&M expenses. These expenses include costs related to salary and benefits, materials and supplies, maintenance and repair, contractual services, and other expenses. Other expenses include administrative costs incurred by the City to support its services. The FY 09/10 costs are based on the approved budget. Projections for the period FY 10/11 through FY



14/15 are based on FY 09/10 levels and reflect increased costs due to inflationary factors. All costs are projected to increase by an inflationary factor ranging from 3 to 6 percent per year. As a result, total O&M expenses are projected to increase from \$20,213,300 in FY 09/10 to \$24,003,300 in FY 14/15. In addition, the City estimates that it will spend roughly \$575,000 in annual routine capital for the duration of the study period based on historical data.

Table W-5
Projected Operation and Maintenance Expenses - Summary

Line No.	Description	Estimated	Budget	Projected			
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		\$	\$	\$	\$	\$	\$
1	Personnel Expenses	3,793,800	3,933,600	4,078,600	4,229,300	4,386,000	4,548,800
2	Materials & Supplies	148,800	153,200	157,700	162,200	166,900	171,600
3	Chemicals	790,000	829,500	871,000	914,600	942,000	970,300
4	Utilities	1,620,400	1,717,700	1,820,600	1,929,800	2,007,300	2,087,600
5	Maintenance & Repair	753,600	776,100	799,400	823,400	848,100	873,600
6	Contract Services	9,609,000	9,897,200	10,194,100	10,499,900	10,814,700	11,139,000
7	Other Expenses	2,147,200	2,206,200	2,266,300	2,328,500	2,392,200	2,457,600
8	City Water Expenses	1,350,400	1,500,000	1,560,000	1,622,400	1,687,300	1,754,800
9	Total	20,213,200	21,013,500	21,747,700	22,510,100	23,244,500	24,003,300
10	Routine Capital Expenses	542,800	575,000	575,000	575,000	575,000	575,000

Water Capital Improvement Program

While O&M expenses cover day-to-day operations, the City needs to plan that existing facilities are replaced prior to the end of their life cycle as well as accommodate future growth. As a result, the City has developed a long-term capital improvement program (CIP) that identifies future water needs as shown in Table W-6. Figures in Table W-6 reflect an inflation factor of 3 percent effective in FY 13/14. The CIP is separated by fund to delineate between replacement and expansion projects. Based on estimated actual figures and the CIP, the City anticipates expenditures of \$2,201,500 in FY 09/10 decreasing to \$1,748,100 by FY 14/15.

In order to finance all or a portion of the CIP, the City generates revenue through connection fees and user fees. Connection fees are charges imposed on individuals or developers in order to reimburse the City for prior investment in the water system. An alternative to connection fees are capital contributions. Capital contributions are capital improvement to the water system that have been paid and installed by the developer and then transferred to the City. Capital contributions are common for new development on vacant parcels of land that have no existing connection to the water system.



**Table W-6
Capital Improvement Program**

Line No.	Description	Budget		Projected			
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		\$	\$	\$	\$	\$	\$
Water Fund							
1	Water Main Replacement	0	500,000	500,000	500,000	500,000	500,000
	Raw Water Supply						
2	Raw Water Supply	1,030,800	0	0	0	110,000	0
	Water Treatment Plant						
3	Water Treatment Sludge Facility	0	500,000	0	0	0	0
4	Engineering Personnel Costs	62,200	70,800	76,500	78,700	80,800	83,100
5	Water Treatment Plant Renovation	400,000	0	0	0	0	0
6	Operational & modification projects to WTP facilities	300,000	0	0	50,000	690,000	915,000
7	Reservoir Rehabilitation	0	700,000	850,000	500,000	20,000	0
8	Reservoir Tower	0	100,000	0	0	0	0
	Studies & Plannins						
9	Water Studies and Planning	0	150,000	130,000	170,000	0	0
10	Water Model Conversion	20,000	0	0	0	0	0
	Recycled Water						
11	Recycled / Reclaimed Water Pipelines	388,500	0	250,000	250,000	250,000	250,000
12	Total	2,201,500	2,020,800	1,806,500	1,548,700	1,650,800	1,748,100

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Water Capital Fund Financing Plan

Table W-7 illustrates a proposed financing plan for the City's CIP. The City anticipates that financing for the CIP will come from a combination of funds on hand, user fees, connection fees, transfers and bond proceeds. Supplying revenue for the proposed financing plan are the Water Fund and the Water Facility Expansion Fund. The Water Fund is the water utility's operating fund and finances day-to-day activities. The Water Facility Expansion Fund is the utility's capital fund used to finance large future capital projects. The proposed financing plan shown in Table W-7 is a capital fund representing projects that will be all or partially financed by a combination of bonds, the Water Fund and Water Facility Expansion Fund. The proposed plan shows revenues typically associated with expansion such as connection fees, but also includes rate revenue through transfers. The rate revenue will be used to finance replacement projects.



**Table W-7
Capital Financing Plan**

Line No.	Description	Budget			Projected		
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		\$	\$	\$	\$	\$	\$
Sources of Funds							
1	Transfer from Operating Fund	2,239,300	0	0	0	0	0
2	Connection Fees	0	50,000	50,000	50,000	100,000	100,000
3	Proposed Revenue Bond	0	10,000,000	0	0	0	0
4	Interest Income	70,000	124,700	162,400	116,900	72,500	33,700
5	Total Sources of Funds	2,309,300	10,174,700	212,400	166,900	172,500	133,700
Uses of Funds							
6	Capital Improvement Program	2,201,500	2,020,800	1,806,500	1,548,700	1,650,800	1,748,100
7	Transfer to Water Fund for Debt Service	783,400	783,400	783,400	783,400	783,400	0
8	Bond/Loan Issuance Expense	3,600	3,600	3,600	3,600	3,600	3,600
9	Bond/Loan Reserve Fund Requirement	0	400,000	0	0	0	0
10	Total Uses of Funds	2,988,500	4,027,300	2,593,500	2,335,700	2,437,800	1,751,700
Fund Balance							
11	Net Annual Cash Balance	(679,200)	6,147,400	(2,381,100)	(2,168,800)	(2,265,300)	(1,618,000)
12	Beginning Fund Balance	3,841,600	3,162,400	9,309,800	6,928,700	4,759,900	2,494,600
13	Cumulative Fund Balance	3,162,400	9,309,800	6,928,700	4,759,900	2,494,600	876,600

With a starting fund balance of approximately \$3.8 million in reserve and a continuous inflow of connection fees, the use of additional bond proceeds is necessary to fund water CIP activities. Lines 9 and 10 show the costs associated with a bond issuance. For the purposes of this study, we assume debt financing terms of 20 years at 5.25 percent interest for any bond issuances.

Water Operating Fund Financing Plan

Summarized in Table W-8 is the proposed long-term financial plan for the City. This financial plan is designed to generate sufficient funds to cover short-term and long-term expenses. Revenue sources include operating revenues from water sales under existing rates, additional revenues realized from proposed revenue adjustments, interest earnings on available balances and other miscellaneous revenue. Other miscellaneous revenue includes meter installation, backflow prevention, and sale of maps and plans. Uses of funds include operation and maintenance expenses, routine capital outlay, debt service payments, and transfers to other funds such as the capital fund.

The projected water revenues under existing rates represent service and commodity charges at current rate levels that are subject to rate adjustments. Lines 2 through 7 indicate additional annual revenue adjustments necessary to meet operating fund requirements and fiscal policy objectives. Adjustments are typically assumed to become effective October 1 of each fiscal year. Initial analyses indicate that revenue adjustments are needed for the duration of the study. Any changes to the capital-financing policies and/or CIP may alter these results. The resulting dollar impact of proposed revenue adjustments are illustrated on Line 8.

In addition to rate revenue, Line 9 identifies other miscellaneous fees. Since this revenue is minimal and volatile, it is considered a constant in the revenue projections. A non-operating source of



revenue is interest income from the operating fund and restricted funds, which is shown on Lines 13 and 14. Interest income is calculated using an interest rate of 2 percent.

Projected total O&M expense is shown on Line 16. The O&M expenses shown represent expenses associated with operating the water system, excluding water purchases. Water purchases, shown on Line 17, were separated in order to accurately determine the minimum working capital target levels. Routine capital outlay is shown on Line 19. This capital outlay is typically set aside to purchase minor equipment.

Debt services on existing bond issues are shown on Lines 20 and 21. Transfers to the capital and other funds are shown on Lines 23 through 25, respectively. Funds transferred to the capital fund are used for replacement projects. In addition, Black & Veatch is recommending that the City establish a **Repair and Replacement (R&R) Fund**. This fund would provide monies for future replacement of infrastructure. Initial funding for this new reserve fund is projected to begin in FY 12/13 as shown on Line 24. Refining the amount of money set aside for the R&R Fund is typically performed through an analysis of the remaining useful life of the utility's assets and a projection of replacement costs. As a rough rule of thumb, the set aside amount is generally on par with the system's annual depreciation. For the City, the projected annual depreciation is approximately \$1.7 million. Black & Veatch suggests that as part of a future study, the City conduct a condition assessment of its assets to help determine the appropriate level of annual funding for the R&R Fund.

Lines 27 through 29 summarize the impact to the ending fund balance for the City. A minimum target of 60 days of O&M expenses, excluding purchased water costs, serves as the minimum level of working capital that the City sets to have on hand for operational purposes.



**Table W-8
Operating Fund Financing Plan**

Line No.	Description	Estimated	Budget		Projected		
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		\$	\$	\$	\$	\$	\$
Revenue							
1	Revenue Under Existing Rates	15,821,400	15,821,400	15,821,400	15,821,400	15,821,400	15,821,400
	Additional Revenue Required:						
	Year	Percent	Months Effective				
2	FY09/10	0.0%	0	0	0	0	0
3	FY10/11	12.0%	10	1,582,100	1,898,600	1,898,600	1,898,600
4	FY11/12	12.0%	12		2,126,400	2,126,400	2,126,400
5	FY12/13	8.0%	12			1,587,700	1,587,700
6	FY13/14	6.0%	12				1,286,000
7	FY14/15	6.0%	12				1,363,200
8	Total Additional Revenue	0	1,582,100	4,025,000	5,612,700	6,898,700	8,261,900
9	Other Revenue	714,100	1,126,200	1,138,600	1,151,500	1,165,100	1,067,500
10	Billings to Other Departments	1,600,400	1,757,500	1,825,200	1,895,600	1,968,700	2,044,600
11	Transfer from Fund 612 for Debt Service	783,400	783,400	783,400	783,400	783,400	0
12	Total Rate Revenue	18,919,300	21,070,600	23,593,600	25,264,600	26,637,300	27,195,400
13	Non-Operating Revenue						
14	Interest Income - Operating	47,400	76,400	51,900	44,200	50,300	65,500
15	Interest Income - Other	40,400	49,500	58,700	70,400	82,900	96,100
	Total Revenues	19,007,100	21,196,500	23,704,200	25,379,200	26,770,500	27,357,000
	Revenue Requirements						
16	O&M Expense	10,848,600	11,367,900	11,812,700	12,277,000	12,704,400	13,147,000
17	Water Purchase	9,364,600	9,645,600	9,935,000	10,233,100	10,540,100	10,856,300
18	Total O&M Expense	20,213,200	21,013,500	21,747,700	22,510,100	23,244,500	24,003,300
19	Routine Capital Outlay	542,800	575,000	575,000	575,000	575,000	575,000
	Debt Service						
	Existing						
20	1996 Revenue Bond	783,400	782,800	785,700	786,000	784,000	0
	Proposed						
21	Proposed Rev Bonds	0	273,200	819,500	819,500	819,500	819,500
22	Total Debt Service	783,400	1,056,000	1,605,200	1,605,500	1,603,500	819,500
	Transfers to Other Funds						
23	Transfer to Capital Fund	2,239,300	0	0	0	0	0
24	Transfer to Other City Funds	558,500	499,800	522,400	546,400	571,900	599,100
25	Transfer to R&R Fund	0	0	0	50,000	200,000	400,000
25	Total Other Funds	2,797,800	499,800	522,400	596,400	771,900	999,100
26	Total Revenue Requirements	24,337,200	23,144,300	24,450,300	25,287,000	26,194,900	26,396,900
	Operating Fund Balance						
27	Net Annual Cash Balance	(5,330,100)	(1,950,700)	(751,700)	87,600	571,400	955,800
28	Beginning Fund Balance	10,003,400	4,673,300	2,722,600	1,970,900	2,058,500	2,629,900
29	Net Cumulative Fund Balance	4,673,300	2,722,600	1,970,900	2,058,500	2,629,900	3,585,700
30	Working Capital Minimum [60 Day]	1,783,300	1,868,700	1,941,800	2,018,100	2,088,400	2,161,200



Summary of Revenues, Expenditures, and Obligations

Based on the analyses of revenues and revenue requirements, it is evident that the City needs a rate revenue increase in order to meet revenue requirements and working capital reserve as a stand-alone enterprise. The suggested adjustments are 12 percent per year for FY 10/11 and FY 11/12, 8 percent in FY 12/13, and then 6 percent per year for the remainder of the study period. With these adjustments, the water utility should be able to accomplish its objectives under the assumption that no major change occurs. Moreover, these adjustments will help the water utility establish a stronger financial position to meet the requirements of its existing and potential future bond covenants. While the financial plan should be a working document, the City will need to re-examine the rate structure prior to FY 14/15 to verify it is still adequate.

The revenue requirements of the City consist of system O&M expenses, routine capital outlay for expenditures on equipment and improvements, debt service requirements on existing and proposed bonded debt, transfers to other funds, and reserve requirements to ensure that debt service coverage, rate covenant requirements, and adequate levels of working capital are met.

As shown on Line 26 in Table W-8, total revenue requirements for the City increase during the study period and can be correlated with inflationary factors, capital needs and debt obligations. The total revenue requirements will change from \$24,337,200 in FY 09/10 to \$26,396,900 in FY 14/15, assuming the revenue adjustment is implemented. Subtracting total revenue requirements from total revenues results in the projected annual operating fund surpluses or deficits shown on Line 9.

As of July 1, 2009, the City estimates that a beginning balance of \$10.0 million was available for use in this fund. An additional \$3.8 million was determined available for use in the capital fund. The ending balance is shown on Line 29, while the minimum ending balance of 60 days operation and maintenance expense is shown on Line 30. Applying a cumulative revenue adjustment of approximately 52.2 percent over the entire study period should allow the City to achieve the desired target level of ending year-end balances, meet minimum working capital needs, satisfy minimum debt service requirements, and start funding its R&R Fund.

It should be recognized that the indicated percentage revenue increase discussed above are overall revenue increase. The results of the cost of service analysis presented later in this report may indicate that rate increases may vary from this average for the various customer classes with some classes receiving a greater than average increase, while others receive a less than average increase or perhaps a decrease.

Test Year 10/11 Revenue Requirements

In analyzing the City's cost of service for allocation to customer classes, the annual revenue requirements for FY 10/11 are selected as the Test Year (TY) requirements to demonstrate the development of cost-of-service water rates. The total cost of service to be recovered from rates is \$17,719,900.



Water Cost of Service Allocations

The revenue requirements to be derived from rates and charges for water service are summarized in Lines 1 through 14 of Table W-9. In analyzing the City's cost of service for allocation to customer classes, the annual revenue requirements for FY 10/11 are selected as the Test Year requirements to demonstrate the development of cost of service water rates. In determining the cost of service to be met from charges for water service, we deduct income received from other sources that are not subject to rate adjustments from the total revenue requirements. As a result, the total cost of service to be recovered from rates is shown on Line 14, Column 3.

Table W-9
Cost of Service to be Recovered from Rates - Test Year 10/11

Line No.	Description	Operating Expense	Capital Cost	Total
		\$	\$	\$
Revenue Requirements				
1	O&M Expense and Routine Capital	21,588,500	0	21,588,500
2	Debt Service Requirements	0	1,056,000	1,056,000
3	Transfer to Capital Fund	0	0	0
4	Transfer to Other Funds	0	499,800	499,800
5	Subtotal	21,588,500	1,555,800	23,144,300
Revenue Requirements met from Other Sources				
6	Other Operating Revenue	1,126,200	0	1,126,200
7	Transfer from Other Departments	1,757,500	0	1,757,500
8	Transfer from Fund 612	0	783,400	783,400
9	Interest Income - Operations	73,500	0	73,500
	Interest Income - Reserve Fund	0	49,500	49,500
10	Subtotal	2,957,200	832,900	3,790,100
Adjustments				
11	Adjustment for Annual Cash Balance	1,950,700	0	1,950,700
12	Adjustment to Annualize Rate Increase	(316,400)	0	(316,400)
13	Subtotal	1,634,300	0	1,634,300
14	Cost of Service to be Recovered from Rates	16,997,000	722,900	17,719,900

Water Functional Cost Components

In developing an equitable rate structure, revenue requirements are allocated to the various customer classifications according to the cost of service rendered. Allocations of these requirements to customer classes of the City should take into account water flow, the number of customers, and other relevant factors. Customers are classified to reflect groups of customers with similar service requirements who can be served at similar cost. Each class represents a particular type of service requirement. The customer classes reviewed in this study are residential, commercial, outside city limits (includes residential and commercial), the golf course, and fire hydrants. These customer classes are assumed to exhibit similar types of system load characteristics.



As a basis for allocating costs of service among customer classes, costs are first allocated to functional cost components, then allocated to cost categories, and subsequently distributed to customer classes. In this study, there are four primary cost components: (1) base flow, or volume costs, (2) maximum day cost, (3) peak hour costs, and (4) directly assigned costs.

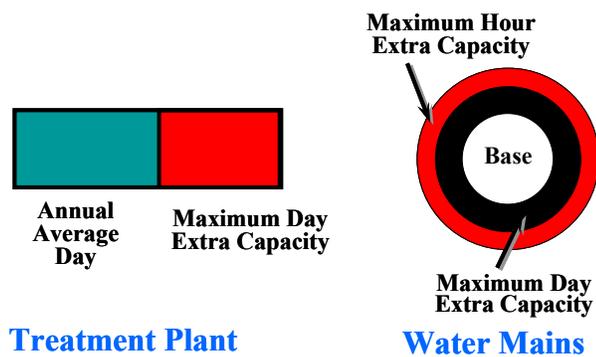
Allocation to Cost Components

Each element of cost is allocated by the base-extra capacity method. In the base-extra capacity method, costs of service are separated into four primary cost components: (1) base costs, (2) extra capacity costs, (3) customer costs, and (4) direct costs.

According to the *Principles of Water Rates, Fees, and Charges, MI Manual* as published by the American Water Works Association:

“Base costs are costs that tend to vary with the total quantity of water used without the elements of cost incurred to meet water use variations and resulting peaks in demand. Extra capacity costs are costs associated with meeting variations of cost over average load conditions and include O&M expenses and capital costs for system capacity beyond those required for average rate of use. These costs are further divided into costs necessary to meet maximum-day extra and peak-hour demand. Customer costs comprise those costs associated with serving customers. They include meter reading, billing, and customer accounting and collection expense, as well as maintenance and capital costs related to meters and services. Direct fire-protection costs are those costs that are applicable solely to the fire-protection function. Usually, such costs are simply those directly related to public fire hydrants and related branch mains and valves.

Water Cost of Service Concepts



Treatment Plant

Water Mains

The separation of the costs of service into these principal components provides a means for further allocation of such costs to the various customer classes on the basis of the respective base, extra capacity, and customer cost requirements of each particular type of service.”



Allocation of Operation and Maintenance Expense

The allocation of operation and maintenance expense to cost functions is shown in Table W-10. The net operation and maintenance expense to be recovered for water service is derived by deducting funds available from other sources from the total Test Year expense. Net Test Year operation and maintenance expense of \$16,997,000 is shown allocated to the four primary cost components on Line 9. Costs associated with providing service to the higher pressure zones are identified and directly assigned to the appropriate zone. Additionally, discussions with City staff indicate that significant time is spent servicing customer laterals. Based on City staff analysis of labor and materials spent in this area, a portion of O&M expenses identified for this service is allocated to the customer/meter function. Note that routine capital outlay is excluded from O&M expenses as these expenses can be deferred based on the financial state of the utility.

Allocation of Net Plant Investment and Capital Costs

The estimated investment in water system facilities is allocated to appropriate cost components as a basis for the further distribution of capital related costs to the various customer classes. The allocation of estimated plant investment serving water customers for the Test Year is shown in Table W-11. The total plant investment of \$72,058,500 shown on Line 8 represents the estimated Test Year original cost less accumulated depreciation of plant in service.

The allocation of specific items of investment to the cost categories, as shown, is made on the basis previously described. For example, source of supply items are related to flow and these investment costs are assigned to the volume cost component and further delineated by whether the asset is common-to-all or primarily serves specific customers. The Water Treatment is designed primarily on the basis of treatment plant flow and is also assigned to the volume cost function. Elements within this category, such as storage facilities are assigned to the max hour category because such facilities are designed for this purpose. Costs associated with providing service to the higher pressure zones are identified and directly assigned to the appropriate zone. The net capital cost allocation follows the net plant investment distribution across the functional cost components and is shown on Line 9.



WATER COST OF SERVICE ALLOCATIONS

Table W-10
Allocation of O&M Expense to Functional Cost Components – Test Year 10/11

Line No.	Description	Total	Base	Extra Capacity Costs			Customer Costs			Direct Fire Protection	Outside City	Zone 2	Zone 3	Zone 4
				Max Day	Max Hour	Max Hour	Meters & Services	Billing & Collection	Fire Protection					
1	Supervision	\$ 2,213,800	0	0	0	0	1,549,700	664,100	0	0	0	0	0	
2	Production	13,871,800	3,984,400	5,451,500	0	0	3,399,000	0	0	0	216,700	510,700	309,500	
3	Distribution	4,290,900	1,763,400	1,309,000	837,300	0	0	0	279,300	101,900	0	0	0	
4	Meter Reading	181,500	0	0	0	0	181,500	0	0	0	0	0	0	
5	Warehouse & Central Store	455,500	432,700	0	0	0	22,800	0	0	0	0	0	0	
6	Routine Capital Outlay	575,000	546,200	0	0	0	28,800	0	0	0	0	0	0	
7	Total O&M With Capital Outlay	21,588,500	6,726,700	6,760,500	837,300	0	5,181,800	664,100	279,300	101,900	216,700	510,700	309,500	
8	Less Other Revenue	4,591,500	1,430,700	1,437,800	178,100	0	1,102,100	141,200	59,400	21,700	46,100	108,600	65,800	
9	Net O&M With Capital Outlay	16,997,000	5,296,000	5,322,700	659,200	0	4,079,700	522,900	219,900	80,200	170,600	402,100	243,700	

Table W-11
Allocation of Capital Costs to Functional Cost Components – Test Year 10/11

Line No.	Description	Total	Base	Extra Capacity Costs			Customer Costs			Direct Fire Protection	Outside City	Zone 2	Zone 3	Zone 4
				Max Day	Max Hour	Max Hour	Meters & Services	Billing & Collection	Fire Protection					
1	Source of Supply	\$ 1,271,000	1,271,000	0	0	0	0	0	0	0	0	0	0	
2	Pumping	3,178,400	1,059,400	847,600	1,271,400	0	0	0	0	0	0	0	0	
3	Water Treatment	21,300,300	7,100,100	5,680,100	8,520,100	0	0	0	0	0	0	0	0	
4	Transmission & Distribution	42,935,100	14,311,700	11,449,400	17,174,000	0	0	0	0	0	0	0	0	
5	Meters and Services	0	0	0	0	0	0	0	0	0	0	0	0	
6	Hydrants	0	0	0	0	0	0	0	0	0	0	0	0	
7	General Plant	3,373,700	1,518,200	674,700	506,100	0	0	0	674,700	0	0	0	0	
8	Total NPI	72,058,500	25,260,400	18,651,800	27,471,600	0	0	0	674,700	0	0	0	0	
9	Capital Cost Allocation	722,900	245,000	190,500	280,500	0	0	0	6,900	0	0	0	0	



Units of Service

The total cost responsibility of each class of service may be established by developing unit costs of service for each cost function and assigning those costs to the customer classes based on the respective service requirements of each. To properly recognize the cost of service, each customer class is allocated its share of base, maximum day and peak hour costs. The number of units of service required by each customer class provides a means for the proportionate distribution of costs previously allocated to respective cost categories. Summarized in Table W-12 are the estimated units of service for the various customer classes.

The cost of service responsibility for base costs varies with the volume of water requirements and may be distributed to customer classes on that basis. Extra-capacity costs are those costs associated with meeting peak rates of water use, and are distributed to customer classes based on their respective system capacity requirements in excess of average requirement rates. Customer costs, which consist of meter related costs, billing, collection and accounting costs, are allocated based on the number of equivalent meters and bills.

The estimated units of service for the various customer classifications are shown below. Estimates of test year annual water requirements, shown in Column 1, are based on the projections of total water sales previously developed in this report adjusted by the bill tabulation factor. Average daily use of all water sales is presented in Column 2. Columns 3 through 8 represent the estimated maximum day and peak hour capacity factors for each customer class.

In the overall rate setting process there is a need to establish a base level of cost for which the cost of larger customers can be measured. Customer-related meter and service costs are allocated based on the number of equivalent 5/8" meters because the 5/8" meter is the most prevalent meter size found in many water utilities. Included in the development of meter cost ratios is the direct cost of the various categories of labor involved in the installation, fringe benefit related overheads and other appropriate administrative overheads applicable to the labor costs, all direct materials and supplies costs, and the cost of equipment used in the installation. Generally, equivalent meter cost ratios should be used when assigning elements of costs specifically related to meters among the various sizes of meters used by the customer in the system. Customer billing and accounting costs are distributed to classes based on number of bills for each customer class in Columns 9 through 11. Direct charges for fire protection are found in Column 12.



WATER COST OF SERVICE ALLOCATIONS

**Table W-12
Estimated Units of Services – Test Year 10/11**

Line No.	Customer Class	(1) Base Annual Use ccf	(2) Average Daily Use cc/day	(3) Maximum Day Capacity Factor %	(4) Total Capacity cc/day	(5) Maximum Hour Extra Capacity cc/day	(6) Maximum Hour Capacity Factor %	(7) Total Capacity cc/day	(8) Extra Capacity cc/day	(9) No. of Customers Accts.	(10) No. of Meters Equiv.	(11) No. of Bills	(12) Fire Protection Eq. Hydrants	(13) Fire Protection Eq. Meters
Zone 1														
1	Residential	486,600	1,333	175%	2,333	1,000	325%	4,333	2,000	4,053	4,161	44,736		
2	Commercial	98,400	270	180%	485	216	300%	809	324	358	815	4,296		
3	Outside City	0	0	185%	0	0	335%	0	0	0	0	0		
Zone 2														
4	Residential	1,546,500	4,237	175%	7,415	3,178	325%	13,770	6,355	9,503	10,228	108,600		
5	Commercial	640,500	1,755	180%	3,159	1,404	300%	5,264	2,106	428	1,603	5,136		
6	Outside City	38,300	105	185%	194	89	335%	352	157	5	63	60		
Zone 3														
7	Residential	2,190,400	6,001	175%	10,502	4,501	325%	19,504	9,002	12,242	12,213	145,188		
8	Commercial	324,800	890	180%	1,602	712	300%	2,670	1,068	192	829	2,304		
9	Outside City	0	0	185%	0	0	335%	0	0	0	0	0		
Zone 4														
10	Residential	684,400	1,875	175%	3,281	1,406	325%	6,094	2,813	3,154	3,146	37,740		
11	Commercial	1,800	5	180%	9	4	300%	15	6	5	18	60		
12	Outside City	0	0	185%	0	0	335%	0	0	0	0	0		
Other														
13	Golf Course	136,400	374	150%	561	187	440%	1,644	1,084	0	0	0		
14	Hydrant Water	20,600	56	300%	169	113	950%	536	367	45	495	540		
15	Subtotal	6,168,700	16,901		28,710	12,809		54,990	25,280	29,985	33,570	348,660	0	
Fire Protection														
16	Public				1,373	1,373		8,238	6,865	142		1,704	178	37,963
17	Private				71	71		426	355	142		1,704	178	37,963
18	Subtotal	0	0		1,444	1,444		8,663	7,219	142	0	1,704	178	37,963
19	Total System	6,168,700	16,901		31,153	14,253		63,653	32,500	30,127	33,570	350,364	178	37,963



In accordance with M1 standards and typical engineering design, the provision of the maximum hour component addresses peak system needs, in addition to those posed by fire protection requirements. To the extent possible, actual system and billing data by customer class are used to derive maximum day capacity factors. Generating maximum hour data can be time consuming and may not be readily available. For the purposes of the analyses, we used a peak hour to average day ratio of 3.0 to calculate the maximum hour capacity factor.

Water Cost of Service Allocations

Costs of service are allocated to the customer classes by application of unit costs of service to respective service requirements. Unit costs of service are based upon the total costs previously allocated to functional components and the total number of applicable units of service. Dividing the costs allocated to functional cost components by the respective total units of service requirements develops unit costs of operation and maintenance expense, and net capital costs.

Unit Costs of Service

Table W-13 presents total Test Year O&M expense and net capital costs allocated to functional cost component as taken from Tables W-10 and W-11.

Distribution of Costs of Service to Customer Classes

The customer class responsibility for service is obtained by applying the unit costs of service to the number of units for which the customer class is responsible. This process is illustrated in Table W-14, in which the unit costs of service are applied to the customer class units of service.

Adequacy of Existing Rates to Meet Cost of Service

Summarized in Table W-15 is a comparison of the allocated cost of service and revenue under existing rates by individual customer class and for the system in total. Adjustments to the allocated cost of service take place in Column 2. For the City, the cost of public fire protection is allocated to all customers because it is viewed as a general benefit to all. Column 5 indicates the approximate adjustment rate levels necessary to recover 100 percent of the allocated costs of service.



WATER COST OF SERVICE ALLOCATIONS

**Table W-13
Unit Cost of Services – Test Year 10/11**

Line No.	Description	Total \$	Base \$	Extra Capacity		Meters & Services \$	Customer Billing & Collecting \$	Direct Fire Protection \$	Outside City \$	Zone			
				Max Day \$	Max Hour \$					Zone 1	Zone 2	Zone 3	Zone 4
1	Net Operating Expense	16,997,000	5,295,900	5,325,000	659,200	4,079,700	522,900	219,900	77,000	170,600	402,100	243,700	
2	Capital Costs	722,900	245,000	190,500	280,500	0	0	6,900	0	0	0	0	
3	Total Cost of Service - \$	17,719,900	5,540,900	5,516,500	939,700	4,079,700	522,900	226,800	77,000	170,600	402,100	243,700	
4	Units of Service												
5	Units of Measure		ccf	ccf/day	ccf/day	ccf/day	Equip Mtrs	Equip Hyd		Direct	Direct	Direct	Direct
	Total Units of Service	6,168,700	6,168,700	14,187	32,500	33,570	350,364	37,963		Direct	Direct	Direct	Direct
	Unit Cost of Service												
6	Operating	0.8585	0.8585	375.4065	20.2833	121.5274	1.4924	5.7925	0	170,600	402,100	243,700	
7	Capital	0.0397	0.0397	13.4275	8.6309	0.0000	0.0000	0.1818	77,000	0	0	0	
8	Total Unit Cost of Service	0.8982	0.8982	388.8340	28.9141	121.5274	1.4924	5.9742	77,000	170,600	402,100	243,700	
9	Adjusted Unit Cost of Service												
	Unit cost of service	0.8982	0.8982	388.8340	28.9141	121.5274	1.4924	5.9742	77,000	170,600	402,100	243,700	



WATER COST OF SERVICE ALLOCATIONS

Table W-14
Cost of Service Allocated to Customer Classes –Test Year 10/11

Line No.	Description	Total	Base	Extra Capacity Costs Max Day	Costs Max Hour	Customer Costs Meters & Services	Billing & Collection	Direct Fire Protection	Outside City	Zone 2	Zone 3	Zone 4
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1	Number of Units											
2	Unit Cost of Service		0.8982	388.8340	28.9141	121.5274	1.4924	5.9742	77,000	170,600	402,100	243,700
	Units of Measure		ccf	ccf/day	ccf/day	Equiv Mtrs	Equiv Bills	Equiv Hyd		Direct	Direct	Direct
	Customer Class											
	Zone 1											
	Residential											
3	Units		486,600	982	2,000	4,161	44,736					
4	Costs - \$	1,448,600	437,100	381,800	57,500	505,400	66,800					
	Commercial											
5	Units		98,400	216	324	815	4,296					
6	Costs - \$	287,100	88,400	83,900	9,400	99,000	6,400					
	Outside City											
7	Units		0	0	0	0	0					
8	Costs - \$	0	0	0	0	0	0					
	Zone 2											
	Residential											
9	Units		1,546,500	3,149	6,355	10,228	108,600			0		
10	Costs - \$	4,320,900	1,389,100	1,224,300	183,800	1,243,000	162,100			118,600		
	Commercial											
11	Units		640,500	1,404	2,106	1,603	5,136				0	
12	Costs - \$	1,433,800	575,300	545,900	60,900	194,900	7,700			49,100		
	Outside City											
13	Units		38,300	89	157	63	60				0	
14	Costs - \$	161,300	34,400	34,700	4,600	7,600	100			77,000	2,900	
	Zone 3											
	Residential											
15	Units		2,190,400	4,484	9,002	12,213	145,188					0
16	Costs - \$	6,022,600	1,967,500	1,743,600	260,300	1,484,200	216,700				350,300	
	Commercial											
17	Units		324,800	712	1,068	829	2,304					0
18	Costs - \$	755,500	291,700	276,800	30,900	100,800	3,400				51,900	
	Outside City											
19	Units		0	0	0	0	0					
20	Costs - \$	0	0	0	0	0	0					
	Zone 4											
	Residential											
21	Units		684,400	1,404	2,813	3,146	37,740					0
22	Costs - \$	1,924,000	614,800	546,000	81,400	382,400	56,300					243,100
	Commercial											
23	Units		1,800	4	6	18	60					0
24	Costs - \$	6,200	1,600	1,500	200	2,200	100					600
	Outside City											
25	Units		0	0	0	0	0					
26	Costs - \$	0	0	0	0	0	0					
	Other											
	Golf Course											
27	Units		136,400	187	1,084	0	0					
28	Costs - \$	226,500	122,500	72,700	31,300	0	0					
	Hydrant Water											
29	Units		20,600	113	367	495	540					
30	Costs - \$	134,000	18,500	43,900	10,600	60,200	800					
	Fire Line - Public											
31	Units		0	1,373	6,865	0	0	37,963	0			
32	Costs - \$	959,100	0	533,800	198,500	0	0	226,800	0			
	Fire Line - Private											
33	Units		0	71	355	0	1,704	0	0			
34	Costs - \$	40,400	0	27,600	10,300	0	2,500	0	0			
35	Total COS - \$	17,719,900	5,540,900	5,516,500	939,700	4,079,700	522,900	226,800	77,000	170,600	402,100	243,700



Table W-15
Comparison of Allocated Cost of Service with Revenues under Existing Rates

Line No.	Customer Class	Allocated Cost of Service	Allocation of Public Fire Protection	Adjusted Cost of Service	Revenue Under Existing Rates	Indicated Revenue Increase
		\$	\$	\$	\$	%
Zone 1						
1	Residential	1,448,600	84,900	1,533,500	1,313,300	16.8
2	Commercial	287,100	16,800	303,900	273,900	11.0
Zone 2						
4	Residential	4,320,900	253,300	4,574,200	4,064,000	12.6
5	Commercial	1,433,800	84,100	1,517,900	1,436,000	5.7
7	Outside City	161,300	9,500	170,800	164,800	3.6
Zone 3						
8	Residential	6,022,600	353,000	6,375,600	5,741,200	11.0
9	Commercial	755,500	44,300	799,800	763,600	4.7
Zone 4						
11	Residential	1,924,000	112,800	2,036,800	1,859,400	9.5
12	Commercial	6,200	400	6,600	6,100	8.2
Other						
14	Golf Course	226,500		226,500	111,800	102.6
15	Hydrant Water	134,000		134,000	61,100	119.3
16	Subtotal	16,720,500	959,100	17,679,600	15,795,200	11.9
Fire Service						
17	Public	959,100	(959,100)	0	0	0.0
18	Private	40,400		40,400	26,200	54.2
19	Total System	17,720,000	0	17,720,000	15,821,400	12.0



Proposed Water Rate Adjustments

The initial consideration in the derivation of rate schedules for utility service is the establishment of equitable charges to the customers commensurate with the cost of providing that service. While the cost of service allocations to customer classes should not be construed as literal or exact determinations, they offer a guide to the necessity for, and the extent of, rate adjustments. Practical considerations sometimes modify rate adjustments by taking into account additional factors such as the extent of change from previous rate levels, existing contracts, and past local policies and practices.

Existing Water Rates

A summary of existing water rates was presented earlier in Table W-1. The existing rates consist of a minimum service charge, which varies by customer class and meter size, and a separate commodity charge for each customer class applicable to each hundred cubic feet of billed water sales. The commodity charge uses a flat rate for customer classes. In addition, the City has an independent rate structure for private fire protection and temporary hydrant connections.

Proposed Water Rates

The costs of service analysis described in preceding sections of this report provide a basis for the design of rates. The rate schedules shown in Table W-16 take into consideration City policies and provides for greater revenue stability. Additionally, the proposed rates reflect a re-allocation of service lateral costs as a fixed cost element. We recommend that the City continue to collect consumptive data by customer class and validate the accuracy of these customer classes. After several years of data have been gathered under the current system, the City should consider conducting another cost-of-service study to verify the appropriateness of existing rate blocks and customer classes.

Since prior to 1991, as a condition of their permits, the Outside City customers have been charged a rate equal to twice that of Inside City customers. These conditions construe a contractual agreement between the customer and the City. The rates proposed herein reflect the existing differential in accordance with the permit conditions.



**Table W-16
Schedule of Proposed Rates and Charges**

Monthly Service Charge

Meter Size	Residential & Commercial		Fire Protection	
	Inside	Outside	Inside	Outside
in.	\$/mo	\$/mo	\$/mo	\$/mo
3/4"	12.40	24.79		
1"	20.08	40.16		
1 1/2"	37.94	75.88		
2"	60.09	120.18		
3"	124.58	249.17		
4"	196.06	392.12	12.31	24.62
6"	388.14	776.28	17.50	35.00
8"	576.61	1,153.23	37.32	74.64
10"	1,235.47	2,470.94	67.03	134.06
12"	2,231.70	4,463.40	108.34	216.68

Hydrant Water [1] \$ 33.60 \$/month

[1] Monthly fee based on a daily rate.

Commodity Service Charge [*]

Pressure Zone	Residential & Commercial	
	Inside	Outside
	\$/ccf	\$/ccf
Zone I	1.92	3.84
Zone II	2.00	4.00
Zone III	2.10	4.20
Zone IV	2.31	4.62
Golf Course	1.64	\$/ccf
Hydrant Water	5.65	\$/ccf

[*] Includes pumping zone surcharge as follows:

Zone 1 = Base Rate

Zone 2 = \$0.08 + Base Rate

Zone 3 = \$0.18 + Base Rate

Zone 4 = \$0.39 + Base Rate

Revenue Sufficiency

Presented in Table W-17 is a comparison of Test Year allocated cost of service with revenues under the suggested water rate structure. Test year costs of service are obtained from Table W-13 and the proposed rates recover essentially 100 percent of the total cost of service.



Table W-17
Comparison of Adjusted Cost of Service and Revenues under Proposed Rates
Test Year 10/11

Line No.	Customer Class	Test Year Cost of Service	Estimated Revenue Under Existing Rates	Estimated Revenue Under Proposed Rates	Total Percent Recovered
		\$	\$	\$	%
	All Zones				
1	Residential	14,520,100	12,977,900	14,609,900	100.6%
2	Commercial	2,628,200	2,479,600	2,608,500	99.3%
3	Outside City	170,800	164,800	170,600	99.9%
	Other				
4	Golf Course	226,500	111,800	223,700	98.8%
5	Hydrant Water	134,000	61,100	134,500	100.4%
6	Subtotal	17,679,600	15,795,200	17,747,200	100.4%
	Fire Protection				
7	Private	40,400	26,200	41,000	101.5%
8	Total System	17,720,000	15,821,400	17,788,200	100.4%



FINAL

**Update on
Report on
Revenue Requirements,
Cost of Service Allocations,
and Rate Design for the
Wastewater Utility**

Prepared For

City of Antioch, California

Table of Contents

INTRODUCTION	1
BACKGROUND	1
PURPOSE.....	1
SCOPE.....	2
METHODOLOGY.....	2
DISCLAIMER	3
WASTEWATER RATE STUDY	4
WASTEWATER REVENUES AND REVENUE REQUIREMENTS	4
WASTEWATER CUSTOMER ACCOUNT PROJECTIONS.....	4
WASTEWATER REVENUE PROJECTIONS	5
WASTEWATER OPERATION AND MAINTENANCE EXPENSE PROJECTIONS	5
WASTEWATER CAPITAL IMPROVEMENT PROGRAM	6
WASTEWATER CAPITAL FUND FINANCING PLAN	7
WASTEWATER OPERATING FUND FINANCING PLAN.....	8
SUMMARY OF REVENUES, EXPENDITURES, AND OBLIGATIONS	10
TEST YEAR 10/11 REVENUE REQUIREMENTS	10
WASTEWATER COST OF SERVICE ALLOCATIONS	11
WASTEWATER FUNCTIONAL COST COMPONENTS	11
ALLOCATION TO COST COMPONENTS.....	12
<i>Allocation of Operation and Maintenance Expense.....</i>	<i>12</i>
<i>Allocation of Net Plant Investment and Capital Costs.....</i>	<i>13</i>
UNITS OF SERVICE.....	13
WASTEWATER COST OF SERVICE ALLOCATIONS.....	14
<i>Unit Costs of Service.....</i>	<i>14</i>
<i>Distribution of Costs of Service to Customer Classes.....</i>	<i>14</i>
<i>Adequacy of Existing Rates to Meet Cost of Service.....</i>	<i>16</i>
PROPOSED WASTEWATER RATE ADJUSTMENTS	17
EXISTING WASTEWATER RATES	17
PROPOSED WASTEWATER RATES	17
REVENUE SUFFICIENCY	17



Introduction

Background

The City of Antioch (City) currently provides water and wastewater service to a population of approximately 101,000 covering an estimated 29 square miles of developed and undeveloped land. In order to serve its customers with drinking water, the City obtains water from two primary sources: the San Joaquin River and the Contra Costa Canal. Together, these sources have the potential to provide the City with a total water capacity of 52 million gallons per day (MGD). Water obtained from the Contra Costa Canal is purchased from the Contra Costa Water District at wholesale rates. Furthermore, the City owns and operates a 28 MGD water treatment facility along with water storage facilities, chlorination facilities, booster pumping stations, and pipelines.

In addition to the water system, the City operates its own wastewater collection system to serve all sanitary needs. The City's collection system does not provide treatment services, but instead serves to transport the wastewater to three primary drainage basins. From the drainage basins, the wastewater is conveyed to a regional wastewater treatment facility operated by Delta Diablo Sanitation District. The City's collection system is composed of roughly 285 miles of pipeline, 5,300 manholes, and other access structures.

Purpose

The purpose of this report is to document the results of a comprehensive water and wastewater rate and connection fee study. The specific goals of the study were to:

- Review and evaluate existing policies and procedures affecting wastewater rates;
- Evaluate the adequacy of projected revenues under existing rates to meet projected revenue requirements;
- Develop a sound financial plan for the City covering a five-year study period for both ongoing operations and planned capital improvements;
- Allocate the City's projected fiscal year 2010-2011 (FY 10/11) revenue requirements to the various customer classes in accordance with the respective service requirements;
- Establish a methodology for deriving connection fees that assists in getting new users to pay their fair share of the costs; and
- Develop a suitable schedule of wastewater rates, which produces revenues adequate to meet financial needs and encourages water conservation.

The proposed wastewater rates recognize customer costs of service, contractual agreements, and local policy considerations



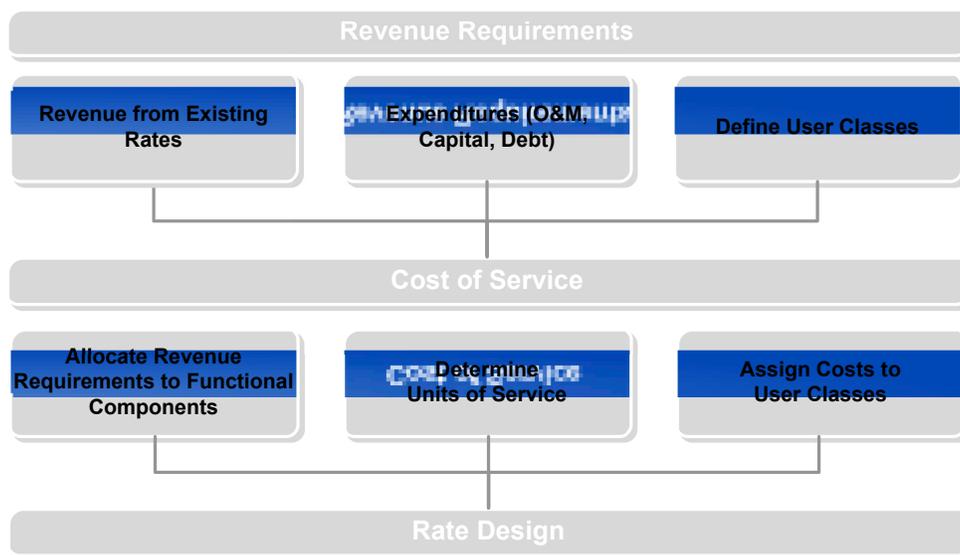
Scope

The outcome of an updated detailed study of the projected revenues, revenue requirements, costs of service, and rates for the City's water operations are presented herein. For purposes of this report, the study period has been defined as the fiscal years (FYs) beginning July 1, 2009 and ending June 30, 2015. Unless otherwise noted, references in this report to a specific year are for the City's year ending June 30.

Methodology

The methodology used in this study follows rate-making guidelines endorsed by the Water Environment Federation (WEF). The basic methodology practiced consist of three major components: Revenue Requirements, Cost of Service, and Rate Design as shown in Figure WW-1

Figure WW-1: Methodology



The following is a brief description of the three components:

- ◆ **Revenue Requirements:** Revenue requirements are determined by developing a multi-year financial plan for the enterprises. The financial plan projects revenue and expenditures based on anticipated changes in the systems. Revenue incorporates revenue under the existing rate structure, anticipated growth in customer classes, and unique customer characteristics. Expenditures incorporate operation & maintenance, debt service, and capital expenditures.
- ◆ **Cost of Service:** Cost of service is the process of allocating the revenue requirements to functional cost components which are then assigned to specific customer classes. The cost of service is designed to assign costs associated with each customer class based on the demands they put on the system.
- ◆ **Rate Design:** Rate design consists of developing a rate structure that adequately recovers the revenue requirements through fixed and variable components yet remains equitable among the



specific customer classes. Rate design is incorporate local policy and recommendations from the City.

The recommendations and long-term financial plans presented herein are intended to help the City's enterprise funds to become self-sustaining business units that embody best management practices while providing quality services to its customers.

Disclaimer

In conducting our studies, we reviewed the books, records, agreements, capital improvement programs, and customer sales and financial projections of the City as we deemed necessary to express our opinion of the City's operating results and projections. While we consider such books, records, documents, and projections to be reliable, Black & Veatch has not verified the accuracy of these documents.

The projections set forth in this report below are intended as "forward-looking statements". In formulating these projections, Black & Veatch has made certain assumptions with respect to conditions, events, and circumstances that may occur in the future. The methodology utilized in performing the analyses follows generally accepted practices for such projections. Such assumptions and methodologies are reasonable and appropriate for the purpose for which they are used. While we believe the assumptions are reasonable and the projection methodology valid, actual results may differ materially from those projected, as influenced by the conditions, events, and circumstances that actually occur. Such factors may include the City's ability to execute the capital improvement program as scheduled and within budget, regional climate and weather conditions affecting the demand for water, and adverse legislative, regulatory or legal decisions (including environmental laws and regulations) affecting the City's ability to manage the system and meet water quality requirements.



Wastewater Rate Study

Wastewater Revenues and Revenue Requirements

The City generates wastewater sales revenue from seven individual customer classes. Of the seven classes, the residential customer classes account for approximately 95 percent of the total revenue from rates.

Similar to the water utility, rate revenue is the primary source of income and connection fees and other miscellaneous fees are secondary sources. Since these other revenue sources are not subject to rate increases, we have excluded them from this portion of the analyses. These additional sources will be incorporated in a later section of the report.

Wastewater revenues are composed primarily of two parts, the minimum service charge and the maintenance charge. Both the minimum service charge and maintenance charge are amounts based on the number of equivalent dwelling units (EDUs).

Summarized in Table WW-1 are the City's current wastewater rates for all City customer classes.

Table WW-1
Existing Wastewater Rates
(Effective July 1, 2009)

Residential, Commercial	
Monthly Service Charge	9.19 \$/EDU
Monthly Maintenance Charge	0.27 \$/EDU
Total Monthly Charge	9.46 \$/EDU

EDU = Equivalent Dwelling Unit

Wastewater Customer Account Projections

In order to project wastewater revenues, it is necessary to project growth within the City's service area. Growth is estimated by projecting the number of wastewater accounts as shown in Table WW-2. Based on a review of the City's Wastewater Collection System Master Plan, customer account growth was originally projected to increase from 29,530 in FY 06/07 to 31,792 in FY 11/12. However, the failure of the financial markets in 2007 has resulted in a significant slowdown in growth throughout the region. The City reported almost an 80 percent decline in connection fee revenues for the FY 07/08. As a result, customer growth projections now reflect stagnant conditions with the anticipation that development will occur after FY 14/15.



**Table WW-2
Projected Wastewater Accounts**

Line No.	Description	Estimated	Projected				
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		accts	accts	accts	accts	accts	accts
1	Residential	28,165	28,165	28,165	28,165	28,165	28,165
2	Commercial	657	657	657	657	657	657
3	Multi Family Residential	692	692	692	692	692	692
4	Institutional	44	44	44	44	44	44
5	School	33	33	33	33	33	33
6	Industrial	11	11	11	11	11	11
7	Total	29,602	29,602	29,602	29,602	29,602	29,602

Wastewater Revenue Projections

The City primarily finances its day-to-day wastewater operations through rate charges for wastewater services provided to the customer. Other income sources include connection fees, interest incomes on operating and debt reserves, and other miscellaneous charges.

The operating revenue derived from rates includes those generated by the minimum service and maintenance charge. The projected wastewater revenue under these existing rates and charges are shown in Table WW-3. Applying the monthly charge per EDU to the customer classes provides an estimate of wastewater revenue. As shown, projected wastewater revenues are anticipated to remain constant at \$3,892,000 for the entire planning period.

**Table WW-3
Projected Wastewater Revenues under Existing Rates (*)**

Line No.	Description	Estimated	Projected				
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		\$	\$	\$	\$	\$	\$
1	Residential	3,197,300	3,197,300	3,197,300	3,197,300	3,197,300	3,197,300
2	Commercial	196,100	196,100	196,100	196,100	196,100	196,100
3	Multi Family Residential	482,200	482,200	482,200	482,200	482,200	482,200
4	Institutional	10,500	10,500	10,500	10,500	10,500	10,500
5	School	4,300	4,300	4,300	4,300	4,300	4,300
6	Industrial	1,600	1,600	1,600	1,600	1,600	1,600
7	Total	3,892,000	3,892,000	3,892,000	3,892,000	3,892,000	3,892,000

(*) Annual Revenues = EDU charge/month x number of EDUs x 12

Wastewater Operation and Maintenance Expense Projections

In order to adequately adjust revenues, it is necessary to project O&M expenses. Summarized in Table WW-4 are the City's projected O&M expenses. These expenses include costs related to salary and benefits, materials and supplies, maintenance and repair, contractual services, and other expenses. Other expenses include administrative costs incurred by the City to support its services. The FY 09/10 costs are based on the approved budget. Projections for the period FY 10/11 through FY 14/15 are based on FY 09/10 levels and reflect increased costs due to inflationary factors. After FY 10/11, all costs are



projected to increase by an inflationary factor ranging from 3 to 6 percent per year. As a result, total O&M expenses are projected to increase from \$2,131,700 in FY 09/10 to \$2,647,700 in FY 14/15. In addition, it is estimated that the City will spend roughly \$140,000 in annual routine capital for the duration of the study period based on historical data.

Table WW-4
Projected Operating and Maintenance Expenses

Line No.	Description	Estimated	Projected				
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		\$	\$	\$	\$	\$	\$
1	Personnel Services	1,125,200	1,406,500	1,410,800	1,458,300	1,504,600	1,552,200
2	Materials and Supplies	31,400	33,100	34,400	35,900	37,500	39,200
3	Utilities	42,700	45,300	48,000	50,900	52,900	55,000
4	Maintenance & Repair	105,800	117,600	123,500	129,500	135,900	142,700
5	Contract Services	229,100	313,000	328,300	344,300	361,200	378,900
6	Other Expenses	379,200	385,800	392,800	404,800	417,100	429,700
7	Claims Liability Expense	218,300	50,000	50,000	50,000	50,000	50,000
8	Total	2,131,700	2,351,300	2,387,800	2,473,700	2,559,200	2,647,700
9	Routine Capital Outlay	73,000	18,000	320,000	140,000	140,000	142,000

Wastewater Capital Improvement Program

While O&M expenses cover day-to-day operations, the City needs to assure that existing facilities are replaced prior to the end of their life cycle as well as plan for future growth. As a result, the City has developed a long-term CIP that identifies future wastewater needs as shown in Table WW-5. The CIP is separated by fund to clearly delineate between replacement and expansion projects. Based on estimated actual figures and the CIP, the City anticipates expenditures of \$2,501,200 in FY 09/10 and leveling off to \$1,113,900 by FY 14/15

In order to finance all or a portion of the CIP, the City generates revenue through user fees and connection fees. Connection fees are charges imposed on individuals or developers in order to reimburse the City for prior investment in the wastewater collection system. An alternative to connection fees are capital contributions. Capital contributions are capital improvement to the wastewater system that have been paid and installed by the developer and then transferred to the City. Capital contributions are common for new development on vacant parcels of land that have no existing connection to the wastewater collection system.



**Table WW-5
Capital Improvement Program**

Line No.	Description	Estimated	Projected				
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		\$	\$	\$	\$	\$	\$
1	Sewer Fund						
2	Sewer Trunk Line Rehab Phase II	500,000	1,500,000	0	0	0	0
3	Digester Decommissioning Phase II	0	800,000	800,000	800,000	824,000	848,700
4	Sewer Line Corrosion Rehab	250,000	250,000	250,000	250,000	257,500	265,200
5	Sewer Facility Expansion Fund						
6	Sewer Main Capacity Improvements	0	0	0	0	0	0
7	Total	<u>750,000</u>	<u>2,550,000</u>	<u>1,050,000</u>	<u>1,050,000</u>	<u>1,081,500</u>	<u>1,113,900</u>

Wastewater Capital Fund Financing Plan

A proposed financing plan for the City's CIP is shown in Table WW-6. Financing for the CIP is anticipated to come from a combination of funds on hand, user fees, connection fees, transfers and bond proceeds. Supplying revenue for the proposed financing plan are the Wastewater Fund and the Wastewater Facility Expansion Fund. The Wastewater Fund is the wastewater utility's operating fund and is used to finance day-to-day activities. The Wastewater Facility Expansion Fund is the utility's capital fund used to finance large future capital projects. The proposed financing plan shown in Table WW-6 is for the capital fund representing projects that will be all or partially finance by the Wastewater Fund and Wastewater Facility Expansion Fund. The proposed plan shows revenues typically associated with expansion such as connection fees, but also includes rate revenue through transfers. The rate revenue will be used to finance replacement projects.

**Table WW-6
Capital Financing Plan**

Line No.	Description	Estimated	Projected				
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		\$	\$	\$	\$	\$	\$
Sources of Funds							
1	Transfer from Operating Fund	2,501,200	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
2	Connection Fees	0	50,000	50,000	50,000	50,000	50,000
3	Proposed Revenue Bond	0	0	0	0	0	0
4	Interest Income	65,300	69,100	55,400	56,400	57,200	57,400
5	Total Sources of Funds	<u>2,566,500</u>	<u>1,119,100</u>	<u>1,105,400</u>	<u>1,106,400</u>	<u>1,107,200</u>	<u>1,107,400</u>
Uses of Funds							
6	Capital Improvement Program	750,000	2,550,000	1,050,000	1,050,000	1,081,500	1,113,900
7	City-wide Admin	1,700	1,700	1,700	1,700	1,700	1,700
8	Bond/Loan Issuance Expense	0	0	0	0	0	0
9	Bond/Loan Reserve Fund Requirement	0	0	0	0	0	0
10	Total Uses of Funds	<u>751,700</u>	<u>2,551,700</u>	<u>1,051,700</u>	<u>1,051,700</u>	<u>1,083,200</u>	<u>1,115,600</u>
Fund Balance							
11	Net Annual Cash Balance	1,814,800	(1,432,600)	53,700	54,700	24,000	(8,200)
12	Beginning Fund Balance	<u>2,358,800</u>	<u>4,173,600</u>	<u>2,741,000</u>	<u>2,794,700</u>	<u>2,849,400</u>	<u>2,873,400</u>
13	Cumulative Fund Balance	<u>4,173,600</u>	<u>2,741,000</u>	<u>2,794,700</u>	<u>2,849,400</u>	<u>2,873,400</u>	<u>2,865,200</u>



With a starting fund balance of approximately \$4 million in reserve and a continuous inflow of connection fees, the use of additional bond proceeds is not necessary to fund wastewater CIP activities. Assuming the wastewater utility decided to debt finance, then revenue bond proceeds would be shown on Line 3 and the associated issuance costs and debt service reserve requirements would be found on Lines 8 and 9. For the purposes of this study, we assume debt financing terms of 30 years at 5.5 percent interest.

Wastewater Operating Fund Financing Plan

Summarized in Table WW-7 is the proposed long-term financial plan for the City. This financial plan is designed to generate sufficient funds to cover short-term and long-term expenses. Sources of revenue include operating revenues from wastewater revenues under existing rates, additional revenues realized from proposed revenue adjustments, interest earnings on available balances and other miscellaneous revenue. Uses of funds include operation and maintenance expenses, routine capital outlay, debt service payments, and transfers to other funds such as the capital fund.

The projected wastewater revenues under existing rates represent service and commodity charges at current rate levels that are subject to rate adjustments. Lines 2 through 7 indicate additional annual revenue adjustments necessary to meet operating fund requirements and fiscal policy objectives. Adjustments are typically assumed to become effective July 1 of each fiscal year, except in FY 10/11 in which rates will be effective September 1. Initial analyses indicate that a series of revenue adjustments are needed over the study period. Any changes to the capital-financing policies and/or CIP may alter these results. The resulting dollar impact of proposed revenue adjustments are illustrated on Line 8.

In addition to rate revenue, Line 9 identifies other miscellaneous fees. A non-operating source of revenue is interest income from the operating fund shown on Line 11. Interest income is calculated using an interest rate of 2 percent.

Projected total O&M expense is shown on Line 13. The O&M expenses shown represent expenses associated with operating the wastewater system. Identified in Line 14 is the claims liability expense. Routine capital outlay is shown on Line 16.

Debt services on any proposed bond issues are shown on Line 17. Transfers to the capital and other funds are shown on Lines 19 through 22. Funds transferred to the capital fund are used for replacement projects. Similar to the Water Utility, Black & Veatch is recommending that the City establish a **Repair and Replacement (R&R) Fund**. This fund would provide monies for future replacement of infrastructure. Initial funding for this new reserve fund is projected to begin in FY 11/12 as shown on Line 21. Refining the amount of money set aside for the R&R Fund is typically performed through an analysis of the remaining useful life of the utility's assets and a projection of replacement costs. As a rough rule of thumb, the set aside amount is generally on par with the system's annual depreciation. For the City, the projected annual depreciation is approximately \$600,000. Black & Veatch suggests that as part of a future study, the City conduct a condition assessment of its assets to help determine the appropriate level of annual funding for the R&R Fund. Lines 24 through 26 summarize the impact to the ending fund balance for the City. A minimum target of 60 days of O&M expenses plus any



WASTEWATER REVENUES & REVENUE REQUIREMENTS

encumbrances serves as the minimum level of working capital that the City sets to have on hand for operational purposes.

**Table WW-7
Operating Fund Financing Plan**

Line No.	Description	Estimated		Projected			
		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
		\$	\$	\$	\$	\$	\$
Revenue							
1	Revenue Under Existing Rates	3,892,000	3,892,000	3,892,000	3,892,000	3,892,000	3,892,000
Additional Revenue Required:							
	Year	Percent	Months Effective				
2	FY09/10	0.00%	12	0	0	0	0
3	FY10/11	4.00%	10	129,700	155,700	155,700	155,700
4	FY11/12	4.00%	12		161,900	161,900	161,900
5	FY12/13	4.00%	12			168,400	168,400
6	FY13/14	4.00%	12				175,100
7	FY14/15	4.00%	12				182,100
8	Total Additional Revenue	0	129,700	317,600	486,000	661,100	843,200
9	Other Revenue	0	0	0	0	0	0
10	Total Rate Revenue	3,892,000	4,021,700	4,209,600	4,378,000	4,553,100	4,735,200
Non-Operating Revenue							
11	Interest Income - Operating	73,200	87,300	90,500	89,800	89,200	87,800
	Interest Income - Reserve	0	0	0	0	0	0
12	Total Revenue	3,965,200	4,109,000	4,300,100	4,467,800	4,642,300	4,823,000
Revenue Requirements							
13	O&M Expense	1,913,400	2,301,300	2,337,800	2,423,700	2,509,200	2,597,700
14	Claims Liability Expense	218,300	50,000	50,000	50,000	50,000	50,000
15	Total O&M Expense	2,131,700	2,351,300	2,387,800	2,473,700	2,559,200	2,647,700
16	Routine Capital Outlay	73,000	18,000	320,000	140,000	140,000	142,000
Debt Service							
Proposed							
17	Proposed Rev Bonds	0	0	0	0	0	0
18	Total Debt Service	0	0	0	0	0	0
Transfers to Other Funds							
19	Transfer to Capital Fund	2,501,200	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
20	Transfer to Other Funds	185,000	380,600	384,800	373,600	382,700	392,100
21	Transfer to R&R Fund	0	0	250,000	500,000	600,000	750,000
22	Total Other Funds	2,686,200	1,380,600	1,634,800	1,873,600	1,982,700	2,142,100
23	Total Revenue Requirements	4,890,900	3,749,900	4,342,600	4,487,300	4,681,900	4,931,800
Operating Fund Balance							
24	Net Annual Cash Balance	(925,700)	359,100	(42,500)	(19,500)	(39,600)	(108,800)
25	Beginning Fund Balance	5,110,600	4,184,900	4,544,000	4,501,500	4,482,000	4,442,400
26	Net Cumulative Fund Balance	4,184,900	4,544,000	4,501,500	4,482,000	4,442,400	4,333,600
27	Working Capital Minimum [60 Day]	350,400	386,500	392,500	406,600	420,700	435,200



Summary of Revenues, Expenditures, and Obligations

Based on the analyses of revenues and revenue requirements, it is evident that the City will need a rate revenue increase in order to meet revenue requirements and working capital reserve as a stand alone enterprise. The suggested adjustments are 4 percent per year as shown on Lines 2 through 7. With these adjustments, the wastewater utility should be able to accomplish its objectives under the assumption that no major change occurs. While the financial plan should be a working document, the City will need to re-examine the rate structure prior to FY 14/15 to verify it is still adequate.

The revenue requirements of the City consist of system O&M expenses, routine capital outlay for expenditures on equipment and improvements not financed from bond proceeds, debt service requirements on any proposed bonded debt, transfers to other funds, and reserve requirements to ensure that debt service coverage, rate covenant requirements, and adequate levels of working capital are met.

As shown on Line 23 in Table WW-7, total revenue requirements for the City fluctuates during the study period and can be correlated with inflationary factors and increased O&M activity. The total revenue requirements will decrease slightly from \$4,890,900 in FY 09/10 to \$4,931,800 in FY 14/15, assuming the revenue adjustment is implemented. Subtracting total revenue requirements from total revenues results in the projected annual operating fund surpluses or deficits shown on Line 25.

As of July 1, 2009, the City estimates that a beginning balance of \$5.1 million was available for use in this fund. An additional \$2.4 million was determined available for use in the capital fund. The ending balance is shown on Line 26, while the minimum ending balance of 60 days operation and maintenance expense is shown on Line 27. Applying a cumulative revenue adjustment of approximately 21.7 percent over the entire study period should allow the City to achieve the desired target level of ending year-end balances, meet minimum working capital and satisfy minimum debt service requirements.

It should be recognized that the indicated percentage revenue increase discussed above are overall revenue increase. The results of the cost of service analysis presented later in this report may indicate that rate increases may vary from this average for the various customer classes with some classes receiving a greater than average increase, while others receive a less than average increase or perhaps a decrease.

Test Year 10/11 Revenue Requirements

In analyzing the City's cost of service for allocation to customer classes, the annual revenue requirements for FY 10/11 are selected as the Test Year (TY) requirements to demonstrate the development of cost-of-service wastewater rates. The total cost of service to be recovered from rates is \$4,047,700.



Wastewater Cost of Service Allocations

The revenue requirements to be derived from rates and charges for wastewater service are summarized in Lines 1 through 11 of Table WW-8. In analyzing the City's cost of service for allocation to customer classes, the annual revenue requirements for FY 10/11 are selected as the Test Year requirements to demonstrate the development of cost of service wastewater rates. In determining the cost of service to be met from charges for wastewater service, we deduct income received from other sources that are not subject to rate adjustments from the total revenue requirements. As a result, the total cost of service to be recovered from rates is shown on Line 11, Column 3.

Table WW-8
Cost of Service to be Recovered from Rates - Test Year 10/11

Line No.	Description	Operating Expense	Capital	
			Cost	Total
		\$	\$	\$
Revenue Requirements				
1	Operation & Maintenance Expense	2,369,300	0	2,369,300
2	Debt Service Requirements	0	0	0
3	Transfer to Capital Fund	0	1,380,600	1,380,600
4	Subtotal	2,369,300	1,380,600	3,749,900
Revenue Requirements met from Other Sources				
5	Other Operating Revenue	0	0	0
6	Interest Income - Operations	87,300	0	87,300
7	Interest Income - Reserve Fund	0	0	0
8	Subtotal	87,300	0	87,300
Adjustments				
9	Adjustment for Annual Cash Balance	(359,100)	0	(359,100)
10	Adjustment to Annualize Rate Increase	(26,000)	0	(26,000)
11	Subtotal	(385,100)	0	(385,100)
12	Cost of Service to be Recovered from Rates	2,667,100	1,380,600	4,047,700

Wastewater Functional Cost Components

In developing an equitable rate structure, revenue requirements are allocated to the various customer classifications according to the cost of service rendered. Customers are classified to reflect groups of customers with similar service requirements who can be served at similar cost. Each class represents a particular type of service requirement. For the purposes of the cost of service analyses, the customer classifications in this study are residential, commercial, multi-family, institutional, school, and industrial facilities. These customer classes are assumed to exhibit similar types of system load characteristics.

As a basis for allocating costs of service among customer classes, costs are first allocated to functional cost components, then allocated to cost categories, and subsequently distributed to customer



classes. In this study there are two primary cost components: (1) flow, or volume costs and (2) customer costs.

Flow or volume costs are those that tend to vary directly with the total quantity of wastewater flow contributed plus those operation and maintenance expenses and capital costs related to system facilities which are sized on the basis of, or required because of, total wastewater flow.

Customer costs comprise those costs associated with serving customers, irrespective of the amount of wastewater flow contributed by the customer. They include the costs such as billing, customer accounting, and collection expenses.

Customers are classified to reflect groups of customers with similar service requirements who can be served at similar cost. Each class represents a particular type of service requirement or load on the System in terms of wastewater flow, biochemical oxygen demand (BOD) strength, suspended solids (SS) strength, customer related infiltration/inflow, volume related infiltration/inflow, and number of customers served.

Allocation to Cost Components

Each element of cost is allocated to functional cost components based on the parameter or parameters having the most significant influence on the magnitude of that cost element.

Allocation of Operation and Maintenance Expense

The allocation of operation and maintenance expense to cost functions is shown in Table WW-9. The operation and maintenance expense to be recovered for wastewater service is derived by deducting funds available from other sources from the total Test Year expense. Net Test Year operation and maintenance expense of \$2,667,100 is shown allocated to the four primary cost components on Line 7.

In addition, since the City only operates a wastewater collection system, therefore there is no allocation of costs to the strength components. Wastewater treatment is provided by the Delta Diablo Sanitation District.



Table WW-9
Allocation of O&M Expense to Functional Cost Components – Test Year 10/11

Line No.	Cost Component	Total Expense	Volume	Customer
		\$	\$	\$
1	Collection	1,801,600	1,738,500	63,100
2	Supervision	499,700	482,200	17,500
3	Routine Capital Outlay	18,000	17,400	600
4	Claims Expense	50,000	0	50,000
5	Total O&M with Capital Outlay	2,369,300	2,238,100	131,200
6	Less Other Revenue	(297,800)	(281,300)	(16,500)
7	Net O&M with Capital Outlay	2,667,100	2,519,400	147,700

Allocation of Net Plant Investment and Capital Costs

The estimated investment in wastewater system facilities is allocated to appropriate cost components as a basis for the further distribution of capital related costs to the various customer classes. The allocation of estimated plant investment serving wastewater customers for the Test Year is shown in Table WW-10. The total plant investment of \$46,282,900 shown on Line 3 represents the estimated Test Year original cost less accumulated depreciation of plant in service.

The allocation of specific items of investment to the cost categories, as shown, is made on the basis previously described. For example, collection items are related to flow and these investment costs are assigned to the volume cost component. The capital costs for Test Year 10/11 is shown on Line 4.

Table WW-10
Allocation of Net Plant Investment and Capital Costs to Functional Cost Components – Test Year 10/11

Line No.	Cost Component	Estimated Net Plant Investment	Volume	Strength		Customer
				BOD	SS	
		\$	\$	\$	\$	\$
1	Collection	45,380,600	44,473,000	0	0	907,600
2	General Plant	903,300	885,200	0	0	18,100
3	Total Net Plant Assets	46,283,900	45,358,200	0	0	925,700
4	Capital Cost Allocation	1,380,600	1,353,000	0	0	27,600

Units of Service

The total cost responsibility of each customer class may be established by developing unit costs of service for each cost function and assigning those costs to the customer classes based on the respective service requirements of each. To properly recognize the cost of service, each customer class is allocated its share of volume and customer costs.



The number of units of service required by each customer class provides a means for the proportionate distribution of costs previously allocated to respective cost categories. Table WW-11 is a summary of the estimated units of service for the various customer classes. We note that customer accounts are separated as number of accounts and number of units to address more than two-unit family dwellings. The City wishes to maintain an EDU basis of charge and the number of units provided for each customer classification are predicated on the City's flow assumptions. Moreover, due to differences in customer classifications between the water and sewer billing systems, it is not currently possible to provide an accurate mapping between water and sewer accounts to derive an allocation of wastewater flow for cost of service purposes.

Table WW-11
Estimated Units of Service– Test Year 10/11

Line No.	Customer Classification	Number of Accts	Number of Units
		accts	units
1	Residential	28,165	28,165
2	Commercial	657	1,643
3	Multi Family Residential	692	4,038
4	Institutional	44	88
5	School	33	36
6	Industrial	11	13
7	Total	29,602	33,983

Wastewater Cost of Service Allocations

Costs of service are allocated to the customer classes by application of unit costs of service to respective service requirements. Unit costs of service are based upon the total costs previously allocated to functional components and the total number of applicable units of service. Dividing the costs allocated to functional cost components by the respective total units of service requirements develops unit costs of operation and maintenance expense, and net capital costs. Allocation to the Volume component is based on number of units or EDUs since the City considers this a proxy for relative flow amounts. Customer-related costs are allocated based on number of bills issued.

Unit Costs of Service

Table WW-12 presents total Test Year O&M expense and net capital costs allocated to functional cost component as taken from Tables WW-10 and WW-11.

Distribution of Costs of Service to Customer Classes

The customer class responsibility for service is obtained by applying the unit costs of service to the number of units for which the customer class is responsible. This process is illustrated in Table WW-13, in which the unit costs of service are applied to the customer class units of service.



WASTEWATER COST OF SERVICE ALLOCATIONS

**Table WW-12
Unit Costs of Service – Test Year 10/11**

Line No.	Description	Total	Volume	Customer
		\$	\$	\$
1	Net Operating Expense	2,667,100	2,573,700	93,400
2	Capital Costs	1,380,600	1,353,000	27,600
3	Total Cost of Service - \$	4,047,700	3,926,700	121,000
4	Total Units of Service		33,983 EDU	29,602 bill
5	Total Unit Costs of Service - \$/unit		115.5496	4.0876
6	O&M Unit Cost - \$/unit		75.7353	3.1552

**Table WW-13
Cost of Service Allocated to Customer Classes –Test Year 10/11**

Line No.	Description	Total	Volume	Customer
		\$	\$	\$
	Number of Units			
1	Unit Cost of Service		115.5496	4.0876
2	Units of Measure		EDU	bill
	Customer Class			
3	Residential			
4	Units		28,165	28,165
5	Cost - \$	3,369,600	3,254,400	115,200
6	Commercial			
7	Units		1,643	657
8	Cost - \$	192,500	189,800	2,700
9	Multi-Family Residential			
10	Units		4,038	692
11	Cost - \$	469,400	466,600	2,800
12	Institutional			
13	Units		88	44
14	Cost - \$	10,400	10,200	200
15	School			
16	Units		36	33
17	Cost - \$	4,300	4,200	100
18	Industrial			
19	Units		13	11
20	Cost - \$	1,500	1,500	0
21	Total Cost of Service - \$	4,047,700	3,926,700	121,000



Adequacy of Existing Rates to Meet Cost of Service

Summarized in Table WW-14 is a comparison of the allocated cost of service and revenue under existing rates by individual customer class and for the system in total. Column 3 indicates the approximate adjustment rate levels necessary to recover 100 percent of the allocated costs of service.

**Table WW-14
Comparison of Allocated Cost of Service with Revenues under Existing Rates**

Line No.	Customer Classification	Total Cost of Service	Revenue Under Existing Rates	Indicated Revenue Increase (Decrease)
		\$	\$	%
1	Residential	3,369,600	3,197,300	5.39
2	Commercial	192,500	196,100	(1.84)
3	Multi Family Residential	469,400	482,200	(2.65)
4	Institutional	10,400	10,500	(0.95)
5	School	4,300	4,300	-
6	Industrial	1,500	1,600	(6.25)
7	Total	4,047,700	3,892,000	4.00



Proposed Wastewater Rate Adjustments

The initial consideration in the derivation of rate schedules for utility service is the establishment of equitable charges to the customers commensurate with the cost of providing that service. While the cost of service allocations to customer classes should not be construed as literal or exact determinations, they offer a guide to the necessity for, and the extent of, rate adjustments. Practical considerations sometimes modify rate adjustments by taking into account additional factors such as the extent of change from previous rate levels, existing contracts, and past local policies and practices.

Existing Wastewater Rates

A summary of existing wastewater rates was presented earlier in Table WW-1. The existing rates consist of a minimum service charge and maintenance charge, which varies by equivalent dwelling units. In addition, the City has customers on septic systems that are not charged a wastewater fee.

Proposed Wastewater Rates

The costs of service analysis described in preceding sections of this report provide a basis for the design of rates. The rate schedules shown in Table WW-15 take into consideration City policies and the desire to maintain a user charge system based on EDUs. The use of EDUs as a proxy for flow is not an uncommon practice; however, it does assume that the relationship between customer classes is well established and validated periodically. For example, if one commercial account is the equivalent of 5 EDUs, then this implies that the commercial account discharges 5 times the volume from a single family residential account. During the course of Black & Veatch's analysis, a review of the City's EDUs relationship indicates that these numbers may need to be re-assessed. Black & Veatch recommends that the City conduct a study to verify the number of EDUs per customer class.

Table WW-15
Schedule of Proposed Rates and Charges

Residential, Commercial	
Monthly Service Charge	9.56 \$/EDU
Monthly Maintenance Charge	0.28 \$/EDU
Total Monthly Charge	9.84 \$/EDU

Revenue Sufficiency

Presented in Table WW-16 is a comparison of Test Year allocated cost of service with revenues under the suggested wastewater rate structure. Test year costs of service are obtained from Table WW-12 and the proposed rates recover essentially 100 percent of the total cost of service.



Table WW-16
Comparison of Adjusted Cost of Service and Revenues under Proposed Rates
Test Year 10/11

Line No.	Customer Class	Allocated Cost of Service	Revenue Under Existing Rates	Revenue Under Proposed Rates	Proposed Revenue as a Percent of Cost of Service
		\$	\$	\$	%
1	Residential	3,931,600	3,774,600	3,925,100	99.8%
2	Non-Residential	282,300	277,100	287,800	101.9%
3	Total	4,213,900	4,051,700	4,212,900	100.0%

RESOLUTION NO. 2012/

**RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF ANTIOCH APPROVING UPDATES TO THE CITY OF ANTIOCH
MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2012**

BE IT RESOLVED that the City of Antioch Master Fee, a true copy of which is on file in the City Clerk's office and incorporated herein by reference is hereby updated and the same shall be considered the Master Fee Schedule of the City of Antioch, all such updates becoming effective July 1, 2012, unless otherwise specifically stated.

* * * * *
*

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of May 2012, by the following vote:

AYES:
NOES:
ABSENT:

Denise Skaggs, CITY CLERK

CITY OF ANTIOCH MASTER FEE SCHEDULE

UPDATED EFFECTIVE JULY 1, 2012



CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

POLICE DEPARTMENT

DESCRIPTION	FEE AMOUNT	ACCT CODE
Personal/or Non Law Enforcement Local Criminal History Summary	\$ 25.00	100-3110.46010
Accident Investigation Report Copy	\$ 20.00 <u>\$21.00</u>	100-3110.46010
Administrative Tow Fee: DUI/suspended license, 30 day tows	\$ 108.00 <u>\$113.00</u>	100-3110.46300
Administrative Tow Fee: All others except evidence (victim vehicles & recovered stolen vehicles)	\$ 94.00 <u>\$99.00</u>	100-3110.46300
Bicycle Registration	\$ 6.00	100-3110.42030
Card Dealer Application Fee, plus	\$ 268.00 <u>\$281.00</u>	100-3110.46300
Fingerprint fee (renewable every 5 years)	\$ 44.00 <u>\$46.00</u>	100-3110.46300
Card Dealer Application Renewal (includes fingerprinting)	\$ 108.00 <u>\$113.00</u>	100-3110.46300
Card Room: Regulation fees per table/year	\$ 279.00 <u>\$293.00</u>	100-3110.46300
Card Room: Owner application fee, plus	\$ 2,352.00 <u>\$2,470.00</u>	100-3110.46300
Owner Department of Justice Fee	\$ 48.00 <u>\$50.00</u>	100-3110.46300
Clearance Letters	\$ 32.00 <u>\$34.00</u>	100-3110.46300
Code Enforcement (<u>Municipal Code Violations</u>)	Set by courts	
Crime Report Copy	Four pages or less – Free; Five pages or more – 20 cents per page for all pages	100-3110.46010
Event Screen	Four pages or less – Free; Five pages or more – 20 cents per page for all pages	100-3110.46010
DUI Arrest/Accident Processing-GC 53155/56	Direct costs of responding to an emergency incident to recovered - not to exceed \$12,000	100-3110.46300
Escort of Wide or Overload Vehicle	Actual police and engineering time for investigation of route and escort if required	100-3110.46300
False Alarm Permit Fee	\$ 33.00 <u>\$35.00</u>	100-3110.46315
False Alarm Response (After the third Response within a calendar year)	\$ 70.00 <u>\$74.00</u>	100-3110.46320
Fingerprint – Livescan (1-3 cards)	\$ 33.00 <u>\$35.00</u>	100-3110.46300
ABC Daily License Authorization	\$ 20.00 <u>\$21.00</u>	100-3110.46300
Gun Permit Fees – Concealed Weapons Application (non-refundable): Gun Permit – City Administration Fee Gun Permit – Dept. of Justice – Initial Application Gun Permit – Dept. of Justice Renewal Gun Permit – Fingerprint Fee Gun Permit – Permit Issuance Fee Gun Permit – Qualification (Time & Materials)	<u>Not to exceed \$100.00</u> \$ 126.00 \$ 97.00 \$ 48.00 \$ 53.00 \$ 4.00 \$ 88.00	100-3110.46300
Limo Driver - Application Fee	\$ 475.00 <u>\$499.00</u>	100-3110.46300
Limo Driver - Fingerprint Fee	\$ 44.00 <u>\$46.00</u>	100-3110.46300
Limo Driver - Renewal Fee Per Year	\$ 231.00 <u>\$243.00</u>	100-3110.46300
Limo Vehicle Inspection: per vehicle – per inspection	\$ 68.00 <u>\$70.00</u>	570-2610.46630
Notary Public (seal and certificate), Oath of Affirmation (Seal) (Per Signature)	\$ 16.00	100-3110.46300
Parking Enforcement	Established by Council Resolution	100-3150.43020
Parties & Nuisances – AMC Chapter 13, Sec 5-13.03/05	Cost of personnel & equipment, but not more than \$1,000.00	100-3110.46300

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Reproduction Services - Media: Cassette/tape audio copy Photo print (black & white; color; digital Process)-service fee plus cost of prints Video Tape Duplication	\$ 38.00 <u>\$40.00</u> \$ 38.00 <u>\$40.00</u> \$ 60.00 <u>\$63.00</u>	100-3110.46300
Police Department Room Rental: Nonprofit Uses: Classroom (Animal Services area) per hr Community Room Use (police area) per hr Commercial or Private: Classroom use (Animal Services area) per hr Community Room Use (Police area) per hr	\$ 29.00 <u>\$30.00</u> \$ 49.00 <u>\$51.00</u> \$ 49.00 <u>\$51.00</u> \$ 84.00 <u>\$86.00</u>	100-3110.46300
Second hand dealer - application fee	\$ 825.00 <u>\$866.00</u>	100-3110.46300
Second hand dealer - Department of Justice fee	\$ 195.00 <u>\$205.00</u>	100-3110.46300
Second hand dealer - Renewal fee	\$ 425.00 <u>\$446.00</u>	100-3110.46300
Special Event Regulation (group putting on Event) Event charged for Police Officer, Corporal and Sergeant at overtime rate for Step "E" of regular pay scale plus a 25% Administrative Fee. Event charged for Reserve Police Officer at Step "A" rate of regular officer pay scale plus a 25% Administrative Fee	Time, materials and Administrative overhead cost	100-3120.46300
Subpoena, Civil deposit/officer/day plus Admin fee	\$ 150.00 <u>deposit plus actual cost</u>	753-0000.22315
Subpoena, Civil Administrative Fee	Clerical cost @ max of \$24/hr (\$6 per ¼ hr), plus 10 cents/page document duplication – charged by clerical staff	100-3110.47010
Subpoena Duces Tecum/Deposition Subpoena, Plus reasonable/actual costs (per 1563 E.C.)	Clerical cost @ max of \$24/hr (\$6 per ¼ hr), plus 10 cents/page document duplication – charged by clerical staff	100-3110.47010
Taxi driver application, plus	\$ 475.00 <u>\$499.00</u>	100-3110.46300
Taxi driver fingerprint	\$ 44.00 <u>\$46.00</u>	100-3110.46300
Taxi permit renewal per year	\$ 246.00 <u>\$258.00</u>	100-3110.46300
Taxi owner application, plus	\$ 475.00 <u>\$499.00</u>	100-3110.46300
Taxi owner fingerprint	\$ 44.00 <u>\$46.00</u>	100-3110.46300
Taxi-vehicle inspection: per inspection per year	\$ 68.00 <u>\$70.00</u>	570-2610-46630
Verification letters	\$ 22.00 <u>\$23.00</u>	100-3110.46300

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

ANIMAL SERVICES

DESCRIPTION	FEE AMOUNT	ACCT CODE
Adoption Fees		
Adopt - Dog/Cat	\$ 17.00	214-3320.46710
Adopt - Rabbit	\$ 12.00	
Adopt - Small animal (rats, hamsters, guinea pigs)	\$ 6.00	
Animal Licensing Fees – Dogs		214-3320.42010
License - Altered:		
Altered License - 1 Year	\$ 18.00	
Altered License - 2 Year	\$ 33.00	
Altered License - 3 year	\$ 48.00	
Senior Citizen License - Altered		214-3320.42010
Senior Altered License - 1 Year	\$ 9.00	
Senior Altered License - 2 Year	\$ 17.00	
Senior Altered License - 3 Year	\$ 24.00	
License - Unaltered		214-3320.42010
Unaltered License - 1 Year	\$ 38.00	
Unaltered License - 2 Year	\$ 67.00	
Unaltered License - 3 Year	\$ 102.00	
Senior Citizen License - Unaltered		214-3320.42010
Senior Unaltered License - 1 Year	\$ 19.00	
Senior Unaltered License - 2 Year	\$ 34.00	
Senior Unaltered License - 3 Year	\$ 51.00	
License - Unaltered & Impounded (U&A)		
License U&A - 1 yr	\$ 60.00	
License U&A - 2 yr	\$ 89.00	
License U&A - 3 yr	\$ 124.00	
<u>License – Potential Dangerous/Vicious Animal</u>		
<u>Potentially Dangerous-Vicious Animal – 1 Year</u>	<u>\$ 55.00</u>	<u>214.3320-42010</u>
License - Fees, Other		
License - Dog Fanciers/year	\$ 108.00	
License - Tag Transfer - Dog Fanciers	\$ 6.00	
License - Fee - Duplicate for lost license tag	\$ 6.00	
Animal Licenses - Late Fee Penalty	\$ 33.00	214.3320.42020
Cat Trap Fees:		214-3320.47010
Trap Deposit	\$ 54.00 <u>\$60.00</u>	
Trap Rental/day	\$ 6.00	
Board/Care Fees:		214-3320.46710
Dog/day	\$ 17.00	
Cat or small animal/day	\$ 17.00	
Livestock, reptiles/day	\$ 17.00 (at cost if not at Animal Shelter)	
<u>Potentially Dangerous/Vicious Animal/day</u>	<u>\$ 25.00</u>	
<u>Potentially Dangerous/Vicious Animal</u>	<u>\$504.00, or cost of the investigation,</u>	
<u>Impound Fee</u>	<u>administrative and court time, whichever is greater</u>	
<u>Conditional Release Agreement</u>	<u>\$ 150.00</u>	<u>214.3320-46719</u>
<u>Appeal of Potentially Dangerous/Vicious Determination</u>	<u>\$ 50.00+ inspection fees + impound, boarding,</u>	
	<u>alteration, microchipping and other fees and costs</u>	
	<u>\$ 400.00 + impound, boarding, alteration,</u>	
	<u>microchipping, vaccinations and other fees and costs</u>	
	<u>paid before appeal heard; Appeal fee of \$400 may be</u>	
	<u>returned if determination overturned at appeal but</u>	
	<u>other fees still apply)</u>	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Disposal Fees: Disposal - dog licensed* Disposal - dog unlicensed Disposal - cat Disposal - other animal *If the dog to be disposed has a current, multiple year license and has a full year's credit remaining, that amount will be applied against the disposal fee. There will be no refunds.	\$ 17.00 \$ 33.00 \$ 17.00 \$ 17.00	214-3320.46731
Euthanasia Fees Euthanasia - dog with license Euthanasia - dog unlicensed Euthanasia - cat Euthanasia - small animal Vet Pick up Vet Per Animal Charge	\$ 33.00 \$ 52.00 \$ 33.00 \$ 22.00 \$ 36.00 \$ 8.00	214-3320.46728
Handling Fees: Pick up fees: Dog (plus surrender fee) Cat or small animal (plus surrender fee)	\$ 33.00 \$ 33.00	214-3320.46719
Impound Fees: With Current license: Impound - Dog - 1 st Impound - Dog - 2 nd within 12 months Impound - Dog - 3 rd within 24 months Impound - Dog - 4 th within 36 months Unlicensed: Impound - Dog - 1 st Impound - Dog - 2 nd within 12 months Impound - Dog - 3 rd within 24 months Impound - Dog - 4 th within 36 months Other Fees: Impound - Cat/ Small Impound - Livestock After Hours Impound	\$ 27.00 \$ 65.00 \$ 108.00 \$ 161.00 \$ 44.00 \$ 81.00 \$ 166.00 \$ 215.00 \$ 27.00 \$ 54.00 \$ 27.00	214-3320.46719
Inspection Fee	<u>\$ 50.00</u>	
Unaltered Dog/Cat Penalty (State law operative January 2000) State law (Food & Ag. Code section 31751.7) mandates that a fine shall be levied against the owners of unaltered dogs and cats that are impounded. These fines are charged in addition to the City's redemption: Penalty - First Offense Penalty - Second Offense Penalty - Third Offense	\$ 39.00 <u>\$35.00</u> \$ 54.00 <u>\$50.00</u> \$ 108.00 <u>\$100.00</u>	214-3320.46719
Microchipping Fees: Microchipping of dogs and cats - includes microchip implant and registration on the Animal Shelter database.		214-3320.46735

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Pet owners may additionally register their pets directly with the American Kennel club by sending a \$6.25 registration fee: Adopted and "Return to Owner" animals Micro - Antioch Residents Micro - Non-residents	\$ 22.00 \$ 22.00 \$ 27.00	
Vaccinations – Fee is per vaccination	\$ 16.00	214-3320.46716
Neuter or Spay Fees: Neuter Fees: Neuter – Feline/Canine Spay Fees: Spay – Feline/Canine	Vet Cost Vet Cost	214-3320.46734
Redemption Fees: Redemption fees to be charged to pet owner(s) upon the redemption of their pet: 1. Administration of reasonable veterinary medical treatments, which may be required in order to treat an injured and/or sick animal. 2. Medical treatments which may include the administration of veterinary drugs and/or medicinal products	Vet cost Vet Cost	214-3320.46733
Quarantine Fees: Quarantine Admin Fee - Home Quarantine Admin Fee - Shelter, plus Dog/board (10 day) Cat or small animal (10 day) Livestock Dog/Cat Vaccination	\$ 49.00 + <u>inspection fees</u> \$ 49.00+ board fees \$ 215.00 <u>\$25.00 per day</u> \$ 134.00 <u>\$20.00 per day</u> \$ 108.00 <u>25.00 per day (at cost if not at Animal Shelter)</u> \$ 17.00	214-3320.46710
Surrender Fees: Surrender - dog with license Surrender - dog unlicensed Surrender - puppy litter Surrender - kitten litter Surrender - small animals (rats, misc. hamsters, birds, snakes) Surrender - cat/rabbit/snake/lizard (2 lbs and larger) Surrender - vaccination for unvaccinated dogs & cats (fee is per vaccination)	\$ 27.00 \$ 49.00 \$ 38.00 \$ 38.00 \$ 12.00 \$ 27.00 \$ 17.00	214-3320.46725

COMMUNITY DEVELOPMENT

DESCRIPTION	FEE AMOUNT	ACCT CODE
PLANNING/ENGINEERING HOURLY RATES: Asst. City Engineer/Dep. Dir of Community Development Planner/Engineer/Sr. Public Works Inspector Public Works Inspector Community Development Technician All Other Staff Time Positions Not Listed Above	\$177 <u>\$182</u> /hour \$133 <u>\$137</u> /hour \$116 <u>\$119</u> /hour \$ 99 <u>\$102</u> /hour Full Hourly Rate x 100% (based on 1800 hrs/yr)	Various

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
PLANNING FEES:		
Administrative Use Permit Fee	\$ 56.00 \$58.00	100-5130.46610
Application Extension	\$ 167.00 \$172.00	100-5130.46610
Environmental Document Preparation/Review	Developer pays full consultant cost plus 35% of contract to City for admin	
General Plan Maintenance Fee/residential permit	\$ 169.00 \$174.00	100-5130.46617
Home Occupation Review	\$ 42.00 \$43.00	100-5130.46610
Review of Building Permit/unit	\$ 111.00 \$114.00	100-5130.46610
Sign- Admin Approval	\$ 56.00 \$58.00	100-5130.46610
Specific Plan Admin	Developer pays full consultant cost plus 35% of contract to City for admin	100-5130.46610
Zoning Verification Letter	\$ 56.00 \$58.00	100-5130.46610
PLANNING DEPOSIT APPLICATIONS – The following are deposits required for the items of work. Actual costs will be billed monthly on a time and material basis:		100-0000.27000
Annexations	\$ 3,000.00	
Design Review (deposit)	\$ 2,000.00	
Development Agreement (deposit)	\$ 2,500.00	
Final Development Plan (deposit)	\$10,000.00	
General Plan Amendment (deposit)	\$ 2,000.00	
Master Development Plan (deposit)	\$ 2,000.00	
Merger of Contiguous Parcels (deposit)	\$ 1,500.00	
Municipal Code Amendment Review (deposit)	\$ 2,000.00	
Preliminary Development Plan (deposit)	\$ 2,000.00	
Residential Development Application (deposit)	\$ 3,000.00	
Sign - Design Review Approval (deposit)	\$ 500.00	
Sign - Sign Program (deposit)	\$ 500.00	
Tentative Tract Map: 1-4 lots (deposit)	\$ 7,500.00	
Tentative Tract Map: 5 or more lots (deposit)	\$25,000.00	
Use Permit (deposit)	\$ 2,000.00	
Variance Review (deposit)	\$ 500.00	
Zoning/Rezoning Request (deposit)	\$ 2,000.00	
Administrative Use Permit (deposit)	\$1,500.00	
BUILDING FEES		
Pool Safety Fee – applies to all pools, hot tubs, or any structure capable of holding more than 18” of water	1/10 of 1% of valuation	100-5160.46650
Certified Access Specialist Consultation Fee	Actual Consultant Cost + 10% admin fee	100-5160.46651
Solar Photovoltaic System – Reso. #2008/30 (Building Permit Fee)	\$ 248.00	100-5160 42040
Residential Construction:	<u>Valuation:</u>	100-5160.42040
Dwellings, sf	\$105.52 \$108.67/sf	
Private Garages, sf	\$ 41.00 \$42.10/sf	
Sheds less than 300 sf	\$ 13.45 \$13.95/sf	
Building Permits, minimum	\$ 74.79	
Plumbing fee, sq ft; Mechanical fee, sq ft; Electrical fee, sq ft; and Insulation fee, sq ft	<u>Valuation:</u> \$0.08/sf Commercial, and \$0.06/sf Residential for plumbing, mechanical, electrical and insulation	100-5160.42040
Minimum fee - Plumbing fee, Mechanical fee, Electrical fee, and Insulation fee	\$ 74.79	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Patios, carports, patio covers, sq ft Wood decks/lath patios, sq ft	<u>Valuation:</u> \$ 11.85 <u>\$12.20</u> / sq ft \$ 9.56 <u>\$9.84</u> /sq ft	100-5160.42040
Plan Check Fee	65% of Building Permit Fee	100-5160.46605
Green Building Verification & Compliance Fee	18% of Building Permit Fee (Single family dwelling <u>New residential</u> & room additions) 15% of Building Permit Fee (New Commercial & Tenant Improvement with Title 24)	1005160- 46658
Pool, residential + plan check	\$ 40,000 valuation or contract value, whichever is greater	100-5160.42040
Pool, commercial + plan check	Contract Price	100-5160.42040
Spas + plan check	\$ 7,100 valuation	100-5160.42040
Doughboy (no plan check)	\$ 1,100 valuation	100-5160.42040
Special Inspections (verbal)	\$ 100.00	100-5160.42040
Special Inspections (written)	\$ 125.00	
Special Inspections/Reinspection (3 rd)	\$ 100.00	
Grading	Contract Price	100.5160.42040
Plot Plan Modification/Resubmittal - per lot	\$ 50.00	100-5160.42040
Changes to existing permits for new houses/permit	\$ 250.00	100-5160.42040
Reroof Under 20 squares with tear off Over 20 squares with tear off Comp over Comp	<u>Valuation:</u> \$ 6,500.00 \$10,000.00 \$ 4,500.00 Or contract value, whichever is greater	100-5160.42040
Technology Fee	2% of building permit fee	100-5160.46655
Energy Inspection Fee	2% of building permit fee	100-5160.46656
Accessibility Fee (Non-residential)	2% of building permit fee	100-5160.46657
Antioch 2014 Building Permit Fees		
Total Valuation	<u>2014-2012 Fee</u>	
\$1 to \$2,000	\$ 74.79	
\$2,001 to \$25,000	\$ 74.79 for the first \$2,000+ \$15.12 for each additional \$1,000 or fraction thereof, up to and including \$25,000	
\$25,001 to \$50,000	\$ 422.55 for the first \$25,000+ \$10.91 for each additional \$1,000 or fraction thereof, up to and including \$50,000	
\$50,001 to \$100,000	\$ 695.25 for the first \$50,000+ \$7.56 for each additional \$1,000 or fraction thereof, up to and including \$100,000	
\$100,001 to \$500,000	\$1,073.25 for the first \$100,000 + \$6.05 for each additional \$1,000 or fraction thereof, up to and including \$500,000	
\$500,001 to \$1,000,000	\$3,492.45 for the first \$500,000 + \$5.13 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000	
\$1,000,001 and up	\$6,057.45 for the first \$1,000,000 + \$3.40 for each additional \$1,000 or fraction thereof	
ABATEMENT FEES (COMMUNITY DEV.)	\$ 175.00	100-5140.46025
Abatement or impound vehicle, RV, boat, and/or trailer		
Code Compliance Inspection (Property Owner's Request) Nuisance Codes	\$ 125.00	100-5140.46025
Public Hearing Tape Duplication – with replacement tape	\$ 50.00	100-5140.46025
Public Nuisance Abatement – Administrative Cost	35% of actual abatement costs, or \$250, whichever is greater, plus filing fees	100-5140.46020
Public Nuisance Abatement Assessment	Actual abatement cost - 100% to property owner	100-5140.46025
Public Nuisance Hearing/Abatement Cost Hearing	\$ 125.00	100-5140.46025

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Newspaper Publishing	Actual cost	
Public Nuisance Hearing Posting	\$ 50.00	
30-day late charge	\$ 30.00	
Release of Tax Lien	\$ 100.00 <u>\$35.00</u>	100-5140.46020
Sign Retrieval: 9 sq ft or smaller	\$ 10.00	100-5140.46610
Larger than 9 sq ft	\$ 20.00	
Storage of vehicles, boats, mobile equipment, etc. at City facility	\$20 per day minimum	100-5140.46610
Public Storage of Abated Article	Actual storage cost + 35% admin fee	100-5140.46020
RESIDENTIAL RENTAL INSPECTION PROGRAM (RRIP) (Reso 2007/57)		
Initial Registration (charged when the property enters the program)	\$ 61.00 <u>\$63.00</u>	
Inspection Fee (charged with enrollment or renewal of non self-certified properties from 1-4 units)	\$ 193.00 <u>\$199.00</u>	
Additional Unit Inspection Fee (charged per unit after 4 units)	\$ 10.00	
Annual Self-Certification/Renewal Fee (when eligible for self-certification)	\$ 27.00 <u>\$28.00</u>	
Re-Inspection Fee (charged for follow up inspections due to non-compliance found in initial inspection and first follow-up)	\$ 108.00 <u>\$111.00</u>	
MISCELLANEOUS COMMUNITY DEV. FEES:		
Annexation Review: (Fees subject to change by LAFCO, or State of California) Pass Through		Pass through
LAFCO Fee		
State Fee (Refer to State Board of Equalization Schedule for State Processing fee).		
City Annexation Fee – all fees to be escalated by the SF CPI, all consumers annually using 1984 base CPI as 1.00		100-0000.27000
<u>Commercial/Industrial Properties</u>	\$660-\$680 per gross acre <u>due at annexation; and</u> \$881-\$907 per gross acre <u>due with subdivision or building permit</u>	
<u>Residential Properties</u>	\$660-\$680 per gross acre <u>due at annexation; and</u> \$881-\$907 per gross acre <u>due with subdivision or building permit</u>	
	OR	
	\$221-\$228 per gross acre <u>due at annexation; and</u> \$264-\$272 per lot <u>due with subdivision or building permit</u>	
Annexation Fee in FUA #1 for Lone Tree Area	\$ 56.00 <u>\$58.00</u> per acre	100-5130.42050
Waste Management Plan Processing	\$ 30.00 <u>\$35.00</u>	226-5225.47010
GIS Based Mapping Fee (transferred to County)	\$50/unit	100-0000.22024
City Base Map with Street grid 60 x 78 (wallsize), 1:600 scale	\$60 with photo paper \$50 with heavyweight paper	573-1435.43200

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
City Base Map without street grid 60 x 78 (wallsize), 1:600 scale	\$60 with photo paper \$50 with heavyweight paper	573-1435.43200
City Base Map 34x44	\$45 with photo paper \$40 with heavyweight paper	573-1435.43200
City Subdivision Map 34x44	\$45 with photo paper \$40 with heavyweight paper	573-1435.43200
General Plan Map 34x44	\$45 with photo paper \$40 with heavyweight paper	573-1435.43200

PUBLIC WORKS

DESCRIPTION	FEE AMOUNT	ACCT CODE
Mobile Stage Rental/day	Within 20-mile radius: \$1,220 <u>\$1,255</u> for first day, plus \$200/day. Outside 20-mile radius: \$1,220 <u>\$1,255</u> for first day, plus \$115 <u>\$118</u> /hour for moving stage, plus \$200/day	621-2210.46820
Public Works Department Training Room Rental:		100-2140.46300
Government and Nonprofit Uses – per hour	\$ 49.00 <u>\$51.00</u>	
Commercial or Private Uses – per hour	\$ 84.00 <u>\$86.00</u>	
Public Works Services:	Actual labor costs, plus fringe benefits, 40% and overhead plus hourly cost of equipment and actual cost of materials.	100-2160.46630 100-2180.46630 611-2310.46630 621-2210.47010 229-2585.47010 Various SLLMD accounts
Public Works Gate Keys		
• Streets		<u>100-2160.46630</u>
• Water (Distribution & Treatment)		<u>611-2310.46630</u>
• Wastewater Collections		<u>621-2210.47010</u>
• Storm Channels		<u>229-2585.47010</u>
• Landscaping		<u>SLLMD account</u>
	<u>\$50.00/key (all programs)</u>	
Sandbags (Limit 20/customer)		
• Sandbags (filled)	<u>\$1.00/ea</u>	<u>621-2220-47010</u>
• Sandbags (empty)	<u>\$0.50/ea</u>	<u>611-2620-47010</u>
Recreational Vehicle Storage Facility		255-4551.44810
Park Maintenance District 1A		
20 ft/25 ft spaces/month	\$ 50.00	
30 ft spaces/month	\$ 65.00 <u>\$60.00</u>	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
40 ft spaces/month	\$ 75.00 <u>\$70.00</u>	
<u>Flex Space (dependant on availability)</u>	<u>Per Master Fee rates listed above</u>	
Lock-out fee (delinquent accounts)	\$ 19.00/ea	
Reconnect fee (reinstate accounts)	\$ 19.00/ea	
Replacement Gate Cards	\$ 19.00/ea	
Alarm user card replacement fee	\$ 19.00/ea	
Wait list fee for non-tenants (non-refundable)	\$ 25.00	
Park Maintenance Memorial Tree Grove: Tree, planting and memorial plaque	\$450.00 <u>\$463.00</u>	100-0000.22054
ENGINEERING FEES:		
Building Move	\$ 400.00	100-5180.42090
Encroachment Permit – Application and Processing	\$ 150.00	100-5150.42070
Encroachment agreement (permanent structure)	\$ 50.00	
Encroachment permit - More than \$100,000 <u>project</u>	Time & materials	
Encroachment Permit - \$0 - \$1,500 <u>project</u>	\$150.00 minimum	
Encroachment Permit - \$1,501- \$10,000 <u>project</u>	10% of valuation	
Encroachment Permit - \$10,001 - \$100,000 <u>project</u>	Additional 5% over \$10k	
Contract Admin (assume \$100,000 project)	25% of valuation	
Geological Reports	\$250.00	100.0000.27000
Sidewalk repair inspection (assume \$10,000 improvements)	10% of valuation	100-1250.46400
Wide Load Vehicle Permit (State law restricts this fee to \$16)	\$ 16.00	100-5180.42090
Sale of Maps and Documents:		
Plans & specs for PW contract, minimum	\$ 25.00	Various
Construction details/set	\$ 20.00	
Construction details/page	\$ 0.20	
Water System Master Plan, each	\$ 20.00	
Urban Water Management Plan, each	\$ 30.00	
FUA #2/East Lone Tree EIR	\$ 25.00	
East 18 th St Specific Plan	\$ 25.00	
Southeast Specific Plan	\$ 25.00	
Sand Creek Specific Plan	\$ 25.00	
Plan Sheet (18"x26") each	\$ 3.00	
Plan Sheet (24"x36") each	\$ 4.00	
Copies (8 1/2 x 11) Four pages or less	<u>Free note: this fee is duplicated on page 21</u>	
Five pages or more	<u>_____ .20 per page</u>	
Lone Tree Way Bridge & Arterial Benefit District (See Reso 92/254 concerning Lone Tree Corridor Overlapping Benefit District, AD No. 27/31)	Resolution 92/254	
Park In Lieu Fees (per unit):		216-2520.46640
Single Family, detached	\$1,050.00	
Single Family, attached	\$ 770.00	
Duplexes	\$ 665.00	
Multi-Family	\$ 665.00	
Mobile Home	\$ 665.00	
Southeast Community Park Surcharge (Mello Roos Area)	\$ 200.00	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE																						
Double Check Valve/Reduced Pressure Devices (monthly by meter size according to sizes listed below): Standard <u>5/8", 3/4"</u> Meter Service Fee, \$13.89 <u>\$15.00</u> , plus the following: <u>5/8 inch, 3/4 inch</u> <u>1 inch</u> 1 1/2 inch 2 inches 3 inches 4 inches 6 inches 8 inches 10 inches 12 inches Backflow Prevention Device Installation	\$13.89 <u>\$15.00</u> plus rates below Detector-Double Check/RP Device <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border-bottom: 1px solid black;">Inside City</td> <td style="text-align: center; border-bottom: 1px solid black;">Outside City</td> </tr> <tr> <td style="text-align: center;">\$ 3.27/\$13.46 <u>\$3.47/6.89</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;"><u>\$3.59 / \$7.10</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$ 4.50/\$14.73 <u>\$5.88 / \$9.27</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$ 6.25/\$18.36 <u>\$6.36 / \$9.82-</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$ 8.77/\$20.16 <u>\$16.33 / \$21.79</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$ 13.79/\$27.57 <u>\$22.91 / \$26.47</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$ 19.60/\$39.20 <u>\$31.10 / \$39.69</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$ 41.80/\$83.60 <u>\$57.93 / \$70.04</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$ 75.07/\$150.15 <u>\$80.62 / \$91.93</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$121.34/\$242.68</td> <td style="text-align: center;">Double</td> </tr> </table> Actual Cost	Inside City	Outside City	\$ 3.27/\$13.46 <u>\$3.47/6.89</u>	Double	<u>\$3.59 / \$7.10</u>	Double	\$ 4.50/\$14.73 <u>\$5.88 / \$9.27</u>	Double	\$ 6.25/\$18.36 <u>\$6.36 / \$9.82-</u>	Double	\$ 8.77/\$20.16 <u>\$16.33 / \$21.79</u>	Double	\$ 13.79/\$27.57 <u>\$22.91 / \$26.47</u>	Double	\$ 19.60/\$39.20 <u>\$31.10 / \$39.69</u>	Double	\$ 41.80/\$83.60 <u>\$57.93 / \$70.04</u>	Double	\$ 75.07/\$150.15 <u>\$80.62 / \$91.93</u>	Double	\$121.34/\$242.68	Double	
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Fire Protection: Fire Protection water service charge for unmetered connections to water system equipped with a detector check assembly for privately owned sprinklers, hydrants, or other outlets used for firefighting; Monthly Standard <u>5/8", 3/4"</u> Meter Service Fee \$13.89 <u>\$15.00</u> plus the following: <u>Fire sprinkler requires 1" Double Check Detector</u> <u>Backflow Test on ALL new fireline installations</u> <u>Test on Residential Properties</u> <u>Test on Commercial Properties</u> 4 inches and under 6 inches 8 inches 10 inches 12 inches Backflow Prevention Device Installation	\$13.89 <u>\$15.00</u> plus rates below Detector-Check/RP Device <u>Double Check Detector Assembly (DCDA)</u> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border-bottom: 1px solid black;">Inside City</td> <td style="text-align: center; border-bottom: 1px solid black;">Outside City</td> </tr> <tr> <td style="text-align: center;"><u>\$94.00</u></td> <td></td> </tr> <tr> <td style="text-align: center;"><u>\$188.00</u></td> <td></td> </tr> <tr> <td style="text-align: center;">\$ 13.79/\$27.57 <u>\$31.65</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$ 19.60/\$39.20 <u>\$41.43</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$ 41.80/\$83.60 <u>\$67.55</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$ 75.07/\$150.15 <u>\$92.82</u></td> <td style="text-align: center;">Double</td> </tr> <tr> <td style="text-align: center;">\$121.34/\$242.68</td> <td style="text-align: center;">Double</td> </tr> </table> Actual Cost	Inside City	Outside City	<u>\$94.00</u>		<u>\$188.00</u>		\$ 13.79/\$27.57 <u>\$31.65</u>	Double	\$ 19.60/\$39.20 <u>\$41.43</u>	Double	\$ 41.80/\$83.60 <u>\$67.55</u>	Double	\$ 75.07/\$150.15 <u>\$92.82</u>	Double	\$121.34/\$242.68	Double	<u>611-2310-46825</u>						
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Hydrant Meter Water Installation: Deposit for Hydrant Meter Hydrant Meter Monthly Charge Installation and/or Relocation	\$ 718.50 <u>\$775.98</u> \$ 37.63 <u>\$40.64</u> \$ 69.84 <u>\$75.43</u>	611-2310.46825																						

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE																																												
Hydrant water usage/unit (per Rate Study adopted by Reso. 2010/44)	\$ 6.33 \$6.84 (outside City fees doubled per Reso. 2010/44)																																													
Water Utility Penalty, 10% of unpaid bill	10%	611-2310.46830																																												
Water Service Charge for Monthly Maintenance of Water Lines by Meter Size:	<u>Effective 7/1/12 (Approved 6/22/10) Reso. 2010/44:</u> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="text-align: center;"><u>Inside City</u></td> <td style="text-align: center;"><u>Outside City</u></td> <td></td> </tr> <tr> <td>5/8", 3/4"</td> <td style="text-align: center;">\$ 13.89 \$15.00</td> <td></td> <td style="text-align: right;">Double</td> </tr> <tr> <td>1"</td> <td style="text-align: center;">\$ 22.49 \$24.29</td> <td></td> <td style="text-align: right;">Double</td> </tr> <tr> <td>1-1/2"</td> <td style="text-align: center;">\$ 42.49 \$45.89</td> <td></td> <td style="text-align: right;">Double</td> </tr> <tr> <td>2"</td> <td style="text-align: center;">\$ 67.30 \$72.68</td> <td></td> <td style="text-align: right;">Double</td> </tr> <tr> <td>3"</td> <td style="text-align: center;">\$ 139.53 \$150.69</td> <td></td> <td style="text-align: right;">Double</td> </tr> <tr> <td>4"</td> <td style="text-align: center;">\$ 219.59 \$237.16</td> <td></td> <td style="text-align: right;">Double</td> </tr> <tr> <td>6"</td> <td style="text-align: center;">\$ 434.72 \$459.50</td> <td></td> <td style="text-align: right;">Double</td> </tr> <tr> <td>8"</td> <td style="text-align: center;">\$ 645.80 \$697.46</td> <td></td> <td style="text-align: right;">Double</td> </tr> <tr> <td>10"</td> <td style="text-align: center;">\$ 1,383.73 \$1,494.43</td> <td></td> <td style="text-align: right;">Double</td> </tr> <tr> <td>12"</td> <td style="text-align: center;">\$ 2,499.50 \$2,699.46</td> <td></td> <td style="text-align: right;">Double</td> </tr> </table>		<u>Inside City</u>	<u>Outside City</u>		5/8", 3/4"	\$ 13.89 \$15.00		Double	1"	\$ 22.49 \$24.29		Double	1-1/2"	\$ 42.49 \$45.89		Double	2"	\$ 67.30 \$72.68		Double	3"	\$ 139.53 \$150.69		Double	4"	\$ 219.59 \$237.16		Double	6"	\$ 434.72 \$459.50		Double	8"	\$ 645.80 \$697.46		Double	10"	\$ 1,383.73 \$1,494.43		Double	12"	\$ 2,499.50 \$2,699.46		Double	611-2310.46840
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Water for Construction/home: (Slab-Prestressing exercises)	\$ 27.00 \$32.36	611-2310.46845																																												
<u>Water Meter Installation:</u> Single Family Residential: New Subdivision With Lateral 3/4" meter with remote reading 1" meter with remote reading Existing Subdivision, Lateral Not Installed: Water Meter/lateral installation, except single family residential (all sizes)	 \$ 279.83 \$302.22 \$ 487.94 \$526.98 Actual Cost Actual Cost	611-2310.46850																																												
Backflow device penalties, 10% of unpaid bill	10% of unpaid bill	611-2310.46855																																												
Water turn on/off (nonpayment/ late payment penalty) Water Meter Tests - service charge Water Meter Replacement Water Meter Tampering + parts & labor Meter Reread (no charge if City error) Water Turn On/Off (same day or after hours) Water Turn Off to private/vacant property (same day or after hours)	\$ 62.57 \$67.58 Time & Materials Time & Materials \$ 212.24 \$229.22 \$ 43.49 \$46.97 \$ 125.27 \$129.00 \$ 125.27 \$129.00	611-2310.46830																																												
Water Deposits: Residential Commercial	\$ 90.00 (requires guaranteed funds) 1.5 times month avg	Deposit Acct: 611-0000.22100																																												
Meter Key Checkout, deposit Meter Key charge if not returned within 30 days	\$ 102.00 \$105.00 \$ 102.00 \$105.00	611-2310-47010																																												
Delinquent sewer charges, % of unpaid bill	10%	621-2210-46820																																												
Sewer Lateral Maintenance/month/unit Sewer Service/month	\$ 0.29 \$0.30 \$ 9.94 \$10.34; effective 7/1/14 per 12 per Reso. 2010/45	621-2210-46820																																												
Fee to televise sewer mains	\$ 0.95 \$1.00/ft + time/materials	621-2210.46630																																												
Southeast Gravity Sewer Fee/unit, <u>per city ordinance #846-C-S</u>	\$ 663.74 \$652.00	623-2570.46810																																												
Fee for inspection/certification of storm water collection facilities – C-3 requirements	\$ 129.00 \$133.00 plus time and materials for inspection/repair or replacements costs	229-2585.47010																																												

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2011

WATER & SEWER FACILITY RESERVE FEES			
<p>In January 2003, the three components for capacity charges (connection, annex, and storage) were combined into one charge (612-2560.46860) in order to improve administration and reduce the complexity of capacity charge development and implementation. Sewer connection fees are reported in 622-2570.46810. Water Storage Fees, Water Service District Annexation Fees and Water and Sewer Connection Fees shall automatically adjust in each succeeding year in accordance with the "Engineering News Record Cost of Construction Index".</p>			
Water Meter Size or Customer Class	Sewer Connection 622-2570.46810	Water Capacity 612-2560.46860	Total Water Capacity & Sewer Connection
Non-Residential: ¾ inch, <u>5/8 inch</u>	\$2,166.67 <u>\$2,229.50</u>	\$5,734.20 <u>\$5,900.49</u>	\$7,900.87 <u>\$8,129.99</u>
1-inch	\$4,690.47 <u>\$4,826.50</u>	\$9,556.99 <u>\$9,834.15</u>	-\$14,247.46 <u>\$14,660.65</u>
1-1/2 inch	-\$8,412.67 <u>\$8,656.64</u>	-\$19,113.99 <u>\$19,668.29</u>	-\$27,526.66 <u>\$28,324.93</u>
2-inch	\$13,460.27 <u>\$13,850.62</u>	-\$30,582.38 <u>\$31,469.27</u>	-\$44,042.65 <u>\$45,319.89</u>
3-inch	\$26,920.54 <u>\$27,701.24</u>	-\$57,341.96 <u>\$59,004.88</u>	-\$84,262.50 <u>\$86,706.12</u>
4-inch	-\$42,063.35 <u>\$43,283.18</u>	-\$95,569.94 <u>\$98,341.47</u>	-\$137,633.29 <u>\$141,624.65</u>
6-inch	-\$84,126.69 <u>\$86,566.37</u>	-\$191,139.87 <u>\$196,682.93</u>	-\$275,266.56 <u>\$283,249.30</u>
8-inch	\$134,602.71 <u>\$138,506.19</u>	-\$431,573.71 <u>\$444,089.35</u>	\$566,176.42 <u>\$582,595.54</u>
10-inch	\$243,967.41 <u>\$251,042.47</u>	-\$439,621.71 <u>\$452,370.74</u>	\$683,589.12 <u>\$703,413.21</u>
12-inch	\$361,744.79 <u>\$372,235.38</u>	-\$821,901.46 <u>\$845,736.60</u>	-\$1,183,646.25 <u>\$1,217,971.98</u>
Residential: Single dwelling unit	\$2,166.67 <u>\$2,229.50</u>	-\$5,734.20 <u>\$5,900.49</u>	-\$7,900.87 <u>\$8,129.99</u>
Duplex (2 dwelling unit)	\$4,333.34 <u>\$4,459.01</u>	-\$8,953.39 <u>\$9,213.04</u>	\$13,286.73 <u>\$13,672.05</u>
Additional dwelling units	-\$375.68 <u>\$386.57</u>	-\$4,433.69 <u>\$4,562.27</u>	\$4,809.37 <u>\$4,948.84</u>

MARINA

DESCRIPTION	FEE AMOUNT	ACCT CODE
Open berths (length of boat, all overhangs included, or berth, whichever is greater) per month. Does not include electric power.	\$5.75/ft/mo	631-2410.44830
Covered berth (length of boat, all overhangs included, or berth, whichever is greater) per month. Does not include electric power.	\$7.25/ft/mo	631-2410.44830
Electric Sub Meter charge/month, at PG&E prevailing rates for the type of service, adjusted for time of year.	Charge at PG&E established rates per kwh for the type of service, adjusted for time of year	631-2410.44830
Skiff berths: DOES NOT INCLUDE WATER, POWER, AND USE OF MARINA SHOWERS. Open boat only. Maximum length overall (LOA) with all extensions, including outboard motor in the stored (up) position. Maximum 19' LOA/month Maximum 16' LOA/month Maximum 14' LOA/month Skiff berths: Use of showers/month	\$ 40.00 \$ 34.00 \$ 30.00 \$ 15.00	631-2410.44830

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

Live-aboard fees/month	First person - \$75.00; each additional person - \$50.00	631-2410.44830
Wait-list fee for non-tenants (non-refundable)	\$ 50.00	631-2410.44840
Transient overnight vessels: Vessels less than 35'/night Vessels 35' to 44'/night Vessels 45' and over per night	\$ 15.00 \$ 20.00 \$ 25.00	631-2410.44830
Dock boxes/month Lien sale filing fee Vessel chaining (impound) fee - each occurrence Vessel de-watering (pumping) fee. First pumping is free; thereafter, charge is \$60.00/pumping. Labor fee for re-tying, moving, towing, salvaging, repairing, installing, removing, cleaning, etc., per hour (in ½ hour minimum increments) Materials used to re-tie, repair, install, remove, etc.	\$ 5.00 \$100.00 \$150.00 \$ 60.00 \$ 60.00 \$15.00 Cost + 20%	631-2410.47010
Boat Launch Fees (per reso 2011/75): Daily rate Annual pass (January – December)	\$5.00 \$100.00	631-2425.46030

RECREATION AND COMMUNITY SERVICES

DESCRIPTION	FEE AMOUNT	ACCT CODE
Senior Bus One-Way Fares	\$ 0.50 <u>\$1.00</u>	218-4310.46140
Nick Rodriguez Com. Ctr Maintenance and Operation: Performing Arts Groups/Sanction Groups: Theater use application fee multiple dates (more than 2 dates) per production Theater Rehearsal: Regular Rental Non-regular 1st hr Rental Non-regular 2nd hr + 1st hr Theater Performance: Rental 1st hour Rental 2nd hour + 1st hr Custodial fee cleanup (2 hr minimum)	\$ 50.00 \$ 13.00 \$ 23.00 \$ 19.00 \$ 23.00 \$ 19.00 \$ 20.00	219-4410.44810
Nick Rodriguez Comm Cntr Maint & Operation: Nonprofit Uses: Theater/hr Multi-Use Room/hr Arts & Crafts Room/hr Conference Room/hr Classroom/hr Technician/hr Grand piano rental (organizations & individuals)	\$ 66.00 \$ 66.00 \$ 50.00 \$ 50.00 \$ 50.00 \$ 30.00 \$ 50.00	219-4410.44810
Nick Rodriguez Comm Ctr Maintenance & Operation Commercial and Private: Theater/hr Multi-Use Room/hr Arts & Crafts Room/hr	\$100.00 \$100.00 \$ 70.00	219-4410.44810

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Conference Room/hr	\$ 70.00	
Classroom/hr	\$ 70.00	
Technician/hr	\$ 40.00	
Grand Piano Rental:		
1 Day	\$ 73.00	
2 Days	\$103.00	
Each additional day	\$ 43.00	
Rental for performance hours:		
Utility fee/hr	\$ 24.00	
Supervision fee/hr	\$ 24.00	
Custodial fee/hr (2-hr min.) <u>Flat rate</u>	\$ 24.00 <u>\$48.00</u>	
Setup Charge/hr (2-hr min.)	\$ 24.00	
Other Fees:		
Commercial/Private/Nonprofit		
Reservation & Cleaning Deposit Fee (refundable)	\$300.00 <u>\$500.00</u>	
Alcohol Use Fee (non-refundable)	\$100.00	
Security Guard	\$ 50.00/hr per guard in attendance	
Police Response Deposit (refundable)	\$500.00	219-0000.22000
Alcohol Use: If alcohol will be served, a security guard is required. Example: 0-100 guests = 1 security guard, 101-200 guests = 2 security guards and 201-300 guests = 3 security guards, etc. The security personnel are required to be present at the beginning of the event to the end.		
Class Programs		
Late fee for not picking up children at scheduled release time - \$5.00 per 5 minute interval per child	\$5.00 per 5 minute interval per child	219-4430.46135
Neighborhood Programs		219-4440.46135
Sports Programs		219-4450.46135
Special Population		219-4470.46135
Youth Instructional Dance Recital (Entrance Fee)	\$ 5.00	219-4430.46135
Jensen Family Picnic Grove:		219-4450.46135
Picnic Rental Areas: Three picnic areas are available to rent on a daily basis. Applicants may reserve any combination of picnic areas that fit their needs. (All areas combined will accommodate 160 guests)		
All Areas: Picnic Alcohol Day Use Permit \$15.00		219-4450.46135
Area 4, Capacity 40		219-4450.46135
Hourly Rate	\$ 20.00/hr - minimum of 2 hours	
Daily Rate (8am to dusk)	\$100.00	
Area 3, Capacity 50		219-4450.46135
Hourly Rate	\$ 22.00/hr - minimum of 2 hours	
Daily Rate (8am to dusk)	\$110.00	
Area 2, Capacity 70		219-4450.46135
Hourly Rate	\$ 25.00/hr - minimum of 2 hours	
Daily Rate (8am to dusk)	\$125.00	
Athletic Fields:		
<u>Regular Sessions (Day Use - 1 Hr Minimum)</u>		
A. The following are for Private Youth and Adult regular day use sessions.		
City Park Field	\$ 18.00 <u>\$19.00</u>	219-4450.46135
Memorial Field	\$ 14.00 <u>\$15.00</u>	219-4450.46135
Complex Field	\$ 18.00 <u>\$19.00</u>	219-4450.46135
Neighborhood Park Fields	\$ 14.00 <u>\$15.00</u>	219-4450.46135

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Day Use - The rate for all parks when scheduled by Youth Sports Group is \$7.00 \$8.00/hour. Soccer teams 18 years and over are classified as adult.		
B. The following are for Private Youth and Adult regular night use sessions.		
City Park Field	\$ 52.00/hr	219-4450.46135
Memorial Field	\$ 42.00/hr	219-4450.46135
Complex Field	\$ 52.00/hr	219-4450.46135
<u>Tournament Use</u>		219-4450.46135
Private Youth Hardball /Team	\$ 90.00	
Private Youth and Adult Softball/team	\$ 65.00	
Private Youth and Adult Soccer/team	\$ 65.00	
Security deposit for softball and soccer	\$105.00	
<u>Cancellation Fees</u> (Cancellation fees are the same for both softball and soccer.)		219-4450.46135
Administrative fee for cancellations	\$ 50.00	
Tournaments:		
Less than 60 days' notice	Security deposit	
Less than 10 days' notice	Use fee	
<u>Concessions</u>		219-4480.46135
Food concession operated by City contractor during all activities sufficient enough to justify opening, or \$505 per day to keep concessions closed.		
Little League Prep, City Facilities	\$30.00 \$35.00 per prep	219-4450.46135
Sports Complex Field Prep	\$30.00 \$35.00 per prep	
Staff/Tractor Rental	\$21.00 \$25.00/hr	
Field Lining/Painting - Soccer-Baseball Fields	\$20.00 \$25.00/hr+Material Cost	
PREWETT PARK:		641-4630.46110
Daily Admission – Weekend/Holidays	\$ 14.00	
Daily Admission - Weekday	\$ 12.00	
Daily Admission - After 4:00 pm	\$ 5.00	641-4630.46110
Active Military/Seniors	\$ 5.00	
Early Bird Slider Party 10:30 am – 11:45 am (use of 2 slides or sport pool)	\$ 230.00	
Antioch Resident Season Pass		641-4630.46112
Single Season Pass	\$ 65.00	
Single Season Pass- Early Discount	\$ 48.75	
After purchase of 3 regular price single passes	\$ 55.00	
Early Discount after purchase of 3 single passes	\$ 41.25	
Early discount of 25% if purchased by Opening Day		
Non-Resident Pass		641-4630.46124
Single Season Pass	\$ 70.00	
Single - Early Discount	\$ 52.50	
After purchase of 3 regular price single passes	\$ 60.00	
Early Discount after purchase of 3 single passes	\$ 45.00	
Early discount of 25% if purchased by Opening Day		
Park Buy-Outs - 3 hours (as available) 6:30 - 9:30 pm or 7:00 – 10:00 pm	\$1,800.00	641-4630.46122
Groups:		641-4630.46120

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
10 or more: Weekend	\$ 12.00	
Weekday	\$ 10.00	
50 or more: Weekend & Weekday	\$ 9.00	
Lost Season Pass (new card issued)	\$ 5.00	641-4630.46010
<u>Locker Rental – Small</u>	<u>\$1.00</u>	<u>641-4630.46010</u>
<u>Locker Rental - Large</u>	<u>\$2.00</u>	<u>641-4630.46010</u>
Lost locker key	\$ 10.00	641-4610.46010
Multi-Use Room (Commercial & Private)	\$ 80.00/hr	641-4640.44810
Conference Room	\$ 53.00/hr	
Classroom	\$ 53.00/hr	
Patio Area	\$ 30.00/hr	
Multi Use Room (Non-profit)	\$ 53.00/hr	641-4640.44810
Conference Room	\$ 35.00/hr	
Classroom	\$ 35.00/hr	
Patio Area	\$ 20.00/hr	
Room cleaning deposit (refundable)	\$ 300.00 <u>\$500.00</u>	641-4640.44810
Alcohol use fee (non-refundable)	\$ 100.00	
Security Guard	\$ 50.00/hr per guard in attendance	
Police Response Deposit (refundable)	\$ 500.00	
Alcohol Use: If alcohol will be served, a security guard is required. Example: 0-100 guests = 1 security guard, 101-200 guests = 2 security guards and 201-300 guests = 3 security guards, etc. The security personnel are required to be present at the beginning of the event to the end.		
Prewett Aquatics Fees - Fees set to cover all direct costs such as instructors, staff, materials, and contracted services, plus necessary overhead. City costs include arranging of programs and the use of City facilities. When applicable, \$10.00 is added to the rate when participants are nonresidents.	Fees set to cover all direct costs <u>\$10.00 added when non-resident</u>	641-4620.46135
Group Rate Swim Lessons (25 minutes for youngsters with smaller student/teacher ratio; 35 minutes for upper levels with higher student/teacher ratio):		
Resident	\$ 49.00	
Non-Resident	\$ 59.00	
Private Swim Lessons (25 Minutes)(8-25 minute sessions):	\$115.00	
Resident	\$125.00	
Non-Resident		
Water Aerobics (One Hour Class)(36-1 hr sessions)		
Resident	\$115.00	
Non-Resident	\$125.00	
Drop-In Fee	\$ 5.00	
Arthritis Water Exercise (One Hour Class)		
Resident	\$ 45.00	
Non-Resident	\$ 55.00	
Drop-In Fee	\$ 5.00	
Lap Swim (One Hour to 24-1.5 Hr sessions)Class)		
Resident	\$72.00	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Non-Resident Drop-In Fee	\$82.00 \$4.00 <u>\$5.00</u>	
New Antioch Community Center		219-4495.44810
<u>Commercial/ Private</u>		
Community Hall (full ballroom)	\$ 239.00/hr \$2,151.00/10hr rate	
Community Hall (1/2 ballroom)	\$ 134.00/hr \$1,206.00/10 hr rate	
Community Hall (1/4 ballroom)	\$ 84.00/hr \$ 756.00/10 hr rate	
Gymnasium	\$ 70.00/hr sporting events \$1,250.00 half day event use \$2,500.00 full day event use	
Multi-Purpose Room	\$ 74.00/hr	
Amphitheatre	\$ 130.00/hr \$1,170.00/10 hr rate	
Lobby	\$ 120.00/hr	
With Ballroom	\$ 75.00/hr	
Full Service Catering Kitchen	\$ 45.00/hr	
Kitchen Sanitation Fee	\$ 62.00 <u>\$75.00/day</u>	
Community Hall Projector and Screen	\$ 150.00/day	
Community Hall Screen Alone	\$ 50.00/day	
Classroom Projector and Screen	\$ 80.00/day	
Classroom Screen Alone	\$ 30.00/day	
<u>Podium</u>	<u>\$25.00</u>	
<u>Microphone</u>	<u>\$15.00</u>	
<u>Wireless Microphone</u>	<u>\$22.00</u>	
Date Change/ <u>Cancellation</u> Fee	\$ 20.00 <u>\$35.00</u>	
<u>Late Payment Fee (if paid less than 30 days prior to event)</u>	<u>\$30.00</u>	
<u>Non-Profit</u>		
25% off Commercial/Private fees		
Room Cleaning Deposit (refundable)	\$ 300.00 <u>\$500.00</u>	
Alcohol use fee (non-refundable)	\$ 100.00 <u>\$15.00</u>	
Security Guard	\$ 50.00/hr per guard in attendance	
Police Response Deposit (refundable)	\$ 500.00	
Alcohol Use: If alcohol will be served, a security guard is required. Example: 0-100 guests = 1 security guard, 101-200 guests = 2 security guards and 201-300 guests = 3 security guards etc. The security personnel are required to be present at the beginning of the event to the end.		
Prewett Grand Plaza:		219-4495.44810
Plaza Rental Areas: Two picnic areas are available to rent on an hourly or daily basis.		
Picnic Alcohol Day Use Permit \$15.00		
Plaza Area A – Capacity 60		219-4495.44810
Hourly Rate	\$ 25.00/hr – minimum of 2 hours	
Daily Rate (8am to dusk)	\$125.00	
Plaza Area B – Capacity 50		219-4495.44810
Hourly Rate	\$ 22.00/hr	
Daily Rate (8am to dusk)	\$110.00	
Plaza A & B – Capacity 120		
Hourly Rate	\$ 45.00/hr	
Daily Rate (8am to dusk)	\$225.00	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

CIVIC ARTS

DESCRIPTION	FEE AMOUNT	ACCT CODE
Lynn House Gallery	\$500.00 for a minimum of 5 hours. Deposit fee \$100*. \$25.00 Cancellation/postponement fee 30 days before event. No deposit refund if cancellation within 30 days before event. Supplemental fee to cover direct costs for additional accommodations (e.g., furniture, furnishings, etc.) *Non-profit & other special events: Fee to cover direct costs.	215-4320.44810 Deposit: 215-0000.2200

MISCELLANEOUS

DESCRIPTION	FEE AMOUNT	ACCT CODE
Business License Application Fee	\$ 30.00	100-1250.41150
Business License Verification Fee	\$ 25.00 each	100-1250.41150
Business License Stickers on vehicles, taxicabs	\$ 5.00 each	100-1250.41150
Processing of Criminal Complaint	\$150.00 (includes court costs)	100-1250.41140
Drainage Fee Processing of Total Districts:		100-1250.46400
D-55	½ of 1%	
D-56	½ of 1%	
J-29	½ of 1%	
D-29	½ of 1%	
DA-130	½ of 1%	
School Impact Fees, % of revenue	1%	100-1250.46400
Fire Protection Fees, % of revenue	1%	100-1250.46400
COBRA Administration fees, % of premium	2%	100-1250.46400
Returned or rejected items charges	\$ 25.00 minimum CA Civil Code Section 1719. (a) \$25.00 first, \$35.00 subsequent checks; or triple the amount of the check if under CA Civil Code Section 1719. (a)(2) "mailed by certified mail."	100-1250.47010
Mailing inserts thru stuffing machine	\$0.05 each	100-1320.46919
STAFF TIME HOURLY BILLABLE RATES:		Various
City Attorney	Full Hrly Rate x 35.51% (based on 1800 hrs/yr)	
All Staff Time Charges Not Specifically Listed Elsewhere	Full Hrly Rate x 100% (based on 1800 hrs/yr)	
Administrative Appeals Fee	\$ 50.00	100-1250.46400
<u>Citation Appeals Fee (pursuant to Section 1-5.05 of AMC)</u>	<u>Deposit equal to amount of fine</u>	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2011

DESCRIPTION	FEE AMOUNT	ACCT CODE
Surcharge on unpaid invoices over 30 days, % Of unpaid amount	10%	100.1250.46400
<u>Other Service Charges</u>		
Voter Transcripts	\$ 5.00	
Agenda Mailing/year	\$ 48.00	
Minutes Mailing/year	\$ 48.00	
Business License List	\$ 50.00	
Business License Labels	\$ 75.00	
New Business List/month	\$ 5.00	
Business License List on Disk	\$ 50.00	
Senior Labels	\$ 30.00	
Master Fee Resolution	\$ 6.00	
Financial Reports	\$ 20.00	
City Budget	\$ 20.00	
Initiative Fee	\$200.00	
Copies - letter/legal size: Four pages or less – free Five pages or more	\$ 0.20 per page for all pages	
CD/DVD Production/Reproduction	\$10.00	
GIS maps (573-1435-46010)	\$ 40.00	
Records & Information Research	Actual cost of labor plus 25% overhead	
Council Chambers Nonprofit-Governmental Uses: Audio/Visual Technician & equipment rental rate/hour	Actual cost paid to technician by renter of Council Chambers	
Deposit (refunded after walk-thru to verify clean and no equipment is missing)	\$100.00	
Senior Discounts are offered for the following:		
<ol style="list-style-type: none"> 1. Waiver of the monthly water service charge (for accounts with established discount prior to April 26, 2011) 2. 50% discount on dog licenses (with proof of discount from Allied Waste) 3. Garbage service (application is forwarded to Allied Waste) 4. Comcast Cable Service (application is forwarded to Comcast) 		
Requirements to qualify for the senior discount are as follows:		
<ol style="list-style-type: none"> 1. Sixty-two (62) years of age or older and total household income of no more than the very low income limits for 1 person tied to the Oakland-Fremont area as established by the U.S. Department of Housing and Urban Development Program Income Limits. Household income includes Social Security and all retirement benefits. In the case of a husband and wife, it is the total yearly amount of income earned; OR 2. Disabled as established by the Social Security Administration Supplemental Income Program for the aged, blind, and disabled. 		

CITY OF ANTIOCH MASTER FEE SCHEDULE

UPDATED EFFECTIVE JULY 1, 2012



CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

POLICE DEPARTMENT

DESCRIPTION	FEE AMOUNT	ACCT CODE
Personal/or Non Law Enforcement Local Criminal History Summary	\$ 25.00	100-3110.46010
Accident Investigation Report Copy	\$ 20.00 <u>\$21.00</u>	100-3110.46010
Administrative Tow Fee: DUI/suspended license, 30 day tows	\$ 108.00 <u>\$113.00</u>	100-3110.46300
Administrative Tow Fee: All others except evidence (victim vehicles & recovered stolen vehicles)	\$ 94.00 <u>\$99.00</u>	100-3110.46300
Bicycle Registration	\$ 6.00	100-3110.42030
Card Dealer Application Fee, plus	\$ 268.00 <u>\$281.00</u>	100-3110.46300
Fingerprint fee (renewable every 5 years)	\$ 44.00 <u>\$46.00</u>	100-3110.46300
Card Dealer Application Renewal (includes fingerprinting)	\$ 108.00 <u>\$113.00</u>	100-3110.46300
Card Room: Regulation fees per table/year	\$ 279.00 <u>\$293.00</u>	100-3110.46300
Card Room: Owner application fee, plus	\$ 2,352.00 <u>\$2,470.00</u>	100-3110.46300
Owner Department of Justice Fee	\$ 48.00 <u>\$50.00</u>	100-3110.46300
Clearance Letters	\$ 32.00 <u>\$34.00</u>	100-3110.46300
Code Enforcement (<u>Municipal Code Violations</u>)	Set by courts	
Crime Report Copy	Four pages or less – Free; Five pages or more – 20 cents per page for all pages	100-3110.46010
Event Screen	Four pages or less – Free; Five pages or more – 20 cents per page for all pages	100-3110.46010
DUI Arrest/Accident Processing-GC 53155/56	Direct costs of responding to an emergency incident to recovered - not to exceed \$12,000	100-3110.46300
Escort of Wide or Overload Vehicle	Actual police and engineering time for investigation of route and escort if required	100-3110.46300
False Alarm Permit Fee	\$ 33.00 <u>\$35.00</u>	100-3110.46315
False Alarm Response (After the third Response within a calendar year)	\$ 70.00 <u>\$74.00</u>	100-3110.46320
Fingerprint – Livescan (1-3 cards)	\$ 33.00 <u>\$35.00</u>	100-3110.46300
ABC Daily License Authorization	\$ 20.00 <u>\$21.00</u>	100-3110.46300
Gun Permit Fees – Concealed Weapons Application (non-refundable): Gun Permit – City Administration Fee Gun Permit – Dept. of Justice – Initial Application Gun Permit – Dept. of Justice Renewal Gun Permit – Fingerprint Fee Gun Permit – Permit Issuance Fee Gun Permit – Qualification (Time & Materials)	<u>Not to exceed \$100.00</u> \$ 126.00 \$ 97.00 \$ 48.00 \$ 53.00 \$ 4.00 \$ 88.00	100-3110.46300
Limo Driver - Application Fee	\$ 475.00 <u>\$499.00</u>	100-3110.46300
Limo Driver - Fingerprint Fee	\$ 44.00 <u>\$46.00</u>	100-3110.46300
Limo Driver - Renewal Fee Per Year	\$ 231.00 <u>\$243.00</u>	100-3110.46300
Limo Vehicle Inspection: per vehicle – per inspection	\$ 68.00 <u>\$70.00</u>	570-2610.46630
Notary Public (seal and certificate), Oath of Affirmation (Seal) (Per Signature)	\$ 16.00	100-3110.46300
Parking Enforcement	Established by Council Resolution	100-3150.43020
Parties & Nuisances – AMC Chapter 13, Sec 5-13.03/05	Cost of personnel & equipment, but not more than \$1,000.00	100-3110.46300

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Reproduction Services - Media: Cassette/tape audio copy Photo print (black & white; color; digital Process)-service fee plus cost of prints Video Tape Duplication	\$ 38.00 <u>\$40.00</u> \$ 38.00 <u>\$40.00</u> \$ 60.00 <u>\$63.00</u>	100-3110.46300
Police Department Room Rental: Nonprofit Uses: Classroom (Animal Services area) per hr Community Room Use (police area) per hr Commercial or Private: Classroom use (Animal Services area) per hr Community Room Use (Police area) per hr	\$ 29.00 <u>\$30.00</u> \$ 49.00 <u>\$51.00</u> \$ 49.00 <u>\$51.00</u> \$ 84.00 <u>\$86.00</u>	100-3110.46300
Second hand dealer - application fee	\$ 825.00 <u>\$866.00</u>	100-3110.46300
Second hand dealer - Department of Justice fee	\$ 195.00 <u>\$205.00</u>	100-3110.46300
Second hand dealer - Renewal fee	\$ 425.00 <u>\$446.00</u>	100-3110.46300
Special Event Regulation (group putting on Event) Event charged for Police Officer, Corporal and Sergeant at overtime rate for Step "E" of regular pay scale plus a 25% Administrative Fee. Event charged for Reserve Police Officer at Step "A" rate of regular officer pay scale plus a 25% Administrative Fee	Time, materials and Administrative overhead cost	100-3120.46300
Subpoena, Civil deposit/officer/day plus Admin fee	\$ 150.00 <u>deposit plus actual cost</u>	753-0000.22315
Subpoena, Civil Administrative Fee	Clerical cost @ max of \$24/hr (\$6 per ¼ hr), plus 10 cents/page document duplication – charged by clerical staff	100-3110.47010
Subpoena Duces Tecum/Deposition Subpoena, Plus reasonable/actual costs (per 1563 E.C.)	Clerical cost @ max of \$24/hr (\$6 per ¼ hr), plus 10 cents/page document duplication – charged by clerical staff	100-3110.47010
Taxi driver application, plus	\$ 475.00 <u>\$499.00</u>	100-3110.46300
Taxi driver fingerprint	\$ 44.00 <u>\$46.00</u>	100-3110.46300
Taxi permit renewal per year	\$ 246.00 <u>\$258.00</u>	100-3110.46300
Taxi owner application, plus	\$ 475.00 <u>\$499.00</u>	100-3110.46300
Taxi owner fingerprint	\$ 44.00 <u>\$46.00</u>	100-3110.46300
Taxi-vehicle inspection: per inspection per year	\$ 68.00 <u>\$70.00</u>	570-2610-46630
Verification letters	\$ 22.00 <u>\$23.00</u>	100-3110.46300

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

ANIMAL SERVICES

DESCRIPTION	FEE AMOUNT	ACCT CODE
Adoption Fees		
Adopt - Dog/Cat	\$ 17.00	214-3320.46710
Adopt - Rabbit	\$ 12.00	
Adopt - Small animal (rats, hamsters, guinea pigs)	\$ 6.00	
Animal Licensing Fees – Dogs		214-3320.42010
License - Altered:		
Altered License - 1 Year	\$ 18.00	
Altered License - 2 Year	\$ 33.00	
Altered License - 3 year	\$ 48.00	
Senior Citizen License - Altered		214-3320.42010
Senior Altered License - 1 Year	\$ 9.00	
Senior Altered License - 2 Year	\$ 17.00	
Senior Altered License - 3 Year	\$ 24.00	
License - Unaltered		214-3320.42010
Unaltered License - 1 Year	\$ 38.00	
Unaltered License - 2 Year	\$ 67.00	
Unaltered License - 3 Year	\$ 102.00	
Senior Citizen License - Unaltered		214-3320.42010
Senior Unaltered License - 1 Year	\$ 19.00	
Senior Unaltered License - 2 Year	\$ 34.00	
Senior Unaltered License - 3 Year	\$ 51.00	
License - Unaltered & Impounded (U&A)		
License U&A - 1 yr	\$ 60.00	
License U&A - 2 yr	\$ 89.00	
License U&A - 3 yr	\$ 124.00	
<u>License – Potential Dangerous/Vicious Animal</u>		
<u>Potentially Dangerous-Vicious Animal – 1 Year</u>	<u>\$ 55.00</u>	<u>214.3320-42010</u>
License - Fees, Other		
License - Dog Fanciers/year	\$ 108.00	
License - Tag Transfer - Dog Fanciers	\$ 6.00	
License - Fee - Duplicate for lost license tag	\$ 6.00	
Animal Licenses - Late Fee Penalty	\$ 33.00	214.3320.42020
Cat Trap Fees:		214-3320.47010
Trap Deposit	\$ 54.00 <u>\$60.00</u>	
Trap Rental/day	\$ 6.00	
Board/Care Fees:		214-3320.46710
Dog/day	\$ 17.00	
Cat or small animal/day	\$ 17.00	
Livestock, reptiles/day	\$ 17.00 (at cost if not at Animal Shelter)	
<u>Potentially Dangerous/Vicious Animal/day</u>	<u>\$ 25.00</u>	
<u>Potentially Dangerous/Vicious Animal</u>	<u>\$504.00, or cost of the investigation, administrative and court time, whichever is greater</u>	<u>214.3320-46719</u>
<u>Impound Fee</u>	<u>\$ 150.00</u>	
<u>Conditional Release Agreement</u>	<u>\$ 50.00+ inspection fees + impound, boarding, alteration, microchipping and other fees and costs</u>	
<u>Appeal of Potentially Dangerous/Vicious Determination</u>	<u>\$ 400.00 + impound, boarding, alteration, microchipping, vaccinations and other fees and costs paid before appeal heard; Appeal fee of \$400 may be returned if determination overturned at appeal but other fees still apply)</u>	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Disposal Fees: Disposal - dog licensed* Disposal - dog unlicensed Disposal - cat Disposal - other animal *If the dog to be disposed has a current, multiple year license and has a full year's credit remaining, that amount will be applied against the disposal fee. There will be no refunds.	\$ 17.00 \$ 33.00 \$ 17.00 \$ 17.00	214-3320.46731
Euthanasia Fees Euthanasia - dog with license Euthanasia - dog unlicensed Euthanasia - cat Euthanasia - small animal Vet Pick up Vet Per Animal Charge	\$ 33.00 \$ 52.00 \$ 33.00 \$ 22.00 \$ 36.00 \$ 8.00	214-3320.46728
Handling Fees: Pick up fees: Dog (plus surrender fee) Cat or small animal (plus surrender fee)	\$ 33.00 \$ 33.00	214-3320.46719
Impound Fees: With Current license: Impound - Dog - 1 st Impound - Dog - 2 nd within 12 months Impound - Dog - 3 rd within 24 months Impound - Dog - 4 th within 36 months Unlicensed: Impound - Dog - 1 st Impound - Dog - 2 nd within 12 months Impound - Dog - 3 rd within 24 months Impound - Dog - 4 th within 36 months Other Fees: Impound - Cat/ Small Impound - Livestock After Hours Impound	\$ 27.00 \$ 65.00 \$ 108.00 \$ 161.00 \$ 44.00 \$ 81.00 \$ 166.00 \$ 215.00 \$ 27.00 \$ 54.00 \$ 27.00	214-3320.46719
Inspection Fee	<u>\$ 50.00</u>	
Unaltered Dog/Cat Penalty (State law operative January 2000) State law (Food & Ag. Code section 31751.7) mandates that a fine shall be levied against the owners of unaltered dogs and cats that are impounded. These fines are charged in addition to the City's redemption: Penalty - First Offense Penalty - Second Offense Penalty - Third Offense	\$ 39.00 <u>\$35.00</u> \$ 54.00 <u>\$50.00</u> \$ 108.00 <u>\$100.00</u>	214-3320.46719
Microchipping Fees: Microchipping of dogs and cats - includes microchip implant and registration on the Animal Shelter database.		214-3320.46735

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Pet owners may additionally register their pets directly with the American Kennel club by sending a \$6.25 registration fee: Adopted and "Return to Owner" animals Micro - Antioch Residents Micro - Non-residents	\$ 22.00 \$ 22.00 \$ 27.00	
Vaccinations – Fee is per vaccination	\$ 16.00	214-3320.46716
Neuter or Spay Fees: Neuter Fees: Neuter – Feline/Canine Spay Fees: Spay – Feline/Canine	Vet Cost Vet Cost	214-3320.46734
Redemption Fees: Redemption fees to be charged to pet owner(s) upon the redemption of their pet: 1. Administration of reasonable veterinary medical treatments, which may be required in order to treat an injured and/or sick animal. 2. Medical treatments which may include the administration of veterinary drugs and/or medicinal products	Vet cost Vet Cost	214-3320.46733
Quarantine Fees: Quarantine Admin Fee - Home Quarantine Admin Fee - Shelter, plus Dog/board (10 day) Cat or small animal (10 day) Livestock Dog/Cat Vaccination	\$ 49.00 + <u>inspection fees</u> \$ 49.00+ board fees \$ 215.00 <u>\$25.00 per day</u> \$ 134.00 <u>\$20.00 per day</u> \$ 108.00 <u>25.00 per day (at cost if not at Animal Shelter)</u> \$ 17.00	214-3320.46710
Surrender Fees: Surrender - dog with license Surrender - dog unlicensed Surrender - puppy litter Surrender - kitten litter Surrender - small animals (rats, misc. hamsters, birds, snakes) Surrender - cat/rabbit/snake/lizard (2 lbs and larger) Surrender - vaccination for unvaccinated dogs & cats (fee is per vaccination)	\$ 27.00 \$ 49.00 \$ 38.00 \$ 38.00 \$ 12.00 \$ 27.00 \$ 17.00	214-3320.46725

COMMUNITY DEVELOPMENT

DESCRIPTION	FEE AMOUNT	ACCT CODE
PLANNING/ENGINEERING HOURLY RATES: Asst. City Engineer/Dep. Dir of Community Development Planner/Engineer/Sr. Public Works Inspector Public Works Inspector Community Development Technician All Other Staff Time Positions Not Listed Above	\$177 <u>\$182</u> /hour \$133 <u>\$137</u> /hour \$116 <u>\$119</u> /hour \$ 99 <u>\$102</u> /hour Full Hourly Rate x 100% (based on 1800 hrs/yr)	Various

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
PLANNING FEES:		
Administrative Use Permit Fee	\$ 56.00 \$58.00	100-5130.46610
Application Extension	\$ 167.00 \$172.00	100-5130.46610
Environmental Document Preparation/Review	Developer pays full consultant cost plus 35% of contract to City for admin	
General Plan Maintenance Fee/residential permit	\$ 169.00 \$174.00	100-5130.46617
Home Occupation Review	\$ 42.00 \$43.00	100-5130.46610
Review of Building Permit/unit	\$ 111.00 \$114.00	100-5130.46610
Sign- Admin Approval	\$ 56.00 \$58.00	100-5130.46610
Specific Plan Admin	Developer pays full consultant cost plus 35% of contract to City for admin	100-5130.46610
Zoning Verification Letter	\$ 56.00 \$58.00	100-5130.46610
PLANNING DEPOSIT APPLICATIONS – The following are deposits required for the items of work. Actual costs will be billed monthly on a time and material basis:		100-0000.27000
Annexations	\$ 3,000.00	
Design Review (deposit)	\$ 2,000.00	
Development Agreement (deposit)	\$ 2,500.00	
Final Development Plan (deposit)	\$10,000.00	
General Plan Amendment (deposit)	\$ 2,000.00	
Master Development Plan (deposit)	\$ 2,000.00	
Merger of Contiguous Parcels (deposit)	\$ 1,500.00	
Municipal Code Amendment Review (deposit)	\$ 2,000.00	
Preliminary Development Plan (deposit)	\$ 2,000.00	
Residential Development Application (deposit)	\$ 3,000.00	
Sign - Design Review Approval (deposit)	\$ 500.00	
Sign - Sign Program (deposit)	\$ 500.00	
Tentative Tract Map: 1-4 lots (deposit)	\$ 7,500.00	
Tentative Tract Map: 5 or more lots (deposit)	\$25,000.00	
Use Permit (deposit)	\$ 2,000.00	
Variance Review (deposit)	\$ 500.00	
Zoning/Rezoning Request (deposit)	\$ 2,000.00	
Administrative Use Permit (deposit)	\$1,500.00	
BUILDING FEES		
Pool Safety Fee – applies to all pools, hot tubs, or any structure capable of holding more than 18” of water	1/10 of 1% of valuation	100-5160.46650
Certified Access Specialist Consultation Fee	Actual Consultant Cost + 10% admin fee	100-5160.46651
Solar Photovoltaic System – Reso. #2008/30 (Building Permit Fee)	\$ 248.00	100-5160.42040
Residential Construction:	<u>Valuation:</u>	100-5160.42040
Dwellings, sf	\$105.52 \$108.67/sf	
Private Garages, sf	\$ 41.00 \$42.10/sf	
Sheds less than 300 sf	\$ 13.45 \$13.95/sf	
Building Permits, minimum	\$ 74.79	
Plumbing fee, sq ft; Mechanical fee, sq ft; Electrical fee, sq ft; and Insulation fee, sq ft	<u>Valuation:</u> \$0.08/sf Commercial, and \$0.06/sf Residential for plumbing, mechanical, electrical and insulation	100-5160.42040
Minimum fee - Plumbing fee, Mechanical fee, Electrical fee, and Insulation fee	\$ 74.79	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Patios, carports, patio covers, sq ft Wood decks/lath patios, sq ft	<u>Valuation:</u> \$ 11.85 <u>\$12.20</u> / sq ft \$ 9.56 <u>\$9.84</u> /sq ft	100-5160.42040
Plan Check Fee	65% of Building Permit Fee	100-5160.46605
Green Building Verification & Compliance Fee	18% of Building Permit Fee (Single family dwelling <u>New residential</u> & room additions) 15% of Building Permit Fee (New Commercial & Tenant Improvement with Title 24)	1005160- 46658
Pool, residential + plan check	\$ 40,000 valuation or contract value, whichever is greater	100-5160.42040
Pool, commercial + plan check	Contract Price	100-5160.42040
Spas + plan check	\$ 7,100 valuation	100-5160.42040
Doughboy (no plan check)	\$ 1,100 valuation	100-5160.42040
Special Inspections (verbal)	\$ 100.00	100-5160.42040
Special Inspections (written)	\$ 125.00	
Special Inspections/Reinspection (3 rd)	\$ 100.00	
Grading	Contract Price	100.5160.42040
Plot Plan Modification/Resubmittal - per lot	\$ 50.00	100-5160.42040
Changes to existing permits for new houses/permit	\$ 250.00	100-5160.42040
Reroof Under 20 squares with tear off Over 20 squares with tear off Comp over Comp	<u>Valuation:</u> \$ 6,500.00 \$10,000.00 \$ 4,500.00 Or contract value, whichever is greater	100-5160.42040
Technology Fee	2% of building permit fee	100-5160.46655
Energy Inspection Fee	2% of building permit fee	100-5160.46656
Accessibility Fee (Non-residential)	2% of building permit fee	100-5160.46657
Antioch 2014 Building Permit Fees		
Total Valuation	<u>2014-2012 Fee</u>	
\$1 to \$2,000	\$ 74.79	
\$2,001 to \$25,000	\$ 74.79 for the first \$2,000+ \$15.12 for each additional \$1,000 or fraction thereof, up to and including \$25,000	
\$25,001 to \$50,000	\$ 422.55 for the first \$25,000+ \$10.91 for each additional \$1,000 or fraction thereof, up to and including \$50,000	
\$50,001 to \$100,000	\$ 695.25 for the first \$50,000+ \$7.56 for each additional \$1,000 or fraction thereof, up to and including \$100,000	
\$100,001 to \$500,000	\$1,073.25 for the first \$100,000 + \$6.05 for each additional \$1,000 or fraction thereof, up to and including \$500,000	
\$500,001 to \$1,000,000	\$3,492.45 for the first \$500,000 + \$5.13 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000	
\$1,000,001 and up	\$6,057.45 for the first \$1,000,000 + \$3.40 for each additional \$1,000 or fraction thereof	
ABATEMENT FEES (COMMUNITY DEV.)	\$ 175.00	100-5140.46025
Abatement or impound vehicle, RV, boat, and/or trailer		
Code Compliance Inspection (Property Owner's Request) Nuisance Codes	\$ 125.00	100-5140.46025
Public Hearing Tape Duplication – with replacement tape	\$ 50.00	100-5140.46025
Public Nuisance Abatement – Administrative Cost	35% of actual abatement costs, or \$250, whichever is greater, plus filing fees	100-5140.46020
Public Nuisance Abatement Assessment	Actual abatement cost - 100% to property owner	100-5140.46025
Public Nuisance Hearing/Abatement Cost Hearing	\$ 125.00	100-5140.46025

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Newspaper Publishing	Actual cost	
Public Nuisance Hearing Posting	\$ 50.00	
30-day late charge	\$ 30.00	
Release of Tax Lien	\$ 100.00 <u>\$35.00</u>	100-5140.46020
Sign Retrieval: 9 sq ft or smaller	\$ 10.00	100-5140.46610
Larger than 9 sq ft	\$ 20.00	
Storage of vehicles, boats, mobile equipment, etc. at City facility	\$20 per day minimum	100-5140.46610
Public Storage of Abated Article	Actual storage cost + 35% admin fee	100-5140.46020
RESIDENTIAL RENTAL INSPECTION PROGRAM (RRIP) (Reso 2007/57)		
Initial Registration (charged when the property enters the program)	\$ 61.00 <u>\$63.00</u>	
Inspection Fee (charged with enrollment or renewal of non self-certified properties from 1-4 units)	\$ 193.00 <u>\$199.00</u>	
Additional Unit Inspection Fee (charged per unit after 4 units)	\$ 10.00	
Annual Self-Certification/Renewal Fee (when eligible for self-certification)	\$ 27.00 <u>\$28.00</u>	
Re-Inspection Fee (charged for follow up inspections due to non-compliance found in initial inspection and first follow-up)	\$ 108.00 <u>\$111.00</u>	
MISCELLANEOUS COMMUNITY DEV. FEES:		
Annexation Review: (Fees subject to change by LAFCO, or State of California) Pass Through		Pass through
LAFCO Fee		
State Fee (Refer to State Board of Equalization Schedule for State Processing fee).		
City Annexation Fee – all fees to be escalated by the SF CPI, all consumers annually using 1984 base CPI as 1.00		100-0000.27000
<u>Commercial/Industrial Properties</u>	\$660-\$680 per gross acre <u>due at annexation; and</u> \$881-\$907 per gross acre <u>due with subdivision or building permit</u>	
<u>Residential Properties</u>	\$660-\$680 per gross acre <u>due at annexation; and</u> \$881-\$907 per gross acre <u>due with subdivision or building permit</u>	
	OR	
	\$221-\$228 per gross acre <u>due at annexation; and</u> \$264-\$272 per lot <u>due with subdivision or building permit</u>	
Annexation Fee in FUA #1 for Lone Tree Area	\$ 56.00 <u>\$58.00</u> per acre	100-5130.42050
Waste Management Plan Processing	\$ 30.00 <u>\$35.00</u>	226-5225.47010
GIS Based Mapping Fee (transferred to County)	\$50/unit	100-0000.22024
City Base Map with Street grid 60 x 78 (wallsize), 1:600 scale	\$60 with photo paper \$50 with heavyweight paper	573-1435.43200

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
City Base Map without street grid 60 x 78 (wallsize), 1:600 scale	\$60 with photo paper \$50 with heavyweight paper	573-1435.43200
City Base Map 34x44	\$45 with photo paper \$40 with heavyweight paper	573-1435.43200
City Subdivision Map 34x44	\$45 with photo paper \$40 with heavyweight paper	573-1435.43200
General Plan Map 34x44	\$45 with photo paper \$40 with heavyweight paper	573-1435.43200

PUBLIC WORKS

DESCRIPTION	FEE AMOUNT	ACCT CODE
Mobile Stage Rental/day	Within 20-mile radius: \$1,220 <u>\$1,255</u> for first day, plus \$200/day. Outside 20-mile radius: \$1,220 <u>\$1,255</u> for first day, plus \$115 <u>\$118</u> /hour for moving stage, plus \$200/day	621-2210.46820
Public Works Department Training Room Rental:		100-2140.46300
Government and Nonprofit Uses – per hour	\$ 49.00 <u>\$51.00</u>	
Commercial or Private Uses – per hour	\$ 84.00 <u>\$86.00</u>	
Public Works Services: <ul style="list-style-type: none"> • Streets • Signs • Water (Distribution & Treatment) • Wastewater Collections • Storm Channels • Landscaping 	Actual labor costs, plus fringe benefits, 40% and overhead plus hourly cost of equipment and actual cost of materials.	100-2160.46630 100-2180.46630 611-2310.46630 621-2210.47010 229-2585.47010 Various SLLMD accounts
<u>Public Works Gate Keys</u> <ul style="list-style-type: none"> • <u>Streets</u> • <u>Water (Distribution & Treatment)</u> • <u>Wastewater Collections</u> • <u>Storm Channels</u> • <u>Landscaping</u> 	<u>\$50.00/key (all programs)</u>	<u>100-2160.46630</u> <u>611-2310.46630</u> <u>621-2210.47010</u> <u>229-2585.47010</u> <u>SLLMD account</u>
<u>Sandbags (Limit 20/customer)</u> <ul style="list-style-type: none"> • <u>Sandbags (filled)</u> • <u>Sandbags (empty)</u> 	<u>\$1.00/ea</u> <u>\$0.50/ea</u>	<u>621-2220-47010</u> <u>611-2620-47010</u>
Recreational Vehicle Storage Facility Park Maintenance District 1 A 20 ft/25 ft spaces/month 30 ft spaces/month	\$ 50.00 \$ 65.00 <u>\$60.00</u>	255-4551.44810

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
40 ft spaces/month	\$ 75.00 <u>\$70.00</u>	
<u>Flex Space (dependant on availability)</u>	<u>Per Master Fee rates listed above</u>	
Lock-out fee (delinquent accounts)	\$ 19.00/ea	
Reconnect fee (reinstate accounts)	\$ 19.00/ea	
Replacement Gate Cards	\$ 19.00/ea	
Alarm user card replacement fee	\$ 19.00/ea	
Wait list fee for non-tenants (non-refundable)	\$ 25.00	
Park Maintenance Memorial Tree Grove: Tree, planting and memorial plaque	\$450.00 <u>\$463.00</u>	100-0000.22054
ENGINEERING FEES:		
Building Move	\$ 400.00	100-5180.42090
Encroachment Permit – Application and Processing	\$ 150.00	100-5150.42070
Encroachment agreement (permanent structure)	\$ 50.00	
Encroachment permit - More than \$100,000 <u>project</u>	Time & materials	
Encroachment Permit - \$0 - \$1,500 <u>project</u>	\$150.00 minimum	
Encroachment Permit - \$1,501- \$10,000 <u>project</u>	10% of valuation	
Encroachment Permit - \$10,001 - \$100,000 <u>project</u>	Additional 5% over \$10k	
Contract Admin (assume \$100,000 project)	25% of valuation	
Geological Reports	\$250.00	100.0000.27000
Sidewalk repair inspection (assume \$10,000 improvements)	10% of valuation	100-1250.46400
Wide Load Vehicle Permit (State law restricts this fee to \$16)	\$ 16.00	100-5180.42090
Sale of Maps and Documents:		
Plans & specs for PW contract, minimum	\$ 25.00	Various
Construction details/set	\$ 20.00	
Construction details/page	\$ 0.20	
Water System Master Plan, each	\$ 20.00	
Urban Water Management Plan, each	\$ 30.00	
FUA #2/East Lone Tree EIR	\$ 25.00	
East 18 th St Specific Plan	\$ 25.00	
Southeast Specific Plan	\$ 25.00	
Sand Creek Specific Plan	\$ 25.00	
Plan Sheet (18"x26") each	\$ 3.00	
Plan Sheet (24"x36") each	\$ 4.00	
Copies (8 1/2 x 11) Four pages or less	<u>Free note: this fee is duplicated on page 21</u>	
Five pages or more	<u>_____ .20 per page</u>	
Lone Tree Way Bridge & Arterial Benefit District (See Reso 92/254 concerning Lone Tree Corridor Overlapping Benefit District, AD No. 27/31)	Resolution 92/254	
Park In Lieu Fees (per unit):		216-2520.46640
Single Family, detached	\$1,050.00	
Single Family, attached	\$ 770.00	
Duplexes	\$ 665.00	
Multi-Family	\$ 665.00	
Mobile Home	\$ 665.00	
Southeast Community Park Surcharge (Mello Roos Area)	\$ 200.00	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE																				
<p>Double Check Valve/Reduced Pressure Devices (monthly by meter size according to sizes listed below): Standard <u>5/8"</u>, 3/4" Meter Service Fee, \$13.89, plus the following:</p> <p><u>5/8 inch</u>, 3/4 inch</p> <p>1 1/2 inch</p> <p>2 inches</p> <p>3 inches</p> <p>4 inches</p> <p>6 inches</p> <p>8 inches</p> <p>10 inches</p> <p>12 inches</p> <p>Backflow Prevention Device Installation</p>	<p>\$13.89 plus rates below</p> <p>Detector-Double Check/RP Device</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Inside City</th> <th style="text-align: left; border-bottom: 1px solid black;">Outside City</th> </tr> </thead> <tbody> <tr> <td>\$ 3.27/\$13.46</td> <td>Double</td> </tr> <tr> <td>\$ 4.50/\$14.73</td> <td>Double</td> </tr> <tr> <td>\$ 6.25/\$18.36</td> <td>Double</td> </tr> <tr> <td>\$ 8.77/\$20.16</td> <td>Double</td> </tr> <tr> <td>\$ 13.79/\$27.57</td> <td>Double</td> </tr> <tr> <td>\$ 19.60/\$39.20</td> <td>Double</td> </tr> <tr> <td>\$ 41.80/\$83.60</td> <td>Double</td> </tr> <tr> <td>\$ 75.07/\$150.15</td> <td>Double</td> </tr> <tr> <td>\$121.34/\$242.68</td> <td>Double</td> </tr> </tbody> </table> <p>Actual Cost</p>	Inside City	Outside City	\$ 3.27/\$13.46	Double	\$ 4.50/\$14.73	Double	\$ 6.25/\$18.36	Double	\$ 8.77/\$20.16	Double	\$ 13.79/\$27.57	Double	\$ 19.60/\$39.20	Double	\$ 41.80/\$83.60	Double	\$ 75.07/\$150.15	Double	\$121.34/\$242.68	Double	
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<p>Fire Protection: Fire Protection water service charge for unmetered connections to water system equipped with a detector check assembly for privately owned sprinklers, hydrants, or other outlets used for firefighting; Monthly Standard <u>5/8"</u>, 3/4" Meter Service Fee \$13.89 plus the following:</p> <p><u>Fire sprinkler requires 1" Double Check Detector Backflow Test on ALL new fireline installations</u> <u>Test on Residential Properties</u> <u>Test on Commercial Properties</u></p> <p>4 inches and under</p> <p>6 inches</p> <p>8 inches</p> <p>10 inches</p> <p>12 inches</p> <p>Backflow Prevention Device Installation</p>	<p>\$13.89 plus rates below</p> <p>Detector-Check/RP Device <u>Double Check Detector Assembly (DCDA)</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Inside City</th> <th style="text-align: left; border-bottom: 1px solid black;">Outside City</th> </tr> </thead> <tbody> <tr> <td><u>\$94.00</u></td> <td></td> </tr> <tr> <td><u>\$188.00</u></td> <td></td> </tr> <tr> <td>\$ 13.79/\$27.57</td> <td>Double</td> </tr> <tr> <td>\$ 19.60/\$39.20</td> <td>Double</td> </tr> <tr> <td>\$ 41.80/\$83.60</td> <td>Double</td> </tr> <tr> <td>\$ 75.07/\$150.15</td> <td>Double</td> </tr> <tr> <td>\$121.34/\$242.68</td> <td>Double</td> </tr> </tbody> </table> <p>Actual Cost</p>	Inside City	Outside City	<u>\$94.00</u>		<u>\$188.00</u>		\$ 13.79/\$27.57	Double	\$ 19.60/\$39.20	Double	\$ 41.80/\$83.60	Double	\$ 75.07/\$150.15	Double	\$121.34/\$242.68	Double	<u>611-2310-46825</u>				
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<p>Hydrant Meter Water Installation:</p> <p>Deposit for Hydrant Meter</p> <p>Hydrant Meter Monthly Charge</p> <p>Installation and/or Relocation</p> <p>Hydrant water usage/unit (per Rate Study adopted by Reso. 2010/44)</p>	<p>\$ 718.50</p> <p>\$ 37.63</p> <p>\$ 69.84</p> <p>\$ 6.33 (outside City fees doubled per Reso. 2010/44)</p>	611-2310.46825																				

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE																						
Water Utility Penalty, 10% of unpaid bill	10%	611-2310.46830																						
Water Service Charge for Monthly Maintenance of Water Lines by Meter Size:	<u>Effective 7/1/11(Approved 6/22/10) Reso. 2010/44:</u> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Inside City</th> <th style="text-align: left; border-bottom: 1px solid black;">Outside City</th> </tr> </thead> <tbody> <tr> <td>5/8", 3/4"</td> <td>Double</td> </tr> <tr> <td>1"</td> <td>Double</td> </tr> <tr> <td>1-1/2"</td> <td>Double</td> </tr> <tr> <td>2"</td> <td>Double</td> </tr> <tr> <td>3"</td> <td>Double</td> </tr> <tr> <td>4"</td> <td>Double</td> </tr> <tr> <td>6"</td> <td>Double</td> </tr> <tr> <td>8"</td> <td>Double</td> </tr> <tr> <td>10"</td> <td>Double</td> </tr> <tr> <td>12"</td> <td>Double</td> </tr> </tbody> </table>	Inside City	Outside City	5/8", 3/4"	Double	1"	Double	1-1/2"	Double	2"	Double	3"	Double	4"	Double	6"	Double	8"	Double	10"	Double	12"	Double	611-2310.46840
Inside City	Outside City																							
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10"	Double																							
12"	Double																							
Water for Construction/home: (Slab-Prestressing exercises)	\$ 27.00	611-2310.46845																						
<u>Water Meter Installation:</u> Single Family Residential: New Subdivision With Lateral 3/4" meter with remote reading 1" meter with remote reading Existing Subdivision, Lateral Not Installed: Water Meter/lateral installation, except single family residential (all sizes)	\$ 279.83 \$ 487.94 Actual Cost Actual Cost	611-2310.46850																						
Backflow device penalties, 10% of unpaid bill	10% of unpaid bill	611-2310.46855																						
Water turn on/off (nonpayment/ late payment penalty) Water Meter Tests - service charge Water Meter Replacement Water Meter Tampering + parts & labor Meter Reread (no charge if City error) Water Turn On/Off (same day or after hours) Water Turn Off to private/vacant property (same day or after hours)	\$ 62.57 Time & Materials Time & Materials \$ 212.24 \$ 43.49 \$ 125.27 \$129.00 \$ 125.27 \$129.00	611-2310.46830																						
Water Deposits: Residential Commercial	\$ 90.00 (requires guaranteed funds) 1.5 times month avg	Deposit Acct: 611-0000.22100																						
Meter Key Checkout, deposit Meter Key charge if not returned within 30 days	\$ 102.00 \$105.00 \$ 102.00 \$105.00	611-2310-47010																						
Delinquent sewer charges, % of unpaid bill	10%	621-2210-46820																						
Sewer Lateral Maintenance/month/unit Sewer Service/month	\$ 0.29 \$ 9.94; effective 7/1/11per Reso. 2010/45	621-2210-46820																						
Fee to televise sewer mains	\$0.95/ft + time/materials	621-2210.46630																						
Southeast Gravity Sewer Fee/unit, <u>per city ordinance #846-C-S</u>	\$663.74 \$652.00	623-2570.46810																						
Fee for inspection/certification of storm water collection facilities – C-3 requirements	\$129.00 \$133.00 plus time and materials for inspection/repair or replacements costs	229-2585.47010																						

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2011

WATER & SEWER FACILITY RESERVE FEES			
<p>In January 2003, the three components for capacity charges (connection, annex, and storage) were combined into one charge (612-2560.46860) in order to improve administration and reduce the complexity of capacity charge development and implementation. Sewer connection fees are reported in 622-2570.46810. Water Storage Fees, Water Service District Annexation Fees and Water and Sewer Connection Fees shall automatically adjust in each succeeding year in accordance with the "Engineering News Record Cost of Construction Index".</p>			
Water Meter Size or Customer Class	Sewer Connection 622-2570.46810	Water Capacity 612-2560.46860	Total Water Capacity & Sewer Connection
Non-Residential: ¾ inch, <u>5/8 inch</u>	\$2,166.67 <u>\$2,229.50</u>	\$5,734.20 <u>\$5,900.49</u>	\$7,900.87 <u>\$8,129.99</u>
1-inch	\$4,690.47 <u>\$4,826.50</u>	\$9,556.99 <u>\$9,834.15</u>	-\$14,247.46 <u>\$14,660.65</u>
1-1/2 inch	-\$8,412.67 <u>\$8,656.64</u>	-\$19,113.99 <u>\$19,668.29</u>	-\$27,526.66 <u>\$28,324.93</u>
2-inch	\$13,460.27 <u>\$13,850.62</u>	-\$30,582.38 <u>\$31,469.27</u>	-\$44,042.65 <u>\$45,319.89</u>
3-inch	\$26,920.54 <u>\$27,701.24</u>	-\$57,341.96 <u>\$59,004.88</u>	-\$84,262.50 <u>\$86,706.12</u>
4-inch	-\$42,063.35 <u>\$43,283.18</u>	-\$95,569.94 <u>\$98,341.47</u>	-\$137,633.29 <u>\$141,624.65</u>
6-inch	-\$84,126.69 <u>\$86,566.37</u>	-\$191,139.87 <u>\$196,682.93</u>	-\$275,266.56 <u>\$283,249.30</u>
8-inch	\$134,602.71 <u>\$138,506.19</u>	-\$431,573.71 <u>\$444,089.35</u>	\$566,176.42 <u>\$582,595.54</u>
10-inch	\$243,967.41 <u>\$251,042.47</u>	-\$439,621.71 <u>\$452,370.74</u>	\$683,589.12 <u>\$703,413.21</u>
12-inch	\$361,744.79 <u>\$372,235.38</u>	-\$821,901.46 <u>\$845,736.60</u>	-\$1,183,646.25 <u>\$1,217,971.98</u>
Residential: Single dwelling unit	\$2,166.67 <u>\$2,229.50</u>	-\$5,734.20 <u>\$5,900.49</u>	-\$7,900.87 <u>\$8,129.99</u>
Duplex (2 dwelling unit)	\$4,333.34 <u>\$4,459.01</u>	-\$8,953.39 <u>\$9,213.04</u>	\$13,286.73 <u>\$13,672.05</u>
Additional dwelling units	-\$375.68 <u>\$386.57</u>	-\$4,433.69 <u>\$4,562.27</u>	\$4,809.37 <u>\$4,948.84</u>

MARINA

DESCRIPTION	FEE AMOUNT	ACCT CODE
Open berths (length of boat, all overhangs included, or berth, whichever is greater) per month. Does not include electric power.	\$5.75/ft/mo	631-2410.44830
Covered berth (length of boat, all overhangs included, or berth, whichever is greater) per month. Does not include electric power.	\$7.25/ft/mo	631-2410.44830
Electric Sub Meter charge/month, at PG&E prevailing rates for the type of service, adjusted for time of year.	Charge at PG&E established rates per kwh for the type of service, adjusted for time of year	631-2410.44830
Skiff berths: DOES NOT INCLUDE WATER, POWER, AND USE OF MARINA SHOWERS. Open boat only. Maximum length overall (LOA) with all extensions, including outboard motor in the stored (up) position. Maximum 19' LOA/month Maximum 16' LOA/month Maximum 14' LOA/month Skiff berths: Use of showers/month	\$ 40.00 \$ 34.00 \$ 30.00 \$ 15.00	631-2410.44830
Live-aboard fees/month	First person - \$75.00; each additional person - \$50.00	631-2410.44830
Wait-list fee for non-tenants (non-refundable)	\$ 50.00	631-2410.44840

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

Transient overnight vessels: Vessels less than 35'/night Vessels 35' to 44'/night Vessels 45' and over per night	\$ 15.00 \$ 20.00 \$ 25.00	631-2410.44830
Dock boxes/month Lien sale filing fee Vessel chaining (impound) fee - each occurrence Vessel de-watering (pumping) fee. First pumping is free; thereafter, charge is \$60.00/pumping. Labor fee for re-tying, moving, towing, salvaging, repairing, installing, removing, cleaning, etc., per hour (in ½ hour minimum increments) Materials used to re-tie, repair, install, remove, etc.	\$ 5.00 \$100.00 \$150.00 \$ 60.00 \$ 60.00 \$15.00 Cost + 20%	631-2410.47010
Boat Launch Fees (per reso 2011/75): Daily rate Annual pass (January – December)	\$5.00 \$100.00	631-2425.46030

RECREATION AND COMMUNITY SERVICES

DESCRIPTION	FEE AMOUNT	ACCT CODE
Senior Bus One-Way Fares	\$ 0.50 <u>\$1.00</u>	218-4310.46140
Nick Rodriguez Com. Ctr Maintenance and Operation: Performing Arts Groups/Sanction Groups: Theater use application fee multiple dates —(more than 2 dates) per production —Theater Rehearsal: —Regular —Rental Non-regular 1st hr —Rental Non-regular 2nd hr + 1st hr —Theater Performance: —Rental 1st hour —Rental 2nd hour + 1st hr —Custodial fee cleanup (2 hr minimum)	\$ 50.00 \$ 13.00 \$ 23.00 \$ 19.00 \$ 23.00 \$ 19.00 \$ 20.00	219-4410.44810
Nick Rodriguez Comm Cntr Maint & Operation: <u>Nonprofit Uses:</u> Theater/hr Multi-Use Room/hr Arts & Crafts Room/hr Conference Room/hr Classroom/hr Technician/hr Grand piano rental (organizations & individuals)	\$ 66.00 \$ 66.00 \$ 50.00 \$ 50.00 \$ 50.00 \$ 30.00 \$ 50.00	219-4410.44810
Nick Rodriguez Comm Ctr Maintenance & Operation <u>Commercial and Private:</u> Theater/hr Multi-Use Room/hr Arts & Crafts Room/hr Conference Room/hr Classroom/hr Technician/hr	\$100.00 \$100.00 \$ 70.00 \$ 70.00 \$ 70.00 \$ 40.00	219-4410.44810

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
Grand Piano Rental:		
1 Day	\$ 73.00	
2 Days	\$103.00	
Each additional day	\$ 43.00	
Rental for performance hours:		
Utility fee/hr	\$ 24.00	
Supervision fee/hr	\$ 24.00	
Custodial fee/hr (2 hr min.) Flate rate	\$ 24.00 \$48.00	
Setup Charge/hr (2 hr min.)	\$ 24.00	
Other Fees:		
Commercial/Private/Nonprofit		
Reservation & Cleaning Deposit Fee (refundable)	\$300.00 \$500.00	
Alcohol Use Fee (non-refundable)	\$100.00	
Security Guard	\$ 50.00/hr per guard in attendance	
Police Response Deposit (refundable)	\$500.00	219-0000.22000
Alcohol Use: If alcohol will be served, a security guard is required. Example: 0-100 guests = 1 security guard, 101-200 guests = 2 security guards and 201-300 guests = 3 security guards, etc. The security personnel are required to be present at the beginning of the event to the end.		
Class Programs		
Late fee for not picking up children at scheduled release time - \$5.00 per 5 minute interval per child	\$5.00 per 5 minute interval per child	219-4430.46135
Neighborhood Programs		219-4440.46135
Sports Programs		219-4450.46135
Special Population		219-4470.46135
Youth Instructional Dance Recital (Entrance Fee)	\$ 5.00	219-4430.46135
Jensen Family Picnic Grove:		219-4450.46135
Picnic Rental Areas: Three picnic areas are available to rent on a daily basis. Applicants may reserve any combination of picnic areas that fit their needs. (All areas combined will accommodate 160 guests)		
All Areas: Picnic Alcohol Day Use Permit \$15.00		219-4450.46135
Area 4, Capacity 40		219-4450.46135
Hourly Rate	\$ 20.00/hr - minimum of 2 hours	
Daily Rate (8am to dusk)	\$100.00	
Area 3, Capacity 50		219-4450.46135
Hourly Rate	\$ 22.00/hr - minimum of 2 hours	
Daily Rate (8am to dusk)	\$110.00	
Area 2, Capacity 70		219-4450.46135
Hourly Rate	\$ 25.00/hr - minimum of 2 hours	
Daily Rate (8am to dusk)	\$125.00	
Athletic Fields:		
<u>Regular Sessions (Day Use - 1 Hr Minimum)</u>		
A. The following are for Private Youth and Adult regular day use sessions.		
City Park Field	\$ 18.00 \$19.00	219-4450.46135
Memorial Field	\$ 14.00 \$15.00	219-4450.46135
Complex Field	\$ 18.00 \$19.00	219-4450.46135
Neighborhood Park Fields	\$ 14.00 \$15.00	219-4450.46135
Day Use - The rate for all parks when scheduled by Youth Sports Group is \$7.00 \$8.00/hour. Soccer teams 18 years		

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
and over are classified as adult.		
B. The following are for Private Youth and Adult regular night use sessions.		
City Park Field	\$ 52.00/hr	219-4450.46135
Memorial Field	\$ 42.00/hr	219-4450.46135
Complex Field	\$ 52.00/hr	219-4450.46135
<u>Tournament Use</u>		219-4450.46135
Private Youth Hardball /Team	\$ 90.00	
Private Youth and Adult Softball/team	\$ 65.00	
Private Youth and Adult Soccer/team	\$ 65.00	
Security deposit for softball and soccer	\$105.00	
<u>Cancellation Fees</u> (Cancellation fees are the same for both softball and soccer.)		219-4450.46135
Administrative fee for cancellations	\$ 50.00	
Tournaments:		
Less than 60 days' notice	Security deposit	
Less than 10 days' notice	Use fee	
<u>Concessions</u>		219-4480.46135
Food concession operated by City contractor during all activities sufficient enough to justify opening, or \$505 per day to keep concessions closed.		
Little League Prep, City Facilities	\$30.00 -\$35.00 per prep	219-4450.46135
Sports Complex Field Prep	\$30.00 -\$35.00 per prep	
Staff/Tractor Rental	\$21.00 \$25.00/hr	
Field Lining/Painting - Soccer-Baseball Fields	\$20.00 \$25.00/hr+Material Cost	
PREWETT PARK:		641-4630.46110
Daily Admission – Weekend/Holidays	\$ 14.00	
Daily Admission - Weekday	\$ 12.00	
Daily Admission - After 4:00 pm	\$ 5.00	641-4630.46110
Active Military/Seniors	\$ 5.00	
Early Bird Slider Party 10:30 am – 11:45 am (use of 2 slides or sport pool)	\$ 230.00	
Antioch Resident Season Pass		641-4630.46112
Single Season Pass	\$ 65.00	
Single Season Pass- Early Discount	\$ 48.75	
After purchase of 3 regular price single passes	\$ 55.00	
Early Discount after purchase of 3 single passes	\$ 41.25	
Early discount of 25% if purchased by Opening Day		
Non-Resident Pass		641-4630.46124
Single Season Pass	\$ 70.00	
Single - Early Discount	\$ 52.50	
After purchase of 3 regular price single passes	\$ 60.00	
Early Discount after purchase of 3 single passes	\$ 45.00	
Early discount of 25% if purchased by Opening Day		
Park Buy-Outs - 3 hours (as available) 6:30 - 9:30 pm or 7:00 – 10:00 pm	\$1,800.00	641-4630.46122
Groups:		641-4630.46120
10 or more:		
Weekend	\$ 12.00	
Weekday	\$ 10.00	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
50 or more: Weekend & Weekday	\$ 9.00	
Lost Season Pass (new card issued)	\$ 5.00	641-4630.46010
<u>Locker Rental – Small</u>	<u>\$1.00</u>	<u>641-4630.46010</u>
<u>Locker Rental - Large</u>	<u>\$2.00</u>	<u>641-4630.46010</u>
Lost locker key	\$ 10.00	641-4610.46010
Multi-Use Room (Commercial & Private)	\$ 80.00/hr	641-4640.44810
Conference Room	\$ 53.00/hr	
Classroom	\$ 53.00/hr	
Patio Area	\$ 30.00/hr	
Multi Use Room (Non-profit)	\$ 53.00/hr	641-4640.44810
Conference Room	\$ 35.00/hr	
Classroom	\$ 35.00/hr	
Patio Area	\$ 20.00/hr	
Room cleaning deposit (refundable)	\$ 300.00 <u>\$500.00</u>	641-4640.44810
Alcohol use fee (non-refundable)	\$ 100.00	
Security Guard	\$ 50.00/hr per guard in attendance	
Police Response Deposit (refundable)	\$ 500.00	
Alcohol Use: If alcohol will be served, a security guard is required. Example: 0-100 guests = 1 security guard, 101-200 guests = 2 security guards and 201-300 guests = 3 security guards, etc. The security personnel are required to be present at the beginning of the event to the end.		
Prewett Aquatics Fees - Fees set to cover all direct costs such as instructors, staff, materials, and contracted services, plus necessary overhead. City costs include arranging of programs and the use of City facilities. <u>When applicable, \$10.00 is added to the rate when participants are nonresidents.</u>	Fees set to cover all direct costs <u>\$10.00 added when non-resident</u>	641-4620.46135
Group Rate Swim Lessons (25 minutes for youngsters with smaller student/teacher ratio; 35 minutes for upper levels with higher student/teacher ratio): Resident Non-Resident	\$ 49.00 \$ 59.00	
Private Swim Lessons (25 Minutes <u>8-25 minute sessions</u>): Resident Non-Resident	\$115.00 \$125.00	
Water Aerobics (One-Hour Class <u>36-1 hr sessions</u>) Resident Non-Resident Drop-In Fee	\$115.00 \$125.00 \$ 5.00	
Arthritis Water Exercise (One-Hour Class) Resident Non-Resident Drop-In Fee	\$ 45.00 \$ 55.00 \$ 5.00	
Lap Swim (One Hour to 24 <u>1.5 Hr sessions</u> Class) Resident Non-Resident Drop-In Fee	\$72.00 \$82.00 \$ 4.00 <u>\$5.00</u>	
New Antioch Community Center		219-4495.44810

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

DESCRIPTION	FEE AMOUNT	ACCT CODE
<u>Commercial/ Private</u>		
Community Hall (full ballroom)	\$ 239.00/hr \$2,151.00/10hr rate	
Community Hall (1/2 ballroom)	\$ 134.00/hr \$1,206.00/10 hr rate	
Community Hall (1/4 ballroom)	\$ 84.00/hr \$ 756.00/10 hr rate	
Gymnasium	\$ 70.00/hr sporting events \$1,250.00 half day event use \$2,500.00 full day event use	
Multi-Purpose Room	\$ 74.00/hr	
Amphitheatre	\$ 130.00/hr \$1,170.00/10 hr rate	
Lobby	\$ 120.00/hr	
With Ballroom	\$ 75.00/hr	
Full Service Catering Kitchen	\$ 45.00/hr	
Kitchen Sanitation Fee	\$ 62.00 <u>\$75.00/day</u>	
Community Hall Projector and Screen	\$ 150.00/day	
Community Hall Screen Alone	\$ 50.00/day	
Classroom Projector and Screen	\$ 80.00/day	
Classroom Screen Alone	\$ 30.00/day	
<u>Podium</u>	<u>\$25.00</u>	
<u>Microphone</u>	<u>\$15.00</u>	
<u>Wireless Microphone</u>	<u>\$22.00</u>	
Date Change/ <u>Cancellation</u> Fee	\$ 20.00 <u>\$35.00</u>	
<u>Late Payment Fee (if paid less than 30 days prior to event)</u>	<u>\$30.00</u>	
<u>Non-Profit</u>		
25% off Commercial/Private fees		
Room Cleaning Deposit (refundable)	\$ 300.00 <u>\$500.00</u>	
Alcohol use fee (non-refundable)	\$ 100.00 <u>\$15.00</u>	
Security Guard	\$ 50.00/hr per guard in attendance	
Police Response Deposit (refundable)	\$ 500.00	
Alcohol Use: If alcohol will be served, a security guard is required. Example: 0-100 guests = 1 security guard, 101-200 guests = 2 security guards and 201-300 guests = 3 security guards etc. The security personnel are required to be present at the beginning of the event to the end.		
Prewett Grand Plaza: Plaza Rental Areas: Two picnic areas are available to rent on an hourly or daily basis. Picnic Alcohol Day Use Permit \$15.00		219-4495.44810
Plaza Area A – Capacity 60		219-4495.44810
Hourly Rate	\$ 25.00/hr – minimum of 2 hours	
Daily Rate (8am to dusk)	\$125.00	
Plaza Area B – Capacity 50		219-4495.44810
Hourly Rate	\$ 22.00/hr	
Daily Rate (8am to dusk)	\$110.00	
Plaza A & B – Capacity 120		
Hourly Rate	\$ 45.00/hr	
Daily Rate (8am to dusk)	\$225.00	

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2014

CIVIC ARTS

DESCRIPTION	FEE AMOUNT	ACCT CODE
Lynn House Gallery	\$500.00 for a minimum of 5 hours. Deposit fee \$100*. \$25.00 Cancellation/postponement fee 30 days before event. No deposit refund if cancellation within 30 days before event. Supplemental fee to cover direct costs for additional accommodations (e.g., furniture, furnishings, etc.) *Non-profit & other special events: Fee to cover direct costs.	215-4320.44810 Deposit: 215-0000.2200

MISCELLANEOUS

DESCRIPTION	FEE AMOUNT	ACCT CODE
Business License Application Fee	\$ 30.00	100-1250.41150
Business License Verification Fee	\$ 25.00 each	100-1250.41150
Business License Stickers on vehicles, taxicabs	\$ 5.00 each	100-1250.41150
Processing of Criminal Complaint	\$150.00 (includes court costs)	100-1250.41140
Drainage Fee Processing of Total Districts: D-55 D-56 J-29 D-29 DA-130	½ of 1% ½ of 1% ½ of 1% ½ of 1% ½ of 1%	100-1250.46400
School Impact Fees, % of revenue	1%	100-1250.46400
Fire Protection Fees, % of revenue	1%	100-1250.46400
COBRA Administration fees, % of premium	2%	100-1250.46400
Returned or rejected items charges	\$ 25.00 minimum CA Civil Code Section 1719. (a) \$25.00 first, \$35.00 subsequent checks; or triple the amount of the check if under CA Civil Code Section 1719. (a)(2) "mailed by certified mail."	100-1250.47010
Mailing inserts thru stuffing machine	\$0.05 each	100-1320.46919
STAFF TIME HOURLY BILLABLE RATES: City Attorney	Full Hrly Rate x 35.51% (based on 1800 hrs/yr)	Various
All Staff Time Charges Not Specifically Listed Elsewhere	Full Hrly Rate x 100% (based on 1800 hrs/yr)	
Administrative Appeals Fee	\$ 50.00	100-1250.46400
Citation Appeals Fee (pursuant to Section 1-5.05 of AMC)	Deposit equal to amount of fine	
Surcharge on unpaid invoices over 30 days, % Of unpaid amount	10%	100.1250.46400

CITY OF ANTIOCH
MASTER FEE SCHEDULE
UPDATED EFFECTIVE JULY 1, 2011

DESCRIPTION	FEE AMOUNT	ACCT CODE
<u>Other Service Charges</u>		
Voter Transcripts	\$ 5.00	
Agenda Mailing/year	\$ 48.00	
Minutes Mailing/year	\$ 48.00	
Business License List	\$ 50.00	
Business License Labels	\$ 75.00	
New Business List/month	\$ 5.00	
Business License List on Disk	\$ 50.00	
Senior Labels	\$ 30.00	
Master Fee Resolution	\$ 6.00	
Financial Reports	\$ 20.00	
City Budget	\$ 20.00	
Initiative Fee	\$200.00	
Copies - letter/legal size:		
Four pages or less – free		
Five pages or more	\$ 0.20 per page for all pages	
CD/DVD Production/Reproduction	\$10.00	
GIS maps (573-1435-46010)	\$ 40.00	
Records & Information Research	Actual cost of labor plus 25% overhead	
Council Chambers		
Nonprofit-Governmental Uses:		
Audio/Visual Technician & equipment rental rate/hour	Actual cost paid to technician by renter of Council Chambers	
Deposit (refunded after walk-thru to verify clean and no equipment is missing)	\$100.00	
Senior Discounts are offered for the following:		
<ol style="list-style-type: none"> 1. Waiver of the monthly water service charge (for accounts with established discount prior to April 26, 2011) 2. 50% discount on dog licenses <u>(with proof of discount from Allied Waste)</u> 3. Garbage service (application is forwarded to Allied Waste) 4. Comcast Cable Service (application is forwarded to Comcast) 		
Requirements to qualify for the senior discount are as follows:		
<ol style="list-style-type: none"> 1. Sixty-two (62) years of age or older and total household income of no more than the very low income limits for 1 person tied to the Oakland-Fremont area as established by the U.S. Department of Housing and Urban Development Program Income Limits. Household income includes Social Security and all retirement benefits. In the case of a husband and wife, it is the total yearly amount of income earned; OR 2. Disabled as established by the Social Security Administration Supplemental Income Program for the aged, blind, and disabled. 		

CITY OF ANTIOCH AS SUCCESSOR AGENCY TO
 THE ANTIOCH DEVELOPMENT AGENCY
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 APRIL 19 - MAY 16, 2012
 FUND/CHECK#

239 Redevelopment Obligation Retirement Fund		
133108 OFFICE MAX INC	OFFICE SUPPLIES	60.89
331 Redevelopment Obligation Retirement Fund (for former Project Area #1)		
133173 CONTRA COSTA COUNTY	11/12 PASS THROUGHS	81,149.01
133300 FEDERAL ADVOCATES INC	ADVOCACY SERVICES	5,000.00
334 Redevelopment Obligation Retirement Fund (for former Project Area #4)		
133173 CONTRA COSTA COUNTY	11/12 PASS THROUGHS	261,990.82
335 Redevelopment Obligation Retirement Fund (for former Project Area #4.1)		
133173 CONTRA COSTA COUNTY	11/12 PASS THROUGHS	109,213.03

**STAFF REPORT TO THE ANTIOCH CITY COUNCIL FOR CONSIDERATION
AT THE MEETING OF MAY 22, 2012**

Prepared By: Dawn Merchant, Finance Director
Date: May 15, 2012
Subject: Revised Recognized Obligation Payment Schedule for the
City of Antioch as Successor Agency and Housing
Successor to the Antioch Development Agency

RECOMMENDATION

Staff recommends that the City as Successor Agency and Housing Successor to the Antioch Development Agency adopt the resolution approving the revised Recognized Obligation Payment Schedules for the periods of January 2012 through June 2012 and July 2012 through December 2012.

BACKGROUND

As a result of the passage of Assembly Bill 1X26 or Dissolution Act, the Antioch Development Agency (Agency) was required to adopt an Enforceable Obligation Schedule (EOPS) that outlined administrative, contractual and bonded indebtedness expenses of the Agency to be paid over its remaining life until the affairs of the Agency can be completely wound down.

Health and Safety Code §34167 (d) of the Act defines enforceable obligations as:

- Bonds
- Loans of moneys borrowed by the redevelopment agency for a lawful purpose, including, but not limited to, moneys borrowed from the Low and Moderate Income Housing Fund
- Payments required by the federal government, preexisting obligations to the state or obligations imposed by state law....or legally enforceable payments required in connections with the agencies' employees
- Judgments or settlements
- Any legally binding and enforceable agreement or contract
- Contracts or agreements necessary for the continued administration or operation of the redevelopment agency

On August 25, 2011, the Agency adopted resolution ADA-450 adopting an Enforceable Obligation Payment Schedule ("EOPS") which was then amended and adopted by the City of Antioch as Successor Agency on January 24, 2012.

The City as Successor Agency prepared two draft Recognized Obligation Payment Schedules (ROPS) which replace the EOPS and detail payments due on obligations for the six month period of January 1, 2012 through June 30, 2012 and July 2012 through December 2012. These will become permanent schedules of obligations of the former redevelopment agency that will be used by the County Auditor-Controller to allocate property tax increment to the City as Successor Agency to pay the obligations listed on the ROPS for each six month period. The ROPS is subject to the certification by the County Auditor Controller, approval of the State Controller, State Department of Finance and the Oversight Board. Once approved, the City as Successor Agency will then only be able to pay those obligations listed on the approved ROPS. The ROPS must be updated twice a year to reflect six months of payments due until all obligations are paid.

The Oversight Board to the Successor Agency approved the schedules on April 30, 2012, which were then submitted to all required agencies. Pursuant to Health and Safety Code section 34179 (h) (in the Dissolution Act), the Department of Finance has the authority to review all Oversight Board actions, and as such, Oversight Board actions are not effective for three business days pending a request for review.

On May 3rd, the Department of Finance (DOF) exercised this right with the two ROPS submitted. The DOF requested documentation for the administrative fees reported in association with housing loans and rental rehabilitation loans of the City as Housing Successor. The DOF has 10 days from the date of its request to approve the Oversight Board action or return it to the Oversight Board for reconsideration. The ROPS as submitted will not be effective until the DOF review is complete and the ROPS determined to be valid by the DOF. Payments of enforceable obligations due during this review period will be based upon the previously adopted Enforceable Obligations Schedule. The ROPS will be subject to further review and certification by the County Auditor-Controller.

On May 11th, the City as Successor Agency received a letter from the DOF stating that the Housing Fund Deficit and Marina Subsidy obligations listed on the ROPS were not enforceable obligations. See Attachment A for the letter. While staff is in agreement with the removal of the Housing Fund Deficit, we are reserving our right to appeal the rejection of the Marina Subsidy while staff does more research and therefore have asterisked (*) the Marina Subsidy on both revised ROPS with a footnote regarding the position of the City as Successor Agency.

We are recommending Council approve the revised ROPS. The DOF is asking all agencies that need to re-submit schedules do so by May 25th before the June 1st property tax allocation is made (to cover the obligations due July 1, 2012 through December 31, 2012). Due to the timing, the revised ROPS is being

presented to the Oversight Board at their meeting on May 21st as approval by the Board is required before submission to the DOF.

Attached for consideration and approval are a resolution and two revised ROPS documents, the first detailing the continuing obligations of the former Antioch Development Agency with payments from January through June 2012 and the second detailing the obligations with payments from July 2012 through December 2012 (Attachment B). The ROPS is segregated into four worksheets. The first page details obligations to be reimbursed to the City as Successor Agency from the Redevelopment Property Tax Trust Fund established at the County level; the second page details obligations payable from the Housing Fund maintained by the City as Housing Successor; the third page details administrative costs to be reimbursed from the administrative allowance under AB 1X26; and the fourth page details pass through obligations of the former redevelopment agency. The pass-throughs will be paid directly by Contra Costa County.

ATTACHMENTS

- A. Letter from the State Department of Finance
- B. Resolution Approving the Revised Recognized Obligation Payment Schedule for the Period of January 2012 through June 2012 and July 2012 through December 2012

**DEPARTMENT OF
FINANCE**

EDMUND G. BROWN JR. • GOVERNOR

915 L STREET ■ SACRAMENTO CA ■ 95814-3706 ■ WWW.DOF.CA.GOV

May 11, 2012

Dawn Merchant, Finance Director
City of Antioch
P.O. Box 5007
Antioch, CA 94531-5007

Dear Ms. Merchant,

Pursuant to Health and Safety Code (HSC) section 34177 (l) (2) (C), the City of Antioch Successor Agency submitted a Recognized Obligation Payment Schedule (ROPS) to the California Department of Finance (Finance) on May 2, 2012 for the period January through June 2012 and July through December 2012. Finance staff contacted you for clarification of items listed in the ROPS.

HSC section 34171 (d) lists enforceable obligation (EO) characteristics. Based on a sample of line items reviewed and application of the law, the following do not qualify as EOs:

- Item 5, page 1, period January through June 2012 and item 5, page 1, period July through December 2012 is a repayment for housing fund for \$3.5 million. The repayment is for deferred amounts, not a loan with the Low and Moderate Income Housing Fund. This requirement ended with the passing of the redevelopment dissolution legislation.
- Item 8, page 1 period January through June 2012 and Item 7, page 1 period July through December 2012 is a loan modification in the amount of \$4.5 million. There are on no signed document. HSC section 34171(d)(2) states that agreements, contracts, or arrangements between the city, county, or city and county that created the redevelopment agency and the former redevelopment agency are not enforceable obligations.

As authorized by HSC section 34179 (h), Finance is returning your ROPS for your reconsideration. This action will cause the specific ROPS items noted above to be ineffective until Finance approval. Furthermore, items listed on future ROPS will be subject to review and may be denied as EOs.

Finance may continue to review items on the ROPS in addition to those mentioned above and identify additional issues. We will provide separate notice if we are requesting further modifications to the ROPS. It is our intent to provide an approval notice with regard to each ROPS prior to the June 1 property tax distribution date.

If you believe we have reached this conclusion in error, please provide further evidence that the items questioned above meet the definition of an EO and submit to the following email address:

Redevelopment_Administration@dof.ca.gov

Ms. Dawn Merchant
May 11, 2012
Page 2

Please direct inquiries to Robert Scott, Supervisor or Jenny DeAngelis, Lead Analyst at (916) 322-2985.

Sincerely,



MARK HILL
Program Budget Manager

cc: Mr. Bob Campbell, Auditor-Controller, Contra Costa County
Mr. Jay Wilverding, Chief Accountant, Contra Costa County

RESOLUTION NO. 2012/

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE REVISED RECOGNIZED OBLIGATION PAYMENT
SCHEDULE FOR THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR
TO THE ANTIOCH DEVELOPMENT AGENCY**

Whereas, Health and Safety Code section 34177(l)(1) provides that Successor Agencies are required to prepare a Recognized Obligation Payment Schedule before each six-month fiscal period identifying enforceable obligations and sources of payment; and

Whereas, Health and Safety Code section 34179(h) provides that the State Department of Finance has the authority to review all Oversight Board actions of Successor Agencies and as such has conducted a review of the Recognized Obligation Payment Schedules approved by the Oversight Board of the Successor Agency to the Antioch Development Agency on April 30, 2012 by Resolution No. 2012-03; and

Whereas, the State Department of Finance has deemed certain obligations listed on the Recognized Obligation Schedules as not enforceable; and

Whereas, Health and Safety Code section 34177 (B) provides that Recognized Obligation Payment Schedules are to be approved by Oversight Boards and the Oversight Board of the Successor Agency to the Antioch Development Agency has approved the Revised Obligation Payment Schedules by Resolution No. 2012-X;

NOW THEREFORE BE IT RESOLVED THAT the City Council of the City of Antioch hereby approves the attached Revised Recognized Obligation Payment Schedules of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency for the periods of January 2012 through June 2012 and July 2012 through December 2012, which notes that the City as Successor Agency is reserving its right to appeal DOF determination that the Marina Subsidy is not an enforceable obligation pending further review by City staff.

* * * * *

The foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the ____ day of _____, 2012 by the following vote:

AYES:
NOES:
ABSENT:

DENISE SKAGGS, CITY CLERK

Name of Redevelopment Agency: City of Antioch as Successor Agency & Housing Successor to the Antioch Development Agency
 Project Area(s) All Project Areas and Housing Fund of the former Antioch Development Agency

RECOGNIZED OBLIGATION PAYMENT SCHEDULE (REVISED)
 Per AB 26 - Section 34177 (*)

Project Name / Debt Obligation	Payee	Description	Project Area	Total Outstanding Debt or Obligation	Total Due During Fiscal Year 2011-2012**	*** Funding Source	Payable from the Redevelopment Property Tax Trust Fund (RPTTF)						
							Payments by month						
							Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	Jun 2012	Total
1) 2000 Tax Allocation Bonds	Bank of New York	Bond issue to fund non-housing projects	Area 1	8,624,126.00	1,400,459.00	RPTTF		178,500.00					\$ 178,500.00
2) 2009 Tax Allocation Bonds	Bank of New York	Bond issue to fund non-housing projects	Area 1	2,335,817.00	144,782.00	RPTTF		24,585.00					\$ 24,585.00
3) 1994 Tax Allocation Bonds	Bank of New York	Bond issue to fund non-housing projects	Area 2	738,566.00	245,079.00	RPTTF					16,388.00		\$ 16,388.00
4) 2002 Lease Revenue Bonds	Bank of New York	Bond issue to fund non-housing projects	Area 1,2,3,4,4.1	41,711,010.00	1,589,156.00	RPTTF					632,747.00		\$ 632,747.00
5) Bond administration	Bank of New York	Bond administrative fees	Area 1,2,3,4,4.1	302,000.00	15,100.00	RPTTF					5,300.00		\$ 5,300.00
6) Monitoring Wells	City of Antioch	Monitoring Wells Capital Project No. 7534	Area 1	40,000.00	40,000.00	RPTTF	18,000.00						\$ 18,000.00
7) Marina Subsidy***	City of Antioch	Marina subsidy	Area 1	4,500,000.00	250,000.00	RPTTF/ OTHER****	250,000.00						\$ 250,000.00
8)													\$ -
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Totals - This Page (RPTTF Funding)				\$ 58,251,519.00	\$ 3,434,556.00	N/A	\$ 18,000.00	\$ 203,085.00	\$ -	\$ -	\$ -	\$ 654,435.00	\$ 875,520.00
Totals - This Page (OTHER Funding)				\$ -	\$ 250,000.00	N/A	\$ 250,000.00						\$ 250,000.00
Totals - Page 2 (LMIHF & RPTTF)				\$ 1,845,675.00	\$ 311,312.00	N/A	\$ 8,840.00	\$ 11,210.00	\$ 31,300.00	\$ 11,210.00	\$ 11,210.00	\$ 45,736.00	\$ 119,506.00
Totals - Page 3 (Administrative Cost Allowance)				\$ 11,306,816.00	\$ 334,373.00	N/A	\$ 48,655.00	\$ 24,465.00	\$ 29,511.00	\$ 24,465.00	\$ 24,465.00	\$ 29,511.00	\$ 181,072.00
Totals - Page 4 (Pass Thru Payments)				\$ 32,448,718.00	\$ 881,795.00	N/A	\$ -	\$ -	\$ -	\$ 837,707.00	\$ -	\$ 44,088.00	\$ 881,795.00
Grand total - All Pages				\$ 103,852,728.00	\$ 5,212,036.00		\$ 325,495.00	\$ 238,760.00	\$ 60,811.00	\$ 873,382.00	\$ 35,675.00	\$ 773,770.00	\$ 2,307,893.00

* The Preliminary Draft Recognized Obligation Payment Schedule (ROPS) is to be completed by 3/1/2012 by the successor agency, and subsequently be approved by the oversight board and audited by the County.

** All totals due during fiscal year and payment amounts are projected.

*** Funding sources from the successor agency: (For fiscal 2011-12 only, references to RPTTF could also mean tax increment allocated to the Agency prior to February 1, 2012.)

****The City as Successor Agency is reserving its right to appeal DOF determination that this is not an enforceable obligation pending further review by City staff. Fiscal year 2012 payment source has been changed to "other", for reserves of former development agency.

RPTTF - Redevelopment Property Tax Trust Fund Bonds - Bond proceeds Other - reserves, rents, interest earnings, etc
 LMIHF - Low and Moderate Income Housing Fund Admin - Successor Agency Administrative Allowance

Name of Agency: City of Antioch as Successor Agency to the Antioch Development Agency
 Project Area(s) All Project Areas of the former Antioch Development Agency

OTHER OBLIGATION PAYMENT SCHEDULE
 Per AB 26 - Section 34177 (*)

Project Name / Debt Obligation	Payee	Description	Project Area	Total Outstanding Debt or Obligation	Total Due During Fiscal Year 2011-2012**	Source of Fund***	Pass Through and Other Payments						
							Payments by month						
							Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	Jun 2012	Total
1) Section 33676	County Resource Conserv	Payments per former Section 33676	Area 3/4/4.1	818.00	29.00	RPTTF					28.00	1.00	\$ 29.00
2) Section 33676	BART	Payments per former Section 33676	Area 3/4.1	10,700.00	350.00	RPTTF					333.00	17.00	\$ 350.00
3) Section 33676	East Bay Park	Payments per former Section 33676	Area 4/4.1	152,800.00	5,250.00	RPTTF					4,988.00	262.00	\$ 5,250.00
4) Pass Through Agreement	Contra Costa County	Payments per former Section 33401	Area 4/4.1	10,279,000.00	292,000.00	RPTTF					277,400.00	14,600.00	\$ 292,000.00
5) Pass Through Agreement	County Library	Payments per former Section 33401	Area 4/4.1	836,000.00	21,000.00	RPTTF					19,950.00	1,050.00	\$ 21,000.00
6) Pass Through Agreement	CCC Fire Dist	Payments per former Section 33401	Area 4/4.1	12,548,000.00	334,000.00	RPTTF					317,300.00	16,700.00	\$ 334,000.00
7) Pass Through Agreement	County Flood Control	Payments per former Section 33401	Area 4/4.1	105,000.00	3,000.00	RPTTF					2,850.00	150.00	\$ 3,000.00
8) Pass Through Agreement	Mosquito Abatement	Payments per former Section 33401	Area 4/4.1	155,000.00	4,000.00	RPTTF					3,800.00	200.00	\$ 4,000.00
9) Pass Through Agreement	College District	Payments per former Section 33401	Area 4/4.1	342,000.00	21,000.00	RPTTF					19,950.00	1,050.00	\$ 21,000.00
10) Pass Through Agreement	Antioch Unified	Payments per former Section 33401	Area 4/4.1	425,000.00	14,000.00	RPTTF					13,300.00	700.00	\$ 14,000.00
11) Pass Through Agreement	East Bay Park	Payments per former Section 33401	Area 4/4.1	25,000.00	400.00	RPTTF					380.00	20.00	\$ 400.00
12) Statutory Payments	County General	Payments per CRL 33607.5 and .7	Area 1/4/4.1	1,281,700.00	31,600.00	RPTTF					30,020.00	1,580.00	\$ 31,600.00
13) Statutory Payments	County Library	Payments per CRL 33607.5 and .7	Area 1	132,000.00	3,300.00	RPTTF					3,135.00	165.00	\$ 3,300.00
14) Statutory Payments	Contra Costa Fire	Payments per CRL 33607.5 and .7	Area 1	1,359,000.00	33,500.00	RPTTF					31,825.00	1,675.00	\$ 33,500.00
15) Statutory Payments	Flood Control	Payments per CRL 33607.5 and .7	Area 1	15,600.00	400.00	RPTTF					380.00	20.00	\$ 400.00
16) Statutory Payments	County Water Agency	Payments per CRL 33607.5 and .7	Area 1	3,500.00	86.00	RPTTF					82.00	4.00	\$ 86.00
17) Statutory Payments	Resource Conservation	Payments per CRL 33607.5 and .7	Area 1/3/4/4.1	1,700.00	40.00	RPTTF					38.00	2.00	\$ 40.00
18) Statutory Payments	Mosquito Abatement Zone	Payments per CRL 33607.5 and .7	Area 1	13,900.00	300.00	RPTTF					285.00	15.00	\$ 300.00
19) Statutory Payments	Delta Diablo Zone 3	Payments per CRL 33607.5 and .7	Area 1	237,900.00	5,900.00	RPTTF					5,605.00	295.00	\$ 5,900.00
20) Statutory Payments	Contra Costa Water	Payments per CRL 33607.5 and .7	Area 1	41,700.00	1,000.00	RPTTF					950.00	50.00	\$ 1,000.00
21) Statutory Payments	BART	Payments per CRL 33607.5 and .7	Area 1	56,000.00	1,400.00	RPTTF					1,330.00	70.00	\$ 1,400.00
22) Statutory Payments	Bay Area Air Management	Payments per CRL 33607.5 and .7	Area 1	16,500.00	400.00	RPTTF					380.00	20.00	\$ 400.00
23) Statutory Payments	East Bay Regional Park	Payments per CRL 33607.5 and .7	Area 1	264,900.00	6,500.00	RPTTF					6,175.00	325.00	\$ 6,500.00
24) Statutory Payments	Antioch Park Maintenance	Payments per CRL 33607.5 and .7	Area 1	1,700.00	40.00	RPTTF					38.00	2.00	\$ 40.00
25) Statutory Payments	Office of Education	Payments per CRL 33607.5 and .7	Area 1/3/4	159,800.00	3,900.00	RPTTF					3,705.00	195.00	\$ 3,900.00
26) Statutory Payments	K-12 Schools ERAF	Payments per CRL 33607.5 and .7	Area 1	1,112,000.00	27,400.00	RPTTF					26,030.00	1,370.00	\$ 27,400.00
27) Statutory Payments	Antioch Unified	Payments per CRL 33607.5 and .7	Area 1/3/4	2,300,000.00	57,000.00	RPTTF					54,150.00	2,850.00	\$ 57,000.00
28) Statutory Payments	Community College	Payments per CRL 33607.5 and .7	Area 1	405,500.00	10,000.00	RPTTF					9,500.00	500.00	\$ 10,000.00
29) Statutory Payments	Community College ERAF	Payments per CRL 33607.5 and .7	Area 1	166,000.00	4,000.00	RPTTF					3,800.00	200.00	\$ 4,000.00
Totals - Other Obligations				\$ 32,448,718.00	\$ 881,795.00		\$ -	\$ -	\$ -	\$ 837,707.00	\$ -	\$ 44,088.00	\$ 877,795.00

* The Preliminary Draft Recognized Obligation Payment Schedule (ROPS) is to be completed by 3/1/2012 by the successor agency, and subsequently be approved by the oversight board and audited by the County
 ** All total due during fiscal year and payment amounts are projected.
 *** Funding sources from the successor agency: (For fiscal 2011-12 only, references to RPTTF could also mean tax increment allocated to the Agency prior to February 1, 2012.)
 RPTTF - Redevelopment Property Tax Trust Fund Bonds - Bond proceeds Other - reserves, rents, interest earnings, etc
 LMHF - Low and Moderate Income Housing Fund Admin - Successor Agency Administrative Allowance

JUL-DEC 2012

Name of Redevelopment Agency: City of Antioch as Successor Agency & Housing Successor to the Antioch Development Agency

Project Area(s) All Project Areas and Housing Fund of the former Antioch Development Agency

RECOGNIZED OBLIGATION PAYMENT SCHEDULE (REVISED)
Per AB 26 - Section 34177 (*)

Project Name / Debt Obligation	Payee	Description	Project Area	Total Outstanding Debt or Obligation	Total Due During Fiscal Year 2012-2013**	*** Funding Source	Payable from the Redevelopment Property Tax Trust Fund (RPTTF)						
							Payments by month						
							Jul 2012	Aug 2012	Sept 2012	Oct 2012	Nov 2012	Dec 2012	Total
1) 2000 Tax Allocation Bonds	Bank of New York	Bond issue to fund non-housing projects	Area 1	8,445,627.00	1,401,854.00	RPTTF		1,248,499.00					\$ 1,248,499.00
2) 2009 Tax Allocation Bonds	Bank of New York	Bond issue to fund non-housing projects	Area 1	2,311,231.00	144,730.00	RPTTF		121,404.00					\$ 121,404.00
3) 1994 Tax Allocation Bonds	Bank of New York	Bond issue to fund non-housing projects	Area 2	509,875.00	244,938.00	RPTTF					236,388.00		\$ 236,388.00
4) 2002 Lease Revenue Bonds	Bank of New York	Bond issue to fund non-housing projects	Area 1,2,3,4,4,1	40,754,600.00	1,620,456.00	RPTTF					997,747.00		\$ 997,747.00
5) Bond administration	Bank of New York	Bond administrative fees	Area 1,2,3,4,4,1	302,000.00	15,100.00	RPTTF	3,125.00				4,950.00	3,015.00	\$ 11,090.00
6) Marina Subsidy***	City of Antioch	Marina subsidy	Area 1	4,500,000.00	250,000.00	RPTTF							\$ -
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Totals - This Page (RPTTF Funding)				\$ 56,823,333.00	\$ 3,677,078.00	N/A	\$ 3,125.00	\$ 1,369,903.00	\$ -	\$ -	\$ 4,950.00	\$ 1,237,150.00	\$ 2,615,128.00
Totals - Page 2 (LMIHF & RPTTF)				\$ 1,643,225.00	\$ 168,161.00	N/A	\$ 66,462.00	\$ 1,900.00	\$ 5,029.00	\$ 1,900.00	\$ 66,463.00	\$ 8,749.00	\$ 150,503.00
Totals - Page 3 (Administrative Cost Allowance)				\$ 10,972,443.00	\$ 577,497.00	N/A	\$ 48,125.00	\$ 48,125.00	\$ 48,125.00	\$ 48,125.00	\$ 48,125.00	\$ 48,125.00	\$ 288,750.00
Totals - Page 4 (Pass Thru Payments)				\$ 31,566,923.00	\$ 881,795.00	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand total - All Pages				\$ 101,005,924.00	\$ 5,304,531.00		\$ 117,712.00	\$ 1,419,928.00	\$ 53,154.00	\$ 50,025.00	\$ 119,536.00	\$ 1,294,024.00	\$ 3,054,361.00

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** All totals due during fiscal year and payment amounts are projected.

***The City as Successor Agency is reserving its right to appeal DOF determination that this is not an enforceable obligation pending further review by City staff.

*** Funding sources from the successor agency:

RPTTF - Redevelopment Property Tax Trust Fund Bonds - Bond proceeds Other - reserves, rents, interest earnings, etc
LMIHF - Low and Moderate Income Housing Fund Admin - Successor Agency Administrative Allowance

Name of Agency: City of Antioch as Successor Agency to the Antioch Development Agency
 Project Area(s) All Project Areas of the former Antioch Development Agency

OTHER OBLIGATION PAYMENT SCHEDULE
 Per AB 26 - Section 34177 (*)

Project Name / Debt Obligation	Payee	Description	Project Area	Total Outstanding Debt or Obligation	Total Due During Fiscal Year 2012-2013**	Source of Fund***	Pass Through and Other Payments						
							Payments by month						
							Jul 2012	Aug 2012	Sept 2012	Oct 2012	Nov 2012	Dec 2012	Total
1) Section 33676	County Resource Consv	Payments per former Section 33676	Area 3/4/4.1	789.00	29.00	RPTTF							\$ -
2) Section 33676	BART	Payments per former Section 33676	Area 3/4.1	10,350.00	350.00	RPTTF							\$ -
3) Section 33676	East Bay Park	Payments per former Section 33676	Area 4/4.1	147,550.00	5,250.00	RPTTF							\$ -
4) Pass Through Agreement	Contra Costa County	Payments per former Section 33401	Area 4/4.1	9,987,000.00	292,000.00	RPTTF							\$ -
5) Pass Through Agreement	County Library	Payments per former Section 33401	Area 4/4.1	815,000.00	21,000.00	RPTTF							\$ -
6) Pass Through Agreement	CCC Fire Dist	Payments per former Section 33401	Area 4/4.1	12,214,000.00	334,000.00	RPTTF							\$ -
7) Pass Through Agreement	County Flood Control	Payments per former Section 33401	Area 4/4.1	102,000.00	3,000.00	RPTTF							\$ -
8) Pass Through Agreement	Mosquito Abatement	Payments per former Section 33401	Area 4/4.1	151,000.00	4,000.00	RPTTF							\$ -
9) Pass Through Agreement	College District	Payments per former Section 33401	Area 4/4.1	321,000.00	21,000.00	RPTTF							\$ -
10) Pass Through Agreement	Antioch Unified	Payments per former Section 33401	Area 4/4.1	411,000.00	14,000.00	RPTTF							\$ -
11) Pass Through Agreement	East Bay Park	Payments per former Section 33401	Area 4/4.1	24,600.00	400.00	RPTTF							\$ -
12) Statutory Payments	County General	Payments per CRL 33607.5 and .7	Area 1/4/4.1	1,250,100.00	31,600.00	RPTTF							\$ -
13) Statutory Payments	County Library	Payments per CRL 33607.5 and .7	Area 1	128,700.00	3,300.00	RPTTF							\$ -
14) Statutory Payments	Contra Costa Fire	Payments per CRL 33607.5 and .7	Area 1	1,325,500.00	33,500.00	RPTTF							\$ -
15) Statutory Payments	Flood Control	Payments per CRL 33607.5 and .7	Area 1	15,200.00	400.00	RPTTF							\$ -
16) Statutory Payments	County Water Agency	Payments per CRL 33607.5 and .7	Area 1	3,414.00	86.00	RPTTF							\$ -
17) Statutory Payments	Resource Conservation	Payments per CRL 33607.5 and .7	Area 1/3/4/4.1	1,660.00	40.00	RPTTF							\$ -
18) Statutory Payments	Mosquito Abatement Zone	Payments per CRL 33607.5 and .7	Area 1	13,600.00	300.00	RPTTF							\$ -
19) Statutory Payments	Della Diablo Zone 3	Payments per CRL 33607.5 and .7	Area 1	232,000.00	5,900.00	RPTTF							\$ -
20) Statutory Payments	Contra Costa Water	Payments per CRL 33607.5 and .7	Area 1	40,700.00	1,000.00	RPTTF							\$ -
21) Statutory Payments	BART	Payments per CRL 33607.5 and .7	Area 1	54,600.00	1,400.00	RPTTF							\$ -
22) Statutory Payments	Bay Area Air Management	Payments per CRL 33607.5 and .7	Area 1	16,100.00	400.00	RPTTF							\$ -
23) Statutory Payments	East Bay Regional Park	Payments per CRL 33607.5 and .7	Area 1	258,400.00	6,500.00	RPTTF							\$ -
24) Statutory Payments	Antioch Park Maintenance	Payments per CRL 33607.5 and .7	Area 1	1,660.00	40.00	RPTTF							\$ -
25) Statutory Payments	Office of Education	Payments per CRL 33607.5 and .7	Area 1/3/4	155,900.00	3,900.00	RPTTF							\$ -
26) Statutory Payments	K-12 Schools ERAF	Payments per CRL 33607.5 and .7	Area 1	1,084,600.00	27,400.00	RPTTF							\$ -
27) Statutory Payments	Antioch Unified	Payments per CRL 33607.5 and .7	Area 1/3/4	2,243,000.00	57,000.00	RPTTF							\$ -
28) Statutory Payments	Community College	Payments per CRL 33607.5 and .7	Area 1	395,500.00	10,000.00	RPTTF							\$ -
29) Statutory Payments	Community College ERAF	Payments per CRL 33607.5 and .7	Area 1	162,000.00	4,000.00	RPTTF							\$ -
Totals - Other Obligations				\$ 31,566,923.00	\$ 881,795.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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 ** All total due during fiscal year and payment amounts are projected.
 *** Funding sources from the successor agency:
 RPTTF - Redevelopment Property Tax Trust Fund Bonds - Bond proceeds Other - reserves, rents, interest earnings, etc
 LMHF - Low and Moderate Income Housing Fund Admin - Successor Agency Administrative Allowance

CITY OF ANTIOCH AS HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
APRIL 19 - MAY 16, 2012
FUND/CHECK#

227 Housing Fund

133202 KENNEDY, JANET	CONSULTANT SERVICES	930.00
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