



**FINANCE DEPARTMENT**  
**PURCHASING DIVISION**  
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PHONE: (925) 779-6994  
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TO: All Printing and Envelope Vendors

FROM: Jo Castro, Assistant Finance Director

SUBJECT: Notice of Intent to Award Bid No. 310-0317-09, Printing of Envelopes

DATE: April 23, 2009

The City of Antioch Purchasing Division opened bids on April 3, 2009, Bid No. 310-0317-09, for the printing of envelopes. The Purchasing Division has made a recommendation to award this contract as follows:

Item 1: #9 blue envelopes to International Security Products of Paso Robles, CA  
Items 2 & 4: #10 white w/indicia & w/o indicia to Integrity Business Solutions of Martinez, CA

We will not be awarding Item 3, #10 white envelopes printed "Multiple Billings Enclosed" at this time. A copy of the Bid Tabulation is attached for your convenience. If interested, all bids are available for your review in the Finance Department.

The City of Antioch wishes to thank you for your participation in our bid process. Should you have any questions, please call me at (925) 779-6134.

JC/sml  
Attachment