



ANNOTATED AGENDA

**Antioch City Council
SPECIAL AND REGULAR MEETING
Including the Antioch City Council acting as
Housing Successor to the Antioch Development Agency**

Date: Tuesday, February 25, 2020

Time: 4:30 P.M. – Closed Session
5:45 P.M. – Special Meeting/Study Session
7:00 P.M. – Regular Meeting

Place: ANTIOCH COMMUNITY CENTER
4703 Lone Tree Way, Community Hall A
Antioch, CA 94531

Council Meetings Are Televised Live on Comcast Channel 24
Please Turn Off Cell Phones Before Entering Council Meeting

Sean Wright, Mayor
Joyann Motts, Mayor Pro Tem
Monica E. Wilson, Council Member
Lamar Thorpe, Council Member
Lori Ogorchock, Council Member

Arne Simonsen, CMC, City Clerk
James D. Davis, City Treasurer

Ron Bernal, City Manager
Thomas Lloyd Smith, City Attorney

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Project Plans: <https://www.antiochca.gov/fc/community-development/planning/Project-Pipeline.pdf>
Hard Copy Viewing: Antioch Public Library, 501 W 18th St, Antioch, CA

SPEAKERS' RULES

Welcome to a meeting of the Antioch City Council, we appreciate your attendance.

Because we usually have busy agendas and a lot of business to get through, we need to have some rules so the meeting can be completed at a reasonable hour. Your cooperation is very much appreciated. The State Ralph M. Brown Act guarantees the public's right to address the City Council, within the framework of these rules.

The Council can only take action on items that are listed on the agenda. If you wish to speak to us about an item **not on the agenda**, the "Public Comments" section of the agenda is for you. We will take such comments until no later than 7:30 p.m., when we will move on to agenda items. There is another opportunity for public comments at the end of the meeting.

If you wish to speak, either during "public comments" or during an agenda item, fill out a Speaker Request Form and place in the Speaker Card Tray near the City Clerk. This will enable us to call upon you to speak.

Each speaker is limited to not more than three minutes under Public Comments and three minutes on non-public hearing agenda items. During public hearings, each side is entitled to one "main presenter" who may have not more than 10 minutes; all other speakers during a public hearing item are entitled to a maximum of 5 minutes. These time limits may be modified depending on the number of speakers, number of items on the agenda, or circumstances. No one may speak more than once on an agenda item or during "public comments." Groups who are here regarding an item may identify themselves by raising their hands at the appropriate time to show support for one of their speakers.

During certain types of hearings, the applicant is allowed to give his or her presentation first. After all testimony is received, the applicant has an opportunity for rebuttal.

After having heard from the public, the agenda item will be closed. Deliberations will then be limited to members of the City Council.

If the meeting appears to be going late, the City Council may decide to continue some items until a subsequent meeting. We will try to make this determination around 10:00 p.m. It is the goal to stop discussing agenda items by not later than 11:00 p.m.

The "Consent Calendar" is a group of items which staff thinks may be routine. These items are usually considered all together and approved without further discussion. If you are opposed to action which is recommended for an item on the "Consent Calendar," please submit a Speaker Request Form to let the Mayor know at that part of the agenda and the item will be removed from the "Consent Calendar."

The Council meets regularly on the second and fourth Tuesdays of the month at 7:00 p.m., with Closed Sessions often occurring before or after the regular meeting. The Council also holds adjourned and study sessions on other days. City Council Agendas, including Staff Reports are posted onto our City's Website 72 hours before each Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: <https://www.antiochca.gov/notifications/> and enter your e-mail address to subscribe. To view the agenda information, click on the following link: <https://www.antiochca.gov/government/agendas-and-minutes/city-council/>.

In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.

Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available near the entrance doors, and place in the Speaker Card Tray near the City Clerk's table, before the Council Meeting begins. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

4:30 P.M. ROLL CALL – CLOSED SESSIONS – for Council Members – *All Present (Thorpe arrived at 4:31P.M.)*

PUBLIC COMMENTS for Closed Sessions – *None*

CLOSED SESSIONS:

- 1) CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION –**
Deciding Whether to Initiate Litigation pursuant to California Government Code section 54956.9 (d)(4): Water Rights BDCP/WaterFix (Bay Delta Conservation Plan/WaterFix).

Direction provided to City Manager

- 2) CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Property – 4527 Deerfield Drive, Antioch, CA; City of Antioch Negotiator: City Manager Ron Bernal; Negotiating Parties: City of Antioch and Yellow Roof Foundation; Under Negotiation: Price and terms of payment.

Direction provided to City Manager

- 3) CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Property – Orton/Libitzky owned Assessor's Parcel Numbers (APN No.'s): 066-110-009-9; 074-040-035; City of Antioch Negotiator: City Manager Ron Bernal; Negotiating Parties: City of Antioch; Libitzky Family Foundation; EAOPCII, LLC; Sinclaire CPIL, LLC; and NOCPIL, LLC; Under Negotiation: Price and terms of payment.

Direction provided to City Manager

CLOSED SESSIONS – Continued

- 4) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Delta Fair Site – Assessor’s Parcel Number 074-080-034. County’s Negotiator, Lavonna Martin, Director of Contra Costa County Health, Housing and Homelessness. City and Agency Negotiator, City Manager Ron Bernal.

Direction provided to City Manager

- 5) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Fitzuren Site—Assessor’s Parcel Numbers 067-342-001, 067-342-002, and 067-342-013. County’s Negotiator, Brian Balbas, Chief Engineer. City and Agency Negotiator, City Manager Ron Bernal.

Direction provided to City Manager

6:04 P.M. ROLL CALL – SPECIAL MEETING/STUDY SESSION – for Council Members – *All Present*****

PLEDGE OF ALLEGIANCE

STUDY SESSION

1. YOUTH NETWORK SERVICES UPDATE

PUBLIC COMMENT

7:04 P.M. MOTION TO ADJOURN SPECIAL MEETING/STUDY SESSION

7:12 P.M.. ROLL CALL – REGULAR MEETING – for City /City Council Members acting as Housing Successor to the Antioch Development Agency – *All Present*****

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

- *BOARD OF ADMINISTRATIVE APPEALS*
- *SALES TAX CITIZENS’ OVERSIGHT COMMITTEE*

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

MAYOR'S COMMENTS

2. CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency

A. APPROVAL OF SPECIAL MEETING MINUTES FOR JANUARY 28, 2020

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the Special Meeting Minutes.

B. APPROVAL OF COUNCIL MINUTES FOR JANUARY 28, 2020

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the minutes.

C. APPROVAL OF COUNCIL MINUTES FOR FEBRUARY 11, 2020

Continued, 5/0

Recommended Action: It is recommended that the City Council continue the Minutes to the next meeting.

D. APPROVAL OF COUNCIL WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

E. APPROVAL OF HOUSING SUCCESSOR WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

F. ACCEPTANCE OF WORK AND NOTICE OF COMPLETION FOR THE LONE TREE WAY AND GOLF COURSE ROAD PAVEMENT RESURFACING PROJECT (P.W. 392-30)

Reso. No. 2020/26 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution:

1) Authorizing an amendment increasing the FY19/20 Capital Improvement Budget for the Lone Tree Way and Golf Course Road Pavement Resurfacing Project ("Project") in the amount of \$387,382 from the Measure J Fund;

2) Approving the increase to the existing contract with

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

Intermountain Slurry Seal, Inc. in the amount of \$387,382 for a total contract of \$2,466,394; and

- 3) Accepting work and authorizing the City Manager or designee to file a Notice of Completion for the “Project”.

G. APPROVAL OF TREASURER’S REPORT FOR DECEMBER 2019

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the report.

H. FENCING PARTS AND INSTALLATION BID AWARD

Reso. No. 2020/27 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the City Manager to execute an agreement with Alta Fence Company to provide fencing parts, repair and installation services for the period of March 1, 2020 through June 30, 2024 for an amount not to exceed \$150,000 per fiscal year.

I. CITY COUNCIL TRAVEL

Approved, 5/0

Recommended Action: It is recommended that the City Council authorize travel for Council Member Wilson and Council Member Thorpe to travel to Sacramento, CA from April 22 – 23, 2020 for the California Cannabis Control (CCC) Regulations, Codes, and Enforcement Summit. It is further recommended that the City Council authorize the associated conference expenses in an amount not to exceed \$1,178 per each participant and \$2,356 for both participants.

PUBLIC HEARING

3. ACCESSORY DWELLING UNIT ORDINANCE (Z-19-07)

To 03/10/2020 for adoption deleting 9-5.3805(D)(1)(a)(4), 9-5.3805(D)(1)(c)(1) and 9-5.3805(D)(1)(d)(2), 5/0

Recommended Action: It is recommended that the City Council introduce an ordinance repealing and replacing Section 9-3805 of the Antioch Municipal Code regulating Accessory Dwelling Units.

COUNCIL REGULAR AGENDA

4. 2020-25 CONSOLIDATED PLAN PRIORITIES FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOUSING SUCCESSOR FUNDING

Direction provided to staff

Recommended Action: It is recommended that the City Council consider and adopt Priorities and Goals for the five-year Consolidated Plan for 2020-25.

5. INFORMATION ON CHARTER CITIES

Item tabled

Recommended Action: It is recommended that the City Council receive the information on charter cities, discuss it, and provide direction to staff concerning next steps.

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

MOTION TO ADJOURN – *After Council Communications and Future Agenda Items, the Mayor will make a motion to adjourn the meeting. A second of the motion is required, and then a majority vote is required to adjourn the meeting.*

Motioned to adjourn meeting at 8:14 p.m., 5/0

AMENDED

ANTIOCH

YOUTH OPPORTUNITY LIVES HERE

- ▶ Opportunities, skills, and atmosphere offered in a **positive youth development program** can lead to better health, social, and educational outcomes
- ▶ Suicide claimed **5,016 males** and **1,225 females** ages 15-24 in the United States which is highest since 1960
- ▶ Most juvenile crime occurs between 3:00-6:00 pm on school days and 7:00-9:00 pm on weekends
- ▶ Approximately 17,000 youth in Antioch Unified School District
- ▶ Antioch boasts a high population of 12,635 youth ages 5-19
- ▶ In 2015, average daily cost for a high quality after school program- \$14-\$31 per student

FACTS

THE PROCESS



THE HAPPENINGS

RECREATION
CLASSES

PAL

REACH

CHURCH YOUTH GROUPS

ODAT

ANTIOCH
COUNCIL OF
TEENS

AFTER SCHOOL EDUCATION AND SAFETY
PROGRAM (ASES)

Rec Bus Pop-
Up Events at
Parks

PARKS AND
RECREATION DAY
CAMPS

MANHOOD
DEVELOPMENT
CONFERENCE

GIRL'S
EMPOWERMENT

FEET FIRST

THE PROBLEM

- ▶ YOUTH VOICE AND AGENCY
- ▶ LIMITED OPPORTUNITIES
- ▶ EQUITABLE ACCESS
- ▶ COLLABORATION





"I NEED A JOB."

"I DIDN'T KNOW THAT WE HAD A COMMUNITY CENTER."

"I WANT TO LEARN HOW TO COOK."

"I DON'T HAVE ANYWHERE TO GO AFTER SCHOOL TO HANG OUT."

"I NEED A TUTOR."

"I WANT TO DO FUN THINGS WITH MY FRIENDS."

GLOWS

- ▶ SUMMER YOUTH MOBILE POP-UP
- ▶ SUMMER EMPLOYMENT
- ▶ WATER PARK
- ▶ FACILITY CAPABILITIES
- ▶ PRESCHOOL PROGRAM
- ▶ ANTIOCH COUNCIL OF TEENS

PARKS AND RECREATION

GROWS

- ▶ LOCATION
- ▶ YOUTH CENTERED PARKS AND RECREATION
- ▶ ACCESS
- ▶ COST
- ▶ ANTIOCH COUNCIL OF TEENS
- ▶ SUMMER EMPLOYMENT (21ST CENTURY WORKFORCE DEVELOPMENT)
- ▶ LIMITED OPPORTUNITIES FOR MIDDLE AND HIGH SCHOOL AGED YOUTH

To build a network that offers equitable opportunities that will mentally, emotionally, academically and physically support all youth. These spaces will allow youth to have fun, challenge themselves and contribute to the greater community.



THE CITY OF ANTIOCH WANTS...

▶ ALL OF OUR YOUTH TO FEEL WELCOMED AND VALUED IN OUR CITY.

▶ A PLACE WHERE YOUTH ARE NOT JUST TOLERATED, BUT WHERE THEY ARE CELEBRATED.

MONTHLY YOUTH POP-UPS

FUN events in unique locations that engage, educate and entertain youth.



ESTIMATED COST: \$2,800 PER EVENT (Supplies, Staff, Food, Youth Stipend)

PROS

- ▶ Unique Events
- ▶ Resource Access
- ▶ Safe Space
- ▶ Peer to Peer Connection

CONSIDERATIONS

- ▶ Safety
- ▶ Youth Recruitment
- ▶ Location
- ▶ Transportation

WANNA GET AWAY?

Quarterly all-day excursions outside of the City of Antioch.



ESTIMATED COST: \$3,000 Per Trip (Staff, Admission, Food, Youth Stipend, Transportation)

PROS

- ▶ Experiential Learning
- ▶ New Opportunities
- ▶ City Investment
- ▶ Peer to Peer Connection

CONSIDERATIONS

- ▶ Liability
- ▶ Transportation

ALL ACCESS

Free bus passes
for Antioch Unified
School District
youth.



ESTIMATED COST: \$4,700 Per Month- REDUCED BUS PASSES

PROS

- ▶ Access to citywide events
- ▶ Access to school
- ▶ Access to home from after-school activities
- ▶ Access to parks

CONSIDERATIONS

- ▶ Bus Routes
- ▶ Bus Schedules and Frequency
- ▶ Safety (Location, Shelter, Emergency Call Box)

WORKFORCE DEVELOPMENT

16 week
employment
program for high
school juniors and
seniors.



ESTIMATED COST: \$160,000 September-December

(2 Part-Time Staff, 200 Paid Employment Hours, 20 Hour Work Readiness Training, \$100 Training Stipend)

PROS

- ▶ Development of Future Workforce
- ▶ Employed Youth
- ▶ Business Community Engagement
- ▶ Recognition of Youth Value
- ▶ Build Trust for City
- ▶ Collaboration

CONSIDERATIONS

- ▶ Resource Intensive
- ▶ Job Placements
- ▶ Transportation
- ▶ Retention and Completion
- ▶ Liability
- ▶ Partnership Commitment

COMMUNITY INVITATIONS

Supporting non-profits and individuals to extend youth programs or create new offerings.



ESTIMATED COST:\$160,000

(Non-Profits, Individuals, Youth Stipend)

PROS

- ▶ Serve more youth through existing programs
- ▶ Creation of new opportunities for youth
- ▶ On-Site School Access
- ▶ City Access
- ▶ Community/Cultural Relevance and Competency
- ▶ Location and Placement
- ▶ Collaboration

CONSIDERATIONS

- ▶ Accountability- Measured Outcomes
- ▶ Application Management
- ▶ Equitable and Transparent Process
- ▶ Transportation

TEEN SPACE

Designated space and programs solely for teens within Nick Rodriguez Center and Antioch Community Center.



ESTIMATED COST: \$250,000 Start Up/\$175,000 Annually (2 Full-Time Staff, Renovations, Staff Training, Programs, Youth Stipend, Security)

PROS

- ▶ Direct Response to Youth Needs
- ▶ Location Accessibility (Pruitt Park and Nick Rodriguez)
- ▶ Diversified Programs/Events
- ▶ Youth Voice
- ▶ Peer to Peer Support
- ▶ Access to Youth
- ▶ Safety

CONSIDERATIONS

- ▶ Youth Interest
- ▶ Non-Profits/Individuals Program Leads (Recruitment, Management, Sustainability)
- ▶ Staff Retention
- ▶ Culture Setting and Expectations
- ▶ Transportation
- ▶ Food
- ▶ Safety

GAMING CENTER

A space for youth to play, interact and connect around gaming.



ESTIMATED COST: \$130,000 start up/ \$30,000 Monthly
(Staff, Games, Food, Youth Stipend, Security)

PROS

- ▶ On Youth Trend
- ▶ Socialization
- ▶ Exposure to Peers
- ▶ Safety

CONSIDERATIONS

- ▶ Wait Time
- ▶ Age-Appropriate Games
- ▶ Transportation
- ▶ Safety

YOUTH APP

Youth centric mobile application/ resource focused on youth interests and needs.



ESTIMATED COST: \$50,000 start up/ \$500 per Month
(App Design, Staff Monitoring, Youth Stipend)

PROS

- ▶ Instant Access to City-Wide Offerings
- ▶ Equitable Accessibility
- ▶ Promoted Opportunities for Participating Agencies
- ▶ Increased Collaborations
- ▶ Access to Youth
- ▶ Digital Citizenship
- ▶ Youth Uplift

CONSIDERATIONS

- ▶ Maintenance and Staffing
- ▶ Youth Integration and Interfacing
- ▶ Equitable Accessibility

BOYS AND GIRLS CLUB

Nationally recognized Boys and Girls Club organization housed in Antioch.



ESTIMATED COST: \$120,000 *Annually*

PROS

- ▶ Location
- ▶ Innovative Programs on Youth Trend
- ▶ Trained Staff
- ▶ National Recognition
- ▶ Multi-Use facility

CONSIDERATIONS

- ▶ Fundraising to ensure sustainability
- ▶ Youth Interest/Attendance
- ▶ Transportation
- ▶ Extended Hours
- ▶ Transportation

THE ACTIVATION AND ENGAGEMENT

- ▶ CITYWIDE OPPORTUNITIES INCLUSIVE OF YOUTH PARTICIPATION
- ▶ STAFF TRAINING
- ▶ OPPORTUNITIES THAT REFLECT VALUE OF YOUTH VOICE AND ENGAGE THEM AS CONTRIBUTING MEMBERS IN DECISION-MAKING PROCESSES
- ▶ YOUTH PRESENCE IN CITY COMMUNICATIONS



THE RELATIONSHIPS

- ▶ INVITES AND ALLOWS MULTIPLE PERSPECTIVES
- ▶ DEEPENS COORDINATED EFFORTS
- ▶ LEVERAGES RESOURCES
- ▶ WEAVES A SAFETY NET
- ▶ IMPROVES ODDS FOR SUSTAINABILITY
- ▶ GENERATES MOMENTUM FOR LONG-TERM AND CONTINUOUS IMPROVEMENT





**WITHOUT
COMMITMENT, NOTHING
HAPPENS.**

– T.D. Jakes



Show your
Commitment
to Care



**Commitment is
what turns a promise
into reality.**

ANTIOCH

YOUTH OPPORTUNITY LIVES HERE

BOARDS / COMMISSION / COMMITTEE VACANCY ANNOUNCEMENTS

The City of Antioch encourages residents to become involved in their local community. One way to do so is to serve on various commissions, boards and committees. Any interested resident is encouraged to apply for the vacancy listed below. To be considered for these volunteer positions, a completed application must be received in the Office of the City Clerk by **Friday, March 13, 2020**. Applications are available at <https://www.antiochca.gov/#> and at the City Clerk's Office, City Hall, 200 H Street, Antioch, CA 94509 (925) 779-7009.

- ***BOARD OF ADMINISTRATIVE APPEALS***
- ***SALES TAX CITIZENS' OVERSIGHT COMMITTEE***

Your interest and desire to serve our community is appreciated.

BOARD OF ADMINISTRATIVE APPEALS

(Deadline Date: 03/13/20)

Three (3) Board Members, 4-year term vacancies, expiring March 2024

Two (2) Board Members, 2-year term vacancies, expiring March 2022

- Board of Administrative Appeals consists of five members and one alternate to be appointed by the Mayor and confirmed by a majority of the Council. The alternate member shall serve a term of two years.
- Must be a resident of the City of Antioch.
- The Board hears appeals regarding administrative decisions by any official of the City dealing with Municipal Code interpretations.
- Three of the members shall have experience in the building construction trades and/or training in the California Code of Regulations.
- Meetings are held the first Thursday of every month at 3:00 p.m. in the City Council Chambers; or on other dates as needed.
- Commissioners are required to submit a FPPC Form 700 (Statement of Economic Interests) upon assuming office, and every year thereafter no later than April 1st.
- Newly appointed Commissioners are also required to complete the AB 1234 Ethics training within 1-year of their appointment. All Commissioners must then take the AB 1234 Ethics training every two years thereafter. The Ethics training is available online.

SALES TAX CITIZENS' OVERSIGHT COMMITTEE

(Deadline date: 03/13/20)

Three (3) Committee Members, 4-year term vacancies, expiring March 2024

- A Sales Tax Citizens' Oversight Committee has been established following the voters passing Ballot Measure C – Transaction and Use (Sales) Tax at the November 5, 2013 Consolidated Election.
- Each year, an independent auditor shall complete a public audit report of the revenue raised and its expenditure. The Sales Tax Citizens' Oversight Committee shall review the expenditures and report publicly how the funds are being used to address the City Council's stated priorities of public safety and code enforcement. The Committee's review shall be completed in conjunction with the City's budget process. The Committee's report on its review, whether oral or written, shall be considered by the City Council at a public meeting before April 1 of each year. Any written report shall be a matter of public record.
- The Committee shall meet at least three times during its first year and at least twice during subsequent years. The meetings will be public.
- The Sales Tax Citizens' Oversight Committee consists of seven members who are Antioch residents. The terms of the Committee members are staggered with four members for a 4-year term and 3 members for a 2-year term. At least one member of the Committee shall have a financial, accounting or auditing background. The Committee will be appointed by the Mayor and approved by the City Council.
- Members of the Sales Tax Citizens' Oversight Committee will be required to file an annual "Statement of Economic Interest".

CITY COUNCIL MEETING

Special Meeting
5:15 P.M.

January 28, 2020
Antioch Community Center

Mayor Wright called the Special Meeting to order at 5:17 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Councilmember Wilson led the Council and audience in the Pledge of Allegiance.

PUBLIC COMMENTS

Fred Hoskins, Antioch resident, expressed concern that when he had asked for additional speaking time, his request was denied. He requested that Council be more flexible.

COUNCIL REGULAR AGENDA

1. AUTHORIZING THE CITY MANAGER TO APPLY FOR GOVERNOR NEWSOM'S HOMELESS TRAILER PROGRAM

City Manager Bernal presented the staff report dated January 28, 2020 recommending the City Council authorize the City Manager to apply for Governor Newsom's Trailer Program.

Joe Bosman, Antioch resident, spoke in support of authorizing the City Manager to apply for the Homeless Trailer Program. He stated he would be willing to discuss the use of his property to house some of the trailers.

Fred Hoskins, Antioch resident, requested five minutes for his comments.

Mayor Wright responded that the public would be given three minutes to speak.

Fred Hoskins, Antioch resident, spoke in support of the Homeless Trailer Program and placing them on the Beede Lumber Yard parcel. He suggested Council consider establishing a Homeless Commission to manage the program.

Nicole Gardner advocated on behalf of the homeless community.

Vicki Proctor, Antioch resident, spoke in support of the City submitting an application for the trailers and hiring an Unhoused Resident Coordinator.

Mariah Williams, Antioch resident, spoke in support of the City submitting an application for the trailers and suggested expanding the program by purchasing additional used RVs for housing the homeless.

Vicki Robinson, Antioch resident, spoke in support of the City submitting an application for the Homeless Trailer Program.

Danny Stills, Antioch resident, speaking on behalf of homeowners in Antioch, stated that he felt the trailer program would not have a significant impact. He stated job programs and long-term housing were the solution. He encouraged the City to enforce the laws on trespassing, camping and loitering.

Barbara Kious, Concord resident, spoke in support of submitting an application for the trailers and offered to assist the homeless with resumes to help them transition back to society.

In response to Councilmember Motts, City Manager Bernal explained the guidelines for the trailers.

Councilmember Thorpe explained the goals of the Homeless Encampment Task Force and Unhoused Resident Coordinator position. He encouraged residents to meet with the homeless community. He spoke in support of moving the application forward.

Councilmember Ogorchock spoke in support of the City submitting an application for the Homeless Trailer Program.

In response to Councilmember Ogorchock, City Manager Bernal explained that they did not have property identified for the trailers and they did not know all of the requirements of the program. He noted they would be doing their due diligence after the application was submitted and they would have the infrastructure in place when they arrived.

Councilmember Ogorchock stated that the City should consider if trailers were placed on Mr. Bosman's property and he decided to build on his land, the people would have to vacate the property.

Councilmember Wilson spoke in support of the application moving forward and reported that she had been approached by organizations who had indicated they may be willing to assist monetarily or with a support system.

Mayor Wright stated that he supported the City submitting the application. He noted there was a spectrum of homeless and he believed families living in their vehicles would benefit from this program.

Councilmember Motts commented that the program would offer transitional housing so that the homeless could be provided services to possibly move on to a better life. She noted it was an economic development, public health and human emotion issue. She thanked City Manager Bernal for taking action.

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock, the City Council unanimously authorized the City Manager to apply for Governor Newsom's Trailer Program.

ADJOURNMENT

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock, the City Council unanimously adjourned to Closed Session at 5:53 P.M.

ADJOURNMENT to Closed Session – Community Center West Island Room

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk

**CITY COUNCIL MEETING
INCLUDING THE ANTIOCH CITY COUNCIL
ACTING AS HOUSING SUCCESSOR
TO THE ANTIOCH DEVELOPMENT AGENCY**

Regular Meeting
7:00 P.M.

January 28, 2020
Antioch Community Center

6:00 P.M. - CLOSED SESSION

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Property – 519 F Street, Antioch; City Negotiator: City Manager Ron Bernal. Document: Proposal Response.
- 2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CITY ATTORNEY.** This closed session is authorized pursuant to Government Code section 54957.

City Attorney Smith reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**, direction given to City Manager Bernal; and, **#2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CITY ATTORNEY**, no reportable action.

Mayor Wright called the meeting to order at 7:02 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Antioch's Veteran of the Year - Antioch VFW Commander Denny Hollison led the Council and audience in the Pledge of Allegiance.

1. PROCLAMATION

In Honor of Antioch's Veteran of the Year - Antioch VFW Commander Jimmy Dennis "Denny" Hollison

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the Council unanimously approved the Proclamation.

Mr. Hollison thanked Council for the recognition and stated it was an honor to be in the presence of other Veterans of the Year this evening. He gave a history of his military service and discussed services he provided to the Veterans Community.

The City Council thanked Mr. Hollison for his service and support of the community.

Dawn Morrow, representing Supervisor Burgis, presented Mr. Hollison a Certificate in Recognition of his dedicated service.

Dwayne Eubanks, representing the Antioch Historical Society, presented Mr. Hollison with a Veteran of the Year plaque.

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock, the City Council unanimously suspended the rules and moved Regular Agenda Items #6 and #4 to follow the Proclamation.

COUNCIL REGULAR AGENDA

6. CIVIC ENHANCEMENT GRANTS

Councilmember Thorpe reported that Council had previously decided final approval of the Civic Enhancement Grants would be determined by the Parks and Recreation Commission. He requested this item be tabled indefinitely.

In response to Council, City Attorney Smith confirmed that the Minutes and former Interim City Attorney Cole had indicated that Council delegated authority for the approval of the Civic Enhancement Grants to the Parks and Recreation Commission.

A motion was made by Councilmember Thorpe, seconded by Councilmember Ogorchock, to table Regular Agenda Item #6 indefinitely.

In response to Council, City Attorney Smith stated that in approving the FY 2019-2021 budget, Council had established the funds for the Civic Enhancement Grants.

Mayor Wright thanked the Parks and Recreation Commission for their participation in the Civic Enhancement Grant approvals.

A vote taken on the previous motion to table Regular Agenda Item #6 was unanimously passed by Council.

4. UPDATE ON PEDESTRIAN AND TRAFFIC IMPROVEMENTS

City Manager Bernal introduced Regular Agenda Item #4.

Project Manager Buenting and Interim Public Works/City Engineer Grewal presented the staff report dated January 28, 2020 recommending the City Council receive and file the report.

Councilmember Ogorchock spoke in support of the traffic improvements at Fremont and Turner Elementary Schools.

In response to Councilmember Thorpe, Project Manager Buenting reported that \$75,000 had been allocated annually for the traffic calming program. Interim Public Works/City Engineer Grewal added that staff was analyzing the data and the program would be moving forward in the spring/summer timeframe. He noted that staff understood that the City prioritized school sites.

Councilmember Thorpe stated that if the City's Traffic Calming Policy was too restrictive or onerous for the applicant, it may need to be reviewed.

Councilmember Motts thanked Interim Public Works/City Engineer Grewal for the report.

Dwayne Eubanks, speaking on behalf of the Police Crime Prevention Commission, noted that the Madill Street Neighborhood Watch group had submitted two applications for speed tables and they had not received a response. He stated he was pleased to see the program moving forward.

Interim Public Works/City Engineer Grewal responded that applications were being analyzed and once completed; they would be contacting neighborhoods regarding which applications qualified.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

J. R Wilson, Delta Veteran's Group, thanked the City for the Veteran's Memorial improvements and stated he looked forward to the re-dedication ceremony. He thanked Council for their support of Stand Down on the Delta and presented them with a plaque as well as certificates in recognition of their support from Senator Glazier, Congressman McNerney, Congressman DeSaulnier, Supervisor Mitchoff, Assemblyman Frazier, Assemblyman Grayson and Supervisor Burgis.

Director of Parks and Recreation Kaiser announced RUAH Community Outreach was hosting the Black History Exhibit and provided the following schedule of events: Opening Reception from 2:00 P.M. – 4:00 P.M. on February 1, 2020, Exhibit Hours – 12:00 P.M. – 5:00 P.M. February 5 – 7, 2020 and 12:00 P.M. – 3:30 P.M. on February 8, 2020, at Grace Bible Fellowship Church.

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

City Clerk Simonsen announced the following Board and Commission openings:

- Planning Commission: One (1) partial-term vacancy: deadline date is February 14, 2020

He reported applications would be available in Council Chambers, online at the City's website and at the City Clerk's and Deputy City Clerks offices.

PUBLIC COMMENTS

Nicole Gardner addressed stereotyping of the homeless community.

Vicki Robinson advocated on behalf of the homeless and discussed the importance of affordable rents. She thanked the City for applying for Governor Newsom's trailer program.

COUNCIL SUBCOMMITTEE REPORTS/COMMUNICATIONS

Councilmember Wilson reported on her attendance at the Cannabis Ad Hoc committee meeting and announced Tri Delta transit would be meeting on January 29, 2020.

Councilmember Motts reported on her attendance at the City-School subcommittee meeting.

Councilmember Thorpe reported on his attendance at the Cannabis Ad Hoc committee meeting and announced that Tri-Delta would be meeting later this week.

Councilmember Ogorchock reported on her attendance at the League of California Cities Mayors and Councilmember's Forum, and the Governance Transparency Labor Relations Committee meeting.

Mayor Wright reported on his attendance at Delta 6 and the Delta Diablo committee meetings.

MAYOR'S COMMENTS

Mayor Wright discussed the accident that took the lives of Kobe Bryant and his daughter Gianna. He encouraged everyone to take time to value their loved ones.

PRESENTATION

Code Enforcement Manager Michael gave a Code Enforcement Division Update PowerPoint presentation.

Council thanked Code Enforcement Manager Michael for the report and recognized the efforts of the abatement team.

Councilmember Motts suggested the City advertise events and programming in a city's water bill insert.

In response to Council, Code Enforcement Manager Michael explained the See Click Fix App and noted the best way for residents to inquire regarding the status of their report was to contact Code Enforcement directly. He reviewed processes for staff recruitments and abatements.

- 2. CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency/Antioch Public Financing Authority**
 - A. APPROVAL OF COUNCIL MINUTES FOR JANUARY 14, 2020**
 - B. APPROVAL OF COUNCIL WARRANTS**

- C. APPROVAL OF SUCCESSOR AGENCY WARRANTS
- D. APPROVAL OF HOUSING SUCCESSOR WARRANTS
- E. REJECTION OF CLAIM: LARONN BRAGG
- F. APPROVAL OF TREASURER’S REPORT FOR NOVEMBER 2019
- G. ORDINANCE NO. 2176-C-S SECOND READING – ADOPTION OF AN ORDINANCE GRANTING A FRANCHISE AGREEMENT TO PRAXAIR, INC. TO TRANSPORT OXYGEN AND NITROGEN SUBSTANCES WITHIN CERTAIN PUBLIC STREETS IN THE CITY OF ANTIOCH (*Introduced on 01/14/20*)
- H. ORDINANCE NO. 2177-C-S SECOND READING – ORDINANCE AMENDING TITLE 6, CHAPTER 3, SOLID WASTE COLLECTION AND RECYCLING, TO DEFINE “OCCUPIED” AND PROVIDE AN EXCEPTION PROCESS FOR SERVICE (*Introduced on 01/14/20*)
- I. ORDINANCE NO. 2178-C-S AND ORDINANCE NO. 2179-C-S SECOND READING – ZONING ORDINANCE AMENDMENTS FOR FAMILY DAY CARE HOMES AND PLANNING APPLICATION WITHDRAWALS (Z-19-05) (*Introduced on 01/14/20*)
- J. RESOLUTION NO. 2020/09 CONSIDERATION OF BIDS FOR THE WATER MAIN REPLACEMENT AT VARIOUS LOCATIONS (P.W. 503-18)
- K. RESOLUTION NO. 2020/10 FOURTH AMENDMENTS TO THE CONSULTANT SERVICE AGREEMENTS WITH SALABER AND ASSOCIATES AND COASTLAND FOR ON-CALL CONSULTANT INSPECTION SERVICES
- L. RESOLUTION NO. 2020/11 OF SUPPORT FOR A TRANSPORTATION DEVELOPMENT ACT GRANT FOR THE PEDESTRIAN SAFETY IMPROVEMENTS, PHASE II (P.W. 124-2)
- M. RESOLUTION NO. 2020/12 SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING FOR THE DEVELOPMENT OF A GROUNDWATER SUSTAINABILITY PLAN FOR THE EAST CONTRA COSTA COUNTY PORTION OF THE TRACY SUBBASIN (P.W. 704-3)

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved the Council Consent Calendar with the exception of Item L, which was removed for further discussion.

Item L – Deborah Meylan, Principal of Turner Elementary School and Heather Ogden, Principal of Fremont Elementary School thanked the City Council for their support of the pedestrian safety improvements near their schools.

Councilmember Ogorchock stated she felt another crosswalk was warranted at the entrance to the Fremont Elementary School. She recognized the Antioch Police Department, City and School District working on these issues together.

On motion by Councilmember Ogorchock, seconded by Councilmember Motts, the City Council unanimously approved item L.

COUNCIL REGULAR AGENDA – *Continued*

3. CONSULTING SERVICES AGREEMENT FOR UNHOUSED RESIDENT COORDINATOR SERVICES

City Manager Bernal introduced Regular Agenda Item #3.

Administrative Services Director Mastay presented the staff report dated January 28, 2020 recommending the City Council adopt a resolution authorizing the City Manager to execute the Consulting Services Agreement with Focus Strategies for Unhoused Resident Coordinator Services.

Megan Kurteff Schatz, representing Focus Strategies, gave a background of their consulting firm and stated that they were dedicated to helping communities reduce homelessness. She noted that they were excited for the opportunity to be working in and bringing their expertise to Antioch. She spoke in support of the City's application for the Governor's trailer program and their commitment of resources to address this issue.

Councilmember Motts thanked Ms. Kurteff Schatz for the introduction and proposal. She stated she was excited that the Task Force would be working with their firm to establish how the City should move forward.

In response to Council, Ms. Kurteff Schatz reviewed their scope of work for the County of Merced and explained coordinated crisis response, system optimization, and housing solutions.

Councilmember Thorpe commented that the Homeless Encampment Task Force had focused on reducing the number of encampments that were posing a public health threat. He spoke to the importance of getting people housed as they go through the continuum of care process.

Ms. Kurteff Schatz responded that it was helpful to understand the local context and noted the process would begin with learning about Council's expectations for a successful program. She further noted it was important that the money set aside for this purpose served Antioch in a way that the Council, community and those experiencing homelessness would see a direct benefit. She also explained that she would be available throughout the process; however, Kate Bristol would be the day to day Manager. She noted that all items City identified by the City were important; however, working with the stakeholders was outside of what they could provide because it was important that those tasks remained local for their success.

Councilmember Ogorchock thanked Ms. Kurteff Schatz for the presentation and expressed concern that after the consultant's work was completed there would be no one available to implement the program.

In response to Councilmember Ogorchock, Ms. Kurteff Schatz clarified that they typically depended on the client team/key staff to coordinate stakeholders and they provided technical assistance to staff, helped with data research and assisted in launching programs, and services. She noted once the programs and services were operational, their work was complete; however, long-term technical assistance contracts would be available. She encouraged the City to consider long-term sustainability.

Councilmember Ogorchock asked Council to consider how this proposal fit into their Strategic Priorities with the staffing that was available.

In response to Councilmember Ogorchock, Ms. Kurteff Schatz spoke to their successes in Sacramento and Santa Cruz.

In response to Councilmember Motts, Ms. Kurteff Schatz stated that generally cities and counties will issue an RFP to get a non-profit service provider to manage shelter options.

Mayor Wright stated he appreciated the consultant and the City utilizing their services, however; the concept was for the City to have someone in place to implement their plan.

City Manager Bernal responded that the City needed to hire someone to implement the program. He explained that they put out the RFP with the expectation that multiple people would apply; however, it was not realistic for one firm to take on all of the responsibilities. He noted Ms. Kurteff Schatz's proposal was exciting because a firm of their expertise would assist in their efforts to find the best solutions.

In response to Councilmember Ogorchock, Ms. Kurteff Schatz stated that she believed it was reasonable to provide options for Antioch within 30-days and within 60-90 days they would determine costs, and next steps for that plan. She noted she felt it was important to have a key person in place when they start roll out to work with stakeholders.

Following discussion, Council agreed to move forward with the consultant for phase 1 and direct them to structure an RFP for a position to oversee the program.

A motion was made by Councilmember Motts, seconded by Councilmember Ogorchock to adopt a resolution authorizing the City Manager to execute the Consulting Services Agreement with Focus Strategies for Unhoused Resident Coordinator Services.

Administrative Services Director Mastay added that given Council direction, she would recommend adding "in a form approved by the City Attorney" for the adjustment to the consulting services agreement.

Councilmember Motts and Councilmember Ogorchock agreed to amend the motion to include “in a form approved by the City Attorney”.

In response to Mayor Wright, Ms. Kurteff Schatz explained that they often did hourly contracts and all of their work was at the Council’s direction.

RESOLUTION NO. 2020/13

A vote taken on the previous motion to adopt the resolution unanimously passed.

Mayor Wright declared a recess at 9:20 P.M. The meeting reconvened at 9:32 P.M. with all Councilmembers present.

4. UPDATE ON PEDESTRIAN AND TRAFFIC IMPROVEMENTS

By previous action of Council, Agenda Items #4 was moved to after the Proclamation.

5. HOUSING LAW AND REGIONAL HOUSING NEEDS ALLOCATION (RHNA) UPDATE PRESENTATION

City Manager Bernal introduced Regular Agenda Item #5.

Director of Community Development Ebbs presented the staff report dated January 28, 2020 recommending the City Council receive a presentation on recent updates to Housing Law in California and the Regional Housing Needs Allocation process and offer any questions.

Mayor Wright, speaking to the RHNA Methodology Statutory Factors, reported that Mayors in Contra Costa County were united in the need for local jobs. He thanked Director of Community Development Ebbs for representing Antioch on the RHNA Methodology Committee.

In response to Councilmember Ogorchock, Director of Community Development Ebbs reported that he participated in the Housing, Community and Economic Development Policy Committee for the League of California Cities and discussed how they had been involved in Housing Legislation. He also discussed how the League of California Cities involvement in Housing Legislation resulted in retention of local control.

In response to Councilmember Thorpe, Director of Community Development Ebbs confirmed that most bills discussed this evening were not supported by the League of California Cities.

Mayor Wright thanked Director of Community Development Ebbs for the report.

The City Council received the report.

6. CIVIC ENHANCEMENT GRANTS

By previous action of Council, Agenda Item #6 was moved to after the Proclamation.

7. VISION AND STRATEGIC PLAN 2019-2029 UPDATE

With concurrence of Council, City Manager Bernal stated he would schedule the Vision and Strategic Plan 2019-2029 Update as a Study Session.

On motion by Councilmember Thorpe, seconded by Councilmember Motts, the City Council unanimously tabled agenda Item #7 until February.

PUBLIC COMMENTS – None

STAFF COMMUNICATIONS

City Manager Bernal announced that the renovations to Council Chambers should be completed by the April 14, 2020 City Council meeting.

COUNCIL COMMUNICATIONS

Councilmember Motts requested staff agendize a discussion regarding the Beede Lumber Yard parcel as well as other vacant City-Owned Parcels that were included in the RFP.

Councilmember Ogorchock requested staff agendize discussions related to working with the Antioch Unified School Districts for crossing guards and a policy for Councilmember Social Media.

ADJOURNMENT

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously adjourned the meeting at 10:17 P.M.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 25, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Christina Garcia, CMC, Deputy City Clerk *Cg*

APPROVED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: City Council Meeting Minutes of February 11, 2020

RECOMMENDED ACTION

It is recommended that the City Council continue the Meeting Minutes of February 11, 2020 to the next meeting.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



CITY OF ANTIOCH
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
JANUARY 31 - FEBRUARY 13, 2020
FUND/CHECK#

100 General Fund
Non Departmental

00386189	CHU, WINSON WAN TAK	SB1186 STATE FEE REFUND	4.00
00386203	DELTA DENTAL	COBRA INSURANCE PREMIUM	124.36
00386238	LAW OFFICE OF RUTHANN G ZIEGLER	LEGAL SERVICES RENDERED	4,785.00
00386252	MILLER, JAMES AND DONNA	SB1186 STATE FEE REFUND	4.00
00386253	MILLER, JAMES AND DONNA	SB1186 STATE FEE REFUND	4.00
00386254	MILLER, JAMES AND DONNA	SB1186 STATE FEE REFUND	4.00
00386286	SANDY LANE PROPERTIES	SB1186 STATE FEE REFUND	4.00
00386319	ZHU, WEI J	SB1186 STATE FEE REFUND	4.00
00386321	UNITED STATES POSTAL SERVICE	PRE PAID POSTAGE	11,000.00
00386350	BRIGHT PLANET SOLAR	CBSC FEE REFUND	32.98
00386382	CRIMSON MIDSTREAM LLC	DEPOSIT REFUND	5,000.00
00386403	FREEDOM FOREVER LLC	SMIP FEE REFUND	11.80
00386478	SUNRUN INC	SMIP FEE REFUND	10.54
00386488	WEST COAST SOLAR	CBSC FEE REFUND	6.72

City Council

00386426	LEAGUE OF CALIF CITIES	DINNER REGISTRATION	73.38
00386449	OGORCHOCK, LORI ANN	LODGING REIMBURSEMENT	329.89

City Attorney

00386238	LAW OFFICE OF RUTHANN G ZIEGLER	LEGAL SERVICES RENDERED	220.00
00386295	TELECOM LAW FIRM PC	LEGAL SERVICES RENDERED	539.70
00386346	BEST BEST AND KRIEGER LLP	LEGAL SERVICES RENDERED	6,390.79
00386401	FEDEX	SHIPPING	44.31
00386408	GOLDFARB AND LIPMAN LLP	LEGAL SERVICES RENDERED	4,543.59
00386412	HANSON BRIDGETT LLP	LEGAL SERVICES RENDERED	2,257.25
00386420	JACKSON LEWIS LLP	LEGAL SERVICES RENDERED	11,683.50
00386428	LEONE AND ALBERTS	LEGAL SERVICES RENDERED	1,837.18
00386469	SHRED IT INC	SHRED SERVICES	147.59
00386480	TELECOM LAW FIRM PC	LEGAL SERVICES RENDERED	668.20
00936170	CANON FINANCIAL SERVICES	COPIER LEASE	131.86

City Manager

00386190	CITY OF WALNUT CREEK	PMA DUES	310.00
00386344	BERNAL, ROWLAND	EXPENSE REIMBURSEMENT	119.80
00386401	FEDEX	SHIPPING	27.86
00386484	VERIZON WIRELESS	DATA SERVICES	53.76
00936170	CANON FINANCIAL SERVICES	COPIER LEASE	131.86

City Clerk

00386288	SIMONSEN, ARNE	EXPENSE REIMBURSEMENT	225.23
00386316	WESTAMERICA BANK	COPIER LEASE	270.80
00386395	EIDEN, KITTY J	MINUTES CLERK	3,012.50
00386469	SHRED IT INC	SHRED SERVICES	317.63

City Treasurer

00936183	PFM ASSET MGMT LLC	ADVISORY SERVICES	9,016.35
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Human Resources

00386163	AMERICAN TROPHIES AWARDS	BUSINESS EXPENSE	38.02
00386232	IEDA INC	CONTRACTS PROFESSIONAL	14,656.02
00386316	WESTAMERICA BANK	COPIER LEASE	270.80

Prepared by: Lauren Posada

Finance Accounting

2/20/2020

2D



CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
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00386401	FEDEX	SHIPPING	26.59
00386469	SHRED IT INC	SHRED SERVICES	147.59
<i>Economic Development</i>			
00386285	SAN FRANCISCO BUSINESS TIMES	MEDIA PURCHASES	9,900.00
00386447	NORTHWEST MEDIA PARTNERS LLC	MEDIA PURCHASES	519.99
00936170	CANON FINANCIAL SERVICES	COPIER LEASE	131.85
00936184	SAN FRANCISCO CHRONICLE	MEDIA PURCHASES	5,000.00
00936198	SAN FRANCISCO CHRONICLE	MEDIA PURCHASES	5,000.00
<i>Finance Administration</i>			
00386316	WESTAMERICA BANK	COPIER LEASE	342.57
<i>Finance Accounting</i>			
00386354	CASTRO, JOSEPHINE A	LODGING REIMBURSEMENT	761.93
00386424	KOA HILLS CONSULTING LLC	AR INTERFACE	350.00
00386469	SHRED IT INC	SHRED SERVICES	73.79
00936185	SUPERION LLC	MONTHLY ACCESS FEE	17,076.45
<i>Finance Operations</i>			
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	17.86
00386341	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	472.94
00386482	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	43.00
<i>Non Departmental</i>			
00386189	CHU, WINSON WAN TAK	APPLICATION FEE REFUND	410.00
00386239	LEAGUE OF CALIF CITIES	MEMBERSHIP DUES 2020	28,332.00
00386252	MILLER, JAMES AND DONNA	LANDLORD TAX REFUND	310.00
00386253	MILLER, JAMES AND DONNA	RENEWAL FEE REFUND	260.00
00386254	MILLER, JAMES AND DONNA	LANDLORD TAX REFUND	260.00
00386286	SANDY LANE PROPERTIES	RENEWAL FEE REFUND	260.00
00386308	VONTELLA DDS, REKHA	BUSINESS LICENSE TAX REFUND	1,187.50
00386309	WAGeworks	ADMIN FEE	260.00
00386319	ZHU, WEI J	LANDLORD TAX REFUND	375.00
00386341	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	85.98
00386401	FEDEX	SHIPPING	56.94
00386444	MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY DEDUCTIBLE	2,938.34
00936195	MUNISERVICES LLC	SALES TAX SERVICES	24,737.17
<i>Public Works Administration</i>			
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	35.72
00386316	WESTAMERICA BANK	COPIER LEASE	299.06
<i>Public Works Street Maintenance</i>			
00386294	TARGET SPECIALTY PRODUCTS	PESTICIDES	877.20
00386331	ANTIOCH ACE HARDWARE	SUPPLIES	50.44
00386333	ANTIOCH BUILDING MATERIALS	ASPHALT	2,253.66
00386353	C AND J FAVALORA TRUCKING INC	RECYCLING PROJECT	1,140.00
00386381	CRESO EQUIPMENT RENTALS	EQUIPMENT RENTAL	3,590.85
00386392	EAST BAY WELDING SUPPLY	SUPPLIES	82.31
00386448	OFFICE DEPOT INC	OFFICE SUPPLIES	77.03
00386476	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	5,250.00
<i>Public Works-Signal/Street Lights</i>			
00386197	CONTRA COSTA COUNTY	TRAFFIC SIGNAL MAINTENANCE	37,841.78
00386216	FASTENAL CO	SUPPLIES	79.08

Prepared by: Lauren Posada

Finance Accounting

2/20/2020

CITY OF
ANTIOCH
CALIFORNIA

CITY OF ANTIOCH
CLAIMS BY FUND REPORT
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00386291	STATE OF CALIFORNIA	TRAFFIC SIGNAL MAINTENANCE	4,023.83
00386456	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,709.60
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	6,297.62
00936178	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	3,983.02
00936191	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	8,529.76
Public Works-Facilities Maintenance			
00386199	CONTRA COSTA FIRE EQUIPMENT	EQUIPMENT	316.36
00386246	MARTINEZ, JOSEPH ANTHONY	SAFETY SHOE REIMBURSEMENT	230.67
00386343	BAY CITIES PYROTECTOR	REPAIR SERVICES	1,161.27
00386393	EAST BAY WORK WEAR	UNIFORMS	310.41
00386400	FASTENAL CO	SUPPLIES	58.01
00386427	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	7,000.00
00386456	PACIFIC GAS AND ELECTRIC CO	GAS	63.17
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	11,599.68
00386460	PEPPER INVESTMENTS INC	PEST CONTROL	1,510.00
00386463	RICKIES ROOF REPAIR	PROFESSIONAL SERVICES	1,900.00
00936176	GRAINGER INC	SUPPLIES	738.40
Public Works-Parks Maint			
00386204	DELTA FENCE CO	FENCE PARTS	575.00
00386234	K2GC	WILLIAMSON RANCH PARK REPAIR	38,505.43
00386257	MYERS CONTAINER LLC	EQUIPMENT	2,748.47
00386272	POLYMENDERS	REPAIR SERVICES	2,160.00
00386312	WATERSAVERS IRRIGATION	IRRIGATION PARTS	215.94
00386328	AMERICAN PLUMBING INC	SUPPLIES	205.00
00386456	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	173.58
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,012.06
00386476	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	850.00
00386487	WATERSAVERS IRRIGATION	IRRIGATION PARTS	2,344.21
00936174	DEL CONTES LANDSCAPING INC	LANDSCAPE SERVICES	76,712.50
00936178	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	694.01
00936191	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	129.06
Public Works-Median/General Land			
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	178.59
00386337	AT AND T MCI	CONNECTION SERVICES	268.50
00386456	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	61.57
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,476.91
Police Administration			
00386154	ADAMSON POLICE PRODUCTS	EQUIPMENT	4,876.42
00386161	ALL PRO PRINTING SOLUTIONS	PRINTING SERVICES	666.85
00386176	BLUE SHIELD LIFE	VISION PREMIUM	7.61
00386178	BLUMBERG, FREDRICK C.	MEAL ALLOWANCE	57.50
00386180	BROWNELLS INC	EQUIPMENT	146.56
00386182	CALIFORNIA SURVEYING & DRAFTING	OFFICE SUPPLIES	823.20
00386184	CARMEL MISSION INN	LODGING - M TORRES	800.40
00386191	CLONINGER, NAHLEEN R	MEAL REIMBURSEMENT	20.69
00386193	COLE, SHANE RYAN	MEAL ALLOWANCE	57.50
00386201	CSI FORENSIC SUPPLY	EVIDENCE SUPPLIES	91.50
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	143.52

Prepared by: Lauren Posada

Finance Accounting

2/20/2020

CITY OF
ANTIOCH
CALIFORNIA

CITY OF ANTIOCH
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00386206	DOWNIE, JONATHAN ROBERT	MEAL ALLOWANCE	57.50
00386218	FORTNER, JOHN C	EXPENSE REIMBURSEMENT	370.08
00386224	HOFFMAN, RICK D	MEAL ALLOWANCE	115.00
00386230	IBS OF TRI VALLEY	BATTERIES	546.24
00386233	INABNETT, KELLY	TRAINING PER DIEM	278.00
00386236	KATHAIN, RILEY JACOB	MEAL ALLOWANCE	57.50
00386242	LEXISNEXIS	MONTHLY SUBSCRIPTION	252.50
00386251	MCELROY, STEVEN M	BAGGAGE FEE REIMBURSEMENT	120.00
00386259	NET TRANSCRIPTS	TRANSCRIPTION	186.18
00386260	NET TRANSCRIPTS	TRANSCRIPTION	1,027.06
00386264	OCCUPATIONAL HEALTH CENTERS CA	EXAM SERVICES	1,794.50
00386265	OCCUPATIONAL HEALTH CENTERS CA	EXAM SERVICES	1,383.00
00386267	OFFICE DEPOT INC	OFFICE SUPPLIES	1,021.92
00386270	PEN LINK	TRAINING	1,495.00
00386274	PSYCHOLOGICAL RESOURCES INC	EXAM SERVICES	500.00
00386282	ROSE, BRIAN C	MEAL ALLOWANCE	115.00
00386322	ADAMSON POLICE PRODUCTS	SUPPLIES	276.12
00386348	BITTNER, DESMOND D	VARIOUS REIMBURSEMENTS	93.40
00386351	BROGDON, CASEY AMON	TRAINING PER DIEM	244.00
00386356	CITY OF ESCONDIDO	TRAINING - T KEO-VANN	450.00
00386360	COLLEY, JAMES M	TRAINING PER DIEM	244.00
00386365	CONCORD TOW WORLD	TOWING SERVICES	265.00
00386367	CONTRA COSTA COUNTY	COMMUNITY BASED PROSECUTION	14,981.00
00386374	CONTRA COSTA HEALTH SERVICES	JAIL FEES	710.00
00386377	CORDICO PSYCHOLOGICAL CORP.	EXAM SERVICES	400.00
00386385	CRUMP INVESTIGATIONS	EXAM SERVICES	1,787.22
00386389	EAN SERVICES LLC	RENTAL CAR - Z MATIS	446.97
00386394	ED JONES CO INC	BADGES	2,195.83
00386401	FEDEX	SHIPPING	16.99
00386409	GONZALEZ, ADRIAN E	TRAINING PER DIEM	244.00
00386436	MATIS, ZECHARIAH DANIEL	EXPENSE REIMBURSEMENTS	216.35
00386453	ORMAN, LEONARD A	TRAINING PER DIEM	244.00
00386454	PAC PRIDE LOGISTICS INC	TRANSPORTATION FEE	4,500.00
00386461	POLICE EXECUTIVE RESEARCH FORUM	SUPPLIES	20.00
00386462	REACH PROJECT INC	PROGRAM SERVICES	17,083.00
00386466	SAFESTORE INC	OFF-SITE EVIDENCE STORAGE	2,454.55
00386475	STENGER, JAMES E	TRAINING PER DIEM	244.00
00936176	GRAINGER INC	SUPPLIES	43.36
00936182	MOBILE MINI LLC	EVIDENCE STORAGE	276.34
00936189	DIGITAL SERVICES	STREAMING SERVICE	1,606.00
00936192	IMAGE SALES INC	ID CARDS	119.09
Police Community Policing			
00386156	AIELLO, STEVEN J	MILEAGE REIMBURSEMENT	45.24
00386162	ALLENDORPH, MATTHEW JEFFREY	MILEAGE REIMBURSEMENT	86.26
00386164	AMIRI, MORTEZA	MEAL REIMBURSEMENT	50.69
00386172	BECERRA, ARTURO MODESTO	MEAL & MILEAGE REIMBURSEMENT	43.80
00386177	BLUMBERG, FREDRICK C.	VARIOUS REIMBURSEMENTS	108.21
00386181	BUSHBY, BRANDON MATTHEW	MEAL & MILEAGE REIMBURSEMENT	33.38

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00386188	CHANG, THEODORE	MEAL REIMBURSEMENTS	91.32
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	267.88
00386205	DOWNIE, JONATHAN ROBERT	MEAL & MILEAGE REIMBURSEMENT	29.04
00386208	DUFFY, ADAM JAMES	MEAL REIMBURSEMENT	31.43
00386215	FACHNER, DANIEL E	MILEAGE REIMBURSEMENT	23.20
00386220	GEIS, RYAN A	VARIOUS REIMBURSEMENTS	27.63
00386222	GREEN, ROBERT A	MILEAGE REIMBURSEMENT	46.40
00386225	HOPWOOD, DANIEL JOHN	MILEAGE REIMBURSEMENT	46.30
00386228	HUNT AND SONS INC	GAS	259.91
00386240	LENDERMAN, THOMAS E	MEAL & MILEAGE REIMBURSEMENT	102.13
00386243	LOWTHER, GARY M	MEAL & MILEAGE REIMBURSEMENT	104.30
00386245	MANLY WILLIAMS, TIMOTHY ALLEN	MEAL & MILEAGE REIMBURSEMENT	32.10
00386247	MC MANUS, ERIC A	TRAVEL REIMBURSEMENTS	57.90
00386262	NILSEN, ERIK ROBERT	MEAL & MILEAGE REIMBURSEMENT	47.80
00386269	ORMAN, LEONARD A	MILEAGE REIMBURSEMENT	46.20
00386271	PERKINSON, JAMES A	MEAL & MILEAGE REIMBURSEMENT	86.50
00386273	PRIETO, CALVIN GEOVANI	MEAL & MILEAGE REIMBURSEMENT	66.50
00386278	RODRIGUEZ, ANDREA ALEJANDRA	MEAL REIMBURSEMENT	32.66
00386280	ROMBOUGH, ERIC A	MEAL REIMBURSEMENT	168.16
00386281	ROSE, BRIAN C	MEAL REIMBURSEMENT	176.16
00386283	ROSE, BRIAN C	VARIOUS REIMBURSEMENTS	215.37
00386293	SUMMERS, MATHEW V	MEAL REIMBURSEMENT	45.41
00386304	VANDERPOOL, JASON C	TRAVEL REIMBURSEMENTS	71.37
00386305	VANDERPOOL, JASON C	MILEAGE REIMBURSEMENTS	147.12
00386324	AIELLO, STEVEN J	VARIOUS REIMBURSEMENTS	91.97
00386335	ARK PET HOSPITAL INC, THE	VETERINARY SERVICES	39.46
00386349	BLUMBERG, FREDRICK C.	MILEAGE REIMBURSEMENTS	47.15
00386388	DOWNIE, JONATHAN ROBERT	VARIOUS REIMBURSEMENTS	34.50
00386396	ENCINA VETERINARY HOSPITAL	VETERINARY SERVICES	640.05
00386410	GREEN, ROBERT A	VARIOUS REIMBURSEMENTS	80.50
00386415	HOFFMAN, RICK D	VARIOUS REIMBURSEMENTS	120.10
00386464	ROMBOUGH, ERIC A	MILEAGE REIMBURSEMENTS	109.25
00386465	ROSE, BRIAN C	MEAL REIMBURSEMENTS	44.78
Police Investigations			
00386153	ADAMS, JONATHAN B	VARIOUS REIMBURSEMENTS	65.23
00386179	BROGDON, CASEY AMON	VARIOUS REIMBURSEMENTS	103.68
00386183	CALLYO	INVESTIGATIVE CALLS	3,170.00
00386196	CONTRA COSTA COUNTY	LAB FEES	15,137.50
00386200	COVANTA ENERGY, LLC	DESTRUCTION SERVICES	385.20
00386207	DS WATERS OF AMERICA	WATER SERVICE	211.88
00386214	EVANS, JOSHUA FIELD	VARIOUS REIMBURSEMENTS	48.22
00386221	GONZALEZ, ADRIAN E	MILEAGE REIMBURSEMENT	46.20
00386241	LEXISNEXIS	SUPPORT SERVICES	252.50
00386250	MCDONALD, RYAN J	MEAL REIMBURSEMENT	33.43
00386318	WISECARVER, JAMES R	PARKING REIMBURSEMENT	90.00
00386329	AMIRI, MORTEZA	VARIOUS REIMBURSEMENTS	158.23
00386351	BROGDON, CASEY AMON	MEAL REIMBURSEMENTS	52.11
00386383	CRITES, BRITTNEY D	MILEAGE REIMBURSEMENTS	92.00

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00386384	CRITES, BRITTNEY D	TRAINING PER DIEM	198.00
00386416	HUGHES, AARON	VARIOUS REIMBURSEMENTS	240.88
00386417	INABNETT, KELLY	VARIOUS REIMBURSEMENTS	71.81
00386422	KIDD, CHRISTOPHER C	EXPENSE REIMBURSEMENTS	27.29
00386438	RETIREE	ADVANCED DISABILITY PENSION	5,028.00
00386459	PATRIOT PRIVATE SECURITY	EXTRADITION SERVICE	900.00
00386467	SEROLOGICAL RESEARCH INSTITUTE	DNA ANALYSIS	4,300.00
00386468	SEROLOGICAL RESEARCH INSTITUTE	DNA ANALYSIS	5,100.00
00386479	T MOBILE USA INC	DISCOVERY SERVICES	1,401.00
Police Special Operations Unit			
00386289	SPECIAL SERVICES GROUP LLC	EQUIPMENT	152.95
00386298	TOYOTA FINANCIAL SERVICES	VEHICLE LEASE PROGRAM	578.20
00386390	EAN SERVICES LLC	VEHICLE RENTAL	689.06
Police Communications			
00386194	COMCAST	CONNECTION SERVICES	7,273.01
00386244	MALSOM, STACEY K	EXPENSE REIMBURSEMENT	169.55
00386255	MOTOROLA SOLUTIONS INC	EQUIPMENT	1,879.14
00386363	COMCAST	CONNECTION SERVICES	133.65
00386407	GLOBALSTAR	SATELLITE PHONE	214.25
Police Facilities Maintenance			
00386338	AT AND T MOBILITY	DEPARTMENT CELL PHONES	6,388.74
00386342	BAY AREA AIR QUALITY MANAGEMENT	PERMIT RENEWAL	357.00
00386427	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	6,800.00
00386457	PACIFIC GAS AND ELECTRIC CO	GAS	14,849.25
00386460	PEPPER INVESTMENTS INC	PEST CONTROL	342.00
P & R Administration			
00386441	MT DIABLO LANDSCAPE CENTERS INC	SUPPLIES	936.71
Community Development Land Planning Services			
00386212	EIDEN, KITTY J	MINUTES CLERK	225.00
00386350	BRIGHT PLANET SOLAR	GP MAINT FEE REFUND	208.13
00386401	FEDEX	SHIPPING	29.97
00386403	FREEDOM FOREVER LLC	GP MAINT FEE REFUND	49.33
00386478	SUNRUN INC	GP MAINT FEE REFUND	51.38
00386488	WEST COAST SOLAR	GP MAINT FEE REFUND	28.61
PW Engineer Land Development			
00936186	TESTING ENGINEERS INC	MATERIAL TESTING	11,351.25
00936197	RAY MORGAN COMPANY	COPIER USAGE	12.25
00936200	TESTING ENGINEERS INC	MATERIAL TESTING	1,706.75
Community Development Building Inspection			
00386350	BRIGHT PLANET SOLAR	ENERGY INSP FEE REFUND	3,768.88
00386403	FREEDOM FOREVER LLC	ENERGY INSP FEE REFUND	519.80
00386419	INTERNATIONAL CODE COUNCIL	MEMBERSHIP RENEWAL	240.00
00386478	SUNRUN INC	BUILDING PERMIT FEE REFUND	521.42
00386488	WEST COAST SOLAR	ENERGY INSP FEE REFUND	263.06
Capital Imp. Administration			
00386267	OFFICE DEPOT INC	OFFICE SUPPLIES	34.80
00386401	FEDEX	SHIPPING	31.01

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209 RMRA Fund

Streets

00386209	DYNATEST NORTH AMERICA INC	PAVEMENT PROJECT	4,368.00
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212 CDBG Fund

CDBG

00386364	COMMUNITY VIOLENCE SOLUTIONS	CDBG SERVICES	1,991.08
00386366	CONTRA COSTA CHILD CARE COUNCIL	CDBG SERVICES	1,869.37
00386376	CONTRA COSTA SENIOR LEGAL SERVICES	CDBG SERVICES	2,923.94
00386379	COURT APPOINTED SPECIAL ADVOCATES	CDBG SERVICES	1,841.85
00386432	LIONS CENTER FOR VISUALLY IMPAIRED	CDBG SERVICES	1,959.52
00386433	LOAVES AND FISHES OF CONTRA COSTA	CDBG SERVICES	1,250.50
00386437	MEALS ON WHEELS & SENIOR OUTREACH	CDBG SERVICES	2,506.30
00386450	OMBUDSMAN SERVICES OF CCC	CDBG SERVICES	4,184.32
00386451	OPPORTUNITY JUNCTION	CDBG SERVICES	12,500.21
00936190	HOUSE, TERI	CONSULTING SERVICES	11,180.00

213 Gas Tax Fund

Streets

00386456	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	793.00
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	32,940.87

214 Animal Control Fund

Animal Control

00386157	AIRGAS INC	OXYGEN TANKS	179.63
00386160	ALL PRO PRINTING SOLUTIONS	PRINTING SERVICES	286.85
00386210	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	426.76
00386249	MCCARTHY, ALEXANDRA	TRAINING PER DIEM	152.00
00386256	MWI VETERINARY SUPPLY CO	VETERINARY SERVICES	9.65
00386267	OFFICE DEPOT INC	OFFICE SUPPLIES	190.93
00386297	TONY LA RUSSA'S ANIMAL RESCUE	VETERINARY SERVICES	664.63
00386307	VICTOR MEDICAL COMPANY	SUPPLIES	1,870.43
00386320	ZOETIS LLC	VETERINARY SUPPLIES	130.01
00386339	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,173.32
00386391	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	148.62
00386413	HILLS PET NUTRITION	SUPPLIES	275.75
00386414	HILTON	LODGING - G HARDING	1,009.75
00386445	MWI VETERINARY SUPPLY CO	VETERINARY SUPPLIES	315.25
00386457	PACIFIC GAS AND ELECTRIC CO	GAS	781.54
00936182	MOBILE MINI LLC	STORAGE BIN	121.90

219 Recreation Fund

Non Departmental

00386227	HUB INTERNATIONAL OF CA INSURANCE	EVENT INSURANCE	661.10
00386290	STATE BOARD OF EQUALIZATION	SALES TAX REMITTANCE	995.12
00386405	FUTURES EXPLORED INC	RENTAL DEPOSIT REFUND	500.00
00386435	MASTERS, CORLELIA	RENTAL DEPOSIT REFUND	500.00
00386440	MORA, VICTORIA	RENTAL DEPOSIT REFUND	1,000.00

Nick Rodriguez Community Cent

00386316	WESTAMERICA BANK	COPIER LEASE	270.80
00386340	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	43.62
00386343	BAY CITIES PYROTECTOR	REPAIR SERVICES	1,161.26

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00386427	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,000.00
00386457	PACIFIC GAS AND ELECTRIC CO	GAS	1,742.22
00386460	PEPPER INVESTMENTS INC	PEST CONTROL	171.00
Senior Programs			
00386340	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	250.46
00386402	FLANAGAN, RHONDA FAYE	EXPENSE REIMBURSEMENT	50.61
00386427	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	2.00
00386457	PACIFIC GAS AND ELECTRIC CO	GAS	1,161.47
00386460	PEPPER INVESTMENTS INC	PEST CONTROL	171.00
Recreation Sports Programs			
00386378	COSTCO	EQUIPMENT	594.30
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	2,138.00
00386460	PEPPER INVESTMENTS INC	PEST CONTROL	192.00
Recreation-Comm Center			
00386176	BLUE SHIELD LIFE	VISION PREMIUM	20.63
00386192	COLE SUPPLY CO INC	SUPPLIES	860.89
00386194	COMCAST	CONNECTION SERVICES	100.02
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	89.29
00386340	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	192.85
00386378	COSTCO	CAMP SUPPLIES	821.00
00386456	PACIFIC GAS AND ELECTRIC CO	GAS	6,126.30
00936174	DEL CONTES LANDSCAPING INC	LANDSCAPE SERVICES	2,630.00
00936181	LSA ASSOCIATES INC	OWL MONITORING	585.00
Recreation Water Park			
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	124.36
00386266	OCCUPATIONAL HEALTH CENTERS CA	PRE-EMPLOYMENT EXAM SERVICES	432.00
00386340	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	794.17
00386352	BSN SPORTS	STAFF UNIFORMS	4,289.43
00386358	COLE SUPPLY CO INC	SUPPLIES	66.42
00386374	CONTRA COSTA HEALTH SERVICES	HEALTH PERMIT	3,499.00
00386423	KNORR SYSTEMS INC	CHEMICALS	949.32
00386427	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,000.00
00386431	LINCOLN EQUIPMENT INC	EQUIPMENT	4,393.06
00386457	PACIFIC GAS AND ELECTRIC CO	GAS	12,388.36
00936174	DEL CONTES LANDSCAPING INC	LANDSCAPE SERVICES	4,548.33
221	Asset Forfeiture Fund		
Non Departmental			
00386345	BERQUEST, SALLY	ASSET FORFEITURE	5.00
00386355	CHANCELLOR, AMANDA	ASSET FORFEITURE	1,002.00
00386369	CONTRA COSTA COUNTY	ASSET FORFEITURE	947.24
00386370	CONTRA COSTA COUNTY	ASSET FORFEITURE	1,214.32
00386371	CONTRA COSTA COUNTY	ASSET FORFEITURE	439.21
00386397	ESCOVER, CHRISTOPHER	ASSET FORFEITURE	2.00
00386439	MILLARD, WILLIAM	ASSET FORFEITURE	81.00
00386471	SMITH, KARDELL	ASSET FORFEITURE	285.00



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222 Measure C/J Fund

Non Departmental

Streets

00936194	JJR CONSTRUCTION INC	CURB RAMP PROJECT	140,400.95
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229 Pollution Elimination Fund

Channel Maintenance Operation

00386169	ATLANTIS DIVING AND SALVAGE CO	INSPECTION SERVICES	2,500.00
00386198	CONTRA COSTA COUNTY DEPARTMENT	COUNTY FEES FOR PERMITS	1,037.35
00386327	ALTA FENCE	FENCING MATERIAL	67.02
00386331	ANTIOCH ACE HARDWARE	SUPPLIES	78.64

238 PEG Franchise Fee Fund

Non Departmental

00386401	FEDEX	SHIPPING	39.23
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251 Lone Tree SLLMD Fund

Lonetree Maintenance Zone 1

00386296	TERRACARE ASSOCIATES	TURF MOWING	136.60
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	758.87

Lonetree Maintenance Zone 2

00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	752.15
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Lonetree Maintenance Zone 4

00386158	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	1,426.72
00386296	TERRACARE ASSOCIATES	TURF MOWING	218.56

252 Downtown SLLMD Fund

Downtown Maintenance

00386296	TERRACARE ASSOCIATES	TURF MOWING	136.60
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	395.42

253 Almondridge SLLMD Fund

Almondridge Maintenance

00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	211.11
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254 Hillcrest SLLMD Fund

Hillcrest Maintenance Zone 1

00386287	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,216.00
00386296	TERRACARE ASSOCIATES	TURF MOWING	355.16
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	633.96

Hillcrest Maintenance Zone 2

00386292	STEWARTS TREE SERVICE INC	TREE REMOVAL SERVICE	750.00
00386296	TERRACARE ASSOCIATES	TURF MOWING	486.30
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	741.60
00386470	SILVA LANDSCAPE	LANDSCAPE SERVICES	4,020.00

Hillcrest Maintenance Zone 4

00386296	TERRACARE ASSOCIATES	TURF MOWING	273.20
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	673.18

255 Park 1A Maintenance District Fund

Park 1A Maintenance District

00386296	TERRACARE ASSOCIATES	TURF MOWING	355.16
00386456	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	68.90
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	74.90



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256 Citywide 2A Maintenance District Fund

Citywide 2A Maintenance Zone 3

00386296	TERRACARE ASSOCIATES	TURF MOWING	5.46
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	77.17

Citywide 2A Maintenance Zone 4

00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	323.56
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Citywide 2A Maintenance Zone 5

00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	418.81
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Citywide 2A Maintenance Zone 6

00386296	TERRACARE ASSOCIATES	TURF MOWING	327.84
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	245.79

Citywide 2A Maintenance Zone 8

00386296	TERRACARE ASSOCIATES	TURF MOWING	27.32
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Citywide 2A Maintenance Zone 9

00386296	TERRACARE ASSOCIATES	TURF MOWING	81.96
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	483.28

Citywide 2A Maintenance Zone 10

00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	160.01
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257 SLLMD Administration Fund

SLLMD Administration

00386165	ANTIOCH ACE HARDWARE	SUPPLIES	103.20
00386167	ANTIOCH AUTO PARTS	AUTO PARTS	4.91
00386296	TERRACARE ASSOCIATES	TURF MOWING	327.84
00386312	WATERSAVERS IRRIGATION	IRRIGATION PARTS	315.08
00386331	ANTIOCH ACE HARDWARE	SUPPLIES	28.48
00386400	FASTENAL CO	SUPPLIES	418.83
00386404	FURBER SAW INC	SUPPLIES	216.32
00386487	WATERSAVERS IRRIGATION	IRRIGATION PARTS	125.47
00936199	SITEONE LANDSCAPE SUPPLY	IRRIGATION PARTS	608.33

259 East Lone Tree SLLMD Fund

Zone 1-District 10

00386158	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	1,426.72
00386325	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	3,586.80

311 Capital Improvement Fund

Non Departmental

Streets

00386330	ANCHOR CONCRETE CONSTRUCTION	SIDEWALK REPAIR PROJECT	25,037.20
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Northeast Annexation

00386406	GARNEY PACIFIC INC	NE ANTIOCH WATER PROJECT	623,041.79
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376 Lone Diamond Fund

Assessment District

00386187	CENTRAL SELF STORAGE ANTIOCH	STORAGE RENT	302.00
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416 Honeywell Capital Lease Fund

Non Departmental

00386170	BANK OF AMERICA	DEBT SERVICE PAYMENT	45,917.90
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417 2015 Ref Bond (02 Lease Rev) Fund

Non Departmental

00386317	WILLDAN FINANCIAL SERVICES	CONTINUING DISCLOSURE	100.00
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570 Equipment Maintenance Fund

Non Departmental

00386229	HUNT AND SONS INC	FUEL	43,672.73
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Equipment Maintenance

00386165	ANTIOCH ACE HARDWARE	SUPPLIES	42.13
00386167	ANTIOCH AUTO PARTS	AUTO PARTS	659.59
00386211	EAST BAY WELDING SUPPLY	SUPPLIES	556.08
00386268	OREILLY AUTO PARTS	AUTO PARTS	1,292.89
00386284	ROYAL BRASS INC	PARTS	80.90
00386299	TRED SHED, THE	TIRES	419.04
00386310	WALNUT CREEK FORD	AUTO PARTS	1,186.17
00386323	AFFORDABLE TIRE CENTER	INSPECTION SERVICES	37.50
00386331	ANTIOCH ACE HARDWARE	SUPPLIES	11.74
00386332	ANTIOCH AUTO PARTS	AUTO PARTS	314.83
00386336	ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	52.50
00386347	BILL BRANDT FORD	AUTO PARTS	151.24
00386399	FALCON COLLISION REPAIR INC	REPAIR SERVICES	4,366.90
00386400	FASTENAL CO	SUPPLIES	97.20
00386429	LES SCHWAB TIRES OF CALIFORNIA	TIRES	2,681.56
00386442	MUNICIPAL MAINT EQUIPMENT INC	PARTS	77.41
00386452	OREILLY AUTO PARTS	AUTO PARTS	788.13
00386457	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	501.11
00386472	SPRAYTEC	EQUIPMENT	414.68
00386477	STOMMEL INC	EQUIPMENT	1,045.16
00386481	TRED SHED, THE	TIRES	6,623.70
00386485	WALNUT CREEK FORD	AUTO PARTS	511.70
00936180	KIMBALL MIDWEST	SUPPLIES	632.89
00936187	BIG SKY ENVIRONMENTAL SOLUTIONS	TIRE DISPOSAL	418.50

573 Information Services Fund

Information Services

00386484	VERIZON WIRELESS	DATA SERVICES	382.83
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Network Support & PCs

00386194	COMCAST	CONNECTION SERVICES	3,296.44
00386195	COMCAST	CONNECTION SERVICES	247.19
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	8.92
00386237	KIS	PROFESSIONAL SERVICES	6,745.00
00936189	DIGITAL SERVICES	WEBSITE MAINTENANCE	3,200.00

Telephone System

00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	80.37
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GIS Support Services

00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	321.46
00936173	COMPUTERLAND	SOFTWARE	149.78

Office Equipment Replacement

00936173	COMPUTERLAND	SUPPLIES	214.05
00936188	COMPUTERLAND	COMPUTER EQUIPMENT	787.61

611 Water Fund

Non Departmental

00386167	ANTIOCH AUTO PARTS	AUTO PARTS	393.30
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Prepared by: Lauren Posada

Finance Accounting

2/20/2020

CITY OF
ANTIOCH
CALIFORNIA

CITY OF ANTIOCH
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
JANUARY 31 - FEBRUARY 13, 2020
FUND/CHECK#

00386171	BAY AREA BARRICADE	SUPPLIES	2,083.15
00386175	BISHOP CO	SUPPLIES	793.97
00386192	COLE SUPPLY CO INC	SUPPLIES	3,678.33
00386231	IDN WILCO	SUPPLIES	754.59
00386277	ROBERTS AND BRUNE CO	PARTS	710.31
00936176	GRAINGER INC	SUPPLIES	2,596.07
00936177	HAMMONS SUPPLY COMPANY	SUPPLIES	508.42
Water Supervision			
00386185	CASNER, KEVIN	CHECK REPLACEMENT	37.12
00386359	COLEY, TIMOTHY P	EXPENSE REIMBURSEMENT	69.82
Water Production			
00386165	ANTIOCH ACE HARDWARE	SUPPLIES	125.76
00386168	ARAMARK UNIFORM SERVICES	SUPPLIES	54.06
00386213	ENVIRONMENTAL RESOURCE ASSOCIATE	SUPPLIES	286.58
00386217	FISHER SCIENTIFIC COMPANY	SUPPLIES	355.09
00386223	HACH CO	SUPPLIES	2,315.22
00386226	HOUSE, KEVIN SHAW	TRAINING REIMBURSEMENT	339.00
00386235	KAPSCH TRAFFICOM USA INC	PROFESSIONAL SERVICES	2,025.00
00386248	MCCAMPBELL ANALYTICAL INC	TESTING	274.00
00386261	NG, BERT Y	TRAINING REIMBURSEMENT	219.00
00386275	REINHOLDT ENGINEERING CONSTR	TESTING	500.00
00386276	RICE LAKE WEIGHING SYSTEMS INC	CALIBRATIONS	374.74
00386277	ROBERTS AND BRUNE CO	PARTS	319.23
00386300	TRUE BLUE AUTOMATION SERVICES	INSPECTION SERVICES	400.00
00386302	UNIVAR SOLUTIONS USA INC	CHEMICALS	3,237.28
00386303	UNIVAR SOLUTIONS USA INC	CHEMICALS	5,822.81
00386311	WALTER BISHOP CONSULTING	WATER RIGHTS PROFESSIONAL	33.06
00386398	EXPONENT INC	PROFESSIONAL SERVICES	7,402.50
00386421	KARL NEEDHAM ENTERPRISES INC	CENTRIFUGE RENTAL	30,862.55
00386425	LAW OFFICE OF MATTHEW EMRICK	LEGAL SERVICES RENDERED	2,349.50
00386427	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	400.00
00386446	NORCAL CONTROLS INC	EQUIPMENT	1,784.89
00386456	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	54.40
00386457	PACIFIC GAS AND ELECTRIC CO	GAS	84,621.01
00386483	UNIVAR SOLUTIONS USA INC	CHEMICALS	3,536.66
00386486	WALTER BISHOP CONSULTING	PROFESSIONAL SERVICES	5,388.06
00936169	AIRGAS SPECIALTY PRODUCTS	CHEMICALS	1,965.20
00936172	CHEMTRADE CHEMICALS US LLC	CHEMICALS	16,312.96
00936175	EUROFINS EATON ANALYTICAL INC	TESTING	350.00
00936176	GRAINGER INC	SUPPLIES	824.92
00936178	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	2,260.73
Water Distribution			
00386159	ALBUM AND ASSOCIATES LLC	TRANSLATION SERVICES	1,334.83
00386165	ANTIOCH ACE HARDWARE	SUPPLIES	74.26
00386173	BIG B LUMBER	SUPPLIES	284.90
00386174	BIG SKY LOGOS AND EMBROIDERY	LOGO SHIRTS	641.53
00386175	BISHOP CO	SUPPLIES	60.33
00386194	COMCAST	CONNECTION SERVICES	2,092.37

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Finance Accounting

2/20/2020



CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
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00386202	CWEA SFBS	CERTIFICATE RENEWAL	286.00
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	169.66
00386219	G AND S PAVING INC	VARIOUS ASPHALT REPAIRS	17,450.85
00386258	NATEC INTERNATIONAL INC	TRAINING	795.00
00386277	ROBERTS AND BRUNE CO	PARTS	27,782.80
00386301	TYLER TECHNOLOGIES	WEBSITE MAINTENANCE	340.00
00386313	WATERWISE PRO TRAINING	TRAINING	6,300.00
00386314	WEBSOFT DEVELOPERS INC	LICENSE RENEWAL	4,000.00
00386326	ALL PRO PRINTING SOLUTIONS	PRINTING SERVICES	4,924.18
00386331	ANTIOCH ACE HARDWARE	SUPPLIES	20.23
00386353	C AND J FAVALORA TRUCKING INC	RECYCLING PROJECT	4,520.00
00386386	CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	162.28
00386393	EAST BAY WORK WEAR	UNIFORMS	259.71
00386448	OFFICE DEPOT INC	OFFICE SUPPLIES	86.67
00386482	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	89.89
00936176	GRAINGER INC	SUPPLIES	203.30
00936177	HAMMONS SUPPLY COMPANY	SUPPLIES	28.95
00936179	INFOSEND INC	POSTAGE COSTS	4,712.10
00936191	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	372.15
00936193	INFOSEND INC	POSTAGE COSTS	1,601.95
00936194	JJR CONSTRUCTION INC	EMERGENCY CONCRETE REPAIR	41,119.00
Public Buildings & Facilities			
00386186	CDM SMITH INC	PROFESSIONAL SERVICES	5,965.06
00386235	KAPSCH TRAFFICOM USA INC	SUPPORT SERVICES	13,767.50
00386263	NORTH AMERICAN TITLE CO	ESCROW SETTLEMENT	19,875.00
00386357	CLEAN LAKES INC	PROFESSIONAL SERVICES	70,840.00
00386489	WOODARD AND CURRAN	PROFESSIONAL SERVICES	5,805.75
00936171	CAROLLO ENGINEERS INC	PROFESSIONAL SERVICES	261,140.31
621	Sewer Fund		
Swr-Wastewater Administration			
00386152	ACP INTERNATIONAL	EQUIPMENT	2,563.44
00386159	ALBUM AND ASSOCIATES LLC	TRANSLATION SERVICES	1,334.82
00386165	ANTIOCH ACE HARDWARE	SUPPLIES	106.01
00386166	ANTIOCH ACE HARDWARE	SUPPLIES	16.56
00386194	COMCAST	CONNECTION SERVICES	2,092.38
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	169.66
00386219	G AND S PAVING INC	VARIOUS ASPHALT REPAIRS	17,450.85
00386277	ROBERTS AND BRUNE CO	PARTS	8,710.51
00386279	ROMANO, THEODORE CONRAD	EXPENSE REIMBURSEMENT	40.46
00386301	TYLER TECHNOLOGIES	WEBSITE MAINTENANCE	340.00
00386306	VERIZON WIRELESS	DATA SERVICES	683.50
00386315	WESCO RECEIVABLES CORP	SUPPLIES	665.31
00386326	ALL PRO PRINTING SOLUTIONS	PRINTING SERVICES	4,924.17
00386353	C AND J FAVALORA TRUCKING INC	RECYCLING PROJECT	4,520.00
00386386	CRYSTAL CLEAR LOGOS INC	LOGO SHIRTS	162.27
00386393	EAST BAY WORK WEAR	SAFETY SHOES - G RAMOS	849.02
00386441	MT DIABLO LANDSCAPE CENTERS INC	SUPPLIES	245.61
00386448	OFFICE DEPOT INC	OFFICE SUPPLIES	200.93

Prepared by: Lauren Posada

Finance Accounting

2/20/2020



CITY OF ANTIOCH
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
JANUARY 31 - FEBRUARY 13, 2020
FUND/CHECK#

00936179	INFOSEND INC	POSTAGE COSTS	4,712.07
00936191	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	372.15
00936193	INFOSEND INC	POSTAGE COSTS	1,601.93
631	Marina Fund		
	Non Departmental		
00386290	STATE BOARD OF EQUALIZATION	SALES TAX REMITTANCE	96.23
	Marina Administration		
00386176	BLUE SHIELD LIFE	VISION PREMIUM	20.63
00386203	DELTA DENTAL	DENTAL INSURANCE PREMIUM	89.29
00386334	ANTIOCH HERALD	MARINA ADVERTISING	212.50
00386362	COMCAST	MARINA INTERNET	216.29
00386427	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	2,600.00
00386448	OFFICE DEPOT INC	OFFICE SUPPLIES	331.58
00386457	PACIFIC GAS AND ELECTRIC CO	GAS	5,328.03
721	Employee Benefits Fund		
	Non Departmental		
00386155	AFLAC	PAYROLL DEDUCTIONS	5,638.99
00386176	BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	3,888.54
00386203	DELTA DENTAL	PAYROLL DEDUCTIONS	41,761.02
00386361	COLONIAL LIFE	PAYROLL DEDUCTIONS	407.06
00386368	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
00386372	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
00386380	COURT ORDERED DEBT COLLECTIONS	PAYROLL DEDUCTIONS	135.22
00386430	LINA	PAYROLL DEDUCTIONS	3,763.10
00386434	EMPLOYEE	DEDUCTION REFUND	339.17
00386443	MUNICIPAL POOLING AUTHORITY	PAYROLL DEDUCTIONS	2,154.56
00386458	PARS	PAYROLL DEDUCTIONS	4,715.06
00386474	STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	200.00
00936196	NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL DEDUCTIONS	41,126.48
00936201	VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	5,611.20
725	Section 125 Benefits Plan Fund		
	Non Departmental		
00386387	EMPLOYEE	DEDUCTION REFUND	38.64



CITY OF ANTIOCH AS HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
JANUARY 17 - FEBRUARY 13, 2020
FUND/CHECK#

227 Housing Fund

Housing

00385934	CITY DATA SERVICES LLC	CONSULTING SERVICES	3,300.00
00386085	LOCAL GOVERNMENT COMMISSION	CIVICSPARK SERVICES	590.91
00386373	CONTRA COSTA CRISIS CENTER	CDBG SERVICES	2,500.98
00386375	CONTRA COSTA HEALTH SERVICES	CDBG SERVICES	15,130.18
00386411	HABITAT FOR HUMANITY EAST BAY	CDBG SERVICES	9,517.85
00386418	INTERFAITH COUNCIL OF CONTRA COSTA COUNTY	CDBG SERVICES	2,663.40
00386473	STAND FOR FAMILIES FREE OF VIOLENCE	CDBG SERVICES	1,840.22
00936190	HOUSE, TERI	CONSULTING SERVICES	3,120.00

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 25, 2020

TO: Honorable Mayor and Members of the City Council

REVIEWED BY: Scott Buenting, Project Manager

APPROVED BY: Balwinder Grewal, Interim Public Works Director/City Engineer *Blg*

SUBJECT: Acceptance of Work and Notice of Completion for the Lone Tree Way and Golf Course Road Pavement Resurfacing Project (P.W. 392-30)

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution:

1. Authorizing an amendment increasing the FY19/20 Capital Improvement Budget for the Lone Tree Way and Golf Course Road Pavement Resurfacing Project ("Project") in the amount of \$387,382 from the Measure 'J' Fund;
2. Approving the increase to the existing contract with Intermountain Slurry Seal, Inc. in the amount of \$387,382 for a total contract of \$2,466,394; and
3. Accepting work and authorizing the City Manager or designee to file a Notice of Completion for the "Project".

FISCAL IMPACT

Adoption of this resolution will increase Measure 'J' funding for this project by \$387,382 and increase the existing contract with Intermountain Slurry Seal, Inc. by \$387,382 from \$2,079,012 to \$2,466,394.

DISCUSSION

On August 28, 2018, the City Council awarded a contract to Intermountain Slurry Seal, Inc. in the amount of \$2,079,012 for the installation of a rubberized cape seal over 290,000 square yards of pavement on Lone Tree Way between West Tregallas Road and Empire Avenue, Golf Course Road, from Lone Tree Way to Frederickson Lane and the entire access road to the Lone Tree Golf and Event Center. The final contract price varies from the amount awarded predominantly due to the placement of an additional micro-surfacing course to improve the road surface and the installation of additional signage, traffic striping and pavement markings.

ATTACHMENTS

A: Resolution

B: Notice of Completion

ATTACHMENT "A"

RESOLUTION NO. 2020/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AMENDING THE FY19/20 CAPITAL IMPROVEMENT BUDGET, ACCEPTING WORK
AND AUTHORIZING THE CITY MANAGER OR DESIGNEE
TO FILE A NOTICE OF COMPLETION FOR THE
LONE TREE WAY AND GOLF COURSE ROAD PAVEMENT RESURFACING
PROJECT
(P.W. 392-30)

WHEREAS, the City Manager or designee, has certified the completion of all work provided for under and pursuant to the contract for the Lone Tree Way and Golf Course Road Pavement Resurfacing Project ("Project") between the City of Antioch and Intermountain Slurry Seal, Inc. ("Agreement"), and

WHEREAS, the work under the agreement has been fully completed in accordance with plans and specifications referred to therein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch, that:

1. The work on the Project is hereby completed and accepted.
2. The City Manager or designee is authorized to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof for the "Project".
3. The City Manager or designee is hereby directed to amend the FY 19/20 Capital Improvement Budget to include an additional \$387,382 from the Measure 'J' Fund for the "Project".
4. The City Manager or designee is hereby authorized to increase the existing contract with Intermountain Slurry Seal, Inc. for this Project in the amount of **\$387,382**.

* * * * *

RESOLUTION NO. 2020/**

February 25, 2020

Page 2

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 25th day of February, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

A2

ATTACHMENT "B"

**RECORDED AT THE REQUEST
OF:**
CITY OF ANTIOCH, CA

WHEN RECORDED MAIL TO:
CITY OF ANTIOCH
CAPITAL IMPROVEMENTS DIVISION
P.O. BOX 5007
ANTIOCH, CA 94531
(925) 779-7050

THIS SPACE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION FOR THE
LONE TREE WAY AND GOLF COURSE ROAD
PAVEMENT RESURFACING PROJECT
IN THE CITY OF ANTIOCH
(P.W. 392-30)**

NOTICE IS HEREBY GIVEN:

1. That the interest or estate stated in paragraph 3 herein the real property herein described is owned by: City of Antioch, 200 H Street, Antioch, California 94509.
2. That the full name and address of the Owner of said interest or estate, if there is only one Owner, and that the full names and addresses of all the co-owners who own said interest or estate as tenants in common, as joint tenants, or otherwise, if there is more than one owner, are set forth in the preceding paragraph.
3. That the nature of the stated owner, or if more than one owner, then of the stated owner and co-owners is: In fee.
4. That on August 7, 2019 the work and improvements hereinafter described, the contract for which was entered into by and between the City of Antioch and Intermountain Slurry Seal, Inc. was completed.
5. The surety for said project was Travelers Casualty and Surety Company of America.
6. This project consisted of installing a rubberized cape seal over 290,000 square yards of pavement on Lone Tree Way between West Tregallas Road and Empire Avenue, Golf Course Road, from Lone Tree Way to Frederickson Lane and the entire access road to the Lone Tree Golf and Event Center.


**THE UNDERSIGNED STATES UNDER PENALTY OF
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

Date

Balwinder Grewal, P.E.
Interim Public Works Director/City Engineer
City of Antioch

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 25, 2020
TO: Honorable Mayor and Members of the City Council
SUBMITTED BY: James D. Davis, City Treasurer 
SUBJECT: Treasurer's Report – December 2019

RECOMMENDED ACTION

It is recommended that the City Council receive and file the December 2019 Treasurer's Report.

FISCAL IMPACT

There is no fiscal impact of this action.

DISCUSSION

The City's *Statement of Investment Policy* (Policy) requires that the City Treasurer render, at least quarterly, an investment report to the City Council. The Policy also requires a monthly report of investment transactions to City Council. A monthly Treasurer's Report is provided to comply with both reporting provisions of the Policy.

ATTACHMENT

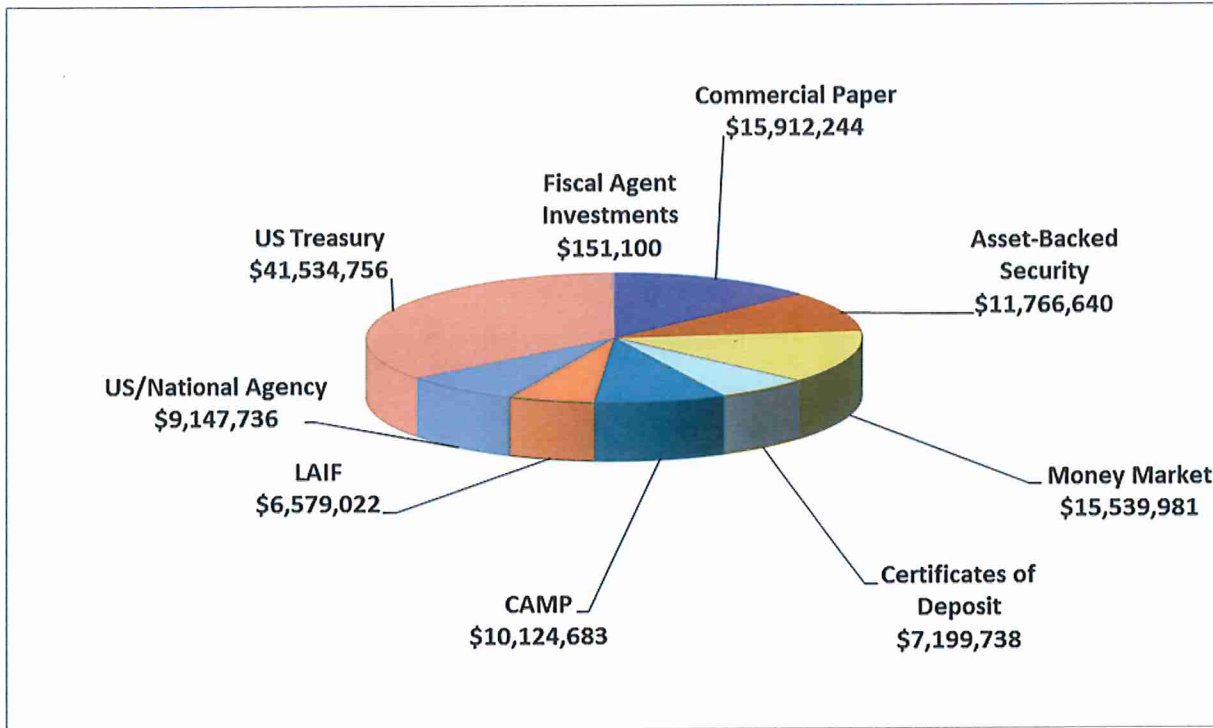
A. Treasurer's Report

G

Agenda Item #


CITY OF ANTIOCH
SUMMARY REPORT ON THE CITY'S INVESTMENTS

December 31, 2019



Total of City and Fiscal Agent Investments = 117,955,900

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.


James Davis
Treasurer


Dawn Merchant
Finance Director

**Summary of Fiscal Agent Balances by
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2015 Bonds	288
Antioch Development Agency 2009 Tax Allocation Bonds	150,812
	<u><u>\$151,100</u></u>



Account Statement - Transaction Summary

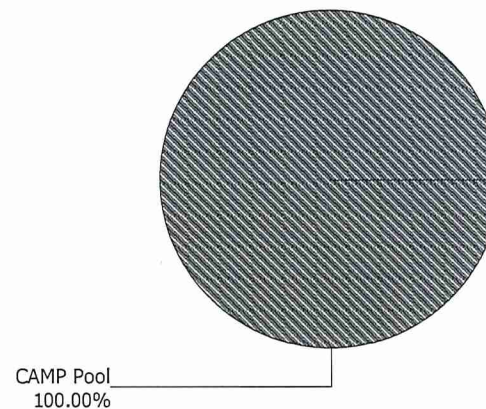
For the Month Ending **December 31, 2019**

City of Antioch - City of Antioch - 6090-001

CAMP Pool	
Opening Market Value	10,109,224.47
Purchases	15,458.90
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$10,124,683.37
Cash Dividends and Income	15,458.90

Asset Summary		
	December 31, 2019	November 30, 2019
CAMP Pool	10,124,683.37	10,109,224.47
Total	\$10,124,683.37	\$10,109,224.47

Asset Allocation	
CAMP Pool	100.00%





Managed Account Summary Statement

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Summary - Managed Account	
Opening Market Value	\$86,413,075.15
Maturities/Calls	(38,829.19)
Principal Dispositions	(4,321,811.97)
Principal Acquisitions	4,449,195.31
Unsettled Trades	0.00
Change in Current Value	12,243.73
Closing Market Value	\$86,513,873.03

Cash Transactions Summary - Managed Account	
Maturities/Calls	0.00
Sale Proceeds	4,342,371.53
Coupon/Interest/Dividend Income	108,965.46
Principal Payments	38,829.19
Security Purchases	(4,456,228.10)
Net Cash Contribution	(33,938.08)
Reconciling Transactions	0.00

Earnings Reconciliation (Cash Basis) - Managed Account	
Interest/Dividends/Coupons Received	129,525.02
Less Purchased Interest Related to Interest/Coupons	(7,032.79)
Plus Net Realized Gains/Losses	26,843.43
Total Cash Basis Earnings	\$149,335.66

Cash Balance	
Closing Cash Balance	\$0.00

Earnings Reconciliation (Accrual Basis)	Total
Ending Amortized Value of Securities	85,561,113.21
Ending Accrued Interest	470,392.07
Plus Proceeds from Sales	4,342,371.53
Plus Proceeds of Maturities/Calls/Principal Payments	38,829.19
Plus Coupons/Dividends Received	108,965.46
Less Cost of New Purchases	(4,456,228.10)
Less Beginning Amortized Value of Securities	(85,447,318.78)
Less Beginning Accrued Interest	(424,792.07)
Total Accrual Basis Earnings	\$193,332.51



Portfolio Summary and Statistics

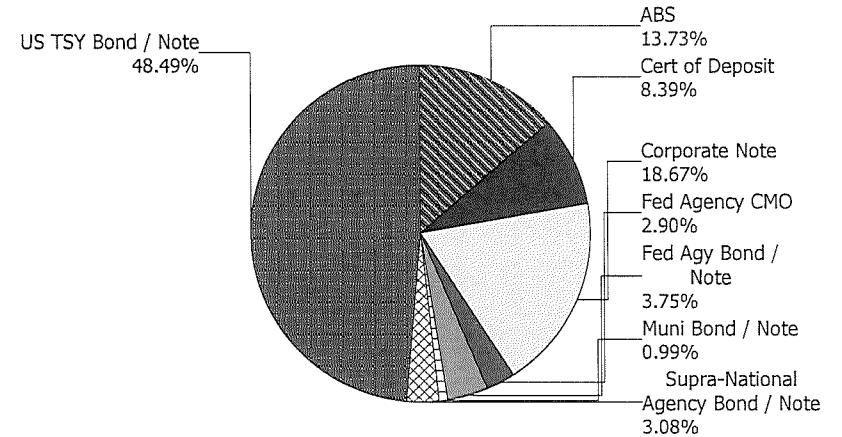
For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Account Summary

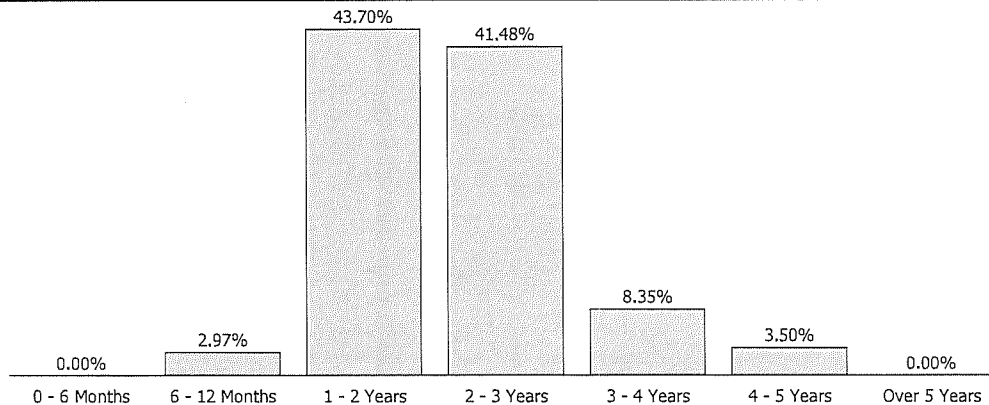
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	41,700,000.00	41,941,919.15	48.49
Supra-National Agency Bond / Note	2,635,000.00	2,668,849.06	3.08
Municipal Bond / Note	845,000.00	855,951.20	0.99
Federal Agency Collateralized Mortgage Obligation	2,481,357.28	2,505,070.47	2.90
Federal Agency Bond / Note	3,175,000.00	3,245,898.90	3.75
Corporate Note	15,930,000.00	16,154,211.91	18.67
Certificate of Deposit	7,200,000.00	7,259,721.48	8.39
Asset-Backed Security	11,767,801.66	11,882,250.86	13.73
Managed Account Sub-Total	85,734,158.94	86,513,873.03	100.00%
Accrued Interest		470,392.07	
Total Portfolio	85,734,158.94	86,984,265.10	

Sector Allocation



Unsettled Trades **0.00** **0.00**

Maturity Distribution



Characteristics

Yield to Maturity at Cost	2.46%
Yield to Maturity at Market	1.76%
Duration to Worst	1.81
Weighted Average Days to Maturity	785



Managed Account Issuer Summary

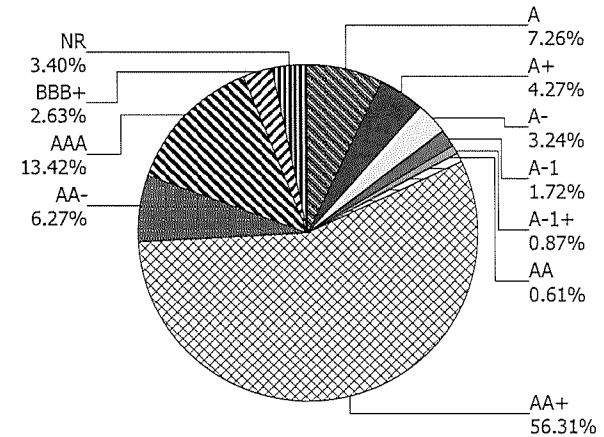
For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Issuer Summary

Issuer	Market Value of Holdings	Percent
3M COMPANY	432,586.35	0.50
ALLY AUTO RECEIVABLES TRUST	336,226.18	0.39
AMERICAN EXPRESS CO	781,056.18	0.90
AMERICAN HONDA FINANCE	811,633.15	0.94
APPLE INC	634,027.60	0.73
BANK OF AMERICA CO	727,065.53	0.84
BANK OF MONTREAL	729,930.00	0.84
BB&T CORPORATION	819,992.80	0.95
BOEING COMPANY	433,650.17	0.50
BURLINGTON NORTHERN SANTA FE	291,496.58	0.34
CALIFORNIA ST	855,951.20	0.99
CAPITAL ONE FINANCIAL CORP	797,544.48	0.92
CAPITAL ONE PRIME AUTO REC TRUST	232,057.81	0.27
CARMAX AUTO OWNER TRUST	903,898.20	1.04
CATERPILLAR INC	630,396.11	0.73
CHARLES SCHWAB	356,827.80	0.41
CITIGROUP INC	355,751.90	0.41
CREDIT AGRICOLE SA	782,920.50	0.90
DEERE & COMPANY	801,973.85	0.93
DISCOVER FINANCIAL SERVICES	329,588.75	0.38
DNB ASA	874,060.25	1.01
EXXON MOBIL CORP	379,087.13	0.44
FANNIE MAE	2,551,879.69	2.95
FEDERAL HOME LOAN BANKS	1,613,524.50	1.87
FIFTH THIRD AUTO TRUST	287,625.39	0.33
FORD CREDIT AUTO LEASE TRUST	650,221.35	0.75
FORD CREDIT AUTO OWNER TRUST	638,532.41	0.74
FREDDIE MAC	1,585,565.18	1.83
GM FINANCIAL AUTO LEASING TRUST	503,518.99	0.58
GM FINANCIAL SECURITIZED TERM	904,896.43	1.05
GOLDMAN SACHS GROUP INC	405,052.00	0.47
HARLEY-DAVIDSON MOTORCYCLE TRUST	401,283.64	0.46

Credit Quality (S&P Ratings)





Managed Account Issuer Summary

For the Month Ending December 31, 2019

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
HERSHEY COMPANY	284,740.12	0.33
HOME DEPOT INC	232,534.35	0.27
HONDA AUTO RECEIVABLES	1,063,565.09	1.23
HONEYWELL INTERNATIONAL	166,519.16	0.19
HYUNDAI AUTO RECEIVABLES	763,902.08	0.88
IBM CORP	451,111.83	0.52
INTER-AMERICAN DEVELOPMENT BANK	855,194.08	0.99
INTERNATIONAL FINANCE CORPORATION	730,949.35	0.84
INTL BANK OF RECONSTRUCTION AND DEV	1,082,705.63	1.25
JP MORGAN CHASE & CO	819,077.60	0.95
MERCEDES-BENZ AUTO LEASE TRUST	766,294.62	0.89
MITSUBISHI UFJ FINANCIAL GROUP INC	786,608.73	0.91
MORGAN STANLEY	734,579.18	0.85
NATIONAL RURAL UTILITIES CO FINANCE CORP	303,376.50	0.35
NISSAN AUTO LEASE TRUST	295,971.46	0.34
NISSAN AUTO RECEIVABLES	1,312,821.62	1.52
NORDEA BANK AB	801,303.20	0.93
PACCAR FINANCIAL CORP	823,848.78	0.95
PFIZER INC	694,389.16	0.80
ROYAL BANK OF CANADA	971,056.75	1.12
SKANDINAVISKA ENSKILDA BANKEN AB	801,512.80	0.93
SUMITOMO MITSUI FINANCIAL GROUP INC	760,281.00	0.88
SWEDBANK AB	752,048.25	0.87
THE BANK OF NEW YORK MELLON CORPORATION	803,531.96	0.93
THE WALT DISNEY CORPORATION	214,472.18	0.25
TOYOTA MOTOR CORP	1,122,352.90	1.30
UNILEVER PLC	581,897.70	0.67
UNITED PARCEL SERVICE INC	441,178.32	0.51
UNITED STATES TREASURY	41,941,919.15	48.49
US BANCORP	414,385.07	0.48
VERIZON OWNER TRUST	554,476.25	0.64
VOLKSWAGEN AUTO LEASE TURST	220,213.00	0.25
VOLKSWAGEN OF AMERICA	594,114.42	0.69



Managed Account Issuer Summary

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

<u>Issuer</u>	<u>Market Value of Holdings</u>	<u>Percent</u>
WAL-MART STORES INC	531,118.64	0.61
Total	\$86,513,873.03	100.00%



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 01/31/2016 1.375% 01/31/2021	912828N89	1,500,000.00	AA+	Aaa	01/02/18	01/04/18	1,470,000.00	2.05	8,631.11	1,489,233.71	1,495,840.50
US TREASURY NOTES DTD 05/15/2018 2.625% 05/15/2021	9128284P2	875,000.00	AA+	Aaa	02/08/19	02/11/19	878,383.79	2.45	2,965.75	877,087.30	887,031.25
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	2,900,000.00	AA+	Aaa	06/04/18	06/06/18	2,848,457.03	2.62	5,071.04	2,875,108.55	2,915,973.20
UNITED STATES TREASURY NOTES DTD 05/31/2019 2.125% 05/31/2021	9128286V7	3,000,000.00	AA+	Aaa	09/17/19	09/18/19	3,015,351.56	1.82	5,573.77	3,012,818.94	3,021,681.00
US TREASURY NOTES DTD 06/30/2014 2.125% 06/30/2021	912828WR7	1,300,000.00	AA+	Aaa	07/03/18	07/06/18	1,280,093.75	2.66	75.89	1,289,816.11	1,310,258.30
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	550,000.00	AA+	Aaa	10/02/18	10/04/18	547,916.02	2.89	5,712.98	548,805.28	560,033.10
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	725,000.00	AA+	Aaa	09/12/18	09/14/18	723,838.87	2.81	7,530.74	724,348.54	738,225.45
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	2,550,000.00	AA+	Aaa	09/05/18	09/07/18	2,552,091.80	2.72	26,487.43	2,551,189.80	2,596,517.10
US TREASURY NOTES DTD 10/31/2014 2.000% 10/31/2021	912828F96	1,600,000.00	AA+	Aaa	11/02/18	11/02/18	1,556,375.00	2.96	5,450.55	1,572,902.85	1,611,937.60
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	2,125,000.00	AA+	Aaa	11/08/19	11/12/19	2,107,070.31	1.69	4,524.38	2,108,307.42	2,112,216.00
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	3,000,000.00	AA+	Aaa	09/17/19	09/18/19	2,968,593.75	1.76	6,387.36	2,972,806.50	2,981,952.00
US TREASURY NOTES DTD 01/15/2019 2.500% 01/15/2022	9128285V8	2,300,000.00	AA+	Aaa	01/29/19	01/31/19	2,296,675.78	2.55	26,562.50	2,297,691.86	2,341,597.80
US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	3,600,000.00	AA+	Aaa	01/07/19	01/09/19	3,534,468.75	2.50	28,247.28	3,554,905.79	3,621,092.40
US TREASURY NOTES DTD 02/15/2019 2.500% 02/15/2022	9128286C9	2,800,000.00	AA+	Aaa	03/01/19	03/05/19	2,796,937.50	2.54	26,440.22	2,797,789.04	2,853,155.20



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
UNITED STATES TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	1,050,000.00	AA+	Aaa	05/01/19	05/03/19	1,050,738.28	2.23	5,034.84	1,050,580.69	1,065,422.40
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	800,000.00	AA+	Aaa	07/01/19	07/03/19	802,718.75	1.76	6,277.17	802,293.92	805,656.00
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	3,375,000.00	AA+	Aaa	06/03/19	06/05/19	3,377,768.55	1.85	26,481.83	3,377,302.73	3,398,861.25
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	1,350,000.00	AA+	Aaa	08/02/19	08/05/19	1,347,310.55	1.69	7,412.95	1,347,665.69	1,351,107.00
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	1,700,000.00	AA+	Aaa	10/03/19	10/04/19	1,713,945.31	1.34	9,334.82	1,712,795.27	1,701,394.00
UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	450,000.00	AA+	Aaa	12/20/19	12/20/19	446,343.75	1.67	1,318.65	446,385.65	447,257.70
UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	1,000,000.00	AA+	Aaa	10/31/19	11/04/19	996,289.06	1.50	2,930.33	996,485.76	993,906.00
UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	3,150,000.00	AA+	Aaa	12/02/19	12/04/19	3,127,851.56	1.63	9,230.53	3,128,434.60	3,130,803.90
Security Type Sub-Total		41,700,000.00					41,439,219.72	2.16	227,682.12	41,534,756.00	41,941,919.15
Supra-National Agency Bond / Note											
INTERNATIONAL FINANCE CORPORATION NOTE DTD 03/16/2018 2.635% 03/09/2021	45950VLO7	725,000.00	AAA	Aaa	03/09/18	03/16/18	724,456.25	2.66	5,943.39	724,777.15	730,949.35
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	845,000.00	AAA	Aaa	04/12/18	04/19/18	843,141.00	2.70	4,436.25	844,176.53	855,194.08
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	1,065,000.00	AAA	Aaa	07/18/18	07/25/18	1,062,507.90	2.83	12,853.96	1,063,674.33	1,082,705.63
Security Type Sub-Total		2,635,000.00					2,630,105.15	2.74	23,233.60	2,632,628.01	2,668,849.06



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Municipal Bond / Note											
CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	845,000.00	AA-	Aa2	04/18/18	04/25/18	845,033.80	2.80	5,915.00	845,010.63	855,951.20
Security Type Sub-Total		845,000.00					845,033.80	2.80	5,915.00	845,010.63	855,951.20
Federal Agency Collateralized Mortgage Obligation											
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	322,426.69	AA+	Aaa	04/11/18	04/30/18	328,840.07	2.27	956.53	325,562.78	325,640.03
FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/25/2022	3137BLUR7	375,000.00	AA+	Aaa	03/13/19	03/18/19	374,533.45	2.68	848.75	374,533.45	380,526.75
FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.355% 07/25/2022	3137AVXN2	360,000.00	AA+	Aaa	06/12/19	06/17/19	361,321.88	2.03	706.50	361,033.68	362,779.06
FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2013 2.510% 11/25/2022	3137B1BS0	375,000.00	AA+	Aaa	08/13/19	08/16/19	381,210.94	1.43	784.38	380,536.23	380,194.09
FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGO4	254,289.14	AA+	Aaa	09/11/19	09/16/19	255,873.62	1.82	483.15	255,728.79	255,461.59
FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGO4	336,850.55	AA+	Aaa	09/04/19	09/09/19	341,263.63	1.42	640.02	340,848.48	338,403.67
FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	233,144.56	AA+	Aaa	12/07/18	12/17/18	233,143.86	3.11	622.30	233,143.86	238,385.14
FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/25/2024	3137FO3V3	224,646.34	AA+	Aaa	11/20/19	11/26/19	224,640.95	2.03	391.63	224,640.95	223,680.14
Security Type Sub-Total		2,481,357.28					2,500,828.40	2.07	5,433.26	2,496,028.22	2,505,070.47
Federal Agency Bond / Note											
FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	1,575,000.00	AA+	Aaa	11/02/18	11/02/18	1,573,866.00	3.03	10,368.75	1,574,313.41	1,613,524.50
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	800,000.00	AA+	Aaa	01/09/19	01/11/19	799,424.00	2.65	9,916.67	799,605.74	816,187.20



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	800,000.00	AA+	Aaa	01/29/19	01/31/19	800,208.00	2.62	9,916.67	800,149.62	816,187.20
Security Type Sub-Total		3,175,000.00					3,173,498.00	2.83	30,202.09	3,174,068.77	3,245,898.90
Corporate Note											
AMERICAN EXPRESS CO CORP (CALLABLE) NOTE DTD 10/30/2017 2.200% 10/30/2020	025816BP3	325,000.00	BBB+	A3	10/23/17	10/30/17	324,577.50	2.25	1,211.53	324,880.27	325,667.88
JOHN DEERE CAPITAL CORP NOTES DTD 01/08/2018 2.350% 01/08/2021	24422ETZ2	140,000.00	A	A2	01/03/18	01/08/18	139,927.20	2.37	1,581.03	139,974.69	140,755.72
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	125,000.00	A	A2	02/01/18	02/06/18	124,938.75	2.67	1,343.40	124,977.06	126,144.00
AMERICAN EXPRESS CO CORP NOTES DTD 02/22/2019 3.000% 02/22/2021	025816CB3	450,000.00	BBB+	A3	02/19/19	02/22/19	449,550.00	3.05	4,837.50	449,739.96	455,388.30
PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021	69371RN93	240,000.00	A+	A1	02/22/18	02/27/18	239,882.40	2.82	2,240.00	239,953.08	242,826.48
JOHN DEERE CAPITAL CORP NOTES DTD 03/13/2018 2.875% 03/12/2021	24422EUD9	375,000.00	A	A2	03/08/18	03/13/18	374,745.00	2.90	3,264.32	374,895.48	379,634.63
NATIONAL RURAL UTIL COOP NOTE DTD 02/26/2018 2.900% 03/15/2021	63743HER9	300,000.00	A	A2	02/21/18	02/26/18	299,667.00	2.94	2,561.67	299,863.83	303,376.50
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	575,000.00	A+	A1	03/19/18	03/22/18	572,061.75	2.93	4,348.44	573,770.06	581,897.70
UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	440,000.00	A	A2	11/09/17	11/14/17	439,304.80	2.10	2,255.00	439,735.74	441,178.32
TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	440,000.00	AA-	Aa3	04/10/18	04/13/18	439,824.00	2.96	2,812.33	439,922.86	446,636.08



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	S&P	Moody's	Trade	Settle	Original	YTM	Accrued	Amortized	Market		
Dated Date/Coupon/Maturity	Par	Rating	Rating	Date	Date	Cost	at Cost	Cost	Value		
CUSIP											
Corporate Note											
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	A	A1	02/16/18	02/21/18	370,128.75	2.93	1,979.17	372,957.06	377,593.13
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	BBB+	A3	02/13/18	02/15/18	344,120.00	3.06	1,701.39	347,524.53	352,654.05
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	280,000.00	A	A1	05/03/18	05/10/18	279,806.80	3.12	1,109.11	279,909.42	284,740.12
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	350,000.00	A	A2	05/17/18	05/22/18	349,989.50	3.25	1,263.89	349,994.89	356,827.80
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021	931142EJ8	520,000.00	AA	Aa2	06/20/18	06/27/18	519,974.00	3.13	361.11	519,986.16	531,118.64
BOEING CO DTD 07/31/2019 2.300% 08/01/2021	097023CL7	130,000.00	A-	A3	07/29/19	07/31/19	129,994.80	2.30	1,254.14	129,995.90	130,735.67
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913Q2N8	205,000.00	A	A3	09/04/18	09/07/18	204,842.15	3.18	2,044.88	204,909.64	209,548.13
3M COMPANY DTD 09/14/2018 3.000% 09/14/2021	88579YBA8	175,000.00	AA-	A1	09/11/18	09/14/18	174,641.25	3.07	1,560.42	174,792.47	178,052.35
BURLINGTN NORTH SANTA FE CORP NOTES DTD 08/22/2011 3.450% 09/15/2021	12189LAF8	285,000.00	A+	A3	08/09/19	08/13/19	292,105.05	2.22	2,895.13	290,826.66	291,496.58
PFIZER INC CORP NOTE DTD 09/07/2018 3.000% 09/15/2021	717081EM1	450,000.00	AA-	A1	09/04/18	09/07/18	449,392.50	3.05	3,975.00	449,649.29	459,536.85
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	275,000.00	A-	A2	09/22/17	09/26/17	274,560.00	2.37	1,600.50	274,802.92	275,783.48
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	450,000.00	A-	A2	09/13/17	09/18/17	450,000.00	2.33	2,619.00	450,000.00	451,282.05
BOEING COMPANY NOTE DTD 10/31/2014 2.350% 10/30/2021	097023BG9	300,000.00	A-	A3	05/21/19	05/23/19	296,922.00	2.79	1,194.58	297,670.85	302,914.50



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	350,000.00	BBB+	A3	01/15/19	01/17/19	343,633.50	3.57	648.47	345,671.99	355,751.90
AMERICAN HONDA FINANCE CORP NOTES DTD 10/10/2018 3.375% 12/10/2021	02665WCP4	250,000.00	A	A2	10/03/18	10/10/18	249,880.00	3.39	492.19	249,920.03	257,355.25
TOYOTA MOTOR CREDIT CORP BONDS DTD 01/09/2017 2.600% 01/11/2022	89236TDP7	345,000.00	AA-	Aa3	12/28/18	12/31/18	339,172.95	3.19	4,235.83	341,037.74	350,218.13
PACCAR FINANCIAL CORP NOTE DTD 03/01/2019 2.850% 03/01/2022	69371RP75	170,000.00	A+	A1	02/22/19	03/01/19	169,850.40	2.88	1,615.00	169,890.72	173,561.50
HOME DEPOT INC DTD 12/06/2018 3.250% 03/01/2022	437076BV3	225,000.00	A	A2	11/27/18	12/06/18	224,383.50	3.34	2,437.50	224,575.04	232,534.35
3M COMPANY BONDS DTD 02/22/2019 2.750% 03/01/2022	88579YBF7	250,000.00	AA-	A1	02/12/19	02/22/19	249,882.50	2.77	2,291.67	249,914.07	254,534.00
EXXON MOBIL CORP (CALLABLE) NOTE DTD 03/06/2015 2.397% 03/06/2022	30231GAJ1	375,000.00	AA+	Aaa	11/26/18	11/28/18	363,615.00	3.38	2,871.41	367,284.77	379,087.13
PFIZER INC CORP BONDS DTD 03/11/2019 2.800% 03/11/2022	717081ERO	230,000.00	AA-	A1	03/04/19	03/11/19	229,986.20	2.80	1,967.78	229,989.80	234,852.31
US BANCORP (CALLABLE) NOTE DTD 03/02/2012 3.000% 03/15/2022	91159HHC7	105,000.00	A+	A1	07/24/19	07/26/19	107,086.35	2.22	927.50	106,743.66	107,433.17
US BANCORP (CALLABLE) NOTE DTD 03/02/2012 3.000% 03/15/2022	91159HHC7	300,000.00	A+	A1	07/24/19	07/26/19	305,925.00	2.22	2,650.00	304,951.87	306,951.90
JOHN DEERE CAPITAL CORP DTD 03/07/2019 2.950% 04/01/2022	24422EUT4	275,000.00	A	A2	03/04/19	03/07/19	274,868.00	2.97	2,028.13	274,899.48	281,583.50
GOLDMAN SACHS GROUP INC (CALLABLE) NOTE DTD 01/26/2017 3.000% 04/26/2022	38141GWC4	400,000.00	BBB+	A3	02/13/19	02/15/19	395,608.00	3.36	2,166.67	396,777.62	405,052.00
PACCAR FINANCIAL CORP CORP NOTES DTD 05/10/2019 2.650% 05/10/2022	69371RP83	400,000.00	A+	A1	05/03/19	05/10/19	399,784.00	2.67	1,501.67	399,828.82	407,460.80
APPLE INC CORP NOTES DTD 05/13/2015 2.700% 05/13/2022	037833BF6	400,000.00	AA+	Aa1	06/12/19	06/14/19	405,032.00	2.25	1,440.00	404,114.45	409,186.00



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note												
MORGAN STANLEY CORP NOTES	DTD 05/19/2017 2.750% 05/19/2022	61744YAH1	375,000.00	BBB+	A3	04/05/19	04/09/19	372,513.75	2.97	1,203.13	373,080.68	381,925.13
BRANCH BANKING & TRUST CORP NOTES	DTD 03/18/2019 3.050% 06/20/2022	05531FBG7	800,000.00	A-	A3	03/11/19	03/18/19	799,976.00	3.05	745.56	799,981.83	819,992.80
AMERICAN HONDA FINANCE	DTD 06/27/2019 2.200% 06/27/2022	02665WCY5	550,000.00	A	A2	06/24/19	06/27/19	549,494.00	2.23	134.44	549,577.85	554,277.90
IBM CORP NOTES	DTD 07/30/2012 1.875% 08/01/2022	459200HG9	325,000.00	A	A2	10/30/19	11/01/19	323,966.50	1.99	2,539.06	324,029.89	324,967.83
HONEYWELL INTERNATIONAL CORPORATE NOTE	DTD 08/08/2019 2.150% 08/08/2022	438516BT2	165,000.00	A	A2	07/30/19	08/08/19	164,833.35	2.19	1,409.15	164,854.82	166,519.16
BANK OF NY MELLON CORP CORP NOTES	DTD 08/23/2019 1.950% 08/23/2022	06406RAK3	175,000.00	A	A1	09/03/19	09/05/19	175,483.00	1.85	1,213.33	175,432.03	175,386.58
BANK OF NY MELLON CORP CORP NOTES	DTD 08/23/2019 1.950% 08/23/2022	06406RAK3	250,000.00	A	A1	08/20/19	08/23/19	249,920.00	1.96	1,733.33	249,929.25	250,552.25
WALT DISNEY COMPANY/THE	DTD 09/06/2019 1.650% 09/01/2022	254687FJ0	215,000.00	A	A2	09/03/19	09/06/19	214,533.45	1.72	1,133.23	214,582.18	214,472.18
CATERPILLAR FINANCIAL SERVICES CORP NOTE	DTD 09/06/2019 1.900% 09/06/2022	1491303A5	420,000.00	A	A3	09/03/19	09/06/19	419,416.20	1.95	2,549.17	419,476.87	420,847.98
APPLE INC	DTD 09/11/2019 1.700% 09/11/2022	037833DL1	225,000.00	AA+	Aa1	09/04/19	09/11/19	224,961.75	1.71	1,168.75	224,965.56	224,841.60
JPMORGAN CHASE & CO BONDS	DTD 03/22/2019 3.207% 04/01/2023	46647PBB1	800,000.00	A-	A2	03/15/19	03/22/19	800,000.00	3.21	6,414.00	800,000.00	819,077.60

Security Type Sub-Total			15,930,000.00					15,894,760.60	2.76	97,530.51	15,912,243.84	16,154,211.91
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Certificate of Deposit

BANK OF MONTREAL CHICAGO CERT DEPOS	DTD 08/03/2018 3.190% 08/03/2020	06370REU9	725,000.00	A-1	P-1	08/01/18	08/03/18	725,000.00	3.23	9,572.22	725,000.00	729,930.00
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Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Par Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value	
Certificate of Deposit												
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020		86565BPC9	750,000.00	A-1	P-1	10/16/18	10/18/18	748,980.00	3.46	5,438.13	749,737.67	760,281.00
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020		87019U6D6	750,000.00	A-1+	P-1	11/16/17	11/17/17	750,000.00	2.30	2,080.83	750,000.00	752,048.25
MUFG BANK LTD/NY CERT DEPOS DTD 02/28/2019 2.970% 02/26/2021		55379WZT6	775,000.00	A	A1	02/27/19	02/28/19	775,000.00	2.99	19,628.81	775,000.00	786,608.73
CREDIT AGRICOLE CIB NY CERT DEPOS DTD 04/04/2019 2.830% 04/02/2021		22535CDU2	775,000.00	A+	Aa3	04/03/19	04/04/19	775,000.00	2.85	16,571.22	775,000.00	782,920.50
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021		78012UEE1	950,000.00	AA-	Aa2	06/07/18	06/08/18	950,000.00	3.24	2,052.00	950,000.00	971,056.75
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022		65558TLL7	800,000.00	AA-	Aa3	08/27/19	08/29/19	800,000.00	1.87	5,138.89	800,000.00	801,303.20
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022		83050PDR7	800,000.00	A+	Aa2	08/29/19	09/03/19	800,000.00	1.88	4,960.00	800,000.00	801,512.80
DNB BANK ASA/NY LT CD DTD 12/04/2019 2.040% 12/02/2022		23341VZT1	875,000.00	AA-	Aa2	12/04/19	12/06/19	875,000.00	2.04	1,338.75	875,000.00	874,060.25
Security Type Sub-Total			7,200,000.00					7,198,980.00	2.65	66,780.85	7,199,737.67	7,259,721.48

Asset-Backed Security												
GMALT 2018-3 A3 DTD 09/26/2018 3.180% 06/20/2021		36256GAD1	230,000.00	AAA	Aaa	09/18/18	09/26/18	229,981.83	3.19	223.48	229,989.93	231,137.81
ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021		02007EAE8	52,801.66	AAA	Aaa	05/16/17	05/24/17	52,796.15	1.96	40.83	52,799.67	52,768.26
MBALT 2018-B A3 DTD 11/20/2018 3.210% 09/15/2021		58769LAC6	760,000.00	AAA	NR	11/15/18	11/20/18	759,982.98	3.51	1,084.27	759,982.98	766,294.62
FORDL 2018-B A3 DTD 09/21/2018 3.190% 12/15/2021		34531LAD2	315,000.00	NR	Aaa	09/18/18	09/21/18	314,973.38	3.41	446.60	314,983.56	317,201.88
GMALT 2019-1 A3 DTD 02/21/2019 2.980% 12/20/2021		36256UAD0	270,000.00	AAA	Aaa	02/13/19	02/21/19	269,957.61	2.99	245.85	269,970.00	272,381.18



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description			S&P	Moody's	Trade	Settle	Original	YTM	Accrued	Amortized	Market
Dated Date/Coupon/Maturity	CUSIP	Par	Rating	Rating	Date	Date	Cost	at Cost	Interest	Cost	Value
Asset-Backed Security											
FORDL 2019-A A3 DTD 02/25/2019 2.900% 05/15/2022	34532FAD4	330,000.00	AAA	Aaa	02/20/19	02/25/19	329,974.19	2.90	425.33	329,981.21	333,019.47
HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	AAA	Aaa	04/10/18	04/18/18	119,981.93	2.80	148.80	119,988.95	120,825.54
NALT 2019-B A3 DTD 07/24/2019 2.270% 07/15/2022	65478LAD1	295,000.00	AAA	Aaa	07/16/19	07/24/19	294,983.24	2.27	297.62	294,985.59	295,971.46
VWALT 2019-A A3 DTD 10/04/2019 1.990% 11/21/2022	92867XAD8	220,000.00	AAA	NR	10/01/19	10/04/19	219,996.52	1.99	133.77	219,996.89	220,213.00
HART 2018-B A3 DTD 12/12/2018 3.200% 12/15/2022	44933AAC1	300,000.00	AAA	Aaa	12/04/18	12/12/18	299,996.40	3.48	426.67	299,997.39	304,478.37
HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	740,000.00	AAA	Aaa	11/20/18	11/28/18	739,889.37	3.17	1,039.29	739,917.36	752,156.35
TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	320,000.00	AAA	Aaa	10/31/18	11/07/18	319,930.78	3.19	452.27	319,948.80	325,498.69
HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	120,000.00	AAA	NR	02/19/19	02/27/19	119,996.78	2.83	122.63	119,997.47	121,839.96
VALET 2018-2 A3 DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	585,000.00	AAA	Aaa	11/15/18	11/21/18	584,975.43	3.25	580.94	584,981.43	594,114.42
HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	335,000.00	AAA	NR	04/03/19	04/10/19	334,955.91	2.67	396.04	334,963.50	338,598.17
CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	340,000.00	AAA	NR	07/18/18	07/25/18	339,953.66	3.36	472.98	339,966.78	344,841.09
NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	775,000.00	AAA	Aaa	12/04/18	12/12/18	774,851.51	3.53	1,109.11	774,885.28	789,781.65
HAROT 2019-3 A3 DTD 08/27/2019 1.780% 08/15/2023	43815NAC8	190,000.00	AAA	Aaa	08/20/19	08/27/19	189,998.42	1.78	150.31	189,998.59	189,568.78
ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	280,000.00	NR	Aaa	02/05/19	02/13/19	279,966.18	3.13	362.13	279,972.52	283,457.92



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security												
CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023		14315EAC4	285,000.00	AAA	NR	10/17/18	10/24/18	284,997.38	3.36	425.60	284,998.16	290,730.41
FORDO 2019-A A3 DTD 03/22/2019 2.780% 09/15/2023		34533FAD3	630,000.00	NR	Aaa	03/19/19	03/22/19	629,893.97	2.79	778.40	629,911.55	638,532.41
NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023		65479KAD2	515,000.00	NR	Aaa	02/05/19	02/13/19	514,921.98	2.91	663.78	514,936.34	523,039.97
COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023		14042WAC4	230,000.00	AAA	Aaa	05/21/19	05/30/19	229,953.40	2.52	256.58	229,959.07	232,057.81
GMCAR 2019-1 A3 DTD 01/16/2019 2.970% 11/16/2023		36256XAD4	445,000.00	NR	Aaa	01/08/19	01/16/19	444,950.74	2.97	550.69	444,960.15	451,113.59
FIFTH THIRD AUTO TRUST DTD 05/08/2019 2.640% 12/15/2023		31680YAD9	285,000.00	AAA	Aaa	04/30/19	05/08/19	284,937.36	2.72	334.40	284,946.17	287,625.39
HDMOT 2019-A A3 DTD 06/26/2019 2.340% 02/15/2024		41284WAC4	400,000.00	NR	Aaa	06/19/19	06/26/19	399,969.04	2.95	416.00	399,972.34	401,283.64
GMCAR 2019-2 A3 DTD 04/17/2019 2.650% 02/16/2024		36257FAD2	450,000.00	AAA	Aaa	04/09/19	04/17/19	449,963.37	3.13	496.88	449,968.55	453,782.84
CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024		14316LAC7	265,000.00	AAA	NR	04/09/19	04/17/19	264,972.92	2.90	315.64	264,976.68	268,326.70
VZOT 2019-C A1A DTD 10/08/2019 1.940% 04/22/2024		92348AAA3	555,000.00	AAA	NR	10/01/19	10/08/19	554,957.21	1.94	328.99	554,959.76	554,476.25
COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024		14041NFU0	800,000.00	AAA	NR	08/28/19	09/05/19	799,798.56	1.73	611.56	799,812.46	797,544.48
DCENT 2019-A3 A DTD 10/31/2019 1.890% 10/15/2024		254683CM5	330,000.00	NR	Aaa	10/24/19	10/31/19	329,929.12	1.90	277.20	329,930.94	329,588.75
Security Type Sub-Total			11,767,801.66					11,766,387.32	2.87	13,614.64	11,766,640.07	11,882,250.86
Managed Account Sub-Total			85,734,158.94					85,448,812.99	2.46	470,392.07	85,561,113.21	86,513,873.03



Managed Account Detail of Securities Held

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Securities Sub-Total	\$85,734,158.94	\$85,448,812.99	2.46%	\$470,392.07	\$85,561,113.21	\$86,513,873.03
Accrued Interest						\$470,392.07
Total Investments						\$86,984,265.10



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
BUY											
	12/02/19	12/04/19	UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	3,150,000.00	(3,127,851.56)	(5,917.01)	(3,133,768.57)			
	12/04/19	12/06/19	DNB BANK ASA/NY LT CD DTD 12/04/2019 2.040% 12/02/2022	23341VZT1	875,000.00	(875,000.00)	0.00	(875,000.00)			
	12/20/19	12/20/19	UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	450,000.00	(446,343.75)	(1,115.78)	(447,459.53)			
Transaction Type Sub-Total					4,475,000.00	(4,449,195.31)	(7,032.79)	(4,456,228.10)			
INTEREST											
	12/01/19	12/25/19	FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	250,677.72	0.00	669.10	669.10			
	12/01/19	12/25/19	FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGO4	254,814.67	0.00	484.15	484.15			
	12/01/19	12/25/19	FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2013 2.510% 11/25/2022	3137B1BS0	375,000.00	0.00	784.38	784.38			
	12/01/19	12/25/19	FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/25/2024	3137FO3V3	225,000.00	0.00	392.25	392.25			
	12/01/19	12/25/19	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	333,545.67	0.00	1,004.30	1,004.30			
	12/01/19	12/25/19	FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGO4	337,546.71	0.00	641.34	641.34			
	12/01/19	12/25/19	FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.355% 07/25/2022	3137AVXN2	360,000.00	0.00	706.50	706.50			
	12/01/19	12/25/19	FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/25/2022	3137BLUR7	375,000.00	0.00	848.75	848.75			
	12/05/19	12/05/19	BANK OF NOVA SCOTIA HOUSTON CD DTD 06/07/2018 3.080% 06/05/2020	06417GU22	750,000.00	0.00	11,550.00	11,550.00			
	12/07/19	12/07/19	ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	950,000.00	0.00	15,390.00	15,390.00			
	12/08/19	12/08/19	CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	350,000.00	0.00	5,075.00	5,075.00			



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	12/10/19	12/10/19	AMERICAN HONDA FINANCE CORP NOTES DTD 10/10/2018 3.375% 12/10/2021	02665WCP4	250,000.00	0.00	4,218.75	4,218.75			
	12/15/19	12/15/19	COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	800,000.00	0.00	1,146.67	1,146.67			
	12/15/19	12/15/19	NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	775,000.00	0.00	2,079.58	2,079.58			
	12/15/19	12/15/19	HART 2018-B A3 DTD 12/12/2018 3.200% 12/15/2022	44933AAC1	300,000.00	0.00	800.00	800.00			
	12/15/19	12/15/19	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	230,000.00	0.00	481.08	481.08			
	12/15/19	12/15/19	FORDL 2018-B A3 DTD 09/21/2018 3.190% 12/15/2021	34531LAD2	315,000.00	0.00	837.38	837.38			
	12/15/19	12/15/19	ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	61,403.36	0.00	89.03	89.03			
	12/15/19	12/15/19	CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	265,000.00	0.00	591.83	591.83			
	12/15/19	12/15/19	HAROT 2019-3 A3 DTD 08/27/2019 1.780% 08/15/2023	43815NAC8	190,000.00	0.00	281.83	281.83			
	12/15/19	12/15/19	HDMOT 2019-A A3 DTD 06/26/2019 2.340% 02/15/2024	41284WAC4	400,000.00	0.00	780.00	780.00			
	12/15/19	12/15/19	MBALT 2018-B A3 DTD 11/20/2018 3.210% 09/15/2021	58769LAC6	760,000.00	0.00	2,033.00	2,033.00			
	12/15/19	12/15/19	HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	0.00	279.00	279.00			
	12/15/19	12/15/19	NALT 2019-B A3 DTD 07/24/2019 2.270% 07/15/2022	65478LAD1	295,000.00	0.00	558.04	558.04			
	12/15/19	12/15/19	CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	285,000.00	0.00	798.00	798.00			
	12/15/19	12/15/19	DCENT 2019-A3 A DTD 10/31/2019 1.890% 10/15/2024	254683CM5	330,000.00	0.00	519.75	519.75			
	12/15/19	12/15/19	CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	340,000.00	0.00	886.83	886.83			



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	12/15/19	12/15/19	FIFTH THIRD AUTO TRUST DTD 05/08/2019 2.640% 12/15/2023	31680YAD9	285,000.00	0.00	627.00	627.00			
	12/15/19	12/15/19	FORDO 2019-A A3 DTD 03/22/2019 2.780% 09/15/2023	34533FAD3	630,000.00	0.00	1,459.50	1,459.50			
	12/15/19	12/15/19	TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	320,000.00	0.00	848.00	848.00			
	12/15/19	12/15/19	NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	515,000.00	0.00	1,244.58	1,244.58			
	12/15/19	12/15/19	ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	280,000.00	0.00	679.00	679.00			
	12/15/19	12/15/19	FORDL 2019-A A3 DTD 02/25/2019 2.900% 05/15/2022	34532FAD4	330,000.00	0.00	797.50	797.50			
	12/15/19	12/15/19	HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	740,000.00	0.00	1,948.67	1,948.67			
	12/15/19	12/15/19	HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	335,000.00	0.00	742.58	742.58			
	12/16/19	12/16/19	GMCAR 2019-1 A3 DTD 01/16/2019 2.970% 11/16/2023	36256XAD4	445,000.00	0.00	1,101.38	1,101.38			
	12/16/19	12/16/19	GMCAR 2019-2 A3 DTD 04/17/2019 2.650% 02/16/2024	36257FAD2	450,000.00	0.00	993.75	993.75			
	12/18/19	12/18/19	HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	120,000.00	0.00	283.00	283.00			
	12/20/19	12/20/19	VWALT 2019-A A3 DTD 10/04/2019 1.990% 11/21/2022	92867XAD8	220,000.00	0.00	364.83	364.83			
	12/20/19	12/20/19	GMALT 2018-3 A3 DTD 09/26/2018 3.180% 06/20/2021	36256GAD1	230,000.00	0.00	609.50	609.50			
	12/20/19	12/20/19	VALET 2018-2 A3 DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	585,000.00	0.00	1,584.38	1,584.38			
	12/20/19	12/20/19	VZOT 2019-C A1A DTD 10/08/2019 1.940% 04/22/2024	92348AAA3	555,000.00	0.00	897.25	897.25			
	12/20/19	12/20/19	GMALT 2019-1 A3 DTD 02/21/2019 2.980% 12/20/2021	36256UAD0	270,000.00	0.00	670.50	670.50			



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	12/20/19	12/20/19	BRANCH BANKING & TRUST CORP NOTES DTD 03/18/2019 3.050% 06/20/2022	05531FBG7	800,000.00	0.00	12,200.00	12,200.00			
	12/23/19	12/23/19	WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021	931142EJ8	520,000.00	0.00	8,125.00	8,125.00			
	12/27/19	12/27/19	AMERICAN HONDA FINANCE DTD 06/27/2019 2.200% 06/27/2022	02665WCY5	550,000.00	0.00	6,050.00	6,050.00			
	12/31/19	12/31/19	US TREASURY NOTES DTD 06/30/2014 2.125% 06/30/2021	912828WR7	1,300,000.00	0.00	13,812.50	13,812.50			
Transaction Type Sub-Total					19,757,988.13	0.00	108,965.46	108,965.46			
PAYDOWNS											
	12/01/19	12/25/19	FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGO4	525.53	525.53	0.00	525.53	(3.27)	0.00	
	12/01/19	12/25/19	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	11,118.98	11,118.98	0.00	11,118.98	(221.17)	0.00	
	12/01/19	12/25/19	FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/25/2024	3137FQ3V3	353.66	353.66	0.00	353.66	0.01	0.00	
	12/01/19	12/25/19	FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	17,533.16	17,533.16	0.00	17,533.16	0.05	0.00	
	12/01/19	12/25/19	FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGO4	696.16	696.16	0.00	696.16	(9.12)	0.00	
	12/15/19	12/15/19	ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	8,601.70	8,601.70	0.00	8,601.70	0.90	0.00	
Transaction Type Sub-Total					38,829.19	38,829.19	0.00	38,829.19	(232.60)	0.00	
SELL											
	12/02/19	12/04/19	US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	750,000.00	750,380.86	5,599.53	755,980.39	5,126.95	2,071.99	FIFO
	12/02/19	12/04/19	US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,550,000.00	1,550,787.11	11,572.35	1,562,359.46	8,173.83	3,414.86	FIFO



Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2019**

CITY OF ANTIOCH, CA - 04380500

Transaction Type					Principal	Accrued		Realized G/L	Realized G/L	Sale
Trade	Settle	Security Description	CUSIP	Par	Proceeds	Interest	Total	Cost	Amort Cost	Method
SELL										
12/02/19	12/04/19	INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	725,000.00	724,166.25	2,577.82	726,744.07	906.25	(374.83)	FIFO
12/04/19	12/06/19	BANK OF NOVA SCOTIA HOUSTON CD DTD 06/07/2018 3.080% 06/05/2020	06417GU22	750,000.00	754,126.50	64.17	754,190.67	4,411.50	4,199.44	FIFO
12/04/19	12/06/19	BANK OF AMERICA ABS 2017-A2 A2 DTD 08/24/2017 1.840% 01/15/2023	05522RCX4	160,000.00	159,956.25	171.73	160,127.98	3,087.50	2,388.32	FIFO
12/19/19	12/19/19	ABBOTT LABORATORIES CORP NOTES DTD 11/22/2016 2.900% 11/30/2021	002824BD1	375,000.00	382,395.00	573.96	382,968.96	5,370.00	5,831.04	FIFO
Transaction Type Sub-Total				4,310,000.00	4,321,811.97	20,559.56	4,342,371.53	27,076.03	17,530.82	
Managed Account Sub-Total					(88,554.15)	122,492.23	33,938.08	26,843.43	17,530.82	
Total Security Transactions					(\$88,554.15)	\$122,492.23	\$33,938.08	\$26,843.43	\$17,530.82	

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 25, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Carlos Zepeda, Operations Supervisor

APPROVED BY: Mike Bechtholdt, Interim Deputy Public Works Director *MB*

SUBJECT: Fencing Parts & Installation Bid Award

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution authorizing the City Manager to execute an agreement with Alta Fence Co to provide fencing parts, repair and installation services for the period of March 1, 2020 through June 30, 2024 for an amount not to exceed \$150,000 per fiscal year.

FISCAL IMPACT

Funding for this expenditure is included in the adopted fiscal year 2019-21 budget within the General Fund Public Works budget.

DISCUSSION

This service contract provides fencing parts, repair and installation services to locations that may need new or additional fencing. City fencing is continuously being destroyed by vandalism and vehicle accidents, leading to over \$100,000 in parts, repair and installation of new fence in the past 8 months. Public Works requires a reliable contractor who will respond quickly and provide the necessary services on a consistent basis. The Public Works Department published the Fencing Parts & Installation request for bids on January 21, 2020; the bid closed on February 11, 2020. Bids were solicited and Alta Fence Company was the lowest, responsible bidder.

ATTACHMENTS

- A. Resolution
- B. Bid Tabulation

ATTACHMENT "A"

RESOLUTION NO. 2020/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE AWARD OF FENCING PARTS & INSTALLATION CONTRACT TO
ALTA FENCE COMPANY**

WHEREAS, the City of Antioch requested formal bid responses for fencing parts and installation services;

WHEREAS, Alta Fence Company submitted the lowest bid with pricing details explained in the bid tabulation; and

WHEREAS, \$150,000 has been budgeted each year for necessary work.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves an agreement with Alta Fence Company to provide fencing parts and installation services in the amount not to exceed \$150,000 per fiscal year in a form to be approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 25th day of February 2020, by the following vote:

AYES:

ABSENT:

ABSTAIN:

NOES:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT "B"



**FENCING PARTS & INSTALLATION BID NO. 330-0211-20A
 BID CLOSED: FEBRUARY 11, 2020
 BID TABULATION**

Alta Fence Company: Contract Grand Total \$150,000 Per Fiscal Year					
	Year 1	Year 2	Year 3	Year 4	Year 5
Pipe Size					
6' Chain-Link Fence	<u>\$11,017.00</u>	<u>\$11,350.00</u>	<u>\$11,693.00</u>	<u>\$12,047.00</u>	<u>\$12,411.00</u>
3' Vinyl Fence	<u>\$8,980.00</u>	<u>\$9,429.00</u>	<u>\$9,900.00</u>	<u>\$10,395.00</u>	<u>\$10,915.00</u>
Path Guard Posts (Bollards)	<u>\$457.00</u>	<u>\$480.00</u>	<u>\$504.00</u>	<u>\$530.00</u>	<u>\$557.00</u>
Path Guard Posts w/ Installation	<u>\$1,107.00</u>	<u>\$1,196.00</u>	<u>\$1,280.00</u>	<u>\$1,369.00</u>	<u>\$1,474.00</u>

Golden Bay Fence Plus Iron Works, Inc.					
	Year 1	Year 2	Year 3	Year 4	Year 5
Pipe Size					
6' Chain-Link Fence	<u>\$23,054.00</u>	<u>\$24,034.00</u>	<u>\$25,015.00</u>	<u>\$25,995.00</u>	<u>\$26,975.00</u>
3' Vinyl Fence	<u>\$18,089.00</u>	<u>\$18,800.00</u>	<u>\$19,511.00</u>	<u>\$20,222.00</u>	<u>\$20,933.00</u>
Path Guard Posts (Bollards)	<u>\$5,754.00</u>	<u>\$6,127.00</u>	<u>\$6,501.00</u>	<u>\$6,874.00</u>	<u>\$7,247.00</u>
Path Guard Posts w/ Installation	<u>\$9,767.00</u>	<u>\$10,140.00</u>	<u>\$10,513.00</u>	<u>\$10,886.00</u>	<u>\$11,260.00</u>

Crusader Fence Company, LLC					
	Year 1	Year 2	Year 3	Year 4	Year 5
Pipe Size					
6' Chain-Link Fence	<u>\$27,476.00</u>	<u>\$28,850.00</u>	<u>\$30,222.00</u>	<u>\$31,597.00</u>	<u>\$32,972.00</u>
3' Vinyl Fence	<u>\$25,122.00</u>	<u>\$26,378.00</u>	<u>\$27,635.00</u>	<u>\$28,891.00</u>	<u>\$30,146.00</u>
Path Guard Posts (Bollards)	<u>\$3,341.00</u>	<u>\$3,509.00</u>	<u>\$3,676.00</u>	<u>\$3,843.00</u>	<u>\$4,010.00</u>
Path Guard Posts w/ Installation	<u>\$5,461.00</u>	<u>\$5,735.00</u>	<u>\$6,008.00</u>	<u>\$6,282.00</u>	<u>\$6,553.00</u>

No Bid:

Delta Fence Company
 Morgan's Fence & Awning

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 25, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Nickie Mastay, Administrative Services Director *NM*

APPROVED BY: Ron Bernal, City Manager *Ron B*

SUBJECT: City Council Travel

RECOMMENDED ACTION

It is recommended that the City Council authorize travel for Council Member Wilson and Council Member Thorpe for travel to Sacramento, CA from April 22 – 23, 2020 for the California Cannabis Control (CCC) Regulations, Codes, and Enforcement Summit. It is further recommended that the City Council authorize the associated conference expenses in an amount not to exceed \$1,178 per each participant and \$2,356 for both participants.

FISCAL IMPACT

The estimated cost is \$1,178 per person. The estimated cost for two City Council members is \$2,356.

DISCUSSION

On June 26, 2018 City Council adopted Ordinance No. 2143-C-S amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) establishing a Cannabis Business (CB) Zoning Overlay and on September 11, 2018 the City Council adopted Resolution No. 2018/117 approving the Cannabis Business Land Use and Operational Guidelines with Application Form.

The CCC Summit focuses on various challenges the Medicinal and Adult Use Cannabis Regulation and Safety Act (MAUCRSA) poses for: municipal officials, cannabis program managers, city managers, county supervisors, zoning officials, building and fire code enforcement, law enforcement, city and county attorneys, and public health employees. Cannabis regulators, law enforcement, and public health officials will offer insights into best practices and lessons learned since cannabis legalization in California. The summit will highlight licensing and permitting, social equity, and law enforcement. The program will focus on both California State Regulations and Municipal Regulations at the County and City level.

As stated on Attachment A: Conference Profile, the conference supports the City's Vision and Strategic Plan Goal 3: Support Sustainable Economic Development, continuing to promote development and revitalization of major employment opportunity areas such as the cannabis overlay area. Council members will be able to tackle challenges that come with regulating the commercialized cannabis industry and they will get in depth technical knowledge on enforcement, public health, licensing and economic impacts of legal cannabis.

ATTACHMENTS

- A. Conference Profile
- B. Agenda: California Cannabis Control Regulation, Codes, and Enforcement Summit
- C. Estimated cost based upon IRS Publication 1542
- D. Travel and Expense Policy



Conference Profile

California Cannabis Control Summit April 22-23, Sacramento, CA

1. Summary of how the Conference relates to the Vision and Strategic Plan and City Policy.

Contributes to our mission, vision and values by assisting with support of our aspirational priorities and city goals and strategies. For example, supporting economic development by business attraction and continue to promote development and revitalization of major employment opportunity areas such as our cannabis overlay areas

2. Description of how the educational benefits of the conference will strengthen your ability to lead and serve in the City of Antioch.

- Establish and maintain an effective policy structure
- Tackle challenges that come with regulating the commercialized cannabis industry
- Hear lessons learned from other municipalities

3. Description of how the networking benefits of the conference will strengthen your ability to lead and serve the City of Antioch.

- Network with colleagues from state agencies, i.e. the cities of Santa Rosa, Sacramento and San Francisco
- Get in depth technical knowledge on enforcement, public health, licensing, and economic impacts of legal cannabis

4. Estimated cost of the conference, an if applicable the cost of hotel, meals, mileage, airfare, and any other applicable cost.

- Registration - \$595
- Hotel - \$159 plus tax
- Parking



April 22 - 23, 2020 | Sacramento, CA

Wednesday, April 22, 2020

Summit Day 1

7:30-8:30 *Registration and Networking Breakfast*

8:30-8:40 **Opening Remarks & Welcome Message by Summit Chairperson**
Greg Sears, VP & GM Food Segment, PERKINELMER

General Session: Regulation at the State and Municipal

8:40-9:00 Keynote Address: **California and Cannabis: Why Regulate**
Allowing cannabis businesses to operate in your municipality can be a sensitive topic for communities and their governance. Economic development, licensing and tax revenue, and insuring public health and safety are just a few of the reasons regulating cannabis could be beneficial to your community.

9:00-10:00 Panel Discussion and Q&A: **California State Regulation Update**
Representatives from state cannabis regulatory agencies will discuss lessons learned after two years of recreational cannabis and the future outlook for the industry in the world's largest cannabis market.

Panelists:

Lori Ajax, Chief, BUREAU OF CANNABIS CONTROL

Rasha Salama, Assistant Branch Chief, CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

Richard Parrot, Director, CALCANNABAS CULTIVATION LICENSING, CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

10:00-10:15 *Networking Break*

10:15-11:30 Panel Discussion and Q&A: **Municipal Regulation Update**
Municipal officials with unique experience regulating the cannabis industry in California will review best practices, various types of regulatory frameworks, and how to determine which best fits your community.

Moderator:

Graham Knaus, Executive Director, CALIFORNIA STATE ASSOCIATION OF COUNTIES

Panelists:

Kelley Bacon, Deputy City Manager, CITY OF CHULA VISTA

Barney Melekian, Assistant County Executive Officer, COUNTY OF SANTA BARBARA

Dennis Bozanich, Deputy County Executive Officer, COUNTY OF CONTRA COSTA

Davina Smith, Cannabis Chief, CITY OF SACRAMENTO

11:30-12:00 Presentation: **Solution Provider**

For speaking opportunities, contact:

Bridget Decker | *Event Producer* | BridgetD@infocastevents.com | (818) 888-4445 ext. 71



April 22 - 23, 2020 | Sacramento, CA

12:00-1:30 *Group Networking Luncheon*

Concurrent Breakout Sessions: Cannabis Administration and Enforcement

Choose a panel from either the Administration or Enforcement track:

1:30-2:45	<p>Administration: Track 1</p> <p>Panel Discussion and Q&A: New and Emerging Regulatory Challenges</p> <p>In this constantly evolving industry new challenges are always popping up. From the limits of local control, delivery services, and license applicant litigation, this panel focuses on how to best prepare your government agency from new challenges and those on the horizon in the cannabis industry.</p> <p>Panelists:</p> <p>Jackie Rocco, <i>Director of Public Works</i>, CITY OF WEST HOLLYWOOD Marisa Rodriguez, <i>Director</i>, SAN FRANCISCO OFFICE OF CANNABIS Taro Murano, <i>Program Manager-Cannabis Enforcement Section Division of Water Rights</i>, STATE WATER RESOURCES CONTROL BOARD Ted Williams, <i>Supervisor</i>, MENDICINO COUNTY Joseph Moreo, <i>Ag Commissioner</i>, TRINITY COUNTY</p>
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OR

1:30-2:45	<p>Enforcement: Track 2</p> <p>Case Study and Q&A: Law Enforcement Strategies and Tactics for Dispensary and Delivery Operations</p> <p>San Diego Police Department’s unique experience and successful strategy in enforcing against illicit market cannabis operations is highlighted in this case study. Cooperation between various agencies and departments and various other tactics will be discussed.</p> <p>Case Study Presented By SDPD Marijuana Team</p>
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2:45-3:00 *Networking Break*

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April 22 - 23, 2020 | Sacramento, CA

Choose a panel from either the Administration or Enforcement track:

3:00-4:15	<p>Administration: Track 1</p> <p>Case Study: The Municipal (County/City) Experience Hear the first-hand experience from a municipality about lessons learned from the challenges of developing and implementing cannabis regulation, and the practices used to overcome them.</p> <p>John Ford, <i>Director of Planning Building Department, COUNTY OF HUMBOLDT</i></p>
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OR

3:00-4:15	<p>Enforcement: Track 2</p> <p>Panel Discussion and Q&A: Civil Litigation and Criminal Issues in the Cannabis Industry A newly regulated cannabis market poses a new set of challenges for municipal attorneys. From license applicant litigation to illegal market prosecution, this panel will discuss the cannabis enforcement nexus among field staff, administrative hearings, litigation proceedings and prosecution methods that must be coordinated for an effective enforcement program.</p> <p>Panelists: Megan McClurg, <i>Deputy City Attorney, CITY OF CHULA VISTA</i> Emilio Camacho, <i>Deputy City Attorney, CITY OF SACRAMENTO</i> Melissa D. Bickel, <i>Senior Deputy City Attorney, CITY OF SACRAMENTO</i></p>
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4:15-5:15 *Networking Reception*

5:15 *Summit Day 1 Adjourns*

For speaking opportunities, contact:

Bridget Decker | *Event Producer* | BridgetD@infocastevents.com | (818) 888-4445 ext. 71



April 22 - 23, 2020 | Sacramento, CA

Thursday, April 23, 2020

Summit Day 2

7:30-8:25 *Registration and Networking Breakfast*

Concurrent Breakout Sessions: Cannabis Administration and Enforcement

Choose a panel from either the Administration or Enforcement track:

8:25-8:30	Administration: Track 1
	Opening Remarks Dr. Toby Astill, Senior Business Manager for Cannabis and Hemp Markets, PERKINELMER

OR

8:25-8:30	Enforcement: Track 2
	Opening Remarks by Track 2 Chair

Choose a panel from either the Administration or Enforcement track:

8:30-9:45	Administration: Track 1
	<p>Panel Discussion and Q&A: Developing and Implementing Public Policy for Regulated Cannabis From what types of cannabis operations to permit in your community to tax rates and licensing fees, there are many factors to consider when crafting public policy for cannabis. This panel will focus on the challenges faced and lessons learned by municipal officials in the past year of legalization.</p> <p>Panelists: Jay Schenirer, Council Member, CITY OF SACRAMENTO Miguel Angel Arias, Council President, CITY OF FRESNO John D’Amico, Mayor, CITY OF WEST HOLLYWOOD Juliana Lucchesi, City Planner, CITY OF MOUNT SHASTA</p>

OR

8:30-9:45	Enforcement: Track 2
	<p>Panel Discussion and Q&A: Public Health Considerations and Inspection of Regulated Cannabis The onset of the vaping crisis has brought renewed scrutiny to public health concerns related to cannabis, while issues like restricting visibility and access to minors persist. As the market</p>

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April 22 - 23, 2020 | Sacramento, CA

	<p>evolves, inspectors are constantly experiencing novel violations and struggle to keep up with the pace of the industry.</p> <p>Moderator: Greg Sears, <i>VP & GM Food Segment</i>, PERKINELMER</p> <p>Panelists: Heather Forshey, <i>Director of Environmental Health</i>, CITY OF SAN MATEO Senior Representative, CDCP Dr. Lynn Silver, <i>Senior Advisor</i>, PUBLIC HEALTH INSTITUTE</p>
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Choose a panel from either the Administration or Enforcement track:

9:50-10:35	Administration: Track 1
	Presentation and Q&A: Alliance Financial

OR

9:50-10:35	Enforcement: Track 2
	<p>Presentation and Q&A: Enforcing Cannabis Regulation at the State Level Hear about the challenges of cannabis enforcement from the state perspective and how to apply lessons learned to your municipality.</p> <p>Terrance Washington, <i>Cannabis Investigator</i>, DEPARTMENT OF CONSUMER AFFAIRS</p>

10:35-11:00 *Networking Break*

Choose a panel from either the Administration or Enforcement track:

11:00-11:45	Administration: Track 1
	<p>Presentation and Q&A: Finance: Banking, Taxes, and Licensing Fees Developing financial policy around cannabis and issues about the collection of taxes still dog regulators and industry alike. Questions around the most effective tax frameworks based on square footage or gross receipts and tax audit monitoring remain. This session will focus on strategies to mitigate challenges around municipal finance as it pertains to cannabis.</p> <p>Nicolas Maduros, <i>Director</i>, CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION</p>

OR

11:00-11:45	Enforcement: Track 2
	Presentation and Q&A: PerkinElmer

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April 22 - 23, 2020 | Sacramento, CA

Choose a panel from either the Administration or Enforcement track:

11:50-12:35	<p>Administration: Track 1</p> <p>Presentation and Q&A: Social Equity Programs In the Regulated Cannabis Industry Social equity programs are a great opportunity to mitigate the disproportionate impact of the war on drugs, but implementing these programs hasn't come without their fair share of hurdles. Learn about various programs in the works, the benefits, and the challenges of implementing an equity program in your community.</p> <p>Dahir Nasser, <i>Assistant Deputy Director</i>, GOVERNORS OFFICE OF BUSINESS AND ECONOMIC DEVELOPMENT</p>
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OR

11:50-12:35	<p>Enforcement: Track 2</p> <p>Presentation and Q&A: Strategies for Criminal Prosecution In Cannabis Markets With a newly legalized and regulated cannabis market comes a new set of issues for municipal attorneys. This presentation will focus on criminal enforcement in both the illicit and regulated cannabis market.</p> <p>Kenneth Meyer, <i>Deputy District Attorney</i>, LOS ANGELES COUNTY DISTRICT ATTORNEY'S OFFICE</p>
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12:35-1:50 *Group Luncheon*

Choose a panel from either the Administration or Enforcement track:

1:50-3:00	<p>Administration: Track 1</p> <p>Panel Discussion and Q&A: Considerations for Municipal Planning, Land-Use, and Zoning There is no one size fits all solution when it comes to municipal planning in the Golden State. Urban and rural municipalities have very different concerns to consider when developing fire, building, zoning, and land-use policies. This panel gathers expertise from municipal officials from across the diverse landscape of California to offer their unique insights on inspection and enforcement.</p>
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Bridget Decker | *Event Producer* | BridgetD@infocastevents.com | (818) 888-4445 ext. 71



April 22 - 23, 2020 | Sacramento, CA

	<p>Panelists:</p> <p>Clare Hartman, <i>Deputy Director- Planning</i>, CITY OF SANTA ROSA</p> <p>Michael Christensen, <i>Senior Planner</i>, SAN FRANCISCO PLANNING DEPARTMENT</p> <p>Kelly Broughton, <i>Development Services Director</i>, CITY OF CHULA VISTA</p> <p>Michael Sapunor, <i>Resource Planner</i>, Cannabis Licensing Office, SANTA CRUZ COUNTY</p>
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OR

1:50-3:00	<p>Enforcement: Track 2</p> <p>Panel Discussion and Q&A: Fire and Building Code: Inspection and Enforcement</p> <p>Familiarizing yourself with machinery and equipment used in the cannabis industry is just one of many key points to successfully enforcing fire and building code. Hear lessons learned and insights from first-hand inspector experiences.</p> <p>Panelists:</p> <p>Matthew Dutcher, <i>Fire Prevention Officer</i>, SACRAMENTO FIRE DEPARTMENT</p> <p>Kelly Charles, <i>Senior Fire Protection Engineer</i>, CITY OF SAN DIEGO</p> <p>Anthony Larkin, <i>Fire & Safety Plans Examiner</i>, CITY OF SAN DIEGO</p>
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3:00 *Summit Adjourns*



FY 2020 Per Diem Rates for California

Max lodging by month (excluding taxes.)

PrimaryDestination	County	2019Oct	Nov	Dec	2020Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96
Antioch / Brentwood / Concord	Contra Costa	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165
Bakersfield / Ridgecrest	Kern	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$111
Barstow / Ontario / Victorville	San Bernardino	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107	\$107
Death Valley	Inyo	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121
Eureka / Arcata / McKinleyville	Humboldt	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$130	\$130	\$130	\$100
Fresno	Fresno	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Los Angeles	Los Angeles / Orange / Ventura / Edwards AFB less the city of Santa Monica	\$181	\$181	\$181	\$181	\$181	\$181	\$181	\$181	\$181	\$181	\$181	\$181
Mammoth Lakes	Mono	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135
Mill Valley / San Rafael / Novato	Marin	\$191	\$160	\$160	\$160	\$160	\$160	\$160	\$160	\$191	\$191	\$191	\$191
Monterey	Monterey	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$223	\$223	\$161
Napa	Napa	\$209	\$209	\$160	\$160	\$160	\$160	\$209	\$209	\$209	\$209	\$209	\$209
Oakhurst	Madera	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$133	\$133	\$133	\$133	\$133
Oakland	Alameda	\$186	\$186	\$186	\$195	\$195	\$195	\$186	\$186	\$186	\$186	\$186	\$186

PrimaryDestination	County	2019Oct	Nov	Dec	2020Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Palm Springs	Riverside	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$107	\$107	\$107	\$107	\$107
Point Arena / Gualala	Mendocino	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125
Sacramento	Sacramento	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140
San Diego	San Diego	\$173	\$173	\$173	\$173	\$173	\$173	\$173	\$173	\$173	\$173	\$173	\$173
San Francisco	San Francisco	\$334	\$244	\$244	\$302	\$302	\$302	\$302	\$302	\$302	\$302	\$302	\$334
San Luis Obispo	San Luis Obispo	\$118	\$124	\$124	\$124	\$124	\$124	\$124	\$124	\$124	\$124	\$124	\$118
San Mateo / Foster City / Belmont	San Mateo	\$231	\$193	\$193	\$231	\$231	\$231	\$231	\$231	\$231	\$231	\$231	\$231
Santa Barbara	Santa Barbara	\$171	\$171	\$171	\$171	\$171	\$171	\$171	\$171	\$171	\$224	\$224	\$171
Santa Cruz	Santa Cruz	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$130	\$168	\$168	\$168	\$130
Santa Monica	City limits of Santa Monica	\$248	\$248	\$248	\$248	\$248	\$248	\$248	\$248	\$248	\$301	\$301	\$248
Santa Rosa	Sonoma	\$158	\$158	\$158	\$158	\$158	\$158	\$158	\$158	\$158	\$158	\$158	\$158
South Lake Tahoe	El Dorado	\$135	\$135	\$135	\$119	\$119	\$119	\$119	\$119	\$119	\$135	\$135	\$135
Stockton	San Joaquin	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$136
Sunnyvale / Palo Alto / San Jose	Santa Clara	\$241	\$241	\$241	\$253	\$253	\$253	\$241	\$241	\$241	\$241	\$241	\$241
Tahoe City	Placer	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122
Truckee	Nevada	\$128	\$128	\$128	\$128	\$128	\$128	\$128	\$128	\$128	\$128	\$128	\$128
Visalia	Tulare	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112
West Sacramento / Davis	Yolo	\$127	\$127	\$127	\$127	\$127	\$127	\$127	\$127	\$127	\$127	\$127	\$127
Yosemite National Park	Mariposa	\$126	\$126	\$126	\$119	\$119	\$119	\$119	\$119	\$126	\$126	\$126	\$126



FY 2020 Per Diem Rates for California

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5	\$41.25
Antioch / Brentwood / Concord	Contra Costa	\$66	\$16	\$17	\$28	\$5	\$49.50
Bakersfield / Ridgecrest	Kern	\$61	\$14	\$16	\$26	\$5	\$45.75
Barstow / Ontario / Victorville	San Bernardino	\$61	\$14	\$16	\$26	\$5	\$45.75
Death Valley	Inyo	\$66	\$16	\$17	\$28	\$5	\$49.50
Eureka / Arcata / McKinleyville	Humboldt	\$71	\$17	\$18	\$31	\$5	\$53.25
Fresno	Fresno	\$66	\$16	\$17	\$28	\$5	\$49.50
Los Angeles	Los Angeles / Orange / Ventura / Edwards AFB less the city of Santa Monica	\$66	\$16	\$17	\$28	\$5	\$49.50
Mammoth Lakes	Mono	\$76	\$18	\$19	\$34	\$5	\$57.00
Mill Valley / San Rafael / Novato	Marin	\$76	\$18	\$19	\$34	\$5	\$57.00
Monterey	Monterey	\$76	\$18	\$19	\$34	\$5	\$57.00

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Napa	Napa	\$66	\$16	\$17	\$28	\$5	\$49.50
Oakhurst	Madera	\$71	\$17	\$18	\$31	\$5	\$53.25
Oakland	Alameda	\$66	\$16	\$17	\$28	\$5	\$49.50
Palm Springs	Riverside	\$66	\$16	\$17	\$28	\$5	\$49.50
Point Arena / Gualala	Mendocino	\$76	\$18	\$19	\$34	\$5	\$57.00
Sacramento	Sacramento	\$66	\$16	\$17	\$28	\$5	\$49.50
San Diego	San Diego	\$71	\$17	\$18	\$31	\$5	\$53.25
San Francisco	San Francisco	\$76	\$18	\$19	\$34	\$5	\$57.00
San Luis Obispo	San Luis Obispo	\$71	\$17	\$18	\$31	\$5	\$53.25
San Mateo / Foster City / Belmont	San Mateo	\$66	\$16	\$17	\$28	\$5	\$49.50
Santa Barbara	Santa Barbara	\$76	\$18	\$19	\$34	\$5	\$57.00
Santa Cruz	Santa Cruz	\$61	\$14	\$16	\$26	\$5	\$45.75
Santa Monica	City limits of Santa Monica	\$76	\$18	\$19	\$34	\$5	\$57.00
Santa Rosa	Sonoma	\$71	\$17	\$18	\$31	\$5	\$53.25
South Lake Tahoe	El Dorado	\$66	\$16	\$17	\$28	\$5	\$49.50
Stockton	San Joaquin	\$61	\$14	\$16	\$26	\$5	\$45.75
Sunnyvale / Palo Alto / San Jose	Santa Clara	\$66	\$16	\$17	\$28	\$5	\$49.50
Tahoe City	Placer	\$61	\$14	\$16	\$26	\$5	\$45.75
Truckee	Nevada	\$76	\$18	\$19	\$34	\$5	\$57.00
Visalia	Tulare	\$61	\$14	\$16	\$26	\$5	\$45.75
West Sacramento / Davis	Yolo	\$71	\$17	\$18	\$31	\$5	\$53.25
	Mariposa	\$76	\$18	\$19	\$34	\$5	\$57.00

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Yosemite National Park							

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

PURPOSE

This document establishes the expense and reimbursement policy for all Elected and Appointed (non-employee) Officials of the City of Antioch. As Elected Officials, individuals may incur expenses related to the execution of their duties and responsibilities. These expenses may include the following: personal vehicle use, communication needs (cell phones, internet, and personal phone lines, newspaper subscriptions), and conferences and meetings related to the City's interests and/or business. As to Appointed Officials on the Administrative Appeals Board, Design Review Board, Economic Development Commission, Parks and Recreation Commission, Planning Commission, and Police Crime Prevention Commission, and other boards or committees established by the City Council there may be opportunities for individuals to attend educational seminars or meetings related to the City's interests and/or business as approved by the City Council. Therefore, this policy establishes procedures for requesting and receiving payment for expenses incurred while representing the City on official business.

ADOPTION AND IMPLEMENTATION

The Council is responsible for adopting the expense and reimbursement policy for Elected and Appointed Officials and for approving any subsequent policy revisions.

EXCEPTIONS

The City Council may approve exceptions to this policy on a case-by-case basis for special or unique circumstances.

I. PERSONAL VEHICLE USE

In recognition of the fact that Elected Officials may use their private vehicles while performing their duties, a monthly vehicle allowance will be provided, as allowed pursuant to California Government Code section 1223. Vehicle allowance shall cover all vehicle related expenses including but not limited to bridge tolls, routine parking fees, gasoline, wear and tear of personal vehicle, maintenance, and insurance. Elected officials receiving a monthly vehicle allowance shall be eligible for mileage reimbursement for travel beyond a 75-mile radius from the City of Antioch City Hall based on mileage rate set by the IRS code. Reimbursement shall be for the incremental miles beyond the 75-mile radius.

In order to be eligible for the reimbursement allowance, Elected Officials shall annually provide proof of liability insurance to the City Clerk. The monthly cap on

reimbursement of automobile expenses for personal vehicle usage shall be as follows: Mayor: \$450; Council Members: \$350; City Clerk: \$350; City Treasurer: \$350.

II. COMMUNICATION EQUIPMENT AND SERVICES

In recognition of the fact that City Council members and other Elected and Appointed Officials have a significant responsibility to stay in touch with their constituents and City management employees, reimbursement of communication equipment shall be allowed for cell phone service and equipment, internet service and equipment, local and long distance telephone and fax line service and equipment. Individual council members and other elected and appointed officials will be responsible for establishing their own communication service providers and all bills for such service will be paid by the individual. The monthly cap on reimbursement of communication equipment and services shall be as follows: Mayor \$100; Council Members \$50; City Clerk \$50; City Treasurer \$50. Any communication service expenditures beyond that amount will be borne by the individual elected official.

III. MEMBERSHIPS

The City Council shall decide which groups to join as an entity, such as the League of California Cities or the Antioch Chamber of Commerce, through City Council action including the budget process. Individual memberships in groups by Elected or Appointed Officials shall be the personal expense of those individuals unless otherwise approved in advance by the City Council.

IV. LOCAL CITY EVENTS

Elected City Officials may be reimbursed for the cost of attending local events related to the City's business upon completion of an expense report and detailed documentation of expenses. City funds shall not be used to purchase alcohol or reimburse Elected Officials for alcohol related costs, unless as part of a set price for the event that happens to include alcohol. If a guest accompanies an Elected Official, only the cost of the Elected Official will be reimbursed. All reimbursement requests must include original itemized receipts and information on local city events attended.

V. CONFERENCES

The City Council shall decide, through City Council action if attendance to any conference is approved.

Elected City Officials shall submit a Conference Profile to the City Manager. The Conference Profile will include but not be limited to:

- Summary of how the Conference relates to the Vision and Strategic Plan and City policy.
- Description of how the educational benefits of the conference will strengthen your ability to lead and serve in the City of Antioch.
- Description of how the networking benefits of the conference will strengthen your

- ability to lead and serve the City of Antioch.
- Estimated cost of the conference, and if applicable the cost of hotel, meals, mileage, airfare, and any other applicable cost.

The Conference Profile must be submitted to the City Manager (90) days prior to the conference start date in order for the item to be placed on the City Council Agenda for City Council consideration.

VI. TRAVEL

In recognition of the fact that Elected Officials may need to represent the City at conferences and meetings and may incur expenses in the course of their travel, this policy establishes procedures for requesting and receiving payment for travel and travel-related expenditures. Appointed Officials must be specifically authorized by the City Council to attend educational seminars or other meetings in order to seek reimbursement.

(A) PROCEDURE

The key document in the administrative process is the Travel Authorization/Warrant Request (TAWR). Besides ensuring that travel by Elected and Appointed Officials is conducted within this policy, the TAWR summarizes the total cost of attending conferences, meetings, and seminars and provides documentation for cash advances, vendor payments and credit card purchases. General instructions for completing and processing this form are provided in a separate document.

(B) AUTHORIZATION PROCESS

All travel by an Appointed Official shall be pre-approved by having the item placed on the City Council Consent Calendar. Overnight travel by an Elected Official, shall be pre-approved by having the item placed on the City Council Consent Calendar.

After travel, the Travel Authorization report must be finalized. Finance will review for receipts and policy compliance.

(C) METHODS OF REIMBURSEMENT

There are three ways to request and receive payment for travel and travel-related expenditures: (1) advance payment, (2) reimbursement for actual expenditures, and (3) credit card usage.

(1) Advance payments: Elected Officials may request a cash advance for meals. For advance payment, the request must be submitted to the Finance Department two weeks prior to the travel date for the Finance Department to process such request. Advance payment must be requested through TAWR with a copy of the training, meeting or conference announcement as proof of official City business trip. The advance will be within the IRS approved per diem rates for meals and incidental expenses (M&IE) for the location/area visited as listed in Publication 1542. The value of meals provided at

conferences, training, or other travel programs will be deducted from the cash advance at the following rate:

Breakfast - 20% Lunch - 30% Dinner - 50%

Other items, such as conference registration, lodging, and air fare may be paid directly to the vendor in advance of travel.

Upon return from travel, all cash advances must be documented with original itemized receipts.

(2) Reimbursement: Elected and Appointed Officials shall be reimbursed for all eligible expenditures upon return from travel for items that have original receipts. A Travel Authorization/Warrant Request with original receipts will be paid by Finance within the regular accounts payable time schedule. Reimbursement claims should be submitted within 30 days from the return from travel, and no reimbursements may be made that cross over fiscal years.

(3) Credit Card Usage: Elected and Appointed Officials may use personal credit cards to pay for travel expenses. Original receipts must be included with the Travel Authorization Warrant Request to be eligible for reimbursement.

(D) ELIGIBLE EXPENDITURES

Meals and Incidental Expenses (M & IE)

- **Meals:** City funds shall not be used to purchase alcohol or reimburse Elected or Appointed Officials for alcohol related costs. Meal costs will be reimbursed as supported by original itemized receipts.

- **Personal Meals:** All expenditures must be documented and reimbursement will not exceed the meal schedule listed above.

- **Business Meals:** To qualify as a business meal, the identity of the participants and the business purpose of the discussion must be substantiated.

- **Incidental Expenses:** Those related to City business will be reimbursed at cost as supported by original receipts (e.g., tolls and taxi cabs).

In no event shall the reimbursement for meals and incidental expenses exceed the IRS approved per diem rates for the location visited as listed in Publication 1542.

- **Lodging:** The City will pay lodging expenses for Elected or Appointed Officials during official travel requiring one or more overnight stays. The City will pay for lodging for the evening preceding or subsequent to a meeting or business event when the Elected or Appointed Official would have to travel at unreasonably early or late hours to

reach his or her destination.

Elected or Appointed Officials shall make an effort to obtain lodging at or near the facility where official City business is to take place to minimize travel time and transportation costs. The City will pay only for standard single rooms for individual Elected Officials. If lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor. If conference rates are not available, government rates must be requested. Lodging rates that are equal to or less than the government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

If a double room is requested by an Elected or Appointed Official because he or she is accompanied by a spouse or other person, the difference between the single and double room rate shall be considered the Elected or Appointed Official's personal expense.

Elected or Appointed Officials shall cancel any reservations for lodging they will not use. Any charge for an unused reservation shall be considered the Elected or Appointed Official's personal expense unless failure to cancel the reservation was due to circumstances beyond the Elected Official's control.

- **Personal Entertainment:** No reimbursement will be made for personal entertainment.

- **Guests:** If a guest accompanies an Elected or Appointed Official, only the cost of the Elected or Appointed Official will be reimbursed. All costs above a single person will be borne by the Elected or Appointed Official.

- **Discounts:** If offered early registrations should be obtained whenever possible.

- **Telephone/Internet:** The City will pay for all City-related business telephone calls or internet use by an Elected or Appointed Official while traveling on authorized City business. If approved prior to travel, the City may pay for personal internet use up to \$5.00 per day for authorized overnight business travel within California and up to \$10.00 per day for all other authorized overnight business travel.

- **Transportation:** All travel will be made by the method most cost effective for the City. Considerations such as time, distance traveled and cost of transportation should be factors in arriving at the lowest cost.

Elected and Appointed Officials shall endeavor to book air travel to take advantage of discounts and nonrefundable ticket fares where practical. All flights shall be booked at coach class or equivalent level. Any additional costs incurred due to personal travel added on before or after the trip will be paid by the Elected or Appointed Official.

Elected and Appointed Officials are encouraged to use their personal vehicles as transportation to and from airports. The cost of traveling from home to the airport

will be paid for from monthly stipend. If a personal vehicle is left at the airport for more than one day, parking will be reimbursed per day based on long term parking rates or other transportation to and from the airport, whichever is less. Parking will not be reimbursed at the short term parking rate.

The use of rental vehicles is discouraged and shall be authorized only when no other mode of transportation is available or when alternate transportation would be more expensive or impractical. Elected or Appointed Officials must understand that the City's vehicle insurance coverage does not cover the individual driver of a rental car. Therefore, the City Official shall confirm personal coverage under their personal insurance or purchase additional insurance from the rental agency at their own expense. Rental vehicles shall be driven only by Elected or Appointed Officials included on the car rental agreement. Elected or Appointed Officials shall be reimbursed for reasonable taxi fare, airport van, or other public transportation in order to travel from their destination airport to their hotel.

VII. REPORTING OF EXPENDITURES

If the City reimburses an Elected or Appointed Official for attending a "meeting" as defined under the Brown Act ¹, the Official shall provide a brief written or oral report regarding the "meeting" at the next regular meeting of the Council or applicable commission, board or committee to which the Official belongs. For other educational seminars or events for which expenses were reimbursed by the City, the Official may provide a brief written or oral report at the next regularly scheduled meeting of the Council or applicable commission, board or committee to which the Official belongs.

VIII. ACKNOWLEDGEMENT

After being sworn in, Elected or Appointed Officials will be required to sign a statement formally acknowledging receipt and acceptance of this policy.

¹ The Brown Act (California Government Code section 54952.2) defines a meeting as including "any congregation of majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains."

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 25, 2020

SUBMITTED BY: Zoe Merideth, Associate Planner *ZM*

APPROVED BY: Forrest Ebbs, Community Development Director *ForFE*

SUBJECT: **Accessory Dwelling Unit Ordinance – Z-19-07**

RECOMMENDED ACTION

It is recommended that the City Council introduce an ordinance repealing and replacing section 9-3805 of the Antioch Municipal Code regulating Accessory Dwelling Units.

FISCAL IMPACT

The action does not directly impact the City budget. Some staff time will be required to update the Municipal Code, application materials, and handouts to include the requirements of the new state law.

DISCUSSION

Request

The proposed ordinance repeals and replaces Chapter 5 of Title 9 of the Antioch Municipal Code to impose new limits on local authority to regulate Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) in compliance with the provisions of Government Code sections 65852.2 and 65852.22 as amended by recently approved legislation that took effect on January 1, 2020.

Environmental

Under California Public Resources Code section 21080.17, the California Environmental Quality Act ("CEQA") does not apply to the adoption of an ordinance by a city or county implementing the provisions of section 65852.2 of the Government Code, which is California's ADU law and which also regulates JADUs, as defined by section 65852.22. Therefore, the proposed ordinance is statutorily exempt from CEQA in that the proposed ordinance implements the State's ADU law.

Background

The City of Antioch last updated its ADU ordinance in 2018 in order to comply with 2017 legislative changes to then existing ADU law (see Attachment "B" for current ordinance). In 2019, the California Legislature approved, and Governor Newsom signed into law AB 68, AB 881, and SB 13 ("new ADU laws"), that amended Government Code section 65852.2 and 65852.22 to impose new limits on local authority to regulate ADUs and JADUs. An ADU is an attached or a detached residential dwelling unit that provides

complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. A JADU is a residential unit that is more than 500 square feet in size, is contained entirely within an existing or proposed single-family structure, includes its own separate sanitation facilities or shares sanitation facilities with the existing or proposed single-family structure, and includes an efficiency kitchen. The new laws took effect on January 1, 2020.

The Planning Commission heard this item at their February 5, 2020 meeting. Draft meeting minutes from this meeting are included as Attachment "C". One person spoke in support of the item and recommended minor textual changes. The speaker also provided a letter to the Planning Commission summarizing these positions. The letter is included as Attachment "D". The Planning Commission voted 6-0 to recommend approval of this item. As part of the motion, the Planning Commission recommended to staff how to address impact fees in the rare instance that an ADU is larger than the primary dwelling unit. The Planning Commission recommended that all ADU impact fees shall be capped so as not to exceed the impact fees required of the primary dwelling, so long as the City is legally allowed to do so. Staff consulted with legal counsel, who recommended a slightly different approach of allowing proportional impact fees to be charged or using the multifamily rate for the impact fee. This and other issues related to the impact fees for ADUs will be presented on a future agenda.

Overview of Changes

The new ADU laws mandate that cities with ADU ordinances that are inconsistent with the new ADU laws apply the State standards for ADU and JADU approval. While the new ADU laws leave little room for cities to adopt local standards, it is recommended that the City Council adopt the proposed new ADU ordinance that accommodates the new State standards and adopts local standards where allowed by State law.

The below list describes the more substantive changes in the new ADU laws and the proposed ordinance (A summary table of the new ADU ordinance is provided as Attachment "E"):

- The new ADU laws remove the owner-occupancy requirement for ADUs until January 1, 2025. All ADUs created before January 1, 2020 are still subject to the owner-occupancy requirements that were in place at the time the ADU was created. Owner-occupancy is still required for all JADUs.
- Cities must allow the creation of multiple ADUs within portions of existing multifamily dwelling structures that are not used as livable space, including but not limited to storage rooms, boiler rooms, passageways, attics, basements, or garages, if each converted ADU complies with state building standards for dwellings. At least one converted ADU is allowed within an existing multifamily dwelling, and up to 25 percent of the existing multifamily dwelling units may each have a converted ADU.

- In addition to the creation of multiple ADUs within portions of existing multifamily dwellings, cities must allow the creation of no more than two detached ADUs on a lot with an existing multifamily dwelling.
- The new ADU laws prohibit a city from adopting standards, such as lot coverage, that would prohibit the creation of a new, detached ADU that is up to 800 square feet in size, up to 16 feet in height, and has four-foot side and rear setbacks.
- Cities must allow the creation of both a JADU and a new detached ADU up to 800 square feet on a property with a single-family home. The JADU owner-occupancy requirements would still apply in this scenario.
- The new ADU laws prohibit a city from requiring replacement parking when a garage or carport is converted to an ADU or demolished for the creation of an ADU. Previously, the conversion of a garage into an ADU required replacement parking be provided, but a driveway counted towards the replacement.
- The review of all ADU permits must be ministerial and not require any discretionary review. Previously, cities had up to 120 days after the receipt of a complete application to approve an ADU. Under the new ADU laws, this timeframe has been shortened to 60 days.
- Cities are prohibited from allowing short term rentals of ADUs.
- As allowed in limited circumstance under the new ADU laws, such as the construction of a new detached ADU over 800 square feet in size, Antioch is proposing the ADU adhere to specific architectural standards. The proposed standards include requiring the exterior materials of the ADU to match the appearance and design of the primary dwelling; and requiring fencing, landscaping, or privacy glass in the windows be used to provide screening between the ADU and the adjoining residential property.

ATTACHMENTS

- A. Proposed Ordinance
- B. Current ADU Ordinance
- C. Draft Minutes from the February 5, 2020 Planning Commission Meeting
- D. Letter Presented to Planning Commission at the February 5, 2020 Meeting
- E. ADU Ordinance Summary Table

ATTACHMENT “A”

ORDINANCE NO.-**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH REPEALING AND REPLACING SECTION 9-5.3805 OF THE CITY OF ANTIOCH MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS (Z-19-07)

WHEREAS, the City of Antioch, California (“City”) is a municipal corporation, duly organized under the constitution and laws of the State of California;

WHEREAS, the Planning and Zoning Law authorizes cities to act by ordinance to provide for the creation and regulation of accessory dwelling units (“ADUs”) and junior accessory dwelling units (“JADUs”);

WHEREAS, in 2019, the California Legislature approved, and the Governor signed into law a number of bills (“New ADU Laws”) that, among other things, amended Government Code section 65852.2 and 65852.22 to impose new limits on local authority to regulate ADUs and JADUs;

WHEREAS, the New ADU Laws took effect January 1, 2020, and if the City’s ADU ordinance did not comply with the New ADU Laws, the City’s ordinance became null and void on that date as a matter of law;

WHEREAS, the City desires to amend its local regulatory scheme for the construction of ADUs and JADUs to comply with the amended provisions of Government Code sections 65852.2 and 65852.22;

WHEREAS, failure to comply with Government Code sections 65852.2 and 65852.22 (as amended) as of January 1, 2020 renders the City’s ordinance regulating ADUs and JADUs null and void, thereby limiting the City to the application of the few default standards provided in Government Code sections 65852.2 and 65852.22 for the approval of ADUs and JADUs;

WHEREAS, the approval of ADUs and JADUs based solely on the default statutory standards, without local regulations governing height, setback, landscape, architectural review, among other things, would threaten the character of existing neighborhoods, and negatively impact property values, personal privacy, and fire safety;

WHEREAS, The Planning Commission conducted a duly noticed public hearing on February 5, 2020 at which time a resolution was approved to initiate and recommend to the City Council that this ordinance be adopted. The City Council held a duly noticed public hearing on February 25, 2020 at which time all interested persons were allowed to address the Council regarding adoption of this ordinance;

WHEREAS, the City Council has reviewed and considered the public testimony and agenda reports prepared in connection with this ordinance, including the policy considerations discussed therein, and the consideration and recommendation by the City's Planning Commission; and

WHEREAS, Pursuant to Public Resources Code Section 21080.17, the adoption of an ordinance to implement the provisions of Government Code Section 65852.1 and Section 65852.2 is exempt from the California Environmental Quality Act (CEQA).

NOW, THEREFORE, the City Council of the City of Antioch does ordain as follows:

SECTION 1. Findings. The recitals above are each incorporated by reference and adopted as findings by the City Council.

SECTION 2. Section 9-5.3805 of the Antioch Municipal Code is hereby amended and restated as provided in Exhibit "A", attached hereto and incorporated herein by reference.

SECTION 3. CEQA. Under California Public Resources Code section 21080.17, the California Environmental Quality Act ("CEQA") does not apply to the adoption of an ordinance by a city or county implementing the provisions of section 65852.2 of the Government Code, which is California's ADU law and which also regulates JADUs, as defined by section 65852.22. Therefore, the proposed ordinance is statutorily exempt from CEQA in that the proposed ordinance implements the State's ADU law.

SECTION 4. Publication; Effective Date. This Ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

SECTION 5. Severability. Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable. The City Council declares that it would have adopted this resolution irrespective of the invalidity of any portion thereof.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 25th day of February, 2020 and passed and adopted at a regular meeting thereof, held on the _ day of _____, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, CMC
City Clerk of the City of Antioch

EXHIBIT A

§ 9-5.3805 ACCESSORY DWELLING UNITS.

- (A) **Purpose.** The purpose of this section is to allow and regulate accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) in compliance with California Government Code sections 65852.2 and 65852.22.
- (B) **Effect of Conforming.** An ADU or JADU that conforms to the standards in this section will not be:
- (1) Deemed to be inconsistent with the city’s general plan and zoning designation for the lot on which the ADU or JADU is located.
 - (2) Deemed to exceed the allowable density for the lot on which the ADU or JADU is located.
 - (3) Considered in the application of any local ordinance, policy, or program to limit residential growth.
 - (4) Required to correct a nonconforming zoning condition, as defined in subsection (C)(7) below.
- (C) **Definitions.** As used in this section, terms are defined as follows:
- (1) “Accessory dwelling unit” or “ADU” means an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. An accessory dwelling unit also includes the following:
 - (a) An efficiency unit, as defined by Section 17958.1 of the California Health and Safety Code; and
 - (b) A manufactured home, as defined by Section 18007 of the California Health and Safety Code.
 - (2) “Accessory structure” means a structure that is accessory and incidental to a dwelling located on the same lot.
 - (3) “Complete independent living facilities” means permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated.
 - (4) “Efficiency kitchen” means a kitchen that includes each of the following:
 - (a) A cooking facility with appliances.
 - (b) A food preparation counter or counters that total at least 15 square feet in area.

- (c) Food storage cabinets that total at least 30 square feet of shelf space.
 - (5) “Junior accessory dwelling unit” or “JADU” means a residential unit that
 - (a) is no more than 500 square feet in size,
 - (b) is contained entirely within an existing or proposed single-family structure,
 - (c) includes its own separate sanitation facilities or shares sanitation facilities with the existing or proposed single-family structure, and
 - (d) includes an efficiency kitchen, as defined in subsection (C)(4) above
 - (6) “Living area” means the interior habitable area of a dwelling unit, including basements and attics, but does not include a garage or any accessory structure.
 - (7) “Nonconforming zoning condition” means a physical improvement on a property that does not conform with current zoning standards.
 - (8) “Passageway” means a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the ADU or JADU.
 - (9) “Proposed dwelling” means a dwelling that is the subject of a permit application and that meets the requirements for permitting.
 - (10) “Public transit” means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.
 - (11) “Tandem parking” means that two or more automobiles are parked on a driveway or in any other location on a lot, lined up behind one another.
- (D) **Approvals.** The following approvals apply to ADUs and JADUs under this section:
- (1) **Building-permit Only.** If an ADU or JADU complies with each of the general requirements in subsection (E) below, it is allowed with only a building permit in the following scenarios:
 - (a) **Converted on Single-family Lot:** Only one ADU or JADU on a lot with a proposed or existing single-family dwelling on it, where the ADU or JADU:
 - 1. Is either: within the space of a proposed single-family dwelling; within the existing space of an existing single-family dwelling; or within the existing space of an accessory structure, plus up to 150

additional square feet if the expansion is limited to accommodating ingress and egress.

2. Has exterior access that is independent of that for the single-family dwelling.
3. Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.
4. The total floor area is 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two bedrooms.

(b) **Small Detached on Single-family Lot:** One detached, new-construction ADU on a lot with a proposed or existing single-family dwelling (in addition to any JADU that might otherwise be established on the lot under subsection (D)(1)(a) above), if the detached ADU satisfies the following limitations:

1. The side- and rear-yard setbacks are at least four-feet.
2. The total floor area is 800 square feet or smaller.
3. The maximum height above grade is 16 feet.

(c) **Converted on Multifamily Lot:** Multiple ADUs within portions of existing multifamily dwelling structures that are not used as livable space, including but not limited to storage rooms, boiler rooms, passageways, attics, basements, or garages, if each converted ADU complies with state building standards for dwellings. At least one converted ADU is allowed within an existing multifamily dwelling, and up to 25 percent of the existing multifamily dwelling units may each have a converted ADU under this paragraph. The ADU shall satisfy the following limitation:

1. The total floor area is 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two bedrooms.

(d) **Detached on Multifamily Lot:** No more than two detached ADUs on a lot that has an existing multifamily dwelling if each detached ADU satisfies the following limitations:

1. The side- and rear-yard setbacks are at least four-feet.
2. The total floor area is 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two bedrooms.
3. The maximum height above grade is 16 feet.

(2) **ADU Permit.**

- (a) Except as allowed under subsection (1) above, no ADU, including a new-construction, detached ADU over 800 square feet, may be created without a building permit and an ADU permit in compliance with the standards set forth in subsections (E) and (F) below.
- (b) The ADU permit processing fee is determined by the Community Development Director and approved by the City Council by resolution.

(3) **Process and Timing.**

- (a) An ADU permit is considered and approved ministerially, without discretionary review or a hearing.
- (b) The City must act on an application to create an ADU or JADU within 60 days from the date that the City receives a completed application, unless either:
 - 1. The applicant requests a delay, in which case the 60-day time period is tolled for the period of the requested delay, or
 - 2. In the case of an ADU or JADU and the application to create an ADU or JADU is submitted with a permit application to create a new single-family dwelling on the lot, the City may delay acting on the permit application for the ADU or JADU until the City acts on the permit application to create the new single-family dwelling, but the application to create the ADU or JADU will still be considered ministerially without discretionary review or a hearing.

(E) **General ADU and JADU Requirements.** The following requirements apply to all ADUs and JADUs that are approved under subsections (D)(1) or (D)(2) above:

(1) **Zoning.**

- (a) An ADU or JADU subject only to a building permit under subsection (D)(1) above may be created on a lot in a residential or mixed-use zone.
- (b) An ADU or JADU subject to an ADU permit under subsection (D)(2) above may be created on a lot that is zoned to allow single-family dwelling residential use or multifamily dwelling residential use.

(2) **Fire Sprinklers.** Fire sprinklers are required in an ADU if sprinklers are required in the primary residence.

(3) **Rental Term.** No ADU or JADU may be rented for a term that is shorter than 30 days.

- (4) **No Separate Conveyance.** An ADU or JADU may be rented, but no ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot) or from the lot and all of the dwellings (in the case of a multifamily lot).
- (5) **Owner Occupancy.**
- (a) All ADUs created before January 1, 2020 are subject to the owner-occupancy requirement that was in place when the ADU was created.
 - (b) An ADU that is created after that date but before January 1, 2025, is not subject to any owner-occupancy requirement.
 - (c) All ADUs that are created on or after January 1, 2025 are subject to an owner-occupancy requirement. A natural person with legal or equitable title to the property must reside on the property as the person's legal domicile and permanent residence.
 - (d) All JADUs are subject to an owner-occupancy requirement. A natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or JADU, as the person's legal domicile and permanent residence. However, the owner-occupancy requirement of this paragraph does not apply if the property is entirely owned by another governmental agency, land trust, or housing organization.
- (6) **Deed Restriction.** Prior to issuance of a building permit for an ADU or JADU, a deed restriction must be recorded against the title of the property in the County Recorder's office and a copy filed with the Community Development Director. The deed restriction must run with the land and bind all future owners. The form of the deed restriction will be provided by the City and must provide that:
- (a) The ADU or JADU may not be sold separately from the primary dwelling.
 - (b) The ADU or JADU is restricted to the approved size and to other attributes allowed by this section.
 - (c) The deed restriction runs with the land and may be enforced against future property owners.
 - (d) JADUs are subject to an owner-occupancy requirement. A natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or JADU, as the person's legal domicile and permanent residence. However, the owner-occupancy requirement of this paragraph does not apply if the property is entirely owned by another governmental agency, land trust, or housing organization.

- (e) The deed restriction may be removed if the owner eliminates the ADU or JADU, as evidenced by, for example, removal of the kitchen facilities. To remove the deed restriction, an owner may make a written request of the Director, providing evidence that the ADU or JADU has in fact been eliminated. The Director may then determine whether the evidence supports the claim that the ADU or JADU has been eliminated. Appeal may be taken from the Director's determination consistent with other provisions of this Code. If the ADU or JADU is not entirely physically removed but is only eliminated by virtue of having a necessary component of an ADU or JADU removed, the remaining structure and improvements must otherwise comply with applicable provisions of this Code.
 - (f) The deed restriction is enforceable by the Director or his or her designee for the benefit of the City. Failure of the property owner to comply with the deed restriction may result in legal action against the property owner, and the City is authorized to obtain any remedy available to it at law or equity, including, but not limited to, obtaining an injunction enjoining the use of the ADU or JADU in violation of the recorded restrictions or abatement of the illegal unit.
- (7) **Parking.** No parking is required for an ADU or JADU unless an ADU permit is required under subsection (D)(2) above and the ADU requires parking as described in subsection (F)(6) below.
- (F) **Specific ADU Requirements for ADU Permits.** The following requirements apply only to ADUs that require an ADU permit under subsection (D)(2) above.
- (1) **Maximum Size.**
 - (a) The maximum size of a detached or attached ADU subject to this subsection (F) is 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two bedrooms. No more than two bedrooms are allowed.
 - (b) An attached ADU that is created on a lot with an existing primary dwelling is further limited to 50 percent of the floor area of the existing primary dwelling.
 - (c) Application of other development standards in this subsection (F), such as lot coverage, might further limit the size of the ADU, but no application of lot coverage may require the ADU to be less than 800 square feet.
 - (2) **Lot Coverage.** No ADU subject to this subsection (F) may cause the total lot coverage of the lot to exceed 60 percent, subject to subsection (F)(1)(c) above.

(3) **Setbacks.**

The ADU must be at least four feet from rear and side property lines, at least 30 feet from the front property line, and at least 20 feet from a street-facing property line, if different from the front property line.

(4) **Height.** No ADU subject to this subsection (F) may exceed 16 feet in height above grade.

(5) **Passageway.** No passageway, as defined by subsection (C)(8) above, is required for an ADU.

(6) **Parking.**

(a) Generally. One off-street parking space is required for each ADU. The parking space may be provided in setback areas or as tandem parking, as defined by subsection (C)(11) above.

(b) Exceptions. No parking under subsection (F)(6)(a) is required in the following situations:

1. The ADU is located within one-half mile walking distance of public transit, as defined in subsection (C)(10) above.
2. The ADU is located within an architecturally and historically significant historic district.
3. The ADU is part of the proposed or existing primary residence or an accessory structure under subsection (D)(1)(a) above.
4. When on-street parking permits are required but not offered to the occupant of the ADU.
5. When there is an established car share vehicle stop located within one block of the ADU.

(c) No Replacement. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an ADU or converted to an ADU, those off-street parking spaces are not required to be replaced.

(d) Each unenclosed parking space shall be at least eight and a half feet wide and 18 feet long.

(e) Each parking space that is provided in an enclosed garage shall be at least 10 feet wide and 20 feet long and have at least seven and a half feet vertical clearance.

- (7) **Architectural Requirements.**
- (a) The materials and colors of the exterior walls, roof, and windows and doors must match the appearance and architectural design of those of the primary dwelling.
 - (b) The exterior lighting must be limited to down-lights or as otherwise required by the building or fire code.
 - (c) Fencing, landscaping, or privacy glass in the windows shall be used to provide screening between the ADU and an adjoining residential property.
- (G) **Fees.** The following requirements apply to all ADUs and JADUs that are approved under subsections (D)(1) or (D)(2) above.
- (1) **Impact Fees.**
- (a) No impact fee is required for an ADU or JADU that is less than 750 square feet in size.
 - (b) Any impact fee that is required for an ADU that is 750 square feet or larger in size must be charged proportionately in relation to the square footage of the primary dwelling unit. (E.g., the floor area of the primary dwelling, divided by the floor area of the ADU, times the typical fee amount charged for a new dwelling.) “Impact fee” here does not include any connection fee or capacity charge for water or sewer service.
- (2) **Utility Fees.**
- (a) Converted ADUs and JADUs on a single-family lot, created under subsection (D)(1)(a) above, are not required to have a new or separate utility connection directly between the ADU or JADU and the utility. Nor is a connection fee or capacity charge required unless the ADU or JADU is constructed with a new single-family home.
- (H) **Nonconforming ADUs and Discretionary Approval.** Any proposed ADU or JADU that does not conform to the objective standards set forth in subsections (A) through (G)(2) of this section may be allowed by the City with a conditional use permit, in accordance with the other provisions of this title.

ATTACHMENT “B”

CURRENT ADU ORDINANCE

9-5.3805 ACCESSORY DWELLING UNITS.

(A) *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ACCESSORY DWELLING UNIT. An attached or a detached residential dwelling unit which provides complete independent living facilities for one or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family dwelling is situated. An **ACCESSORY DWELLING UNIT** also includes the following: an efficiency unit, as defined in Cal. Health and Safety Code § 17958.1; and a manufactured home, as defined in Cal. Health and Safety Code § 18007.

ADMINISTRATIVE USE PERMIT. A land use permit defined in § 9-5.2701(E) of this code, and issued by the Zoning Administrator or his or her designee without notice or public hearing.

JUNIOR ACCESSORY DWELLING UNIT. An accessory dwelling unit that is no more than 500 square feet in size and is contained entirely within an existing single-family structure. A **JUNIOR ACCESSORY DWELLING UNIT** may include separate sanitation facilities or may share sanitation facilities with the existing structure.

LIVING AREA. The interior habitable area of a dwelling unit including basements and attics but does not include a garage or any accessory structure.

MAIN UNIT. The existing single-family or multiple-family dwelling unit currently on the lot.

TANDEM PARKING. Parking configuration where two or more automobiles are parked on a driveway or in any other location on a lot, lined up behind one another.

(B) *General requirements.* An accessory dwelling unit may be allowed by administrative use permit in areas zoned to allow single-family or multiple-family use. No building permit shall be issued for an accessory dwelling unit until an administrative use permit has been approved by the Zoning Administrator. A building permit shall be issued within 120 days of receipt of an application if all of the following development standards are met:

- (1) The lot is zoned to allow single-family or multi-family residential use and includes a proposed or existing single-family dwelling unit;
- (2) There shall be no more than one accessory dwelling unit per legal parcel;
- (3) The lot on which the accessory dwelling unit is to be placed shall not be subdivided and neither unit can be sold independently of the other. The city shall require recordation of a deed restriction setting forth this subdivision limitation;

(4) The lot on which an accessory dwelling unit is to be placed must be able to provide adequate sewer and water services for both the existing primary dwelling unit and the accessory dwelling unit as determined by the City Engineer. Approval by the Contra Costa County Health Department shall be required if a private sewage disposal system or well system is being used;

(5) The accessory dwelling unit is architecturally compatible with the main unit, and the development of the accessory dwelling unit will maintain the appearance of a single-family residence (if located in a single-family neighborhood or zoning district);

(6) The total combined maximum lot coverage ratio for the main dwelling unit and the accessory dwelling unit and all accessory buildings located on the lot shall not exceed 60%;

(7) The accessory dwelling unit may either be attached to the proposed or existing main unit, located within the living area of the proposed or existing main unit, or be detached from the proposed or existing main unit;

(8) The floor area of an attached accessory dwelling unit may not exceed 50% of the floor area of the proposed or existing main unit living area, with a maximum increase in floor area of 1,200 square feet;

(9) The total floor area for a detached accessory dwelling unit shall not exceed 1,200 square feet;

(10) Height, setback, uniform building codes, architectural review, site plan review, and other similar land use requirements of this code pertaining to main units shall apply to accessory dwelling units;

(11) A setback of no more than five feet from the side and rear lot lines shall be required for an accessory dwelling unit that is constructed above a garage. No setback shall be required for an existing garage that is converted to an accessory dwelling unit or to a portion of the accessory dwelling unit;

(12) The rear yard setback for accessory dwelling units may be reduced to ten feet. Either the accessory dwelling unit or the main unit may be permitted to face the rear of the other structure, and the accessory dwelling unit shall maintain ten feet separation from the main unit, but may be permitted closer than ten feet from the main unit where it can be shown that the site design will be improved;

(13) No passageway shall be required in conjunction with construction of an accessory dwelling unit;

(14) Accessory dwelling units are not required to provide fire sprinklers if they are not required for the primary residence;

(15) The main unit shall comply with applicable Building Code requirements for detached dwellings;

(16) The accessory dwelling unit shall have a permanent foundation;

(17) *Junior accessory dwelling units.*

(a) Junior accessory dwelling units are limited to one per residential lot within a zone for single-family use with a single-family residence already built on the lot;

(b) Junior accessory dwelling units must be constructed within the existing walls of the structure and must include an existing bedroom;

(c) Junior accessory dwelling units must include a separate entrance from the main entrance to the structure, with an interior entry to the main living area;

(d) Junior accessory dwelling units may include separate sanitation facilities, or may share sanitation facilities with the existing structure;

(e) No additional off-street parking spaces are required to be provided;

(f) The floor area of a junior accessory dwelling unit may not exceed 500 square feet;

(g) Junior accessory dwelling units must include an efficiency kitchen, which shall include:

1. A sink with a maximum waste line diameter of one and one-half inches;

2. A cooking facility with appliances that do not require electrical service greater than 120 volts, or natural gas or propane;

3. A food preparation counter and storage cabinets that are of reasonable size in relation to junior accessory dwelling unit.

(18) *Parking.*

(a) One additional standard off street parking space shall be provided per unit or per bedroom, whichever is less. The additional space may be in tandem on a driveway;

(b) When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit or converted to an accessory dwelling unit, and the number of off-street parking spaces are required to be replaced per the requirements of § 9-5.1703.1, the replacement spaces may be located in any configuration on the same lot as the accessory dwelling unit, including, but not limited to, as covered spaces, uncovered spaces, tandem spaces, or by the use of mechanical automobile parking lifts;

(c) The requirement for off-street parking may be waived for an accessory dwelling unit in any of the following instances: lots developed prior to January, 1964,

that have a minimum parcel size of less than 6,000 square feet, provided that compliance with the parking requirements of this section could not be accomplished;

(d) Parking standards shall not be imposed in the following instances:

1. The accessory dwelling unit is either located in an accessory structure or is an attached accessory dwelling unit;

2. The accessory dwelling unit is located within one-half mile of public transit;

3. There is a car share vehicle located within one block of the accessory dwelling unit;

4. The accessory dwelling unit is located within an architecturally and historically significant historic district;

5. When on-street parking permits are required but not offered to the occupant of the accessory dwelling unit.

(C) *Residential allocation exemption.* The issuance of administrative use permits for accessory dwelling units shall be exempt from the provisions of Article 40 of this chapter, and such permits are exempt from any other growth control limits. This provision is a requirement of state law (Chapter 1062 of the 2002 Statutes). If such requirement is rescinded, this exemption may be eliminated by the Council.

(D) *Occupancy.* The owner of the parcel upon which the accessory dwelling unit or junior accessory dwelling unit is located must occupy either the main unit or the accessory dwelling unit or junior accessory dwelling unit, as applicable. Accessory dwelling units may be used for rentals of terms longer than 30 days. Owner occupancy of a junior accessory dwelling unit shall not be required if the owner is another governmental agency, land trust, or housing organization.

(E) *Deed restrictions.* Before obtaining a building permit for an accessory dwelling unit, the applicant shall do the following:

(1) Enter into an agreement of restrictions with the city that refers to the deed under which the property was acquired by the applicant and provides the following:

(a) The second unit shall not be sold separately;

(b) The second unit is restricted to the maximum size allowed under division (C) above; and

(c) The restrictions are binding upon any successor in ownership of the property and lack of compliance may result in legal action by the county against the property owner.

(2) Record the agreement with the County Recorder; and

(3) Prepare a disclosure statement that shall be included in any future offer or sale documents. The statement shall read as follows: "You are purchasing a property with a permit for a second residential unit. This permit carries with it certain restrictions that must be met by the owner of the property. You are prohibited from selling the second unit separately. The second unit is restricted to the maximum size allowed under City of Antioch Zoning Ordinance Code Section § 9-5.3805(C). The permit is available from the current owner or from the City of Antioch Community Development Department."

(F) This section is adopted consistent with, and as required by, state law.

ATTACHMENT "C"

CITY OF ANTIOCH PLANNING COMMISSION

**Regular Meeting
6:30 p.m.**

**February 5, 2020
Antioch Community Center**

Chair Turnage called the meeting to order at 6:32 P.M. on Wednesday, February 5, 2020 in the City Council Chambers. He stated that all items that can be appealed under 9-5.2509 of the Antioch Municipal Code must be appealed within five (5) working days of the date of the decision. The final appeal date of decisions made at this meeting is 5:00 P.M. on Wednesday, February 13, 2020.

ROLL CALL

Present: Commissioners Parsons, Motts, Martin, Vice Chair Schneiderman and Chair Turnage
Absent: Commissioner Soliz (arrived at 6:38 P.M.)
Staff: Planning Manager, Alexis Morris
Associate Planner, Zoe Merideth
City Attorney, Thomas Lloyd Smith
Minutes Clerk, Kitty Eiden

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. **Approval of Minutes: None**

NEW PUBLIC HEARING

2. **Z-19-07 – ZONING ORDINANCE AMENDMENTS FOR ACCESSORY DWELLING UNIT REGULATIONS** – The City of Antioch requests to amend chapter 5 of title 9 of the Antioch Municipal Code. The proposed ordinance would impose new limits on local authority to regulate Accessory Dwelling Units in compliance with the provisions of Government Code sections 65852.2 and 65852.22 as amended by recently approved legislation that took effect on January 1, 2020. The amendment would apply city-wide. The amendment is not considered a project under the California Environmental Quality Act (CEQA), and is therefore, not subject to CEQA.

Associate Planner Merideth presented the staff report dated February 5, 2020 recommending the Planning Commission approve the resolution recommending that the City Council adopt the ordinance (Exhibit 1 to the resolution) repealing and replacing Section 9-5.3805 – Accessory Dwelling Units of the Zoning Ordinance to comply with new state laws relating to Accessory Dwelling Units.

In response to Commissioner Motts, Planning Manager Morris explained that the ordinance would go into effect 30-days from the date of its adoption by the City Council. Associate Planner Merideth clarified that existing ADUs that were legally created would not be subject to new setback requirements.

Chair Turnage opened the public hearing.

Joe Bosman read written comments provided to the Planning Commission regarding the Accessory Dwelling Unit Ordinance which included the following proposed text revisions:

- B (4) Add “or as determined by the Director of Community Development, regardless of State Law”
- C (5) (b) Regarding JADU’s, remove “entirely” since a 150 SF egress passageway may be added
- D (d) 3 Add to, the maximum height above grade is 16’ “for a new conversion only”
- D (d)(2)(b) What are the fees for a “ADU Permit Processing Fee”?
- G(1)(b) Regarding Impact Fees: My Existing primary dwelling unit is 500 SF. If my ADU is 850 SF, will my fees be 170 percent of normal?

Chair Turnage closed the public hearing.

In response to Commissioners, Planning Manager Morris explained that the City’s ADU fees would be a proportionate formula based on the square footage of the main unit. She noted the state did not address what would happen if the second unit was larger than the main unit. She further noted that that issue would be addressed when the fee package goes to the City Council. She explained that the City was waiting to hear from other agencies with regards to the amount of their fees. She stated that she did not believe the spirit of the legislation would be to charge more for the ADU if the square footage was larger than the primary unit. She noted they would have to find a way for the fees to be fair and equitable for all ADUs.

Chair Turnage suggested that language could be added that the ADU fees not exceed the primary residence fees.

Planning Manager Morris stated it was possible to add an exception in the event the second unit was larger than the main unit.

City Attorney Smith added that he liked the idea of proposing a cap; however, given that it was a new law, he would want research the issue. He noted that the Planning

Commission could add that recommendation with the following additional language, “provided that is legally permissible after due diligence on the request”.

Commissioner Soliz apologized for his tardiness this evening. He questioned if there would be any impact on Mello Roos fees.

Planning Manager Morris responded that she did not believe so because the fees were related to utility providers, development impact fees and building permit fees.

RESOLUTION NO. 2020-01

On motion by Chair Turnage, seconded by Commissioner Parsons, the Planning Commission approved the resolution recommending that the City Council adopt the ordinance (Exhibit 1 to the resolution) repealing and replacing Section 9-5.3805 – Accessory Dwelling Units of the Zoning Ordinance to comply with new state laws relating to Accessory Dwelling Units. With the following recommendation: “That provided it is legally permissible, Accessory Dwelling Unit (ADU) fees will not exceed that of the primary dwelling unit.”

The motion carried the following vote:

AYES: Schneiderman, Motts, Parsons, Martin, Soliz and Turnage
NOES: None
ABSTAIN: None
ABSENT: None

NEW ITEM

- 3. ZONING ADMINISTRATOR RESOLUTION** – Resolution designating a Zoning Administrator and an alternate Zoning Administrator.

Planning Manager Morris presented the staff report dated February 5, 2020 recommending the Planning Commission approve the attached resolution designating the Community Development Director or his or her designee as the Zoning Administrator.

In response to Commissioner Parsons, Planning Manager Morris stated it was common that the Director of Community Development serve as the Zoning Administrator.

Following discussion, the Planning Commission agreed that the designee should be familiar with what was being proposed and suggested Planning Manager Morris and another member of the Planning Department staff be designated as the Zoning Administrator, in his absence.

RESOLUTION NO. 2020-02

On motion by Commissioner Soliz, seconded by Commissioner Motts, the Planning Commission unanimously approved the attached resolution designating the Community Development Director adding onto the last clause,

- ***Provided it is A) Planning Manager Morris or B) Planning Department staff member***

The motion carried the following vote:

AYES: Schneiderman, Motts, Parsons, Martin, Soliz and Turnage
NOES: None
ABSTAIN: None
ABSENT: None

ORAL COMMUNICATIONS

Commissioner Motts reported on his attendance at the Sonoma Planning Conference.

Planning Manager Morris reminded the Commission that the League of California Cities Academy would be held March 4-6, 2020 in Sacramento and the deadline to register was February 11, 2020. She introduced new staff members, Associate Planner Jose Cortez and Community Development Technician Cristina Pfeffer.

WRITTEN COMMUNICATIONS

Commissioner Martin suggested if more than one Commissioner was planning on attending the Planning Conference they could commute together to save money on parking and mileage.

Chair Turnage, Commissioner Parsons and Commissioner Soliz stated that they would be unable to attend the Planning Conference. Commissioner Motts stated he would let Commissioner Martin know if he would be able to attend.

Commissioner Martin commented that anyone interested in going together could contact him and he would coordinate the trips.

In response to Commissioner Soliz, Commissioner Martin stated he would be happy to give an oral report to the Commission on the Planning Conference.

COMMITTEE REPORTS

Commissioner Motts reported that the TRANSPLAN meeting had not met.

ADJOURNMENT

On motion by Commissioner Soliz, seconded by Commissioner Parsons, the Planning Commission unanimously adjourned the meeting at 7:11 P.M. The motion carried the following vote:

AYES: *Schneiderman, Motts, Parsons, Martin, Soliz and Turnage*
NOES: *None*
ABSTAIN: *None*
ABSENT: *None*

Respectfully submitted:
KITTY EIDEN, Minutes Clerk

DRAFT

ATTACHMENT "D"

Joe Bosman

701 Wilbur Ave.

Antioch, Ca. 94509

February 4, 2020

Antioch Planning Commission Meeting, 2/4/2020

Re: Z-19-07 Accessory Dwelling Unit Ordinance:

I am a multi-family property owner at 701 Wilbur Ave. The State of California has done a wonderful thing here.

No longer can Cities hinder Californians from building housing through excessive City regulations. This new legislation is long overdue.

As is, only **large** corporations are building homes and strip malls. I anticipate many small boutique residential living units will be built in Antioch...

Commuters will stay local. Families can legally live together in the same home, together yet private. No longer can Antioch's Code Enforcement legally harass so called **illegal build outs**.

And Sacramento is just getting started. I look forward to SB 50 passing soon! Thank you, The State of California.

Some very important comments regarding the text of the new proposed Code 9-5.3805. Proposed revisions include:

1. B(4) Add “or as determined by the Director of Community Development, regardless of State Law”

Just yesterday morning, I was told I cannot add my ADU’s unless my alleged “**outstanding Code Violations are cleared up.**” Further, Code Enforcement’s Director notified me today, a day after this conversation with Planning and the Community Development Director, that an inspection is to occur immediately. Incidentally, the **original Notice of Violation** was issued a day after the last time I addressed City Council. And, the Community Development Director personally attended this inspection.

2. C (5)(b) Regarding JADU’s, remove “entirely” since a 150 SF egress passage way may be added.
3. D (d)3 Add to, the maximum height above grade is 16’ “for a new conversion only”
4. D (d)(2)(b) What are the fees for a “ADU Permit Processing Fee”?
 - a. Will the City Manager and Staff make ADU’s exceedingly expensive to prevent their construction?
 - b. Why can’t this fee be discussed now?

The State is being very deliberate to not allow Cities to disallow affordable housing through excessive fee constraints,

as before. Excessive fees may cause this City legislation to be **Null and Void**, as determined by HCD.

5. G(1)(b): Regarding Impact Fees:

My Existing primary dwelling is 500 SF. If my ADU is 850 SF, will my fees be 170 per cent of normal? A \$34,000 housing unit fee for an 850SF unit would become \$57,000, based upon this methodology and current fee structure.

Thank you for your time. We not only have a **Homeless Crisis in Antioch**, but we have a **Housing Crisis** in Antioch as well.

Thank you

Joe Bosman

ACCESSORY DWELLING UNIT ORDINANCE SUMMARY

	JADU ¹	Single Family ADU			Multifamily ADU	
ADU Type	Conversion JADU (interior conversion meeting all JADU requirements)	Conversion ADU ² (interior conversion of existing space within a single family dwelling, or conversion of a legally built detached accessory structure)	Small Detached ADU and Attached ADU (new construction and under 800 square feet)	Large Detached and Attached ADU (generally, new construction and over 800 square feet)	Conversion ADU (interior conversion of existing non-habitable area of multifamily building such as storage space or boiler room)	Detached ADU (new construction)
Zoning	Allowed in all zones that allow residential uses					
Number of Accessory Units	1	1	1; a small detached ADU may be combined with 1 JADU	1	At least 1 and no more than 25% of the existing unit count in the multifamily building	2
Maximum Size (Square Feet)	500	850 for studio and 1 bedroom 1,000 for 2 bedrooms		850 for studio and 1 bedroom 1,000 for 2 bedrooms and if attached, no more than 50% of the floor area of an existing or proposed primary dwelling unit	850 for studio and 1 bedroom 1,000 for 2 bedrooms	850 for studio and 1 bedroom 1,000 for 2 bedrooms
Maximum Height (Feet)	N/A	N/A	16	16	N/A	16
Side Setbacks (Feet)	N/A	N/A	4	4	N/A	4
Rear Setbacks (Feet)	N/A	N/A	4	4	N/A	4
Front and street-facing Setbacks (Feet)	N/A	N/A	N/A	Front: 30 Street-facing property line other than front: 20	N/A	N/A
Lot coverage	N/A	N/A	None	60%	N/A	
Entrance(s)	Exterior entrance required	Exterior entrance required.			Independent entrance required ³	
Kitchen	Efficiency kitchen required ⁴	Full kitchen required				
Parking	None	None for detached or conversion, one spot for attached ⁵		Generally, one spot is required ⁵	None	
Deed Restrictions	The property owner must record a deed restriction stating that owner-occupancy is required along with all the conditions required of an ADU	The property owner must record a deed restriction stating: the ADU or JADU may not be sold separately from the primary dwelling; the ADU or JADU is restricted to the approved size and to other attributes allowed by the code; the deed restriction runs with the land and may be enforced against future property owners; the deed restriction may be removed if the owner eliminates the ADU or JADU; the deed restriction is enforceable by the Director or his or her designee for the benefit of the City				
Short Term Rentals	Prohibited					
Impact Fees	None	ADUs less than 750 SF – None ADUs equal to or greater than 750 square feet – Impact fees collected must be proportional to square footage of existing dwelling unit				

ATTACHMENT "E"

¹ A Junior ADU (JADU) is a small dwelling unit created from some portion of a single-family dwelling. These units can have their own bathrooms of share with the single family dwelling. An efficiency kitchen is required.

² Conversions do not allow modifications to the building footprint/dimensions of legally built accessory structures or buildings, except where sufficient ingress and egress may be accommodated. The structure may expand up to 150 square feet to accommodate the ingress and egress.

³ An exterior entrance is not required, but an independent entrance (off a hallway or common space, for example) is required.

⁴ An efficiency kitchen means a kitchen that includes each of the following: a cooking facility with appliances, a food preparation counter or counters that total at least 15 square feet in area, food storage cabinets that total at least 30 square feet of shelf space.

⁵ No parking is required in the following situations: the ADU is located within one-half mile walking distance of public transit, the ADU is located within an architecturally and historically significant historic district, when on-street parking permits are required but not offered to the occupant of the ADU, or when there is an established car share vehicle stop located within one block of the ADU.

CITY OF
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STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 25, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Teri House, CDBG/Housing Consultant

APPROVED BY: Forrest Ebbs, Director of Community Development *ForFE*

SUBJECT: 2020-25 Consolidated Plan Priorities for Community Development Block Grant (CDBG) and Housing Successor funding

RECOMMENDED ACTION

It is recommended that the City Council consider and adopt Priorities and Goals for the five-year Consolidated Plan for 2020-25.

FISCAL IMPACT

There is no immediate fiscal impact to this action. The eventual 2020-25 Consolidated Plan is estimated to plan for the allocation of approximately \$4,000,000 in CDBG funds and \$4,000,000 Housing Successor funds to achieve the goals of the Plan.

DISCUSSION

Background

During FY 2019-20, the City has joined with the Contra Costa HOME Consortium, comprised of the cities of Antioch, Concord, Pittsburg, Walnut Creek, and the County, to conduct an Analysis of Impediments to Fair Housing Choice and an extensive Needs Analysis. The purpose of this work is to inform the preparation of the 2020-25 Consolidated Plan (ConPlan) which guides federal and some nonfederal funding for a wide array of projects and programs that benefit lower income residents and neighborhoods in the City of Antioch.

Outreach was broad and diverse, and spanned over six months last year, and included:

- Over 1,400 people throughout the County responded to “Help Create the Future of Your Community” campaign, conducted in both English and Spanish, and answered a detailed survey about needs they see in their communities, almost tripling the responses received five years ago.
- Four community meetings in East, West and Central County, including one in Antioch specifically.

- Seven focus groups conducted to discuss the needs of persons in the following groups: Family Support & General Population; Youth; Seniors and Disabled; Economic Development; Persons who are Homeless; and Affordable Housing. Focus groups were conducted with the leaders of nonprofit organizations who are experts in serving these populations.
- Letters and outreach to all City Managers and Councilmember, with posters and flyers to encourage participation in the survey by their residents.
- Presentations before the City Councils of Brentwood and Oakley to encourage East County representation.
- Outreach to over 600 contacts on Consortium email list of interested agencies and individuals.

The Needs Analysis also included an intensive analysis of the housing stock characteristics, demographics, and other data. Council and the public received information about the various needs, and invited public comments on the needs, in meetings on September 24, 2019 and October 22, 2019.

Before Council is a discussion to prioritize the various needs into categories of High, Medium and Low.

- A need category marked as High indicates that Council will prioritize activities to address this need during the five-year ConPlan period.
- A need category marked as Medium indicates that Council will consider and may fund this category during the ConPlan period
- A need category marked as Low indicates that Council will not fund activities in this category.

The High Needs categories are broadly stated to encompass various types of activities that may address the need.

Analysis

The proposed 2020-25 Consolidated Plan High Need priorities largely remain the same as those utilized in 2015-20, with two recommended additions. The proposed categories of needs are examined individually:

Affordable Housing Priority Needs and Goals

HUD CHAS Housing data and community surveys indicate that the City has a very high need to expand housing especially for those with the least amount of income, earning from 0 to 30% of the area median income (AMI). This includes individuals who are homeless and those who are disabled or elderly and subsisting entirely on fixed SSI or SSDI income, as well as other extremely low-income households. Especially needed are actions in AH-1, 2, and 3 below:

- Construction of more subsidized housing for persons with incomes no more than 30% AMI (AH-1 and AH-2).
- Housing rehabilitation (AH-3) to provide low-cost, low-barrier loans to fund needed improvements to allow elderly, disabled, and lowest income residents to remain in their homes and prevent deterioration of housing stock.

AH-1: Increase Affordable Rental Housing Supply. Expand housing opportunities for extremely low-income, very low-income, and low-income households by increasing the supply of decent, safe and affordable rental housing.

AH-2: Increase Affordable Supportive Housing. Expand housing opportunities for persons with special needs, including seniors, persons with disabilities, persons with HIV/AIDS

AH-3: Maintain and Preserve Affordable Housing. Maintain and preserve the existing affordable housing stock, including single family residences owned and occupied by lower-income households, multi-family units at risk of loss to the market, and housing in deteriorating or deteriorated lower income neighborhoods.

Recommend retention of the existing Affordable Housing priorities AH-1, AH-2, and AH-3, as they remain valid high priorities for the City.

Proposed New Housing Priorities - Also contributing to escalating housing cost burden to households is the increasing cost of energy and other utilities. Since 2010, power shutoffs in California have increased by over 50%. Energy bills now constitute up to 41% of income for low income families in California, and between 19% and 28% of utility customers in California are energy insecure. To address these issues and partner with achievement of Antioch's draft 2020 Climate Action and Resilience Plan (CARP), staff proposes creating a new priority in the Housing Category:

- AH-4: Reduce household energy costs. Increase housing and energy security to make housing more affordable to lower income households by reducing the consumption of energy. Actions in this new category could include supporting residential energy efficiency and water conservation assessments, paired with education of household about conservation of energy and water and assessment of the home for other potential efficiency improvements. The City's Housing Rehabilitation Program then could provide both grants and loans to implement improvements, such as improved lower energy HVAC units, improved windows, weatherization and insulation.

Additionally, in the Housing category, HUD has instituted a new requirement concerning community resilience to natural hazards and disasters that must be included in the Consolidated Plan. These efforts can be made in several areas. Staff proposes creating a new priority in Housing, as follows:

- AH-5: Expand community resilience to natural hazards. Increase resilience to natural hazards of housing stock occupied by lower income residents. Actions in

this category could take the form of increasing earthquake and flood safety through rehabilitation loans, installing energy efficient HVAC and/or additional insulation to cope with extreme heat events. These goals are linked to those outlined in the Climate Action Resilience Plan (CARP).

Homeless Priority Needs and Goals

The increase in Antioch residents who are losing their housing and who are unhoused continues to remain very high. Both H-1 and H-2 High Priority needs, expressed in the Countywide Homeless Strategic Plan, remain valid:

H-1: Permanent Housing. Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing, with supportive services to help homeless persons achieve housing stability.

H-2: Prevention. Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling.

Recommend retention of H-1 and H-2 as prevention activities are an especially high priority to reduce the number of people becoming homeless and the burden to the homeless system of care.

Non-Housing Community Development Priority Needs and Goals

Public Services - Surveys and demographic data support the need for a wide variety of social services, which are broadly expressed in the High Priority needs below that are all suggested for retention.

CD-1: General Public Services. Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns.

- Note that in CD-1 above, public outreach and other non-housing activities related to expanding community resilience to natural hazards can be included with no change to this category. Activities could include partnering with existing Police Department and other agency efforts to expand outreach in lower income neighborhoods to increase emergency and disaster preparedness and increase awareness about the benefits of energy and water conservation.

CD-2: Non-Homeless Special Needs. Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly and frail elderly, victims of domestic violence, persons with HIV/AIDS, persons with mental, physical and developmental disabilities, abused children, illiterate adults and migrant farmworkers.

CD-3: Youth. Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.

CD-4: Fair Housing. Continue to promote fair housing activities and affirmatively further fair housing to eliminate discrimination in housing choice in the City.

CD-5: Tenant/Landlord Counseling. Support the investigation and resolution of disagreements between tenants and landlords and educate both as to their rights and responsibilities, to help prevent people from becoming homeless and ensure fair housing opportunity.

Recommend retention as CD-1 through CD-6 are all broadly expressed and allow for addressing the wide variety of needs of lower income Antioch residents.

Infrastructure (and Public Facilities) - Over the past two Consolidated Plans (2010-2020), the City has prioritized Infrastructure improvements to the downtown streets (including street ADA compliance in lower income neighborhoods) over Public Facility improvements, such as improvements to nonprofit facilities.

A survey of urgent street rehabilitation remaining, as well as handicap accessibility needs in public infrastructure, indicates that CD-7 should remain as a High Priority need in this category.

CD-7: Infrastructure and Accessibility: Maintain adequate infrastructure in lower income areas and ensure access for the mobility-impaired by addressing physical access barriers to goods, services, and public facilities in such areas.

Recommend retention of CD-7 Infrastructure as High Priority, Public Facilities as Low.

Economic Development - The need for increasing the earning potential of lower income Antioch residents remains very high, and is adequately expressed in CD-6, recommended for retention. Note that in the past two Consolidated Plans, Council has set a maximum of 10% of the grant to be allocated to Economic development activities, and staff would recommend continuing this proportionality for the 2020-25 Consolidated Plan, and revisit for the 2025-30 Plan when Infrastructure improvement need may be less urgent.

CD-6: Economic Development. Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas.

Recommend retention with cap of 10%.

Administration – Competent administration of the CDBG program is required by HUD:

CD-8: Administration: Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector and administer federal grant programs in a fiscally prudent manner.

Alternatives

Council can provide alternative recommendations for priorities.

ATTACHMENTS

None

CITY OF
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STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of February 25, 2020
TO: Honorable Mayor and Members of the City Council
SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TLS*
SUBJECT: Information on Charter Cities

RECOMMENDED ACTION

It is recommended that the City Council receive the information on charter cities, discuss it, and provide direction to staff concerning next steps.

STRATEGIC PURPOSE

The City Council is seeking information in order to evaluate the benefits and costs of becoming a charter city.

FISCAL IMPACT

If the City Council decides to convert from a general law city to a charter city, there are a significant number of transactional costs associated with becoming a charter city. The costs include legal, administrative and staffing costs to draft the charter. A significant planning period and staff time will be required to review and understand charter options, evaluate alternatives in accordance with City Council's direction, and develop a draft charter for City Council consideration. Additional associated costs may include public education and outreach costs, hiring election consultants, purchasing election supplies, staff costs associated with the election, and paying the county registrar or election official to hold the election. If matters impacting wages, hours or other terms and conditions of employment are included in the proposed charter, there may be a cost to meet and confer with employee associations under the Meyers-Milias-Brown Act. Once the charter is established, amendments to the charter would require ballot vote.

DISCUSSION

Antioch, similar to most California cities, is a general law city. General law cities must follow the laws set forth in the California Government Code and other relevant statutes.

Charter cities have greater autonomy than general law cities. Charter cities may adopt their own procedures, ordinances and resolutions for matters that are considered "municipal affairs" in the state of California rather than conform to State law for municipal affairs.

According to the League of Cities, there are currently 482 cities in California consisting of 121 charter cities and 361 are general law cities. Local charter cities include

Richmond, San Ramon, Oakland, Berkeley, Alameda, Albany, Piedmont, San Leandro, and San Francisco.

I. What is a City Charter?

A city charter is a legal document that operates as a city's constitution for municipal affairs to the degree allowed under the California Constitution. A city charter explains how the city is governed and how its municipal affairs are managed.

The purpose of a city charter is to have a legal framework for municipal government that (1) enables the work of the city to be carried out effectively, (2) is responsive to the electorate and the community, and (3) is capable of translating the voters' intentions into efficient administrative action.

II. What is Contained in a City Charter?

Historically, charters created a substantial number of local rules, setting up unique local situations across all aspects of city governance. Recent trend is to reserve all power over municipal affairs, focus on a few issues, and otherwise leave in place State law and the municipal code, resulting in a shorter document.

Similar to the U.S. Constitution, a charter is not a document that is designed to address every issue. A charter enables cities to have a legal framework in place for governance of municipal affairs within the city that has been approved by the voters. The charter can be amended by the voters to specifically address new issues.

City charters generally regulate the following matters: (1) the date and conduct of city elections; (2) regulations on the appointment of municipal officials; (3) the terms and payment of municipal officials; (4) the process for removal of municipal officials; (5) the form of government; (6) budget adoption processes; (7) the number, pay, qualifications, and appointment of deputies, clerks, and other employees that each municipal officer will oversee; (8) sub-government in all or part of the city; (9) the tenure of office for deputies, clerks, and other employees; (10) the process for removal of such deputies, clerks, and other employees; and (11) the constitution, regulation, and government of the local police force. (Cal. Const. art. XI § 5(b))

III. How Does a Charter City Differ from a General Law City?

A. How does authority in a general law city differ from a charter city's authority?

The decision to become a charter city impacts the degree of influence the State Legislature and the City Council have over municipal affairs as legislative bodies.

A general law city has the authority to act locally, but its local acts must be consistent with the California Constitution, state statutes, and state administrative regulations.

A charter city has additional authority to adopt laws concerning "municipal affairs" that are not consistent with state statutes for municipal affairs. That being said, a charter city must still be consistent with federal law, the California Constitution, state statutes concerning matters of "statewide concern" and the city's charter.

B. What is the home rule provision of the California constitution? Why does it matter?

The home rule provision in the California Constitution enables cities to adopt a charter and ordinances that replace state laws in areas defined as municipal affairs, subject to the limitations within the city charter.

Charter cities can exercise a greater degree of local control than general law cities, which enables voters to determine how their city government is organized and to enact legislation concerning "municipal affairs" that is different from the state laws concerning municipal affairs that bind general law cities.

At all times, the city is subject to the U.S. Constitution, federal laws, the California Constitution, and state laws regarding matters of statewide concern.

C. What is the definition of municipal affairs?

The California Constitution gives charter cities the power "to make and enforce all ordinances and regulations in respect to municipal affairs, subject to contain restrictions. City charters adopted pursuant to this Constitution shall supersede any existing charter, and with respect to municipal affairs shall supersede all laws inconsistent therewith." (Article XI, § 4 and 5) Although the California Constitution uses the term "municipal affairs", it does not provide a definition of the term municipal affairs. It only provides examples of municipal affairs.

What constitutes a municipal affair as opposed to a matter of statewide concern is defined by the courts on a case-by-case basis. Legislature may not determine what is a municipal affair nor transform a municipal affair into a matter of statewide concern. This concept is fluid and changes over time.

However, the Constitution enumerates four core municipal affairs: (1) the constitution, regulation, and government of the city police force (2) sub-government in all or part of a

city (3) conduct of city elections and (4) the method, times, and terms for which the several municipal officers and employees whose compensation is paid by the city shall be elected or appointed, removed, and compensated, and for the number of deputies, clerks and other employees that each shall have, and for the compensation, method of appointment, qualifications, tenure of office and removal of such deputies, clerks and other employees. (Cal. Const. art. XI § 5(b))

A city's charter does not need to explicitly mention every municipal affair the city seeks to govern. The charter should contain a declaration that the city intends to avail itself of the full power provided by the California Constitution to charter cities and that any city ordinance that regulates a municipal affair will preempt a general law of the state.

Adopting a charter gives a city more control over its municipal affairs, but charter cities are still subject to the same state laws as general law cities on matters of statewide concern.

D. What is the benefit of being a charter city in terms of the documentary and real property tax?

A charter city has the ability to raise the documentary and real property tax rates beyond the limits for general law cities. This tax is imposed upon the sale of real estate and is set by the State. Charter cities may, by a vote of the electorate, raise this tax.

As with all taxes, an increase in the documentary and real property transfer tax would require a vote of the people. Additionally, charter cities incur costs related to calling an election and placing an item on the ballot.

IV. How is a City Charter Adopted?

A charter can only be adopted by a vote of the people of the city. Thus, a charter may be amended or repealed by subsequent votes of the people. An amendment may be proposed either by the city council or by initiative submitted to the council by the voters. Initiatives to adopt city charters may only be placed on the ballot during a general statewide election.

There are three methods for a city to adopt a charter, each must be voted upon by the electorate of the city.

A. Adoption of a Charter Drafted by the City Council

The City Council, generally through its staff and the City Attorney's Office drafts a charter. Then, the City Council schedules, publishes notice of, and holds two public hearings. Next, the City Council votes to call an election on the proposed charter. The proposed charter is voted on at the next regularly scheduled municipal election. If approved by majority of voters, the charter is ratified and filed with the state.

B. Adoption of Charter Drafted by Charter Commission

The election is held at a regularly scheduled municipal election to form a charter commission and elect commissioners. The charter commission drafts and approves

charter within 2 years of its initial election. The city's electorate votes on the proposed charter at the next established statewide general election. If approved by majority of voters, charter is ratified and filed with the state.

C. Adoption of Charter by Citizens' Initiative

A citizens' initiative must be filed by calling for the election of a charter commission to draft the charter. If the charter is proposed by initiative, two elections are required: (1) to establish a charter commission to draft the charter and (2) to propose the actual charter.

Under each of these options, the charter would not be adopted by the city until it becomes effective when it is approved by a majority vote of city electors at a statewide general, primary or other municipal election.

V. What is a Potential Timetable for Becoming a Charter City?

If the City Council directs staff to proceed on this issue, staff will estimate the timeline for drafting a city charter. It is likely to take at least one year.

ATTACHMENTS

Attached to this staff report is substantial additional information from the League of Cities concerning charter cities, including a chart comparing and contrasting charter cities and general law cities, a summary of charter city characteristics, a list of charter cities, and foundational aspects of charter cities.

- A. Chart: General Law City vs. Charter City
- B. A Quick Summary for the Press and Researchers
- C. List of Charter Cities
- D. History of Municipal Home Rule

General Law City v. Charter City

Characteristic	General Law City	Charter City
Ability to Govern Municipal Affairs	Bound by the state's general law, regardless of whether the subject concerns a municipal affair.	Has supreme authority over "municipal affairs." Cal. Const. art. XI, § 5(b).
Form of Government	State law describes the city's form of government. For example, Government Code section 36501 authorizes general law cities be governed by a city council of five members, a city clerk, a city treasurer, a police chief, a fire chief and any subordinate officers or employees as required by law. City electors may adopt ordinance which provides for a different number of council members. Cal. Gov't section 34871. The Government Code also authorizes the "city manager" form of government. Cal. Gov't Code § 34851.	Charter can provide for any form of government including the "strong mayor," and "city manager" forms. See Cal. Const. art. XI, § 5(b); Cal. Gov't Code § 34450 <i>et seq.</i>
Elections Generally	Municipal elections conducted in accordance with the California Elections Code. Cal. Elec. Code §§ 10101 <i>et seq.</i>	Not bound by the California Elections Code. May establish own election dates, rules, and procedures. See Cal. Const. art. XI, § 5(b); Cal. Elec. Code §§ 10101 <i>et seq.</i>
Methods of Elections	Generally holds at-large elections whereby voters vote for any candidate on the ballot. Cities may also choose to elect the city council "by" or "from" districts, so long as the election system has been established by ordinance and approved by the voters. Cal. Gov't Code § 34871. Mayor may be elected by the city council or by vote of the people. Cal. Gov't Code §§ 34902.	May establish procedures for selecting officers. May hold at-large or district elections. See Cal. Const. art. XI, § 5(b).
City Council Member Qualifications	<p>Minimum qualifications are:</p> <ol style="list-style-type: none"> 1. United States citizen 2. At least 18 years old 3. Registered voter 4. Resident of the city at least 15 days prior to the election and throughout his or her term 5. If elected by or from a district, be a resident of the geographical area comprising the district from which he or she is elected. <p>Cal. Elec. Code § 321; Cal. Gov't Code §§ 34882, 36502; 87 Cal. Op. Att'y Gen. 30 (2004).</p>	Can establish own criteria for city office provided it does not violate the U.S. Constitution. Cal. Const. art. XI, § 5(b), 82 Cal. Op. Att'y Gen. 6, 8 (1999).

Characteristic	General Law City	Charter City
Public Funds for Candidate in Municipal Elections	No public officer shall expend and no candidate shall accept public money for the purpose of seeking elected office. Cal. Gov't Code § 85300.	Public financing of election campaigns is lawful. <i>Johnson v. Bradley</i> , 4 Cal. 4th 389 (1992).
Term Limits	May provide for term limits. Cal. Gov't Code § 36502(b).	May provide for term limits. Cal. Const. art. XI, § 5(b); Cal Gov't Code Section 36502 (b).
Vacancies and Termination of Office	An office becomes vacant in several instances including death, resignation, removal for failure to perform official duties, electorate irregularities, absence from meetings without permission, and upon non-residency. Cal. Gov't Code §§ 1770, 36502, 36513.	May establish criteria for vacating and terminating city offices so long as it does not violate the state and federal constitutions. Cal. Const. art. XI, § 5(b).
Council Member Compensation and Expense Reimbursement	Salary-ceiling is set by city population and salary increases set by state law except for compensation established by city electors. See Cal. Gov't Code § 36516. If a city provides any type of compensation or payment of expenses to council members, then all council members are required to have two hours of ethics training. See Cal. Gov't Code §§ 53234 - 53235.	May establish council members' salaries. See Cal. Const. art. XI, § 5(b). If a city provides any type of compensation or payment of expenses to council members, then all council members are required to have two hours of ethics training. See Cal. Gov't Code §§ 53234 - 53235.
Legislative Authority	<p>Ordinances may not be passed within five days of introduction unless they are urgency ordinances. Cal. Gov't Code § 36934.</p> <p>Ordinances may only be passed at a regular meeting, and must be read in full at time of introduction and passage except when, after reading the title, further reading is waived. Cal. Gov't Code § 36934.</p>	May establish procedures for enacting local ordinances. <i>Brougher v. Bd. of Public Works</i> , 205 Cal. 426 (1928).
Resolutions	May establish rules regarding the procedures for adopting, amending or repealing resolutions.	May establish procedures for adopting, amending or repealing resolutions. <i>Brougher v. Bd. of Public Works</i> , 205 Cal. 426 (1928).
Quorum and Voting Requirements	<p>A majority of the city council constitutes a quorum for transaction of business. Cal. Gov't Code § 36810.</p> <p>All ordinances, resolutions, and orders for the payment of money require a recorded majority vote of the total membership of the city council. Cal. Gov't Code § 36936. Specific legislation requires supermajority votes for certain actions.</p>	May establish own procedures and quorum requirements. However, certain legislation requiring supermajority votes is applicable to charter cities. For example, see California Code of Civil Procedure section 1245.240 requiring a vote of two-thirds of all the members of the governing body unless a greater vote is required by charter.

Characteristic	General Law City	Charter City
<p>Rules Governing Procedure and Decorum</p>	<p>Ralph Brown Act is applicable. Cal. Gov't Code §§ 54951, 54953(a).</p> <p>Conflict of interest laws are applicable. See Cal. Gov't Code § 87300 <i>et seq.</i>.</p>	<p>Ralph Brown Act is applicable. Cal. Gov't Code §§ 54951, 54953(a).</p> <p>Conflict of interest laws are applicable. See Cal. Gov't Code § 87300 <i>et seq.</i>.</p> <p>May provide provisions related to ethics, conflicts, campaign financing and incompatibility of office.</p>
<p>Personnel Matters</p>	<p>May establish standards, requirements and procedures for hiring personnel consistent with Government Code requirements.</p> <p>May have "civil service" system, which includes comprehensive procedures for recruitment, hiring, testing and promotion. See Cal. Gov't Code § 45000 <i>et seq.</i></p> <p>Meyers-Milias-Brown Act applies. Cal. Gov't Code § 3500.</p> <p>Cannot require employees be residents of the city, but can require them to reside within a reasonable and specific distance of their place of employment. Cal. Const. art. XI, § 10(b).</p>	<p>May establish standards, requirements, and procedures, including compensation, terms and conditions of employment for personnel. See Cal. Const. art. XI, § 5(b).</p> <p>Procedures set forth in Meyers-Milias-Brown Act (Cal. Gov't Code § 3500) apply, but note, "[T]here is a clear distinction between the <i>substance</i> of a public employee labor issue and the <i>procedure</i> by which it is resolved. Thus there is no question that 'salaries of local employees of a charter city constitute municipal affairs and are not subject to general laws.'" <i>Voters for Responsible Retirement v. Board of Supervisors</i>, 8 Cal.4th 765, 781 (1994).</p> <p>Cannot require employees be residents of the city, but can require them to reside within a reasonable and specific distance of their place of employment. Cal. Const. art. XI, section 10(b).</p>
<p>Contracting Services</p>	<p>Authority to enter into contracts to carry out necessary functions, including those expressly granted and those implied by necessity. See Cal. Gov't Code § 37103; <i>Carruth v. City of Madera</i>, 233 Cal. App. 2d 688 (1965).</p>	<p>Full authority to contract consistent with charter.</p> <p>May transfer some of its functions to the county including tax collection, assessment collection and sale of property for non-payment of taxes and assessments. Cal. Gov't Code §§ 51330, 51334, 51335.</p>

Characteristic	General Law City	Charter City
<p>Public Contracts</p>	<p>Competitive bidding required for public works contracts over \$5,000. Cal. Pub. Cont. Code § 20162. Such contracts must be awarded to the lowest responsible bidder. Pub. Cont. Code § 20162. If city elects subject itself to uniform construction accounting procedures, less formal procedures may be available for contracts less than \$100,000. See Cal. Pub. Cont. Code §§ 22000, 22032.</p> <p>Contracts for professional services such as private architectural, landscape architectural, engineering, environmental, land surveying, or construction management firms need not be competitively bid, but must be awarded on basis of demonstrated competence and professional qualifications necessary for the satisfactory performance of services. Cal. Gov't Code § 4526.</p>	<p>Not required to comply with bidding statutes provided the city charter or a city ordinance exempts the city from such statutes, and the subject matter of the bid constitutes a municipal affair. Pub. Cont. Code § 1100.7; see <i>R & A Vending Services, Inc. v. City of Los Angeles</i>, 172 Cal. App. 3d 1188 (1985); <i>Howard Contracting, Inc. v. G.A. MacDonald Constr. Co.</i>, 71 Cal. App. 4th 38 (1998).</p>
<p>Payment of Prevailing Wages</p>	<p>In general, prevailing wages must be paid on public works projects over \$1,000. Cal. Lab. Code § 1771. Higher thresholds apply (\$15,000 or \$25,000) if the public entity has adopted a special labor compliance program. See Cal. Labor Code § 1771.5(a)-(c).</p>	<p>Historically, charter cities have not been bound by state law prevailing-wage requirements so long as the project is a municipal affair, and not one funded by state or federal grants. <i>Vial v. City of San Diego</i>, 122 Cal. App. 3d 346, 348 (1981). However, there is a growing trend on the part of the courts and the Legislature to expand the applicability of prevailing wages to charter cities under an analysis that argues that the payment of prevailing wages is a matter of statewide concern. The California Supreme Court currently has before them a case that will provide the opportunity to decide whether prevailing wage is a municipal affair or whether it has become a matter of statewide concern.</p>

Characteristic	General Law City	Charter City
<p>Finance and Taxing Power</p>	<p>May impose the same kinds of taxes and assessment as charter cities. See Cal. Gov't Code § 37100.5.</p> <p>Imposition of taxes and assessments subject to Proposition 218. Cal. Const. art. XIII C.</p> <p>Examples of common forms used in assessment district financing include:</p> <ul style="list-style-type: none"> • Improvement Act of 1911. Cal. Sts. & High. Code § 22500 <i>et seq.</i> • Municipal Improvement Act of 1913. See Cal. Sts. & High. Code §§ 10000 <i>et seq.</i> • Improvement Bond Act of 1915. Cal. Sts. & High. Code §§ 8500 <i>et seq.</i> • Landscaping and Lighting Act of 1972. Cal. Sts. & High. Code §§ 22500 <i>et seq.</i> • Benefit Assessment Act of 1982. Cal. Gov't Code § 54703 <i>et seq.</i> <p>May impose business license taxes for regulatory purposes, revenue purposes, or both. See Cal. Gov't Code § 37101.</p> <p>May not impose real property transfer tax. See Cal. Const. art. XIII A, § 4; Cal. Gov't Code § 53725; <i>but see</i> authority to impose documentary transfer taxes under certain circumstances. Cal. Rev. & Tax. Code § 11911(a), (c).</p>	<p>Have the power to tax.</p> <p>Have broader assessment powers than a general law city, as well as taxation power as determined on a case-by case basis.</p> <p>Imposition of taxes and assessments subject to Proposition 218, Cal. Const. art. XIII C, § 2, and own charter limitations</p> <p>May proceed under a general assessment law, or enact local assessment laws and then elect to proceed under the local law. See <i>J.W. Jones Companies v. City of San Diego</i>, 157 Cal. App. 3d 745 (1984).</p> <p>May impose business license taxes for any purpose unless limited by state or federal constitutions, or city charter. See Cal. Const. art. XI, § 5.</p> <p>May impose real property transfer tax; does not violate either Cal. Const art. XIII A or California Government Code section 53725. See <i>Cohn v. City of Oakland</i>, 223 Cal. App. 3d 261 (1990); <i>Fielder v. City of Los Angeles</i>, 14 Cal. App. 4th 137 (1993).</p>
<p>Streets & Sidewalks</p>	<p>State has preempted entire field of traffic control. Cal. Veh. Code § 21.</p>	<p>State has preempted entire field of traffic control. Cal. Veh. Code § 21.</p>
<p>Penalties & Cost Recovery</p>	<p>May impose fines, penalties and forfeitures, with a fine not exceeding \$1,000. Cal. Gov't Code § 36901.</p>	<p>May enact ordinances providing for various penalties so long as such penalties do not exceed any maximum limits set by the charter. <i>County of Los Angeles v. City of Los Angeles</i>, 219 Cal. App. 2d 838, 844 (1963).</p>

Characteristic	General Law City	Charter City
<p>Public Utilities/Franchises</p>	<p>May establish, purchase, and operate public works to furnish its inhabitants with electric power. See Cal. Const. art. XI, § 9(a); Cal. Gov't Code § 39732; Cal. Pub. Util. Code § 10002.</p> <p>May grant franchises to persons or corporations seeking to furnish light, water, power, heat, transportation or communication services in the city to allow use of city streets for such purposes. The grant of franchises can be done through a bidding process, under the Broughton Act, Cal. Pub. Util. Code §§ 6001-6092, or without a bidding process under the Franchise Act of 1937, Cal. Pub. Util. Code §§ 6201-6302.</p>	<p>May establish, purchase, and operate public works to furnish its inhabitants with electric power. See Cal. Const. art. XI, § 9(a); <i>Cal. Apartment Ass'n v. City of Stockton</i>, 80 Cal. App. 4th 699 (2000).</p> <p>May establish conditions and regulations on the granting of franchises to use city streets to persons or corporations seeking to furnish light, water, power, heat, transportation or communication services in the city.</p> <p>Franchise Act of 1937 is not applicable if charter provides. Cal. Pub. Util. Code § 6205.</p>
<p>Zoning</p>	<p>Zoning ordinances must be consistent with general plan. Cal. Gov't Code § 65860.</p>	<p>Zoning ordinances are not required to be consistent with general plan unless the city has adopted a consistency requirement by charter or ordinance. Cal. Gov't. Code § 65803.</p>

Charter Cities: A Quick Summary for the Press and Researchers

The following summary was drafted by the League of California Cities' legal staff, in an attempt to give the press and research communities a primer on some frequently asked questions regarding charter cities.

Charter Cities vs. General Law Cities – The Basics

The California Constitution gives cities the power to become charter cities.¹ The benefit of becoming a charter city is that charter cities have supreme authority over “municipal affairs.”² In other words, a charter city’s law concerning a municipal affair will trump a state law governing the same topic.³

Cities that have not adopted a charter are general law cities. General law cities are bound by the state’s general law, even with respect to municipal affairs. Of California’s 478 cities, 108 of them are charter cities.

The charter city provision of the State Constitution, commonly referred to as the “home-rule” provision, is based on the principle that a city, rather than the state, is in the best position to know what it needs and how to satisfy those needs.⁴ The home-rule provision allows charter cities to conduct their own business and control their own affairs.⁵ A charter maximizes local control.

A city charter, in effect a city’s constitution, need not set out every municipal affair the city would like to govern. So long as the charter contains a declaration that the city intends to avail itself of the full power provided by the California Constitution, any city ordinance that regulates a municipal affair will govern over a general law of the state.⁶

Defining ‘Municipal Affairs’

Determining what is and is not a “municipal affair” is not always straightforward. The California Constitution does not define “municipal affair.” It does, however, set out a nonexclusive list of four “core” categories that are, by definition, municipal affairs.⁷

These categories are 1) regulation of the “city police force”; 2) “subgovernment in all or part of a city”; 3) “conduct of city elections”; and 4) “the manner in which . . . municipal officers [are] elected.”⁸ Beyond this list, it is up to the courts to determine what is and is not a municipal affair.

To determine if a matter is a municipal affair, a court will ask whether there are good reasons, grounded on statewide interests, for the state law to preempt a local law.⁹ In other words, courts

¹ Cal. Const. art. XI, § 3(a).

² Cal. Const. art. XI, § 5(a).

³ *Johnson v. Bradley*, 4 Cal. 4th 389, 399 (1992).

⁴ *Fragley v. Phelan*, 126 Cal. 383, 387 (1899).

⁵ *Id.*

⁶ There are some exceptions to this rule. For example, a charter city is bound by the Public Contract Code unless the city’s charter expressly exempts the city from the Code’s provisions or a city ordinance conflicts with a provision in the Code. See Cal. Pub. Cont. Code § 1100.7.

⁷ Cal. Const. art. XI, § 5(b); *Johnson*, 4 Cal. 4th at 398.

⁸ Cal. Const. art. XI, § 5(b).

⁹ *Johnson*, 4 Cal. 4th at 405.

will ask whether there is a need for "paramount state control" in the particular area of law.¹⁰ The Legislature's intent when enacting a specific law is not determinative.¹¹

The concept of "municipal affairs" is fluid and may change over time.¹² Issues that are municipal affairs today could become areas of statewide concern in the future.¹³ Nonetheless, there are some areas that courts have consistently classified as municipal affairs. These include:

- Municipal election matters¹⁴
- Land use and zoning decisions (with some exceptions)¹⁵
- How a city spends its tax dollars¹⁶
- Municipal contracts, provided the charter or a city ordinance exempts the city from the Public Contract Code, and the subject matter of the bid constitutes a municipal affair.¹⁷ Thus, a charter may exempt a city from the State's competitive bidding statutes.

Likewise, there are some areas that courts have consistently classified as areas of statewide concern, including:

- Traffic and vehicle regulation¹⁸
- Tort claims against a governmental entity¹⁹
- Regulation of school systems²⁰

How to Become a Charter City

To become a charter city, a city must adopt a charter. There are two ways to adopt a charter:

- The city's voters elect a charter commission.²¹ The commission has the responsibility of drafting and debating the charter.
- The governing board of the city, on its own motion, drafts the charter.²²

In either case, the charter is not adopted by the city until it is ratified by a majority vote of the city's voters.²³

For more information about charter cities, please visit the "Charter Cities" section of the League's Web site at <http://www.cacities.org/chartercities>.

¹⁰ *Id.* at 400.

¹¹ *Id.* at 405.

¹² *Cal. Fed. Savings & Loan Ass'n v. City of Los Angeles*, 54 Cal. 3d 1, 16 (1991); *Isaac v. City of Los Angeles*, 66 Cal. App. 4th 586, 599 (1998).

¹³ *Isaac*, 66 Cal. App. 4th at 599.

¹⁴ *Mackey v. Thiel*, 262 Cal. App. 2d 362, 365 (1968).

¹⁵ *See Brougher v. Bd. of Pub. Works*, 205 Cal. 426, 440 (1928).

¹⁶ *Johnson*, 4 Cal. 4th at 407.

¹⁷ Pub. Cont. Code § 1100.7; *R & A Vending Services, Inc. v. City of Los Angeles*, 172 Cal. App. 3d 1188, 1191 (1985); *Howard Contracting, Inc. v. G.A. MacDonald Constr. Co.*, 71 Cal. App. 4th 38, 51 (1998).

¹⁸ Cal. Veh. Code § 21.

¹⁹ *Helbach v. City of Long Beach*, 50 Cal. App. 2d 242, 247 (1942).

²⁰ *Whisman v. San Francisco Unified Sch. Dist.*, 86 Cal. App. 3d 782, 789 (1978).

²¹ Cal. Gov't Code § 34451.

²² Cal. Gov't Code § 34458.

²³ Cal. Gov't Code §§ 34457, 34462.

Charter Cities

Adelanto	Lemoore
Alameda	Lindsay
Albany	Loma Linda
Alhambra	Long Beach
Anaheim	Los Alamitos
Arcadia	Los Angeles
Bakersfield	Marina
Bell	Marysville
Berkeley	Merced
Big Bear Lake	Modesto
Buena Park	Monterey
Burbank	Mountain View
Carlsbad	Napa
Cerritos	Needles
Chico	Newport Beach
Chula Vista	Norco
Compton	Oakland
Culver City	Oceanside
Cypress	Oroville
Del Mar	Pacific Grove
Desert Hot Springs	Palm Desert
Dinuba	Palm Springs
Downey	Palmdale
El Cajon	Palo Alto
El Centro	Pasadena
Eureka	Petaluma
Exeter	Piedmont
Folsom	Placentia
Fortuna	Pomona
Fresno	Port Hueneme
Gilroy	Porterville
Glendale	Rancho Mirage
Grass Valley	Redondo Beach
Hayward	Redwood City
Huntington Beach	Richmond
Indian Wells	Riverside
Industry	Roseville
Inglewood	Sacramento
Irvine	Salinas
Irwindale	San Bernardino
King City	San Diego
Kingsburg	San Francisco
Lancaster	San Jose
La Quinta	San Leandro

San Luis Obispo
San Marcos
San Mateo
San Rafael
San Ramon
Sand City
Santa Ana
Santa Barbara
Santa Clara
Santa Cruz
Santa Maria
Santa Monica
Santa Rosa
Santee
Seal Beach
Shafter
Signal Hill

Solvang
Stockton
Sunnyvale
Temple City
Torrance
Truckee
Tulare
Vallejo
Ventura
Vernon
Victorville
Visalia
Vista
Watsonville
Whittier
Woodlake

Total Cities: 121

HISTORY OF MUNICIPAL HOME RULE

The desire for home rule is an important part of the history of California. There is a common misconception among even some California city officials that only charter cities possess home rule powers. Both general law and charter cities possess home rule. This document describes the historical evolution of the constitutional municipal home rule doctrine in California in three separate stages. The tension between cities and the state has been with us since the dawn of statehood, and it has manifested itself in various state constitutional amendments over time that reiterate how home rule is really the birthright of every California city.

Before Home Rule — 1850–1879

City governments already existed when California became a state in 1850. In some areas they took the form of the Mexican *alcades* (who embodied the role of mayor, judge, and sheriff) or local legislative bodies like the 15-member assembly created in San Francisco before it was declared illegal by a military governor in June 1849 when he called the first Constitutional Convention.¹ The 1849 California Constitution gave the Legislature the exclusive power to establish cities and to enlarge or restrict city powers.² This naturally led to extensive state involvement in city affairs, including the appointment of special commissions to actually manage the property and funds of Sacramento, San Jose, and San Francisco, as well as other legislation directing cities to pay special claims of parties that provided political inducements to the Legislature.³

All Cities Granted Inherent Home Rule Powers to Legislate Without Legislative Grant of Authority — 1879

State meddling in city affairs in those first 30 years caused the deep resentment throughout the state that ultimately led to the 1879 Constitutional Convention. During that convention, delegates borrowed heavily from the home rule provisions of the constitution of Missouri, the first state to grant home rule powers to its cities. Incorporating that constitution's provisions almost verbatim, the California Constitution of 1879 banned special legislation, banned special act incorporations, and granted the power to frame freeholder charters to communities with at least 100,000 people.⁴ The 1879 Constitution also took the power to impose local taxes away from the Legislature with the intention "to bring matters of a local concern home to the people."⁵

In addition to these changes, the most significant home rule provision in the 1879 amendments was article XI, section 11 (now art. XI, § 7), which provides a general grant of inherent home rule power to every city — general and charter cities alike — to "make or enforce within its limits all local, police, sanitary, and other ordinances or regulations not in conflict with the general laws." Sometimes this provision of the California Constitution is called the police power. The California Supreme Court declared later that the drafters' intent was " ... to emancipate municipal governments from the authority and control formerly exercised over them by the Legislature."⁶

The 1879 home rule amendment finally freed cities from the need to seek specific state legislation to authorize their legislative acts on traditional municipal matters. Since the constitution empowered them to act without prior permission of the Legislature, cities instead simply had to inquire whether a proposed ordinance conflicted with a general state law. Years later the California Court of Appeal described the effect of this amendment: "[t]he constitution has, by direct grant, vested in them [cities] plenary power to

provide and enforce such ... regulations as they determine shall be necessary for the health, peace, comfort and happiness of their inhabitants, provided such regulations do not conflict with the general law. And the Legislature has no authority to limit the exercise of the power thus directly conferred upon cities, counties and towns by the organic law."⁷

Former California Supreme Court Associate Justice and Hastings College of the Law Professor Joseph Grodin, in his authoritative study of the California Constitution, explains how section 7 changed everything for cities and counties:

- Section 7 presents the most widely used of the home rule provisions of the California Constitution. In contrast to sections 4 and 5, it applies equally to all cities and counties, regardless of their charter status. Section 7 empowers cities and counties to use their general authority, called their police power, to control and regulate any matter or activity that is otherwise an appropriate subject for governmental concern.
- The drafters intended that local authorities "ought to be left to do all those things that in their judgment are necessary to be done, and that are not in conflict with the general laws of the state." The decision was made then not to restrict local governments narrowly to those specified powers that are overtly granted to them by the legislature *but to allow them to exercise whatever powers appeared necessary, without the need to request legislative authorization before taking action.*"⁸ (Emphasis added.)

In summary, under article XI, section 7, all cities are free to legislate on a matter unless it conflicts with a general law of the state and is, therefore, said to be preempted by the state law. What constitutes a conflict? The California Supreme Court articulated the basic analysis in upholding the validity of a city ordinance banning medical marijuana dispensaries and cultivation. In summary, it said:

- Cities have constitutionally granted powers to regulate land use and other traditional local matters. Absent a clear indication of preemptive intent from the Legislature, local regulations are not preempted.
- A local law conflicts with a general state law if the local legislation (1) duplicates the state law, (2) contradicts the state law (i.e., requires what state law forbids or prohibits what state law requires), or (3) enters an area that is fully occupied by general state law. A local ordinance does not conflict with state law if it is reasonably possible to comply with both the state and local laws.
- The courts are reluctant to infer legislative intent to preempt local regulations, and there is a presumption of validity of the local ordinance against an attack of state preemption when there is a significant local interest to be served that may differ from one locality to another.⁹

Voter Approved Charters Allowed to Trump State Law Over Municipal Affairs — 1896–1914

While the 1879 Constitution gave all cities basic home rule powers subject to conflicting state laws, over the following decade it became clear that cities needed the ability to engage in certain core municipal functions despite the conflicting general laws of the state. The 1896 Constitution introduced the concept of municipal affairs. The authority to adopt a charter is found in section 3 of article XI, which also contains this provision in subparagraph (a) explaining the status of the charter vis-à-vis state law: "The provisions of a charter are the law of the State and have the force and effect of legislative enactments." In 1899, the California Supreme Court explained that provisions relating to charter cities "were enacted upon the principle that the municipality itself knew better what it wanted and needed than the state at large, and to give that municipality the exclusive privilege and right to enact direct legislation which would carry out and satisfy its wants and needs."¹⁰

The 75 years of constitutional history leading to the authorization for voters to approve city charters that could, depending on the subject, supersede the general laws of the state, was explained by the California Supreme Court in 1992:

- [I]n 1896 article XI was amended in two significant respects. Former section 6 was revised to read as follows: "Cities or towns heretofore or hereafter organized, and all charters thereof framed or adopted by authority of the constitution, except in municipal affairs, shall be subject to and controlled by general laws." (emphasis added.) In addition, former section 8 was adopted, allowing consolidated charter city and county governments to regulate "the manner in which, the times at which, and the terms for which the several county officers shall be elected ... [and] for their compensation"
- "What was the good to be gained by this amendment? The answer is common, every-day history. It was to prevent existing provisions of charters from being frittered away by general laws. It was to enable municipalities to conduct their own business and control their own affairs to the fullest possible extent in their own way. It was enacted upon the principle that the municipality itself knew better what it wanted and needed than the state at large, and to give that municipality the exclusive privilege and right to enact direct legislation which would carry out and satisfy its wants and needs. ... This amendment, then, was intended to give municipalities the sole right to regulate, control, and govern their internal conduct independent of general laws"
- [A]rticle XI [in 1914] was revised to give charter cities the power "to make and enforce all laws and regulations in respect to municipal affairs, subject only to the restrictions and limitations provided in their several charters, and in respect to other matters they shall be subject to and controlled by general laws." (Former section 8 of the same article was likewise amended by the insertion of a similar provision: "It shall be competent in any charter framed under the authority of this section to provide that the municipality governed thereunder may make and enforce all laws and regulations in respect to municipal affairs, subject only to the restrictions and limitations provided in their several charters and in respect to all other matters they shall be subject to general laws."¹¹

In addition to the jurisdiction granted in subdivision (a) of section 5 of article XI to make and enforce all ordinances and regulations concerning municipal affairs, subdivision (b) of section 5 of article XI specifically identifies four subjects that can be included in a charter: (1) a city police force; (2) subgovernment in all or part of the city; (3) conduct of city elections; and (4) election, appointment, removal, and compensation of municipal officers and employees whose compensation is paid by the city.¹²

The California Constitution provides no definition of what is or is not a municipal affair. The California Supreme Court noted that "the constitutional concept of municipal affairs is not a fixed or static quantity ... [but one that] changes with the changing conditions upon which it is to operate ... our cases display a growing recognition that home rule is a means of adjusting the political relationship between state and local governments in discrete areas of conflict."¹³ What was once a matter of local concern can later become a matter of statewide concern, controlled by the general laws of the state.¹⁴ The Court also made it clear that this is a legal matter of state constitutional interpretation for the courts and not solely a factual one.¹⁵

Home Rule Authority Granted to All Cities over Public Works, Utilities and Public Property, Improvements and Funds — 1911–1970

Until 1911, it was believed that only charter cities could operate a public utility, so the Legislature proposed and the people enacted section 9 (formerly section 19) of article XI, providing broad plenary authority to any city to "establish, purchase, and operate public works to furnish its inhabitants with light, water, power, heat, transportation, or means of communications."¹⁶ The section allows cities to provide similar services in other cities with their consent.

In 1970, voters further amended this section to effectively allow cities to issue franchises to persons or corporations to provide such services " ... upon conditions and under regulations that the city may prescribe under its organic law." These franchise powers must be construed, however, in conjunction with the broad authority over such activities granted to both the Legislature and the Public Utilities Commission by article XII. On the distribution of powers between the state and cities on this subject, however, article XII, section 8 is quite clear:

- A city, county, or other public body may not regulate matters over which the Legislature grants regulatory power of the Commission. This section does not affect the power over public utilities relating to the making and enforcement of police, sanitary, and other regulations concerning municipal affairs pursuant to a city charter existing on October 10, 1911, unless that power has been revoked by the city's electors, or the right of *any city* to grant franchises for public utilities or other businesses on terms, conditions, and in the manner prescribed by law. (Emphasis added.)

Finally, general law and charter cities alike are protected by the provisions of article XI, section 11, subdivision (a), of the California Constitution that prohibits just the types of special commissions to control local property and funds that so outraged Californians prior to the 1879 Constitutional Convention. It states: "the Legislature may not delegate to a private person or body power to make, control, appropriate, supervise, or interfere with county or municipal corporation improvements, money, or property, or to levy taxes or assessments, or perform municipal functions." This provision was one of the two constitutional limitations on the power of the Legislature over cities and counties that compelled the California Supreme Court to strike down a 2000 state law that attempted to delegate final decisions in public safety labor negotiations to a private arbitration panel.¹⁷

California Home Rule Today

Today the California Constitution authorizes both general law and charter cities to: (1) make and enforce all local laws and regulations not in conflict with general state laws (art. XI, § 7); (2) to establish, purchase, and operate public works and utilities or franchise others to do so (art. XI, § 9); and to be free from state legislation delegating to a private person or body control over city property, funds, tax levies and municipal functions (art. XI, § 11).

Cities with voter-approved charters have additional home rule authority or supremacy over their municipal affairs, police, subgovernments, city elections, and their elected and appointed city officials and employees (art. XI, § 5). The provisions of a city charter and the ordinances adopted by a charter city prevail over general state law in areas that a court determines are municipal affairs, including the specific areas enumerated in section 5, subdivision (b) of article XI.¹⁸ As to matters of statewide concern, however, charter cities remain subject to state law.¹⁹ Therefore, whether a charter city may act independent of state general law in a particular domain, including the specific areas enumerated in section 5, subdivision (b) of article XI, depends upon a court's determination of whether it is a municipal affair or a matter of statewide concern.

Endnotes

- 1 See Detweiler, *Home Rule: An Historical Perspective* (Jan. 1997) Western City, at page 15.
- 2 *Johnson v. Bradley* (1992) 4 Cal.4th 389, 394-395.
- 3 See Thomas, *California Cities and the Constitution of 1879: General Laws and Municipal Affairs* (1980) 7 Hastings Const. L. Q. 642.
- 4 See Detweiler, *supra* note 1, at p. 16.
- 5 *People v. Martin* (1882) 60 Cal. 153; See Cal. Const., art. XIII, § 24, subd. (b).
- 6 *People v. Hoge* (1880) 55 Cal. 612, 618.
- 7 *In re Walter Ackerman* (1907) 6 Cal.App. 5, 9-10.
- 8 Grodin et al., *The Cal. State Constitution: A Reference Guide* (1993) pp. 192 (citing remarks of Mr. Eli Blackmer during debates at the California constitutional convention).
- 9 *City of Riverside v. Inland Empire Patients Health and Wellness Center, Inc.* (2013) 56 Cal.4th 729, 742-744. It is worthy of note that this case involves the regulatory legislation of a charter city, the City of Riverside, since charter cities as well as general law cities exercise home rule under the inherent police power granted to all cities by article XI, section 7. In other words, the City of Riverside did not rely on its status as a charter city under article XI, section 5, but rather on its home rule authority under article XI, section 7.
- 10 *Fragley v. Phelan* (1899) 126 Cal. 383, 387.
- 11 *Johnson v. Bradley* (1992) 4 Cal.4th 389, 395-397. (Emphasis in original) Empty brackets [] denote omitted language from the Supreme Court opinion.
- 12 In some cases, the courts have narrowly construed the subject matter described in section 5, subdivision (b) of article XI. See, e.g., *Baggett v. Gates* (1982) 32 Cal.3d 128 (applying the Public Safety Officers Procedural Bill of Rights to charter cities because it was limited to providing "procedural safeguards" to police officers and did not interfere with a charter city's authority to set compensation).
- 13 *State Building and Construction Trades Council of California v. City of Vista* (2012) 54 Cal.4th 547, 557.
- 14 *Bishop v. City of San Jose* (1969) 1 Cal.3d 56, 61, *California Fed. Sav. & Loan Assn. v. City of Los Angeles* (1991) 54 Cal.3d 1, 13 (rejecting static and compartmentalized description of "municipal affairs" in favor of a more dialectical one); *Codding Enterprises v. City of Merced* (1974) 42 Cal.App.3d 375, 377.
- 15 *State Building and Construction Trades Council of California v. City of Vista*, *supra*, 54 Cal.4th at 558.
- 16 *California Apartment Association v. City of Stockton* (2000) 80 Cal.App.4th 699, 707.
- 17 *County of Riverside v. Superior Court* (2003) 30 Cal.4th 278.
- 18 Cal. Const., art. XI, § 5; *Sonoma County Organization of Public Employees v. County of Sonoma* (1979) 23 Cal.3d 296, 315.
- 19 *Bishop v. City of San Jose*, *supra*, 1 Cal.3d at p. 61.