



Council Chambers
200 H Street
Antioch, CA 94509
Regular Meeting - 7:00 P.M.

ANNOTATED AGENDA

for

JUNE 27, 2017

**Antioch City Council
Regular Meeting**

**Including the Antioch City Council
acting as Successor Agency/
Housing Successor to the
Antioch Development Agency
Antioch Public Financing Authority**

Sean Wright, Mayor
Lamar Thorpe, Mayor Pro Tem
Monica E. Wilson, Council Member
Tony Tiscareno, Council Member
Lori Ogorchock, Council Member

Arne Simonsen, City Clerk
Donna Conley, City Treasurer

Ron Bernal, City Manager
Derek Cole, Interim City Attorney

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Council meetings are televised live on Comcast Channel 24

Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 3rd Floor of City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

7:00 P.M. ROLL CALL – REGULAR MEETING – for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency/Antioch Public Financing Authority – *All Present*

PLEDGE OF ALLEGIANCE

1. PROCLAMATION

STAFF REPORT

- Parks and Recreation Month, July 2017

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the proclamation.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

- *BOARD OF ADMINISTRATIVE APPEALS, ALTERNATE (Deadline date to apply: 06/30/17)*

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS

MAYOR'S COMMENTS

2. **CONSENT CALENDAR for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency**

A. APPROVAL OF COUNCIL MINUTES FOR JUNE 13, 2017

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the minutes.

STAFF REPORT

CONSENT CALENDAR for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency – Continued

B. APPROVAL OF COUNCIL WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

C. APPROVAL OF TREASURER’S REPORT FOR MAY 2017

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the report.

STAFF REPORT

D. SECOND AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH MUNICIPAL FINANCIAL SERVICES FOR THE PREPARATION OF AN UPDATE OF THE WATER AND SEWER RATE FEE STUDY (P.W. 362-8)

Reso No. 2017/76 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution authorizing the City Manager to execute the second amendment to the Consultant Service Agreement with Municipal Financial Services for evaluating and updating the City’s water and sewer rates, fees and charges in the amount of \$47,600 for a total contract amount of \$114,290.

STAFF REPORT

E. RESOLUTION APPROVING THE CLASS SPECIFICATION UPDATES WITH NO SALARY CHANGES

Reso No. 2017/77 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving Class Specification updates with no salary changes for the Confidential Unit and Operating Engineers Union Local No. 3 Bargaining Units.

City of Antioch Acting as Successor Agency/Housing Successor to the Antioch Development Agency

STAFF REPORT

F. APPROVAL OF SUCCESSOR AGENCY WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

G. APPROVAL OF HOUSING SUCCESSOR WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

PUBLIC HEARING

3. RESOLUTION ACCEPTING AND ADOPTING THE PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM 2017-2022 (P.W. 150-17)

Reso No. 2017/78 adopted, 5/0

Recommended Action: It is recommended that the City Council conduct a Public Hearing to adopt the resolution approving the City's Five-Year Capital Improvement Program 2017-2022.

STAFF REPORT

4. ORDINANCE AMENDING TOBACCO AND PARAPHERNALIA RETAILER REGULATIONS BY REPEALING ANTIOCH CITY CODE SECTIONS 5-16.01 AND 6-8.14, AND REPEALING AND REPLACING SECTIONS 9-5.203 AND 9-5.3843

Continue Public Hearing to 07/25/17, 5/0

Recommended Action: It is recommended that the City Council introduce the Ordinance amending City regulations regarding tobacco and paraphernalia retailers by prohibiting new tobacco and paraphernalia retailer businesses, subject to certain exceptions, and establishing legal non-conforming use procedures for established Tobacco and Paraphernalia Retailer businesses.

STAFF REPORT

5. CONSIDERATION AND FINAL DETERMINATION OF BOARD OF ADMINISTRATIVE APPEALS DECISION REGARDING: ANTIOCH MUNICIPAL CODE VIOLATIONS AT 701 WILBUR AVENUE, ANTIOCH, OWNED BY JOSEPH AND DEBRA BOSMAN (CE CASE CD1701-026)

Continue to a future meeting – Staff to work with Property Owner, 5/0

Recommended Action: It is recommended that the City Council uphold the Board of Administrative Appeals decision regarding the Notice of Violation issued to Joseph Bosman for violations of the Antioch Municipal Code.

STAFF REPORT

COUNCIL REGULAR/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS SUCCESSOR AGENCY/ HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY/ ANTIOCH PUBLIC FINANCING AUTHORITY AGENDA

6. ECONOMIC DEVELOPMENT COMMISSION APPOINTMENTS FOR THREE (3) FULL-TERM VACANCIES EXPIRING JUNE 2021

Reso No. 2017/79 adopted appointing Joseph Adebayo, Robert W. Kilbourne, Sr., and Tim McCall to the full-term vacancies, expiring June 2021, 5/0

Recommended Action: It is recommended that the Mayor nominate and Council appoint by resolution three (3) full-term vacancies to the Economic Development Commission expiring June 2021.

STAFF REPORT

7. STATEWIDE COMMUNITY INFRASTRUCTURE PROGRAM (SCIP) FOR HEIDORN VILLAGE

Reso No. 2017/80 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution approving the application from Meritage Homes for participation in Assessment District 17-03 through the SCIP for the Heidorn Village Subdivision.

STAFF REPORT

**COUNCIL REGULAR/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS SUCCESSOR AGENCY/
HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY/ ANTIOCH PUBLIC FINANCING
AUTHORITY AGENDA – Continued**

8. AUTHORIZATION TO EXTEND THE AGREEMENT WITH ANTIOCH PUBLIC GOLF, INC. FOR THE OPERATION AND MANAGEMENT OF LONE TREE GOLF COURSE

Reso No. 2017/81 adopted, 5/0

Recommended Action: It is recommended that the City Council authorize the City Manger to extend the current agreement with Antioch Public Golf, Inc through June 30, 2018 which will allow for the development and update of a new comprehensive operational agreement with Antioch Public Golf, Inc.

STAFF REPORT

9. RESOLUTION APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2017-19

STAFF REPORT

Reso No. 2017/82 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving and adopting a two-year operating budget for fiscal years 2017-19, appropriating the funds necessary to meet the expenditures set forth therein, and revising the fiscal year 2016-17 budget.

STAFF REPORT

10. RESOLUTION OF THE ANTIOCH PUBLIC FINANCING AUTHORITY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2017-19

Reso No. 2017/83 adopted, 5/0

Recommended Action: It is recommended that the Antioch Public Financing Authority adopt a resolution approving and adopting a two-year operating budget for fiscal years 2017-2019 and revising the fiscal year 2016-17 budget.

STAFF REPORT

11. RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2017-19

SA Reso No. 2017/27 adopted, 5/0

Recommended Action: It is recommended that the City as Successor Agency and Housing Successor to the Antioch Development Agency adopt a resolution approving and adopting a two year operating budget for fiscal years 2017-19, and revising the fiscal year 2016-17 budget.

STAFF REPORT

12. AUTHORIZATION TO AMEND CODE ENFORCEMENT CONSULTANT CONTRACT WITH TRB & ASSOCIATES TO EXTEND THE EXPIRATION DATE OF THE CONTRACT TO JUNE 30, 2019 AND INCREASE THE NOT TO EXCEED AMOUNT BY \$500,000

Continue the item to a future meeting, 5/0

Recommended Action: It is recommended that the City Council authorize the City Manager to amend the Code Enforcement Consultant contract with TRB & Associates (TRB) to extend the expiration date of the contract to June 30, 2019 and increase the not to exceed amount by \$500,000. This would bring the total contract amount beginning July 1, 2016 and ending June 30, 2019 to \$700,000.

STAFF REPORT

**COUNCIL REGULAR/ CITY OF ANTIOCH COUNCIL MEMBERS ACTING AS SUCCESSOR AGENCY/
HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY/ ANTIOCH PUBLIC FINANCING
AUTHORITY AGENDA – Continued**

**13. RESOLUTION FOR AN EXCEPTION TO THE 180-DAY WAIT PERIOD FOR POST-RETIREMENT
EMPLOYMENT**

Reso No. 2017/84 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution for an exception to the 180-day wait period for post-retirement employment regarding the Water Quality Analyst position.

STAFF REPORT

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

ADJOURNMENT – 8:43 p.m.



IN HONOR OF
PARKS AND RECREATION MONTH
JULY 2017

WHEREAS, Antioch parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature, be active, and live healthier; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, supports independent living for seniors, and also improves the mental and emotional health of all citizens; and

WHEREAS, Antioch residents value recreation as it provides positive alternatives for children and youth to reduce crime and mischief especially during nonschool hours; it promotes the arts and increases social connections through events and celebrations; and promotes lifelong learning; and

WHEREAS, Antioch Recreation provides employment opportunities to more than one hundred fifty students and young adults each year – a first job for many; and

WHEREAS, our many facilities serve as the gateway to building friendships, strengthening community and supporting economic prosperity; and

WHEREAS, Park and recreation agencies across the country are recognizing this month with summer programs, events, commemorations and celebrations; and

WHEREAS, the City of Antioch urges all its residents to recognize that parks are the cornerstone of our community and recreation enriches the lives of all residents and visitors.

NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch, do hereby thank Antioch Recreation and Park Services staff, volunteers, and community partners for their dedication, support and positive influence to the City of Antioch.

June 27, 2017

SEAN WRIGHT, Mayor

CITY COUNCIL MEETING

Regular Meeting
7:00 P.M.

June 13, 2017
Council Chambers

6:15 P.M. - CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to California Government Code section 54956.9(d)(1): Contra Costa Flood Control and Water Conservation District v. Gary A. Eames, Contra Costa Superior Court Case No. C15-02052.

Interim City Attorney Cole reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**, Direction given to City Attorney.

Mayor Wright called the meeting to order at 7:00 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Thorpe, Tiscareno, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Councilmember Tiscareno led the Council and audience in the Pledge of Allegiance.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Marcus Jefferson, representing Kangazoom, announced that they were interested in hosting events at their facility in conjunction with the July 4th Celebration and he was attempting to contact the Celebrate Antioch Foundation to coordinate that effort. He stated they were also available to host private events and they were considering switching their name back to Golf and Games. He invited the community to attend the Chamber of Commerce Miniature Golf Tournament on June 23, 2017.

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

City Clerk Simonsen announced the following Board and Commission openings:

- *Board of Administrative Appeals: One (1) alternate vacancy; deadline date is June 30, 2017*

He reported applications would be available in Council Chambers, online at the City's website and at the City Clerk's and Deputy City Clerks offices.

PUBLIC COMMENTS

Charles Patchin, representing The Anchor Program, Lightship Relief and John Hastings, gave an overview of their program and expressed interest in berthing rights at the pier and possible use of the former Humphrey's Restaurant building for their programs.

Harry Thurston, Antioch resident, read portions and presented Council with the *#ClimateMayors Letter to President Trump on Roll Back of US Climate Actions*. He requested Mayor Wright sign the letter in support.

Loretta Sweatt, Antioch resident, supported the City's careful consideration of their marijuana regulations. She suggested the Economic Development Commission utilize their time soliciting developers and offering incentives for bringing business to Antioch. She suggested dividing tenant space in the former Humphrey's Restaurant and bringing in various businesses to the area. She requested Antioch focus on their identity.

COUNCIL SUBCOMMITTEE REPORTS

Councilmember Wilson reported on her attendance at the Housing Community and Economic Development Policy Committee meeting with City Clerk Simonsen and the Sycamore Corridor Adhoc Committee meeting with Mayor Wright.

Councilmember Thorpe reported on his attendance at the East County Water Management Association Governing Board meeting and Mayor's Conference.

Councilmember Ogorchock reported on her attendance at the League of Cities Committee meetings.

Mayor Wright reported on his attendance at the Sycamore Corridor Adhoc Committee meeting and the Grand Opening of Prosserville Park. He thanked staff and Council for attending the Prosserville Park Grand Opening. He also reported on his attendance at the TRANSPLAN meeting.

MAYOR'S COMMENTS

Mayor Wright announced the State of the City would be held at 7:00 P.M. on June 14, 2017 at the Antioch Community Center. He acknowledged the passing of former City Treasurer Jane Parsons, Dr. Howard Friesen, Clark Gelhaus and a 15 year old Antioch resident. He led the audience in a moment of silence.

Councilmember Ogorchock announced Food Truck Thursdays would be held from 5:00 P.M. – 9:00 P.M. through the month of September at the Antioch Community Center.

1. COUNCIL CONSENT CALENDAR

A. APPROVAL OF COUNCIL MINUTES FOR MAY 23, 2017

B. APPROVAL OF COUNCIL WARRANTS

- C. **RESOLUTION NO. 2017/71 ADOPTING THE MEASURE J GROWTH MANAGEMENT PROGRAM COMPLIANCE CHECKLIST FOR REPORTING CALENDAR YEARS 2014 AND 2015 FOR THE SALES TAX/TRANSPORTATION INITIATIVE**
- D. **RESOLUTION NO. 2017/72 SECOND AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH JN ENGINEERING FOR ON-CALL INSPECTION SERVICES**
- E. **RESOLUTION NO. 2017/73 TO INCREASE THE CONTRACT WITH ANCHOR CONCRETE CONSTRUCTION, INC. FOR THE CURB, GUTTER, AND SIDEWALK REPAIR INCLUDING TREE REMOVAL AND STUMP GRINDING AND INSTALLATION OF CONCRETE CURB RAMPS AT MISCELLANEOUS LOCATIONS PROJECT (P.W. 507-15)**
- F. **RESOLUTION NO. 2017/74 DESIGNATING ORDINANCE NO. 2114-C-S (SHOPPING CART ORDINANCE) AS ENACTING CHAPTER 5-22 OF THE ANTIOCH MUNICIPAL CODE FOR PURPOSES OF CODIFICATION**
- G. **LEAGUE OF CALIFORNIA CITIES POLICY COMMITTEE MEETINGS HELD ON JUNE 8 – 9, 2017 IN SACRAMENTO, CALIFORNIA**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved the Council Consent Calendar.

PUBLIC HEARING

- 2. **PUBLIC HEARING TO CONFIRM ASSESSMENTS FOR THE LANDSCAPE MAINTENANCE DISTRICTS 1, 2A, 4, 5, 9, AND 10 FOR FISCAL YEAR 2017/2018 (PW 500)**

City Manager Bernal introduced Public Hearing Item #2.

Assistant City Engineer Filson presented the staff report dated June 13, 2017 recommending the City Council adopt the resolution ordering improvements and levying annual assessments for Landscape Maintenance Districts 1, 2A, 4, 5, 9, and 10 for Fiscal Year 2017/2018.

Mayor Wright opened and closed the public hearing with no members of the public requesting to speak.

In response to Councilmember Thorpe, Administrative Analyst Hoffmeister reported the City collected \$2.1M; however, the total estimated costs for landscape maintenance was \$4.6M and the difference was made up with carryover and General Fund contributions.

Councilmember Ogorchock thanked staff for sending her the reports.

RESOLUTION NO. 2017/75

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the Council unanimously adopted the resolution ordering improvements and levying annual assessments for Landscape Maintenance Districts 1, 2A, 4, 5, 9, and 10 for Fiscal Year 2017/2018.

COUNCIL REGULAR AGENDA

3. DESIGNATION OF A VOTING DELEGATE AND ALTERNATE DELEGATE FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND AUTHORIZATION FOR ASSOCIATED CONFERENCE EXPENSES NOT TO EXCEED \$1,400

City Manager Bernal introduced Agenda Item #3.

Administrative Services Director Mastay presented the staff report dated June 13, 2017 recommending the City Council appoint a Voting Delegate and Alternate Delegate for the 2017 League of California Cities Annual Conference. It is further recommended that the City Council authorize the associated conference expenses for one participant in an amount not to exceed \$1,400.

Mayor Wright stated Councilmember Ogorchock had been the Voting Delegate for the League of California Cities Annual Conference.

Councilmembers Wilson and Thorpe volunteered to serve as first and second alternate Voting Delegate.

In response to Councilmember Ogorchock, Interim City Attorney Cole suggested expenses for a future conference be brought back as a Consent Calendar item.

On motion by Councilmember Tiscareno, seconded by Councilmember Thorpe, Council unanimously 1) Appointed Councilmember Ogorchock as Voting Delegate, Councilmember Wilson as 1st Alternative and Councilmember Thorpe as 2nd Alternate and, 2) Authorized the associated conference expenses for one participant in an amount not to exceed \$1,400.

4. RECEIVE A REPORT AND PROVIDE DIRECTION TO STAFF REGARDING CREATION OF SENIOR MOBILE HOME HOUSING OVERLAY ZONING DISTRICT

City Manager Bernal introduced Agenda Item #4.

Interim City Attorney Cole presented the staff report dated June 13, 2017 recommending the City Council: 1) Receive a report from the City Attorney regarding senior mobile home housing overlay zoning districts; and 2) Provide direction to Staff regarding whether the Council wishes to consider the creation of such a zoning district within City limits.

City Clerk Simonsen announced an email was received this afternoon from Deborah McKinney Director of Operations Sierra Corporate Management and copies were distributed to Council, staff and available in Council Chambers.

Mayor Wright read an email from Deborah McKinney, Director of Operations Sierra Corporate Management.

Lola Buck, President Vista Diablo Mobile Homeowners Association, submitted a letter and petition to Council requesting support in preventing the Diablo Vista Mobile Home Park from being converted to an all age facility. Several members of the audience raised their hands indicating they were residents of Vista Diablo Mobile Home Estates. She urged Council to support the creation of the senior mobile home housing overlay zoning ordinance.

Al Ives, Vista Diablo Homeowners Association Board of Directors and Action Committee member, expressed concern for the possibility of the park being converted to an all age development. He recognized former Council for the prior agreement that allowed them to retain the senior park status. He requested Council enact an ordinance developing a senior mobile home housing overlay zoning district.

Jerry Coffel, Antioch resident, spoke in support of Council approving an ordinance developing a senior mobile home housing overlay zoning district. He expressed concern regarding the park owners business practices which he felt had resulted in deterioration of the facility.

Karilee Shames, Golden State Manufactured Home Owners League, Inc. (GSMOL), offered to assist the City in developing a senior mobile home housing overlay zoning district. She reported relocating mobile homes was not a viable option and requested Council's help in protecting their investments.

Gil Davis, Antioch resident, discussed the negative impact of rent increases for tenants at Vista Diablo Estates.

Vivian Espinosa, Secretary/Treasurer GSMOL #1461, Antioch resident, thanked Council for their consideration of the senior park overlay district ordinance. She discussed the negative impacts of family parks. She reported the owners of Vista Diablo Estates had engaged in questionable business practices. She urged Council to protect senior homeowners.

Larry Espinoza, Vice President GSMOL #1461, thanked Council for the opportunity to speak and reported the owners of the park had engaged in questionable business practices.

Stephne Macintosh, Vista Diablo Estates, Board of Directors GSMOL #1461, discussed the benefits of living in a senior community and the negative impacts should the park be converted to a family park. She requested Council enact a senior overlay zoning ordinance.

Jim Rumerhart, Vista Diablo Estates, reported the current management had threatened them, failed to maintain the common areas and brought in obsolete mobile homes, which was against their own regulations.

Rosemarie Mareno, Vista Diablo Estates, reported she had two serious incidents with minors who lived in the park and requested Council help them keep their park a senior community.

L. Emmet Corrigan, Vista Diablo Estates, stated they lived in a community of trust and protection. He stated most tenants were on fixed incomes and vulnerable. He requested Council consider maintaining their park as a senior community.

Kip Stephens, Antioch resident, spoke in support of the seniors and Council enacting an ordinance to protect them and their investments.

Councilmember Thorpe spoke in support of the senior mobile home overlay zoning district and a rent control ordinance.

Councilmember Tiscareno spoke in support of protecting the seniors and stated he would be willing to move forward with the senior mobile home overlay zoning district.

Councilmember Ogorchock reported since inception, Vista Diablo Estates had been a senior park. She stated the City was currently lacking in senior housing and relocating these residents was not a viable option. Due to time constraints, she suggested Council adopt an urgency ordinance and consider a rent control. She expressed concern that the facility had not been maintained and residents currently living in the park were under 55 years old.

Councilmember Wilson thanked residents for being present this evening. She expressed concern regarding the condition of the park and suggested HUD be contacted to assure regulations were being followed. She stated she wanted seniors protected and spoke in support of an urgency ordinance creating the senior mobile home housing overlay zoning district.

City Attorney Cole stated an urgency ordinance would need to be drafted and brought back to Council and if approved, it would be effective immediately. He noted that action would provide staff additional time to study the issue and give immediate relief to residents of the mobile home park. He further noted the City could then draft permanent regulations which could include a rent control. He suggested bringing an urgency ordinance back for Council consideration in July.

Mayor Wright agreed with moving forward with the urgency ordinance for the senior mobile home housing overlay districts and rent control. He recognized former Mayor Freitas for his support of the original agreement with the owners of Vista Diablo Estates.

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the Council unanimously received and filed the report.

5. REVIEW AND DISCUSS CITY COUNCIL APPOINTMENT TO THE EASTERN CONTRA COSTA TRANSIT AUTHORITY (TRI DELTA) BOARD OF DIRECTORS

City Manager Bernal presented the staff report dated June 13, 2017 recommending the City Council review and approve Mayor Wright's appointment to the Eastern Contra Costa Transit Authority (Tri Delta) Board of Directors.

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, Council approved Mayor Wright's appointment of Councilmember Thorpe to the Eastern Contra Costa Transit Authority (Tri Delta) Board of Directors.

6. SECOND READING – COMMUNITY CHOICE AGGREGATION PROGRAM (*Introduced on 05/23/17*)

City Manager Bernal introduced Agenda Item #6.

City Clerk Simonsen reported staff had received letters from Supervisor Glover and Burgis and 8 cards submitted signed by 5 people representing the Sierra Club, CCA/Clean Energy.

Environmental Resource Coordinator Haas-Wajdowicz presented the staff report dated June 13, 2017 recommending the City Council consider the proceeding information and either: A) Approve the second reading of the Ordinance, thereby authorizing the Implementation of a Community Choice Aggregation Program (CCA) and Approving the MCE Joint Powers Agreement; or B) Take no action, thereby making no change to the current electrical provider arrangement.

Harry Thurston, Antioch resident, spoke in support of Antioch joining MCE Joint Power Authority and urged Council to approve the ordinance.

Dawn Weise, CEO of MCE, reported the City of San Ramon had voted this evening to join MCE and she gave an overview of the benefits of joining MCE.

Councilmember Tiscareno stated he did not question the value of the program; however, he remained concern for the process of opting out of MCE.

Ms. Weise explained the community outreach and opting out process.

In response to Councilmember Tiscareno, Environmental Resource Coordinator Haas-Wajdowicz compared PG&E and MCE's renewable energy programs and noted the City's goal was to reduce greenhouse gas emissions 25 percent by 2020 and 80 percent by 2050.

Councilmember Ogorchock stated she did not feel the response to the survey was an accurate representation of the community and it also indicated that residents were unaware of the program. She noted that she would not support the City opting in to MCE on behalf of the residents. She commented that the fiscal impacts were unknown and job creation and cost savings would be minimal.

In response to Mayor Wright, Ms. Weise discussed opportunities along the northern waterfront for solar and energy storage. She explained that their energy efficiency program would create jobs. She stated that economics would drive roof or ground mounted solar and she was not proposing solar in areas that were feasible for other higher uses.

Mayor Wright expressed concern for utilizing industrial land along the waterfront for short term gain.

Ms. Weise reiterated that economics would drive utilization of the land. She explained that they would be deciding whether to offer cities who delayed joining an opportunity to participate in the future. She noted the Board would like to accommodate those who did not join; however, it may be a while and there may be extra costs.

Councilmember Tiscareno stated he supported the program; however, he felt it would be beneficial to see the impacts on communities who joined, prior to Antioch moving forward.

Allen Payton, Antioch resident, spoke in support of the program noting it provided the ability for residents to opt out and helped the City achieve state goals for greenhouse gas emission reduction.

Linda Soleven, Antioch resident, spoke in support of renewable energy and urged Council to join MCE. She expressed concern for the lack of public outreach.

Ms. Weise reported that if their solar customers generated more energy than what was used, they would pay the user the retail rate plus \$.01 per kilowatt hour for the extra.

Environmental Resource Coordinator Haas-Wajdowicz reported the City currently had 20 megawatts of solar production and if they chose to join MCE, there would be financial incentive to increase solar production above residential needs.

No action was taken; Agenda Item #6 was Tabled.

PUBLIC COMMENTS – None

STAFF COMMUNICATIONS – None

COUNCIL COMMUNICATIONS – None

ADJOURNMENT

With no further business, Mayor Wright adjourned the meeting in memory of former City Treasurer Jane Parsons, Dr. Howard Friesen, and Clark Gelhaus at 9:29 P.M. to the next regular Council meeting on June 27, 2017.

Respectfully submitted:

Kitty Eiden
KITTY EIDEN, Minutes Clerk

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PRIOD OF
 JUNE 2 - JUNE 15, 2017
 Fund/Check#

100 General Fund

Non Departmental

369054	BIGHAM SERVICES	REFUND CBSC FEE	4.17
369213	RINCON CONSULTANTS INC	CONSULTING SERVICES	6,333.62

City Attorney

369048	BANK OF AMERICA	CONSULTING SERVICES	572.25
369061	BURKE WILLIAMS AND SORENSEN LL	LEGAL SERVICES	3,172.00
369072	COTA COLE ATTORNEYS LLP	LEGAL SERVICES	480.00
369083	GOLDFARB AND LIPMAN LLP	LEGAL SERVICES	5,315.66
369089	LEXISNEXIS	LEGAL RESEARCH	232.00
369098	OFFICE MAX INC	PROFESSIONAL SERVICES	37.00
369109	SHRED IT INC	SHRED SERVICE	52.51
369116	WILSON, JULIE A	LICENSE CERT REIMBURSEMENT	69.00
369137	BANK OF AMERICA	FEES	34.22
369141	BEST BEST AND KRIEGER LLP	LEGAL SERVICES	4,098.68
369152	COTA COLE ATTORNEYS LLP	PROFESSIONAL SERVICES	10,491.40
369173	GOLDFARB AND LIPMAN LLP	LEGAL SERVICES	1,836.12
369175	RECIPIENT	CLAIM SETTLEMENT	880.57
369179	RECIPIENT	CLAIM SETTLEMENT	249.99
369228	WESTAMERICA BANK	COPIER LEASE	78.95
929435	COMPUTERLAND	COMPUTER SOFTWARE	438.44

City Manager

369200	OFFICE MAX INC	OFFICE SUPPLIES	109.24
369228	WESTAMERICA BANK	COPIER LEASE	78.95
929449	DIGITAL SERVICES	UPDATE WEBSITE/SERVER	4,875.00

City Clerk

369049	BAY AREA NEWS GROUP	LEGAL AD	247.50
369136	BANK OF AMERICA	CONFERENCE/DUES	300.00
369164	EIDEN, KITTY J	MINUTES CLERK	822.50
369228	WESTAMERICA BANK	COPIER LEASE	78.95

Human Resources

369109	SHRED IT INC	SHRED SERVICE	52.51
369132	AUSK, CHINH B	EXPENSE REIMBURSEMENT	123.01
369136	BANK OF AMERICA	EVENT SUPPLIES	1,905.39
369168	FEDEX	SHIPPING	25.36
369180	IEDA INC	PROFESSIONAL SERVICES	3,878.77
369228	WESTAMERICA BANK	COPIER LEASE	250.02

Economic Development

369196	MUNICIPAL RESOURCE GROUP LLC	CONSULTING SERVICES	7,565.12
369205	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	439.79

Finance Accounting

Prepared by: Lauren Posada

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369228 WESTAMERICA BANK	COPIER LEASE	78.95
Finance Administration		
369135 BANK OF AMERICA	TRAINING	375.60
369228 WESTAMERICA BANK	COPIER LEASE	250.02
Finance Accounting		
369109 SHRED IT INC	SHRED SERVICE	52.50
369131 AT AND T MCI	BITECH PHONE LINE	954.16
369223 UNITED PARCEL SERVICE	SHIPPING	50.99
929435 COMPUTERLAND	COMPUTER SUPPLIES	3,027.32
929458 SUPERION LLC	SOFTWARE MODULES	568.32
Finance Operations		
369215 ROSALES, VANESSA ROSE	EXPENSE REIMBURSEMENT	31.31
369223 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	12.00
369228 WESTAMERICA BANK	COPIER LEASE	350.36
Public Works Maintenance Administration		
369228 WESTAMERICA BANK	COPIER LEASE	22.50
Public Works General Maintenance Services		
369228 WESTAMERICA BANK	COPIER LEASE	60.00
Public Works Street Maintenance		
369037 ACE HARDWARE, ANTIOCH	SUPPLIES	84.07
369043 ANTIOCH BUILDING MATERIALS	SUPPLIES	913.50
Public Works-Signal/Street Lights		
369046 AT AND T MCI	PHONE 1/10/17-2/9/17	98.05
369131 AT AND T MCI	PHONE	3,245.05
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	12,911.84
Public Works-Striping/Signing		
369087 KELLY MOORE PAINT CO	SUPPLIES	139.29
369091 MANERI SIGN COMPANY	SIGNS	358.88
369181 INTERSTATE SALES	SUPPLIES	4,983.80
929451 GRAINGER INC	SUPPLIES	101.38
929453 KARSTE CONSULTING INC	CONSULTING SERVICES	1,000.00
Public Works-Facilities Maintenance		
369046 AT AND T MCI	PHONE 1/10/17-2/9/17	56.92
369052 BAY CITIES PYROTECTOR	FIRE SPRINKLER INSPECTION	2,905.00
369077 DREAM RIDE ELEVATOR	ELEVATOR SERVICES	1,023.50
369086 HONEYWELL INTERNATIONAL INC	HVAC REPAIR	1,048.50
369126 AMERICAN PLUMBING INC	PLUMBING SERVICES	314.61
369160 DREAM RIDE ELEVATOR	ELEVATOR SERVICE	240.00
369177 HOME DEPOT, THE	SUPPLIES	151.05
369188 LENHART ALARM AND SECURITY	ALARM PANEL REPAIRS	12,601.86

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369200 OFFICE MAX INC	OFFICE SUPPLIES	61.65
369205 PACIFIC GAS AND ELECTRIC CO	GAS	22,590.31
369210 REAL PROTECTION INC	MONITORING SERVICE	322.50
369214 ROGERS ROOFING	REPAIR SERVICES	650.00
929437 GRAINGER INC	SUPPLIES	214.48
929438 HAMMONS SUPPLY COMPANY	SUPPLIES	120.08
929454 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,041.85
Public Works-Parks Maint		
369043 ANTIOCH BUILDING MATERIALS	SUPPLIES	3,359.69
369046 AT AND T MCI	PHONE 1/10/17-2/9/17	98.19
369093 MIRACLE PLAY SYSTEMS INC	REPAIR SERVICES	3,682.81
369113 TMT ENTERPRISES INC	PAVING MATERIALS	9,890.47
369155 DELTA FENCE CO	REPAIR SERVICES	2,800.00
369182 IRRIGATION SYSTEM SERVICE	REPAIR SERVICES	150.00
369192 MIRACLE PLAY SYSTEMS INC	PLAYGROUND REPAIR	1,150.00
369201 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	5,113.35
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	2,091.47
Public Works-Median/General Land		
369037 ACE HARDWARE, ANTIOCH	SUPPLIES	40.32
369046 AT AND T MCI	PHONE 1/10/17-2/9/17	208.87
369122 ACE HARDWARE, ANTIOCH	SUPPLIES	21.21
369202 PACIFIC COAST LANDSCAPE MGMT	LANDSCAPE SERVICES	7,687.68
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	3,589.05
369208 PRINTEX CONCRETE PRODUCTS INC	SOUND WALL REPAIR	9,825.00
929457 JOHN DEERE LANDSCAPES PACHECO	PARTS	82.79
Police Administration		
369062 CALIFORNIA POLICE CHIEFS	MEMBERSHIP DUES	1,544.00
369065 CLONINGER, NAHLEEN R	MILEAGE REIMBURSEMENT	68.48
369071 CORTEZ, ANA E	EXPENSE REIMBURSEMENT	39.98
369076 CSI FORENSIC SUPPLY FORNERLY K	SUPPLIES	294.50
369085 HOLIDAY INN	LODGING - T.SCHNITZIUS	592.08
369096 NET TRANSCRIPTS	TRANSCRIPTION SERVICES	1,547.73
369098 OFFICE MAX INC	OFFICE SUPPLIES	899.15
369104 REACH PROJECT INC	JUVENILE DIVERSION	17,083.00
369108 SCHNITZIUS, TREVOR W	TRAINING PER DIEM	177.00
369110 SOUTH BAY REGIONAL PUBLIC SAFE	TRAINING - J.DOWNIE	169.00
369114 TRAINING INNOVATIONS INC	RECORD MANAGEMENT TRAINING	750.00
369125 ALLENDORPH, MATTHEW JEFFREY	LODGING REIMBURSEMENT	106.59
369172 GALLS INC	SUPPLIES	4,759.07
369190 NISSEN, TARRA L	EXPENSE REIMBURSEMENT	47.79

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369223	UNITED PARCEL SERVICE	SHIPPING	53.17
369228	WESTAMERICA BANK	COPIER LEASE	1,642.05
929439	MOBILE MINI LLC	STORAGE	105.57
929455	MOBILE MINI LLC	STORAGE	108.10
Police Prisoner Custody			
369228	WESTAMERICA BANK	COPIER LEASE	151.33
Police Community Policing			
369040	ALL STAR FORD	UTILITY VEHICLE	33,091.04
369107	ROMBOUGH, ERIC A	MILEAGE REIMBURSEMENT	55.00
369199	OCCUPATIONAL HEALTH CENTERS	PRE-EMPLOYMENT MEDICAL	855.15
369209	PURSUIT NORTH	VEHICLE SUPPLIES	4,998.77
369217	SP PLUS CORPORATION	PARKING ENFORCEMENT	12,500.00
Police Investigations			
369038	ADVANTAGE SENTRY AND PROTECTION	PRISONER TRANSPORTATION	948.75
369069	CONTRA COSTA COUNTY	ALCOHOL TESTING - 01/17-03/17	16,553.00
369070	CONTRA COSTA COUNTY	ALCOHOL TESTING - 01/17-03/17	660.00
369151	CONTRA COSTA COUNTY	SART EXAMS	16,800.00
369168	FEDEX	SHIPPING	71.51
369228	WESTAMERICA BANK	COPIER LEASE	607.78
Police Communications			
369044	AT AND T MCI	PHONE	102.54
369046	AT AND T MCI	PHONE 1/10/17-2/9/17	176.43
369066	COMCAST	PD HIGH SPEED ISP	349.57
369082	GLOBALSTAR	SATELLITE PHONE	100.10
369102	PACIFIC TELEMAGEMENT SERVICE	LOBBY PAY PHONE	78.00
369131	AT AND T MCI	PHONE	6,521.86
Office Of Emergency Management			
369046	AT AND T MCI	PHONE 1/10/17-2/9/17	151.77
Police Facilities Maintenance			
369039	AIR SCIENCE USA LLC	SUPPLIES	1,843.00
369046	AT AND T MCI	PHONE 1/10/17-2/9/17	301.45
369052	BAY CITIES PYROTECTOR	FIRE SPRINKLER INSPECTION	1,200.00
369160	DREAM RIDE ELEVATOR	ELEVATOR SERVICE	393.50
369205	PACIFIC GAS AND ELECTRIC CO	GAS	31,716.84
929454	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,880.20
Community Development Administration			
369134	BANK OF AMERICA	STATE OF THE CITY - DIRECTOR	76.41
369228	WESTAMERICA BANK	COPIER LEASE	227.38
Community Development Land Planning Services			
369049	BAY AREA NEWS GROUP	LEGAL AD	1,346.40

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369134 BANK OF AMERICA	STATE OF THE CITY - PLANNERS	40.00
369191 METROPOLITAN PLANNING GROUP	CONSULTING SERVICES	3,158.75
CD Code Enforcement		
369134 BANK OF AMERICA	CACEO MEMBERSHIP - J SIDIE	835.34
369183 K2GC	ABATEMENT SERVICES	619.90
369228 WESTAMERICA BANK	COPIER LEASE	175.26
PW Engineer Land Development		
369046 AT AND T MCI	PHONE 1/10/17-2/9/17	37.31
369136 BANK OF AMERICA	FINGERPRINTING	25.00
369174 HANSEN, KRAIG E	SAFETY BOOTS REIMBURSEMENT	214.29
369228 WESTAMERICA BANK	COPIER LEASE	686.14
Community Development Building Inspection		
369054 BIGHAM SERVICES	REFUND ENERGY INSPECTION FEE	403.01
369098 OFFICE MAX INC	OFFICE SUPPLIES	207.43
369161 EAGLE BUSINESS FORMS INC	BUILDING PERMITS	391.63
Capital Imp. Administration		
369228 WESTAMERICA BANK	COPIER LEASE	108.50
Community Development Engineering Services		
369228 WESTAMERICA BANK	COPIER LEASE	105.31
212 CDBG Fund		
CDBG		
929452 HOUSE, TERI	CONSULTING SERVICES	7,117.50
213 Gas Tax Fund		
Streets		
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	59,398.13
369206 PARSONS BROS ROCKERIES CA INC	RETAINING WALL PROJECT	7,112.95
214 Animal Control Fund		
Animal Control		
369078 EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	5,004.67
369079 EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	6,247.58
369176 HILLS PET NUTRITION	ANIMAL FOOD	886.06
369197 MWI VETERINARY SUPPLY CO	VETERINARY PHARMACEUTICALS	1,602.77
369205 PACIFIC GAS AND ELECTRIC CO	GAS	1,669.30
369228 WESTAMERICA BANK	COPIER LEASE	151.33
929454 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	579.80
219 Recreation Fund		
Recreation Admin		
369140 BAY CITIES PYROTECTOR	SPRINKLER INSPECTION	370.00
369156 DIABLO LIVE SCAN	FINGERPRINTING	20.00
369205 PACIFIC GAS AND ELECTRIC CO	GAS	3,967.65

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Senior Programs

369046 AT AND T MCI	PHONE 1/10/17-2/9/17	26.79
369131 AT AND T MCI	PHONE	415.95
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	2,645.09
929454 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	388.00

Recreation Sports Programs

369046 AT AND T MCI	PHONE 1/10/17-2/9/17	19.61
369060 BROWN, TY R	EXPENSE REIMBURSEMENT	61.28
369068 CONCORD SOFTBALL UMPIRES	UMPIRE FEES FOR MAY 2017	1,836.00
369156 DIABLO LIVE SCAN	FINGERPRINTING	20.00
369185 KIDZ LOVE SOCCER INC	SPORTS PROGRAM	1,848.00
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	4,395.71

Recreation-New Comm Cntr

369045 AT AND T MCI	PHONE	132.73
369046 AT AND T MCI	PHONE 1/10/17-2/9/17	22.01
369047 BAGNESCHI, ALBERTA	CONTRACTOR PAYMENT	537.60
369050 BAY BUILDING MAINTENANCE INC	JANITORIAL SERVICES	550.00
369055 BLACK DIAMOND KIDS CENTER	CONTRACTOR PAYMENT	462.00
369066 COMCAST	INTERNET SERVICE	1,588.45
369073 CPR FAST	CONTRACTOR PAYMENT	213.60
369095 MUIR, ROXANNE	CONTRACTOR PAYMENT	903.00
369106 ROBERTS, NANCY	CONTRACTOR PAYMENT	158.40
369130 AT AND T MCI	PHONE	66.87
369148 COLE SUPPLY CO INC	LANDSCAPE SERVICES	411.63
369156 DIABLO LIVE SCAN	FINGERPRINTING	40.00
369177 HOME DEPOT, THE	SUPPLIES	13.88
369205 PACIFIC GAS AND ELECTRIC CO	GAS	8,514.28
369227 WESCO RECEIVABLES CORP	SUPPLIES	151.64
369228 WESTAMERICA BANK	COPIER LEASE	300.62

220 Traffic Signalization Fund

Traffic Signals

369049 BAY AREA NEWS GROUP	LEGAL AD	444.60
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226 Solid Waste Reduction Fund

Solid Waste Used Oil

369154 DELTA DIABLO	HHW PROGRAM	1,781.64
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Solid Waste

369154 DELTA DIABLO	HHW PROGRAM	9,729.71
369159 DONE RIGHT HOME REMODELING	REFUND WASTE MANAGEMENT FEE	35.00

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229 Pollution Elimination Fund

Channel Maintenance Operation

369094 MJH EXCAVATING INC	LANDSCAPE SERVICES	5,227.50
369101 PACIFIC COAST LANDSCAPE MGMT	LANDSCAPE SERVICES	2,745.60
369193 MJH EXCAVATING INC	EQUIPMENT RENTAL	4,720.00
369202 PACIFIC COAST LANDSCAPE MGMT	LANDSCAPE SERVICES	4,942.08
369220 TARGET SPECIALTY PRODUCTS	CHEMICALS	1,495.10

251 Lone Tree SLLMD Fund

Lonetree Maintenance Zone 1

369046 AT AND T MCI	PHONE 1/10/17-2/9/17	78.44
369202 PACIFIC COAST LANDSCAPE MGMT	LANDSCAPE SERVICES	4,942.08
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,430.32
369216 SILVA LANDSCAPE	LANDSCAPE SERVICES	4,401.00

Lonetree Maintenance Zone 2

369046 AT AND T MCI	PHONE 1/10/17-2/9/17	133.51
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,394.53

Lonetree Maintenance Zone 3

369046 AT AND T MCI	PHONE 1/10/17-2/9/17	58.83
369202 PACIFIC COAST LANDSCAPE MGMT	LANDSCAPE SERVICES	4,792.00

252 Downtown SLLMD Fund

Downtown Maintenance

369041 ANCHOR CONCRETE CONSTRUCTION	CONCRETE WORK	4,950.00
369127 ANCHOR CONCRETE CONSTRUCTION	CONCRETE WORK	4,875.00
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	483.32

253 Almondridge SLLMD Fund

Almondridge Maintenance

369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	403.66
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254 Hillcrest SLLMD Fund

Hillcrest Maintenance Zone 1

369046 AT AND T MCI	PHONE 1/10/17-2/9/17	39.22
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,081.43

Hillcrest Maintenance Zone 2

369046 AT AND T MCI	PHONE 1/10/17-2/9/17	137.27
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,402.34

Hillcrest Maintenance Zone 4

369046 AT AND T MCI	PHONE 1/10/17-2/9/17	115.75
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,234.88

255 Park 1A Maintenance District Fund

Park 1A Maintenance District

369131 AT AND T MCI	PHONE	39.31
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369205	PACIFIC GAS AND ELECTRIC CO	GAS	246.45
256 Citywide 2A Maintenance District Fund			
Citywide 2A Maintenance Zone 3			
369205	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	146.78
Citywide 2A Maintenance Zone 4			
369205	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	580.24
Citywide 2A Maintenance Zone 5			
369205	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	730.96
Citywide 2A Maintenance Zone 6			
369205	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	434.18
Citywide 2A Maintenance Zone 9			
369046	AT AND T MCI	PHONE 1/10/17-2/9/17	78.44
369205	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	916.60
Citywide 2A Maintenance Zone10			
369205	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	281.00
369216	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,420.00
257 SLLMD Administration Fund			
SLLMD Administration			
369037	ACE HARDWARE, ANTIOCH	SUPPLIES	29.35
369075	CROP PRODUCTION SERVICES INC	CHEMICALS	1,136.63
929442	QUENVOLDS	SAFETY SHOES - BURGESS	225.66
416 Honeywell Capital Lease Fund			
369133	BANK OF AMERICA	LOAN PAYMENT	88,925.18
569 Vehicle Replacement Fund			
Equipment Maintenance			
369171	GALL, MATTHEW DAVID	EXPENSE REIMBURSEMENT	411.00
570 Equipment Maintenance Fund			
Non Departmental			
369178	HUNT AND SONS INC	FUEL	3,843.57
Equipment Maintenance			
369037	ACE HARDWARE, ANTIOCH	SUPPLIES	17.79
369042	ANTIOCH AUTO PARTS	AUTO PARTS	949.63
369092	MATCO TOOLS	EQUIPMENT	3,915.00
369103	PETERSON	EQUIPMENT REPAIR	2,163.46
369115	WALNUT CREEK FORD	AUTO PARTS	776.72
369142	BILL BRANDT FORD	AUTO PARTS	11.37
369162	EAST BAY TIRE CO	TIRE SERVICE	1,583.74
369195	MUNICIPAL MAINT EQUIPMENT INC	SUPPLIES	249.12
369205	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	931.57
369207	PETERSON	SUPPLIES	489.19

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369209 PURSUIT NORTH	LIGHTS	254.26
369221 TRAFFIC SAFETY SUPPLY CO	EMERGENCY LIGHTING	206.64
369222 TUTTS TRUCK OUTFITTERS	SUPPLIES	1,103.75
369225 WALNUT CREEK FORD	AUTO PARTS	729.58
369228 WESTAMERICA BANK	COPIER LEASE	27.50
929440 NIXON EGLI EQUIPMENT CO	EQUIPMENT REPAIR	9,321.38
573 Information Services Fund		
Information Services		
369046 AT AND T MCI	PHONE 1/10/17-2/9/17	70.83
369156 DIABLO LIVE SCAN	FINGERPRINTING	20.00
Network Support & PCs		
369046 AT AND T MCI	PHONE	705.70
369066 COMCAST	CONNECTION SERVICES	1,028.98
369131 AT AND T MCI	PHONE	431.59
369149 COMCAST	INTERNET SERVICE	180.21
369228 WESTAMERICA BANK	COPIER LEASE	102.03
929449 DIGITAL SERVICES	WEBSITE MAINTENANCE	3,250.00
Telephone System		
369045 AT AND T MCI	PHONE	729.20
369046 AT AND T MCI	PHONE	5,868.82
369130 AT AND T MCI	PHONE	360.76
369131 AT AND T MCI	PHONE	2,475.30
Office Equipment Replacement		
369084 HEWLETT PACKARD COMPANY	COMPUTER SUPPLIES	396.74
369088 KIS	BARRACUDA RENEWAL	8,529.09
578 Post Retirement Medical-Misc Fund		
Non Departmental		
929433 RETIREE	MEDICAL AFTER RETIREMENT	345.38
579 Post Retirement Medical-Mgmt Fund		
Non Departmental		
929443 RETIREE	MEDICAL AFTER RETIREMENT	345.38
929448 RETIREE	MEDICAL AFTER RETIREMENT	652.14
580 Loss Control Fund		
Human Resources		
369074 CREATIVE SUPPORTS INC	ERGONOMIC EQUIPMENT	1,994.60
369153 CREATIVE SUPPORTS INC	ERGONOMIC EQUIPMENT	618.67
611 Water Fund		
Non Departmental		
369080 FASTENAL CO	SUPPLIES	1,063.65
369143 BISHOP CO	SUPPLIES	2,426.06

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369200 OFFICE MAX INC	OFFICE SUPPLIES	1,517.27
929437 GRAINGER INC	SUPPLIES	393.45
929438 HAMMONS SUPPLY COMPANY	SUPPLIES	2,441.53
Water Supervision		
369064 CERBAS, AMBER	WATER REFUND REISSUE	116.81
369156 DIABLO LIVE SCAN	FINGERPRINTING	10.00
Water Production		
369037 ACE HARDWARE, ANTIOCH	SUPPLIES	162.08
369042 ANTIOCH AUTO PARTS	AUTO PARTS	1,312.92
369045 AT AND T MCI	PHONE	265.40
369046 AT AND T MCI	PHONE 1/10/17-2/9/17	19.03
369053 BAY RUBBER CO	SUPPLIES	1,078.36
369056 BORGES AND MAHONEY	SUPPLIES	74.82
369080 FASTENAL CO	SUPPLIES	18.16
369111 SOUTHWEST VALVE LLC	SUPPLIES	185.95
369112 TELECOM LAW FIRM PC	LEGAL SERVICES	2,070.00
369122 ACE HARDWARE, ANTIOCH	SUPPLIES	134.78
369129 ANIMAL DAMAGE MANAGEMENT	PEST CONTROL	275.00
369130 AT AND T MCI	PHONE	66.85
369131 AT AND T MCI	PHONE	5,446.47
369144 BORGES AND MAHONEY	SUPPLIES	144.65
369145 BYRON BETHANY IRRIGATION	SGMA TECHNICAL SUPPORT	3,380.00
369147 CITY OF BRENTWOOD	SGMA TECHNICAL SUPPORT	3,380.00
369157 DIABLO WATER DISTRICT	SGMA TECHNICAL SUPPORT	3,380.00
369158 DISCOVERY BAY COMMUNITY SERVICE	SGMA TECHNICAL SUPPORT	3,380.00
369163 EAST CONTRA COSTA IRRIGATION	SGMA TECHNICAL SUPPORT	3,380.00
369184 KARL NEEDHAM ENTERPRISES INC	EQUIPMENT RENTAL	17,252.50
369187 LAW OFFICE OF MATTHEW EMRICK	LEGAL SERVICES	14,437.50
369194 MORGANS HOME AND GARDEN	SUPPLIES	488.29
369205 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	369,043.77
369211 RED WING SHOE STORE	SAFETY SHOES - B CONNELLY	250.00
369228 WESTAMERICA BANK	COPIER LEASE	51.42
929432 AIRGAS SPECIALTY PRODUCTS	AMMONIA	2,272.05
929434 CHEMTRADE CHEMICALS US LLC	ALUM	7,464.19
929436 EUROFINS EATON ANALYTICAL INC	MONITORING	40.00
929437 GRAINGER INC	SUPPLIES	635.97
929441 OLIN CHLOR ALKALI PRODUCTS	CAUSTIC	4,645.20
929442 QUENVOLDS	SAFETY SHOES - GUTOWSKI	243.60
929444 TELFER OIL COMPANY	SUPPLIES	297.69
929445 VINCENT ELECTRIC MOTOR CO	MOTOR REPAIR	1,150.93

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929450	EUROFINS EATON ANALYTICAL INC	MONITORING	435.00
929454	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	338.00
Water Distribution			
369046	AT AND T MCI	PHONE 1/10/17-2/9/17	19.61
369058	BROOKS, BRANDY L	CERT RENEW REIMBURSEMENT	135.00
369066	COMCAST	CONNECTION SERVICES	349.57
369080	FASTENAL CO	SUPPLIES	103.16
369090	LUCITY INC	TRAINING	217.50
369099	OLSON, JAMIE M	CWEA MEMBER FEE REIMBURSEMENT	88.00
369122	ACE HARDWARE, ANTIOCH	SUPPLIES	82.17
369138	BAY AREA BARRICADE	SUPPLIES	398.03
369156	DIABLO LIVE SCAN	FINGERPRINTING	40.00
369166	EXPRESS SERVICES	TEMP SERVICES	163.27
369170	FURBER SAW INC	EQUIPMENT	4,703.19
369189	MCCAMPBELL ANALYTICAL INC	MONITORING	70.20
369219	SYAR INDUSTRIES INC	ASPHALT	2,048.99
369223	UNITED PARCEL SERVICE	SHIPPING	64.63
369228	WESTAMERICA BANK	COPIER LEASE	70.01
929435	COMPUTERLAND	COMPUTER SUPPLIES	269.43
929453	KARSTE CONSULTING INC	CONSULTING SERVICES	1,000.00
Public Buildings & Facilities			
369059	BROWN AND CALDWELL INC	PROFESSIONAL SERVICES	1,088.30
369063	CAMP DRESSER AND MCKEE INC	CONSULTING SERVICES	9,599.31
369105	RMC WATER AND ENVIRONMENT	CONSULTING SERVICES	7,751.75
369146	CAMP DRESSER AND MCKEE INC	CONSULTING SERVICES	3,080.31
369160	DREAM RIDE ELEVATOR	ELEVATOR SERVICE	9,500.00
369168	FEDEX	SHIPPING	26.60
Warehouse & Central Stores			
369122	ACE HARDWARE, ANTIOCH	SUPPLIES	13.68
369223	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	12.00
369228	WESTAMERICA BANK	COPIER LEASE	151.33
621 Sewer Fund			
Sewer-Wastewater Supervision			
369228	WESTAMERICA BANK	COPIER LEASE	212.85
Sewer-Wastewater Collection			
369046	AT AND T MCI	PHONE 1/10/17-2/9/17	76.97
369066	COMCAST	CONNECTION SERVICES	349.57
369080	FASTENAL CO	SUPPLIES	552.12
369081	FINTA ENTERPRISES INC	DEBRIS HAULING	4,907.83
369097	OCCUPATIONAL HEALTH CENTERS	PRE-EMPLOYMENT MEDICAL	862.45

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PRIOD OF
 JUNE 2 - JUNE 15, 2017
 Fund/Check#

369154 DELTA DIABLO	HHW PROGRAM	19,488.65
369156 DIABLO LIVE SCAN	FINGERPRINTING	30.00
369166 EXPRESS SERVICES	TEMP SERVICES	163.28
369169 FINTA ENTERPRISES INC	DEBRIS HAULING	4,739.33
369211 RED WING SHOE STORE	SAFETY SHOES - PACHECO	452.71
369219 SYAR INDUSTRIES INC	ASPHALT	2,049.00
929435 COMPUTERLAND	COMPUTER SOFTWARE	438.44
929437 GRAINGER INC	SUPPLIES	61.33
929453 KARSTE CONSULTING INC	CONSULTING SERVICES	1,000.00
631 Marina Fund		
Marina Administration		
369205 PACIFIC GAS AND ELECTRIC CO	GAS	6,568.77
369228 WESTAMERICA BANK	COPIER LEASE	51.42
Marina Maintenance		
929454 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,375.00
641 Prewett Water Park Fund		
Recreation Water Park		
369046 AT AND T MCI	PHONE 1/10/17-2/9/17	111.99
369051 BAY BUILDING MAINTENANCE INC	JANITORIAL SERVICE	750.00
369052 BAY CITIES PYROTECTOR	FIRE SPRINKLER INSPECTION	3,303.13
369057 BRINKMAN, KAYTLIN	CLASS REFUND	223.00
369067 COMMERCIAL POOL SYSTEMS INC	SUPPLIES	6,443.41
369100 ORIGINAL WATERMAN	LIFEGUARD UNIFORMS	203.78
369123 ACTIVE NETWORK LLC	CREDIT CARD CHIP READERS	1,991.80
369124 ADVANTAGE	CARD PRINTER RIBBONS	405.54
369128 ANCHOR CONCRETE CONSTRUCTION	CEMENT PATCHING	3,456.00
369139 BAY BUILDING MAINTENANCE INC	JANITORIAL SERVICE	750.00
369148 COLE SUPPLY CO INC	SUPPLIES	223.37
369150 COMMERCIAL POOL SYSTEMS INC	SUPPLIES	5,205.31
369156 DIABLO LIVE SCAN	FINGERPRINTING	440.00
369165 EWING IRRIGATION PRODUCTS	LANDSCAPE SUPPLIES	217.55
369167 FAST SIGNS	SIGNS	789.64
369186 KNORR SYSTEMS INC	SUPPLIES	1,151.44
369198 OAKLEYS PEST CONTROL	PEST CONTROL	200.00
369205 PACIFIC GAS AND ELECTRIC CO	GAS	20,044.94
369212 REX LOCK AND SAFE INC	REPAIR SERVICES	495.00
369218 STATE OF CALIFORNIA	INSPECTION SERVICES	511.25
369224 US FOODSERVICE INC	SUPPLIES	801.63
369226 WATERLINE TECHNOLOGIES INC	LOUNGE CHAIRS	12,850.85
369228 WESTAMERICA BANK	COPIER LEASE	250.02

Finance Accounting

Prepared by: Lauren Posada

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PRIOD OF
 JUNE 2 - JUNE 15, 2017
 Fund/Check#

929437 GRAINGER INC	SUPPLIES	1,188.41
721 Employee Benefits Fund		
Non Departmental		
369117 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
369118 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
369119 INTERNAL REVENUE SERVICE	PAYROLL DEDUCTIONS	60.00
369120 OPERATING ENGINEERS TRUST FUND	PAYROLL DEDUCTIONS	15,084.81
369121 PARS	PAYROLL DEDUCTIONS	4,081.29
929446 NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	31,868.51
929447 VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	2,765.18
929456 NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	92,171.82



STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE COUNCIL MEETING OF JUNE 27, 2017

SUBMITTED BY: Donna Conley, City Treasurer *DC*

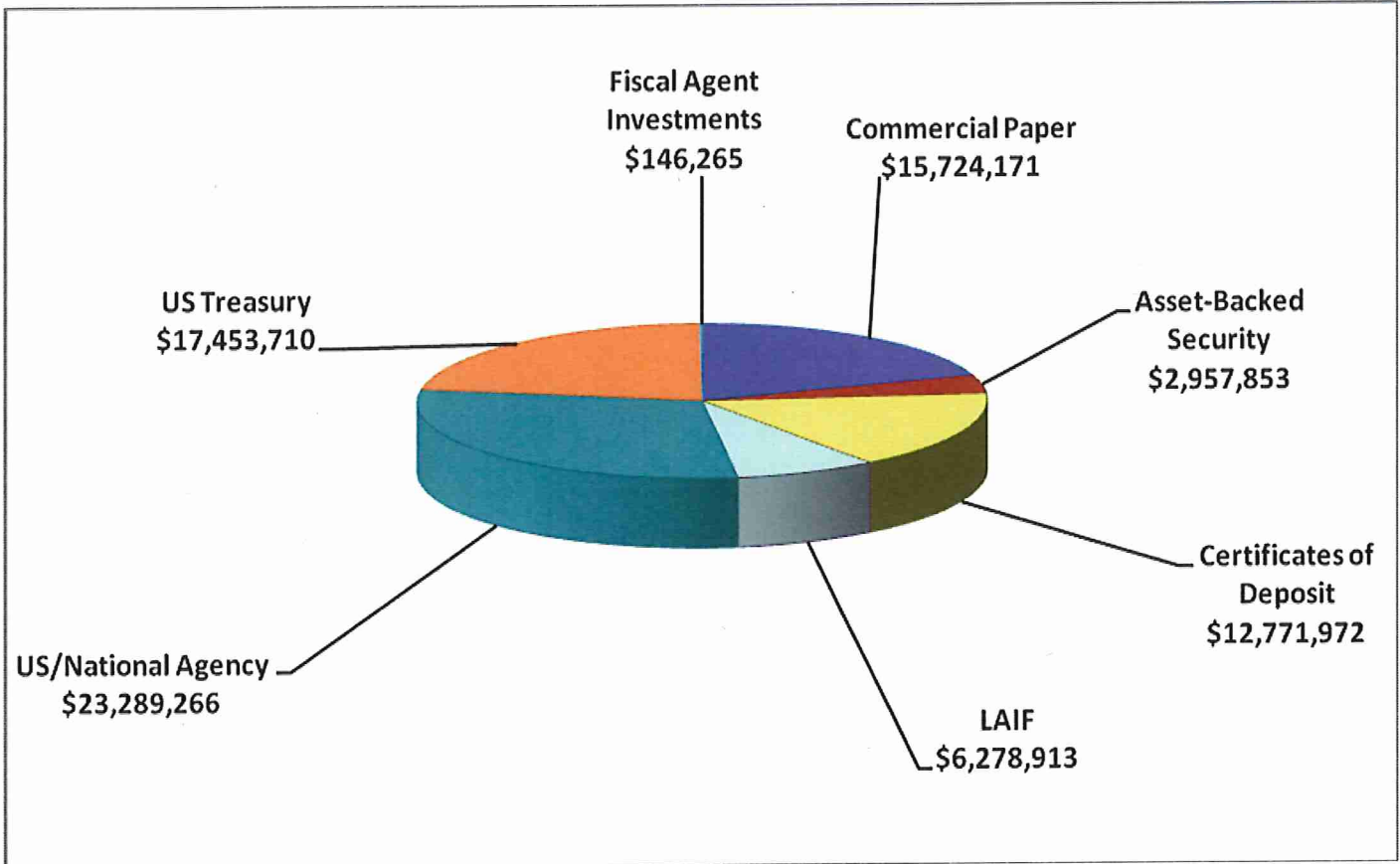
DATE June 21, 2017

SUBJECT: Treasurer's Report – MAY 2017-

RECOMMENDATION: Review and file.

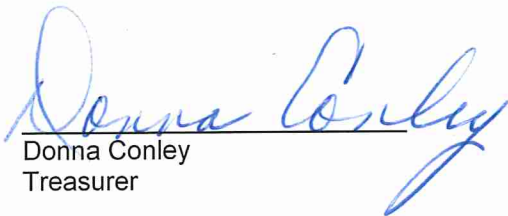
CITY OF ANTIOCH
SUMMARY REPORT ON THE CITY'S INVESTMENTS

MAY 31, 2017



Total of City and Fiscal Agent Investments = \$78,622,150

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.


Donna Conley
Treasurer


Dawn Merchant
Finance Director

**Summary of Fiscal Agent Balances by
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2015 Bonds	131
Antioch Development Agency 2000 Tax Allocation Bonds	1
Antioch Development Agency 2009 Tax Allocation Bonds	146,133
	<u><u>\$146,265</u></u>



Managed Account Issuer Summary

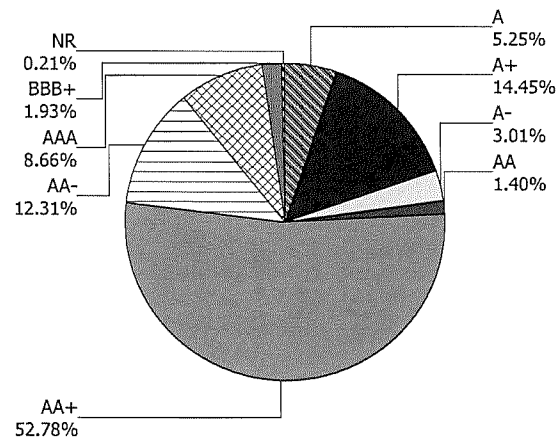
For the Month Ending **May 31, 2017**

CITY OF ANTIOCH, CA - 04380500

Issuer Summary

Issuer	Market Value of Holdings	Percent
ALLY AUTO RECEIVABLES TRUST	419,975.47	0.58
AMERICAN EXPRESS CO	703,460.88	0.98
AMERICAN HONDA FINANCE	341,388.22	0.47
APPLE INC	718,572.15	1.00
BANK OF AMERICA CO	701,288.00	0.98
BANK OF AMERICA CREDIT CARD TRUST	494,721.86	0.69
BANK OF MONTREAL	1,435,540.73	2.00
BANK OF NOVA SCOTIA	1,425,947.63	1.98
BB&T CORPORATION	734,954.98	1.02
BERKSHIRE HATHAWAY INC	279,897.10	0.39
CA EARTHQUAKE AUTH TXBL REV BOND	150,087.00	0.21
CANADIAN IMPERIAL BANK OF COMMERCE	1,458,273.70	2.03
CARMAX AUTO OWNER TRUST	441,192.65	0.61
CHEVRON CORPORATION	723,722.55	1.01
CISCO SYSTEMS INC	1,208,120.95	1.68
CITIBANK CREDIT CARD ISSUANCE	376,430.74	0.52
CITIGROUP INC	280,155.68	0.39
DEERE & COMPANY	593,463.11	0.83
FANNIE MAE	12,319,466.51	17.14
FEDERAL HOME LOAN BANKS	4,079,886.60	5.68
FORD CREDIT AUTO OWNER TRUST	359,989.34	0.50
FREDDIE MAC	3,375,815.41	4.70
GLAXOSMITHKLINE PLC	545,825.70	0.76
GOLDMAN SACHS GROUP INC	725,677.88	1.01
HOME DEPOT INC	345,316.37	0.48
HYUNDAI AUTO RECEIVABLES	140,011.24	0.19
INTEL CORPORATION	476,095.35	0.66
INTER-AMERICAN DEVELOPMENT BANK	1,005,550.35	1.40
INTL BANK OF RECONSTRUCTION AND DEV	1,435,621.80	2.00
JP MORGAN CHASE & CO	728,229.15	1.01
MICROSOFT CORP	827,552.32	1.15
MORGAN STANLEY	379,835.25	0.53

Credit Quality (S&P Ratings)





Managed Account Issuer Summary

For the Month Ending **May 31, 2017**

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
NORDEA BANK AB	1,458,273.70	2.03
PEPSICO INC	519,075.92	0.72
PFIZER INC	723,895.10	1.01
ROYAL BANK OF CANADA	1,452,633.20	2.02
SKANDINAVISKA ENSKILDA BANKEN AB	1,399,573.00	1.95
STATE OF CONNECTICUT	784,442.40	1.09
SUMITOMO MITSUI FINANCIAL GROUP INC	1,426,724.25	1.98
SVENSKA HANDELSBANKEN AB	1,397,757.20	1.94
TEXAS INSTRUMENTS INC	787,431.71	1.10
THE BANK OF NEW YORK MELLON CORPORATION	675,442.80	0.94
THE WALT DISNEY CORPORATION	336,120.96	0.47
TOYOTA AUTO RECEIVABLES	727,255.98	1.01
TOYOTA MOTOR CORP	1,482,135.83	2.06
UNILEVER PLC	174,955.38	0.24
UNITED STATES TREASURY	17,449,294.74	24.28
US BANCORP	1,125,563.63	1.57
WELLS FARGO & COMPANY	729,371.75	1.01
Total	\$71,882,014.22	100.00%



Managed Account Detail of Securities Held

For the Month Ending **May 31, 2017**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018	912828A34	95,000.00	AA+	Aaa	11/05/15	11/09/15	95,192.97	1.18	3.24	95,095.46	95,014.82
US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018	912828A34	875,000.00	AA+	Aaa	05/02/16	05/02/16	883,134.77	0.88	29.88	879,745.76	875,136.50
US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018	912828A34	1,375,000.00	AA+	Aaa	05/03/16	05/06/16	1,389,501.95	0.83	46.96	1,383,493.20	1,375,214.50
US TREASURY NOTES DTD 12/31/2013 1.500% 12/31/2018	912828A75	2,435,000.00	AA+	Aaa	12/01/15	12/04/15	2,455,640.43	1.22	15,336.46	2,445,710.30	2,444,511.11
US TREASURY NOTES DTD 03/31/2014 1.625% 03/31/2019	912828C65	2,690,000.00	AA+	Aaa	03/02/16	03/04/16	2,736,654.69	1.05	7,404.85	2,717,966.02	2,707,441.96
US TREASURY NOTES DTD 04/30/2014 1.625% 04/30/2019	912828D23	1,480,000.00	AA+	Aaa	11/10/16	11/14/16	1,500,234.37	1.06	2,091.30	1,495,772.70	1,489,944.12
US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	1,950,000.00	AA+	Aaa	12/20/16	12/23/16	1,947,791.02	1.54	79.92	1,948,120.61	1,956,932.25
US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	3,350,000.00	AA+	Aaa	12/01/16	12/05/16	3,355,234.38	1.45	137.30	3,354,394.63	3,361,909.25
US TREASURY NOTES DTD 02/02/2015 1.250% 01/31/2020	912828H52	875,000.00	AA+	Aaa	01/03/17	01/05/17	868,027.34	1.52	3,655.90	868,931.49	871,923.50
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,025,000.00	AA+	Aaa	04/03/17	04/05/17	1,020,395.51	1.53	1,225.54	1,020,627.87	1,023,317.98
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,250,000.00	AA+	Aaa	04/07/17	04/10/17	1,243,554.69	1.55	1,494.57	1,243,851.68	1,247,948.75
Security Type Sub-Total		17,400,000.00					17,495,362.12	1.27	31,505.92	17,453,709.72	17,449,294.74
Supra-National Agency Bond / Note											
INTL BANK OF RECON AND DEV SN NOTES DTD 04/19/2016 0.875% 07/19/2018	459058FE8	725,000.00	AAA	Aaa	04/12/16	04/19/16	723,716.75	0.95	2,326.04	724,349.36	721,495.35
INTER-AMERICAN DEVELOPMENT BANK DTD 04/12/2016 1.000% 05/13/2019	458182DX7	1,015,000.00	AAA	Aaa	04/05/16	04/12/16	1,011,955.00	1.10	507.50	1,013,062.87	1,005,550.35



Managed Account Detail of Securities Held

For the Month Ending **May 31, 2017**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Supra-National Agency Bond / Note											
INTL BANK OF RECON AND DEV SN NOTE DTD 07/13/2016 0.875% 08/15/2019	459058FK4	725,000.00	AAA	Aaa	07/06/16	07/13/16	724,847.75	0.88	1,867.88	724,890.15	714,126.45
Security Type Sub-Total		2,465,000.00					2,460,519.50	0.99	4,701.42	2,462,302.38	2,441,172.15
Municipal Bond / Note											
CA EARTHQUAKE AUTH TXBL REV BONDS DTD 11/06/2014 1.824% 07/01/2017	13017HAD8	150,000.00	NR	A3	10/29/14	11/06/14	150,000.00	1.82	1,140.00	150,000.00	150,087.00
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	795,000.00	A+	A1	08/03/16	08/17/16	796,717.20	1.23	3,043.08	796,270.55	784,442.40
Security Type Sub-Total		945,000.00					946,717.20	1.32	4,183.08	946,270.55	934,529.40
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M1 ASQ2 DTD 01/15/2015 1.626% 02/01/2018	3136AMKW8	260,722.17	AA+	Aaa	01/15/15	01/30/15	263,327.44	1.26	353.28	261,021.02	260,830.27
FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	313,414.30	AA+	Aaa	04/15/15	04/30/15	316,547.31	0.83	404.83	313,988.98	313,210.55
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	295,000.00	AA+	Aaa	11/06/15	11/30/15	297,949.97	1.20	466.61	296,259.25	295,401.50
FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	405,170.81	AA+	Aaa	06/09/16	06/30/16	409,222.32	1.05	602.69	407,733.96	405,753.81
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODQ0	591,382.03	AA+	Aaa	10/07/15	10/30/15	597,304.07	1.08	811.18	594,509.97	591,901.03
Security Type Sub-Total		1,865,689.31					1,884,351.11	1.08	2,638.59	1,873,513.18	1,867,097.16
Federal Agency Bond / Note											
FHLB NOTES DTD 07/08/2016 0.625% 08/07/2018	3130A8PK3	2,650,000.00	AA+	Aaa	08/10/16	08/12/16	2,640,513.00	0.81	5,244.79	2,644,330.72	2,631,007.45



Managed Account Detail of Securities Held

For the Month Ending **May 31, 2017**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FHLB NOTES DTD 12/08/2016 1.250% 01/16/2019	3130AAE46	1,450,000.00	AA+	Aaa	12/07/16	12/08/16	1,449,942.00	1.25	6,796.88	1,449,951.47	1,448,879.15
FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,800,000.00	AA+	Aaa	02/19/16	02/23/16	1,795,752.00	1.08	4,750.00	1,797,531.93	1,790,157.60
FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	2,000,000.00	AA+	Aaa	05/26/16	05/31/16	1,996,060.00	1.07	5,277.78	1,997,491.38	1,989,064.00
FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	375,000.00	AA+	Aaa	08/12/16	08/15/16	377,317.50	0.89	539.06	376,633.36	373,663.13
FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	1,225,000.00	AA+	Aaa	05/26/16	05/31/16	1,225,943.25	1.10	1,760.94	1,225,620.47	1,220,632.88
FHLMC REFERENCE NOTE DTD 07/20/2016 0.875% 07/19/2019	3137EAEB1	1,800,000.00	AA+	Aaa	07/19/16	07/20/16	1,795,644.00	0.96	5,775.00	1,796,887.03	1,781,519.40
FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,425,000.00	AA+	Aaa	07/29/16	08/02/16	1,422,606.00	0.93	4,121.61	1,423,262.31	1,409,664.15
FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	1,650,000.00	AA+	Aaa	10/03/16	10/05/16	1,649,010.00	1.02	4,170.83	1,649,232.73	1,636,008.00
FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	2,750,000.00	AA+	Aaa	08/31/16	09/02/16	2,745,710.00	1.05	6,951.39	2,746,765.92	2,726,680.00
FNMA NOTES DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	900,000.00	AA+	Aaa	02/24/17	02/28/17	899,424.00	1.52	3,412.50	899,472.15	900,795.60
Security Type Sub-Total		18,025,000.00					17,997,921.75	1.04	48,800.78	18,007,179.47	17,908,071.36
Corporate Note											
TEXAS INSTRUMENTS CORP NOTE DTD 05/08/2013 1.000% 05/01/2018	882508AV6	790,000.00	A+	A1	04/02/15	04/08/15	785,741.90	1.18	658.33	788,710.60	787,431.71
GLAXOSMITHKLINE CAP INC NOTES DTD 05/13/2008 5.650% 05/15/2018	377372AD9	525,000.00	A+	A2	04/01/15	04/07/15	594,368.25	1.30	1,318.33	546,640.55	545,825.70



Managed Account Detail of Securities Held

For the Month Ending **May 31, 2017**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 05/29/2015 1.600% 05/22/2018	06406HDB2	675,000.00	A	A1	05/22/15	05/29/15	674,939.25	1.60	270.00	674,979.55	675,442.80
BANK OF AMERICA BANK NOTES DTD 06/05/2015 1.750% 06/05/2018	06050TMC3	700,000.00	A+	A1	10/06/15	10/09/15	701,442.00	1.67	5,988.89	700,558.65	701,288.00
CISCO SYSTEMS INC CORP NOTE DTD 06/17/2015 1.650% 06/15/2018	17275RAU6	1,205,000.00	AA-	A1	06/10/15	06/17/15	1,204,795.15	1.66	9,168.04	1,204,927.63	1,208,120.95
TOYOTA MOTOR CREDIT CORP DTD 07/13/2015 1.550% 07/13/2018	89236TCP8	725,000.00	AA-	Aa3	07/08/15	07/13/15	724,383.75	1.58	4,307.71	724,767.29	725,822.88
AMERICAN EXPRESS CRD CRP NT (CALLABLE) DTD 07/31/2015 1.800% 07/31/2018	0258MODV8	260,000.00	A-	A2	10/05/15	10/08/15	261,006.20	1.66	1,573.00	260,405.55	260,325.00
BERKSHIRE HATHAWAY INC GLOBAL NOTES DTD 08/15/2016 1.150% 08/15/2018	084670BX5	175,000.00	AA	Aa2	08/08/16	08/15/16	174,979.00	1.16	592.57	174,987.29	174,491.80
JOHN DEERE CAPITAL CORP DTD 01/06/2017 1.650% 10/15/2018	24422ETM1	285,000.00	A	A2	01/03/17	01/06/17	284,814.75	1.69	600.88	284,854.46	285,428.36
THE WALT DISNEY CORPORATION DTD 01/08/2016 1.650% 01/08/2019	25468PDH6	195,000.00	A+	A2	01/05/16	01/08/16	194,738.70	1.70	1,278.06	194,858.78	195,343.40
TOYOTA MOTOR CREDIT CORP DTD 02/19/2016 1.700% 02/19/2019	89236TCU7	755,000.00	AA-	Aa3	02/16/16	02/19/16	754,909.40	1.70	3,636.58	754,947.61	756,312.95
BERKSHIRE HATHAWAY INC NOTES DTD 03/15/2016 1.700% 03/15/2019	084664CG4	105,000.00	AA	Aa2	03/08/16	03/15/16	104,920.20	1.73	376.83	104,951.94	105,405.30
WELLS FARGO & COMPANY DTD 04/22/2014 2.125% 04/22/2019	94974BFU9	725,000.00	A	A2	03/10/16	03/15/16	727,965.25	1.99	1,669.01	726,832.87	729,371.75
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	100,000.00	BBB+	A3	04/20/16	04/25/16	99,722.00	2.10	200.00	99,821.96	100,093.50
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	625,000.00	BBB+	A3	04/21/16	04/26/16	624,600.00	2.02	1,250.00	624,743.81	625,584.38



Managed Account Detail of Securities Held

For the Month Ending **May 31, 2017**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
PEPSICO INC DTD 05/02/2017 1.550% 05/02/2019	713448DR6	360,000.00	A+	A1	04/27/17	05/02/17	359,730.00	1.59	449.50	359,740.75	360,252.72
CHEVRON CORP NOTES DTD 05/16/2016 1.561% 05/16/2019	166764BH2	725,000.00	AA-	Aa2	05/09/16	05/16/16	725,000.00	1.56	471.55	725,000.00	723,722.55
PFIZER INC CORP NOTES DTD 06/03/2016 1.450% 06/03/2019	717081DU4	725,000.00	AA	A1	05/31/16	06/03/16	724,173.50	1.49	5,197.85	724,443.41	723,895.10
CITIGROUP INC CORP NOTES DTD 06/09/2016 2.050% 06/07/2019	172967KS9	280,000.00	BBB+	Baa1	06/02/16	06/09/16	279,854.40	2.07	2,774.33	279,900.85	280,155.68
APPLE INC CORP NOTES DTD 08/04/2016 1.100% 08/02/2019	037833CB4	725,000.00	AA+	Aa1	07/28/16	08/04/16	724,275.00	1.13	2,591.88	724,472.41	718,572.15
MICROSOFT CORP NOTES DTD 08/08/2016 1.100% 08/08/2019	594918BN3	480,000.00	AAA	Aaa	08/01/16	08/08/16	479,505.60	1.14	1,657.33	479,638.13	475,833.12
PEPSICO, INC CORP NOTES DTD 10/06/2016 1.350% 10/04/2019	713448DJ4	160,000.00	A+	A1	10/03/16	10/06/16	159,976.00	1.36	342.00	159,981.12	158,823.20
BB&T CORP NOTE DTD 12/08/2014 2.450% 01/15/2020	05531FAS2	725,000.00	A-	A2	01/31/17	02/03/17	732,227.53	2.10	6,710.28	731,447.87	734,954.98
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	725,000.00	A-	A3	05/10/17	05/15/17	726,935.75	2.15	5,800.00	726,905.91	728,229.15
MORGAN STANLEY CORP BONDS DTD 01/27/2015 2.650% 01/27/2020	61747YDW2	375,000.00	BBB+	A3	01/31/17	02/03/17	378,243.75	2.35	3,422.92	377,898.21	379,835.25
MICROSOFT CORP DTD 02/06/2017 1.850% 02/06/2020	594918BV5	350,000.00	AAA	Aaa	01/30/17	02/06/17	349,765.50	1.87	2,068.40	349,789.89	351,719.20
AMERICAN HONDA FINANCE DTD 02/16/2017 2.000% 02/14/2020	02665WBM2	340,000.00	A+	A1	02/13/17	02/16/17	339,517.20	2.05	1,983.33	339,562.94	341,388.22
AMERICAN EXPRESS CREDIT CORP NOTES DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	440,000.00	A-	A2	02/28/17	03/03/17	439,542.40	2.24	2,366.22	439,578.66	443,135.88
WALT DISNEY COMPANY CORP NOTES DTD 03/06/2017 1.950% 03/04/2020	25468PDP8	140,000.00	A+	A2	03/01/17	03/06/17	139,963.60	1.96	644.58	139,966.37	140,777.56



Managed Account Detail of Securities Held

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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
JOHN DEERE CAPITAL CORP CORP NOTES DTD 03/15/2017 2.200% 03/13/2020	24422ETO2	305,000.00	A	A2	03/10/17	03/15/17	304,762.10	2.23	1,416.56	304,778.34	308,034.75
UNILEVER CAPITAL CORP BONDS DTD 05/05/2017 1.800% 05/05/2020	904764AV9	175,000.00	A+	A1	05/02/17	05/05/17	174,441.75	1.91	227.50	174,454.87	174,955.38
INTEL CORP NOTES DTD 05/11/2017 1.850% 05/11/2020	458140AZ3	475,000.00	A+	A1	05/08/17	05/11/17	474,819.50	1.86	488.19	474,822.76	476,095.35
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076B04	345,000.00	A	A2	05/24/17	06/05/17	344,799.90	1.82	0.00	344,799.90	345,316.37
Security Type Sub-Total		15,695,000.00					15,770,859.28	1.71	71,500.65	15,724,170.93	15,741,985.09
Certificate of Deposit											
US BANK NA CINCINNATI (CALLABLE) CD DTD 09/11/2014 1.375% 09/11/2017	90333VPF1	1,125,000.00	AA-	Aa1	09/09/14	09/11/14	1,123,188.75	1.41	3,437.50	1,124,831.43	1,125,563.63
SKANDINAVISKA ENSKILDA BANKEN NY CD DTD 11/17/2015 1.480% 11/16/2017	83050FBG5	1,400,000.00	A+	Aa3	11/16/15	11/17/15	1,400,000.00	1.48	11,338.44	1,400,000.00	1,399,573.00
ROYAL BANK OF CANADA NY CD DTD 03/15/2016 1.700% 03/09/2018	78009NZZ2	1,450,000.00	AA-	Aa3	03/11/16	03/15/16	1,450,000.00	1.69	5,614.72	1,450,000.00	1,452,633.20
CANADIAN IMPERIAL BANK NY CD DTD 12/05/2016 1.760% 11/30/2018	13606A5Z7	1,450,000.00	A+	Aa3	12/01/16	12/05/16	1,448,869.00	1.78	70.89	1,449,146.68	1,458,273.70
NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	1,450,000.00	AA-	Aa3	12/01/16	12/05/16	1,450,000.00	1.74	141.78	1,450,000.00	1,458,273.70
SVENSKA HANDELSBANKEN NY LT CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	1,400,000.00	AA-	Aa2	01/10/17	01/12/17	1,400,000.00	1.91	10,290.00	1,400,000.00	1,397,757.20
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 02/09/2017 1.880% 02/07/2019	06427KRC3	1,425,000.00	A+	Aa3	02/08/17	02/09/17	1,425,000.00	1.90	8,334.67	1,425,000.00	1,435,540.73
BANK OF NOVA SCOTIA HOUSTON LT CD DTD 04/06/2017 1.910% 04/05/2019	06417GUE6	1,425,000.00	A+	Aa3	04/05/17	04/06/17	1,425,000.00	1.91	4,233.83	1,425,000.00	1,425,947.63
SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVNO	1,425,000.00	A	A1	05/03/17	05/04/17	1,425,000.00	2.05	2,190.94	1,425,000.00	1,426,724.25



Managed Account Detail of Securities Held

For the Month Ending **May 31, 2017**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
Security Type Sub-Total		12,550,000.00					12,547,057.75	1.77	45,652.77	12,548,978.11	12,580,287.04
Asset-Backed Security / Collateralized Mortgage Obligation											
CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	441,538.42	AAA	NR	07/14/16	07/20/16	441,502.40	1.18	229.60	441,512.98	441,192.65
FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	360,000.00	AAA	Aaa	09/15/15	09/22/15	359,929.94	1.42	225.60	359,959.76	359,989.34
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	255,000.00	AAA	Aaa	05/24/16	05/31/16	254,975.24	1.44	163.20	254,981.45	254,864.57
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	140,000.00	AAA	Aaa	03/22/16	03/30/16	139,972.84	1.57	97.07	139,980.66	140,011.24
BANK OF AMER CREDIT CARD TR 2015-A2 DTD 04/29/2015 1.360% 09/15/2020	05522RCU0	495,000.00	AAA	Aaa	10/28/15	10/29/15	495,715.43	1.30	299.20	495,491.69	494,721.86
TAOT 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	725,000.00	AAA	Aaa	05/09/17	05/17/17	724,944.39	1.76	496.22	724,944.89	727,255.98
ALLYA 2017-3 A3 DTD 05/24/2017 1.960% 09/15/2021	02007EAE8	165,000.00	AAA	Aaa	05/16/17	05/24/17	164,982.79	1.96	62.88	164,982.85	165,110.90
CCCIT 2017-A3 A3 DTD 04/11/2017 1.920% 04/07/2022	17305EGB5	375,000.00	Aaa	Aaa	05/15/17	05/22/17	376,001.25	1.82	1,000.00	375,998.26	376,430.74
Security Type Sub-Total		2,956,538.42					2,958,024.28	1.54	2,573.77	2,957,852.54	2,959,577.28
Managed Account Sub-Total		71,902,227.73					72,060,812.99	1.39	211,556.98	71,973,976.88	71,882,014.22
Securities Sub-Total		\$71,902,227.73					\$72,060,812.99	1.39%	\$211,556.98	\$71,973,976.88	\$71,882,014.22
Accrued Interest											\$211,556.98
Total Investments											\$72,093,571.20

Bolded items are forward settling trades.



Managed Account Security Transactions & Interest

For the Month Ending **May 31, 2017**

CITY OF ANTIOCH, CA - 04380500

Transaction Type					Principal	Accrued		Realized G/L	Realized G/L	Sale
Trade	Settle	Security Description	CUSIP	Par	Proceeds	Interest	Total	Cost	Amort Cost	Method
BUY										
04/27/17	05/02/17	PEPSICO INC DTD 05/02/2017 1.550% 05/02/2019	713448DR6	360,000.00	(359,730.00)	0.00	(359,730.00)			
05/02/17	05/05/17	UNILEVER CAPITAL CORP BONDS DTD 05/05/2017 1.800% 05/05/2020	904764AV9	175,000.00	(174,441.75)	0.00	(174,441.75)			
05/03/17	05/04/17	SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVN0	1,425,000.00	(1,425,000.00)	0.00	(1,425,000.00)			
05/08/17	05/11/17	INTEL CORP NOTES DTD 05/11/2017 1.850% 05/11/2020	458140AZ3	475,000.00	(474,819.50)	0.00	(474,819.50)			
05/09/17	05/17/17	TAOT 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	725,000.00	(724,944.39)	0.00	(724,944.39)			
05/10/17	05/15/17	JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	725,000.00	(726,935.75)	(5,075.00)	(732,010.75)			
05/15/17	05/15/17	PRUDENTIAL FUNDING LLC COMM PAPER DTD 04/17/2017 0.000% 05/17/2017	74433GSH0	350,000.00	(349,984.44)	0.00	(349,984.44)			
05/15/17	05/22/17	CCCIT 2017-A3 A3 DTD 04/11/2017 1.920% 04/07/2022	17305EGB5	375,000.00	(376,001.25)	(820.00)	(376,821.25)			
05/16/17	05/24/17	ALLYA 2017-3 A3 DTD 05/24/2017 1.960% 09/15/2021	02007EAE8	165,000.00	(164,982.79)	0.00	(164,982.79)			
05/18/17	05/18/17	PRUDENTIAL FUNDING LLC COMM PAPER DTD 05/15/2017 0.000% 05/22/2017	74433GSN7	175,000.00	(174,983.47)	0.00	(174,983.47)			
05/24/17	06/05/17	HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	345,000.00	(344,799.90)	0.00	(344,799.90)			
Transaction Type Sub-Total				5,295,000.00	(5,296,623.24)	(5,895.00)	(5,302,518.24)			
INTEREST										
05/01/17	05/01/17	TEXAS INSTRUMENTS CORP NOTE DTD 05/08/2013 1.000% 05/01/2018	882508AV6	890,000.00	0.00	4,450.00	4,450.00			
05/01/17	05/25/17	FNMA SERIES 2015-M1 ASQ2 DTD 01/15/2015 1.626% 02/01/2018	3136AMKW8	270,076.68	0.00	365.95	365.95			
05/01/17	05/25/17	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODQ0	630,126.84	0.00	864.32	864.32			



Managed Account Security Transactions & Interest

For the Month Ending **May 31, 2017**

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Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
05/01/17	05/25/17	FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	550,000.00	0.00	818.13	818.13			
05/01/17	05/25/17	FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	319,910.56	0.00	413.22	413.22			
05/01/17	05/25/17	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	295,000.00	0.00	466.61	466.61			
05/13/17	05/13/17	INTER-AMERICAN DEVELOPMENT BANK DTD 04/12/2016 1.000% 05/13/2019	458182DX7	1,015,000.00	0.00	5,075.00	5,075.00			
05/15/17	05/15/17	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	255,000.00	0.00	306.00	306.00			
05/15/17	05/15/17	GLAXOSMITHKLINE CAP INC NOTES DTD 05/13/2008 5.650% 05/15/2018	377372AD9	525,000.00	0.00	14,831.25	14,831.25			
05/15/17	05/15/17	NISSAN ABS 2015-B A3 DTD 07/22/2015 1.340% 03/15/2020	65475WAD0	340,000.00	0.00	379.67	379.67			
05/15/17	05/15/17	CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	483,056.12	0.00	470.98	470.98			
05/15/17	05/15/17	BANK OF AMER CREDIT CARD TR 2015-A2 DTD 04/29/2015 1.360% 09/15/2020	05522RCU0	495,000.00	0.00	561.00	561.00			
05/15/17	05/15/17	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	140,000.00	0.00	182.00	182.00			
05/15/17	05/15/17	FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	360,000.00	0.00	423.00	423.00			
05/16/17	05/16/17	CHEVRON CORP NOTES DTD 05/16/2016 1.561% 05/16/2019	166764BH2	725,000.00	0.00	5,658.63	5,658.63			
05/18/17	05/18/17	HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	170,000.00	0.00	172.83	172.83			
05/22/17	05/22/17	BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 05/29/2015 1.600% 05/22/2018	06406HDB2	675,000.00	0.00	5,400.00	5,400.00			
05/30/17	05/30/17	NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	1,450,000.00	0.00	12,476.44	12,476.44			
05/31/17	05/31/17	US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	1,950,000.00	0.00	14,625.00	14,625.00			



Managed Account Security Transactions & Interest

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Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
05/31/17	05/31/17		US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018	912828A34	875,000.00	0.00	5,468.75	5,468.75			
05/31/17	05/31/17		US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018	912828A34	95,000.00	0.00	593.75	593.75			
05/31/17	05/31/17		US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	3,350,000.00	0.00	25,125.00	25,125.00			
05/31/17	05/31/17		US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018	912828A34	1,375,000.00	0.00	8,593.75	8,593.75			
Transaction Type Sub-Total					17,233,170.20	0.00	107,721.28	107,721.28			
MATURITY											
05/17/17	05/17/17		PRUDENTIAL FUNDING LLC COMM PAPER DTD 04/17/2017 0.000% 05/17/2017	74433GSH0	350,000.00	350,000.00	0.00	350,000.00	15.56	0.00	
05/22/17	05/22/17		PRUDENTIAL FUNDING LLC COMM PAPER DTD 05/15/2017 0.000% 05/22/2017	74433GSN7	175,000.00	175,000.00	0.00	175,000.00	16.53	0.00	
Transaction Type Sub-Total					525,000.00	525,000.00	0.00	525,000.00	32.09	0.00	
PAYDOWNS											
05/01/17	05/25/17		FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	144,829.19	144,829.19	0.00	144,829.19	(1,448.22)	0.00	
05/01/17	05/25/17		FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	6,496.26	6,496.26	0.00	6,496.26	(64.94)	0.00	
05/01/17	05/25/17		FNMA SERIES 2015-M1 ASQ2 DTD 01/15/2015 1.626% 02/01/2018	3136AMKW8	9,354.51	9,354.51	0.00	9,354.51	(93.48)	0.00	
05/01/17	05/25/17		FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	38,744.81	38,744.81	0.00	38,744.81	(387.99)	0.00	
05/15/17	05/15/17		CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	41,517.70	41,517.70	0.00	41,517.70	3.39	0.00	
Transaction Type Sub-Total					240,942.47	240,942.47	0.00	240,942.47	(1,991.24)	0.00	



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Transaction Type		Security Description	CUSIP	Par	Principal	Accrued	Total	Realized G/L	Realized G/L	Sale
Trade	Settle				Proceeds	Interest		Cost	Amort Cost	
SELL										
04/27/17	05/02/17	US TREASURY NOTES DTD 01/31/2014 1.500% 01/31/2019	912828B33	190,000.00	190,883.20	716.44	191,599.64	185.54	484.08	FIFO
04/27/17	05/02/17	US TREASURY NOTES DTD 03/31/2014 1.625% 03/31/2019	912828C65	170,000.00	171,215.23	241.53	171,456.76	(1,733.21)	(630.60)	FIFO
05/02/17	05/05/17	AMERICAN HONDA FINANCE CORP NOTES DTD 03/13/2015 1.500% 03/13/2018	02665WAT8	175,000.00	175,175.00	379.17	175,554.17	409.50	242.95	FIFO
05/03/17	05/04/17	HSBC BANK USA NA FLOATING CERT DEPOS DTD 11/18/2015 1.769% 11/17/2017	40428AR41	1,400,000.00	1,403,976.00	4,822.82	1,408,798.82	3,976.00	3,976.00	FIFO
05/08/17	05/11/17	AMERICAN HONDA FINANCE CORP NOTES DTD 03/13/2015 1.500% 03/13/2018	02665WAT8	235,000.00	235,204.45	567.92	235,772.37	519.35	293.93	FIFO
05/10/17	05/11/17	US BANK NA CINCINNATI (CALLABLE) CD DTD 09/11/2014 1.375% 09/11/2017	90333VPP1	250,000.00	250,102.50	572.92	250,675.42	505.00	147.67	FIFO
05/10/17	05/15/17	BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 05/29/2015 1.600% 05/22/2018	06406HDB2	725,000.00	725,253.75	5,574.44	730,828.19	319.00	276.71	FIFO
05/10/17	05/15/17	NISSAN ABS 2015-B A3 DTD 07/22/2015 1.340% 03/15/2020	65475WAD0	340,000.00	339,694.53	0.00	339,694.53	(278.44)	(290.48)	FIFO
05/11/17	05/17/17	US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	375,000.00	373,125.00	238.20	373,363.20	(190.43)	(253.49)	FIFO
05/15/17	05/18/17	HONDA ABS 2016-1 A3 DTD 02/25/2016 1.220% 12/18/2019	43814NAC9	170,000.00	169,548.44	0.00	169,548.44	(427.40)	(436.38)	FIFO
05/15/17	05/22/17	US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	275,000.00	274,076.17	226.05	274,302.22	311.52	259.91	FIFO
05/17/17	05/24/17	US TREASURY NOTES DTD 04/30/2014 1.625% 04/30/2019	912828D23	100,000.00	100,714.84	105.98	100,820.82	(652.35)	(362.89)	FIFO
05/30/17	06/05/17	TEXAS INSTRUMENTS CORP NOTE DTD 05/08/2013 1.000% 05/01/2018	882508AV6	100,000.00	99,695.00	94.44	99,789.44	234.00	(143.76)	FIFO
Transaction Type Sub-Total				4,505,000.00	4,508,664.11	13,539.91	4,522,204.02	3,178.08	3,563.65	



Managed Account Security Transactions & Interest

For the Month Ending **May 31, 2017**

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L	Realized G/L	Sale
Trade	Settle							Cost	Amort Cost	Method
Managed Account Sub-Total					(22,016.66)	115,366.19	93,349.53	1,218.93	3,563.65	
Total Security Transactions					(\$22,016.66)	\$115,366.19	\$93,349.53	\$1,218.93	\$3,563.65	

Bolded items are forward settling trades.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Lynne B. Filson, Assistant City Engineer II *LB*

SUBJECT: Second Amendment to the Consultant Service Agreement with Municipal Financial Services for the Preparation of an Update of the Water and Sewer Rate Fee Study, (P.W. 362-8)

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution authorizing the City Manager to execute the second amendment to the Consultant Service Agreement with Municipal Financial Services for evaluating and updating the City's water and sewer rates, fees and charges in the amount of \$47,600 for a total contract amount of \$114,290.

STRATEGIC PURPOSE

This item supports Strategies K-2 and O-2 by ensuring adequate funding to design, build, operate and maintain the City's sewer and water assets and resources.

FISCAL IMPACT

Adoption of this resolution will increase Municipal Financial Services contract by \$47,600 for a total contract amount of \$114,290. The cost of this work will be shared between the Water and Sewer Enterprise Funds with sufficient funding available in each budget.

DISCUSSION

The City's current water and sewer rate study was instituted in 2015. This study recommended rates, fees and charges over a five year period designed to provide adequate funding for the Water and Sewer Funds to develop and maintain the City's utility infrastructure. Since this study's adoption, the City has experienced fluctuations in water usage that have exceeded previous projections. State mandated reduction in water usage and unprecedented conservation has dramatically decreased water usage throughout the City. To ensure that the Water and Sewer Funds remain healthy and are able to support the City's needs, the rate study is proposed to be reevaluated and updated, if necessary.

On January 28, 2014, the City Council approved an agreement with Municipal Financial Services (MFS) to conduct the 2015 Water and Sewer Rates and Capacity Charges Study. Staff is recommending amending the Consultant Service Agreement with MFS

to evaluate and update this study. This work includes analyzing the City's water and sewer use data, providing revenue requirements and financing strategies and developing cost of service rates. The approval of this amendment will increase the contract with MFS by \$47,600 for a total contract amount of \$114,290 and extend the term of the contract.

ATTACHMENTS

A: Resolution

ATTACHMENT "A"

RESOLUTION NO. 2017/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE CITY MANAGER TO EXECUTE THE SECOND AMENDMENT TO
THE CONSULTANT SERVICE AGREEMENT WITH MUNICIPAL FINANCIAL
SERVICES FOR THE PREPARATION OF AN UPDATE OF THE WATER AND
SEWER RATE FEE STUDY, P.W. 362-8**

WHEREAS, on January 29, 2014, Municipal Financial Services entered into an Agreement for Professional Consultant Services for the Preparation of an Update of the Water and Sewer Rate Fee Study in the amount of \$66,690; and

WHEREAS, on July 1, 2015, City amended the Agreement with Municipal Financial Services to extend the term of the contract; and

WHEREAS, the City desires to authorize the City Manager to execute the Second Amendment to the Consultant Service Agreement with Municipal Financial Services for the Preparation of an Update of the Water and Sewer Rate Fee Study in the amount of \$47,600 for a total contract amount of \$114,290;

THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby authorizes the City Manager to execute the Second Amendment to the Consultant Service Agreement with Municipal Financial Services for the Preparation of an Update of the Water and Sewer Rate Fee Study in the amount of \$47,600 for a total contract amount of \$114,290 and extend the term of the contract.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of June 2017, by the following vote:

AYES:

ABSENT:

NOES:


**ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH**



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Nickie Mastay, Administrative Services Director 

SUBJECT: Resolution Approving the Class Specification Updates with no Salary Changes

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving class specification updates with no salary changes for the Confidential Unit and Operating Engineers Union Local No. 3 Bargaining Units.

STRATEGIC PURPOSE

Strategy L-10: Effective and efficient management of all aspects of Human Resources Management, including Employer/Employee Relations, labor negotiations, classification and compensation, recruitment and selection, benefits administration, and staff development.

FISCAL IMPACT

Approving the updates to the class specifications has no financial impact.

DISCUSSION

The updates for Recreation Specialist and Junior Engineer/Assistant Engineer/Associate Civil Engineer class specifications are located under FLSA status. These are non-exempt positions, not exempt positions. These class specifications are part of the Operating Engineers Local No. 3 Bargaining Unit.

The updates to the Administrative Analyst II/III class specification are located in the Education and Experience Guidelines, Analyst II, Education/Training section, the update is: A Bachelor's degree from an accredited college or university with major course work in public administration, business administration, or a field related to area of assignment or four years of experience in the City of Antioch Administrative Analyst I class specification. The next update to the Administrative Analyst II/III class specification are located in the Education and Experience Guidelines, Analyst III, Education/Training section, the update is: A Bachelor's degree from an accredited college or university with major course work in public administration, business administration, or a field related to area of assignment or four years of experience in the City of Antioch Administrative Analyst II class specification. Currently, there is a Bachelor's degree requirement for the Administrative Analyst II/III class specification, with this update the City will be able

to attract more candidates and offer this opportunity to individuals who have experience in the City of Antioch Administrative Analyst I and Administrative Analyst II class specification.

The Administrative Analyst II/III class specification are part of the Confidential Bargaining Unit and Operating Engineers Local No. 3 Bargaining Unit.

ATTACHMENTS

A. Resolution

Exhibit 1 to Resolution – Recreation Specialist Class Specification

Exhibit 2 to Resolution – Junior Engineer/Assistant Engineer/Associate Civil
Engineer Class Specification

Exhibit 3 to Resolution – Administrative Analyst II/III Class Specification

RESOLUTION NO. 2017/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING CLASS SPECIFICATION UPDATES FOR THE CONFIDENTIAL UNIT
AND OPERATING ENGINEERS LOCAL UNION NO. 3 BARGAINING UNITS
WITHOUT ANY SALARY CHANGES**

WHEREAS, the City has an interest in updating the class specifications for classifications; and

WHEREAS, Council has considered updated class specifications on a case-by-case basis as needed for recruitments; and

WHEREAS, department management have reviewed and updated the descriptions to reflect current organizational structure and operational needs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch as follows:

Section 1. That the class specification updates for Operating Engineers Union Local No. 3 Bargaining Unit, which are attached hereto as Exhibit 1 through Exhibit 3; Recreation Specialist, Junior Engineer/Assistant Engineer/Associate Civil Engineer, and Administrative Analyst II/III; and

Section 2. That the class specification updates for the Confidential Bargaining Unit, which are attached hereto as Exhibit 3; Administrative Analyst II/III; and

Section 3. That there is no adjustment to the established salary ranges; and

Section 4. That copies of this resolution be certified to all holders of the City of Antioch Employees' Classification System.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of June, 2017, by the following vote:

AYES:

NOES:

ABSENT:

**ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH**

RECREATION SPECIALIST

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under direction, oversees and coordinates the operations and services of assigned community recreation programs including sports, aquatics, youth, seniors, instructional classes, or recreation programs, events, and activities; assesses needs, plans, implements, supervises and evaluates program instructors and other program staff.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Plan and organize assigned recreation activities in the areas of sports, aquatics, youth, seniors, instructional classes, or recreation programs, events, and activities.
2. Recruit, train, schedule, and supervise a variety of personnel and volunteers.
3. Develop new programs and activities by researching trends, community requests, and evaluating community needs.
4. Promote Recreation Department programs; prepare class and schedule information and market it using brochures, the department website, or other materials and methods; assist in developing and implementing a comprehensive and consistent marketing plan for department offerings.
5. Observe and monitor the quality of programs, events, and classes.
6. Prepare and control equipment inventory and stock deliveries.
7. Order, inspect, and maintain recreation equipment and materials.
8. Develop and administer programs budgets and monitor expenses; provide input in the preparation of the department budget.
9. Maintain records and develop reports concerning new or ongoing programs and program effectiveness; prepare statistical reports as required.
10. Process contractor and vendor payments.
11. Oversee and schedule usage of assigned facilities; provide information and assistance to users of facilities; explain policies, rules and regulations of facility use; monitor and inspect assigned facilities after use; schedule maintenance and secure facilities.
12. Collect and account for program fees and registration; maintain appropriate financial records and prepare state and federally mandated reports.
13. Respond to requests and inquiries from the general public; provide information regarding assigned recreational program area; analyze customer inquiries and determine steps necessary to resolve issues.

**CITY OF ANTIOCH
RECREATION SPECIALIST (CONTINUED)**

14. Secure funding to maintain quality programs or events by applying for grants, securing corporate sponsors, or other fundraising efforts.
15. May coordinate, schedule, and staff concessions, including maintaining vendor relations and ordering stock.
16. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Basic operations, services and activities of the recreation program to which assigned.
- Methods and techniques of planning, organizing, implementing, and coordinating assigned recreation program, activity, or class.
- Basic principles of municipal budget preparation and control.
- Basic principles of supervision, training, and performance evaluation.
- Principles and practices of recreation program development and implementation.
- Methods and techniques of special events planning and coordination.
- Principles and practices of coordinating, maintaining and scheduling facilities.
- Marketing theories, principles and practices and their application to the assigned recreation program.
- Program content for specialized community activities.
- Techniques used in public relations and customer service practices.
- Rules and equipment used in assigned recreation program area.
- Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
- Principles and procedures of record keeping.
- Principles of business letter writing and basic report preparation.
- Basic principles and practices of fiscal, statistical, and administrative research and report preparation.
- Appropriate safety precautions and procedures within the area of assignment.
- Pertinent federal, state and local laws, codes and regulations.

Ability to:

- Coordinate and direct assigned recreation programs.
- Assist in the coordination and promotion of City sponsored events.
- Develop, coordinate, organize, and conduct assigned recreation programs, activities, events, or classes in assigned area.
- Recruit, select, train, and evaluate a variety of personnel and volunteers.
- Understand community needs in recreational areas and evaluate activities according to those needs.
- Recommend and implement goals and objectives for providing assigned recreation services.
- Elicit community and organizational support for assigned recreation programs.
- Interpret and explain City policies and procedures.
- Allocate limited resources in a cost effective manner.
- Respond to requests and inquiries from the general public.
- Prepare and administer assigned program budgets.

- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
- Maintain program related records, statistics, and documents.
- Prepare clear and concise schedules and reports.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in recreation, physical education, public administration, or a related field.

Experience:

Two years of increasingly responsible technical and supervisory experience in recreation program coordination.

License or Certificate:

Possession of an appropriate, valid driver's license.

Possession of, or ability to obtain within three months of employment, appropriate, valid CPR and First Aid certificates.

Possession of, or ability to obtain within three months of employment, appropriate, valid certification in Lifeguard Training, Lifeguard Instruction, Lifeguard Instructor Trainer, Water Safety Instruction, and Water Safety Instructor Trainer when assigned to water programs or facilities.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed in a standard office environment and at indoor and outdoor recreational facilities with travel to different locations; incumbents may be exposed to inclement weather conditions and may have some contact with chemical agents used in pool maintenance; work and/or walk on various types of surfaces including slippery or uneven surfaces; extensive public contact; incumbents may be required to work extended hours including evenings and weekends.

Physical: Primary functions require sufficient physical ability and mobility to work in an office and recreation facility setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; to travel to other locations using various modes of transportation; and to verbally communicate to exchange information.

FLSA: [Exempt Non-Exempt](#)

August 1996

Revised: June 2014, [May 2017](#)

**CITY OF ANTIOCH
RECREATION SPECIALIST (CONTINUED)**

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.

**JUNIOR ENGINEER
ASSISTANT ENGINEER
ASSOCIATE CIVIL ENGINEER**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under supervision (Junior Engineer), general supervision (Assistant Engineer), or direction (Associate Civil Engineer), performs professional engineering work in the design, construction and maintenance of public works projects; plans and coordinates a major public works program; and assists in supervision of engineering division activities.

DISTINGUISHING CHARACTERISTICS

Junior Engineer - This is the entry level class in the Engineer series. This class is distinguished from the Assistant Engineer by the performance of the more routine tasks and duties assigned to employees within the series. Since this class is typically used as a training class, employees may have only limited or no directly related work experience. Incumbents perform office or field engineering projects of easy to average difficulty, including routine professional and non-professional assignments. Advancement to the Assistant Engineer level is based on demonstrated proficiency in performing the full range of assigned duties, possession of required certifications, and is at the discretion of higher level supervisory or management staff.

Assistant Engineer - This is the second level class in the Engineer series. This class is distinguished from the Associate Civil Engineer by the performance of the more routine tasks and duties not requiring a Professional Engineer certification. Employees work independently, receiving only occasional instruction or assistance. Incumbents are responsible for a variety of office or field projects of average difficulty and are expected to direct them to completion. Advancement to the Associate Civil Engineer level is based on demonstration of sound engineering judgment, possession of a Professional Engineer certification, and requires considerable knowledge of civil engineering practice including land development, traffic engineering and the planning, design, construction and maintenance of a wide variety of civil engineering projects. Advancement to the Associate Civil Engineer level is at the discretion of management staff.

Associate Civil Engineer - This is the full journey level class in the Engineer series. Employees within this class are distinguished from the Assistant Engineer by the performance of the full range of duties as assigned including the performance of duties requiring a Professional Engineer certification. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Perform responsible engineering work in connection with municipal public works projects; plan, schedule and coordinate work on major or complex engineering projects.

CITY OF ANTIOCH
JUNIOR/ASSISTANT/ASSOCIATE CIVIL ENGINEER (CONTINUED)

2. Prepare engineering plans, specifications, and costs for the construction of streets, storm drains, parks, signals, buildings and other capital improvement projects.
3. Prepare engineering reports concerning traffic related complaints and problems.
4. Review a variety of construction plans, maps, reports, applications, and various development and construction agreements.
5. Provide information and respond to questions from the public, contractors, developers, and other City departments.
6. Determine design procedures; interpret the application of design criteria.
7. Prepare grant funding applications for various projects; process and track grant applications and funds.
8. Check plans and specification for accuracy and completeness of design.
9. Prepare preliminary and final project cost estimates.
10. Provide project management for construction projects to ensure contractor compliance with project specifications, time, and budget parameters; provide engineering information to contractors, developers, engineers and the public.
11. Review and approve payments for consultants, vendors, and contractors.
12. Resolve disputes between the City and contractors concerning plans, specifications and extra work.
13. Prepare staff reports, and make presentations to the City Council, commissions and other groups, as necessary.
14. Coordinate engineering work with other City divisions, consultants, developers and property owners.
15. May perform field survey work.
16. May supervise subordinate staff.
17. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Principles and practices of civil engineering and its application to municipal public works and construction.
- Land development, including planning and analysis of engineering systems needed for the use of land including streets, highways, sewage, water facility, storm drain, grading, land use and utilities.

**CITY OF ANTIOCH
JUNIOR/ASSISTANT/ASSOCIATE CIVIL ENGINEER (CONTINUED)**

- Public works contract administration including the process of contract preparation, contractor selection, administration of contract work, change orders, disputes, claims, equal opportunity and closing of contracts.
- Field and construction survey techniques.
- Design and drafting methods and equipment.
- Civil engineering applied to estimates, studies, technical reports, design, plans, specifications and professional recommendations for a variety of engineering activities.
- Construction including survey, inspection and public works contract administration procedures, and engineering materials and methods.
- Principles of supervision, training, and performance evaluation.
- Pertinent federal, state, and local codes, laws, and regulations.

Ability to:

- Prepare and review plans, specifications, cost estimates and engineering reports.
- Make accurate engineering computations and drawings.
- Coordinate engineering activities with activities of other divisions and outside organizations.
- Write clear, concise and accurate technical and non-technical reports, correspondence and memoranda; prepare reports, agreements and accurate records.
- Take coaching, instruction, and feedback with a cooperative and positive attitude.
- Deal tactfully with the public, high level staff or other public and private agencies, contractors, private engineers, governmental officials and other City employees.
- Explain complicated technical matters in non-technical terms.
- Select, train, and evaluate staff.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Junior Engineer

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in civil engineering or a related field.

Experience:

No experience is required.

License or Certificate:

Possession of an appropriate, valid driver's license.

Assistant Engineer

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in civil engineering or a related field.

Experience:

Two years of increasingly responsible and professional engineering experience in

plan checking, design, construction, or contract management comparable to that of a Junior Engineer with the City of Antioch.

License or Certificate:

Possession of an appropriate, valid driver's license.

Possession of registration as an Engineer-In-Training.

Associate Civil Engineer

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in civil engineering or a related field.

Experience:

Two years of increasingly responsible and professional engineering experience comparable to that of an Assistant Engineer with the City of Antioch.

License or Certificate:

Possession of an appropriate, valid driver's license.

Possession of registration as a Professional Engineer in the State of California.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting with occasional exposure to an outdoor field setting and travel from site to site.

Physical: Primary functions require sufficient physical ability and mobility to work in an office and outdoor field setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

| FLSA: ~~Exempt~~ Non-Exempt

March 1990

| Revised: June 2014, May 2017

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.

ADMINISTRATIVE ANALYST II/III

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under general direction, performs a full range of responsible and varied professional, analytical, programmatic and administrative duties involved in providing responsible staff support to a City department, office, and/or program area; assumes responsibility for the management and administration of a specific program area; recommends action and assists in policy, procedure, work methods, and budget development and implementation for area of assignment; and coordinates assigned activities with other divisions, outside agencies, and the general public.

DISTINGUISHING CHARACTERISTICS

These are the journey level classes in the professional Administrative Analyst series. Positions at this level are generally assigned responsibility for the management and administration of a specific program or function and independently perform a wide range of responsible and difficult analytical duties in providing responsible staff support to a City department, office, and/or program area. Assignments are typically received in broad, outline form, and incumbents are expected to have the competencies needed to act independently in developing applicable resources and information. Projects may include statistical analysis, operations support, and policy, procedures, and budget development, or other areas specific to the department or office. Incumbents are expected to exercise independent judgment in selecting study approach and analytical techniques and in making sound recommendations based on study results.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Provide assistance in resolving the more difficult operational and administration problems; identify problem areas and issues; plan, organize, coordinate, direct, and/or conduct administrative and/or management studies relating to the activities or operation of the assigned department, office, or program area.
2. Conduct complex surveys, research, and analysis on administrative, fiscal, and operational issues; determine analytical techniques and information-gathering processes and obtain required information and data for analysis; analyze alternatives and make recommendations regarding such areas as staffing, facilities, equipment, cost analysis, productivity, and policy or procedure modifications; discuss findings with management staff and prepare reports of study conclusions; oversee and assist in the implementation of recommendations.
3. Provide complex staff assistance to management staff; participate on and provide staff support to a variety of committees and boards; prepare and present staff reports and other correspondence as appropriate and necessary.
4. Plan, coordinate, implement, promote, and oversee assigned programs, projects, and initiatives; oversee and participate in the development and implementation of program/project goals, objectives, policies, procedures, and priorities; oversee and participate in the development and implementation of strategies and workplans for the achievement of these goals.

CITY OF ANTIOCH
ADMINISTRATIVE ANALYST II/III (CONTINUED)

5. Oversee and participate in the design, production, and distribution of a variety of promotional, marketing, outreach, and information materials, communications, and presentations; create press releases; serve as media contact for assigned programs.
6. Perform a range of duties involved in the identification, planning, development, and implementation of new and/or modified programs/projects that would promote and enhance the mission, goals, and objectives of the City; oversee or perform the necessary research and analysis to justify the appropriateness of implementing the proposed program/project; prepare presentation materials and background documentation; monitor project success using appropriate tracking and feedback systems.
7. Perform a range of duties involved in researching, negotiating, and monitoring assigned contracts and agreements with outside suppliers, service providers, leasing agents, and others; ensure work is performed in compliance with contracts and agreements.
8. Coordinate assigned services and program/project activities with those of other City programs, functions, departments and staff, boards, committees, and task forces as well as external agencies, groups, and the general public to ensure effective cooperation consistent with optimal efficiency, effectiveness, and economy; coordinate data, resources, and work products as necessary and upon request in support of a productive and positive working environment; represent the assigned area to public and private groups, organizations, and other City groups; provide information and assistance as appropriate.
9. Ensure that assigned program/project activities and services comply with relevant federal, state, and local laws, policies, and regulations.
10. May participate in the selection, training, and evaluation of assigned administrative support personnel; provide or coordinate staff training; work with employees to correct deficiencies.
11. Serve as primary contact and liaison for assigned functions and programs with other City departments and staff, the general public, and outside agencies and organizations; negotiate and resolve sensitive and controversial issues; explain, justify, and defend programs, policies, and activities.
12. Participate in the budget development process and budget monitoring activities for assigned areas of responsibility; collect and analyze financial data; review and analyze budget requests and budget changes; make recommendations and obtain final approval for changes; create data tracking and reporting systems; monitor monthly status.
13. Administer, write, and prepare assigned grants; monitor and prepare reports on authorized grant expenditures.
14. Attend and participate in professional group meetings; stay abreast of new trends and innovations in the fields of business and public administration and issues related to field of expertise.
15. May direct the work of support staff on a project or day-to-day basis.
16. Perform related duties as required.

QUALIFICATIONS

CITY OF ANTIOCH
ADMINISTRATIVE ANALYST II/III (CONTINUED)

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Principles and practices of public administration.
- Organization and operation of municipal government.
- Municipal government functions specifically related to assigned program area.
- Operational characteristics, services, and activities of assigned program area.
- Principles and practices of program development and administration.
- Organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs related to area of assignment.
- Principles and practices of contract negotiation, preparation and monitoring.
- Principles and applications of critical thinking and analysis.
- Techniques and formulae for administrative, financial, and comparative analyses.
- Methods and techniques of effective technical, administrative, and financial record keeping, report preparation, and presentation.
- Recent developments, research methods, current literature, and sources of information related to assigned programs and service areas.
- Principles and practices of budget preparation and administration and grant application and administration principles and practices.
- Finance and accounting systems.
- Principles of business letter writing.
- Federal, state, and local government organizations.
- Principles of supervision, training, and performance evaluation.
- Modern office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
- Principles, trends, methods, and techniques used in customer service, public relations, public information, and program education and promotion.
- English usage, spelling, grammar, and punctuation.
- Pertinent federal, state, and local laws, codes, and regulations.

Ability to:

- Perform a wide range of professional analytical duties involving the use of independent judgment and personal initiative.
- Independently plan, organize, direct, coordinate, and evaluate assigned programs, projects, events, or technical area.
- Quickly assimilate new information and adapt to changing priorities.
- Oversee and participate in the development and administration of program goals, objectives and procedures.
- Collect, evaluate, and interpret varied information and data.
- Select, train, and evaluate assigned staff may be required for some positions.
- Research, analyze, and formulate recommendations, work plans, and activities regarding planning, technical, and administrative issues.
- Analyze complex problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
- Read and interpret technical information.
- Prepare clear and concise technical, administrative and financial reports.
- Prepare clear, accurate and concise tables, schedules, summaries and other materials in statistical and narrative form.

**CITY OF ANTIOCH
ADMINISTRATIVE ANALYST II/III (CONTINUED)**

- Establish and maintain various data collection, record keeping, tracking, filing, and reporting systems.
- Research, negotiate, manage, and monitor contracts and agreements.
- Understand the organization and operation of the City, assigned program, and of outside agencies as necessary to assume assigned responsibilities.
- Understand, interpret, and apply administrative and departmental policies and procedures as well as pertinent federal, state, and local laws, codes, and regulations.
- Properly interpret, ensure compliance with, and make recommendations in accordance with laws, regulations and policies.
- Identify and respond to community and organizational issues, concerns, and needs.
- Coordinate multiple projects and meet critical deadlines.
- Organize and prioritize timelines and project schedules in an effective and timely manner.
- Plan, schedule, and review the work and performance of subordinates in a manner conducive to proficient performance and high morale may be required for some positions.
- Participate in the preparation and administration of budgets.
- Operate and use modern office equipment including a computer and various software packages.
- Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.
- Exercise good judgment and maintain confidentiality in maintaining critical and sensitive information, records, and reports.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Analyst II

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in public administration, business administration, or a field related to area of assignment- or four years of experience in the City of Antioch Administrative Analyst I class specification.

Experience:

Two (2) years of responsible professional level administrative and management analysis experience related to assigned area.

Analyst III

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in public administration, business administration, or a field related to area of assignment- or four years of experience in the City of Antioch Administrative Analyst II class specification.

Experience:

Five (5) years of responsible professional level administrative and management analysis experience related to assigned area, equivalent to the City's Administrative Analyst II classification. Time in classification is not sufficient to warrant moving from an Analyst II to an Analyst III. Employees must demonstrate the ability to assume independent responsibility for the most complex projects and assignments, to the satisfaction of Management staff. This is not an automatic flexing class series.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

FLSA: Non-Exempt

Created October 1987

Revised February 2003; December 2003; November 2006; November 2007; June 2014, [May 2017](#)

This class specification identifies the essential functions typically assigned to positions in this class. Other duties not described may be assigned to employees in order to meet changing business needs or staffing levels but will be reasonably related to an employee's position and qualifications. Other duties outside of an individual's skill level may also be assigned on a short term basis in order to provide job enrichment opportunities or to address emergency situations.

CITY OF ANTIOCH AS SUCCESSOR AGENCY
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 15, 2017
FUND/CHECK#

239 Redevelopment Obligation Retirement Fund		
369173 GOLDFARB AND LIPMAN LLP	LEGAL SERVICES	10,331.35

CITY OF ANTIOCH AS HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 12 - JUNE 15, 2017
FUND/CHECK #

227 Housing Fund

Housing - CIP

929266 CONSULTING SERVICES	ADA CONSULTANT	2,080.00
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STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Ahmed Abu-Aly, Associate Engineer, Capital Improvements Division *AD*

APPROVED BY: Lynne B. Filson, Assistant City Engineer II *LB*

SUBJECT: Resolution Accepting and Adopting the Proposed Five-Year Capital Improvement Program 2017-2022 (P.W. 150-17)

RECOMMENDED ACTION

It is recommended that the City Council conduct a Public Hearing to adopt the attached resolution approving the City's Five-Year Capital Improvement Program 2017-2022.

STRATEGIC PURPOSE

This program will support Strategy N-2 by developing a long-range plan for public improvements that achieves financial stability based on the City's funding revenue projections; and Strategy K-1 by providing funds for projects that will maintain the City public facilities.

FISCAL IMPACT

The proposed budgets for capital projects for the 2017-19 fiscal years are included in the Finance Director's budget to be considered for adoption by the City Council. This budget includes a project for the Council Chambers Interior Remodel with a budgeted amount of \$500,000 funded through the Franchise Fee Fund, which was not included in the Draft Five-Year Capital Improvement Program 2017-2022 presented to the Council on May 18, 2017. This project has been added to Five-Year Capital Improvement Program 2017-2022 being presented tonight. Projects in the outlying years of the Five-Year Capital Improvement Program 2017-2022 (CIP) will be incorporated into future budgets.

DISCUSSION

The attached CIP outlines the expenditure and revenue projections provided for planning purposes only. Any California Environmental Quality Act (CEQA) requirements will be determined on a project by project basis prior to final approval and construction of each project.

California Government Code Section §66002 states that local agencies that have developed a fee program may adopt a Capital Improvement Program to indicate the approximate location, size and timing of projects. In addition to an estimate for the cost of all facilities or improvements to be financed by fees, the Capital Improvement

Program shall be adopted by, and shall be annually updated by, a resolution of the governing body of the local agency at a noticed public hearing.

On May 18th the City Planning Commission reviewed and determined that the Draft Five-Year Capital Improvement Program 2017-2022, including the Development Impact Fees and Park-In-Lieu/Quimby Act Fees, were consistent with the Antioch General Plan.

At the April 25th City Council meeting, staff provided a public presentation of the Draft CIP and received comments from Council members. Staff made a similar public presentation at the March 16th Parks and Recreation Commission meeting.

ATTACHMENTS

- A: Resolution of the City Council of the City of Antioch Approving and Adopting the Five-Year Capital Improvement Program 2017-2022
- B: Draft Five-Year Capital Improvement Program 2017-2022

ATTACHMENT "A"

RESOLUTION NO. 2017/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING AND ADOPTING THE 2017-2022 FIVE-YEAR CAPITAL
IMPROVEMENT PROGRAM
P.W. 150-17**

WHEREAS, California Government Code Section §66002 states that local agencies that have developed a fee program may adopt a Capital Improvement Program to indicate the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees; and

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council the proposed 2017-2022 Capital Improvement Program; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said Five-Year Capital Improvement Program 2017-2022; and

WHEREAS, the City Council did receive, consider and evaluate all public comments on the Five-Year Capital Improvement Program 2017-2022 document as submitted by the City Manager; and

WHEREAS, pursuant to 14 CCR Section §15378, a project under the California Environmental Quality Act (CEQA) does not include government fiscal activities like the budget and Capital Improvements Program, as each project in the Capital Improvements Program will be reviewed for compliance with CEQA before the project is undertaken and a determination made whether the project is not a project under CEQA, such as for continuing maintenance; is a project but is subject to an exemption; is a project but there is not a possibility of significant environmental impacts; or is a project and an Initial Study should be conducted;

WHEREAS, the City of Antioch has prepared the 2017-2022 Five-Year Capital Improvement Program, allowed public review and held the appropriate public hearing.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby adopts the Five-Year Capital Improvement Program 2017-2022 as presented.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of June, 2017 by the following vote:

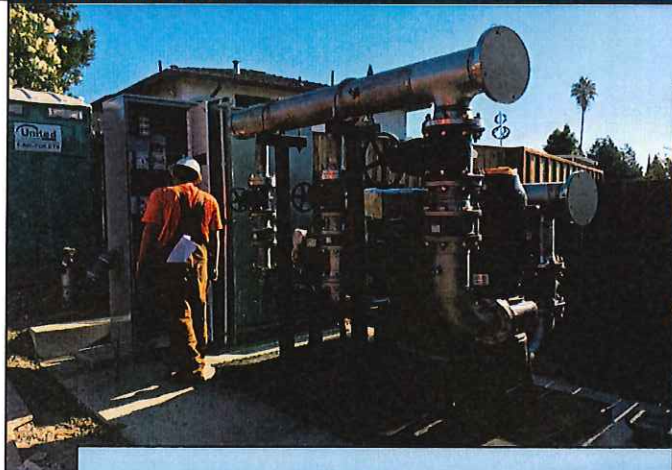
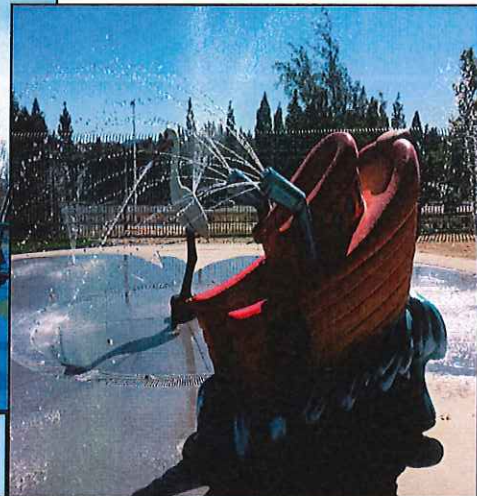
AYES:

NOES:

ABSENT:

ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH

CITY OF ANTIOCH 5 YEAR CAPITAL IMPROVEMENT PROGRAM 2017-2022



DRAFT

AS OF JUNE 27, 2017

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CAPITAL IMPROVEMENT PROGRAM OVERVIEW

1. PROGRAM OBJECTIVE

The primary objectives of the City of Antioch's Capital Improvement Program (CIP) are:

- To provide professional and technical engineering services and support to all City Departments related to facility expansions and improvements, infrastructure rehabilitation and development.
- To provide leadership in implementing Federal, State and Local programs.

The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. California Government Code Section 66002 requires local agencies that have developed a fee program to provide the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees. This is frequently done by the adoption of a CIP and is the process Antioch uses to meet this requirement.

The Capital Improvement Budget document is different from the Operating Budget document, but the two budgets are closely linked. The Capital Improvement Budget, as distinguished from the Operating Budget, is used as a planning tool by the City to identify specific Capital Improvement needs consistent with the financing and timing of those needs in a way that assures the most responsible and efficient use of resources.

Projects within the City's CIP are allocated over five years using both existing and projected revenue sources. The CIP staff:

- In consultation with other departments, determines upcoming capital needs.
- Prepares bid packages (plans, specifications, and estimates) for the needed projects or prepares procurement documents, as needed.
- Provides project management and oversight during and after construction.

The CIP is a five-year plan to guide the construction or acquisition of capital improvements, and includes the capital budget for the upcoming fiscal years, which is a two-year authorization from the City Council to expend dedicated revenues for specified projects. Prior to adoption by the City Council each year, the CIP is reviewed by the City's Planning Commission to assure its consistency with the City's current General Plan.

The five-year CIP is reviewed annually to enable the City Council to reassess projects in the program. Staff continues to prioritize the five-year CIP projects taking into account the City's continued reductions of incoming revenues for several project categories. Project expenditures for outlying years beyond the two-year approval are provided in the CIP for planning purposes only and do not reflect a Council commitment of funds.

CIP Division Personnel:

Lynne Filson	Assistant City Engineer
Ahmed Abu-Aly	Associate Engineer
Scott Buenting	Project Manager
Sal Rodriguez	Senior Engineering Technician
Lori Medeiros	Senior Administrative Assistant

2. CIP PROCESS

The CIP is developed as a coordinated effort between the CIP staff, including the City Manager/City Engineer, and the Director of Finance.

Any new CIP project requests are evaluated and prioritized based on goals and objectives of the City Council, as well as available funding, consequences of not completing the project, and the impacts on the operating budget. Some projects have specified funding sources, such as assessment districts, Federal and State grants or special fees.

The Draft CIP is prepared by Capital Improvement staff and reviewed by the Finance Department before being circulated and presented to the Planning Commission, the Parks & Recreation Commission, and the City Council as part of the annual review. The Final CIP budget is presented to the City Council in June and is adopted concurrently with the annual operating budget.

3. CAPITAL IMPROVEMENT PROGRAM CATEGORIES

The program is divided into six major categories:

- **Community Facilities**
This category includes new and renovated public buildings as well as the Marina. The majority of the projects in this category are located in the City's former redevelopment areas.
- **Parks & Trails**
This category includes improvements and renovations for local and community parks, open space, and trails in the City.
- **Roadway Improvements**
This category includes new streets, street widening, street rehabilitation, grade separations, bridges, the overlay program, sidewalk repair program, and the City's Pavement Management System.
- **Traffic Signals**
This category includes new traffic signals and signal modifications throughout the City.
- **Wastewater and Storm Drain Systems**
This category includes extensions, replacements, rehabilitations and modifications of the sewer and storm drain system.
- **Water Systems**
This category includes projects related to the Water Treatment Plant, and extensions, replacements, rehabilitations and modifications of water distribution system.

4. READING THE CIP PROGRAM

In order to facilitate the use of the CIP document, it is divided into categories. The following category references are of special interest:

- “Program Categories” contains a summary of each project by program category and contains a project number, project name and funding source. It also provides a subtotal of expenditures for each program category.
- “Project Details” lists projects sorted by project number in numerical order and contains detailed information for each project, such as project location, project description, project justification, expenditures, and source of funding.

5. SOURCE OF FUNDING FOR CAPITAL IMPROVEMENT PROJECTS

Many of the CIP projects are funded from restricted funding sources.

5.1 CAPITAL IMPROVEMENT FUND

This fund was established to set aside money from the General Fund for any Capital Improvement project not provided for in one of the other funds, such as parks and community facilities improvement projects. Revenue sources for this fund are annexation fees and the proceeds of sales of surplus properties. The City may transfer General Fund dollars to the Capital Improvement Fund as funding becomes available. Decisions to transfer funds from various funding sources to the Capital Improvement Fund are made annually by the City Council.

5.2 GAS TAX FUND

The City receives gas tax funds from the State of California, as provided by the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance, and operation of public streets. The city also uses these funds to pay for maintenance and operation of streetlights and traffic signals.

5.3 LOW AND MODERATE INCOME HOUSING FUND

This fund was for the Redevelopment tax increment, which no longer exists due to the dissolution of Redevelopment.

5.4 MARINA FUND

This fund accounts for the operation, including capital improvements, of the City's Marina and the Fulton Shipyard Boat Ramp. Funds are collected from lease agreements, berth rentals and launch fees.

5.5 MEASURE “J” RETURN TO SOURCE

The source of money for this fund is the voter approved one-half cent sales tax. Provided the City has complied with the Growth Management Program, each year the City receives return to source funding from the Contra Costa Transportation Authority to be used for transportation improvement and maintenance projects.

5.6 TRAFFIC SIGNAL FUND

Fees are collected from developers to fund offsite traffic signals.

5.7 WATER & SEWER RELATED RESERVE FUNDS

The City collects user fees and developer fees to fund offsite water and sewer facility improvements. The fees are placed into one of the following four funds:

Water Fund
Sewer Fund
Water System Improvement Fund
Sewer System Improvement Fund

5.8 NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM FUND

NPDES – The National Pollutant Discharge Elimination System was mandated by the Clean Water Act of 1987 to reduce storm water related pollution. The program is funded by a parcel assessment.

5.9 FUNDING AGREEMENT FOR THE NORTHEAST ANNEXATION INFRASTRUCTURE IMPROVEMENT

In 2013 the City entered into reorganization and a property tax revenue allocation agreement with Contra Costa County for the annexation of the northeast area. Per the agreement, the City will receive property tax revenue from the Contra Costa County for the construction of the infrastructure improvements needed within the northeast annexation area.

6. GRANTS FUNDING OPPORTUNITIES

CMAQ – Congestion Mitigation Air Quality funds are federal funds used to reduce emission from vehicle travel and provide alternatives to driving alone. Signal timing is another example of emission reduction.

HBRR - Highway Bridges Repair and Replacement. This money is for renovation and replacement of substandard bridges only.

CDBG - Community Development Block Grant Fund. This fund accounts for grant funds received from the Federal Government for the purpose of developing community programs and urban renewal projects.

HES - Hazard Elimination Safety. These funds are available for upgrading high accident locations on major arterial.

TDA - Transportation Development Act provides state funding, from sales taxes, to each county and city, for transit operations and bicycle facilities.

ATP – Active Transportation Program. Funding under this program is intended to encourage increased use of active modes of transportation, such as biking and walking. Safe Routes to School is now included in this grant program.

STP – Surface Transportation Program. The program provides funding for construction projects to help preserve local streets and roads such as rehabilitation, resurfacing, restoration, and roadway improvements.

DBW Grant - State Department of Parks and Recreation, Division of Boating and Waterways (DBW) may grant funds to a county, city, district, or other public agency for the construction and development of small craft launching facilities.

Proposition 1E Storm Water Flood Management Grant - The storm water management portion of Proposition 1E is designed for projects that manage storm water runoff to reduce flooding and are ready, or nearly ready to proceed to implementation. The Storm Water Flood Management Grants are being disbursed to local agencies through the Integrated Regional Water Management (IRWM) Grant program and provides a 50 percent cost match for the project.

OBAG 2 GRANT - One Bay Area Grant Program - The inaugural One Bay Area Grant Program (OBAG 1) was adopted by MTC in 2012 to guide \$827 million in federal funds over the five year period from 2012-13 through 2016-17. OBAG 2 is the second round of OBAG funding and is projected to total roughly \$916 million to fund projects from 2017-18 through 2021-22. The OBAG 2 program is divided into a Regional Program, managed by MTC, and County Program, managed by the nine Bay Area Congestion Management Agencies (CMAs). The County Program is \$386 million over 5 years. Cities and counties can use these funds to invest in:

- Local street and road maintenance
- Streetscape enhancements
- Bicycle and pedestrian improvements
- Safe Routes to School projects
- Priority Conservation Areas (PCAs)
- Transportation planning

7. ROADWAY MAINTENANCE PROJECTS

The City of Antioch has approximately 316.58 centerline miles of roadway or 680.34 Lane Miles within City limits.

As part of the City Pavement Management System Program, the City of Antioch selected a pavement management consultant to perform a Pavement Management Update for the City by inspecting the pavement conditions of arterial, collector and residential streets.

The 2016 Pavement Management System Report rated the City's overall network condition as a 71 PCI (Pavement Condition Index). The PCI is a value on a rating scale from 0 to 100 (where 100 is equivalent to a new street). Approximately 64.5% of City streets have a PCI of 70 or greater ("Very Good"). According to the 2016 Pavement Management System Report, the City's current backlog (deferred maintenance) is \$52.9 million. Backlog is defined as the unfunded needs to bring the overall network condition to optimum levels (81-82 PCI).

In addition to the City's Capital Improvement Program funds allocated to roadway improvements projects, the City's Street Maintenance Division also contributes to roadway improvements each fiscal year by using gas tax revenue to resurface neighborhood streets, and repairing or paving utility service cuts and utility trenches.

The work is performed using a combination of City public work forces and private contractors as part of the City's local street and utility maintenance programs.

8. DEVELOPMENT IMPACT FEES AND PARK-IN-LIEU FEES PROJECTS

On March 25, 2014, City Council adopted the Development Impact Fees and Quimby Act/Park In-Lieu Fees, which become effective April 24, 2014. These fees are one-time charges on new development that are collected and used by the City to cover the cost of capital facilities and infrastructure that are required to serve new growth. Implementation of these future projects is based on the rate of growth, timing of fee collection, and full project funding. The following projects will occur beyond the five-year term of this document:

EXPENDITURES	COST ESTIMATE	FUNDING SOURCES	
		Development Impact Fees	FUTURE CIP (UNFUNDED)
General Administration Capital Facilities Needs			
City Hall	\$4,978,000	\$4,978,000	\$-
Land Purchase	\$124,000	\$124,000	\$-
Vehicles	\$161,000	\$161,000	\$-
Information Technology	\$237,000	\$237,000	\$-
Total	\$5,500,000	\$5,500,000	\$-
Public Works Capital Improvements Needs			
Maintenance Yard Area	\$914,000	\$914,000	\$-
Building Space	\$2,568,000	\$2,568,000	\$-
Garbage Ramps	\$102,000	\$102,000	\$-
PW Vehicles	\$1,777,000	\$1,731,000	\$46,000
Total	\$5,361,000	\$5,315,000	\$46,000
Police Capital Improvement Needs			
PD Facility	\$11,923,000	\$11,923,000	\$-
Vehicles	\$1,129,000	\$1,052,000	\$77,000
Other	\$1,529,250	\$1,260,000	\$269,250
Total	\$14,581,250	\$14,235,000	\$346,250
Parks & Recreation Capital Facility Needs			
Facilities	\$35,773,000	\$7,286,000	\$28,487,000
New Community Center	\$17,761,000	\$14,498,000	\$3,263,000
New Library	\$31,872,000	\$6,492,000	\$25,380,000
Total	\$85,406,000	\$28,276,000	\$57,130,000
GRAND TOTAL	\$110,848,250	\$53,326,000	\$57,522,250

PROJECTS COMPLETED IN FISCAL YEAR 16/17

	Community Facilities	Project Estimate
❖	Prewett Park Playground & Spray Ground Facilities	\$2,000,000
	Total:	\$2,000,000

	Parks & Trails	
❖	Park Facilities Upgrade-Prosserville Park Playground	\$400,000
	Total:	\$400,000

	Roadway Improvements	
❖	Retaining Walls Replacement	\$180,000
❖	2016 Sidewalk Repair Program	\$300,000
❖	Pavement Plugs & Leveling Courses	\$3,000,000
	Total:	\$3,480,000

	Water System	
❖	Zone 1 Transmission Pipeline Rehab at Hwy 4	\$500,000
❖	Sunset Booster Pump Station Replacement	\$800,000
❖	Country Hills/Vista Grande Water Main Replacement	\$1,000,000
	Total:	\$2,300,000

Completed Projects Grand Total:	\$8,180,000
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PROJECTS IN PROGRESS

	Community Facilities	Project Estimate
❖	Marina Kayak Launch Facility	\$32,000
❖	Marina Launch Ramp Restroom Facility	\$400,000
❖	Marina Parking Lot Rehabilitation	\$50,000
	Total:	\$482,000

	Roadway Improvements	
❖	Transportation Impact Fee Study	\$180,000
❖	Pedestrian/ADA Improvements	\$650,000
❖	L Street Improvements	\$2,600,000
❖	Hillcrest Ave. Left Turn at Wild Horse Rd.	\$230,000
❖	CDBG Downtown Roadway Rehabilitation Program	\$1,250,000
❖	2017 Sidewalk Repair Program	\$300,000
❖	Lone Tree Way/Golf Course Road Pavement Resurfacing	\$1,800,000
	Total:	\$7,010,000

	Traffic Signals	
❖	Traffic Signals at Folsom/Wild Horse	\$340,000
	Total:	\$340,000

	Wastewater & Storm Drain System	
❖	Sewer Main Improvements Program	\$320,000
❖	Sewer Facility Rehabilitation Program	\$200,000
❖	Sewer Main Trenchless Rehabilitation & Facilities Installation	\$2,000,000
❖	West Antioch Creek Channel Improvements	\$5,000,000
❖	Northeast Annexation Infrastructure Improvements	\$2,800,000
❖	Trash Capture Devices	\$200,000
	Total:	\$10,520,000

PROJECTS IN PROGRESS (Continued)

	Water System	Project Estimate
❖	Water Treatment Plant Disinfection Improvements	\$4,000,000
❖	Water Studies and Planning	\$300,000
❖	Cathodic Protection Improvements	\$200,000
❖	Water Treatment Plant Improvements	\$200,000
❖	Water Treatment Plant Drainage Capture	\$100,000
❖	River Pumping Station Rehabilitation	\$250,000
❖	Brackish Water Desalination	\$6,150,000
	Total	\$11,200,000
	Projects in Progress Grand Total:	\$30,402,000

PROJECTS ADDED TO CIP

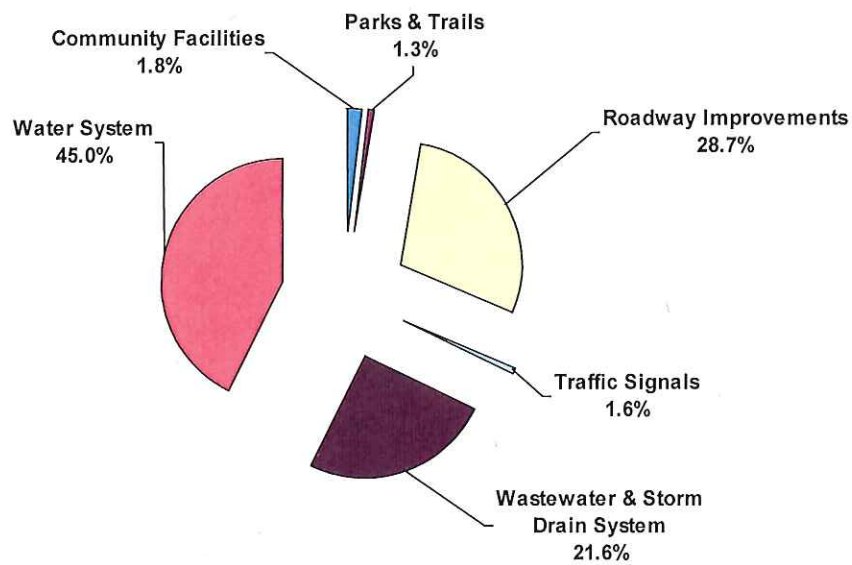
Project No.		Project Estimate	Projected Completion Date
7016	Marina Kayak Launch Facility	\$32,000	FY 16/17
7020	Council Chambers Interior Remodel	\$500,000	FY 17/18
7703	Water Treatment Plant "A" Applied Channels	\$1,000,000	FY 18/19
7927	2018 Pavement Rehabilitation	\$3,000,000	FY 18/19
7702	Plant "A" Filter Valves Replacement	\$1,000,000	FY 19/20

2017-2022 CIP

Projected Capital Expenditures

(\$ in thousands)

Program Category	Revised FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	Total
Community Facilities	\$82	\$900	\$0	\$0	\$0	\$0	\$900
Parks & Trails	\$250	\$0	\$300	\$0	\$300	\$0	\$600
Roadway Improvements	\$5,085	\$3,110	\$3,980	\$3,750	\$1,450	\$1,900	\$14,190
Traffic Signals	\$430	\$0	\$0	\$0	\$0	\$800	\$800
Wastewater & Storm Drain System	\$3,130	\$5,358	\$3,550	\$600	\$600	\$600	\$10,708
Water System	\$7,436	\$7,800	\$2,815	\$3,705	\$3,930	\$4,030	\$22,280
Total	\$16,413	\$17,168	\$10,645	\$8,055	\$6,280	\$7,330	\$49,478



2017-2022 CIP Funding Sources Summary

(\$ in thousands)

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	<i>Total</i>
<i>Capital Improvement Funds</i>						
AD 27/31	\$928	\$0	\$0	\$0	\$0	
Annexation Funding Agreement	\$50	\$2,500	\$0	\$0	\$0	
Flood Dist Drainage Area Fund	\$800	\$0	\$0	\$0	\$0	
Hillcrest AD 26	\$210	\$0	\$0	\$0	\$0	
	\$1,988	\$2,500	\$0	\$0	\$0	\$4,488
<i>Enterprise Funds</i>						
Franchise Fee Fund	\$500	\$0	\$0	\$0	\$0	
Sewer Fund	\$250	\$900	\$450	\$450	\$450	
Sewer System Improvements Fund	\$150	\$150	\$150	\$150	\$150	
Water Fund	\$2,100	\$2,115	\$3,005	\$3,230	\$3,330	
Water System Improvements Fund	\$800	\$800	\$800	\$800	\$800	
	\$3,800	\$3,965	\$4,405	\$4,630	\$4,730	\$21,530
<i>Grant Funds</i>						
ABAG Grant	\$0	\$0	\$0	\$0	\$0	
Cal Recycle	\$0	\$0	\$0	\$0	\$0	
CDBG Fund	\$250	\$250	\$250	\$250	\$250	
DBAW Grant	\$400	\$0	\$0	\$0	\$0	
OBAG- Local Street & Road	\$0	\$2,470	\$0	\$0	\$0	
OBAG- Safe Route to School	\$0	\$0	\$1,223	\$0	\$0	
Prop 1E Grant	\$2,997	\$0	\$0	\$0	\$0	
TDA Grant	\$0	\$0	\$0	\$0	\$0	
	\$3,647	\$2,720	\$1,473	\$250	\$250	\$8,340
<i>Special Revenue Funds</i>						
Delta Fair Fund	\$0	\$50	\$0	\$50	\$0	
Gas Tax	\$100	\$130	\$100	\$130	\$100	
Measure J	\$2,350	\$930	\$1,977	\$870	\$1,350	
NPDES	\$283	\$100	\$100	\$100	\$100	
Park In Lieu Fund	\$0	\$250	\$0	\$250	\$0	
Traffic Signal Fund	\$0	\$0	\$0	\$0	\$800	
	\$2,733	\$1,460	\$2,177	\$1,400	\$2,350	\$10,120
<i>Unfunded</i>						
Unfunded	\$5,000	\$0	\$0	\$0	\$0	
	\$5,000	\$0	\$0	\$0	\$0	\$5,000
<i>Total</i>	\$17,168	\$10,645	\$8,055	\$6,280	\$7,330	\$49,478

Community Facilities

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Revised FY 16/17</i>	<i>FY 17/18</i>	<i>FY 18/19</i>	<i>FY 19/20</i>	<i>FY 20/21</i>	<i>FY 21/22</i>
<input type="checkbox"/>	7015 Marina Launch Ramp Restroom Facility	DBAW Grant	\$0	\$400	\$0	\$0	\$0	\$0
Project Status:	Planning/Design Stage		\$0	\$400	\$0	\$0	\$0	\$0
<input checked="" type="checkbox"/>	7016 Marina Kayak Launch Facility	ABAG Grant	\$32	\$0	\$0	\$0	\$0	\$0
Project Status:	Ongoing		\$32	\$0	\$0	\$0	\$0	\$0
<input type="checkbox"/>	7019 Marina Parking Lot Rehabilitation	Gas Tax	\$50	\$0	\$0	\$0	\$0	\$0
Project Status:	Not Initiated		\$50	\$0	\$0	\$0	\$0	\$0
<input checked="" type="checkbox"/>	7020 Council Chambers Interior Remodel	Franchise Fee Fund	\$0	\$500	\$0	\$0	\$0	\$0
Project Status:	Planning/Design Stage		\$0	\$500	\$0	\$0	\$0	\$0
Total	Community Facilities		\$82	\$900	\$0	\$0	\$0	\$0

= New Project

Parks & Trails

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Revised FY 16/17</i>	<i>FY 17/18</i>	<i>FY 18/19</i>	<i>FY 19/20</i>	<i>FY 20/21</i>	<i>FY 21/22</i>
<input type="checkbox"/>	7018	Park Facilities Upgrade						
		Delta Fair Fund	\$150	\$0	\$50	\$0	\$50	\$0
		Park In Lieu Fund	\$100	\$0	\$250	\$0	\$250	\$0
Project Status:		Ongoing	\$250	\$0	\$300	\$0	\$300	\$0
Total Parks & Trails			\$250	\$0	\$300	\$0	\$300	\$0

Roadway Improvements

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Revised FY 16/17</i>	<i>FY 17/18</i>	<i>FY 18/19</i>	<i>FY 19/20</i>	<i>FY 20/21</i>	<i>FY 21/22</i>
<input type="checkbox"/>	7355 Pedestrian/ADA Improvements							
		TDA Grant	\$70	\$0	\$0	\$0	\$0	\$0
		Measure J	\$580	\$150	\$150	\$150	\$150	\$150
Project Status:	Ongoing Program		\$650	\$150	\$150	\$150	\$150	\$150
<input type="checkbox"/>	7358 Sidewalk Repair Program							
		Sewer Fund	\$100	\$100	\$100	\$100	\$100	\$100
		Water Fund	\$100	\$100	\$100	\$100	\$100	\$100
		Gas Tax	\$100	\$100	\$100	\$100	\$100	\$100
Project Status:	Ongoing Program		\$300	\$300	\$300	\$300	\$300	\$300
<input type="checkbox"/>	7359 Pavement Management System Program							
		Gas Tax	\$30	\$0	\$30	\$0	\$30	\$0
Project Status:	Ongoing Program		\$30	\$0	\$30	\$0	\$30	\$0
<input type="checkbox"/>	7362 Pavement Preventative Maintenance Program							
		Sewer Fund	\$300	\$0	\$0	\$0	\$0	\$0
		Gas Tax	\$800	\$0	\$0	\$0	\$0	\$0
		Measure J	\$1,500	\$0	\$0	\$700	\$700	\$700
		Cal Recycle	\$0	\$0	\$0	\$0	\$0	\$0
Project Status:	Ongoing Program		\$2,600	\$0	\$0	\$700	\$700	\$700
<input type="checkbox"/>	7363 Hillcrest Ave. Left Turn at Wild Horse Road							
		Hillcrest AD 26	\$20	\$210	\$0	\$0	\$0	\$0
Project Status:	Planning/Design Stage		\$20	\$210	\$0	\$0	\$0	\$0
<input type="checkbox"/>	7448 Transportation Impact Fee Study							
		Measure J	\$85	\$0	\$0	\$0	\$20	\$0
Project Status:	Planning/Design Stage		\$85	\$0	\$0	\$0	\$20	\$0

= New Project

Roadway Improvements

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Revised FY 16/17</i>	<i>FY 17/18</i>	<i>FY 18/19</i>	<i>FY 19/20</i>	<i>FY 20/21</i>	<i>FY 21/22</i>
<input type="checkbox"/>	7746	CDBG Downtown Roadway Rehabilitation Program						
		Gas Tax	\$200	\$0	\$0	\$0	\$0	\$0
		Measure J	\$200	\$0	\$0	\$0	\$0	\$0
		CDBG Fund	\$850	\$250	\$250	\$250	\$250	\$250
Project Status:	Ongoing Program		\$1,250	\$250	\$250	\$250	\$250	\$250
<input type="checkbox"/>	7751	Lone Tree Way / Golf Course Road Pavement Resurfacing						
		Measure J	\$50	\$2,200	\$0	\$0	\$0	\$0
Project Status:	Planning/Design Stage		\$50	\$2,200	\$0	\$0	\$0	\$0
<input type="checkbox"/>	7920	Hillcrest Avenue/E 18th Street Median Landscape						
		Measure J	\$0	\$0	\$0	\$0	\$0	\$500
Project Status:	Not Initiated		\$0	\$0	\$0	\$0	\$0	\$500
<input type="checkbox"/>	7925	"L" Street Improvements						
		OBAG- Safe Route to School	\$0	\$0	\$0	\$1,223	\$0	\$0
		Measure J	\$100	\$0	\$250	\$1,127	\$0	\$0
Project Status:	Planning/Design Stage		\$100	\$0	\$250	\$2,350	\$0	\$0
<input checked="" type="checkbox"/>	7927	2018 Pavement Rehabilitations						
		OBAG- Local Street & Road	\$0	\$0	\$2,470	\$0	\$0	\$0
		Measure J	\$0	\$0	\$530	\$0	\$0	\$0
Project Status:	Not Initiated		\$0	\$0	\$3,000	\$0	\$0	\$0
Total	Roadway Improvements		\$5,085	\$3,110	\$3,980	\$3,750	\$1,450	\$1,900

= New Project

Traffic Signals

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Revised FY 16/17</i>	<i>FY 17/18</i>	<i>FY 18/19</i>	<i>FY 19/20</i>	<i>FY 20/21</i>	<i>FY 21/22</i>
<input type="checkbox"/> 7447	<i>New Traffic Signals-James Donlon Blvd.</i>							
		Traffic Signal Fund	\$0	\$0	\$0	\$0	\$0	\$500
Project Status:	Not Initiated		\$0	\$0	\$0	\$0	\$0	\$500
<hr style="border-top: 1px dashed black;"/>								
<input type="checkbox"/> 7450	<i>Traffic Signals: Folsom/ Wild Horse, Contra Loma /Longview</i>							
		Traffic Signal Fund	\$430	\$0	\$0	\$0	\$0	\$300
Project Status:	Planning/Design Stage		\$430	\$0	\$0	\$0	\$0	\$300
<hr style="border-top: 1px dashed black;"/>								
Total	Traffic Signals		\$430	\$0	\$0	\$0	\$0	\$800

= *New Project*

Wastewater & Storm Drain System

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Revised FY 16/17</i>	<i>FY 17/18</i>	<i>FY 18/19</i>	<i>FY 19/20</i>	<i>FY 20/21</i>	<i>FY 21/22</i>
<input type="checkbox"/>	7724 Sewer Main Improvements Program							
		Sewer System Improvements Fund	\$320	\$150	\$150	\$150	\$150	\$150
Project Status:	Ongoing Program		\$320	\$150	\$150	\$150	\$150	\$150
<input type="checkbox"/>	7736 Sewer Facility Rehabilitation Program							
		Sewer Fund	\$200	\$150	\$0	\$150	\$150	\$150
Project Status:	Ongoing Program		\$200	\$150	\$0	\$150	\$150	\$150
<input type="checkbox"/>	7737 West Antioch Creek Channel Improvements							
		NPDES	\$0	\$83	\$0	\$0	\$0	\$0
		Flood Dist Drainage Area Fund	\$160	\$800	\$0	\$0	\$0	\$0
		Prop IE Grant	\$0	\$2,997	\$0	\$0	\$0	\$0
		AD 27/31	\$70	\$928	\$0	\$0	\$0	\$0
Project Status:	Planning/Design Stage		\$230	\$4,808	\$0	\$0	\$0	\$0
<input type="checkbox"/>	7745 North East Antioch Annexation Infrastructure							
		Annexation Funding Agreement	\$230	\$50	\$2,500	\$0	\$0	\$0
Project Status:	Planning/Design Stage		\$230	\$50	\$2,500	\$0	\$0	\$0
<input type="checkbox"/>	7750 Trash Capture Devices							
		NPDES	\$200	\$200	\$100	\$100	\$100	\$100
Project Status:	Planning/Design Stage		\$200	\$200	\$100	\$100	\$100	\$100
<input type="checkbox"/>	7923 Sewer Main Trenchless Rehabilitation							
		Sewer Fund	\$1,950	\$0	\$800	\$200	\$200	\$200
Project Status:	Under Construction		\$1,950	\$0	\$800	\$200	\$200	\$200
Total	Wastewater & Storm Drain System		\$3,130	\$5,358	\$3,550	\$600	\$600	\$600

= New Project

Water System

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Revised FY 16/17</i>	<i>FY 17/18</i>	<i>FY 18/19</i>	<i>FY 19/20</i>	<i>FY 20/21</i>	<i>FY 21/22</i>
<input type="checkbox"/> 7628	Water Main Replacement Program							
		Water System Improvements Fund	\$250	\$800	\$800	\$800	\$800	\$800
Project Status:	Ongoing Program		\$250	\$800	\$800	\$800	\$800	\$800
<input type="checkbox"/> 7670	Water Treatment Plant Operations							
		Water Fund	\$0	\$950	\$0	\$0	\$0	\$0
Project Status:	Ongoing Program		\$0	\$950	\$0	\$0	\$0	\$0
<input type="checkbox"/> 7672	Water Studies and Planning							
		Water Fund	\$175	\$300	\$175	\$205	\$130	\$130
Project Status:	Planning/Design Stage		\$175	\$300	\$175	\$205	\$130	\$130
<input type="checkbox"/> 7674	Reservoir Rehabilitation							
		Water Fund	\$0	\$0	\$0	\$0	\$1,100	\$900
Project Status:	Planning/Design Stage		\$0	\$0	\$0	\$0	\$1,100	\$900
<input type="checkbox"/> 7675	Water Treatment Plant Improvements							
		Water Fund	\$225	\$200	\$240	\$200	\$200	\$200
Project Status:	Ongoing Program		\$225	\$200	\$240	\$200	\$200	\$200
<input type="checkbox"/> 7676	James Donlon Pump Station Upgrades							
		Water Fund	\$0	\$0	\$0	\$50	\$200	\$0
Project Status:	Not Initiated		\$0	\$0	\$0	\$50	\$200	\$0
<input type="checkbox"/> 7677	Hillcrest Pump Station Rehabilitation							
		Water Fund	\$0	\$0	\$0	\$100	\$500	\$0
Project Status:	Not Initiated		\$0	\$0	\$0	\$100	\$500	\$0

= New Project

Water System

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Revised FY 16/17</i>	<i>FY 17/18</i>	<i>FY 18/19</i>	<i>FY 19/20</i>	<i>FY 20/21</i>	<i>FY 21/22</i>
<input type="checkbox"/>	7682	Water Treatment Plant Solids Handling Improvements						
		Water Fund	\$0	\$0	\$500	\$0	\$0	\$0
Project Status:	Planning/Design Stage		\$0	\$0	\$500	\$0	\$0	\$0
<input type="checkbox"/>	7684	Water Treatment Plant Drainage Capture						
		Water Fund	\$0	\$100	\$0	\$0	\$0	\$0
Project Status:	Planning/Design Stage		\$0	\$100	\$0	\$0	\$0	\$0
<input type="checkbox"/>	7690	River Pumping Station Rehabilitation						
		Water Fund	\$0	\$250	\$0	\$0	\$1,000	\$2,000
Project Status:	Not Initiated		\$0	\$250	\$0	\$0	\$1,000	\$2,000
<input type="checkbox"/>	7693	Sunset Booster Pump Station						
		Water Fund	\$823	\$0	\$0	\$0	\$0	\$0
Project Status:	COMPLETED		\$823	\$0	\$0	\$0	\$0	\$0
<input type="checkbox"/>	7697	Water Treatment Plant Electrical Upgrade						
		Water Fund	\$60	\$0	\$0	\$1,300	\$0	\$0
Project Status:	Planning/Design Stage		\$60	\$0	\$0	\$1,300	\$0	\$0
<input type="checkbox"/>	7698	Water Treatment Plant Disinfection Improvements						
		Water System Improvements Fund	\$1,000	\$0	\$0	\$0	\$0	\$0
		Water Fund	\$3,070	\$0	\$0	\$0	\$0	\$0
Project Status:	Under Construction		\$4,070	\$0	\$0	\$0	\$0	\$0
<input type="checkbox"/>	7699	Brackish Water Desalination						
		Water Fund	\$1,155	\$0	\$0	\$0	\$0	\$0
		Unfunded	\$0	\$5,000	\$0	\$0	\$0	\$0

= New Project

Water System

\$ in thousands

<i>Project No</i>	<i>Project Title</i>	<i>Source of Funding</i>	<i>Revised FY 16/17</i>	<i>FY 17/18</i>	<i>FY 18/19</i>	<i>FY 19/20</i>	<i>FY 20/21</i>	<i>FY 21/22</i>
Project Status:	Planning/Design Stage		\$1,155	\$5,000	\$0	\$0	\$0	\$0
<hr/>								
<input type="checkbox"/>	7700 Cathodic Protection Improvements							
		Water Fund	\$178	\$200	\$100	\$50	\$0	\$0
Project Status:	Ongoing		\$178	\$200	\$100	\$50	\$0	\$0
<hr/>								
<input type="checkbox"/>	7701 Zone I Pipeline Rehabilitation at HWY 4							
		Water Fund	\$500	\$0	\$0	\$0	\$0	\$0
Project Status:	Under Construction		\$500	\$0	\$0	\$0	\$0	\$0
<hr/>								
<input checked="" type="checkbox"/>	7702 Plant "A" Filter Valves Replacement							
		Water Fund	\$0	\$0	\$0	\$1,000	\$0	\$0
Project Status:	Not Initiated		\$0	\$0	\$0	\$1,000	\$0	\$0
<hr/>								
<input checked="" type="checkbox"/>	7703 Water Plant "A" Applied Channels							
		Water Fund	\$0	\$0	\$1,000	\$0	\$0	\$0
Project Status:	Not Initiated		\$0	\$0	\$1,000	\$0	\$0	\$0
<hr/>								
Total	Water System		\$7,436	\$7,800	\$2,815	\$3,705	\$3,930	\$4,030

= New Project

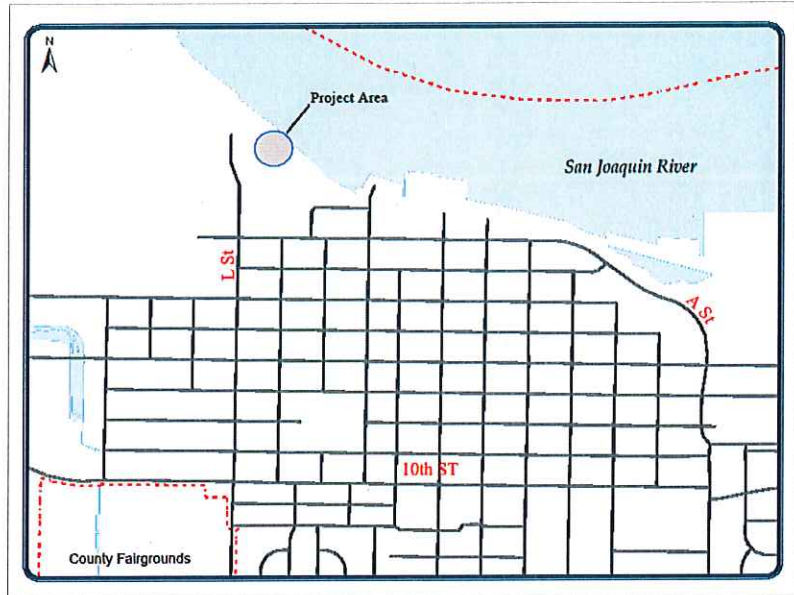
Project Title: Marina Launch Ramp Restroom Facility

Project No: 7015

Location: Antioch Marina at the foot of "L" Street

Lead Department : Public Works

Est Completion: 2017



Project Description: The project will construct a new restroom facility at the new Marina Launch Ramp parking lot.

Justification: DBW grant funding will provide funding for the additional boarding float

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$10	\$0	\$0	\$0	\$0
Construction	\$0	\$370	\$0	\$0	\$0	\$0
Construction Management	\$0	\$20	\$0	\$0	\$0	\$0
RW and Permits	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$400	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
DBAW Grant	\$0	\$400	\$0	\$0	\$0	\$0
Total	\$0	\$400	\$0	\$0	\$0	\$0

Comments:

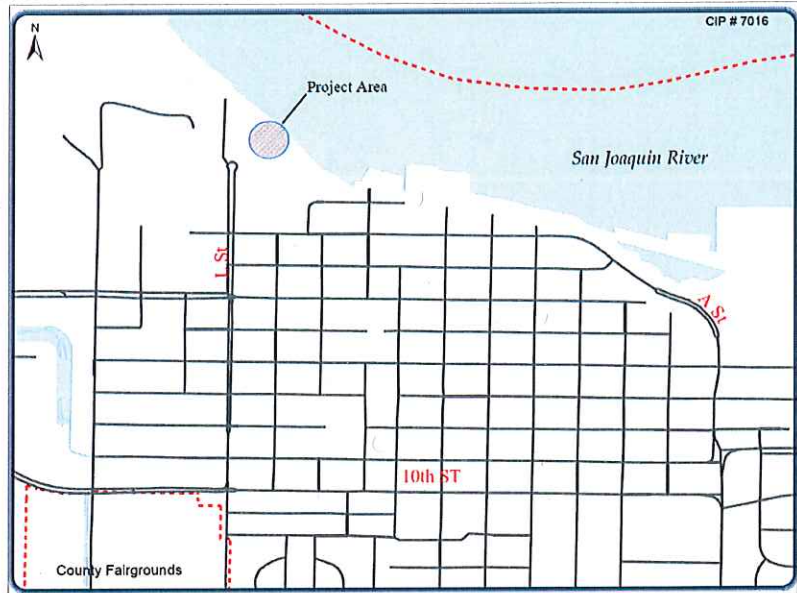
Project Title: Marina Kayak Launch Facility

Project No: 7016

Location: Antioch Marina at the foot of "L" Street

Lead Department : Public Works

Est Completion: 2017



Project Description: The project will construct a new kayak launch pad and kayak storage racks to be attached to the third float. The area around the kayak launch will be marked off by a buoy line to discourage motorized boat access.

Justification: ABAG grant funding will provide funding for purchase of kayak launch pad and storage rack at the marina Boat launch facility.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Construction	\$32	\$0	\$0	\$0	\$0	\$0
TOTAL	\$32	\$0	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
ABAG Grant	\$32	\$0	\$0	\$0	\$0	\$0
Total	\$32	\$0	\$0	\$0	\$0	\$0

Comments:

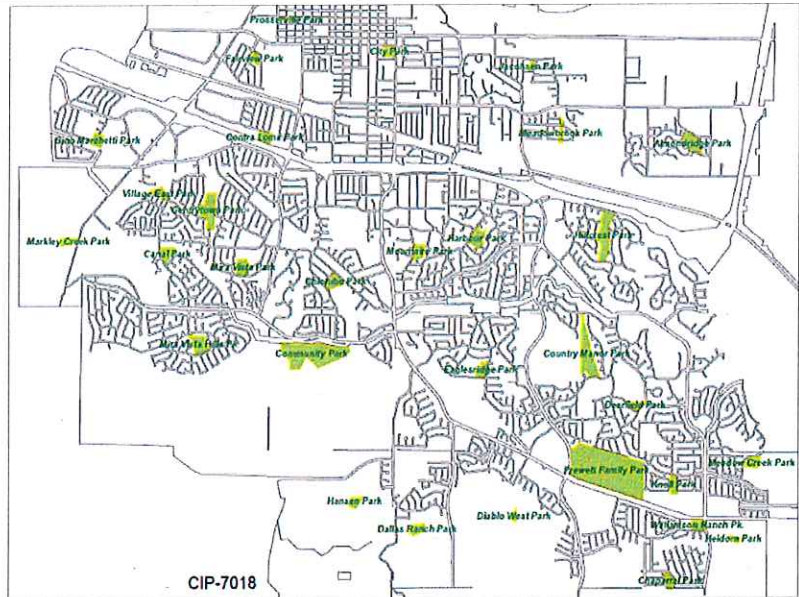
Project Title: Park Facilities Upgrade

Project No: 7018

Location: Citywide

Lead Department : Public Works

Est Completion: 2018



Project Description: Upgrade existing parks

Justification: Funding will be use to upgrade existing parks including installing new playground equipments.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Construction	\$250	\$0	\$300	\$0	\$300	\$0
TOTAL	\$250	\$0	\$300	\$0	\$300	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Park In Lieu Fund	\$100	\$0	\$250	\$0	\$250	\$0
Delta Fair Fund	\$150	\$0	\$50	\$0	\$50	\$0
Total	\$250	\$0	\$300	\$0	\$300	\$0

Comments:

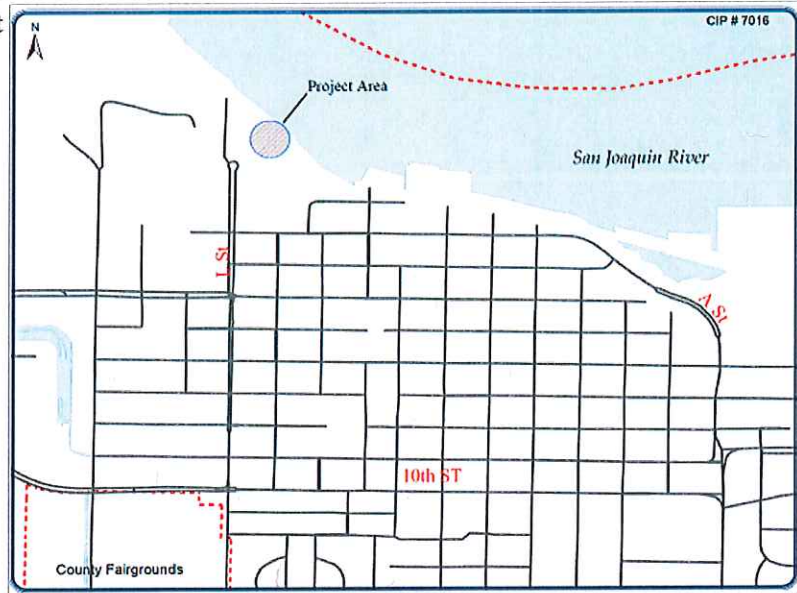
Project Title: Marina Parking Lot Rehabilitation

Project No: 7019

Location: Marina Parking Lot at the end of "L" Street

Lead Department : Public Works

Est Completion: 2017



Project Description: Construct new curb ramps to meet ADA standards, signing and striping of handicap stalls and crosswalks

Justification: In order for occupancy of the marina restaurant, the parking lot must be brought up to current ADA standards.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Construction	\$50	\$0	\$0	\$0	\$0	\$0
TOTAL	\$50	\$0	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Gas Tax	\$50	\$0	\$0	\$0	\$0	\$0
Total	\$50	\$0	\$0	\$0	\$0	\$0

Comments:

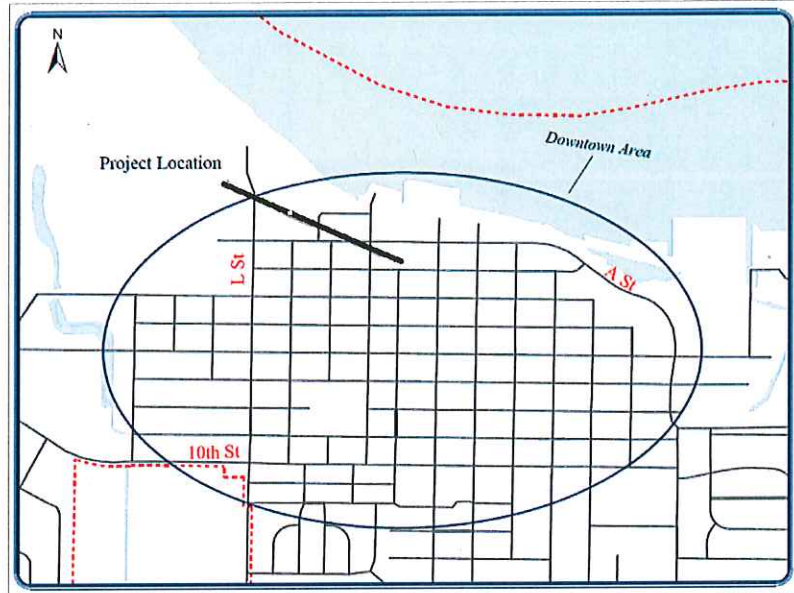
Project Title: Council Chambers Interior Remodel

Project No: 7020

Location: City Hall Council Chambers at 200 H Street

Lead Department : Information Systems

Est Completion: 2017



Project Description: The project will improve public access at the Council Chambers through renovation and upgrades of the existing facility.

Justification: The existing facility was built in 1981 and has had minimal upgrades since. The project will include improvements to the seating and interior provided for the public access and accommodations.

Project Expenditures (\$ in thousands)

Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Construction	\$0	\$500	\$0	\$0	\$0	\$0
TOTAL	\$0	\$500	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)

Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Franchise Fee Fund	\$0	\$500	\$0	\$0	\$0	\$0
Total	\$0	\$500	\$0	\$0	\$0	\$0

Comments:

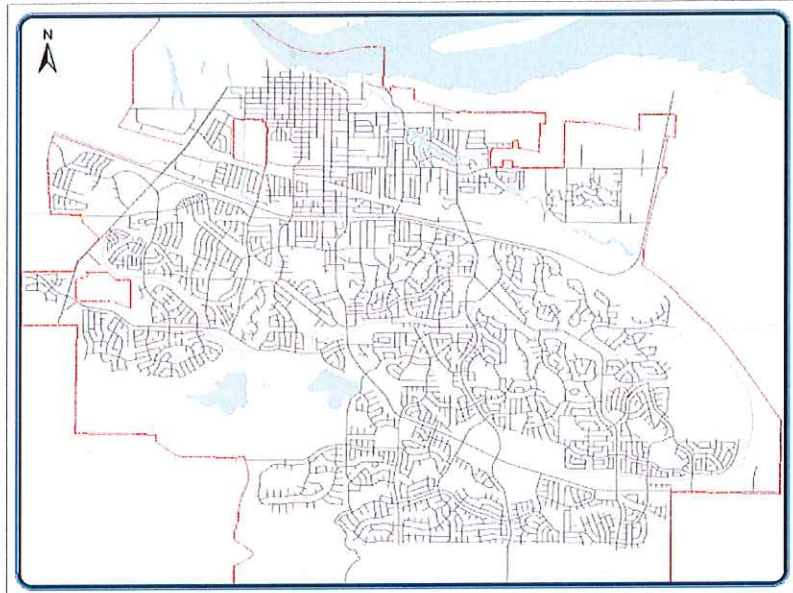
Project Title: Pedestrian/ADA Improvements

Project No: 7355

Location: Various Locations Citywide

Lead Department : Public Works

Est Completion: On-going Program



Project Description: The project will construct new crosswalks, replace damaged sidewalks, widen existing sidewalks and install new handicap ramps and detectable warning surfaces at each intersection.

Justification: The project will improve pedestrian access to nearby schools and provide new curb ramps to meet ADA standards

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$20	\$10	\$10	\$10	\$10	\$10
Construction Management	\$30	\$10	\$10	\$10	\$10	\$10
Construction	\$600	\$130	\$130	\$130	\$130	\$130
TOTAL	\$650	\$150	\$150	\$150	\$150	\$150

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Measure J	\$580	\$150	\$150	\$150	\$150	\$150
TDA Grant	\$70	\$0	\$0	\$0	\$0	\$0
Total	\$650	\$150	\$150	\$150	\$150	\$150

Comments:

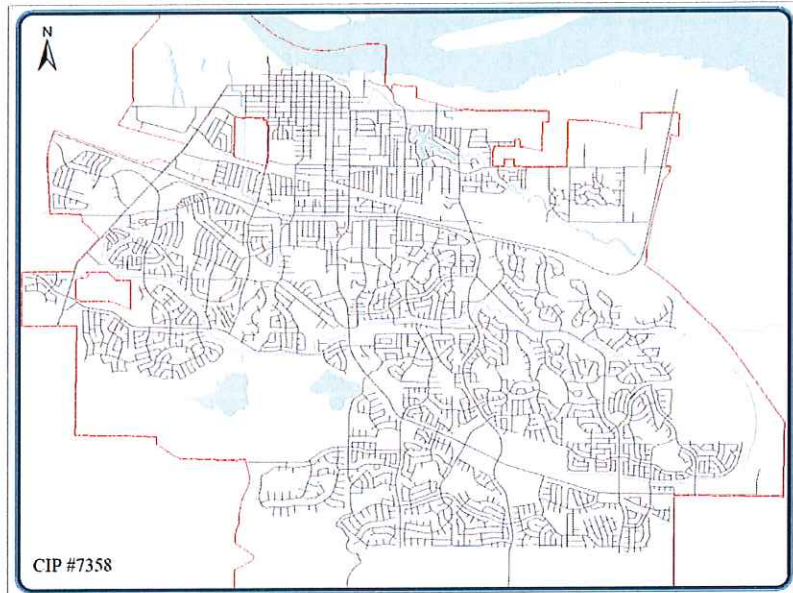
Project Title: Sidewalk Repair Program

Project No: 7358

Location: Citywide

Lead Department : Public Works

Est Completion: On-going Program



Project Description: The program contracts with a concrete contractor to remove and replace sidewalks that have been damaged or raised due to tree roots or due to utility service repair work. The program installs new curb ramps to bring the city in compliance with ADA .

Justification: Problems arising from age and landscape impacts have caused sections of curb, gutter and sidewalk to uplift, creating a pedestrian hazard. The program removes and replaces existing non ADA compliant sidewalk at curb returns.

Project Expenditures (\$ in thousands)

Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and design	\$10	\$10	\$10	\$10	\$10	\$10
Construction Management	\$30	\$30	\$30	\$30	\$30	\$30
Construction	\$260	\$260	\$260	\$260	\$260	\$260
TOTAL	\$300	\$300	\$300	\$300	\$300	\$300

Project Funding (\$ in thousands)

Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Gas Tax	\$100	\$100	\$100	\$100	\$100	\$100
Water Fund	\$100	\$100	\$100	\$100	\$100	\$100
Sewer Fund	\$100	\$100	\$100	\$100	\$100	\$100
Total	\$300	\$300	\$300	\$300	\$300	\$300

Comments: Funds are allocated to the program from the appropriate sources in addition to the property owner's contributions to the cost of repair.

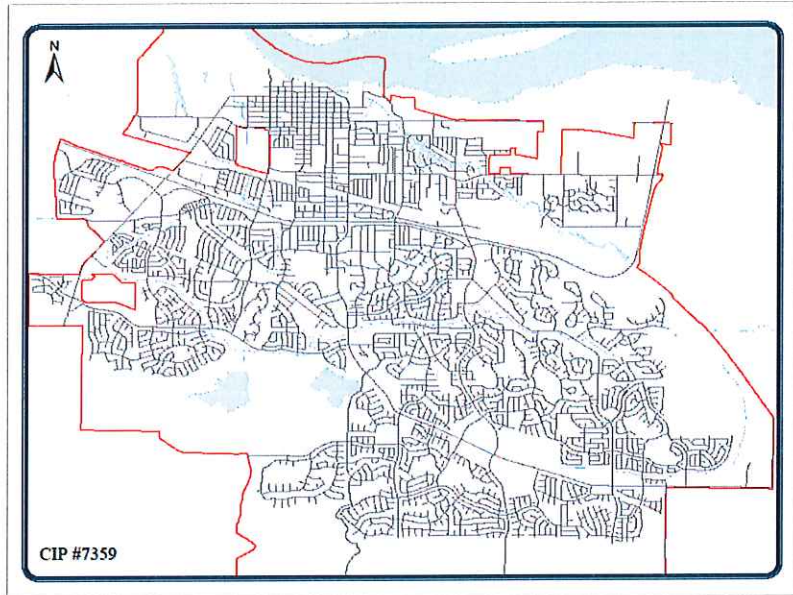
Project Title: *Pavement Management System Program*

Project No: 7359

Location: Citywide

Lead Department : Public Works

Est Completion: On-going Program



Project Description: The Pavement Management System program evaluates all the streets based on the pavement conditions and recommends pavement repair options. The Pavement Management Reports are due every two years.

Justification: A Pavement Management Plan is required as a condition of Measure "J" funding for streets.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$30	\$0	\$30	\$0	\$30	\$0
TOTAL	\$30	\$0	\$30	\$0	\$30	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Gas Tax	\$30	\$0	\$30	\$0	\$30	\$0
Total	\$30	\$0	\$30	\$0	\$30	\$0

Comments:

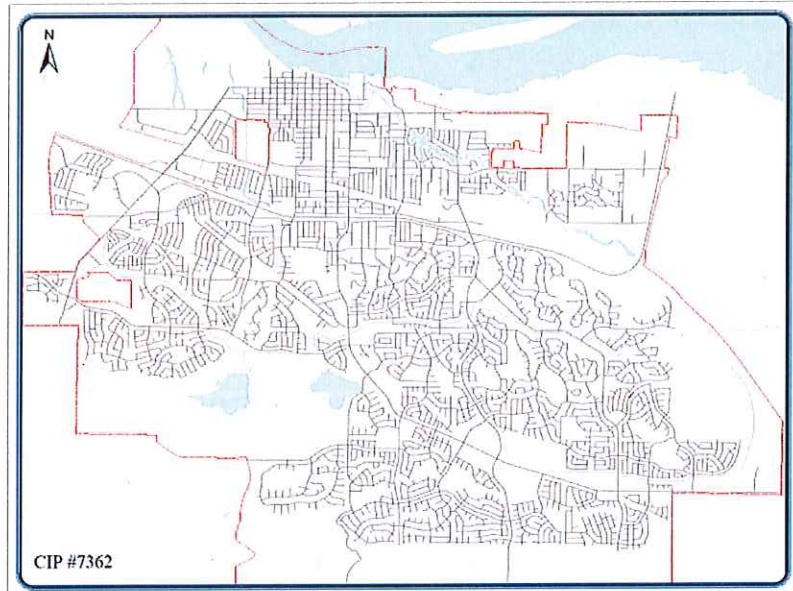
Project Title: Pavement Preventative Maintenance Program

Project No: 7362

Location: Citywide

Lead Department : Public Works

Est Completion: On-going Program



Project Description: The City Pavement Preventative Maintenance Program provides pavement preservation treatments such as cape seal, slurry seal and other preventative maintenance treatments to extend the road's life expectancy.

Justification: The program implements the Pavement Management System program and recommendations.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$30	\$0	\$0	\$10	\$10	\$10
Construction	\$2,550	\$0	\$0	\$670	\$670	\$670
Construction Management	\$20	\$0	\$0	\$20	\$20	\$20
TOTAL	\$2,600	\$0	\$0	\$700	\$700	\$700

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Sewer Fund	\$300	\$0	\$0	\$0	\$0	\$0
Measure J	\$1,500	\$0	\$0	\$700	\$700	\$700
Gas Tax	\$800	\$0	\$0	\$0	\$0	\$0
Cal Recycle	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$2,600	\$0	\$0	\$700	\$700	\$700

Comments: The program includes maintenance construction contracts such as slurry seal, crack seal and other preventative maintenance projects.

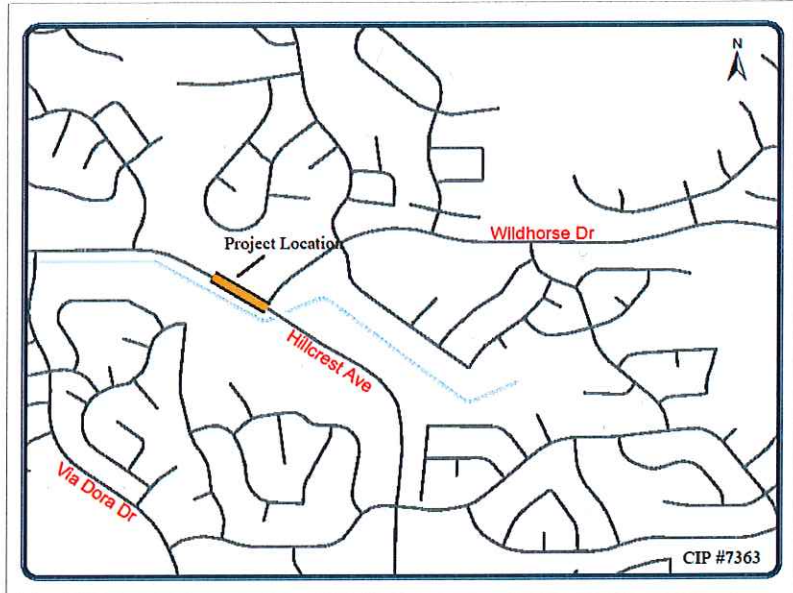
Project Title: Hillcrest Ave. Left Turn at Wild Horse Road

Project No: 7363

Location: Hillcrest Avenue at Wild Horse Road

Lead Department : Public Works

Est Completion: 2018



Project Description: Extend the Hillcrest Avenue left turn pocket at Wild Horse Road.

Justification: Additional capacity is necessary for build out of the development to the east and future extension of Wild Horse Road to Slatten Ranch Road

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$20	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$190	\$0	\$0	\$0	\$0
Construction Management	\$0	\$20	\$0	\$0	\$0	\$0
TOTAL	\$20	\$210	\$0	\$0	\$0	\$0

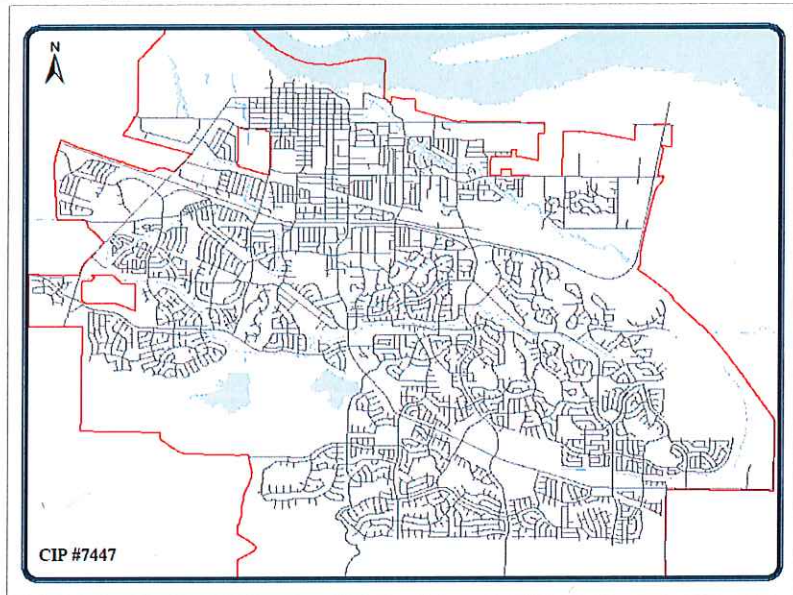
Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Hillcrest AD 26	\$20	\$210	\$0	\$0	\$0	\$0
Total	\$20	\$210	\$0	\$0	\$0	\$0

Comments:

Project Title: *New Traffic Signals-James Donlon Blvd.*

Project No: 7447

Location: James Donlon Blvd west of Somersville Road



Lead Department : Public Works

Est Completion: 2022

Project Description: Install new traffic signals and interconnect system on James Donlon Blvd west of Somersville Road

Justification: Developer has contributed \$500,000 of funding to the City for construction of two traffic signals on James Donlon Blvd

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$0	\$0	\$0	\$0	\$25
Construction	\$0	\$0	\$0	\$0	\$0	\$460
Construction Management	\$0	\$0	\$0	\$0	\$0	\$15
TOTAL	\$0	\$0	\$0	\$0	\$0	\$500

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Traffic Signal Fund	\$0	\$0	\$0	\$0	\$0	\$500
Total	\$0	\$0	\$0	\$0	\$0	\$500

Comments:

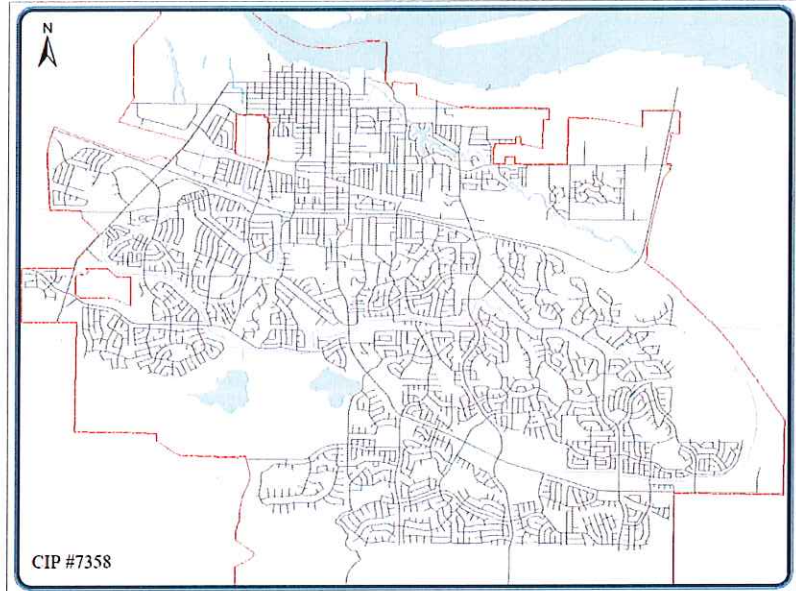
Project Title: *Transportation Impact Fee Study*

Project No: 7448

Location: Citywide

Lead Department : Public Works

Est Completion: On Going



Project Description: The study will update the current traffic impact fee program.

Justification: The existing traffic signal fee program is used to finance the construction of traffic signal improvements. The new study will be expanded to include other transportation improvements needed to support new developments throughout the City.

Project Expenditures (\$ in thousands)

Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$85	\$0	\$0	\$0	\$20	\$0
TOTAL	\$85	\$0	\$0	\$0	\$20	\$0

Project Funding (\$ in thousands)

Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Measure J	\$85	\$0	\$0	\$0	\$20	\$0
Total	\$85	\$0	\$0	\$0	\$20	\$0

Comments:

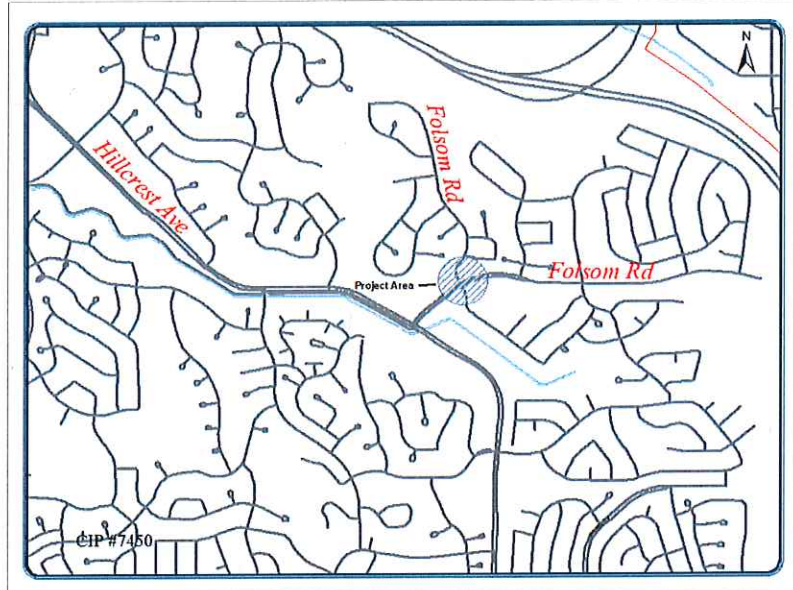
Project Title: Traffic Signals: Folsom/ Wild Horse, Contra Loma /Longview

Project No: 7450

Location: Wild Horse Road and Folsom Drive, east of Hillcrest Avenue

Lead Department : Public Works

Est Completion: 2022



Project Description: Install new traffic signals: 1. Wild Horse Road at Folsom Drive, 2. Contra Loma Bl and Longview Road.

Justification: New traffic signals are warranted at these locations

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$5	\$0	\$0	\$0	\$0	\$20
Construction Management	\$25	\$0	\$0	\$0	\$0	\$20
Construction	\$400	\$0	\$0	\$0	\$0	\$260
TOTAL	\$430	\$0	\$0	\$0	\$0	\$300

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Traffic Signal Fund	\$430	\$0	\$0	\$0	\$0	\$300
Total	\$430	\$0	\$0	\$0	\$0	\$300

Comments:

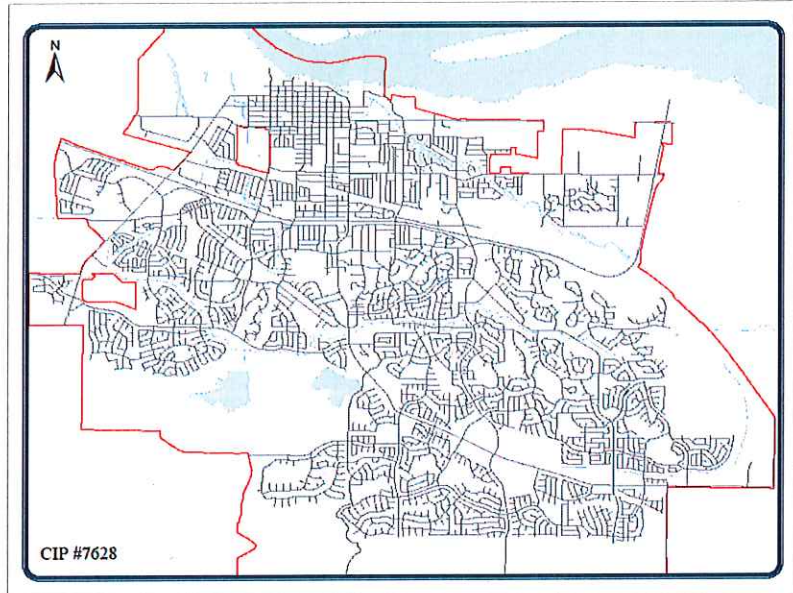
Project Title: Water Main Replacement Program

Project No: 7628

Location: Citywide

Lead Department : Public Works

Est Completion: On-going Program



Project Description: The projects consists of replacing the existing water facilities as defined in the Water System Master Plan and as requested by Public Works Dept. to improve efficiency in the existing system.

Justification: Portions of the existing water system are aging and/or have experienced failures due to deterioration and are in need of replacement and upgrades.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$40	\$40	\$40	\$40	\$40
Construction	\$240	\$700	\$700	\$700	\$700	\$700
Construction Management	\$10	\$60	\$60	\$60	\$60	\$60
TOTAL	\$250	\$800	\$800	\$800	\$800	\$800

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water System Improvements Fund	\$250	\$800	\$800	\$800	\$800	\$800
Total	\$250	\$800	\$800	\$800	\$800	\$800

Comments:

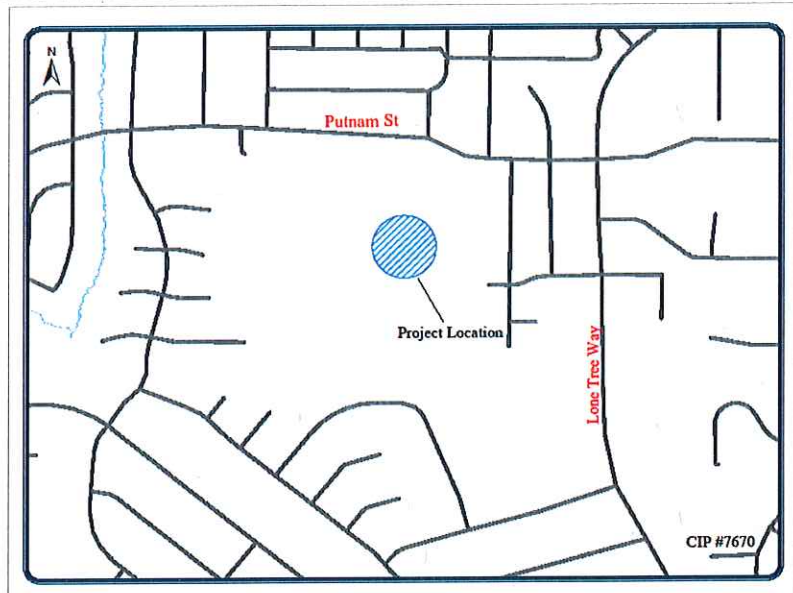
Project Title: Water Treatment Plant Operations

Project No: 7670

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Est Completion: On-going Improvements



Project Description: Replacement of granular activated carbon (GAC) filters of both "A" and "B" Plants at the Water Treatment Plant.

Justification: The GAC filters must be replaced every four to five years to perform efficiently.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$50	\$0	\$0	\$0	\$0
Construction	\$0	\$900	\$0	\$0	\$0	\$0
TOTAL	\$0	\$950	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Water Fund	\$0	\$950	\$0	\$0	\$0	\$0
Total	\$0	\$950	\$0	\$0	\$0	\$0

Comments:

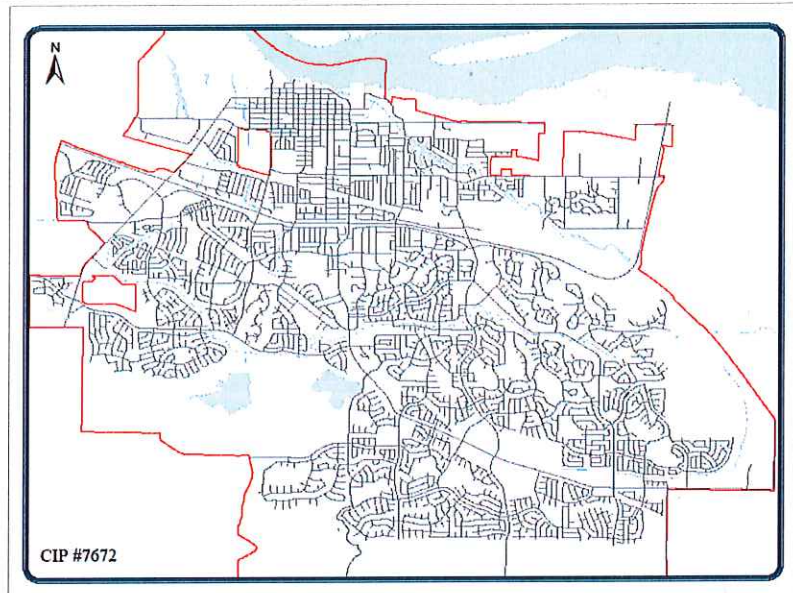
Project Title: *Water Studies and Planning*

Project No: 7672

Location: Citywide

Lead Department : Public Works

Est Completion: On-going Studies



Project Description: Prepare the following studies: Water System Master Plan, Water Rate Study, Risk Mgmt Plan, Urban Water Mgmt Plan Update, Watershed Sanitary Survey Update, Integrated Regional Water Management Plan & documents to support sustainable water management act.

Justification: Provide updated information and direction regarding various water management

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$132	\$300	\$175	\$205	\$130	\$130
TOTAL	\$132	\$300	\$175	\$205	\$130	\$130

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$175	\$300	\$175	\$205	\$130	\$130
Total	\$175	\$300	\$175	\$205	\$130	\$130

Comments:

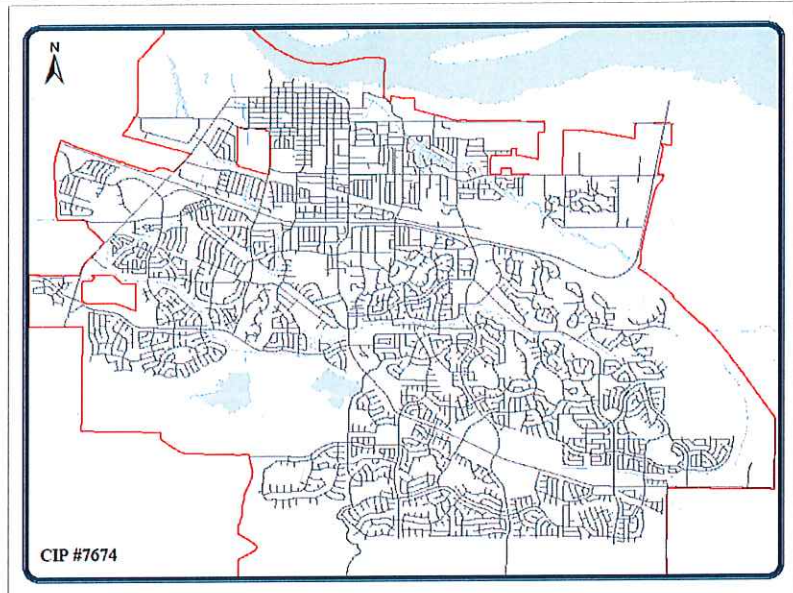
Project Title: Reservoir Rehabilitation

Project No: 7674

Location: Citywide

Lead Department : Public Works

Est Completion: On-going Improvements



Project Description: Tank re-coating and painting, installation of mixers and sampling stations and seismic upgrades to various reservoirs.

Justification: Maintenance and upgrades of water storage reservoirs is necessary to prolong their useful lives.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$0	\$0	\$0	\$20	\$20
Construction	\$0	\$0	\$0	\$0	\$1,070	\$870
Construction Management	\$0	\$0	\$0	\$0	\$10	\$10
TOTAL	\$0	\$0	\$0	\$0	\$1,100	\$900

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$0	\$0	\$0	\$0	\$1,100	\$900
Total	\$0	\$0	\$0	\$0	\$1,100	\$900

Comments: Inspections and repairs of City's facilities are mandated by the State Department of Public Health.

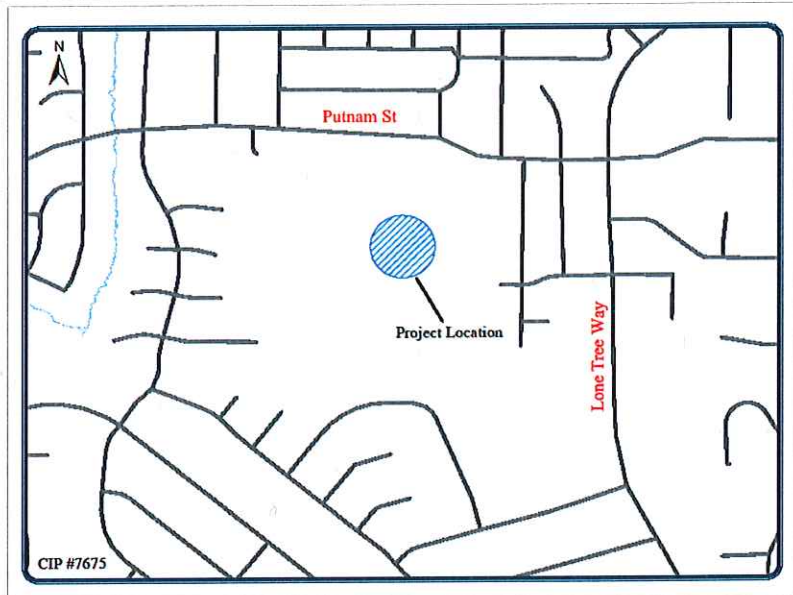
Project Title: *Water Treatment Plant Improvements*

Project No: 7675

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Est Completion: On-going Improvements



Project Description: Replacement of deteriorating equipment, design and construction of new facilities, upgrade SCADA, install new controls for plant A, Plant A & B Clearwell improvements, and install Zone 1 flow meter.

Justification: Upgrades to the plant are required to maintain and/or improve the efficiency of the facility.

Project Expenditures (\$ in thousands)

Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$25	\$20	\$20	\$20	\$20	\$20
Construction	\$200	\$180	\$220	\$180	\$180	\$180
TOTAL	\$225	\$200	\$240	\$200	\$200	\$200

Project Funding (\$ in thousands)

Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$225	\$200	\$240	\$200	\$200	\$200
Total	\$225	\$200	\$240	\$200	\$200	\$200

Comments:

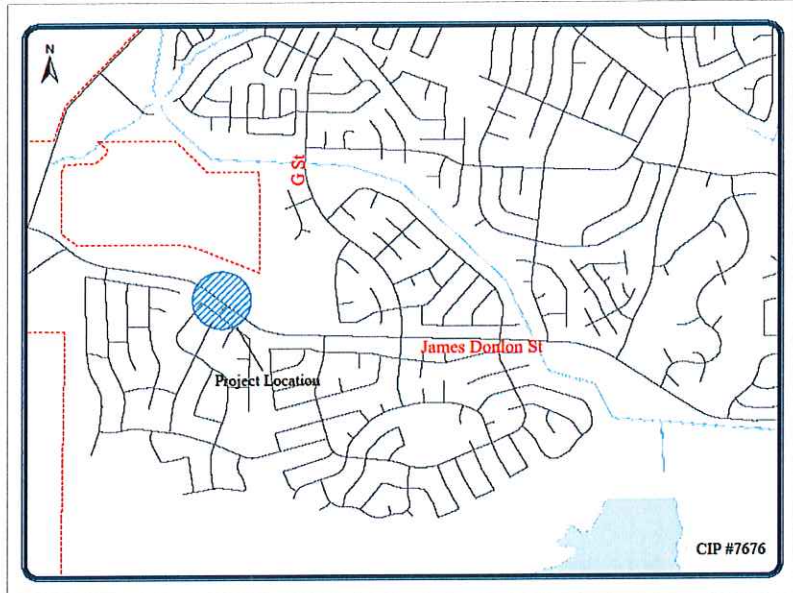
Project Title: James Donlon Pump Station Upgrades

Project No: 7676

Location: James Donlon Boulevard

Lead Department : Public Works

Est Completion: 2020



Project Description: This project will replace the water pumps and motors at this facility.

Justification: The pumps and motors at this pump station are aging and require replacement to improve reliability and efficiency.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$0	\$0	\$50	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$180	\$0
Construction Management	\$0	\$0	\$0	\$0	\$20	\$0
TOTAL	\$0	\$0	\$0	\$50	\$200	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$0	\$0	\$0	\$50	\$200	\$0
Total	\$0	\$0	\$0	\$50	\$200	\$0

Comments:

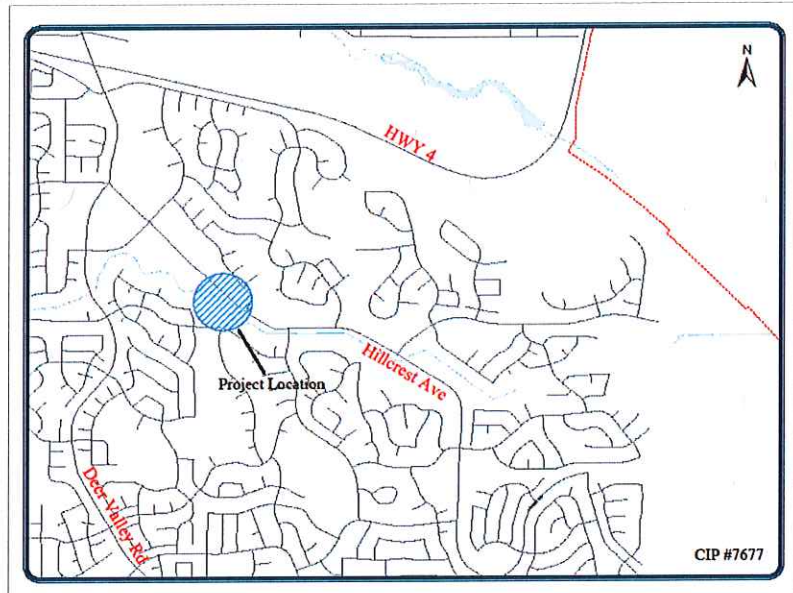
Project Title: Hillcrest Pump Station Rehabilitation

Project No: 7677

Location: Hillcrest Avenue

Lead Department : Public Works

Est Completion: 2020



Project Description: Replace outdated electrical panels, pumps, motors, control valves and install a new flow meter.

Justification: Facility is aging and requires improvements for reliability and efficiency.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$0	\$0	\$100	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$490	\$0
Construction Management	\$0	\$0	\$0	\$0	\$10	\$0
TOTAL	\$0	\$0	\$0	\$100	\$500	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$0	\$0	\$0	\$100	\$500	\$0
Total	\$0	\$0	\$0	\$100	\$500	\$0

Comments:

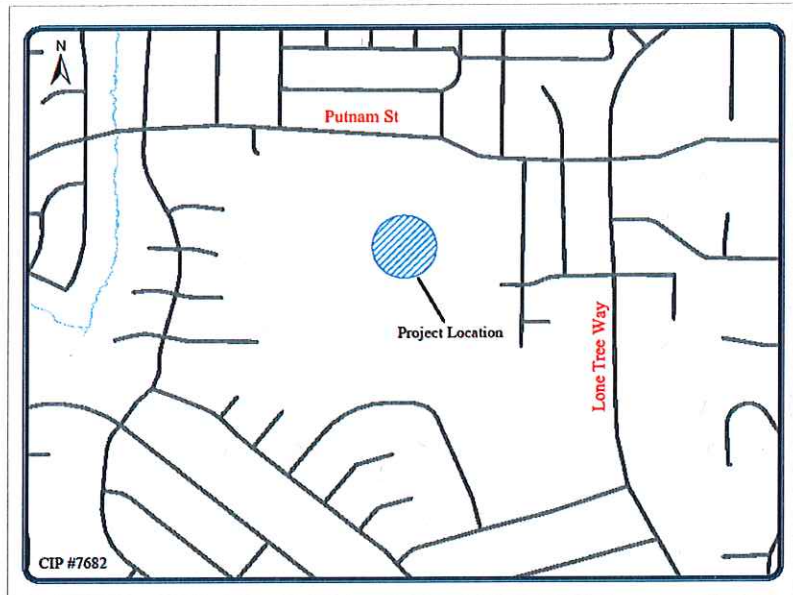
Project Title: Water Treatment Plant Solids Handling Improvements

Project No: 7682

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Est Completion: 2019



Project Description: Evaluate the existing solids handling and dewatering operation. Design and construct an improvement to the system if warranted.

Justification: The existing facility is a rental system. A City owned permanent system may be more cost effective.

Project Expenditures (\$ in thousands)

Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$0	\$200	\$0	\$0	\$0
Construction	\$0	\$0	\$280	\$0	\$0	\$0
Construction Management	\$0	\$0	\$20	\$0	\$0	\$0
TOTAL	\$0	\$0	\$500	\$0	\$0	\$0

Project Funding (\$ in thousands)

Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$0	\$0	\$500	\$0	\$0	\$0
Total	\$0	\$0	\$500	\$0	\$0	\$0

Comments:

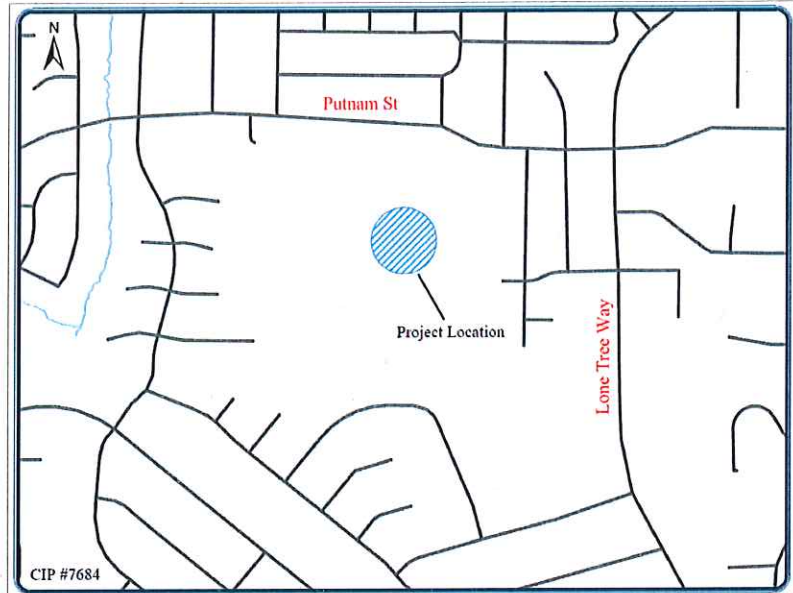
Project Title: Water Treatment Plant Drainage Capture

Project No: 7684

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Est Completion: 2020



Project Description: Re-evaluation of the existing sludge lagoon including removal of accumulated solids, stabilization of banks and installation of decant/disposal system or construct a new facility.

Justification: The City may require additional capacity to accommodate emptying the clarifiers for routine or special maintenance.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$100	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Construction Management	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$100	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$0	\$100	\$0	\$0	\$0	\$0
Total	\$0	\$100	\$0	\$0	\$0	\$0

Comments: Evaluate the existing sludge lagoon. Design and construct improvements if warranted.

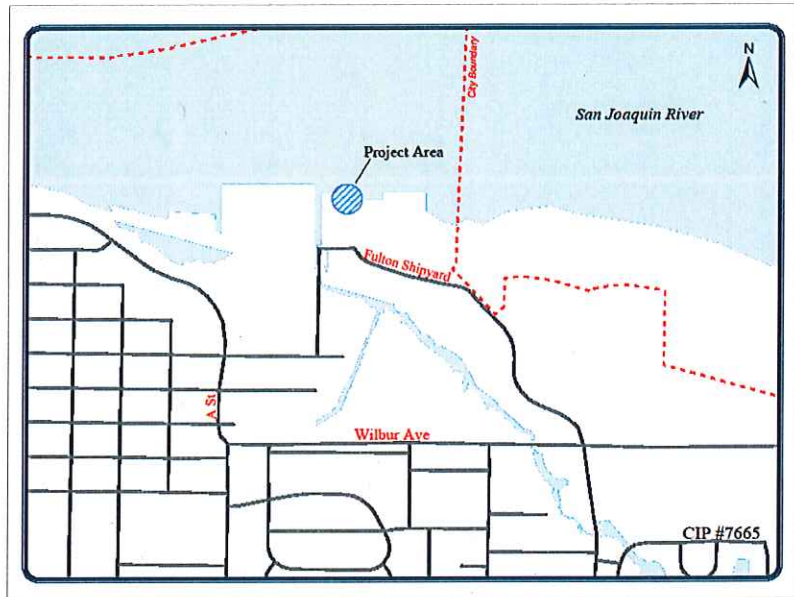
Project Title: River Pumping Station Rehabilitation

Project No: 7690

Location: Raw water pumping station at Fulton Shipyard Road Boat Ramp

Lead Department : Public Works

Est Completion: 2023



Project Description: The project will include rehabilitation of the pumping facility, improving surge control and building ventilation, replacing the pump control system and the discharge pipeline.

Justification: The existing raw water pumping facility is aging and in need of rehabilitation to continue operating efficiently.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$250	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$950	\$1,950
Construction Management	\$0	\$0	\$0	\$0	\$50	\$50
TOTAL	\$0	\$250	\$0	\$0	\$1,000	\$2,000

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$0	\$250	\$0	\$0	\$1,000	\$2,000
Total	\$0	\$250	\$0	\$0	\$1,000	\$2,000

Comments:

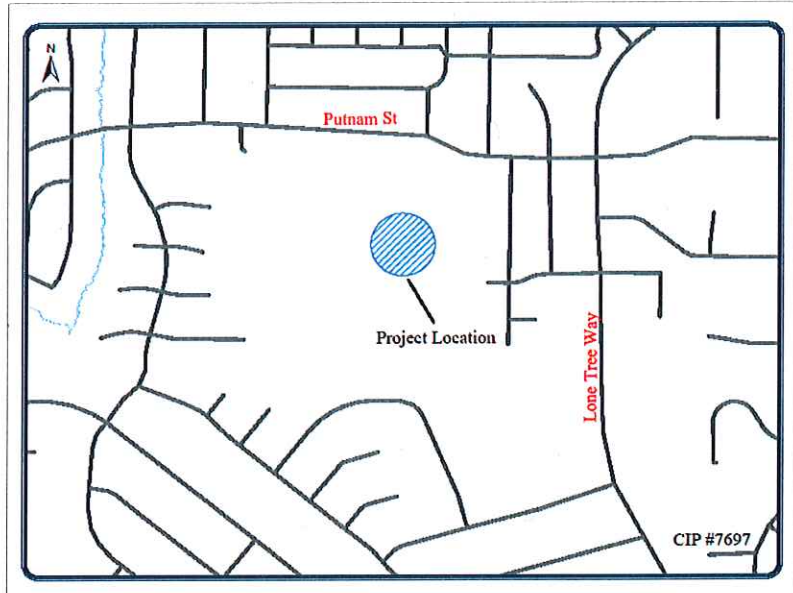
Project Title: Water Treatment Plant Electrical Upgrade

Project No: 7697

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Est Completion: 2020



Project Description: The project will relocate and upgrade the aging electric facilities in Plant A of the Water Treatment Plant.

Justification: Electrical equipment is aging and requires upgrades to continue to function properly.

Project Expenditures (\$ in thousands)

Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Construction	\$60	\$0	\$0	\$1,300	\$0	\$0
TOTAL	\$60	\$0	\$0	\$1,300	\$0	\$0

Project Funding (\$ in thousands)

Source of Fund	Rev FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Water Fund	\$60	\$0	\$0	\$1,300	\$0	\$0
Total	\$60	\$0	\$0	\$1,300	\$0	\$0

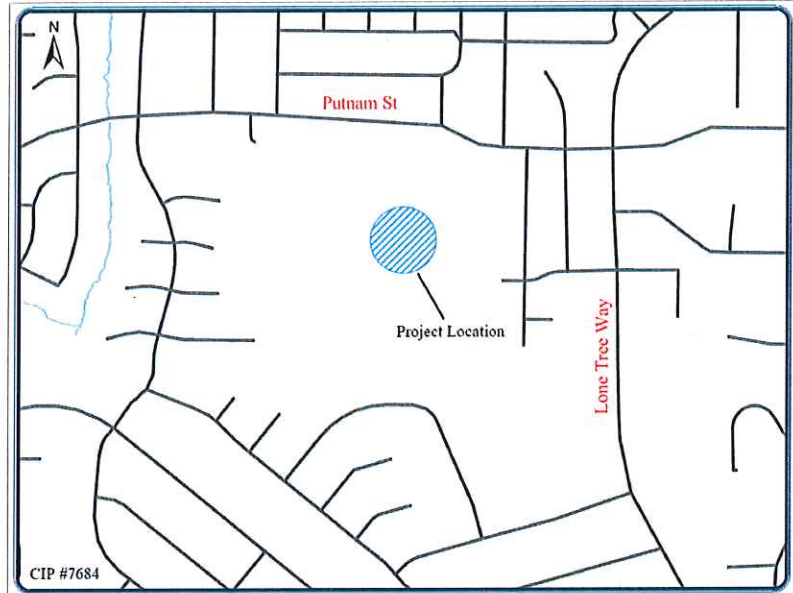
Comments:

Project Title: Water Treatment Plant Disinfection Improvements Project No: 7698

Location: Water Treatment Plant

Lead Department : Public Works

Est Completion: 2018



Project Description: This project will replace the existing disinfection chemical system with liquid chemical systems. Liquid sodium Hypochlorite will replace the chlorine gas and liquid ammonia sulfate will replace anhydrous ammonia

Justification: Due to increasingly stringent regulations requirements and increased maintenance costs associated with chlorine and ammonia gas, the City will be switching to liquid disinfection chemicals.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$570	\$0	\$0	\$0	\$0	\$0
Construction	\$3,300	\$0	\$0	\$0	\$0	\$0
Construction Management	\$200	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,070	\$0	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$3,070	\$0	\$0	\$0	\$0	\$0
Water System Improvements Fund	\$1,000	\$0	\$0	\$0	\$0	\$0
Total	\$4,070	\$0	\$0	\$0	\$0	\$0

Comments:

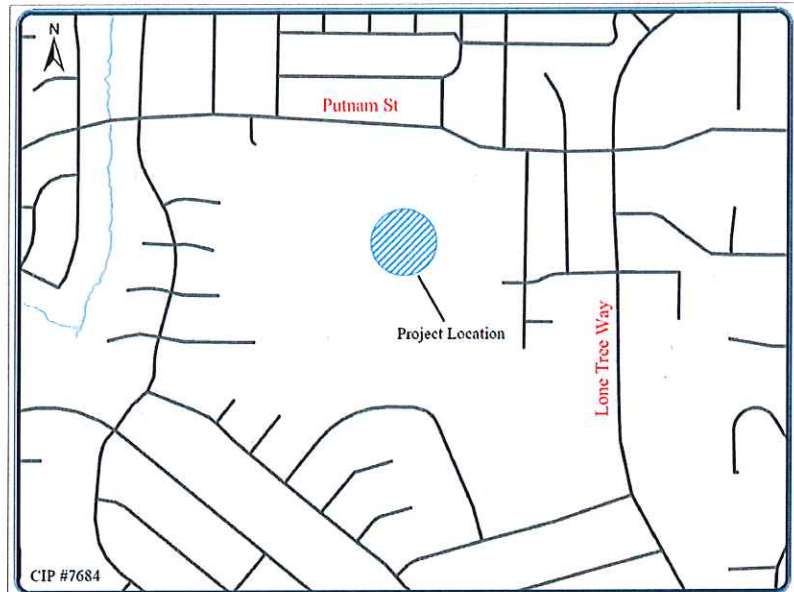
Project Title: *Brackish Water Desalination*

Project No: 7699

Location: Water Treatment Plant

Lead Department : Public Works

Est Completion: To Be Determined



Project Description: The project will investigate the feasibility of constructing a 6-16 MGD brackish water desalination plant that would treat water from the San Joaquin River during times of high chloride content.

Justification: This process will enable the City the ability to treat river water throughout the year. It would also be an alternate or additional source of water to CCWD's canal and provide the City with a sustainable source of water during drought years.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$1,155	\$5,000	\$0	\$0	\$0	\$0
TOTAL	\$1,155	\$5,000	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Unfunded	\$0	\$5,000	\$0	\$0	\$0	\$0
Water Fund	\$1,155	\$0	\$0	\$0	\$0	\$0
Total	\$1,155	\$5,000	\$0	\$0	\$0	\$0

Comments:

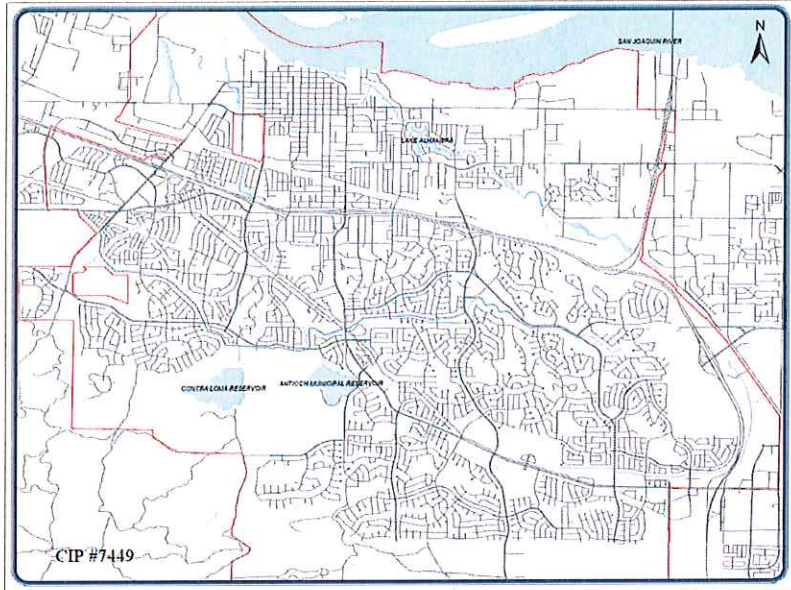
Project Title: Cathodic Protection Improvements

Project No: 7700

Location: Citywide

Lead Department : Public Works

Est Completion: 2016



Project Description: Evaluate and repair water system cathodic protection facilities throughout the City.

Justification: Aging cathodic protection facilities are in need of evaluation.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$178	\$200	\$100	\$50	\$0	\$0
TOTAL	\$178	\$200	\$100	\$50	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Water Fund	\$178	\$200	\$100	\$50	\$0	\$0
Total	\$178	\$200	\$100	\$50	\$0	\$0

Comments:

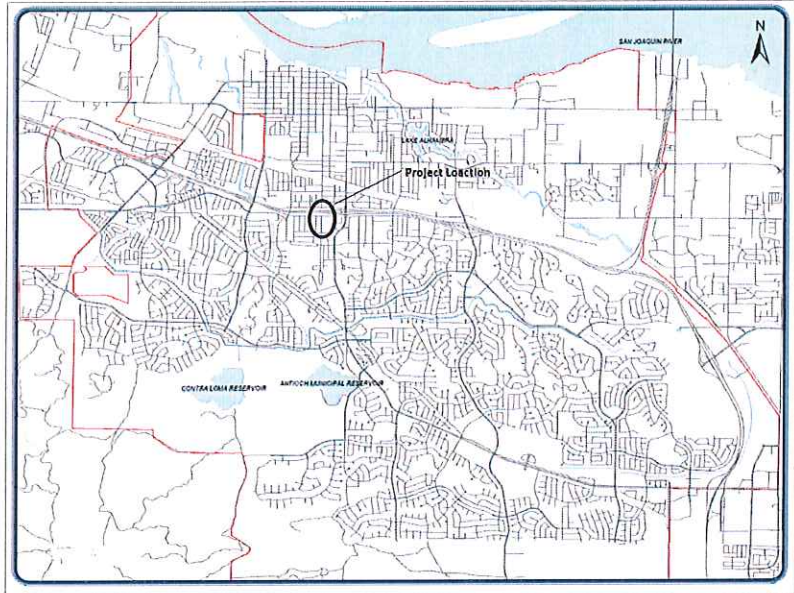
Project Title: Zone I Pipeline Rehabilitation at HWY 4

Project No: 7701

Location: "D" Street at HWY 4

Lead Department : Public Works

Est Completion: 2017



Project Description: Slip lining the existing pipeline within the State Route 4 right of way with HDPE or fusible PVC pipes. New valve and air/vacuum relief to be installed on the rehabilitated segment.

Justification: Zone I transmission pipeline is a critical portion of the City's infrastructure for conveying water to the downtown. During construction of HWY 4 project, excessive moisture was encountered exposing numerous leaking pipeline connections.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$480	\$0	\$0	\$0	\$0	\$0
Construction Management	\$20	\$0	\$0	\$0	\$0	\$0
TOTAL	\$500	\$0	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$500	\$0	\$0	\$0	\$0	\$0
Total	\$500	\$0	\$0	\$0	\$0	\$0

Comments:

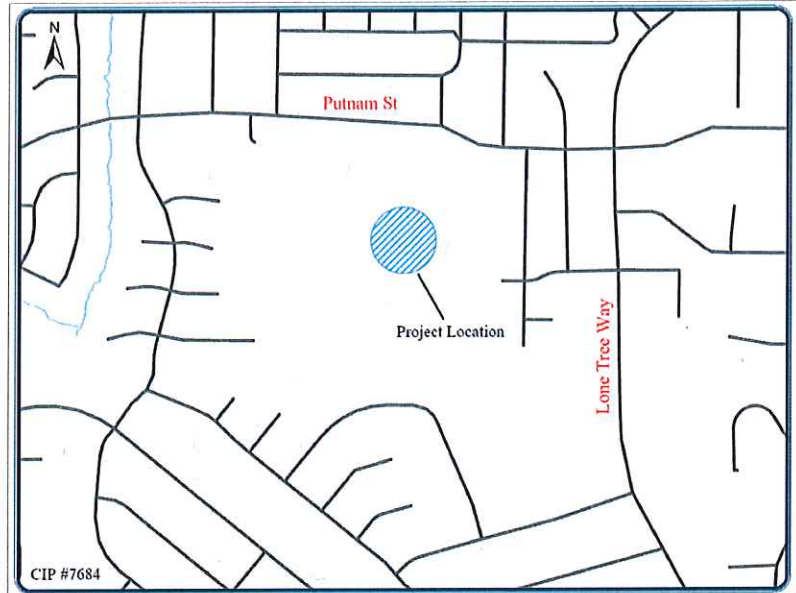
Project Title: Plant "A" Filter Valves Replacement

Project No: 7702

Location: Water Treatment Plant on "D" Street

Lead Department : Public Works

Est Completion: 2020



Project Description: The project will replace four aging filter valves at Plant "A".

Justification: Four of the eight filter valves at Plant "A" have been in the system for a long period of time and are currently leaking while in the closed position.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$0	\$0	\$1,000	\$0	\$0
TOTAL	\$0	\$0	\$0	\$1,000	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$0	\$0	\$0	\$1,000	\$0	\$0
Total	\$0	\$0	\$0	\$1,000	\$0	\$0

Comments:

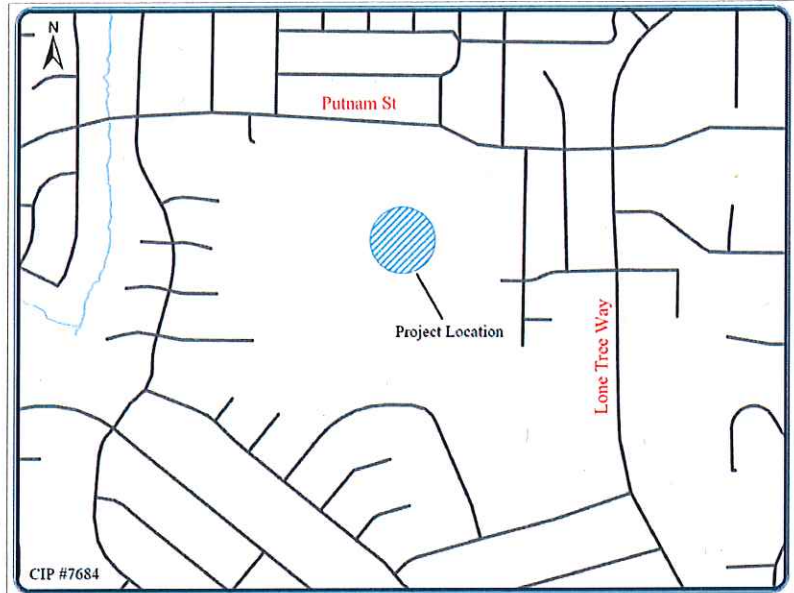
Project Title: Water Plant "A" Applied Channels

Project No: 7703

Location: Water Treatment Plant

Lead Department : Public Works

Est Completion: 2019



Project Description: The project will evaluate the existing applied water channels at the Water Treatment Plant. Modification or replacement of the channels will be designed and constructed.

Justification: The existing applied channels have settled and separated from the filters causing water to leak out.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$0	\$150	\$0	\$0	\$0
Construction Management	\$0	\$0	\$50	\$0	\$0	\$0
Construction	\$0	\$0	\$800	\$0	\$0	\$0
TOTAL	\$0	\$0	\$1,000	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Water Fund	\$0	\$0	\$1,000	\$0	\$0	\$0
Total	\$0	\$0	\$1,000	\$0	\$0	\$0

Comments:

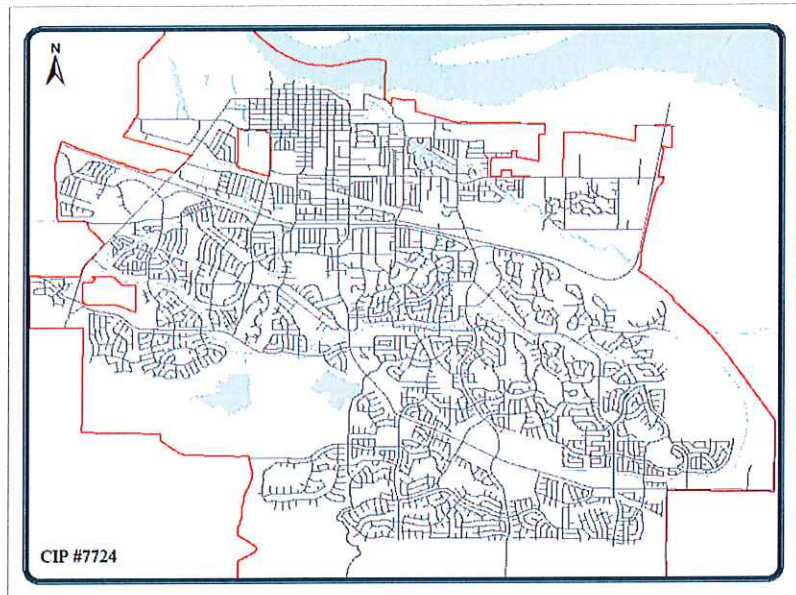
Project Title: Sewer Main Improvements Program

Project No: 7724

Location: Citywide

Lead Department : Public Works

Est Completion: On-going Program



Project Description: Improvement to the existing sanitary sewer collection system to improve functionality or increase capacity.

Justification: The Wastewater System Collection Master Plan and the Public Works Dept. have identified existing sewer lines to be upgraded.

Project Expenditures (\$ in thousands)

Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$10	\$0	\$10	\$10	\$10	\$10
Construction	\$290	\$140	\$130	\$130	\$130	\$130
Construction Management	\$20	\$10	\$10	\$10	\$10	\$10
TOTAL	\$320	\$150	\$150	\$150	\$150	\$150

Project Funding (\$ in thousands)

Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Sewer System Improvements Fund	\$320	\$150	\$150	\$150	\$150	\$150
Total	\$320	\$150	\$150	\$150	\$150	\$150

Comments:

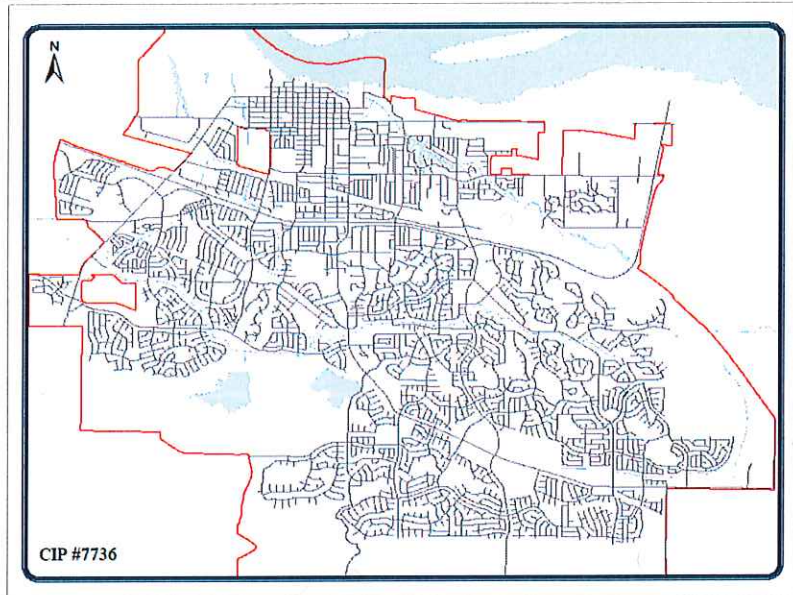
Project Title: Sewer Facility Rehabilitation Program

Project No: 7736

Location: Citywide

Lead Department : Public Works

Est Completion: On-going Program



Project Description: This work includes pipe lining, replacement and improvements due to detritions in the sewer lines.

Justification: These improvements reduce maintenance cost, prevent overflows and improve sewer flow capacity.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$10	\$10	\$0	\$10	\$10	\$10
Construction	\$165	\$130	\$0	\$130	\$130	\$130
Construction Management	\$25	\$10	\$0	\$10	\$10	\$10
TOTAL	\$200	\$150	\$0	\$150	\$150	\$150

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Sewer Fund	\$200	\$150	\$0	\$150	\$150	\$150
Total	\$200	\$150	\$0	\$150	\$150	\$150

Comments:

Location: West Antioch Creek from 10th Street to the railroad tracks.

Lead Department : Public Works

Est Completion: 2021

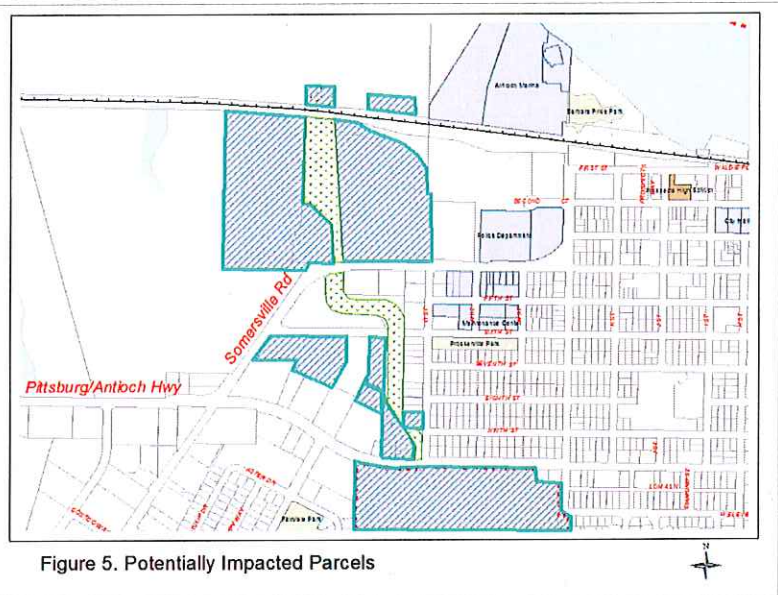


Figure 5. Potentially Impacted Parcels

Project Description: The County Flood Control is partnering with the City of Antioch to replace the concrete ditch at 10th St. with new box culverts and de-silting the West Antioch Creek. The project includes the acquisition of property in the area shown in diagram above.

Justification: This project will establish the 25-year storm flow capacity and flood protection level.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$60	\$200	\$0	\$0	\$0	\$0
RW and Permits	\$170	\$1,200	\$0	\$0	\$0	\$0
Construction	\$0	\$3,148	\$0	\$0	\$0	\$0
Construction Management	\$0	\$260	\$0	\$0	\$0	\$0
TOTAL	\$230	\$4,808	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
NPDES	\$0	\$83	\$0	\$0	\$0	\$0
Prop 1E Grant	\$0	\$2,997	\$0	\$0	\$0	\$0
AD 27/31	\$70	\$928	\$0	\$0	\$0	\$0
Flood Dist Drainage Area Fund	\$160	\$800	\$0	\$0	\$0	\$0
Total	\$230	\$4,808	\$0	\$0	\$0	\$0

Comments: Design and permit work is under way. Staff is pursuing grant funding opportunities and other funding sources to fund the project shortfall

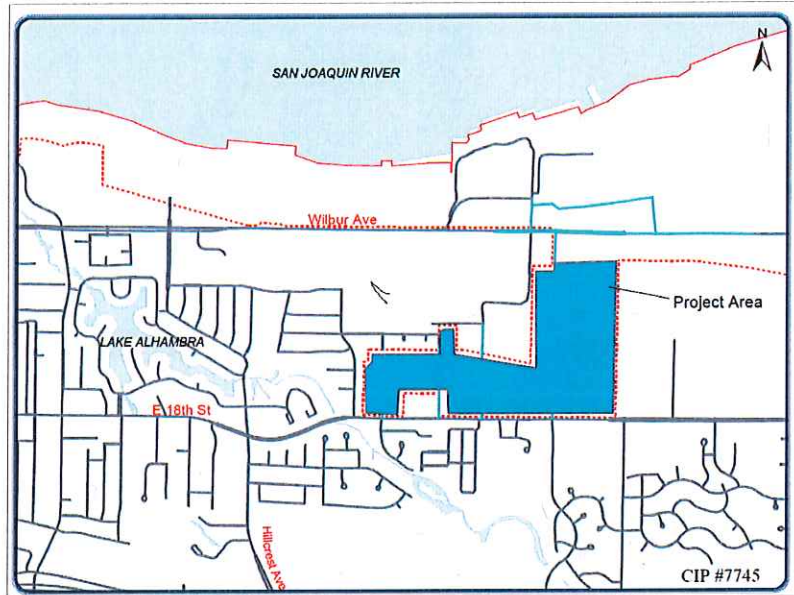
Project Title: North East Antioch Annexation Infrastructure

Project No: 7745

Location: Viera Avenue to Bridgehead Road

Lead Department : Public Works

Est Completion: 2022



Project Description: The project will initiate the engineering design for a new sewer system to serve the newly annexed area at the north east City limit.

Justification: The project will provide the infrastructures needed in this area.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$230	\$50	\$100	\$0	\$0	\$0
Construction	\$0	\$0	\$2,200	\$0	\$0	\$0
Planning and Design	\$0	\$0	\$200	\$0	\$0	\$0
TOTAL	\$230	\$50	\$2,500	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Annexation Funding Agreement	\$230	\$50	\$2,500	\$0	\$0	\$0
Total	\$230	\$50	\$2,500	\$0	\$0	\$0

Comments:

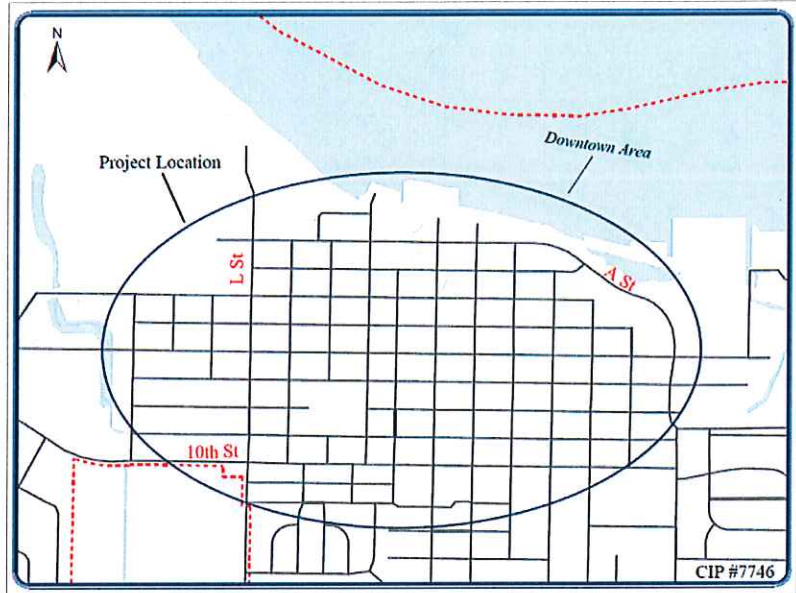
Project Title: CDBG Downtown Roadway Rehabilitation Program

Project No: 7746

Location: Downtown area

Lead Department : Public Works

Est Completion: On-going Program



Project Description: The project includes roadway rehabilitation, replacement of damaged sidewalk, curb and gutter, installation of new curb ramps and storm drain system modifications.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation. The project will remove and replace damaged sidewalk and install curb ramps to meet ADA standards.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$20	\$5	\$5	\$5	\$5	\$5
Construction Management	\$20	\$5	\$5	\$5	\$5	\$5
Construction	\$1,210	\$240	\$240	\$240	\$240	\$240
TOTAL	\$1,250	\$250	\$250	\$250	\$250	\$250

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
CDBG Fund	\$850	\$250	\$250	\$250	\$250	\$250
Gas Tax	\$200	\$0	\$0	\$0	\$0	\$0
Measure J	\$200	\$0	\$0	\$0	\$0	\$0
Total	\$1,250	\$250	\$250	\$250	\$250	\$250

Comments:

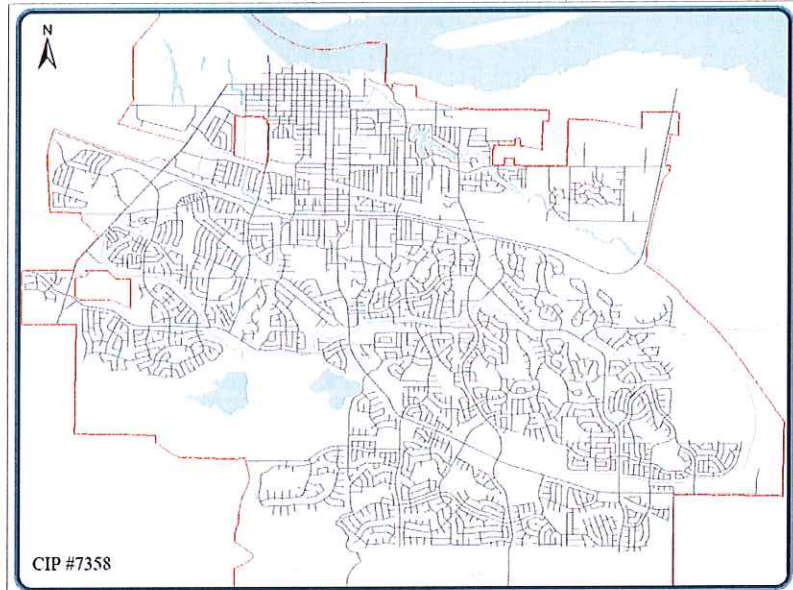
Project Title: *Trash Capture Devices*

Project No: 7750

Location: Citywide

Lead Department : Public Works

Est Completion: On-going Program



Project Description: Install full trash capture devices at various locations throughout the City to prevent trash from reaching the storm drain system, channels, creeks, and San Joaquin River. Locations will be determined depending on the type of device selected

Justification: Compliance with National Pollution Discharge Elimination System (NPDES) permit R5-2010-0102, Provision C.10.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$10	\$10	\$5	\$5	\$5	\$5
Construction	\$190	\$190	\$95	\$95	\$95	\$95
TOTAL	\$200	\$200	\$100	\$100	\$100	\$100

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
NPDES	\$200	\$200	\$100	\$100	\$100	\$100
Total	\$200	\$200	\$100	\$100	\$100	\$100

Comments:

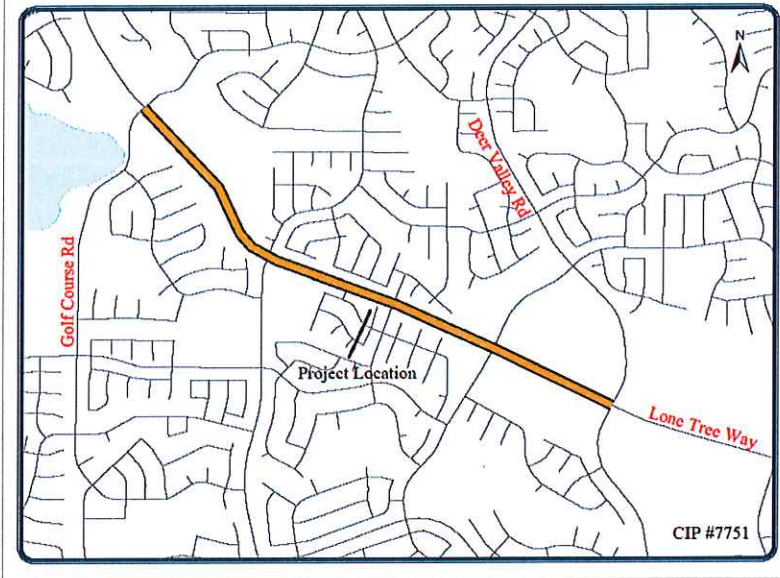
Project Title: Lone Tree Way / Golf Course Road Pavement Resurfacing

Project No: 7751

Location: Lone Tree Way from E Tregallas Road to Empire Avenue

Lead Department : Public Works

Est Completion: 2018



Project Description: The project will identify deteriorated pavement areas. These areas will be excavated and plugged with asphalt and a final pavement overlay will be placed over the entire road.

Justification: Without scheduled preventative maintenance for this major arterial, the pavement condition will deteriorate rapidly in just a few years, which would require a major repair and significantly increase the cost of the repair.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$50	\$30	\$0	\$0	\$0	\$0
Construction	\$0	\$1,670	\$0	\$0	\$0	\$0
Construction Management	\$0	\$20	\$0	\$0	\$0	\$0
TOTAL	\$50	\$1,720	\$0	\$0	\$0	\$0

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Measure J	\$50	\$2,200	\$0	\$0	\$0	\$0
Total	\$50	\$2,200	\$0	\$0	\$0	\$0

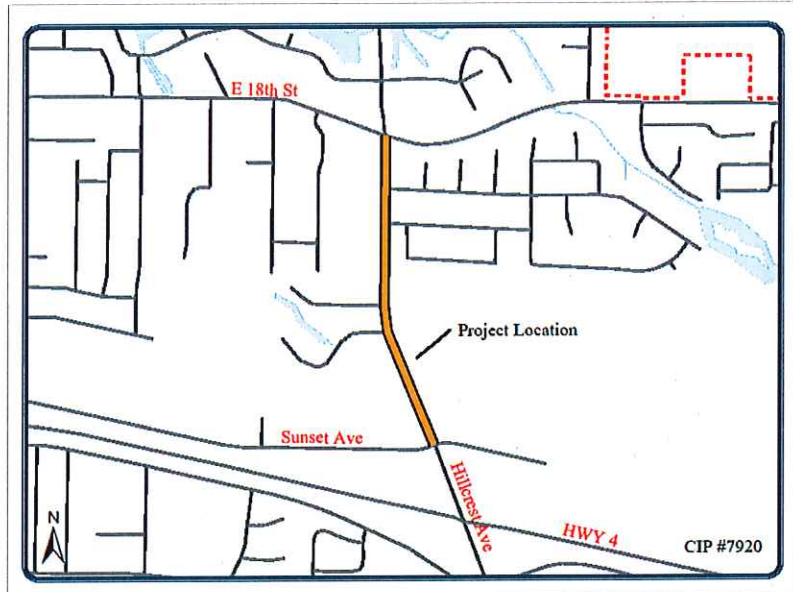
Comments: The Pavement Management System has identified this section of the road to be scheduled for preventive maintenance work.

Project Title: Hillcrest Avenue/E 18th Street Median Landscape **Project No:** 7920

Location: Hillcrest Avenue from E 18th Street to Sunset Drive

Lead Department : Public Works

Est Completion: 2021



Project Description: The project will complete the Hillcrest Avenue Improvement Project by installing low maintenance landscape and stamped concrete.

Justification: Roadway Improvements were completed in 2011, with the exception of the median landscape.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$0	\$0	\$0	\$0	\$20
Construction	\$0	\$0	\$0	\$0	\$0	\$450
Construction Management	\$0	\$0	\$0	\$0	\$0	\$30
TOTAL	\$0	\$0	\$0	\$0	\$0	\$500

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Measure J	\$0	\$0	\$0	\$0	\$0	\$500
Total	\$0	\$0	\$0	\$0	\$0	\$500

Comments:

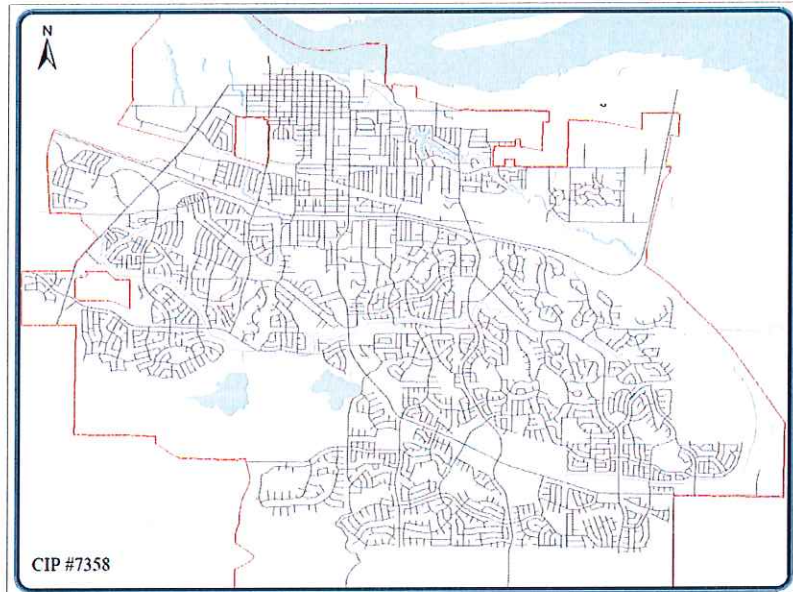
Project Title: Sewer Main Trenchless Rehabilitation

Project No: 7923

Location: Citywide

Lead Department : Public Works

Est Completion: On-going Program



Project Description: The Project will consist of pipe bursting and replacing the old lines through a trenchless sewer replacement method without impacting residents' yards and landscaping.

Justification: Cost saving: Trenchless sewer replacement is performed via small access points, which means that damage to the surface is minimized and the subsequent repairs to landscaping, porches, walkways, and driveways are avoided.

Project Expenditures (\$ in thousands)						
Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$30	\$0	\$20	\$10	\$10	\$10
Construction	\$1,900	\$0	\$750	\$180	\$180	\$180
Construction Management	\$20	\$0	\$30	\$10	\$10	\$10
TOTAL	\$1,950	\$0	\$800	\$200	\$200	\$200

Project Funding (\$ in thousands)						
Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Sewer Fund	\$1,950	\$0	\$800	\$200	\$200	\$200
Total	\$1,950	\$0	\$800	\$200	\$200	\$200

Comments:

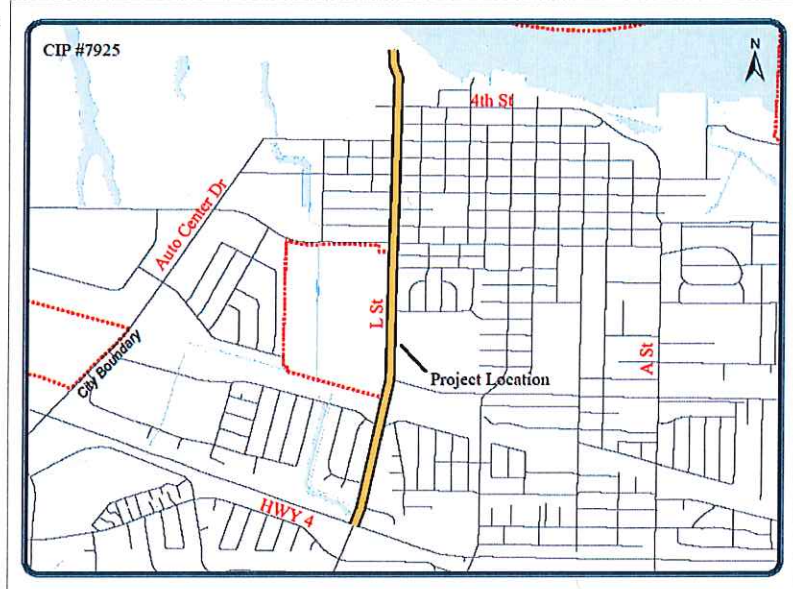
Project Title: "L" Street Improvements

Project No: 7925

Location: "L" Street from HWY 4 to Antioch Marina

Lead Department : Public Works

Est Completion: 2019



Project Description: The project will consist of construction of new sidewalks under the railroad tracks and along the fairgrounds, install curb ramps, re-striping to allow for complete bike lanes from HWY 4 to the Antioch Marina

Justification: Improve traffic flow and aesthetics from HWY 4 to the Marina and the Rivertown District. The project will improve access and connection to the Antioch Amtrak Station

Project Expenditures (\$ in thousands)

Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$100	\$0	\$300	\$0	\$0	\$0
Construction Management	\$0	\$0	\$0	\$200	\$0	\$0
Construction	\$0	\$0	\$0	\$2,400	\$0	\$0
TOTAL	\$100	\$0	\$300	\$2,600	\$0	\$0

Project Funding (\$ in thousands)

Source of Fund	Rev FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure J	\$100	\$0	\$250	\$1,127	\$0	\$0
OBAG- Safe Route to School	\$0	\$0	\$0	\$1,223	\$0	\$0
Total	\$100	\$0	\$250	\$2,350	\$0	\$0

Comments:

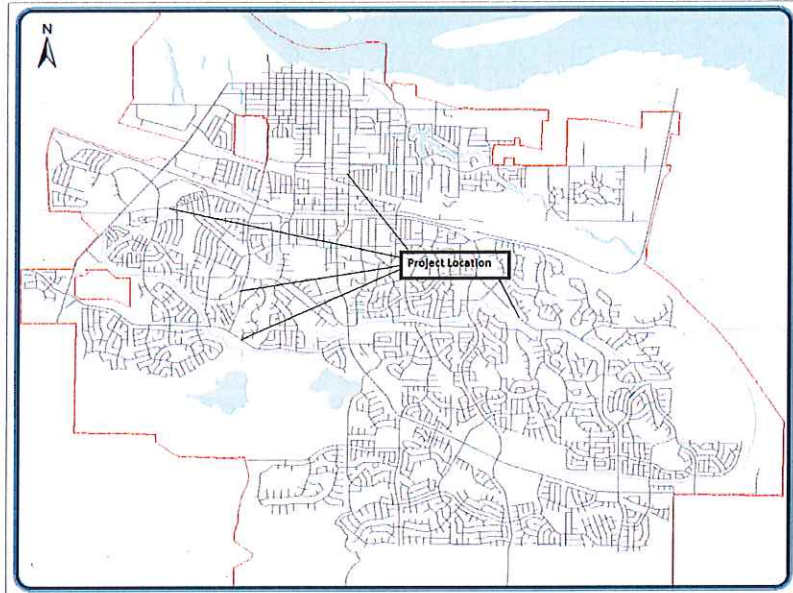
Project Title: 2018 Pavement Rehabilitations

Project No: 7927

Location: Hillcrest Ave, James Donlon Blvd., "A" St., Buchanan Road, Gentrytown Drive

Lead Department : Public Works

Est Completion: 2019



Project Description: The project will identify deteriorated pavement areas. These areas will be excavated and plugged with asphalt and a final pavement overlay will be placed over the entire road. The City received OBAG grant funding for roadway improvement.

Justification: These arterial streets are in need of preventative pavement maintenance; the pavement condition will deteriorate rapidly without preventative maintenance, such as pavement overlay or rubberized cape seal coat.

Project Expenditures (\$ in thousands)

Expenditures	Rev FY 16/17	FY 17/18 Exp	FY 18/19 Exp	FY 19/20 Exp	FY 20/21 Exp	FY 21/22 Exp
Planning and Design	\$0	\$0	\$50	\$0	\$0	\$0
Construction Management	\$0	\$0	\$50	\$0	\$0	\$0
Construction	\$0	\$0	\$2,900	\$0	\$0	\$0
TOTAL	\$0	\$0	\$3,000	\$0	\$0	\$0

Project Funding (\$ in thousands)

Source of Fund	Rev FY 16/17	FY17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/221
Measure J	\$0	\$0	\$530	\$0	\$0	\$0
OBAG- Local Street & Road	\$0	\$0	\$2,470	\$0	\$0	\$0
Total	\$0	\$0	\$3,000	\$0	\$0	\$0

Comments:



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *FE*

SUBJECT: Ordinance Amending Tobacco and Paraphernalia Retailer Regulations by Repealing Antioch City Code Sections 5-16.01 and 6-8.14, and Repealing and Replacing Sections 9-5.203 and 9-5.3843 (First Reading).

RECOMMENDED ACTION

It is recommended that the City Council introduce the Ordinance amending City regulations regarding tobacco and paraphernalia retailers by prohibiting new tobacco and paraphernalia retailer businesses, subject to certain exceptions, and establishing legal non-conforming use procedures for established Tobacco and Paraphernalia Retailer businesses.

STRATEGIC PURPOSE

Strategy D-1: Improve existing community partnerships and realize new partnerships to help improve neighborhoods and reduce blight.

Strategy D-2: Create a multifaceted team of resources that can assemble to address areas that habitually experience any combination of criminal, illegal, blighting, and nuisance activities and/or conditions.

FISCAL IMPACT

The proposed ordinance will affect a small number of existing businesses and is not anticipated to have any significant impact on sales or business license taxes.

DISCUSSION

The City Council previously expressed an interest in seeing a more comprehensive ordinance that addressed existing and future tobacco retailers. The proposed ordinance is in response to these comments.

On May 17, 2017, the Planning Commission conducted a public hearing and considered the subject amendments to the City tobacco regulations. The Planning Commission voted 5-1 to recommend approval of the amendments. The resolution and the minutes from the May 17, 2017 meeting are attached (Attachments "B" and "C").

The proposed ordinance (Attachment "A") would create new definitions in Antioch Municipal Code (AMC) Section 9-5.3843 (Tobacco and Paraphernalia Retailers) for the following terms: "Drug Paraphernalia", "Drug Paraphernalia Retailer," "Person," "Sold or Transferred," "Tobacco Product," and "Tobacco Retailer."

In addition, the ordinance would make the following substantive changes to existing regulations:

Current City regulations codify the State laws regarding display and sales of drug paraphernalia (see AMC § 5-16.01; Cal. Health and Safety Code § 11364.5), including State regulations limiting the display of drug paraphernalia to separate rooms in which persons under the age of 18 not accompanied by a parent or guardian are excluded.

- AMC Title 5, Chapter 16, which codifies State laws regarding drug paraphernalia retailers, would be repealed so that the Municipal Code relies entirely on the State laws as they may be amended.
- AMC section Title 6, Chapter 8, section 6-8.14, which requires tobacco retailers to possess tobacco retailer licenses, would be repealed and replaced by a Use Permit requirement in AMC section 9-5.3843(E)(2).
- AMC section 9-5.3843 would set forth the City's regulations for tobacco and paraphernalia retailers. The new regulations would do the following:
 - Completely prohibit the creation and operation of any new tobacco and/or paraphernalia retailer businesses subject to certain exceptions described below.
 - The prohibition on tobacco and paraphernalia retailers would not apply to the following businesses:
 - Pharmacists, physicians, dentists, podiatrists, or veterinarians who furnish or prescribe drug paraphernalia as permitted by law.
 - Any manufacturer, wholesaler, or retailer licensed by the Board of Pharmacy to sell or transfer drug paraphernalia.
 - Any tobacco retailer or drug paraphernalia retailer operating with a valid Use Permit issued by the City.
 - The following businesses would be permitted to obtain a Use Permit to begin operating as tobacco retailers:
 - Convenience stores that are ancillary to a gas station and having less than 20% of their sales area devoted to tobacco products.
 - Retail businesses larger than 5,000 square feet.
 - The above businesses would be prohibited from selling tobacco unless these additional conditions are met:
 - The business may not display signs advertising tobacco products.
 - The business may not sell drug paraphernalia.
 - If the business did not sell tobacco products prior to June 1, 2017, they may not begin selling tobacco if they are located within 500 feet of a sensitive use.

- Existing tobacco and paraphernalia retailers that do not have Use Permits would be considered legal non-conforming uses that could continue to operate subject to the following conditions:
 - A tobacco retailer or drug paraphernalia retailer may be sold and transferred at any point prior to January 1, 2023.
 - From January 1, 2023 onward, a tobacco retailer or drug paraphernalia retailer may not be sold or transferred.

The City conducted a basic analysis of the projected impacts of the 2023 prohibition on sales and transfer of existing stores without Use Permits. The analysis concluded that existing tobacco and paraphernalia retailers would not be detrimentally impacted by the 2023 prohibition. Tobacco and paraphernalia retailers typically operate within existing retail spaces and do not require special equipment, plumbing or electrical upgrades, or other substantial start-up costs. In 2016, all eleven of the existing tobacco and/or paraphernalia retailers in the City reported to the Finance Department average gross receipts of \$189,170. Over a period of five years, an average tobacco and/or paraphernalia retailer would generate \$945,000 in gross receipts. As such, a typical retailer would realize profits even if the retailer only operated as a tobacco and/or paraphernalia retailer for five years. The proposed Ordinance finds that the prohibition on transfer or sale of retailers will eventually reduce the number of tobacco and paraphernalia retailers in Antioch thereby serving significant public health and welfare benefits while ensuring no detrimental impacts to established retailers who may continue operating indefinitely. The amendments allow established retailers the opportunity to generate profits for as long as they continue to operate.

The proposed amendments balance the rights of business operators while also addressing the City's long term goals of reducing the presence and impacts of such operations.

ATTACHMENTS

- A. Draft Ordinance
- B. Resolution from Planning Commission dated May 17, 2017
- C. Minutes from May 17, 2017 Planning Commission Meeting

ATTACHMENT “A”

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH DEFINING AND ESTABLISHING ZONING REGULATIONS FOR TOBACCO AND PARAPHERNALIA RETAILERS

SECTION 1. Findings. The Antioch City Council hereby finds, determines and declares as follows:

A. The City of Antioch holds the right to make and enforce all laws and regulations not in conflict with general laws, and the City holds all rights and powers established by state law.

B. On April 22, 2014, the City Council adopted Ordinance No. 2086-C-S extending a moratorium on Tobacco and Paraphernalia Retailers pursuant to findings regarding a current and immediate threat to the public health, safety and welfare from the effects and impacts of Tobacco and Paraphernalia Retailers, including but not limited to incidents involving burglary and attempted burglary, armed robbery, fights and disturbances including those involving juveniles, petty theft, assault, threats, loitering, panhandling, harassment, stolen vehicles, and passing counterfeit bills. The findings in Ordinance No. 2086-C-S are incorporated into this ordinance.

C. The Planning Commission conducted a duly noticed public hearing on May 17, 2017 at which time a resolution was approved to initiate and recommend to the City Council that this ordinance be adopted. The City Council held a duly noticed public hearing on June 27, 2017 at which time all interested persons were allowed to address the Council regarding adoption of this ordinance.

D. The City Council finds that the public necessity, convenience, and general welfare require a prohibition on the establishment and operation of any new tobacco and/or paraphernalia retailers, and require regulations providing that established tobacco and/or paraphernalia retailers may continue as legal nonconforming uses, and that legal nonconforming tobacco and/or paraphernalia retailers may not sell or transfer the business after January 1, 2023. These amendments are not detrimental to properties within Antioch because potential financial impacts to existing tobacco and paraphernalia retailers would be nominal due to the minimal initial investment required to establish a tobacco or paraphernalia retailer, and because existing businesses may continue to operate indefinitely. Tobacco and paraphernalia retailers typically operate within existing retail spaces and do not require special equipment, plumbing or electrical upgrades, or other substantial start-up costs. In 2016, all eleven of the existing tobacco and/or paraphernalia retailers in the City reported to the Finance Department average gross receipts of \$189,170. Over a period of five years, a typical tobacco and/or paraphernalia retailer would generate \$945,000 in gross receipts. As such, a typical retailer would realize profits even if the retailer only operated as a tobacco and/or paraphernalia retailer for five years. The City Council finds that the prohibition on transfer or sale of retailers will eventually reduce the number of tobacco and paraphernalia retailers in Antioch thereby serving significant public health and welfare

benefits while ensuring no detrimental impacts to established retailers who may continue operating indefinitely. The amendments allow established retailers the opportunity to generate profits for as long as they continue to operate.

E. The City Council finds that the Municipal Code amendments are in conformance with the Antioch General Plan.

SECTION 2. Title 5, Chapter 16 is hereby repealed.

SECTION 3. Title 6, Chapter 8, Section 6-8.14 is hereby repealed.

SECTION 4. Title 9, Chapter 5, Section 9-5.203 is hereby amended to repeal the definition of *TOBACCO AND PARAPHERNALIA RETAILER*.

SECTION 5. Title 9, Chapter 5, Section 9-5.203, definition of *TOBACCO PRODUCT* is hereby repealed and replaced with the following language:

TOBACCO PRODUCT

(A) A product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff.

(B) Any device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, vaporizer pen, or hookah.

(C) Any component, part, or accessory of a tobacco product, whether or not sold separately. *TOBACCO PRODUCT* does not include any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where such product is marketed and sold solely for such an approved purpose.

SECTION 5. Title 9, Chapter 5, Article 38, Section 9-5.3843 is hereby repealed in its entirety and replaced with the following language, with no other amendments to this Section:

9-5.3843 TOBACCO AND PARAPHERNALIA RETAILERS

(A) DEFINITIONS

DRUG PARAPHERNALIA. Drug paraphernalia shall have that definition set forth in California Health and Safety Code section 11364.5, as it may be amended.

DRUG PARAPHERNALIA RETAILER. Any establishment that sells drug paraphernalia as defined herein.

PERSON. Any natural person, partnership, cooperative association, corporation, personal representative, receiver, trustee, assignee, or any other legal entity.

SOLD OR TRANSFERRED. Any assignment, delegation, designation, sale, or transfer of real property or interests in real property, including but not limited to (1) A change to the name of the operator on the City of Antioch business license; (2) A change in the leaseholder of the commercial space; (3) A change to the name listed on any other official government document related to the business.

TOBACCO RETAILER. Any establishment that sells tobacco products as defined herein.

(B) TOBACCO RETAILERS PROHIBITED.

It is unlawful for any person to cause or permit the creation of, or operation of, a tobacco retailer. The operation of a tobacco retailer shall constitute a public nuisance subject to abatement under this Code.

(C) DRUG PARAPHERNALIA RETAILERS PROHIBITED.

It is unlawful for any person to cause or permit the creation of, or operation of, a drug paraphernalia retailer business. The operation of a drug paraphernalia retail business shall constitute a public nuisance subject to abatement under this Code.

(D) NONCONFORMING USES.

(1) Tobacco retailers or drug paraphernalia retailers lawfully established and operating prior to the effective date of this ordinance may continue to operate as non-conforming uses, provided that the retailer complies with the following provisions:

(a) A tobacco retailer or drug paraphernalia retailer may be sold and transferred at any point prior to January 1, 2023.

(b) From January 1, 2023 onward, a tobacco retailer or drug paraphernalia retailer may not be sold or transferred.

(c) All nonconforming tobacco retailers and drug paraphernalia retailers shall comply with State regulations regarding the sale of tobacco products and drug paraphernalia, as these laws may be amended from time to time.

(E) EXCEPTIONS.

(1) This chapter shall not apply to any of the following:

(a) Any pharmacist or other authorized person who sells or furnishes drug paraphernalia upon the prescription of a physician, dentist, podiatrist, or veterinarian as permitted by law.

(b) Any physician, dentist, podiatrist, or veterinarian who furnishes or prescribes drug paraphernalia to his or her patients as permitted by law.

(c) Any manufacturer, wholesaler, or retailer licensed by the Board of Pharmacy to sell or transfer drug paraphernalia.

(d) Any tobacco retailer or drug paraphernalia retailer operating with a valid Use Permit issued by the City.

(2) Notwithstanding section 9-5.3843 subdivision (B), the following business types shall be permitted to sell tobacco products subject to approval of a Use Permit in zoning districts where such business types are allowed pursuant to AMC § 9-5.3803:

(a) Convenience stores as defined in §9-5.203 when ancillary to a gas station and having less than 20% of their sales area devoted to tobacco products.

(b) Retail businesses larger than 5,000 square feet.

(3) Businesses described in 9-5.3843 subdivision (E)(2) are prohibited from selling tobacco products unless all of the following conditions are met:

(a) The business may not display any signs visible from off of the subject property that advertise tobacco products.

(b) The business may not sell drug paraphernalia.

(c) Businesses described in 9-5.3843 subdivision (E)(2) that did not sell tobacco products prior to the effective date of this ordinance, shall be prohibited from obtaining a Use Permit to sell tobacco products if the business is located or proposes to be located within 500 feet of any of the following sensitive uses: any school, public park, playground, recreational center, day care center, or other similar use.

SECTION 6. CEQA.

This Ordinance will not have a significant effect on the environment pursuant to CEQA Guidelines sections 15060(c)(2) and 15061(b)(3) because it can be seen with certainty that there is no possibility that the Ordinance will result in a physical change in the environment or a significant effect on the environment. The Ordinance will not expand the range of uses permitting in the Zoning Code nor will it increase the development intensity of uses authorized in the Zoning Code.

SECTION 7. Publication; Effective Date.

This Ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

SECTION 7. Severability.

Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 27th day of June 2017 and passed and introduced at a regular meeting thereof, held on the ___ day of ____, by the following vote:

AYES:

NOES:

ABSENT:

Sean Wright, Mayor, City of Antioch

ATTEST:

Arne Simonsen, City Clerk of the City of Antioch

ATTACHMENT “B”

RESOLUTION NO. 2017-11

**RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF ANTIOCH
RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE
REPEALING, REPLACING AND AMENDING ZONING REGULATIONS FOR
TOBACCO AND PARAPHERNALIA RETAILERS**

WHEREAS, the Planning Commission of the City of Antioch did receive an application from the **City of Antioch** requesting approval of amendments to the Zoning Ordinance of the Antioch Municipal Code; and,

WHEREAS, Pursuant to CEQA Guidelines sections 15060(c)(2) and 15061(b)(3), the proposed amendments to the Antioch Municipal Code are exempt from CEQA because it can be seen with certainty to have no possibility of a physical change to the environment or a significant impact on the environment; and,

WHEREAS, the Planning Commission provided notice of public hearing as required by law; and,

WHEREAS, on May 17, 2017, the Planning Commission held a public hearing on the matter, and received and considered evidence, both oral and documentary.

NOW, THEREFORE BE IT RESOLVED that the Planning Commission, after reviewing the staff report and considering testimony offered, does hereby recommend that the City Council **ADOPT** the attached ordinance amending regulations for Tobacco and Paraphernalia Retailers.

* * * * *

I HEREBY CERTIFY the foregoing resolution was duly adopted by the Planning Commission of the City of Antioch, County of Contra Costa, State of California, at a regular meeting of said Planning Commission held on the 17th day of May, 2017, by the following vote:

AYES: *Husary, Motts, Mason, Conley and Zacharatos*
NOES: *Turnage*
ABSTAIN: *None*
ABSENT: *Parsons*

Forrest Ebbs, Secretary to the
Planning Commission

ATTACHMENT “C”

**CITY OF ANTIOCH
PLANNING COMMISSION**

**Regular Meeting
6:30 p.m.**

**May 17, 2017
City Council Chambers**

Chair Zacharatos called the meeting to order at 6:30 P.M. on Wednesday, May 17, 2017 in the City Council Chambers. She stated that all items that can be appealed under 9-5.2509 of the Antioch Municipal Code must be appealed within five (5) working days of the date of the decision. The final appeal date of decisions made at this meeting is 5:00 P.M. on Wednesday, May 24, 2017.

ROLL CALL

Present: Commissioners Husary, Motts, Mason, Turnage, Conley and Chair Zacharatos
Absent: Vice Chair Parsons
Staff: Director of Community Development, Forrest Ebbs
Assistant City Engineer, Lynne Filson
Associate Planner, Kevin Scudero
Interim City Attorney, Samantha Chen
Acting Captain, Tony Morefield
Minutes Clerk, Kitty Eiden

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. Approval of Minutes: April 5, 2017

On motion by Commissioner Conley, seconded by Commissioner Turnage, the Planning Commission approved the minutes of April 5, 2017, as presented. The motion carried the following vote:

AYES: Mason, Turnage, Conley and Zacharatos
NOES: None
ABSTAIN: Husary, Motts
ABSENT: Parsons

CONTINUED PUBLIC HEARING

- 2. Z-17-01 – Tobacco Ordinance Amendment** – The City of Antioch is proposing text amendments to Chapter 16: Drug Paraphernalia, Section 6-8.14-Tobacco Retailer License, Section 9-5.203-Definitions and Section 9-5.3843 Tobacco and Paraphernalia Retailers of the Antioch Municipal Code. The amendments include, but are not limited to, changes to definitions related to tobacco and paraphernalia retailers, the display of tobacco paraphernalia, licenses required for retail tobacco sales, and the prohibition of tobacco and paraphernalia retailers. The proposed ordinance would be applicable city-wide. This project is exempt from the California Environmental Quality Act.

Director of Community Development Ebbs presented the staff report dated May 12, 2017, recommending that the Planning Commission approve the attached resolution recommending that the City Council adopt the ordinance amending City regulations regarding tobacco and paraphernalia retailers by prohibiting new tobacco and paraphernalia retailer businesses, subject to certain exceptions, and establishing legal non-conforming use procedures for established Tobacco and Paraphernalia Retailer businesses.

Commissioner Turnage questioned if an individual would be prohibited from selling their business after 2023 even if they owned it prior to the ordinance being passed and if so would that create an ex post facto issue.

In response to Commissioner Turnage, Director of Community Development Ebbs stated the ordinance would prevent owners from selling their business after 2023 and explained the entire ordinance was developed in partnership with a land use attorney who was careful it would not expose the City to litigation.

Commissioner Turnage expressed concern for applying an ordinance to an existing business noting that their intent may be to sell the business as part of their retirement.

In response to Commissioner Conley, Director of Community Development Ebbs added that if the intent was for the business owner to pass the business to successors, they had 5 years to add them to the corporation or create a trust.

In response to Commissioner Mason, Director of Community Development Ebbs reported notification of this evening's meeting was sent to all the current Tobacco and Paraphernalia Retail operators in the City.

In response to Chair Zacharatos, Director of Community Development Ebbs explained Council directed staff to develop an ordinance that addressed existing tobacco retailers and they felt the ordinance before the Planning Commission this evening was a reasonable solution.

Chair Zacharatos opened the closed the public hearing with no speakers requesting to speak.

RESOLUTION NO. 2017-11

On motion by Commissioner Conley, seconded by Commissioner Motts, the Planning Commission members present unanimously approved the resolution recommending that the City Council adopt the ordinance amending tobacco and paraphernalia retailer regulations by repealing Antioch City Code Sections 5-16.01 and 6-8.14 and repealing and replacing sections 9-5.203 and 9-5.3843. The motion carried the following vote:

AYES:	Husary, Motts, Mason, Conley and Zacharatos
NOES:	Turnage
ABSTAIN:	None
ABSENT:	Parsons

DRAFT



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Arne Simonsen, Secretary to the Board of Administrative Appeals *AS*
Curt Michael, Code Enforcement Manager *CM 1*

APPROVED BY: Ron Bernal, City Manager *ROB*
Forrest Ebbs, Community Development Director *FE*

SUBJECT: Consideration and Final Determination of Board of Administrative Appeals decision regarding: Antioch Municipal Code violations at 701 Wilbur Avenue, Antioch owned by Joseph & Debra Bosman (CE Case CD1701-026)

RECOMMENDED ACTION

It is recommended that the City Council uphold the Board of Administrative Appeals decision regarding the Notice of Violation issued to Joseph Bosman for violations of the Antioch Municipal Code.

DISCUSSION

On June 8, 2017, Council Member Ogorchock sent an email to the City Clerk (Attachment A) exercising her right as a member of the City Council to transfer the Board of Administrative Appeals' decision to deny the appeal by Joe Bosman (Case No. 1701-026, 701 Wilbur Avenue) to the full City Council in accordance with Antioch Municipal Code (AMC) §1-4.03(C).

A Board of Administrative Appeals Hearing regarding Mr. Bosman's appeal of the Notice of Violation issued January 30, 2017, was duly held on June 1, 2017, at 3:00 p.m. in the City Council Chambers. Evidence, both oral and documentary, was taken and based on the preponderance of said evidence (Attachments B, C, D and E); the following specific findings were made:

1. On January 11, 2017, a complaint was received regarding multiple recreational vehicles being used as permanent and/or temporary residence.
2. On January 27, 2017, Code Enforcement Manager Curt Michael, Building Inspector Mike Boccio, and Code Enforcement Officer Sidie conducted an inspection with the property owner, Joseph Bosman.
3. On January 30, 2017, a Notice of Violation was hand delivered to Joseph Bosman at 701 Wilbur Avenue.

4. On February 9, 2017, Mr. Bosman submitted a City of Antioch Citation Appeal Application.
5. On March 28, 2017, Mr. Bosman requested to reschedule his appeal hearing and was provided with a new appeal hearing date of May 4, 2017 in a Tolling Agreement with the City Clerk.
6. On April 28, 2017, Mr. Bosman requested to reschedule his appeal hearing and was provided with a new appeal hearing date of June 1, 2017 in a Tolling Agreement with the City Clerk.

On June 1, 2017, the Board of Administrative Appeals decided the following (Attachment C):

1. That there was probable cause to issue the Notice of Violation.
2. That the reasons given by Mr. Bosman for these ongoing violations are not credible and are not mitigations for his unlawful conduct.
3. That the appeal is denied.

On June 8, 2017, Joe Bosman submitted a letter (Attachment F) requesting a “record of the Board of Administrative Appeals” hearing on June 1st, a Tolling Agreement (not needed), a request to have an appeal to the City Council (which is not permitted under AMC 1-4.03(C), and a question regarding the number of days to submit his case to the Superior Court (only if a petition for the writ of mandate is filed not later than the 90th day following the date on which the challenged decision becomes final. AMC 1-4.04)

ATTACHMENTS

- A. Email dated June 8, 2017 from Council Member Lori Ogorchock
- B. Draft Minutes of the June 1, 2017 Board of Administrative Appeals hearing.
- C. Notice of Violation Case No. CD1701-026 Decision of the Board of Administrative Appeals letter dated June 2, 2017
- D. Staff Report to the Board of Administrative Appeals for Consideration at the hearing on June 1, 2017
- E. Documents submitted by Appellant Joe Bosman at the June 1, 2017 Board of Administrative Appeals Hearing.
- F. Letter from Joe Bosman dated June 8, 2017

Simonsen, Arne

From: Ogorchock, Lori
Sent: Thursday, June 08, 2017 2:35 PM
To: Simonsen, Arne; City Attorney; Bernal, Ron
Subject: Appeal for Joe Bosnian

Arne:

As provided in Section [1-4.03\(C\)](#) of the City Code, I am exercising my right as a member of the City Council to transfer the Board of Administrative Appeal's recent decision regarding the Joe Bosman appeal (Case No. [1701-026, 701 Wilbur Ave.](#)) to the full City Council for consideration. The BOAA denied Mr. Bosman's appeal on June 1, 2017. I request that the full City Council consider the final action on this appeal on the first available meeting date.

Please confirm your receipt of this request and please advise immediately if you believe there are any further steps necessary to cause the transfer of this matter to the City Council.

Thank you,
Councilwoman Lori Ogorchock
City of Antioch
925.628.7764
logorchock@ci.antioch.ca.us
Sent from my iPad

**BOARD OF ADMINISTRATIVE APPEALS
ADMINISTRATIVE REVIEW PANEL**

**Regular Meeting
3:00 P.M.**

**June 1, 2017
Council Chambers**

Chairperson Simpson called the meeting to order at 3:03 P.M. on Thursday, June 1, 2017 in the Council Chambers.

ROLL CALL:

Present: Board Members Adeyemi, Schleder, Ussam-Lemmons, Rouse and Chairperson Simpson

Staff Present: Interim City Attorney, Elizabeth Perez
City Clerk, Arne Simonsen
Director of Community Development, Forest Ebbs
Code Enforcement Manager, Curt Michael
Code Enforcement Officer, Justine Sidie
Code Enforcement Officer, Taylor Lopez
Code Enforcement Assistant, Denise Skaggs
Minutes Clerk, Kitty Eiden

PLEDGE OF ALLEGIANCE

Chairperson Simpson led the board, staff and public in the Pledge of Allegiance.

1. CONSENT CALENDAR

A. APPROVAL OF ADMINISTRATIVE APPEALS MINUTES FOR MAY 4, 2017

On motion by Board Member Rouse, seconded by Board Member Ussam-Lemmons, the Board of Administrative Appeals unanimously approved the minutes of May 4, 2017.

B. APPROVAL OF THE LEVY OF SPECIAL ASSESSMENTS ON CERTAIN PROPERTIES FOR UNPAID ADMINISTRATIVE CITATIONS & ABATEMENTS FOR THE MONTH OF MARCH AND APRIL 2017.

Code Enforcement Assistant, Denise Skaggs presented the staff report dated May 18, 2017 and updated June 1, 2017. She reported that several Citations Abatements had been paid since the staff report was published and outstanding receivables against properties for the months of March and April were reduced to \$1790.00.

On motion by Board Member Adeyemi, seconded by Board Member Schleder, the Board of Administrative Appeals members unanimously confirmed each assessment and the amount thereof, as proposed or as corrected and modified, and order it assessed against the property (attachment "A"). The Board directed that the same be recorded with the Contra Costa County

Recorder's Office and thereafter the assessment shall constitute a special assessment and lien against the property. Total amount of receivables against properties \$1,790.

Interim City Attorney Perez gave brief introductory comments and explained the manner in which the proceedings would be conducted.

City Clerk Simonsen administered the Oath for all persons present intending to testify on the appeal.

2. REGULAR AGENDA

A. CASE NO. CD1701-026/ APN NO. 065-110-007 – APPEAL NOTICE OF VIOLATION ISSUED TO JOE BOSMAN FOR PROPERTY ADDRESS LOCATED AT 701 WILBUR AVENUE, ANTIOCH CA

Chairperson Simpson opened the public hearing.

Code Enforcement Sidie presented the staff report dated April 25, 2017 recommending the Board of Administrative Appeals uphold the Notice of Violation issued to Joe Bosman for violations of the Antioch Municipal Code 9-5.3830.

APPELLANT

Joe Bosman, Appellant, thanked the Board of Administrative Appeals for serving the citizens of Antioch. He stated the staff report was misleading and explained he had purchased the property in 2000, at which time; the land had debris, abandoned vehicles/equipment and general neglect. He reported that prior to purchasing the land; the City approved his intent to locate a cabinet shop on the property, at which time, the Planning Director agreed that the use was non-conforming and allowed the use to take place. He noted existing uses also continued on the site including a duplex rental unit, ranch-hand 4 door entry rental unit, recreational vehicle rental spaces, material storage units and general engineering. He further noted the property was representative of a workforce property and his tenants were Veterans, retired and low income residents of good character. He reported a 126-unit affordable housing project had been approved by Council for the property; however, some issues needed to be resolved with the City Attorney which was ongoing and would take approximately 1-2 years. He provided the Board with a packet of information (78 pages and 13 photos) in support of his appeal.

REBUTTALS

Code Enforcement Sidie reminded the Board that the current violations on the property were for the use of recreational vehicles as temporary residences and parking/storage of motor vehicles on the property. She noted that the appellant had demonstrated that the recreational vehicles were parked on an improved surface.

Joe Bosman, responded that he had outlined the code and responses to the code in the information presented to the Board. He reiterated that the property was historically and

continually utilized, as it was today. He stated he was helping the City and the reason this came forward was due to an undesirable tenant who had become vindictive.

Chairperson Simpson closed the public hearing.

The Board took approximately 40 minutes to review materials submitted by Mr. Bosman.

City Clerk Simonsen reported the City Clerk's office had not received the packet of information provided by Mr. Bosman in advance of this meeting. He stated any questions Board Members had regarding the documents could be directed to Mr. Bosman.

City Clerk Simonsen administered the Oath to Director of Community Development Ebbs.

In response to Board Member Adeyemi, Director of Community Development Ebbs explained the determination regarding whether this was a legal non-conforming use was not before the Board this afternoon and was an issue for the Planning Commission to consider.

Interim City Attorney Perez added that at this time, the Board was considering whether the notice of violation would stand and if it was appropriately issued.

In response to Chairperson Simpson, Director of Community Development Ebbs clarified that no citations had been issued; the matter before the Board was the Notice of Violation for the recreational vehicles and parking/storage of vehicles on the property.

In response to Board Member Rouse, Code Enforcement Officer Sidie responded that Mr. Bosman had indicated that a unit had been converted to a residential unit. She explained the property owner typically received 10 calendar days to conform; however, Mr. Bosman was given more time because there were multiple violations.

City Clerk Simonsen administered the Oath to Code Enforcement Manager Michael.

Code Enforcement Manager Michael clarified that typically violations of the municipal code were provided 10 days to comply; however, they had extended the deadline for Mr. Bosman based upon the volume of violations. Speaking to the building code violations, he noted they typically provided 30-60 days to correct and explained violations for this matter were issues related to obtaining building code permits and meeting with the Planning Department advising of the condition of the property. He stated extending the timeline for compliance was up to the discretion of the Code Enforcement Officer provided that there was a reasonable explanation. He reported that staff had met with Mr. Bosman on numerous occasions to conduct progress inspections.

Chairperson Simpson declared a recess at 4:13 P.M. The meeting reconvened at 4:23 P.M. with all Board Members present.

Board Member Rouse thanked the appellant for providing detailed information regarding his appeal and for improving the situation of blight.

In response to Board Member Rouse, Mr. Bosman stated that perhaps he did not have a clear understanding of what the violation was issued for as many things were going on with the property and use permits were involved and expensive. He stated they were prepared for the developer to move forward with a project for the property and they had backed out at the last minute due to mello roos taxes. He reported he intended to make improvements to the portion of the property he retained, which could have 25-units in addition to the 126-units Council had approved. He stated when he received the citation regarding meters and other details, there may be things that were not quite right, but he had done what he could by obtaining 11 permits and submitting applications to Council.

Board Member Rouse stated the Board could only rule on whether representatives from the City had issued appropriate documentation and there was a limited scope for the Board to consider.

Board Member Ussam - Lemmons thanked the appellant for providing documentation, being an asset to the community and providing housing for Veterans. She questioned if any vehicles or recreational vehicles on the property were parked on an unimproved surface.

Mr. Bosman responded Building Official Boccio confirmed that the subsurface was acceptable as an improved surface.

Board Member Ussam-Lemmons questioned if the meters were authorized and the appellant had obtained the permits required.

Mr. Bosman reported he had pulled 11 permits over the years and one of the permits was for replacement of the main electrical service coming into the shop. He stated at the request of Code Enforcement, he had obtained another permit and he would apply for an additional permit, if it was necessary.

In response to Board Member Ussam-Lemmons, Mr. Bosman indicated that there were recreational vehicles parked on the property that were being occupied as dwelling units.

In response to Board Member Schleder, Mr. Bosman stated he had purchased the property in 2000, at which time there were 3-4 recreational vehicles on site. He noted it was a workforce housing parcel that he had improved. He stated he had not added any structures that were not permitted and he had followed the intent of the property. He explained that he had provided photos of the historical use of the property. He reiterated that he had obtained 11 permits, 2 development applications and had been cooperative as well as forthright with the City.

In response to Chairperson Simpson, Mr. Bosman stated there were people living in the recreational vehicles on the property and there were no designated parking spaces; however, he had places in mind and there were fences/partitions so people were aware of where to stay.

In response to Board Member Ussam-Lemmons, Code Enforcement Officer Sidie stated there were no health and safety violations on the property as the violation were for the temporary or permanent use of recreational vehicles and unpermitted structures.

Chairperson Simpson stated the Board was voting on the 3 items on the notice of violations.

Board Member Schleder disclosed that former Building Inspector Griebing was a friend of his family and that issue would not affect his decision regarding the appeal.

City Clerk Simonsen reported that former Building Inspector Griebing had left the City several years ago.

Board Member Rouse stated the City needed to write citations for violations of the municipal code; however, he sympathized with the appellant and although he would have to vote a certain way, it did not indicate he felt that way.

Board Member Ussam-Lemmons agreed and discussed the importance of residents complying with City codes. She noted that whatever the outcome of the hearing, she wanted Mr. Bosman not to feel as though the Board was undermining his dedication to City and further noted that it was appreciated.

A motion was made by Board Member Rouse and seconded by Board Member Schleder to uphold the appeal. The motion failed by the following vote:

Ayes: Rouse

Noes: Adeyemi, Schleder, Ussam-Lemmons, Simpson

On motion by Chairperson Simpson, seconded by Board Member Schleder, the Board of Administrative Appeals denied the appeal and upheld the violation. The motion carried the following vote:

Ayes: Schlder, Ussam-Lemmons, Simpson

Noes: Adeyemi, Rouse

PUBLIC COMMENTS - None

WRITTEN/ORAL COMMUNICATIONS

City Clerk Simonsen announced former alternate Board Member Ussam-Lemmons had been appointed by Council to the full Board Member vacancy and there was currently a vacancy for the alternative member of the Board of Administrative Appeals. He announced applications were available in City Hall on the City Clerks and Deputy City Clerks counters and on the City's website.

ADJOURNMENT

Chairperson Simpson adjourned the Administrative Board of Appeals meeting at 4:44 P.M. to the next regularly scheduled meeting on July 6, 2017.

Respectfully Submitted,

Kitty Eiden, Minutes Clerk



June 2, 2017

Joe Bosman
698 San Juan Oaks Road
Brentwood, CA 94513

RE: Board of Administrative Appeals Hearing
Property Address: 701 Wilbur Avenue, Antioch
APN NO: 065-110-007
Case NO: CD1701-026
Notice of Violation: Dated January 30, 2017

Dear Mr. Bosman,

This letter will confirm the decision rendered by the Board of Administrative Appeals on June 1, 2017, regarding the above-referenced appeal filed.

As you know from being in attendance on June 1, 2017, the Board of Administrative Appeals has ruled to *DENY* the appeal and uphold the Notice of Violation. A copy of the Board's decision and findings on the appeal are enclosed.

The decision of the Board of Administrative Appeals is final and conclusive for the City. If you intend to contest the matter further, then the appeal must be filed with the Contra Costa Superior Court within 20 days pursuant under the California Government Code section 53069.4.

Sincerely,

A handwritten signature in blue ink that reads 'Christina Garcia'.

CHRISTINA GARCIA
Deputy City Clerk

cc: Code Enforcement

Enclosures



PROOF OF SERVICE BY MAIL

STATE OF CALIFORNIA)
COUNTY OF CONTRA COSTA) ss

I am a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years and not a party to the within entitled action; my business address is Office of the City Clerk for the City of Antioch, 200 "H" Street, P.O. Box 5007, Antioch, California 94531-5007. On June 2, 2017, I served the within Notice, by placing a true copy thereof enclosed in a sealed envelope with postage thereon fully prepaid, in the United States mail at Antioch, California addressed as follows:

Joe Bosman
698 San Juan Oaks Road
Brentwood, CA 94513

I, Christina Garcia, certify (or declare), under penalty of perjury, that the foregoing is true and correct. Executed on June 2, 2017, at Antioch, California.

Christina Garcia

1 CITY OF ANTIOCH
THIRD AND "H" STREETS
2 P.O. BOX 5007
ANTIOCH, CA 94531-5007
3 925-779-7015
4
5
6

7 ADMINISTRATIVE HEARING

8 PURUSANT TO SECTION 1-5.05 OF ANTIOCH MUNICIPAL CODE
9

10 IN RE THE MATTER OF:) NOTICE OF VIOLATION CASE NO: CD1701-026
701 WILBUR AVE) [PROPOSED] DECISION OF BOARD OF
11 ANTIOCH, CA 94509) ADMINISTRATIVE APPEALS

12 I. GENERAL FINDINGS:

- 13 1. City of Antioch Notice of Violation Case No. CD1701-026 was upheld.
- 14 2. City of Antioch Notice of Violation Case No CD1701-026 (701 Wilbur Ave Antioch, CA)
15 mailed to Joseph & Debra Bosman 698 San Juan Oaks Rd Brentwood, CA 94513-4635
16 which shows with the County Assessor's records to be the property owner. A copy of the
Notice of Violation was also hand delivered to Mr. Bosman on January 30, 2017 citing
17 three violations of the Antioch Municipal Code sections:
18 a. 5-1.202(D)(2) which states parking or storage of motor vehicles or other mobile
equipment in any area not designated as a parking space on the approved site plan
19 or on any unpaved surface including, but not limited to, dirt, grass or any other
20 surface that is not concrete or a similar paving material.
b. 8-1.02 which states it shall be unlawful for any person, firm, or corporation to
21 erect, construct, enlarge, alter, repair, move, improve, remove, convert or
22 demolish, equip, use, occupy or maintain any building or structure or cause or
23 permit the same to be done in violation of the Code. Penalties may include citation
and/or doubling of original permit fees.
c. 9-5.3830 with states it shall be unlawful for any person to keep or maintain or to
24 permit to be placed, kept, or main-tained any recreational vehicle as a temporary or
25 permanent residence upon any lot, piece, or parcel of land within the city other
than within an established recreational vehicle park.
- 26 3. The Notice of Violation concerns Municipal Code violations at 701 Wilbur Ave Antioch,
CA. At all relevant times Mr. Bosman was the owner of the property and/or the responsible
27 party.
- 28 4. Mr. Bosman appealed the Notice of Violation dated January 30, 2017
5. An Administrative Appeals Board Hearing regarding the appeal was set for June 1, 2017 at
3:00 p.m. at the Antioch City Council Chambers, and Mr. Bosman was duly notified by the
City Clerk.

1 6. Chapter 5 of Title 1 of the Antioch Municipal Code allows police officer, as well as other
2 City officials enumerated in the Municipal Code to issue administrative citation to persons
responsible for a violation of the Antioch Municipal Code.

3 I. SPECIFIC FINDINGS:

4 An Administrative Appeals Board Hearing regarding Mr. Bosman's appeal of the Notice of
5 Violation was duly held on June 1, 2017, at 3:00 p.m. Evidence, both oral and documentary
6 was taken and based on the preponderance of said evidence; the following specific findings are
made:

- 7 1. On January 11, 2017, a complaint was received regarding multiple recreational vehicles
being used as permanent and/or temporary residence.
- 8 2. On January 27, 2017, Code Enforcement Manager Curt Michael, Building Inspector Mike
9 Boccio, and Code Enforcement Officer Sidie conducted an inspection with the property
owner, Joseph Bosman.
- 10 3. On January 30, 2017, a Notice of Violation letter was hand delivered to Joseph Bosman
at 701 Wilbur Avenue.
- 11 4. On February 9, 2017, Mr. Bosman submitted a City of Antioch Decision Appeal
12 Application
- 13 5. On March 28, 2017, Mr. Bosman requested to reschedule his appeal hearing and was given
14 a new date of June 1, 2017.
- 15 6. The Board finds that the reasons given by Mr. Bosman for these ongoing violations are not
16 credible and are not mitigations for his unlawful conduct.

17 Based on a preponderance of evidence, the Board finds that there was probable cause to issue the Notice of
18 Violation and the appeal is denied. The Appeal deposit amount will not be refunded.

19 II. Notice:

20 Notice of this decision shall be given to Mr. Bosman by hand delivering a copy of the Findings
21 and Decision to Mr. Bosman or by mailing a copy by first class U.S. Mail, address to Joseph
Bosman 698 San Juan Oaks Rd Brentwood, CA 94513-4635.

22
23 Dated: June 1, 2017

24
25 
26 CHAIRPERSON OF THE BOARD

27 **Notice of Right to Appeal Decision:** Any person aggrieved by an Administrative Board of Appeals may obtain
28 review of the decision of the Contra Costa Superior Court 725 Court Street, Martinez, CA 94553, pursuant to
Section 53069.4 of the California Government Code

**STAFF REPORT TO THE ADMINISTRATIVE REVIEW PANEL
FOR CONSIDERATION AT THE HEARING ON June 1, 2017**

PREPARED BY: Justine Sidie, Code Enforcement Officer

PREPARED FOR: Administrative Board of Appeals

APPROVED BY: Curt Michael, Code Enforcement Manager

DATE: April 25, 2017

SUBJECT: Case No. CD1701-026
Wilbur Ave.
Violation of Antioch Municipal Codes:
§5-1.202(D)(2), §9-5.3830, §8-1.02

REQUEST:

Joseph Bosman has requested a hearing to appeal a Notice of Violation issued on January 30, 2017, for the following violations of the Antioch Municipal Code:

§5-1.202 SPECIFIC NUISANCES PROHIBITED.

Parking or storage of motor vehicles or other mobile equipment in any area not designated as a parking space on the approved site plan or on any unpaved surface including, but not limited to, dirt, grass or any other surface that is not concrete or a similar paving material.

§ 8-1.02 VIOLATIONS.

It shall be unlawful for any person, firm, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure or cause or permit the same to be done in violation of the Code. Penalties may include citation and/or doubling of original permit fees.

§9-5.3830 RECREATIONAL VEHICLES.

It shall be unlawful for any person to keep or maintain or to permit to be placed, kept, or main-tained any recreational vehicle as a temporary or permanent residence upon any lot, piece, or parcel of land within the city other than within an established recreational vehicle park.

BACKGROUND INFORMATION:

On 1-11-2017, the Code Enforcement Department received a complaint for multiple recreational vehicles at Wilbur Avenue being used as permanent and/or temporary residence.

On 1-13-2017 I went to the property and attempted contact with Mr. Bosman. I also attempted contact at multiple buildings on the property including a residential building, a brick and mortar building and a workshop. I made contact with a female at the workshop who stated that she did not know anything about the RV's located to the rear of the property and provided me with Mr. Bosman's phone number.

On 1-18-2017 I met with the City of Antioch Planning Department who told me that the Antioch Municipal Code prohibits people living in RV's and that Mr. Bosman is only allowed to have two residential units on the property, which is the duplex located on the front of the property.

On 1-26-2017, I returned to the property with Code Enforcement Manager Curt Michael to contact the occupants of the buildings on the property. I started at the building located on the front of the property. City records show this building is a duplex. I knocked on the West side entry door of the duplex and was able to make contact with an occupant. This occupant told me that there are three separate residential units in this building addressed "A" and that there are two other buildings on the property labeled "B" and "C". I then knocked on a second entry door located on the North side of the duplex. There was no answer. I then knocked on a third entry door located on the South side of the duplex and was able to make contact with an occupant. This occupant told me that there are four separate residential units in this building. I attempted knocked on a fourth entry door located on the south side of the duplex. There was no answer.

Next, I knocked on the door of the building labeled "B". There was no response. Finally, I knocked on the door of the building labeled "C". City records show this building is approved to be used as a work shop. There was no response. While on scene I saw 12 electrical meters in plain view of each of the building's front doors. There are two electrical meters located on the building addressed "A". There is one electrical meter located on the building labeled "B". Six electrical meters are located on the building labeled "C". I saw one electrical meter that is actively supplying power to a recreational vehicle. There are two electrical meters along the West side of the property that are used as recreational vehicle connections but, at the time of inspection, they were not supplying power to anything. I attempted to contact the property owner Mr. Joseph Bosman via phone. I left a message requesting contact to discuss the condition of his property.

On 1-27-2017 I conducted another property inspection with Code Enforcement Manager Curt Michael, Building Inspector Mike Boccio, and property owner Joseph Bosman. Mr. Bosman provided historical documents related to the property, historical photos of the property, and an eviction notice for a tenant living at the property. I advised Mr. Bosman that the Code Enforcement Department received a complaint for people living in multiple

recreational vehicles on the property. I told Mr. Bosman that when I was at the property yesterday, I saw multiple electrical meters around the property which were installed without the proper permits.

Mr. Bosman stated that the building addressed as A has three separate residential units inside the building. Building Inspector Mike Boccio advised Mr. Bosman that the City only approved that building to be used as a duplex. Mike Boccio told Mr. Bosman that he is required to convert the building back to a duplex and to contact the building department for an interior inspection.

Mr. Bosman stated that B has been used as a residence for many years and that the building has a full bathroom and kitchen. Mike Boccio advised Mr. Bosman that the building was not permitted to have a bathroom or kitchen inside. When asked, Mr. Bosman did not grant access to the inside of this building.

Mr. Bosman allowed access into the approved workshop building addressed C. Mr. Bosman stated that he was installing additional walls inside the shop and that he may convert a portion of the workshop into additional residential units. A check of city building permits found that Mr. Bosman has a permit to construct the walls. As we continued the interior inspection of C, we found an unpermitted residential unit constructed on the South end of the workshop. Mr. Bosman did not grant access to the inside of this living unit and it was inspected from the exterior only. Mr. Bosman stated that the unpermitted residential unit is a single unit with a second story for storage.

Mr. Bosman allowed an inspection of the rear of the property where I saw several trailers and recreational vehicles stored on an unimproved surface on the East side of the property. Mr. Bosman stated that there are 15 occupied recreational vehicles on the property. Mr. Bosman told me that each recreational vehicle has its own electrical meter and sewer line, and that he collects \$550 a month in rent for each recreational vehicle on the property. In addition to the recreational vehicles stored on an unimproved surface, I saw several automobiles and boats on the rear of the property parked on an unimproved surface. I also saw several inoperable vehicles stored on the property, out of public view. I advised Mr. Bosman that I will research all approved uses for the property and issue a Notice of Violation for any condition that is not approved.

On 1-30-2017, I made contact with Mr. Bosman at the property and issued a Notice of Violation. I explained the violations found during the inspection on January 27, and told him that he will have to contact the building department to obtain an electrical permit for all the electrical meters, and have the sewer inspected. I also told him that if he wanted to keep the third unpermitted residential unit in A, the unpermitted residential unit in B, and the unpermitted residential portion of C, he would have to contact the City of Antioch Planning Department and apply for a use permit. If not, then he would have to restore them all to their original use. I also told him that recreational vehicles cannot be used as a temporary or permanent residence in the City of Antioch and he would have to remove all of the recreational vehicles, boats and automobiles from the unimproved surface. Mr.

Bosman was provided 10 days to contact the Building Department and 30 days to have the recreational vehicles removed.

On 2-1-2017, I met with Mr. Bosman, Planning Manager Alexis Morris and Code Enforcement Manager Curt Michael at City Hall to discuss the violations on the property. Mr. Bosman was informed by Alexis that he was not allowed to have more than two residential units on the property, which is the front unit that is supposed to be a duplex. Alexis told Mr. Bosman that he would have to remove the unpermitted third residential unit from A, remove the unpermitted residential unit from B, and remove the unpermitted residential portion of C. He was also told that he is not allowed to operate a RV park in Antioch or allow any recreational vehicle to be used as a temporary or permanent residence.

On 2-7-2017, Curt Michael, Mike Boccio, Joseph Bosman and I met at the property to inspect the unpermitted sewer and electrical work. Mike Boccio told Mr. Bosman that he will not issue a permit to keep the unpermitted work due to the fact that he was not allowed to have the additional units or the recreational vehicles on the property. Mike Boccio advised Mr. Bosman that when the recreational vehicles and unpermitted units have been removed from the property, the additional electrical and sewer lines will have to be removed. During the inspection, Mr. Bosman dug up multiple spots on the property to show that the recreational vehicles, boats and automobiles on the property are parked on an improved surface.

On 3-28-2017 Mr. Bosman requested to reschedule his appeal hearing. Mr. Bosman was provided with a new appeal hearing on May 4, 2017.

On 4-28-2017 Mr. Bosman requested to reschedule his appeal hearing again. Mr. Bosman was provided with a new appeal hearing on June 1, 2017.

RECOMMENDATION:

Recommendation to uphold the Notice of Violation issued to Joseph Bosman for violations of the Antioch Municipal Code 9-5.3830



May 25, 2017

Joe Bosman

Subj: Notice of Hearing before the Antioch Board of Administrative Appeals

- Ref: a) Your Citation Appeal application received February 9, 2017
b) Your request for an extension of your Citation Appeal received March 28, 2017
c) 60-day Tolling Agreement dated March 29, 2017
d) Your letter dated April 28, 2017 requesting an extension of the Tolling Agreement

Dear Mr. Bosman,

Please be advised that your appeal is scheduled for **Thursday, June 1, 2017, at 3:00 p.m.** in the Council Chambers (across the breezeway from City Hall). The Tolling Agreement extension granted by City Clerk Arne Simonsen will expire on June 1, 2017; please see attached e-mail.

The Agenda and Staff Reports will be posted onto our City's Website 72 hours before the Board of Administrative Appeals Hearing date listed above. To view the Agenda information, click on the following link and then double click 'Board of Administrative Appeals': <http://www.ci.antioch.ca.us/CityGov/agendas/>.

This case will be heard and a decision rendered by the Board of Administrative Appeals.

Thank you.

Sincerely,

CHRISTINA GARCIA
Deputy City Clerk

cc: Code Enforcement



PROOF OF SERVICE BY MAIL

STATE OF CALIFORNIA)
COUNTY OF CONTRA COSTA) ss

I am a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years and not a party to the within entitled action; my business address is Office of the City Clerk for the City of Antioch, 200 "H" Street, P.O. Box 5007, Antioch, California 94531-5007. On May 25, 2017, I served the within Notice, by placing a true copy thereof enclosed in a sealed envelope with postage thereon fully prepaid, in the United States mail at Antioch, California addressed as follows:

Joe Bosman

I, Christina Garcia, certify (or declare), under penalty of perjury, that the foregoing is true and correct. Executed on May 25, 2017, at Antioch, California.

Christina Garcia

Garcia, Christina

From: [REDACTED]
Sent: Monday, May 01, 2017 10:46 AM
To: Simonsen, Arne
Cc: Garcia, Christina; Vigilia, Michael; Michael, Curt; Sidie, Justine
Subject: Re: Tolling Agreement extension to June 1 2017

Mr. Simonsen and Staff:

Thank you for your consideration of additional time. I trust I have not disrupted your staff's schedules too much. I will try and make the most of this extension to represent myself in the best manner to the City.

Joe Bosman

From: "Arne Simonsen" <asimonsen@ci.antioch.ca.us>
To: " " <[REDACTED]>
Cc: "Christina Garcia" <cgarcia@ci.antioch.ca.us>, "Michael Vigilia" <mvigilia@ci.antioch.ca.us>, "Curt Michael" <cmichael@ci.antioch.ca.us>, "Justine Sidie" <jsidie@ci.antioch.ca.us>
Sent: Monday, May 1, 2017 10:26:30 AM
Subject: Tolling Agreement extension to June 1 2017

May 1, 2017

Joe Bosman

Subj: Notice of Hearing before the Antioch Board of Administrative Appeals

Ref: a) Your Citation Appeal application received February 9, 2017
b) Your request for an extension of your Citation Appeal received March 28, 2017
c) 60-day Tolling Agreement dated March 29, 2017
d) Your letter dated April 28, 2017 requesting an extension of the Tolling Agreement

Dear Mr. Bosman,

I am in receipt of your letter dated April 28, 2017 requesting an extension of the Tolling Agreement and rescheduling of the Board of Administrative Appeals Hearing on your appeal of Notice of Violation CD1701-026.

I am granting an extension of the Tolling Agreement and rescheduling the hearing of your appeal to **3:00 p.m., Thursday, June 1, 2017** at which time the Tolling Agreement will expire.

If you have any questions, please do not hesitate to call our office. Thank you.

Sincerely,

ARNE SIMONSEN
City Clerk

Arne Simonsen

City Clerk
City of Antioch
P.O. Box 5007
Antioch, CA 94531-5007
(925) 779-7008

The City keeps a copy of all E-mails sent and received for a minimum of 90 days. All retained E-mails will be treated as a Public Record per the California Public Records Act, and may be subject to disclosure pursuant to the terms and subject to the exemptions of that Act.

From: Simonsen, Arne
Sent: Monday, April 24, 2017 2:09 PM
To: "
Cc: Garcia, Christina; Vigilia, Michael; Michael, Curt
Subject: Notice of hearing before the Antioch Board of Administrative Appeals
Attachments: Notice of Appeal hearing Joe Bosman 4-24-17.doc; General Info -Decisions-2014-1.doc

Dear Mr. Bosman,

Your appeal will be heard before the Board of Administrative Appeals on **Thursday, May 4, 2017 at 3:00 p.m.** in the City Council Chambers, 200 H Street, Antioch, CA.

The Tolling Agreement of March 29, 2017 extended the required 60-day period for hearing an appeal and will terminate with the hearing of your appeal on May 4, 2017.

All people who wish to speak on your appeal, including you, will be required to take an Oath. You will be allotted 5 minutes in which to present your case before the Board and provide any additional supporting materials not previously submitted to the City Clerk.

If you have any questions, please do not hesitate to call our office. Thank you.

Sincerely,

Arne Simonsen

City Clerk
City of Antioch
P.O. Box 5007
Antioch, CA 94531-5007

The City keeps a copy of all E-mails sent and received for a minimum of 90 days. All retained E-mails will be treated as a Public Record per the California Public Records Act, and may be subject to disclosure pursuant to the terms and subject to the exemptions of that Act.



COPY

April 24, 2017

Joe Bosman

Subj: Notice of Hearing before the Antioch Board of Administrative Appeals

Ref: a) Your Citation Appeal application received February 9, 2017

- b) Your request for an extension of your Citation Appeal received March 28, 2017
- c) 60-day Tolling Agreement dated March 29, 2017

Dear Mr. Bosman,

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The Tolling Agreement of March 29, 2017 extended the required 60-day period for hearing an appeal and will terminate with the hearing of your appeal on May 4, 2017.

All people who wish to speak on your appeal, including you, will be required to take an Oath. You will be allotted 5 minutes in which to present your case before the Board and provide any additional supporting materials not previously submitted to the City Clerk.

If you have any questions, please do not hesitate to call our office. Thank you.

Sincerely,

ARNE SIMONSEN
City Clerk

Enclosure: General Information for Persons Appealing Decisions



CITY OF ANTIOCH ADMINISTRATIVE BOARD OF APPEALS

General Information for Persons Appealing Decisions

The Administrative Board of Appeals is comprised of five Antioch residents, who are appointed by the Mayor and have volunteered their time to hear your appeal. The Board Members do not receive monetary compensation for their time and they are not employees of the City. They do not make or control the law. They are hearing officers that will review your appeal because you have requested the City do so. As the person making the appeal (the appellant) please keep in mind the below:

Schedule of Hearing:

- When an appeal is requested, it is typically scheduled for the first Thursday of every month.
- You will receive written notice of the date and time of the appeal hearing from the City Clerk's office 10 days after you file your appeal.
- The Agenda and Staff Reports will be posted onto our City's Website 72 hours before the Board of Administrative Appeals Hearing date. To view the Agenda information, click on the following link and then double click 'Board of Administrative Appeals': <http://www.ci.antioch.ca.us/CityGov/agendas/>. Other locations to view the Agenda are the City Council Chambers front window, City Clerk's Office, Antioch Branch Library, Senior Center on 2nd Street, and the Antioch Community Center on Lone Tree Way.

When You Don't Show For Your Hearing:

- If you do not appear at the hearing time and date you have been notified of, your appeal will be heard without you being there.

How You Will Act At Your Appeal Hearing:

- You and anyone else who is attending the appeal at your request will maintain a respectful attitude at all times,
- If you or anyone else does not maintain a respectful attitude, you may be asked to leave the hearing by the Board Chairperson.
- Your appeal is not an opportunity to debate or argue with City staff or Board members. Any questions should be directed to the Board Chairperson.
- When you speak, you should talk about the reasons why you feel the Decision was wrongfully made.

How The Appeal Hearing Will Go:

- The Board will read your item of appeal from its Agenda.
- The Board will then ask City staff to present an oral report with regard to your Decision. The Board may ask questions of City staff after the oral report. This oral report will be for **five (5) minutes**.
- After staff has provided its report, and the Board is finished with its questions of staff, you will then be called to the podium to speak. Please come up and speak at the podium, not from the audience.
- You will have **five (5) minutes** to present the reasons why you are appealing the Decision.
- Any other additional persons who may oppose or support your appeal can fill out speaker cards and speak for **three (3) minutes**.
- The Board may then ask City staff for a rebuttal to the statements you or others made in support or opposition of your appeal. This rebuttal is only for **three (3) minutes**.
- Then the hearing is completed and the Board will then issue its ruling on your appeal.

Your Burden:

- It is your appeal and therefore you bear the burden to prove that the Decision was wrongfully made.
- To win your appeal, you must have a majority of the Board uphold your appeal (3 of 5, or 2 of 3).
- If the Board determines there was in fact good reason to issue this Decision, your appeal will be denied.

How The Board Will Rule:

The Board can only rule one of two ways:

- To uphold your appeal and dismiss the Decision.
- To deny your appeal and uphold the Decision.

Written Findings and Order:

- The Board will render their findings and recommendations after the hearing is concluded or as soon as possible.
- You will be mailed the written decision of hearing within ten (10) days of the hearing.
- The decision of the Board is the final ruling on your appeal from the City.



PROOF OF SERVICE BY MAIL

STATE OF CALIFORNIA)
COUNTY OF CONTRA COSTA) ss

I am a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years and not a party to the within entitled action; my business address is Office of the City Clerk for the City of Antioch, 200 "H" Street, P.O. Box 5007, Antioch, California 94531-5007. On April 24, 2017, I served the within Notice, by placing a true copy thereof enclosed in a sealed envelope with postage thereon fully prepaid, in the United States mail at Antioch, California addressed as follows:

Joe Bosman

I, Arne Simonsen, certify (or declare), under penalty of perjury, that the foregoing is true and correct. Executed on April 24, 2017, at Antioch, California.

From: Simonsen, Arne
Sent: Tuesday, April 25, 2017 11:50 AM
To: Garcia, Christina
Subject: FW: Read report : Notice of hearing before the Antioch Board of Administrative Appeals

From: [REDACTED]
Sent: Monday, April 24, 2017 5:37 PM
To: Simonsen, Arne
Subject: Read report : Notice of hearing before the Antioch Board of Administrative Appeals

Recipient: [REDACTED]
Time of reading : 4/24/2017 05:36 PM
Subject: Notice of hearing before the Antioch Board of Administrative Appeals

Dear Mr. Bosman, Your appeal will be heard before the Board of Administrative Appeals on Thursday, May 4, 2017 at 3:00 p.m. in the City Council Chambers, 200 H Street, Antioch, CA. The Tolling Agree

From: Simonsen, Arne
Sent: Monday, April 24, 2017 2:55 PM
To: "
Cc: Garcia, Christina; Vigilia, Michael
Subject: FW: Notice of hearing before the Antioch Board of Administrative Appeals
Attachments: Notice of Appeal hearing Joe Bosman 4-24-17.doc; General Info -Decisions-2014-1.doc

Mr. Bosman,

The Agenda and Staff Reports will be posted on the City's Website 72 hours before the Board of Administrative Appeals Hearing of your Appeal on May 4, 2017.

To view the Agenda information go to www.ci.antioch.ca.us then click on "Agendas – Minutes"; then click on "Board of Administrative Appeals". Then click on Agenda/Minutes for the 5/4/2017 Hearing. The Agenda and staff reports will appear as an Adobe pdf file.

Respectfully,

Arne Simonsen

City Clerk
City of Antioch
P.O. Box 5007
Antioch, CA 94531-5007

The City keeps a copy of all E-mails sent and received for a minimum of 90 days. All retained E-mails will be treated as a Public Record per the California Public Records Act, and may be subject to disclosure pursuant to the terms and subject to the exemptions of that Act.

From: Simonsen, Arne
Sent: Monday, April 24, 2017 2:09 PM
To: "
Cc: Garcia, Christina; Vigilia, Michael; Michael, Curt
Subject: Notice of hearing before the Antioch Board of Administrative Appeals

Dear Mr. Bosman,

Your appeal will be heard before the Board of Administrative Appeals on **Thursday, May 4, 2017 at 3:00 p.m.** in the City Council Chambers, 200 H Street, Antioch, CA.

The Tolling Agreement of March 29, 2017 extended the required 60-day period for hearing an appeal and will terminate with the hearing of your appeal on May 4, 2017.

All people who wish to speak on your appeal, including you, will be required to take an Oath. You will be allotted 5 minutes in which to present your case before the Board and provide any additional supporting materials not previously submitted to the City Clerk.

If you have any questions, please do not hesitate to call our office. Thank you.

Sincerely,

Arne Simonsen

City Clerk
City of Antioch
P.O. Box 5007
Antioch, CA 94531-5007

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From: Simonsen, Arne
Sent: Tuesday, April 25, 2017 11:50 AM
To: Garcia, Christina
Subject: FW: Read report : FW: Notice of hearing before the Antioch Board of Administrative Appeals

From: [REDACTED]
Sent: Monday, April 24, 2017 5:36 PM
To: Simonsen, Arne
Subject: Read report :FW: Notice of hearing before the Antioch Board of Administrative Appeals

Recipient: [REDACTED]
Time of reading : 4/24/2017 05:36 PM
Subject: FW: Notice of hearing before the Antioch Board of Administrative Appeals

Mr. Bosman, The Agenda and Staff Reports will be posted on the City's Website 72 hours before the Board of Administrative Appeals Hearing of your Appeal on May 4, 2017. To view the Agenda informatio

From: Simonsen, Arne
Sent: Wednesday, March 29, 2017 8:43 PM
To:
Cc: Vigilia, Michael; Garcia, Christina; Michael, Curt
Subject: Tolling Agreement on your appeal to the Board of Administrative Appeals re Wilbur Avenue

Mr. Bosman,

Your appeal of a Notice of Violation was delivered to the City Clerk's Office on February 9, 2017. The Antioch Municipal Code requires that the City Clerk schedule the appeal to be heard by the Board of Administrative Appeals within 60-days.

You have received the response with documents to the California Public Records Act request you submitted to the City Clerk's Office on March 9, 2017 which took longer than anticipated to retrieve the requested materials.

Therefore, following the discussion we had when you came to my office on March 28th and you handed me a written request to reschedule the hearing of your appeal that was scheduled for Thursday, April 4, 2017, our office agrees to a 60-day Tolling Agreement starting March 28th, 2017.

My office will be scheduling the hearing of your appeal for 3:00 p.m., Thursday, May 4, 2017 Board of Administrative Appeals meeting which is held in the City Council Chambers, 200 H Street, Antioch, CA 94509.

Respectfully,

Arne Simonsen
City Clerk
City of Antioch
(925) 779-7008

Joe Bosman

RECEIVED

MAR 28 2017

CITY OF ANTIOCH
CITY CLERK

March 28, 2017

City of Antioch

Attn: Christina Garcia, Deputy City Clerk

Re: Appeal of Notice of Violation CD

Site: Wilbur Ave. Antioch, Ca.

Mrs. Garcia:

Thank you for your correspondence dated February 9, 2017 regarding my Appeal Hearing scheduled for **April 6th, 2017 @ 3:00 PM.**

It is important that I am treated fairly regarding my appeal. My property rights are being taken and my tenants may be displaced as a result of this hearing. I am requesting that the following items be addressed **before** the hearing occurs:

1. **Request For Public Records:**

The City has not responded in writing or e-mail to my request for records dated March 9, 2017. The City is unique in that they are the best source of these documents, even though they are the plaintiff. I would appreciate a written response to this important request.

2. 1-4.01, B, Right To Appeal of Antioch Code of Ordinances:

I requested to you in person and by letter dated March 9, 2017 that the **Planning Commission** should hear specific issues related to my Notice of Violation. There are specific planning issues at stake.

Specifically, the City wants to strip my income producing uses from my property. They have changed the Zoning and are now attempting to tell me I have no grandfathered rights. The land will be useless. Will the City pay me in damages for my lost value?

Please read section **1-4.01, B The Planning Commission should hear my case.**

3. City Staff has yet to engage me:

I have attempted to work with staff as the Mayor directed at the City Council meeting. I have written Ron Bernal and Forrest Ebbs regarding the issues at hand. They have not attempted to resolve any issues yet.

I would appreciate a rescheduling of my appeal until the above items are sorted out.

Thank you,

Joe Bosman

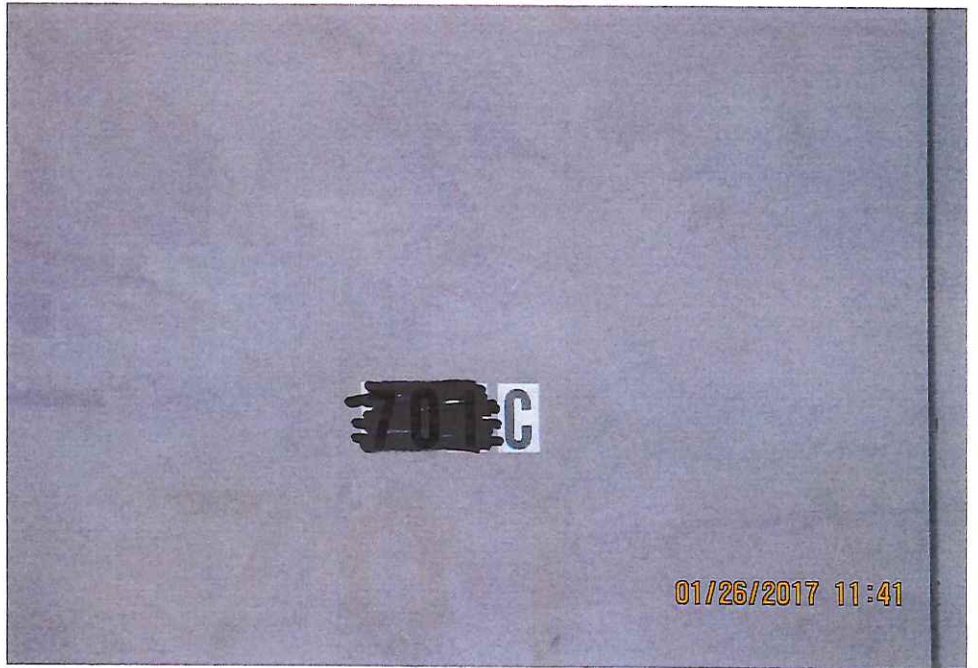


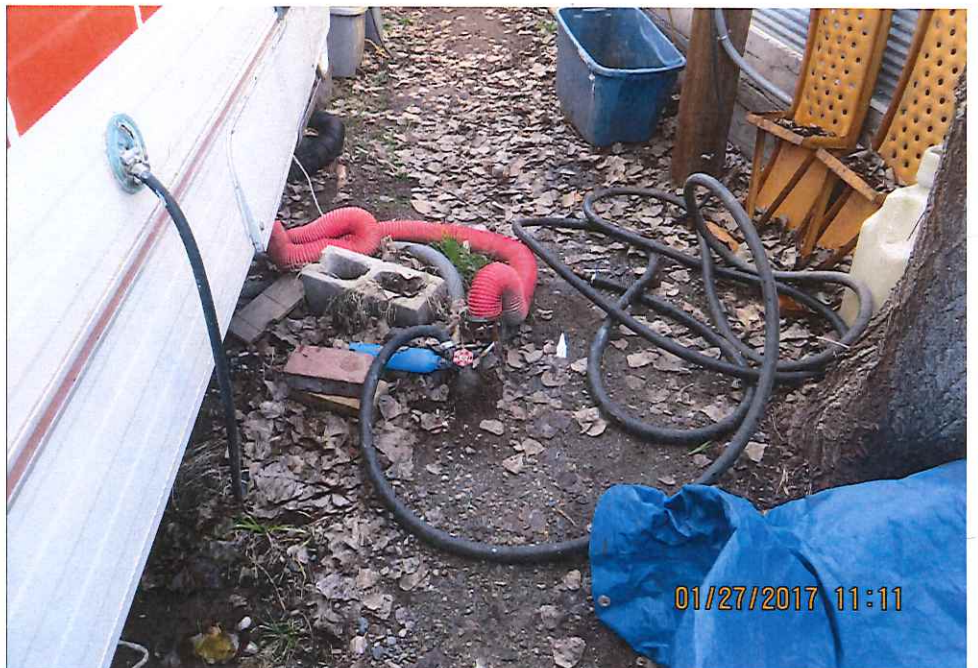
ATTACHMENT 1







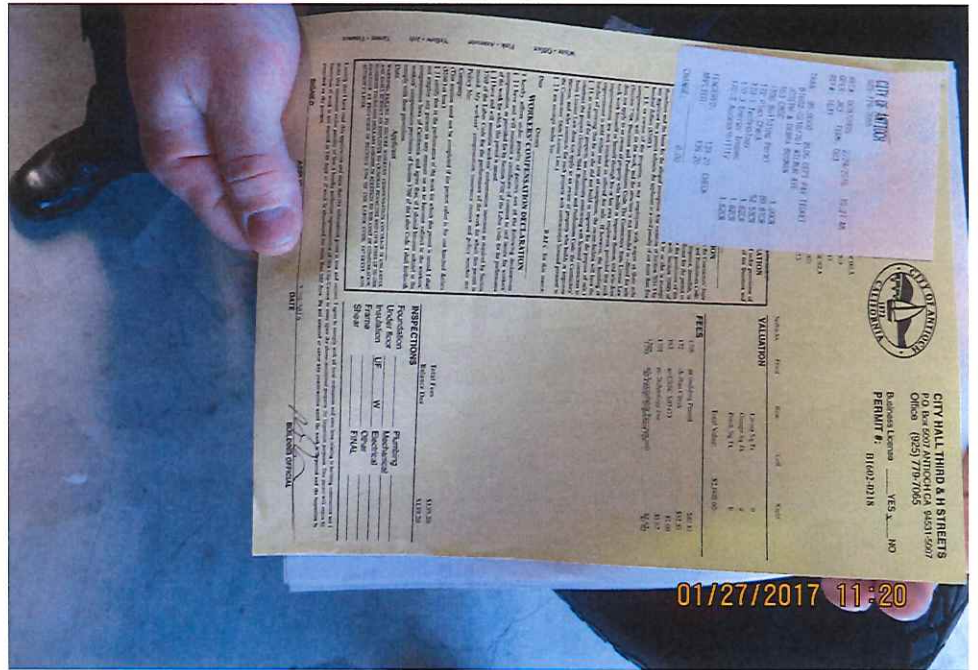


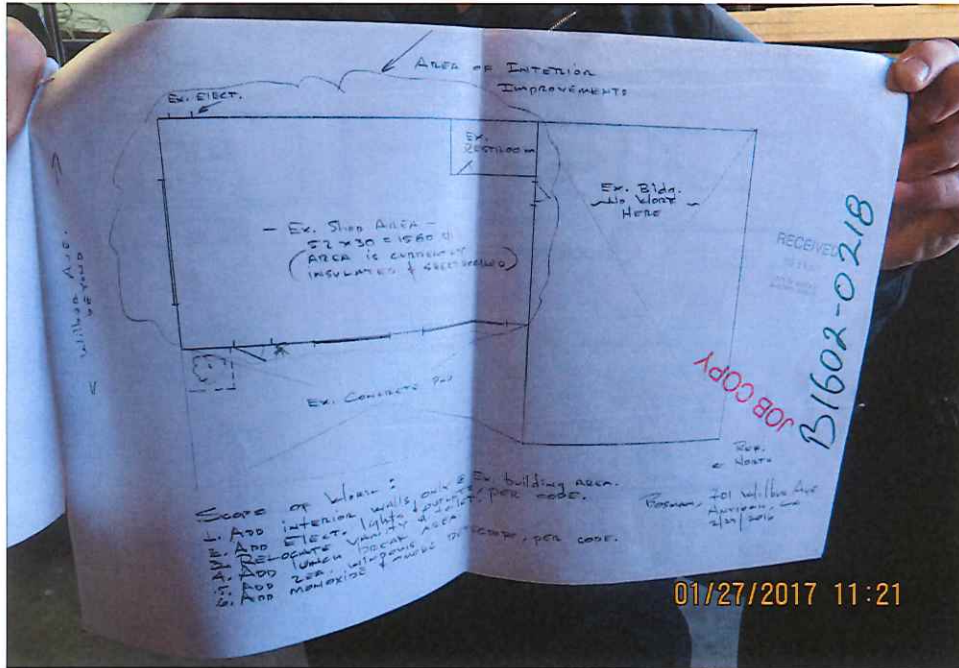








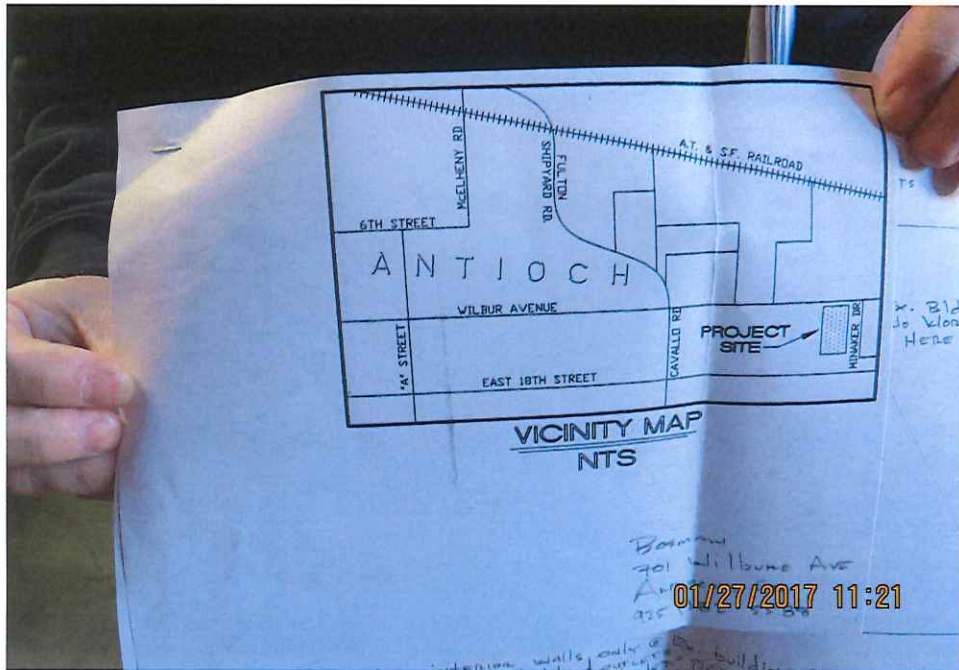




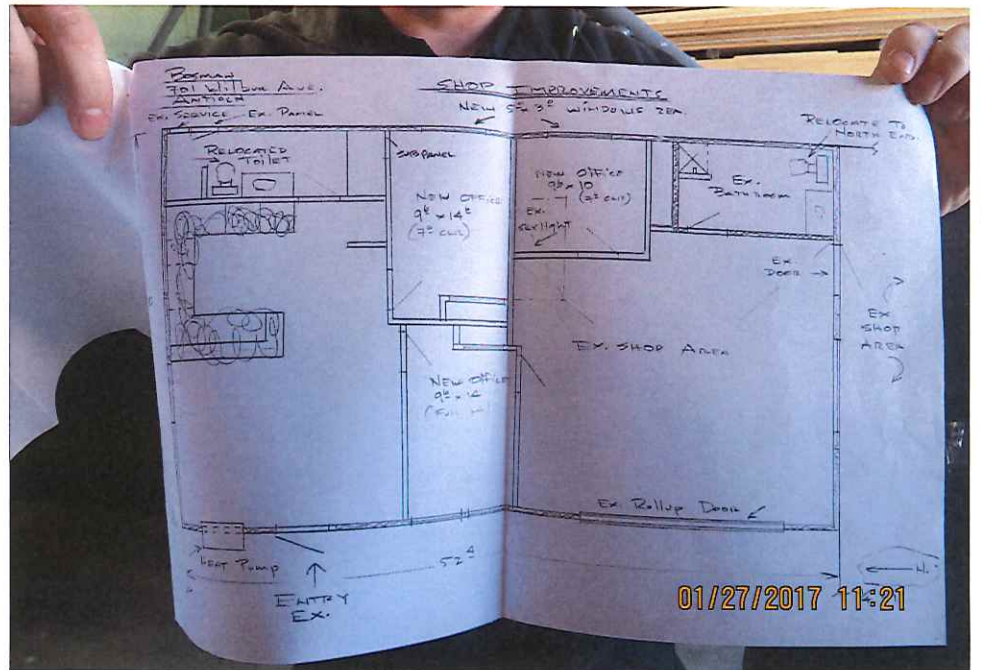
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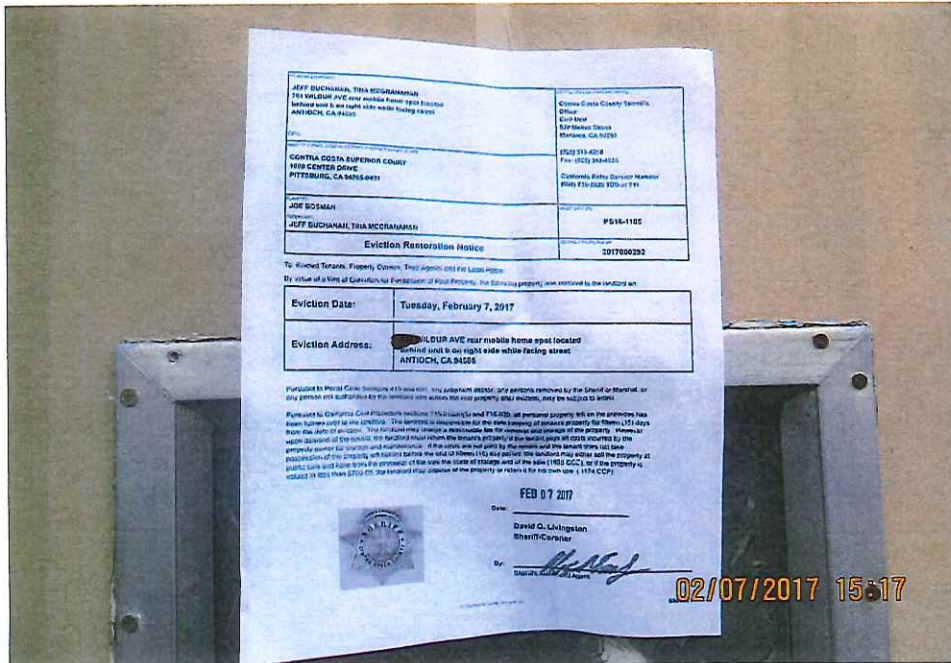






















NOTICE OF VIOLATION OF ANTIOCH MUNICIPAL CODE AND MAINTAINING PUBLIC NUISANCE IN THE CITY OF ANTIOCH

To: BOSMAN, JOSEPH & DEBRA

Location of property: WILBUR AVE ANTIOCH CA 94509

APN: 065110007

Date of Inspection: 1-30-17

Case #: CD1701-02LE

The property listed above has been found to be in violation of the City of Antioch's Municipal Code. The violation(s) marked below require immediate action by the property owner/resident. Failure to correct these violation(s) by the date indicated will result in further actions being taken by the City.

Antioch Municipal Code Sections:

<input type="checkbox"/>	4-16.03 Major automotive repairs in a residential district in public view
<input type="checkbox"/>	5-1.202 (A1 a) Property inadequately maintained (inoperable equipment, junk, rubbish, building materials, and containers) in public view
<input type="checkbox"/>	5-1.202(A2) Premises on which overgrown, dead or decayed trees, weeds or other vegetation pose a risk or harm to public, visual blight
<input type="checkbox"/>	5-1.202(B) Building or structures in a state of disrepair including walls, fences, signs, retaining walls, which are broken, deteriorated
<input type="checkbox"/>	5-1.202(D) Outdoor parking or storage of inoperable, wrecked, dismantled, salvaged, abandoned vehicle, or parts thereof including watercrafts
<input checked="" type="checkbox"/>	5-1.202(D)(2) Parking on unimproved surface.
<input type="checkbox"/>	5-1.403 Property owner shall not permit property that has been defaced with graffiti to remain
<input checked="" type="checkbox"/>	8-1.02 Building permits required to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, occupy or maintain
<input type="checkbox"/>	9-5.1210 Tree branches shall be trimmed at least 7 feet over the sidewalk and 14 feet over the street
<input checked="" type="checkbox"/>	9-5.3830 It shall be unlawful to maintain any recreation vehicle as a temporary or permanent residence upon a lot or parcel of land within the city
<input type="checkbox"/>	5-1.202(c)(1) Abandoned/unsecured or partially constructed buildings.
<input type="checkbox"/>	7-2.623 No encroachment of any nature shall be permitted within the public right-of-way.
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Other:

Required Corrections: Within 10 calendar days from the date of this notice, you must correct the violation(s) (checked off above) or file an appeal with the office of the City Clerk. If you fail to do so, there will be a \$150.00 re-inspection fee in addition, the City may issue Administrative Citations, which carry fines that range from \$100.00 to \$1,000.00 per violation for every day the violation(s) are permitted to remain and/or take other actions to compel your compliance.

We will be conducting our follow up inspection at the end of the above deadline to confirm your compliance. Thank you in advance for your cooperation in abating these violation(s). If you have any questions, you may contact me at number indicated below during regular business hours.

Notes: REMOVE ALL RECREATIONAL VEHICLES; RV'S, BOATS, TRAILERS CARS & TRUCKS FROM UNIMPROVED SURFACE. CONTACT ANTIOCH BUILDING DEPARTMENT TO OBTAIN ELECTRICAL PERMIT FOR ELECTRICAL PANELS ADDED TO PROPERTY.

The property owner is responsible for all costs associated with the abatement of this nuisance including, inspection fees, hearing costs, and any costs incurred by the City if forced to abate this nuisance.

Correct Violation(s) by: SEE SECOND SHEET Request building permit(s) by:

Officer: J. SIDIE

Phone: 925-779-6139

Date: 1-30-17

White - File / Yellow - Owner / Pink

CONTINUATION OF NOTICE

LOCATION OF PROPERTY: [REDACTED] WILBUR AVE ANTIOCH CA 94509

APN: CUS110007 Date of Inspection: 1-30-17 Case# CDD701-0220

HAVE BUILDINGS INSPECTOR INSPECT SEWER LINE.
CONTACT ANTIOCH PLANNING DEPARTMENT TO OBTAIN
A USE PERMIT FOR THIRD UNIT IN [REDACTED] A, [REDACTED] B
AND [REDACTED] C OR CONVERT THIRD UNIT IN A BACK
TO ORIGINAL USE, CONVERT B BACK INTO STORAGE
AND C BACK INTO WORK SHOP. IT SHALL
BE UNLAWFUL TO MAINTAIN ANY RECREATIONAL
VEHICLE AS A TEMPORARY OR PERMANENT RESIDENCE.
REMOVE ALL EVIDENCE RV'S BEING USED AS
TEMPORARY OR PERMANENT RESIDENCE.

CONTACT BUILDING & PLANNING B/L TO OBTAIN PERMITS
By: 2-10-17

REMOVE ALL RV'S AND VEHICLES FROM UNIMPROVED
SURFACE By: 3-1-17

REMOVE RV'S AS TEMPORARY OR PERMANENT RESIDENCE
By: 3-1-17

Officer: J. SIDIE Phone: 925-779-6139 Date: 1-30-17

Property Detail

Contra Costa, CA GUS KRAMER, ASSESSOR

Parcel # (APN): 065-110-007-5

Use Description: RESID. MULTIPLE FAMILY

Parcel Status:

Owner Name: BOSMAN JOSEPH & DEBRA

Mailing Address: [REDACTED] SAN JUAN OAKS RD BRENTWOOD CA 94513-4635

Situs Address: [REDACTED] WILBUR AVE ANTIOCH CA 94509-7536 R001

Legal

Description: IN NE QR SEC 19 T2N R2E 2.500 AC

ASSESSMENT

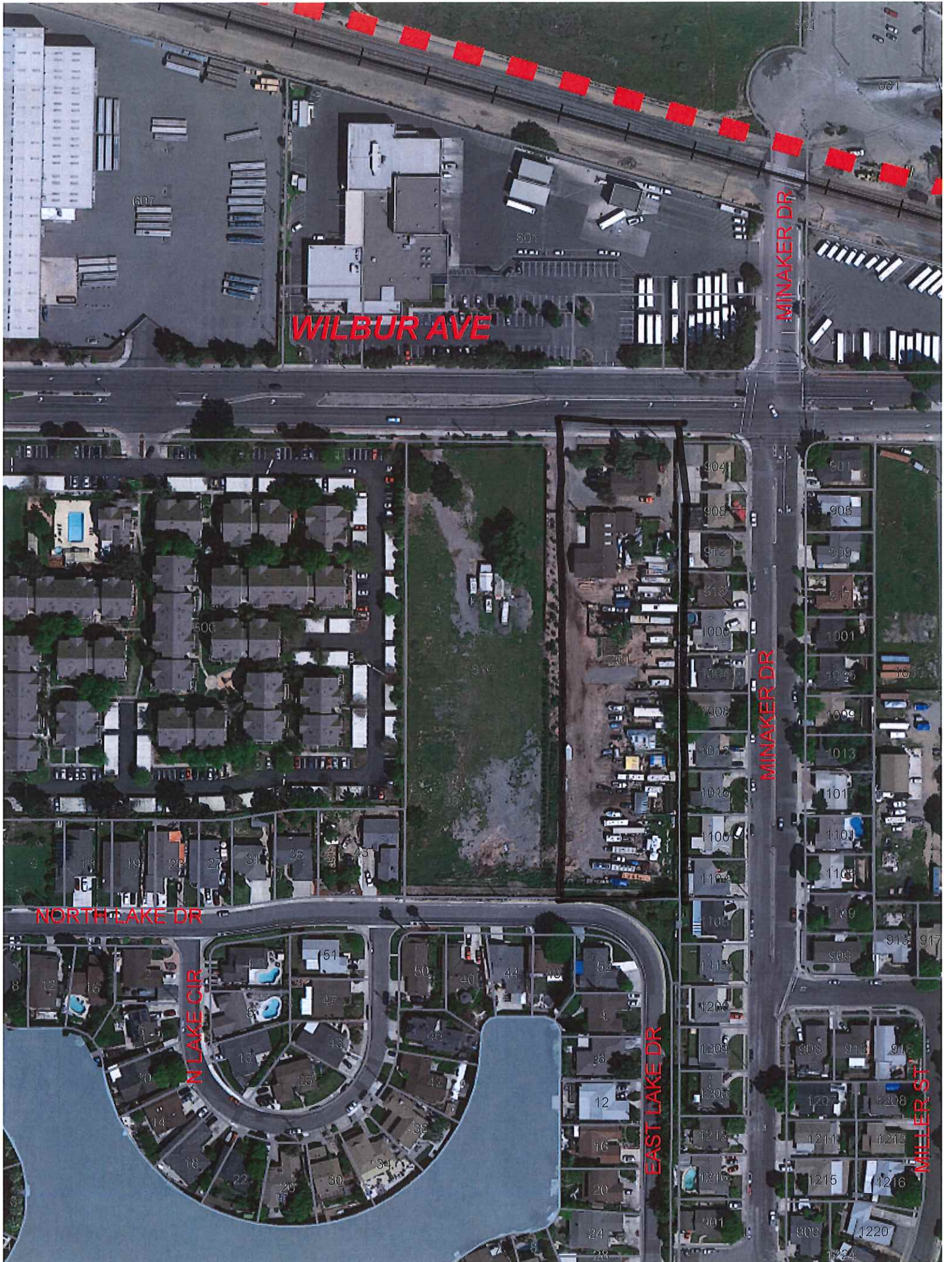
Total Value: \$456,938	Use Code: 24	Zoning:
Land Value: \$255,765	Tax Rate Area: 001086	Census Tract: 3060.04/1
Impr Value: \$201,173	Year Assd: 2015	Improve Type:
Other Value:	Property Tax:	Price/SqFt: \$128.40
% Improved 44%	Delinquent Yr	
Exempt Amt:	HO Exempt?: N	

SALES HISTORY

	<u>Sale 1</u>	<u>Sale 2</u>	<u>Sale 3</u>	<u>Transfer</u>
Recording Date:	02/02/2000			06/29/2005
Recorded Doc #:	21766			237836
Recorded Doc Type:	GRANT DEED			
Transfer Amount:	\$250,000			
Sale 1 Seller (Grantor):				
1st Trst Dd Amt:	Code1:	2nd Trst Dd Amt:	Code2:	

PROPERTY CHARACTERISTICS

Lot Acres: 2.500	Year Built: 1930	Fireplace:
Lot SqFt: 108,900	Effective Yr: 1930	A/C:
Bldg/Liv Area: 1,947		Heating:
Units:	Total Rooms: 9	Pool:
Buildings:	Bedrooms: 4	
Stories:	Baths (Full): 4	Park Type:
Style:	Baths (Half):	Spaces:
Construct:		Site Inffnce:
Quality:	Garage SqFt:	
Building Class:		Timber Preserve:
Condition:		Ag Preserve:
Other Rooms:		



WILBUR AVE

MINAKER DR

NORTH LAKE DR

N LAKE CIR

EAST LAKE DR

MILLER ST



City of Antioch
Citation Appeal Application

RECEIVED
FEB 09 2017
HUMAN RESOURCES

CITY OF ANTIOCH
ATTN: CITY CLERK
P.O. BOX 5007
ANTIOCH, CA 94531-5007
(925) 779-7009

Date of Citation: 1.30.17

Citation #: CD 1701-026

Name: Joe Bosma

Property Address: [REDACTED] Wilbur Ave, Antioch

94509

Mailing Address: [REDACTED] San Juan Oaks Rd.

BRENTWOOD, CA 94513

Home Phone:

Work Phone:

REASON FOR APPEAL

See Attached Form 2 pages, dated
2.8.2017

Signature

Date 2/9/2017



February 16, 2017

Joe Bosman
[REDACTED] San Juan Oaks Road
Brentwood, CA 94513

RE: Board of Administrative Appeals Hearing
Property Address: [REDACTED] Wilbur Avenue, Antioch
APN NO: 065-110-007
Case NO: CD1701-026

Dear Mr. Bosman,

This is a follow up to your written appeal filed on February 9, 2017, regarding the above-referenced case. We are in receipt of your \$50 Administrative Appeal Fee that was paid on February 15, 2017, as per our City's Master Fee Schedule.

Please be advised your appeal is scheduled for Thursday, April 6, 2017, at 3:00 p.m. in the Council Chambers (across the breezeway from City Hall).

The Agenda and Staff Reports will be posted onto our City's Website 72 hours before the Board of Administrative Appeals Hearing date listed above. To view the Agenda information, click on the following link and then double click 'Board of Administrative Appeals': <http://www.ci.antioch.ca.us/CityGov/agendas/>. Other locations to view the Agenda are the City Council Chambers front window, City Clerk's Office, Antioch Branch Library, Senior Center on 2nd Street, and the Antioch Community Center on Lone Tree Way.

This case will be heard and a decision rendered by the Board of Administrative Appeals. A General Information sheet is enclosed to answer any questions you may have regarding the appeals.

Thank you.

Sincerely,

CHRISTINA GARCIA
Deputy City Clerk

cc: Code Enforcement

Office of the City Clerk
200 H Street
P. O. Box 5007
Antioch CA 94531-5007
Phone: (925) 779-7009/ Fax: (925) 779-7007

Joe Bosman

6/1/2017

Administrative Appeals Board

City of Antioch

Re: Case #: CD1701-026

701 Wilbur Avenue

Appeal Board:

I appreciate your time and effort you provide to the City of Antioch. I envision an improved community evolving in Antioch. Thank you for your contribution.

The Staff Report regarding my property is misleading. I would like to explain.

I purchased 701 Wilbur Avenue in early 2000. The property was in desperate need of care. The land had lots of debris, abandoned cars and equipment and general neglect. While less than visually appealing, I could see great potential as a functioning "Work Force" property.

Prior to buying the land, I had the City approve my intent to locate my cabinet shop there. The Planning Director agreed the use was non-conforming and allowed that use to happen. Existing uses continued as well, the property is 3 acres in size.

Other uses included a duplex rental unit, a "ranch hand" four door entry rental unit, RV rental spots, material storage units, and general Engineering uses. The property was originally a vineyard back in 1915.

These uses have continued to varying degrees up to the present time. The property is still representative as a "Work Force" property. My tenants are good people (Veterans, retired, low income) whom do not own homes. Most work and some cannot work, but all are of good character.

The property has been approved by Antioch's City Council for a 126 unit affordable housing project. This effort took 13 years for approval. 26 million will be spent on developing this "Work Force" land. Some legal issues need resolution, however, with the City attorney. This work is on-going and we expect things will be cleared up so that our developer may proceed with the complicated financing portion of this affordable housing project. This may take a year or two.

Meanwhile, below, I have provided you with reasons why the RV use should be allowed to continue. Antioch code allows non-conforming uses to remain provided they are appropriately "Grand Fathered" in. This is the case I propose to you. The property's uses have served the community well over the years and it serves as a last resort housing solution for many.

I have responded to code enforcements reports in red ink and when not enough room exists, I have notes specific to the clarifications explained.

Additionally, I have listed my affirmative defenses for my tenants continued use of their RV's as temporary shelter while they try and improve their situations. Backup documentation is also attached to each respective point made.

Thank you for your careful consideration,

Joe Bosman

Affirmative Defenses

Regarding 5-1.202, Parking on an unimproved Surface:

Antioch's Building Official, Mike Bachio, inspected several sample areas on the property to determine the sub-surfaces. Mr. Bachio concluded all sample areas were acceptable as improved surfaces. Attached as Exhibit #1 are the initials of Mike Bachio stating 4" of gravel is acceptable (dated 2-2-2017) After all, the property was a general engineering yard used to stock pile these type of materials.

Regarding 8-1.02, Violations:

Antioch's City Clerk, Arne Simonsen, has kindly provided records of 11 building permits taken out with the Building Department for projects done on property. Additionally, three Use Permits were applied for at a cost of over \$500,000 to my developers. They include **2016 Delta**

Courtyard Project Use Permit, the 2005 Lakeside Village Family Apartments and the 2007 Wilbur Townhome Residential Allocations.

The application process was dysfunctional and indicated to me that the City of Antioch did not want Affordable Housing projects in their city.

Staff has indicated more permits are required for existing work. I have agreed to resolve these issues with the City Manager and the Community Development Director pending this Appeal.

Exhibit #2 contains the 11 permits and two cover sheets for the two Use Permit applications. Exhibits #3 and #4-1 contain the Use Permits for the **Delta Courtyard Projects**.

And third... Regarding 9-5.3830, Recreational Vehicles:

Affirmative Defenses include:

A. Ordinance No. 914-C-S, Section C:

“Any right established prior to the date of the effective code” are protected by this Antioch City Code Section (Exhibit #4-2) The “work force” use of using RV’s to temporarily live in preceded **Ordinance No. 9-5.3830** established on 10-25-1994 (Exhibit 5)

B. Ordinance No. 9-5.3002, Section A:

“A use...deemed to be a non-conforming use... may be continued” per Antioch Zoning Code, Chapter 5 (Exhibit #6)

C. Legal Non-Conforming Uses per Antioch Web Page:

“Must a Legal Non-Conforming Use be abandoned or altered to meet current regulations... No” (Exhibit #7)

D. Multi Family Zoning and Non-Conforming Use Established:

Antioch’s Community Development Director and City Attorney were kind enough in 1999 to acknowledge the “non-conforming “uses on the property. (Exhibit #8)

E. Pictures of the Existing 4-plex Ranch Hand House:

These photos establish that this property historically (1930’s?) was used as “work force” housing and transient in nature for the workers. Four separate doors exist for entry to this residential sleep shelter. This building does have a kitchen and shower with its own PGE meter (Unit B)

Exhibit #9 shows the 4-plexes East, West and North Elevations with entry doors. Additional photo shows 1980 Historical Society photo of property. A PGE bill establishes utilities.

F. Redevelopment Plan for Redevelopment Project 4, as amended by Amendment No. 1 June 1990:

This document on file and provided by the City Clerk, Mr. Arne Simonson, is a cloud on Title for the 701 Wilbur Avenue property. It is a legal contract with the Redevelopment Agency of Antioch. It is very specific in nature and should take precedence over other general codes etc...

Page 11, item 4 ...”Conforming owners will be permitted to remain, provided such owner continues to operate, use and maintain the real property”

Page 18, “non-conforming” uses may remain...

Page 3, Item 6, notes extension of preferences of “tenants desiring to remain”

Duration of Plan is for “30 years”

(Exhibit 10 is Agreement and encumbered title)

G. Grant Deeds establishing ownerships of Smith (1985) and Bosman (2000)

The Grant Deeds establish time frames for ownership and uses...

F. Notarized Letter from retired chief Antioch Building Inspector Mr. Griebeling:

From 1999-2006, establishes uses on property. Uses include residential work force housing, tenants living in RVs, storage of Vehicles, industrial uses (Exhibit 12)

G. VIPS member letter of character, Antioch Police Department:

Mr. Everard served Antioch’s VIPS program and is familiar with the 701 Wilbur property... (Exhibit 13)

H. Letter filed with Antioch’s Police Chief stating control of adjacent property (810 Wilbur) for me to maintain.

I would propose my efforts are an asset to the City, not a detriment as I have been portrayed (Exhibit 14)

I. PGE Bills establishing 3 Ea. Utility services at 701 Wilbur Avenue.

(Exhibit 15)

J. Photos of Property at various dates...

(Exhibit 16)

K. RV use as residency at 701 Wilbur Ave. has occurred for many years without the intervention of previous code enforcement teams... Ryan

Graham's team. Is this team knowledgeable of the Redelopment District and the local history?

L. The City of Antioch has systematically denied Affordable Housing for its near homeless and homeless population:

- The City denied a Use Permit for a 69 unit affordable housing project Lakeside Family Apartments in 2005 (UP-05-02)

- The City is attempting to add CFD fees to the approved Delta Courtyard Project rendering the affordable housing project financially infeasible.

- The City was required to rezone this property and others to allow "By Right" zoning by the State of California to meet Housing Element requirements for affordable housing. Yet the City denied UP-05-02 in 2005.

- The City is denying near homeless citizens "last resort shelter" by condoning Code Enforcement's effort to evict people living in RV's.

Thank you for your consideration of the above defenses. I appreciate Code Enforcements goals; however, it's my feeling their efforts should be balanced with the checks, balances and priorities established by our policy makers.

Joe Bosman

701 Wilbur Ave. Antioch

**STAFF REPORT TO THE ADMINISTRATIVE REVIEW PANEL
FOR CONSIDERATION AT THE HEARING ON May 4, 2017**

PREPARED BY: Justine Sidie, Code Enforcement Officer

PREPARED FOR: Administrative Board of Appeals

APPROVED BY: Curt Michael, Code Enforcement Manager

DATE: April 25, 2017

SUBJECT: Case No. CD1701-026
Wilbur Ave.
Violation of Antioch Municipal Codes:
§5-1.202(D)(2), §9-5.3830, §8-1.02

REQUEST:

Joseph Bosman has requested a hearing to appeal a Notice of Violation issued on January 30, 2017, for the following violations of the Antioch Municipal Code:

§5-1.202 SPECIFIC NUISANCES PROHIBITED.

Parking or storage of motor vehicles or other mobile equipment in any area not designated as a parking space on the approved site plan or on any unpaved surface including, but not limited to, dirt, grass or any other surface that is not concrete or a similar paving material.

§ 8-1.02 VIOLATIONS.

It shall be unlawful for any person, firm, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure or cause or permit the same to be done in violation of the Code. Penalties may include citation and/or doubling of original permit fees.

§9-5.3830 RECREATIONAL VEHICLES.

It shall be unlawful for any person to keep or maintain or to permit to be placed, kept, or main-tained any recreational vehicle as a temporary or permanent residence upon any lot, piece, or parcel of land within the city other than within an established recreational vehicle park.

2A.WEB
05-04-17

BACKGROUND INFORMATION:

On 1-11-2017, the Code Enforcement Department received a complaint for multiple recreational vehicles at Wilbur Avenue being used as permanent and/or temporary residence.

[See Comment #1:](#)

On 1-13-2017 I went to the property and attempted contact with Mr. Bosman. I also attempted contact at multiple buildings on the property including a residential building, a brick and mortar building and a workshop. I made contact with a female at the workshop who stated that she did not know anything about the RV's located to the rear of the property and provided me with Mr. Bosman's phone number.

On 1-18-2017 I met with the City of Antioch Planning Department who told me that the Antioch Municipal Code prohibits people living in RV's and that Mr. Bosman is only allowed to have two residential units on the property, which is the duplex located on the front of the property. [See Comment #2](#)

On 1-26-2017, I returned to the property with Code Enforcement Manager Curt Michael to contact the occupants of the buildings on the property. I started at the building located on the front of the property. City records show this building is a duplex. I knocked on the West side entry door of the duplex and was able to make contact with an occupant. This occupant told me that there are three separate residential units in this building addressed "A" and that there are two other buildings on the property labeled "B" and "C". I then knocked on a second entry door located on the North side of the duplex. There was no answer. I then knocked on a third entry door located on the South side of the duplex and was able to make contact with an occupant. This occupant told me that there are four separate residential units in this building. I attempted knocked on a fourth entry door located on the south side of the duplex. There was no answer.

[The Front unit has three rentals, not four. The fourth door is a utility door.](#)

Next, I knocked on the door of the building labeled "B". There was no response. Finally, I knocked on the door of the building labeled "C". City records show this building is approved to be used as a work shop. There was no response. While on scene I saw 12 electrical meters in plain view of each of the building's front doors. There are two electrical meters located on the building addressed "A". There is one electrical meter located on the building labeled "B". Six electrical meters are located on the building labeled "C". I saw one electrical meter that is actively supplying power to a recreational vehicle. There are two electrical meters along the West side of the property that are used as recreational vehicle connections but, at the time of inspection, they were not supplying power to anything. I attempted to contact the property owner Mr. Joseph Bosman via phone. I left a message requesting contact to discuss the condition of his property.

[See Comment # 3](#)

On 1-27-2017 I conducted another property inspection with Code Enforcement Manager Curt Michael, Building Inspector Mike Boccio, and property owner Joseph Bosman. Mr. Bosman provided historical documents related to the property, historical photos of the property, and an eviction notice for a tenant living at the property. I advised Mr. Bosman that the Code Enforcement Department received a complaint for people living in multiple

recreational vehicles on the property. I told Mr. Bosman that when I was at the property yesterday, I saw multiple electrical meters around the property which were installed without the proper permits.

Why aren't these historical documents submitted part of this report?

Mr. Bosman stated that the building addressed as A has three separate residential units inside the building. Building Inspector Mike Boccio advised Mr. Bosman that the City only approved that building to be used as a duplex. Mike Boccio told Mr. Bosman that he is required to convert the building back to a duplex and to contact the building department for an interior inspection.

See Comment #4

Mr. Bosman stated that B has been used as a residence for many years and that the building has a full bathroom and kitchen. Mike Boccio advised Mr. Bosman that the building was not permitted to have a bathroom or kitchen inside. When asked, Mr. Bosman did not grant access to the inside of this building.

The building is permitted and I need permission to enter tenant's space.

Mr. Bosman allowed access into the approved workshop building addressed C. Mr. Bosman stated that he was installing additional walls inside the shop and that he may convert a portion of the workshop into additional residential units. A check of city building permits found that Mr. Bosman has a permit to construct the walls. As we continued the interior inspection of C, we found an unpermitted residential unit constructed on the South end of the workshop. Mr. Bosman did not grant access to the inside of this living unit and it was inspected from the exterior only. Mr. Bosman stated that the unpermitted residential unit is a single unit with a second story for storage.

Law requires proper notification to enter. Building department permits exist...

Mr. Bosman allowed an inspection of the rear of the property where I saw several trailers and recreational vehicles stored on an unimproved surface on the East side of the property. Mr. Bosman stated that there are 15 occupied recreational vehicles on the property. Mr. Bosman told me that each recreational vehicle has its own electrical meter and sewer line, and that he collects \$550 a month in rent for each recreational vehicle on the property. In addition to the recreational vehicles stored on an unimproved surface, I saw several automobiles and boats on the rear of the property parked on an unimproved surface. I also saw several inoperable vehicles stored on the property, out of public view. I advised Mr. Bosman that I will research all approved uses for the property and issue a Notice of Violation for any condition that is not approved.

On 1-30-2017, I made contact with Mr. Bosman at the property and issued a Notice of Violation. I explained the violations found during the inspection on January 27, and told him that he will have to contact the building department to obtain an electrical permit for all the electrical meters, and have the sewer inspected. I also told him that if he wanted to keep the third unpermitted residential unit in A, the unpermitted residential unit in B, and the unpermitted residential portion of C, he would have to contact the City of Antioch Planning Department and apply for a use permit. If not, then he would have to restore them all to their original use. I also told him that recreational vehicles cannot be used as a temporary or permanent residence in the City of Antioch and he would have to remove all of the recreational vehicles, boats and automobiles from the unimproved surface. Mr.

Bosman was provided 10 days to contact the Building Department and 30 days to have the recreational vehicles removed.

On 2-1-2017, I met with Mr. Bosman, Planning Manager Alexis Morris and Code Enforcement Manager Curt Michael at City Hall to discuss the violations on the property. Mr. Bosman was informed by Alexis that he was not allowed to have more than two residential units on the property, which is the front unit that is supposed to be a duplex. Alexis told Mr. Bosman that he would have to remove the unpermitted third residential unit from A, remove the unpermitted residential unit from B, and remove the unpermitted residential portion of C. He was also told that he is not allowed to operate a RV park in Antioch or allow any recreational vehicle to be used as a temporary or permanent residence.

[See Comment #5](#)

On 2-7-2017, Curt Michael, Mike Boccio, Joseph Bosman and I met at the property to inspect the unpermitted sewer and electrical work. Mike Boccio told Mr. Bosman that he will not issue a permit to keep the unpermitted work due to the fact that he was not allowed to have the additional units or the recreational vehicles on the property. Mike Boccio advised Mr. Bosman that when the recreational vehicles and unpermitted units have been removed from the property, the additional electrical and sewer lines will have to be removed. **During the inspection, Mr. Bosman dug up multiple spots on the property to show that the recreational vehicles, boats and automobiles on the property are parked on an improved surface.**

[5-1.202\(D\)\(2\) Resolved...](#)

On 3-28-2017 Mr. Bosman requested to reschedule his appeal hearing. Mr. Bosman was provided with a new appeal hearing on May 4, 2017

RECOMMENDATION:

Recommendation to uphold the Notice of Violation issued to Joseph Bosman for violations of the Antioch Municipal Code 9-5.3830

[Please note attached arguments for AMC 9-5.3830](#)

Joe Bosman

Re: 701 Wilbur Avenue, Antioch, Ca. 94509

Case No. CD1701-026

Re: Comments to Staff Report Dated April 25, 2017

To: Administrative Board of Appeals

Board Members:

Below are my clarifications regarding the Staff Report dated April 25, 2017

Each comment ties back to the attached comments I have made on the staff report.

Comments

Comment #1:

The person whom filed the complaint and started the Code Enforcements action was evicted from 701 Wilbur Avenue. Many of the photos in this report are pictures of the tenant's possessions. I would propose Code Enforcement and myself have a common goal here... removing blight. This report does not differentiate this important distinction. In fact, it is misleading.

The tenant evicted lived on the property in an RV when purchased in early 2000.

Comment #2:

Antioch Planning Department did not provide concise information to Code enforcement...

1. RV use, commercial and work force housing use has existed on this property prior to passage of **Antioch Municipal Code 9-5.3830 (Ord.897-C-S) passed 10-25-1994**.
Additionally, Non –conforming uses are allowed under **Antioch Municipal Code 9-5.3002 (A)**
2. There are, in fact, more than two legally permitted residential units on this property. Three PGE meters exist (see attached billings) A duplex, a boarding house with 4 rooms (the CMU Building) and the shop building have existed for what I estimate is 70 years. Please note historical photos.
3. A recorded Deed is on Title of 701 Wilbur Avenue detailing property rights, **(Redevelopment Plan For Redevelopment Project 4 As Amended By Amendment No. 1)** 701 Wilbur property participated in this agreement and is within the 254.8 acre project boundary. This agreement is for 30 years, starting in June of 1990. This is a binding agreement with the Redevelopment Agency that specifies “Interim and Non-conforming uses” allowed to remain with “conforming “owners. Interim and non-conforming uses may remain... Please note attached agreement.

Comment #3:

A Building Permit (B1612-0040) was issued on **12/6/2016** to replace a 3 Phase, 400 Amp **Main_Service_Panel**. Sub panels were installed at the same time in anticipation of an approved Use Permit for future tenants per R25 zoning. That’s 20 to 25 units per acre... A use permit (**UP-15-16**) has been approved by City Council in November for a 126 unit project on the back portion of the 701 and 810 Wilbur properties.

Comment #4:

In 2012, the front duplex unit burned to the ground and I had 180 days to re-build the units (**Antioch Code 9-5.3005**) The insurance proceeds to re-build may have expired if not used to replace destroyed improvements. Another development Application would have taken two years, from my experience, with no guarantees of being approved. I have since been told staff will process an application for the front unit.

Comment #5:

The front existing unit was rebuilt from 2 to 3 units. Building permits were taken out from the Building Department. Antioch Planning policy makes it impossible to allow a Use Permit to be processed in two months. A non-conforming rebuild also was in conflict of this policy. Insurance funding also was on a limited time line.

Antioch's Community Development Director has since instructed that an application for this third unit could be processed with-out prejudice.

Unit B... This unit has existed since the 1930's. It's technically a four-plex . The CMU building has its own electrical service from PGE. It has four separate entries for tenants.

I do not have an **RV Park**, but I am entitled to continuation of existing non-conforming Grand Fathered uses until the approved 126 unit affordable project is built.

①

§ 5-1.202 SPECIFIC NUISANCES PROHIBITED.

It is unlawful and a public nuisance for any property owner or any person leasing, occupying or having possession or control or dominion of any premises in this city to maintain such premises or to permit, suffer or allow such premises to be maintained in such a manner that any one or more of the conditions or activities described in the following divisions are found to exist, with such list not intended to be exclusive:

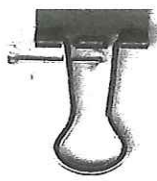
(D) *Parking and storage of vehicles and equipment.*

(2) Parking or storage of motor vehicles or other mobile equipment in any area not designated as a parking space on the approved site plan or on any unpaved surface including, but not limited to, dirt, grass or any other surface that is not concrete or a similar paving material

4" gravel or concrete, asphalt

2-2-17

MB



**STAFF REPORT TO THE PLANNING COMMISSION
FOR CONSIDERATION AT THE MEETING OF DECEMBER 19, 2007**

Prepared by: Alexis Morris, Senior Planner
Reviewed by: Tina Wehrmeister, Deputy Director of Community Development
Date: December 14, 2007
Subject: RDA-07-04 – Wilbur Townhomes

RECOMMENDATION

It is recommended that the Planning Commission approve the attached resolution recommending that the City Council approve 40 Residential Development Allocations (RDA-07-04).

REQUEST

Lloyd Harris and Joe Bosman request that the Planning Commission recommend approval of 40 residential development allocations in 2008 for a 63-unit town home project. The project site is located at 701 and 810 Wilbur Avenue (APN 065-110-006, 007) (Attachment A).

BACKGROUND

The applicant presented a preliminary development plan to the Planning Commission on November 7, 2007. The staff report and draft minutes from that meeting are provided as Attachment "B". In addition to the recommendations included in the staff report, the Planning Commission comments on the preliminary development plan submittal are reflected in the draft meeting minutes.

On November 26, 2007, the Residential Development Allocation Committee (RDAC) heard the applicant's request for 40 RDA allocations. The staff report from that meeting is provided as Attachment "C". The project received 260 points from the RDAC and the RDAC recommended approval of the applicant's request for 40 allocations (Attachment "D"). The applicant's description of the project's benefits to the community is provided as Attachment "E".

The RDA Ordinance specifies three types of residential projects: single-family dwellings, age restricted senior housing and multi-family units. The RDA Ordinance does not differentiate between single-family attached or single-family detached product types and the Ordinance does not specifically address the ownership status of projects (i.e. apartment versus condominium). In the past, high density attached residential projects have been considered as multi-family projects regardless of ownership type. Therefore



**STAFF REPORT TO THE PLANNING COMMISSION
FOR CONSIDERATION AT THE MEETING OF MAY 4, 2005**

Prepared by: Alexis Morris, Associate Planner *AM*

Reviewed by: Victor Carniglia, Deputy Director of Community Development *VC da*

Approved by: Joseph Brandt, Director of Community Development

Date: April 29, 2005

Subject: Lakeside Village Family Apartments UP-04-20, PW 357-04-32,
Z-05-02

REQUEST

The applicant, Simpson Housing Solutions, LLC requests approval of a Use Permit to construct a 69 unit apartment complex. The applicant also requests approval of a Tentative Map to create five parcels and a rezone to High Density Residential (R-20) for one of the new parcels. The project site is approximately 5.46 acres and is located on the south side of Wilbur Avenue, approximately 100 feet to the west of Minaker Drive (APN 065-110-006, 007).

Each requested entitlement is discussed below:

1. Rezone to High Density Residential District (R-20): The subject property currently has two General Plan designations: Single Family Residential on the southern portion of the project site and High Density Residential on the northern portion. The zoning designation for the entire project site is Single Family Residential. The apartment complex portion of the project requires a rezone to bring the property into conformance with the General Plan.
2. Approval of a Tentative Map: The applicant is requesting approval of a Tentative Map creating five parcels from two existing parcels. The proposed parcels range in size from 10,478 s.f. to 4.38 acres. The 4.38 acre parcel will be the apartment complex and the four other parcels a future single family home subdivision.
3. Approval of a Use Permit: The applicant is requesting approval of a use permit for the 69 unit apartment complex. The four proposed single family homes will be developed as a future phase of the project.

BACKGROUND

This item was continued from the March 2, 2005 meeting. The staff report and minutes from that meeting are provided as Attachment "A" to this staff report. At the March 2nd



Request for Public Records

RECEIVED

MAR 09 2017

CITY OF ANTIOCH
CITY CLERK

*Requestor Name: JOE BOSMAN Request Date: 3/9/2017
 *Agency/Company: N/A *Phone No.: 925/382-5588
 *Address: 698 SAN JUAN OAKS Rd *Fax No.: _____
Brentwood, CA 94513 *Email: _____

**You are not required to provide this information, but it assists us in responding to your request*

Description of Requested Documents (Please be as specific as possible): _____

PER 3/9/2017 letter ... ATTACHED

**Services Requested: Inspection Copying (hard copy)
 Electronic Copy Other _____

Please see Reverse Side for Instructions.

**Building plans are available for inspection only unless authorizations required under CA Health & Safety Code 19851 are provided.

*****For City Use Only*****

Request Received via: Walk-in Mail Telephone
 Fax E-Mail Other _____

Date Request Received: 3-9-17 Before Council Meeting

Forward to: City Attorney City Manager
 Human Resources Public Works
 Finance Information Systems
 Police Department Community Development
 Parks & Recreation City Clerk

DATE: 3-9-17

Release Approved By: _____
(If required) City Attorney

Date Documents Provided: _____

Copy Charge: _____ Time to Complete: _____ Assigned To: _____

City of Antioch
 Office of the City Clerk
 200 H Street
 Antioch, CA 94509
 925-779-7009

Joe Bosman

698 San Juan Oaks Rd.

Brentwood, Ca. 94513

March 9, 2017

City of Antioch

Attn: City Clerk, Christina Garcia

Re: Appeal of Notice of Violation CD 1701-026

Site: 701 Wilbur Avenue, Antioch

Mrs. Garcia:

I am requesting documents for my defense of CD 1701-026. Please expedite this request as I am scheduled for an Administrative Appeal on April 6th. These documents are essential for my affirmative defense of CD 1701-026:

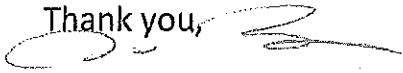
1. A copy of "The Redevelopment Plan for Redevelopment Project 4" including Amendment No. 1, effective August 14, 1990. This contractually obligates the City of Antioch to allow existing uses on Wilbur Avenue. Additionally, land was taken as consideration for the City providing utility hook ups for the multi-use property at 701 Wilbur Avenue. This document is the agreement.
2. Aerial Engineering photos the City of Antioch has of 701 Wilbur Avenue or other incidental photos the City may have in its possession, pre 1994. This document can establish the existing uses on the property. A four unit Ranch

hand building, a duplex bungalow and a shop building will also be present in these photos.

3. All permit information on file for 701 Wilbur Avenue, prior to 1999.

Time is of the essence for my defense. I appreciate your help!

Thank you,


Joe Bosman

Email usage:
41% of 10 GB

Arne Mail Search

Email Voice Address Book Calendar Text Messaging Preferences

Close New Get Mail Reply Reply to All Forward Delete Mov

CPRA request of March 9 2017

Sent By: Arne Simonsen On: Mar 03/28/17 12:39 PM

To: bosmansweb@comcast.net

Cc: Christina Garcia; Michael Vigilia; Tamara Leach

CPRA request fr...rcvd 3-9-17.pdf (341.2 KB) [Download](#) | [Remove](#) 701 Wilbur.pdf (1 MB) [Doy](#)

[Download all attachments as zip file](#)
[Remove all attachments](#)

Mailboxes

- Inbox (1600)
- Sent (1)
- Drafts (1)
- Spam
- Trash
- Unwanted

Mr. Bosman,

In response to your CPRA request of March 9, 2017 (copy attached):

Item #1 – A copy of “The Redevelopment Plan for Redevelopment Project 4 including Amen before it will be copied.

Item #2 – There are no engineering photos of 701 Wilbur Avenue or other incidental photos

Item #3 – I have attached the permit information on file for 701 Wilbur Avenue from the Co

11 EACH →

Respectfully,

Arne Simonsen

City Clerk
City of Antioch
P.O. Box 5007
Antioch, CA 94531-5007
(925) 779-7008

The City keeps a copy of all E-mails sent and received for a minimum of 90 days. All pursuant to the terms and subject to the exemptions of that Act.

BUILDING PERMIT
Inspection (925) 779-7066



CITY HALL THIRD & H STREETS
P.O. Box 5007 ANTIOCH CA 94531-5007
Office (925) 779-7065

Job Address **701 WILBUR AVE**
Assessor's Parcel # **065110007**
Tract # _____ Lot# _____
Property Owner(s) **BOSMAN, JOSEPH & DEBRA**
Mailing Address **2281 FARIVIEW AVE**
BRENTWOOD, CA 94513

Business License _____ YES NO
PERMIT #: **B0705-0141**

Contractor _____
Mailing Address _____

License # _____
Project Description
TEMP POWER POLE

Setbacks: Front Rear Left Right

VALUATION	Living Sq. Ft.	0
	Garage Sq. Ft.	0
	Poroh Sq. Ft.	0
Total Value:		\$1.00

LICENSED CONTRACTOR DECLARATION

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Lic. Class _____ Lic. Number _____
Date 5/17/2007 Contractor _____

OWNER-BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the following reason (Section 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code. The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractors' State License Law.)

I am exempt under Sec. _____ B. & P.C. for this reason:

Date 5/17/2007 Owner [Signature]

WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations:
 I have and will maintain a certificate of consent to self insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Policy No: _____
Company: _____
(This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with these provisions.

Date 5/17/2007 Applicant [Signature]
WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES

FEES		
170b	aa-Building Permit	\$37.00
720r	ac-SMIP Residential	\$0.50
170T	ac-Technology Fee	\$0.74

Total Fees	\$38.24
Balance Due	\$38.24

INSPECTIONS

Foundation	_____	Plumbing	_____
Under floor	_____	Mechanical	_____
Insulation	<u>UF</u> <u>W</u>	Electrical	_____
Frame	_____	Other	_____
Shear	_____	FINAL	_____

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representatives of this City/County to enter upon the above-mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days. Do not conceal or cover any construction until the work is inspected and the inspection is recorded on the permit.

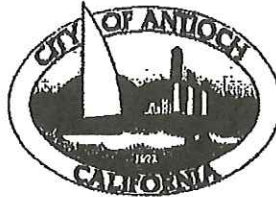
SIGNED [Signature]
APPLICANT

5/17/2007
DATE

[Signature]
BUILDING OFFICIAL

White - Office
Pink - Assessor
Yellow - Job
Green - FI

BUILDING PERMIT
 Inspection (925) 779-7066



CITY HALL THIRD & H STREETS
 P.O. Box 5007 ANTIOCH CA 94531-5007
 Office (925) 779-7065

Job Address 701 WILBUR AVENUE
 Assessor's Parcel #
 Tract # Lot #
 Property Owner(s) JOE BOSMAN
 Mailing Address 2281 FAIRVIEW
 BRENTWOOD, CA 94513
 Contractor JOE BOSMAN
 Mailing Address

Business License YES X NO
PERMIT #: B0207-0125

Lender
 Mailing Address
 Architect/Engineer
 Mailing Address
 License #

License #
 Project Description
TEAR OFF COMP REPLAC WITH SAME REMODLE DWELLING

Setbacks: Front Rear Left Right

LICENSED CONTRACTOR DECLARATION

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Lic. Class Lic. Number
 Date 07/12/2002 Contractor

OWNER-BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the following reason (Section 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500.):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code. The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractors' State License Law.)

I am exempt under Sec. _____ B. & P.C. for this reason:

Date 07/12/2002 Owner

WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations:
 I have and will maintain a certificate of consent to self insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Policy No:
 Company:
 (This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with these provisions.

Date 07/12/2002 Applicant
 WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES

VALUATION

Living Sq. Ft.	
Garage Sq. Ft.	
Porch Sq. Ft.	
Total Value:	\$10,000.00

FEES

3020b	Building Permit	\$131.04
3020c	Electrical Permit	\$28.00
3020i	Insulation Permit	\$28.00
3020m	Mechanical Permit	\$28.00
3020p	Plumbing Permit	\$28.00
3100r	SMIP Residential	\$1.00

Total Fees \$244.04
Balance Due \$244.04

INSPECTIONS

Foundation	_____	Plumbing	_____
Under floor	_____	Mechanical	_____
Insulation	UF _____ W _____	Electrical	_____
Frame	_____	Other	_____
Shear	_____	FINAL	_____

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representatives of this City/County to enter upon the above-mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days. Do not conceal or cover any construction until the work is inspected and the inspection is recorded on the permit.

SIGNED
 APPLICANT

DATE 07/12/2002

 BUILDING OFFICIAL

White - Office
 Pink - Assessor
 Yellow - Job
 Green -

BUILDING PERMIT
Inspection (925) 779-7066



CITY HALL THIRD & H STREETS
P.O. Box 5007 ANTIOCH CA 94531-5007
Office (925) 779-7065

Job Address **701 WILBUR AVE**
Assessor's Parcel # **065110007**
Tract # **Lot #**
Property Owner(s) **BOSMAN, JOSEPH & DEBRA**
Mailing Address **698 SAN JUAN OAKS RD**
BRENTWOOD, CA 94513
Contractor **BOSMAN, JOSEPH & DEBRA**
Mailing Address **698 SAN JUAN OAKS RD**
BRENTWOOD, CA 94513
License # **OL:MP_00785315**

Business License YES NO
PERMIT #: **B1702-0028**

Project Description
INSPECT LEGAL SEWER AND EIC PRIOR TO REMOVAL

Setbacks: Front Rear Left Right

LICENSED CONTRACTOR DECLARATION

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Lic. Class **Lic. Number**
Date **Contractor** OL:MP_00785315

2/2/2017 OWNER-BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the following reason (Section 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7704, Business and Professions Code. The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code: the Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with contractor(s) licensed pursuant to the Contractors' State License Law).

I am exempt under Sec. _____ B.&P.C. for this reason:

Date **2/2/2017** Owner [Signature]

WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations:
 I have and will maintain a certificate of consent to self insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain workers' compensation insurance as required by Section 3700 of the Labor Code for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Policy No:
Company:
(This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with these provisions.

Date **2/2/2017** Applicant [Signature]

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (100,000) IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED IN SECTION 3704 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

VALUATION		
	Living Sq. Ft.	0
	Garage Sq. Ft.	0
	Porch Sq. Ft.	0
Total Valuc:		\$100.00

FEES		
170b	aa-Building Permit	\$132.00
163	ac-CBSC SB1473	\$1.00
720r	ac-SMP Residential	\$0.50
1701	ac-Technology Fee	\$2.64
1703	ad-Energy Inspection Fee	\$2.64

Total Fees	\$138.78
Balance Due	\$138.78

INSPECTIONS

Foundation	_____	Plumbing	_____
Under floor	_____	Mechanical	_____
Insulation	UF _____ W _____	Electrical	_____
Frame	_____	Other	_____
Shear	_____	FINAL	_____

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representative of this City/County to enter upon the above-mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days. Do not conceal or cover any construction until the work is inspected and the inspection is recorded on the permit.

SIGNED [Signature]
APPLICANT

2/2/2017
DATE

[Signature]
BUILDING OFFICIAL

White - Office

Pink - Assessor

Yellow - Job

Green - Finance

BUILDING PERMIT
 Inspection (925) 779-7066



CITY HALL THIRD & H STREETS
 P.O. Box 5007 ANTIOCH CA 94531-5007
 Office (925) 779-7065

Job Address **701 WILBUR AVE**
 Assessor's Parcel # **065110007**
 Tract # _____ Lot# _____
 Property Owner(s) **BOSMAN, JOSEPH & DEBRA**
 Mailing Address **698 SAN JUAN OAKS RD**
BRENTWOOD, CA 94513
 Contractor **BOSMAN, JOSEPH & DEBRA**
 Mailing Address **698 SAN JUAN OAKS RD**
BRENTWOOD, CA 94513
 License # **OL:MP_00785315**
 Project Description **RELOCATE BATHROOM, ADD INTERIOR WALLS IN SHOP**

Business License YES NO
PERMIT #: **B1602-0218**

Setbacks: Front Rear Left Right

LICENSED CONTRACTOR DECLARATION
 I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.
 Lic. Class _____ Lic. Number _____
 Date _____ Contractor **OL:MP_00785315**

2/29/2016 OWNER-BUILDER DECLARATION
 I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the following reason (Section 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).)
 I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7704, Business and Professions Code. The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)
 I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code: the Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with contractor(s) licensed pursuant to the Contractors' State License Law.)
 I am exempt under Sec. _____ B.&P.C. for this reason:
 Date _____ Owner

WORKERS' COMPENSATION DECLARATION
 I hereby affirm under penalty of perjury one of the following declarations:
 I have and will maintain a certificate of consent to self insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.
 I have and will maintain workers' compensation insurance as required by Section 3700 of the Labor Code for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:
 Policy No: _____
 Company: _____
 (This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)
 I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with these provisions.
 Date _____ Applicant

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (100,000) IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

VALUATION		Living Sq. Ft.	0
		Garage Sq. Ft.	0
		Porch Sq. Ft.	0
Total Value:			\$2,000.00

FEES			
170b	aa-Building Permit		\$80.81
172	ab-Plan Check		\$52.53
163	ac-CBSC SB1473		\$1.00
1701	ac-Technology Fee		\$1.62
1702	ad-Accessibility Fee (non-res)		\$1.62
1703	ad-Energy Inspection Fee		\$1.62

Total Fees	\$139.20
Balance Due	\$139.20

INSPECTIONS

Foundation	_____	Plumbing	_____
Under floor	_____	Mechanical	_____
Insulation	<u>UF</u> <u>W</u>	Electrical	_____
Frame	_____	Other	_____
Shear	_____	FINAL	_____

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representative of this City/County to enter upon the above-mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days. Do not conceal or cover any construction until the work is inspected and the inspection is recorded on the permit.

SIGNED _____ DATE **2/29/2016** BUILDING OFFICIAL _____

White - Office Pink - Assessor Yellow - Job Green - Finance

BUILDING PERMIT
 Inspection (925) 779-7066



CITY HALL THIRD & H STREETS
 P.O. Box 5007 ANTIOCH CA 94531-5007
 Office (925) 779-7065

Job Address **701 WILBUR AVE**
 Assessor's Parcel # **065110007**
 Tract # _____ Lot # _____
 Property Owner(s) **BOSMAN, JOSEPH & DEBRA**
 Mailing Address **2281 FARIVIEW AVE**
BRENTWOOD, CA 94513
 Contractor **BOSMAN, JOSEPH & DEBRA**
 Mailing Address **2281 FARIVIEW AVE**
BRENTWOOD, CA 94513
 License # **OL:MP_00785315**
 Project Description
REBUILD/ADDITION TO FIRE DAMAGED DUPLEX

Business License _____ YES NO
 PERMIT #: **B1207-0132**

Setbacks: Front Rear Left Right

LICENSED CONTRACTOR DECLARATION
 I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.
 Lic. Class **322/2012** Lic. Number **OLMP_00785315**
 Date _____ Contractor _____

OWNER-BUILDER DECLARATION
 I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the following reason (Section 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).)
 I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7704, Business and Professions Code. The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)
 I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code: the Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with contractor(s) licensed pursuant to the Contractors' State License Law.)
 I am exempt under Sec. _____ B.&P.C. for this reason:

Date **3/28/2012** Owner *[Signature]*

WORKERS' COMPENSATION DECLARATION
 I hereby affirm under penalty of perjury one of the following declarations:
 I have and will maintain a certificate of consent to self insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.
 I have and will maintain workers' compensation insurance as required by Section 3700 of the Labor Code for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:
 Policy No: _____
 Company: _____
 (This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)
 I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with these provisions.
 Date **3/28/2012** Applicant *[Signature]*

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYEE TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000) IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

VALUATION	Living Sq. Ft.	0
	Garage Sq. Ft.	0
	Porch Sq. Ft.	0
	Total Value:	\$143,539.20

FEES	aa-Building Permit	\$1,339.45
172	ab-Plan Check	\$870.64
163	ac-CBSC SB1473	\$6.00
720r	ac-SMIP Residential	\$14.35
1701	ao-Technology Fee	\$26.79
1703	ad-Energy Inspection Fee	\$26.79
710	bb-DA-56 Drainage Fee	\$363.40
170w	bm-Waste Management Plan	\$35.00

Total Fees \$2,682.42
Balance Due \$2,682.42

INSPECTIONS

Foundation	_____	Plumbing	_____
Under floor	_____	Mechanical	_____
Insulation	UF _____ W _____	Electrical	_____
Frame	_____	Other	_____
Shear	_____	FINAL	_____

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representative of this City/County to enter upon the above-mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days. Do not conceal or cover any construction until the work is inspected and the inspection is recorded on the permit.

SIGNED *[Signature]*
 APPLICANT

3/28/2012
 DATE

[Signature]
 BUILDING OFFICIAL

White - Office
 Pink - Assessor
 Yellow - Job
 Green - Finance

BUILDING PERMIT

Inspection (925) 779-7066

Job Address **701 WILBUR AVE**

Assessor's Parcel # **065110007**

Tract # **Lot #**

Property Owner(s) **BOSMAN, JOSEPH & DEBRA**

Mailing Address **1585 SAVORY DR
BRENTWOOD, CA 94513**

Contractor **BOSMAN, JOSEPH & DEBRA**

Mailing Address **1585 SAVORY DR
BRENTWOOD, CA 94513**

License # **OL:MP_00785315**

Project Description **CONVERT 400 SQ FT ATTIC TO STORAGE AREA**



CITY HALL THIRD & H STREETS

P.O. Box 5007 ANTIOCH CA 94531-5007

Office (925) 779-7065 x

Business License # **B1402-0076S** NO
PERMIT #:

Setbacks: Front Rear Left Right

Living Sq. Ft. 0

Garage Sq. Ft. 0

Porch Sq. Ft. 0

Total Value: \$5,000.00

VALUATION

170b	aa-Building Permit	\$120.15
172	ab-Plan Check	\$78.10
163	ac-CBSC SB1473	\$1.00
720r	ac-SMIP Residential	\$0.50
1701	ac-Technology Fee	\$2.40
1703	ad-Energy Inspection Fee	\$2.40

LICENSED CONTRACTOR DECLARATION

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Lic. Class **OL:MP** Lic. Number **00785315**

Date **01/3/2014** Contractor _____

OWNER-BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the following reason (Section 7031.5, Business and Professions Code; Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7704, Business and Professions Code. The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code; the Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with contractor(s) licensed pursuant to the Contractors' State License Law.)

I am exempt under Sec. _____ B.&P.C. for this reason:

Date **01/3/2014** Owner **[Signature]**

WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations:
 I have and will maintain a certificate of consent to self insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain workers' compensation insurance as required by Section 3700 of the Labor Code for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:
Policy No: _____
Company: _____

(This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with the provisions.

Date **01/3/2014** Applicant **[Signature]**

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (100,000) IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

Total Fees **\$204.55**
Balance Due **\$204.55**

INSPECTIONS

Foundation	_____	Plumbing	_____
Under floor	_____	Mechanical	_____
Insulation	UF _____ W _____	Electrical	_____
Frame	_____	Other	_____
Shear	_____	FINAL	_____

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representative of this City/County to enter upon the above-mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days or cover any construction until the work is inspected and the inspection is recorded on the permit.

SIGNED **[Signature]** APPLICANT

DATE

[Signature]
BUILDING OFFICIAL

White - Office

Pink - Assessor

Yellow - Job

Green - Finance

BUILDING PERMIT
 Inspection (925) 779-7066



CITY HALL THIRD & H STREETS
 P.O. Box 5007 ANTIOCH CA 94531-5007
 Office (925) 779-7065

Job Address **701 WILBUR AVE**
 Assessor's Parcel # **065110007**
 Tract # _____ Lot # _____
 Property Owner(s) **BOSMAN, JOSEPH & DEBRA**
 Mailing Address **698 SAN JUAN OAKS RD**
BRENTWOOD, CA 94513
 Contractor **owner builder**
 Mailing Address _____

Business License _____ YES ^X NO
PERMIT #: B1612-0040

License # _____
 Project Description
repair - replace electrical panel

Setbacks: Front _____ Rear _____ Left _____ Right _____

LICENSED CONTRACTOR DECLARATION
 I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.
 Lic. Class _____ Lic. Number _____
 Date 12/6/2016 Contractor _____

OWNER-BUILDER DECLARATION
 I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the following reason (Section 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):
 I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7704, Business and Professions Code. The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)
 I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code; the Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with contractor(s) licensed pursuant to the Contractors' State License Law).
 I am exempt under Sec. _____ B.&P.C. for this reason: _____
 Date 12/6/2016 Owner _____

WORKERS' COMPENSATION DECLARATION
 I hereby affirm under penalty of perjury one of the following declarations:
 I have and will maintain a certificate of consent to self insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.
 I have and will maintain workers' compensation insurance as required by Section 3700 of the Labor Code for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:
 Policy No: _____
 Company: _____
 (This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)
 I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with these provisions.
 Date 12/6/2016 Applicant _____

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000) IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

VALUATION	
Living Sq. Ft.	0
Garage Sq. Ft.	0
Porch Sq. Ft.	0
Total Value:	\$500.00

FEES		
170b	aa-Building Permit	\$132.00
163	ac-CBSC SB1473	\$1.00
720r	ac-SMIP Residential	\$0.50
1701	ac-Technology Fee	\$2.64
1703	ad-Energy Inspection Fee	\$2.64

Total Fees \$138.78
Balance Due \$138.78

INSPECTIONS

Foundation _____	Plumbing _____
Under floor _____	Mechanical _____
Insulation <u>UF</u> <u>W</u>	Electrical _____
Frame _____	Other _____
Shear _____	FINAL _____

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representative of this City/County to enter upon the above-mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days. Do not conceal or cover any construction until the work is inspected and the inspection is recorded on the permit.

SIGNED [Signature] **12/6/2016** [Signature]
 APPLICANT DATE BUILDING OFFICIAL

White - Office
 Pink - Assessor
 Yellow - Job
 Green - Finance



BUILDING PERMIT

Office Inspection

(925) 779-7065

(925) 779-7066

Business License Required

Yes No

Job Address 701 WILBUR AVENUE

Assessor's Parcel #

Tract#

Lot #

Plan #

PERMIT # ~~1-00000000~~ B0003-0656

Lender

Property Owner(s) BOSMAN

CA

Mailing Address

Mailing Address

Architect/Engineer

Contractor OWNER

CA

Mailing Address

CA

Mailing Address

License #

License #

Rear

Left

Right

Project Description: Setbacks:

Front

REMODEL EXISTING BUILDING TO CABINET SHOP

LICENSED CONTRACTORS DECLARATION

I hereby affirm that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code and my license is in full force and effect.

Lic. Number

Contractor

OWNER-BUILDER DECLARATION

I hereby affirm that I am exempt from the Contractor's License Law for the following reason (Section 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he is licensed pursuant to the provisions of the Contractor's License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code. The Contractor's License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or through his own employees, provided that such improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he did not build or improve for the purpose of sale).

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code: The Contractor's License Law does not apply to an owner or property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractor's License Law.)

I am exempt under Sec. _____ B. & P.C. for this reason: _____ Date _____ Owner _____

WORKER'S COMPENSATION DECLARATION

I hereby affirm that I have a certificate of consent to self-insure, or a certificate of Worker's Compensation Insurance, or a certified copy thereof (Section 3800, Lab. C.).

Policy No. _____ Company _____

Certified copy is hereby furnished.

Certified copy is filed with the building inspection department. Date _____ Applicant _____

CERTIFICATE OF EXEMPTION FROM WORKER'S COMPENSATION INSURANCE

(This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

Date _____ Applicant _____

NOTICE TO APPLICANT: If, after making this Certificate of Exemption, you should become subject to the Worker's Compensation provisions of the Labor Code, you must forthwith comply with such provisions or this permit shall be deemed revoked.

VALUATION

Table with columns for sq. ft., @, \$, / sq. ft., = \$, Total Value = \$ 10,000.00

FEES

Table listing various fees: 3020 Building Permit \$ 131.04, 1020 Plan Check \$ 85.18, 3100 Strong Motion Instrumentation \$ 2.10, 3020 Plumbing Permit \$ 50.00, 3020 Mechanical Permit \$ 50.00, 3020 Electrical Permit \$, 3020 Insulation Permit \$, 1220 Temporary Construction Water \$, 1520 Facility Reserve: TPX \$, 1400 Facility Reserve: Sewer \$, 1500 Facility Reserve: Water \$, 1510 Water Storage \$, 1230 Water Meter size \$, 9420 Traffic Signalization \$, 1520 Water Service District \$, 5370 Fire Protection \$ 0.00, N/A Park NOT APPLICABLE \$, N/A Drainage N/A \$, Total Fees Due \$ 318.32

INSPECTIONS

Table for inspections: Foundation, Underfloor, Insulation (UF W), Frame, Shear, Plumbing, Mechanical, Electrical, Other, FINAL

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representatives of this City/County to enter upon the above mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days. Do not conceal or cover any construction until the work is inspected and the inspection is recorded on the permit.

SIGNED [Signature] APPLICANT

3-27-00 DATE CITY COPY

[Signature] BUILDING OFFICIAL



December 14, 1999

Dear Mr. Bosman:

I've reviewed your letter concerning the property located at 701 Wilbur Ave. You are requesting that you be allowed to locate your cabinet business on this site. As you state in your attached letter, the site is currently occupied by a variety of light industrial uses, including truck repair and fabrication, and heavy equipment storage. There is currently a small industrial shop/storage building on the property along two residential structures.

The site has a multiple family residential zoning and General Plan designation. As a result, the current light industrial use of the property constitutes a non-conforming use. The City's zoning ordinance allows a non-conforming to be replaced by a use that is less intensive in nature than the existing use. The use you are proposing for the property would meet this requirement if it complies with the following stipulations:

1. That the site be cleared of all heavy equipment and debris currently on the property, prior to occupancy of the proposed use.
2. That the hour of operation of the business be limited to 8:00 am to 5:00 p.m. These hours may be extended at the discretion of the Zoning Administrator.
3. That the number of employees be limited to four. The number of employees may be increased at the discretion of the Zoning Administrator.
4. That all materials be screened from off site public view.
5. That any saws and similar equipment be located and operated on site in such a manner to minimize noise impacts on adjacent residential uses.
6. That the construction of any new buildings or the intensification of the use beyond what is permitted in this letter shall require a change to the zoning.
7. That all necessary building permits be obtained. In order to determine what permits may be required please contact the City of Antioch Building Division at 779-7065.

Please feel free to call me if you have any questions or comments.

Sincerely,

Victor Carniglia
Deputy Director Community Development

VC:ja

cc: R. Ward, Director, Community Development
B. Galstan, Attorney



ANTIOCH CA CITY HALL THIRD AND H 94509

BUILDING PERMIT

Office Inspection

(510) 779-7065 (510) 779-7066

Job Address 701 WILBUR AVENUE

Assessor's Parcel #

Business License Required

Yes No

Tract# Lot # Plan #

PERMIT # 19950093

Property Owner(s) SMITH

Lender

Mailing Address

CA

Mailing Address

Contractor OWNER

Architect/Engineer

Mailing Address

CA

Mailing Address

CA

License #

License #

Project Description: Setbacks: Front

Rear Left Right

REPAIR EXISTING GAS LINE FOR INSTALLATION OF NEW METER

LICENSED CONTRACTORS DECLARATION

I hereby affirm that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code and my license is in full force and effect.

Lic. Number

Contractor

OWNER-BUILDER DECLARATION

I hereby affirm that I am exempt from the Contractor's License Law for the following reason (Section 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he is licensed pursuant to the provisions of the Contractor's License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).)

I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code. The Contractor's License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or through his own employees, provided that such improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he did not build or improve for the purpose of sale.)

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code: The Contractor's License Law does not apply to an owner or property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractor's License Law.)

I am exempt under Sec. B. & P.C. for this reason:

Date 1/20/95

WORKER'S COMPENSATION DECLARATION

I hereby affirm that I have a certificate of consent to self-insure, or a certificate of Worker's Compensation Insurance, or a certified copy thereof (Section 3800, Lab. C.).

Policy No. Company

Certified copy is hereby furnished.

Certified copy is filed with the building inspection department.

Date Applicant

CERTIFICATE OF EXEMPTION FROM WORKER'S COMPENSATION INSURANCE

(This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California

Date Applicant

NOTICE TO APPLICANT: If, after making this Certificate of Exemption, you should become subject to the Worker's Compensation provisions of the Labor Code, you must forthwith comply with such provisions or this permit shall be deemed revoked.

VALUATION

Table with columns for sq. ft., @, \$, / sq. ft., =, \$ and Total Value = \$ 500.00

FEES

Table listing fees: 3020 Building Permit \$ 25.00, 1020 Plan Check \$ 0.00, 3100 Strong Motion Instrumentation \$ 0.50, 3020 Plumbing Permit \$, 3020 Mechanical Permit \$, 3020 Electrical Permit \$, 3020 Insulation Permit \$, 1220 Temporary Construction Water \$, 1520 Facility Reserve: TPX \$, 1400 Facility Reserve: Sewer \$, 1500 Facility Reserve: Water \$, 1510 Water Storage \$, 1230 Water Meter size \$, 9420 Traffic Signalization \$, 1520 Water Service District \$, 5370 Fire Protection \$, N/A Park NOT APPLICABLE \$ 0.00, N/A Drainage N/A SQ. FT. \$

Total Fees Due \$ 25.50

INSPECTIONS

Table with columns for Foundation, Underfloor, Insulation, Frame, Shear, Plumbing, Mechanical, Electrical, Other, FINAL

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representatives of this City/County to enter upon the above mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days. Do not conceal or cover any construction until the work is inspected and the inspection is recorded on the permit.

SIGNED Applicant (Signature)

DATE 1/20/95

BUILDING OFFICIAL (Signature)

CITY COPY

BUILDING PERMIT
 Inspection (925) 779-7066



CITY HALL THIRD & H STREETS
 P.O. Box 5007 ANTIOCH CA 94531-5007
 Office (925) 779-7065

Job Address **701 WILBUR AVE**
 Assessor's Parcel # **065110007**
 Tract # _____ Lot# _____
 Property Owner(s) **BOSMAN, JOSEPH & DEBRA**
 Mailing Address **1585 SAVORY DR**
BRENTWOOD, CA 94513
 Contractor **BOSMAN, JOSEPH & DEBRA**
 Mailing Address **1585 SAVORY DR**
BRENTWOOD, CA 94513
 License # **OL:MP_00785315**

Business License _____ X
 YES _____ NO _____
PERMIT #: B1305-0074

Project Description
CONSTRUCT 8'X20' COVERED PATIO

Setbacks: Front 0 Rear 0 Left 0 Right 0

LICENSED CONTRACTOR DECLARATION

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Lic. Class 512/2013 Lic. Number OL:MP_00785315
 Date _____ Contractor _____

OWNER-BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the following reason (Section 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7704, Business and Professions Code. The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code: the Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with contractor(s) licensed pursuant to the Contractors' State License Law).

I am exempt under Sec. _____ B.&P.C. for this reason:

Date 5/13/2013 Owner [Signature]

WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain workers' compensation insurance as required by Section 3700 of the Labor Code for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:
 Policy No: _____
 Company: _____
 (This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)

I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code. I shall forthwith comply with these provisions.

Date 5/13/2013 Applicant [Signature]

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (100,000) IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

VALUATION	Living Sq. Ft.	0
	Garage Sq. Ft.	0
	Porch Sq. Ft.	160
	Total Value:	\$1,896.00

FEE	Description	Amount
170b	aa-Building Permit	\$74.79
172	ab-Plan Check	\$48.61
163	ac-CBSC SB1473	\$1.00
720r	ac-SMJP Residential	\$0.50
1701	ac-Technology Fee	\$1.50
1703	ad-Energy Inspection Fee	\$1.50

Total Fees \$127.90
Balance Due \$127.90

INSPECTIONS

Foundation	_____	Plumbing	_____
Under floor	_____	Mechanical	_____
Insulation	UF _____ W _____	Electrical	_____
Frame	_____	Other	_____
Shear	_____	FINAL	_____

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representative of this City/County to enter upon the above-mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days. Do not conceal or cover any construction until the work is inspected and the inspection is recorded on the permit.

SIGNED [Signature] 5/13/2013 DATE [Signature] BUILDING OFFICIAL

White - Office
 Pink - Assessor
 Yellow - Job
 Green - Finance

BUILDING PERMIT
Inspection (925) 779-7066



CITY HALL THIRD & H STREETS
 P.O. Box 5007 ANTIOCH CA 94531-5007
 Office (925) 779-7065

Job Address **701 WILBUR AVE #C**
 Assessor's Parcel # **065110007**
 Tract # **Lot #**
 Property Owner(s) **BOSMAN, JOSEPH & DEBRA**
 Mailing Address **1585 SAVORY DR**
BRENTWOOD, CA 94513
 Contractor **BOSMAN, JOSEPH & DEBRA**
 Mailing Address **1585 SAVORY DR**
BRENTWOOD, CA 94513
 License # **OL:MP_00785315**

Business License YES NO
PERMIT #: B1308-0058

Project Description **FRAME PARTIRION WALLS IN EXISTING SHOP FOR STORAGE ELC.**

Setbacks: Front Rear Left Right

LICENSED CONTRACTOR DECLARATION
 I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.
 Lic. Class _____ Lic. Number **OL:MP_00785315**
 Date **8/7/2013** Contractor _____

OWNER-BUILDER DECLARATION
 I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the following reason (Section 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):
 I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Section 7704, Business and Professions Code. The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)
 I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code: the Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with contractor(s) licensed pursuant to the Contractors' State License Law.).
 I am exempt under Sec. _____ B.&P.C. for this reason: _____

Date **8/7/2013** Owner **[Signature]**

WORKERS' COMPENSATION DECLARATION
 I hereby affirm under penalty of perjury one of the following declarations:
 I have and will maintain a certificate of consent to self insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.
 I have and will maintain workers' compensation insurance as required by Section 3700 of the Labor Code for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:
 Policy No: _____
 Company: _____
 (This section need not be completed if the permit value is for one hundred dollars (\$100) or less.)
 I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with these provisions.
 Date **8/7/2013** Applicant **[Signature]**
WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (100,000) IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

VALUATION	Living Sq. Ft.	0
	Garage Sq. Ft.	0
	Porch Sq. Ft.	0
	Total Value:	\$2,500.00

FEES		
170b	aa-Building Permit	\$89.91
172	ab-Plan Check	\$58.44
163	ac-CBSC SB1473	\$1.00
720r	ac-SMP Residential	\$0.50
1701	ac-Technology Fee	\$1.80
1703	ad-Energy Inspection Fee	\$1.80

Total Fees \$153.45
Balance Due \$153.45

INSPECTIONS

Foundation	_____	Plumbing	_____
Under floor	_____	Mechanical	_____
Insulation	UF W	Electrical	_____
Frame	_____	Other	_____
Shear	_____	FINAL	_____

I certify that I have read this application and state that the information given is true and correct. I agree to comply with all local ordinances and state laws relating to building construction and I make this statement under penalty of law. I hereby authorize representative of this City/County to enter upon the above-mentioned property for inspection purposes. This permit will expire by limitation if work is not started in 180 days or if work is abandoned for more than 180 days. Do not conceal or cover any construction until the work is inspected and the inspection is recorded on the permit.

SIGNED **[Signature]** APPLICANT

8/7/2013

DATE

[Signature]
 BUILDING OFFICIAL

White - Office

Pink - Assessor

Yellow - Job

Green - Finance

**CITY OF ANTIOCH
PLANNING COMMISSION**

**Regular Meeting
6:30 p.m.**

**September 7, 2016
City Council Chambers**

Chair Motts called the meeting to order at 6:31 P.M. on Wednesday, September 7, 2016 in the City Council Chambers. He stated that all items that can be appealed under 9-5.2509 of the Antioch Municipal Code must be appealed within five (5) working days of the date of the decision. The final appeal date of decisions made at this meeting is 5:00 P.M. on Wednesday, September 15, 2016.

ROLL CALL

Present: Commissioners Parsons, Mason, Hinojosa, Vice Chair Zacharatos and Chair Motts
Absent: Commissioners Husary and Conley
Staff: Director of Community Development, Forrest Ebbs
Contract Planner, Cindy Gnos
Assistant City Engineer, Lynne Filson
City Attorney, Michael Vigilia
Minutes Clerk, Kitty Eiden

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. Approval of Minutes: August 17, 2016

On motion by Commissioner Zacharatos, seconded by Commissioner Parsons, the Planning Commission approved the minutes of August 17, 2016, as presented. The motion carried the following vote:

AYES: Parsons, Zacharatos, Mason
NOES: None
ABSTAIN: Hinojosa, Motts
ABSENT: Husary, Conley

NEW PUBLIC HEARING

2. **PD-16-02, UP-16-06, AR-16-03 – Vineyard Self-Storage** – Reid Hamilton, Hamilton Solar, requests approval of a Mitigated Negative Declaration, a rezone to Planned Development District (PD), a Use Permit, and Design Review for the development and operation of a 1,390 square foot office building, 100,943 square foot of self-storage space, and approximately 70,600 square foot of outdoor boat and RV storage space on approximately 6.68 acres. The proposed project also includes off-site sewer improvements.

Staff recommended that this item be continued to September 21, 2016.

On motion by Commissioner Parsons, seconded by Commissioner Zacharatos, the Planning Commission unanimously continued PD-16-02, UP-16-06, AR-16-03 – Vineyard Self-Storage to September 21, 2016.

AYES: Parsons, Zacharatos, Mason, Hinojosa and Motts
NOES: None
ABSTAIN: None
ABSENT: Husary, Conley

3. **UP-15-16 – Delta Courtyard** – Antioch Pacific Companies, requests use permit, design review, and a lot line adjustment approval for the construction of 126-units of affordable rental housing. The project would consist of a three-story and four-story building that combine to house 17 one-bedroom, 38 two-bedroom, 62 three-bedroom units, and 9 four-bedroom units. Based on the R-25 zoning designation, 115 units would be allowed on the site; therefore, the applicant is requesting a density bonus of ten percent in order to allow 126 units. In conjunction with the density bonus, the applicant is requesting approval of an incentive to reduce the required parking from 240 spaces to 187. The proposed project would develop affordable rental housing units on two adjoining parcels located at 701 and 810 Wilbur Avenue (APNs 065-110-006 and -007).

Contract Planner Gnos presented the staff report dated September 2, 2016, recommending the Planning Commission approve the use permit and design review subject to the conditions contained in the staff report's attached resolution. In addition, staff recommended approval of the Density Bonus and would like Planning Commission's further consideration and direction regarding the requested Parking Concession.

In response to Commission Hinojosa, Contract Planner Gnos clarified the property owner to the east has requested a masonry wall along the property line.

Commissioner Hinojosa stated she reviewed the preconstruction survey and there remained a potential for burrowing owls to be present at the time of grading; therefore,

she suggested adding a condition of approval requiring a preconstruction survey and avoidance and minimization measures for the project.

Commissioner Hinojosa suggested the Commission and applicant discuss the potential for adding a gated entry to the project.

In response to Commissioner Hinojosa, Director of Community Development Ebbs cautioned that setbacks for the gate would require careful site planning.

In response to Commissioner Hinojosa, Director of Community Development Ebbs explained requirements necessary to achieve state-mandated concessions. Contract Planner Gnos added that the below market rate housing plan met all the requirements.

Commissioner Mason expressed concern that there was no guest parking and it would be unsafe to park on the other side of Wilbur Avenue as there was no safe crossing. He noted at 28.5 units per acre, this project exceeded the City's requirements per the Municipal Code.

Contract Planner Gnos explained the Density Bonus ordinance allowed the project to reduce the City's parking requirements without a variance as well as exceed the maximum density.

Director of Community Development Ebbs added the Density Bonus was consistent with the provisions in the Municipal Code and the City was compelled to allow the additional units above 25 per acre. In addition, the applicant was allowed to ask for additional concessions, which the City was compelled to give unless the City could make a finding to the contrary.

Vice Chair Zacharatos stated she felt 215-239 parking spaces were reasonable, given the total amount of bedrooms in the project and questioned whether this site was appropriate for housing.

In response to Vice Chair Zacharatos, Director of Community Development Ebbs explained the City was compelled to continually add to their inventory of affordable housing.

Contract Planner Gnos added the Housing Element identified this site for the provision of affordable housing and it was rezoned to R-25 as part of the Housing Element.

In response to Chair Motts and Commissioner Hinojosa's questions regarding the CEQA exemption, Contract Planner Gnos explained criteria used to determine this project as an infill project and noted the project was consistent with the General Plan. Director of Community Development Ebbs added that the City had adopted a community climate action plan, which carried the burden for greenhouse gases through a series of programs and non-development type activities.

In response to Commissioner Hinojosa, Contract Planner Gnos stated the applicant had attempted to mitigate the parking issue through the proposed Parking Management Plan. She noted C3 requirements were State law.

Chair Motts opened the public hearing.

William Spann, Pacific West Communities, Delta Courtyard Apartment Project, presented a PowerPoint presentation which included a background of their company, examples of other projects, overview of amenities, site plan, illustration of materials and project benefits. He explained the Parking Management Plan and discussed the results of the studies that indicated low income families had fewer cars especially in urban areas. He explained funding for the project and noted there was a shortfall and if they were to lose units due to the concern over parking, that shortfall would increase. He noted the installation of a gate would most likely reduce parking spaces; however, he agreed to look at the issue.

In response to Commission Mason, Mr. Spann stated he would discuss a local hire provision with his partner.

Commissioner Mason stated a good faith effort of at least 25% local hire would be preferred.

In response to Commissioner Hinojosa, Mr. Spann explained the onsite property management team enforced provisions of the Parking Management Plan. He discussed their outreach and communication strategies. He expressed concern regarding the requirement to provide bus passes noting he was unaware of the costs associated; however, he offered to research the issue and cooperate if possible.

Director of Community Development Ebbs explained the Antioch Police Department and Code Enforcement would not patrol private property or issue citations for vehicles legally parked on the street; however, if a vehicle was parked in the red zone or on the street for longer than 72 hours, the vehicle could be cited and towed.

Andrew Wheeler, Project Architect, stated onsite managers and maintenance staff lived on the property and their parking would come out of the provided parking.

In response to Chair Motts, Mr. Spann stated they would be amiable to analyzing permeable materials to offset the size of the retention basin and gain more parking area.

Mr. Spann displayed a video flyover of the proposed project.

In response to Commissioner Hinojosa, Mr. Spann explained garages helped the financial performance of the project and physical appearance. He commented that there would be windows so staff could monitor their usage.

In response to Commissioner Mason, Mr. Spann clarified 4-5 managers/maintenance staff would live onsite.

In response to Vice Chair Zacharatos, Mr. Spann explained they had designed a similar project in Gilroy that had comparable parking constraints.

In response to Commissioner Parsons, Assistant City Engineer Filson clarified the project would drain into the C3 basins which then cleaned and slowed down drainage into the public storm drain system. She stated she was unsure if it would drain into Lake Alhambra. She noted the water could not drain any faster and had to be at least as clean as it is in its current undeveloped state. She noted there would not be any impact or deterioration of the existing condition.

Commissioner Parsons spoke in support of increasing the masonry wall height to 8 feet along North Lake Drive.

Andrew Wheeler, Project Architect, explained the project was heavily landscaped on the east elevation as a visual barrier and the majority of the project would be native and drought tolerant plants.

Commissioner Parsons requested the applicant enhance landscaping on the east elevation.

Mr. Spann stated that they could explore planting trees on the Garrow property.

Bill Campbell, Antioch resident, voiced his opposition to the project draining into Lake Alhambra. He suggested draining the project toward Wilbur Avenue and then utilizing the retention basin area for additional parking. He requested an 8 foot masonry wall on North Lake and that the facility is gated. Additionally, he expressed concern for a four story building being constructed adjacent to existing residential development.

Mike Serpa, property owner, discussed the challenges of developing this site. He spoke in support of Pacific West Communities noting they had a reputation for building and managing very successful affordable rental projects. He explained that draining the project toward Wilbur Avenue would not be possible and noted the C3 basin was designed to function efficiently. He offered to fund enhanced landscaping and install an 8 foot masonry wall to address Mr. Campbell's concerns.

Chair Motts closed the public hearing and reopened the public hearing at the request of a speaker.

Greg Piasatelli, expressed concern for the screening of this project from his property along Minaker Drive as well as the project draining into the river. Additionally, he noted he was concerned for parking spilling into the adjacent neighborhood and a low income housing project decreasing his property values. He reported Cupertino Tow utilized Minaker Drive as a main thoroughfare, which was loud and deteriorating the street.

Chair Motts closed the public hearing.

Chair Motts declared a recess at 8:19 P.M. The meeting reconvened at 8:27 P.M. with all Planning Commissioners present with the exception of Commissioners Conley and Husary who were previously noted as absent.

Commissioner Hinojosa listed the following items she would like considered for the conditions of approval:

- Conduct and provide results of a preconstruction survey and implement minimization measures for avoidance for western burrowing owls and nesting birds prior to the grading of the project.
- Installation of an entry gate on site if it could be accommodated and encroachment of the setback would be acceptable without taking away parking
- Submission of an annual report on how the parking management plan is performing, require guest parking passes, and provide bus passes at no cost to the residents
-
- The masonry wall on the North Lake Drive side shall be increased to 8 feet
- The masonry wall shall be installed on the East property line
- The applicant shall provide additional landscape screening along North Lake Drive

Director of Community Development Ebbs speaking to the parking management plan explained additional language could be added; however, this was a permanent project and there would be no recourse if parking became a problem.

Assistant City Engineer Filson stated if parking on the street became a problem, residents could request a permit parking district.

Director of Community Development Ebbs explained a parking district was not available at this time.

Chair Motts agreed with Commissioner Hinojosa and suggested in the future for C.3 compliance, staff consider permeable materials for projects to free up space for parking.

In response to Commissioner Hinojosa, Director of Community Development Ebbs explained the Planning Commission would be approving the Development Plan and the Density Bonus would go to Council to formalize the contract.

In response to Commissioner Parsons, Director of Community Development Ebbs explained C3 requirements.

Assistant City Engineer Filson stated if water drained into Lake Alhambra, it would go into the very outfall on the north end heading into the river.

In response to Commissioner Mason, Director of Community Development Ebbs clarified the nearest bus stop was east bound 250 feet to the west on the south side of Wilbur Avenue. Assistant City Engineer Filson added if an additional bus stop were needed, Tri Delta would provide one. She noted there were signalized crosswalks at Cavallo Road and Minaker Drive.

Commissioner Mason supported installation of an entry gate for the project, bus passes for residents and extension of the masonry wall to 8 feet. He stated he would prefer 200 parking spaces and questioned if motorcycle spaces were included.

Vice Chair Zacharatos concurred with comments made by Commissioners Hinojosa and Mason.

Director of Community Development Ebbs stated the Commission could ask for a yearly review of the Parking Management Plan; however, the City was limited on what could be done if it was not functioning successfully.

Commissioner Hinojosa shared concerns regarding the parking issue; however, she felt the City was obligated due to State requirements linking back to the concessions. She stated she did not know that she could attribute the necessary findings for denial. She noted that while she felt there would not be adequate parking and they were creating a nuisance for the community, she believed there was a moral and legal obligation to meet the affordable housing requirements and the need within the community. She further noted adding more substance to the parking plan may help address these concerns even though enforcement was limited. She stated she felt this location was good for linking to public transit.

Chair Motts added with the sale of the Gaylord property, there may be potential for employment within the neighborhood. He questioned if there was an ability to encroach into the setback to provide space for the gated entry.

Director of Community Development Ebbs stated if there was consensus for the installation of a gate, a condition could be added that the applicant exhaust all measures to install a gate except reducing parking.

In response to Commissioner Parsons, Assistant City Engineer Filson stated the long term plan for Wilbur Avenue was bike lanes for both sides.

Director of Community Development Ebbs clarified the options for the Planning Commission this evening included approving the project with the conditions as amended, directing staff to develop findings for denial or continue the project for redesign to reduce the impact of the concession.

Following discussion, the Planning Commission agreed the garage doors enhanced the design of the project.

In response to Commissioner Hinojosa, Contract Planner Gnos clarified the applicant addressed the majority of revisions requested by Stantec Architects. Director of Community Development Ebbs noted the removal of the basketball court would not result in additional parking spaces.

Following discussion the Planning Commission agreed that staff should work with the applicant to explore the compact spaces to increase parking.

Contract Planner Gnos stated staff would make sure there was adequate guest parking when reviewing the Parking Management Plan.

RESOLUTION NO. 2016-16

On motion by Commissioner Hinojosa, seconded by Vice Chair Zacharatos, the Planning Commission approved the use permit and design review subject to the conditions contained in the staff report's attached resolution. With the following modifications and additions:

- **Modify Condition D3 to eliminate the requirement for the formation of the police services CFD.**
- **Modify Condition J9 to require the installation of entry gates without parking reduction.**
- **Modify Condition J14 to require that garage doors have windows and not be eliminated.**
- **Modify Condition J15 requiring guest parking permits, free bus passes for residents, parking stickers or implement other measures to control parking and require annual monitoring of garages to ensure they are not being used for storage.**
- **Add a Condition requiring preconstruction surveys and minimization and avoidance measures for burrowing owls and nesting birds.**
- **Add a Condition adding two feet on the masonry wall adjacent to N. Lake Drive.**
- **Add a masonry wall along the east side property line.**
- **Add additional landscape screening along N. Lake Drive.**

The motion carried the following vote:

AYES:	<i>Parsons, Zacharatos, Mason, Hinojosa and Motts</i>
NOES:	<i>None</i>
ABSTAIN:	<i>None</i>
ABSENT:	<i>Husary, Conley</i>

C. REJECTION OF CLAIM: WENDELL CELESTINE, JR.

D. APPROVAL OF TREASURER'S REPORT FOR SEPTEMBER 2016

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council unanimously approved the Council Consent Calendar.

PUBLIC HEARING

2. ADOPTION OF AN INTERIM URGENCY ORDINANCE ESTABLISHING A TEMPORARY MORATORIUM ON NON-MEDICAL MARIJUANA USES WITHIN THE CITY OF ANTIOCH

City Attorney Vigilia presented the staff report dated November 8, 2016 recommending the City Council: 1) Introduce the Interim Urgency Ordinance establishing a temporary moratorium on Non-Medical Marijuana Uses within the City of Antioch by title only; and 2) Adopt the Interim Urgency Ordinance establishing a temporary moratorium on Non-Medical Marijuana Uses. (A 4/5 vote is required for adoption.)

City Attorney Vigilia explained the goal of the moratorium was to maintain status quo to give staff and Council time to determine how they would like to proceed. He clarified by law the temporary moratorium could only last for up to 45 days and prior to expiration, staff would come back to Council with a report and, if extended, a notice of public hearing would be required.

Mayor Harper opened the public hearing.

Alanna Everhart, Brentwood resident, Center for Human Development spoke in support of the moratorium on non-medical marijuana uses and reducing youth access to marijuana.

Mayor Harper closed the public hearing.

ORDINANCE NO. 2118-C-S

On motion by Councilmember Ogorchock, seconded by Councilmember Rocha, the City Council unanimously 1) Introduced the Interim Urgency Ordinance establishing a temporary moratorium on Non-Medical Marijuana Uses within the City of Antioch by title only; and 2) Adopted the Interim Urgency Ordinance establishing a temporary moratorium on Non-Medical Marijuana Uses.

3. APPEAL OF PLANNING COMMISSION APPROVAL OF DELTA COURTYARD APARTMENTS AFFORDABLE HOUSING (UP-15-16)

Councilmembers Tiscareno and Ogorchock stated they were Real Estate Agents who worked with Ralph Garrow who had a vested interest in the Delta Courtyard Apartments project. They noted he was not their Broker; therefore, there would be no conflict of interest in review of the appeal.

Director of Community Development Ebbs presented the staff report dated November 8, 2016 recommending the City Council adopt the Resolution granting the appeal to allow for deferral of development impact fees until just prior to the issuance of certificates of occupancy, but denying the remaining requests.

Mayor Harper opened the public hearing.

Bill Spann presented a fly through video of the project.

In response to Mr. Spann, Director of Community Development Ebbs explained the Police Services Community Finance District (CFD) had been applied to multiple projects prior to the formal submittal of an application for this project.

Bill Spann, Pacific West Communities, explained that they became aware of the CFD and the Measure O Tax Assessment a day before the Planning Commission meeting. He stated had they known prior to that, they would have realized it was not financially feasible to move forward with the application. He stated without cooperation from the City on filling the gap with the fees and assessments, the project would be financially infeasible and the property would no longer be an affordable housing site. He reported this site was designated as a Difficult Development Area (DDA) which would generate \$2.2M in additional tax credit equity; however, if they could not start construction by early 2017, the designation would be lost. He clarified they were a for-profit developer; however, the project would be managed by a non-profit, thereby qualifying it for welfare exemption and property tax waivers; essentially making it a non-profit development. He discussed the project benefits and urged the Council to take them under consideration in making their decision on the appeal.

In response to Mayor Harper, Mr. Spann explained with the CFD and the Measure O Tax Assessment fees, operating expenses would be much higher and they could not borrow as much money as they had projected, equating to a shortage of \$1.2M.

City Clerk Simonsen announced the Power point presentation and a letter from the Department of Housing and Community Development Division of Housing Policy Development dated November 3, 2016 were provided to Council, staff, and copies were available in Chamber Chambers for the public.

Nancy Fernandez, Antioch resident, urged Council not to grant the exemption for CFD and the Measure O Tax Assessment fees noting it would set precedence and go against what had been voted on by the public.

Lynette Solario, Antioch resident, expressed concern the project had not provided sufficient parking spaces. She noted this was a for-profit development and the City of Antioch could not afford to subsidize the project.

Frederick Rouse, Antioch resident, stated if the City loaned the developer money, there should be interest paid on the money forgiven.

Mike Serpa, stated he was the owner of the subject site and part owner of the Aviano project that created the CFD. He reported they did not believe the budget had been calculated correctly for the CFD. He explained that this location had been a challenge and Pacific West Communities had brought forward a beautiful project with complex financing that should be exempt from the Landlord Tax. He requested Council consider the benefits of the project and approve their proposal.

In response to Councilmember Rocha, Mr. Spann stated they would attempt to add a gate to the property.

Mayor Harper closed the public hearing.

In response to Councilmember Rocha, Chief Cantando explained the area did not generate a high call volume for Antioch Police Department.

Director of Community Development Ebbs explained the current site plan would not allow for a gate that would provide adequate room for vehicles to stage out of traffic or turn around to exit.

In response to Councilmember Tiscareno, Director of Community Development Ebbs reiterated the management entity was a non-profit but the underlying ownership was a for-profit.

Councilmember Ogorchock expressed concern the project had not provided adequate parking for residents and stated community outreach should have been conducted with residents in the Lake Alhambra neighborhood.

Following discussion, Council majority discussed the importance of the project complying with the City's requirement for the CFD and the Measure O Tax Assessment fees.

Councilmember Rocha stated she had hoped the City could resolve the issues with the applicant and she would be voting against the following motion.

Councilmember Tiscareno stated he hoped the project would move forward.

RESOLUTION NO. 2016/117

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the City Council unanimously approved the differed development impact fees, denied the reduced police CFD participation fees, and denied the business license exemption. The motion carried the following vote:

Ayes: Wilson, Ogorchock, Tiscareno, Harper

Noes: Rocha

COUNCIL REGULAR AGENDA

- 4. RESOLUTION APPROVING PROSSERVILLE PARK PLAYGROUND DEVELOPMENT FOR THE FISCAL YEAR 16-17 PARK FACILITIES CAPITAL IMPROVEMENT**



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of November 8, 2016

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *FE*

SUBJECT: Appeal of Planning Commission Approval of Delta Courtyard Apartments Affordable Housing (UP-15-16)

RECOMMENDED ACTION

It is recommended that the City Council adopt the Resolution granting the appeal to allow for deferral of development impact fees until just prior to the issuance of certificates of occupancy, but denying the remaining requests.

STRATEGIC PURPOSE

This action will forward Long Term Goal A: Crime Reduction – Reduce crime and improve public safety throughout the City; Strategy A-1: Rebuild police services; Strategy L-4: Implement City Council policies and direction; and Strategy O-2: Ensure the City achieves long-term financial stability.

FISCAL IMPACT

The appellant/applicant is requesting that the City Council exempt the for-profit property owner from business license taxes for rental property owners that were put in place by Measure O. Over a period of thirty years, the requested exemption represents lost revenue to the General Fund of approximately \$567,000.

Further the appellant/applicant is requesting that the City Council reduce their proportionate payment of a police services fee through a forthcoming Community Financing District. Over a period of thirty years, the requested exemption represents a cost to the General Fund of approximately \$1,202,794 for police services. Additional information is provided in the body of this report.

In total, the requested exemptions represent a cost to the General Fund of \$1,769,794 over thirty years.

DISCUSSION

Approved Project – Planning Commission

On September 7, 2016, the Planning Commission approved the initial project along with a single concession. The proposed project contained 126 units, comprised of a three-story building and a four-story building with 17 one-bedroom, 38 two-bedroom, 62 three-

bedroom, and 9 four-bedroom units. As the project is 100% affordable, the applicant is entitled to request a density bonus and the associated incentives allowed by State law and the Antioch Municipal Code. Incentives can be provided for projects with as few as 5% of the units being reserved as affordable units. This particular project qualifies for the maximum of three incentives because it is 100% affordable. The applicant requested that the Planning Commission approve just one incentive – a reduction in the required parking for the project. A comparable market-rate project would ordinarily require a total of 269 parking spaces (2.1 spaces/unit). As a density bonus-eligible project, the reduced parking requirement is 240 parking spaces (1.9 spaces/unit). The applicant requested, and the Planning Commission granted, a further parking reduction and is required to provide only 185 parking spaces for the 126 units (1.5 spaces/unit).

Density Bonus Concessions and Incentives

State Density Bonus Law (California Government Code Section 65915-65918), which is implemented by the Antioch Municipal Code, creates a system whereby developers of affordable housing projects may request concessions or incentives that “result in identifiable, financially sufficient, and actual cost reductions to the housing development”.

Initially, the program was established to obligate cities to allow increased residential density as a simple way to encourage affordable housing projects. More units would presumably bring down the incremental cost of a project. Over time, alternative incentives have been introduced and the term “density bonus” is now used to describe a variety of different concessions and incentives.

Cities are generally compelled to grant these concessions as part of the density bonus approval process unless they can find that the concession will have a specific adverse impact, as defined by Government Code as “a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, written public health or safety standards, policies, or conditions as they existed on the date that the application for the residential development was deemed complete”.

Concessions are generally limited to relief from development standards, such as parking requirements, setbacks, heights, lot coverage, etc. Government Code Section specifically omits “direct financial incentives” from the list of concessions that must be considered and/or offered to requesting applicants. In addition, Government Code specifically includes the waiver of fees or dedication requirements in its description of *direct financial incentives*.

Similarly, Government Code does not require a City to waive a local ordinance unrelated to development standards. The intent of the density bonus concession program is simply to allow for relief from City-imposed physical development standards that increase the cost or viability of the affordable housing project. The requested parking reduction is a very reasonable and typical example of such a concession.

Developer-Requested Concessions

Following the Planning Commission approval of the project, the applicant submitted an appeal of the decision, initially because of the requirement that the project participate in a police services Community Finance District (CFD). This objection was broadened to include a revised offer of reduced participation in the CFD, exemption from "Measure O" tax assessment of the project, and deferral of payment of development impact fees until occupancy of the units. In total, the appellant now requests four density bonus concessions, which exceed the three concessions ordinarily available.

Reduced Police Services CFD

The appellant has proposed to pay "10-years' worth of the full CFD assessment up front" in the amount of \$560,700. The project would also pay \$100 per unit per year beginning at unit occupancy with a 2% annual escalator. As currently drafted, the CFD would have an initial annual requirement not to exceed \$445 per unit per year. As conditioned, the project would be required to fully participate in the CFD, which also has a built-in escalator with a *minimum* annual escalator of 2%. The appellant's offer falls short of the actual anticipated 10-year requirement of \$67,008 as it does not consider the annual escalator, which all other participating projects would be bound to.

PROJECT COSTS	Ordinary Project	Project with Concessions	Difference
Year 1 Contribution	\$58,070	\$573,300	\$517,230
Year 10 Contribution	\$67,009	\$15,058	\$(51,951)
Year 20 Contribution	\$81,683	\$18,356	\$(63,327)
Year 30 Contribution	\$99,572	\$22,376	\$(77,196)
Total 30 Year Contr.	\$2,274,652	\$1,071,858	\$(1,202,794)
Avg. Annual Contr.	\$75,822	\$35,729	\$(40,093)

The proposal would result in a large injection of funds up front, but ultimately ends up with a significant deficit over the mid and long terms. The initial injection of \$560,700, along with the ongoing \$100 per month contribution, results in the project exceeding the ordinary average contribution through the 12th year. However, the proposed payment schedule results in a cumulative reduction in overall payments into the CFD. Over thirty years, the proposal would require that the City forego a total of \$1,202,794. Stated differently, the appellant is requesting a *direct financial incentive* of \$1,202,794 for this concession.

In order to grant this concession, the City would need to either request the modification of the forthcoming CFD formation documents to provide a reduced rate specifically for this project. Alternatively, the City could indefinitely pay the entire fee on behalf of the appellant at an average annual cost of \$40,093.

Measure O – Antioch Municipal Code

Antioch Municipal Code was enabled by a ballot measure and is an ordinance of the City of Antioch. The Ordinance requires the payment of an annual business license tax of \$150 per unit for multifamily projects. It offers a series of exemptions for hospitals, hotels, motels, convalescent and extended care facilities, none of which apply to this project. Business licenses, in general, have their own exemptions, which include any "non-profit entity managed, or carried on wholly for the benefit of charitable purposes". According to the appellant, the proposed project would be managed by a non-profit entity, but would be owned by a for-profit entity that would receive the rent proceeds. This for-profit entity is not exempt from any business license requirement and is required to pay the Residential Landlord business license tax.

The annual business license tax that would be generated by this project is \$18,900. Over a period of thirty years, the project would ordinarily generate \$567,000, or \$4,500 per unit. By asking that this fee be waived, the appellant is requesting an additional directive financial incentive of \$567,000. In order to accommodate this request, the Ordinance would need to be rewritten, which is complicated because it was adopted by the voters. Alternatively, the City would need to pay the appellant's share of business tax on his behalf in the amount of \$18,900 annually.

Deferred Building Permit Fees

The applicant has requested that the payment of Development Impact Fees be deferred to occupancy of the building, rather than being paid upon issuance of a building permit, which is required by Antioch Municipal Code 9-3.60, which states "All DIFs [development impact fees] assessed on an applicant shall be paid by the applicant at the time of issuance of the building permit". A Certificate of Occupancy of the building is officially granted by the Building Official when the entire project is complete and the units are ready to be rented and occupied. It does not refer to the time when tenants actually move into the units.

The Code provides no provisions for delayed payments or exceptions for the timing of this payment. The City Council, however, may approve deferral of these fees as part of the density bonus process. The costs to the City are negligible, consisting only of any lost interest from the time of building permit issuance until occupancy, which would likely be within one year. Staff assumes that the entire project would be occupied concurrently and that occupancy would not be phased. As such, the full payment of Development Impact Fees would be due when the entire project receives final approval for occupancy. If approved, these fees would be due prior to issuance of the Certificate of Occupancy.

SUMMARY

The applicants request for relief or exemption from both the business license fee and the full CFD payment both constitute direct financial incentives and the City is not bound

to accommodate these requests. The City is not, however, prohibited, from offering such an incentive, but such an action would result in a direct financial cost of at least \$1,769,794 over a thirty-year period.

City staff recommends that the City Council deny both of these requests because they are outside of the density bonus obligations and because the amount requested does not correlate to any established City budget – it would need to come from the General Fund. The City does not budget for *direct financial payments* to for-profit developers and Community Development Block Grant (CDBG) funds are not available for this purpose.

The request for deferral of the Development Impact Fee is reasonable and can be embodied within the approval of the Density Bonus. Staff recommends that the City Council grant the appeal for the sole purpose of allowing this particular element. The attached resolution provides this.

Regardless of the outcome, the next step for this project will be a return to the City Council with a formal Density Bonus Agreement, which is a contract between the City and the developer that states the particulars of the project, its affordability, and the approved concessions. The outcome of this hearing will be reflected in that formal document.

ATTACHMENTS

- A: Resolution granting the appeal to allow for deferral of development impact fees until just prior to the issuance of certificates of occupancy, but denying the remaining requests.
- B: Letter of Appeal from Applicant, dated October 17, 2016
- C: Table Describing Annual Costs of CFD Request
- D: Planning Commission Packet of September 7, 2016 w/ attachments



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Antioch, CA Code of Ordinances

ORDINANCE NO. 914-C-S

ADOPTING ORDINANCE

ORDINANCE NO. 914-C-S

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH ENACTING AS AN ORDINANCE, A CODE OF ORDINANCES FOR THE CITY OF ANTIOCH AND COMPILING CERTAIN EXISTING GENERAL ORDINANCES OF THE CITY DEALING WITH SUBJECTS EMBRACED IN SAID CODE.

WHEREAS, the present general ordinances of the City of Antioch are incomplete and inadequate and the manner of arrangement, classification and indexing thereof is insufficient

WHEREAS, the Acts of the State Legislature of the State of California empower and authorize the City Legislative Body of this City to revise, amend, restate, codify and to compile heretofore adopted or published and to incorporate said ordinances into one ordinance in book form; and

WHEREAS, the Legislative Body of the City of Antioch has authorized a general compilation, revision and codification of the ordinances of the City of a general and permanent r

NOW, THEREFORE, the City Council of the City of Antioch does ordain as follows:

SECTION 1: The general ordinances of the City of Antioch as herein revised, amended, restated, codified, and compiled in book form are adopted as and shall constitute the "Code of Ordinances of the City of Antioch"

SECTION 2: Said Code as adopted in Section 1 shall consist of the following titles, to-wit:

- Title 1 General Provisions
- Title 2 Administration
- Title 3 Finance
- Title 4 Public Safety
- Title 5 Public Welfare, Morals, and Conduct
- Title 6 Sanitation and Health
- Title 7 Public Works
- Title 8 Building Regulations
- Title 9 Planning and Zoning
- Title 10 Parks and Recreation
- Tables of Special Ordinances
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 - TITLE 7: PUBLIC WORKS
 - TITLE 8: BUILDING REGULATIONS
 - TITLE 9: PLANNING AND ZONING
 - CHAPTER 1: [RESERVED]
 - CHAPTER 2: OFFICIAL PLAN LINES
 - CHAPTER 3: DEVELOPMENT IMPACT FEE
 - CHAPTER 4: SUBDIVISIONS
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- Title 8 Building Regulations
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SECTION 3: All prior ordinances pertaining to the subjects treated in said Code shall be deemed repealed from and after the effective date of said Code except as they include such repeal shall not affect any offense committed or penalty incurred or any right established prior to the effective date of said Code, nor shall such repeal affect the provisions of detaching territory, establishing franchises or granting special rights to certain persons, authorizing public improvements, authorizing the issuance of bonds or borrowing of money granting or accepting easements, plat or dedication of land to public use, naming or vacating or setting the boundaries of streets, alleys or other public places, nor to any other ordinance not contained therein.

SECTION 4: Said Code shall be deemed published as of the day of its adoption and approval by the City Legislative Body and the Clerk of the City of Antioch is hereby authorized City Clerk.

SECTION 5: Said Code shall be in full force and effect thirty (30) days from and after the date of its adoption and this ordinance shall be published once within fifteen (15) days in general circulation printed and published in the City of Antioch, and said Code shall be presumptive evidence in all courts and places of the ordinance and all provisions, sections, passage, and that the same is properly signed, attested, recorded and approved and that any public hearings and notices thereof as required by law have been given.

I HEREBY CERTIFY that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch, held on the 23rd day of January, 1996, and passed on the 13th day of February, 1996, by the following vote:

AYES: Council Members Rocha, Rimbault, Payton, Soliz and Mayor Herendeen

NOES: None

ABSENT: None

Leonard K. Herendeen /s/

Mayor of the City of Antioch

ATTEST:

Florence V. Rundall /s/

City Clerk of the City of Antioch

Disclaimer:

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(A) Temporary Christmas tree and/or pumpkin sale lots shall be allowed by administrative use permit in the districts noted. Such lots will generally be allowed on undeveloped be considered if it can be shown that the temporary use will not significantly impact the circulation and/or parking scheme of the existing permanent use(s). Parking areas must be which will prevent the tracking of mud or dust onto the public rights-of-way.

(B) Applicants shall be required to provide city staff with the following items:

- (1) Written authorization from the property owner that the lot may be used during the time period proposed;
- (2) Five copies of a site plan;
- (3) The necessary application fee for an itinerant vender business license, issued through the Finance Department, and the required refundable clean-up deposit as established of that year for pumpkin sale lots and by January 1st of the new year for Christmas tree lots.

(Ord. 897-C-S, passed 10-25-94) [Penalty, see § 9-5.2904](#)

§ 9-5.3830 RECREATIONAL VEHICLES.

It shall be unlawful for any person to keep or maintain or to permit to be placed, kept, or main-tained any recreational vehicle as a temporary or permanent residence upon any le established recreational vehicle park.

(Ord. 897-C-S, passed 10-25-94) [Penalty, see § 9-5.2904](#)

§ 9-5.3831 LIQUOR ESTABLISHMENTS.

(A) No on-sale or off-sale liquor establishments shall be operated within a radius of 500 feet from any other on-sale or off-sale liquor establishments or any school, public park, similar use.

(B) This restriction shall not apply to the following uses:

- (1) Retail markets having a minimum 10,000 square feet of floor area which devote no more than 5% of such floor area to the sale, display and storage of alcoholic beverages
- (2) Restaurants which derive a minimum of 51% of their gross receipts from the sale of meals.
- (3) Special event functions such as neighborhood or community festivals, provided all necessary city, state and other permits are secured.

(Ord. 897-C-S, passed 10-25-94; Am. Ord. 1064-C-S, passed 12-13-05; Am. Ord. 1081-C-S, passed 10-24-06) [Penalty, see § 9-5.2904](#)

§ 9-5.3832 CHURCHES, PRESCHOOLS, PRIVATE ELEMENTARY, MIDDLE AND HIGH SCHOOLS, AND DAY CARE CENTERS IN RESIDENTIALLY ZONI

(A) Location.

- (1) Required use permits for churches, preschools. Private elementary schools, private middle and high schools, and day care centers may be approved only if the proposed fa
 - (a) Located on an arterial or collector street where single family homes are not fronting the street; and
 - (b) At the periphery of neighborhoods where traffic through the residential neighborhood can

§ 9-5.3002 CONTINUATION AND MAINTENANCE.

- (A) A use, lawfully occupying a structure or a site on the effective date of the chapter codified in this title, or of amendments thereto, that does not conform with the use regulations for the district in which the use is located shall be deemed to be a nonconforming use and may be continued, except as otherwise provided in this chapter.
- (B) A structure, lawfully occupying a site on the effective date of the chapter codified in this title, or of amendments thereto, that does not conform with the development standards for that zone shall be deemed to be a nonconforming structure and may be used and maintained, except as otherwise provided in this chapter.
- (C) Ordinary maintenance and repairs may be made to any nonconforming structure provided no structural alteration is made and provided such work does not exceed 15% of the reasonable value of the structure in any one-year period. Other modifications and structural alterations may be made to non-conforming buildings provided a use permit is first secured in each case issued by the Zoning Administrator.
- (D) The Council shall have the authority to cause the amortization of nonconforming structures by establishing a time schedule of amortization for each such building.
- (E) A use or structure that would otherwise be defined as a non-conforming use or structure pursuant to the provisions of division (A) or (B), above respectively, shall be permitted to continue in the same manner as if it conformed to the use regulations and development standards of the district in which the use or structure is located upon approval of a use permit. Such use permit shall be subject to the following findings.
- (1) Granting of the use permit and permitting the otherwise non-conforming use or structure to continue in the same manner as if it conformed to the use regulations and development standards of the district in which the use or structure is located will not significantly impact or impair the use and enjoyment of adjacent properties.
 - (2) Sufficient conditions have been placed on the use permit to require the property upon which the otherwise non-conforming use or structure is located to be upgraded to meet as closely as the city determines to be feasible the use regulations and development standards of the district in which the use or structure is located.
 - (3) Sufficient conditions have been placed on the use permit to require the ongoing performance of the otherwise non-conforming use and/or maintenance of the otherwise non-conforming structure to continue meeting the provisions set forth in divisions (1) and (2) above.
- (Ord. 897-C-S, passed 10-25-94; Am. Ord. 1064-C-S, passed 12-13-05)

§ 9-5.3003 ALTERATIONS AND ENLARGEMENTS.

- (A) No structure partially occupied by a non-conforming use shall be moved, altered, or enlarged in such a way as to permit the enlargement of the space occupied by the nonconforming use.
- (B) No nonconforming structure shall be altered or reconstructed so as to increase the discrepancy between existing conditions and the standards for front yards, side yards, rear yards, height of structure, distances between structures, driveways, courts, or usable open space prescribed in the regulations for the district in which the structure is located. No nonconforming structure shall be moved or enlarged unless the new location or enlargement shall conform to the standards for front yards, side yards, rear yards, height of structure, maximum allowable floor area, distances between structures, driveways, courts or usable open space prescribed in the regulations for the district in which the structure is located.
- (Ord. 897-C-S, passed 10-25-94) Penalty, see § 9-5.2904

§ 9-5.3004 NONCONFORMING USES WITH PREVIOUSLY APPROVED USE PERMITS.

- A nonconforming use established under a previously approved use permit which undergoes a change of ownership or tenancy may only be allowed to continue upon the approval of a supplemental use permit. The supplemental use permit shall be reviewed in the manner outlined in this chapter for use permits.
- (Ord. 897-C-S, passed 10-25-94)

§ 9-5.3005 ABANDONMENT.

- A nonconforming use that is discontinued or changed to a conforming use for a continuous period of 180 calendar days or more shall not be re-established, and the use of the structure or site thereafter shall be in conformity with the regulations for the district in which it is located, provided that this section shall not apply to nonconforming dwelling units. Abandonment or discontinuance shall include cessation of a use regardless of intent to resume the use.
- (Ord. 897-C-S, passed 10-25-94)

§ 9-5.3006 RESTORATION OF A DAMAGED STRUCTURE.

- (A) Whenever a structure that does not comply with the standards for development in that zone in which the structure is located, or the use of which does not conform with the regulations for the district in which it is located, is destroyed by fire or other calamity, to the extent of 50% of replacement value or less, the structure may be restored and the nonconforming use may be resumed, provided that restoration is started within six months and diligently pursued to completion. If damage is more than 50% of replacement value, the structure shall not be restored except in full conformity with the regulations for the district in which it is located, and the nonconforming use shall not be resumed.
- (B) The extent of damage or partial destruction shall be based upon the ratio of the estimated cost of restoring the structure to its condition prior to such damage to the estimated cost of duplicating the entire structure as it existed prior thereto. Estimates for this purpose shall be made by or shall be reviewed and approved by the Chief Building Official.
- (Ord. 897-C-S, passed 10-25-94)

§ 9-5.3007 NEW OCCUPANCY ON NONCONFORMING SITE.

- (A) An applicant for a permit in a C, M, RT, RTC, or RTT District for occupancy of a site or structure that is nonconforming due to lack of screening of mechanical equipment, required walls or fences to screen parking, required paving for driveways, or required planting areas, shall present a schedule for elimination or substantial reduction of these nonconformities over a period not exceeding five years. The Zoning Administrator may require that priority be given to elimination

Community • Business • Services

Departments

- Administration
- Capital Improvements
- Community Development
- Economic Development
- Finance
- Information Systems
- Recreation Department
- Personnel
- Police
- Public Works

Legal Non-Conforming Uses

Definition: A legal non-conforming use is a use or structure which was legally established according to the applicable zoning and building laws of the time, but which does not meet current zoning and building regulations. A use or structure can become legal non-conforming due to rezoning, annexation, or revisions to the Zoning Code.



Must a Legal Non-Conforming Use be abandoned or altered to meet Current Regulations?

No, as long as the use is continuously operated and it is not discontinued or abandoned for more than a six (6) month period. However, if a legal non-conforming use is discontinued for six (6) months or more, the use loses its legal non-conforming status.

Can an abandoned Legal Non-Conforming Use be reinstated?

Possibly. A legal non-conforming use which has been discontinued for more than six (6) months may be reins with a Use Permit if it is found that the conversion to a conforming use would create undue hardship under the particular circumstances.

If a Legal Non-Conforming Structure is destroyed more than 50% of the replacement value by fire or o natural disaster can the use be re-established?

No. The structure may not be restored except in full conformity with the regulations for the district in which it is located, and the nonconforming use shall not be resumed.

If a Legal Non-Conforming Structure is damaged less than 50% of the replacement value by fire or oth natural disaster can the use be re-established?

Yes. The building may be restored in its entirety if the new building does not:

- Occupy any portion of the lot that was not occupied by the destroyed building;
- Have a greater floor area than the destroyed building;
- Exceed the height or number of stories contained in the destroyed building; and
- The restoration is started within six months and diligently pursued to completion.

Is there a Time Limit for Restoration of Legal Non-Conforming Use for Fire Damage or Natural Disaste

Yes. The owner has six (6) months from the date of the destruction to apply for a building permit, and six (6) months from the date of issuance of a building permit to begin construction. If these permits are not secured v the time limit specified, the use shall be considered discontinued and abandoned.

Expansion of a Legal Non-Conforming Use

A legal non-conforming use may be expanded through the issuance of a Use Permit.

Adding Non-Conforming Uses to a existing Legal Non-Conforming Use

No structure partially occupied by a non-conforming use shall be moved, altered, or enlarged in such a way as permit the enlargement of the space occupied by the nonconforming use.

For more information on Legal Non-Conforming Uses, please refer to [the Zoning Ordinance](#).

Building Division
 Tel: (925)779-7065
 2nd Floor of City Hall
 Third & "H" Streets
Engineering and Development Services Division
 Tel: (925) 779-7035
 P.O. Box 5007
 Antioch, CA 94531
Planning Division
 Tel: (925) 779-7035
 Zoning Hotline: 779-6122
 P.O. Box 5007
 Antioch, CA 94531
NIS (Neighborhood Improvement Services)
 Tel (925) 779-7042
Residential Rental Inspection Program
 Tel (925) 779-6179
 P.O. Box 5007
 Antioch Ca, 94531-5007



December 14, 1999

Dear Mr. Bosman:

I've reviewed your letter concerning the property located at 701 Wilbur Ave. You are requesting that you be allowed to locate your cabinet business on this site. As you state in your attached letter, the site is currently occupied by a variety of light industrial uses, including truck repair and fabrication, and heavy equipment storage. There is currently a small industrial shop/storage building on the property along two residential structures.

The site has a multiple family residential zoning and General Plan designation. As a result, the current light industrial use of the property constitutes a non-conforming use. The City's zoning ordinance allows a non-conforming to be replaced by a use that is less intensive in nature than the existing use. The use you are proposing for the property would meet this requirement if it complies with the following stipulations:

1. That the site be cleared of all heavy equipment and debris currently on the property, prior to occupancy of the proposed use.
2. That the hour of operation of the business be limited to 8:00 am to 5:00 p.m. These hours may be extended at the discretion of the Zoning Administrator.
3. That the number of employees be limited to four. The number of employees may be increased at the discretion of the Zoning Administrator.
4. That all materials be screened from off site public view.
5. That any saws and similar equipment be located and operated on site in such a manner to minimize noise impacts on adjacent residential uses.
6. That the construction of any new buildings or the intensification of the use beyond what is permitted in this letter shall require a change to the zoning.
7. That all necessary building permits be obtained. In order to determine what permits may be required please contact the City of Antioch Building Division at 779-7065.

Please feel free to call me if you have any questions of comments.

Sincerely,

A handwritten signature in black ink, appearing to read "Victor Carniglia".

Victor Carniglia
Deputy Director Community Development

VC:ja

cc: R. Ward, Director, Community Development
B. Galstan, Attorney

1980

1980 MAP FROM
HISTORICAL SOCIETY



DUPLEX

FOUR PLEX UNIT

SHOP

2017

RANCH HAND
HOUSE

NOTE:

2 ENTRY'S
OF
4.



NORTH SIDE



2017
RANCH HAND
HOUSE

NOTE:

1 ENTRY OF 4

WEST SIDE



2017 RANCH HAND HOUSE

NOTE:
1 ENTRY
OF
4.

EAST
SIDE





ENERGY ST
www.pge.com/My

Service For:

TROY REED
701 WILBUR AVE APT B
ANTIOCH, CA 94509

Questions about your bill?

24 hours per day, 7 days per week
Phone: 1-800-743-5000
www.pge.com/MyEnergy

Local Office Address

800 W 2ND ST
ANTIOCH, CA 94509

Important Messages

Winter electric baseline season T
using your daily winter baseline allow
before November 1.

Your current electricity rate Your e
multi-family complex. If this is incorr

Please return this portion with y



Account Numt
78157531

886290004710 01



TROY REED
701 WILBUR AVE
ANTIOCH, CA 94509



OLD REPUBLIC TITLE COMPANY
ORDER NO. 0224005910-BC
FIRST UPDATE

4. The effect of the following: A. Ordinance No. 752-C-S, of the City of Antioch Approving and Adopting the Redevelopment Plan for the Redevelopment Project 4, a copy of which was recorded August 1, 1989, in Book 15235 OR, Page 918; B. Approval for, and Amendment No. 1 of the above, a copy of which was recorded on August 17, 1990 in Book 16059 OR Page 190 and Redevelopment Plan recorded August 17, 1990, in Book 16059, OR, Page 197.

5. Deed of Trust to secure an indebtedness of the amount stated below and any other amounts payable under the terms thereof,

Amount	:	\$325,000.00
Trustor/Borrower	:	Joseph Bosman, a married man
Trustee	:	California Reconveyance Company
Beneficiary/Lender	:	Washington Mutual Bank, FA
Dated	:	September 9, 2003
Recorded	:	September 17, 2003 in Official Records under Recorder's Serial Number 2003-0464186
Loan No.	:	03-0661-065811978-9
Returned to	:	c/o ACS Image Solutions, 12691 Pala Drive, MS156DPCA, Garden Grove, CA 92841

The note secured by the Deed of Trust shown above contains, among others, a provision for a variable interest rate, which allows periodic adjustments in the interest rate.

6. Any unrecorded and subsisting leases.

7. Rights and claims of parties in possession.

Forward to
City of Antioch
City Clerk
P.O. Box 130
Antioch CA 94509

AUG 17 1990

168614

90 168614

Title

(REDEVELOPMENT PLAN)

FOR

REDEVELOPMENT PROJECT 4

AS AMENDED BY

AMENDMENT NO. 1

pg 5

VOL 16059Pc 197

40

RECORDED AT REQUEST OF

City of Antioch

AUG 17 1990

AT 3 O'CLOCK P M
CONTRA COSTA COUNTY RECORDS
STEPHEN L. WEIR
COUNTY RECORDER

FEE:

off

Prepared by the
Antioch Development Agency

June, 1990

REDEVELOPMENT PLAN
FOR
REDEVELOPMENT PROJECT 4

VOL 160591 201

I. INTRODUCTION

This is the Redevelopment Plan (the "Plan") for the Redevelopment Project 4 and Amendment No. 1 (the "Project Area") in the County of Contra Costa (the "County"), and consists of the Text, the Legal Description of the Project Area Boundaries (Attachment No. 1), the Project Area Map (Attachment No. 2), the Redevelopment Plan Map (Attachment No. 3) and the Proposed Public Improvements (Attachment No. 4). This Plan was prepared by the Antioch Development Agency (the "Agency") pursuant to the Community Redevelopment Law of the State of California, the California Constitution and all applicable local laws and ordinances.

The proposed redevelopment of the Project Area as described in this Plan conforms to Antioch General Plan, as amended, adopted by the City Council on December 13, 1988.

This Plan is based upon Preliminary Plans prepared and adopted by the Planning Commission of the City of Antioch (the "Planning Commission"), adopted on December 7, 1988 and June 20, 1990.

This Plan provides the Agency with powers, duties and obligations to implement and further the program generally formulated in this Plan for the redevelopment, rehabilitation and revitalization of the area within the boundaries of the Project.

It is expected that the Agency will adopt annual budgets prioritizing use of Agency funds and phasing Agency programs in various parts of the Project Area.

Because of the long-term nature of this Plan, and the need to retain in the Agency flexibility to respond to market and economic conditions, property owner and developer interests and opportunities from time to time presented for redevelopment, this Plan does not present a precise plan or establish specific projects for the redevelopment, rehabilitation and revitalization of any area within the Project Area, nor does this Plan present specific proposals in an attempt to solve or alleviate the concerns and problems of the community relating to the Project Area. Instead this Plan presents a process and a basic framework within which specific plans will be presented, specific projects will be established and

4. Conforming Owners

The Agency may, at its sole and absolute discretion, determine that certain real property within the Project Area presently meets the requirements of this Plan, and the owner of such property will be permitted to remain as a conforming owner without a participation agreement with the Agency, provided such owner continues to operate, use and maintain the real property within the requirements of this Plan. However, a conforming owner shall be required by the Agency to enter into a participation agreement with the Agency in the event that such owner desires to: (a) construct any additional improvements or substantially alter or modify existing structures on any of the real property described above as conforming; or (b) acquire additional property within the Project Area.

H. Relocation of Persons (Including Individuals and Families), Business Concerns and Others Displaced by the Project

1. Assistance in Finding Other Locations

The Agency shall assist all persons (including individuals and families), business concerns and others displaced by the Project in finding other locations and facilities. In order to carry out implementation of the Plan with a minimum of hardship to persons (including individuals and families), business concerns and others, if any, displaced from their respective places of residence or business by the project, the Agency shall assist such persons (including individuals and families), business concerns and others in finding new locations that are decent, safe and sanitary, within their respective financial means, in reasonable convenient locations and otherwise suitable to their respective needs. The Agency may also provide housing inside or outside the Project Area for displaced persons.

- b. The requirements imposed by such factors as topography, traffic safety and aesthetics; and
- c. The potential need to serve not only the Project Area and new or existing developments, but to also serve areas outside the Project by providing convenient and efficient vehicular access and movement.

The public rights-of-way may be used for vehicular and/or pedestrian traffic, as well as for public improvements, public and private utilities and activities typically found in public rights-of-way.

2. Other Public, Semi-Public, Institutional and Nonprofit Uses

In any area shown on the Redevelopment Plan Map (Attachment No. 3), the Agency is authorized to permit the maintenance, establishment or enlargement of public, semi-public, institutional or nonprofit uses, including park and recreational facilities, utilities, railroad rights-of-way and facilities of other similar associations or organizations. All such uses shall, to the extent possible, conform to the provisions of this Plan applicable to the uses in the specific area involved. The Agency may impose such other reasonable requirements and/or restrictions as may be necessary to protect the development and use of the Project Area.

3. Interim Uses

Pending the ultimate development of land by developers and participants, the Agency is authorized to use or permit the use of any land in the Project Area for interim uses that are not in conformity with the uses permitted in this Plan, subject to the same procedures and approval of a participation agreement with the Agency as set forth in III G 4.

4. Nonconforming Uses

The Agency may permit an existing use which does not conform to the provisions of this Plan to remain in an existing building in good condition, provided that such use is generally compatible with existing and proposed developments and uses in the Project Area. The owner of such a

property must be willing to enter into a participation agreement and agree to the imposition of such reasonable restrictions as may be necessary to protect the development and use of the Project Area.

The Agency may authorize additions, alterations, repairs or other improvements in the Project Area for uses which do not conform to the provisions of this Plan if such improvements are within a portion of the Project Area where, in the determination of the Agency, such improvements would be compatible with surrounding uses and development.

D. General Controls and Limitations

All real property in the Project Area is made subject to the controls and requirements of this Plan. No real property shall be developed, rehabilitated or otherwise changed after the date of the adoption of this Plan, except in conformance with the provisions of this Plan.

1. Construction

All construction in the Project Area shall comply with all applicable state and local laws and codes in effect from time to time. In addition to applicable codes, ordinances or other requirements governing development standards may be adopted by the Agency to control and direct redevelopment activities in the Project Area.

2. Rehabilitation and Retention of Properties

Any existing structure within the Project Area approved by the Agency for retention and rehabilitation shall be repaired, altered, reconstructed or rehabilitated in such a manner that it will be safe and sound in all physical respects and be attractive in appearance and not detrimental to the surrounding uses.

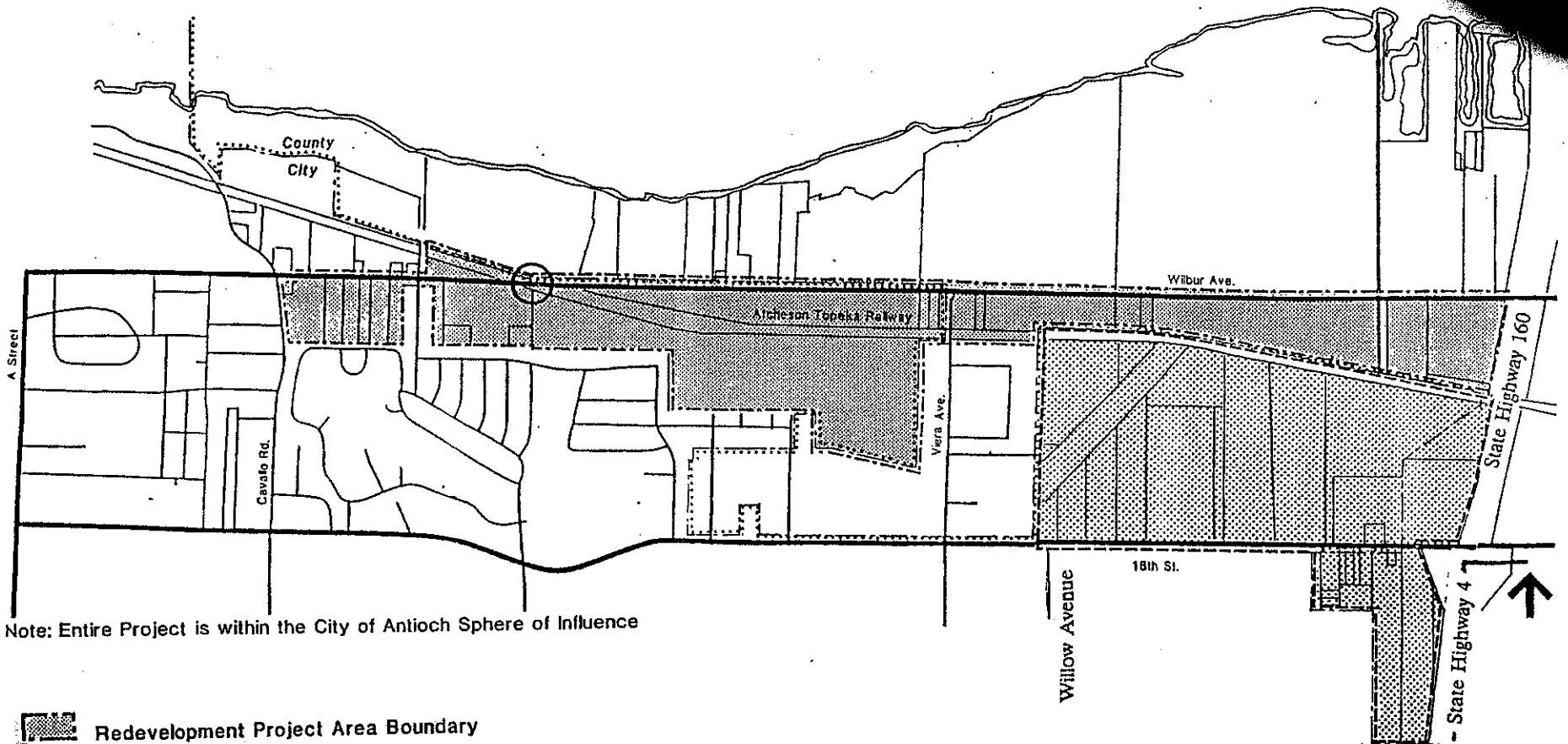
3. Limitation on the Number of Buildings

The number of buildings in the Project Area shall not exceed the number of buildings permitted under the City's General Plan, as amended.





4. Number of Dwelling Units

The number of dwelling units in the Project Area shall not exceed the number of dwelling units permitted under the City's General Plan, as amended.

Vol 160591 219



Note: Entire Project is within the City of Antioch Sphere of Influence

-  Redevelopment Project Area Boundary
-  Amendment #1 Boundary
-  City Limits
-  New Bridge Structure

Project Area Map

Antioch Development Agency

TO Smith 1985



RECORDING REQUESTED BY
 811459 and 812270
 065-110-007 and 065-110-016
 WHEN RECORDED MAIL TO

SURVEY MONUMENT FUND
 85 159366

NOV - 1 1985

RECORDED AT REQUEST OF
 FOUNDERS TITLE COMPANY

AT 8 O'CLOCK A.M.
 CONTRA COSTA COUNTY RECORDS

FEE \$5.00 J.R. OLSSON
 COUNTY RECORDER

BOOK 125948 235

HARVEY A. SMITH
 Rt 1 Box 1094
 Antioch, Ca 94509

CONTRA COSTA
 TRANSFER TAX
 AND \$ 176.00

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Grant Deed

The undersigned grantor(s) declare(s):
 Documentary transfer tax is \$ 176.00
 () computed on full value of property conveyed, or
 () computed on full value less value of liens and encumbrances remaining at time of sale.
 () Unincorporated area: () City of Antioch
 () Really not sold.

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, /YVAN J. ALBERT, a married man, as his sole and separate property, /MING-WEN WILLIAM YANG, a married man as his sole and separate property, /SHEUNG YAU CHOI, a married man, as his sole and separate property, and /TERRY W. KWONG and /MONICA G. KWONG, his wife, as joint tenants hereby GRANT(S) to /HARVEY A. SMITH and /BEVERLY J. SMITH, his wife, as community property

that property in Contra Costa County, State of California, described as:

PARCEL ONE:
 A portion of the northeast 1/4 of Section 19, Township 2 North, Range 2 East, Mount Diablo Base and Meridian, described as follows:
 Beginning at a point on the North line of Section Nineteen (19), Township Two (2) North, Range Two (2) East, Mount Diablo Base and Meridian, said point being one thousand one hundred fifty-five (1155) feet East from the Northwest corner of the Northeast one quarter (N.E. 1/4) of Section Nineteen (19) Township Two (2) North, Range Two (2), East, Mount Diablo Base and Meridian, running thence East One Hundred Sixty-five (165) Feet; thence South Six Hundred Sixty (660) feet; thence West One Hundred Sixty-five (165) feet; thence North Six Hundred Sixty (660) feet to the point of beginning.

PARCEL TWO:
 Parcel 'B' as shown on the Parcel Map filed August 2, 1955 Book 117 of Parcel Maps, page 15, Contra Costa County Records

Mail tax statements to Same as Above
 October 15, 1985
 STATE OF CALIFORNIA)
 COUNTY OF Alameda) ss. Yvan J. Albert
 On October 15, 1985, before me, the undersigned, Ming-Wen William Yang, a Notary Public in and for said State, personally appeared Yvan J. Albert, Ming-Wen William Yang, Terry W. Kwong, Monica G. Kwong & Sheung Yau Choi personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to the within instrument and acknowledged that they executed the same. Witness my hand and official seal.

Signature: *Demas Lamas, Jr.*
 DEMAS LAMAS, JR.
 Name (Typed or Printed)

Signature: *Ming-Wen William Yang*
 Ming-Wen William Yang

Signature: *Sheung Yau Choi*
 Sheung Yau Choi

Signature: *Terry W. Kwong*
 Terry W. Kwong

Signature: *Monica G. Kwong*
 Monica G. Kwong

OFFICIAL SEAL
 DEMAS LAMAS, JR.
 NOTARY PUBLIC - CALIFORNIA
 ALAMEDA COUNTY
 My Comm. Expires Aug. 17, 1987

1-161-3003

MAIL TAX STATEMENTS AS DIRECTED ABOVE

(END OF DOCUMENT)

From Smith TO Bosman

Branch :ORC,User :OR09

Comment: 1/27/2000

Station Id :GVMN

2

RECORDING REQUESTED BY

ORDER # 292738-APC

APN 065-110-007

WHEN RECORDED MAIL TO

Name HARVEY A. SMITH

Street Address 5700 SELLERS AVENUE

City OAKLEY, CA 94561

State

Zip

ORT-Antioch

CONTRA COSTA Co Recorder Office

STEPHEN L. WEIR, Clerk-Recorder

DOC- 2000-0021765-00

Acct 11- Old Republic Title

N, FEB 02, 2000 08:00:00

S20 \$10.00 MIC \$1.00 MOD \$2.00

REC \$8.00 TCF \$1.00

T&I Pd \$20.00

Nbr-0000788488

emb/R2/1-2

Grant Deed

The undersigned grantor(s) declare(s):

Documentary transfer tax is \$ -0- CORRECTION OF VESTING

(X) computed on full value of property conveyed, or

() computed on full value less value of liens and encumbrances remaining at time of sale.

() Unincorporated area: (X) City of ANTIOCH

() Realty not sold.

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, HARVEY A. SMITH, as to an undivided 1/2 interest and HARVEY A. SMITH, TRUSTEE, of the Smith Family Trust, as to an undivided 1/2 interest

hereby GRANT(S) to HARVEY A. SMITH, TRUSTEE OF THE SMITH FAMILY TRUST

that property in the City of ANTIOCH, CONTRA COSTA County, State of California, described as:

* * * See "Exhibit A" attached hereto and made a part hereof. * * *

Mail Tax Statements to Grantee at address above

Date January 27, 2000

HARVEY A. SMITH

HARVEY A. SMITH, TRUSTEE

STATE OF CALIFORNIA

COUNTY OF CONTRA COSTA

On FEBRUARY 1, 2000 before me, the undersigned, a Notary Public in and for said State, personally appeared HARVEY A. SMITH

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature PAT COOPER

Name PAT COOPER (typed or printed)

PAT COOPER

COMM. # 1227472

NOTARY PUBLIC-CALIFORNIA

CONTRA COSTA COUNTY CA

COMM. EXP. JULY 30, 2003

(This area for official notarial seal)

MAIL TAX STATEMENTS AS DIRECTED ABOVE

#292738-AN PC

Don Griebing

Retired Chief Building Inspector, City of Antioch

May 31, 2017

City of Antioch

Board of Administrative Appeals

Re: 701 Wilbur Ave.

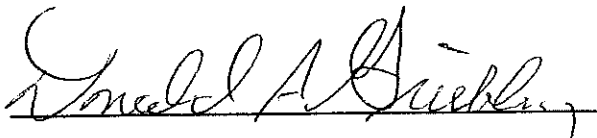
Antioch, Ca.

Appeal Board:

My position as Antioch's Building Inspector from June of 1991 until March of 2012 provided me with access to many of Antioch's properties as it relates to Building Codes and citizen's compliance to these codes and land use. Mr. Bosman was issued Building permits from my Department to improve his property. Mr. Bosman has asked me to acknowledge to the best of my ability the following information regarding 701 Wilbur Avenue. :

- 1. The Smith family owned and operated an engineering company on the property until approximately the year 2000.
- 2. Mixed uses consistently occurred on the property, historically speaking, during my tenure as Building (1991-2006) and Chief Building Inspector (2006-2012) These uses included General Engineering activities, storage of vehicles and construction materials and residential work force housing, including tenants living in recreational vehicles.

Mr. Bosman has substantially removed blight and improved this property during my tenure with the City of Antioch as Building and Chief Building inspector.



Date: 5/31/17

Don Griebing, Retired Chief Building Inspector, City of Antioch

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Contra Costa

On May 31, 2017, before me, D. Canepa Notary Public,

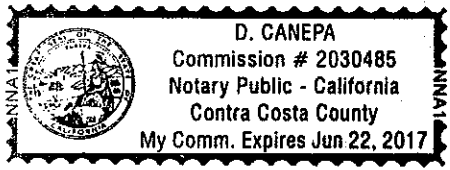
personally appeared Donald Gnebling,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under **PENALTY OF PERJURY** under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

[Signature]



(Seal)

OPTIONAL

Description of attached document:

Document Title: _____

Date of Document: _____

Number of Pages: _____

Additional Signers Not Named Above: _____



May 30,2017

City of Antioch
Board of Administrative Appeals

RE: 701 Wilbur Ave

To whom it may concern,

My name is Mike Everard and I have been a resident of Antioch for over 40 years. I have known Joe Bosman since his purchase of the above referenced property in 1999. Since the purchase, Joe has done everything in his power to improve the property. He has even gone so far as to run the people out of an adjacent property, and clean it up, at his own expense. The neighbors were involved in drugs and other illegal activities that Joe felt did not belong in the area.

My major concern is if he is not able to allow the people on his property to stay, they will become a problem for the City of Antioch in the future. These residents do not have the money to live elsewhere. I am a retired VIPS member of the Antioch Police Department. One of our main duties was to tag and follow up abandoned vehicles. RV's are a huge problem in the city. The owners move them all around the city and stay one step ahead of the process. The unsanitary conditions with waste and trash become a problem for the people who live in the area they chose to park. Joe's property has power, water, and sewer connections which meet current codes so this is not a problem for anyone. I feel that the residents will become transients that live on the streets if forced to move.

Additionally, Joe has improved all aspects of the property, including but not limited to, cleanup, front landscaping and lockable entry gate to keep the area private and secure. From the street, the property in no way a problem to neighbors or anyone passing by. I believe an injustice will be done if he is forced to evict people who have lived there for years.

Sincerely,

Mike Everard

City of Antioch, Police Chief

April 5, 2015

RECEIVED
APR 07 2015
ANTIOCH PD

810 Wilbur Associates
810 Wilbur Avenue, Antioch Ca.

c/o: Joe Bosman
698 San Juan Oaks Rd.
Brentwood, Ca.
925/382-5588

Dear Sir:

Code Enforcement has instructed me to write a letter to you requesting that you **arrest** any trespassers on the 810 Wilbur property. This letter was to be attached to the properties records for future dispatch reference.

On April 1st, police had Code Enforcement visit 810 Wilbur Avenue to investigate an ongoing issue with squatters occupying the property. Over the last few years, numerous issues have occurred on this three acre parcel of land. Issues include, but are not limited to, drug dealing and use, squatting, discharge of sewage on the property, generators running all night, thefts and assaults. Huge piles of garbage also have accumulated. This has been a problematic site.

I own and occupy the adjacent parcel, about 3 acres of mixed use property, and together, the parcels comprise about 6 acres. Both parcels are under contract for

development and the developer intends to submit an application with Planning in a couple of weeks.

I have been attempting to root out the problematic squatters over the last several years. 810 Wilbur Associates, the owners of 810 Wilbur Avenue, have recently been kind enough to allow me to oversee the "clean up" of the property. Your help will be greatly appreciated in enforcing the removal of squatters at this property. The following people are allowed to be on the property:

- a. Myself, Joe Bosman
- b. Jeff Buchanen, a 701 Wilbur tenant and grounds keeper.
- c. Any helper of a or b listed above.

I have attached copies of the Notice To Vacate, the 810 Wilbur Deed, a Red Tag photo and an authorization letter from the owners for me to maintain the property.

Once again, please enable your officers to **arrest** these trespassers. They are persistent and troublesome. Most have numerous arrest records. Lloyd Harris jr., the previous owner, is now locked up for carjacking on Hwy 4...

Your help is very much appreciated and I look forward to the City of Antioch's future. I am aware of the changes occurring and I trust these changes will bring positive change.

Sincerely,

Joe Bosman



ENERGY STAT

www.pge.com/MyEn

Service For:

JOE BOSMAN
701 WILBUR AVE STE C
ANTIOCH, CA 94509

Questions about your bill?



ENERGY STA

www.pge.com/MyE

Service For:

TROY REED
701 WILBUR AVE APT B
ANTIOCH, CA 94509



ENERGY STAT

www.pge.com/MyEn

Service For:

JOSEPH BOSMAN
701 WILBUR AVE APT A
ANTIOCH, CA 94509

Questions about your bill?

24 hours per day, 7 days per week
Phone: 1-800-743-5000
www.pge.com/MyEnergy

Local Office Address

800 W 2ND ST
ANTIOCH, CA 94509

*Pd. 5/18/17
db bus. A/c*

6/1993 Google Maps (1 of 2)



⬭ DENOTES EQUIPMENT OR R/S.



1999



1999



5/2002
Google Maps



6/2007
Google Maps



NORTH LAKE DRIVE SEWER JOB,
CITY AUTHORIZED ENGINEERING
YARD.

3/2008
Google Maps



5/1/2017

~ (3264x1836)

2017



2017

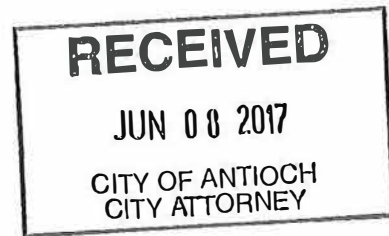


Joe Bosman

6/8/2017

✓ City Clerk; City Attorney; City Council Members

City of Antioch



Re: Case #: CD1701-026

701 Wilbur Avenue

To whom it may concern:

I am in receipt of Deputy City Clerk's letter dated June 2, 2017 regarding denial of my Administrative Appeal on June 1st, 2017. I would like to request the following from the City with regards to this case:

1. A Request of Record of the Board of Administrative Appeals case on June 1st.
2. A Tolling Agreement extending the statute of limitations so that council members may be informed of the ramifications of evicting tenants at 701 Wilbur Avenue, Antioch.
3. Lori Ogorchock, a City of Antioch Council Member, discussed with the City Attorney this morning her willingness for the Antioch City Council to review the Board of Administrative Appeals decision. I am requesting an appeal to City Council based upon this conversation and 1-4.03 of the Antioch Municipal Code.
4. Antioch Municipal Code allows for 90 days (1-4.04) for filing a Judicial Review, yet my Letter of Denial dated June 2, 2017 states I have only 20 days for filing a Judicial Review (53069.4) A clarification of time lines is requested.

Thank you for your assistance,

A handwritten signature in black ink, appearing to read "Joe Bosman". The signature is written over the typed name.

Joe Bosman



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Lizeht Zepeda, Economic Development Program Manager *LZ*

APPROVED BY: Ron Bernal, City Manager *REB*

SUBJECT: Economic Development Commission appointment for (3) full- term vacancies expiring 2021

RECOMMENDED ACTION

It is recommended that the Mayor nominate and Council appoint by resolution three (3) full-term vacancies to the Economic Development Commission expiring June 2021.

STRATEGIC PURPOSE

The Economic Development Commission supports **Long Term Goal G: Economic Development.** – Grow the City out of Recession. This action also supports **Long Term Goal L: City Administration:** Provide exemplary City administration. Specifically, **Strategy L-8:** Coordinate City Boards and Commissions administrative requirements.

FISCAL IMPACT

This action has no direct fiscal impact.

DISCUSSION

The Economic Development Commission's (EDC) function is to address economic development issues within the City and make recommendations to the City Council regarding policies, regulations, marketing, development strategies and planning activities designed to enhance the City's economic base and create quality jobs. EDC consist of seven members holding 4-year terms. EDC must be either a City resident or owner/operator of a business located in the City.

Three (3) full-term term vacancies exist that expire in June 2017. The City of Antioch advertised to fill the vacancies and the Clerk's Office received five applications. Mayor Wright had an opportunity to interview all five of the following applicants:

- Joseph Adebayo

- Quiana Hawkins
- Robert W. Kilbourne, Sr.
- Tim McCall
- Tracey L. Nick

ATTACHMENTS

- A. Resolution
- B. Applications

RESOLUTION NO. 2017/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPOINTING [INSERT NAME OF APPOINTEES AFTER APPOINTMENT] TO
THE ECONOMIC DEVELOPMENT COMMISSION FOR THE THREE (3) FULL-
TERM VACANCIES, ENDING IN MARCH 2021**

WHEREAS, there is currently three (3) full-term vacancies on the Economic Development Commission ending in June 2021; and

WHEREAS, the City Clerk’s Office made announcement of the vacancies and solicited applications for the three (3) full-term vacancies; and

WHEREAS, Mayor Sean Wright considered five applications received and interviewed the interested applicants; and

WHEREAS, Antioch Municipal Code Section 2-5.201 requires that the Mayor nominate candidates for membership on all boards and commissions and requires that the City Council approve, by a majority vote, the appointment of said nominee; and

WHEREAS, Mayor Sean Wright has nominated [insert name of appointee after appointment] to the Board of Administrative Appeals; and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Antioch hereby approve the Mayor’s nomination of [insert name of appointee after appointment] and appoint to serve on the Economic Development Commission, for the three (3) full-term vacancies, ending in June 2021.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of June, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH**



APPLICATION DEADLINE DATE: Wednesday, May 31, 2017 by 4:30 p.m.

ECONOMIC DEVELOPMENT COMMISSION – Commissioner

Three (3) Full-Term Vacancies (Expire June 2021)

Print Your Name JOSEPH ADEBAYO

Address [REDACTED] City ANTIOCH

ZIP Code 94531 Phone (H) [REDACTED] (W) [REDACTED] (C) [REDACTED]

E-Mail Address [REDACTED]

Employer BENCHWORTH CPA

Address [REDACTED] City ANTIOCH

Occupation CERTIFIED PUBLIC ACCOUNTANT

Years lived in the City of Antioch FOURTEEN YEARS

List the three (3) main reasons for your interest in this Appointment:

- (1) TO PROVIDE INPUTS ON POLICIES, REGULATIONS, AND MARKETING STRATEGIES NECESSARY TO STIMULATE ECONOMIC GROWTH IN ANTIOCH.
- (2) TO USE ECONOMIC VIBRANCY TO DECONGEST HWY 4.
- (3) TO USE ECONOMIC DEVELOPMENT TO REDUCE CRIME LEVEL IN ANTIOCH.

Have you attended any meetings of this commission? YES.

Have you had any previous City community service on this commission? (If yes, please explain) YES. I HAVE. I AM CURRENTLY SERVING ON THIS COMMISSION.

What skills/knowledge do you have that would be helpful in serving on the commission for which you are applying? I AM A CALIFORNIA LICENSED CERTIFIED PUBLIC ACCOUNTANT AND CURRENTLY OWN AND MANAGE A FULL-SERVICE PROFESSIONAL ACCOUNTING OFFICE IN THE CITY. MY BACKGROUND AND TRAINING IN BUSINESS DEVELOPMENT AND MANAGEMENT WILL SERVE ME WELL ON THE ECONOMIC DEVELOPMENT COMMISSION.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application:

I AM RESOLVED TO REMAIN PART OF THE SOLUTIONS NEEDED BY THE CITY OF ANTIOCH TO BECOME THE ECONOMIC AND COMMERCIAL CENTER OF ENVOY IN CONTRA COSTA COUNTY. I WILL CONTINUE TO CONTRIBUTE MY TIME, ENERGY AND EXPERTISE TO EFFORTS DIRECTED AT STIMULATING ECONOMIC ACTIVITIES IN THE CITY. I LIVE AND WORK IN ANTIOCH.

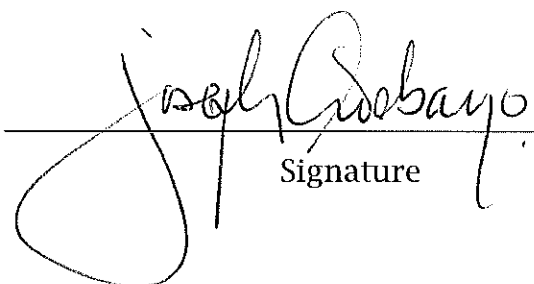
Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? _____

Please attach your resume (REQUIRED TO BE CONSIDERED FOR APPOINTMENT).

Please note that this completed application is available for public review.

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to: Office of the City Clerk
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007


Signature

05-25-17
Date

BIOGRAPHY OF JOSEPH O. ADEBAYO



Joseph O. Adebayo

The son of a commercial photographer, Joseph Adebayo was born in Nigeria and grew up drawing and painting before he left for college to study accountancy. After his training in public accounting, he went to work for a finance and investment house in Lagos and rose to the position of Senior Manager and Head of Operations and Finance before relocating to the United States in December of 1995.

Mr. Adebayo co-founded Management Functions, Inc., a full-service public accounting corporation with two other colleagues in fall of 2004. During the prior 8 years, he worked in various finance, accounting and management positions in the semi-conductor, hi-tech, and healthcare sub-sectors of the economy. In addition to being a CPA, Mr. Adebayo is a certified member of the Project Management Institute. He holds an MBA degree from Heriot-Watt University in Edinburgh, United Kingdom, and the fellowship of the Institute of Chartered Accountants of Nigeria.

Joseph and his family relocated to the City of Antioch in 2003. He is a past president and treasurer of the East County Branch of the National Association for the Advancement of Colored People (NAACP). He is the current Board Chairman of the Center for Education and Information Services (CFEIS) and was recently elected Vice President of Oduduwa Heritage Organization both of which are California public benefit corporations.

He is married with a daughter.

JOSEPH O. ADEBAYO, MBA, PMP, FCA, CPA

HIGHLIGHTS

Joseph is the President and CEO of Benchworth, a full service public accounting practice located in Antioch, California. He is a citizen of the United States of America and has over 10 years of experience in auditing, taxation and tax management, and more than 11 years of risk related solutions and business process expertise. He has a solid background in the design, review, upgrade, training, and documentation of computerized financial accounting system. He is actively involved in the community and well respected by his peers. He is a result-driven leader.

EDUCATION AND CERTIFICATIONS

CPA – Certified Public Accountant, licensed by the State of California Board of Accountancy

FCA – Fellow of the Institute of Chartered Accountants of Nigeria

PMP – Certified Project Management Professional, Project Management Institute, Pennsylvania

MBA – Edinburgh Business School, Heriot-Watt University, Scotland, United Kingdom

HND – The Polytechnic, Ibadan, Nigeria

PROFESSIONAL EXPERIENCE

President/CEO/Owner

BENCHWORTH, INC., Antioch, California

01/2012 to Present

CONCORD MANAGEMENT GROUP, Antioch, California

12/2007 to 12/2011

(Office of Certified Public Accountant & Management Consultant)

- Maintain existing business relationships, explore and develop new opportunities
- Research complex accounting issues, technical guidelines and standards (SEC, FASB, EITF, SOP, GAAP, etc.), and make presentations to clients' managements
- Conduct review and audit of financial statements
- Manage mergers and acquisitions and review working papers for assurance engagements
- Perform tax compliance and planning duties for individuals, businesses, estates, trusts, and associations
- Handle corporate filings for new and existing businesses and not-for-profit organizations
- Provide off-site project management and corporate controller services
- Recruit, develop, coach and mentor staff, and attend to licensing and compliance matters

Co-owner/Managing Director (self-employed)

MANAGEMENT FUNCTIONS, INC, San Ramon, California

05/2004 to 11/2007

(Office of Certified Public Accountants & Management Consultants)

- Worked on and completed several Section 404 of Sarbanes-Oxley Act (SOX) compliance engagements
- Prepared financial statements and SEC filings regarding Acquisitions (Form S-4), Annual Reports (Form 10-K), Quarterly Reports (Form 10-Q), and Public Equity Offerings (Form S-1)
- Evaluated several systems of internal control and made recommendations for improvement
- Performed Revenue Recognition Review in accordance with relevant literature–SOP 81-1, SOP 97-2, SAB 101, SAB 104, and EITF 00-21, and conducted financial Due Diligence in Mergers and Acquisitions

Client: BEARINGPOINT (an offshoot of KPMG)

- A global management and technology consulting company headquartered in Northern Virginia with clients in government and industry in 60 countries. Reviewed revenue recognized on contracts, and projects in accordance with appropriate revenue recognition statements, bulletins, and guidelines

Client: SUNWORLD AIRLINES

- Performed financial due diligence for the acquisition of a regional airline with headquarters in the mid-western part of the United States. Reviewed summary of earnings for the past 5 years and the most recent audited financial statements filed with the Department of Transportation, identified key trends compared to industry averages. Reviewed files for significant contracts and earnings agreements. Prepared a 12-month cash flow projection and checked for consistency with historical results and past accounting treatments

Client: ACCRETIVE SOLUTIONS (formerly Horn Murdock Cole)

- Project - Pre-SOX Documentation and Testing of Key Controls for Seagate Services an arm of Seagate Technologies with headquarters in San Jose California. Revised project scope to accommodate changes made by the client. Identified Seagate Technologies entity-wide and division level controls that are in scope for SRS and eVault. Matched key controls to existing processes. Prepared SOX narratives from available procedures and information gathered during the interview stage. Tested key controls: Entity-level controls, and controls relating to the Order-to-Cash cycle
- Project - Sarbanes-Oxley Act Section 404 Documentation and Testing for FOX Hollow Technologies situated in Redwood City California with focus on Entity Level Controls; SEC Reporting; Investment and Cash; Invoicing and Receipts; ESPP, Deferred Compensation, and Stock Options; Cash Disbursement and Capital Expenditure; Accounting Close; Inventory Valuation; Commitment and Contingencies; Tax Compliance; Payroll - PTO, 401-K; Commission and Bonus; Travel and Entertainment; and Hiring, Review, Discipline, and Termination of employees

Client: HORN MURDOCK COLE

- Project - Process Improvement Audit for Scientific Learning Corporation, an award-winning skill-building multi-million dollars software company located in Oakland California with focus on making the financial close process more effective to support a more timely and accurate financial reporting time-table. Deliverables include process documentation, control assessment, gap analysis, internal control testing, and recommendations
- Project - Performed Forensic Audit on Procure to Pay cycle at the Mountain View California headquarters ACTEL Corporation, a leading supplier of Field Programmable Gate Arrays (FPGAs) based on Flash and antifuse technologies. Projects deliverables include recommendations that saved the client from huge loss of valuable assets through unauthorized procurements
- Project - SOX implementation (documentation and testing) project for Ditech Communications, a \$100m Telecom Equipment company and AVANEX, a \$160m leading global provider of Intelligent Photonic Solutions for fiber optics communications networks headquartered in Silicon Valley Northern California. Deliverables include documentation of operating controls, writing of test plans and testing of key controls

NEW WAVE RESEARCH, INC, Fremont, California

03/2003 to 04/2004

Senior Accountant/Interim Controller.

- Acted as controller for 6 months supporting operations and providing leadership to personnel
- Supervised payroll, cost accounting, accounts receivable, payable, and general ledger
- Managed month-end close process, liaised with external CPAs, and prepared audit schedules
- Prepared test plans for the implementation of ERP software and documented processes
- Prepared consolidated financial reporting package and managed R&D projects

- Designed new financial reporting system for the Shanghai office and trained personnel

CLARENCE WHITE

Certified Public Accountant, Richmond, California

08/2002 to 02/2003

Staff Auditor

- Audited not-for-profit organizations and HUD assisted programs in accordance with GAAS, GAGAS, guidelines of OMB Circular A-133 and the Single Audit Amendments
- Audited cash, accounts receivable and revenue, accounts payable, prepaid assets and deposits, capital leases, accounting controls, payroll, property, plant and equipment (PP&E), sales, and inventory
- Conducted research into client-related issues and management inquiries

HEALTHCENTRAL.COM, Emeryville, California

05/2001 to 10/2001

Senior Accountant

Supervised a team of 4 with responsibilities for general accounting and cash management. Prepared financial reporting package for management, maintaining the Chart of Accounts, and supported CPA audits. Consolidated business acquisitions and annual forecasts, ensured compliance with GAAP and SEC guidelines. Managed month-end close and supported SEC filing of Forms 10-Q, 10-K, and 8-K.

- Developed reports and flux statements using Financial Statement Generator - FSG
- Consolidated the fixed asset sub ledgers and maintained it for all changes
- Compiled company-wide accounting policies and documented financial processes
- Managed Sales and Use Tax reporting, and accounted for prepaid and accrued expenses

WAFERSCALE INTEGRATION, INC., Fremont, California

12/1996 to 03/2001

Accountant

Supervised 6 accountants at international branches. Managed month end close, inter-company reconciliations, and consolidation of financial statements. Assisted with year-end CPA audits. Maintained fixed assets ledger, and computed sales rep commission. Interacted with Engineering Community over R&D expenditure and assisted with stock administration. Prepared Sales and Use tax returns, forecast, and other duties as delegated by the Corporate Controller and CFO.

- Transferred operations data and assisted with process understanding during the transitioning of WSI activities to ST Microelectronics in 3Q2000
- Set up and tested GL, AR, and AP modules during implementation of Oracle Rel.11SC

OTHER PROFESSIONAL EXPERIENCE

KENNETH MICHAEL & CO. Lagos, Nigeria

10/1991 - 11/1995

Group Head - Operations & Finance*Corporate Finance, Petroleum and Energy Consultants*

UNIVERSAL RUBBER COMPANY, Ibadan, Nigeria

10/1989 - 09/1991

Senior Accountant*Repair, retreading, and sales of tires*

BISI DAWODU & CO. Ibadan, Nigeria

08/1988 - 09/1989

Audit Senior*Office of Chartered Accountants*

RECEIVED
MAY 26 2017
HUMAN RESOURCES

2017

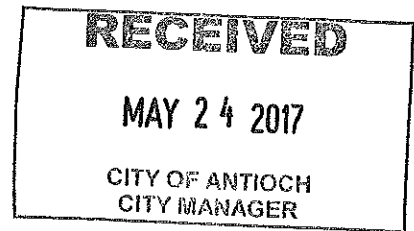
APPLICATION

ECON.

DEU.

COMM.

Joseph Grobman.



APPLICATION DEADLINE DATE: Wednesday, May 31, 2017 by 4:30 p.m.

ECONOMIC DEVELOPMENT COMMISSION – Commissioner

Three (3) Full-Term Vacancies (Expire June 2021)

Print Your Name Quiana Hawkins

Address [REDACTED] City Antioch

ZIP Code 94509 Phone (H) _____ (W) [REDACTED] (C) [REDACTED]

E-Mail Address [REDACTED]

Employer The John Stewart Company

Address [REDACTED] City San Francisco

Occupation Property Manager

Years lived in the City of Antioch 3

List the three (3) main reasons for your interest in this Appointment:

I want to be more involved in my community

I have have only lived in Antioch a short time but I see so much potential.

I want to run for office someday and I think this will be a great place to start

Have you attended any meetings of this commission? No

Have you had any previous City community service on this commission? (If yes, please explain) No

What skills/knowledge do you have that would be helpful in serving on the commission for which you are applying? *Property Manager

* I commute to work in Berkeley use the bus and or Bart

*Frequent use of social media

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application:

Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? Yes

Please attach your resume (*REQUIRED TO BE CONSIDERED FOR APPOINTMENT*).

Please note that this completed application is available for public review.

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to: Office of the City Clerk
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007



Signature

5/24/17

Date

Quiana Hawkins

Objective

To secure a position with a well-established organization that possesses a stable environment.

Experience

Property Manager

11/2007 - Present John Stewart Company, San Francisco, CA

- Collect rent; ensure all transactions are processed/inputted accurately in BP; and complete daily deposits.
- Ensure that all property staff adhere to JSCo policies and procedures
- Review all delinquent accounts, resident receivables, determine necessary course of action to collect outstanding balances in consultation with the RM.
- Ensure consistent application of property rules/regulations, lease/lease documents and report all violations
- Process, complete, and maintain resident files at move-in/recertification within established regulatory guidelines.
- Leased up phase one and two of the Savoy Apartments where we served MSHA, Homeless and HOPWA residents
- Maintain all leasing files, interview applicants, third party verifications, and submit completed files to OHA and JSCO
- Review resumes for new employees, interview, and train new hires on JSCO policies and procedures as well as The Savoy house rules
- Utilize purchase orders when making purchases for the property
- Perform all managerial duties of the overall operation of the property

Occupancy Specialist, Assistant Property Manager

04/2005 – 03/2006 03/2006 – 10/2006 John Stewart Company, San Francisco, CA

- Maintain resident files and conduct annual recertification and unit inspections
- Schedule maintenance repairs, file completed work orders and perform follow-ups
- Collect rent and post rent to rent roll, perform daily bank deposits
- Process rental delinquent notices
- Interview prospective residents from the wait list and walk-ins

Education

Encinal High, Alameda, CA

- Diploma

Zepeda, Lizeht

From: Quiana Hawkins [REDACTED]
Sent: Wednesday, May 24, 2017 4:24 PM
To: Zepeda, Lizeht
Subject: Re: EDC full term application due May 31st
Attachments: June 2017 Full Term econdev-app.pdf

Here you go..

#Iamadreamcatcher
#Karenrebels

*"Integrity is telling myself the truth. And honesty is telling the truth to other people."
Spencer Johnson*

On Wednesday, May 17, 2017 6:10 PM, "Zepeda, Lizeht" <lzepeda@ci.antioch.ca.us> wrote:

Hi Quiana, We received your application for Economic Commissioner in March, this was initially for a partial term position through June 2017. I wanted to invite you re-apply for this now FULL TERM position, link below and attached if you can fill out and turn in before May 31st. I have also attached your previous application for your reference. Please let me know if you have any questions. The mayor plans to interview for these 3 positions on 3 EDC vacancies on June 6th beginning at 10:00 a.m. Let me know if you have any questions. -Lizeht

Link to full term application
http://ci.antioch.ca.us/CityGov/b-c_vacancy_ad.htm

Strategic Management Plan- G item are Economic Development
<http://www.ci.antioch.ca.us/Community/announcements/Strategic-Plan-for-Antioch.pdf>

Lizeht Zepeda
Economic Development Program Manager
200 H Street
Antioch Ca, 94531
Direct: (925) 779-6168 Email: lzepeda@ci.antioch.ca.us





RECEIVED
MAY 30 2017
CITY OF ANTIOCH
CITY MANAGER

APPLICATION DEADLINE DATE: Wednesday, May 31, 2017 by 4:30 p.m.

ECONOMIC DEVELOPMENT COMMISSION - Commissioner

Three (3) Full-Term Vacancies (Expire June 2021)

Print Your Name **ROBERT W. KILBOURNE, SR.** *(Signature)*

Address **[REDACTED]** City **ANTIOCH**

ZIP Code **94509** Phone (H) **[REDACTED]** (W) **SAME** (C) **SAME**

E-Mail Address **[REDACTED]**

Employer **University of California, Berkeley**

Address **1608 4th Street**

City **Berkeley, CA 94710**

Occupation **Benefits Analyst 3/Postdoctoral Scholar Coordinator**

Years lived in the City of Antioch **22 Years**

List the three (3) main reasons for your interest in this Appointment:

I want to continue to have a voice in the decision making of the City I love and live in.

I want to serve my community by giving back to it in public service and Economic Development.

I want to continue to help my city look appealing to outside interest for attracting business & jobs.

I want to continue my goal of finding ways to eradicate illegal dumping in our city.

Have you attended any meetings of this commission? **Yes**

Have you had any previous City community service on this commission? (If yes, please explain) *I am presently serving as a temporary appointed commissioner.*

What skills/knowledge do you have that would be helpful in serving on the commission for which you are applying? *The ability to read, interpret and analyze information and make recommendations to the City Council for the betterment of the City and the people of Antioch that we serve.*

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application:

I am ready to continue to help the members of the commission and the City Council move to the next level to help improve and increase our economic prosperity by attracting viable businesses which will create jobs for our qualified residents and build our infrastructure to support them. I want to continue to motivate and be motivated by our commissioners in formulating ideas and suggestions for the City Council to work for the betterment of our City and its residents.

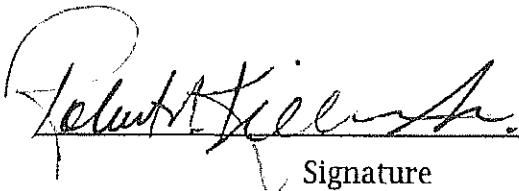
Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? YES

Please attach your resume *(REQUIRED TO BE CONSIDERED FOR APPOINTMENT)*.

Please note that this completed application is available for public review.

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to: Office of the City Clerk
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007


Signature

5/30/17
Date

Robert W Kilbourne Sr.

May 30, 2017

Dear Sir/Madam,

I am writing to express my interest in the Economic Development Commission vacancy with the City of Antioch. I believe that my achievements, education and diverse work experience have adequately prepared me.

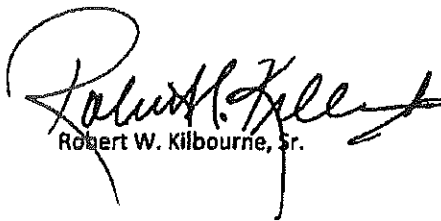
My background includes over 25 years of success managing Human Resource, Benefits and Recruiting programs in accordance with the State and Federal employment laws. I offer particular expertise in the administrative and research area, with in-depth knowledge of networking human resources procedures. I consistently seek to provide top-quality human resources support to ensure a competitive advantage in the marketplace. Also, my work as a Survivor Assistant in the Retirement/Survivor Benefits Unit at the University of California, Berkeley provided me with tools necessary to understand and interpret rules and regulations affecting workers benefits. I was responsible for gathering, evaluating and determining the eligibility of benefits for Retirement and survivor beneficiaries.

Currently, I serve in the Benefits Unit of Campus Shared Services, where I am responsible for interacting with internal and external professionals to provide departments, faculty and staff with a broad range of benefits related services such as passwords resets, statement of health and processing request for disability leave. I also provided general information on entire scope of benefits packages, eligibility rules, enrollment information, basic use of the At Your Service website, plan literature and form usage. I am an experienced workshop facilitator.

I am confident that I bring the right skills, experience, and talents to the commission position.

Thank you for your time and consideration.

Sincerely,



Robert W. Kilbourne, Sr.

Robert W Kilbourne Sr.

PROFESSIONAL PROFILE

Business Services professional with over 25 years' experience in Human Resource Administration with emphasis on benefit calculations, auditing, processing, recruiting and explaining retirement and survivor benefits to plan members. Evaluate policy and procedures and made recommendations for adjustments to policy. I am seeking a position as a Benefits Analyst 2 with Campus Shared Services.

SUMMARY OF QUALIFICATIONS

- Bachelor of Science Degree.
- Provided information on participation in various benefits plans resolved questions and request for information from retiree and survivor benefits.
- Managed staff development, recruiting, retention including motivation and mentoring.
- Effective planning, directing and ensuring compliance of contract goals and objectives.
- Fiscally Responsible - Analyze, revise and maintained budgetary information.

SKILLS

- Analyzing and Processing Benefits
- Excel, Outlook, MS Word
- Budget preparation and development
- Responsible Customer Service
- PeopleSoft (HRIS) System
- Prepared reports
- New Employee Orientation
- Strong Written & Verbal Skills
- Communicate effectively with staff
- Effective Leader & Supervisor
- Effective Presenter & Facilitator
- Management
- Effective Listening & Interviewing Skills
- Office Administration Experience
- Data collection and tracking
- Strong Team Leadership Skills

BENEFIT SERVICES

- Track and maintain current knowledge of changing Federal & State Tax benefit & Pension info.
- Designed quarterly newsletters, marketed the programs vision and goals to staff.
- Managed and facilitated new hire orientation and benefits plans.
- Compiled materials and gathered data in preparation of benefits reports.
- Maintained case load of applicants for benefits.
- Familiarity with UCRS savings plans and benefits.

CASE MANAGEMENT

- Managed and documented case files.
- Responsible for permanent record management for the unit.
- Prepare and write technical, analytical and statistical reports.
- Identified barriers to employment development and actions taken to correct them.

HUMAN RESOURCES

- Provided one on one interview and intake, counseling, group therapy and facilitation.
- Supervised a staff of job developers and eligibility workers.
- Managed new employee orientation and inservice training.
- Composed detailed written reports from program and or project data tracking
- Presented one on one presentation to businesses on services provided to employers.

Robert W Kilbourne Sr

RELEVANT EXPERIENCE

University of California, Retirement Survivor Unit

Survivor Assistant - Retirement/Survivor Benefits

- Analyzing, processing, calculating, auditing and explaining survivor benefits.
- Reviewed the retirement/survivor document to determine which was appropriate to use.
- Maintain original documents received from applicant for retirement/survivor benefits.
- Identified, research and resolve issues related to benefit calculations.
- Strong written, verbal and presentation skills to articulate information.

Documentation & Training-Administrative Analyst

- Participated in development, testing and refinement of documents.
- Provided technical guidance to staff in other units.
- Prepared and delivered presentations to departments
- Made recommendations for addition and adjustments to training materials.

Financial Assistant I & II - Financial Aid Office

- Received process and determine eligibility for financial assistance.
- Counseled parents, students and high school counselor on financial aid process.

Bechtel Corporation

Human Resource, College Recruiting & Program Training Manager

San Francisco, CA

Richmond Private Industry Council

Personnel Consultant, Administrative Analyst & Contract Compliance Officer

Richmond, CA

WORK HISTORY

10/2013 - Current	Campus Shared Services, UCB - HR	Berkeley, CA
07/2012 - 10/2013	Benefits Antioch PAL Program - Board of	Antioch, CA
02/2012 - 06/2012	WCCUSD Linked Learning Career Pathways Program	Richmond, CA
07/2011 - 02/2012	Antioch PAL Program - Board of Director	Antioch, CA
09/2010 - 07/2011	Goodwill Industries - Program Specialist/Contract Manager	Antioch, CA
01/2009 - 08/2010	Grace Bible Fellowship Church - After School Director	Antioch, CA
01/2006 - 12/2008	FourAC After-School Program - Program Manager	Antioch, CA
11/2004 - 01/2006	Target Corporation - Human Resource Manager	Antioch, CA

RECEIVED

MAY 22 2017

CITY OF ANTIOCH
CITY CLERK



CITY OF ANTIOCH
CITY CLERK

MAY 22 2017

RECEIVED

APPLICATION DEADLINE DATE: Wednesday, May 31, 2017 by 4:30 p.m.

ECONOMIC DEVELOPMENT COMMISSION - Commissioner

Three (3) Full-Term Vacancies (Expire June 2021)

Print Your Name Tim McCall

Address [REDACTED] City Antioch

ZIP Code 94509 Phone (H) _____ (W) _____ (C) [REDACTED]

E-Mail Address [REDACTED]

Employer Self Genesis Landscape Inc.

Address [REDACTED] City Antioch

Occupation _____

Years lived in the City of Antioch 31

List the three (3) main reasons for your interest in this Appointment:

Antioch Businesses need help
Concerned with success of Antioch businesses
Invited by the Mayor

Have you attended any meetings of this commission? NO

Have you had any previous City community service on this commission? (If yes, please explain) NO

What skills/knowledge do you have that would be helpful in serving on the commission for which you are applying? I am a business owner.

I have employed as many as 200 employees at one time. Experience in construction and housing

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application:

Recent APD background check completed

Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? Yes

Please attach your resume **(REQUIRED TO BE CONSIDERED FOR APPOINTMENT).**

Please note that this completed application is available for public review.

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to: Office of the City Clerk
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007



Signature

5-18-17

Date

Tim McCall

Objective

To offer my skills and experiences to help the City of Antioch grow and prosper.

Education

- Grimsley High School Greensboro, NC
- Graduated in 1982

Experience

1984 to 1998

COO Mike McCall Landscape Inc.

Responsible for 200 employees and managing \$20m annual construction

1998 to Present

Genesis Landscape Inc

President and Owner. I currently employ 25 with an annual revenue of \$3m

Zepeda, Lizeht

From: Tim McCall [REDACTED]
Sent: Thursday, May 18, 2017 1:37 PM
To: Zepeda, Lizeht
Subject: Re: EDC full term application due May 31st
Attachments: EDC Application.pdf

Hi Lizeht,

Attached, Please find the completed application. I am very confused on a resume as I have not applied for a job in 34 years.....I will try to put something together but it won't offer much information. Please let me know if there is something in particular that you are interested in.

On May 17, 2017, at 5:51 PM, Zepeda, Lizeht wrote:

Hi Tim, nice speaking with you below is the link to the new application & strategic plan economic items are found under title G

Link to full term application

http://ci.antioch.ca.us/CityGov/b-c_vacancy_ad.htm

Strategic Management Plan

<http://www.ci.antioch.ca.us/Community/announcements/Strategic-Plan-for-Antioch.pdf>

Lizeht Zepeda

Economic Development Program Manager

200 H Street

Antioch Ca, 94531

Direct: (925) 779-6168 Email: lzepeda@ci.antioch.ca.us



Zepeda, Lizeht

From: Tim McCall [REDACTED]
Sent: Monday, May 22, 2017 4:38 PM
To: Zepeda, Lizeht
Subject: Re: EDC full term application due May 31st
Attachments: Resume.docx; Sample resume.docx

Hi Lizeht,

Attached, please find my resume.

On May 18, 2017, at 4:43 PM, Zepeda, Lizeht wrote:

Tim, wow its great that you have been in one designated position for 34 years not too many have that under their belt! A requirement for the application is a resume, so I have attached as a Word document a sample resume I found on a Google search. For it will be pretty simple just follow the format below:

[Your Name]

[Street Address] | [City, ST ZIP Code] | [phone] | [email]

Objective

[To replace tip text with your own, just select a line of text and start typing. For best results when selecting text to copy or replace, don't include space to the right of the characters in your selection.]

Education

- [School Name, City, State]
- [Degree] | [Date of Graduation]
- [Major]
- [You might want to include your GPA here and a brief summary of relevant coursework, awards, and honors]

Experience

[Dates From] – [To]

[Job Title] | [Company Name] | [Location]

[This is the place for a brief summary of your key responsibilities and most stellar accomplishments.]

[Dates From] – [To]

[Job Title] | [Company Name] | [Location]

[This is the place for a brief summary of your key responsibilities and most stellar accomplishments.]

Awards & Acknowledgements

- [Don't be shy – list the acknowledgments you received for a job well done.]

From: Tim McCall [<mailto:gli4749@gmail.com>]
Sent: Thursday, May 18, 2017 1:37 PM
To: Zepeda, Lizeht
Subject: Re: EDC full term application due May 31st

Hi Lizeht,

Attached, Please find the completed application. I am very confused on a resume as I have not applied for a job in 34 years.....I will try to put something together but it won't offer much information. Please let me know if there is something in particular that you are interested in.

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Strategic Management Plan
<http://www.ci.antioch.ca.us/Community/announcements/Strategic-Plan-for-Antioch.pdf>

Lizeht Zepeda
Economic Development Program Manager
200 H Street
Antioch Ca, 94531
Direct: (925) 779-6168 Email: lzepeda@ci.antioch.ca.us





RECEIVED

MAY 31 2017

CITY OF ANTIOCH
CITY CLERK

APPLICATION DEADLINE DATE: Wednesday, May 31, 2017 by 4:30 p.m.

ECONOMIC DEVELOPMENT COMMISSION - Commissioner

Three (3) Full-Term Vacancies (Expire June 2021)

Print Your Name Tracey L. Nicks
 Address [REDACTED] City Antioch
 ZIP Code 94531 Phone (H) [REDACTED] (W) [REDACTED] (C) [REDACTED]
 E-Mail Address [REDACTED]
 Employer Contra Costa County Workforce Development Board (Retired)
 Address [REDACTED] City Pleasant Hill
 Occupation Business and Economic Development Coordinator
 Years lived in the City of Antioch 22+

List the three (3) main reasons for your interest in this Appointment:

- 1) To volunteer skills and knowledge to support Antioch's economic interests.
- 2) To strengthen the competitive advantages of Antioch's businesses and improve employment opportunities for Antioch residents.
- 3) To connect resources and leverage Antioch's economic recovery.

Have you attended any meetings of this commission? Yes

Have you had any previous City community service on this commission? (If yes, please explain) No

What skills/knowledge do you have that would be helpful in serving on the commission for which you are applying? Economic Development, Workforce Intelligence Gathering, Partnership Design, Collaboration Management, Policy Board Management, Business Outreach & Engagement, Media Engagement, Strategic Planning, Volunteer Work

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application:

Through formal studies I concentrated on individual, home, business and community health and management in the attainment of my Associates, Bachelors and Masters Degrees. For 25 years I have been fortunate to marry formal training and work experience while working in the fields of Career Counseling, Workforce Development and Economic Development, I developed and managed programs and projects that positively impacted employment and income levels.

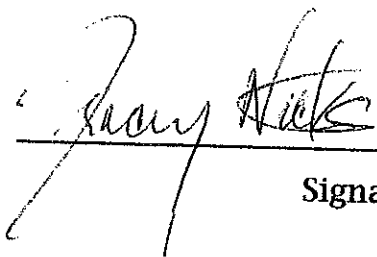
Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? Yes

Please attach your resume **(REQUIRED TO BE CONSIDERED FOR APPOINTMENT)**.

Please note that this completed application is available for public review.

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to: Office of the City Clerk
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007



Signature

May 26, 2017
Date

TRACEY L. NICKS




Profile

Over 25 years of formal training and work experience in career counseling, workforce development and economic development with a desire to support individual, home, business and community economic vitality.

Workforce Services Specialist (Business and Economic Development Coordinator), Workforce Development Board of Contra Costa, Pleasant Hill, CA — 2006-2012

Crafted and oversaw goals to attain economic vitality through various local and regional economic partnerships. Managed and participated in local and regional knowledge sharing activities designed to help attain competitive advantage for workers and businesses (EC2, DIA). Secured funding to improve workforce and entrepreneur skills. Recommended Economic Development direction to Board.

Workforce Analyst (Labor Market Information), Workforce Development Board of Contra Costa County, Concord, CA — 1999-2006

Managed the collection and dissemination of occupational data for East Bay Counties (Alameda and Contra Costa). Informed and recommended education and training program design, career counseling, human resource management, economic development and workforce development program planning.

Labor Market Information Specialist, Private Industry Council of Contra Costa County, Concord, CA — 1996-1999

Managed the collection and dissemination of occupational data to inform workforce development partners. Ensured all project deliverables were met on time.

Career Counselor, Right Management, Fayetteville, NC — 1992-1995

Assisted military personnel transitioning into mainstream careers. Developed and delivered career search workshop topics (job search, resume writing, and interviewing techniques).

Education

Troy State University, Dothan AL - Master of Science Degree, Counseling and Psychology (Emphasis: Career Counseling), 1992

San Francisco State University, San Francisco, CA - Bachelor of Arts Degree, Home Economics (Emphasis: Life Skills Management), 1990

Brooks College, Long Beach, CA - Associate of Arts Degree, Fashion Merchandising (Emphasis: Retail Business Management), 1984

Skills

Policy Board Management

Workforce Development

Business Outreach & Engagement

Program Design

Research

Strategic Planning

Volunteer Work

Research and Scholarly Contributions

Diablo Innovation Alliance, Regional Innovation Clusters Strategic Action Plan, Clean Energy and Water Technology Clusters, 2011

Manufacturing Industry Sector Study of Small Manufacturers in Contra Costa County, 2005

Workforce Population Survey of East County Residents (Partnership: City Economic Development, County Redevelopment and County Workforce Development Board), Antioch, Bay Point, Brentwood, Byron, Oakley and Pittsburg, 2005

Human Resources Services for Small Business Study and Project Design, 2004

Self-Sufficiency Standard Policy for Contra Costa County Workforce Training, 2002

Labor Market Information, Occupational Outlook Report, 1997-2004

Achievements, Awards and Memberships

East County Leadership, 2009

Family Economic Security Partnership, 2008-2009

Bay Area Quality Family Child Care Association, 2008-2009

Entrepreneur Development Training, 2008

New Birth Church Business Development and Community Relations, 2007-2011

Economic Development Practitioner Training, 2006

Manager of the Year - Contra Costa County, 2005

Business Services Training, 2004

TRACEY L. NICKS

[REDACTED]

May 26, 2017

[REDACTED]

Antioch City Clerk
200 H Street
P.O. Box 5007
Antioch, CA 94531-5007

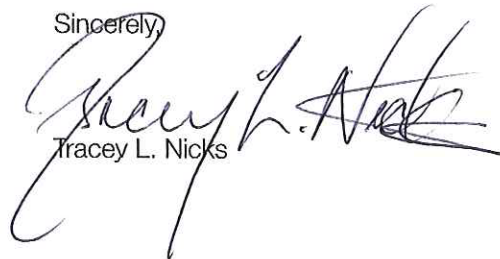
Dear Commissioner(s),

For over 22 years I have been a resident of the city of Antioch. Although most of my career was spent working in cities located just outside of Antioch, I have always held onto the belief that the great city of Antioch will soon strengthen its business and industry community, and position itself to employ workers with diverse skills in local jobs.

My sincere desire is to use the 25 years of formal training and work experience I have in Economic Development, Workforce Development and Career Counseling to support the goal, strategies and objectives of the Antioch Economic Development Commission. In seeking this opportunity, I offer my range of skills in Board Management, Workforce Development and Business Outreach & Engagement to assist in crafting and achieving economic development objectives that will help Antioch obtain a competitive advantage and positioning ranked among other leading Bay Area cities.

I welcome the opportunity to speak with you further about how we may work together to achieve the goal of Growing the City of Antioch out of Recession.

Sincerely,


Tracey L. Nicks



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Lynne B. Filson, Assistant City Engineer II *LB*

APPROVED BY: Ron Bernal, City Manager

SUBJECT: Statewide Community Infrastructure Program (SCIP) for Heidorn Village

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution approving the application from Meritage Homes for participation in Assessment District 17-03 through the SCIP for the Heidorn Village Subdivision.

STRATEGIC PURPOSE

This item supports Strategy G-1: Grow Antioch's economy through economic development activities, Strategy H-3: Support public/private partnership efforts to implement plans and policies pertaining to key development areas, and Strategy H-5: Grow Antioch's economy through additional annexation, as well as residential and commercial development.

FISCAL IMPACT

There is no fiscal impact to the City of Antioch.

DISCUSSION

On March 14, 2017, the City Council adopted Resolution 2017/26 authorizing the city to join the Statewide Community Infrastructure Program; authorizing the California Statewide Communities Development Authority to accept applications from property owners, conduct special assessment proceedings and levy assessments within the Territory of the City of Antioch; approving form of acquisition agreement for use when applicable; and authorizing related actions. The City Council requested that each application be presented to the Council for approval.

The City has received the first SCIP application from Meritage Homes for the 117 unit Heidorn Ranch Subdivision for impact fees, capital improvements, and reimbursement for capital improvements. The application is for \$1,187,550, which also includes administrative costs for the district, and as shown in the report. The resulting assessment for each home will be approximately \$10,128. The annual assessment, which will be collected on the tax bill, will be approximately \$800/unit/year. Based on an annual home price of \$500,000, this will result in a total tax rate of 1.79%, assuming an existing average tax rate of 1.65%. This is a conservative approach, as surrounding communities have assessments as high as \$25,000/unit. The assessment will not be

shown as a City of Antioch levy, but as a SCIP California Statewide Communities Development Authority (CSCDA) assessment. The developer is obligated to disclose the assessment to each home-buyer, and the bond can be pre-paid at any time. Staff is seeking approval to sign the SCIP application in order for it to be included in the SCIP 2017B bond sale expected this September.

ATTACHMENTS

- A: Resolution
- B: SCIP Application and Landowner Information
- C: Preliminary Engineer's Report, California Statewide Communities Development Authority Assessment District No. 17-03, City of Antioch, Contra Costa County, Beginning Fiscal Year 2017-2018, Intent Meeting: July 6, 2017, Public Hearing: September 7, 2017

ATTACHMENT "A"

RESOLUTION NO. 2017/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE APPLICATION OF MERITAGE HOMES FOR
PARTICIPATION IN ASSESSMENT DISTRICT 17-03 THROUGH THE
SCIP PROGRAM FOR THE HEIDORN VILLAGE SUBDIVISION**

WHEREAS, the California Statewide Communities Development Authority (the "Authority") is a joint exercise of powers authority the members of which include numerous cities and counties in the State of California, including the City of Antioch (the "City"); and

WHEREAS, the Authority has established the Statewide Community Infrastructure Program ("SCIP") to allow the financing of certain development impact fees (the "Fees") levied in accordance with the Mitigation Fee Act (California Government Code Sections 66000 and following) and other authority providing for the levy of fees on new development to pay for public capital improvements (collectively, the "Fee Act") through the levy of special assessments pursuant to the Municipal Improvement Act of 1913 (Streets and Highways Code Sections 10000 and following) (the "1913 Act") and the issuance of improvement bonds (the "Local Obligations") under the Improvement Bond Act of 1915 (Streets and Highways Code Sections 8500 and following) (the "1915 Act") upon the security of the unpaid special assessments; and

WHEREAS, SCIP will also allow the financing of certain public capital improvements to be constructed by or on behalf of property owners for acquisition by the City or another public agency (the "Improvements"); and

WHEREAS, the City adopted Resolution No. 2017/26 on March 14, 2017, joining SCIP to allow the owners of property being developed within its jurisdiction ("Participating Developers") to participate in SCIP and to allow the Authority to conduct assessment proceedings under the 1913 Act and to issue Local Obligations under the 1915 Act to finance Fees levied on such properties and Improvements, provided that such Participating Developers voluntarily agree to participate and consent to the levy of such assessments; and

WHEREAS, in each year in which eligible property owners within the jurisdiction of the City elect to be Participating Developers, the Authority will conduct assessment proceedings under the 1913 Act and issue Local Obligations under the 1915 Act to finance Fees payable by such property owners and Improvements and, at the conclusion of such proceedings, will levy special assessments on such property within the territory of the City; and

WHEREAS, there has been presented to this meeting an application from a Participating Developer, provided to the City Council and on file with the City Clerk, requesting that the City approve the use of SCIP for the Participating Developer's project as described therein, known as Heidorn Ranch; and

AI

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch approves the Participating Developer's application and the Mayor, the City Manager, the Finance Director, and any other appropriate official or staff member is authorized to execute the application and return the application to the Authority.

BE IT FURTHER RESOLVED that the City Council hereby confirms the provisions of Resolution No. 2017/26 remain in full force and effect.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption. The City Clerk is hereby authorized and directed to transmit a certified copy of this resolution to the Secretary of the Authority.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of June 2017, by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH

A2

Submission Date 2017-1

SCIP Application and Landowner Information Form

Applicant Information

Name of Developer or Borrower: Meritage Homes of California, Inc

Primary Contact

Full Name: Jess Salmon
Title: Director of Forward Planning
Address: 1671 E. Monte Vista Ave
Vacaville
CA
95687
Phone Number: (707) 359-2038
E-mail: jess.salmon@meritagehomes.com

Secondary Contact

Full Name: Barry Grant
Title: Division President
Address: 1671 E. Monte Vista Ave
Vacaville
CA
95687
Phone Number: (707) 359-2001
E-mail: barry.grant@meritagehomes.com

Project Information

Project Name: Heidorn

Project #1

Project Name: Heidorn

Project Bond Amount: 1187550
Project Address: 5020 Heidorn Ranch Rd
Antioch
CA
94531

County: Contra Costa

Is the project located in an unincorporated part of the County? No

Has the City or County in which the project is located been contacted? If so, please provide appropriate contact information below. No

Project #2

Project #3

Applicant Acknowledgment and Agency Information

Applicant Acknowledgment

One of the following is true and correct: (A) The undersigned represents the owner(s) of the project, including as joint owners by tenancy in common, community property, joint tenancy or otherwise, or (b) the undersigned has this project under option.

Applicant: Barry Grant
Title: Division President

Signed _____

Dated: _____

Local Agency Information

Local Agency Name: City of Antioch
Mailing Address: P.O. Box 5007
Antioch
CA
94531

B2

Primary Contact: Dawn Merchant
Title: Director of Finance
Phone Number (925) 779-7055
E-mail dmerchant@ci.antioch.ca.us

Local Agency Acknowledgment

I hereby certify that I am an authorized representative of the Local Agency and that I have been authorized by the Local Agency to execute the Preliminary Application for CSCDA financing.

Signed _____

Dated _____

SCIP Landowner Information Form

THE CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY ("CSCDA") INTENDS TO ISSUE TAX-EXEMPT BONDS (THE "BONDS") TO FINANCE CERTAIN IMPACT FEES FOR THE CITY/COUNTY. UNDER FEDERAL AND STATE SECURITIES LAWS, CSCDA IS REQUIRED TO DISCLOSE ALL MATERIAL FACTS TO THE PURCHASERS OF THE BONDS. FOR THIS REASON, IT IS IMPORTANT THAT YOU ANSWER EACH OF THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY. YOUR PROMPT AND COMPLETE RESPONSE TO THIS QUESTIONNAIRE IS CRITICAL TO CSCDA'S ABILITY TO ISSUE BONDS TO FINANCE YOUR DEVELOPMENT IMPACT FEES.

Name of Landowner: Mission Peak Homes, Inc

Ownership Structure: Corporation

Property Information

Gross Acres Owned: 20.03

Number of acres proposed for development: 20.03

Number of acres developed to date, if any: 0

List the Assessor's Parcel Numbers for the property: 056-130-013, 056-130-015, 056-130-017 and 056-130-018

Development Impact Fees & Improvements to be Financed by SCIP:

B3

Development Impact Fees

Type (water, sewer, road, etc.)	Amount
Parks & Recreation	234000
CCFPD Fee	23400
Traffic Signal Fee	23400
General Plan Fee	11700
Water Capacity Fee	409500
Treated Water Capacity	58500
CCWD Meter Charge	409500
Water Meter Installation	17550

Total Amount Impact Fees: 1187550

Have you entered into any option or other form of agreement to sell all or a portion of the property? No

Is the property proposed for residential, commercial retail, industrial or a combination of different land uses? Residential

Please state the total number of residential units proposed (single family or multi-family), and the total land acreage and building square footage for a commercial, retail, or industrial development proposed. 117 single family units

Describe the expected timing for development of the property. If available, please list projected sales or leasing information. Start Land Development: July 2017
Start Vertical Construction: November 2017
Start Sales: December 2017
First Closing: April 2018

What is the status of land use approvals, maps and EIR's for the property (i.e., briefly describe the current zoning and the status of any Development Agreements, Specific Plans, tentative maps or final maps for the property)? The project has Tentative Map approved. The Final Map is anticipated in September.

Will any impact fees be owing after funding by SCIP as a condition to develop the property? Yes

If YES, please explain. The SCIP funding is identified for a portion of the total Impact Fees due.

B4

Is any development currently underway on the property? No

Are there any existing trust deeds/loans on the property? No

If YES, please state the name, address and telephone number of the lending institution and the approximate loan amount(s). None known, Meritage is contracted to close on the property with the redecoration of the Final Map.

Has construction financing been obtained? Yes

If YES, please describe the source and amount of such loan. Please provide any other information on how the project is to be financed. Meritage is a self funded builder. Funds have been identified and allocated to the Division for purchase and construction of the project.

Has the developer or any partner or related entity of the landowner ever filed for bankruptcy or been declared bankrupt? No

Are there any other foreseeable circumstances not described above that could prevent or significantly delay the proposed development of the property? No

Payment of Taxes/Assessments

What is the current status of property, special taxes and assessments on the property (paid/owing/delinquent). Paid

Have any property taxes or assessments on the property been delinquent at any time during the past 3 years? No

If YES, please explain. None known to the developer.

Describe the source of funds that you will use to pay any taxes/assessments to be levied on the property in connection with the Assessment District (i.e., bank savings, land sale proceeds, loan proceeds, etc.). Meritage is a self funded builder. Funds have been identified and allocated to the Division for purchase and construction of the project.

Do you foresee any difficulty in your ability to make timely payment of your taxes/assessments? No

Experience of Landowner and Development Group

Describe the development experience of the Landowner developer or affiliated construction entity. Briefly describe any current or recently completed developments undertaken by the Landowner.

Meritage Homes is the eighth-largest public homebuilder in the United States, based on homes closed in 2016. Meritage Homes builds and sells single-family homes for first-time, move-up, luxury and active adult buyers across the Western, Southern and Southeastern United States. Meritage Homes builds in markets including Sacramento, San Francisco Bay area, southern coastal and Inland Empire markets in California; Houston, Dallas-Ft. Worth, Austin and San Antonio, Texas; Phoenix/Scottsdale, Green Valley and Tucson, Arizona; Denver and Fort Collins, Colorado; Orlando, Tampa and south Florida; Raleigh and Charlotte, North Carolina; Greenville-Spartanburg and York County, South Carolina; Nashville, Tennessee; and Atlanta, Georgia.

Meritage Homes has designed and built over 100,000 homes in its 31-year history, and has a reputation for its distinctive style, quality construction, and positive customer experience. Meritage Homes is the industry leader in energy-efficient homebuilding and has received the U.S. Environmental Protection Agency's ENERGY STAR Partner of the Year for Sustained Excellence Award every year since 2013 for innovation and industry leadership in energy efficient homebuilding.

Notice Regarding Disclosure

In 1994, the Securities and Exchange Commission adopted amendments (the "Amendments") to Rule 15c2-12 under the Securities Exchange Act of 1934 relating to certain required disclosure information that must be made available to prospective purchasers of municipal bonds. Under the Amendments and other federal and state securities laws, certain material information must be disclosed (i) in connection with the initial offering of Bonds with respect to material persons; and (ii) on an ongoing basis with respect to obligated persons.

Whether a property owner/developer might be a material person or an obligated person will depend on all of the facts and circumstances. If the information you provide in response to this questionnaire indicates this might be the case, the financing team will review with you the information that may need to be disclosed to potential Bond investors in order to satisfy the Amendments and other federal and state securities laws.

If information on the proposed development of your property is disclosed in connection with the sale of the Bonds, you will be required to certify at that time that the information is true and correct and does not omit to state any material fact.

If we have any additional questions regarding the property, who is the appropriate person to contact?

Firm Name: Meritage Homes of California, Inc.

Primary Contact: Jess Salmon

Title: Director of Forward Planning

Address: 1671 E. Monte Vista Ave
Vacaville
CA
95687

Phone Number: (707) 359-2038

Bb

E-mail:

jess.salmon@meritagehomes.com

Upon submission of your application, please send a nonrefundable \$1,500 application fee made payable to CSCDA to the attention of:

Vo Nguyen
Statewide Community Infrastructure Program
c/o BLX Group LLC
777 South Figueroa Street, Suite 3200
Los Angeles, CA 90017

After submission of your application you will receive a PDF copy. Please forward a signed and dated copy including the local agency acknowledgment.

B7

DAVID
TAUSSIG
& ASSOCIATES, INC.

PRELIMINARY

ENGINEER'S REPORT

CALIFORNIA STATEWIDE COMMUNITIES
DEVELOPMENT AUTHORITY



ASSESSMENT DISTRICT No. 17-03
CITY OF ANTIOCH, COUNTY OF CONTRA COSTA

BEGINNING FISCAL YEAR 2017-2018

INTENT MEETING: JULY 6, 2017

PUBLIC HEARING: SEPTEMBER 7, 2017

Prepared by

DAVID TAUSSIG & ASSOCIATES, INC.
1302 Lincoln Avenue, Ste. 204
San Jose, California 95125
(800) 969-4382

Public Finance
Public Private Partnerships
Urban Economics
Clean Energy Bonds

Newport Beach
San Francisco
San Jose
Riverside
Dallas
Houston

C1

CALIFORNIA STATEWIDE COMMUNITIES
DEVELOPMENT AUTHORITY

James Hamill
California Statewide Communities Development Authority

PROFESSIONAL SERVICES

UNDERWRITER
Robert Williams
RBC Capital Markets Corporation

BOND COUNSEL
Patricia Eichar
Orrick, Herrington & Sutcliffe LLP

PROGRAM ADMINISTRATOR
Vo Nguyen
BLX Group, LLC

ASSESSMENT ENGINEERING
Nathan D. Perez, Esq.
Stephen A. Runk, P.E.
David Taussig & Associates, Inc.

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APPENDICES

Appendix A: ASSESSMENT ROLL

C3

The undersigned respectfully submits the enclosed Engineer's Report as directed by the Commission of the California Statewide Communities Development Authority.

Date: _____, 2017

David Taussig & Associates, Inc.

By: _____
Stephen A. Runk, P.E.
License Number: C23473

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment and Assessment Diagram thereto attached, was filed with me on the _____ day of _____, 2017.

By: _____
Assistant to Secretary of the Authority,
California Statewide Communities
Development Authority

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment and Assessment Diagram thereto attached, was approved and confirmed by the Commission of the California Statewide Communities Development Authority on the _____ day of _____, 2017.

By: _____
Assistant to Secretary of the Authority,
California Statewide Communities
Development Authority

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment and Assessment Diagram thereto attached, was recorded in my office on the _____ day of _____, 2017.

By: _____
Superintendent of Streets of the Authority,
California Statewide Communities
Development Authority

04

David Taussig & Associates, Inc., Assessment Engineer for the California Statewide Communities Development Authority (the "Authority") (Statewide Community Infrastructure Program) Assessment District No. 17-03 (City of Antioch, County of Contra Costa, California) hereinafter referred to as "District," makes this report (hereinafter "Engineer's Report" or "Report"), as directed by the Commission of the Authority, in accordance with the Resolution of Intention, Resolution No. _____, and pursuant to Section 10204 of the Streets and Highways Code (Municipal Improvement Act of 1913) and Article XIID of the California Constitution, which was added in November 1996 through the passage of Proposition 218 by voters of the State of California.

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The fees which are the subject of this Report are briefly described as follows:

A. Impact Fees

1. Parks and Recreation Fee (*Resolution No. 2014/21, effective July 1, 2017*) – Provides for the acquisition and development of parks, as well as the development of Community Centers and facilities required to serve future growth in Antioch.

B. Capital Improvements

The following capital improvements located within the City of Antioch, County of Contra Costa, and specifically within the Heidorn Village Project, will be funded, or partially funded, by proceeds from this bond issuance.

1. Grading and Street Improvements – Funding for capital improvements including, but not limited to, local streets with related grading; concrete curb, gutter and sidewalk, aggregate base, asphaltic concrete paving, and street lightning.
2. Storm Drain Improvements – Funding for capital improvements including, but not limited to, facilities for the collection and disposal of storm waters for drainage and flood control purposes, including mainline and connector pipes, drainage inlets, manholes, retention basin, bubblers, risers, and outfall pumps.
3. Miscellaneous – Funding for incidental costs associated with the capital improvements, including, but not limited to, contingency, design, engineering, and construction management.

C. Reimbursement for Capital Improvements

Future negotiations and agreements between the City of Antioch (“City”) and the Project developer may outline a mechanism whereby the developer of a “benefited” property would pay the City for that property’s share of the costs of certain public facilities. Such payments related to public facilities privately financed by the developer of Heidorn Village would then be paid, when received by the City, to the developer of the Heidorn Village Project. Such payments related to public facilities financed by the District would be allocated to the parcels within the District in proportion to their respective original assessments as shown in this Report. As pertains to any of those parcels that the developer of Heidorn Village may sell, those amounts would be paid to the developer of Heidorn Village. As pertains to any such parcels still owned by the developer of Heidorn Village, the City would use those amounts to partially prepay the assessments on those parcels pursuant to Streets and Highways Code Section 8766.5.

Bonds representing unpaid assessments, and bearing interest at a rate not to exceed twelve percent (12.00%) shall be issued in the manner provided by the Improvement Bond Act of 1915 (Division 10, Streets and Highways Code), and the last installment of the bonds shall not mature more than twenty-nine (29) years from the second day of September next

succeeding twelve (12) months from their date.
This Report includes the following sections:

Plans and Specifications – Plans and specifications for improvements to be constructed. Plans and specifications are a part of this Report whether or not separately bound.

Cost Estimate – An estimate of the cost of the improvements.

Assessment Roll – An assessment roll, showing the amount to be assessed against each parcel of real property within this Assessment District and the names and addresses of the property owners. An Assessor's Parcel number or other designation describes each parcel. Each parcel is also assigned an "assessment number" that links the Assessment Roll to the Assessment Diagram.

Method of Assessment – A statement of the method by which the Assessment Engineer determined the amount to be assessed against each parcel, based on special benefits to be derived by each parcel from the improvements.

Assessment Diagram – A diagram showing all of the parcels of real property to be assessed within this Assessment District. The diagram corresponds with the Assessment Roll by assessment number.

Maximum Annual Administrative Cost Add-on – Proposed maximum annual assessment per parcel for current costs and expenses.

Debt Limitation Report – A debt limitation report showing compliance with Part 7.5 of Division 4 of the Streets and Highways Code.

The plans, specifications, and studies of the improvements and impact fees for this District are voluminous and will not be bound in this Report, but by this reference are incorporated as if attached to this Report. The plans and specifications are on file with the City of Antioch and/or the County of Contra Costa, California.

Summary Cost Estimate

The estimated costs of the fees and improvements have been calculated and are shown below along with other bond financing costs. All fee information has been provided to DTA by the project proponents, the City of Antioch, and the SCIP Administrator.

Cost Estimate					
City of Antioch, County of Contra Costa - Heidorn Village					
Description	Impact Fees and Improvements	Special Benefit Apportioned to Project	Total Amount (\$)	Amounts Pre-Paid by & Reimbursable to Developer	Amount Funded to Agency
Impact Fees					
Parks and Recreation	\$381,537.00	100%	\$381,537.00	\$0.00	\$381,537.00
Subtotal	\$381,537.00	NA	\$381,537.00	\$0.00	\$381,537.00
Public Improvements					
Grading & Street Improvements	\$1,440,546.00	50%	\$720,273.00	\$0.00	\$720,273.00
Storm Drain	\$433,200.00	75%	\$324,900.00	\$0.00	\$324,900.00
Developer's Contribution	(\$504,069.76)	100%	(\$504,069.76)	\$0.00	(\$504,069.76)
Subtotal	\$1,369,676.24	NA	\$541,103.24	\$0.00	\$922,640.24
Professional Services					
Assessment Engineer	\$15,600.00	100%	\$15,600.00	\$0.00	\$15,600.00
Appraiser	\$7,500.00	100%	\$7,500.00	\$0.00	\$7,500.00
SCIP Program Administrator	\$5,000.00	100%	\$5,000.00	\$0.00	\$5,000.00
Administration/Expense Fund	\$5,000.00	100%	\$5,000.00	\$0.00	\$5,000.00
Subtotal	\$33,100.00	NA	\$33,100.00	\$0.00	\$955,740.24
Financing Costs					
Bond Reserve Fund	8.00%		\$95,004.00	-	-
Capitalized Interest	6.00%		\$71,253.00	-	-
Legal	1.50%		\$17,813.25	-	-
Issuer	1.50%		\$17,813.25	-	-
Underwriter	2.50%		\$29,688.75	-	-
Contingency	0.02%		\$237.51	-	-
Subtotal	19.52%		\$231,809.76	-	-
Total Assessment			\$1,187,550.00		

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An assessment of the total amount of the costs and expenses of the fees upon the subdivisions of land within the Assessment District, in proportion to the estimated special benefit to be received by the subdivisions from the Impact Fees and Improvements, is set forth upon the following Assessment Roll filed with and made part of this Report.

The Assessment Roll, beginning below, lists the Assessor's Parcel numbers within this Assessment District by assessment number. The assessment numbers appearing on the Assessment Roll correspond with the subdivisions and parcels of land and their current numbers shown on the Boundary Map. The names and addresses of the property owners are as shown on the last equalized assessment roll for taxes or as known to the Secretary of the Authority.

All parcel information has been provided to DTA by the Project proponents, the County of Contra Costa Assessor, and the SCIP Administrator.

Assessment Roll							
City of Antioch, County of Contra Costa - Heidorn Village							
Assessment No.	Project	Assessor Parcel Number	Assessed Value	Acroage	Owner & Address	Preliminary Assessment	Final Assessment
1	Heidorn	056-130-013	\$702,000	4.75	Mission Peak Homes, Inc 39488 Stevenson Place, Suite 107, Fremont CA 94539	\$314,650.00	
2	Heidorn	056-130-015	\$728,000	4.93	Mission Peak Homes, Inc 39488 Stevenson Place, Suite 107, Fremont CA 94539	\$304,500.00	
3	Heidorn	056-130-017	\$780,000	5.29	Mission Peak Homes, Inc 39488 Stevenson Place, Suite 107, Fremont CA 94539	\$233,450.00	
4	Heidorn	056-130-018	\$780,000	5.00	Mission Peak Homes, Inc 39488 Stevenson Place, Suite 107, Fremont CA 94539	\$334,950.00	
Total			\$2,990,000	20.03		\$1,187,550.00	

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A. Background

Assessment District jurisprudence requires that assessments levied pursuant to the Municipal Improvement Act of 1913 be based on the "special benefit" properties receive from the Works of Improvement (i.e., Impact Fees and Capital Improvements). However, the law does not specify the method or formula that should be used to apportion the assessments in Assessment District proceedings. In addition, Article XIID of the California Constitution, added in November 1996 through the passage of Proposition 218 by voters of the State of California, requires, inter alia, that (i) only special benefits be assessable, (ii) no assessment may exceed the proportional special benefit conferred on the parcel assessed, and (iii) publicly owned parcels shall not be exempt from assessment unless clear and convincing evidence demonstrates that such publicly owned parcels receive no special benefits from the improvements for which the assessment is levied.

"Special benefit" is a particular and distinct benefit over and above general benefits conferred on real property located in the District or to the public at large. Importantly, the general enhancement of property value does not constitute special benefit. As such, this Engineer's Report has been designed to comply with these requirements, as well as to incorporate recent California court decisions such as: *Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority* (2008), *Beutz v. County of Riverside* (2010), *Golden Hills Neighborhood Association v. City of San Diego* (2011), and *Concerned Citizens v. West Point Fire Protection District* (2011).

Methodologically, it is necessary and essential to identify the special benefit that the Impact Fees, Capital Improvements, and related improvements will render to the properties within the District. It is also necessary that the properties receive a special and direct benefit as distinguished from benefit to the general public.

All costs associated with the financing of Impact Fees and Capital Improvements are to be fairly distributed among the lots and parcels within the District based upon the special benefit received by each lot and parcel. Additionally, in compliance with the California Constitution Article XIID Section 4, each lot's and parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred upon it. In sum, each of the properties benefiting from the Impact Fees, Capital Improvements, and related improvements proposed for Assessment District No. 17-03 will be assessed only for the special benefit conferred on such properties.

The Assessment Engineer is appointed for the purpose of analyzing the facts and determining the method and formula for apportionment of the assessment obligation to the benefited properties. For these proceedings, the Authority has retained the firm of David Taussig & Associates, Inc. as the Assessment Engineer.

The Assessment Engineer makes his or her recommendation for the method of apportionment in this Engineer's Report for consideration at the public hearing. The final authority and action rests with the Authority after hearing all testimony and evidence presented at the public hearing and the tabulation of the assessment ballots. Upon conclusion of the public hearing, the Authority must make the final action in determining that the assessment has been made

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in direct proportion to the special benefit received. Ballot tabulation will then be completed, and if a majority of ballots received, weighted by assessment amount, do not protest the assessment, then the Authority may establish the Assessment District.

B. Special Benefit

1. Development Impact Fees

Impact fees are a form of monetary exaction on new development which must be paid as a condition of development approval. Impact fees are neither taxes nor special assessments, nor are these fees permitted to cover ongoing operations and maintenance costs. Because impact fees are collected during the development approval process, the fees are typically paid by developers, builders, or other property owners that are seeking to develop property. In this manner, developers, builders, and property owners pay their "fair share" of needed capital facilities.

The authority of local governments to impose impact fees on development is derived from their police power to protect the health and welfare of citizens under the California Constitution (Article 11, Section 7). Development impact fees were enacted under Assembly Bill 1600 by the California Legislature in 1987 and codified under California Government Code §66000 *et. seq.*, also referred to as the California Mitigation Fee Act (the "Act" or "AB 1600"). Furthermore, the California Mitigation Fee Act provides a prescriptive guide to establishing and administering impact fees based on constitutional and decisional law. Again, Government Code, §65913.8 precludes the use of development fees to fund maintenance or services, with limited exceptions for very small improvements and certain temporary measures needed by certain special districts.

The use of development impact fees to finance public facilities necessary to accommodate new growth is a concept that has been used by cities, counties, and public agencies throughout California. The rationale for charging impact fees is based on the premise that new development should pay its "fair share" of the costs associated with growth. Notably, certain fees levied for utility systems are considered capital charges for the privilege of connecting to the utility system (hookup fees) and are charged under different legal authority. All capital impact fees and connection charges that are being paid to finance capital improvements and included in this Engineer's Report provide direct and special benefit to the properties for which the development impact fees or connection charges are being paid by ultimately allowing for the orderly development of those parcels.

Additionally, it is critical that all fees meet the nexus requirements promulgated under AB 1600 to ensure that they are clearly justifiable and defensible. In order to impose a fee as a condition for a development project, the underlying methodology must accomplish the following:

- *Identify the purpose of the fee.*
- *Identify the use to which the fee is to be put. If the use is financing public facilities, the facilities must be identified.*
- *Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.*
- *Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is being imposed.*
 - *Implicit in these requirements is a stipulation that a public agency cannot impose a fee to cure existing deficiencies in public facilities or improve public facilities beyond what is required based on the specific impacts of new development.*

Accordingly, the finding and allocation of "special benefit" present in this Engineer's Report is also predicated on the AB 1600 Nexus Studies previously developed for each of the fees outlined in Section III, under the principle that the above AB 1600 "fair share" requirements also comprehensively demonstrate 100% "special benefit." These AB 1600 Nexus Studies are voluminous and will not be bound in this Report, but by this reference are incorporated as if attached to this Report. The plans and specifications related to the public improvements funded by these impact and connection fees are on file with the City of Antioch, the County of Contra Costa, California, and/or associated public agencies in the region.

2. Capital Improvements

The construction of public infrastructure improvements is typically necessary as a condition of approval to develop a property. Where applicable, the developer is installing these public facilities, which are necessary for the ultimate completion of the project. The capital improvements financed for the development project included within this Report provide direct and special benefit to the project being assessed since they could not be developed with building structures without the installation of the District improvements.

a. Grading and Street Improvements

Street and Surface Improvement usage is typically computed on the basis of anticipated mode trip generation (e.g., auto, transit, bike, walk, etc.). Any sidewalk trip analysis or impact study would need to assume a reasonable trip generation rate for each intended land use to not only determine accumulated sidewalk and/or traffic volumes but also the relative impact of each proposed land use on proposed mitigations. However, because the Heidorn Village project proposes only one land use, single family residential, all lots have the same relative impact as any other lot in the development.

Ultimately, there will be a general benefit related to these improvements. Given uncertainty regarding future land development, and the fact that these improvements are largely internal to the Project boundaries, DTA very conservatively and generously assigned general benefit to the street and grading improvements of 50%.

b. Stormwater/Drainage Facilities

Stormwater, drainage, and flood control facilities are sized based upon estimated storm flows, which vary with the size of the tributary drainage area, slope, soil type, antecedent runoff condition, rainfall intensity, and impervious ground cover. Accordingly, special benefit related to stormwater facilities is calculated using drainage coefficients provided by the U.S. Department of Agriculture for each type of land use and building area coverage ratios, i.e., stormwater is apportioned relative to the various tributary drainage areas that impact the property. However, because the Heidorn project consists of only single family detached residential lots of approximately the same area, the relative contribution of runoff among the various lots is effectively the same.

The storm drain improvements, are designed based on a drainage area consistent with the Heidorn Village project boundary. On its face, the storm drain improvements would provide 100% special benefit to Heidorn Village residents, however it is arguable that drainage and pavement will mitigate potential flood conditions in the immediately adjacent vicinity by virtue of its runoff containment, and it is conceivable that future residents from future developments boarding Heidorn Village may enjoy the use of the public open space. Therefore, a small general benefit can be envisioned. Accordingly, a general benefit of 25% of the costs for drainage is assigned to stormwater drainage facilities.

C. Apportionment

The assessments for this development may be apportioned on the one-hundred seventeen (117) residential lots indicated on the recorded tract maps and Assessor's Parcel maps for the project. The assessments for the District may be subject to further apportionment since the property may experience lot line adjustments and/or re-subdivisions as properties are sold or lots and parcels are created. Upon recordation of subdivision, parcel or lot line adjustment maps, the assessment for the newly created parcels may be apportioned as described on the following pages.

1. Benefiting Properties within the District

At the time this Report was prepared, the development comprising this District consisted of four (4) residential parcels (Assessor Parcels 056-130-013, 056-130-015, 056-130-017, and 056-130-018), which encompass a current total acreage of 20.03 acres.

Each parcel will have certain fees and improvements funded through SCIP and will be

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assessed for such fees and improvements financed through the District. If land uses change or the existing parcels are re-subdivided, the assessment may be allocated to each new assessor's parcels in proportion to the original assessment based on the net acreage of each new assessor's parcel.

2. Benefit Analysis

Development Impact Fees

The method of apportionment established for the development reflects the proportional special benefit that each property receives from the levied development impact fees. The impact fees are imposed on a per lot basis and the fees are in turn based on a Nexus study that also incorporates the principles of strict proportionality and fairness and is required to identify and apportion only direct benefits related to the benefit area defined. The per parcel fee, by definition, is the fair share contribution of the parcel to mitigate the impact of that parcel on the defined public facilities. Therefore, with regard to this assessment, the impact fee component of this assessment is considered to be 100% special benefit.

Capital Improvements

The method of apportionment established for the Heidorn Village development reflects the proportional special benefit that each property receives from the improvements. For this residential development, it has been determined that the benefit to each of the one-hundred seventeen (117) single family residential lots is identical and that the most appropriate allocation of special benefit assessment is to assign to each property an amount equal to the total assessment amount associated with the single family residential property and divided by the total number of approved single family residential units within the District, or one equivalent benefit unit (EBU) for each proposed single-family residential unit. The assessments for this development will be placed onto the currently existing Assessor's Parcels on which the development is located.

The construction of the improvements associated with the Heidorn Village development provides a direct and special benefit to the properties in the development, for the ultimate purposes of ingress/egress, access, utility service, and drainage. The lots in the development could not be created nor the special benefit enjoyed by the ultimate lot owners without the construction of these improvements, which were required in order for the property to be developed.

Because all future lots and parcels within the development which are proposed to have buildings constructed on them benefit from the District improvements, they will be assessed for the portion of the specific costs of the improvements that are attributable to them. Lots or areas which are designed as common lots for parking, landscaping, and/or ingress and egress for the site, and which service the lots with building or storage uses within the development and which are not expected to have buildings located on them, will not be assessed.

D. Conclusion

In conclusion, it is the Assessment Engineer's opinion that the assessments for the California Statewide Communities Development Authority (Statewide Community Infrastructure Program) Assessment District No. 17-03 (City of Antioch, County of Contra Costa, California) are allocated in accordance with the direct and special benefit which the land receives from the Works of Improvement, herein defined as Improvements and Impact Fees and identified in Section V, in compliance with the requirements of Article XIID of the California Constitution.

A Boundary Map showing the Assessment District, including the boundaries and dimensions of the parcels, lots, or subdivisions of land within the Assessment District as they existed at the time of the passage of the Resolution of Intention, will be filed and recorded at the County of Contra Costa Recorder's office. Each of the subdivisions of land, parcels, or lots has been given a separate number on the Boundary Map that corresponds with the assessment number shown on the Assessment Roll.

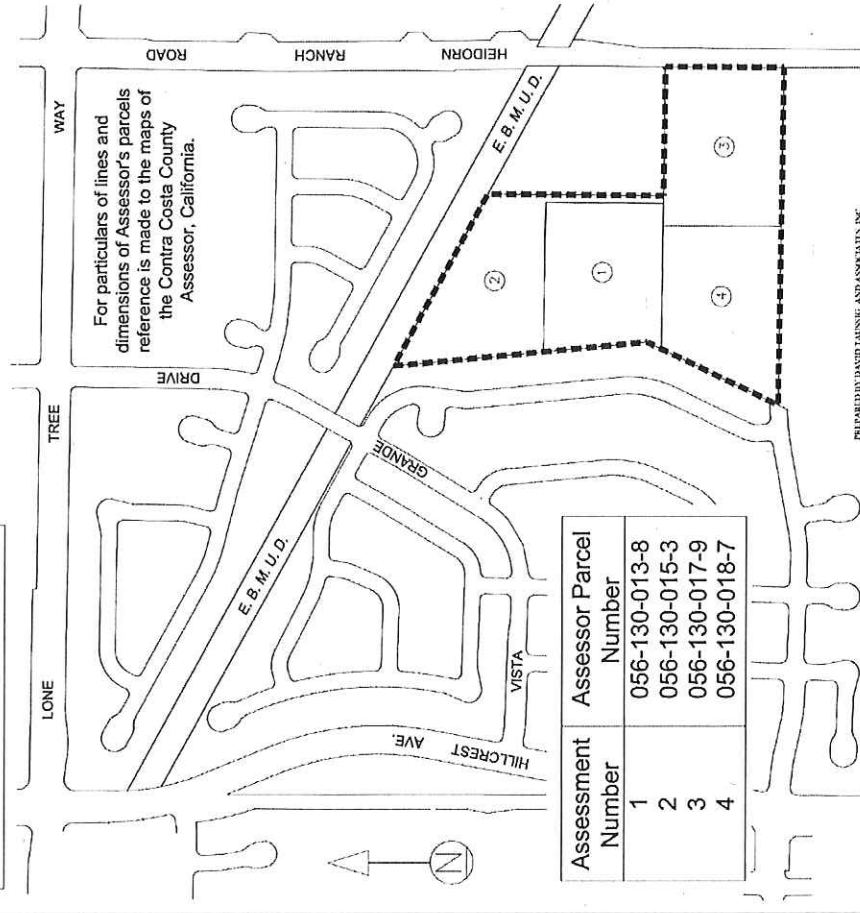
The Assessment Diagram on the following page will be filed with the Final Engineer's Report at the time of the passage of the Resolution of Formation.

SHEET 1 OF 1

**PROPOSED BOUNDARIES OF
CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY
STATEWIDE COMMUNITY INFRASTRUCTURE PROGRAM
ASSESSMENT DISTRICT NO. 17-03
(CITY OF ANTIOCH, COUNTY OF CONTRA COSTA)
STATE OF CALIFORNIA**

LEGEND

- Ⓝ Assessment Number
- Boundary Line



Assessment Number	Assessor Parcel Number
1	056-130-013-8
2	056-130-015-3
3	056-130-017-9
4	056-130-018-7

Filed this _____ day of _____, 2017, at the hour of _____ o'clock _____ m., in book _____ of Maps of Assessment and Community Facilities Districts at page _____ in the office of the Recorder of the County of Contra Costa, State of California.

By Deputy, _____
County Recorder, County of Contra Costa

Recorded in the office of the Superintendent of Streets of the Commission of the California Statewide Communities Development Authority on the _____ day of _____, 2017.

Superintendent of Streets
California Statewide Communities Development Authority

I hereby certify that the within map showing proposed boundaries of California Statewide Communities Development Authority Statewide Communities Infrastructure Program Assessment District No. 17-03 (City of Antioch, County of Contra Costa), State of California, was approved by the Commission of the California Statewide Communities Development Authority at a regular meeting thereof, held on the _____ day of _____, 2017, by its resolution No. _____.

Secretary of the Authority
California Statewide Communities Development Authority

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In addition to or as a part of the assessment lien levied against each parcel of land within the District, each parcel of land shall also be subject to an annual administrative cost add-on to pay costs incurred by the Authority and not otherwise reimbursed which results from the administration and collection of assessments or from the administration or registration of any bonds and/or reserve or other related funds. The maximum total amount of such annual administrative cost add-on for the Assessment District will not exceed ten percent (10.00%) of the initial annual principal and interest amount, subject to an increase annually by the positive change, if any, in the consumer price index (CPI) for the San Francisco-Oakland-San Jose area. Each parcel's share of the administrative cost add-on shall be computed based on the parcel's proportionate share of its annual assessment.

(Compliance with Part 7.5 of Division 4 of the Streets and Highways Code)

Pursuant to Sections 2960, 2961 and 10200 of the Streets and Highways Code, the Commission of the California Statewide Communities Development Authority intends to comply with the requirements of the Special Assessment Investigation, Limitations and Majority Protest Act of 1931 by proceeding under Part 7.5 of Division 4 of the Streets and Highways Code.

We are not aware of any prior assessment liens for the properties located within California Statewide Communities Development Authority (Statewide Community Infrastructure Program) Assessment District No. 17-03 (City of Antioch, County of Contra Costa, California).

The total confirmed assessment liens for California Statewide Communities Development Authority (Statewide Community Infrastructure Program) District No. 17-03 (City of Antioch, County of Contra Costa, California) equals \$1,187,550.

The County of Contra Costa's assessed value of the parcels within California Statewide Communities Development Authority (Statewide Community Infrastructure Program) District No. 17-03 (City of Antioch, County of Contra Costa, California) totals \$2,990,000.

One-half of the assessed value of the parcels within California Statewide Communities Development Authority (Statewide Community Infrastructure Program) District No. 17-03 (City of Antioch, County of Contra Costa, California) totals \$1,495,000.

The value-to-lien based on the County of Contra Costa's assessed value for all properties located in the District is 2.52 to 1.

An appraisal is being performed by the firm of Seevers, Jordan and Ziegenmeyer (SJZ) for the appraised value of the parcels located within California Statewide Communities Development Authority (Statewide Community Infrastructure Program) District No. 17-03 (City of Antioch, County of Contra Costa, California) and will be incorporated into the Final Engineer's Report and/or Official Statement for any bonds to be issued that are secured by the District.

Appendix A

Assessment District No. 17-03
California Statewide Communities Development Authority
(Statewide Community Infrastructure Program)
City of Antioch, County of Contra Costa
Heidorn Village

Assessment Roll

(Please See Section VI)



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Nancy Kaiser, Parks and Recreation Director *Nancy Kaiser*

SUBJECT: **AUTHORIZATION TO EXTEND THE AGREEMENT WITH ANTIOCH PUBLIC GOLF, INC., FOR THE OPERATION AND MANAGEMENT OF LONE TREE GOLF COURSE**

RECOMMENDED ACTION

It is recommended that the City Council authorize the City Manager to extend the current agreement with Antioch Public Golf, Inc through June 30, 2018 which will allow for the development and update of a new comprehensive operational agreement with Antioch Public Golf, Inc.

STRATEGIC PURPOSE

Long Term Goal J: Parks and Recreation. Provide outstanding facilities and programs for the community. **Strategy J-1:** Increase the use of the City's recreation facilities.

Long Term Goal G: Economic Development. Grow the City out of recession. **Strategy G-2:** Focus on community enhancements.

FISCAL IMPACT

Lone Tree Golf Course revenues contribute towards the payment of loans and expenditures for facility improvements and operations. City funding and/or budget for the golf course comes from the General Fund. A successful golf course operation allows for the payment and contribution to the General Fund to cover loan payments and expenditures.

DISCUSSION

The current agreement with Antioch Public Golf, Inc. (Corporation) was approved in 1982 and is set to expire June 30, 2017. City staff, the Antioch Public Golf Board, and the Lone Tree Golf Course Council Committee have discussed various terms of the agreement over the last two years. Extending the current agreement with no changes or modification will allow time to develop a new and improved agreement for long term, successful operations.

Antioch Public Golf, Inc is very dedicated to the Lone Tree Golf Course; the facility, the programs and services, and the customers. The Corporation staff is very innovative and has developed creative activities, marketing promotions, and maintenance practices to attract new customers and strengthen the loyalty of regular customers. The

Lone Tree Golf Course, along with the Event Center, is a valued amenity within the community and contributes to a high quality of life for all Antioch residents.

Staff recommends extending the current agreement until June 30, 2018 in order to compile the terms of the current agreement and associated sub agreements, conduct an assessment of the current operation and trends, develop recommendations for changes, and to finalize a new agreement that maintains the quality management and operation that the golf course enjoys today.

ATTACHMENT

A. Resolution

RESOLUTION NO. 2017/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE EXTENSION OF THE AGREEMENT WITH ANTIOCH PUBLIC
GOLF, INC. FOR THE OPERATION AND MANAGEMENT OF
LONE TREE GOLF COURSE**

WHEREAS, Lone Tree Golf Course is one of Antioch’s premier community features, and the City desires to maintain a well run operation and management of the programs and services provided at the golf and event center; and

WHEREAS, Antioch Public Golf, Inc. is valued in its experience and proficiency in providing golf course operations and event services and is very dedicated to the facility; and

WHEREAS, the City seeks to develop a comprehensive operations agreement that will exist for many years.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves the extension of the current agreement with Antioch Public Golf, Inc., maintaining all existing terms, through June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby authorizes the City Manager to execute the extended agreement.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of June, 2017 by the following vote:

AYES:

NOES:

ABSENT:

**ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH**



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director *DM*

REVIEWED BY: Ron Bernal, City Manager

SUBJECT: Resolution Approving and Adopting a Two-Year Operating Budget for the Fiscal Years 2017-19

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving and adopting a two-year operating budget for fiscal years 2017-19, appropriating the funds necessary to meet the expenditures set forth therein, and revising the fiscal year 2016-17 budget.

STRATEGIC PURPOSE

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency. This action is essential to Strategy O-1: Improve the City's financial stability by implementing a two year budget cycle and ensuring that each fiscal year's budget is balanced.

FISCAL IMPACT

The fiscal impact of this budget is outlined in this report and attachments.

DISCUSSION

The purpose of this agenda item is to approve the FY2017-19 Operating Budget, which includes revising the FY2016-17 Operating Budget. This is a two year budget.

Budget study sessions for this current year budget cycle began in April. A thorough review of the budget was completed by the Council with direction given that has been incorporated into the draft budget document before Council for consideration.

As discussed at the final budget study session on May 23rd, the following items per Council direction are incorporated into the draft budget:

FY2017/18

- Increase of Property Tax projected increase from 5% to 6%.
- Reduction in projected sworn Police salaries from 4.5% to 3.5%.
- \$250,000 added in Police overtime costs for proactive details.
- \$104,052 in salary and benefit costs for one Community Service Officer in the Police Department.

- \$150,900 in funding to the Contra Costa County Library to provide an additional 7 hours per week operating hours at the W 18th Street location.
- \$270,000 in salary and benefit costs for one Assistant/Associate Planner and one Development Services/Engineering Technician in the Building Department.
- \$20,000 in funding to the Celebrate Antioch Foundation for 4th and July and Holiday DeLites events.
- \$60,000 for a landscape surge.
- \$100,000 for a public relations/marketing firm.
- \$75,000 for an update to the City's Cost Allocation Plan.
- \$13,000 in additional funding to the Arts & Cultural Foundation.
- \$18,600 in part time help for Business License processing.

FY2018/19

All items listed above are incorporated into the proposed FY2018/19 budget with the exception of:

- Removal of \$75,000 for the Cost Allocation Plan as this is a one-time outlay.
- Increase of Arts & Cultural Foundation funding to \$32,000
- Addition of funding 104th Police Officer position at a cost of \$175,914.

With the adoption of this budget, the following continued commitments of General Fund fund balance are reflected in the budget document and resolution adopting the budget:

- Litigation/Insurance reserve of \$500,000.
- Measure C half cent sales tax revenues shall be committed to Police and Code Enforcement services as follows:
 - Code Enforcement – In an amount necessary to fund one Code Enforcement Manager, one Code Enforcement Officer, two General Laborers and any necessary equipment and one Development Services/Engineering Technician dedicated to Code Enforcement services; and
 - Police Services – In an amount equal to the total projected Measure C revenue in any given year less the amount allocated to Code Enforcement. The amount will be added to the “base” General Fund appropriation for Police Services as determined in each budget year to determine the total Police Services appropriation in any given fiscal year. Expenditures will be first applied to the General Fund appropriation amount and then Measure C revenue/appropriation. In a fiscal year in which the total actual expenditures are below the total appropriation, the amount of the difference will be considered Measure C savings and committed for use in the next fiscal year.
- Mandated Liabilities Reserve – Reserves for compensated absences will be committed at 5% of the total compensated absences liability provided in the previous year's annual audit.

Summary of General Fund Budget

Chart A provides a summary of the revised fiscal year 2016-17 budget, and the proposed 2017-18 and 2018-19 budgets that incorporate all changes as discussed during the budget study sessions.

CHART A

	June 30, 2017 Revised	June 30, 2018 Proposed	June 30, 2019 Proposed
Projected Fund Balance July 1,	\$22,904,428	\$25,945,763	\$25,040,826
Revenues:			
Taxes	38,145,157	39,034,551	40,493,998
Taxes – Measure C	6,589,658	6,756,900	6,928,325
Licenses & Permits	1,125,113	1,210,000	1,210,000
Fines & Penalties	113,800	58,000	58,000
Investment Income & Rentals	565,215	575,000	585,000
Revenue from Other Agencies	1,076,162	1,012,631	222,500
Current Service Charges	2,057,404	1,522,406	1,622,942
Other Revenue	2,185,510	1,271,040	708,540
Transfers In	3,795,940	2,970,972	2,950,019
Total Revenues	55,653,959	54,411,500	54,779,324
Expenditures:			
Legislative & Administrative	852,954	1,276,038	879,028
Finance	43,750	45,997	50,416
Nondepartmental	525,254	461,538	512,112
Public Works	7,644,863	7,493,413	7,745,781
Police Services	28,950,094	30,798,234	35,739,613
Police Services – Measure C	8,921,787	7,667,623	6,303,241
Police Services – Animal Support	501,222	732,753	881,696
Recreation/Community Services	1,223,566	1,133,817	1,240,968
Community Development	3,419,134	4,127,909	3,606,880
Code Enforcement – Measure C	530,000	579,115	625,084
Total Expenditures	52,612,624	54,316,437	57,584,819
Net	3,041,335	95,063	(2,805,495)
Projected Fund Balance June 30,	\$25,945,763	\$26,040,826	\$23,235,331
Committed for Police Services – Measure C	1,489,838	0	0
Committed for Compensated Absences	97,710	115,000	115,000
Committed for Litigation Reserve	500,000	500,000	500,000
Unassigned Reserve %	42.87%	46.73%	41.29%

After the last study session, the General Fund budget was once again reviewed to see if the current year required any additional changes, and if any of those changes could be carried forward into the next two years projections. In the current year, we were able to

capture slight increases in projected revenues based on year to date actual and capture a bit more of salary savings in the Police Department. This has resulted in increasing the projected ending fund balance at June 30, 2017 to \$25,945,763 with a \$3,041,335 surplus. As mentioned in prior study sessions, this number should increase slightly due to salary savings in other departments excluding Police. Non-police salary budgets are not adjusted to account for salary savings as this is considered a “one-time revenue” under the Council policy on one-time revenues. A minimum of 50% of the savings will be applied to unfunded liabilities with the remaining amount open to Council discussion and direction for use on a one-time project. Once the books are closed and the final amount known, an item will be brought to Council.

A slight bump up in revenue projections for the next two fiscal years based on year to date trending results in a small increase in the FY18 surplus to \$95,063 for a projected ending fund balance of \$26,040,826; and a reduction in the deficit spending in FY19 from \$2,900,374 to \$2,805,495 for a projected ending fund balance of \$23,235,331. Based on the draft budget before Council, the City is currently in a healthy financial position. While the goal of any budget should be to be in balance, meaning revenues either exceed or equal expenditures, this City Council has decided to make additional investments into the community to help revitalize, beautify, unify as well as incentivize economic growth. The General Fund is in a financial position currently to make the investment. However, it should be cautioned that continual deficit spending beyond FY19 cannot be sustained long term and Council and staff should continue to look for ways to boost Antioch’s economy while operating as efficiently as possible to balance the budget moving forward. It will be important to explore extending Measure C or replacing it with another revenue measure as the loss of over \$7M dollars in sales tax will have a devastating impact to City operations.

As discussed with Council previously, this budget is not carved in stone and is a living, dynamic document designed to be flexible to evolving community priorities, needs and Council direction. A mid-year review will be done next year to: review how budget projections are comparing to year to date actuals; discuss any new community perspectives or needs that have occurred that need to be incorporated into the budget; any potential local revenue sources; and discuss the investments Council is making in the community to see if goals are being achieved. The FY18 and FY19 budgets can be amended at that time.

Chart B shows the Police Department budget including existing, voter-approved Measure C funding. As directed by Council, City Wide Administration has been excluded from the calculation of Measure C expenditures (in both the base year and each budget year beginning with FY17) although it is still part of the Police Department budget. In 2016-17, the Police Department budget is projected to be \$1,489,838 under the total budget allotment due to vacancy savings. This difference is reflected as “Committed for Police Services – Measure C” in Chart A on the previous page in fiscal year 2016-17, indicating that the fund balance is unavailable for other purposes and being carried forward into fiscal year 2017-18 to be added to the Police Department budget in that fiscal year. Fiscal year 2018 includes funding for 103 sworn positions, increasing to 104 in Fiscal year 2019.

CHART B

Police Department Measure C Funding			
	Police Budget Revised FY17	Police Budget FY18	Police Budget FY19
13/14 Baseline Budget	\$26,560,004	\$26,560,004	\$26,560,004
Measure C projection - revenue	6,059,658	6,177,785	6,303,241
Measure C carryover	4,351,967	1,489,838	0
Budget Allotment	36,971,629	34,227,627	32,863,245
Revised/Proposed - expense	38,373,103	39,198,610	42,924,550
City Wide Admin Budget	(2,891,312)	(2,878,398)	(3,022,230)
Net Police Dept. Expense	35,481,791	36,320,212	39,902,320
Difference under/(over) budget	\$1,489,838	(\$2,092,585)	(\$7,039,075)

The draft budget document attached includes more specific information on the General Fund and all other funds of the City.

Other Items

The resolution adopting this budget increases the required General Fund reserve from a minimum of 10% with a goal of reaching 15% of operating revenues to a minimum of 20%. The minimum of 10% was put into place when the City was hit with the recession. With our dwindling revenues and drastic expenditures cuts made, the City Council at that time agreed to a 10% threshold so that reserves could be tapped to help the City provide a minimum level of services to the citizenry. Now that the City has been able to significantly increase revenues and fund balance the last several years, this reserve policy should be re-evaluated and increased to a fiscally prudent level based on current levels of operating revenues and expenditures. Increasing to a 20% reserve provides the City's General Fund adequate funds for operating expenditures in any given fiscal year (best practice for municipal agencies is to maintain an equivalent of at least three months of operating expenses) as well as provide funds for unexpected or extraordinary events.

A summary table is included in the budget (page 52 in Attachment C) detailing annual purchase orders and/or contracts over \$50,000 which by their nature are excluded from bidding in the City's purchasing policy (i.e., proprietary, multiple small item purchases, etc). Per the City's purchasing policy, a contract for services or purchase of goods over \$50,000 must be approved by the City Council. While these items are included in the budget totals provided, in order to reflect explicit approval of each individual purchase order and/or contract, a list is provided to demonstrate compliance with City policy. Goods or services in which the City goes out to bid that are \$50,000 and above will continue to be presented to Council for approval on an individual basis as they arise.

ATTACHMENTS

- A.** General Fund Projections
- B.** Resolution Approving Adoption of the 2017-19 Budget
- C.** Draft Fiscal Year 2017-19 Operating Budget

GENERAL FUND PROJECTIONS - JUNE 27, 2017

IF MEASURE C EXPIRES Measure C projections	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7	lost Measure C Revenue			
	Apr 16-Apr 17	Apr 17-Apr 18	Apr 18-Apr 19	Apr 19-Apr 20	Apr 20-Apr 21				
	6,589,658	6,756,900	6,928,325	7,136,175	7,350,260	7,570,768			
	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Beginning Fund Balance	\$22,904,428	\$25,945,763	26,040,826	\$23,235,331	\$19,741,768	\$15,483,822	\$2,849,918	(\$11,055,958)	(\$26,468,016)
Total Revenues	55,653,959	54,411,500	54,779,324	56,970,497	59,229,317	54,027,722	56,088,831	58,082,384	60,405,679
Total Expenditures	52,612,624	54,316,437	57,584,819	60,464,060	63,487,263	66,661,626	69,994,707	73,494,442	77,169,164
Surplus/(Deficit)	3,041,335	95,063	(2,805,495)	(3,493,563)	(4,257,946)	(12,633,904)	(13,905,876)	(15,412,058)	(16,763,485)
Ending Fund Balance	\$25,945,763	\$26,040,826	\$23,235,331	\$19,741,768	\$15,483,822	\$2,849,918	(\$11,055,958)	(\$26,468,016)	(\$43,231,501)

IF MEASURE C EXTENDED

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Beginning Fund Balance	\$22,904,428	\$25,945,763	26,040,826	\$23,235,331	\$19,741,768	\$15,483,822	\$10,420,686	\$4,388,409	(\$2,835,106)
Total Revenues	55,653,959	54,411,500	54,779,324	56,970,497	59,229,317	61,598,490	63,962,430	66,270,927	68,921,764
Total Expenditures	52,612,624	54,316,437	57,584,819	60,464,060	63,487,263	66,661,626	69,994,707	73,494,442	77,169,164
Surplus/(Deficit)	3,041,335	95,063	(2,805,495)	(3,493,563)	(4,257,946)	(5,063,136)	(6,032,277)	(7,223,515)	(8,247,400)
Ending Fund Balance	\$25,945,763	\$26,040,826	\$23,235,331	\$19,741,768	\$15,483,822	\$10,420,686	\$4,388,409	(\$2,835,106)	(\$11,082,506)

RESOLUTION NO. 2017/**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR FISCAL YEARS 2017-19, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND REVISING THE 2016-17 OPERATING BUDGET**

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council a Preliminary Two-Year Operating Budget for the 2017-19 Fiscal Years; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said Operating Budget; and

WHEREAS, the City Council did receive, consider and evaluate all public comments on the 2017-19 Operating Budget document as submitted by the City Manager; and

WHEREAS, the City Council did receive, consider and evaluate the revised 2016-17 portion of the Operating Budget as submitted; and

NOW THEREFORE BE IT RESOLVED:

SECTION 1. The City Manager's 2017-19 Fiscal Years Operating Budget, for general and special City purposes, and the 2016-17 Fiscal Year revised budget are hereby approved and adopted.

SECTION 2. The City's reserve policy is as follows:

- General Reserves - General Fund unassigned fund balance of the City will be a minimum of 20% of General Fund operating revenues, with the addition of \$500,000 to the unassigned fund balance each year as available.
- Replacement Reserves – Reserves for replacement of capital equipment in the Office Equipment Replacement Fund and the Equipment Maintenance Fund.
- Mandated Liabilities Reserve – Reserves for compensated absences will be committed at 5% of the total compensated absences liability provided in the previous year's annual audit.
- Litigation/Insurance Reserve – Reserves for litigation and increased insurance deductibles (whether third-party or self-insurance) will be committed in the amount of \$500,000 for the 2017-19 fiscal years.

SECTION 3. Appropriations and Amendments Control Policy is as follows:

Appropriations requiring Council action are:

- Appropriation of reserves, except replacement reserves;
- Transfers between funds;
- Appropriations and amendments of any unbudgeted expenditures;
- Appropriations and amendments of any unassigned revenues; and
- Inter-fund loans.

Appropriations and amendments requiring City Manager action are:

- Transfers between departments within a fund (e.g. between Public Works and Police);
- Transfers between line items within a department or division above \$50,000 per occurrence, and

- Appropriation of replacement reserves.

Department Heads may approve:

- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

SECTION 4. The City Council hereby approves and continues the following commitments of Fund Balance:

- Measure C half cent sales tax revenues shall be committed to Police and Code Enforcement services as follows:
 - Code Enforcement – In an amount necessary to fund one Code Enforcement Manager, one Code Enforcement Officer, two General Laborers and any necessary equipment and one Development Services/Engineering Technician dedicated to Code Enforcement services; and
 - Police Services – In an amount equal to the total projected Measure C revenue in any given year less the amount allocated to Code Enforcement. The amount will be in addition to the “base” General Fund appropriation for Police Services as determined in each budget year to determine the total Police Services appropriation in any given fiscal year. Expenditures will be first applied to the General Fund appropriation amount and then Measure C revenue/appropriation. In a fiscal year in which the total actual expenditures are below the total appropriation, the amount of the difference will be considered Measure C savings and committed for use in the next fiscal year.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of June 2017, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH

CITY OF ANTIOCH 2017-19 OPERATING BUDGET



DRAFT - JUNE 27, 2017

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

**CITY OF ANTIOCH, CALIFORNIA
2017-19 OPERATING BUDGET**

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

CITY OF ANTIOCH

2017-19 OPERATING BUDGET

Adopted June 27, 2017

City Council

**Sean Wright, Mayor
Lamar Thorpe, Mayor Pro Tem
Lori Ogorchok, Council Member
Monica Wilson, Council Member
Tony Tiscareno, Council Member**

Other Elected Officials

**Arne Simonsen, City Clerk
Donna Conley, City Treasurer**

Interim City Attorney

Derek Cole

City Manager

Ron Bernal

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

Department Directors

**Dawn Merchant, Finance Director
Forrest Ebbs, Community Development Director
Tammany Brooks, Police Chief
Nickie Mastay, Administrative Services Director
Alan Barton, Information Services Director**

**City of Antioch
Third & "H" Streets, P.O. Box 5007
Antioch, California 94531-5007
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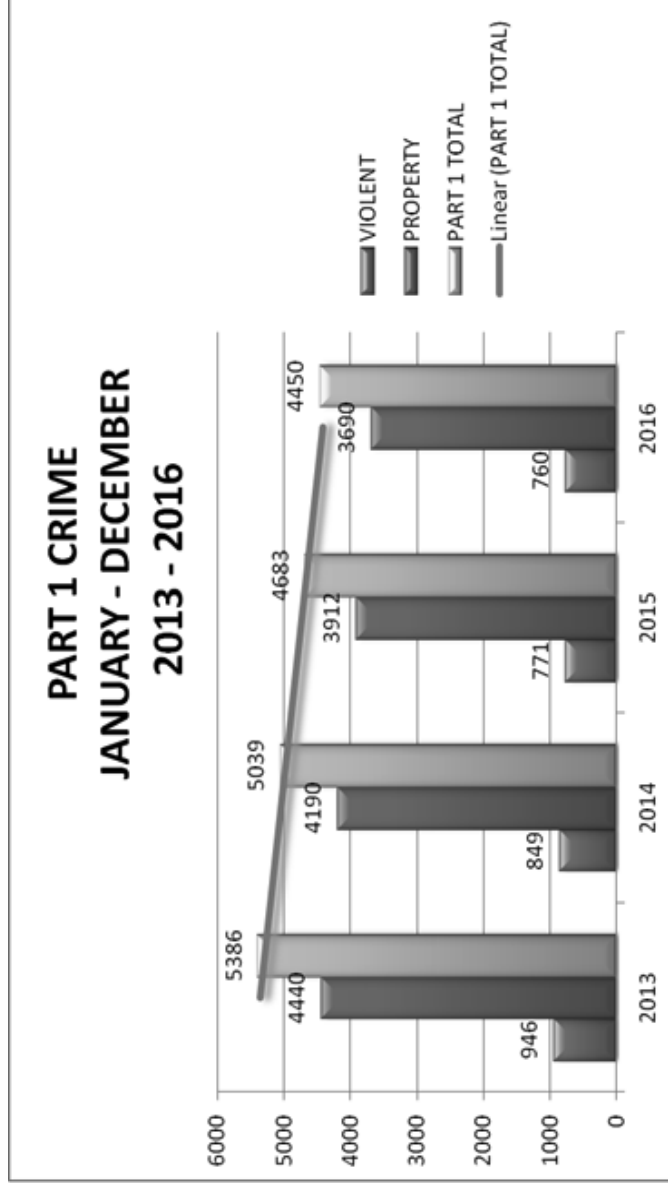
June 27, 2017

Honorable Mayor and City Council:

I am pleased to submit the Fiscal Year 2017-2019 two-year budget for the City of Antioch. The City Council held four budget development study sessions to review every fund, honoring our commitment to strong, careful fiscal stewardship and management of taxpayer dollars. The budget presented represents a commitment by the City Council to invest in Antioch as we continue to climb out of the difficult times encountered during the Great Recession and the past decade of recovery. With average residential sales prices continuing to rise, consistent sales tax growth, and low unemployment, the City is poised to take advantage of these positive trends, if we can maximize local control over our services and fiscal sustainability.

Although the Recession hit Antioch particularly hard, by keeping our City operations lean and singularly focused on our top priority of serving the community, the City has fought through the effects of significant revenue shortfalls with minimum service impacts to our public to date. The 33% decrease from pre-recession staffing levels has resulted in a leaner workforce who will represent the norm going forward. The General Fund Reserve, meant to be used for catastrophic emergencies, is currently at 42%. This prudent reserve does not mean there still is not work to be done to achieve balanced budgets in the foreseeable future. With the recent approval of long-term employee contracts for all but one bargaining unit, the City is in a good position to project expenses for the next five years and budget, accordingly. The two biggest and most critical questions for the City is whether Measure C, the City's ½ percent sales tax measure which sunsets in 2021, will be extended or reauthorized by the voters and what additional increases in City contributions the State of California Public Employees' Retirement System (CalPERS) will impose upon Antioch to meet its legal obligations.

Measure C, a ballot measure that raised sales taxes by a ½ cent for seven years, was passed by Antioch voters in November 2013. With nearly \$7M in annual revenues generated, the City Council has committed 104 sworn police officers to the force and 5 code enforcement officers by 2019. The hiring of additional police officers and other positive effects of Measure C can be seen in part by the steady decrease in Part I crime over the past four years as shown in the chart below:



Even with Measure C and a significant percentage increase in property tax revenue, the City’s General Fund is projected to run unsustainable structural deficits starting in fiscal year 2019. The impending sunset of Measure C in April 2021 creates the need to establish long-term, sustainable sources of revenue that are locally-controlled, cannot be seized by the State, and can be invested directly into crime and blight reduction, as well as other quality of life initiatives for Antioch residents and businesses.

Antioch must stay vigilant in our efforts to reduce violent crime, eradicate blighted properties, compassionately address the chronic homeless issues that face our City and the region, and continue to work collaboratively on a regional effort to bring economic development to Antioch. We need to be fiscally prudent by closely monitoring expenses, investigating all types of revenue-generating measures, developing a long-term plan to reduce our unfunded liabilities, discover and implement ways to define our contributions to all benefit programs offered to City employees, and minimize General Fund subsidies to high cost operations, such as the golf course and water park. This fall, the new City Council will be taking a fresh look at our priorities as part of a Strategic Plan and Goal Setting Workshop update process, and as always, we look forward to engaging the community in these issues as well.

ACCOMPLISHMENTS OF NOTE

We have closed the prior budget period with many successes. These include the following:

- The City continues implementing the Strategic Plan updated in February 2016.
- Hiring sworn police officers and other police personnel with 102 budgeted sworn officers.
- Part 1 crime has been reduced by 17.4% over the past three years (2013 to 2016) and 5% over the past year (2015 to 2016).
- Finalized labor contracts with 5 bargaining units, retaining experienced service providers and staff.
- In progress on labor negotiations with 1 bargaining unit.
- Continued to support Antioch's interests regarding the Bay Delta Conservation Plan and protection of the Western Delta.
- Continued to protect Antioch's pre-1914 water rights.
- Continued pre-design and EIR preparation for a desalination/brackish water plant to serve Antioch.
- Continued process and nearing approval of the Downtown Specific Plan and Land Use Element of the General Plan.
- Worked collaboratively with ARF to significantly enhance the operations and quality of care at the Antioch Animal Shelter.
- Highway 4 widening completed (landscaping in progress) and Hillcrest BART Station scheduled to open Spring 2018.
- Approved the construction of a two megawatt solar facility in cooperation with NRG.

BUDGET DECISIONS

During budget development, much of our attention was focused on the General Fund, where general revenues are held to support the day-to-day operations of the City. In this year's budget, Council delivered a strong message that they want to utilize some of Antioch's General Fund reserves and further invest in our community. Some of the areas they have focused resources for 2017-2019 are:

- One additional Police Officer in 2017-2018 and another in 2018-2019 bringing the sworn total officers to 104.
- Selected Police overtime for proactive details.
- One additional Community Services Officer.
- Two additional contract Code Enforcement Officers focused primarily on proactive neighborhood enforcement.
- One additional Planner and one additional Building Technician in Community Development to allow all-day office hours.
- Funding for the Contra Costa County Library to provide an additional day of operation per week.
- Retaining a firm to assist in engaging the public and increasing awareness of City services, issues and needs.
- Funding for enhanced arterial and collector street landscape maintenance.
- Funding for 4th of July and Holiday DeLites community events.
- Additional funding for the Arts and Cultural Foundation.

The City has several other Funds that comprise the entire fiscal picture of the City. Total Citywide revenue receipts are projected at \$124,738,686 for 2017-18 and \$128,562,706 for 2018-2019 and are broken down by fund as follows:

REVENUES - ALL CITY FUNDS

FUND	Proposed 2017-18	Proposed 2018-19
General Fund	\$54,411,500	\$54,779,324
Special Revenue Funds	16,468,268	21,444,273
Capital Projects Funds	4,263,325	2,259,525
Debt Service Fund	950,870	953,462
Internal Service Funds	6,050,736	6,853,464
Enterprise Funds	36,979,937	38,035,470
Antioch Successor Agency Funds	3,879,049	2,467,086
Antioch Public Financing Authority	1,735,001	1,770,102
TOTAL REVENUES	\$124,738,686	\$128,562,706

Total Citywide expenditures are projected at \$135,222,845 for 2017-18 and \$136,135,158 for 2018-2019 and are broken down by fund as follows.

EXPENDITURES - ALL CITY FUNDS

FUND	Proposed 2017-18	Proposed 2018-19
General Fund	\$54,316,437	\$57,584,819
Special Revenue Funds	18,117,224	19,028,462
Capital Projects Funds	4,792,356	2,856,269
Debt Service Fund	945,054	952,328
Internal Service Funds	6,459,647	7,094,752
Enterprise Funds	43,127,587	44,536,861
Antioch Successor Agency Funds	5,729,458	2,311,565
Antioch Public Financing Authority	1,735,082	1,770,102
TOTAL EXPENDITURES	\$135,222,845	\$136,135,158

Some final budget highlights for fiscal years 2017-2019 are outlined below.

- Balanced budget for fiscal year 2018, with \$95,063 to reserves.
- 6% projected increase in property tax in fiscal years 2018 and 2019.
- 2% projected increase in sales tax (excluding Measure C) for fiscal year 2018 and 2% in fiscal year 2019.
- Budgeted \$6,756,900 in projected Measure C revenues committed to Police and Code Enforcement services in fiscal year 2018 and budgeted \$6,928,325 in fiscal year 2019.

RESERVE POLICIES

The City's current reserve policy continues to establish reserves for the following items:

- General Reserves – General Fund Unassigned Fund Balance of the City will be a minimum of 10% of General Fund operating revenues (with a proposed increase to 20% with adoption of the fiscal year 2017-2019 Budget). This budget projects a reserve of 46.73% as of June 30, 2018 and 41.29% as of June 30, 2019.
- Replacement Reserves – Reserves for replacement of capital equipment in the Office Equipment Replacement Fund and the Vehicle Replacement Fund.
- Mandated Liabilities Reserve – Reserves for compensated absences will be set at 5% of the total compensated absences liability provided in the previous year's annual audit.
- Litigation/Insurance Reserve – Reserves for litigation and insurance deductibles (either third-party or self-insurance) will be set at ten times the City's self insured retention. This budget sets a reserve of \$500,000 due to increased deductibles for property insurance claims.

ECONOMIC OUTLOOK

With the recent completion of the Highway 4 widening and the scheduled Spring 2018 opening of the BART station and trains that will connect Antioch and the Bay Area, this \$1.3B investment through the center of Antioch has positioned our community for strong economic development. The significantly widened highway, six new interchanges and the Highway 4 to Highway 160 connector bridges have created better access and visibility to Antioch's numerous economic development opportunities. Whether the Northern Waterfront with deep water ports and rail, the Hillcrest Specific Plan area adjacent to BART, the Rivertown Business District set on the San Joaquin River with one-of-a-kind views, or the 2,500-acre Sand Creek focus area with planned residential communities and Mt. Diablo as a backdrop, every type of development opportunity can be found in Antioch. Offering a well qualified workforce of over 51,000 people, affordable housing and affordable rents for businesses and industry at the center of East Contra Costa County, Antioch is regaining its position as a regional destination and leader.

Water is one of our most valuable commodities and Antioch is fortunate to have pre-1914 water rights that allow us to divert 16M gallons of water from the San Joaquin River per day. Antioch is pursuing a desalination/brackish water plant that will provide a safe, reliable, and drought-proof source of water for our community. Because of mandatory rationing from the State during the most recent

drought, the need for this type of drought-proof water supply will not only benefit Antioch residents and businesses, but new customers and industries that depend on an uninterrupted quality source of water.

Continued increases in property values and consumer spending are expected to continue throughout 2017. Projections show that job growth in the East Bay will drive the region's unemployment rate below 4% by the end of 2017. With the economy in Antioch and the East Bay improving overall, the upward price pressure on housing has continued to push from Silicon Valley and San Francisco through the inner Bay Area and the I-680 corridor toward Antioch, which is a good value in comparison to those areas. As housing prices and demand continues, the entitlement of over 1,200 residential lots and another 1,400 more in process is expected to produce new market rate housing. The health care industry continues to grow as Sutter Delta Hospital is making current expansions to their facility, Kaiser Permanente remains a regional health care leader and John Muir Health Care increases its presence in the region.

Over the long run, Antioch is well positioned to take advantage of a strong Bay Area economy that continues to move east.

FUTURE OPPORTUNITIES

The City Council also has other projects and plans that will enrich the City and make Antioch an even more enjoyable place to live and do business. This includes:

- Continue to implement the City's Strategic Plan and update the plan later this year.
- Continue to use Measure C funds for the Police Department and Code Enforcement.
- Pursue revenue-generating opportunities.
- Increase economic development efforts, locally and regionally.
- Continue local and regional economic development collaboration to create jobs and expand the City's tax base.
- Promote Antioch as a place to grow businesses and families.
- Continue to monitor and protect the City's water rights.
- Determine costs and benefits of a desalination/brackish water plant.
- Promote stronger relationships with the Antioch Unified School District.
- Seek expanded local employment opportunities for Antioch residents.
- Continue downtown revitalization efforts including a new restaurant at the Humphrey's site and residential development.
- Streamline and improve the City's business processes by expanding Community Development hours of operation.

- Continue to advocate for Antioch related to various WETA activities.
- Pursue economic development related to the widened Highway 4 and Hillcrest BART Station.
- Continue to work with adjacent cities to explore cost sharing and interagency cooperation.

In closing, I would like to highlight the importance of keeping in mind our mission and the fundamental principles we strive to achieve as a City. Antioch is:

A COMMUNITY that is proud of its heritage;

A COMMUNITY that provides an opportunity to live, learn, work, worship and play in a safe, stimulating and diverse community;

A COMMUNITY that is a responsible steward of its economic and natural resources;

A COMMUNITY that recognizes its responsibility to the larger Delta Region, and will be a pro-active advocate and a leader in promoting regional cooperation.

I want to acknowledge and thank all of the individuals who assisted in development and production of this budget. The staff and I look forward to working with the City Council to implement the FY 2017-19 Adopted Budget and to continue to improve the fiscal stability and quality of life in the City.

Respectfully submitted,



RON BERNAL
City Manager

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



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2017-19 OPERATING BUDGET**



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**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



BUDGET GUIDE

A budget serves many purposes. In addition to its inherent value as a resource and spending plan for the City, it informs the public about the City's financial strategies and provides the documentation needed for other financial-related matters such as audits, loans and grants.

The goal of the City's two year budget is to provide a plan that allocates resources to meet the needs and desires of Antioch residents. The budget is one way in which the City Council and City staff responds to the community's needs. It balances City revenues and costs with community priorities and requirements. The City's fiscal year is July 1st to June 30th.

In preparing the FY 2017-19 budget, City staff reviewed the 2016-2017 fiscal year and estimated the expenditures and revenues anticipated for the next two years. As a result, this budget incorporates revenues and expenditures that are expected to be incurred during FY 2017-18 and 2018-19.

DOCUMENT ORGANIZATION

Message from the City Manager

In his message, the City Manager summarizes the proposed budget to the City Council. He outlines strategies and objectives for change and improvements, lists FY 2016-2017 accomplishments, highlights the financial outlook, and summarizes the City's priorities for fiscal years 2018 through 2019. The most critical issues facing each department during the coming fiscal year are also highlighted and discussed in this section of the document.

Community Profile

This section contains valuable information about the City, its people, and its businesses. City services, population and housing, employment, transportation, and school services are discussed.

Budget Strategies and Policies

Included in this section are descriptions of finance-related information such as the City's financial objectives, reporting requirements, management responsibilities, reserve descriptions, appropriation control debt management and investment reporting.

Staffing Overview

This section provides an overview of the City's current staffing levels and highlights any new positions included in the budget.



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

Financial Summaries

An overall financial picture of Antioch by fund type is shown in this section, including a description of General fund revenues and summary financial tables.

City Budgets By Fund

These sections provide detailed information for each fund of the City, grouped by fund type. The City maintains the following fund types: General Fund, Special Revenue Funds, Capital Projects Funds, Debt Service Funds, Internal Service Funds and Agency Funds. Information about each department within the fund, including department and division descriptions, FY 2018 through 2019 objectives, sources of revenue, and anticipated expenditures are included.

City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency (ADA)

The Antioch Development Agency (ADA) was formed June 25, 1974, for the purpose of renovating designated areas within the City of Antioch. Effective February 1, 2012, all redevelopment agencies were abolished as a result of AB 1X26 (the Dissolution Act). The City of Antioch elected to become the successor agency and housing successor for the ADA and as such has adopted an Enforceable Obligations Schedule (EOPS) outlining existing obligations to be paid by the former redevelopment agency. As Successor Agency and Housing Successor, the City is responsible for winding down the operations of the former Antioch Development Agency and paying the obligations until satisfied. Contra Costa County will distribute property tax increment to the City to pay obligations as they come due in six month increments based on a Recognized Obligation Payment Schedule (ROPS) that is submitted to the County Auditor Controller, State Auditor Controller, State Department of Finance and Oversight Board to the City as Successor Agency twice a year.

Antioch Public Financing Authority (APFA)

The Antioch Public Financing Authority (APFA) is a joint powers authority organized by the City and former Antioch Development Agency (ADA) to provide financial assistance to the City and the ADA by financing real and personal property and improvements for the benefit of the residents of the City. It is a blended component unit of the City, and is accounted for in separate funds of the City. As such, the APFA has its own budget section. Information on each fund can be found in the APFA section of this budget.

BUDGET PROCESS

- January/February:** Preliminary department budgets are submitted and preparation of draft budget document
- March/April:** City Manager approves draft budget and workshops and presentations on budget begin
- May:** Budget presentations continue and public hearing is scheduled
- June:** Final budget is adopted for next cycle

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



Midyear Review

In October/November of each year, the City Manager and Finance Director give the Council a report on the prior year actual revenues and expenditures. Budget adjustments, if required, are approved by the City Council. With the adoption of a two year budget, a review will also be in the May/June timeframe.

Department Preliminary Submittals

Each Department must submit their preliminary budget to the City Manager via the Finance Department by mid-February. These budgets must include requests for reclassification and/or reorganization, program changes, services level adjustments, and anticipated revenues and expenditures. In addition, the Human Resources Department provides information regarding changes in fixed labor costs and the Finance Department provides estimated General Fund revenues.

Budget Document Preparation and Approval

The Finance Department prepares the draft budget for review by the City Manager. Following meetings with Department Directors, adjustments made by the City Manager are incorporated into a final draft budget. Workshops with the City Council and public presentations at regular meetings of the Council begin in April and continue through May. A public hearing is held in June. Citizens are encouraged to give input and voice their opinions during this open session. The budget and any suggested changes are reviewed and approved by the Council no later than June 30th.

COMMUNITY PROFILE

CITY OF ANTIOCH 2017-19 OPERATING BUDGET



COMMUNITY PROFILE

Antioch has become one of the most popular communities in East Contra Costa County and is referred to as "The Gateway to the Delta" because of its proximity to the San Joaquin Delta, and is among the most affordable communities in the San Francisco Bay Area.

Antioch is located on the banks of the San Joaquin River in Northern California. Just off of Highway 4, in Contra Costa County. With a population of over 100,000 people, Antioch has become the heart of Eastern Contra Costa County, offering a variety of employment; shopping and vast recreational activities.

Housing options include many new home developments as well as more established communities. Many of the local residents commute to other areas in Contra Costa, Alameda, Santa Clara, San Francisco and San Joaquin counties for employment. Employment opportunities have increased in the nearby communities and continue to add to the popularity of Antioch's housing market.

Government

The City of Antioch incorporated in February, 1872 as a general law city and operates under a Council-Manager form of government. Policy making and legislative authority is vested in a five-member City Council consisting of a Mayor and four Council Members. The four Council Members are elected to four-year overlapping terms. The Mayor is directly elected to a four-year term.

The City Council's main duties include passing ordinances, adopting the budget, appointing committees, and hiring both the City Manager and City Attorney.

The City Manager is responsible for implementing the policies and enforcing the ordinances adopted by the City Council, overseeing day-to-day operations of city government, and appointing the heads of the various city departments

Population

After three decades of substantial growth in residential construction the City of Antioch's population has stabilized at 114,241, making it the second largest city in Contra Costa County.

Labor Force and Employment

The City of Antioch's total labor force (employed residents) is 51,500 and the unemployment rate is 5.6 percent as of April 2017. Many of our residents are employed in jobs located in neighboring communities. The range of their occupations includes sales, managerial services, technical support, professional specialties, warehousing and manufacturing.

Employment within the City of Antioch is growing and is concentrated in six industry sectors – professional and business services, healthcare, financial services, retail, public sector employment and limited manufacturing.

Housing Units

As of the 2010 census, there were 34,849 housing units in the City of Antioch. Persons per household number was 3.15 and the housing unit vacancy rate was 7.5 percent.

CITY OF ANTIOCH 2017-19 OPERATING BUDGET



COMMUNITY PROFILE

Transportation/Access

California State Highway 4, connecting San Francisco-Oakland with Stockton and Central Valley points, bisects the City. Connecting with this freeway east of Antioch is State Highway 160, running north to Sacramento, across the Nejedly Bridge, offering access to Solano County and the Sacramento area.

A section of the new Highway 4 Bypass was recently opened which connects Highway 4 to Lone Tree Way and the existing middle Bypass segment in Brentwood. This has provided traffic relief to congested roadways and it accommodates the commuters and citizens to and from Antioch.

Antioch is served by a network of commuter transportation options including daily Amtrak passenger service with a depot in the historic Rivertown area. The Bay Area Rapid Transit (BART) system provides bus and rail connections throughout the Bay Area. Tri Delta Transit bus service travels throughout East County.

Commercial and private air service is available 15 miles west at Buchanan Field. Five other major airports serve the area: Oakland, San Francisco, Sacramento, and San Jose International Airports, and Stockton Metropolitan Airport.

Education

Antioch is served by the Antioch Unified School District (AUSD). The District has fourteen elementary schools, four middle schools, two comprehensive high schools, one medical magnet high school, various academies located within the two existing comprehensive high school campuses, and six alternative education schools with a K-12 enrollment of about 19,000 students. There are also three K-8 charter schools with an enrollment of approximately 470. While all schools are located within the Antioch boundaries, the school district also serves portions of the surrounding communities. In addition to these schools, Antioch also offers Antioch Adult School. Surrounding areas of Antioch also offer four additional college campuses and trade schools for the citizens to utilize for higher educational learning opportunities.

Health Care

Antioch has several professional medical offices and two hospitals. The newest facility, which opened in 2008, is the new state of the art Kaiser Permanente Hospital, located on the southeastern end of the City limits. This new facility provides Antioch with additional means of local healthcare, while making it more convenient and a safer place for medical emergencies to be addressed in a timely manner.

Prewett Park

Prewett Park is the City's largest recreation facility with year round use. Some of the current amenities of Prewett Park include the water park with multiple swimming pools and slides, a skate park and picnic areas. Prewett Park has recently increased the services with the addition of an all abilities play ground and a spray ground in addition to many other amenities.

The City also has numerous other park sites which include: neighborhood parks, playground equipment, tennis courts, picnic areas, trails and a sports complex.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

BUDGET STRATEGIES AND POLICIES

CITY OF ANTIOCH 2017-19 OPERATING BUDGET



BUDGET STRATEGIES AND POLICIES

The City of Antioch has developed broad policy direction through the development of budget strategies that establish long-term policy guidance for conducting the City's financial activities. The City Council has established these policies to meet the following strategic objectives:

BUDGET STRATEGIES

Strategic Focus – The City's financial management should be strategic, reflecting the Council's and the community's priorities for service while providing resources that realistically fund routine operations. A strategic plan was adopted by the City Council in June 2014.

Fiscal control and accountability – The City's financial activities should be fiscally sound and accountable to the City Council through the City Manager.

Clarity – The City's financial planning and reporting should be clear and easy to understand so that all participants, the council, the community, and staff can productively participate in making good decisions.

Long-term planning – The City's financial planning should emphasize multi-year horizons to promote long-term planning of resource uses.

Flexible and cost effective responses – The City's financial management practices should encourage an organization that responds quickly and straightforwardly to community demands. The City's management should flexibly respond to opportunities for better service, should proactively manage revenues, and should cost-effectively manage ongoing operating costs.

FISCAL POLICIES

Financial Activity Reporting

The City's financial activity will be reported in a variety of funds, which are the basic accounting and reporting entities in governmental accounting. The City's accounting structure will make it possible:

- To present fairly and with full disclosure the financial position and results of financial operations of the funds of the City in conformity with generally accepted accounting principles, and
- To determine and demonstrate compliance with finance-related legal and contractual provisions.

Management Responsibility

The City Manager and staff shall provide the City Council with monthly updates and a mid-year review of financial activities during the budget process of each year. The review will compare annual budget projections with actual results.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
BUDGET STRATEGIES AND POLICIES**



RESERVE POLICY

The City will maintain reserve funds to:

- Stabilize the City's fiscal base for fluctuations in revenues and expenditures;
- Provide for nonrecurring, unanticipated expenditures; and
- Provide for replacement of capital equipment.
- Provide for payment of mandated liabilities (i.e., compensated absences).
- Provide for payment of unanticipated litigation or insurance costs.

General Reserves

The purpose of these funds is to be prepared for possible future reductions in revenues or increases in expenditures, to generate interest income and to provide for unexpected opportunities and contingencies. These funds will be known as the *General Fund Unassigned Fund Balance* of the City and will be budgeted annually at a minimum of 20% of General Fund operating revenues, with the addition of at least \$500,000 to the unassigned fund balance each year as available.

City Council has also directed the following commitment of Fund Balance via resolution 2012/44:

1. The ability to divert water from the San Joaquin River is a pre-1914, judicially recognized water right asset held by the City of Antioch. Therefore, effective with the 2011/12 fiscal year, the City Council of the City of Antioch hereby commits the portion of General Fund fund balance generated by the reimbursement from the State Department of Water Resources for "usable river water" days per month to the following purposes:
 - In a budget year that reimbursement is received and there is a budget surplus (i.e., revenues exceed expenditures and unassigned fund balance is at least 10%), monies received shall be used to replenish the litigation and replacement reserves; or
 - In a budget year that reimbursement is received and there is a budget deficit (i.e., expenditures exceed revenues and/or unassigned fund balance is below 10%), monies received shall be used to offset the deficit.

Replacement Reserves

The purpose of these funds is to provide sufficient funds for the anticipated replacement of capital equipment. These reserves are maintained within the Internal Service funds called Office Equipment Replacement Fund (573) and the Vehicle Replacement Fund (569).

Mandated Liabilities Reserve (Commitment of Fund Balance)

The purpose of this reserve is to fund the City's mandated liabilities which are currently comprised of a *Commitment for Compensated Absences*. The purpose of this reserve is to pay employees for unused vacation and/or vested sick leave benefits upon termination. The reserve level is set at 5% of the total compensated

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
BUDGET STRATEGIES AND POLICIES



absences liability and is adjusted annually based upon the previous year's total compensated absence liability provided in the previous year's annual audit. This reserve will be maintained within the General Fund Reserves in addition to the General Fund Unassigned reserves.

Litigation/Insurance Reserve (Commitment of Fund Balance)

The purpose of this reserve is to fund unanticipated litigation or other insurance deductible costs (whether third party or self-insurance) not covered by the City's risk pool. The reserve level is set at ten times the City's self insured liability retention, which currently is \$50,000, representing a \$500,000 reserve.

BUDGET AND FINANCIAL PLAN

The City Manager will present a budget and periodic financial information to the City Council, setting forth the following information:

- Actual revenues, expenditures, reserve balances, and fund balances for the prior fiscal year;
- Estimated revenues, expenditures, reserve balances, and fund balances for the current fiscal year;
- Projected revenues, expenditures, reserve balances, and fund balances for the next fiscal year;
- Goals and objectives to be achieved by the organization over the next year;
- Capital Improvement Program for the next five years.

APPROPRIATIONS AND AMENDMENTS CONTROL

Appropriations of fiscal resources are the responsibility of the City Council, the City Manager, and Department Heads.

Appropriations requiring Council action are;

- Appropriation of reserves, except replacement reserves;
- Transfers between funds;
- Appropriations and amendments of any unbudgeted expenditures;
- Appropriations and amendments of any unassigned revenues; and
- Inter-fund loans.

CITY OF ANTIOCH 2017-19 OPERATING BUDGET



BUDGET STRATEGIES AND POLICIES

Appropriations and amendments requiring City Manager action are;

- Transfers between departments within a fund (i.e. between Public Works and Police);
 - Transfers between line items within a department or division above \$50,000 per occurrence, and
 - Appropriation of replacement reserves.
- Appropriations and amendments requiring Department Head action are:
- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

Investments

The City Council will bi-annually review an Investment Policy in conformance with California Government Code. The policy will address the objectives of safety, liquidity, and yield with respect to the City's financial assets.

Fees and Charges

The City Council will annually update the schedule of fees and charges. The fees and charges will be set to provide adequate resources for the cost of the program or service provided.

Purchasing

The City will maintain a purchasing policy designed to support and enhance the delivery of governmental services while seeking to obtain the maximum value for each dollar expended.

FUNDS OF THE CITY OF ANTIOCH

Governmental accounting systems are organized and operated on a fund basis. A fund is a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances. Funds are used to segregate the City's financial activities in categories that attain certain objectives in accordance with special regulations, restrictions, or limitations.

Basis of Accounting and Budgeting

The budget is reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (generally 60 days). Expenditures are recorded when a liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded only when payment is due.

RESOLUTION NO. 2017/58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2017-18 AND SELECTING THE CALIFORNIA PER
CAPITA PERSONAL INCOME AND THE STATE DEPARTMENT OF FINANCE POPULATION GROWTH FACTORS
FOR FISCAL YEAR 2017-18

WHEREAS, Article XIII B of the California Constitution (Proposition 4) establishes expenditure limits for cities; and

WHEREAS, State implementing legislation requires cities to annually adopt a resolution establishing its appropriations limit for the following fiscal year; and

WHEREAS, the Director of Finance has made the calculations specified in said law, and concludes that the appropriations limit is the sum of \$127,032,420.

WHEREAS, pursuant to said law, this agenda item has been made available to the public for two weeks prior to the date of adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch selects the California per capita personal income cost of living growth factor for Fiscal Year 2017-18, selects the population percent change certified by the State Department of Finance for Fiscal Year 2017-18, and establishes the appropriations limit for the Fiscal Year 2017-18 as \$127,032,420.


* * * * *

The foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on May 23, 2017, by the following vote:

AYES: Council Members Wilson, Thorpe, Tiscareno, Ogorchock and Mayor Wright

NOES: None

ABSENT: None


for Christine Arne
ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
BUDGET STRATEGIES AND POLICIES



RESOLUTION NO. 2017/XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING AND ADOPTING A TWO-YEAR OPERATING BUDGET FOR FISCAL YEARS 2017-19, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND REVISING THE 2016-17 OPERATING BUDGET

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council a Preliminary Two-Year Operating Budget for the 2017-19 Fiscal Years; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said Operating Budget; and

WHEREAS, the City Council did receive, consider and evaluate all public comments on the 2017-19 Operating Budget document as submitted by the City Manager; and

WHEREAS, the City Council did receive, consider and evaluate the revised 2016-17 portion of the Operating Budget as submitted; and

NOW THEREFORE BE IT RESOLVED:

SECTION 1. The City Manager's 2017-19 Fiscal Years Operating Budget, for general and special City purposes, and the 2016-17 Fiscal Year revised budget are hereby approved and adopted.

SECTION 2. The City's reserve policy is as follows:

- General Reserves - General Fund unassigned fund balance of the City will be a minimum of 20% of General Fund operating revenues, with the addition of \$500,000 to the unassigned fund balance each year as available.
- Replacement Reserves – Reserves for replacement of capital equipment in the Office Equipment Replacement Fund and the Equipment Maintenance Fund.
- Mandated Liabilities Reserve – Reserves for compensated absences will be committed at 5% of the total compensated absences liability provided in the previous year's annual audit.
- Litigation/Insurance Reserve – Reserves for litigation and increased insurance deductibles (whether third-party or self-insurance) will be committed in the amount of \$500,000 for the 2015-17 fiscal years.

SECTION 3. Appropriations and Amendments Control Policy is as follows:

Appropriations requiring Council action are:

- Appropriation of reserves, except replacement reserves;

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



BUDGET STRATEGIES AND POLICIES

- Transfers between funds;
 - Appropriations and amendments of any unbudgeted expenditures;
 - Appropriations and amendments of any unassigned revenues; and
 - Inter-fund loans.
- Appropriations and amendments requiring City Manager action are:
- Transfers between departments within a fund (e.g. between Public Works and Police);
 - Transfers between line items within a department or division above \$50,000 per occurrence, and
 - Appropriation of replacement reserves.
- Department Heads may approve:
- Transfers between line items within a department or division up to and including \$50,000 per occurrence.

SECTION 4. The City Council hereby approves and continues the following commitments of Fund Balance:

- Measure C half cent sales tax revenues shall be committed to Police and Code Enforcement services as follows:
 - Code Enforcement – In an amount necessary to fund one Code Enforcement Manager, one Code Enforcement Officer, two General Laborers, one Development Services Engineering/Tech and any necessary equipment dedicated to Code Enforcement services; and
 - Police Services – In an amount equal to the total projected Measure C revenue in any given year less the amount allocated to Code Enforcement. The amount will be in addition to the “base” General Fund appropriation for Police Services as determined in each budget year to determine the total Police Services appropriation in any given fiscal year. Expenditures will be first applied to the General Fund appropriation amount and then Measure C revenue/appropriation. In a fiscal year in which the total actual expenditures are below the total appropriation, the amount of the difference will be considered Measure C savings and committed for use in the next fiscal year.

* * * * *

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
BUDGET STRATEGIES AND POLICIES**



I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of June 2017, by the following vote:

AYES:

NOES:

ABSENT:

**ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH**

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
BUDGET STRATEGIES AND POLICIES**



RESOLUTION NO. 2017/XX

RESOLUTION OF THE CITY OF ANTIOCH PUBLIC FINANCING AUTHORITY ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2017-19 AND REVISING THE 2016-17 BUDGET

WHEREAS, The City Council formed the Antioch Public Financing Authority in April 1993 to provide financial assistance to the City by financing improvements for the benefit of the residents of the City; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said budget;

NOW THEREFORE BE IT RESOLVED that the Authority Budget for the 2017-19 Fiscal Years and the 2016-17 Fiscal Year revised budget, on file with the Authority Secretary, are hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch Public Financing Authority at a regular meeting thereof, held on the 27th day of June 2017, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN, SECRETARY

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
BUDGET STRATEGIES AND POLICIES**



SA RESOLUTION NO. 2017/XX

RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2017-19 BUDGET AND REVISING THE 2016-17 BUDGET AS RELATED TO THE ACTIVITIES OF THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR

WHEREAS, the Antioch Development Agency was formed by the adoption of the Redevelopment Plan in July 1975; and

WHEREAS, pursuant to the passage of AB 1X26 upheld by the California Supreme Court, redevelopment agencies were required to be dissolved by February 1, 2012; and

WHEREAS, pursuant to Resolution No. 2012/07 dated January 24, 2012, the City of Antioch confirmed its intention to serve as the Successor Agency to the Antioch Development Agency for non-housing related functions and pursuant to Resolution No. 2012/06 dated January 24, 2012, the City of Antioch elected to perform the housing functions of the Antioch Development Agency pursuant to AB 1X26; and

WHEREAS, the City Council of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency has heretofore considered said Operating Budget; and

WHEREAS, the City Council as Successor Agency and Housing Successor to the Antioch Development Agency did receive, consider and evaluate the revised 2016-17 portion of the Operating Budget as submitted; and

WHEREAS, enforceable obligations of the Successor Agency and Housing Successor are incorporated into said budgets;

NOW THEREFORE BE IT RESOLVED:

A. That the Successor Agency and Housing Successor Two-Year Budget for the 2017-19 Fiscal Years, on file with the Recording Secretary, is hereby approved and adopted.

B. That the revised portion of the Successor Agency and Housing Successor Budget for the 2016-17 Fiscal Year is hereby approved and adopted.

* * * * *

The foregoing resolution was passed and adopted by the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency at a regular meeting thereof, held on the 27th day of June 2017, by the following vote:

AYES:
NOES:
ABSENT:

ARNE SIMONSEN, RECORDING SECRETARY

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

STAFFING OVERVIEW

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

The City Council approves all new positions and status (employee versus contract; regular versus temporary; full-time versus part-time.) In addition, the City Council reviews all staffing levels on an annual basis during the budget process.

A position allocation system is the standard mechanism used by municipalities to track and monitor staffing levels and approvals. A "Position Allocation Summary" follows:

2017-19 POSITION ALLOCATION SUMMARY – FUNDED POSITIONS

	Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
GENERAL FUND POSITIONS			
CITY COUNCIL (100-1110)			
Mayor (Elected)	1.00	1.00	1.00
Mayor Pro-Tem (Elected)	1.00	1.00	1.00
Council Member (Elected)	3.00	3.00	3.00
Sub-total	5.00	5.00	5.00
CITY ATTORNEY (100-1120)			
City Attorney	1.00	0.00	1.00
Legal Secretary	1.00	1.00	1.00
Sub-total	2.00	1.00	2.00
CITY MANAGER (100-1130)			
City Manager	1.00	1.00	1.00
Assistant City Manager	0.50	0.50	0.50
Senior Executive Assistant	1.00	1.00	1.00
Sub-total	2.50	2.00	2.50
CITY CLERK (100-1140)			
City Clerk (Elected)	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

	Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
GENERAL FUND POSITIONS (Continued)			
CITY TREASURER (100-1150)			
City Treasurer	1.00	1.00	1.00
Finance Director (0.80 charged to Finance Admin 100-1210; .075 each to 611/621)	0.05	0.05	0.05
Accountant 1 (0.90 charged to Finance Acct 100-1220)	0.10	0.10	0.10
Sub-total	1.15	1.15	1.15
HUMAN RESOURCES (100-1160)			
Administrative Services Director	1.00	1.00	1.00
Human Resources Analyst	1.00	0.00	1.00
Human Resources Technician	2.00	2.00	2.00
Sub-total	4.00	3.00	4.00
ECONOMIC DEVELOPMENT DEPT (100-1180)			
Economic Development Program Manager	1.00	1.00	1.00
Sub-total	1.00	1.00	1.00
LEGISLATIVE AND ADMINISTRATIVE TOTAL			
	17.65	15.15	17.65
FINANCE DEPARTMENT:			
Administration (100-1210)			
Finance Director (0.05 funded in City Treasurer 100-1150; .075 each to 611/621)	0.80	0.80	0.80
Sub-total	0.80	0.80	0.80
Accounting Services (100-1220)			
Deputy Finance Director	1.00	1.00	1.00
Accountant I (0.10 charged to City Treasurer 100-1150)	1.90	1.90	1.90
Accounting Technician	1.00	1.00	1.00
Accounting Technician II	1.00	1.00	1.00
Payroll Specialist	1.00	0.00	1.00
Sub-total	5.90	5.90	5.90

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

GENERAL FUND POSITIONS (Continued)		Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
Finance Operations (100-1230)				
Finance Services Supervisor		0.15	0.15	0.15
Business License Representative		1.00	1.00	1.00
Customer Service Representative I & II (charged .45 to 6112330/.45 to 6212220)		0.50	0.40	0.50
Sub-total		1.65	1.55	1.65
FINANCE TOTAL		8.35	8.25	8.35
PUBLIC WORKS DEPARTMENT:				
Administration (100-2140)				
Assistant City Manager		0.50	0.00	0.50
Sub-total		0.50	0.00	0.50
General Maintenance Supervision (100-2150)				
Deputy Public Works Director II		0.125	0.125	0.125
Operations Supervisor		0.125	0.125	0.125
Sub-total		0.250	0.250	0.250
Street Maintenance (100-2160)				
Street Maintenance Leadworker		1.00	1.00	1.00
Street Maintenance Worker I & II		3.00	3.00	3.00
Equipment Operator		1.00	0.00	1.00
Sub-total		5.00	4.00	5.00
Striping & Signing (100-2180)				
Street Maintenance Leadworker		1.00	1.00	1.00
Street Maintenance Worker I & II		2.00	2.00	2.00
Sub-total		3.00	3.00	3.00
Facilities Maintenance (100-2190)				
Operations Supervisor		0.20	0.20	0.20
Facility Maintenance Leadworker		1.00	1.00	1.00
Facility Maintenance Worker I/II		1.00	1.00	1.00
Sub-total		2.20	2.20	2.20

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

GENERAL FUND POSITIONS (Continued)		Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
Parks Maintenance (100-2195)				
Deputy Public Works Director II		0.025	0.025	0.025
Landscape Maintenance Leadworker		1.000	1.000	1.000
Sub-total		1.025	1.025	1.025
Median Landscape (100-2196)				
Deputy Public Works Director II		0.0250	0.0250	0.0250
Operations Supervisor		0.1700	0.1700	0.1700
Landscape Maintenance Worker I/II (split among programs)		0.4125	0.4125	0.4125
General Laborer (split among programs)		0.4125	0.4125	0.4125
Sub-total		1.0200	1.0200	1.0200
Work Alternative Program (100-2198)				
Landscape Maintenance Worker I/II		1.00	1.00	1.00
Sub-total		1.00	1.00	1.00
Warehouse & Central Stores (100-2620)				
Lead Warehouse Maintenance Worker (.80 fund 611/.07 fund 621/.06 fund 570)		0.07	0.07	0.07
Warehouse Maintenance Worker II (.80 fund 611/.07 fund 621/.06 fund 570)		0.07	0.07	0.07
Sub-total		0.14	0.14	0.14
Engineering Services/Land Development (100-5150)				
Associate Civil Engineer w/Certificate		2.00	1.00	2.00
Assistant City Engineer II		0.25	0.25	0.25
Senior Public Works Inspector		1.00	1.00	1.00
Public Works Inspector		1.00	1.00	1.00
Administrative Analyst 2		1.00	1.00	1.00
Development Services/Engineering Tech (Assoc)		1.00	1.00	1.00
Sub-total		6.25	5.25	6.25
Capital Improvement Administration (100-5170)				
Assistant City Engineer II		0.25	0.25	0.25
Administrative Assistant Senior		0.25	0.25	0.25
Sub-total		0.50	0.50	0.50

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

	Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
GENERAL FUND POSITIONS (Continued)			
Engineering Services (100-5180)			
Associate Civil Engineer with certificate	1.00	1.00	1.00
Development Services/Engineering Tech (Sr)	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00
PUBLIC WORKS GENERAL FUND TOTAL			
	22.885	20.385	22.885
POLICE DEPARTMENT:			
ALL DIVISIONS (100-3*)			
Chief Of Police (.10 funded Animal Control Fund)	0.90	0.90	0.90
Police Captain	2.00	1.00	2.00
Police Lieutenant (.10 funded Animal Control Fund starting FY18)	5.00	5.00	4.90
Police Sergeant	9.00	9.00	10.00
Police Corporal	7.00	7.00	7.00
Police Officer *Officer staffing level increases to 79 in FY19	78.00	76.00	78.00*
Community Service Officer	8.00	7.00	8.00
Administrative Analyst 2	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00
Lead Police Records Technician	4.00	4.00	4.00
Police Records Technician	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00
Police Communications Supervisor	1.00	1.00	1.00
Lead Dispatcher	4.00	4.00	4.00
Police Dispatcher	11.00	9.00	11.00
POLICE GENERAL FUND TOTAL	133.90	127.90	134.80
COMMUNITY DEVELOPMENT DEPARTMENT:			
Community Development Administration (100-5110)			
Community Development Director	1.00	1.00	0.00
Administrative Analyst	1.00	1.00	0.00
Sub-total	2.00	2.00	0.00

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
STAFFING OVERVIEW**



GENERAL FUND POSITIONS (Continued)		Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
Land Planning Services (100-5130)				
Community Development Director		0.00	0.00	0.30
Planning Manager		1.00	1.00	1.00
Administrative Analyst		0.00	0.00	0.34
Associate/Asst. Planner		1.00	1.00	2.00
Development Services/Engineering Tech (Asst)		1.00	1.00	1.00
	Sub-total	3.00	3.00	4.64
Code Enforcement (100-5140)				
Community Development Director		0.00	0.00	0.30
Administrative Analyst		0.00	0.00	0.33
Code Enforcement Manager		1.00	1.00	1.00
Code Enforcement Officer		3.00	3.00	3.00
General Laborer		2.00	2.00	2.00
Development Services/Engineering Tech (Asst)		1.00	1.00	1.00
	Sub-total	7.00	7.00	7.63
Building Inspection (100-5160)				
Community Development Director		0.00	0.00	0.30
Building Inspection Services Manager		1.00	1.00	1.00
Administrative Analyst		0.00	0.00	0.33
Development Services/Engineering Tech		0.00	0.00	1.00
Building Inspectors I/II with certificate		2.00	2.00	2.00
	Sub-total	3.00	3.00	4.63
COMMUNITY DEVELOPMENT TOTAL		15.00	15.00	16.90
GRAND TOTAL GENERAL FUND		197.785	186.685	200.585

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

POLICE DEPARTMENT SUMMARY		Total Funded FY 16-17 FTE	Total Filled FTE's	Total Funded FY 17-19 FTE
General Fund Sworn		101.90	98.90	102.80*
General Fund Non-Sworn		32.00	29.00	32.00
Sub-total General Fund		133.90	127.90	134.80
Other Funds Sworn		0.10	0.10	0.10
Sub-total Other Funds		0.10	0.10	0.10
GRAND TOTAL POLICE DEPARTMENT		134.00	128.00	135.00
*In FY19, General Fund Sworn funded increases to 103.80 with addition of Police Officer position				
SPECIAL REVENUE FUNDS POSITIONS		Total Funded FY 16-17 FTE	Total Filled FTE's	Total Funded FY 17-19 FTE
GAS TAX FUND (213-2530)				
Administrative Assistant Snr		0.25	0.25	0.25
GAS TAX TOTAL		0.25	0.25	0.25
ANIMAL CONTROL FUND (214-3320):				
Police Chief (0.10 Animal Control)		0.10	0.10	0.10
Police Lieutenant		0.00	0.00	0.10
Animal Control Supervisor		1.00	1.00	1.00
Registered Vet Tech		0.00	0.00	1.00
Office Assistant		1.00	0.00	1.00
Animal Control Officer		3.00	3.00	3.00
ANIMAL CONTROL TOTAL		5.10	4.10	6.20
RECREATION SERVICES (FUND 219):				
Recreation Community Recreation (219-4495)				
Parks and Recreation Director		0.50	0.50	0.50
Recreation Coordinator		0.50	0.00	0.50
Recreation Specialist		1.00	1.00	1.00
Office Assistant		1.00	1.00	1.00
Administrative Assistant II		1.00	1.00	1.00
Sub-total		4.00	3.50	4.00

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

	Total Funded FY 16-17 FTE	Total Filled FTE's	Total Funded FY 17-19 FTE
SPECIAL REVENUE FUNDS POSITIONS (Continued)			
Recreation Services – Senior Programs (219-4420)			
Recreation Specialist	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00
Sub-total	2.00	2.00	2.00
Recreation Services – Sports Programs (219-4450)			
Recreation Specialist	1.00	1.00	1.00
Sub-total	1.00	1.00	1.00
RECREATION FUND TOTAL	7.00	6.50	7.00
SOLID WASTE (FUND 226):			
Community Development Director	0.00	0.00	0.10
Administrative Analyst 3	0.34	0.34	0.34
SOLID WASTE TOTAL	0.34	0.34	0.44
NATIONAL POLLUTANT DISCHARGE ELIMINATION SRVS (NPDES)(FUND 229):			
Channel Maintenance Operation (229-2585)			
Collection System Superintendent	0.075	0.075	0.075
Collections System Supervisor	0.075	0.000	0.075
Lead Collections Systems Worker	0.750	0.750	0.750
Deputy Public Works Director II	0.100	0.100	0.100
Collections Systems Worker 1	1.000	1.000	1.000
Administrative Analyst 3	0.170	0.170	0.170
NPDES TOTAL	2.170	2.095	2.170
STREET LIGHT & LANDSCAPE MAINT. DIST. (FUNDS 251-259):			
The following personnel are split among the district funds listed above:			
Deputy Public Works Director II	0.2000	0.2000	0.2000
Operations Supervisor	0.7000	0.7000	0.7000
Landscape Maintenance Worker II	2.5875	2.5875	2.5875
General Laborer	0.5875	0.5875	0.5875
SLLMD 251 - 259 TOTAL	4.0750	4.0750	4.0750

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
STAFFING OVERVIEW**



	Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
INTERNAL SERVICE FUNDS POSITIONS			
VEHICLE EQUIPMENT MAINTENANCE (FUND 570):			
Equipment Maintenance (570-2610)			
Operations Supervisor	0.675	0.675	0.675
Fleet Leadworker	1.000	1.000	1.000
Equipment Mechanic II	2.000	2.000	2.000
Warehouse Maintenance Worker II (0.80 Water Fd; 0.07 Gen Fd; 0.07 Sewer Fd)	0.060	0.060	0.060
Lead Warehouse Maintenance Worker	0.060	0.060	0.060
	3.795	3.795	3.795
VEHICLE EQUIPMENT MAINTENANCE TOTAL			
INFORMATION SYSTEMS (FUND 573):			
Information Systems (573-1410)			
Director of Information Systems (0.25 Network Sup; 0.05 Tele. Sys.)	0.70	0.70	0.70
Network Administrator (0.60 Network Support)	0.40	0.40	0.40
	1.10	1.10	1.10
	Sub-total	1.10	1.10
Network Support & PC's (573-1420)			
Director of Information Systems (0.70 Info Sys; 0.05 Tele. Sys.)	0.25	0.25	0.25
Network Administrator (0.40 Info Sys/0.10 to Tele. Sys.)	1.50	1.50	1.50
Computer Technician/Senior	2.00	2.00	2.00
	3.75	3.75	3.75
	Sub-total	3.75	3.75
Telephone System (573-1430)			
Director of Information Systems (0.25 Network Sup; 0.70 Info Sys.)	0.05	0.05	0.05
Network Administrator (0.90 Network Sup)	0.10	0.10	0.10
	0.15	0.15	0.15
	Sub-total	0.15	0.15
GIS Support Services (573-1435)			
GIS Specialist	1.00	1.00	1.00
GIS Technician	1.00	0.00	1.00
Administrative Assistant II	1.00	1.00	1.00
	3.00	2.00	3.00
	Sub-total	2.00	3.00
	8.00	7.00	8.00
INFORMATION SYSTEMS PROGRAM TOTAL			

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

ENTERPRISE FUND POSITIONS		Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
WATER FUND (611):				
Water Supervision (611-2310)				
Deputy Public Works Director II	0.00	0.00	0.10	
Water Treatment Plant Superintendent	1.00	1.00	1.00	
Water Treatment Plant Supervisor	1.00	1.00	1.00	
Water Distribution Superintendent	1.00	0.00	1.00	
Water Distribution Supervisor	1.00	1.00	1.00	
Water Quality Analyst	1.00	1.00	1.00	
Administrative Assistant Snr	0.75	0.75	0.75	
Administrative Analyst 3	0.83	0.83	0.83	
Sub-total		6.58	5.58	6.68
Water Production (611-2320)				
Water Treatment Plant Operator	6.00	5.00	6.00	
Water Treatment Maintenance Worker	3.00	2.00	3.00	
Water Treatment Plant Instrument Tech.	1.00	0.00	1.00	
Laboratory Assistant	1.00	1.00	1.00	
Sub-total		11.00	8.00	11.00
Water Distribution (611-2330)				
Finance Director	0.075	0.075	0.075	
Finance Services Supervisor	0.425	0.425	0.425	
Asst Public Works Technician	1.000	0.000	1.000	
Accounting Technician	0.500	0.500	0.500	
Customer Service Representative I/II	2.750	1.800	2.750	
Lead Water Distribution Operator	5.000	3.000	5.000	
Cross Connection Control Specialist Leadworker	1.000	0.000	1.000	
Cross Connection Control Specialist 2	1.000	0.000	1.000	
Equipment Operator	2.000	1.000	2.000	
Water Distribution Operator I/II	11.500	9.500	11.50	
Street Maint. Worker I & II (0.50 charged to Sewer Fund)	0.500	0.500	0.500	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

	Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
ENTERPRISE FUNDS (Continued)			
Water Distribution (611-2330) (Cont.)			
General Laborer	1.000	1.000	1.000
Sub-total	26.75	17.80	26.75
Warehouse & Central Stores (611-2620)			
Lead Warehouse Maintenance Worker (0.06 Veh Fund; 0.14 Gen Fund)	0.80	0.80	0.80
Warehouse Maintenance Worker II	0.80	0.80	0.80
Sub-total	1.60	1.60	1.60
Water Meter Reading (611-2340)			
Water Distribution Operator I/II	2.00	2.00	2.00
Sub-total	2.00	2.00	2.00
Water Capital Projects (611-2550)			
Assistant City Engineer II	0.25	0.25	0.25
Project Manager	0.50	0.50	0.50
Sub-total	0.75	0.75	0.75
WATER FUND TOTAL	48.68	35.73	48.78
SEWER FUND (621):			
Wastewater Supervision (621-2210)			
Deputy Public Works Director II	0.400	0.400	0.300
Collection Systems Superintendent	0.925	0.925	0.925
Collections Systems Supervisor	0.925	0.000	0.925
Administrative Assistant Snr	0.750	0.750	0.750
Administrative Analyst 3	0.660	0.660	0.660
Sub-total	3.66	2.735	3.56
Wastewater Collection (621-2220)			
Finance Director	0.075	0.075	0.075
Finance Services Supervisor	0.425	0.425	0.425
Accounting Technician	0.500	0.500	0.500
Customer Service Representative I/II	2.750	1.800	2.750
Lead Collections System Worker	2.250	1.250	2.250
Water Distribution Operator I/II	0.500	0.500	0.500

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

ENTERPRISE FUNDS (Continued)		Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
Wastewater Collection (621-2220) (Cont.)				
Collections Systems Worker I/II	10.000	9.000	10.000	
Equipment Operator	2.000	2.000	2.000	
Sewer Camera Truck Operator	1.000	1.000	1.000	
Street Maint. Worker I & II (0.50 charged to Water Fund)	0.500	0.500	0.500	
Lead Warehouse Maintenance Worker	0.070	0.070	0.070	
Warehouse Maintenance Worker	0.070	0.070	0.070	
Asst Public Works Technician	1.000	1.000	1.000	
Sub-total	21.14	18.19	21.14	
Wastewater Capital Projects (621-2570)				
Assistant City Engineer II	0.25	0.25	0.25	
Project Manager	0.50	0.50	0.50	
Sub-total	0.75	0.75	0.75	
SEWER FUND TOTAL	25.55	21.675	25.45	
MARINA FUND (631):				
Marina Administration (631-2410)				
Deputy Public Works Director II	0.125	0.125	0.125	
Operations Supervisor	0.130	0.130	0.130	
Marina Secretary/Attendant	0.850	0.000	0.000	
Sub-total	1.105	0.255	0.255	
Marina Maintenance (631-2420)				
Marina Lead Worker/Property Manager	0.85	0.85	0.85	
Marina Maintenance Worker	0.00	0.00	0.85	
Sub-total	0.85	0.85	1.70	
Marina Boat Launch (631-2425)				
Marina Lead Worker/Property Manager	0.15	0.15	0.15	
Marina Maintenance Worker	0.00	0.00	0.15	
Marina Secretary/Attendant	0.15	0.00	0.00	
Sub-Total	0.30	0.15	0.30	
MARINA FUND TOTAL	2.255	1.255	2.255	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
STAFFING OVERVIEW**



ENTERPRISE FUNDS (Continued)		Total Funded FY 16-17 FTE	Total Filled FTE's 5.31.17	Total Funded FY 17-19 FTE
PREWETT PARK (FUND 641):				
Prewett Park (641-4630)				
Parks and Recreation Director		0.50	0.50	0.50
Recreation Specialist		1.00	1.00	1.00
Recreation Coordinator		0.50	0.00	0.50
Aquatics Maintenance Worker I/II		1.00	1.00	1.00
PREWETT PARK FUND TOTAL		3.00	2.50	3.00
GRAND TOTALS		308.00	276.00	312.00

The following PERS payroll assumptions are in the Fiscal Year 2017-2019 budget:

	FISCAL YEAR 2017-18		FISCAL YEAR 2018-19	
	Miscellaneous PERS Plan ER Contribution	Safety PERS Plan ER Contribution	Miscellaneous PERS Plan ER Contribution	Safety PERS Plan ER Contribution
PERS Tier-Bargaining Unit				
Classic Employees – all but WTP	31.167%	46.480%*	35.332%	53.733%*
Classic Employees - WTP	29.167%*	n/a	33.332%*	n/a
2 nd Tier	n/a	17.310%*	n/a	18.550%*
PEPRA – all groups	31.167%	12.729%	35.332%	13.950%

*WTP employees pay 2% of the City's PERS contribution and Sworn Police pay 3%, therefore the ER Contribution is shown net.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



STAFFING OVERVIEW

The addition of funding the following full time equivalent positions in fiscal year 2017-19:

Position	# of Positions	Funding Source
2017-18		
Police Sergeant	1	General Fund
Assistant or Associate Planner	1	General Fund
Development Services/Engineering Tech	1	General Fund
Registered Vet Tech	1	Animal Control Fund
Total Additional Funded Positions in 2017-18	4	
2018-19		
Police Officer	1	General Fund
Total Additional Funded Positions in 2018-19	1	
Total Additional Funded Positions 2017-19	5	

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**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

FINANCIAL SUMMARIES

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



FINANCIAL SUMMARIES

Financial Overview

This section provides a summary General Fund revenues, a summary of transfers between the various funds of the City, interfund charges (“internal services”) between the various funds and a summary of annually recurring purchase orders and/or contracts included in the budget.

Funds Transfer Summary

The “Funds Transfer Summary” details inflows and outflows between funds to subsidize operations in those funds.

Internal Services Summary

The City has three classifications of internal services charges which are spread throughout City departments to allocate costs of services used between departments. The three classifications are City Wide Admin, Building Use Allowance and Equipment Use Allowance. The “Internal Services – City Wide Admin” and “Internal Services – Building & Equipment Use” detail these charges.

Summary of Annual Recurring Purchases Orders and/or Contracts

The City has many annual purchase orders and/or contracts that are exempt from bidding per the City’s purchasing policy due to the nature of the goods or services provided. It has also been long standing practice to have open/recurring purchase orders for the purchase of unanticipated goods or services needed on an urgent basis. Use of open purchase orders is tightly controlled. In establishing open/recurring purchase orders, City staff is always cognizant of patronizing City businesses, but also in making sure that the City is paying fair prices.

The purchase of goods and or services over \$50,000 requires City Council approval per the City’s purchasing policy. A list of these types of purchase orders and/or contracts (as described in the prior paragraph) included in the budget is detailed. The summary does not include purchase orders or contracts separately brought to Council for approval.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



FINANCIAL SUMMARIES

GENERAL FUND REVENUE SUMMARY									
Revenue Type	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2017-18 Change	2018-19 Proposed	2018-19 Change
Taxes:									
Property Tax-Secured	6,523,600	8,000,530	8,738,003	9,009,500	9,313,499	9,896,311	6%	10,514,086	6%
Property Tax In Lieu of VLF	5,284,929	6,226,679	6,653,379	6,734,780	7,068,302	7,482,400	6%	7,941,944	6%
Property Tax-Unsecured	291,504	286,928	287,879	262,369	298,801	290,000	-3%	290,000	0%
Property Tax-Other	371,718	457,213	542,613	400,000	400,000	400,000	0%	400,000	0%
Other In Lieu Taxes	385	850	878	400	400	400	0%	400	0%
Unitary Tax	129,267	126,860	140,615	123,000	916,208	514,000	-44%	514,000	0%
Total Property Tax	12,601,403	15,099,060	16,363,367	16,530,049	17,997,210	18,593,111	3%	19,660,430	6%
Franchises - Miscellaneous	7,701	7,924	8,124	8,340	8,353	8,510	2%	8,680	2%
Franchise-Gas	165,190	181,975	200,802	210,805	321,824	331,480	3%	341,425	3%
Franchise-Electric	376,642	391,424	426,608	436,610	454,047	474,500	5%	498,225	5%
Franchise-Cable TV	1,196,292	1,298,454	1,352,004	1,285,782	1,406,085	1,462,330	4%	1,520,820	4%
Franchise-Refuse Collection	917,943	944,366	982,382	999,446	1,002,030	1,022,070	2%	1,042,515	2%
Total Franchise Taxes	2,663,768	2,824,143	2,969,920	2,940,983	3,192,339	3,298,890	3%	3,411,665	3%
Business License Tax	1,117,089	1,303,076	1,371,594	1,400,000	1,400,000	1,400,000	0%	1,400,000	0%
Business License Tax - Rentals	0	572,643	1,613,021	2,300,000	2,200,000	2,200,000	0%	2,200,000	0%
Business License Tax Penalty	20,984	32,627	38,912	20,000	20,000	20,000	0%	20,000	0%
Business Lic Tax Application	24,837	40,066	81,649	24,000	61,000	24,000	-61%	24,000	0%
Contractors Business License	8,623	16,065	15,493	7,000	10,000	10,000	0%	10,000	0%
Total Business License Taxes	1,171,533	1,964,477	3,120,669	3,751,000	3,691,000	3,654,000	-1%	3,654,000	0%
Property Transfer Tax	363,051	381,546	460,654	330,000	380,000	360,000	-5%	360,000	0%
Sales and Use Tax	8,011,069	8,826,031	10,132,227	12,471,925	12,190,000	12,434,000	2%	12,707,768	2%

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GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Sales Tax In Lieu/Swap	3,062,379	2,607,083	2,441,193	0	0	0	0	0%	0%
Sales Tax Measure C	898,689	5,583,640	6,821,444	6,889,658	6,589,658	6,756,900	6,928,325	3%	3%
Sales & Use Tax P. S. Allocation	513,413	578,236	578,406	520,000	554,000	559,550	565,135	1%	1%
Motor Vehicle In Lieu Fees	44,596	43,626	43,696	40,000	50,608	45,000	45,000	-11%	0%
Transient Occupancy Tax	95,187	104,789	110,827	80,000	90,000	90,000	90,000	0%	0%
Total Other Taxes	12,988,384	18,124,951	20,588,447	20,331,583	19,854,266	20,245,450	20,696,228	2%	2%
Total Taxes	29,425,088	38,012,631	43,042,403	43,553,615	44,734,815	45,791,451	47,422,323	2%	4%
Licenses & Permits:									
Bicycle Licenses	6	0	73	0	113	0	0	0%	0%
Building Permits	1,026,273	922,159	820,882	1,000,000	1,000,000	1,000,000	1,000,000	0%	0%
Encroachment Permits	136,984	150,074	247,567	200,000	115,000	200,000	200,000	74%	0%
Wide Vehicle/Overload Permits	8,544	10,208	7,136	7,500	10,000	10,000	10,000	0%	0%
Total Licenses & Permits	1,171,807	1,082,441	1,075,658	1,207,500	1,125,113	1,210,000	1,210,000	8%	0%
Fines & Penalties:									
Vehicle Code Fines	67,424	38,296	56,857	35,000	110,000	50,000	50,000	-55%	0%
Non-Traffic Fines	191	17,061	46,695	8,000	3,800	8,000	8,000	111%	0%
Total Fines & Penalties	67,615	55,357	103,552	43,000	113,800	58,000	58,000	-49%	0%
Use of Money & Property:									
Interest Earnings-Pooled	72,415	76,428	244,414	70,000	75,000	75,000	75,000	0%	0%
Rent	464,224	475,899	468,928	468,045	490,215	500,000	510,000	2%	2%
Total Use of Money & Property	536,639	552,327	713,342	538,045	565,215	575,000	585,000	2%	2%

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GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Revenue from Other Agencies:									
Rev-AB109 Reimbursement	130,500	130,500	130,500	130,500	130,500	130,500	130,500	0%	0%
Homeowners Prop Tax Relief	74,287	78,650	81,413	70,000	75,000	80,000	80,000	7%	0%
State Mandated Reimbursements	14,774	914,827	156,816	0	562	0	0	-100%	0%
POST Reimbursements	18,901	26,088	6,459	12,000	10,000	12,000	12,000	20%	0%
Grants – Community Development	0	24,994	307,908	160,530	60,100	688,131	0	1045%	-100%
Grants-Police	154,940	415,610	321,669	447,173	800,000	102,000	0	-87%	-100%
Total Revenue from Other Agencies	393,402	1,590,669	1,004,765	820,203	1,076,162	1,012,631	222,500	-6%	-78%
Services Charges:									
Other Service Charges	25,256	15,969	21,733	15,480	33,787	19,350	19,350	-43%	0%
Assessment/Abatement Fees	208,933	146,959	141,780	135,000	143,590	265,000	290,000	85%	9%
Administration Services	12,391	9,870	9,001	10,000	10,200	10,200	10,200	0%	0%
Plan Checking Fees	422,408	483,481	467,440	395,000	431,000	517,680	585,360	20%	13%
Planning Fees	17,580	17,383	16,649	14,000	30,930	30,000	30,000	-3%	0%
Pool Safety Fee	588	596	1,127	500	1,000	500	500	-50%	0%
Cert Access Spec Consultation Fee	0	0	35	0	0	0	0	0%	0%
Technology Fee	21,131	23,621	21,791	22,500	24,000	24,000	24,000	0%	0%
Energy Inspection Fee	21,058	23,575	21,680	22,500	22,500	24,000	24,000	7%	0%
Accessibility Fee	1,516	3,266	2,405	2,000	3,800	2,000	2,000	-47%	0%
Green Building Verification & Compliance Fee	86,668	44,640	26,953	85,000	40,000	40,000	40,000	0%	0%
General Plan Maintenance Fee	34,532	14,014	6,171	10,000	22,195	9,650	9,650	-57%	0%
Inspection Fees	148,205	147,442	39,848	100,000	170,000	170,000	170,000	0%	0%

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GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Admin Services-Mello Roos	41,200	41,200	41,200	20,000	41,200	20,000	10,000	-51%	-50%
Admin Services-Assessment District	38,100	38,100	0	0	0	0	0	0%	0%
Billings-Offset/Printing	1	0	0	10	0	0	0	0%	0%
Billings-Copier Usage	3,165	1,996	0	0	0	0	0	0%	0%
Billings-Mail Piece Fee	5,354	5,817	10,010	5,000	5,000	5,000	5,000	0%	0%
Billings-Meter Usage	22,809	27,255	19,893	30,000	18,000	20,000	20,000	11%	0%
Billings-Cash Management	187,883	190,366	203,842	257,578	257,490	258,026	275,882	0%	7%
Police Services General	41,891	48,512	68,392	45,000	82,051	45,000	45,000	-45%	0%
Brentwood Reimburse-911 Svcs	762,017	777,822	824,492	400,000	655,471	0	0	-100%	0%
False Alarm Permit Fees	43,023	53,102	49,043	30,000	31,460	30,000	30,000	-5%	0%
False Alarm Response	27,939	42,122	45,903	24,000	32,730	30,000	30,000	-8%	0%
Special Public Works Services	20,540	8,012	1,281	2,000	1,000	2,000	2,000	100%	0%
Total Service Charges	2,194,188	2,165,120	2,040,669	1,625,568	2,057,404	1,522,406	1,622,942	-26%	7%
Other Revenue:									
Miscellaneous Revenue	594,866	1,280,047	2,539,925	2,105,868	2,177,608	1,262,040	699,540	-42%	-45%
Donations	311	266	175	0	395	0	0	-100%	0%
Booking Fee Reimbursements	2,256	3,777	564	5,000	2,500	4,000	4,000	0%	0%
Reimb-Plan Rev Contract-Dev	127,298	76,845	34,663	80,000	5,007	5,000	5,000	0%	0%
Total Other Revenue	724,731	1,360,935	2,575,327	2,190,868	2,185,510	1,271,040	708,540	-42%	-44%
Total Revenue Before Transfers In	34,513,470	44,819,480	50,555,716	49,978,799	51,858,019	51,440,528	51,829,305	-1%	1%
Transfers In:									
A-2 City Wide Main. Dist (256)	89,129	90,594	44,594	0	47,668	47,668	47,668	0%	0%

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GENERAL FUND REVENUE SUMMARY (Continued)									
Revenue Type	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change
Almondridge Main. Dist (253)	20,000	44,161	44,161	44,161	44,161	55,000	0%	45,000	-18%
Byrne Grant (233)	106,280	42,903	53,809	73,052	40,850	57,143	40%	40,651	-29%
Gas Tax (213)	1,010,000	1,010,000	810,000	1,010,000	1,010,000	1,010,000	0%	1,010,000	0%
Hillcrest Main. Dist (254)	237,004	239,624	190,640	50,000	50,000	0	-100%	0	0%
Lone Tree Main. Dist (251)	160,091	171,331	115,151	38,459	38,459	23,380	-39%	23,380	0%
SLLM Admin Fund (257)	14,256	14,565	16,854	17,608	17,608	17,790	1%	18,690	5%
E. Lone Tree Main. Dist (259)	0	0	0	0	11,425	11,425	0%	11,425	0%
NPDES (229)	259,400	260,688	270,225	273,365	273,365	274,126	0%	277,875	1%
Sewer (621)	257,000	288,000	0	340,000	448,120	0	-100%	0	0%
Street Impact Fund (241)	1,101,500	1,123,500	1,144,440	1,167,330	1,070,545	1,289,440	20%	1,290,330	0%
Supplemental Law Enforce. Grant (232)	180,485	100,057	162,851	100,000	284,742	100,000	-65%	100,000	0%
Traffic Safety Fund (237)	78,250	80,000	80,000	80,000	116,317	85,000	-27%	85,000	0%
Water Fund (611)	257,000	288,000	0	340,000	342,680	0	-100%	0	0%
Total Transfers In To General Fund	3,770,395	3,753,423	2,932,725	3,533,975	3,795,940	2,970,972	-22%	2,950,019	-1%
TOTAL GENERAL FUND REVENUES	\$38,283,865	\$48,572,903	\$53,488,441	\$53,512,774	\$55,653,959	\$54,411,500	-2%	\$54,779,324	1%

**CITY OF ANTIOCH
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Transfers By Fund		2018		2019		2018		2019	
		Transfers In	Transfers In	Transfers In	Transfers Out	Transfers Out	Transfers Out	Purpose	Purpose
General Fund	100	\$2,299,440	\$2,300,330	Street Maint.	\$732,753	\$881,696	Animal Subsidy		
General Fund	100	85,000	85,000	Traffic Safety	1,133,817	1,240,968	Recreation Subsidy		
General Fund	100	200,000	200,000	Engineering Svcs.	218,000	218,000	Light. & Landscape		
General Fund	100	229,389	224,038	Light. & Landscp.	37,368	37,771	Debt Service		
General Fund	100	157,143	140,651	Police Services	0	120,000	Marina Subsidy		
Total General Fund		\$2,970,972	\$2,950,019		\$2,121,938	\$2,498,435			
Gas Tax Fund	213	0	0		1,010,000	1,010,000	Street Maintenance		
Gas Tax Fund	213	0	0		100,000	100,000	Sidewalk Repair		
Gas Tax Fund	213	0	0		459,827	464,791	Debt Service		
Total Gas Tax Fund		\$0	\$0		\$1,569,827	\$1,574,791			
Animal Control Fund	214	732,753	881,696	Subsidy	585	592	Debt Service		
Senior Bus Fund	218	0	0		7,700	7,700	Recreation Services		
Recreation Fund	219	704,817	771,468	Subsidy	10,482	10,595	Debt Service		
Recreation Fund	219	42,700	42,700	Recreation Svcs.	0	0			
Total Recreation Fund		\$747,517	\$814,168		\$10,482	\$10,595			
Child Care Fund	223	0	0		70,000	70,000	Recreation Services		
National Pollution Discharge Elimination (NPDES) Fund	229	30,000	30,000	Channel Maint.	74,126	77,875	Channel Maintenance		
National Pollution Discharge Elimination (NPDES) Fund	229	0	0		200,000	200,000	Engineering Services		
Total NPDES Fund		\$30,000	\$30,000		\$274,126	\$277,875			
Supplemental Law Enforcement Grant Fund	232	0	0		100,000	100,000	Police Services		
Traffic Safety Fund	237	0	0		85,000	85,000	Traffic Safety		
Redevelopment Obligation Retirement Fund	239	0	0		2,955,473	1,573,020	Debt Service		
Street Impact Fund	241	0	0		1,289,440	1,290,330	Street Maintenance		
SLLMD Funds	25*	218,000	218,000		805,459	830,859	Light & Landscape		

**CITY OF ANTIOCH
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Transfers By Fund	2018 Transfers In	2019 Transfers In	2018 Transfers Out	2019 Transfers Out	Purpose
Parks Administration Fund	257 637,986	673,386	17,790	18,690	Light. & Landscp.
Parks Administration Fund	257 0	0	6,333	6,401	Debt Service
Total Parks Administration Fund	\$637,986	\$673,386	\$24,123	\$25,091	
Bryne Grant Fund	233 0	0	57,143	40,651	Police Services
Lone Tree A.D. CIP Fund	376 0	0	250,000	0	W Ant. Creek
Capital Improvement Fund	311 300,000	300,000	0	0	Sidewalk Repair
Capital Improvement Fund	311 250,000	0	0	0	W Ant. Creek
Total Capital Improvement Fund	\$550,000	\$300,000	\$0	\$0	
Antioch Public Financing Authority Debt Service Fund	417 1,388,416	1,420,000	0	0	Debt Service
Honeywell Debt Service	416 538,834	544,651	0	0	Debt Service
City of Antioch as Successor Agency to the Antioch Development Agency - Area #1 Debt Service Fund	431 1,567,057	153,020	0	0	Debt Service
Information Services Fund	573 397,020	429,948	0	0	GIS Services
Water Fund	611 0	0	100,000	100,000	Sidewalk Repair
Water Fund	611 0	0	12,503	12,638	Debt Service
Water Fund	611 0	0	198,510	214,974	GIS Services
Total Water Fund	\$0	\$0	\$311,013	\$327,612	
Sewer Fund	621 0	0	100,000	100,000	Sidewalk Repair
Sewer Fund	621 0	0	198,510	214,974	GIS Services
Total Sewer Fund	\$0	\$0	\$298,510	\$314,974	
Marina Fund	631 0	120,000	1,774	1,793	Debt Service
Prewett Park Fund	641 429,000	469,500	9,962	10,070	Debt Service
Prewett Park Fund	641 35,000	35,000	0	0	Recreation Svcs.
Total Prewett Park Fund	\$464,000	\$504,500	\$9,962	\$10,070	
Grand Total Transfers In/Out	\$10,242,555	\$9,039,388	\$10,242,555	\$9,039,388	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



FINANCIAL SUMMARIES

Internal Services - City Wide Admin 2017-19 Budget						
General Fund	Fund #	FY2018		FY2019		Reason for Charge
		Credit (Expense Reduction)	Debit (Expense)	Credit (Expense Reduction)	Debit (Expense)	
City Council	100	\$214,795		\$229,040		Allocate cost among user departments
City Attorney	100	589,507		625,092		Allocate cost among user departments
City Manager	100	968,869		1,022,975		Allocate cost among user departments
City Clerk	100	273,642		457,379		Allocate cost among user departments
Human Resources	100	887,928		937,557		Allocate cost among user departments
Non-Departmental	100	1,983,927		1,983,927		Allocate cost among user departments
Public Works-Maintenance Admin	100	450,818		469,913		Allocate cost among user departments
Public Works-General Maintenance Svcs	100	107,470		113,470		Allocate cost among user departments
Public Works-Facilities Maintenance	100	788,034		809,980		Allocate cost among user departments
Office of Emergency Services	100	28,152		28,152		Allocate cost among user departments
Finance Administration	100	481,896		514,811		Allocate cost among user departments
Finance Accounting	100	1,420,692		1,506,029		Allocate cost among user departments
Finance Operations	100	605,992		642,992		Allocate cost among user departments

**CITY OF ANTIOCH
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Internal Services - City Wide Admin 2017-19 Budget					
	FY2018	FY2018	FY2019	FY2019	
Fund #	Credit (Expense Reduction)	Debit (Expense)	Credit (Expense Reduction)	Debit (Expense)	Reason for Charge
City Council	100	68,086		71,862	Share of allocated costs
City Attorney	100	55,030		57,837	Share of allocated costs
City Manager	100	141,225		148,224	Share of allocated costs
City Clerk	100	73,368		81,845	Share of allocated costs
City Treasurer	100	24,829		31,689	Share of allocated costs
Human Resources	100	76,290		82,340	Share of allocated costs
Economic Development	100	47,550		56,243	Share of allocated costs
Finance Administration	100	107,330		119,892	Share of allocated costs
Finance Accounting	100	319,625		341,460	Share of allocated costs
Finance Operations	100	340,245		365,205	Share of allocated costs
Non-Departmental	100	147,511		150,023	Share of allocated costs
Public Works-Maintenance Admin	100	209,889		221,312	Share of allocated costs
Public Works-General Maintenance Svcs	100	61,419		63,915	Share of allocated costs
Public Works-Street Maintenance	100	351,029		373,949	Share of allocated costs
Public Works-Signals/Street Lights	100	108,030		111,078	Share of allocated costs
Public Works-Striping/Signing	100	207,425		217,327	Share of allocated costs
Public Works-Facilities Maintenance	100	74,038		76,618	Share of allocated costs
Public Works-Parks Maintenance	100	58,758		59,671	Share of allocated costs
Public Works-Medians/General Landscape	100	67,673		69,741	Share of allocated costs
Police Administration	100	803,618		847,631	Share of allocated costs
Police Reserves	100	8,255		8,686	Share of allocated costs
Prisoner Custody	100	55,352		57,645	Share of allocated costs
Community Policing	100	1,372,972		1,439,205	Share of allocated costs
Police Traffic	100	89,208		93,501	Share of allocated costs
Police Investigations	100	211,473		221,346	Share of allocated costs
Police Special Operations Unit	100	95,348		99,815	Share of allocated costs

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Internal Services - City Wide Admin 2017-19 Budget						
	Fund #	FY2018 Credit (Expense Reduction)	FY2018 Debit (Expense)	FY2019 Credit (Expense Reduction)	FY2019 Debit (Expense)	Reason for Charge
Police Communications	100		216,705		227,814	Share of allocated costs
Office of Emergency Services	100		6,947		7,204	Share of allocated costs
Police Community Volunteers	100		5,358		5,494	Share of allocated costs
Police Facilities Maintenance	100		41,314		42,041	Share of allocated costs
Community Development Admin	100		287,073		321,532	Share of allocated costs
Land Planning Services	100		138,281		147,437	Share of allocated costs
Code Enforcement	100		383,392		407,979	Share of allocated costs
Engineering Land Development	100		294,654		311,144	Share of allocated costs
Building Inspection	100		38,456		40,202	Share of allocated costs
Engineering Admin	100		60,883		63,635	Share of allocated costs
Engineering Services	100		216,705		227,814	Share of allocated costs
Total General Fund Charges			6,648,639		7,042,542	
Net General Fund Credit			8,801,722		9,341,317	
			2,153,083		2,298,775	
Special Revenue Funds						
Delta Fair Property	211		311		320	Share of allocated costs
Gas Tax	213		11,602		12,248	Share of allocated costs
Civic Arts	215		2,886		3,035	Share of allocated costs
Park in Lieu	216		886		898	Share of allocated costs
Traffic Signalization	220		17		18	Share of allocated costs
Asset Forfeiture	221		5,201		5,356	Share of allocated costs
Measure J	222		1,189		1,232	Share of allocated costs
Child Care	223		1,203		1,280	Share of allocated costs
Tidelands	225		321		341	Share of allocated costs
Solid Waste Reduction	226		12,823		13,736	Share of allocated costs

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Internal Services - City Wide Admin 2017-19 Budget							
	Fund #	FY2018 Credit (Expense Reduction)	FY2018 Debit (Expense)	FY2019 Credit (Expense Reduction)	FY2019 Debit (Expense)	Reason for Charge	
	228		1,632		1,735	Share of allocated costs	
	229		20,549		22,740	Share of allocated costs	
	238		1,795		1,908	Share of allocated costs	
	251		8,345		8,849	Share of allocated costs	
	252		1,946		2,047	Share of allocated costs	
	253		1,909		2,018	Share of allocated costs	
	254		11,439		12,126	Share of allocated costs	
	255		21,891		23,721	Share of allocated costs	
	256		6,779		7,157	Share of allocated costs	
	257		281,855		296,739	Share of allocated costs	
	577		5,666		6,936	Share of allocated costs	
	578		6,336		6,736	Share of allocated costs	
	579		11,222		11,931	Share of allocated costs	
			417,803		443,107		
			Total Special Revenue Charges				
			Capital Projects Funds				
	311		20,511		23,083	Share of allocated costs	
	361		809		860	Share of allocated costs	
	376		2,333		2,416	Share of allocated costs	
	391		33		35	Share of allocated costs	
			23,686		26,394		
			Total Capital Projects Charges				
			Antioch Public Financing Authority				
	417		47		50	Share of allocated costs	
			47		50		
			Total Antioch Public Financing Authority Charges				

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
FINANCIAL SUMMARIES**



Internal Services - City Wide Admin 2017-19 Budget					
	FY2018	FY2018	FY2019	FY2019	
Fund #	Credit (Expense Reduction)	Debit (Expense)	Credit (Expense Reduction)	Debit (Expense)	Reason for Charge
Internal Service Funds					
570		159,629		170,605	Share of allocated costs
573		195,708		203,556	Share of allocated costs
580		31,902		34,118	Share of allocated costs
Total Internal Service Charges		387,239		412,711	
Enterprise Funds					
611		1,030,719		1,102,076	Share of allocated costs
612		1,759		1,805	Share of allocated costs
621		218,597		235,014	Share of allocated costs
622		1,348		1,411	Share of allocated costs
631		71,885		76,207	Share of allocated costs
Total Enterprise Charges		1,324,308		1,416,513	
Total Internal Services Charges		\$8,801,722	\$8,801,722	\$9,341,317	\$9,341,317

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



FINANCIAL SUMMARIES

**Internal Services-Building & Equipment Use
2017-2019 Budget**

	Fund #	Credit (Expense Reduction)	Debit (Expense)	Reason for Charge
GENERAL FUND				
Non-Departmental	100	\$ 324,886		Allocate cost of building
Non-Departmental	100	41,356		Allocate equipment cost
City Council	100		\$2,949	Share of building cost
City Council	100		802	Share of equipment cost
City Attorney	100		1,180	Share of building cost
City Attorney	100		125	Share of equipment cost
City Manager	100		2,359	Share of building cost
City Manager	100		1,262	Share of equipment cost
City Clerk	100		1,180	Share of building cost
City Clerk	100		684	Share of equipment cost
City Treasurer	100		590	Share of building cost
Personnel	100		1,769	Share of building cost
Personnel	100		100	Share of equipment cost
Economic Development	100		1,180	Share of building cost
Finance Administration	100		1,180	Share of building cost
Finance Accounting	100		2,949	Share of building cost
Finance Operations	100		5,309	Share of building cost
Finance Operations	100		2,659	Share of equipment cost
Finance Accounting	100		565	Share of equipment cost
Non-Departmental	100		1,583	Share of equipment cost
Public Works-Maintenance Administration	100		736	Share of equipment cost
Public Works-Facilities Maintenance	100		15,532	Share of equipment cost
Police Administration	100		276,519	Share of building cost
Police Administration	100		7,581	Share of equipment cost
Community Policing	100		1,248	Share of equipment cost
Police Investigations	100		142	Share of equipment cost

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



FINANCIAL SUMMARIES

**Internal Services-Building & Equipment Use
2017-2019 Budget**

	Fund #	Credit (Expense Reduction)	Debit (Expense)	Reason for Charge
Police Communications	100		4,161	Share of equipment cost
Community Development Administration	100		1,180	Share of building cost
Community Development Administration	100		2,557	Share of equipment cost
Land Planning Services	100		2,949	Share of building cost
Land Planning Services	100		652	Share of equipment cost
Engineering Land Development	100		7,668	Share of building cost
Code Enforcement	100		1,949	Share of building cost
Building Inspection	100		6,308	Share of building cost
Engineering Administration	100		1,180	Share of building cost
Engineering Services	100		1,769	Share of building cost
Engineering Services	100		100	Share of equipment cost
Total General Fund Charges		366,242	360,656	
Net General Fund Credit		\$ 5,586		
INTERNAL SERVICE FUNDS				
Information Services-Administration	573		1,180	Share of building cost
Information Services-Administration	573		867	Share of equipment cost
Information Services-Network Support & PCs	573		2,359	Share of building cost
Information Services- Telephone	573		590	Share of building cost
Information Services-GIS	573		590	Share of building cost
Total Internal Service Charges			\$5,586	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



FINANCIAL SUMMARIES

Summary of Annual Recurring Purchase Orders and/or Contracts

Vendor	2017-18	2018-19	Product/Service Description	Fund
	Budgeted Amount	Budgeted Amount		
Antioch Auto Parts	\$55,000	\$55,000	Vehicle parts	Vehicle Fund
American Greenpower USA Inc	70,000	70,000	Sole source for induction lighting material	General Fund
National Meter & Automation Inc.	200,000	200,000	Sole source for water meter and parts	Water Fund
Contra Costa County	60,000	60,000	Martinez Detention Facility Booking Fees	General Fund
Contra Costa County	135,000	145,000	CAL-ID City of Antioch portion	General Fund
Contra Costa County	260,000	260,000	Lab testing for Police Department	General Fund
Contra Costa County-Public Works	310,000	310,000	Traffic Signal Maintenance	General Fund
County Asphalt	75,000	79,000	Secondary asphalt & rock supplier	Various
Delta Diablo	124,000	124,000	Hazardous waste collection & disposal	Sewer/Solid Waste
East Hills Veterinary Hospital	75,000	80,000	Emergency veterinary services	Animal Control Fund
Honeywell International	75,000	75,000	Additional HVAC repairs on as needed basis	Various
HUBBS Systems LLC Data 911	189,000	198,500	Annual software maintenance agreement	General Fund
Site One Landscapes Pacheco	175,000	175,000	Various irrigation controller parts as needed	Various
Grainger	85,000	85,000	Various Public Works goods & supplies	Various
Jack Doheny Supplies	65,000	65,000	Sole source supplier for CCTV Truck	Water/Sewer
Office Depot	85,000	95,000	Office Supplies	Various
PFM	97,000	100,000	Investment Advisor	General Fund
Kapsch Trafficcom	60,000	60,000	Provide backup for non working WTP network pump stations	Water Fund
San Diego Police Equipment	60,000	65,000	Various police equipment on as needed basis	General Fund
East Bay Regional Communications System Authority	98,600	98,600	EBRCS radio maintenance	General Fund
Lenhart Alarm Security	70,000	70,000	Security alarm maintenance	Various
Superion Inc	250,687	250,687	ASP (Hosting) service for financial software	General Fund
Syar Industries Inc.	75,000	75,000	Sole source EZ asphalt bulk delivery	Various

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GENERAL FUND

**CITY OF ANTIOCH
2015-17 OPERATING BUDGET**



GENERAL FUND

The General fund is used to account for money which is not required legally or by sound financial management to be accounted for in another fund. The General Fund is the City's most significant operating fund made up of several departments. This section will provide an overall summary of the General Fund budget, as well as provide detail of each department's divisional budgets individually. The following departments are accounted for in the General Fund:

- ***City Council***
- ***City Attorney***
- ***City Manager***
- ***City Clerk***
- ***City Treasurer***
- ***Human Resources***
- ***Economic Development***
- ***Finance***
- ***Non-Departmental***
- ***Public Works***
- ***Police***
- ***Community Development***

CITY OF ANTIOCH 2017-19 OPERATING BUDGET



GENERAL FUND

The General Fund receives various sources of revenue which sustain the operations of the City. Revenues within the General Fund are broken down into the following categories:

- **Taxes** – This category encompasses several sources of tax revenue such as property tax, sales tax and business license tax.
- **Licenses and Permits** – This category includes Building and Encroachment permits.
- **Fines and Penalties** – This category includes fines imposed by the police department such as vehicle code fines.
- **Use of Money and Property** – This category includes interest and rents.
- **Revenue from Other Agencies** – The City receives revenues from other agencies through specific agreements with Federal, State and Local agencies, which are included in this category.
- **Service Charges**- The City imposes charges for a variety of services such as planning and inspections, which are included in this category.
- **Other Revenue**- This category captures other revenues the City receives which do not fall into any of the categories above.
- **Transfers In** – Transfers in represent monies transferred into the General Fund to subsidize General Fund operations.

Please see the General Fund Revenue Summary on pages 38-42 for a complete breakdown of the specific revenue sources within each category.

Expenditures in the General Fund are categorized by department. For purposes of displaying the total revenues and expenditures of a department, interfund charges are shown separately for the General Fund as a whole. Budgets for each department within the General Fund can be found on pages 66-150. Summaries of revenues and expenditures by department follow.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



GENERAL FUND

GENERAL FUND REVENUE AND EXPENDITURE SUMMARY

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	Percent Change	2018-19 Proposed	Percent Change
Revenues:								
Taxes	\$32,428,991	\$36,220,959	\$36,663,957	\$38,145,157	\$39,034,551	2%	\$40,493,998	4%
Taxes – Measure C	5,583,640	6,821,444	6,889,658	6,589,658	6,756,900	3%	6,928,325	3%
Licenses & Permits	1,082,441	1,075,658	1,207,500	1,125,113	1,210,000	8%	1,210,000	0%
Fines & Penalties	55,357	103,552	43,000	113,800	58,000	-49%	58,000	0%
Investment Income & Rentals	552,327	713,342	538,045	565,215	575,000	2%	585,000	2%
Revenue from Other Agencies	1,590,669	1,004,765	820,203	1,076,162	1,012,631	-6%	222,500	-78%
Current Service Charges	2,165,120	2,040,669	1,625,568	2,057,404	1,522,406	-26%	1,622,942	7%
Other Revenue	1,360,935	2,575,327	2,190,868	2,185,510	1,271,040	-42%	708,540	-44%
Transfers In	3,753,423	2,932,725	3,533,975	3,795,940	2,970,972	-22%	2,950,019	-1%
Total Revenues	48,572,903	53,488,441	53,512,774	55,653,959	54,411,500	-2%	54,779,324	0.7%

Expenditures:								
Legislative & Administrative	551,973	704,472	851,077	852,954	1,276,038	50%	879,028	-31%
Finance	30,297	28,777	115,446	43,750	45,997	5%	50,416	10%
Nondepartmental	41,809	1,407,888	917,355	525,254	461,538	-12%	512,112	11%
Public Works	5,611,804	6,237,327	7,676,038	7,644,863	7,493,413	-2%	7,745,781	3%
Police Services	29,249,223	28,491,932	28,236,574	28,950,094	30,798,234	6%	35,739,613	16%
Police Services – Measure C	2,441,399	6,108,340	10,573,152	8,921,787	7,667,623	-14%	6,303,241	-18%
Police Services-Animal Support	435,773	580,990	538,108	501,222	732,753	46%	881,696	20%
Recreation/Community Services	1,001,440	1,406,726	1,119,620	1,223,566	1,133,817	-7%	1,240,968	9%
Community Development	2,752,047	2,507,225	3,114,862	3,419,134	4,127,909	21%	3,606,880	-13%
Code Enforcement – Measure C	112,685	289,384	668,473	530,000	579,115	9%	625,084	8%
Total Expenditures	42,228,450	47,763,061	53,810,705	52,612,624	54,316,437	3%	57,584,819	6%

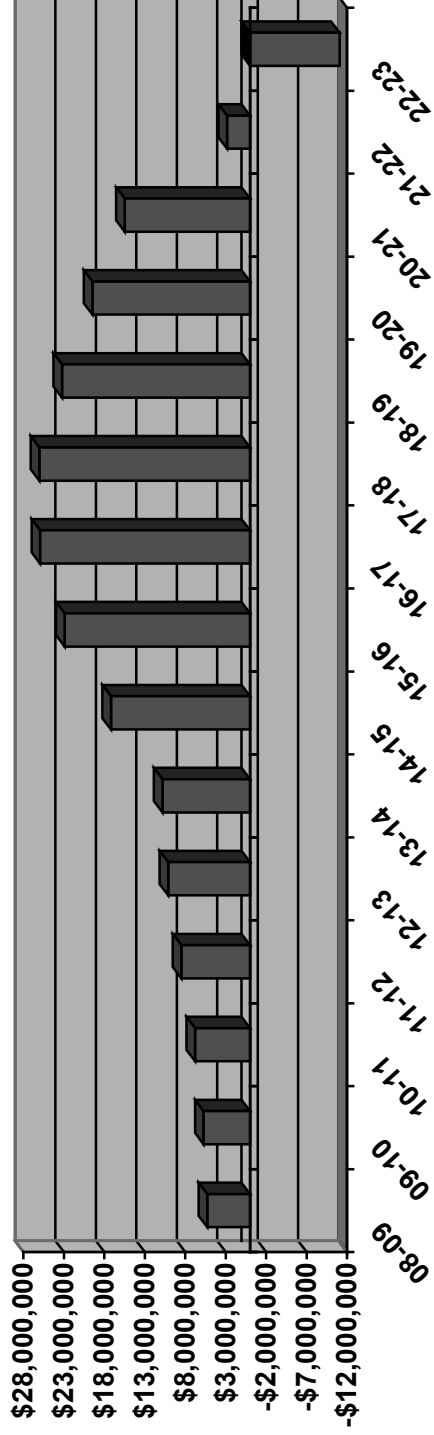


**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

GENERAL FUND

**General Fund
Fund Balance Analysis and History**

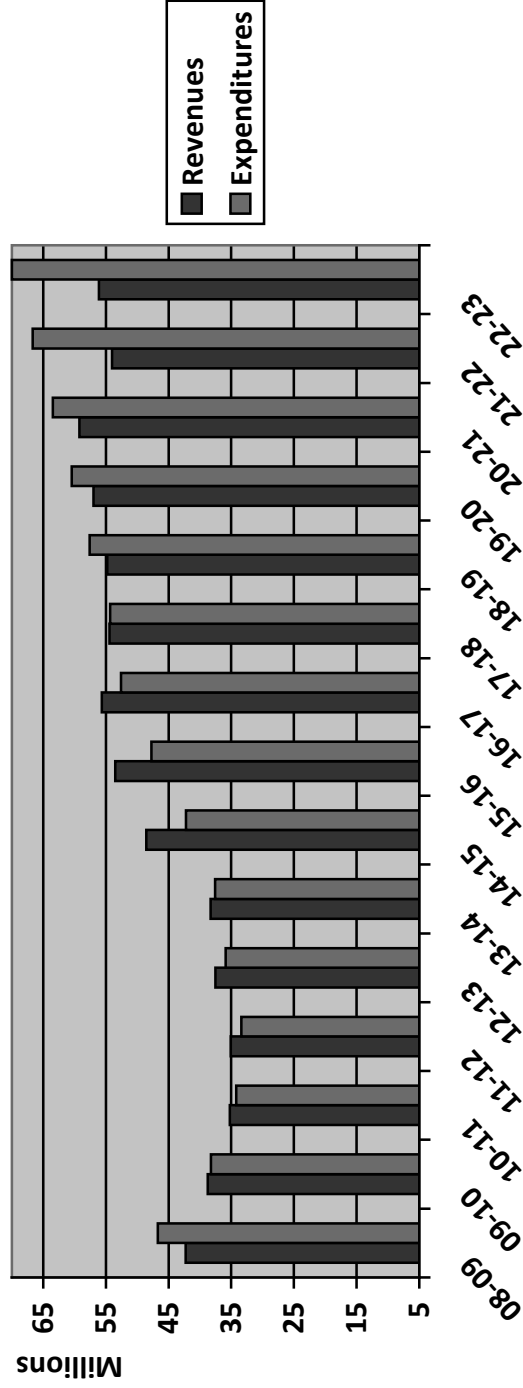
	2014-15	2015-16	2016-17	2017-18	2018-19
	Actual	Actual	Revised	Proposed	Proposed
Beginning Fund Balance	\$10,834,595	\$17,179,048	\$22,904,428	\$25,945,763	\$26,040,826
Net Revenue/Expenditure	6,344,453	5,725,380	3,041,335	95,063	(2,805,495)
Ending Fund Balance	\$17,179,048	\$22,904,428	\$25,945,763	\$26,040,826	\$23,235,331
Committed - Police Services	3,928,247	4,351,967	1,489,838	0	0
Committed - Litigation Reserve	500,000	500,000	500,000	500,000	500,000
Committed - Compensated Absences	95,939	93,889	97,710	115,000	115,000
Assigned - Encumbrances/Projects	1,085,633	143,963	0	0	0
Unassigned Fund Balance	\$11,569,229	\$17,814,609	\$23,858,215	\$25,425,826	\$22,620,331
Percentage of Revenue	23.82%	33.31%	42.87%	46.73%	41.29%



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
GENERAL FUND**



An analysis of revenues verses expenditures each fiscal year follows:



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



GENERAL FUND

General Fund Police Department Measure C Funding

	Police Budget Revised FY17	Police Budget FY18	Police Budget FY19
13/14 Baseline Budget			
Measure C projection - revenue	\$26,560,004	\$26,560,004	\$26,560,004
Measure C carryover	6,059,658	6,177,785	6,303,241
	4,351,967	1,489,838	0
Budget Allotment			
Revised/Proposed - expense	36,971,629	34,227,627	32,863,245
City Wide Admin Budget	38,373,103	39,198,610	42,924,550
	(2,891,312)	(2,878,398)	(3,022,230)
Net Police Dept. Expense	35,481,791	36,320,212	39,902,320
Difference under/(over) budget	\$1,489,838	(\$2,092,585)	(\$7,039,075)

The Police Department budget has been prepared using the revised fiscal year 2013-14 Police Department Budget (including the Animal Services subsidy and excluding "City Wide Administration" internal service/City Wide Administration cost allocation plan charges) as a starting baseline each fiscal year. Measure C revenues allocated to Police Services are being added to the "baseline" amount to determine the total budget allotment (the maximum that can be spent) to the Police Department in each fiscal year. If the proposed Police Department budget in any given fiscal year is less than the total budget allotment, that amount will be re-allocated to be spent in the next fiscal year.

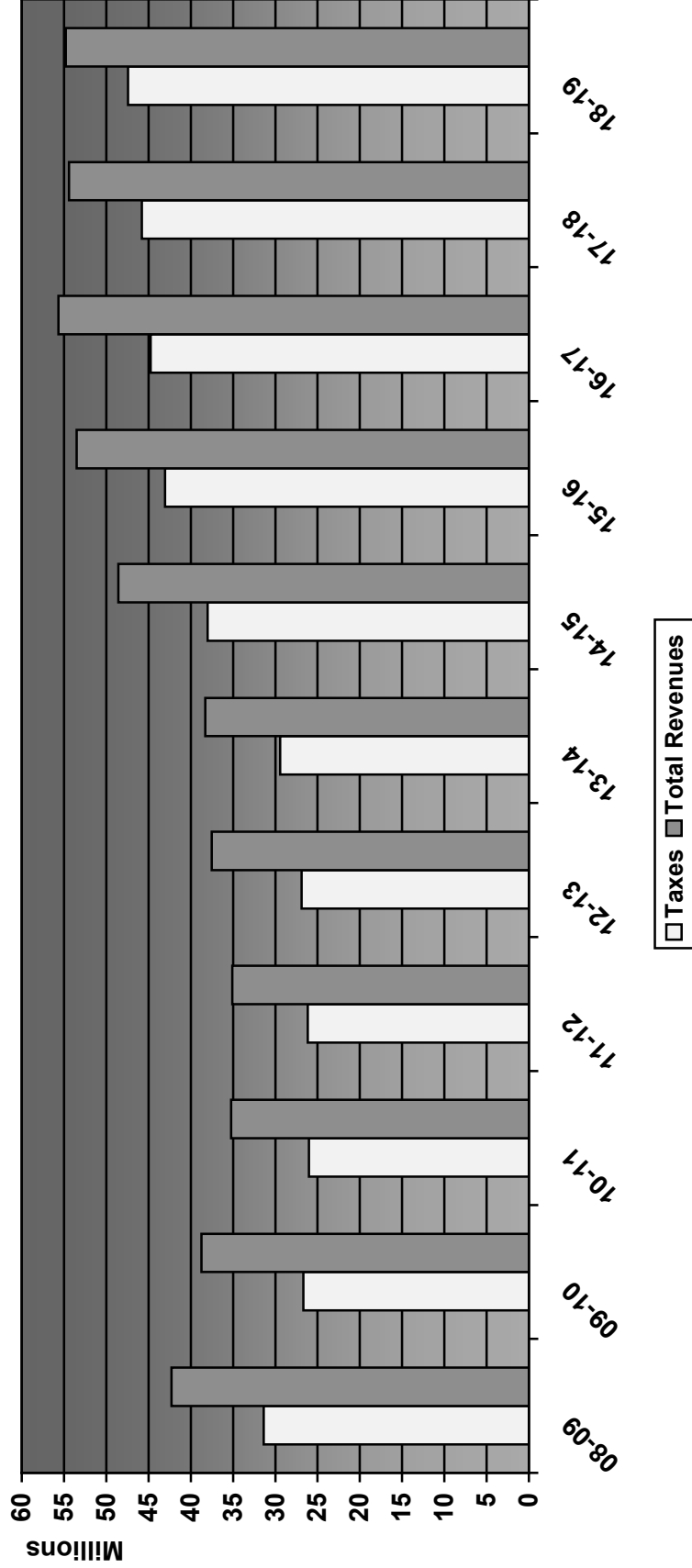
Police Department expenditures will first be applied to General Fund non-Measure C resources and any additional budget savings incurred from the total proposed Police Department budget will be considered Measure C savings to be allocated in the following year budget, however, savings will not be determined until the fiscal year closes.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
GENERAL FUND**



General Fund Revenues

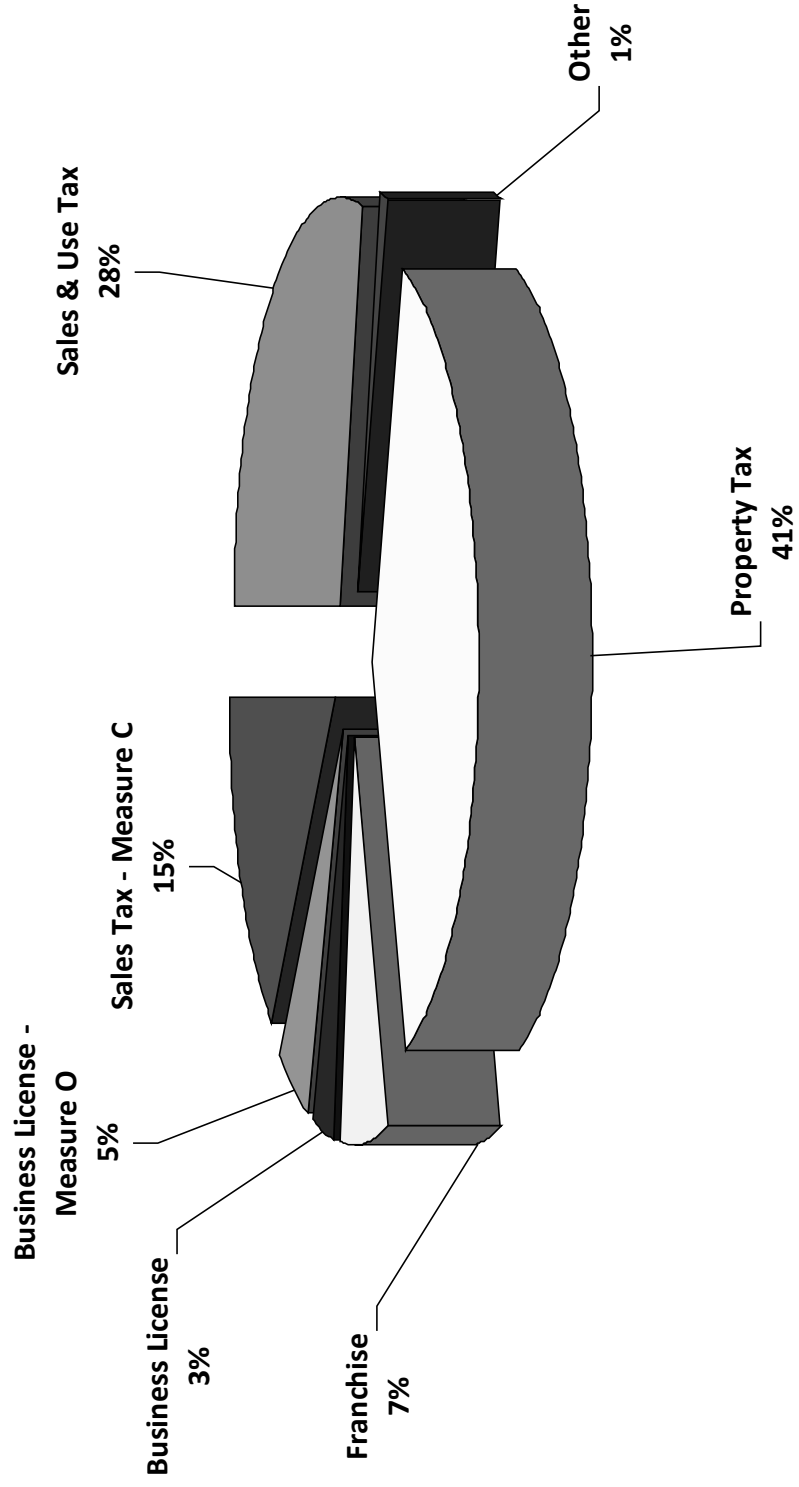
Taxes are the most significant revenue in the General Fund. The following is a breakdown of actual/projected tax revenue in the General Fund compared to total revenues.



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
GENERAL FUND**



The following chart breaks down taxes by source for fiscal year 2017-18.



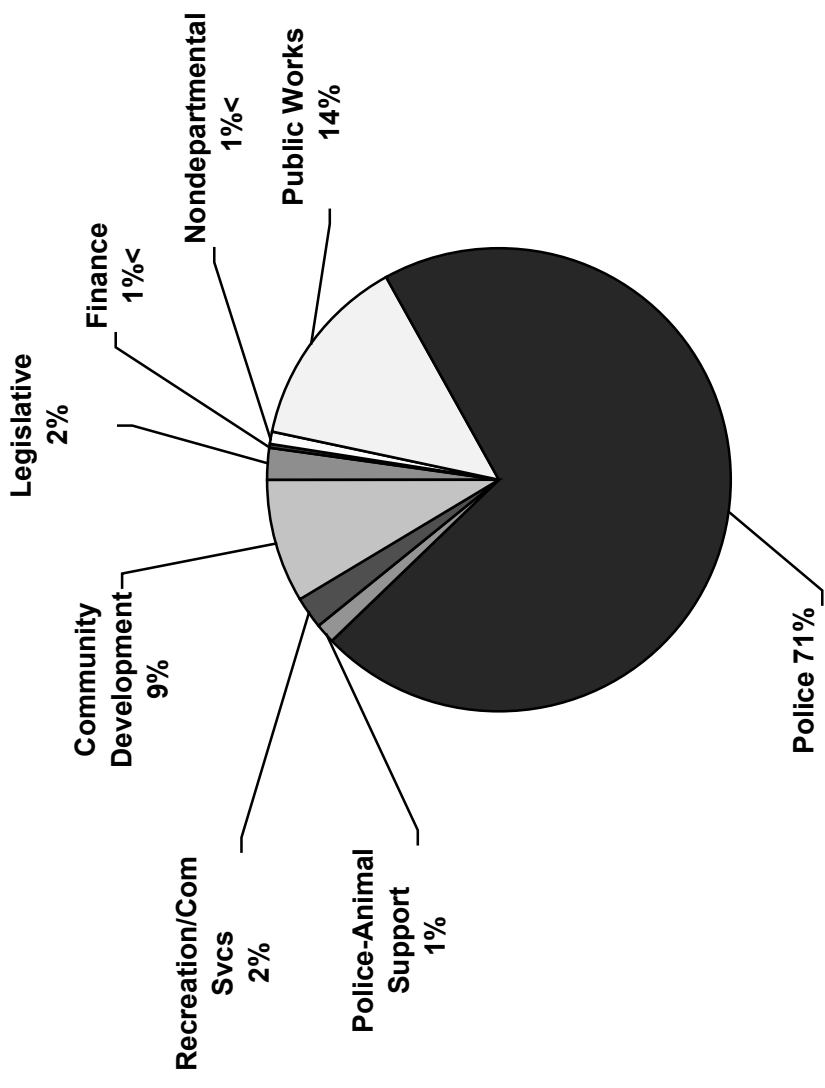


CITY OF ANTIOCH 2017-19 OPERATING BUDGET

GENERAL FUND

General Fund Expenditures

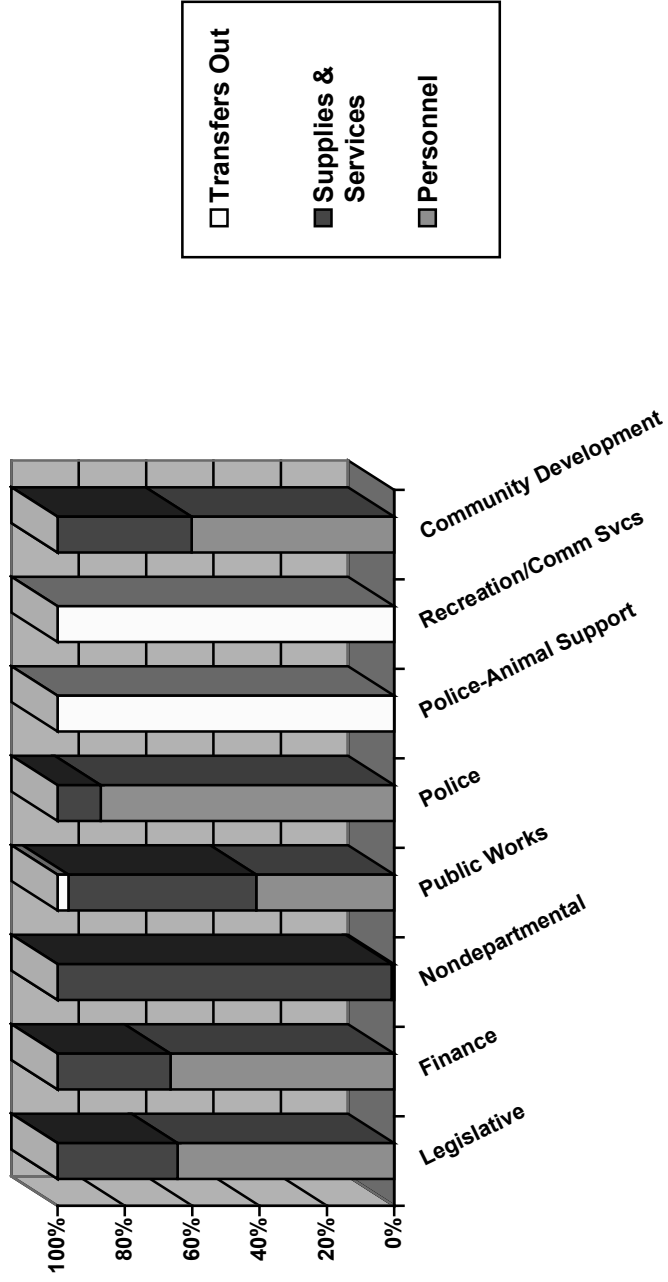
The following is a breakdown of projected expenditures by department in the General Fund for fiscal year 2017-18.



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
GENERAL FUND**



Within each department, expenditures are broken down by type as follows in 2017-18 (excludes internal services):

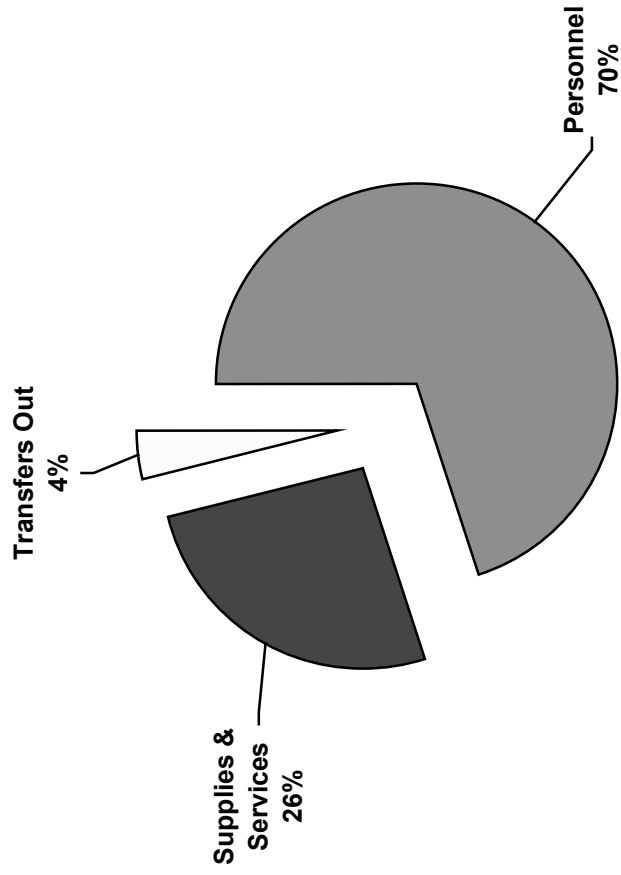


**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

GENERAL FUND



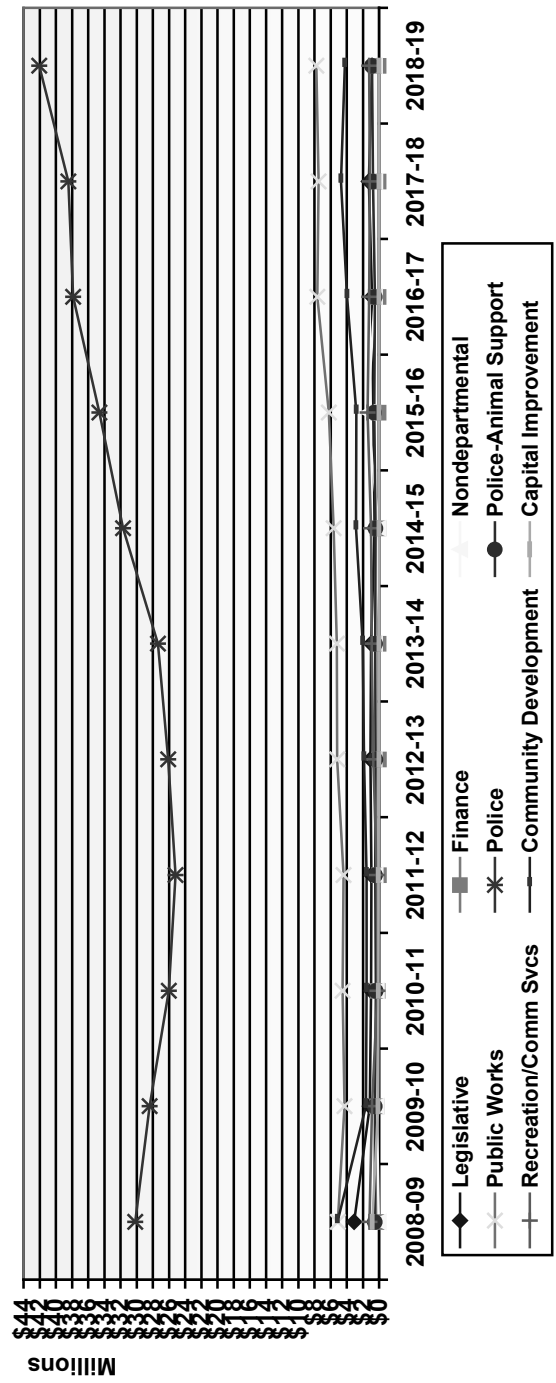
Expenditures by type in total for the General Fund are as follows in 2017-18 (excludes internal services):



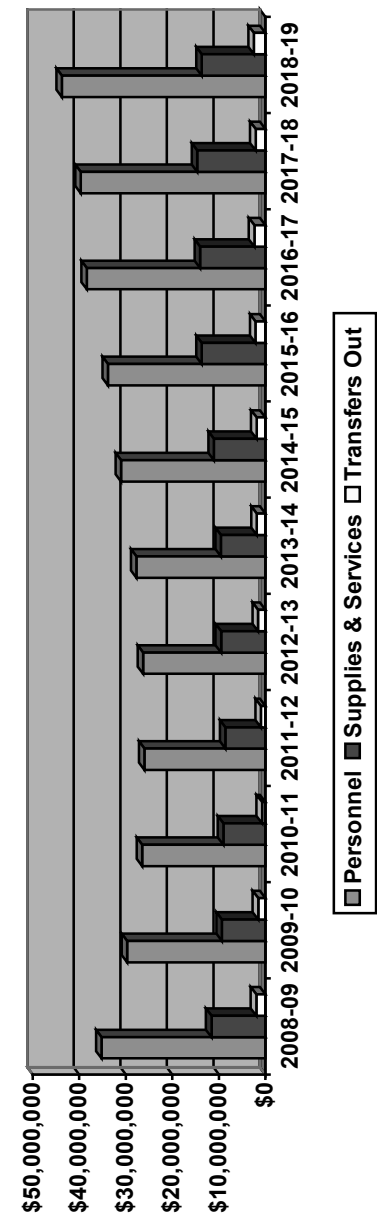


CITY OF ANTIOCH 2017-19 OPERATING BUDGET GENERAL FUND

A trend analysis of expenditures by department follows:



A trend analysis of expenditures by type follows:



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**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
GENERAL FUND – DEPARTMENTAL BUDGETS**

LEGISLATIVE AND ADMINISTRATIVE

LEGISLATIVE AND ADMINISTRATIVE SUMMARY							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
SOURCE OF FUNDS:							
Billings to Departments	190,366	203,842	257,578	257,490	258,026	275,882	7%
Charges for Services	0	0	0	12,786	0	0	0%
Miscellaneous Revenue	8,735	497	0	10,054	0	0	0%
TOTAL SOURCE OF FUNDS	199,101	204,339	257,578	280,330	258,026	275,882	7%
USE OF FUNDS:							
Personnel	1,735,455	1,710,976	2,369,891	2,367,639	2,386,086	2,523,944	6%
Services & Supplies	649,368	909,886	963,542	964,807	1,324,135	1,082,907	-18%
Internal Services	(1,832,850)	(1,916,390)	(2,482,356)	(2,479,492)	(2,434,183)	(2,727,823)	12%
TOTAL USE OF FUNDS	551,973	704,472	851,077	852,954	1,276,038	879,028	-31%

	Funded 2016-17	Funded 2017-18	Funded 2018-19
Funded FTE's:			
City Council	5.00	5.00	5.00
City Attorney	2.00	2.00	2.00
City Manager	2.50	2.50	2.50
City Clerk	2.00	2.00	2.00
City Treasurer	1.15	1.15	1.15
Human Resources	4.00	4.00	4.00
Economic Development	1.00	1.00	1.00
Total Legislative & Administrative Funded FTE's	17.65	17.65	17.65

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
GENERAL FUND – DEPARTMENTAL BUDGETS**



CITY COUNCIL (100-1110)

The City Council acts on all legislative matters concerning the City. As the City policy-making and legislative body, the City Council is responsible to more than 114,000 residents of Antioch for approving all programs and services provided in the City. They approve and adopt all ordinances, resolutions, contracts and other matters regarding overall policy decisions and leadership. The Council appoints the City Manager and the City Attorney, as well as various commissions, boards and other citizen advisory committees.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain desired service levels; initiates new programs to upgrade existing City services; determines the ability of the City to provide financing for all municipal activities; and adopts the City budget following review and modification of a proposed budget, as submitted by the City Manager.

In addition to holding regular and special Council meetings, the members of the City Council also function as directors of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency and the Antioch Public Financing Authority.

2016-2017 Accomplishments:

- Continued implementing the Strategic Plan updated in February, 2016.
- Continued to ensure Measure C funds are used for Police and Code Enforcement as directed by the City Council.
- Continued to protect Antioch's pre-1914 water rights against the negative impacts of the proposed WaterFix project.
- Continued to advocate for the Department of Water Resources to honor the terms of the Amended 1968 Agreement.
- Continue feasibility study and EIR preparation for a desalination/brackish water plant.
- Continued support for WETA ferry service for Antioch.
- Continued approval process for the Downtown Specific Plan, the Sand Creek Specific Plan and the Land Use Element of the General Plan.
- Continued to represent Antioch at the regional, state and national levels through elected county, state and national representatives, as well as participation with the Mayor's Conference, the California League of Cities, EC2, and other forums.

2018 & 2019 Objectives:

- Maintain oversight of implementation of the Strategic Plan.
- Continue to direct use of Measure C funds for Police Department and Code Enforcement as directed by the City Council.
- Advocate for Antioch and WETA.
- Improve and promote the downtown as a destination for businesses and shoppers.
- Promote Antioch as a place to grow businesses and families.
- Maintain proactive approach to City water rights.
- Maintain and build upon strong relationships with Antioch Unified School District.
- Promote recent completion of Highway 4 widening and opening of BART in early 2018 as catalyst for economic development in Antioch and the region.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
GENERAL FUND – DEPARTMENTAL BUDGETS**



- Invest in expansion of library hours, blight eradication, expanded counter hours at City Hall and promoting Antioch through enhanced marketing and public relations efforts.
- Investigate and determine ballot measure(s) to maintain and enhance financial stability and sustainability.
- Continued to represent Antioch at the regional, state and national levels.
- Support Economic Development efforts to attract and sustain businesses.
- Enhance quality of life for citizens of Antioch by supporting programs and policies for crime reduction.

CITY COUNCIL (100-1110)

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change
Use of Funds:								
Personnel	101,860	129,250	135,172	135,172	136,502	1%	147,327	8%
Services & Supplies	22,745	18,739	28,902	28,902	23,975	-17%	24,079	0%
Internal Services	(109,470)	(131,971)	(148,253)	(147,790)	(142,958)	-3%	(153,427)	7%
Total Use of Funds	15,135	16,018	15,821	16,284	17,519	8%	17,979	3%
Elected Officials	5.00	5.00	5.00	5.00	5.00		5.00	

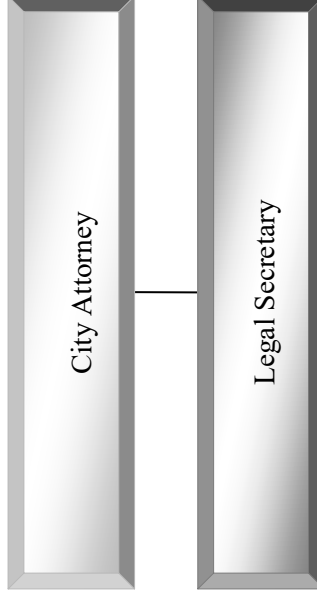
**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
GENERAL FUND – DEPARTMENTAL BUDGETS**



CITY ATTORNEY (100-1120)

The City Attorney's office is responsible for providing and supervising all legal services for the City and the City of Antioch serving as Successor Agency and Housing Successor to the Antioch Development Agency. The Office provides advice to Council, Commissions and staff on the Brown Act, Public Records Acts, conflicts of interests, public contracting, land use, environmental laws, employment, and other matters; prepares or reviews ordinances, contracts, leases and similar legal documents; is responsible for land acquisition; and oversees claims and litigation involving the City.

CITY ATTORNEY



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
2.00	1.00	1	0

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
GENERAL FUND – DEPARTMENTAL BUDGETS**



2016-2017 Accomplishments:

- Managed claims and litigation matters for the City, including:
 - Police Department matters;
 - Legal challenge to medical marijuana ordinance;
 - Contractor payment dispute related to Prewett Park Playground project;
 - Inverse condemnation lawsuit related to West Antioch Creek Channel Improvement project;
 - Small claims court matters;
 - Enforcement of loan agreement related to former Antioch Development Agency's Down Payment Assistance Program.
 - Prop. 218 challenge to fund transfers between Sewer/Water Enterprise funds and General Fund.
 - Litigation involving state Department of Finance regarding Marina loan.
 - Claim related to City's water rights.
- Drafted ballot title and summary related to proposed ballot initiative to re-zone city-owned parcel in downtown and advised City Clerk's Office on election law issues.
- Drafted report and resolutions dissolving inactive City Council standing committees.
- Drafted report and resolution establishing a temporary moratorium on non-medical marijuana uses.
- Reviewed and drafted documents and advised on establishment of a benefit district to fund infrastructure improvements related to Laurel Ranch and Park Ridge projects.
- Reviewed and drafted documents and advised on establishment of community facilities district for police services.
- Managed drafting of revisions to tobacco regulations.
- Prepared draft donation bin ordinance.
- Provided oversight for the negotiation and execution of the Park Ridge and Laurel Ranch Development Agreements.
- Advised and assisted with proposed amendments to Development Agreement and Conditions of Approval for Vineyards at Sand Creek project.
- Advised on financing agreement for The Ranch project.
- Advised on infrastructure issues related to Aviano project.
- Assisted and advised on negotiation and drafting of a Remote Power Purchase Agreement with NRG.
- Updated Conflict of Interest code.
- Prepared background materials for new board, commissioners and committee members.
- Opposed *Pitchess* motions on behalf of Police Department.
- Oversaw AB 1234 compliance and provided conflict of interest advice.
- Advised and provided assistance regarding telecommunications leases.
- Prepared letters to the auditors regarding litigation and claims.
- Advised on various personnel matters.
- Drafted or reviewed numerous contracts and updated contract templates.
- Responded to Public Records Act requests, subpoenas and Grand Jury inquiries.
- Reviewed claims and consulted with City's third party risk manager/insurance risk pool on liability issue.
- Prepared Brown Act training policy for elected officials, appointed members of boards and administrative personnel.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



GENERAL FUND – DEPARTMENTAL BUDGETS

- Reviewed agendas and staff reports and attended meetings of City Council, Planning Commission and Board of Administrative Appeals.
- Provided advice and support to all City departments regarding legal issues.

2018 & 2019 Objectives:

- Handle matters from Council and staff, and keep the Council apprised of legal matters.
- Continue overseeing prosecution and defense of claims and litigation involving the City.
- Continue to work with Departments on compliance with contract policies and new insurance requirements.
- Prepare ordinances requested by the City Council and staff as resource constraints allow.
- Continue emphasis on risk management and safety issues to keep “insurance” costs down.
- Review and update leases of City properties.
- Continue to oppose *Pitchess* motions on behalf of Police Department.
- Assist staff with legal issues related to development proposals.
- Continue to oversee AB 1234 compliance and provide conflict of interest advice.
- Continue to work with Public Works Department and consulting team on water rights issues.
- Continue to oversee matters relating to dissolution of Antioch Development Agency as they may arise.
- Work with staff to develop permanent non-medical marijuana regulations.
- Assist with land use/development issues related to Sand Creek Focus Area/FUA 1.
- Assist and advise as needed with General Plan Land Use Update and Downtown Specific Plan adoption.
- Work with Code Enforcement staff and Police Department to develop ordinances to provide additional enforcement tools for quality of life issues as necessary.
- Explore creative ways to supplement department staffing within financial constraints.

CITY ATTORNEY (100-1120)						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
					% Change	% Change
Source of Funds:						
Legal Fees	0	0	0	12,786	0	0
Other	6,095	0	0	881	0	0
Total Source of Funds	6,095	0	0	13,667	0	0
Use of Funds:						
Personnel	369,767	142,923	551,228	551,228	247,285	470,931
Services & Supplies	124,473	262,005	146,710	146,710	336,043	140,637
Internal Services	(454,724)	(374,716)	(638,716)	(638,289)	(533,172)	(565,950)
Total Use of Funds	39,516	30,212	59,222	59,649	50,156	45,618
Funded FTE's	1.50	1.50	2.00	2.00	2.00	2.00

**CITY OF ANTIOCH
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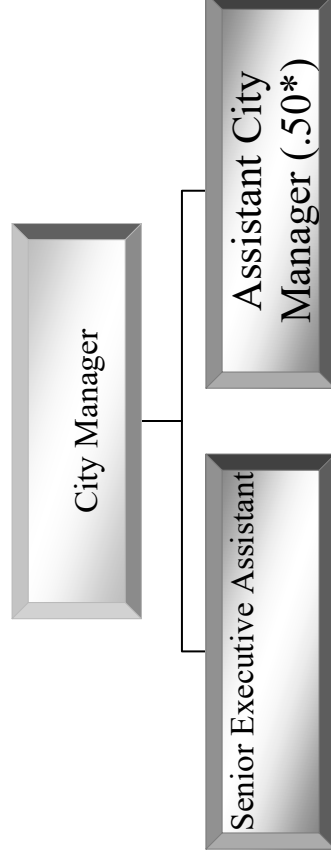


CITY MANAGER (100-1130)

The City Manager serves as the administrative head of the City government under the direction of the City Council and is responsible for carrying out the policies and directives of the City Council. The City Manager provides leadership to the City's executive managers and the organization as a whole in meeting the needs of the community and coordinating the provision of a wide range of municipal services.

The City Manager also provides administrative policy direction for fiscal planning; intergovernmental relations in responding to state, federal and regional issues with local impacts; and for communications - both internal and with the community at large. The City Manager attends all Council meetings, advising the Council on matters under consideration and makes Council policy recommendations as appropriate.

CITY MANAGER



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
2.5	2.00	0.50	0
*Position allocated .50 to Public Works division 100-2140.			

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2016-2017 Accomplishments:

- Continue implementing the City's Strategic Plan.
- Completed two-year operating budget cycle for fiscal years 2017-2018 and 2018-2019.
- Continued hiring sworn police officers, other police personnel and Code Enforcement staff utilizing Measure C funding.
- Finalized labor contracts with five bargaining units, with negotiations in progress with one bargaining unit.
- Increased number of departments utilizing Facebook to improve community communications.
- Continued to protect Antioch's pre-1914 water rights.
- Launched a feasibility study for a desalination/brackish water plant to serve Antioch.
- Procured funding for the Downtown Specific Plan and the Land Use Element of the General Plan.
- Initiated downtown revitalization efforts.
- Advocated successfully for Antioch related to various WETA activities
- Provided long term financial projections for future budget planning.
- Continued to work with adjacent cities to explore cost sharing and interagency cooperation.
- Continued to represent Antioch at the regional, state and national levels.

2018 & 2019 Objectives:

- Organize and conduct a City Council Strategic Plan Goal Setting Workshop in Fall 2017.
- Assist Council in the hiring of a full time City Attorney.
- Continue downtown revitalization efforts including obtaining a tenant for the Humphrey's Restaurant building and securing a developer to construct higher density residential housing.
- Implement the Business Watch Partnership to encourage enhanced accountability between the City and local businesses.
- Increase economic development efforts, locally and regionally by working more collaboratively and strategically with neighboring cities and the county.
- Continue to address blighted commercial and residential properties to require property owner compliance with local Codes and Ordinances.
- Continue to streamline and improve the City's business processes.
- Continue weekly reports, and use of social media to keep Council and community informed.
- Update City Website to better organize and communicate information to community.
- Finalize negotiations with Antioch Public Works Employees Association bargaining unit MOUs.
- Begin negotiations with Antioch Treatment Plant Employees Association.
- Continue to monitor and protect the City's water rights.
- Finalize feasibility study and EIR for a desalination/brackish water plant to serve Antioch.
- Continue to successfully advocate for Antioch related to various WETA activities.
- Continue to work with adjacent cities to explore cost sharing and interagency cooperation.
- Support efforts to investigate revenue generating measures and renewals of existing measures.
- Implement City Council directives and communicate regularly to the City Council through weekly reports and one-on-one meetings.

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- Form strategic partnerships with other jurisdictions, regional agencies and the private sector to expedite implementation of projects and address multi jurisdictional concerns.

CITY MANAGER (100-1130)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Personnel	410,594	478,024	673,693	673,693	956,748	793,005	42%
Services & Supplies	82,204	92,887	115,441	115,441	110,701	111,546	-4%
Internal Services	(489,469)	(565,616)	(734,712)	(733,934)	(824,023)	(871,130)	12%
Total Use of Funds	3,329	5,295	54,422	55,200	243,426	33,421	341%
Funded FTE's	1.50	2.00	2.50	2.50	2.50	2.50	

**CITY OF ANTIOCH
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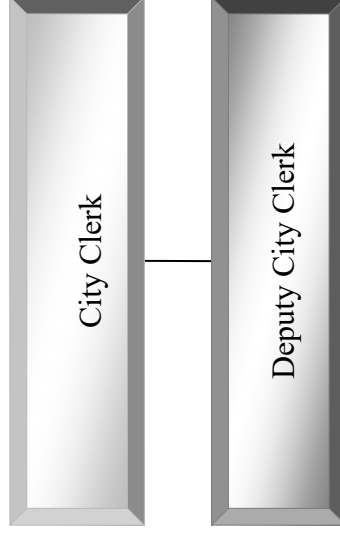


CITY CLERK (100-1140)

The position of City Clerk is elected to a four-year term and operates under statutory provision of the California Government Code, the Elections Code, and City ordinances and policies. The function of the City Clerk's Office is staffed with one full-time regular Deputy City Clerk employee, with management oversight provided by the Administrative Services Director.

Duties of the City Clerk's Office include: keeping records of the official actions of the City Council, City acting as Successor Agency to the Antioch Development Agency, Antioch Public Financing Authority and the Board of Administrative Appeals; preparing agendas for both Regular and Special City Council, Board of Administrative Appeals and the Sales Tax Citizens' Oversight Committee Meetings, minutes and public hearing notices; conducting municipal elections as the Elections Officer, serving as filing officer for the implementation of the Political Reform Act; accepting claims and legal actions against the City; maintaining the Municipal Code; maintaining registration/ownership certificates for City vehicles; attesting City documents including resolutions, ordinances and agreements; conducting bid openings; receiving California Public records Act requests and ensuring a timely response; serving as the Secretary to the Board of Administrative Appeals and the Sales Tax Citizens' Oversight Committee; and interacting with the City Council, City staff, and the general public on all related matters.

CITY CLERK



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
2	2	0	0

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2016-2017 Accomplishments:

- Completed Fair Political Practice Commission (FPPC) Form 700 “Statement of Economic Interests” filings and forwarded GC 82700 filers to the FPPC.
- Received two notices of Intent to Circulate Petition for recall the Mayor. The proponent failed to submit petitions to the City Clerk within the specified time period and the petitions were voided.
- Tracked vacancies of City Boards and Commissions; notified Council of openings and prepared notices of vacancy; received and processed applications for future appointments.
- Coordinated and prepared correspondence agenda for the Board of Appeals including Board, staff, and appellant; finalized Board of Appeals notices of decisions and actions.
- Conducted the June 2016 Primary Election for Measure E initiative (Card Room) and Measure G (City Treasurer to appointed) ballot measure. Measure E passed and Measure G failed.
- Conducted the election for Mayor, two City Council seats, City Clerk and City Treasurer for the November 2016 General Election.
- Received two Notices of Intent to Circulate Petition for “Save the Yard”. The first one failed due to an insufficient number of valid signatures of registered Antioch voters. The second initiative was voided for failure to submit petitions within 180 days of receiving the City Attorney’s Title & Summary.
- Received and assisted all public records requests in accordance with the Public Records Act.
- Continued working on an inventory of over 1700 boxes of files and records in the Records Warehouse.
- Processed Proclamations and Certificates of Recognition for the City Council.
- Participated in training through the City Clerks Association of California towards becoming a Certified Municipal Clerk.

2018 & 2019 Objectives:

- Conduct the election for a total of 2 Council seats for the November 2018 General Election.
- Prepare for potential ballot measures in 2018 or 2020.
- Assure the timely filing of Statements of Economic Interests and Campaign Expense Reports in accordance with the Political Reform Act.
- Continue scanning City documents and historical resolutions into imaging system,
- Continue to track vacancies of City Boards and Commissions as well as coordinate the Board of Appeals meetings and the Sales Tax Citizens’ Oversight Committee.
- Complete electronic database of all files and records held in the Records Warehouse.
- Begin posting all Fair Political Practice Commission forms for candidates, committees, and Statement of Economic Interests online at the City website.
- Create a City Clerk’s page on the City website to make more City records available to the general public via the Internet for greater transparency.
- Participate in training sessions through the City Clerks Association of California.
- Implement the online Public Records Act request program.

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CITY CLERK (100-1140)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Other	2,640	497	0	9,173	0	0	-100%
Total Source of Funds	2,640	497	0	9,173	0	0	0%
Use of Funds:							
Personnel	126,511	136,107	147,051	144,551	147,609	157,917	2%
Services & Supplies	95,411	136,491	132,790	135,290	229,164	228,642	69%
Internal Services	(204,774)	(167,878)	(253,909)	(253,594)	(198,410)	(373,670)	-22%
Total Use of Funds	17,148	104,720	25,932	26,247	178,363	12,889	580%
Funded FTE's	2.00	2.00	2.00	2.00	2.00	2.00	

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CITY TREASURER (100-1150)

The City Treasurer is elected to a four-year term of office. The duties of a City Treasurer are to receive and safely keep all money coming into the City; to comply with all laws governing the deposit and securing of public funds and the handling of trust funds in the possession of the City; to pay out money on warrants signed by persons legally designated by the City; to call in money from inactive deposits and place it in active deposits as current demands require; and to deposit money for which there is no demand as inactive deposits into active deposit accounts.

Antioch's City Treasurer reviews all travel expenses to ensure compliance with the City's travel policy; processes interest checks from certificates of deposit; reviews all warrants and field checks issued; and reviews and approves the monthly Investment Report to Council.

2016-17 Accomplishments:

- Insured that the city's investment portfolio was not at risk.
- Reviewed State and Federal updates to keep the City's portfolio in compliance.
- Continued review of travel meal expenses.

2018 & 2019 Objectives:

- Continue review of travel expenses, warrants and field checks.
- Review travel policy on a yearly basis.
- Review Investment Policy on a yearly basis for any necessary changes.

CITY TREASURER (100-1150)								
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Source of Funds:								
Billings to Departments	190,366	203,842	257,578	257,490	258,026	275,882	0%	7%
Total Source of Funds	190,366	203,842	257,578	257,490	258,026	275,882	0%	7%
Use of Funds:								
Personnel	43,874	49,896	52,964	52,964	51,603	54,373	-3%	5%
Services & Supplies	125,363	132,478	177,846	177,161	181,004	189,230	2%	5%
Internal Services	21,129	21,468	27,202	27,365	25,419	32,279	-7%	27%
Total Use of Funds	190,366	203,842	258,012	257,490	258,026	275,882	0%	7%
Funded FTE's	1.15	1.15	1.15	1.15	1.15	1.15		1.15

**CITY OF ANTIOCH
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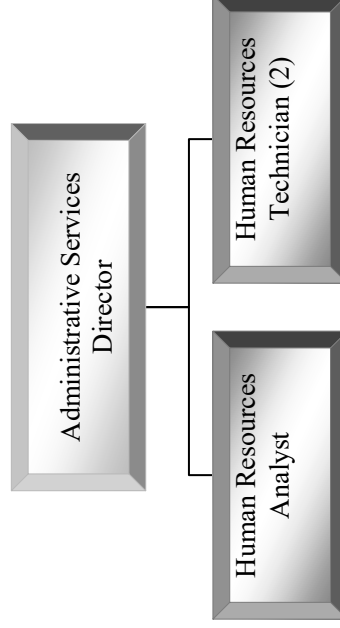
GENERAL FUND – DEPARTMENTAL BUDGETS

HUMAN RESOURCES (100-1160)

The Human Resources Department is responsible for overseeing the management of personnel services including recruitment; benefit administration, employee relations, labor relations, training, and maintaining the personnel classification and compensation system. The Human Resources Department strives to provide outstanding service to both our internal and external customers. The primary objectives of the department staff are:

- Obtaining qualified staff through a tailored recruitment and selection process specific to the position and department needs.
- Ensuring and managing classification, compensation, performance evaluation and benefit structures that are fair and equitable, within our fiscal abilities.
- Assisting employees with various employment related activities.
- Building trusting relationships with our employees and our labor partners as part of our Employer/Employee relations and labor relations efforts.
- Providing staff development through training opportunities.
- Assisting supervisors and managers with labor related situations.

HUMAN RESOURCES



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
4.0	3.0	1	0

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2016-2017 Accomplishments:

- Sustained continuous recruitment efforts for sworn Police Officer positions.
- Completed 53 recruitments for classifications throughout the City operations.
- Completed annual health, dental and vision open enrollments, including new provisions of the Affordable Health Care Act.
- Worked with legal and outside vendor for the preparation and submittal of Affordable Care Act forms 1094C and 1095C.
- Negotiated new collective bargaining agreements with Confidential Unit, Management Unit, Antioch Police Officers Association, Antioch Police Sworn Management Association, and Operating Engineers Local Union No. 3 bargaining units.
- Initiated negotiations for new collective bargaining agreement with Public Employees Union Local 1 bargaining unit.
- Completed decertification election.
- Initiated negotiation for new collective bargaining agreement with Antioch Public Works Employees Association (the former Public Employees Union Local 1 bargaining unit).
- Reviewed the draft of new Employer/Employee Relations Resolution.
- Reviewed the draft of new Personnel Rules, including incorporation of applicable Administrative Policies.
- Held Service Awards Ceremony (for calendar years 2013, 2014, and 2015)
- Reviewed and updated forms available on the intranet.
- Served as the Board of Directors representative for Municipal Pooling Authority.

2018 & 2019 Objectives:

- Negotiate new collective bargaining agreement with Antioch Public Works Employees Association bargaining unit.
- Initiate negotiations with the Treatment Plant Employees' Association bargaining unit.
- Negotiate new Employer/Employee Relations Resolution and Personnel Rules with bargaining units.
- Review non-labor related Administrative Policies and Procedures; update as needed.
- Complete Risk Management Assessment process and enhance the City's Safety and Loss Control Program based on findings.
- Complete annual open enrollments for health, dental and vision plans.
- Complete annual filings and continue monitoring changes for the Affordable Care Act.
- Continue all recruitment efforts.
- Continue Service Awards Ceremony.
- Complete revisions to the Injury and Illness Prevention Program.
- Complete special projects as assigned by the City Manager.

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HUMAN RESOURCES (100-1160)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Personnel	553,825	625,738	654,334	654,334	684,464	728,906	6%
Services & Supplies	95,133	125,860	164,988	164,988	160,520	158,823	-1%
Internal Services	(633,196)	(738,837)	(784,637)	(784,099)	(809,769)	(853,348)	5%
Total Use of Funds	15,762	12,761	34,685	35,223	35,215	34,381	-2%
Funded FTE's	4.00	4.00	4.00	4.00	4.00	4.00	

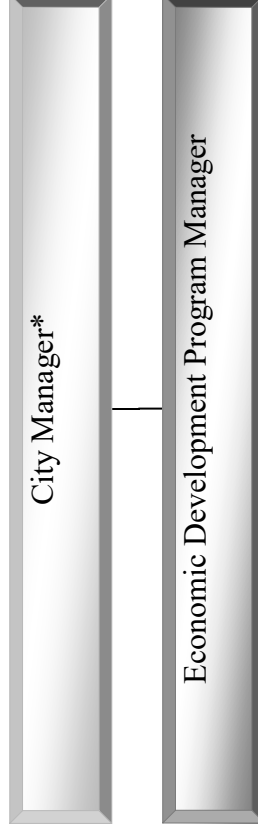
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ECONOMIC DEVELOPMENT (100-1180)

The Economic Development Department improves the local economy by providing programs to attract, retain, expand and assist business in Antioch. Department goals include promoting a positive business environment, expanding the local tax base, creating opportunities for new jobs, retail shops, employment centers and quality dining experiences. Staff works with the Economic Development Commission (EDC) on a variety of interests and strategy development. In order for the City of Antioch to significantly improve its financial strength, it must take advantage of the current economic upswing and other positive factors. The City must leverage the economic recovery, Highway 4 widening, eBART and annexation to grow Antioch's economy in general in order to improve the quality of life in Antioch. Staff participates in collaborative economic development efforts that focus on establishing a regional identity in East Contra Costa County and along the Northern Waterfront, strengthening the local economy and attracting job-creating businesses.

ECONOMIC DEVELOPMENT



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
1	1	0	0
*City Manager position allocated to City Manager division 100-1130.			

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2016-2017 Accomplishments:

- Continued to provide information and assistance to businesses/investors considering Antioch.
- Continued participation in the regional economic development efforts, including the Northern Waterfront Economic Development Initiative.
- Helped procure funding for and continued ongoing involvement in the Downtown Specific Plan and the Land Use Element of the General Plan.
- Continued to facilitate community-oriented economic development activities.
- Created a Broker and Developers roundtable luncheon to share information and create a relationship with the local commercial real estate brokers.
- Completed sale of Bedford Center property.
- Initiated a pilot program with Fresh Approach for a weekly produce mobile truck.
- Continued to market Humphrey's Restaurant.
- Contributed to City Hall Facebook page to promote Antioch.
- Continued with downtown revitalization efforts, including collaborations with downtown businesses, the Chamber of Commerce, Downtown Merchants, AmTrak, Arts and Culture, and the Parks & Recreation Department.

2018 & 2019 Objectives:

- Continue downtown revitalization efforts.
- Create and implement a plan to expand outreach to existing business.
- Continue to promote development and business opportunities throughout the City.
- Work with developers to create more homes, jobs, stores, services and necessary infrastructure.
- Focus resources on Priority Development Areas and Somersville and L Street corridor areas.
- Support Antioch Chamber's "Shop Local" campaign.
- Continue to advocate for development of a downtown ferry terminal.
- Continue to work on the disposition and development of various City and former Antioch Development Agency owned properties, primarily downtown.
- Continue to participate in regional economic development efforts, including with the East Bay Leadership Council, Chamber of Commerce, Contra Costa Economic Partnership, East Bay Economic Development Alliance, EC², ICSC, CALED, East Bay EDA, GoBiz, and the Northern Waterfront Development Initiative.
- Create and implement a marketing campaign for Antioch.
- Complete Sale of old fire station site at 4527 Deerfield Drive.
- Lease or sale of Humphrey's.
- Update the City's economic development web pages.
- Continue to use social media to promote Antioch.

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ECONOMIC DEVELOPMENT (100-1180)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Personnel	129,024	149,038	155,449	155,697	161,875	171,485	6%
Services & Supplies	104,039	141,426	196,865	196,315	282,728	229,950	-19%
Internal Services	37,654	41,160	50,669	50,849	48,730	57,423	18%
Total Use of Funds	270,717	331,624	402,983	402,861	493,333	458,858	-7%
Funded FTE's	1.00	1.00	1.00	1.00	1.00	1.00	

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FINANCE DEPARTMENT

The Finance Department provides internal support to other City Departments and external support to other government agencies by providing financial information to facilitate their decision making process. The Department administers more than 50 funds in accordance with Generally Accepted Accounting Principles. The Department is also responsible for overseeing the City's compliance with purchasing guidelines.

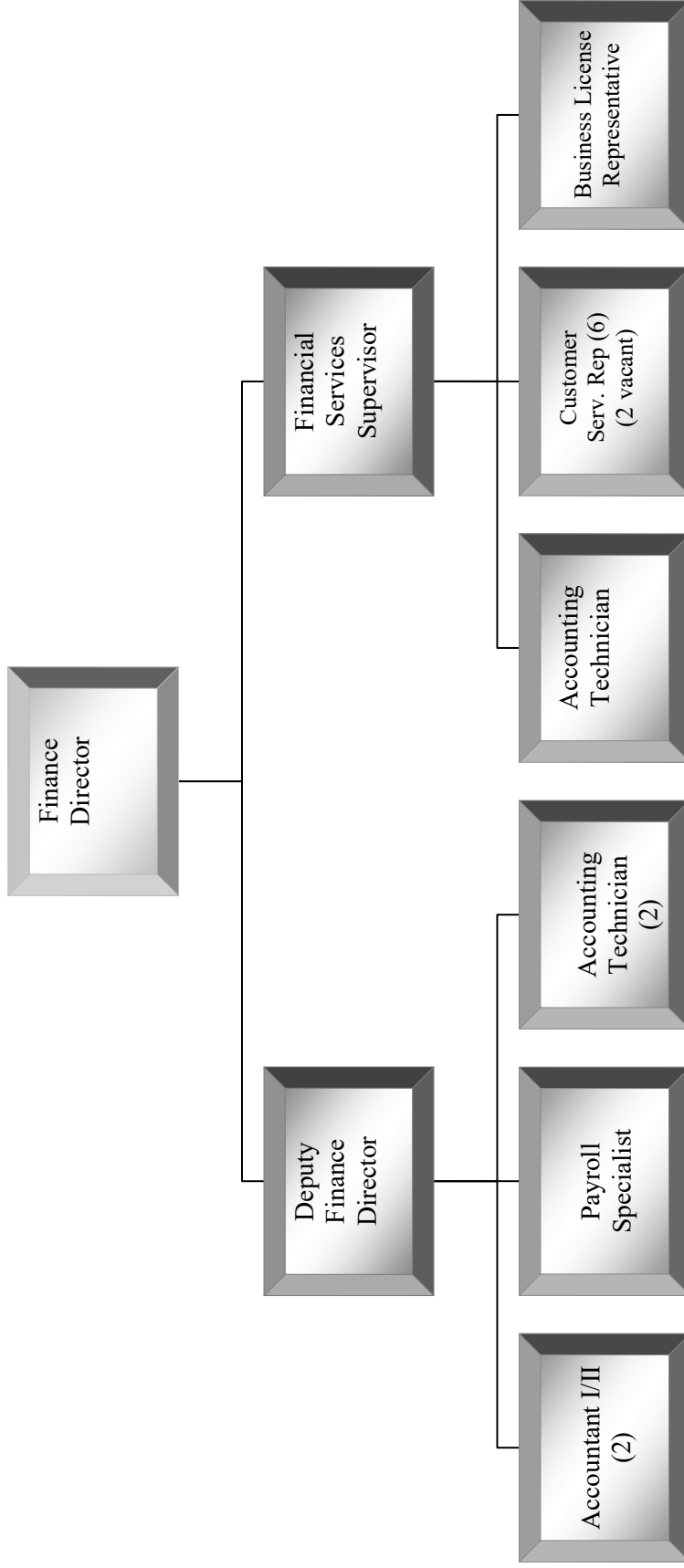
Along with the City Treasurer, the Finance Department is responsible for the safekeeping, management and accounting of the City's financial assets. The Department also supplies timely and accurate financial reports to elected and appointed officials and to the State. The Finance Department works with the City Manager to ensure that a sound program of fiscal control is undertaken with respect to developing and implementing the annual budget. The following divisions are in the Finance Department:

- Administration
- Accounting
- Operations

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FINANCE DEPARTMENT



# of Funded Positions	# of Positions Filled	# Vacant Funded Positions	# Proposed New Positions
16*	14*	2*	0
* Although 16 actual positions under Finance, some positions split funding as follows: Finance Director - .80 Gen Fund Finance, .05 Gen Fund City Treasurer, .15 Wtr/Swr Accountant – 1.90 Gen Fund Finance, .10 Gen Fund City Treasurer Financial Services Supervisor - .15 Gen Fund Finance, .85 Wtr/Swr Customer Service Rep. - .50 Gen Fund Finance, 5.5 Wtr/Swr			

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FINANCE SUMMARY									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change	
SOURCE OF FUNDS:									
Billings to Departments	35,068	29,903	35,010	23,000	25,000	9%	25,000	0%	
Administrative Services	79,300	41,200	20,000	41,200	20,000	-51%	10,000	-50%	
Other	431	447	340	340	340	0%	340	0%	
TOTAL SOURCE OF FUNDS	114,799	71,550	55,350	64,540	45,340	-30%	35,340	-22%	
USE OF FUNDS:									
Personnel	926,626	1,080,153	1,186,117	1,155,194	1,179,129	2%	1,253,679	6%	
Services & Supplies	517,960	579,146	598,489	629,137	595,586	-5%	621,350	4%	
Internal Services	(1,414,289)	(1,630,522)	(1,669,160)	(1,740,581)	(1,728,718)	-1%	(1,824,613)	6%	
TOTAL USE OF FUNDS	30,297	28,777	115,446	43,750	45,997	5%	50,416	10%	

	Funded	Funded	Funded
	2016-17	2017-18	2018-19
Funded FTE's:			
Finance Administration	0.80	0.80	0.80
Finance Accounting	5.90	5.90	5.90
Finance Operations	1.65	1.65	1.65
Total Finance Funded FTE's	8.35	8.35	8.35

**CITY OF ANTIOCH
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FINANCE ADMINISTRATION (100-1210)

Finance Administration is responsible for overseeing the management of all Financial Services Fund operations. Finance Administration is also responsible for supplying timely and accurate financial reports of the City's affairs to elected and appointed officials and to the State to ensure that a sound program of fiscal control is undertaken with respect to implementing the budget. The Finance Director is also the Controller for the Antioch Area Public Facilities Financing Agency (Mello Roos).

2016-2017 Accomplishments:

- Prepared two-year budget for Fiscal Years 2017-19 for the following: City, City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency and Antioch Public Financing Authority (APFA) before June 30, 2017.
- Received a Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended June 30, 2015.
- Acted as staff liaison to the Sales Tax Citizens' Oversight Committee.

2018 & 2019 Objectives:

- Continue to look for ways to improve customer service provided by the Finance Department.
- Continue to look for process and technological efficiencies within the Finance Department.
- Serve as alternate board member to the Board of Directors and Executive Committee representative for Municipal Pooling Authority.
- Continue to act as staff liaison to the Sales Tax Citizens' Oversight Committee.

FINANCE ADMINISTRATION (100-1210)

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change
Source of Funds:								
Admin Services Mello Roos	41,200	41,200	20,000	41,200	20,000	-51%	10,000	-50%
Other	174	189	0	0	0	0%	0	0%
Total Source of Funds	41,374	41,389	20,000	41,200	20,000	-51%	10,000	-50%
Use of Funds:								
Personnel	199,417	219,967	240,487	240,487	236,400	-2%	253,025	7%
Services & Supplies	102,537	123,733	127,538	127,263	140,851	11%	146,448	4%
Internal Services	(298,151)	(342,088)	(355,467)	(355,207)	(373,386)	5%	(393,739)	5%
Total Use of Funds	3,803	1,612	12,558	12,543	3,865	-69%	5,734	48%
Funded FTE's	0.80	0.80	0.80	0.80	0.80		0.80	

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ACCOUNTING SERVICES DIVISION (100-1220)

The Accounting Services Division provides services, information and analyses to the public. This is accomplished by providing budgeting, accounting, accounts payable and payroll processing; preparing the Comprehensive Annual Financial Report (CAFR); coordinating various audits; accounting for City grants and requesting grant reimbursements from other agencies; providing financial data and assistance to all City departments; and preparing reports needed by City management and other governmental agencies. The Accounting Services Division is also responsible for reviewing and implementing the City's purchasing policy designed to obtain maximum value for goods and services expended by the City. The purchasing function itself is decentralized among the departments.

2016-2017 Accomplishments:

- Published the Comprehensive Annual Financial Report (CAFR) financial statements by December 31.
- Provided timely and accurate payroll services to all employees and processed payment invoices submitted by vendors in a timely fashion.
- Issued purchase orders accurately and timely.
- Filed all grant reports and submitted all grant reimbursement in a timely manner in accordance to grant agreements.
- Continue to improve document management by imaging pertinent documents, thus reducing paper filing.
- Successfully implemented software upgrade for the City's General Ledger/Payroll/HR financial system.

2018 & 2019 Objectives:

- Complete implementation of Executime timekeeping system.
- Provide timely and accurate payroll services to all employees.
- Audit and process payment invoices submitted by suppliers and contractors in a timely fashion.
- Prepare and publish the CAFR by December 31 each year.
- Receive the award of excellence in financial reporting from the Government Finance Officer's Association.
- Review purchase requisitions based on City's current purchasing policy and issue purchase order accurately and in a timely manner.
- File all required grant reports and reimbursements on a timely manner in accordance to grant agreement.
- Continue to implement ways to improve document management.
- Send out an RFP for audit services during FY19.
- Successfully complete upgrade of financial system software and implement on-line timekeeping.

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FINANCE ACCOUNTING (100-1220)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Admin. Services-Assessment Dist.	38,100	0	0	0	0	0	0%
Other	257	258	340	340	340	340	0%
Total Source of Funds	38,357	258	340	340	340	340	0%
Use of Funds:							
Personnel	642,894	709,525	785,489	754,566	757,876	802,541	0%
Services & Supplies	314,312	375,100	372,970	403,893	355,780	375,944	-12%
Internal Services	(943,501)	(1,070,249)	(1,066,087)	(1,138,652)	(1,097,553)	(1,161,055)	-4%
Total Use of Funds	13,705	14,376	92,372	19,807	16,103	17,430	-19%
Funded FTE's	4.90	4.90	5.90	5.90	5.90	5.90	8%

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FINANCE OPERATIONS DIVISION (100-1230)

Finance Operations is responsible for all functions pertaining to accounts receivable, business licenses, utility billing, collections, cash handling, deposit processing, data entry and delivery of U.S. postal mail for all City departments.

2016-2017 Accomplishments:

- Successfully continued drought message communications to water customers for immediate and ongoing voluntary conservation as a collaborative effort with the Public Works department.
- Successfully continued to work closely with MuniServices to identify and license unlicensed businesses and landlords to increase revenue collections for the City.
- Successfully implemented EMV (Europay, MasterCard and Visa) technology (credit card chip machines) which is more secure than magnetic-strip technology.
- Provided necessary financial data information to the water rate study consultant to assist in the review and determination of any rate changes.
- Successfully continued to identify paper storage processes that could be scanned/stored in secure electronic storage folders.

2018 & 2019 Objectives:

- Continue to work closely with MuniServices to identify and license unlicensed businesses and landlords to increase revenue collections for the City.
- Explore possibility of increased staffing in Business Licensing division once MuniServices contract expires.
- Fill vacant Customer Service positions. Train and develop newly hired staff members in department policies and procedures.
- Review awarded contracts for expiring services and renew or request bids accordingly.
- Continued to identify paper storage processes that could be converted and scanned/stored in secure electronic storage folders.

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FINANCE OPERATIONS (100-1230)								
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Source of Funds:								
Billings to Departments	35,068	29,903	35,010	23,000	25,000	25,000	9%	0%
Total Source of Funds	35,068	29,903	35,010	23,000	25,000	25,000	9%	0%
Use of Funds:								
Personnel	84,315	150,661	160,141	160,141	184,853	198,113	15%	7%
Services & Supplies	101,111	80,313	97,981	97,981	98,955	98,958	1%	0%
Internal Services	(172,637)	(218,185)	(247,606)	(246,722)	(257,779)	(269,819)	4%	5%
Total Use of Funds	12,789	12,789	10,516	11,400	26,029	27,252	128%	5%
Funded FTE's	0.65	1.65	1.65	1.65	1.65	1.65		

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NON-DEPARTMENTAL DEPARTMENT

The Non-Departmental classification is for revenues and expenditures that are not attributed to any one City department or division within the General Fund. Revenue items recognized in Non-Departmental include property taxes, franchise fees, business licenses, and sales and use tax.

Non-Departmental operating expenses include insurance policies and claims, sales tax audits, property tax audits, ABAG and League of California Cities membership dues.

GENERAL FUND NONDEPARTMENTAL (100-1250)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							% Change
Taxes	31,850,755	35,642,553	36,143,957	37,591,157	38,475,001	39,928,863	2%
Investment Income & Rentals	552,327	713,342	538,045	565,215	575,000	585,000	2%
Revenue from other Agencies	993,477	238,229	70,000	75,562	80,000	80,000	6%
Charges for Services	9,976	9,425	10,480	13,990	10,550	10,550	-25%
Other	1,040,679	2,301,190	1,986,288	1,986,288	1,162,500	600,000	-41%
Total Source of Funds	34,447,214	38,904,739	38,748,770	40,232,212	40,303,051	41,204,413	0%
Use of Funds:							
Personnel	16,107	462,028	303,910	303,910	20,600	20,600	-93%
Services & Supplies	1,230,709	2,904,421	2,585,080	2,420,299	2,642,013	2,570,075	9%
Transfers Out	300,000	0	228,910	0	0	120,000	0%
Internal Services	(1,505,007)	(1,958,561)	(2,200,545)	(2,198,955)	(2,201,075)	(2,198,563)	0%
Total Use of Funds	41,809	1,407,888	917,355	525,254	461,538	512,112	-12%
Funded FTE's	0.00	0.00	0.00	0.00	0.00	0.00	



**CITY OF ANTIOCH
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PUBLIC WORKS DEPARTMENT

The Public Works Department consists of Administration, Streets, Signs and Street Lights, Facilities, Fleet, Parks, Wastewater Collections, Channels (NPDES), Water Treatment and Distribution, Geographic Information Systems, Marina Operations, Engineering and Land Development Services, Capital Improvements, the City's Warehouse & Central Stores Operation, and protects the City's pre-1914 water rights. The Department is responsible for the administration, oversight of the design, construction, inspection, engineering and maintenance of all City infrastructure, as well as the development and implementation of the City's Five-Year Capital Improvement Program.

Accomplishments, Goals and Objectives for the Public Works Department are presented by division with the 2016-2017 Accomplishments listed first, followed by the 2018 & 2019 Goals/Objectives:

2016-2017 Accomplishments:

Public Works Engineering and Land Development Services, Account: 1005150

- Staff provided support for SR4 Widening and BART Projects:
 - Segment 2 (Contra Loma Blvd-L St/G St) 99% complete: Final punch list items are being completed.
 - Segment 3A (A St-Lone Tree Way/Cavallo Road-Garrow Drive) 99% complete: Final punch list items are being completed.
 - Segment 3B (Hillcrest Ave) 99% complete. Final punch list items are being completed.
 - BART Parking Lot and Maintenance Facility, 100% complete. Offsite sewer is under construction.
 - The SR4/SR160 NB and SB ramp connector project completed.
- Completed construction of Buchanan Crossings Phase I (CVS, Grocery Outlet).
- Recordation of City Sports Club lot merger and easement vacation.
- Approval & completed construction of new Taco Bell restaurant.
- Staff approval of Nelson Ranch Unit 1 off-site Wild Horse Road improvement plans.
- Recordation of lot line adjustments for PG&E and Wilkinson-VanSandt.
- Council acceptance of tract improvements for Viera Ranch Unit 2, Phase 3, Subdivision 7220.
- Council approval of tentative maps for the following projects:
 - Aviano Subdivision 9249 (Aviano Farms).
 - Heidorn Village Subdivision 9385 (Mission Peak.)
 - Vineyards @ Sand Creek Subdivision 9390 (GBN Partners).
- Staff provided support for SR4 Widening projects:
 - Segment 2 (Contra Loma Blvd-L Street/G Street) 99% complete: Final punch list items are being completed.
 - Segment 3A (A Street-Lone Tree Way/Cavallo Road-Garrow Drive) 99% complete: Final punch list items are being completed.
 - Segment 3B (Hillcrest Avenue) 99% complete. Final punch list items are being completed.
 - eBART Parking Lot and Maintenance Facility, 100% complete. Offsite sewer under construction.
- Approval and construction of new The Habit Burger restaurant

**CITY OF ANTIOCH
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- Approval of the Crossings Starbucks remodel
- Council approval of and recorded lot merger for Vineyard Self Storage facility
- Approval and construction of Mini Mart/76 Station remodel
- Construction of Tabora Gardens Apartments
- Completion of Almondridge East Subdivision 8880 plot plan reviews for new home construction
- Recordation of Lakeview Medical Office Building easement vacation & quitclaim
- Recordation of Rahmany vacation, quitclaim and lot line adjustment
- Recordation of Delta Villa Estates dedication vacation and quitclaim
- Council approval of East Lone Tree Specific Plan Benefit District & Reimbursement Agreement
- Council approval of Community Facilities District (CFD) 2016-01 (Police Protection)
- Council approval of final map and improvement plans for the following project(s):
 - Park Ridge Subdivision 8846 (Davidon Homes) 123 units
- Commencement of grading, tract improvements and model home construction for Park Ridge Subdivision 8846 (Davidon Homes)
- Council approval of tentative map for the following project(s):
 - Laurel Ranch Subdivision 8741 (Richland Communities)

Public Works Capital Improvements Program, Accounts: 1005170, 1005180

- Developed the 2016-21 Five-Year Capital Improvement Program.
- Obtained grant funding from the State of California, Department of Parks and Recreation, Division of Boating and Waterways for construction of a third boarding float and restroom at the Antioch Marina Boat Launch facility.
- Completed the design, and construction of the third boarding float at the Antioch Marina Boat Launch facility.
- Obtained grant funding from MTC for L Street Pathway to Transit-Bike and Pedestrian Improvement from HWY 4 to the Antioch Marina.
- Completed the Asphalt Pavement Dig out and Pavement Rehabilitation Designed
- Secured grant funding from MTC, for the Sidewalk, Handicap Ramps and Pedestrian Improvements for the “Various Locations” project.
- Completed the design and construction of the 9th Street Roadway Improvement project.
- Completed the design and construction of the CDBG Downtown Roadway Rehabilitation project, including W. 2nd Street.
- Completed the design and construction of the cured-in-place pipe rehabilitation of the sanitary sewer main on Country Hills Drive.
- Completed the design and construction of the Country Hills Drive and Cavallo Road roadway rehabilitation project.
- Completed the design and construction of at the Canal Pumps No. 2 and No. 4 improvement project.
- Completed the design and construction of the Prewett Park All-abilities Sprayground and Playground Facilities project.
- Completed the design and construction of James Donlon and Contra Loma Retaining Walls Replacement project.
- Completed construction of the Williamson Ranch Plaza water main replacement project.
- Completed design and construction of the Sunset Booster Pump Station Rehabilitation project.
- Secured TDA grant funding from MTC, and completed the design and construction of the curb ramp replacement at various locations project.
- Administered the contract for the replacement of concrete curb, gutter and sidewalk repairs at various locations.
- Completed the 2016 Pavement Management System study report.
- Completed the draft study for the Transportation Impact Fees.

**CITY OF ANTIOCH
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- Completed an update to the City Construction Standard Details.
- Completed the 2015 update to the Urban Water Management Plan.
- Designed, bid and began construction of the trenchless sanitary sewer main rehabilitation and sewer facilities installation in the downtown area.
- Designed, bid and began construction of the Zone I transmission pipeline rehabilitation project.
- Designed and bid Phase 7 of CDBG Downtown Roadway Rehabilitation program.
- Designed and bid the Water Treatment Plant Disinfection Improvement project.
- Commenced the feasibility study and pre-design activities for the Brackish Water Desalination project.
- Designed and began construction of the Wild Horse Rd/Folsom Traffic Signal Installation and W. 10th St/L St Traffic Signal Modifications.

Public Works Operations (Administration, Streets, Signs, Striping, Facilities, Parks, Landscaping, Marina) Accounts: 1002140, 1002150, 1002160, 1002170, 1002180, 1002190, 1002196, 2574580, 251, 252, 253, 254, 255, 256, 259, 5692610, 5702610, 6312410, 6312420

Administration

- Implemented phone tree system to inform residents of services and identify services provided through the Public Works Department.
- Expanded MPA/OSHA training requirements entered in the City's Computerized Maintenance Management System (CMMS).
- Facilitated 20% increase in subrogation recovery efforts related to damage to City property.
- Successfully implemented 90% tracking of sewer lateral program in asset management system; also integrated root foam into asset management system for tracking.
- Implemented customer engagement software (See-Click-Fix).

Facilities

- Developed a building inspection schedule to identify maintenance needs.
- Replaced exit signs at PD, PW maintenance facility and City Hall for fire code compliance.
- Retrofitted exterior lights to LED at PD and PW maintenance center.

Fleet

- Acquired equipment and began performing cost effective In-House smog testing/certification program.
- Maintained a 98.5% fleet operational track record.

Landscaping – Parks/Medians/Local

- Renovated playground Surface at City Park.
- Passed the County Agricultural Department's annual inspections for pesticide safety.
- Completed the annual "Pre-Emergent Spraying" program (pesticides that reduce weed germination) throughout the City.

- Replaced 18 irrigation controllers that were at the end of their useful life (7 in parks and 11 in landscaped areas).
- Facilitated and hosted community events such as Arbor Day and Keep Antioch Beautiful Day.
- Awarded Tree City USA for the 12th consecutive year.
- Installed a new playground structure at Contra Loma Estates.
- Baseball fields were rehabilitated at Antioch Community Park, Marchetti Park and Mira Vista Hills Park.
- Refurbished outside of Williamson Ranch Park restroom (paint, gutters and doors).
- Performed regular park inspections at each of the City's 32 parks for safety and contract compliance.

CITY OF ANTIOCH
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GENERAL FUND – DEPARTMENTAL BUDGETS



- Refurbished landscape around new playground at Antioch Water Park.
 - Performed inspections as required by the City's Recycled Water Quarterly Inspection Program (quarterly inspections are required at all sites where recycled water is used, i.e.: Chichibu, City, Fairview and Mountaire Parks); inspections were performed in accordance with State regulations and the City's agreement with Delta Diablo.
- Marina
- Constructed new Antioch Marina website.
 - Reorganized business practices through implantation of "Marina Office Software."
 - Completed self-automated Passive Fuel Dock and increased hours of operation
 - Fiscal year 16/17 Improved overall fuel and lubricant sales over 50%
 - Joined San Francisco Bay Area Water Trail (implemented under the leadership of the Coastal Conservancy in close collaboration with Association of Bay Area Governments-ABAG).
 - Partnered with Boat U.S. for increased advertisement.
 - Won Grant approval for installation of new kayak docks and racks from ABAG.
 - Cleaned, repainted and repaired both A and B covered berthing sheds.
 - Wi-Fi Upgraded to Comcast Business Internet (saving money, better service).
 - Aided and help facilitated in bringing additional events to the Marina grounds such as Rotary Bunny Hop and Delta Thunder Boat Races.
 - 2015/16 retrofitted lighting around the Marina to LED.
- Streets – Asphalt/Signs/Striping
- Completed double yellow; edge line; bike lane, and stacking lane striping throughout the entire City. Striped 18.5 miles and painted 2,047 legends and 3.5 miles of crosswalks.
 - Completed annual night-time survey of street lights and to check street sign reflectivity.
 - Staff changed out more than 1,800 signs due to poor reflectivity, as part of the plan to maintain traffic sign retro-reflectivity.
 - Installed 75 new sign installations per City Engineer's requests.
 - Received zero successful pothole related claims; PW crews filled over 1,950 potholes.
 - Placed approximately 300,000 square feet of asphalt on roadways to prepare for Cape Seal treatment.
 - Crew Painted 48 miles of red curb and painted 462 courts with red curb.
 - Completed annual "Roadside Weed Abatement" program.
 - Removed over 300 yards of illegally dumped debris from the public right-of-way.
 - 380+ hours of staff time was dedicated to graffiti removal.
 - Crew overlaid 84 tons of asphalt on Parker Lane and 266 tons on Terra Nova Drive.
 - Replaced 23,476 raised pavement markers ("Road Buttons") due to poor reflectivity and poor delineation.
 - Skin patched 35,000 sq. ft of road surface.
 - Applied 23,476 lb. of thermoplastic to street markings in need of maintenance.

**CITY OF ANTIOCH
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Public Works Utilities (Water Treatment, Distribution, Collections System (Wastewater), NPDES, Central Stores) Accounts: 6112330, 6112320, 6112340, 6112550, 6212210, 6212220, 2292585, 6112620, 1002620
Collections System (Wastewater)

- Applied 2/3 of the City's Sanitary Sewer System (SSO) manholes with roach abatement.
 - Specified and purchased a replacement combination vacuum truck.
 - Completed CCTV inspection of 200 feet of waterways.
 - Door hangers implemented for improved customer service outreach.
 - Completed State-mandated Sanitary Sewer Management Plan (SSMP) audit; new version placed on Antioch webpage. This is requirement of the State Water Resources Control Board.
 - Completed California Integrated Water Quality System (CIWQS) yearly update; required by the State Water Resources Control Board (SWRCB).
 - Installed smart covers at 13 locations throughout the City. These devices monitor flow level and alert staff to potential sewer backups or flow problems. Helping the Collections Division to reduce sanitary sewer overflows.
 - Installed a Collections Dump station to improve debris removal/disposal process.
 - Implemented lateral inspection crew to help reduce the amount of sanitary sewer overflows.
 - Reduced SSO's by 33% (from 45 to 30 SSO's).
 - Marina manhole installed and new laterals to the old Humphries building to increase flow and allow access for maintenance.
 - Created lateral inspection program routes.
 - Hired 5 Collections employees allowing division to create a Lateral Inspection Crew which has saved over 10 SSO's due to identifying plugged laterals and clearing them before an overflow could occur.
 - 31 sewer main repairs, 21 Cured in Place Pipe (CIPP) repairs, cured in-place pipe and 10 spot repairs.
 - 3 manhole rehabilitations on Fulton Shipyard Rd.
 - Crews cleaned 1,445,761 feet of sewer main line, i.e.: 88% of the City's sanitary sewer system.
 - Crews inspected by use of CCTV 335,652 feet, i.e.: 20.5% of the City's sanitary sewer system.
 - Crews inspected 2,221 sewer laterals, i.e.: 7% of the City's laterals.
 - Crews inspected 5,638 sewer manholes throughout the city, i.e.: 98% of the City's sewer manholes.
 - Crews inspected 1,516 storm catch basin inlets, i.e.: 21.6% of the City's storm catch basin inlets.
 - Crews repaired 135 sewer laterals throughout the city.
- Storm Water Collections (NPDES)
- National Pollutant Discharge Elimination System (NPDES) Annual Report completed required by Department of Fish and Wildlife.
 - Storm trash capture grates replaced at Lake Alhambra to reduce the amount of debris from storm runoff.
 - NPDES Quarterly reports completed required by Department Fish and Wildlife.
 - Obtained an extension to the City's Routine Maintenance Agreement between the California Department of Fish and Wildlife and the City for maintenance of storm channels by the City.
 - NPDES- Tidal Flapper gates and storm pipe replaced at Fulton Shipyard Rd. and East Antioch Creek.
 - 3 large diameter storm lines repaired.
 - Crews cleaned/removed 3,175 yards through out the storm drainage system
 - De-silted 11 of the 23 creeks.

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GENERAL FUND – DEPARTMENTAL BUDGETS

- Purchased a new portable spray unit for weed abatement in our drainage system.
 - Continued to monitor, clean, document and report dumping hot-spots in the storm channels and trash capture devices per the NPDES permit requirement.
- Water Distribution System/Meter Reading/Stores
- Performed the annual review of the Water Distribution Operations Plan.
 - Established a meter testing program.
 - Standard operating procedures have been updated and improved to meet City and State reporting requirements for the Valve Turning Program.
 - Completed testing on all 3,116 cross-connection devices by December 2016. This is an on-going program as each device has to be tested annually to comply with State regulations.
 - The division continues to evaluate and/or replace “turbo” meters and compound meters for proper application.
 - Division personnel read 32,276 water meters every month. Maintained a 28-31 day reading cycle for consistent billing as a result of the new tiered water rate structure.
 - Crews repaired a total of 258 water leaks, this includes main lines, service lines and meter leaks, hydrants, valves, city maintained irrigation, and backflow preventers.
 - Continued to add water valves and remove “dead end water mains” to improve the Water Distribution System.
 - Continued the Water Main Replacement Program to replace old cast iron water mains.
 - Maintained inventory loss to <0.5%.
- Water Treatment Plant
- Installed new electric motorized control valve at the multi-purpose pipeline (MPP).
 - Installed new sample point and pump for “A” clear well.
 - Converted turbidity meters to the newer 1720E’s turbidity meter at both “A” and “B” plants.
 - Completed wireless communication at the 3 million and D Street tanks.
 - Completed installation of covers over “B” tube settlers.
 - Completed the installation of safety ladders in the equalization tank (EQ) and reclaim tanks.
 - Worked with Capital Improvement Program (CIP) to convert the disinfection process from gas to bleach.
 - Installed new flow meter for Plant A, Zone II pumping.
 - Inspected and clean the Lone Tree Tank, Mira Vista Tank
 - Installed sun covers at Plant B basins.
 - Completed monitoring for Phase 2 of the Long Term 2 Enhanced Surface Water Treatment Rule. This is a two-year monitoring process for Cryptosporidium, Giardia and e.coli.
 - Improved integrity of spillway at the Antioch Municipal Reservoir. Sealed cracks and repaired spillway channel

2018 & 2019 Goals/Objectives:

Public Works Engineering and Land Development Services

- Provide staff support for the closeout of the SR4 Widening and BART projects:
 - Segment 2 (Contra Loma Blvd – L St/G St)
 - Segment 3A (A St – Lone Tree Way/Cavallo Rd – Garrow Dr)
 - Segment 3B (Hilcrest Ave)

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- BART offsite sewer construction and easement dedication(s)
- Review and obtain Council approval for Freeway Maintenance Agreements for SR4 Segments 1, 2 3A and 3B.
- Review and obtain Council approval for Freeway Maintenance Agreement for former SR4 Bypass Project (Slatten Ranch Road to Lone Tree Way).
- Commence construction of Wild Horse Road extension to Slatten Ranch Road (Nelson Ranch Subdivision 6893).
- Obtain Council acceptance of improvements for Nelson Ranch (Unit 3) Subdivision 8851.
- Obtain Council approval of final map and improvement plans for the following projects:
 - Park Ridge Subdivision 8846 (Davidon Homes)
 - Heidorn Village Subdivision 9385 (Mission Peak)
 - Aviano Subdivision 9249 (Aviano Farms)
 - Vineyards @ Sand Creek Subdivision 9390 (GBN Partners)
- Obtain Council approval of tentative maps for the following projects:
 - Oakley Knolls Subdivision 9353 (Discovery Builders)
 - Laurel Ranch Subdivision 8741 (Richland Communities)
 - Hillcrest/Wildflower PDP (DeNova Homes)
 - The Ranch (Richland Communities)
 - Black Diamond Ranch Subdivision 9370 (Discovery Builders)
- Provide staff support for the closeout of the SR4 Widening and BART projects:
 - Segment 2 (Contra Loma Blvd – L St/G St)
 - Segment 3A (A St – Lone Tree Way/Cavallo Rd – Garrow Dr)
 - Segment 3B (Hilcrest Ave)
 - BART offsite sewer construction and easement dedication(s)
- Review and obtain Council approval for Freeway Maintenance Agreements for SR4 Segments 1, 2 3A and 3B.
- Review and obtain Council approval for Freeway Maintenance Agreement for former SR4 Bypass Project (Slatten Ranch Road to Lone Tree Way).
- Commence construction of Wild Horse Road extension to Slatten Ranch Road (Nelson Ranch Subdivision 6893).
- Obtain Council acceptance of tract improvements for Nelson Ranch (Unit 3) Subdivision 8851.
- Obtain Council approval of final map and improvement plans for the following projects:
 - Heidorn Village Subdivision 9385 (Mission Peak)
 - Aviano Subdivision 9249 (Aviano Farms)
 - Vineyards @ Sand Creek Subdivision 9390 (GBN Partners)
 - Laurel Ranch Subdivision 8741 (Richland Communities)
- Obtain Council approval of tentative maps for the following projects:
 - Oakley Knolls Subdivision 9353 (Discovery Builders)
 - Hillcrest/Wildflower PDP (DeNova Homes)
 - The Ranch (Richland Communities)
 - Black Diamond Ranch Subdivision 9370 (Discovery Builders)
- Construction of a portion of Laurel Road to satisfy the deferred improvement agreement for Hidden Glen Unit 4 Subdivision 8388.
- Update forms and procedures for the issuance of Construction Permits.

CITY OF ANTIOCH
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GENERAL FUND – DEPARTMENTAL BUDGETS

Public Works Capital Improvement Program

- Complete all projects shown in the CIP on time and within budget for the next two years. Highlighted projects include:
 - Complete design and construction of the Antioch Marina Boat Launch facility restroom at Marina Plaza.
 - Complete construction of the trenchless sanitary sewer main rehabilitation and sewer facilities installation in the downtown area.
 - Secure permits, bid and complete construction of the first phase of the West Antioch Creek Channel Improvements project.
 - Develop the update to the City's Watershed Sanitary Survey report.
 - Complete the design and construction of the extension of the left turn pocket on Hillcrest Avenue at Wild Horse Road.
 - Complete construction of the Folsom and Wild Horse Traffic Signal.
 - Evaluate and prioritize improvements and begin planning and design for the NE Annexation Infrastructure Improvements.
 - Seek additional grant funding and commence the final design for the L Street Pathway to Transit Bike and Pedestrian Improvement project.
 - Update traffic signal interconnect software. Implement progression timing for signals on Somersville Road, Hillcrest Avenue, Deer Valley Road and Lone Tree Way.
 - Completed construction of the Water Treatment Plant Disinfection Process Improvement project.
 - Perform City-wide Water Facility Cathodic Protection Assessment.
 - Complete construction of Phase 7 of Community Development Block Grant (CDBG) Downtown Roadway Rehabilitation program.
 - Complete construction of the Zone 1 transmission pipeline rehabilitation project.
 - Complete design and installation of trash capture devices with various storm drainage areas.
 - Complete the design and construction of the Lone Tree Way and Golf Course Road Pavement Resurfacing project.
 - Complete the design and construction of the 2017 Water Main Replacement project.
 - Complete the design and rehabilitation of the applied water channels at the Water Treatment Plant.
 - Complete the design and cure-in-place rehabilitation of the southeastern sewer trunk main.
 - Commence the design of the 2018 Pavement Rehabilitation at Various Location project.
 - Prepare a preliminary design report and complete environmental documentation for the Brackish Water Desalination project.

Public Works Operations (Administration, Streets, Signs, Striping, Facilities, Parks, Landscaping, Fleet, Marina)

Administration

- Resolve a minimum of 80% of cases reported in See-Click-Fix.
- Complete all unfettered Computerized Maintenance Management System (CMMS) work orders within 30 days.

Facilities

- Continue to use and develop building inspection schedule to improve maintenance service to all buildings.
- Conduct a night-time light survey for all city staffed facilities.

Fleet

- Continue to look at ways to improve the efficiency of vehicle maintenance in order to keep costs as low as possible without compromising the efficiency of the fleet.
- Maintain a 98.5% fleet operational track record.

CITY OF ANTIOCH
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GENERAL FUND – DEPARTMENTAL BUDGETS

• Perform a comprehensive review of the existing fleet to prioritize vehicle replacements and develop a 5 year replacement plan.
Landscaping – Parks/Medians/Local

- Review existing landscaping and practices to determine how to accommodate landscape water use with California's continuing water reduction needs.
- Annually replace 10 irrigation controllers that are at (or near) the end of their useful life. This will help the Public Works Department's water conservation efforts.
- Pass the County Agricultural Department's annual inspection for pesticide safety.
- Complete the annual "Pre-Emergent Spraying Program" (reduces weed germination) throughout the city.
- Perform inspections at each of the City's 32 parks at least once every 2 months.
- Continue the Tree City USA program for FY's 2018 and 2019, including participation in the Arbor Day event.
- Convert Tennis Courts to Basketball Courts at Contra Loma Estates Park in partnership with Capital Improvement Division.
- Continue to pro-actively inspect/assess trees to determine if pruning or removal is necessary to minimize liability issues relating to trees.

Marina

- Continue to engage with boating customers to increase customer confidence and loyalty.
- Continue to grow occupancy and increase revenue.
- Foster a relationship with private business to facilitate a recreational opportunity for kayak rental at the marina location ensuring a net positive financial result. Advertise new kayak/paddleboard berths; look for advertisement avenues that focus on Antioch's superb location and services.
- Explore joining Marina Recreation Association for additional resources.
- Partner with future restaurant in order to attract boaters to the Antioch Marina.
- Explore possible dock reconfiguration in order to maximize space for larger vessels and increasing revenue.
- Explore cost of constructing single slips from existing dock configuration. Making all slips usable in all wind/weather.
- Continue to partner with the community on brining further outreach and exposure of the marina grounds.
- Continue the revitalization of the marina grounds and docks; involve community through volunteerism to aid in restoring area.

Streets – Asphalt/Signs/Striping

- By November 1, 2017, complete the following striping projects throughout the entire City: double yellow, edge lines, bike lanes and stacking lanes. Facilitate completion of these projects in FY 2018-19, by November 1, 2018.
- Continue to utilize a "Proactive Pothole Crew" after rain storms in an effort to fill potholes as soon as they develop.
- Complete the annual night-time survey of street lights and sign reflectivity by December 31, of 2017. Facilitate completion of these projects in FY 2018-19, by December 31, 2018.
- Complete Red curb painting of the entire city by December 31, 2017.
- Conduct a night-time light survey for all city staffed facilities.

Public Works Utilities (Water Treatment, Distribution, Collections System (Wastewater), NPDES, Central Stores)
Collections System (Wastewater)

- Televise 25% of the sewer system each year.
- Increase amount of sewer laterals inspected and cleaned by 10% without compromising quality or worker safety.
- Decrease sanitary sewer overflows by an additional 10% through public outreach and improved sanitary sewer lateral maintenance program.
- Wastewater Collections staff certification rate of 100% through California Water Environmental Association (CWEA).

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



GENERAL FUND – DEPARTMENTAL BUDGETS

- Reduce the amount of hotspot/quarterly line cleaning through revised Quality Assurance Quality Control (QAQC) inspection program.
- Develop and implement a new Sanitary Sewer Management Plan (SSMP) required by State Water Resources Control Board (SWRCB).
- Purchase a new dump truck for our sewer lateral repair program.
- Institute a monthly comprehensive statistical set of reports that identifies efficiency/productivity.
Storm Water, Wastewater Collections and (NPDES)
- Continue the process to de-silt West Antioch Creek from BNSF Railway railroad tracks to W 8th Street.
- Install trash capture devices in storm water catch basins in the East Antioch area required by the Clean Water Program.
- Continue to monitor, clean, document and report dumping hot-spots in the storm channels and trash capture devices per the National Pollutant Discharge Elimination System (NPDES) permit requirement.
- Perform on-going regular inspections of the Markley Creek Mitigation Project and submit monitoring year reporting to the Regional Water Quality Control Board and California Department of Fish and Wildlife.
- Work with Fleet Staff to replace industrial chipper to mulch tree trimmings. Mulch could be used as a ground cover to reduce the growth of vegetation and elimination transporting green waste back and forth to the transfer station.
- Redevelop a Storm Water catch basin inspection and cleaning program.
- Redevelop a V-ditch inspection and cleaning program.
- Institute a monthly comprehensive statistical set of reports that identifies efficiency/productivity.
Water Distribution System/Meter Reading/Stores
- Restructure Water Distribution Division staff (each of the six Lead Workers assigned to a specific program with designated crew members they are responsible for daily).
- Fill vacant positions (One Lead Water Distribution Operators, Three Water Distribution Operators, One Cross Connection Lead worker, One Cross Connection Specialist, One Equipment Operator).
- Institute a proactive water service replacement crew/program. Convert one vacant Lead Water Distribution Operator position to an Equipment Operator position to fulfill a proactive dig crew.
- Establish detailed standard operational procedures for all water distribution activities and functions.
- Refine and improve the proactive water valve exercise program.
- Continue with Hydrant Preventive Maintenance Program.
- Complete implementation of meter testing and valve exercise program with improved staff level.
- Continue to improve on record-keeping in order to facilitate required monthly/annual reporting by the State.
- Continue to replace failed curb/angle stops with the most current models.
- Continue to test and maintain backflow devices annually.
- Establish an effective maintenance program for Pressure Regulating Valves.
- Continue to maintain an effective dead end water main flushing program for water quality.
- Continue to locate, indentify and map City-owned water mains that loop through private property. Accomplish this by working with Capital Improvement Program (CIP).
- Complete recycled water fill station program with Delta Diablo Sanitation District (DDSD).
- Continue to accommodate request for service for all divisions as it relates to the Central Stores Warehouse.
- Maintain inventory loss to <0.5%; ongoing.

**CITY OF ANTIOCH
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Water Treatment Plant

- Oversee the construction of the Disinfection Project at the Water Treatment Plant.
- Install a Zone I flow meter on the 24" pipe leaving the Water Treatment Plant.
- Install an inline valve on the 12" water line coming off of the .5 MG tank.
- Complete wireless communication at the Canal West and East sites.
- Install new 20" Control Valve at the River Pump.
- Recoat interior of both Actiflo units.
- Install new hydrant at the south end of A Basin.
- Replace GAC in filters at both A and B Plants.
- Install new ladder on the intake structure at the Antioch Municipal Reservoir.
- Perform a Bathometric survey of the Antioch Municipal Reservoir.
- Install new Heating Ventilating and Air Conditioning (HVAC) system for control room and downstairs office.
- Prepare for laboratory re-accreditation by the State Water Resources Control Board (SWRCB) Environmental Laboratory Accreditation Program. SWRCB has issued one year extensions as they restructure the program.
- Evaluate the ability and benefit of adding Powder Activated Carbon to the pre-treatment process.
- Submit Monitoring plan and schedule to comply with EPA's Unregulated Contaminant Monitoring Rule (UCMR) 4.

PUBLIC WORKS DEPARTMENT SUMMARY

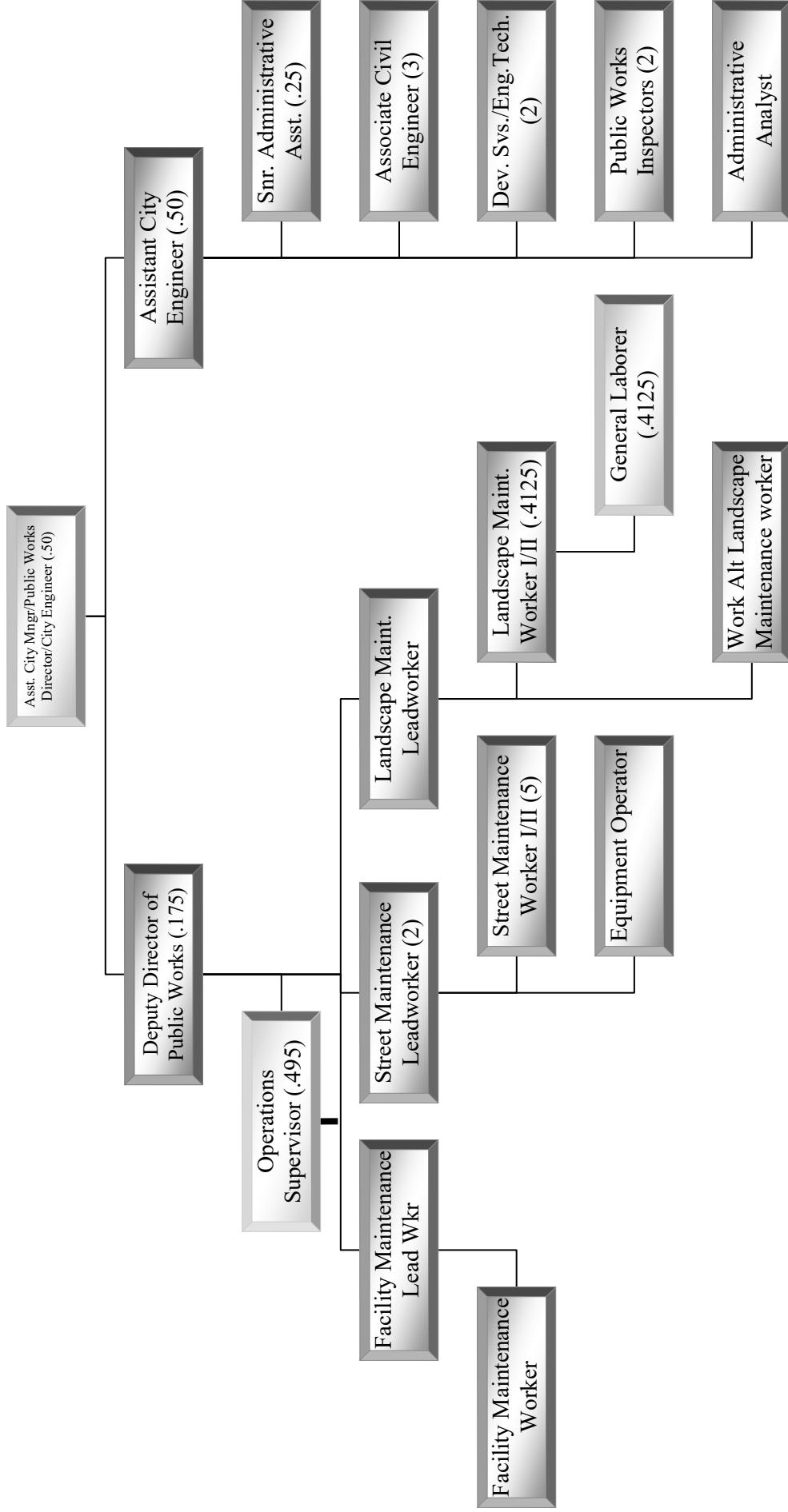
The following programs are included in this summary:

- Public Works Administration
- General Maintenance Supervision
- Street Maintenance
- Signal Maintenance & Street Lighting
- Striping & Signing
- Facilities Maintenance
- Park Maintenance
- Median & General Landscape
- Work Alternative Program
- Warehouse & Central Stores
- Engineering and Development Services
- Capital Improvement

**CITY OF ANTIOCH
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PUBLIC WORKS – GENERAL FUND OPERATIONS



# of Funded Positions	# of Filled Positions	# Vacant Funded Positions	# Proposed New Positions
22,745*	20,245*	2,500	0

*General Fund positions only. Does not include .14 Warehouse/Stores positions as report to Water Distribution Superintendent.

CITY OF ANTIOCH
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PUBLIC WORKS SUMMARY

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
SOURCE OF FUNDS:								
Special Services Public Works	8,012	1,281	2,000	1,000	2,000	2,000	50%	0%
Plan Checking Fees	218,481	205,687	200,000	150,000	200,000	200,000	25%	0%
Inspection Fees	147,442	39,848	100,000	170,000	170,000	170,000	0%	0%
Encroachment/Transportation Permits	160,282	254,703	207,500	125,000	210,000	210,000	40%	0%
Other	174,444	197,674	78,700	110,461	54,200	54,200	-104%	0%
Transfers In	3,034,463	2,716,065	2,680,923	2,679,548	2,813,829	2,809,368	5%	0%
TOTAL SOURCE OF FUNDS	3,743,124	3,415,258	3,269,123	3,236,009	3,450,029	3,445,568	6%	0%
USE OF FUNDS:								
Personnel	2,298,312	2,515,183	2,942,759	2,971,105	2,949,393	3,170,790	-1%	8%
Services & Supplies	3,069,354	3,403,808	4,212,894	4,145,763	4,006,519	3,999,903	-3%	0%
Transfers Out	160,279	147,466	258,654	258,654	235,846	236,039	-10%	0%
Internal Services	83,859	170,870	261,731	269,341	301,655	339,049	11%	12%
TOTAL USE OF FUNDS	5,611,804	6,237,327	7,676,038	7,644,863	7,493,413	7,745,781	-2%	3%
Funded FTE's:				Funded 2016-17	Funded 2017-18	Funded 2018-19		
Maintenance Administration				0.50	0.50	0.50		
Maintenance Supervision				0.25	0.25	0.25		
Street Maintenance				5.00	5.00	5.00		
Striping & Signing				3.00	3.00	3.00		
Facilities Maintenance				2.20	2.20	2.20		
Parks Maintenance				1.025	1.025	1.025		
Work Alternative Program				1.00	1.00	1.00		
Parks Median/General Landscape				1.02	1.02	1.02		
Engineering and Development Services				6.25	6.25	6.25		
Warehouse & Central Stores				0.14	0.14	0.14		
Capital Improvement Administration				0.50	0.50	0.50		
Capital Improvement Services				2.00	2.00	2.00		
Total Public Works Funded FTE's				22.885	22.885	22.885		

CITY OF ANTIOCH
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PUBLIC WORKS - ADMINISTRATION (100-2140)

Public Works Administration is responsible for providing leadership and direction on the day-to-day operations for all divisions within Public Works, comprised of: Water Treatment, Water Distribution, Meter Reading, Collection Systems, GIS, Streets, Signs and Striping, Fleet Services, Marina, Parks, Facilities, Storm Channel and Storm Drains, (NPDES), the Antioch Marina, the City's Warehouse & Central Stores operation, Engineering and Land Development Services including the Office of the City Engineer, Public Works Inspection, Street Light and Landscape Maintenance Districts, and Transportation and Traffic Engineering . Administration provides professional management and oversight to the various divisions' operations, training and clerical needs and addresses the public's concerns and service needs.

PUBLIC WORKS ADMINISTRATION (100-2140)						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed
						%
						Change
Use of Funds:						
Personnel	299,491	300,893	212,433	212,433	175,565	189,400
Services & Supplies	57,530	72,059	76,971	75,971	87,736	92,099
Internal Services	(345,906)	(362,247)	(255,018)	(254,711)	(240,193)	(247,865)
Total Use of Funds	11,115	10,705	34,386	33,693	23,108	33,634
Funded FTE's	1.33	0.83	0.83	0.50	0.50	0.50
						46%
						-31%
						-17%
						15%
						-6%

CITY OF ANTIOCH
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PUBLIC WORKS - GENERAL MAINTENANCE SUPERVISION (100-2150)

General Maintenance Supervision is responsible for administering Division budgets and directing day to day activities of functions assigned to the Street Division. These include street maintenance, sign and roadway markings and fleet services. This activity also provides a wide variety of reports to other departments, coordinates work with other divisions, prepares bid specifications and oversees contract work. The computerized Fleet Management and Pavement Management systems are both administered in this activity.

PUBLIC WORKS GENERAL MAINTENANCE SUPERVISION (100-2150)						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed
					%	%
					Change	Change
Use of Funds:						
Personnel	42,156	48,849	54,214	54,439	54,081	58,077
Services & Supplies	11,378	9,001	13,840	12,740	10,029	10,105
Internal Services	(51,269)	(49,850)	(55,720)	(55,494)	(46,051)	(49,555)
Total Use of Funds	2,265	8,000	12,334	11,685	18,059	18,627
					55%	3%
Funded FTE's	0.25	0.25	0.25	0.25	0.25	0.25

CITY OF ANTIOCH
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PUBLIC WORKS - STREET MAINTENANCE (100-2160)

The Street Maintenance function is responsible for general maintenance and repair of approximately 590 lane miles of roadway in the City of Antioch and perform maintenance of right-of-ways and parking lots. Crews respond to hazardous conditions and emergencies such as vehicle accidents and flooding, repair potholes, perform overlay work; remove illegally dumped trash and debris; eradicate weeds along City maintained roadways; respond to after hour calls for service; remove graffiti, repair road end barricades; make preparations for, and monitor, contract work. Roadway surface treatment programs are funded through this activity and performed through contract.

PUBLIC WORKS STREET MAINTENANCE (100-2160)								
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Source of Funds:								
Charges for Services	8,012	0	0	0	0	0	0%	0%
Transfer in from Gas Tax	1,010,000	810,000	1,010,000	1,010,000	1,010,000	1,010,000	0%	0%
Transfer In from Street Impact	1,123,500	1,144,440	1,167,330	1,070,545	1,289,440	1,290,330	20%	0%
Total Source of Funds	2,141,512	1,954,440	2,177,330	2,080,545	2,299,440	2,300,330	11%	0%
Use of Funds:								
Personnel	323,885	341,983	601,265	602,359	563,585	611,993	-6%	9%
Services & Supplies	442,760	518,705	794,720	712,293	609,146	620,589	-14%	2%
Internal Services	291,052	324,064	359,994	361,586	351,029	373,949	-3%	7%
Total Use of Funds	1,057,697	1,184,752	1,755,979	1,676,238	1,523,760	1,606,531	-9%	5%
Funded FTE's	5.00	5.00	5.00	5.00	5.00	5.00		

CITY OF ANTIOCH
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PUBLIC WORKS - SIGNAL MAINTENANCE (100-2170)

Signal Maintenance and Street Lighting provides for the operation and maintenance of all traffic signals, signal controllers, street lights and traffic loops.

PUBLIC WORKS SIGNAL/STREET LIGHTS (100-2170)							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	%
	Actual	Actual	Budget	Revised	Proposed	Proposed	Change
Source of Funds:							
Other	68,344	161,148	10,000	65,181	10,000	10,000	-85%
Transfers In – Traffic Safety Fund	80,000	80,000	80,000	116,317	85,000	85,000	-27%
Total Source of Funds	148,344	241,148	90,000	181,498	95,000	95,000	-48%
Use of Funds:							
Services & Supplies	632,035	637,116	732,500	732,500	695,875	695,875	-5%
Internal Services	81,529	98,102	111,391	112,151	108,030	111,078	-4%
Total Use of Funds	713,564	735,218	843,891	844,651	803,905	806,953	-5%

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PUBLIC WORKS - STRIPING & SIGNING (100-2180)

The Signing & Striping activity is responsible for installation of new, and maintenance of existing roadway signs and markings such as red curb, thermoplastic legends, street end barricades; removal of graffiti, repair of vandalism; responding to emergency calls for service, such as flooding and traffic accidents; responding to requests for traffic control from public utilities for temporary traffic control devices; preparing for and monitoring contract work, and preparing for events such as planned road closures and City-sponsored events.

PUBLIC WORKS STRIPING/SIGNING (100-2180)								
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Source of Funds:								
Charges for Services	0	1,281	2,000	1,000	2,000	2,000	100%	0%
Total Source of Funds	0	1,281	2,000	1,000	2,000	2,000	100%	0%
Use of Funds:								
Personnel	333,839	360,292	396,985	396,985	394,162	419,186	-1%	6%
Services & Supplies	166,313	212,379	305,745	363,115	379,125	367,018	4%	-3%
Internal Services	168,936	188,321	212,718	213,433	207,425	217,327	-3%	5%
Total Use of Funds	669,088	760,992	915,448	973,533	980,712	1,003,531	1%	2%
Funded FTE's	3.00	3.00	3.00	3.00	3.00	3.00		

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PUBLIC WORKS - FACILITIES MAINTENANCE (100-2190)

Facilities Maintenance is responsible for approximately 318,600 square feet of City-owned and leased buildings and facilities. Services include preventive maintenance such as painting and minor HVAC maintenance, fire and alarm systems monitoring and maintenance, repair of fixed assets and furniture, electrical and plumbing repairs, roof repairs, window and door repairs. This activity also opens and closes facilities in preparation for work day, moves furniture, develops contract work specifications, provides supervision for the citywide custodial services contract, administers 10 maintenance service contracts, monitors facilities for energy usage, performs minor repairs on facility life safety systems, sets up meeting areas for other departments and provides assistance for special events.

PUBLIC WORKS FACILITIES MAINTENANCE (100-2190)								
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Use of Funds:								
Personnel	132,663	163,185	272,250	273,532	269,440	291,751	-1%	8%
Services & Supplies	391,975	414,865	469,818	467,742	448,380	449,387	-4%	0%
Transfers Out – Honeywell	17,279	17,466	17,654	17,654	17,846	18,039	1%	1%
Internal Services	(512,214)	(563,436)	(728,541)	(727,943)	(698,464)	(717,830)	-4%	3%
Total Use of Funds	29,703	32,080	31,181	30,985	37,202	41,347	20%	11%
Funded FTE's	1.125	2.125	2.125	2.20	2.20	2.20		

CITY OF ANTIOCH
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PUBLIC WORKS - PARK MAINTENANCE (100-2195)

Park Maintenance provides safe, aesthetically pleasing and enjoyable parks that meet the needs of the City's diverse community for passive/active play for leisure, recreation and sports activities; facilitates community events in the parks as needed. Park Maintenance also provides playgrounds that promote safe play for children; and maintains sports fields to accommodate 87 adult teams, 5 youth leagues, and approximately 2,200 soccer players at 31 locations. Since 1998, the City of Antioch's park maintenance costs continues to be the lowest per acre in the Bay Area. Park Maintenance also administers the Memorial Tree Program and Children's Memorial Tree Grove.

PUBLIC WORKS PARKS MAINTENANCE (100-2195)							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	%
	Actual	Actual	Budget	Revised	Proposed	Proposed	Change
Source of Funds:							
Other	39,494	37,500	38,500	38,500	38,500	38,500	0%
Transfer In from SLLMDs	326,298	244,482	97,622	130,091	87,469	77,469	-33%
Total Source of Funds	365,792	281,982	136,122	168,591	125,969	115,969	-25%
Use of Funds:							
Personnel	78,100	130,596	142,208	142,632	145,776	155,216	2%
Services & Supplies	946,483	1,119,195	1,203,327	1,204,336	1,154,900	1,154,900	-4%
Transfer Out to SLLMDs	143,000	130,000	241,000	241,000	218,000	218,000	-10%
Internal Services	39,934	51,649	58,927	59,518	58,758	59,671	-1%
Total Use of Funds	1,207,517	1,431,440	1,645,462	1,647,486	1,577,434	1,587,787	-4%
Funded FTE's	1.025	1.025	1.025	1.025	1.025	1.025	

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PUBLIC WORKS - MEDIAN AND GENERAL LANDSCAPE (100-2196)

Median Maintenance provides a wide range of programs to maintain the Police Facility, Maintenance Service Center, and major median landscaping. Major medians include Hillcrest Avenue, Deer Valley Road, Delta Fair Boulevard, Somersville Road, Buchanan Road, James Donlon Boulevard, Lone Tree Way, West 4th Street, Wilbur Avenue, East 18th Street, West 10th Street, Davison Drive, Dallas Ranch Road, A Street and Contra Loma Boulevard. Median Maintenance provides aesthetically pleasing landscape to achieve mandated requirements for public safety in a cost effective and efficient manner of 21 miles, 42 acres of landscape medians, 85 acres of streetscapes along major arterials and right-of-ways.

PUBLIC WORKS PARK MEDIAN/GENERAL LANDSCAPE MAINTENANCE (100-2196)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Other	25,289	8,641	200	1,280	200	200	0%
Transfer In SLLMDs	219,412	150,064	34,998	61,622	50,004	50,004	0%
Total Source of Funds	244,701	158,705	35,198	62,902	50,204	50,204	0%
Use of Funds:							
Personnel	121,655	123,945	149,540	149,945	152,737	161,911	6%
Services & Supplies	231,926	251,925	319,933	319,933	363,016	365,335	1%
Internal Services	51,725	61,688	69,827	70,337	67,673	69,741	3%
Total Use of Funds	405,306	437,558	539,300	540,215	583,426	596,987	2%
Funded FTE's	1.0125	1.0125	1.0125	1.02	1.02	1.02	

CITY OF ANTIOCH
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PUBLIC WORKS – WORK ALTERNATIVE PROGRAM (100-2198)

The Work Alternative Program (WAP) operates in conjunction with the Contra Costa County Sheriff's office, providing unskilled labor to perform routine maintenance tasks such as litter pick-up, graffiti removal, weed abatement and debris removal from street right of ways and storm channels. This is a cost effective means of enhancing work performed in the landscape maintenance districts and channels. The City utilizes one Landscape Maintenance Worker and a temporary employee in this program to work with the WAP participants.

PUBLIC WORKS WORK ALTERNATIVE PROGRAM (100-2198)							
	2014-15	2015-16	2016-17	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed	Proposed
							%
							Change
							Change
Source of Funds:							
Transfer in from NPDES	60,688	70,225	73,365	73,365	74,126	77,875	1%
Transfer in from SLLMD Administration	14,565	16,854	17,608	17,608	17,790	18,690	1%
Total Source of Funds	75,253	87,079	90,973	90,973	91,916	96,565	1%
Use of Funds:							
Personnel	121,375	129,709	146,730	146,730	148,252	155,750	1%
Services & Supplies	8,130	11,053	15,660	10,793	11,950	12,150	11%
Total Use of Funds	129,505	140,762	162,390	157,523	160,202	167,900	2%
Funded FTE's	1.00	1.00	1.00	1.00	1.00	1.00	

**CITY OF ANTIOCH
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GENERAL FUND – DEPARTMENTAL BUDGETS**



PUBLIC WORKS - WAREHOUSE & CENTRAL STORES (100-2620)

The Warehouse & Central Stores operation is responsible for the procurement, storage and distribution of stock and non-stock items used by the City's various departments and is the receiving and distribution point for all supplies purchased. This operation also provides a variety of other services to departments, such as fire extinguisher service and lock and key repair services. The budget included in the General Fund represents the portion of the operation which services General Fund activities and/or departments. The majority of operations for the Warehouse are accounted for in the Enterprise Funds and a separate budget is maintained in those funds.

PUBLIC WORKS WAREHOUSE & CENTRAL STORES (100-2620)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Personnel	13,604	14,800	15,607	15,607	16,049	17,231	7%
Total Use of Funds	13,604	14,800	15,607	15,607	16,049	17,231	7%
Funded FTE's	0.14	0.14	0.14	0.14	0.14	0.14	

CITY OF ANTIOCH
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PUBLIC WORKS - ENGINEERING AND DEVELOPMENT SERVICES DIVISION (100-5150)

This division is responsible for review and approval of final and parcel maps and public improvements for new residential, commercial and industrial development as well as the inspection of those improvements. Information is also provided to the public for flood plains in Antioch and the division has primary responsibility for the management of the National Pollutant Discharge Elimination System (NPDES) permit. The Landscaping and Lighting District Engineer's Report preparation and Traffic/Transportation are also managed by Engineering Land Development Services.

PUBLIC WORKS ENGINEERING AND DEVELOPMENT (100-5150)							
	2014-15	2015-16	2016-17	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed	Proposed
							%
							Change
Source of Funds:							
Permits	160,282	254,703	207,500	125,000	210,000	210,000	68%
Charges for Services	365,923	245,535	300,000	320,000	370,000	370,000	16%
Other	41,317	-9,615	30,000	5,500	5,500	5,500	0%
Transfer In - NPDES	200,000	200,000	200,000	200,000	200,000	200,000	0%
Total Source of Funds	767,522	690,623	737,500	650,500	785,500	785,500	21%
Use of Funds:							
Personnel	700,176	766,724	799,734	799,734	828,333	896,404	4%
Services & Supplies	146,066	104,810	232,052	197,942	187,817	178,847	-5%
Internal Services	286,468	335,686	386,679	388,359	391,060	415,647	1%
Total Use of Funds	1,132,710	1,207,220	1,418,465	1,386,035	1,407,210	1,490,898	2%
Funded FTE's	6.25	6.25	6.25	6.25	6.25	6.25	

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CAPITAL IMPROVEMENT ADMINISTRATION (100-5170)

This Division provides oversight of the design, construction, and inspection of the City's Capital Improvement Program; oversees the development of the City's Five-Year Capital Improvement Program and the yearly Capital Improvement Budget; and protects the City's pre-1914 water rights.

CAPITAL IMPROVEMENT ADMINISTRATION (100-5170)						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed
Use of Funds:						
Personnel	66,005	72,166	51,853	76,969	93,193	99,011
Services & Supplies	8,391	11,664	9,832	9,902	9,318	7,925
Internal Services	28,350	33,514	39,292	39,500	39,636	41,382
Total Use of Funds	102,746	117,344	100,977	126,371	142,147	148,318
					12%	4%
Funded FTE's	1.25	1.25	1.25	0.50	0.50	0.50

CAPITAL IMPROVEMENT SERVICES DIVISION (100-5180)

Engineering Services provides the design, inspection, and construction management for the City's Capital Improvement contracts; develops the City's Five-Year Capital Improvement Program and annual Capital Improvement Budget; prepares applications for Federal, State, and Local roadway and other public improvement grants.

CAPITAL IMPROVEMENT SERVICES (100-5180)						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed
Use of Funds:						
Personnel	65,363	62,041	99,940	99,740	108,220	114,860
Services & Supplies	26,367	41,036	38,496	38,496	49,227	45,673
Internal Services	45,254	53,379	62,182	62,605	62,752	65,504
Total Use of Funds	136,984	156,456	200,618	200,841	220,199	226,037
					10%	3%
Funded FTE's	2.00	2.00	2.00	2.00	2.00	2.00

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POLICE DEPARTMENT

The Antioch Police Department is charged with the enforcement of local, state and federal laws and with providing for around-the-clock protection of the lives and property of the public. The Police Department functions as an instrument of public service and as a tool for the distribution of information, guidance and direction.

Our Mission

The Mission of the Antioch Police Department, in partnership with our community, is to promote the quality of life in Antioch by proactively reducing crime with integrity and commitment to excellence.

Strategic Plan

A Strategic Planning is the foundation for the future of any organization. In developing the Strategic Plan for the Antioch Police Department we sought input from the community at large and the rank and file employees of the Antioch Police Department. The resulting information was collated and provides the basis for the six goal statements for the department. Our Strategic Plan not only serves as the foundation for how we will provide police services in the future but also serves as the department's vehicle for accomplishing needed change. The way in which we deliver services is founded in our belief in Community Policing. The critical aspects of community oriented policing are problem solving, a focus on service delivery at the neighborhood level, and community partnerships.

Our strategic direction for the next three years focuses on six key elements:

1. Leadership and Relationships
2. Communication (Internal and External)
3. Staffing
4. Reducing Crime
5. Juvenile Issues
6. Public Education

**CITY OF ANTIOCH
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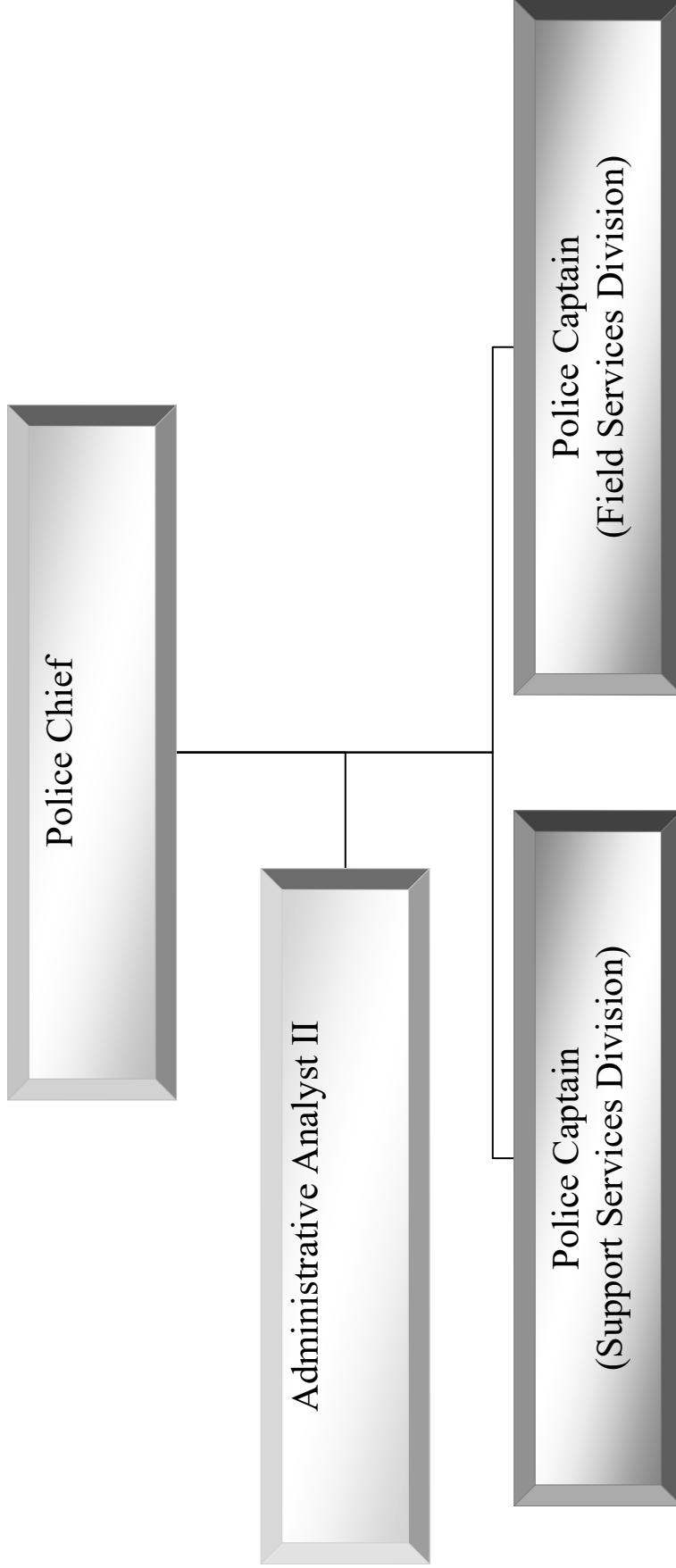
The following programs and bureaus are in the Police Department:

- Police Administration
- Reserves
- Prisoner Custody Police Administration
- Reserves
- Community Policing Bureau
- Traffic
- Investigation
- Special Operations Unit
- Communications
- Office of Emergency Management
- Volunteer Program/Chaplaincy
- Facilities Maintenance
- Volunteer Program/Chaplaincy
- Facilities Maintenance
- Animal Control Support

CITY OF ANTIOCH
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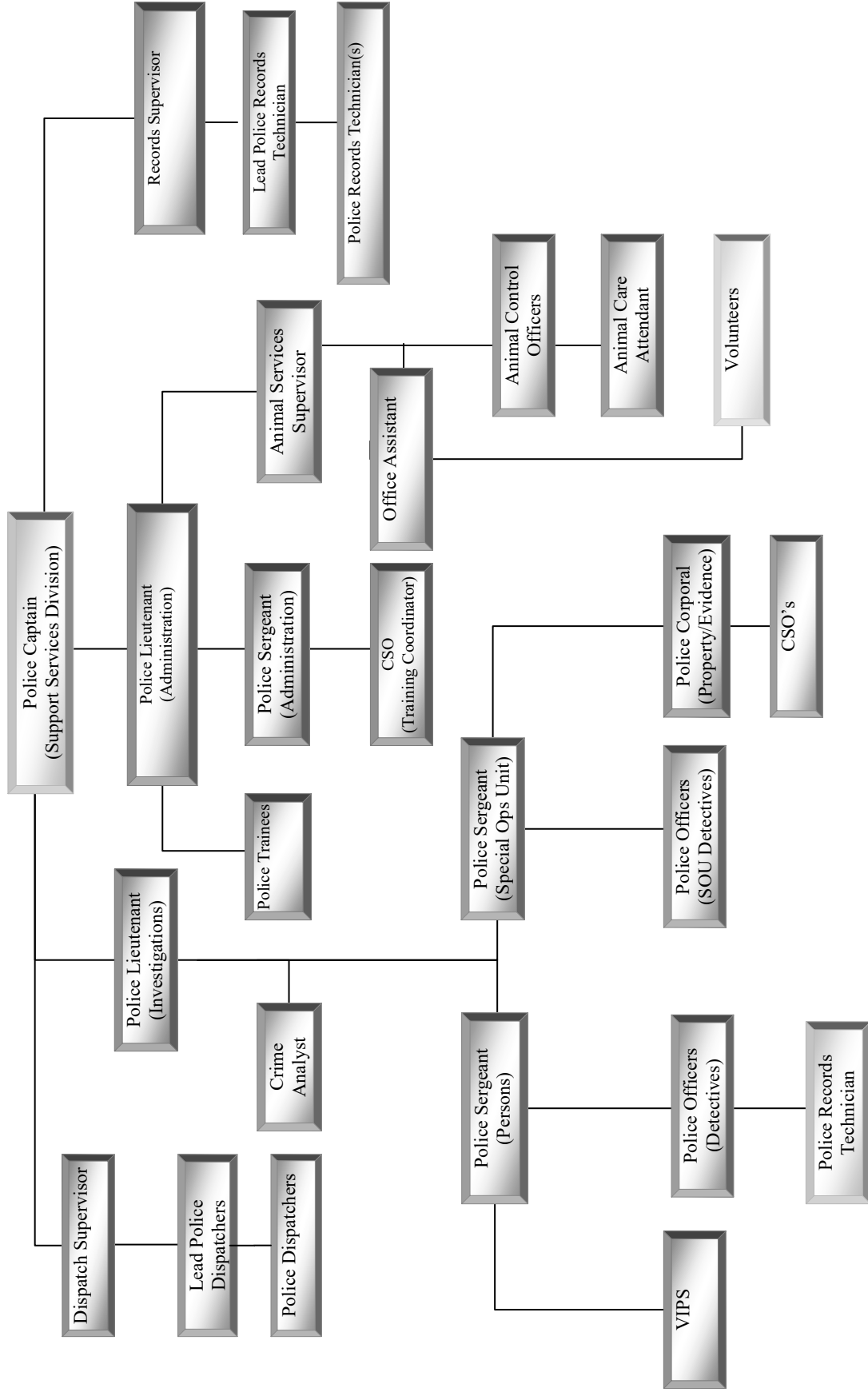
POLICE DEPARTMENT



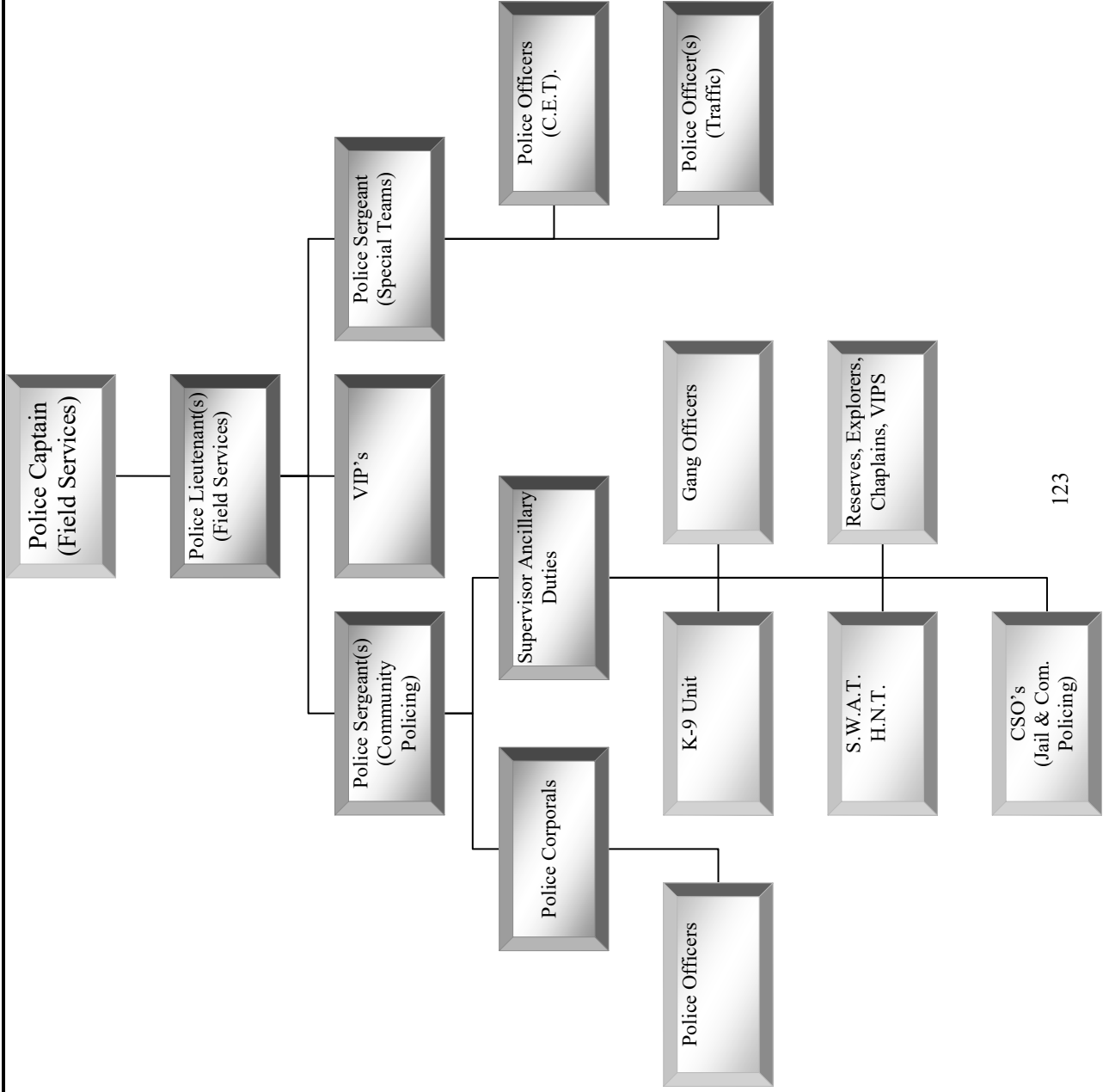
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**CITY OF ANTIOCH
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The next pages of this section provide a department summary of revenues and expenditures with tables for sources and uses of funds. A summary of each program or bureau follows with a table showing the sources and uses of funds for each.

POLICE DEPARTMENT SUMMARY						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed
					%	%
					Change	Change
SOURCE OF FUNDS:						
Taxes – Measure C	5,470,955	6,532,060	6,221,185	6,059,658	6,177,785	6,303,241
P.O.S.T. Funds	26,088	6,459	12,000	10,000	12,000	12,000
Federal Grant	368,701	301,030	447,173	800,000	102,000	0
Grant Reimbursement – State/Local	46,909	20,639	0	0	0	0
AB109 Reimbursement	130,500	130,500	130,500	130,500	130,500	130,500
Other Service Charges	15,863	21,482	15,000	20,814	19,000	19,000
Police Services General	48,512	68,392	45,000	82,051	45,000	45,000
False Alarm Permit Fees	53,102	49,043	30,000	31,460	30,000	30,000
False Alarm Response	42,122	45,903	24,000	32,730	30,000	30,000
Other	29,610	23,050	2,000	43,965	15,000	15,000
Donations	266	175	0	395	0	0
Booking Fee Reimbursements	3,777	564	5,000	2,500	4,000	4,000
Sales Tax Public Safety	578,236	578,406	520,000	554,000	559,550	565,135
Non-Traffic Fines	17,061	46,695	8,000	3,800	8,000	8,000
Vehicle Code Fines	38,296	56,857	35,000	110,000	50,000	50,000
Abatement Fees	100	0	0	100	0	0
Police Services 911-Brentwood	777,822	824,492	400,000	655,471	0	0
Transfers in	718,960	216,660	853,052	1,116,392	157,143	140,651
TOTAL SOURCE OF FUNDS	8,366,880	8,922,407	8,747,910	9,653,836	7,339,978	7,352,527
					-24%	0%
USE OF FUNDS:						
Personnel	24,675,748	26,628,766	30,925,816	29,202,442	30,745,582	34,042,404
Services & Supplies	4,662,359	5,185,165	4,702,290	5,076,163	4,532,704	4,668,837
Transfers Out	454,674	600,096	557,421	913,535	752,275	901,428
Internal Services	2,333,614	2,767,235	3,162,307	3,180,963	3,168,049	3,311,881
TOTAL USE OF FUNDS	32,126,395	35,181,262	39,347,834	38,373,103	39,198,610	42,924,550
					2%	10%

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POLICE DEPARTMENT SUMMARY (Continued)			
	Funded 2016-17	Funded 2017-18	Funded 2018-19
Funded FTE'S			
Administration	11.90	11.80	11.80
Prisoner Custody	1.00	1.00	1.00
Community Policing	79.00	80.00	81.00
Traffic Division	2.00	2.00	2.00
Investigation	19.00	19.00	19.00
Special Operations Unit	5.00	5.00	5.00
Communications	16.00	16.00	16.00
Total Police General Fund Funded FTE's	133.90	134.80	135.80

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
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POLICE ADMINISTRATION (100-3110)

Police Administration is responsible for the administrative and management functions of the department. Effective organizational planning, community relations, training, emergency preparedness, crime prevention, computer services, recruitment, internal affairs, investigation, public education, police commission, evidence, crime analysis and department budget are included in this activity, as well as the Chief of Police

2016-2017 Accomplishments:

- Accelerated hiring the process and increased filled sworn officer personnel positions to 99.
- Continued succession planning/reorganization and mentoring.
- Maintained Coffee with the Cops presentations and utilized as a medium for community outreach.
- Maintained Coffee with the Cops for the Spanish speaking community.
- Allocated the funds for EBRCS and implemented this communications system.
- Allocated the funds for updated Electronic Control Devices (Tasers), implemented and deployed this equipment.
- Allocated the funds for firearms exchange and upgrade, and deployed this equipment.
- Developed and implemented a Citizens Academy.
- Expanded Community Camera/ALPR program to include the entire Sycamore Corridor.

2018 & 2019 Objectives:

- Continue the accelerated hiring process with a goal of filling all authorized sworn positions.
- Continue succession planning/reorganization and mentoring.
- Continue to host the Citizens Academy.
- Allocate the funds for the vehicle fleet and replace vehicles with high mileage and in a state of disrepair.
- Monitor calls for service and crime trends to ensure our deployment of personnel is as efficient as possible and delivers the best customer service to the community.
- Increase Administrative Staff positions to help manage budgetary responsibilities and better support the Office of the Chief of Police.
- Conduct promotional processes to fill current and anticipated vacancies in Command Staff and Supervisory ranks.
- Expand the Community Camera/ALPR program to include the intersection of Cavallo Road and E. 18th Street.
- Purchase and replace outdated/expired safety equipment to include ballistic helmets and vests and purchase additional less lethal equipment to be utilized in the field.

**CITY OF ANTIOCH
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GENERAL FUND – DEPARTMENTAL BUDGETS**



POLICE ADMINISTRATION (100-3110)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							% Change
Revenue from Other Agencies	33,979	12,406	12,000	10,000	12,000	12,000	20%
Charges for Services	159,599	184,820	114,000	166,482	124,000	124,000	-26%
Other	28,578	21,534	2,000	21,216	15,000	15,000	-29%
Transfer In – Byrne Grant	25,000	25,000	25,000	0	25,000	0	100%
Total Source of Funds	247,156	243,760	153,000	197,698	176,000	151,000	-11%
Use of Funds:							
Personnel	1,744,844	2,200,994	2,668,778	2,701,396	2,877,669	3,172,350	7%
Services & Supplies	1,139,348	1,492,454	1,347,712	1,439,627	1,441,865	1,460,826	0%
Internal Services	881,042	964,479	1,100,441	1,103,666	1,087,718	1,131,731	-1%
Total Use of Funds	3,765,234	4,657,927	5,116,931	5,244,689	5,407,252	5,764,907	7%

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POLICE RESERVES (100-3120)

Police Reserves provide a uniformed volunteer police unit to augment the Community Policing Bureau in performing day-to-day functions. Police Reserves also provide policing for various City and Civic events.

Significant Changes 2016-2017

As noted in previous year's reports, due to P.O.S.T. requirements of police reserve officers, many agencies including APD have seen significant decreases in their reserve numbers. There has been no recruitment for reserve officers as the departments primary focus has been on hiring and filling vacant full time sworn staff. Additionally, Reserve Officer Frank Rupani retired after nearly 20 years of service. Rupani's exit from the unit leaves the program with two reserve officers.

2016-2017 Accomplishments:

- The reserve unit continued to assist the Field Services Bureau by assisting with special projects, special events, and holiday patrols.
- The reserve unit had an approximate 8.5% increase in service hours worked over 2015-2016 to date
- Reserves Officers completed 494 vehicle abatement calls which resulted in 117 towed/stored vehicles, 43 citations issued, and 20 vehicles being "red tagged."

2018 & 2019 Objectives:

- Continue to use police reserves to assist community policing personnel with special projects.
- Use police reserves to supplement holiday patrols and working special events.
- Continue to use police reserves for 72 hour tows on city streets.
- Assess the viability of recruiting and hiring additional police reserves personnel.

POLICE RESERVES (100-3120)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Charges for Services	0	0	0	573	0	0	-100%
Total Source of Funds	0	0	0	573	0	0	-100%
Use of Funds:							
Personnel	4,657	6,839	2,117	3,550	2,156	2,156	-39%
Services & Supplies	0	0	250	250	2,850	2,850	1040%
Internal Services	5,996	7,181	8,067	8,100	8,255	8,686	2%
Total Use of Funds	10,653	14,020	10,434	11,900	13,261	13,692	11%
							3%

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PRISONER CUSTODY (100-3130)

Prisoner Custody provides for all prisoner custody services, booking, custody transportation and property security. This program is also in charge of maintenance of supplies for the jail.

2016-2017 Accomplishments:

- Recruited and hired 2 CSO's to expand the number of civilian jailers to 3.
- Expanded the training of the civilian jail personnel to include writing reports, towing vehicles and assisting at the front counter.
- Provided state mandated biennial training to jailers and sworn officers on temporary holding facilities.
- Modified jailers' work hours to provide maximum jail coverage and reduce impact on sworn officers.

2018 & 2019 Objectives:

- Provide safety skill classes for the civilian employees dealing with prisoners.
- Continue to ensure the jail facility and transport vehicles are properly maintained.
- Determine record retention requirements and purge unneeded jail records.
- Assist in the replacement of the outdated breath alcohol testing instrument in the jail with a new Intoximeter DMT (provided through CCCSO grant).
- Facilitate the training of employees to operate the Intoximeter DMT breath alcohol instrument.
- Continue succession planning for the supervisors and managers of this bureau.

POLICE PRISONER CUSTODY (100-3130)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Booking Fee Reimbursements	3,777	564	5,000	2,500	4,000	4,000	0%
Total Source of Funds	3,777	564	5,000	2,500	4,000	4,000	60%
Use of Funds:							
Personnel	444,013	25,314	609,457	119,650	136,656	144,500	14%
Services & Supplies	1,823	237,396	64,301	64,401	64,413	63,633	0%
Internal Services	38,554	47,792	54,994	55,422	55,352	57,645	0%
Total Use of Funds	484,390	310,502	728,752	239,473	256,421	265,778	7%

CITY OF ANTIOCH
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COMMUNITY POLICING BUREAU (100-3150)

The Community Policing Bureau provides general police services and responds to emergency calls to crimes in progress. Community Policing investigates crimes and investigates traffic accidents and enforces traffic laws and provides preventive patrol.

The Community Policing Bureau has been designed to promote a partnership with the community city-wide, and together identify community needs and resolve problems through practice and problem-solving approaches.

2016-2017 Accomplishments:

- Continued weekly enforcement operations; targeting violent crime and areas prone to violent crime. (This was eliminated in April 2017)
- Participated in the VSET in an effort to lower our vehicle thefts.
- Continued to move forward with succession planning/reorganization/promotions/mentoring.
- Recruited a canine handler and purchased/trained a new canine in order to fill a vacancy in the unit to achieve full staffing of 6 canine's and handlers.
- Created a 2 officer Community Engagement Team to deal with quality of life issues.

2018 & 2019 Objectives:

- Add a Sergeant to supervise this unit along with traffic.
- Continue to move forward with succession planning/reorganization/promotions/mentoring.
- Transition to a 4/10 patrol schedule and eliminate built in overtime.
- Reestablish weekly proactive details.
- K9 Unit Supervisor and Manager to attend K9 Management School.

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POLICE COMMUNITY POLICING (100-3150)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							% Change
Taxes – Measure C	5,470,955	6,532,060	6,221,185	6,059,658	6,177,785	6,303,241	2%
Taxes - PSAF	578,236	578,406	520,000	554,000	559,550	565,135	1%
Fines & Penalties	17,061	46,695	8,000	3,800	8,000	8,000	111%
Rev. from Other Agencies	407,719	315,722	447,173	800,000	102,000	0	-87%
Other	18	0	0	22,010	0	0	-100%
Transfers In	676,057	162,851	780,000	1,075,542	100,000	100,000	-91%
Total Source of Funds	7,150,046	7,635,734	7,976,358	8,515,010	6,947,335	6,976,376	-18%
Use of Funds:							
Personnel	16,395,906	17,610,999	19,666,159	17,981,834	18,750,107	20,869,457	11%
Services & Supplies	937,987	1,349,693	1,558,066	1,661,187	1,300,499	1,404,144	-22%
Transfers Out	0	0	0	393,000	0	0	-100%
Internal Services	1,026,300	1,257,824	1,450,346	1,460,814	1,374,220	1,440,453	-6%
Total Use of Funds	18,360,193	20,218,516	22,674,571	21,496,835	21,424,826	23,714,054	11%

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TRAFFIC BUREAU (100-3160)

The Traffic Bureau provides for enforcement of moving traffic violations and parking violations. The Bureau directs traffic to ensure proper traffic flow, investigates major and fatal accidents, enforces driving under the influence violations and investigates traffic complaints. The Bureau works closely with the Community Policing Bureau to suppress traffic problems in target areas.

2016-2017 Accomplishments:

- A second officer was added to the Traffic Bureau.
- Conducted several targeted DUI patrols, party patrols, DUI checkpoints and undercover operations regarding alcohol violations.
- Both traffic officers were trained in advanced levels of collision investigations.
- Two new motorcycles were purchased and deployed to the Bureau.
- The department outsourced parking enforcement to SP Plus for all parking complaints and abandoned autos.

2018 & 2019 Objectives:

- Add a sergeant to supervise the Bureau along with the CET Team.
- Explore the possibility of adding additional officers to the Bureau.
- Conduct periodic directed traffic enforcement throughout the city.
- Develop in-house training for patrol officers on collision investigations.
- Assign officers in FTO to 1 week in the Traffic Bureau.

POLICE TRAFFIC (100-3160)							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	%
	Actual	Actual	Revised	Proposed	Proposed	Proposed	Change
Source of Funds:							
Vehicle Code Fines	38,296	56,857	110,000	50,000	50,000	50,000	0%
Abatement Fees	100	0	100	0	0	0	0%
Total Source of Funds	38,396	56,857	110,100	50,000	50,000	50,000	0%
Use of Funds:							
Personnel	0	210,224	447,895	515,443	574,983	574,983	12%
Services & Supplies	0	0	950	49,535	58,882	58,882	19%
Internal Services	0	0	0	89,208	93,501	93,501	5%
Total Use of Funds	0	210,224	448,845	654,186	727,366	727,366	11%

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INVESTIGATION BUREAU (100-3170)

The Investigation Bureau provides investigative follow-up to those crimes which cannot be resolved at patrol level. Detectives are assigned to burglary, robbery, homicide, sex offenses, checks and juvenile crimes. Additionally, they prepare cases for referral to the District Attorney's office for prosecution.

2016-2017 Accomplishments:

- Promoted a Persons Crime Detective to a Field Services Corporal
- Maintained a high clearance rate for homicide cases (currently 75% clearance).
- Reinstated our Pen-Link cell phone location tracking software. (Technology used to pin point a suspect's location in real-time using their cell phone service provider information).
- Purchased Cell-Hawk cell phone analytical software (Technology used to analyze a suspect's whereabouts and routines using cell phone and text message historical data).
- Updated Cell-Brite to the most recent version (Technology used to forensically process cellular/smart phones).
- Purchased new safety equipment (rifle rated ballistic shields and breaching equipment for the investigations supervisor and tourniquets for each detective).

2018 & 2019 Objectives:

- Increase Investigations Bureau staffing levels to include two dedicated per-diem detectives.
- Add a second full-time secretary dedicated to investigations (currently there is one full-time and one part-time).
- Maintain a high clearance rate for all crimes.
- Continue to develop future leaders.
- Increase investigations vehicle fleet (need 2 more vehicles).
- Continue to maintain and update technologies that assist with investigations.

POLICE INVESTIGATION (100-3170)							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	%
	Actual	Actual	Budget	Revised	Proposed	Proposed	Change
Source of Funds:							
AB109 Reimbursement	0	130,500	130,000	130,500	130,500	130,500	0%
Other	0	0	0	1,014	0	0	-100%
Total Source of Funds	0	130,500	130,000	131,514	130,500	130,500	0%
Use of Funds:							
Personnel	3,069,061	3,701,762	3,995,671	4,320,711	4,470,877	4,946,641	3%
Services & Supplies	490,819	544,673	585,890	568,544	563,580	563,420	-1%
Internal Services	148,159	182,082	209,838	211,394	211,615	221,488	0%
Total Use of Funds	3,708,039	4,428,517	4,791,399	5,100,649	5,246,072	5,731,549	3%

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
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SPECIAL OPERATIONS UNIT (SOU) (100-3175)

This unit was formerly known as the Narcotics Bureau, which provided investigative follow-up to those narcotics and vice-related cases which could not be resolved by field services personnel. Due to a significant reduction in staffing, this unit has been re-named, with a primary focus and efforts being placed on fugitive apprehension and high-risk searches.

2016-2017 Accomplishments:

- Increased the staffing of SOU to 4 Detectives and 1 Supervisor.
- Continued a solid working relationship with outside agencies in large scale Narcotics, Gang, and Dangerous Weapons related investigations.
- Purchased 4 new vehicle tracking devices.
- Purchased new body wire equipment.
- Purchased a mechanical breaching tool (used to safely breach residential doors, locked vehicle trunks, safes, etc.).
- Renewed lease for new undercover vehicles.

2018 & 2019 Objectives:

- Increase the staffing of SOU to 5 Detectives and 1 Supervisor.
- Continue a solid working relationship with outside agencies in large scale Narcotics, Gang, and Dangerous Weapons related investigations.
- Look into purchasing long-range surveillance equipment.
- Add an additional undercover vehicle to the SOU fleet.

POLICE SPECIAL OPERATIONS UNIT (100-3175)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Personnel	837,820	612,009	860,801	1,182,895	1,290,040	1,401,137	9%
Services & Supplies	26,875	30,704	38,327	38,927	37,504	37,748	-4%
Internal Services	66,764	82,020	94,542	95,235	95,348	99,815	0%
Total Use of Funds	931,459	724,733	993,670	1,317,057	1,422,892	1,538,700	8%

**CITY OF ANTIOCH
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GENERAL FUND – DEPARTMENTAL BUDGETS**



COMMUNICATIONS BUREAU (100-3180)

Communications (police dispatch) provides emergency and non-emergency dispatch services and directs citizens to the proper service providers.

2016-2017 Accomplishments:

- Hired 1 Dispatch Supervisor.
- The dispatch center answered 76,730 9-1-1 calls and 181,467 non emergency calls in 2016
- Upgraded to ergonomic workstations and chairs.
- Installed EBRCS.
- Installed camera monitoring equipment to each station to assist officers.

2018 & 2019 Objectives:

- Become text compatible to receive text messages to 9-1-1.
- Explore implementing 9-1-1 for Kids programs and speak to local schools.
- Continue to recruit and hire dispatch personnel.
- Research and implement new CAD (computer aided dispatch) system.
- Look toward future technology/ equipment needs.
- Have Dispatch Staff become more involved in community events (Coffee with the Cops, etc.).
- Look into new translation services to better serve the growing Community of Antioch.
- Research and implement new recording system that is compatible with EBRCS.

POLICE COMMUNICATIONS (100-3180)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change	
Source of Funds:									
Police Services 911 Brentwood	777,822	824,492	400,000	655,471	0	0	-100%	0%	
Total Source of Funds	777,822	824,492	400,000	655,471	0	0	-100%	0%	
Use of Funds:									
Personnel	2,121,415	2,209,617	2,564,360	2,356,461	2,607,669	2,825,845	11%	8%	
Services & Supplies	1,566,025	1,011,578	484,465	534,408	484,990	485,303	-9%	0%	
Internal Services	156,990	190,257	218,647	220,204	220,866	231,975	0%	5%	
Total Use of Funds	3,844,430	3,411,452	3,267,472	3,111,073	3,313,525	3,543,123	7%	7%	

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OFFICE OF EMERGENCY MANAGEMENT (100-3185)

The Office of Emergency Management has the essential service responsibility for "disaster preparedness" in our community. This section will develop, maintain and coordinate current emergency preparedness plans that will help mitigate the effects of potential man-made and natural disasters. A useful plan is one that will support efficiency by dividing up the overall problem into manageable tasks and assigning similar types of tasks to defined organizational elements. This will allow each organizational element to focus on specific missions as part of an overall team.

2016-2017 Accomplishments:

- Provided presentations to community groups related to disaster preparedness.
- Worked in conjunction with the east county CERT organizers continuing our partnership for the purposes of expanding the training of volunteers in the area of emergency services.
- Obtained Council approval on the Citywide Emergency Operations Plan.
- Relocation of secondary EOC.
- Conducted table top disaster preparedness exercises for applicable City staff.
- Incorporated CCCFD into table top exercises.
- Trained City staff assigned to the EOC on roles and responsibilities.

2018 & 2019 Objectives:

- Continue to provide presentations to community groups related to disaster preparedness.
- Conduct table top disaster preparedness exercise for applicable City staff and incorporate outside agencies.
- Update maps, forms, and equipment.
- Fill vacancies and train new staff.
- Acquire and incorporate the use of computers with in the EOC system.

POLICE OFFICE OF EMERGENCY MANAGEMENT (100-3185)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Services & Supplies	23,956	7,685	26,535	26,076	26,108	26,111	0%
Internal Services	(23,269)	(5,988)	(21,248)	(21,161)	(21,205)	(20,948)	0%
Total Use of Funds	687	1,697	5,287	4,915	4,903	5,163	0%
							5%

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COMMUNITY VOLUNTEER PROGRAM/CRIME PREVENTION COMMISSION/CHAPLAINCY (100-3195)

The Volunteer Program supports police services, while providing the citizens an opportunity to actively support their community. These opportunities will involve clerical support, vacation patrols, crime prevention and community awareness presentations.

The Antioch Police Crime Prevention Commission is composed of seven members who are appointed by the Mayor. Their purpose is to organize and facilitate Antioch's Crime Prevention Program through the Neighborhood Watch Program.

The Chaplaincy Program is a ministry of ordained volunteer clergy to support the employees of Antioch Police Department and the citizens of Antioch during crisis/non-crisis situations.

2016-2017 Accomplishments:

VIPS

- Expanded the decoy car program to include additional days, locations, and short notice special requests.
- Added 1 Field Services and 5 Support Services VIPS to the program.
- Developing Hans Ho into the Volunteer Coordinator role.
- Provided service, direction, and equipment at all Neighborhood Cleanups.
- Hans Ho attended a Volunteer Coordinator training presented by LEVOC.
- VIPS service hours worked had an equivalent dollar value of approximately **\$236,118**.

EXPLORERS

- Increased the ethnic diversity and gender equity within Explorer Post with the addition of 10 new Explorers to better reflect the demographics of Antioch.
- Coordinated and planned our first Explorer Crab feed which raised approximately **\$25,000** for the program.
- Explorers participated the 3 day 2016 Solano County Explorer Academy (the only police agency outside of Solano County invited).
- Explorers participated in a number of civic events and assisted APD staff in department training.

CHAPLAINS

- Regularly respond as requested by patrol staff to provide faith based service to citizens in both crisis and non-crisis situations.
- Father Robert Rein is actively involved in Police and Fire Chaplaincy and regularly attends training on critical incident stress management and how to provide services to first responders.

2018 & 2019 Objectives:

VIPS

- Recruit a sufficient number of applicants to complete another Field Services VIPS Academy.
- Expand the duties assigned to VIPS personnel and continue to assess if appropriate to expand duties of VIPS personnel.
- Increase the number of VIPS willing to participate on the incident "call out" list to assist at fatal/major injury collisions and critical incidents to support patrol staff.

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EXPLORERS

- Allow Explorers to attend 2017 Central Valley Explorer Competition.
- Continue Explorer recruitment efforts as a significant number of Explorers will “age out” in the coming months.
- Consider assigning additional duties to Explorers similar to VIPs duties.
- Attend the 4 day 2017 Solano Explorer academy at the Fairfield Public Safety Facility.

CHAPLAINS

- Recruit Chaplains for additional religions (Muslim, Sikh, etc.) in order to better meet the needs of our diverse community.
- Attain critical incident stress management training for all Chaplains to better assist them in their roles as Police Chaplains.

POLICE COMMUNITY VOLUNTEERS (100-3195)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Donations	266	175	0	395	0	0	0%
Transfer In – Byrne Grant	17,903	28,809	48,052	40,850	32,143	40,651	-21%
Total Source of Funds	18,169	28,984	48,052	41,245	32,143	40,651	-22%
Use of Funds:							
Personnel	58,032	51,008	74,813	88,050	94,965	105,335	8%
Services & Supplies	11,217	16,153	19,130	21,130	16,935	15,300	-20%
Internal Services	3,856	4,806	5,337	5,440	5,358	5,494	-2%
Total Use of Funds	73,105	71,967	99,280	114,620	117,258	126,129	2%

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FACILITIES MAINTENANCE (100-3200)

The primary objective of the Facilities Maintenance activity is to provide for an acceptable level of maintenance to the Police and Animal Services facilities. There are no personnel assigned to this work. Facilities maintenance work such as roof repairs, general building repairs, and necessary alterations to office, installation of building hardware, electrical wiring and janitorial maintenance are accomplished through this program. Additionally, utilities for the department are paid from this account.

2016-2017 Accomplishments:

- Completed improvements to the interior of the PD to include: (Historical framed photographs throughout the PD, updated display case, new plants and rocks in the planter boxes, new chairs and monitors in the briefing room, improvements to the fitness room and report writing room).
- Completed the installation of privacy slats on the entire perimeter of the back lot of the PD.
- Completed landscaping renovations to the front of the PD as well as the PD courtyard.
- Entered a contract with Safe Store Inc. (Off-site storage location for evidence that will eventually eliminate the need to store evidence in the investigations surge area).
- Replaced Evidence lockers in the property room.

2018 & 2019 Objectives:

- Continue to maintain and update the improvements that were made to the interior and exterior of the PD to include: (Historical framed photographs, display cases, fitness room, report writing room, evidence room, landscaping).
- Continue to explore permanent evidence storage options in an effort to eliminate the need for rented storage containers.
- Assess the need and feasibility of developing the remaining surge areas of the PD.
- Refurbish and modernize indoor firing range.

POLICE FACILITIES MAINTENANCE (100-3200)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Services & Supplies	464,309	494,829	577,614	720,663	544,425	550,620	-24%
Transfer Out	18,901	19,106	19,313	19,313	19,522	19,732	1%
Internal Services	29,222	36,782	41,343	41,849	41,314	42,041	-1%
Total Use of Funds	512,432	550,717	638,270	781,825	605,261	612,393	-23%

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ANIMAL CONTROL SUPPORT (100-3320)

The City operates an animal shelter for which the Police Department has oversight. The operations of the animal shelter are accounted for in a Special Revenue Fund. A subsidy is provided by the General Fund to the Animal Control Special Revenue Fund to support operations.

2016-2017 Accomplishments:

- Increased staff of ACA's from 6 to 10. Also hired a full time Office Assistant to work the front counter. (Additionally, City Council has approved the hiring of a part time veterinarian and full-time Registered Veterinarian technician, though those positions remain unfilled).
- Euthanasia rate fell to 9.9% in 2016-2017 from 14.06% in 2015-2016.
- Facility improvements as follows: classroom area received a cleanout and makeover, making the space more user friendly for animal meet and greets, areas of concern of the aging building have been identified and repaired as needed within the shelter; portals have been added to cat kennels making them more conducive to the overall health of the cat population; design and construction of the shelter's new surgical suite began with funding from ARF and Maddie's Fund; cleaning agent used to clean the shelter was changed to align with industry standards and provide for a healthier environment for the shelter animals; and HVAC system was evaluated and suggestions made for improvements to our current system to bring our current system up to industry standards.
- Staff has worked with 3 rescues in Oregon this fiscal year to increase out of state adoptions. However, trips to Idaho, Washington and Montana were hindered by inclement weather and roads as well as vehicle limitations.

2018 & 2019 Objectives:

- Increase allotted hours for ACA's and overall staffing levels.
- Recruit and hire a qualified part-time veterinarian and registered veterinarian technician.
- Provide basic and advanced training opportunities for part time and full time staff.
- Continue to decrease euthanasia rates by continuing to work with rescue partners and transferring animals to out of state rescue partners.
- Complete construction of surgical suite and beginning utilizing it to the fullest extent to provide for the overall health of the animals within the shelter and ultimately reduce the cost of medical care from outside sources.
- Continue to increase our out of area rescue partners as well as work with local rescues.
- Evaluate suggested HVAC improvements and make appropriate repairs to bring our system up to industry standards.
- Start an on-site dog training program to increase the adoptability of some hard to place dogs.
- Evaluate and make changes to current feral cat policy to make it more of an effective, usable policy.
- Continue to utilize our resources to keep our population at a manageable rate.
- Explore options to obtain a vehicle to be used for the transport of animals to rescue.
- Explore additional funding options to enhance our volunteer program. Continue to refine existing programs.

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POLICE ANIMAL CONTROL SUPPORT (100-3320)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Transfer Out to Animal Control	435,773	580,990	538,108	501,222	732,753	881,696	46%
Total Use of Funds	435,773	580,990	538,108	501,222	732,753	881,696	46%
							20%

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PARKS AND RECREATION ADMINISTRATION SUPPORT

Parks and Recreation provides the City's residents recreational, preschool, social and meeting space within the community. Recreation Programs are accounted for in the Recreation Special Revenue Fund and Prewett Park Enterprise Fund. The Parks and Recreation Administration Support division within the General Fund provides a subsidy to both these funds to support operations.

PARK & RECREATION ADMINISTRATION SUPPORT (100-4110)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
USE OF FUNDS:							
Transfer Out to Recreation Fund	422,440	689,226	723,515	767,461	704,817	771,468	-8%
Transfer Out to Prewett Park Fund	579,000	717,500	396,105	456,105	429,000	469,500	-6%
Total Use of Funds	1,001,440	1,406,726	1,119,620	1,223,566	1,133,817	1,240,968	-7%

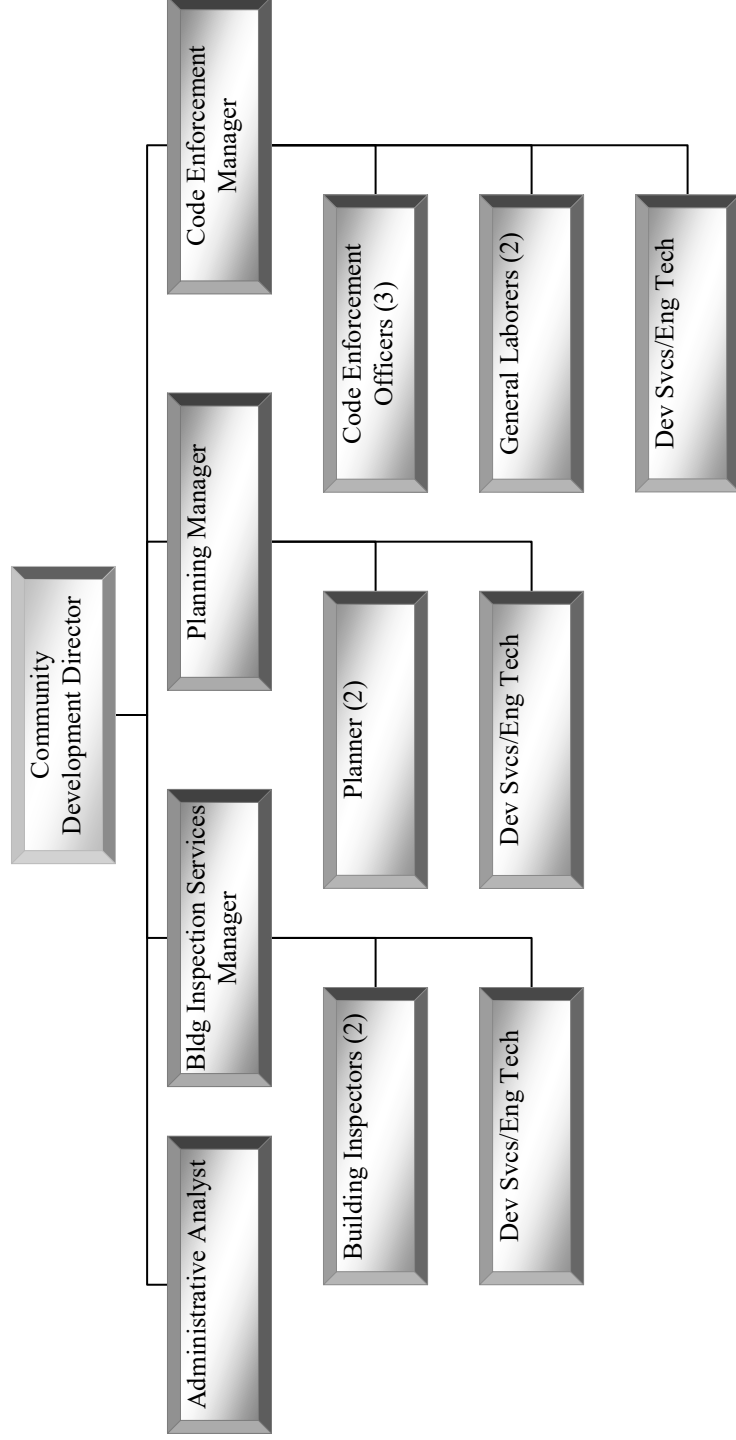
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COMMUNITY DEVELOPMENT DEPARTMENT

The goal of the Community Development Department is to manage the City's built and natural environments through the development review and permitting process and the enforcement of existing regulations. This goal is addressed through advanced and current City planning programs, through an efficient and informed building inspection program, and through a responsive and professional code enforcement program. These programs provide exceptional customer service, create a safer and more attractive environment, expand economic development opportunities, and contribute to a better quality of life for the City of Antioch and its residents.



# of Funded Positions	# of Positions Filled	# Vacant Funded Positions	# Proposed New Positions
17.00	15.00	2.00	2

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COMMUNITY DEVELOPMENT SUMMARY

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change
SOURCE OF FUNDS:								
Taxes – Measure C	112,685	289,384	668,473	530,000	579,115	9%	625,084	8%
Building Permits	922,159	820,882	1,000,000	1,000,000	1,000,000	0%	1,000,000	0%
Plan Checking Fees	265,000	261,753	195,000	281,000	317,680	13%	385,360	21%
Planning Fees	17,383	16,649	14,000	30,930	30,000	-3%	30,000	0%
Pool Safety Fee	596	1,127	500	1,000	500	-50%	500	0%
Cert. Access Spec Consultation	0	35	0	0	0	0%	0	0%
Technology Fee	23,621	21,791	22,500	24,000	24,000	0%	24,000	0%
Energy Inspection Fee	23,575	21,680	22,500	22,500	24,000	7%	24,000	0%
Accessibility Fee	3,266	2,405	2,000	3,800	2,000	-47%	2,000	0%
Green Bldg Verif & Compliance	44,640	26,953	85,000	40,000	40,000	0%	40,000	0%
Federal Grant	24,994	41,581	0	0	0	0%	0	0%
General Plan Maintenance Fee	14,014	6,171	10,000	22,195	9,650	-57%	9,650	0%
Reimbursement Developers	76,845	34,663	80,000	5,007	5,000	0%	5,000	0%
Assessment Fees	43,071	74,519	40,000	60,000	122,500	104%	132,500	0%
Abatement Fees	103,788	67,161	95,000	80,000	142,500	78%	157,500	11%
Donations	0	0	0	0	0	0%	0	0%
Revenue from Other Agencies	0	266,327	160,530	60,100	688,131	1045%	0	-100%
Miscellaneous Revenue	26,148	17,067	38,540	26,500	30,000	13%	30,000	0%
Total Source of Funds	1,701,785	1,970,148	2,434,043	2,187,032	3,015,076	38%	2,465,594	-18%
USE OF FUNDS:								
Personnel	1,367,912	1,435,270	2,521,511	2,386,525	2,390,322	0%	2,695,726	13%
Services & Supplies	944,234	739,623	515,624	813,816	1,581,099	94%	740,530	-53%
Internal Services	552,586	621,716	746,200	748,793	735,603	-2%	795,708	8%
Total Use of Funds	2,864,732	2,796,609	3,783,335	3,949,134	4,707,024	19%	4,231,964	-10%

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COMMUNITY DEVELOPMENT SUMMARY (Continued)			
	Funded 2016-17	Funded 2017-18	Funded 2018-19
Funded FTE'S			
Administration	2.00	0.00	0.00
Land Planning Services	3.00	4.64	4.64
Code Enforcement	7.00	7.63	7.63
Building Inspection	3.00	4.63	4.63
Total Community Development Funded FTE's	15.00	16.90	16.90

COMMUNITY DEVELOPMENT ADMINISTRATION (100-5110)

This Division included funding for a Community Development Director and one Administrative Analyst. Beginning in Fiscal Year 2018, this division is being split among the Planning, Code Enforcement and Building Divisions of Community Development. The table below is for the revised 2016-17 Budget.

COMMUNITY DEVELOPMENT ADMINISTRATION (100-5110)						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
					% Change	% Change
Source of Funds:						
Other	1,470	21	15,540	10,000	0	0
Total Source of Funds	1,470	21	15,540	10,000	0	0
Use of Funds:						
Personnel	393,228	437,425	453,269	453,269	0	0
Services & Supplies	104,102	133,459	137,674	138,579	0	0
Internal Services	205,026	219,938	274,824	275,169	0	0
Total Use of Funds	702,356	790,822	865,767	867,017	0	0
Funded FTE's	2.00	2.00	2.00	2.00	0.00	0.00

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LAND PLANNING SERVICES DIVISION (100-5130)

This Division is the central point for the review and processing of all development applications, including rezoning, use permits, variances, design review, planned developments, tentative maps, etc. Staff is responsible for assuring compliance with California Environmental Quality Act (CEQA) and applicable General Plan requirements and provides staff support for the Planning Commission. The planning staff is also responsible for the long-range planning of the community, including updating the General Plan and the preparation of specific plans for future growth areas and coordinating with the planning activities of surrounding jurisdictions and the County. The division is staffed by one Senior Planner and one Associate Planner.

2016-2017 Accomplishments:

- Near completion on the Downtown Specific Plan.
- Coordinated with LAFCO and the County on issues affecting the annexation of Area 2A as directed by Council.
- Near completion of the General Plan Land Use Element update.
- Accepted grant to develop a city-wide Habitat Conservation Plan (HCP).
- Continued to provide the best service possible given reduced staffing levels.

2018 & 2019 Objectives:

- Complete the Downtown Specific Plan.
- Continue to process land use requests and provide assistance on the annexation of Area 2A as directed by Council.
- Adopt zoning requirements for annexation Area 2b.
- Revise General Plan Land Use Element and update Zoning Ordinance.
- Upgrade project tracking software.

COMMUNITY DEVELOPMENT LAND PLANNING SERVICES (100-5130)

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Source of Funds:								
Charges for Services	194,877	132,221	109,000	154,125	207,330	275,010	35%	33%
Revenue from Other Agencies	0	266,327	160,530	60,100	688,131	0	1045%	-100%
Other	76,845	34,663	80,000	5,007	15,000	15,000	200%	0%
Total Source of Funds	271,722	433,211	349,530	219,232	910,461	290,010	315%	-68%
Use of Funds:								
Personnel	357,311	251,702	696,568	688,936	717,080	830,241	4%	16%
Services & Supplies	555,756	186,230	118,698	372,368	903,513	159,708	143%	-82%
Internal Services	153,676	174,077	207,769	208,580	291,921	326,380	40%	12%
Total Use of Funds	1,066,743	612,009	1,023,035	1,269,884	1,912,514	1,316,329	51%	-31%
Funded FTE's	3.00	3.00	3.00	3.00	4.64	4.64		

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CODE ENFORCEMENT (100-5140)

The Code Enforcement Division's primary enforcement efforts are directed toward homeless encampments on City and private property, substandard housing, and unsecure and unoccupied residential properties. Code Enforcement Officers also respond to complaints regarding the accumulation of trash and rubbish on occupied and unoccupied properties and abandoned vehicles on private property. The Code Enforcement Abatement Team responds to complaints of dumping on City property, graffiti on City property, abandoned shopping carts and assists with homeless encampment cleanups. Code Enforcement's administrative staff process complaints received via phone, e-mail, in person, by referral and through the city's website, in addition to maintaining various databases, and administering the lien and assessment cost recovery program. Current Code Enforcement Division staff consists of 3 full-time Code Enforcement Officers, 1 full-time contract Code Enforcement Officer working Housing Code violations, 2 Abatement Team personnel, and 1 full-time and 1 part-time administrative staff. The Code Enforcement Division operations are overseen by the Code Enforcement Manager.

2016-2017 Accomplishments:

- The Code Enforcement Division is part of Antioch's new Community Engagement Team (CET).
- Code Enforcement Officers partnered with CORE program for homeless outreach.
- The Abatement Team collected 4,373 yards of junk/rubbish, collected 1,289 carts, and abated 577 instances of graffiti from city property since its formation in 2016.
- Filled three contract Code Enforcement Officer positions with full time City employees.
- Code Enforcement Officers attended Basic and Intermediate Code Enforcement Officer training courses resulting in a combined 240 hours of training.
- Investigated 1,713 complaints FY to date (04.03.17) compared to 1,542 at this time last year.

2018 & 2019 Objectives:

- Code Enforcement Officers to attend Advanced Training (Module 3) and obtain CACEO certification.
- Code Enforcement Officers to attend continuing education courses.
- Hire two additional contract Code Enforcement Officers (additional 750 cases/yr per officer).
- Increase proactive code enforcement activity in blighted neighborhoods.
- Enforce illegal dumping violations.
- Upgrade case tracking software.

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COMMUNITY DEVELOPMENT CODE ENFORCEMENT (100-5140)							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	%
	Actual	Actual	Budget	Revised	Proposed	Proposed	Change
Source of Funds:							
Taxes – Measure C	112,685	289,384	668,473	530,000	579,115	625,084	9%
Charges for Services	146,859	141,680	135,000	140,000	265,000	290,000	89%
Revenue from Other Agencies	24,994	41,581	0	0	0	0	0%
Other	4,028	6,767	3,000	6,000	5,000	5,000	-17%
Total Source of Funds	288,566	479,412	806,473	676,000	849,115	920,084	26%
Use of Funds:							
Personnel	149,791	323,167	694,537	567,183	964,577	1,060,422	70%
Services & Supplies	208,502	318,206	186,925	230,892	503,362	462,858	118%
Internal Services	47,163	49,393	53,498	53,837	141,475	150,631	163%
Total Use of Funds	405,456	690,766	934,960	851,912	1,609,414	1,673,911	89%
Funded FTE's	3.60	7.60	7.60	7.00	7.63	7.63	

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BUILDING INSPECTION SERVICES DIVISION (100-5160)

The Building Inspection Division inspects all permitted construction projects within the City which are not in the public right-of-way, enforcing standards set in the Building, Plumbing, Electrical, and Mechanical and Municipal codes. This division administers and collects development/permit fees charged by the City and other agencies; maintains the City's street address system; inspects existing structures/dwelling units for health and safety hazards when called upon; enforces State Accessibility and Energy Efficiency standards; and works diligently to enforce minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy of all buildings and structures within the City. There are two Building Inspectors and one Building Division Manager who provide technical support, plan check for new projects, issue over the counter permits and day to day management of the division.

2016-2017 Accomplishments:

- Provided Building Code information and guidance to our residents and developers in the office and in the field.
- Provided responsive, professional and flexible plan review, permitting and inspection services to the construction community.
- Issued 2,600 building permits.
- Performed 7,057 inspections.

2018 & 2019 Objectives:

- Continue to increase the competency and efficiency of the Building Division through in-house and external training and education for staff.
- Continue to provide exceptional customer service by making same day/next day inspections, timely plan review and informative, customer friendly public handouts and forms.
- Upgrade permit tracking software.
- Hire a Building Permit Technician to assist with permit issuance and counter duties.

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COMMUNITY DEVELOPMENT BUILDING INSPECTION (100-5160)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Permits	922,159	820,882	1,000,000	1,000,000	1,000,000	1,000,000	0%
Charges for Services	197,218	226,343	242,500	271,300	240,500	240,500	-11%
Other	20,650	10,279	20,000	10,500	15,000	15,000	43%
Total Source of Funds	1,140,027	1,057,504	1,262,500	1,281,800	1,255,500	1,255,500	-2%
Use of Funds:							
Personnel	467,582	422,976	677,137	677,137	708,665	805,063	5%
Services & Supplies	75,874	101,728	72,327	71,977	174,224	117,964	142%
Internal Services	146,721	178,308	210,109	211,207	302,207	318,697	43%
Total Use of Funds	690,177	703,012	959,573	960,321	1,185,096	1,241,724	23%
Funded FTE's	3.40	3.40	3.00	3.00	4.63	4.63	

**SPECIAL REVENUE
FUNDS**

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



The City maintains thirty-two Special Revenue Funds. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specific purposes. Each fund is listed below in the Special Revenue Funds Summary table.

SUMMARY OF SPECIAL REVENUE FUNDS								
Special Revenue Fund Title	Fund #	Estimated Balance 7/1/17	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/18	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/19
Police Federal Asset Forfeiture Fund	210	\$12,791	\$2,675	\$5,400	\$10,066	\$275	\$5,400	\$4,941
Delta Fair Property Fund	211	83,141	55,400	761	137,780	55,400	50,770	142,410
Community Develop. Block Grant (CDBG)	212	79,861	907,100	857,100	129,861	828,000	778,000	179,861
Gas Tax Fund	213	1,210,656	3,164,205	1,977,734	2,397,127	4,513,559	2,018,524	4,892,162
Animal Control Fund	214	0	1,066,353	1,066,353	0	1,215,296	1,215,296	0
Civic Arts Fund	215	39,171	37,550	65,869	10,852	37,525	47,399	978
Park-In Lieu Fund	216	1,399,214	112,000	886	1,510,328	111,500	250,898	1,370,930
Senior Bus Fund	218	185,337	5,850	29,200	161,987	5,800	29,200	138,587
Recreation Programs Fund	219	220,973	1,985,517	1,941,517	264,973	2,067,668	2,023,668	308,973
Traffic Signal Fund	220	660,669	25,000	2,517	683,152	26,000	2,518	706,634
Police Asset Forfeiture Fund	221	46,861	6,700	9,001	44,560	6,500	9,056	42,004
Measure J Growth Management Fund	222	2,757,160	1,397,721	2,558,129	1,596,752	3,750,847	3,608,172	1,739,427
Child Care Fund	223	83,555	81,616	72,378	92,793	83,737	72,526	104,004
Tidelands Fund	225	34,302	8,043	5,621	36,724	8,160	5,641	39,243
Solid Waste Reduction Fund	226	407,798	262,900	358,163	312,535	229,000	336,599	204,936
Abandoned Vehicle Fund	228	203,114	47,800	71,780	179,134	47,600	74,782	151,952
National Pollutant Discharge Elim. (NPDES)	229	1,968,873	857,000	1,570,884	1,254,989	853,500	1,418,796	689,693
Supplemental Law Enforcement Fund	232	0	100,000	100,000	0	100,000	100,000	0
Byrne Grant	233	0	60,000	60,000	0	42,980	42,980	0
CDBG Revolving Loan Fund	236	6,562,820	108,282	3,110	6,667,992	108,082	2,910	6,773,164
Traffic Safety Fund	237	10,060	85,300	85,090	10,270	85,300	85,090	10,480
PEG Fund	238	1,356,495	288,000	634,295	1,010,200	289,000	134,408	1,164,792
Street Impact Fund	241	322,067	1,266,357	1,290,140	298,284	1,291,645	1,291,030	298,899

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



SUMMARY OF SPECIAL REVENUE FUNDS (Continued)								
Special Revenue Fund Title	Fund #	Estimated Balance 7/1/17	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/18	Proposed Revenues	Proposed Expend.	Estimated Balance 6/30/19
Maintenance District Funds:								
Lone Tree Way District	251	299,123	642,151	726,786	214,488	642,151	728,554	128,085
Downtown District	252	29,106	81,050	84,547	25,609	81,050	84,861	21,798
Almondridge District	253	75,812	109,975	121,538	64,249	109,925	113,916	60,258
Hillcrest Landscape Maintenance Dist.	254	282,007	846,683	950,438	178,252	846,483	859,027	165,708
Park District 1A	255	82,629	74,902	69,063	88,468	75,002	71,651	91,819
Park District 2A	256	302,329	550,807	581,009	272,127	550,007	594,282	227,852
Park Administration Fund	257	\$0	637,986	637,986	0	673,386	673,386	0
East Lone Tree District	259	103,486	165,945	162,105	107,326	165,945	164,894	108,377
East Lone Tree Benefit District Fund	270	917,000	1,000	500,000	418,000	931,800	500,000	849,800
Post Retirement Medical - Police	577	38,031	560,400	587,266	11,165	610,400	618,411	3,154
Post Retirement Medical – Miscellaneous	578	108,917	255,400	320,836	43,481	330,300	344,986	28,795
Post Retirement Medical - Management	579	9,091	610,600	609,722	9,969	670,450	670,831	9,588
TOTAL SPECIAL REVENUE FUNDS		\$19,892,449	\$16,468,268	\$18,117,224	\$18,243,493	\$21,444,273	\$19,028,462	\$20,659,304

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



FEDERAL ASSET FORFEITURE (210)

This fund accounts for monies and property seized during drug enforcement on Federal cases. The Federal government requires a separate fund to account for these activities.

FEDERAL ASSET FORFEITURE (FUND 210)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed
							% Change
Beginning Balance, July 1	\$85,328	\$15,131	\$15,291	\$15,291	\$12,791		\$10,066
Revenue Source:							
Investment Income	182	193	400	200	175	-13%	125
Other	0	0	2,500	2,500	2,500	0%	150
Total Revenue	182	193	2,900	2,700	2,675	-1%	275
Expenditures:							
Services & Supplies	70,379	33	5,400	5,200	5,400	4%	5,400
Total Expenditures	70,379	33	5,400	5,200	5,400	4%	5,400
Ending Balance, June 30	\$15,131	\$15,291	\$12,791	\$12,791	\$10,066		\$4,941

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS



DELTA FAIR PROPERTY FUND (211)

The Delta Fair Property Fund was created when the City sold property it owned on Delta Fair Boulevard at the City's western City limits. The property was originally purchased from the State on the condition that it would be used for park and recreation purposes. When it was decided that the property was more suitable for commercial purposes and should be sold or leased, the State gave its permission on the condition that proceeds be used for park purposes for those parks constructed prior to 1980.

DELTA FAIR PROPERTY (FUND 211)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$37,335	\$177,980	\$178,780	\$178,780	\$83,141	\$137,780	% Change
Revenue Source:							
Investment Income	987	2,098	700	1,200	1,500	1,500	25%
Current Service Charges	140,213	49,350	53,900	53,900	53,900	53,900	0%
Total Revenue	141,200	51,448	54,600	55,100	55,400	55,400	1%
Expenditures:							
Services & Supplies	277	352	200	430	450	450	5%
Park Facilities Upgrades	0	50,000	150,000	150,000	0	50,000	-100%
Internal Services	278	296	307	309	311	320	1%
Total Expenditures	555	50,648	150,507	150,739	761	50,770	-99%
Ending Balance, June 30	\$177,980	\$178,780	\$82,873	\$83,141	\$137,780	\$142,410	

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Fund (212)

The Community Development Block Grant program, funded through the Department of Housing and Urban Development, is administered through the Community Development Department. As an “entitlement community” the City receives annual grant funds for activities and services which benefit low and moderate income persons, provide infrastructure improvements in low/moderate areas, or aid in the elimination of slums and blight.

2016-2017 Accomplishments:

- Received HUD approval for Antioch 2016-17 Action plan, and approval of the 2015-16 Consolidated Annual Performance and Evaluation Report (CAPER).
- In the 16-17 Action Plan, provided funding to deliver fair housing and tenant/landlord counseling, and for public service, economic development, and infrastructure projects and programs. This includes: funding for youth activities including recreation scholarships and sexual assault intervention; funding for activities and programs of the Antioch Senior Center, including the Senior Lunch program, vision testing, legal services, and Care Management, as well as home meal delivery and advocacy for persons in care facilities; funding for roadway and handicap accessibility improvements; funding for economic development to help lower income persons become trained as child care business owners and job training in administrative services and the construction industry; funding to address blight, code violations, and substandard living conditions in qualifying areas of City; and funding for rehabilitation loans and minor repair grants to low-income homeowners.
- Worked with the CDBG Consortium, made up of other entitlement communities and the County, in coordinating all CDBG activities to reduce administrative burden, sharing information, making improvements to the City Data Services on-line reporting system for grantees, and coordinating the grant application processes.
- With Consortium members, developed Analysis of Impediments of Fair Housing Choice to cover 2016-2019, until new Assessment of Fair Housing is developed.
- With Consortium members, conducted the 2017-20 three year grant cycle call for proposals and grant process. The City received 33 applications for CDBG and Housing Successor funding, totaling \$1,318,900. The City's CDBG grant amount for FY 2017-18 remains unknown at this time but could be reduced approximately \$100,000 due to current military spending which may reduce HUD's budget for the CDBG program. Conducted review of applications, agency interviews, recommendations for funding, and development of 2017-18 Action Plan.
- Served as Chair, and then Vice Chair of the Contra Costa Council on Homelessness, the governing board of the Contra Costa Homeless Continuum of Care.

2018 & 2019 Objectives:

- Fund activities and programs that serve the needs of Antioch residents (2017-18 will be the first year of a three-year funding cycle).
- Monitor and maintain adequate records and provide technical support to ensure that the CDBG program is operating as efficiently as possible.
- Develop a county-wide Assessment of Fair Housing to cover FY 2019-25, in conjunction with the Contra Costa Consortium and Housing Authorities of Contra Costa, Pittsburg, and Richmond.

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Fund (212) (Continued)

Neighborhood Stabilization Program (NSP)

On July 30, 2008, President Bush signed into law the 2008 Housing and Economic Recovery Act (HERA). HERA included a special allocation of CDBG funds, known as Neighborhood Stabilization Program (NSP) funds. NSP provides targeted emergency assistance to state and local governments to acquire and redevelop abandoned and foreclosed residential properties that might otherwise become sources of abandonment and blight within our communities. Antioch received an allocation of \$4,049,228 and 10% of the total allocation is available for program administration. As such, separate goals and accomplishments are outlined for this program.

2016-17 Accomplishments:

- Successfully supported Satellite Affordable Housing Associates Tabora Gardens project to construct 85 affordable senior apartments on Tabora Road. Provided staff support through several attempts to obtain 9% tax credits. When unsuccessful, provided \$1 million in additional City funding (NSP, CDBG, Housing Successor) to add to other new funding and 4% tax credit application. Project closed in September, broke ground, and construction is well underway at the close of 2016-17.
- Continued necessary grant reporting and administration.

2018 & 2019 Objectives:

- Construction on Tabora Gardens should be completed Spring of 2018. NSP closeout can begin once all units are leased.
- Continue quarterly reporting to HUD on program outcomes.
- Conclude NSP closeout.
- Monitor funded projects.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Fund (212) (Continued)

COMMUNITY DEVELOPMENT BLOCK GRANT (FUND 212)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	(\$53,048)	(\$297,914)	\$29,811	\$29,811	\$79,861	\$129,861	
Revenue Source:							
Revenue from Other Agencies	697,827	747,805	1,484,138	1,480,628	857,100	778,000	-42%
Other	78,216	98,495	92,200	50,000	50,000	50,000	0%
Total Revenue	776,043	846,300	1,576,338	1,530,628	907,100	828,000	-41%
Expenditures:							
Personnel	0	79,279	143,190	129,345	129,345	129,345	0%
Services & Supplies	1,020,909	439,296	1,431,398	1,351,233	727,755	648,655	-46%
Total Expenditures	1,020,909	518,575	1,574,588	1,480,578	857,100	778,000	-42%
Ending Balance June 30	(\$297,914)	\$29,811	\$31,561	\$79,861	\$129,861	\$179,861	

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS



GAS TAX FUND (213)

The City receives gas tax funds from the State under the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance and operation of public streets. The City also uses these funds to pay for maintenance and operation of streetlights.

GAS TAX FUND (FUND 213)								
Statement of Revenues, Expenditures and Change in Fund Balance								
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change
Beginning Balance, July 1	\$6,981,217	\$4,162,643	\$1,188,689	\$1,188,689	1,210,656		\$2,397,127	
Revenue Source:								
Revenue from Other Agencies	3,987,720	2,398,082	2,196,535	2,138,706	3,149,205	47%	4,483,559	42%
Investment Income	48,730	27,144	10,000	8,000	15,000	88%	30,000	100%
Other	0	0	0	42,703	0	-100%	0	0%
Transfers In	200,000	0	1,800,000	2,800,000	0	-100%	0	0%
Total Revenues	4,236,450	2,425,226	4,006,535	4,989,409	3,164,205	-37%	4,513,559	43%
Expenditures:								
Personnel	0	0	22,007	21,938	28,305	29%	30,485	8%
Services & Supplies	347,102	352,859	316,000	356,500	368,000	3%	371,000	1%
Capital Projects	5,126,220	2,675,653	3,532,890	3,012,000	0	-100%	30,000	100%
Transfers Out	1,571,896	2,360,048	1,564,914	1,564,914	1,569,827	0%	1,574,791	0%
Internal Services	9,806	10,620	11,689	12,090	11,602	-4%	12,248	6%
Total Expenditures	7,055,024	5,399,180	5,447,500	4,967,442	1,977,734	-60%	2,018,524	2%
Ending Balance, June 30	\$4,162,643	\$1,188,689	(\$252,276)	\$1,210,656	\$2,397,127		\$4,892,162	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



GAS TAX FUND (213) (Continued)

The following is a list of budgeted capital projects:

Capital Projects	2016-17	2017-18	2018-19
	Revised	Proposed	Proposed
Pavement Management System	\$30,000	\$0	\$30,000
Pavement Preventative Maintenance	2,600,000	0	0
James Donlon Wall Rehab	180,000	0	0
Country Hills Pavement Rehabilitation	2,000	0	0
CDBG Downtown Roadway	200,000	0	0
Total Capital Projects	\$3,012,000	\$0	\$30,000

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



ANIMAL CONTROL FUND (214)

In 1978 the citizens of Antioch overwhelmingly voted for Measure A. This measure was for re-establishing, maintaining and operating a City animal shelter. Measure A authorized funds to be appropriated annually by the City Council. This fund accounts for revenues and expenditures of the City's animal services program. A portion of the revenues required to operate this function comes from animal licenses and shelter, adoption, handling, and impound fees. The remainder comes from a subsidy from the General Fund.

ANIMAL CONTROL FUND 214							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$27,844	\$70,594	\$213,939	\$213,939	\$0	\$0	
Revenue Source:							
Current Service Charges	328,832	270,914	323,000	248,000	323,000	323,000	30%
Investment Income	133	140	0	763	100	100	-87%
Revenue from Other Agencies	88,000	60,000	0	0	0	0	0%
Other Revenue	57,463	50,008	11,000	101,258	10,500	10,500	-90%
Transfer In – General Fund	435,773	580,990	538,108	501,222	732,753	881,696	46%
Total Revenue	910,201	962,052	872,108	851,243	1,066,353	1,215,296	14%
Expenditures:							
Personnel	552,007	513,662	744,799	645,243	838,998	982,050	30%
Services & Supplies	314,877	304,472	339,187	419,360	226,770	232,654	-46%
Transfers Out - Honeywell	567	573	579	579	585	592	0%
Total Expenditures	867,451	818,707	1,084,565	1,065,182	1,066,353	1,215,296	0%
Ending Balance, June 30	\$70,594	\$213,939	\$1,482	\$0	\$0	\$0	
Funded FTE's				Funded 2016-17	Funded 2017-18	Funded 2018-19	
				5.10	6.20	6.20	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



ANIMAL CONTROL FUND (214) (Continued)

ANIMAL SERVICES DIVISION

The Antioch Animal Services Center is responsible for the enforcement of State laws and City ordinances relating to the care, control and protection of animals and of our citizens. Officers' responsibilities include confining and picking up of stray, sick, vicious and dead animals; management of vaccination clinic; issuance of dog licenses; patrolling the City streets; control of animal nuisance problems and animal euthanasia. The Animal Shelter also provides adoption and volunteer and education programs.

ANIMAL SERVICES (214-3320)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							% Change
Current Service Charges	328,982	270,914	323,000	248,000	323,000	323,000	30%
Investment Income	133	140	0	763	100	100	-87%
Other	57,463	50,008	11,000	101,258	10,500	10,500	-90%
Transfers In - General Fund	435,773	580,990	538,108	501,222	732,753	881,696	46%
Total Source of Funds	822,351	902,052	872,108	851,243	1,066,353	1,215,296	25%
Use of Funds:							
Personnel	536,717	513,662	744,799	645,243	838,998	982,050	30%
Services & Supplies	284,953	256,965	256,100	336,273	226,770	232,654	-33%
Transfers Out - Honeywell	567	573	579	579	585	592	1%
Total Use of Funds	822,237	771,200	1,001,478	982,095	1,066,353	1,215,296	9%
Funded FTE'S	4.10	4.10	5.10	5.10	6.20	6.20	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



**ANIMAL CONTROL FUND (214) (Continued)
MADDIES GRANT DIVISION**

This division accounts for grant monies received by the animal shelter.

MADDIES GRANT (214-3325)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change	% Change
Source of Funds:									
Revenue from Other Agencies	88,000	60,000	0	0	0	0	0%	0%	0%
Total Source of Funds	88,000	60,000	0	0	0	0	0%	0%	0%
Use of Funds:									
Personnel	15,290	0	0	0	0	0	0%	0%	0%
Services & Supplies	29,924	47,507	83,087	83,087	0	0	-100%	-100%	0%
Total Use of Funds	45,214	47,507	83,087	83,087	0	0	-100%	-100%	0%
Funded FTE'S	0.00	0.00	0.00	0.00	0.00	0.00			

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



CIVIC ARTS FUND (215)

This fund accounts for the City's Civic Arts Administration program. Revenue for this fund comes from the City's 10% Transient Occupancy Tax (TOT) and the General Fund when needed. The Arts and Cultural Foundation of Antioch (ACFA) provides art and cultural programs in collaboration with other City departments. The organization will receive \$71,000 each fiscal year to implement the programs within the community. The budget estimate for available TOT in FY 17-18 is \$58,000 and in FY 18-19 is \$39,000, with the additional funds to be provided from the City's General Fund. The program objectives and goals listed below reflect only the events/activities supported through City funding. Other events / activities not listed in Accomplishments / Goals are supported through other funding, such as business sponsorships, grants, nonprofit partnerships, in-kind services and reduction of staff / expenses. These activities are not included in this report.

2016-17 Accomplishments:

- Held 7 exhibits featuring local artists, AUSD students and community groups at the Lynn House Gallery.
- Coordinated Antioch's Free Summer Concert Series every Saturday in July & August.
- Hosted 4 Umpqua Bank Exhibits.
- Secured grant for Art4Schools Exhibits and arts materials / supplies.
- Maintained Lynn House Gallery (building /event insurance and other minor facilities related costs).
- Fiscal sponsorship/event insurance/staff support for Delta Blues Festival, 4th of July Committee, Martin Luther King Jr Event, Kaiser Get Fit.
- Continue community coverage (photo albums) to increase traffic to website and increase Facebook members and news articles in local print newspapers and online news sites.
- Host annual Celebration of Art which begins in June at the Antioch Historical Society Museum, featuring 60+ local artists.
- Support city events and community organizations as needed.

2018 & 2019 Objectives:

- Host 6-7 Lynn House Gallery / Antioch Historical Society Museum exhibits.
- Host Annual Celebration of Art at the Antioch Historical Society Museum.
- Coordinate Antioch's Free Summer Concert Series, every Saturday in July & August.
- Manage Lynn House Gallery; maintenance, building /event insurance, minor facility related costs.
- Continue fiscal sponsorship/staff support/community partnership for Delta Blues Festival, Kaiser Get Fit, Black History Month exhibit.
- Provide website/social media coverage in collaboration with City website and social media.
- Continue community coverage (photo albums) to increase traffic to website and increase Facebook members and news articles in local print newspapers and online news sites.
- Develop proposals and request for grant funds that support arts and cultural programs.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



CIVIC ARTS FUND (215) (Continued)

CIVIC ARTS (FUND 215)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$23,021	\$26,340	\$31,241	\$31,241	\$39,171	\$10,852	
Revenue Source:							
Investment Income	73	183	25	175	50	25	-71%
Transient Occupancy Tax	44,910	47,497	34,285	42,000	37,500	37,500	-11%
Other	4,161	3,145	0	0	0	0	0%
Total Revenue	49,144	50,825	34,310	42,175	37,550	37,525	-11%
Expenditures:							
Services & Supplies	43,344	43,260	32,277	31,237	62,983	44,364	102%
Internal Services	2,481	2,664	2,910	3,008	2,886	3,035	-4%
Total Expenditures	45,825	45,924	35,187	34,245	65,869	47,399	92%
Ending Balance, June 30	\$26,340	\$31,241	\$30,364	\$39,171	\$10,852	\$978	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



PARK IN-LIEU FUND (216)

Developers are required to donate land and/or improvements or pay an equivalent fee for neighborhood parks. Fees are placed in the Park-In-Lieu Fund, and used for acquisition of additional park land, and to pay for design and improvements to donated park acreage. Fees are based on the number of housing units built annually.

PARK IN LIEU (FUND 216)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$1,278,693	\$1,295,765	\$1,378,843	\$1,378,843	\$1,399,214	\$1,510,328	
Revenue Source:							
Investment Income	7,758	17,274	6,500	6,500	7,000	6,500	8%
Revenue from Other Agencies	33,870	0	0	0	0	0	0%
Licenses & Permits	119,793	49,810	110,000	121,264	105,000	105,000	-13%
Other	0	19,740	0	0	0	0	0%
Total Revenues	161,421	86,824	116,500	127,764	112,000	111,500	-12%
Expenditures:							
Services & Supplies	2,708	2,873	6,500	6,500	0	0	-100%
Prewett Repairs	29,001	0	0	0	0	0	0%
Mira Vista Park Playground	69,788	0	0	0	0	0	0%
Park Facilities Upgrades	0	0	100,000	100,000	0	250,000	100%
Transfer out – CIP Fund	42,000	0	0	0	0	0	0%
Internal Services	852	873	883	893	886	898	-1%
Total Expenditures	144,349	3,746	107,383	107,393	886	250,898	-99%
Ending Balance, June 30	\$1,295,765	\$1,378,843	\$1,387,960	\$1,399,214	\$1,510,328	\$1,370,930	28218%

**CITY OF ANTIOCH
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SENIOR BUS FUND (218)

In 2012 Tri Delta Transit incorporated the Senior Bus Program into the Dial-a-Ride service. This fund's remaining balance is used to bridge the seniors into this program so that significant transportation increases were not imposed on this population with fixed incomes. This fund also transfers a small amount of funds into the Senior Program budget for administration. This fund is made up of grant monies that cannot be used for other purposes.

2016-2017 Accomplishments:

- Ensured equal access to transportation by creating and implementing a ticket tracking system to purchase subsidized tickets.
- Monitored fare rates for subsidized tickets in order to maintain a reasonable rate. Increased the subsidized ticket fare to \$1.50 in FY16-17.
- Sustained a working partnership with Tri-Delta Transit service to ensure minimal impact to senior riders.
- Purchased tickets in bulk; provided ticket sales at the Senior Center as a service to individual users.

2018 & 2019 Objectives:

- Continue educating senior citizens in the community on transportation options and associated costs to support independent living.
- Assess subsidized ticket fare rates and increase fees as needed to continue to gradually adapt to current ticket fares.
- Maintain subsidy budget tracking from ticket sales provided by Tri-Delta Transit.
- Continue to monitor ticket sales to insure qualified Antioch senior riders have equal opportunity to purchase subsidized tickets.
- Monitor use and trends in transition and make recommendations for future transportation alternatives.

**CITY OF ANTIOCH
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SENIOR BUS FUND (218) (Continued)

SENIOR BUS (FUND 218)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$211,976	\$209,586	\$208,537	\$208,537	\$185,337	\$161,987	
Revenue Source:							
Investment Income	1,483	2,666	1,000	1,000	850	800	-15%
Current Service Charges	4,282	4,437	11,250	5,000	5,000	5,000	0%
Total Revenues	5,765	7,103	12,250	6,000	5,850	5,800	-3%
Expenditures:							
Services & Supplies	455	452	21,500	21,500	21,500	21,500	0%
Transfer Out – Recreation Fund	7,700	7,700	7,700	7,700	7,700	7,700	0%
Total Expenditures	8,155	8,152	29,200	29,200	29,200	29,200	0%
Ending Balance, June 30	\$209,586	\$208,537	\$191,587	\$185,337	\$161,987	\$138,587	

**CITY OF ANTIOCH
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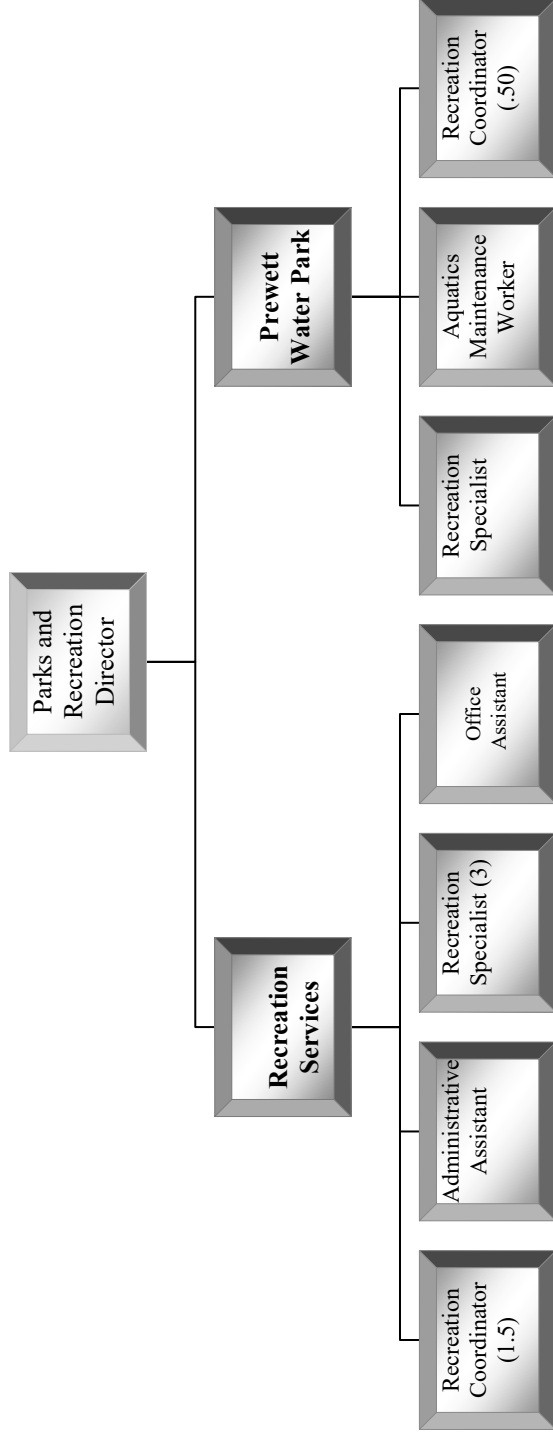


RECREATION SERVICES FUND (219)

Recreation Services unifies and strengthens the community by creating experiences that inspire life-long learning. Programs focus on youth and family enrichment, early childhood learning, healthy lifestyles, sports and fitness, and services for older adults. The department maintains a variety of facilities and spaces that are safe, clean and green. These well-maintained facilities host city programs; they are also available for reservation by residents. Recreation Services collaborates with community organizations to create a sense of place and host civic events, and promotes environmental stewardship and fostering human development.

The Department is a leader in creating a community that is highly desirable within the region. A Parks and Recreation Director provides department management and leadership, while nine full-time (9 FTE) staff are supported by seasonal and temporary employees to engage the community and carry out the goals, tasks and activities that result in high quality programs and services. A seven-member Parks and Recreation Commission is appointed by the City Council to represent the community, provide input to City staff on various projects, and advise the City Council on strategic initiatives.

Recreation Services ensures that all residents have access to the benefits of local parks and recreation: programs, facilities, places and spaces that make their lives and communities great.



# of Funded Positions	# of Positions Filled	# Vacant Funded Positions	# Proposed New Positions
10.00*	9.00	1	0

*All positions accounted for in Funds 219 and 641.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



RECREATION SERVICES FUND (219) (Continued)

RECREATION SERVICES (FUND 219)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$117,933	\$158,919	\$178,473	\$178,473	\$220,973	\$264,973	
Revenue Source:							
Investment Income	2,583	2,107	500	2,000	500	500	-75%
Revenue from Other Agencies	39,000	39,000	43,000	43,000	43,000	43,000	0%
Current Service Charges	1,224,330	1,013,988	1,151,500	1,126,500	1,169,500	1,183,000	4%
Other	21,473	31,578	20,000	26,650	25,000	27,000	-6%
Transfer in from General Fund	422,440	689,227	723,515	767,461	704,817	771,468	-8%
Transfer in from Senior Bus Fund	7,700	7,700	7,700	7,700	7,700	7,700	0%
Transfer in from Child Care Fund	35,000	35,000	35,000	35,000	35,000	35,000	0%
Total Revenue	1,752,526	1,818,600	1,981,215	2,008,311	1,985,517	2,067,668	-1%
Expenditures:							
Personnel	966,689	1,019,786	1,052,139	1,092,085	1,113,606	1,186,890	2%
Services & Supplies	734,701	769,001	857,712	863,356	817,429	826,183	-5%
Transfer Out - Honeywell	10,150	10,259	10,370	10,370	10,482	10,595	1%
Total Expenditures	1,711,540	1,799,046	1,920,221	1,965,811	1,941,517	2,023,668	-1%
Ending Balance, June 30*	\$158,919	\$178,473	\$239,467	\$220,973	\$264,973	\$308,973	

*The ending balance in the fund is committed to sports field, turf field and memorial field maintenance.

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RECREATION SERVICES FUND (219) (Continued)

RECREATION SERVICES STAFFING SUMMARY

	Funded 2016-17	Funded 2017-18	Funded 2018-19
Funded FTE's:			
Senior Programs and Services	2.00	2.00	2.00
Sports	1.00	1.00	1.00
Community Recreation	4.00	4.00	4.00
Total Recreation Funded FTE's	7.00	7.00	7.00

**CITY OF ANTIOCH
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RECREATION SERVICES FUND (219) (Continued)

NICK RODRIGUEZ COMMUNITY CENTER (219-4410)

The Nick Rodriguez Community Center is located in the Historic Downtown District of Antioch. It is a popular facility for casual events that are provided by local organizations and individuals. A signature feature within the Community Center is the community theater. This quaint theater is the primary home for youth and children theater companies; it seats two hundred people and is an excellent venue for youth productions that build self-esteem and confidence. Throughout the Center, the multi-use room, arts & crafts room, conference room and physical fitness room provide an excellent venue for classes and meetings.

2016-2017 Accomplishments:

- Increased rental income 10%.
- Hosted two community theater production companies with a total of 8 productions annually.
- Installed new carpet throughout the Center; in the lobby and hallways.
- Redesigned lobby as a new welcome center.
- Updated rental application forms to improve customer service and streamline operations.
- Maintained “open house” hours for individuals and groups interested in viewing the facility.
- Hosted new rental uses such as government town hall meetings.
- Introduced new services and enrichment programs for older adults; art classes, gentle health and fitness, peer group support and counseling, Spanish classes.

2018 & 2019 Objectives:

- Increase the number of weekday and evening rentals.
- Increase the number of long term rental contracts and relationships.
- Increase the number of successful fee-based classes and programs.
- Improve staff in-service trainings to raise the level of standard for customer service.
- Continue to revise and streamline the rental process for customers; benchmark the rental fees against similar community centers.

**CITY OF ANTIOCH
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SPECIAL REVENUE FUNDS**



RECREATION SERVICES FUND (219) (Continued)

NICK RODRIGUEZ COMMUNITY CENTER (219-4410)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Investment Income	2,583	2,107	500	2,000	500	500	0%
Current Service Charges	35,450	53,221	44,000	44,000	45,000	45,000	0%
Other	-2	-1	1,000	0	0	0	0%
Transfer in from General Fund	238,445	512,585	485,155	552,770	498,002	539,068	8%
Total Source of Funds	276,476	567,912	530,655	598,770	543,502	584,568	8%
Use of Funds:							
Personnel	16,647	15,187	12,980	12,480	12,245	13,330	9%
Services & Supplies	65,289	62,035	59,370	59,000	59,100	59,100	0%
Transfer Out - Honeywell	10,150	10,259	10,370	10,370	10,482	10,595	1%
Total Expenditures	92,086	87,481	82,720	81,850	81,827	83,025	1%
Funded FTE'S	0.00	0.00	0.00	0.00	0.00	0.00	

**CITY OF ANTIOCH
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RECREATION SERVICES FUND (219) (Continued)

SENIOR PROGRAMS AND SERVICES (219-4420)

Senior programs and services provide inclusive experiences that strengthen the socialization, recreation, information, and referral needs of Antioch's active older adults, low income seniors, and the frail elderly. Staff maintains the Antioch Senior Center facility, collaborates with the Antioch Senior Club on programs and activities, and administers numerous social services such as the County Senior Nutrition program. Volunteers are an important part of senior programs and services as well as fundraising, grant writing, and developing community partnerships.

The Senior Nutrition Program is recognized by Contra Costa County as Site #13, and serves the highest number of meals in the program. It is commonly known as Co. Co. Café. Staff facilitates the distribution of daily meals including reservations and fee collection, monitors quality control, and submits required reports. The program serves nutritious meals to all seniors 60 years and older five days a week and relies on a high number of volunteers to ensure a quality experience. Lunch fees are suggested at \$2.00 per meal.

2016-2017 Accomplishments:

- Maintained the new Club membership program; used the new membership card and eliminated digital scanners for redundant participant duplication.
- Collaborated with Tri-Delta Dial-a-ride to secure daily round trip transportation for meal participants.
- Established a "Transit Tips" program that informs our seniors of all their transportation options throughout the Antioch area.
- Redesigned the Antioch Senior Center Newsletter to be more user-friendly and to highlight senior services and resources available to seniors in the community. Reduced the number of pages to streamline costs; expanded the distribution options including email and web viewing.
- Created a PowerPoint version of the Antioch Senior Newsletter paired with videos and pictures of "Seniors Having Fun After 50," which is displayed in the Center lobby.
- Improved the tracking and reporting systems for the Community Development Block Grant funding sources (CDBG).
- Partnered with Contra Costa County Co.Co.Cafe, Rotary, Sutter Delta Medical Group, Umpqua Bank and Antioch Lions Club to provide a successful 34th Annual Senior Picnic for 100+ seniors from local convalescent homes and assisted living facilities.
- Upgraded maintenance supplies and equipment in the restrooms to provide a more functional and economic maintenance service.
- Established a code of conduct and facility dress code policy in partnership with the Senior Club Board of Directors to promote a positive and healthy atmosphere for all participants.
- Increased the number of Likes to the Antioch Senior Center Facebook page by over 250% from the previous year.
- Enhanced Senior Services by networking with outside agencies to provide seniors with more informational referrals and assistance (i.e. Senior Fraud prevention, Spanish and Chinese Peer Counseling, AARP Safe Drivers Course, California Highway Patrol, The National Federation of the Blind, Contra Costa County Aging and Adult Services).
- Collaborated with local senior and community organizations; Antioch Historical Society, Bedford Center, East Bay Regional Park District, East Contra Costa County Senior Coalition, Sons of Italy, and the Lion's Club for experiences and opportunities that are not traditionally offered.
- Maintained status as the largest serving nutrition site out of the 18 C.C. Cafes in the County. Met all county policy and procedures standards.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
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RECREATION SERVICES FUND (219) (Continued)

- Upgraded the kitchen to meet County requirements.
- Created and implemented a new participant fact sheet to promote easy registration for the senior nutrition program and provide a Q&A for frequently asked questions.
- Increased volunteer hours by 30% over the previous year – more than 22,000 hours. Established a new volunteer hour tracking system for auditing purposes.
- Coordinated the largest ever Senior Resource Fair which delivered on the concept of “Connecting Residents to Resources”.

2018 & 2019 Objectives:

- Increase the number of partnerships with downtown Antioch merchants, aging and adult services, and community organizations; become the resource and information hub for people of all ages seeking relevant senior related information, educational seminars, and workshops.
- Increase community participation in senior services, programs and events by creating press releases, facebook post, flyers and sharing our programs and events among our network.
- Expand fee based senior programming opportunities targeting the younger 50-60+ active adults in all recreational facilities.
- Increase the number of programs that create cultural unity by providing volunteers and services in various languages, celebrating cultural practices, and offering classes that teach multi-cultural skills and activities.
- Increase daily participation numbers for total meals served by an additional 3%, with an overall goal of increasing participation numbers 6% by 2019.
- Establish a monthly in-service training with all active volunteers and staff to address common concerns, issues and ideas, and foster human development.
- Continue to upgrade the membership card program in conjunction with the new Active computer database system.
- Continue to stream line Active Data entry and reporting in order to enhance CDBG tracking and reporting for additional funding.
- Upgrade maintenance supplies and equipment to provide a more functional and economic maintenance service.
- Improve the building appearance by installing more visible signage on the exterior of the building to promote awareness of the senior services facility within the community and attract new participants.

**CITY OF ANTIOCH
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SPECIAL REVENUE FUNDS**



RECREATION SERVICES FUND (219) (Continued)

SENIOR PROGRAMS AND SERVICES (219-4420)								
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Source of Funds:								
Revenue from Other Agencies	39,000	39,000	43,000	43,000	43,000	43,000	0%	0%
Other	19,064	15,169	15,000	15,000	15,000	15,000	0%	0%
Transfer in from General Fund	183,995	176,642	238,360	214,691	206,815	232,400	-4%	12%
Transfer in from Senior Bus	7,700	7,700	7,700	7,700	7,700	7,700	0%	0%
Total Source of Funds	249,759	238,511	304,060	280,391	272,515	298,100	-3%	9%
Use of Funds:								
Personnel	212,846	193,114	264,023	216,528	231,683	256,240	7%	11%
Services & Supplies	30,630	45,397	40,037	63,863	40,832	41,860	-36%	3%
Total Use of Funds	243,476	238,511	304,060	280,391	272,515	298,100	-3%	9%
Funded FTE'S	2.00	2.00	2.00	2.00	2.00	2.00		

**CITY OF ANTIOCH
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RECREATION SERVICES FUND (219) (Continued)

SPORTS PROGRAMS (219-4450)

Sports and recreation programs are fundamental towards building a healthy lifestyle and healthy community. Youth and adults are invited to participate in a variety of sports activities throughout the year. Youth activities are based on a philosophy of kids first, winning second. Instruction, sportsmanship, competition and fun are part of every activity. The adult activities are conducted in a controlled, positive atmosphere with offerings in both a competitive and social level. Activities represent traditional sports, community needs, and recreational sport trends. Community sports and nonprofit organizations rely on city fields and facilities for their programs, and staff collaborates with numerous groups to ensure that sports and recreation is accessible for everyone.

Snack Bar/Concession Operations contribute to a positive sports and recreation experience. Concession services are provided primarily at the sports complex located at Antioch Community Park, and the facility is open to correspond with scheduled activities that occur between April and November.

2016-2017 Accomplishments:

- Reserved 100% of the weekends that ball fields were available at the Antioch Community Park for the fourth consecutive year.
- Added the sport of Pickleball to the adult fitness drop-in program that also includes basketball & volleyball.
- Increased participation 10% in the winter youth basketball program.
- Improved staff-tailgate safety programs to increase the safety of participants, residents, staff and volunteers.
- Developed a spring basketball league for youth in grades 1 thru 8.
- Developed a summer and fall afternoon drop-in recreation sport program for middle school youth.
- Continued revising the sports complex concession menu to be more cost effective; upgraded signage to improve visibility and marketing
- Continued revising staff manuals and protocols to maximize staff efficiency.
- Increased concession revenue by 10%.

2018 & 2019 Objectives:

- Continue to modify and create programs to meet community needs by utilizing current demographic surveys and program evaluations.
- Increase opportunities for youth and adults to participate in athletic and recreational programs that contribute towards improving youth physical fitness.
- Maximize park and facility use with programs and reservations; contribute to economic efforts by increasing the number of spectator sports and events at facilities.
- Increase community outreach to connect with new audiences.
- Enhance marketing efforts by incorporating sports and recreation with social media; utilize the Active Net system where appropriate.
- Continue to increase concession revenue during non-tournament hours; increase profits.
- Continue to exceed basic standards for concession operations for cleanliness, maintenance, safety and sanitation.
- Develop new partnerships that enhance services and programs in parks and facilities.

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RECREATION SERVICES FUND (219) (Continued)

- Strengthen life-long learning and life-style skills in youth sports and recreation.
- Improve response times to citizen requests and inquiries; explore on-line field reservation options and strengthen relationships with individuals.
- Continue to modify concession operations to meet customer needs regarding items served on menu.
- Improve on ways to increase more rental opportunities for the Jensen Family Grove at ACP.

RECREATION SERVICES – SPORTS PROGRAMS (219-4450)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change	% Change
Source of Funds:									
Current Service Charges	412,947	435,147	432,500	432,500	445,500	455,000	3%	3%	2%
Other	164	320	1,000	1,000	1,000	1,000	0%	0%	0%
Total Source of Funds	413,111	435,467	433,500	433,500	446,500	456,000	3%	3%	2%
Use of Funds:									
Personnel	209,249	210,787	207,314	201,250	207,288	218,500	3%	3%	5%
Services & Supplies	129,564	109,123	121,650	120,584	119,330	119,922	-1%	-1%	0%
Total Use of Funds	338,813	319,910	328,964	321,834	326,618	338,422	1%	1%	4%
Funded FTE'S	1.00	1.00	1.00	1.00	1.00	1.00			1.00

**CITY OF ANTIOCH
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RECREATION SERVICES FUND (219) (Continued)

COMMUNITY RECREATION (219-4495)

Community Recreation is a broad based component of the department that provides programs and services that support a safe, stimulating and diverse community. Introductory and intermediate level program experiences are planned and delivered for young children, school-age and teens, adults, and families. Residents are encouraged to explore special interests, gather with friends and family, and achieve a healthy lifestyle. Programs and services meet the needs of the community and provide a nurturing environment to address trends and ideas. Participant fees make programs successful; from recreation pre-school to summer camps, personal development to fun and celebration.

Managing and operating the Antioch Community Center is achieved through the community recreation unit. The Community Center hosts numerous programs and events and provides space for partners such as the Antioch Library. It is admired by residents and well-liked for reservable uses such as weddings, church services and family celebrations.

2016-2017 Accomplishments:

- Provided four family events per year that were free or low cost to strengthen a sense of place.
- Increased weekday and evening rentals.
- Maintained long term rental uses of the community center; increase contracts for recurring events.
- Increased in-service training program for staff.
- Increased marketing efforts to current customers to increase repeat participation.
- Provided new youth and school-age specialty camps to meet growing trends and interests.
- Developed a youth and teen advisory program (Antioch Council of Teens) to increase youth engagement in community programs and city-wide issues.
- Reached 100% participation in recreational-preschool programs.
- Maintained partnership with East County Regional Group to provide programs for families participating in First Five Contra Costa County.
- Introduced new fee-based programs for adults based on trends and interests such as cooking and flower arranging.
- Modified the production schedule for the Recreation Guide to reflect traditional seasons; continued to include community information in the Guide.

2018 & 2019 Objectives:

- Continue re-designing and modifying the recreation guide to improve readability and increase program participation.
- Recruit a Martial Arts instructor to offer an in-house Karate program for youth and adults.
- Expand cooking program with additional instructors and a Friday Night Chef Program for youth 8-14 years.
- Create an After-School Enrichment section in the guide to highlight afterschool activities for youth.
- Incorporate outdoor fitness classes to current offerings to better utilize the outdoor facilities at the Antioch Community Center.

**CITY OF ANTIOCH
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RECREATION SERVICES FUND (219) (Continued)

- Develop an Indoor Playground program aimed at providing a space for supervised but unstructured free play for young children.
- Offer recreational day trip opportunities and cultural outings with an emphasis on “Local Back Roads and Nature Adventures,” scheduled to attract the working retiree.
- Provide classes and activities specifically aimed at Health & Wellness focusing on reducing stress, healthy eating and more. Create a wellness brand to build visual identity for wellness programs and services in the Recreation Guide.
- Offer Family Game Nights quarterly at the Antioch Community Center to help families connect and build relationships.
- Incorporate special guests and visitors in camp programs such as Naturalists, Musicians, and Magicians.
- Expand music programs to include vocal, variety of instruments and music movement programs.
- Expand partnerships with educational institutions, such as the Los Medanos College and www.ed2go.com to offer online courses, 1 day workshops, lectures that cater to the adults and the growing baby boomer age group.
- Extend business hours during peak recreation times at the Antioch Community Center to offer working families the opportunity to register for classes and activities in the evening hours.
- Improve the Agreement for Instructional Services for instructor contracts by adding a Scope of Services to better define needs and requirements.
- Provide up to five family events per year that are free or low cost to strengthen a sense of place.
- Continue increasing department revenues.
- Increase weekday and evening rentals for all reservable facilities.
- Maintain long term rental uses of the community center; increase contracts for recurring events.
- Increase rental of the kitchen to catering companies during the weekdays.
- Increase in-service training program for staff.
- Develop an easy to read “camps at a glance” section in the recreation guide to improve customer service and increase enrollment.
- Increase marketing efforts to current customers to increase repeat participation.

**CITY OF ANTIOCH
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RECREATION SERVICES FUND (219) (Continued)

COMMUNITY RECREATION (219-4495)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Current Service Charges	775,933	525,620	675,000	650,000	679,000	683,000	4%
Other	2,247	16,090	3,000	10,605	9,000	11,000	-15%
Transfer In – Child Care Fund	35,000	35,000	35,000	35,000	35,000	35,000	0%
Total Source of Funds	813,180	576,710	713,000	695,605	723,000	729,000	4%
Use of Funds:							
Personnel	527,947	600,698	567,822	661,827	662,390	698,820	0%
Services & Supplies	509,218	552,446	636,655	619,909	598,167	605,301	-4%
Total Use of Funds	1,037,165	1,153,144	1,204,477	1,281,736	1,260,557	1,304,121	-2%
Funded FTE'S	3.00	4.00	4.00	4.00	4.00	4.00	

**CITY OF ANTIOCH
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TRAFFIC SIGNAL FUND (220)

This fund accounts for traffic signal fees collected from developers to fund off-site traffic signals.

TRAFFIC SIGNAL FUND (FUND 220)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15	2015-16	2016-17	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed	Proposed
							% Change
Beginning Balance, July 1	\$803,258	\$928,914	\$938,187	\$938,187	\$660,669	\$683,152	
Revenue Source:							
Investment Income	6,173	11,905	5,000	5,000	5,000	6,000	20%
Current Service Charges	122,444	20,773	75,000	60,000	20,000	20,000	0%
Total Revenue	128,617	32,678	80,000	65,000	25,000	26,000	4%
Expenditures:							
Services & Supplies	1,867	2,010	2,500	2,500	2,500	2,500	0%
Signals/Various Locations	1,080	21,380	338,621	340,000	0	0	-100%
Internal Services	14	15	17	18	17	18	6%
Total Expenditures	2,961	23,405	341,138	342,518	2,517	2,518	-99%
Ending Balance, June 30	\$928,914	\$938,187	\$677,049	\$660,669	\$683,152	\$706,634	

CITY OF ANTIOCH
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ASSET FORFEITURE (221)

This fund accounts for monies seized during drug enforcement activities. Monies are held by the City until cases are settled by the courts. Monies are then either reverted to the City or returned to the rightful owner. Monies reverted to the City must be used for legitimate law enforcement purposes.

ASSET FORFEITURE (FUND 221)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	%
	Actual	Actual	Budget	Revised	Proposed	Proposed	Change
Beginning Balance, July 1	(\$704)	\$36,055	\$46,876	\$46,876	\$46,861	\$44,560	
Revenue Source:							
Investment Income	2,076	4,109	100	1,970	1,700	1,500	-12%
Asset Forfeiture	64,242	14,641	5,000	7,114	5,000	5,000	0%
Total Revenue	66,318	18,750	5,100	9,084	6,700	6,500	-26%
Expenditures:							
Services & Supplies	24,774	2,911	3,500	3,800	3,800	3,700	-3%
Internal Services	4,785	5,018	5,140	5,299	5,201	5,356	3%
Total Expenditures	29,559	7,929	8,640	9,099	9,001	9,056	-1%
Ending Balance, June 30	\$36,055	\$46,876	\$43,336	\$46,861	\$44,560	\$42,004	

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MEASURE J GROWTH MANAGEMENT FUND (222)

Measure J revenue is derived from a voter-approved, one-half cent sales tax in Contra Costa County. The City receives allocations from the Contra Costa Transportation Authority (CCTA) to be used for transportation improvement and maintenance projects provided that the City complies with the Growth Management Program. Formally Measure C which expired March 30, 2009; voters approved Measure J which began April 1, 2009, to continue this measure.

MEASURE J GROWTH MANAGEMENT (FUND 222)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	
	Actual	Actual	Budget	Revised	Proposed	Proposed	
					Change	Change	
					%	%	
Beginning Balance, July 1	\$3,029,740	\$3,601,745	\$4,297,341	\$4,297,341	\$2,757,160	\$1,596,752	
Revenue Source:							
Investment Income	19,751	46,703	22,000	22,000	15,000	17,000	13%
Revenue from Other Agencies	1,757,494	1,496,907	1,226,950	1,290,969	1,382,721	3,733,847	170%
Transfer In – Sewer Fund	0	0	50,000	50,000	0	0	0%
Total Revenue	1,777,245	1,543,610	1,298,950	1,362,969	1,397,721	3,750,847	168%
Expenditures:							
Personnel	27,220	31,423	68,940	68,940	68,940	68,940	0%
Services & Supplies	127,420	272,947	313,000	323,000	138,000	138,000	0%
Capital Projects	1,049,524	542,495	1,160,000	1,010,000	2,350,000	3,400,000	45%
Transfer Out	0	0	1,500,000	1,500,000	0	0	0%
Internal Services	1,076	1,149	1,175	1,210	1,189	1,232	4%
Total Expenditures	1,205,240	848,014	3,043,115	2,903,150	2,558,129	3,608,172	41%
Ending Balance, June 30	\$3,601,745	\$4,297,341	\$2,553,176	\$2,757,160	\$1,596,752	\$1,739,427	

**CITY OF ANTIOCH
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MEASURE J GROWTH MANAGEMENT FUND (222) (Continued)

The following is a list of budgeted capital projects:

Capital Projects	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
CDBG Downtown Roadway	\$200,000	\$0	\$0
Sidewalk/Handicap/Pedestrian Improvements	650,000	150,000	150,000
Lone Tree Way Pavement Overlay	50,000	2,200,000	0
L Street Improvements	100,000	0	250,000
2018 Pavement Rehabilitation	0	0	3,000,000
Golf Course Rd Pavement Rehabilitation	10,000	0	0
Total Capital Projects	\$1,010,000	\$2,350,000	\$3,400,000

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CHILD CARE FUND (223)

The Child Care Fund accounts for lease revenue received from the YWCA and City expenditures relating to the Mary Rocha Child Care Center at 931 Cavallo Road. In 1990 the City purchased a modular building for \$240,000 and made improvements in the amount of \$75,000 for a low income child care facility. The land and modular building of the center belong to the City.

CHILD CARE (FUND 223)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$99,338	\$70,083	\$76,292	\$76,292	\$83,555	\$92,793	
Revenue Source:							
Investment Income	678	1,071	800	700	800	900	13%
Current Service Charges	75,046	76,772	77,320	78,845	80,816	82,837	3%
Total Revenue	75,724	77,843	78,120	79,545	81,616	83,737	3%
Expenditures:							
Services & Supplies	34,096	595	1,625	1,111	1,175	1,246	6%
Transfers Out – Rec/Prewett	70,000	70,000	70,000	70,000	70,000	70,000	0%
Internal Services	883	1,039	1,169	1,171	1,203	1,280	3%
Total Expenditures	104,979	71,634	72,794	72,282	72,378	72,526	0%
Ending Balance, June 30	\$70,083	\$76,292	\$81,618	\$83,555	\$92,793	\$104,004	

**CITY OF ANTIOCH
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TIDELANDS FUND (225)

In 1990, the California State Legislature passed Assembly Bill 1900 that created tidelands entitlement areas. Funds are generated by payments from the lessees of the City's tidelands areas. This revenue is limited to improving accessibility and/or protection of the City's waterfront areas.

TIDELAND (FUND 225)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$116,257	\$123,741	\$132,070	\$132,070	\$34,302	\$36,724	
Revenue Source:							
Investment Income	856	1,666	600	600	625	650	4%
Current Service Charges	7,137	7,225	7,370	7,330	7,418	7,510	1%
Total Revenue	7,993	8,891	7,970	7,930	8,043	8,160	1%
Expenditures:							
Services & Supplies	261	280	5,375	105,375	5,300	5,300	-95%
Internal Services	248	282	317	323	321	341	-1%
Total Expenditures	509	562	5,692	105,698	5,621	5,641	-95%
Ending Balance, June 30	\$123,741	\$132,070	\$134,348	\$34,302	\$36,724	\$39,243	

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SOLID WASTE REDUCTION FUND (226)

This fund has two programs operated by the Community Development Department. Oil recycling grant funds are used for the collection of oils and filters as part of the curbside recycling program and at the East County Household Hazardous Waste Collection Facility. The Solid Waste Reductions Program was established to help the City meet AB 939 mandates to divert waste from landfills through waste reduction, reuse and recycling programs.

SOLID WASTE (FUND 226)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
					% Change	% Change
Beginning Balance, July 1	\$388,416	\$424,591	\$414,427	\$414,427	\$407,798	\$312,535
Revenue Source:						
Investment Income	3,378	6,089	1,500	2,330	1,500	1,500
Revenue from Other Agencies	57,230	100,561	56,000	204,761	88,400	54,500
Franchise Fees	160,000	160,000	160,000	160,000	160,000	160,000
Other	12,250	16,122	5,000	15,372	13,000	13,000
Total Revenue	232,858	282,772	222,500	382,463	262,900	229,000
					-31%	-13%
Expenditures:						
Personnel	72,017	84,174	120,655	131,011	175,020	180,070
Services & Supplies	114,673	197,795	260,747	245,377	170,320	142,793
Internal Services	9,993	10,967	12,525	12,704	12,823	13,736
Total Expenditures	196,683	292,936	393,927	389,092	358,163	336,599
					-8%	-6%
Ending Balance, June 30	\$424,591	\$414,427	\$243,000	\$407,798	\$312,535	\$204,936
Funded FTE's				Funded	Funded	Funded
Solid Waste Reduction				2016-17	2017-18	2018-19
				0.34	0.44	0.44

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SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION – USED OIL (226-5220)

The California Oil Recycling Enhancement Act of 1991 has placed a \$0.16 per gallon fee on motor oil sales for the purpose of funding programs encouraging the proper collection and disposal of used oil. One of the means used to achieve this is the Oil Payment Program (OPP) which is a noncompetitive grant essentially awarded to any community that will pledge to use it solely for used oil recycling activities. The City must apply for these funds on an annual basis. The money is used to fund curbside collection of oil and filters, as well as collection of oil and filters at the East County Household Hazardous Waste Collection Facility and filter recycling at O'Reilly Stores.

SOLID WASTE USED OIL (226-5220)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							% Change
Revenue from Other Agencies	29,565	72,374	29,000	174,319	61,400	27,500	-65%
Other	0	0	0	1,472	0	0	-100%
Total Source of Funds	29,565	72,374	29,000	175,791	61,400	27,500	-65%
Use of Funds:							
Personnel	0	288	10,000	10,000	10,000	0	0%
Services & Supplies	26,750	131,872	116,463	126,463	30,500	27,500	-76%
Total Use of Funds	26,750	132,160	126,463	136,463	40,500	27,500	-70%
							-32%

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SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION (226-5225)

The Solid Waste Reduction Fund was created due to AB 939 which mandates cities to achieve waste diversion goals. These goals are 25% reduction of the waste stream to landfills by 1995 and a 50% reduction by the Year 2000. The Solid Waste Disposal Measurement Act (SB1016) maintains the 50% diversion requirement, but changes to a disposal based measurement system expressed as the 50% Equivalent Per Capita Disposal Target. The 50% reduction goal must be maintained indefinitely once it is reached and is calculated for Antioch at a pounds per person per day cap of 4.2. Activities intended to help achieve these goals include free home composting workshops for residents, residential and commercial recycling and green waste collection, special event recycling, participation in the local Recycling Market Development, and on-going outreach and education campaigns.

2016-2017 Accomplishments:

- Maintained or expanded participation in existing programs.
- Increased compliance with AMC 6-3.02 (C) – mandatory commercial recycling.
- Began implementation of Mandatory Commercial Organics in partnership with Republic Services.
- Applied for and received a CalRecycle Used Oil Competitive Grant for outreach to young/new drivers and DIYers.
- Funded educational assemblies at 5 Antioch schools.

2018 & 2019 Objectives:

- Create educational information regarding existing park recycling program.
- Continue work on oil grant to increase oil and filter recycling numbers.
- Maintain or expand participation in existing programs.
- Roll out approved rates for commercial organics program.
- Install new litter and recycling bins in Rivertown District.

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SOLID WASTE REDUCTION FUND (226) (Continued)

SOLID WASTE REDUCTION (226-5225)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							% Change
Franchise Fees	160,000	160,000	160,000	160,000	160,000	160,000	0%
Investment Income	3,378	6,089	1,500	2,330	1,500	1,500	-36%
Revenue from Other Agencies	27,665	28,187	27,000	30,442	27,000	27,000	-11%
Other	12,250	16,122	5,000	13,900	13,000	13,000	-6%
Total Source of Funds	203,293	210,398	193,500	206,672	201,500	201,500	-3%
Use of Funds:							
Personnel	72,017	83,886	110,655	121,011	165,020	180,070	36%
Services & Supplies	87,923	65,923	144,284	118,914	139,820	115,293	18%
Internal Services	9,993	10,967	12,525	12,704	12,823	13,736	1%
Total Use of Funds	169,933	160,776	267,464	252,629	317,663	309,099	26%
Funded FTE'S	0.34	0.34	0.34	0.34	0.44	0.44	-3%

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ABANDONED VEHICLE FUND (228)

This fund accounts for revenue from AB 4114, which charges a \$1.00 fee on the registration of all vehicles located in the City. The funds are received from the County and are used to remove abandoned vehicles from City streets.

ABANDONED VEHICLE (FUND 228)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$167,919	\$178,577	\$224,205	\$224,205	\$203,114	\$179,134	0%
Investment Income	1,219	2,614	1,000	1,240	800	600	-25%
Revenue from Other Agencies	34,010	58,453	47,000	47,000	47,000	47,000	0%
Total Revenues	35,229	61,067	48,000	48,240	47,800	47,600	-1%
Expenditures:							
Personnel	567	0	35,438	35,438	37,873	40,677	7%
Services & Supplies	22,649	13,946	32,270	32,185	32,275	32,370	0%
Internal Services	1,355	1,493	1,636	1,708	1,632	1,735	-4%
Total Expenditures	24,571	15,439	69,344	69,331	71,780	74,782	4%
Ending Balance, June 30	\$178,577	\$224,205	\$202,861	\$203,114	\$179,134	\$151,952	

CITY OF ANTIOCH
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NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229)

This fund was established to account for activities related to the National Pollutant Discharge Elimination System (NPDES). NPDES was mandated by the Clean Water Act of 1987 and to monitor and reduce storm water pollution. The program is administered in the State of California by the Water Quality Control Board and is funded by a parcel tax of \$25.00 per equivalent residential parcel.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SERVICES (NPDES) (FUND 229)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
					% Change	% Change
Beginning Balance, July 1	\$2,670,554	\$2,649,660	\$2,580,423	\$2,580,423	\$1,968,873	\$1,254,989
Revenue Source:						
Investment Income	18,802	33,539	7,000	10,465	7,000	3,500
Assessment Fees	868,915	858,365	820,000	820,000	820,000	820,000
Other	4	220	0	0	0	0
Transfers In - SLLMD	35,000	30,000	30,000	30,000	30,000	30,000
Total Revenues	922,721	922,124	857,000	860,465	857,000	853,500
Expenditures:						
Personnel	239,228	256,348	317,542	291,424	321,307	341,934
Services & Supplies	355,757	394,979	617,703	609,197	596,902	601,247
Capital Projects	73,094	53,084	507,928	276,000	358,000	175,000
Transfers Out – General Fund	260,688	270,225	273,365	273,365	274,126	277,875
Internal Services	14,848	16,725	21,520	22,029	20,549	22,740
Total Expenditures	943,615	991,361	1,738,058	1,472,015	1,570,884	1,418,796
Ending Balance, June 30	\$2,649,660	\$2,580,423	\$1,699,365	\$1,968,873	\$1,254,989	\$689,693
Funded FTE's:						
Channel Maintenance				2.17	2.17	2.17

**CITY OF ANTIOCH
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**NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229) (Continued)
STORM DRAIN ADMINISTRATION (229-5230)**

Storm Drain Administration accounts for the revenues and expenditures of monitoring and maintaining the program.

STORM DRAIN ADMINISTRATION (229-5230)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Investment Income	18,802	33,539	7,000	10,465	7,000	3,500	-50%
Assessment Fees	868,915	858,365	820,000	820,000	820,000	820,000	0%
Total Source of Funds	887,717	891,904	827,000	830,465	827,000	823,500	0%
Use of Funds:							
Services & Supplies	105,209	81,831	250,073	250,073	249,070	249,070	0%
Transfers Out – General Fund	200,000	200,000	200,000	200,000	200,000	200,000	0%
Internal Services	14,848	16,725	21,520	22,029	20,549	22,740	-7%
Total Use of Funds	320,057	298,556	471,593	472,102	469,619	471,810	-1%

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NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) FUND (229) (Continued)

CHANNEL MAINTENANCE OPERATIONS (229-2585)

This activity is responsible for maintaining, in a safe and serviceable condition, all catch basins, storm channels, creeks, culverts and concrete lined "V" ditches in open space, that handle storm water run-off in the City of Antioch's jurisdiction. Personnel assigned to this activity remove debris, illegally dumped trash, perform weed abatement activities including chemical vegetation control, stencil storm drain inlets, perform work associated with flooding, erosion control, channel beautification, arrange for and monitor contract maintenance work, interact with regulatory agencies responsible for protecting water quality and wildlife when performing required maintenance activities and developing projects which require permits from the Department of Fish and Game, the Central Valley Regional Water Quality Control Board, and the Army Corps of Engineers.

CHANNEL MAINTENANCE (229-2585)								
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Source of Funds:								
Transfers In - SLLMD	35,000	30,000	30,000	30,000	30,000	30,000	0%	0%
Other	4	220	0	0	0	0	0%	0%
Total Source of Funds	35,004	30,220	30,000	30,000	30,000	30,000	0%	0%
Use of Funds:								
Personnel	239,228	256,348	317,542	291,424	321,307	341,934	10%	6%
Services & Supplies	250,548	313,148	367,630	359,124	347,832	352,177	-3%	1%
Catch Basin Improvements	0	0	75,000	75,000	75,000	75,000	0%	0%
Trash Capture Devices	0	72	349,928	200,000	200,000	100,000	0%	-50%
West Antioch Creek De-Silting	73,094	53,012	83,000	1,000	83,000	0	82000%	-100%
Transfers Out - General Fund	60,688	70,225	73,365	73,365	74,126	77,875	1%	5%
Total Use of Funds	623,558	692,805	1,266,465	999,913	1,101,265	946,986	10%	-14%
Funded FTE'S	2.02	2.17	2.17	2.17	2.17	2.17		

CITY OF ANTIOCH
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SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT (SLESF) (232)

This fund accounts for the revenue dispersed by the State to local jurisdictions for the staffing of "front line" officers. This money is passed through the County.

SUPPLEMENTAL LAW ENFORCEMENT GRANT (FUND 232)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed
						% Change	
Beginning Balance, July 1	\$13	\$57,551	\$84,055	\$84,055	\$0		\$0
Revenue Source:							
Investment Income	78	479	0	321	0	-100%	0
Revenue From Other Agencies	157,537	189,016	100,000	200,475	100,000	-50%	100,000
Total Revenue	157,615	189,495	100,000	200,796	100,000	-50%	100,000
Expenditures:							
Services & Supplies	20	140	0	109	0	-100%	0
Transfer Out – General Fund	100,057	162,851	100,000	284,742	100,000	-65%	100,000
Total Expenditures	100,077	162,991	100,000	284,851	100,000	-65%	100,000
Ending Balance, June 30	\$57,551	\$84,055	\$84,055	\$0	\$0		\$0

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BYRNE GRANT FUND (233)

This fund accounts for public safety funding allocated under the Fiscal Year 1996 Omnibus Appropriations Act. Funds may be used for a wide variety of activities from increasing personnel and equipment resources for law enforcement to developing and supporting programs to enhance effective criminal justice processes.

BYRNE GRANT (FUND 233)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$61	\$61	\$0	\$0	
Revenue Source:							
Investment Income	0	79	0	0	0	0	0%
Revenue From Other Agencies	44,864	56,227	77,068	42,926	60,000	42,980	40%
Total Revenue	44,864	56,306	77,068	42,926	60,000	42,980	40%
Expenditures:							
Services & Supplies	1,961	2,436	4,016	2,137	2,857	2,329	34%
Transfer Out – General Fund	42,903	53,809	73,052	40,850	57,143	40,651	40%
Total Expenditures	44,864	56,245	77,068	42,987	60,000	42,980	40%
Ending Balance, June 30	\$0	\$61	\$61	\$0	\$0	\$0	

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CDBG REVOLVING LOAN FUND (236)

This fund was set up at the request of the U.S. Department of Housing and Urban Development's request that the City develop a Revolving Loan Fund for the Owner Occupied Housing Rehabilitation Program (also known as the Neighborhood Preservation Program). A majority of the ending balance in the fund is the balance of housing loans that have been given out by the City.

COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN (FUND 236)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
					% Change	% Change
Beginning Balance, July 1	\$6,163,009	\$6,130,845	\$6,281,968	\$6,281,968	\$6,562,820	\$6,667,992
Revenue Source:						
Investment Income	1,500	3,909	1,400	1,400	1,200	1,000
Revenue from Other Agencies	0	46,760	0	170,000	0	0
Other	120,940	113,247	107,082	115,071	107,082	107,082
Total Revenue	122,440	163,916	108,482	286,471	108,282	108,082
Expenditures:						
Services & Supplies	119,121	12,793	232,910	5,619	3,110	2,910
Transfer Out – Housing Fund	35,483	0	0	0	0	0
Total Expenditures	154,604	12,793	232,910	5,619	3,110	2,910
Ending Balance, June 30	\$6,130,845	\$6,281,968	\$6,157,540	\$6,562,820	\$6,667,992	\$6,773,164

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TRAFFIC SAFETY FUND (237)

This fund accounts for fines and forfeitures received under Section 1463 of the Penal Code. Funds shall be used exclusively for official traffic control devices, the maintenance thereof, equipment and supplies for traffic law enforcement and traffic accident prevention.

TRAFFIC SAFETY (FUND 237)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$18,994	\$17,956	\$25,744	\$25,744	\$10,060	\$10,270	
Revenue Source:							
Investment Income	270	468	100	426	300	300	-30%
Vehicle Code Fines	78,775	87,408	80,000	100,307	85,000	85,000	-15%
Total Revenue	79,045	87,876	80,100	100,733	85,300	85,300	-15%
Expenditures:							
Services & Supplies	83	88	90	100	90	90	-10%
Transfer Out – General Fund	80,000	80,000	80,000	116,317	85,000	85,000	-27%
Total Expenditures	80,083	80,088	80,090	116,417	85,090	85,090	-27%
Ending Balance, June 30	\$17,956	\$25,744	\$25,754	\$10,060	\$10,270	\$10,480	

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PEG FRANCHISE FEE FUND 238 – This fund accounts for a 1% fee collected from video franchises to support local Public, Educational and Governmental Programming (PEG).

PEG FRANCHISE FEE (FUND 238)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$719,050	\$932,523	\$1,204,382	\$1,204,382	\$1,356,495	\$1,010,200	
Revenue Source:							
Investment Income	6,007	13,567	6,500	6,500	8,000	9,000	13%
Franchise Fees	260,143	270,882	240,000	280,000	280,000	280,000	0%
Total Revenue	266,150	284,449	246,500	286,500	288,000	289,000	1%
Expenditures:							
Services & Supplies	51,188	10,963	131,500	132,500	132,500	132,500	0%
Capital Projects – Council Chambers	0	0	0	0	500,000	0	100%
Internal Services	1,489	1,627	1,813	1,887	1,795	1,908	-5%
Total Expenditures	52,677	12,590	133,313	134,387	634,295	134,408	372%
Ending Balance, June 30	\$932,523	\$1,204,382	\$1,317,569	\$1,356,495	\$1,010,200	\$1,164,792	

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STREET IMPACT FUND (241)

This fund accounts for the street impact fee portion of the garbage franchise agreement approved on August 9, 2005. These funds are earmarked for road repair work.

STREET IMPACT FUND (FUND 241)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$35,688	\$77,011	\$150,233	\$150,233	\$322,067	\$298,284	
Revenue Source:							
Investment Income	3,471	3,245	2,000	3,585	2,000	2,000	-44%
Franchise Fees	1,162,112	1,215,261	1,167,330	1,239,566	1,264,357	1,289,645	2%
Total Revenue	1,165,583	1,218,506	1,169,330	1,243,151	1,266,357	1,291,645	2%
Expenditures:							
Services & Supplies	760	844	700	772	700	700	-9%
Transfer Out – General Fund	1,123,500	1,144,440	1,167,330	1,070,545	1,289,440	1,290,330	20%
Total Expenditures	1,124,260	1,145,284	1,168,030	1,071,317	1,290,140	1,291,030	20%
Ending Balance, June 30	\$77,011	\$150,233	\$151,533	\$322,067	\$298,284	\$298,899	

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STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT FUNDS

These funds were established to account for revenue and related expenditures of lighting and landscape activities in areas throughout the City. Each district provides a variety of services to maintain landscaped and non landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

LONE TREE WAY MAINTENANCE DISTRICT FUND (251)

This fund consists of four maintenance zones, providing a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

LONE TREE MAINTENANCE DISTRICT (FUND 251)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$438,134	\$414,074	\$387,759	\$387,759	\$299,123	\$214,488	
Revenue Source:							
Investment Income	3,703	6,769	500	1,650	500	500	-70%
Assessments	628,538	628,497	623,906	641,651	641,651	641,651	0%
Other	576	0	0	0	0	0	0%
Total Revenue	632,817	635,266	624,406	643,301	642,151	642,151	0%
Expenditures:							
Personnel	138,027	137,302	144,979	142,510	143,934	154,030	1%
Services & Supplies	170,016	207,653	316,126	314,838	351,570	331,665	12%
Transfers Out	341,853	308,981	270,982	265,868	222,937	234,010	-16%
Internal Services	6,981	7,645	8,377	8,721	8,345	8,849	-4%
Total Expenditures	656,877	661,581	740,464	731,937	726,786	728,554	-1%
Ending Balance, June 30	\$414,074	\$387,759	\$271,701	\$299,123	\$214,488	\$128,085	

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LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE WAY MAINTENANCE DISTRICT STAFFING SUMMARY

Funded FTE's:	Funded 2016-17	Funded 2017-18	Funded 2018-19
Zone 1	0.1140	0.1140	0.1140
Zone 2	0.5155	0.5155	0.5155
Zone 3	0.4590	0.4590	0.4590
Zone 4	0.1300	0.1300	0.1300
Total Funded FTE's	1.2185	1.2185	1.2185

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LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 1 (251-4511)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Investment Income	3,703	6,769	500	1,650	500	500	0%
Assessment Fees	149,099	149,089	148,000	149,091	149,091	149,091	0%
Total Source of Funds	152,802	155,858	148,500	150,741	149,591	149,591	-1%
Use of Funds:							
Personnel	13,643	13,175	13,845	12,796	12,675	13,538	-1%
Services & Supplies	47,534	55,299	78,550	77,793	120,285	100,300	55%
Transfers Out	76,381	83,173	67,755	66,265	58,149	61,376	-12%
Internal Services	1,746	1,912	2,095	2,181	2,087	2,213	-4%
Total Use of Funds	139,304	153,559	162,245	159,035	193,196	177,427	21%
Funded FTE'S	0.1245	0.1245	0.1245	0.1140	0.1140	0.1140	-8%

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LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT – ZONE 2 (251-4512)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Assessment Fees	198,626	198,613	197,162	198,615	198,615	198,615	0%
Total Source of Funds	198,626	198,613	197,162	198,615	198,615	198,615	0%
Use of Funds:							
Personnel	57,337	56,040	59,065	55,296	56,793	60,604	3%
Services & Supplies	57,869	78,277	109,612	109,408	106,740	106,765	-2%
Transfers Out	100,811	61,322	73,564	71,946	63,134	66,638	-12%
Internal Services	1,745	1,911	2,094	2,180	2,086	2,212	-4%
Total Use of Funds	217,762	197,550	244,335	238,830	228,753	236,219	-4%
Funded FTE'S	0.5510	0.5510	0.5510	0.5155	0.5155	0.5155	3%

CITY OF ANTIOCH
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LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 3 (251-4513)						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed
					%	%
					Change	Change
Source of Funds:						
Assessment Fees	217,270	217,256	215,669	217,259	0%	217,259
Other	576	0	0	0	0%	0
Total Source of Funds	217,846	217,256	215,669	217,259	0%	217,259
Use of Funds:						
Personnel	52,698	52,228	54,538	52,527	-3%	54,418
Services & Supplies	41,040	45,806	82,260	82,025	-2%	80,070
Transfers Out	125,426	123,095	84,692	83,159	0%	86,510
Internal Services	1,745	1,911	2,094	2,180	-4%	2,212
Total Use of Funds	220,909	223,040	223,584	219,891	-2%	223,210
Funded FTE'S	0.4945	0.4945	0.4945	0.4590		0.4590

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LONE TREE WAY MAINTENANCE DISTRICT FUND (251) (Continued)

LONE TREE MAINTENANCE DISTRICT - ZONE 4 (251-4514)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Assessment Fees	63,543	63,539	63,075	76,686	76,686	76,686	0%
Total Source of Funds	63,543	63,539	63,075	76,686	76,686	76,686	0%
Use of Funds:							
Personnel	14,349	15,859	17,531	21,891	23,505	25,470	7%
Services & Supplies	23,573	28,271	45,704	45,612	44,505	44,530	-2%
Transfers Out	39,235	41,391	44,971	44,498	18,462	19,486	-59%
Internal Services	1,745	1,911	2,094	2,180	2,086	2,212	-4%
Total Use of Funds	78,902	87,432	110,300	114,181	88,558	91,698	-22%
Funded FTE'S	0.10	0.10	0.10	0.13	0.13	0.13	

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DOWNTOWN MAINTENANCE DISTRICT FUND (252)

The Downtown Maintenance District provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, fishing pier, trails, right-of-ways, flowerbeds and parking lots; assists in community events as needed including 4th of July, street fairs, and banner installations.

DOWNTOWN MAINTENANCE DISTRICT (FUND 252)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
					% Change	% Change
Beginning Balance, July 1	\$18,595	\$40,917	\$27,258	\$27,258	\$29,106	\$25,609
Revenue Source:						
Investment Income	56	147	50	70	50	50
Other	13,256	5,830	0	0	0	0
Transfers In	65,000	40,000	102,000	102,000	81,000	81,000
Total Revenue	78,312	45,977	102,050	102,070	81,050	81,050
Expenditures:						
Personnel	33,587	34,289	43,398	39,977	37,358	37,387
Services & Supplies	17,913	20,317	54,510	54,460	41,920	41,920
Transfer Out	2,839	3,227	3,871	3,786	3,323	3,507
Internal Services	1,651	1,803	1,936	1,999	1,946	2,047
Total Expenditures	55,990	59,636	103,715	100,222	84,547	84,861
Ending Balance, June 30	\$40,917	\$27,258	\$25,593	\$29,106	\$25,609	\$21,798
Funded FTE's:				Funded 2016-17	Funded 2017-18	Funded 2018-19
				0.002	0.002	0.002

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ALMONDRIDGE MAINTENANCE DISTRICT FUND (253)

Almondridge Maintenance District Provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

ALMONDRIDGE MAINTENANCE DISTRICT (FUND 253)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$66,059	\$74,413	\$80,812	\$80,812	\$75,812	\$64,249	
Revenue Source:							
Investment Income	654	1,311	100	565	250	200	-56%
Assessment Fees	109,731	109,723	108,922	109,725	109,725	109,725	0%
Total Revenue	110,385	111,034	109,022	110,290	109,975	109,925	0%
Expenditures:							
Personnel	16,577	11,894	12,960	9,120	9,033	9,791	-1%
Services & Supplies	16,815	20,831	29,570	29,517	28,827	28,852	-2%
Transfer Out	67,035	70,162	75,352	74,666	81,769	73,255	10%
Internal Services	1,604	1,748	1,917	1,987	1,909	2,018	-4%
Total Expenditures	102,031	104,635	119,799	115,290	121,538	113,916	5%
Ending Balance, June 30	\$74,413	\$80,812	\$70,035	\$75,812	\$64,249	\$60,258	-6%
Funded FTE's:							
				Funded 2016-17	Funded 2017-18	Funded 2018-19	
				0.05	0.05	0.05	

CITY OF ANTIOCH
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HILLCREST MAINTENANCE DISTRICT FUND (254)

Hillcrest Maintenance District consists of four maintenance zones, providing services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping.

HILLCREST MAINTENANCE DISTRICT (FUND 254)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change
Beginning Balance, July 1	\$471,990	\$411,664	\$353,336	\$353,336	\$282,007	
Revenue Source:						
Investment Income	3,904	6,871	300	1,175	500	-57%
Assessment Fees	830,228	830,173	824,110	830,183	830,183	0%
Other	10,106	0	0	0	0	0%
Transfer In – General Fund	0	0	16,000	16,000	16,000	0%
Total Revenue	844,238	837,044	840,410	847,358	846,683	0%
Use of Funds:						
Personnel	180,031	187,706	196,943	187,908	195,115	4%
Services & Supplies	256,586	257,917	378,220	377,076	487,881	29%
Transfers Out	458,377	439,297	348,293	341,733	256,003	-25%
Internal Services	9,570	10,452	11,511	11,970	11,439	-4%
Total Use of Funds	904,564	895,372	934,967	918,687	950,438	3%
Ending Balance, June 30	\$411,664	\$353,336	\$258,779	\$282,007	\$178,252	\$165,708

	Funded 2016-17	Funded 2017-18	Funded 2017-18
Funded FTE'S:			
Zone 1	0.6475	0.6475	0.6475
Zone 2	0.4475	0.4475	0.4475
Zone 4	0.5250	0.5250	0.5250
Total Funded FTE's:	1.6200	1.6200	1.6200

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HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT, ZONE 1 (254-4541)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Investment Income	3,904	6,871	300	1,175	500	300	-57%
Assessment Fees	277,105	277,087	275,063	277,090	277,090	277,090	0%
Total Source of Funds	281,009	283,958	275,363	278,265	277,590	277,390	0%
Use of Funds:							
Personnel	73,531	74,240	77,467	75,502	78,279	83,686	4%
Services & Supplies	65,005	100,622	142,995	142,631	139,160	139,180	-2%
Transfers Out	191,808	188,587	117,499	114,915	100,841	106,436	-12%
Internal Services	3,190	3,484	3,837	3,990	3,813	4,042	-4%
Total Use of Funds	333,534	366,933	341,798	337,038	322,093	333,344	-4%
Funded FTE's	0.6725	0.6725	0.6725	0.6475	0.6475	0.6475	

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HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT ZONE 2 (254-4542)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	2018-19 Proposed	% Change
Source of Funds:									
Assessment Fees	365,923	365,898	363,226	365,903	365,903	365,903	0%	365,903	0%
Total Source of Funds	365,923	365,898	363,226	365,903	365,903	365,903	0%	365,903	0%
Use of Funds:									
Personnel	48,909	52,063	54,959	51,568	53,725	57,502	4%	57,502	7%
Services & Supplies	110,239	86,038	151,495	151,020	267,330	147,355	77%	147,355	-45%
Transfers Out	211,634	188,265	155,884	153,556	90,873	95,915	-41%	95,915	6%
Internal Services	3,190	3,484	3,837	3,990	3,813	4,042	-4%	4,042	6%
Total Use of Funds	373,972	329,850	366,175	360,134	415,741	304,814	15%	304,814	-27%
Funded FTE's	0.4725	0.4725	0.4725	0.4475	0.4475	0.4475		0.4475	

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HILLCREST MAINTENANCE DISTRICT FUND (254) (Continued)

HILLCREST MAINTENANCE DISTRICT, ZONE 4 (254-4544)								
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
Revenue Source:								
Assessment Fees	187,200	187,188	185,821	187,190	187,190	187,190	0%	0%
Other	10,106	0	0	0	0	0	0%	0%
Transfer In – General Fund	0	0	16,000	16,000	16,000	16,000	0%	100%
Total Revenue	197,306	187,188	201,821	203,190	203,190	203,190	0%	0%
Use of Funds:								
Personnel	57,591	61,403	64,517	60,838	63,111	67,559	4%	7%
Services & Supplies	81,342	71,257	83,730	83,425	81,391	81,411	-2%	0%
Transfers Out	54,935	62,445	74,910	73,262	64,289	67,857	-12%	6%
Internal Services	3,190	3,484	3,837	3,990	3,813	4,042	-4%	6%
Total Use of Funds	197,058	198,589	226,994	221,515	212,604	220,869	-4%	4%
Funded FTE'S	0.550	0.550	0.550	0.525	0.525	0.525		

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PARK MAINTENANCE DISTRICT 1-A FUND (255)

Park Maintenance District 1-A provides services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping. Services are also provided for the District owned and operated RV storage facility.

Park 1A Maintenance District (FUND 255)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed
					\$	%	\$
						Change	%
Beginning Balance, July 1	\$23,864	\$49,597	\$72,110	\$72,110	\$ 82,629		\$ 88,468
Revenue Sources:							
Taxes	29,789	33,105	21,825	34,419	34,287	0%	34,287
Investment Income & Rentals	41,385	44,097	40,050	46,555	40,500	-13%	40,600
Revenue from Other Agencies	255	260	115	115	115	0%	115
Other	0	95	0	0	0	0%	0
Total Revenues	71,429	77,557	61,990	81,089	74,902	-8%	75,002
Expenditures:							
Personnel	5,070	1,982	2,194	2,176	2,265	4%	2,460
Services & Supplies	17,760	25,375	35,820	35,812	34,939	-2%	34,949
Transfers Out	8,518	9,682	11,615	11,359	9,968	-12%	10,521
Internal Services	14,348	18,005	21,114	21,223	21,891	3%	23,721
Total Expenditures	45,696	55,044	70,743	70,570	69,063	-2%	71,651
Ending Balance, June 30	\$49,597	\$72,110	\$63,357	\$82,629	\$88,468		\$91,819
Funded FTE'S:				Funded 2016-17	Funded 2017-18		Funded 2018-19
				0.0125	0.0125		0.0125

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CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256)

Citywide District 2A Maintenance District consists of seven open and three un-funded maintenance zones, providing a variety of services to maintain landscaped and non-landscaped areas, including minor medians, 87 acres of open space, 148 cul-de-sacs, 28,000 linear feet of trails, 15 acres of right-of-way, and 6 subdivision entrance signs. One new zone was added in this district during fiscal 06/07 in the Markley Creek area.

CITYWIDE 2A MAINTENANCE DISTRICT (FUND 256)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
					% Change	% Change
Beginning Balance, July 1	\$256,780	\$301,993	\$392,362	\$392,362	\$302,329	\$272,127
Revenue Source:						
Investment Income	2,359	5,227	500	2,055	1,800	1,000
Assessment Fees	403,467	422,487	401,836	428,007	428,007	428,007
Other	101	0	0	0	0	0
Transfers In	78,000	90,000	123,000	123,000	121,000	121,000
Total Revenue	483,927	517,714	525,336	553,062	550,807	550,007
Expenditures:						
Personnel	83,223	88,477	93,645	73,093	87,214	93,390
Services & Supplies	141,413	161,253	304,719	368,302	309,153	309,203
Transfers Out	208,301	171,340	150,051	194,639	177,863	184,532
Internal Services	5,777	6,275	6,797	7,061	6,779	7,157
Total Expenditures	438,714	427,345	555,212	643,095	581,009	594,282
Ending Balance, June 30	\$301,993	\$392,362	\$362,486	\$302,329	\$272,127	\$227,852

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CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT STAFFING SUMMARY

Funded FTE's:	Funded 2016-17	Funded 2017-18	Funded 2018-19
Zone 3	0.0800	0.0800	0.0800
Zone 4	0.0250	0.0250	0.0250
Zone 5	0.1175	0.1175	0.1175
Zone 6	0.0375	0.0375	0.0375
Zone 8	0.1875	0.1875	0.1875
Zone 9	0.1750	0.1750	0.1750
Zone 10	0.0370	0.0975	0.0975
Total Funded FTE's:	0.6595	0.7200	0.7200

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CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 3 (256-4563)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Investment Income	2,359	5,227	500	2,055	1,800	1,000	-44%
Assessment Fees	14,604	14,603	14,496	14,603	14,603	14,603	0%
Other	101	0	0	0	0	0	0%
Transfers In	18,000	10,000	18,000	18,000	16,000	16,000	-11%
Total Source of Funds	35,064	29,830	32,996	34,658	32,403	31,603	-7%
Use of Funds:							
Personnel	9,137	8,091	8,470	8,517	8,980	9,580	5%
Services & Supplies	5,889	7,180	10,105	10,032	9,764	9,754	-3%
Transfers Out	12,777	14,524	17,423	17,040	14,953	15,782	-12%
Internal Services	963	1,045	1,132	1,176	1,129	1,192	-4%
Total Use of Funds	28,766	30,840	37,130	36,765	34,826	36,308	-5%
Funded FTE's	0.08	0.08	0.08	0.08	0.08	0.08	

**CITY OF ANTIOCH
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CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change
CITYWIDE MAINTENANCE ZONE 4 (256-4564)								
Source of Funds:								
Assessment Fees	13,012	13,011	12,916	13,011	13,011	13,011	0%	0%
Transfer In – General Fund	10,000	10,000	10,000	10,000	10,000	10,000	0%	0%
Total Source of Funds	23,012	23,011	22,916	23,011	23,011	23,011	0%	0%
Use of Funds:								
Personnel	3,015	2,382	2,475	2,480	2,532	2,706	2%	7%
Services & Supplies	10,866	12,158	16,565	16,441	16,041	16,056	-2%	0%
Transfer Out – SLLMD Admin	4,259	4,842	5,808	5,681	4,985	5,261	-12%	6%
Internal Services	962	1,046	1,133	1,177	1,130	1,193	-4%	6%
Total Use of Funds	19,102	20,428	25,981	25,779	24,688	25,216	-4%	2%
Funded FTE's	0.025	0.025	0.025	0.025	0.025	0.025		

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 5 (256-4565)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change	
Source of Funds:									
Assessment Fees	1,503	1,503	1,492	1,503	1,503	1,503	0%	0%	0%
Transfer In – General Fund	50,000	50,000	55,000	55,000	55,000	55,000	0%	0%	0%
Total Source of Funds	51,503	51,503	56,492	56,503	56,503	56,503	0%	0%	0%
Use of Funds:									
Personnel	12,785	12,014	12,609	12,809	13,556	14,462	6%	6%	7%
Services & Supplies	16,626	14,964	25,210	25,190	24,566	24,571	-2%	-2%	0%
Transfer Out – SLLMD Admin	17,037	19,365	23,231	22,720	19,938	21,044	-12%	-12%	6%
Internal Services	963	1,046	1,133	1,177	1,130	1,193	-4%	-4%	6%
Total Use of Funds	47,411	47,389	62,183	61,896	59,190	61,270	-4%	-4%	4%
Funded FTE's	0.1175	0.1175	0.1175	0.1175	0.1175	0.1175			0.1175

**CITY OF ANTIOCH
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CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 6 (256-4566)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	2017-18 Proposed	% Change
Source of Funds:									
Assessment Fees	28,794	28,792	28,582	28,792	28,792	28,792	0%	28,792	0%
Transfer In – General Fund	0	20,000	40,000	40,000	40,000	40,000	0%	40,000	0%
Total Source of Funds	28,794	48,792	68,582	68,792	68,792	68,792	0%	68,792	0%
Use of Funds:									
Personnel	4,471	3,925	4,135	4,156	4,409	4,713	6%	4,713	7%
Services & Supplies	15,246	36,642	57,480	57,421	55,999	56,009	-2%	56,009	0%
Transfer Out – SLLMD Admin	5,679	6,455	7,743	7,573	6,645	7,014	-12%	7,014	6%
Internal Services	963	1,046	1,133	1,177	1,130	1,193	-4%	1,193	6%
Total Use of Funds	26,359	48,068	70,491	70,327	68,183	68,929	-3%	68,929	1%
Funded FTE's	0.0375	0.375	0.0375	0.0375	0.0375	0.0375		0.0375	

**CITY OF ANTIOCH
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CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 8 (256-4568)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Assessment Fees	75,321	75,316	75,300	75,317	75,317	75,317	0%
Total Source of Funds	75,321	75,316	75,300	75,317	75,317	75,317	0%
Use of Funds:							
Personnel	18,071	18,684	19,487	19,529	20,613	21,999	7%
Services & Supplies	15,649	16,327	26,980	26,855	26,206	26,216	0%
Transfers Out	37,715	37,820	30,975	30,293	26,583	28,058	6%
Internal Services	963	1,046	1,133	1,177	1,130	1,193	6%
Total Use of Funds	72,398	73,877	78,575	77,854	74,532	77,466	4%
Funded FTE's	0.1875	0.1875	0.1875	0.1875	0.1875	0.1875	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 9 (256-4569)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Assessment Fees	116,853	116,845	116,800	116,846	116,846	116,846	0%
Total Source of Funds	116,853	116,845	116,800	116,846	116,846	116,846	0%
Use of Funds:							
Personnel	17,098	17,610	18,396	18,444	19,510	20,824	7%
Services & Supplies	40,619	45,953	75,780	75,675	73,813	73,823	0%
Transfers Out	64,295	24,206	29,038	28,399	24,921	26,304	6%
Internal Services	963	1,046	1,133	1,177	1,130	1,193	6%
Total Use of Funds	122,975	88,815	124,347	123,695	119,374	122,144	-3%
Funded FTE's	0.175	0.175	0.175	0.175	0.175	0.175	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



CITYWIDE DISTRICT 2A MAINTENANCE DISTRICT FUND (256) (Continued)

CITYWIDE MAINTENANCE ZONE 10 (256-4572)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	2018-19 Proposed	% Change
Source of Funds:									
Assessment Fees	153,380	172,417	152,250	177,935	177,935	177,935	0%	177,935	0%
Total Source of Funds	153,380	172,417	152,250	177,935	177,935	177,935	0%	177,935	0%
Use of Funds:									
Personnel	18,646	25,771	28,073	7,158	17,614	19,106	146%	19,106	8%
Services & Supplies	36,518	28,029	92,599	156,688	102,764	102,774	-34%	102,774	0%
Transfers Out	66,539	64,128	35,833	82,933	79,838	81,069	-4%	81,069	2%
Total Use of Funds	121,703	117,928	156,505	246,779	200,216	202,949	-19%	202,949	1%
Funded FTE's	0.1625	0.1625	0.1625	0.03	0.0975	0.0975		0.0975	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT ADMINISTRATION FUND (257)

Park Administration provides funds for items shared by all six landscape maintenance districts such as vehicle and landscape equipment and provides oversight personnel for a wide variety of services, including maintenance of street trees, medians, cul-de-sacs and open space. Any overtime incurred by crews working in the landscape districts is paid from this fund. A portion of the Work Alternative Program (WAP) is also funded.

STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT ADMINISTRATION (FUND 257)
Statement of Revenues, Expenditures and Change in Fund Balance

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change
Beginning Balance, July 1	\$4	\$13	\$0	\$0	\$0		\$0	
Revenue Source:								
Investment Income	24	0	0	0	0	0%	0	0%
Transfers In	545,156	619,676	743,377	727,028	637,986	-12%	673,386	6%
Total Revenue	545,180	619,676	743,377	727,028	637,986	-12%	673,386	6%
Expenditures:								
Personnel	81,048	65,169	92,377	88,023	95,142	8%	100,532	6%
Services & Supplies	210,661	279,803	332,516	325,765	236,866	-27%	251,024	6%
Transfers Out	20,697	23,052	23,873	23,873	24,123	1%	25,091	4%
Internal Services	232,765	251,665	288,678	289,367	281,855	-3%	296,739	5%
Total Expenditures	545,171	619,689	737,444	727,028	637,986	-12%	673,386	6%
Ending Balance, June 30	\$13	\$0	\$5,933	\$0	\$0		\$0	

	Funded 2016-17	Funded 2017-18	Funded 2018-19
Funded FTE's:	0.35	0.35	0.35

**CITY OF ANTIOCH
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SPECIAL REVENUE FUNDS**



EAST LONE TREE DISTRICT FUND (259)

East Lone Tree District came on line during fiscal year 06-07 and provides a variety of services to maintain landscaped and non-landscaped areas, including minor medians, open space, cul-de-sacs, trails, right-of-ways, and neighborhood landscaping; special provisions are included for creek maintenance for a period of five years.

EAST LONE TREE STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT (FUND 259)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change
Beginning Balance, July 1	\$71,076	\$110,126	\$138,179	\$138,179	\$103,486	
Revenue Source:						
Investment Income	642	1,847	325	710	750	6%
Assessment Fees	144,394	144,385	143,330	165,195	165,195	0%
Total Revenue	145,036	146,232	143,655	165,905	165,945	0%
Expenditures:						
Personnel	18,646	25,771	28,479	27,623	18,434	-33%
Services & Supplies	48,395	50,874	48,965	116,285	90,075	-23%
Transfers Out	38,945	41,534	45,833	56,690	53,596	-5%
Total Expenditures	105,986	118,179	123,277	200,598	162,105	-19%
Ending Balance, June 30	\$110,126	\$138,179	\$158,557	\$103,486	\$107,326	
Funded FTE's:						
				Funded 2016-17	Funded 2017-18	Funded 2018-19
				0.1625	0.102	0.102

CITY OF ANTIOCH
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EAST LONE TREE BENEFIT DISTRICT FUND 270 – This fund accounts for the East Lone Tree Public Facility Benefit District formed by the City in December 2016. A benefit district fee is charged to developers to be used to fund the planning, design/engineering and construction of transportation improvements – specifically the segments of Slatten Ranch Road and related infrastructure including storm drain, water, sanitary sewer, dry utilities and East Antioch Trail improvements.

EAST LONE TREE BENEFIT DISTRICT (FUND 270)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed
					Change	Change
					%	%
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$917,000	\$418,000
Revenue Source:						
Interest Income	0	0	0	2,000	1,000	1,800
Benefit District Fees	0	0	0	915,000	0	930,000
Total Revenue	0	0	0	917,000	1,000	931,800
Expenditures:						
Services & Supplies	0	0	0	0	500,000	500,000
Total Expenditures	0	0	0	0	500,000	500,000
Ending Balance, June 30	\$0	\$0	\$0	\$917,000	\$418,000	\$849,800

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



POST RETIREMENT MEDICAL FUNDS 577, 578, 579 – Post Retirement Medical Funds are used to pay post retirement medical benefits for retirees under the following separate fund categories: Police (Fund 577), Miscellaneous (Fund 578), and Management (Fund 579).

RETIREE MEDICAL POLICE (FUND 577)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$64,556	(\$20,265)	\$46,328	\$46,328	\$38,031	\$11,165	
Revenue Source:							
Interest Income	0	32	0	420	400	400	0%
Trust Deposits/Reimbursements	472,173	615,098	614,000	547,530	560,000	610,000	9%
Other	612	0	0	0	0	0	0%
Total Revenues	472,785	615,130	614,000	547,950	560,400	610,400	9%
Expenditures:							
Post Retirement Medical - Police	515,481	543,437	608,220	550,100	581,600	611,475	5%
Transfer Out	37,269	0	0	0	0	0	0%
Internal Services	4,856	5,100	5,981	6,147	5,666	6,936	22%
Total Expenditures	557,606	548,537	614,201	556,247	587,266	618,411	5%
Ending Balance, June 30	(\$20,265)	\$46,328	\$46,127	\$38,031	\$11,165	\$3,154	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



POST RETIREMENT MEDICAL FUNDS 577, 578, 579 (Continued) –

RETIREE MEDICAL MISCELLANEOUS (FUND 578)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$40,092	\$116,438	\$160,341	\$160,341	\$108,917	\$43,481	
Source of Funds:							
Interest Income	645	1,788	100	950	400	300	-58%
Trust Deposits/Reimbursements	347,719	346,264	325,000	254,690	255,000	330,000	0%
Other	3,063	0	0	0	0	0	0%
Total Source of Funds	351,427	348,052	325,100	255,640	255,400	330,300	0%
Use of Funds:							
Post Retirement Medical - Misc.	269,810	298,241	336,450	300,500	314,500	338,250	5%
Internal Services	5,271	5,908	6,253	6,564	6,336	6,736	-3%
Total Use of Funds	275,081	304,149	342,703	307,064	320,836	344,986	4%
Ending Balance, June 30	\$116,438	\$160,341	\$142,738	\$108,917	\$43,481	\$28,795	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SPECIAL REVENUE FUNDS**



POST RETIREMENT MEDICAL FUNDS 577, 578, 579 (Continued) -

RETIREE MEDICAL MANAGEMENT (FUND 579)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$81,470	\$238,786	\$361,090	\$361,090	\$9,091	\$9,969	
Source of Funds:							
Interest Income	1,318	3,819	450	2,100	600	450	-71%
Trust Deposits/Reimbursements	632,653	671,131	585,000	503,425	610,000	670,000	21%
Other	5,309	0	0	0	0	0	0%
Transfers In	37,268	0	0	0	0	0	0%
Total Source of Funds	676,548	674,950	585,450	505,525	610,600	670,450	21%
Use of Funds:							
Post Retirement Medical - Mgmt	509,904	542,262	656,700	845,850	598,500	658,900	-29%
Internal Services	9,328	10,384	11,148	11,674	11,222	11,931	-4%
Total Use of Funds	519,232	552,646	667,848	857,524	609,722	670,831	-29%
Ending Balance, June 30	\$238,786	\$361,090	\$278,692	\$9,091	\$9,969	\$9,588	10%

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**CAPITAL PROJECTS
FUNDS**

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
CAPITAL PROJECTS FUNDS**



Capital Projects funds are utilized to account for resources used for the acquisition and construction of capital facilities by the City, with the exception of those assets financed by special revenue or proprietary funds. The City maintains six active capital projects funds listed below in the Capital Projects Fund Summary table.

CAPITAL PROJECTS FUNDS SUMMARY									
Description	Fund #	Estimated Balance 7/1/17	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/18	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/19	Estimated Balance 6/30/19
Capital Improvements (CIP)	311	\$1,556,894	\$3,997,300	\$4,321,811	\$1,232,383	\$1,991,000	\$2,845,083	\$378,300	\$378,300
Prewett Park CIP	312	18,513	125	0	18,638	125	0	18,763	18,763
Residential Development Allocation	319	0	0	0	0	0	0	0	0
Development Impact Fees	321	386,568	263,950	1,000	649,518	266,450	1,500	914,468	914,468
Hillcrest Assessment District Construction #26	361	355,017	800	211,609	144,208	800	1,660	143,348	143,348
Lone Tree Assessment District Const #27/31	376	485,973	500	257,603	228,870	500	7,691	221,679	221,679
Hillcrest/Highway 4 Bridge Benefit District	391	138,943	650	333	139,260	650	335	139,575	139,575
Total Capital Projects Funds		\$2,941,908	\$4,263,325	\$4,792,356	\$2,412,877	\$2,259,525	\$2,856,269	\$1,816,133	\$1,816,133

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
CAPITAL PROJECTS FUNDS



CAPITAL IMPROVEMENT FUND (CIP) (311)

The Capital Improvement Fund was established in 1987 to set aside money from the General Fund for any capital improvement project not provided for in one of the other funds. The City can transfer General Fund dollars to the Capital Improvement Fund as needed.

CAPITAL IMPROVEMENT FUND (FUND 311)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
					% Change	% Change
Beginning Balance, July 1	\$225,015	\$230,438	\$1,483,185	\$1,483,185	\$1,556,894	\$1,232,383
Revenue Source:						
Investment Income	5,135	32,154	500	18,000	10,000	5,000
Property Taxes	0	400,000	400,000	400,000	400,000	400,000
Revenue from Other Agencies	66,150	0	2,997,300	0	2,997,300	1,250,000
Current Service Charges	25,358	22,342	5,000	28,232	20,000	20,000
Other	10,206	6,766	12,000	17,664	20,000	16,000
Transfers In	392,000	1,369,395	300,000	300,000	550,000	300,000
Total Revenue	498,849	1,830,657	3,714,800	763,896	3,997,300	1,991,000
Expenditures:						
Services & Supplies	11,344	13,611	13,500	19,000	26,000	22,000
Capital Projects	463,629	545,104	4,535,126	650,000	4,275,300	2,800,000
Internal Services	18,453	19,195	20,871	21,187	20,511	23,083
Total Expenditures	493,426	577,910	4,569,497	690,187	4,321,811	2,845,083
Ending Balance, June 30	\$230,438	\$1,483,185	\$628,488	\$1,556,894	\$1,232,383	\$378,300

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
CAPITAL PROJECTS FUNDS**



CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

CAPITAL IMPROVEMENT (311-2520)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change	
Revenue Source:									
Investment Income	5,135	32,154	500	18,000	10,000	-44%	5,000	-50%	
Revenue from Other Agencies	66,150	0	2,997,300	0	2,997,300	100%	0	-100%	
Current Service Charges	25,358	22,342	5,000	28,232	20,000	-29%	20,000	0%	
Transfers In	392,000	1,369,395	300,000	300,000	550,000	83%	300,000	-45%	
Total Revenue	488,643	1,423,891	3,302,800	346,232	3,577,300	933%	325,000	-91%	
Expenditures:									
Services & Supplies	1,344	6,845	1,500	7,000	6,000	-14%	6,000	0%	
Capital Projects	463,496	529,484	4,305,126	420,000	4,225,300	906%	300,000	-93%	
Internal Services	18,453	19,195	20,871	21,187	20,511	-3%	23,083	13%	
Total Expenditures	483,293	555,524	4,327,497	448,187	4,251,811	849%	329,083	-92%	

The following projects are budgeted in the Capital Improvement Division:

Capital Projects	2016-17 Revised	2017-18 Proposed	2018-19 Projected
Sidewalk Repair	\$300,000	\$300,000	\$300,000
Marina Parking Lot Rehab	50,000	0	0
West Antioch Creek	70,000	3,925,300	0
Total Capital Projects	\$420,000	\$4,225,300	\$300,000

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
CAPITAL PROJECTS FUNDS**



CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

ENERGY EFFICIENCY & CONSERVATION (311-2535)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change	
Revenue Source:									
Other	10,000	6,766	12,000	17,664	20,000	16,000	13%	-20%	
Total Revenue	10,000	6,766	12,000	17,664	20,000	16,000	13%	-20%	
Expenditures:									
Services & Supplies	10,000	6,766	12,000	12,000	20,000	16,000	67%	-20%	
Total Expenditures	10,000	6,766	12,000	12,000	20,000	16,000	67%	-20%	

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
CAPITAL PROJECTS FUNDS



CAPITAL IMPROVEMENT FUND (CIP) (311) (Continued)

Pursuant to the Infrastructure Funding Agreement with NRG for the Northeast Annexation, the City is required to contribute \$300,000 to a "Special Purpose" fund annually for 10 years to be used to pay for Area 2B infrastructure improvements and \$100,000 annually of ad valorem property taxes generated from Area 1 for 5 years to pay for staff and consultant costs to implement the Agreement. This division has been established to account for the accumulation and use of the funds.

Northeast Annexation (311-2545)									
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	2018-19	%	%
	Actual	Actual	Budget	Revised	Proposed	Proposed	Proposed	Change	Change
Revenue Source:									
Property Taxes	0	400,000	400,000	400,000	400,000	400,000	400,000	0%	0%
Revenue from Other Agencies	0	0	0	0	0	1,250,000	1,250,000	0%	100%
Total Revenue	0	400,000	400,000	400,000	400,000	1,650,000	1,650,000	100%	313%
Expenditures:									
Services & Supplies	133	15,620	230,000	230,000	50,000	2,500,000	2,500,000	100%	4900%
Total Expenditures	133	15,620	230,000	230,000	50,000	2,500,000	2,500,000	100%	4900%

CITY OF ANTIOCH
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CAPITAL PROJECTS FUNDS



PREWETT PARK CIP FUND (312)

The Prewett Park CIP Fund tracks the capital improvement expenses for the Antioch Community Center and Prewett Family Water Park. The City is reimbursed for expenditures through the Antioch Area Public Facilities Financing Agency (Mello Roos).

PREWETT CIP (FUND 312)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$18,336	(\$101,703)	(\$184,041)	(\$184,041)	\$18,513	\$18,638	
Revenue Source:							
Interest Income	1,012	329	1,300	97	125	125	29%
Revenue from Other Agencies	72,854	812,603	0	1,153,252	0	0	-100%
Total Revenue	73,866	812,932	1,300	1,153,349	125	125	-100%
Use of Funds:							
Services & Supplies	6,885	25	250	0	0	0	0%
Prewett Park	187,020	895,245	950,795	950,795	0	0	-100%
Total Use of Funds	193,905	895,270	951,045	950,795	0	0	-100%
Ending Balance, June 30	(\$101,703)	(\$184,041)	(\$1,133,786)	\$18,513	\$18,638	\$18,763	

**CITY OF ANTIOCH
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CAPITAL PROJECTS FUNDS**



RESIDENTIAL DEVELOPMENT ALLOCATION FUND (319)

The Residential Development Allocation Program (RDA) was adopted May 14, 2002, by the City Council. It required that allocations be obtained prior to receiving residential development entitlements and ultimately, the issuance of building permits for residential projects. A Development Allocation is the right to proceed, subject to all applicable requirements, to obtain entitlements. This enacted process was to provide funding for specific capital improvements projects as approved by the City Council. The ordinance has expired.

RESIDENTIAL DEVELOPMENT ALLOCATION (FUND 319)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed
							% Change
Beginning Balance, July 1	(\$3,885)	\$129,434	\$406,011	\$406,011	\$0		\$0
Revenue Source:							
Investment Income	424	4,156	100	2,075	0	-100%	0
Contributions	133,000	273,000	0	140,000	0	-100%	0
Total Revenue	133,424	277,156	100	142,075	0	-100%	0
Expenditures:							
Services & Supplies	105	579	209,050	548,086	0	-100%	0
Total Expenditures	105	579	209,050	548,086	0	-100%	0
Ending Balance, June 30	\$129,434	\$406,011	\$197,061	\$0	\$0		\$0

CITY OF ANTIOCH
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CAPITAL PROJECTS FUNDS



DEVELOPMENT IMPACT FEE FUND (321) – Development Impact Fees (DIFs) were established pursuant to Ordinance 2079-C-S in March 2014. Every person who develops or redevelops land in the City shall pay a DIF with the issuance of a building permit to defray the cost of certain public facilities required to serve new development within the City. The following DIFs have been created: Administrative Facilities Fee, Parks and Recreation Facilities Fee, Police Facilities Fee and Public Works Facilities Fee.

DEVELOPMENT IMPACT FEE (FUND 321)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19
	Actual	Actual	Budget	Revised	Proposed	Proposed
					%	%
					Change	Change
Beginning Balance, July 1	\$0	\$49,239	\$53,283	\$53,283	\$386,568	\$649,518
Revenue Source:						
Investment Income	222	678	2,000	2,500	5,000	7,500
Development Impact Fees	49,074	3,480	518,000	331,485	258,950	258,950
Total Revenue	49,296	4,158	520,000	333,985	263,950	266,450
Expenditures:						
Capital Projects	57	114	50	700	1,000	1,500
Total Expenditures	57	114	50	700	1,000	1,500
Ending Balance, June 30	\$49,239	\$53,283	\$573,233	\$386,568	\$649,518	\$914,468

CITY OF ANTIOCH
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CAPITAL PROJECTS FUNDS



HILLCREST ASSESSMENT DISTRICT #26 CONSTRUCTION FUND (361)

The Hillcrest Assessment District No. 26 Construction Fund accounts for the expenditures related to the assessment district.

HILLCREST AD (FUND 361)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$378,921	\$375,875	\$375,171	\$375,171	\$355,017	\$144,208	
Revenue Source:							
Investment Income	2,638	4,779	800	1,500	800	800	-47%
Charges for Services	8,241	0	0	0	0	0	0%
Total Revenue	10,879	4,779	800	1,500	800	800	-47%
Expenditures:							
Services & Supplies	811	809	300	800	800	800	0%
Wildhorse Left Turn project	12,443	3,945	230,000	20,000	210,000	0	-100%
Internal Services	671	729	822	854	809	860	6%
Total Expenditures	13,925	5,483	231,122	21,654	211,609	1,660	877%
Ending Balance, June 30	\$375,875	\$375,171	\$144,849	\$355,017	\$144,208	\$143,348	-99%

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
CAPITAL PROJECTS FUNDS



LONE DIAMOND ASSESSMENT DISTRICT #27/32 CONSTRUCTION FUND (376)

The Lone Diamond Assessment District #27/31 Construction Fund accounts for the expenditures related to this assessment district.

LONE DIAMOND ASSESSMENT DISTRICT CONSTRUCTION FUND (FUND 376)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$1,528,137	\$1,522,137	\$477,302	\$477,302	\$485,973	\$228,870	
Revenue Source:							
Investment Income	9,339	9,403	1,200	1,770	500	500	0%
Charges for Services	49,166	21,516	20,000	20,150	0	0	0%
Transfers In	226,892	0	0	0	0	0	0%
Total Revenue	285,397	30,919	21,200	21,920	500	500	-98%
Expenditures:							
Personnel	7,633	0	0	0	0	0	0%
Services & Supplies	7,312	4,114	10,800	10,869	5,270	5,275	-52%
Capital Projects	274,339	0	0	0	0	0	0%
Transfers Out	0	1,069,395	0	0	250,000	0	100%
Internal Services	2,113	2,245	2,316	2,380	2,333	2,416	-2%
Total Expenditures	291,397	1,075,754	13,116	13,249	257,603	7,691	1844%
Ending Balance, June 30	\$1,522,137	\$477,302	\$485,386	\$485,973	\$228,870	\$221,679	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
CAPITAL PROJECTS FUNDS**



HILLCREST/HIGHWAY 4 BRIDGE BENEFIT DISTRICT (391)

The Hillcrest/Highway 4 Bridge Benefit District was formed to collect fees to build the bridge going over State Route Highway 4. This district was formed for anyone that lives or plans construction in this area that will benefit from the construction of the bridge.

HILLCREST/HIGHWAY 4 BRIDGE DISTRICT (FUND 391)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$114,645	\$137,191	\$138,628	\$138,628	\$138,943	\$139,260	
Revenue Source:							
Investment Income	875	1,764	750	650	650	650	0%
Bridge Fees	21,963	0	25,000	0	0	0	0%
Total Revenues	22,838	1,764	25,750	650	650	650	0%
Expenditures:							
Services & Supplies	265	298	250	300	300	300	0%
Internal Services	27	29	33	35	33	35	-6%
Total Expenditures	292	327	283	335	333	335	-1%
Ending Balance, June 30	\$137,191	\$138,628	\$164,095	\$138,943	\$139,260	\$139,575	

DEBT SERVICE FUNDS

**CITY OF ANTIOCH
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DEBT SERVICE FUNDS

The City maintains one Debt Service fund to account for debt obligations of the general government. The following fund account for debt service activity for the Honeywell lighting project.

HONEYWELL DEBT SERVICE FUND (416) – In 2009, the City entered into a lease agreement with Bank of America for funding of interior building lighting retrofit, and street and park lighting retrofit. The project is being completed by Honeywell. Funds to pay for the lease are from energy savings generated from the specific projects. The final lease payment is due July 2020.

HONEYWELL DEBT SERVICE (FUND 416)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$0	\$0	\$0	\$0	\$0	\$0	
Revenue Source:							
Transfers In	521,729	527,374	533,076	533,076	538,834	544,651	1%
Total Revenues	521,729	527,374	533,076	533,076	538,834	544,651	1%
Expenditures:							
Debt Service	521,729	527,374	533,076	533,076	538,834	544,651	1%
Total Expenditures	521,729	527,374	533,076	533,076	538,834	544,651	1%
Ending Balance, June 30	\$0	\$0	\$0	\$0	\$0	\$0	

ENTERPRISE FUNDS

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



The City maintains six enterprise funds. Operating revenues and expenses of these funds generally result from providing services in connection with the fund's principal ongoing operations. Below is a summary of the City's Enterprise Funds.

SUMMARY OF ENTERPRISE FUNDS									
Fund	Fund #	Estimated			Estimated			Estimated	
		Balance 7/1/17	Proposed Revenues	Proposed Expenditures	Balance 6/30/18	Proposed Revenues	Proposed Expenditures	Balance 6/30/19	
Water	611	\$8,667,189	\$28,229,997	\$33,063,959	\$3,833,227	\$29,280,865	\$33,867,508	(\$753,416)	
Water System Improvement	612	2,163,674	268,800	808,759	1,623,715	265,800	808,805	1,080,710	
Sewer	621	7,011,161	5,976,920	6,429,662	6,558,419	6,213,957	7,392,943	5,379,433	
Sewer System Improvement	622	707,742	132,750	208,225	632,267	130,250	208,336	554,181	
Marina	631	(86,640)	1,018,670	1,264,652	(332,622)	739,298	853,464	(446,788)	
Prewett Park	641	(734,523)	1,352,800	1,352,330	(734,053)	1,405,300	1,405,805	(734,558)	
Total Enterprise Funds		\$17,728,602	\$36,979,937	\$43,127,587	\$11,580,952	\$38,035,470	\$44,536,861	\$5,079,561	

NOTE: Negative balances are due to the recognition of Enterprise Fund share of City Net Pension Liability with the implementation of GASB68.

**CITY OF ANTIOCH
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ENTERPRISE FUNDS

WATER FUND (611)

The Water Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing water service through more than 31,000 service connections throughout Antioch to more than 100,000 consumers. The cost of treating the water, transporting it and maintaining the distribution infrastructure, including 326 miles of mainlines is also accounted for in this fund.

**WATER FUND SUMMARY (FUND 611)
Statement of Revenues, Expenditures and Change in Net Position**

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change
Beginning Balance, July 1	\$11,602,799	\$13,923,112	\$18,567,655	\$10,675,070	\$8,667,189		\$3,833,227	
Revenue Source:								
Investment Income	192,981	384,052	30,000	140,000	50,000	-64%	25,000	-50%
Charges for Services	24,429,855	26,191,638	31,049,696	27,392,968	28,177,531	3%	29,236,992	4%
Other	59,753	62,467	5,000	5,000	2,466	-51%	18,873	665%
Transfer in from General Fund	0	0	0	235,800	0	-100%	0	0%
Total Revenues:	24,682,589	26,638,157	31,084,696	27,773,768	28,229,997	2%	29,280,865	4%
Expenditures:								
Personnel	4,788,812	4,606,931	6,963,440	5,268,070	6,923,000	31%	7,397,980	7%
Services & Supplies	15,355,992	15,005,402	23,436,141	16,652,297	22,799,227	37%	23,024,840	1%
Capital Projects	683,579	1,161,659	6,890,065	6,181,584	2,000,000	-68%	2,015,000	1%
Transfers Out	661,524	277,148	640,962	615,704	311,013	-49%	327,612	5%
Internal Services	872,369	942,474	1,046,673	1,063,995	1,030,719	-3%	1,102,076	7%
Total Expenditures	22,362,276	21,993,614	38,977,281	29,781,650	33,063,959	11%	33,867,508	2%
Ending Balance with Net Pension Liability*	\$13,923,112	\$18,567,655	\$10,675,070	\$8,667,189	\$3,833,227		(\$753,416)	
Net Pension Liability (NPL)*	9,841,165	10,332,695	10,332,695	10,332,695	10,332,695		10,332,695	
Ending Balance without NPL	\$23,764,277	\$28,900,350	\$21,007,765	\$18,999,884	\$14,165,922		\$9,579,279	

*With implementation of GASB68 in FY15, City is now required to book NPL to fund, thus decreasing net position by the amount of the liability. NPL amount the same for FY16-FY19 as the amount is not calculated each fiscal year until after the year end closes and audit completed.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



WATER FUND (611) (Continued)

WATER FUND SUMMARY OF STAFFING			
	Funded 2016-17	Funded 2017-18	Funded 2018-19
Funded FTE's:			
Water Supervision	6.58	6.68	6.68
Water Production	11.00	11.00	11.00
Water Distribution	26.75	26.75	26.75
Water Meter Reading	2.00	2.00	2.00
Warehouse & Central Stores	1.60	1.60	1.60
Water Public Buildings & Facilities	0.75	0.75	0.75
Total Funded FTE's	48.68	48.78	48.78

The Water Fund includes the following programs: Water Supervision, Water Production, Water Distribution, Meter Reading, Warehouse & Central Stores, and Capital Projects.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



ENTERPRISE FUNDS

WATER SUPERVISION (611-2310)

Water Supervision provides for administration and management for the treatment, production and distribution of treated water, as well as the City's Meter Reading, Backflow Prevention programs and the City's Central Stores Operation. Personnel provide effective leadership, direction, planning, work scheduling, participation in and monitoring of an effective employee safety training program; prepare annual budgets; annual, monthly and quarterly reports; maintain and oversee compliance with Local, State, Federal, Department of Health regulations and AWWA standards including water quality; oversee mandated programs and ensure guidelines for compliance for valve turning, hydrant flushing and backflow prevention programs. Managers evaluate employee performance; monitor division activities and budgets; develop and implement innovative programs designed to improve department efficiency and effectiveness; develop bid specifications; monitor contract work for compliance; and respond to citizen inquiries. This activity is also responsible for administering the activities associated with the State of California Underground Storage Tank Cleanup Fund and the Public Works Maintenance Management System.

WATER SUPERVISION (611-2310)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Sources of Funds:							
Charges for Services	24,098,098	25,772,733	30,761,696	27,104,968	27,889,531	28,948,992	3%
Investment Income	192,981	384,052	30,000	140,000	50,000	25,000	-64%
Other	17,289	39,419	5,000	5,000	2,466	18,873	-51%
Transfer In – General Fund	0	0	0	235,800	0	0	-100%
Total Source of Funds	24,308,368	26,196,204	30,796,696	27,485,768	27,941,997	28,992,865	2%
Use of Funds:							
Personnel	911,613	984,101	1,285,110	1,097,062	1,273,430	1,350,273	16%
Services & Supplies	460,618	639,310	771,865	739,924	764,813	800,232	3%
Transfers Out	661,524	277,148	640,962	615,704	311,013	327,612	-49%
Internal Services	833,948	899,194	997,952	1,014,365	980,917	1,048,828	-3%
Total Use of Funds	2,867,703	2,799,753	3,695,889	3,467,055	3,330,173	3,526,945	-4%
Funded FTE's	6.17	6.17	6.17	6.58	6.68	6.68	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



WATER FUND (611) (Continued)

WATER PRODUCTION (611-2320)

Within Water Production, funds are allocated to provide water treatment operations, impounding dam and reservoir booster pumping, raw water pumping from the San Joaquin River and the Contra Costa Canal. Also included in this activity are laboratory work, all fresh water storage reservoirs and all chemical and electrical costs.

WATER PRODUCTION (611-2320)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Sources of Funds:							
Other	42,464	18,645	0	0	0	0	0%
Total Source of Funds	42,464	18,645	0	0	0	0	0%
Use of Funds:							
Personnel	1,456,177	1,270,766	1,764,765	1,342,120	1,781,350	1,902,591	33%
Services & Supplies	11,938,266	10,875,677	18,110,276	11,270,381	17,331,263	17,856,977	54%
Total Use of Funds	13,394,443	12,146,443	19,875,041	12,612,501	19,112,613	19,759,568	52%
Funded FTE's	11.00	11.00	11.00	11.00	11.00	11.00	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER DISTRIBUTION (611-2330)

This Program is charged with the responsibility of maintaining the City's treated and raw water distribution systems in safe and serviceable conditions, administering a Water Conservation Program focused on providing residential, commercial and irrigation customers with education and assistance to conserve the City's treated water supply. The system delivers treated water to residential, commercial and irrigation customers. Personnel maintain approximately 383 miles of water main, over 31,000 service connections and meters, over 2,400 backflow prevention devices, maintain, repair and flush approximately 3,443 fire hydrants and exercise system valves. Personnel staff a 24-hour Stand-by System to respond to emergency calls.

WATER DISTRIBUTION (611-2330)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Charges for Services	19,481	49,247	8,000	8,000	8,000	8,000	0%
Total Source of Funds	19,481	49,247	8,000	8,000	8,000	8,000	0%
Use of Funds:							
Personnel	2,001,248	1,906,175	3,242,558	2,270,941	3,239,170	3,469,686	43%
Services & Supplies	2,431,235	2,974,060	3,700,837	3,787,927	3,944,786	3,590,106	4%
Total Use of Funds	4,432,483	4,880,235	6,943,395	6,058,868	7,183,956	7,059,792	19%
Funded FTE's	25.25	26.75	26.75	26.75	26.75	26.75	-2%

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



WATER FUND (611) (Continued)

METER READING (611-2340)

Personnel assigned to the meter reading activity are primarily responsible for reading approximately 31,700 water meters each month. Additionally, staff responds to meter related problems such as leaks, replacement of broken or missing meter boxes and lids, turning on and off water at the request of the City's Finance Department, installation of new services, replacement of defective or vandalized meters, replacement of meter transponders, respond to customer requests for billing information and distributes water conservation information.

METER READING (611-2340)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Personnel	206,334	240,740	256,877	264,596	277,644	293,629	5%
Services & Supplies	186,143	129,497	553,371	553,886	459,720	478,356	-17%
Total Use of Funds	392,477	370,237	810,248	818,482	737,364	771,985	-10%
Funded FTE's	2.00	2.00	2.00	2.00	2.00	2.00	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



WATER FUND (611) (Continued)

WAREHOUSE & CENTRAL STORES (611-2620)

Warehouse and Central Stores is responsible for the procurement, storage and distribution of stock and nonstock items used by the City's various departments and operations, and is the receiving and distribution point for all supplies purchased. This program also provides a variety of other services to departments, such as fire extinguisher service and lock and key repair services.

WAREHOUSE & CENTRAL STORES (611-2620)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change	% Change
Source of Funds:									
Charges for Services	312,276	369,348	280,000	280,000	280,000	280,000	0%	0%	0%
Total Source of Funds	312,276	369,348	280,000	280,000	280,000	280,000	0%	0%	0%
Use of Funds:									
Personnel	152,737	149,574	178,806	171,875	184,713	197,671	7%	7%	7%
Services & Supplies	339,730	386,858	299,791	300,178	298,645	299,169	-1%	-1%	0%
Internal Services	38,421	43,280	48,721	49,630	49,802	53,248	0%	0%	7%
Total Use of Funds	530,888	579,712	527,318	521,683	533,160	550,088	2%	2%	3%
Funded FTE's	1.60	1.60	1.60	1.60	1.60	1.60			

CITY OF ANTIOCH
2017-19 OPERATING BUDGET



ENTERPRISE FUNDS

WATER FUND (611) (Continued)

WATER CAPITAL PROJECTS (611-2550)

	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change
Use of Funds:								
Personnel	60,703	55,575	235,324	121,476	166,693	33%	184,130	10%
Monitoring Wells	20,229	0	0	0	0	0%	0	0%
Water Studies & Planning	36,395	78,896	131,764	175,000	300,000	71%	175,000	-42%
Water Plant Solids Handling Improv.	0	0	0	0	0	0%	500,000	100%
Raw Water Supply	54	0	0	0	0	0%	0	0%
WTP Drainage Capture	0	0	0	0	100,000	100%	0	-100%
Canal Pump No 4 Improvements	329,757	241,014	0	0	0	0%	0	0%
Inspection/assess 39 in raw wtr pipe	14,218	2,102	147,898	0	0	0%	0	0%
WTP Improvements	109,817	193,252	306,748	225,000	200,000	-11%	240,000	20%
Hillcrest Pump Station Rehab	0	0	100,000	287	0	-100%	0	0%
Cambridge Tank Expansion	38,624	0	0	0	0	0%	0	0%
Water Treatment Plant Renovation	0	0	0	0	950,000	100%	0	-100%
Sunset Booster Pump Station	25,155	27,303	822,697	822,697	0	-100%	0	0%
River Pumping Station Rehab	0	0	0	0	250,000	100%	0	-100%
WTP Electrical Upgrade	1,032	107,527	192,473	60,000	0	-100%	0	0%
Fulton Trash Enclosure	107,341	0	0	0	0	0%	0	0%
Wireless Communication Upgrade	0	0	50,000	0	0	0%	0	0%
Desalination Plant-High Purification	0	94,886	1,155,164	1,155,164	0	-100%	0	0%

Table continued on next page

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



WATER FUND (611) (Continued)

WATER CAPITAL PROJECTS (611-2550) (Continued)

WATER PUBLIC BUILDINGS AND FACILITIES - CIP (611-2550)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed	% Change	
Use of Funds (Continued):									
Catholic Assessment Project	0	22,310	177,690	177,690	200,000	13%	100,000	-50%	
Zone 1 Transmission Pipeline Rehab	0	60,115	739,885	500,000	0	-100%	0	0%	
WTP Disinfection Improvements	0	334,254	3,065,746	3,065,746	0	-100%	0	0%	
WTP Applied Channel Rehabilitation	0	0	0	0	0	0%	1,000,000	100%	
Direct Raw Water Connection w/Scada	957	0	0	0	0	0%	0	0%	
Total Use of Funds	744,282	1,217,234	7,125,389	6,303,060	2,166,693	-66%	2,199,130	1%	
Funded FTE's	0.75	0.75	0.75	0.75	0.75		0.75		

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



ENTERPRISE FUNDS

WATER SYSTEM IMPROVEMENT (612)

Fees are collected from developers to fund offsite or oversize facilities in three areas: water storage, plant expansion and other facilities including oversized mains.

WATER SYSTEM IMPROVEMENT (FUND 612)							
Statement of Revenues, Expenditures and Change in Net Position							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$3,875,063	\$4,180,807	\$3,022,422	\$3,022,422	\$2,163,674	\$1,623,715	% Change
Revenue Source:							
Current Service Charges	594,197	226,400	752,840	400,000	260,800	260,800	-35%
Investment Income	28,629	48,654	35,000	10,000	8,000	5,000	-20%
Total Revenues	622,826	275,054	787,840	410,000	268,800	265,800	-34%
Expenditures:							
Services & Supplies	8,733	8,576	7,000	7,000	7,000	7,000	0%
WTP Drainage Capture	0	0	500,000	0	0	0	0%
WTP Electrical Upgrade	0	0	1,000,000	1,000,000	0	0	-100%
Water Main Replacement	306,713	1,423,153	1,273,847	260,000	800,000	800,000	208%
Internal Services	1,636	1,710	1,748	1,748	1,759	1,805	1%
Total Expenditures	317,082	1,433,439	2,782,595	1,268,748	808,759	808,805	-36%
Ending Balance, June 30	\$4,180,807	\$3,022,422	\$1,027,667	\$2,163,674	\$1,623,715	\$1,080,710	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



SEWER FUND (621)

The Sewer Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing wastewater collection, storm drain and channel maintenance services for the City of Antioch.

SEWER FUND SUMMARY (FUND 621)							
Statement of Revenues, Expenditures and Change in Net Position							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$8,981,811	\$8,794,952	\$9,795,347	\$9,795,347	\$7,011,161	\$6,558,419	
Revenue Source:							
Investment Income	89,744	169,446	30,000	50,000	50,000	50,000	0%
Charges for Services	5,012,817	5,394,985	5,698,000	5,698,000	5,925,920	6,162,957	4%
Other	32,464	13,619	1,000	9,252	1,000	1,000	-89%
Transfer in – General Fund	0	0	0	157,200	0	0	-100%
Total Revenues	5,135,025	5,578,050	5,729,000	5,914,452	5,976,920	6,213,957	1%
Expenditures:							
Personnel	1,890,728	2,161,714	3,357,830	2,685,422	3,289,953	3,529,283	23%
Services & Supplies	2,186,553	1,912,289	2,555,211	2,576,086	2,472,602	2,513,672	-4%
Capital Projects	425,056	49,766	3,071,882	2,150,858	150,000	800,000	-93%
Transfers Out	649,417	264,910	978,592	1,058,774	298,510	314,974	-72%
Internal Services	170,130	188,976	225,049	227,498	218,597	235,014	-4%
Total Expenditures	5,321,884	4,577,655	10,188,564	8,698,638	6,429,662	7,392,943	-26%
Ending Balance with Net Pension Liability*	\$8,794,952	\$9,795,347	\$5,335,783	\$7,011,161	\$6,558,419	\$5,379,433	
Net Pension Liability (NPL)*	3,685,942	3,959,149	3,959,149	3,959,149	3,959,149	3,959,149	
Ending Balance without NPL	\$12,480,894	\$13,754,496	\$9,294,932	\$10,970,310	\$10,517,568	\$9,338,582	

*With implementation of GASB68 in FY15, City is now required to book NPL to fund, thus decreasing net position by the amount of the liability. NPL amount the same for FY16-FY19 as the amount is not calculated each fiscal year until after the year end closes and audit completed.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



SEWER FUND (621) (Continued)

SEWER FUND SUMMARY OF STAFFING

	Funded 2016-17	Funded 2017-18	Funded 2018-19
Funded FTE's:			
Wastewater Supervision	3.66	3.56	3.56
Wastewater Collection	21.14	21.14	21.14
Wastewater CIP	0.75	0.75	0.75
Total Funded FTE's:	25.55	25.45	25.45

The Sewer Fund includes the following programs: Wastewater Supervision, Wastewater Collection, and Sewer Capital Projects.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

WASTEWATER SUPERVISION (621-2210)

Wastewater Supervision is responsible for providing administrative and managerial functions to the City's wastewater collections system. This function provides direct supervision for Wastewater Collections and Storm Drain and Channel Maintenance. Personnel provide effective leadership; direction; planning; work scheduling; participation and monitoring of an effective employee safety training program; prepare annual budgets; monthly and quarterly reports; maintain and oversee compliance with State, Federal and Health Department regulations; oversee and evaluate employee performance; monitor division activities and budgets; implement innovative programs to improve efficiency and over all effectiveness; develop bid specifications; arrange for and monitor contract work for compliance. This function is responsible to participate in and ensure compliance with the State's newly mandated program for monitoring and reporting sewer system overflows (SSO's).

SEWER-WASTEWATER SUPERVISION (621-2210)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Investment Income	89,744	169,446	30,000	50,000	50,000	50,000	0%
Charges for Service	5,012,701	5,387,246	5,698,000	5,698,000	5,925,920	6,162,957	4%
Other	15,944	4,077	0	0	0	0	0%
Transfer In – General Fund	0	0	0	157,200	0	0	-100%
Total Source of Funds	5,118,389	5,560,769	5,728,000	5,905,200	5,975,920	6,212,957	4%
Use of Funds:							
Personnel	309,509	312,995	682,634	331,892	571,100	611,711	7%
Services & Supplies	162,825	207,014	206,052	206,436	235,368	244,487	4%
Transfers Out	649,417	264,910	978,592	1,058,774	298,510	314,974	6%
Internal Services	170,130	188,976	225,049	227,498	218,597	235,014	8%
Total Use of Funds	1,291,881	973,895	2,092,327	1,824,600	1,323,575	1,406,186	-27%
Funded FTE's	3.39	3.24	3.24	3.66	3.56	3.56	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



SEWER FUND (621) (Continued)

WASTEWATER COLLECTION (621-2220)

The Wastewater Collection activity is primarily responsible for maintaining an estimated 319 miles of sanitary sewer system and approximately 31,700 residential and commercial sewer lateral connections. This program also performs through contract, root foaming, manhole rehabilitation, infiltration control, spot repairs and cleaning of larger trunk lines. Employees in this activity have begun a comprehensive program of televising, archiving and benchmarking the overall condition of the sewer system infrastructure. Information will be used to establish maintenance requirements, the need for repairs and development of CIP projects. Personnel also assist in staffing an alternative work shift and 24-hour Stand-by system that responds to emergency after hour calls for service.

SEWER-WASTEWATER COLLECTION (621-2220)									
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change	% Change	% Change
Source of Funds:									
Charges for Service	116	7,739	0	0	0	0	0%	0%	0%
Other	16,520	9,542	1,000	9,252	1,000	1,000	-89%	0%	0%
Total Source of Funds	16,636	17,281	1,000	9,252	1,000	1,000	-89%	0%	0%
Use of Funds:									
Personnel	1,519,971	1,777,075	2,439,874	2,228,554	2,552,160	2,733,442	15%	15%	7%
Services & Supplies	2,023,728	1,705,275	2,349,159	2,369,650	2,237,234	2,269,185	-6%	-6%	1%
Total Use of Funds	3,543,699	3,482,350	4,789,033	4,598,204	4,789,394	5,002,627	4%	4%	4%
Funded FTE's	20.14	21.14	21.14	21.14	21.14	21.14			

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



ENTERPRISE FUNDS

SEWER FUND (621) (Continued)

SEWER CAPITAL PROJECTS (621-2570)

The following capital projects are to be expended from the Sewer Fund:

SEWER-WASTEWATER COLLECTION CAPITAL PROJECTS (621-2570)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Personnel	61,248	71,644	235,322	124,976	166,693	184,130	33%
Monitoring Wells	20,160	0	0	0	0	0	0%
Fulton Trash Enclosure	107,341	0	0	0	0	0	0%
Country Hills Sewer Main Rep.	297,339	11,648	0	0	0	0	0%
Trenchless Rehabilitation	216	9,142	1,950,858	1,950,858	0	800,000	-100%
Corrosion Rehab	216	28,976	1,121,024	200,000	150,000	0	-25%
Total Use of Funds	486,520	121,410	3,307,204	2,275,834	316,693	984,130	-86%
Funded FTE's	0.75	0.75	0.75	0.75	0.75	0.75	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



ENTERPRISE FUNDS

SEWER SYSTEM IMPROVEMENT (622)

Sewer Facility Expansion Fund is set up to track the development fees collected from developers to fund offsite or to oversize sewer facilities and replace inadequate sewers.

SEWER SYSTEM IMPROVEMENT (FUND 622)							
Statement of Revenues, Expenditures and Change in Net Position							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$3,223,647	\$1,437,928	\$1,471,784	\$1,471,784	\$707,742	\$632,267	
Revenue Source:							
Current Service Charges	246,197	143,883	370,475	400,000	127,750	127,750	-68%
Investment Income	14,704	18,442	25,000	7,000	5,000	2,500	-29%
Other	0	11,408	0	0	0	0	0%
Total Revenues	260,901	173,733	395,475	407,000	132,750	130,250	-67%
Expenditures:							
Personnel	1,813	0	0	0	0	0	0%
Services & Supplies	24,895	4,883	56,791	56,791	56,877	56,925	0%
NE Annexation Sewer	5,654	515	0	0	0	0	0%
L St Sewer Main Replacement	5,772	1,838	792,391	794,228	0	0	-100%
Sewer Main Replacement	2,007,311	131,348	318,652	318,652	150,000	150,000	-53%
Internal Services	1,175	1,293	1,319	1,371	1,348	1,411	-2%
Total Expenditures	2,046,620	139,877	1,169,153	1,171,042	208,225	208,336	-82%
Ending Balance, June 30	\$1,437,928	\$1,471,784	\$698,106	\$707,742	\$632,267	\$554,181	

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS



MARINA FUND (631)

The Marina Fund accounts for the revenues and expenditures related to operating and maintaining a municipal Marina for the City of Antioch.

MARINA FUND SUMMARY (FUND 631)							
Statement of Revenues, Expenditures and Change in Net Position							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$702,958	\$524,937	\$222,624	\$222,624	(\$86,640)	(\$332,622)	
Revenue Source:							
Investment Income	7,226	9,421	250	2,075	250	250	-88%
Charges for Services	528,491	471,361	596,000	457,804	598,420	599,048	31%
Revenue from Other Agencies	0	185,313	31,835	31,835	400,000	0	1156%
Other	6,891	20,859	7,000	26,999	20,000	20,000	-26%
Transfers In	0	0	228,910	0	0	120,000	0%
Total Revenues	542,608	686,954	863,995	518,713	1,018,670	739,298	96%
Expenses:							
Personnel	181,544	187,617	224,724	240,459	252,388	290,895	5%
Services & Supplies	178,625	164,632	272,612	215,990	276,758	278,534	28%
Debt Service	286,546	286,240	261,853	261,853	261,847	206,035	0%
Capital Projects	11,469	283,160	434,335	34,335	400,000	0	1065%
Transfers Out	1,717	1,736	1,755	1,755	1,774	1,793	1%
Internal Services	60,728	65,882	72,756	73,585	71,885	76,207	-2%
Total Expenses	720,629	989,267	1,268,035	827,977	1,264,652	853,464	53%
Ending Balance with Net Pension Liability*	\$524,937	\$222,624	(\$181,416)	(\$86,640)	(\$332,622)	(\$446,788)	
Net Pension Liability (NPL)*	424,193	448,124	448,124	448,124	448,124	448,124	
Ending Balance without NPL	\$949,130	\$670,748	\$266,708	\$361,484	\$115,502	\$1,336	

*With implementation of GASB68 in FY15, City is now required to book NPL to fund, thus decreasing net position by the amount of the liability. NPL amount the same for FY16-FY19 as the amount is not calculated each fiscal year until after the year end closes and audit completed.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA FUND SUMMARY OF STAFFING			
Funded FTE's:	Funded 2016-17	Funded 2017-18	Funded 2018-19
Marina Administration	1.105	0.255	0.255
Marina Maintenance	0.850	1.700	1.700
Marina Boat Launch	0.300	0.300	0.300
Total Funded FTE's:	2.255	2.255	2.255

The Marina Fund includes the following programs: Marina Administration, Marina Maintenance, Marina Boat Launch and Marina Capital Projects.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA ADMINISTRATION FUND (631-2410)

The Marina Administration is responsible for overseeing the management of a seven-day-a-week pleasure boat marina operation. Tasks include renting berths, monitoring occupancy, maintaining records, providing security, enforcing ordinances and State laws, collecting rents, selling fuel and oil, communicating with and supplying timely and accurate reports to State and local governmental agencies and providing various customer services. This activity is also responsible for managing the Marina leases and has been successful in seeking grants for marina improvements and operations.

MARINA ADMINISTRATION (631-2410)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Sources of Funds:							
Investment Income	7,226	9,421	250	2,075	250	250	-88%
Charges for Service	511,303	452,424	573,000	434,804	575,420	576,048	32%
Other	6,891	20,859	7,000	26,999	20,000	20,000	-26%
Transfer in from General Fund	0	0	228,910	0	0	120,000	0%
Total Source of Funds	525,420	482,704	809,160	463,878	595,670	716,298	28%
Use of Funds:							
Personnel	39,766	80,105	54,333	53,829	55,486	59,463	3%
Services & Supplies	144,675	134,336	237,062	180,478	240,808	243,184	33%
Debt Service	286,546	286,240	261,853	261,853	261,847	206,035	0%
Transfers Out	1,717	1,736	1,755	1,755	1,774	1,793	1%
Internal Services	60,728	65,882	72,756	73,585	71,885	76,207	-2%
Total Use of Funds	533,432	568,299	627,759	571,500	631,800	586,682	11%
Funded FTE's	1.10	1.10	1.10	1.105	0.255	0.255	-7%

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



MARINA FUND (631) (Continued)

MARINA MAINTENANCE (631-2420)

The Marina Maintenance activity provides for maintenance and repairs of the Marina facility. The main activity consists of general maintenance of Marina buildings, piers, docks and structures, including electrical, mechanical, plumbing and carpentry, upkeep of the grounds and landscaping, cleaning and maintaining the public and berthers' restrooms and showers and the marina parking lot and pedestrian paths. Personnel from the Parks Division also provide limited support to Marina operations by assisting with landscape and vandalism problems as needed.

MARINA MAINTENANCE (631-2420)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Use of Funds:							
Personnel	129,178	94,048	154,111	169,930	166,872	195,321	17%
Services & Supplies	32,823	30,156	30,250	30,250	30,650	30,050	-2%
Total Use of Funds	162,001	124,204	184,361	200,180	197,522	225,371	14%
Funded FTE's	0.85	0.85	0.85	0.85	1.70	1.70	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ENTERPRISE FUNDS**



MARINA FUND (631) (Continued)

MARINA CAPITAL PROJECTS (631-2510)

The purpose of this division is to account for the implementation of capital projects at the Antioch Marina Facility, maintaining and upgrading the City's capital investment in the Marina infrastructure and land.

MARINA CAPITAL PROJECTS (631-2510)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Sources of Funds:							
Revenue from other Agencies	0	185,313	31,835	31,835	400,000	0	-100%
Total Source of Funds	0	185,313	31,835	31,835	400,000	0	-100%
Use of Funds:							
Marina Launch Ramp Phase II	6,833	182,576	500	500	0	0	0%
Marina Launch Ramp Restroom	0	0	400,000	0	400,000	0	100%
Marina Kayak Launch Facility	0	0	31,835	31,835	0	0	-100%
Passive Fuel System	4,636	100,584	2,000	2,000	0	0	-100%
Total Use of Funds	11,469	283,160	434,335	34,335	400,000	0	-100%

CITY OF ANTIOCH
2017-19 OPERATING BUDGET



ENTERPRISE FUNDS

MARINA FUND (631) (Continued)

MARINA BOAT LAUNCH (631-2425)

This division was established to account for the activity of the boat launch facility located at the Marina.

MARINA BOAT LAUNCH (631-2425)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Charges for Services	17,188	18,937	23,000	23,000	23,000	23,000	0%
Total Source of Funds	17,188	18,937	23,000	23,000	23,000	23,000	0%
Use of Funds:							
Personnel	12,600	13,464	16,280	16,700	30,030	36,111	80%
Services & Supplies	1,127	140	5,300	5,262	5,300	5,300	1%
Total Use of Funds	13,727	13,604	21,580	21,962	35,330	41,411	61%
Funded FTE's	0.30	0.30	0.30	0.30	0.30	0.30	
							17%

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



ENTERPRISE FUNDS

PREWETT PARK FUND (641)

The Antioch Water Park is a signature feature within the community. It was the first amenity developed in the 100-acre Prewett Community Park in 1996 and has become a traditional experience for multi-generations of residents. The complex includes five exhilarating slides and an activity pool for different age groups. Highly qualified staff provides important water safety and swim instruction, health and fitness classes, and safe, summer fun for older youth and teens. The Antioch Water Park is the largest youth employer in the community and hires approximately 150 young adults who gain life-long employment skills each season.

Picnic and park areas, natural landscapes, concession operations, and a reservable community room complement the water park experience. The facility includes office space for recreation staff, lifeguards and swim instructors, and the equipment vital to operating the facility in a safe manner. There are locker rooms for guests also. Construction and development of the facility was provided by Mello Roos funds.

Rivers, lakes, streams and trails are an integral part of the community landscape. The Antioch Water Park provides a unique connection to water for all residents – from becoming water safe to protecting environmental resources.

The Fund is made up of only one division, Water Park Operations.

WATER PARK OPERATIONS (641-4630)

Community aquatics programs offer youth, adult, and parent/child swim lessons, health and fitness classes, water safety classes and lifeguard training, and adapted aquatics for persons with disabilities. The water park provides complete family water-based entertainment through the use of five water slides and the associated pool areas. The slide areas have been developed for use by multiple ages - the Tad Pool for pre-school to the Sports Pool which includes lily pads for all ages to enjoy. The Water Park provides life jackets and inner tubes for customer use. The Snack Bar/Concession Operations is open to correspond with park hours and activities that occur between May and September. Available for all residents, the reservable multi-use room is an excellent venue for classes, meetings and social events.

2016-2017 Accomplishments:

- Introduced two special event days per season to promote family fun and participation.
- Improved the quality of swim lesson education by certifying new swim instructors through the American Red Cross Water Safety Instructor program.
- Conducted a large offering of public safety classes including CPR/AED/First Aid for the Lay Rescuer, CPR/AED for Professional Rescuers and Healthcare Providers, and Water Safety Instructor Certification.
- Maintained State of California and County requirements and regulations for safe operations.
- Revised and updated the Emergency Action Plan to meet new standards; partnered with various public agencies to improve operations following the 2015 chemical/pump incident.
- Improved customer service and guest experience by adding location and information banners to pools and slides.
- Improved guest safety by continuing to work on height-based wristband procedures.

CITY OF ANTIOCH
2017-19 OPERATING BUDGET



ENTERPRISE FUNDS

PREWETT PARK FUND (641) (Continued)

- Continued to streamline online sales for Season Passes; increased promotion for purchasing prior to season opening date.
- Continued to improve concession product use and inventory by using the ActiveNet software system for tracking purposes.
- Increased customer value in concession operations by adding benefits to souvenir cup purchases; added souvenir cups to birthday party package purchases.
- Increased participation in the Junior Lifeguard program to enhance youth employment skills and provide youth and teens with safe summer activities and volunteer opportunities.
- Increased the number of private pool rentals and park buy outs by 5%.
- Hosted a ribbon-cutting and dedication ceremony for "Cattail Harbor," the new splash and spray ground water feature which opened in 2017.
- Increased long-term monthly rentals of the community room.
- Established a partnership with Deer Valley High School to have Audio/Visual students film an annual job announcement for the Water Park.

2018 & 2019 Objectives:

- Increase revenues 10% in all operations: swim lesson education, health classes, water park season, concession operations and community room rental.
- Increase the number of private pool rentals and park buy out opportunities.
- Increase social media and traditional marketing efforts to stay connected to season pass holders and generate new customers.
- Improve the system for using wristbands for park entry and slide height requirements.
- Develop a marketing plan for increasing attendance at group exercise classes and lap swim.
- Operate the new Splash and Spray ground "Cattail Harbor" to the highest standards.
- Continue meeting State of California and County requirements and regulations for operations.
- Provide programs, classes and activities based on industry trends and community needs.
- Partner with local service groups and develop an Adapted Aquatics program for residents with disabilities.
- Host three special event days each summer.
- Evaluate current programs for quality experience, attendance, and fee structures.
- Monitor lifeguard performance and increase protocols to ensure visitor safety.
- Increase weekday and evening community room rentals; increase long term rental contracts.
- Increase in service trainings for staff in all operations of the facility.
- Update menu and pricing options to improve concession operations.
- Develop a long range maintenance upkeep plan for the water park. The top priorities will be to look at the sports pool and to replace the domestic hot water boiler for the main building. Other areas of focus include deck resurfacing/replacement and improvements to the shower rooms in both locker rooms.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**



ENTERPRISE FUNDS

PREWETT PARK FUND (641) (Continued)

PREWETT PARK SUMMARY (FUND 641)							
Statement of Revenues, Expenditures and Change in Net Position							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	(\$775,051)	(\$772,049)	(\$734,525)	(\$734,525)	(\$734,523)	(\$734,053)	
Revenue Source:							
Investment Income	322	149	300	300	300	300	0%
Current Service Charges	788,925	730,188	894,000	869,000	885,000	897,000	1%
Other Revenue	5,660	5,290	3,500	3,910	3,500	3,500	-10%
Transfer in from General Fund	579,000	717,500	396,105	456,105	429,000	469,500	-6%
Transfer in from Child Care Fund	35,000	35,000	35,000	35,000	35,000	35,000	0%
Total Revenue	1,408,907	1,488,127	1,328,905	1,364,315	1,352,800	1,405,300	-1%
Expenditures:							
Personnel	800,746	797,950	727,827	756,413	735,111	788,340	-3%
Services & Supplies	595,513	642,903	594,295	598,044	607,257	607,395	2%
Transfer Out – Honeywell Debt Svc	9,646	9,750	9,856	9,856	9,962	10,070	1%
Total Expenditures	1,405,905	1,450,603	1,331,978	1,364,313	1,352,330	1,405,805	-1%
Ending Balance with Net Pension Liability*	(\$772,049)	(\$734,525)	(\$737,598)	(\$734,523)	(\$734,053)	(\$734,558)	
Net Pension Liability (NPL)*	770,086	734,694	734,694	734,694	734,694	734,694	
Ending Balance without NPL	(\$1,963)	\$169	(\$2,904)	\$171	\$641	\$136	4%

	Funded 2016-17	Funded 2017-18	Funded 2018-19
Funded FTE's:			
Water Park Operations	3.00	3.00	3.00
Total Funded FTE's	3.00	3.00	3.00

*With implementation of GASB68 in FY15, City is now required to book NPL to fund, thus decreasing net position by the amount of the liability. NPL amount the same for FY16-FY19 as the amount is not calculated each fiscal year until after the year end closes and audit completed.

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INTERNAL SERVICE FUNDS

**CITY OF ANTIOCH
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INTERNAL SERVICE FUNDS**



INTERNAL SERVICE FUNDS

Internal Service Funds are used to finance and account for special activities and services performed by a designated City department for other departments on a cost reimbursement basis. Internal Service Funds are also used to account for specific purposes that benefit the City as a whole, such as the Loss Control Fund. Internal Service Funds are considered Proprietary funds.

The City maintains four Internal Service Funds, which are listed below in the Internal Service Funds Summary table.

SUMMARY OF INTERNAL SERVICE FUNDS

Internal Service Fund Title	Fund #	Estimated			Estimated			Estimated		
		Balance 7/1/17	Proposed Revenues	Proposed Expenditures	Balance 6/30/18	Proposed Revenues	Proposed Expenditures	Balance 6/30/19	Proposed Revenues	Proposed Expenditures
Vehicle Replacement	569	\$2,217,469	\$674,466	\$505,000	\$2,386,935	\$675,466	\$505,000	\$675,466	\$505,000	\$2,557,401
Vehicle Maintenance	570	389,723	1,503,300	1,787,215	105,808	1,743,100	1,841,707	1,743,100	1,841,707	7,201
Information Services	573	1,671,657	2,097,720	2,209,794	1,559,583	2,194,648	2,509,404	2,194,648	2,509,404	1,244,827
Loss Control	580	185,724	1,775,250	1,957,638	3,336	2,240,250	2,238,641	2,240,250	2,238,641	4,945
TOTAL INTERNAL SERVICE FUNDS		\$4,464,573	\$6,050,736	\$6,459,647	\$4,055,662	\$6,853,464	\$7,094,752	\$6,853,464	\$7,094,752	\$3,814,374

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
INTERNAL SERVICE FUNDS**



VEHICLE REPLACEMENT FUND (569)

Vehicle Replacement is included in the Vehicle Equipment Replacement Fund. The fund accounts for the replacement of vehicles and equipment used by all City departments. The source of revenue for this fund is rental fees charged to the various departments.

VEHICLE REPLACEMENT (FUND 569)						
Statement of Revenues, Expenditures and Change in Net Position						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
					% Change	% Change
Beginning Balance, July 1	\$1,221,896	\$2,156,139	\$2,219,058	\$2,219,058	\$2,217,469	\$2,386,935
Revenue Source:						
Investment Income	10,401	26,516	7,000	12,000	13,000	14,000
Current Service Charges	450,640	684,946	683,980	683,980	651,466	651,466
Other	654,453	50,344	10,000	33,000	10,000	10,000
Transfer in – General Fund	200,000	0	0	0	0	0
Total Revenues	1,315,494	761,806	700,980	728,980	674,466	675,466
					-7%	0%
Expenditures:						
Services & Supplies	381,251	698,887	729,569	730,569	505,000	505,000
Total Expenditures	381,251	698,887	729,569	730,569	505,000	505,000
					-31%	0%
Ending Balance, June 30	\$2,156,139	\$2,219,058	\$2,190,469	\$2,217,469	\$2,386,935	\$2,557,401

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
INTERNAL SERVICE FUNDS



VEHICLE EQUIPMENT MAINTENANCE FUND (570)

Vehicle Repair and maintenance is included in the Vehicle Equipment Maintenance Fund. The fund accounts for the maintenance and repair of vehicles and equipment used by all City departments. The source of revenue for this fund is rental fees charged to the various departments.

Fleet Services is responsible for all maintenance and repairs of the City's fleet of vehicles and equipment, including small municipal equipment such as mowers, saws, blowers and edgers. Fleet services provides the following services: support to other divisions in the form of design and fabrication; develops equipment and contract work specifications; purchases vehicles; arranges for disposal of retired vehicles and equipment, provides fueling services to the City's fleet; provides a variety of reports and schedules for other departments.

EQUIPMENT MAINTENANCE (FUND 570)							
Statement of Revenues, Expenditures and Change in Net Position							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed
Beginning Balance, July 1	\$270,610	\$234,376	\$366,837	\$366,837	\$389,723		\$105,808
Revenue Source:							
Investment Income	605	4,417	50	1,030	300	-71%	100
Current Service Charges	1,465,167	1,465,304	1,754,000	1,654,000	1,492,000	-10%	1,732,000
Other	18,658	3,404	11,000	19,124	11,000	-42%	11,000
Total Revenues	1,484,430	1,473,125	1,765,050	1,674,154	1,503,300	-10%	1,743,100
Expenditures:							
Personnel	378,744	467,972	530,514	524,071	548,990	5%	587,367
Services & Supplies	1,013,164	727,223	1,095,034	965,573	1,078,596	12%	1,083,735
Internal Services	128,756	145,469	155,153	161,624	159,629	-1%	170,605
Total Expenditures	1,520,664	1,340,664	1,780,701	1,651,268	1,787,215	8%	1,841,707
Ending Balance, June 30	\$234,376	\$366,837	\$351,186	\$389,723	\$105,808		\$7,201
Total Funded FTE'S							
				Funded 2016-17	Funded 2017-18		Funded 2018-19
				3.795	3.795		3.795

CITY OF ANTIOCH
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INTERNAL SERVICE FUNDS



INFORMATION SYSTEMS FUND (573)

The Information Systems Department serves as an internal service provider to all City departments. The department encompasses the City's computer technology and telecommunications systems. Departmental responsibilities include all television productions, security systems, special project management and support of all City computer systems including Finance and Police systems; planning, implementing and supporting all information system upgrades and replacements, including personal computers, servers, data networks; coordinating Internet services; providing service and maintenance of the City's telephone systems; management and support of GIS related activities throughout the City; and providing planning and oversight of the City's equipment replacement fund.

Information Systems Department Divisions are: Information Services Administration, Network and Personal Computer Support Services, Telephone Systems Program, GIS Support Systems, and Office Equipment Replacement.

INFORMATION SYSTEMS FUND 573							
Statement of Revenues, Expenditures and Change in Net Position							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	%
	Actual	Actual	Budget	Revised	Proposed	Proposed	Change
Beginning Balance, July 1	\$1,423,658	\$1,524,300	\$1,816,990	\$1,816,990	\$1,671,657	\$1,559,583	
Revenue Source:							
Investment Income	9,183	20,268	10,000	10,000	10,000	10,000	0%
Current Service Charges	1,350,825	1,594,865	1,461,390	1,519,787	1,690,700	1,754,700	11%
Other	106,703	193,297	0	0	0	0	0%
Transfers In	389,500	329,820	377,184	321,308	397,020	429,948	24%
Total Revenues	1,856,211	2,138,250	1,848,574	1,851,095	2,097,720	2,194,648	13%
Expenditures:							
Personnel	876,500	956,610	1,153,313	1,002,647	1,155,148	1,241,147	15%
Services & Supplies	719,117	711,071	831,273	790,578	853,352	1,054,683	8%
Internal Services	159,952	177,879	198,092	203,203	201,294	213,574	-1%
Total Expenditures	1,755,569	1,845,560	2,182,678	1,996,428	2,209,794	2,509,404	11%
Ending Balance, June 30	\$1,524,300	\$1,816,990	\$1,482,886	\$1,671,657	\$1,559,583	\$1,244,827	14%

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
INTERNAL SERVICE FUNDS**



INFORMATION SYSTEMS FUND (573) (Continued)

INFORMATION SERVICES FUND SUMMARY OF STAFFING			
	Funded 2016-17	Funded 2017-18	Funded 2018-19
Funded FTE's:			
Information Services	1.10	1.10	1.10
Network Support & PCs	3.75	3.75	3.75
Telephone System	0.15	0.15	0.15
GIS Support	3.00	3.00	3.00
Total Funded FTEs	8.00	8.00	8.00

INFORMATION SERVICES ADMINISTRATION (573-1410)

Information Services Administration provides for the automation activities of the City. The primary responsibilities are in support of City-wide network, network security, phones, Police systems, television productions, and project management.

2016-2017 Accomplishments:

- Installed enhanced network security system.
- Added additional security cameras around Prewett Park.
- Added capacity to City's virtual environment.
- Replaced core data switches at City Hall and Police Department.
- Finalized Memorandum of Understanding, and continued to work with Contra Costa TV (CCTV) in the area of Public, Education, and Government (PEG) broadcasting.
- Upgraded all of the City's desktops to newer version of Windows.
- Upgraded voicemail software.
- Virtualized voicemail server.
- Upgraded City phone system software.
- Virtualized City phone system servers.
- Replaced time clock at Prewett Park.

**CITY OF ANTIOCH
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INTERNAL SERVICE FUNDS**



INFORMATION SYSTEMS FUND (573) (Continued)

2018 & 2019 Objectives:

- Upgrade City Hall security cameras.
- Develop organizational software application portfolio.
- Replace PD's CAD/RMS system.
- Review/Revamp departmental policies and procedures.
- Replace email filter system.
- Replace Building Permit system.
- Work with all other City departments to develop an Information Systems roadmap.
- Develop grant application for PEG funds.
- Add additional community cameras throughout the City.
- Replace PD building's security camera system.
- Council Chambers interior refresh.
- Determine Council Meeting backup location and install A/V system.
- Install A/V systems in City Hall 3rd floor and Managers conference rooms.
- Replace all edge data switches.

INFORMATION SERVICES ADMINISTRATION (573-1410)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Investment Income	9,183	20,268	10,000	10,000	10,000	10,000	0%
Billings to Departments	340,000	390,000	390,000	390,000	435,000	455,000	12%
Total Source of Funds	349,183	410,268	400,000	400,000	445,000	465,000	11%
Use of Funds:							
Personnel	211,694	235,997	246,638	243,567	250,610	265,516	3%
Services & Supplies	70,014	85,009	92,114	88,910	96,447	100,571	8%
Internal Services	88,537	99,544	105,655	109,994	108,106	114,734	-2%
Total Use of Funds	370,245	420,550	444,407	442,471	455,163	480,821	3%
Funded FTE's	1.10	1.10	1.10	1.10	1.10	1.10	

**CITY OF ANTIOCH
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INTERNAL SERVICE FUNDS**



INFORMATION SYSTEMS FUND (573) (Continued)

NETWORK AND PERSONAL COMPUTER SUPPORT SERVICES (573-1420)

Network and Personal Computer Support Services is responsible for the operating environment and customer support of the City's personal computers, servers, data networks and Internet services.

2016-2017 Accomplishments:

- Maintained 267 computers and 29 servers.
- Maintained 40 mobile computers in Police vehicles.
- Upgraded servers to latest operating systems.
- 5,000 resolved trouble tickets related to computers, printers, police vehicles, telephones.
- Upgraded City Hall database server application.
- Upgraded Web filter hardware and software.
- Replaced Marina program.
- Replaced core data switch at City Hall.
- Replaced core data switch at PD.
- Replaced 5 Uninterruptible Power Supply (UPS) units.
- Upgraded virtual desktops to newer version of Windows.
- Added capacity to City's virtual environment.
- Transferred Geo-Server functions to new failover server at PD.
- Replaced PD Dispatch CAD workstations.
- Upgraded all of the City's desktops to newer version of Windows.
- Replaced time clock at Prewett Park.
- Upgraded Wi-Fi equipment for PD and Marina.
- Replaced PD vehicle data connection server.
- Upgraded County connection to fiber.
- Implemented Text-to-911 system for PD Dispatch.
- Upgraded Animal Shelter's core application to current version.
- Upgraded CAD/RMS application suite to latest version.
- Coordinated with county to upgrade fingerprint system.
- Replaced City's network security device.

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INFORMATION SYSTEMS FUND (573) (Continued)

2018 & 2019 Objectives:

- Uptime of 99 % on network.
- Upgrade email server application.
- Implement web based work order request system for I.S.
- Upgrade building permit software.
- Replace security cameras in and around PD.
- Replace police vehicle MDS units.
- Upgrade email server or move to hosted solution.
- Research and implement new backup application, or upgrade current system to latest version.
- Replace email filter system.
- Upgrade PD's surveillance system.
- Upgrade interview room recording system.
- Replace PD print server.
- Upgrade Water Plant connection to City Hall.
- Replace PD's CAD/RMS system.
- Replace all edge data switches.

INFORMATION SERVICES - NETWORK SUPPORT & PC'S (573-1420)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Billings to Departments	523,000	682,000	700,000	700,000	830,000	880,000	19%
Total Source of Funds	523,000	682,000	700,000	700,000	830,000	880,000	19%
Use of Funds:							
Personnel	336,633	363,929	480,077	419,921	480,485	516,693	14%
Services & Supplies	240,063	259,716	297,606	283,422	307,097	313,535	8%
Internal Services	44,394	48,951	58,436	58,887	58,900	62,604	0%
Total Use of Funds	621,090	672,596	836,119	762,230	846,482	892,832	11%
Funded FTE'S	2.75	2.75	3.75	3.75	3.75	3.75	

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
INTERNAL SERVICE FUNDS**



INFORMATION SYSTEMS FUND (573) (Continued)

TELEPHONE SYSTEMS SERVICES (573-1430) Telephone Systems Services provides service and maintenance of the City's telephone systems.

2016-2017 Accomplishments:

- 98% uptime of telephone switches.
- Over 100 add/move/delete changes.
- Upgraded voicemail software.
- Virtualized voicemail server.
- Upgraded City phone system software.
- Virtualized City phone system servers.

2018 & 2019 Objectives:

- Uptime of 99.99% of telephone system.
- Research Unified Communication (UC), linking telephone system with email system
- Replace all edge data switches

INFORMATION SERVICES - TELEPHONE SYSTEM (573-1430)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Current Service Charges	173,428	173,780	183,000	184,400	178,500	182,500	-3%
Total Source of Funds	173,428	173,780	183,000	184,400	178,500	182,500	-3%
Use of Funds:							
Personnel	24,671	27,744	26,437	25,852	27,032	28,990	5%
Services & Supplies	108,250	119,390	144,265	107,880	109,601	111,017	2%
Internal Services	11,278	12,409	14,660	14,794	14,807	15,742	0%
Total Use of Funds	144,199	159,543	185,362	148,526	151,440	155,749	2%
Funded FTE'S	0.15	0.15	0.15	0.15	0.15	0.15	

CITY OF ANTIOCH
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INTERNAL SERVICE FUNDS



INFORMATION SYSTEMS FUND (573) (Continued)

GIS SUPPORT SYSTEMS (573-1435)

GIS Support systems is responsible for the management and support of GIS-related activities throughout the City's different departments. Major activities include design, development, and maintenance of numerous spatial databases, acquisition and data conversion of assessor parcel data from Contra Costa County's Public Works Department, GIS data linkage to internal software applications, as well as management of all GIS data exchanged between the City and outside consultants or contractors. The GIS division also provides support to all departments for GIS software applications over the City's internal network and support for Public Works Maintenance Management System.

2016-2017 Accomplishments:

- Integration of Closed Circuit Television (CCTV) and Sewer Pipe inspection Data with existing Geographical Information System (GIS) and Computerized Maintenance Management System (CMMS) Data.
- Established database fields used to report sewer pipe condition in standardized format.
- Further develop Public Works Computerized Maintenance Management System (CMMS) Field crew Dashboards to minimize data entry redundancy.
- Completed data collection on City irrigation controllers by landscaping zone.
- Integrate data collection of City irrigation controllers and zones with City-owned turf landscaping data.

2018 & 2019 Objectives:

- Continue development of City's Web-based GIS.
- Successful launch of Web-based Computerized Maintenance Management System (CMMS) program.
- Integration and Launch of cloud-based Sewer Condition Platform with existing GIS/CMMS systems.
- Begin Update on all outdated GIS data and prep for Geodatabase merge.
- Push all existing shapefiles into consolidated Geodatabase.

**CITY OF ANTIOCH
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INTERNAL SERVICE FUNDS**



INFORMATION SYSTEMS FUND (573) (Continued)

INFORMATION SERVICES - GIS SUPPORT SERVICES (573-1435)							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Source of Funds:							
Current Service Charges	63,000	92,000	103,000	103,000	150,000	140,000	-7%
Transfers In	289,500	329,820	377,184	321,308	397,020	429,948	8%
Total Source of Funds	352,500	421,820	480,184	424,308	547,020	569,948	4%
Use of Funds:							
Personnel	303,502	328,940	400,161	313,307	397,021	429,948	8%
Services & Supplies	61,386	62,793	97,288	110,366	140,207	129,560	-8%
Internal Services	11,456	12,614	14,967	15,120	15,089	16,062	6%
Total Use of Funds	376,344	404,347	512,416	438,793	552,317	575,570	4%
Funded FTE'S	3.00	3.00	3.00	3.00	3.00	3.00	

CITY OF ANTIOCH
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INTERNAL SERVICE FUNDS



INFORMATION SYSTEMS FUND (573) (Continued)

OFFICE EQUIPMENT REPLACEMENT (573-1440)

Office Equipment Replacement is the holding fund for charges paid by departments throughout the City to provide the means to pay for the orderly replacement of obsolete office equipment, computers and major software items.

INFORMATION SERVICES - OFFICE EQUIPMENT REPLACEMENT (573-1440)							
	2014-15	2015-16	2016-17	2016-17	2017-18	2018-19	%
	Actual	Actual	Budget	Revised	Proposed	Proposed	Change
Source of Funds:							
Current Service Charges	251,397	257,085	85,390	142,387	97,200	97,200	-32%
Other	106,703	193,297	0	0	0	0	0%
Transfer In – General Fund	100,000	0	0	0	0	0	0%
Total Source of Funds	458,100	450,382	85,390	142,387	97,200	97,200	-32%
Use of Funds:							
Services & Supplies	239,404	184,163	200,000	200,000	200,000	400,000	0%
Internal Services	4,287	4,361	4,374	4,408	4,392	4,432	0%
Total Use of Funds	243,691	188,524	204,374	204,408	204,392	404,432	0%
							98%

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
INTERNAL SERVICE FUNDS



LOSS CONTROL FUND (580)

The Loss Control Program provides consultation services to City departments in the area of workers' compensation claim cost control, and compliance with California OSHA requirements. Staff in this fund is also responsible for assisting departments in maintaining a safe workplace for employees by managing an aggressive health and safety program. As of fiscal year 2012, no funding for staffing is provided and the functions have been assumed by the Human Resources Department.

LOSS CONTROL (FUND 580)							
Statement of Revenues, Expenditures and Change in Net Position							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed
Beginning Balance, July 1	\$48,910	\$107,917	\$364,600	\$364,600	\$185,724		\$3,336
Revenue Source:							
Investment Income	245	873	250	250	250	0%	250
Revenue from Other Agencies	0	0	0	15,000	0	-100%	0
Current Service Charges	1,623,211	2,129,518	2,415,000	1,736,373	1,775,000	2%	2,240,000
Total Revenue	1,623,456	2,130,391	2,415,250	1,751,623	1,775,250	1%	2,240,250
Expenditures:							
Services & Supplies	1,538,851	1,843,627	2,433,435	1,897,495	1,925,736	1%	2,204,523
Internal Services	25,598	30,081	31,985	33,004	31,902	-3%	34,118
Total Expenditures	1,564,449	1,873,708	2,465,420	1,930,499	1,957,638	1%	2,238,641
Ending Balance, June 30	\$107,917	\$364,600	\$314,430	\$185,724	\$3,336		\$4,945

**ANTIOCH PUBLIC FINANCING
AUTHORITY**

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ANTIOCH PUBLIC FINANCING AUTHORITY**



The Antioch Public Financing Authority (APFA) is a joint powers authority organized by the City of Antioch and the Antioch Development Agency under the laws of the State of California. The Authority was organized to provide financial assistance to the City by financing real and personal property and improvements for the benefit of the residents of the City and surrounding areas.

The APFA maintains the following funds:

- APFA 2015A Lease Revenue Refunding Bonds – Portion related to refunding 2001 ABAG Bonds (410)
- APFA 2015A Lease Revenue Refunding Bonds – Portion related to refunding APFA 2002A&B Lease Revenue Bonds (417)

ANTIOCH PUBLIC FINANCING AUTHORITY (APFA) COMBINED STATEMENT OF APFA DEBT SERVICE FUNDS								
	Fund #	Estimated Balance 7/1/17	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/18	Proposed Revenues	Proposed Expenditures	Estimated Balance 6/30/19
APFA Debt Issue								
2015A Lease Revenue Refunding Bonds	410	\$277	\$346,585	\$346,585	\$277	\$350,102	\$350,102	\$277
2015A Lease Revenue Refunding Bonds	417	1,181	1,388,416	1,388,497	\$1,100	1,420,000	1,420,000	1,100
TOTAL APFA		\$1,458	\$1,735,001	\$1,735,082	\$1,377	\$1,770,102	\$1,770,102	\$1,377

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ANTIOCH PUBLIC FINANCING AUTHORITY



APFA 2015A LEASE REVENUE REFUNDING BONDS (410)
(Portion related to refunding 2001 ABAG bonds)

In February 2015, Antioch Public Financing Authority (APFA) Lease Revenue Refunding Bonds were issued to refinance the APFA 2002 A&B Lease Revenue Bonds and the ABAG 2001A Lease Revenue Bonds. The APFA leases the police facility and animal shelter to the City under a site and facility lease and the base rental payments made by the City represent the debt service on the new bonds. This fund accounts for the portion related to the ABAG bonds and debt service is reimbursed by the Antioch Public Golf Course. Final debt service is May 2031.

2015A LEASE REVENUE REFUNDING BONDS (FUND 410)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$0	\$7,853	\$3,500	\$3,500	\$277	\$277	
Revenue Source:							
Investment Income	1	37	0	7	0	0	-100%
Refunding Bond Proceeds	3,840,000	0	0	0	0	0	0%
Debt Premium	582,530	0	0	0	0	0	0%
Other	378	347,331	347,856	343,024	346,585	350,102	1%
Transfers In	2,872	0	0	0	0	0	0%
Total Revenues	4,425,781	347,368	347,856	343,031	346,585	350,102	1%
Expenditures:							
Services & Supplies	59,737	4,554	6,156	4,554	5,135	5,852	13%
Debt Service	0	347,167	341,700	341,700	341,450	344,250	0%
Transfer Out ABAG Debt Svc.	4,358,191	0	0	0	0	0	0%
Total Expenditures	4,417,928	351,721	347,856	346,254	346,585	350,102	0%
Ending Balance, June 30	\$7,853	\$3,500	\$3,500	\$277	\$277	\$277	1%

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
ANTIOCH PUBLIC FINANCING AUTHORITY



APFA 2015A LEASE REVENUE REFUNDING BONDS (417)
(Portion related to refunding APFA 2002 A&B Lease Revenue Bonds)

In February 2015, Antioch Public Financing Authority (APFA) Lease Revenue Refunding Bonds were issued to refinance the APFA 2002 A&B Lease Revenue Bonds and the ABAG 2001A Lease Revenue Bonds. The APFA leases the police facility and animal shelter to the City under a site and facility lease and the base rental payments made by the City represent the debt service on the new bonds. This fund accounts for the portion related to the 2002 A&B bonds and debt service is reimbursed by Successor Agency to the Antioch Development Agency. Final debt service is May 2032.

2015A LEASE REVENUE REFUNDING BONDS (FUND 417)						
Statement of Revenues, Expenditures and Change in Fund Balance						
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed
	\$0	\$28,735	\$1,475	\$1,475	\$1,181	\$1,100
					% Change	% Change
Beginning Balance, July 1						
Revenue Source:						
Investment Income	5	166	0	17	0	0
Refunding Bond Proceeds	19,315,000	0	0	0	0	0
Debt Premium	2,494,105	0	0	0	0	0
Transfer in from APFA 2002 DS	9,003	0	0	0	0	0
Transfer in from ADA Retirement	12	1,367,320	1,354,675	1,354,367	1,388,416	1,420,000
Total Revenues	21,818,125	1,367,486	1,354,675	1,354,384	1,388,416	1,420,000
					3%	2%
Expenditures:						
Services & Supplies	305,323	2,174	2,180	2,180	2,200	2,300
Debt Service	0	1,392,528	1,352,450	1,352,450	1,386,250	1,417,650
Transfer Out	21,484,055	0	0	0	0	0
Internal Services	12	44	45	48	47	50
Total Expenditures	21,789,390	1,394,746	1,354,675	1,354,678	1,388,497	1,420,000
					2%	2%
Ending Balance, June 30	\$28,735	\$1,475	\$1,475	\$1,181	\$1,100	\$1,100

**CITY OF ANTIOCH AS
SUCCESSOR AGENCY AND
HOUSING SUCCESSOR TO THE
ANTIOCH DEVELOPMENT
AGENCY**



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

The Antioch Development Agency (Agency or ADA) was formed June 25, 1974, for the purpose of renovating designated areas within the City limits. Project areas were designated to receive tax increment funds based on redevelopment formulas. The redevelopment funds were targeted for slum and blight areas. There are currently four former redevelopment areas in Antioch encompassing 2,082 acres, which is 11.6% of the City's incorporated area.

Effective February 1, 2012, all redevelopment agencies throughout California were abolished with AB 1X26, the Dissolution Act. The City of Antioch elected to become the Successor Agency and Housing Successor to the Antioch Development Agency. The role of the City is these capacities is to oversee the wind-down of redevelopment and pay enforceable obligations of the former Antioch Development Agency until satisfied. As a result, the former Low and Moderate Income Housing Fund of the City has been re-named the Housing Fund and will account for the enforceable obligations of the former Antioch Development Agency related to activities of the former Low and Moderate Income Housing Fund. Expenses comprise of the remaining obligation due under the Vista Diablo Rent Subsidy and administration of existing housing loans (rental rehabilitation, first time homebuyer, housing rehabilitation). Prior to dissolution, housing activities were funded by a 20% set-aside of tax increment revenues from the five project areas of the Antioch Development Agency. This set-aside is eliminated with dissolution, and obligations after February 1st will be funded with existing fund balance from the Low and Moderate Income Housing Fund and any loan repayments that may be received. The City as Successor Agency has also established the Redevelopment Obligation Retirement Fund to account for the receipt of property taxes from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency. The payment of taxes occurs in June and January of each year to pay for obligations for the following six month period as listed on the Successor Agency's approved Recognized Obligation Payment Schedule (ROPS).

SUMMARY OF SUCCESSOR AGENCY AND HOUSING SUCCESSOR FUNDS									
Fund	Fund #	Estimated			Estimated			Estimated	
		Balance 7/1/17	Proposed Revenues	Proposed Expenditures	Balance 6/30/18	Proposed Revenues	Proposed Expenditures	Balance 6/30/19	Estimated Balance 6/30/19
Housing Fund	227	\$19,387,989	\$301,033	\$165,525	\$19,523,497	\$301,033	\$135,525	\$19,689,005	
Redevelopment Obligation Retirement Fund	239	2,991,748	2,010,939	3,996,876	1,005,811	2,013,013	2,023,020	995,804	
Successor Agency Project Area #1 Debt Service	431	147,733	1,567,077	1,567,057	147,753	153,040	153,020	147,773	
Total Successor Agency and Housing Successor Funds		\$22,527,470	\$3,879,049	\$5,729,458	\$20,677,061	\$2,467,086	\$2,311,565	\$20,832,582	



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

HOUSING FUND (227)

The former Low and Moderate Income Housing Fund has been renamed to the Housing Fund with the election by the City to become Housing Successor the Antioch Development Agency. The Housing Fund accounts for outstanding enforceable obligations relating to existing housing activities. A large portion of the fund balance represents the balance of housing loan receivable due the agency as well as a deferred set aside due from the Successor Agency.

HOUSING FUND (FUND 227)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$18,897,550	\$19,042,492	\$19,267,653	\$19,267,653	\$19,387,989	\$19,523,497	
Revenue Source:							
Investment Income	22,430	86,480	6,500	53,293	13,000	13,000	-76%
Other	292,033	284,735	270,033	334,632	288,033	288,033	-14%
Transfer In	35,483	0	0	0	0	0	0%
Total Revenue	349,946	371,215	276,533	387,925	301,033	301,033	-22%
Expenditures:							
Enforceable Obligations	97,540	80,894	128,689	76,000	30,000	0	-61%
Services & Supplies	107,464	65,160	85,136	191,589	135,525	135,525	-29%
Total Expenditures	205,004	146,054	213,825	267,589	165,525	135,525	-38%
Ending Balance, June 30	\$19,042,492	\$19,267,653	\$19,330,361	\$19,387,989	\$19,523,497	\$19,689,005	



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

REDEVELOPMENT OBLIGATION RETIREMENT FUND (239)

This fund was established by the City as Successor Agency to the Antioch Development Agency to account for property tax receipts from Contra Costa County to pay enforceable obligations of the former Antioch Development Agency.

REDEVELOPMENT OBLIGATION RETIREMENT FUND (FUND 239)							
Statement of Revenues, Expenditures and Change in Net Position							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	% Change	2018-19 Proposed
							% Change
Beginning Balance, July 1	\$3,102,265	\$3,154,669	\$3,707,186	\$3,707,186	\$2,991,748		\$1,005,811
Revenue Source:							
Taxes ¹	2,966,025	2,932,086	3,459,339	3,938,195	2,005,939	-49%	2,008,013
Investment Income	9,271	31,016	5,000	5,000	5,000	0%	5,000
Transfers In	28,816	1,000,000	0	0	0	0%	0
Total Revenue	3,004,112	3,963,102	3,464,339	3,943,195	2,010,939	-49%	2,013,013
Expenditures:							
Administration/Other	113,922	260,261	350,000	155,100	712,500	359%	100,000
Transfers Out ²	2,837,786	3,150,324	2,914,374	4,503,533	3,284,376	-27%	1,923,020
Total Expenditures	2,951,708	3,410,585	3,264,374	4,658,633	3,996,876	-14%	2,023,020
Ending Balance, June 30	\$3,154,669	\$3,707,186	\$3,907,151	\$2,991,748	\$1,005,811		\$995,804

¹NOTE: The County distributes taxes each June and January to pay for obligations due for the upcoming six month period. The payment expected in June will cover expenditures for the period of July through December. Therefore, revenues will not equal expenditures due to the timing difference of what period the money received covers.

²NOTE: Transfers Out are to the Antioch Public Financing Authority Fund to pay for debt service on the 2002 Lease Revenue Bonds and 2015A Lease Revenue Bonds for which the former Antioch Development Agency was obligated to pay, and debt service funds for the 2000 & 2009 Tax Allocation Bonds.



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET**

CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

THE CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT SERVICE AREA #1 (431) – This fund accounts for the repayment of the 2000 and 2009 Tax Allocation Bonds. Details of the outstanding bond issues are as follows:

2000 Series Tax Allocation Refunding Bonds – These bonds refunded the 1990 Tax Allocation Bonds and the 1992 Tax Allocation Bonds. The final debt service payment is scheduled to occur in September 2017.

2009 Series Tax Allocation Bonds – These bonds were issued in 2009 and purchased directly by the State of California Department of Water Resources for the Markley Creek Remediation Project. The final debt service payment is scheduled to occur in September 2027.

SUCCESSOR AGENCY PROJECT AREA #1 DEBT SERVICE (FUND 431)							
Statement of Revenues, Expenditures and Change in Fund Balance							
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Revised	2017-18 Proposed	2018-19 Proposed	% Change
Beginning Balance, July 1	\$147,622	\$147,665	\$147,733	\$147,733	\$147,733	\$147,753	
Revenue Source:							
Investment Income	17	18	5	20	20	20	0%
Transfer In ¹	1,560,463	1,558,486	1,559,699	1,559,440	1,567,057	153,020	-90%
Total Revenues	1,560,480	1,558,504	1,559,704	1,559,460	1,567,077	153,040	-90%
Expenditures:							
Debt Service	1,560,437	1,558,436	1,559,719	1,559,460	1,567,057	153,020	-90%
Total Expenditures	1,560,437	1,558,436	1,559,719	1,559,460	1,567,057	153,020	-90%
Ending Balance, June 30	\$147,665	\$147,733	\$147,718	\$147,733	\$147,753	\$147,773	

¹NOTE: Transfer in is from the Redevelopment Obligation Retirement Fund to pay for debt service.

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SUPPLEMENTARY INFORMATION

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SUPPLEMENTARY INFORMATION**



ANTIOCH PUBLIC FINANCING AUTHORITY 2015A LEASE REVENUE REFUNDING BONDS DEBT SCHEDULE

Fiscal Year	2001 ABAG Refinanced Portion		APFA 2002 A&B Refinanced Portion		Aggregate Debt Service	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments
2014-15	\$3,840,000	\$ -	\$19,315,000	\$ -	\$23,155,000	\$ -
2015-16	3,700,000	347,167	18,925,000	1,392,528	22,625,000	1,739,694
2016-17	3,525,000	341,700	18,385,000	1,352,450	21,910,000	1,694,150
2017-18	3,345,000	341,450	17,795,000	1,386,250	21,140,000	1,727,700
2018-19	3,155,000	344,250	17,150,000	1,417,650	20,305,000	1,761,900
2019-20	2,955,000	344,750	16,435,000	1,455,400	19,390,000	1,800,150
2020-21	2,745,000	344,750	15,645,000	1,494,650	18,390,000	1,839,400
2021-22	2,525,000	344,250	14,775,000	1,535,150	17,300,000	1,879,400
2022-23	2,290,000	348,250	13,820,000	1,576,650	16,110,000	1,924,900
2023-24	2,050,000	341,500	12,780,000	1,613,900	14,830,000	1,955,400
2024-25	1,795,000	344,500	11,650,000	1,651,900	13,445,000	1,996,400
2025-26	1,530,000	341,750	10,420,000	1,695,400	11,950,000	2,037,150
2026-27	1,250,000	343,500	9,165,000	1,658,900	10,415,000	2,002,400
2027-28	955,000	344,500	7,570,000	1,936,150	8,525,000	2,280,650
2028-29	650,000	339,750	5,855,000	1,976,400	6,505,000	2,316,150
2029-30	325,000	344,500	4,005,000	2,025,650	4,330,000	2,370,150
2030-31	-	334,750	2,055,000	2,070,150	2,055,000	2,404,900
2031-32	-	-	-	2,116,650	-	2,116,650
TOTALS		\$5,491,317		\$28,355,828		\$33,847,144

- ABAG 2001 Portion - Debt payments reimbursed by Antioch Public Golf Corporation
- APFA 2002A&B Portion - Debt payments reimbursed by the Successor Agency to the Antioch Development Agency



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SUPPLEMENTARY INFORMATION**

MARINA - LOAN REPAYMENT SCHEDULES

FISCAL YEAR	#84-21-45		#85-21-130		#86-21-166		#87-21-59	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments
1989-90	\$2,000,000	\$166,657	\$3,000,000	\$234,919	\$500,000	\$31,893	\$715,198	\$43,460
1999-91	1,953,343	166,657	2,945,081	234,919	491,607	31,053	704,154	42,309
1991-92	1,903,886	166,657	2,886,867	195,516	483,236	31,053	694,334	42,309
1992-93	1,851,461	139,644	2,837,468	195,516	473,929	31,053	683,271	42,309
1993-94	1,805,528	139,644	2,769,638	195,516	464,203	31,053	671,709	42,309
1994-95	1,747,133	139,644	2,698,756	195,516	454,039	31,053	659,627	42,309
1995-96	1,686,110	139,644	2,624,684	195,516	443,418	31,053	647,001	42,309
1996-97	1,622,341	139,644	2,547,279	195,516	432,318	31,053	633,807	42,309
1997-98	1,555,702	139,644	2,466,390	195,516	420,720	31,053	620,019	42,389
1998-99	1,486,065	139,644	2,381,862	196,220	408,579	31,073	605,531	42,389
1999-00	1,413,294	140,543	2,292,825	196,220	395,892	31,073	590,391	37,550
2000-01	1,336,349	140,543	2,199,783	144,844	388,571	25,136	579,408	37,550
2001-02	1,255,942	140,543	2,153,929	144,844	380,921	25,136	567,932	37,550
2002-03	1,226,926	85,533	2,106,012	144,844	372,927	25,136	555,939	37,550
2003-04	1,196,605	85,533	2,055,938	144,844	364,572	25,136	543,406	37,550
2004-05	1,164,919	85,533	2,003,611	144,844	355,842	25,136	530,309	37,550
2005-06	1,131,807	85,533	1,948,930	144,844	346,719	25,136	516,623	37,550
2006-07	1,097,205	85,533	1,891,788	144,844	337,185	25,136	502,321	37,550
2007-08	1,061,047	85,533	1,832,074	144,844	327,223	25,136	487,376	37,550
2008-09	1,023,261	85,533	1,769,673	144,844	316,812	25,136	471,758	37,550
2009-10	983,775	85,533	1,704,465	144,844	305,932	25,136	455,437	37,550
2010-11	942,511	85,533	1,636,322	144,844	294,563	25,136	438,381	37,550
2011-12	899,391	85,533	1,565,112	144,844	282,682	25,136	420,559	37,550
2012-13	854,331	85,533	1,490,698	144,844	270,267	25,136	401,934	37,550
2013-14	807,243	85,533	1,412,936	144,844	257,293	25,136	382,471	37,550
2014-15	758,036	85,533	1,331,674	144,844	243,735	25,136	362,132	37,550
2015-16	706,627	85,521	1,246,755	144,844	229,567	25,136	340,878	37,550
2016-17	684,102	54,323	1,158,021	144,838	214,762	25,136	318,667	37,550
2017-18	660,564	54,323	1,121,107	89,025	199,312	25,115	295,472	37,550
2018-19	635,966	54,323	1,082,532	89,025				37,535
2019-20	610,261	54,323						22,716



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SUPPLEMENTARY INFORMATION**

Fiscal Year	Marina Loan Repayment Schedules (Continued)							
	#84-21-45		#85-21-130		#86-21-166		#87-21-59	
	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments	Balance	P & I Payments
2020-21	583,400	54,323	1,042,221	89,025	192,956	15,325	286,053	22,716
2021-22	555,330	54,323	1,000,096	89,025	186,314	15,325	276,209	22,716
2022-23	525,997	54,323	956,075	89,025	179,373	15,325	265,923	22,716
2023-24	495,344	54,323	910,073	89,025	172,119	15,325	255,173	22,716
2024-25	463,311	54,323	862,002	89,025	164,540	15,325	243,940	22,716
2025-26	429,837	54,323	811,767	89,025	156,619	15,325	232,201	22,716
2026-27	394,857	54,323	759,271	89,025	148,342	15,325	219,934	22,716
2027-28	358,303	54,323	704,413	89,025	139,692	15,325	207,115	22,716
2028-29	320,103	54,323	647,087	89,025	130,653	15,325	193,719	22,716
2029-30	280,185	54,323	587,181	89,025	121,208	15,325	179,721	22,716
2030-31	238,470	54,323	524,579	89,025	111,337	15,325	165,092	22,716
2031-32	194,878	54,323	459,160	89,025	101,022	15,325	149,805	22,716
2032-33	149,325	54,323	390,797	89,025	90,243	15,325	133,831	22,716
2033-34	101,722	54,323	319,358	89,025	78,979	15,325	117,137	22,716
2034-35	51,976	54,323	244,704	89,025	67,208	15,325	99,692	22,716
2035-40	0	54,315	0	267,050	0	76,540	0	113,542
TOTALS		\$4,042,468		\$6,328,863		\$1,070,252		\$1,554,568



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SUPPLEMENTARY INFORMATION**

HONEYWELL CAPITAL LEASE REPAYMENT SCHEDULE

FISCAL YEAR	DEBT SERVICE HONEYWELL CAPITAL LEASE	
	Balance	Payments
2010-11	\$4,050,000	\$0
2011-12	3,866,518	374,295
2012-13	3,450,500	504,160
2013-14	3,191,908	510,606
2014-15	2,820,589	516,140
2015-16	2,425,375	521,729
2016-17	2,005,038	527,374
2017-18	1,558,291	533,076
2018-19	1,083,782	538,834
2019-20	580,093	544,651
2020-21	45,735	550,525
2020-21	-	45,918
TOTALS		\$5,167,308

*Debt service on this capital lease is paid by various funds in the following manner:

General Fund:	6.92%
Animal Services Fund:	.11%
SLLMD Admin Fund:	1.18%
Marina Fund:	.33%
Water Fund:	2.32%
Prewett Water Park Fund:	1.85%
Recreation Fund:	1.95%
Gas Tax Fund:	85.34%



**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SUPPLEMENTARY INFORMATION**

CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY DEBT REPAYMENT SCHEDULES

FISCAL YEAR	DEBT SERVICE AREA #1 2000 TAB'S		DEBT SERVICE AREA #1 2009 TAB'S		DEBT SERVICE AREA #1 Deferred Set-Aside*	
	Balance	Payments	Balance	Payments	Balance	Payments
1995-96	-	-	-	-	\$4,933,576	-
1996-97	-	-	-	-	4,823,017	\$110,559
1997-98	-	-	-	-	4,100,909	722,108
1998-99	-	-	-	-	3,956,879	144,030
1999-00	-	-	-	-	3,812,849	144,030
2000-01	\$14,450,000	\$222,219	-	-	3,787,849	25,000
2001-02	14,435,000	681,356	-	-	3,762,849	25,000
2002-03	14,240,000	857,156	-	-	3,737,849	25,000
2003-04	14,040,000	854,056	-	-	3,712,849	25,000
2004-05	13,605,000	1,075,721	-	-	3,687,849	25,000
2005-06	12,815,000	1,404,996	-	-	3,662,849	25,000
2006-07	11,990,000	1,406,081	-	-	3,637,849	25,000
2007-08	11,135,000	1,400,588	-	-	3,612,849	25,000
2008-09	10,240,000	1,403,176	-	-	3,587,849	25,000
2009-10	9,305,000	1,403,364	2,080,841	23,594	3,562,849	25,000
2010-11	8,330,000	1,400,856	1,985,498	148,206	3,537,849	25,000
2011-12	7,310,000	1,400,459	1,891,432	144,762	3,537,849	-
2012-13	6,240,000	1,401,854	1,794,313	144,730	3,537,849	-
2013-14	5,110,000	1,409,589	1,694,977	144,697	3,537,849	-
2014-15	3,925,000	1,408,584	1,593,058	144,664	3,349,891	187,958
2015-16	2,685,000	1,404,475	1,488,489	144,629	3,127,573	222,318
2016-17	1,380,000	1,406,625	1,381,201	144,594	2,537,847	589,726
2017-18	-	1,414,500	1,271,124	144,558	2,537,847	-
2018-19	-	-	1,158,184	144,520	2,537,847	-
2019-20	-	-	1,042,309	144,482	2,537,847	-
2020-29	-	-	-	1,154,358	2,537,847	-
TOTALS		\$21,955,656		\$2,627,794		

*Repayment of this obligation calculated annually using 2013/14 base tax year established as required under redevelopment dissolution

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SUPPLEMENTARY INFORMATION



GLOSSARY OF BUDGET TERMINOLOGY

Account Groups: Account groups are used to establish accounting control of general fixed assets and the unmatured principal of general long-term obligations. Assets and liabilities of these funds are neither spendable resources nor do they require current appropriation. Therefore, they are accounted for separately from the governmental fund types.

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Activity: Departmental efforts which contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

Agency Funds: Agency funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds.

Appropriation: An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame. An appropriation is usually limited in amount and as to time when it may be expended. Operational appropriations usually expire at fiscal year end.

Assessed Valuation: A dollar value placed on real estate or other property by Contra Costa County as a basis for levying property taxes.

Assessment District: Defines area of land that is benefited by the acquisition, construction, or maintenance of a public improvement. An assessment is levied and collected in the regular property tax bill to fund the improvements.

Assets: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Audit: A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end funds, salaries, reserves, and cash on hand.

Beginning/Ending (Unappropriated) Fund Balance/Net Position: Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

Bond: A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate.

Budget: A plan of financial activity for a specified period of time indicating all planned revenues and expenses for the budget period (July 1 through June 30). The budget is proposed until it has been approved by the City Council.

Budget Amendment: The City Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by a majority vote. The City Manager has the authority to approve administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SUPPLEMENTARY INFORMATION



GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Budget Hearing: A public meeting at which any citizen may appear and be heard regarding the increase, decrease or omission of any item in the proposed budget as presented in writing by the City Manager to the City Council.

Building Permits: The City requires that building permits be obtained to ensure that structures meet specific standards. The City requires various construction permits for activities such as the installation of electric, plumbing, and sewage facilities. The City charges a fee for issuing these permits in order to recover only the costs incurred. These fees are collected into the General Fund.

Business License Tax: The Business License Tax is imposed for the privilege of conducting business within the City. These fees are collected into the General Fund.

Capital Improvement: A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

Capital Improvement Program (CIP): A financial plan of proposed capital improvement projects with single- and multiple-year capital expenditures/expenses. The Capital Improvement Program plans for five years and is updated annually.

Capital Outlay: A budget appropriation category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of five years. Non-CIP capital outlay is budgeted in the City's operating budget.

Capital Projects: Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life.

CDBG: Community Development Block Grant – a program designed by the U.S. Department of Housing and Urban Development to revitalize low-and-moderate-income areas within a city.

Contingency: A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls and/or unknown expenditures.

Consumer Price Index (CPI): Consumer price index is a statistical measure of a weighted average of prices of a specified set of goods and services purchased by wage earners in urban areas.

Debt Service: Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation.

Debt Service Requirements: The amount of money required to pay principal and interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit: An excess of expenditures or expenses over revenues (resources).

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SUPPLEMENTARY INFORMATION



GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Department: An organizational unit comprised of divisions or programs. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Division: A sub-section (or activity) within a department which furthers the objectives of the City Council by providing specific services or a product.

Encumbrances: Funds not yet expended, but which are legally obligated or "set aside" in anticipation of expenditure. These funds cease to be an encumbrance when paid, and become a disbursement.

Enterprise Funds: A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These programs are entirely or predominantly self-supporting. The City's water, sewer, marina, and Prewett Park funds are enterprise funds.

Expenditure: The actual spending of Governmental Funds set aside by appropriation.

Expense: The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

Fiscal Year: A 12-month period of time to which a budget applies. In Antioch, it is July 1 through June 30.

Fixed Assets: Assets of a long-term character such as land, building, machinery, furniture and other equipment with a value greater than \$5,000 and a useful life longer than 5 years.

Franchise Fee: A Franchise Fee is imposed on various utilities and organizations which permits them to use and operate those facilities within the City. These fees are collected into the General Fund.

FTE (Full-Time Equivalent): The amount of time a regular full or part time position has been budgeted for in terms of the amount of time an employee works in a year.

Fund: An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance: Also known as financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing uses.

General Fund: The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the Police Department and City Council.

Governmental Fund Types: General, Special Revenue, Debt Service and Capital Projects fund types are used to account for most governmental functions. The governmental fund measurement focus is on the "financial flow" basis, which accounts for sources and uses of available spendable resources.

**CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SUPPLEMENTARY INFORMATION**



GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Grant : Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant provided by the Federal Government.

Infrastructure: Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, and parks.

Interest: Interest income is earned as the City invests its idle funds in various investment media. The goal of the City's investment is to protect each investment while achieving the highest rate of return.

Interfund Transfers: Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund: An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. Internal Service Funds are self-supporting and only the expense by this fund is counted in budget totals. Examples include the Equipment Maintenance Fund, Information Systems Fund, and Loss Control Fund.

Materials, Supplies, and Services: Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

Objectives: The expected results or achievements of a budget activity.

Operating Budget: Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

Performance Measures: A performance measure is a public oriented measure which, whether stated in terms of effectiveness or efficiency, quantitatively describes how well a service is being performed. The foundation of performance measures is understanding the relationship between program inputs, outputs, efficiency, effectiveness, and ultimately program outcomes.

Property Tax: Property tax is imposed on real property (land and permanently attached improvements, such as building) and tangible personal property located within the City.

CITY OF ANTIOCH
2017-19 OPERATING BUDGET
SUPPLEMENTARY INFORMATION



GLOSSARY OF BUDGET TERMINOLOGY (Continued)

Proposition 4 Limit (Gann Initiative): In November 1979, the voters of the State of California approved Proposition 4, commonly known as the (Paul) Gann Initiative. The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue which can be spent by all entities of government. Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limits was based on the 1978-79 "base Year" revenues. In June 1990 California voters passed Proposition 111, which provides or new adjustment formulas to make the Gann appropriations limit more reflective of increased service demand due to commercial growth.

Proprietary Fund Types: Enterprise and Internal Service fund types are used to account for on-going activities which are financed and operated in a manner similar to those found in the private sector. The intent is that costs (expenses, including depreciation) be financed or recovered through user charges. The measurement focus is "capital maintenance" as in private industry, with the emphasis on net income determination.

Reimbursement: Payment of amount remitted on behalf of another party, department, or fund.

Committed Fund Balance: Accounts used to record a portion of the fund balance as legally segregated for a specific use and not available for appropriation.

Resolution: A special order of the City Council which has a lower legal standing than an ordinance.

Revenues: Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

Salaries and Benefits: A budget category which generally accounts for full time and temporary employees; overtime expenses; and all employee benefits, such as medical, retirement, worker's compensation, and dental.

Sales and Use Tax: Sales and use tax is imposed on retailers for the privilege of selling, at retail, within the City limits. This tax is based on the sales price of any taxable transaction of tangible personal property. This revenue is placed in the General Fund for unrestricted uses.

Special Revenue Funds: This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

Transient Occupancy Tax: The Transient Occupancy Tax is a tax imposed on "transients" who occupy a room or room in a hotel or motel in the City. This tax is 10%. Seven percent is placed in the General Fund and three percent is placed in the Civic Arts Fund.



STAFF REPORT TO THE ANTIOCH PUBLIC FINANCING AUTHORITY

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director *DM*

REVIEWED BY: Ron Bernal, City Manager

SUBJECT: Resolution of the Antioch Public Financing Authority Adopting a Two-Year Operating Budget for the Fiscal Years 2017-19

RECOMMENDED ACTION

It is recommended that the Antioch Public Financing Authority adopt a resolution approving and adopting a two-year operating budget for fiscal years 2017-2019 and revising the fiscal year 2016-17 budget.

STRATEGIC PURPOSE

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency. This action is essential to Strategy O-1: Improve the City's financial stability by implementing a two year budget cycle and ensuring that each fiscal year's budget is balanced.

FISCAL IMPACT

The fiscal impact of this budget is outlined in the draft budget document attached to agenda item #9.

DISCUSSION

The Antioch Public Financing Authority (APFA) is a joint powers authority created between the City of Antioch and former Antioch Development Agency as a financing mechanism for real and personal property and improvements for the benefit of the residents of the City. The funds of the APFA are included in the budget document attached with agenda item #9.

ATTACHMENTS

- A. Resolution Approving Adoption of the 2017-19 Budget and Revising the 2016-17 Budget

RESOLUTION NO. 2017/

RESOLUTION OF THE CITY OF ANTIOCH PUBLIC FINANCING AUTHORITY ADOPTING A TWO-YEAR BUDGET FOR THE FISCAL YEARS 2017-19 AND REVISING THE 2016-17 BUDGET

WHEREAS, The City Council formed the Antioch Public Financing Authority in April 1993 to provide financial assistance to the City by financing improvements for the benefit of the residents of the City; and

WHEREAS, the City Council of the City of Antioch has heretofore considered said budget;

NOW THEREFORE BE IT RESOLVED that the Authority Budget for the 2017-19 Fiscal Years and the 2016-17 Fiscal Year revised budget, on file with the Authority Secretary, are hereby approved and adopted.

* * * * *
* * * *

The foregoing resolution was passed and adopted by the City of Antioch Public Financing Authority at a regular meeting thereof, held on the 27th day of June 2017, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN, SECRETARY



STAFF REPORT TO THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director *DM*

REVIEWED BY: Ron Bernal, City Manager

SUBJECT: Resolution of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency Adopting a Two-Year Operating Budget for the Fiscal Years 2017-19

RECOMMENDED ACTION

It is recommended that the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency adopt a resolution approving and adopting a two-year operating budget for fiscal years 2017-19, and revising the fiscal year 2016-17 budget.

STRATEGIC PURPOSE

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency. This action is essential to Strategy O-1: Improve the City's financial stability by implementing a two year budget cycle and ensuring that each fiscal year's budget is balanced.

FISCAL IMPACT

The fiscal impact of this budget is outlined in the draft budget document attached to agenda item #9

DISCUSSION

A budget for the City as Successor Agency and Housing Successor to the Antioch Development Agency has been prepared and reviewed by the City Council during budget study sessions encompassing obligations listed on the Recognized Obligation Payment Schedules as approved by both the City as Successor Agency and Housing Successor and the Oversight Board to the Successor Agency. The funds of the Successor Agency and Housing Successor are included in the budget document attached with agenda item #9.

ATTACHMENTS

- A. Resolution Approving Adoption of the 2017-19 Budget and Revising the 2016-17 Budget

SA RESOLUTION NO. 2017/

RESOLUTION OF THE CITY OF ANTIOCH AS SUCCESSOR AGENCY AND HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY ADOPTING A TWO-YEAR OPERATING BUDGET FOR THE FISCAL YEARS 2017-19 AND REVISING THE 2016-17 BUDGET AS RELATED TO THE ACTIVITIES OF THE SUCCESSOR AGENCY AND HOUSING SUCCESSOR

WHEREAS, the Antioch Development Agency was formed by the adoption of the Redevelopment Plan in July 1975; and

WHEREAS, pursuant to the passage of AB 1X26 upheld by the California Supreme Court, redevelopment agencies were required to be dissolved by February 1, 2012; and

WHEREAS, pursuant to Resolution No. 2012/07 dated January 24, 2012, the City of Antioch confirmed its intention to serve as the Successor Agency to the Antioch Development Agency for non-housing related functions and pursuant to Resolution No. 2012/06 dated January 24, 2012, the City of Antioch elected to perform the housing functions of the Antioch Development Agency pursuant to AB 1X26; and

WHEREAS, the City Council of the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency has heretofore considered said Operating Budget; and

WHEREAS, the City Council as Successor Agency and Housing Successor to the Antioch Development Agency did receive, consider and evaluate the revised 2016-17 portion of the Operating Budget as submitted; and

WHEREAS, enforceable obligations of the Successor Agency and Housing Successor are incorporated into said budgets;

NOW THEREFORE BE IT RESOLVED:

A. That the Successor Agency and Housing Successor Two-Year Operating Budget for the 2017-19 Fiscal Years, on file with the Recording Secretary, is hereby approved and adopted.

B. That the revised portion of the Successor Agency and Housing Successor Budget for the 2016-17 Fiscal Year is hereby approved and adopted.

* * * * *
* * * * *

The foregoing resolution was passed and adopted by the City of Antioch as Successor Agency and Housing Successor to the Antioch Development Agency at a regular meeting thereof, held on the 27th day of June 2017, by the following vote:

AYES:
NOES:
ABSENT:

ARNE SIMONSEN, RECORDING SECRETARY



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *FE*

SUBJECT: Authorization to Amend Code Enforcement Consultant Contract with TRB & Associates to Extend the Expiration Date of the Contract to June 30, 2019 and Increase the Not to Exceed Amount by \$500,000

RECOMMENDED ACTION

It is recommended that the City Council authorize the City Manager to amend the Code Enforcement Consultant contract with TRB & Associates (TRB) to extend the expiration date of the contract to June 30, 2019 and increase the not to exceed amount by \$500,000. This would bring the total contract amount beginning July 1, 2016 and ending June 30, 2019 to \$700,000.

STRATEGIC PURPOSE

These actions are essential to continue to meet the expectations of Strategic Plan Long Term Goal D-3: To grow the Code Enforcement staff in number and efficiency.

FISCAL IMPACT

The cost of this contract will be borne by Measure C funds set aside specifically for Code Enforcement Services.

DISCUSSION

The City has contracted with TRB & Associates for the past year to provide Code Enforcement Manager and Housing Inspection services. The Code Enforcement Division currently has 3 full time officers and two General Laborers on staff. In addition, there is a Development Services Technician providing administrative support for the Code Enforcement Division.

Mike Aguirre, an employee of TRB, has served as a contract Code Enforcement Officer with the City of Antioch for the majority of the past five years and is currently acting in that capacity. Mr. Aguirre is available, knowledgeable about the community, knows the City process and case tracking program and has a positive working relationship with various City Departments. He is well versed in all aspects of Code Enforcement.

Due to current staffing level, the Code Enforcement Division of the Community Development Department operates in a complaint-driven capacity, able to enforce Antioch Municipal Code violations on commercial and residential properties in the City with minimal proactive enforcement activity. Proactive Code Enforcement activity provides a more balanced effort of compliance throughout our community, increases the quality of life, health, and property in the City, and improves the overall general appearance of the City. This amendment with TRB allows the City to retain the current contract Code Enforcement Officer and grow the Division by one additional contract Code Enforcement Officer. With this increase in staff, the Code Enforcement Division will begin to proactively patrol and monitor the City's main thoroughfares, corridors, business districts, and neighborhoods for violations of the Antioch Municipal Code. Locations with unreported violations such as inoperable vehicles, accumulation of trash and rubbish, as well as any hazardous conditions, will be identified through these proactive patrols and will be brought into compliance.

Council approval is requested to amend the existing Code Enforcement Consultant contract to extend the expiration date of the contract to June 30, 2019 and increase the not to exceed amount by \$500,000 for a total of \$700,000. This continuation of our consultant resources will allow the City to continue to provide essential and previously directed services to our community in an effective and efficient manner.

ATTACHMENTS

A: Resolution

ATTACHMENT “A”

ATTACHMENT "A"

RESOLUTION NO. 2017/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AUTHORIZING AN AMENDMENT TO THE CODE ENFORCEMENT CONSULTANT CONTRACT WITH TRB & ASSOCIATES TO EXTEND THE EXPIRATION DATE OF THE CONTRACT TO JUNE 30, 2019 AND INCREASE THE NOT TO EXCEED AMOUNT BY \$500,000 FOR A TOTAL OF \$700,000

WHEREAS, on July 27, 2016, the City of Antioch and TRB & Associates entered into an Agreement to provide contract Code Enforcement Consultant services; and

WHEREAS, this amendment allows the City to begin proactive patrols of the City's main thoroughfares, corridors, business districts, and neighborhoods for violations of the Antioch Municipal Code.

WHEREAS, Proactive Code Enforcement activity provides a more balanced effort of compliance throughout our community, increases the quality of life, health, and property in the City, and improves the overall general appearance of the City

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch authorizes the City Manager to amend the Code Enforcement Consultant contract with TRB & Associates to extend the expiration date of the contract to June 30, 2019 and increase the amount not to exceed seven hundred thousand dollars (\$700,000), in a form approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of June, 2017 by the following vote:

AYES:

NOES:

ABSENT:


**ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH**



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 27, 2017

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Nickie Mastay, Administrative Services Director 

SUBJECT: Resolution for an Exception to the 180-Day Wait Period for Post-Retirement Employment

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution for an exception to the 180-day wait period for post-retirement employment regarding the Water Quality Analyst position.

STRATEGIC PURPOSE

Strategy L-10: Effective and efficient management of all aspects of Human Resources Management, including Employer/Employee Relations, labor negotiations, classification and compensation, recruitment and selection, benefits administration, and staff development.

FISCAL IMPACT

The City's only Water Quality Analyst, Lori Sarti, announced her retirement effective August 5, 2017. As a retired annuitant, Ms. Sarti can work up to a maximum of 960 hours in the fiscal year ending June 30, 2018. Ms. Sarti will receive an hourly salary but will not be receiving other benefits as a retired annuitant. Pursuant to State law, as a PERS annuitant, she cannot be paid an hourly rate less than the minimum or more than the maximum monthly base salary paid for that position, divided by 173.333 hours per month.

DISCUSSION

The City's only Water Quality Analyst, Lori Sarti, announced her retirement with her last day of employment being August 4, 2017. The City is currently recruiting for this position and started the recruitment on June 7, 2017. Since it will take some time to recruit for this critically needed position and some time to train the future employee, Ms. Sarti has agreed to assist the City part-time as a retired annuitant until a successful recruitment is completed.

The Water Quality Analyst oversees and supervises the overall operations of the water laboratory and performs the most complex chemical, bacteriological, and physical analyses of water using a variety of laboratory instruments, equipment and techniques to assure the City's compliance with water quality standards. The position ensures that

the Water Quality Laboratory (WQL) maintains WQL Certification under the Environmental Laboratory Accreditation Program (ELAP). This position also submits required reports to the State and Environmental Protection Agencies.

The Water Quality Analyst position is vital for public health reasons and critical to the City's Water Treatment Plant Operation functioning up to regulatory standards.

ATTACHMENTS

A. Resolution

Exhibit 1 to Resolution – Employment Agreement

RESOLUTION NO. 2017/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
FOR EXCEPTION TO THE 180-DAY WAIT PERIOD FOR POST-RETIREMENT
EMPLOYMENT (GOVERNMENT CODE SECTIONS 7522.56 & 21224)**

WHEREAS, in accordance with Government Code section 7522.56 the City Council of the City of Antioch must provide CalPERS this certification resolution when hiring a retiree before 180 days has passed since his or her retirement date; and

WHEREAS, Lori Sarti is retiring from the City of Antioch in the position of Water Quality Analyst, effective August 5, 2017; and

WHEREAS, Government Code section 7522.56 requires that post-retirement employment commence no earlier than 180 days after the retirement date, which is February 1, 2018 without this certification resolution; and

WHEREAS, Government Code section 7522.26 provides that this exception to the 180 day wait period shall not apply if the retiree accepts any retirement-related incentive; and

WHEREAS, the City Council, the City of Antioch and Lori Sarti certify that Lori Sarti has not and will not receive a Golden Handshake or any other retirement-related incentive; and

WHEREAS, the City Council of the City of Antioch hereby appoints Lori Sarti as an extra help retired annuitant to perform the duties of the Water Quality Analyst for the City of Antioch under Government Code section 21224, effective August 5, 2017; and

WHEREAS, the entire employment agreement, contract or appointment document between Lori Sarti and the City of Antioch has been reviewed by this body and is attached herein; and

WHEREAS, no matters, issues, terms or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

WHEREAS, the employment shall be limited to 960 hours per fiscal year; and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the maximum base salary for this position is \$9,229 per month and the hourly equivalent is \$53.24, and the minimum base salary for this position is \$7,592 per month and the hourly equivalent is \$43.80; and

RESOLUTION NO. 2017/**

June 27, 2017

Page 2

WHEREAS, the hourly rate paid to Lori Sarti will be \$53.24; and

WHEREAS, Lori Sarti has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch as follows:

Section 1. Hereby certifies the nature of the appointment of Lori Sarti as described herein and detailed in the attached employment agreement and that this appointment is necessary to fill the critically needed position of Water Quality Analyst for the City of Antioch by August 5, 2017 because the Water Quality Analyst is retiring August 5, 2017, because the City is actively recruiting for a permanent appointment to fill the vacancy, because the City needs a Water Quality Analyst with sufficient City knowledge and expertise to oversee the Water Quality Laboratory and ensure upcoming deadlines are met and because the City cannot temporarily appoint any employee as a Water Quality Analyst without impairing City operations.

Section 2. The City Clerk shall certify to the adoption of this resolution.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of June, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH

**EMPLOYMENT AGREEMENT
FOR PART-TIME EMPLOYMENT WITH
CITY OF ANTIOCH**

This Employment Agreement ("AGREEMENT") is made and entered into by and between the CITY OF ANTIOCH, State of California ("CITY"), and Lori Sarti ("SARTI"), an individual, on the following terms and conditions:

RECITALS

- A. CITY is in need of an individual with the knowledge, skills and abilities to work part-time performing Water Quality Analyst duties while the City engages in recruitment to fill the position of the Water Quality Analyst;
- B. SARTI, by virtue of having previously served as the City's only Water Quality Analyst is uniquely qualified and has the requisite specialized skills, training and experience to serve part-time and train the future Water Quality Analyst;
- C. CITY desires to employ the specialized services of SARTI on a part-time basis for CITY in consideration of and subject to the terms, conditions, and benefits set forth in the AGREEMENT;
- D. SARTI desires to accept part-time employment performing duties as Water Quality Analyst in consideration of and subject to the terms, conditions, and benefits set forth in this AGREEMENT;
- E. SARTI represents that she is a retired annuitant of the California Public Employees' Retirement System ("CalPERS") within the meaning of the Government Code 21221 (h) as of the August 5, 2017. SARTI acknowledges that she is restricted to working no more than a combined 960 hours for CITY, a state agency, or other CalPERS contracting agencies (collectively "CalPERS Agencies") during CITY'S 2017-2018 fiscal year. SARTI represents that she has not received any unemployment compensation from any CalPERS Agencies during the 12-month period preceding the effective date of this Agreement, that she has not received a retirement incentive upon retirement within the meaning of Government Code 7522.26(g), and that she has attained normal retirement age within the meaning of Government Code 21220.5; and
- F. CITY has determined that the appointment of SARTI by no later than August 6, 2017 is necessary to fill a critically needed position and will submit to CalPERS a resolution of such certification.

OPERATIVE PROVISIONS

THEREFORE, in consideration of the above recitals and promises and conditions herein, CITY and SARTI mutually agree as follows:

1. Position and Duties.

1.1 **Position.** SARTI accepts part-time employment with CITY to perform the duties of Water Quality Analyst and shall perform all functions, duties and services set forth in Section 1.4 [Duties] of this AGREEMENT.

1.2 **Term.** This AGREEMENT commences and is effective on August 5, 2017 ("COMMENCEMENT DATE") after being executed both by SARTI and the City's City Manager. Subject to the provisions set forth in Section 3 [Termination], SARTI shall be employed part-time in the position of Water Quality Analyst for a term commencing on the COMMENCEMENT DATE. This AGREEMENT shall expire as of the first of the following to occur: (i) 5:00pm on June 30, 2018; (ii) upon SARTI working his 960 hours for the CITY in any fiscal year, including hours worked for other CalPERS Agencies during such fiscal year; or (iii) upon termination of the AGREEMENT by either SARTI or CITY as provided in Section 3 [Termination] of this AGREEMENT.

1.3 **At-Will.** SARTI acknowledges that she is an at-will employee of the CITY who shall serve at the pleasure of the City at all times during the period of her service hereunder and that her employment may be terminated at any time for any reason or no reason with or without cause as provided in Section 3 [Termination] of this AGREEMENT and/or by operation of California or federal law. Nothing in this AGREEMENT is intended to, or does, confer upon SARTI any right to any property interest in continued employment, or any due process right to a hearing before or after a decision by CITY to terminate her employment, except as is expressly provided in Section 3 [Termination] of this AGREEMENT and/or by operation of California or federal law. Nothing contained in this AGREEMENT shall in any way prevent, limit or otherwise interfere with the right of CITY to terminate the services of SARTI as provided in Section 3 [Termination]. Nothing in the AGREEMENT shall prevent, limit or otherwise interfere with the right of SARTI to resign at any time from the position with CITY, subject only to the provisions set forth in Section 3 [Termination] of this AGREEMENT. The terms of the CITY's personnel rules, policies, procedures, ordinances, resolutions, Municipal Code (collectively "PERSONNEL POLICIES") shall not apply to SARTI to the extent such PERSONNEL POLICIES conflict with this AGREEMENT.

1.4 **Duties.** SARTI agrees to perform all Water Quality Analyst duties which include, but are not limited to the following duties:

Oversee and supervise the overall operations of the water laboratory and perform the most complex chemical, bacteriological, and physical analyses of water using a variety of laboratory instruments, equipment and techniques to assure the City's compliance with water quality standards.

Ensure that the Water Quality Laboratory maintains certification under the Environmental Laboratory Accreditation Program.

Participate in the selection, hiring and training of Water Quality Analyst.

Supervise, prioritize, schedule and/or perform the collection and analysis of source water, potable water, and wastewater; approve new water mains for connection with the City system.

Compile and prepare a variety of reports and correspondence; submit required reports to the State and EPA regulatory agencies; maintain all lab records and use computer to store, retrieve and analyze data.

Collect, analyze, and summarize data produced by the laboratory and the operations Supervisory Control and Data Acquisition (SCADA) system; recognize potential and actual problems which may occur in analytical procedures and take proper corrective action; recommend changes in treatment process to ensure highest quality water and regulatory compliance.

Coordinate assigned laboratory activities with those of other divisions and outside agencies and organizations; represent the City in meetings with other water agencies; regulatory agencies and the public.

SARTI will also perform all other legally permissible and proper duties and functions consistent with the Water Quality Analyst position.

1.5 Hours of Work. SARTI shall devote the time necessary to adequately perform her duties as Water Quality Analyst. The parties anticipated that SARTI will work approximately 20 – 40 hours per week allocated between regular business hours and hours outside of regular business hours including, without limitation, attendance at regular and special meetings and attendance at such municipal organizations, and community events and City functions. Toward that end, SARTI shall be allowed reasonable flexibility in setting her own office hours, provided the schedule of such hours provides a significant presence at the Water Treatment Plant, reasonable availability to the City Manager, the City staff and members of the community during regular City business hours and for the performance of her duties and of City business. In no event shall SARTI be required to work in excess of 960 hours per fiscal year for CITY as a part-time Water Quality Analyst, including hours worked for other CalPERS Agencies during such fiscal years. The part-time position of Water Quality Analyst shall be deemed an exempt position under California wage and hour law.

1.6 Other Activity. In accordance with Government Code Section 1126, during the period of his employment, SARTI shall not accept, without the express prior written consent of the City Council, any other employment or engage, directly or indirectly, in any other business, commercial, or professional activity, whether or not for pecuniary advantage, that is or may be competitive with CITY, that might cause a conflict-of-interest with CITY, or that otherwise might interfere with the business or operation of CITY or the satisfactory performance of SARTI's duties as Water Quality Analyst.

1.7 Vehicle Operation. SARTI shall operate any vehicle used in connection with the performance of her duties as Water Quality Analyst in a safe manner and otherwise in observance of all established traffic safety laws and ordinances and shall maintain a valid California automobile driver's license during the period of employment.

2. Compensation.

2.1 Rate of Pay. For all services performed by SARTI a Water Quality Analyst under this AGREEMENT, CITY shall pay SARTI compensation at the rate of Fifty Three Dollars

and Twenty Four Cents (\$53.24) per hour. Such compensation shall be payable according to the scheduled paydays for CITY personnel.

2.1.1 Compliance with CalPERS requirements. It is the intent of the parties to compensate SARTI only to the extent permitted under Government Code 21221(h) and corresponding CalPERS regulations and policy statements. The Rate of Pay set forth above is based on the salary limitations established by CalPERS and is calculated by taking the monthly base salary paid to the Water Quality Analyst as listed on a publicly available pay schedule. SARTI, as the most recent prior Water Quality Analyst, was paid a base salary of \$9,229 per month, which is divided by 173.333 to equal an hourly rate of \$53.24. SARTI, under this AGREEMENT, will be compensated at the equivalent hourly rate of \$53.24. SARTI, as the prior Water Quality Analyst, was also paid benefits, to which SARTI shall not be entitled under this AGREEMENT.

2.1.2 Recordation and Reporting of Hours Worked. SARTI will comply with all applicable CalPERS rules and regulations governing employment after retirement, including the recordation and reporting of all hours worked for the CITY to CalPERS as may be required. CITY shall assist in any such reporting obligation to CalPERS.

2.2 **Benefits.** Pursuant to Government Code 21221(h) and related CalPERS regulations and policy statements, SARTI shall not receive from CITY any benefits CITY commonly provides to its employees including, without limitation, medical, dental, vision, long term disability, life insurance, deferred compensation, or any paid personal time off such as vacation, sick leave, administrative leave, paid holidays or similar leave benefits.

3. Termination.

3.1 **By City.** CITY may terminate SARTI for any reason, and at any time, with or without cause, during the term of the AGREEMENT, by providing SARTI with written notice thereof. CITY'S only obligation in the event of such termination will be payment to SARTI of all compensation then due and owing as set forth in Section 2.1 [Rate of Pay] up to and including the effective date of termination.

3.2 **By Employee.** SARTI may terminate her employment for any reason, and at any time, with or without cause, during the term of the AGREEMENT, by providing the City Manager and City Council thirty (30) days advance written notice. CITY shall have the option, in its complete discretion, to make SARTI's termination effective at any time prior to the end of such period, provided CITY pay SARTI all compensation as set forth in Section 2.1 [Rate of Pay] due and owing her through the last day actually worked. SARTI shall not be entitled to any severance under the AGREEMENT. It is understood and agreed that any notice of termination should be given as soon as practicable and in the best interest of the CITY.

3.3 **No Notice for Expiration.** Nothing in Section 3 [Termination] shall be construed to require either SARTI or CITY to give advance written notice in order of the AGREEMENT to expire as set for in Section 1.2 [Term].

3.4 **Effect of Conviction on Termination.** If SARTI is convicted of a crime involving an abuse of her position, as defined in Government Code section 53243.4, the following restriction will apply: (i) any paid leave given to SARTI pending an investigation shall be fully reimbursed to CITY, (ii) any fund expended by CITY for the legal criminal defense of SARTI shall be fully reimbursed to CITY, (iii) any cash settlement paid to SARTI shall be

fully reimbursed. Upon conviction of a covered felony under Government Code section 7522.72 or 7522.74, SARTI may forfeit the benefits in accordance with those sections.

3.5 Benefits Upon Termination. All benefits to which SARTI is entitled under this AGREEMENT shall cease upon the termination of SARTI's employment, unless expressly continued either under this AGREEMENT, under any specific written policy or benefit plan applicable to SARTI, or unless otherwise required by law.

3.6 Termination Obligations. SARTI agrees that all property, including, without limitation, all equipment, tangible Proprietary Information (as defined below), documents, records, notes, contracts, and computer-generated materials furnished to or prepared by her incident to her employment belongs to CITY and shall be returned promptly to CITY upon termination of her employment and the expiration of this AGREEMENT.

4. Proprietary Information.

"Proprietary Information" is all non-public information pertaining in any manner to the business of CITY (or any CITY affiliate), its employees, clients, consultants, or business associates, which was produced by any employee of CITY in the course of his or her employment or otherwise produced or acquired by or on behalf of CITY. Proprietary Information shall include, without limitation, trade secrets, confidential financial data and formulae, attorney client-privileged information, confidential licensing information, software and other computer programs, copyrightable material, and other information exempt from production under the California Public Records Act and or the Federal Freedom of Information Act. All Proprietary Information not generally known outside of CITY's organization, and all Proprietary Information so known only through improper means, shall be deemed "Confidential Information." During her employment by CITY, SARTI shall use Proprietary Information, and shall disclose Confidential Information, only for the benefit of CITY and as is or may be necessary to perform her job responsibilities under this AGREEMENT. Following termination, SARTI shall not use any Proprietary information and shall not disclose any Confidential Information, except with the express written consent of CITY. SARTI's obligations under this Section shall survive the termination of her employment and the expiration of this AGREEMENT. A disclosure of Proprietary Information or Confidential Information by SARTI in response to an order by a court of competent jurisdiction or in response to a subpoena by a Grand Jury or any state, federal or local law enforcement agency shall not be deemed a breach of this AGREEMENT.

5. Conflict of Interest.

SARTI represents and warrants to CITY that to the best of her knowledge, she presently has no interest, and represents that she will not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or interfere in any way with performance of her services under this AGREEMENT.

6. General Provisions.

6.1 Recitals. The recitals, inclusive of all facts and representation, are incorporated into this AGREEMENT as if set forth in the Operative Provisions.

6.2 Notices. All notices, requests, demands, and other communications under this AGREEMENT shall be in writing and shall be effective upon delivery by hand or three (3) business days after deposit in the United States mail, postage prepaid, certified or registered, and addressed to CITY at the address below, and/or to the last known address maintained in SARTI's personnel file. SARTI agrees to notify CITY in writing of any change in her address during her employment with CITY. Notice of change of address shall be effective only when accomplished in accordance with this Section.

CITY's Notice Address:

City of Antioch,
City Hall, Attn: City Manager
Third and "H" Street
Antioch, CA 94531 – 5007

SARTI'S Notice Address: [Deliver to last updated address in personnel file].

6.3 Indemnification. In accordance with and to the extent provided by the California's Tort Claims Act (Government Code Section 825 et seq.) and Government Code Section 995-996.5, CITY shall defend and indemnify SARTI against and for all losses sustained by SARTI in direct consequences of the discharge of SARTI's duties on the CITY's behalf for the period of SARTI's employment under this AGREEMENT. CITY hereby guarantees the performance of this indemnity obligation by the CITY-related legal entity, and shall indemnify and hold SARTI harmless against any failure or refusal by such CITY-related legal entity to perform its obligations under this Section. CITY, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against SARTI, while acting within the scope of SARTI's duties, from all claims, losses and liabilities arising out of or incident to activities or operation performed by or on behalf of CITY or any party affiliated with or otherwise claiming under or through it, regardless of any prior, concurrent, or subsequent active or passive negligence by SARTI.

6.4 Merger, Integration and Modification. This AGREEMENT is intended to be the final, complete, and exclusive statement of the terms of SARTI's employment by CITY under this AGREEMENT. This AGREEMENT supersedes all other prior and contemporaneous agreements and statements, whether written or oral, express or implied, pertaining in any manner to the employment of SARTI, and it may not be contradicted by evidence of any prior or contemporaneous statements or agreements. To the extent that the practices, policies, or procedures of CITY, now or in the future, apply to SARTI and are inconsistent with the terms of this AGREEMENT, the provisions of this AGREEMENT shall control. This AGREEMENT may be modified only in a writing approved by the City Council and signed by all the parties.

6.5 Waiver. Either party's failure to exercise any right under this AGREEMENT shall not constitute a waiver of such right. Waiver by any party hereto of any term, condition, or covenant of this AGREEMENT shall not constitute the waiver of any other term, condition, or covenant hereof.

6.6 Assignment. Neither this AGREEMENT, nor any interest in it, may be assigned or transferred by any party without the prior written consent of all the parties. Any such assignment will be subject to such terms and conditions as CITY may choose to impose.

- 6.7 **Severability.** In the event any portion of this AGREEMENT is declared void, such portion shall be severed from this AGREEMENT and the remaining provisions shall remain in effect, unless the result of such severance would be to substantially alter this AGREEMENT or the obligations of the parties, in which case this AGREEMENT shall be immediately terminated.
- 6.8 **Attorney's Fees.** In any legal action, arbitration, or other proceeding brought to enforce or interpret the terms of this AGREEMENT, the prevailing party shall be entitled to recover reasonable attorney's fees and costs.
- 6.9 **Governing Law.** This AGREEMENT shall be governed by and construed in accordance with the laws of the State of California, and any action in connection with or arising out of this AGREEMENT or any dispute between the parties shall be commenced and maintained in the Superior Court of the State of California for the County of Contra Costa or the United States District Court for the Central District of California.
- 6.10 **Interpretation.** This AGREEMENT shall be construed as a whole, according to its fair meaning, and not in favor of or against any party. By way of example and not in limitation, this AGREEMENT shall not be construed in favor of the party receiving a benefit no against the party responsible for any particular language in this AGREEMENT. Captions are used for reference purposes only and should be ignored in the interpretation of the AGREEMENT. This AGREEMENT may be altered, amended, or modified only by an instrument in writing, executed by the parties to this AGREEMENT and by no other means. Each party waives their future right to claim, contest or assert that this AGREEMENT was modified, cancelled superseded or changed by any oral agreement, course of conduct, waiver or estoppel.
- 6.11 **Binding Effect.** The rights and obligations of this AGREEMENT shall inure to the benefit of, and be binding upon, the parties to the contract and their heirs, administrators, executors, personal representatives, successors and assigns, and whenever the context so requires, the masculine gender and includes the feminine and neuter, and the singular number includes the plural. This AGREEMENT may be executed in any number of counterparts, each of which shall be considered as an original and be effective as such.
- 6.12 **Further Assurances.** Each party shall execute and deliver such papers, documents, and instruments, and perform such acts as are necessary or appropriate, to implement the terms of this AGREEMENT and the intent of the parties to this AGREEMENT.
- 6.13 **Acknowledgement.** SARTI acknowledges that he has had the opportunity to consult legal counsel in regard to this AGREEMENT, that he has read and understands this AGREEMENT, that he is fully aware of its legal effect, and that he has entered into it freely and voluntarily and based on his own judgment and not on any representations or promises other than those contained in this AGREEMENT.

IN WITNESS WHEREOF, CITY has caused this AGREEMENT to be signed and executed on its behalf by its City Manager and duly attested to by its City Clerk, and SARTI has signed and executed this AGREEMENT.

DATE: _____.

CITY:

Ron Bernal, City Manager

DATE: _____.

SARTI:

Lori Sarti

ATTEST

APPROVED AS TO FORM:

Arne Simonsen, City Clerk



City of Antioch General Fund 2017-19

General Fund Fund Balance Projections

	Revised FY 16-17	Proposed FY 17-18	Proposed FY 18-19
Beginning Balance	\$22,904,428	\$25,945,763	\$26,040,826
Excess/ (deficit)	3,041,335	95,063	(2,805,495)
Ending Balance	\$25,945,763	\$26,040,826	\$23,235,331



GENERAL FUND REVENUES & EXPENDITURES

	Revised FY 16-17	Proposed FY 17-18	Proposed FY 18-19
Revenues	\$55,653,959	\$54,411,500	\$54,779,324
Expenditures	(52,612,624)	(54,316,437)	(57,584,819)
Excess/(Deficit)	3,041,335	95,063	(2,805,495)



General Fund Budget Highlights



- Increase in Property Tax projection from 5% to 6% for FY18 and FY19
- Reduction in projected sworn Police salary increases from 4.5% to 3.5% in FY18 and FY19
- Addition of 103rd Sworn Police Position in FY18
- Addition of 104th Sworn Police Position in FY19
- Addition of \$250,000 overtime funding for Police proactive details
- Maintain funding for vacant CSO position initially removed from preliminary budget
- \$150,900 in funding to CCC Library to provide 35 hrs/wk at W. 18th St. location

General Fund Budget Highlights



- Funding for two positions for proactive Code Enforcement team
- \$60,000 in funding for a landscape surge
- Addition of a Planner and a Development Services Tech for Building in Community Development Department
- \$100,000 for a public relations/marketing firm
- \$20,000 in funding to Celebrate Antioch Foundation
- \$13,000 additional funding to Arts & Cultural Foundation in FY18 and \$32,000 in FY19
- Part-time help funding for Business Licensing
- \$75,000 in funding in FY18 for an update to the City's Cost Allocation Plan, to include a fee study

Questions?