



Council Chambers  
200 H Street  
Antioch, CA 94509

Closed Session - 6:00 P.M.  
Regular Meeting - 7:00 P.M.

# ANNOTATED AGENDA

for

February 14, 2017

Antioch City Council  
Regular Meeting

Sean Wright, Mayor  
Lamar Thorpe, Mayor Pro Tem  
Monica E. Wilson, Council Member  
Tony Tiscareno, Council Member  
Lori Ogorchock, Council Member

Arne Simonsen, City Clerk  
Donna Conley, City Treasurer

Steven Duran, City Manager  
Michael G. Vigilia, City Attorney

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**Notice of Availability of Reports**

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 3<sup>rd</sup> Floor of City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

**Notice of Opportunity to Address Council**

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

**6:00 P.M.      ROLL CALL – CLOSED SESSIONS – for Council Members – *All Present***

**PUBLIC COMMENTS** for Closed Sessions – *None*

**CLOSED SESSIONS:**

- 1) **CONFERENCE WITH LABOR NEGOTIATORS** – This Closed Session with the City's Labor Negotiators is authorized by California Government Code § 54957.6; City designated representatives: Nickie Mastay, Denise Haskett and Glenn Berkheimer; Employee organization: Public Employees' Union Local 1.  
*Direction given to Labor Negotiators*
- 2) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION: City Manager.** This closed session is authorized pursuant to Government Code section 54957.  
*Direction given to staff*
- 3) **PUBLIC EMPLOYEE APPOINTMENT: Recruitment of City Manager.** This closed session is authorized pursuant to Government Code section 54957.  
*Direction given to staff*

**7:31 P.M.      ROLL CALL – REGULAR MEETING – for Council Members – *All Present***

**PLEDGE OF ALLEGIANCE**

**1.      PROCLAMATIONS**

- John McMullen, Antioch's First Veteran of the Year
- Dr. Joseph E. Langston, Global Outreach Divine Ministries, LLC

PROCLAMATION

PROCLAMATION

***Approved, 5/0***

Recommended Action: It is recommended that the City Council approve the proclamations.

**ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

**ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

- *ECONOMIC DEVELOPMENT COMMISSION (Deadline date to apply: 03/03/17)*
- *POLICE CRIME PREVENTION COMMISSION (Deadline date to apply: 02/24/17)*

**PUBLIC COMMENTS** – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

**CITY COUNCIL COMMITTEE REPORTS**

**MAYOR’S COMMENTS**

**PRESENTATION** – *Community Choice Energy Study, presented by Contra Costa County Deputy Director of Community Development, Jason Crapo*

PRESENTATION

**2. CONSENT CALENDAR**

**A. APPROVAL OF COUNCIL MINUTES FOR JANUARY 10, 2017**

**Approved, 5/0**

Recommended Action: It is recommended that the City Council approve the minutes.

STAFF REPORT

**B. APPROVAL OF COUNCIL MINUTES FOR JANUARY 24, 2017**

**Approved, 5/0**

Recommended Action: It is recommended that the City Council approve the minutes.

STAFF REPORT

**C. APPROVAL OF COUNCIL WARRANTS**

**Approved, 5/0**

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

**D. REJECTION OF CLAIMS: (1) FABIOLA PARRA-VILL; (2) FABIOLA VILLA PARRA ON BEHALF OF GERALDINE VILLA, A MINOR; AND (3) KELLY MORIARTY**

**Rejected, 5/0**

Recommended Action: It is recommended that the City Council take the following actions:

- 1) Reject the claim of Fabiola Parra-Villa that was received on May 25, 2016.
- 2) Reject the claim of Fabiola Parra Villa on Behalf of Geraldine Villa, a minor that was received on June 21, 2016.
- 3) Reject the claim of Kelly Moriarty that was received on February 2, 2017.

STAFF REPORT

**CONSENT CALENDAR – Continued**

- E.** SECOND READING – FORMATION OF THE PROPOSED CITY OF ANTIOCH COMMUNITY FACILITIES DISTRICT NO. 2016-01 (POLICE PROTECTION) *(Introduced on 01/24/17)*

**Ord. No. 2124-C-S adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt the Ordinance Levying Special Taxes within the City of Antioch Community Facilities District No. 2016-01 (Police Protection).

STAFF REPORT

- F.** STREET LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT ENGINEER'S REPORT FOR FY 2017/2018

**Reso. No. 2017/15 adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt the resolution instructing the City Engineer to prepare a consolidated Engineer's Report for FY 2017/2018 Lighting and Landscape District assessments.

STAFF REPORT

- G.** ONESOURCE SUPPLY SOLUTIONS – RESCINDING RESOLUTION NUMBER 2016/105

**Reso. No. 2017/16 adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt the resolution to rescind the OneSource Supply Solutions Resolution Number 2016/105, which was adopted by Council on September 27, 2016.

STAFF REPORT

- H.** LEAGUE OF CALIFORNIA CITIES

- Policy Committee Meeting
- Mayors and Council Members Executive Forum and Advanced Leadership Workshop

**Approved, 5/0**

Recommended Action: It is recommended that the City Council take the following actions:

- 1) Approve participation and authorize associated expenditures for the League of California Cities Policy Committee Meetings held in Ontario, California March 30 through March 31, 2017 for City Council Members.
- 2) Approve participation and authorize associated expenditures for the League of California Cities Mayors and Council Members Executive Forum and Advanced Leadership Workshops held in Monterey June 28 through June 30, 2017.

STAFF REPORT

**COUNCIL REGULAR AGENDA**

- 3.** GENERAL PLAN LAND USE ELEMENT UPDATE – SAND CREEK FOCUS AREA

**Received report, 5/0**

Recommended Action: It is recommended that the City Council receive the report and information on the General Plan Land Use Element Update and offer any questions or comments.

STAFF REPORT

STAFF REPORT

**COUNCIL REGULAR AGENDA – Continued**

**4. ANTIOCH ANIMAL SERVICES UPDATE**

Recommended Action: It is recommended that the City Council accept the Antioch Animal Services staff report and provide direction to staff regarding operational priorities and recommendations by Tony La Russa's Animal Rescue Foundation.

STAFF REPORT

STAFF REPORT

**5. RESOLUTION AUTHORIZING PROPERTY PURCHASE AGREEMENT WITH KHALIL RAHMANY FOR SALE OF SURPLUS OPEN SPACE**

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the City Manager to negotiate and execute a Property Purchase Agreement for the sale of surplus open space land located adjacent to 4420 Belvedere Way to Khalil Rahmany, in a form approved by the City Attorney.

**Reso. No. 2017/17 adopted, 5/0**

STAFF REPORT

**6. DISSOLUTION OF CITY/SCHOOL RELATIONS COMMITTEE AND CREATION OF AD HOC CITY/SCHOOL RELATIONS COMMITTEE**

Recommended Action: It is recommended that the City Council:

- Reso. No. 2017/18 adopted, 5/0 AND**
- 1) Adopt a resolution dissolving the City/School Relations Committee as standing committee; and,

**Create ad hoc committee with Council Member Wilson and Mayor Wright reporting back to Council upon termination in 6 months, 5/0**

- 2) Consider creating a City/School Relations ad hoc committee.

STAFF REPORT

**7. DISSOLUTION OF SYCAMORE CORRIDOR COMMITTEE AND CREATION OF AD HOC SYCAMORE CORRIDOR COMMITTEE**

Recommended Action: It is recommended that the City Council:

- Reso. No. 2017/19 adopted, 5/0 AND**
- 1) Adopt a resolution dissolving the Sycamore Corridor Committee as standing committee; and,

**Create ad hoc committee with Council Member Wilson and Mayor Wright reporting back to Council upon termination in 9 months, 5/0**

- 2) Consider creating a Sycamore Corridor Ad Hoc Committee.

STAFF REPORT

**8. DISSOLUTION OF CITY COUNCIL'S BUDGET COMMITTEE**

Recommended Action: It is recommended that the City Council adopt a resolution dissolving the City Council's Budget Committee.

**Reso. No. 2017/20 adopted, 4/1-Ogorchock**

STAFF REPORT

**COUNCIL REGULAR AGENDA – Continued**

**9. DELTA DIABLO ALTERNATE REPRESENTATIVE APPOINTMENT**

***Appointed Council Member Thorpe  
as the Alternate Representative, 5/0***

Recommended Action: It is recommended that the City Council review and approve Mayor Wright's nomination for an Alternate Representative to Delta Diablo.

STAFF REPORT

**PUBLIC COMMENT**

**STAFF COMMUNICATIONS**

**COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS** – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

**ADJOURNMENT – 11:59 p.m.**

STAFF REPORT



**JOHN MCMULLEN**  
**ANTIOCH'S FIRST**  
**"VETERAN OF THE YEAR"**

*WHEREAS, John will tell you "I visited Antioch in 1955 for a two week vacation, and I'm still here!" That vacation turned into a lifetime of service to our City, residents and especially our local Veteran community; and,*

*WHEREAS, John served in the United States Army as a Surface to Air Guided Missile Specialist stationed in South Korea for 16 months (1957-1958) during a very tense time, just 3 ½ years from the signing of the Armistice; and,*

*WHEREAS, while there was a suspension of hostilities, U.N. Forces were on high alert, and as a Surface to Air Guided Missile Specialist, John was in high demand; and,*

*WHEREAS, after his Honorable Discharge, John returned to his job at the Antioch Paper Mill where he stayed until 1965. John went on to put in 30 years with the City of Antioch, where he served honorably until his retirement in 1995; and*

*WHEREAS, John (or "Big John", as the Veteran's at the Antioch VFW Post 6435 call him) joined the VFW in 1978 and became a life member in 1981. He worked on the construction of the building Post 6435 calls home today at 815 Fulton Shipyard; and*

*WHEREAS, over the past 39 years he has held many positions at the Post. Since 1999 he has served as the Post Quartermaster, controlling and protecting the assets of the VFW Post 6435. John states, "I'm dedicated to service for our Veterans and the community"; and*

*WHEREAS, now a widower, John was married to his wife Reba for 48 years and has 4 daughters and 14 grandchildren; and*

*WHEREAS, John is the rock for the veterans here in the City of Antioch!*

*NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch, do hereby salute, commend and honor JOHN MCMULLEN for his dedication, commitment, and positive influence to our community and the Veterans in the City of Antioch.*

**FEBRUARY 14, 2017**

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**SEAN WRIGHT, Mayor**

**1.01**  
**02-14-17**



PROCLAMATION COMMENDING  
**DR. JOSEPH EUGENE LANGSTON**  
OF GLOBAL OUTREACH DIVINE MINISTRIES, LLC

**WHEREAS,**

*Global Outreach Divine Ministries, an outgrowth ministry of Langston Memorial Church of God in Christ, is the vision of Dr. Joseph Eugene Langston, Pastor and Humanitarian; and*

**WHEREAS,**

*Global Outreach Divine Ministries of Antioch, California, is a global ministry that helps heal and mend broken lives, and helps build better communities and cities by providing global divine discipleship outreach ministries; and*

**WHEREAS,**

*Global Outreach Divine Ministries has proposed a 17,000 square foot building venue located at 201 – 207 East 18<sup>th</sup> Street, Antioch, California; and*

**WHEREAS,**

*Dr. Joseph Eugene Langston, President and Chief Executive Officer of Global Outreach Divine Ministries, was born to be a humanitarian, believes that the ministry's mission is to change lives, individually, systematically and globally, and works to make transformation possible, trusting in God's grace; and*

**WHEREAS,**

*Dr. Joseph Eugene Langston insists that the mission must provide places of vitality in worship, learning and advocacy, and is committed to working for justice, believing that lives are changed through global experiences and friendships.*

**NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch, do hereby commend Dr. Joseph Eugene Langston by this proclamation, recognizing his faithful service to God through Global Outreach Divine Ministries in the City of Antioch.**

**FEBRUARY 14, 2017**

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**SEAN WRIGHT, Mayor**



# Community Choice Energy (CCE) In Contra Costa County

County Board of Supervisors  
January 17, 2017



# Current Status in Contra Costa County



- 
- Board of Supervisors authorized Technical Study on March 15, 2016. MRW & Associates selected.
  - Study is a partnership between the County and the 14 cities not already served by MCE
  - Presentations to city councils and community groups in January and early February
  - County taking comments through January 31, 2017
  - Study will be updated and finalized in February
  - Final Technical Study will be presented to BOS and City Councils in March/April for decisions/direction

# Scope of the Technical Study

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- Analyze the electrical load of the 15 participating jurisdictions
- Compare projected rates for PG&E and a Contra Costa CCE program under 4 different CCE energy supply scenarios
- Assess the ability of CCE to lower greenhouse gas (GHG) emissions
- Identify sites for potential local solar development
- Evaluate potential impact of CCE on local economy
- Compare 3 Separate CCE program alternatives (Contra Costa only, MCE and East Bay Community Energy (EBCE)) to existing PG&E service.



# BASIC UNDERLYING ASSUMPTIONS

## Load Served

- Only jurisdictions not already in MCE and customers served by PG&E (i.e., excludes customers with a non-PG&E source of power)
- 2015 data from PG&E
- Growth rates from California Energy Commission

## PG&E Rates

- From filings made at the California Public Utilities Commission (CPUC) (Long-Term Procurement Plan, Renewable Procurement Plan, Diablo Canyon Retirement Application, other filings that include costs of existing resources)
- Forwards-based forecasts of market power and natural gas prices

## CCE Costs

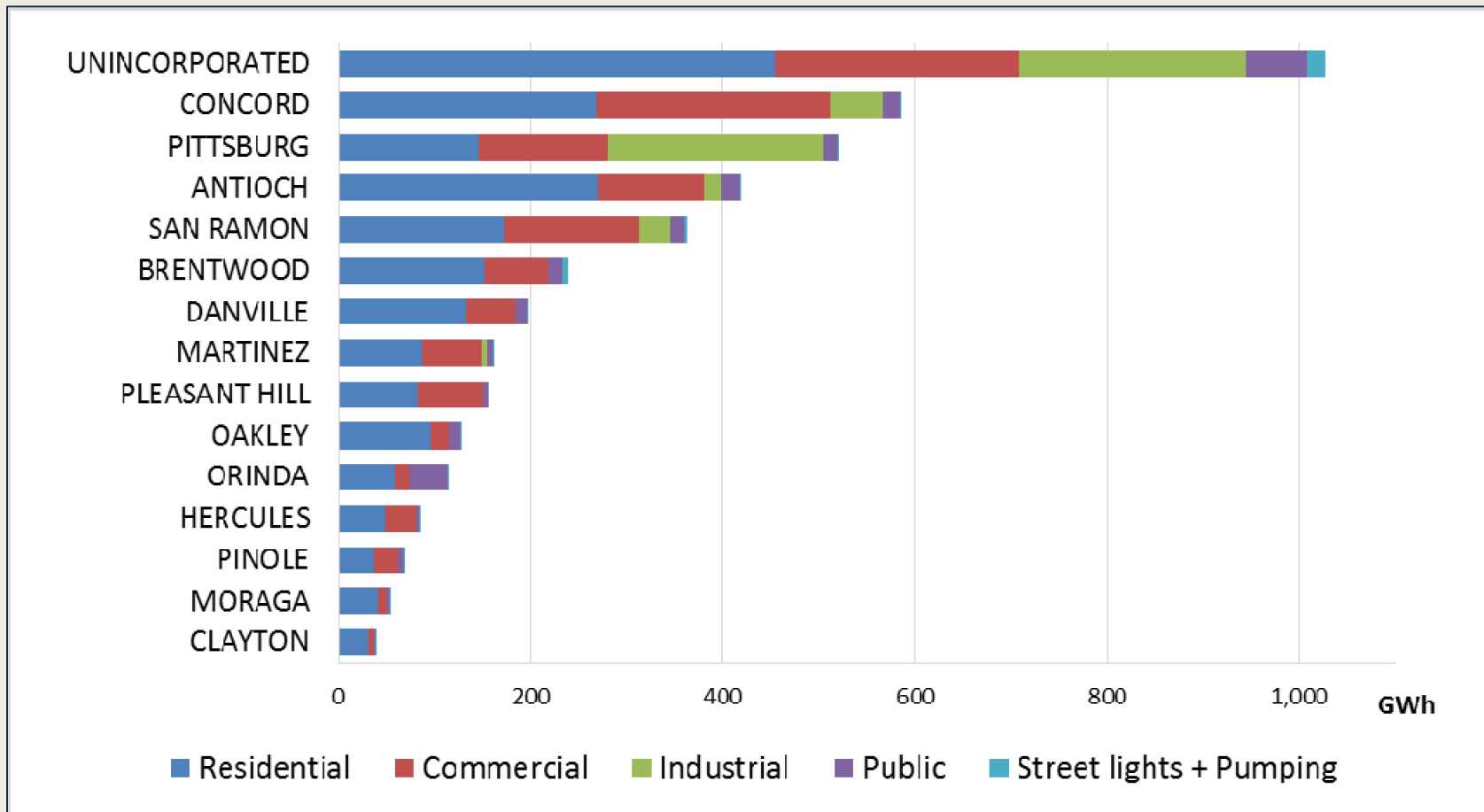
- Same underlying market gas and power prices as above
- Renewable cost projections based on recent contracts signed with public agencies (e.g., City of Palo Alto)
- Administration costs based on existing CCEs

# MAIN FINDINGS



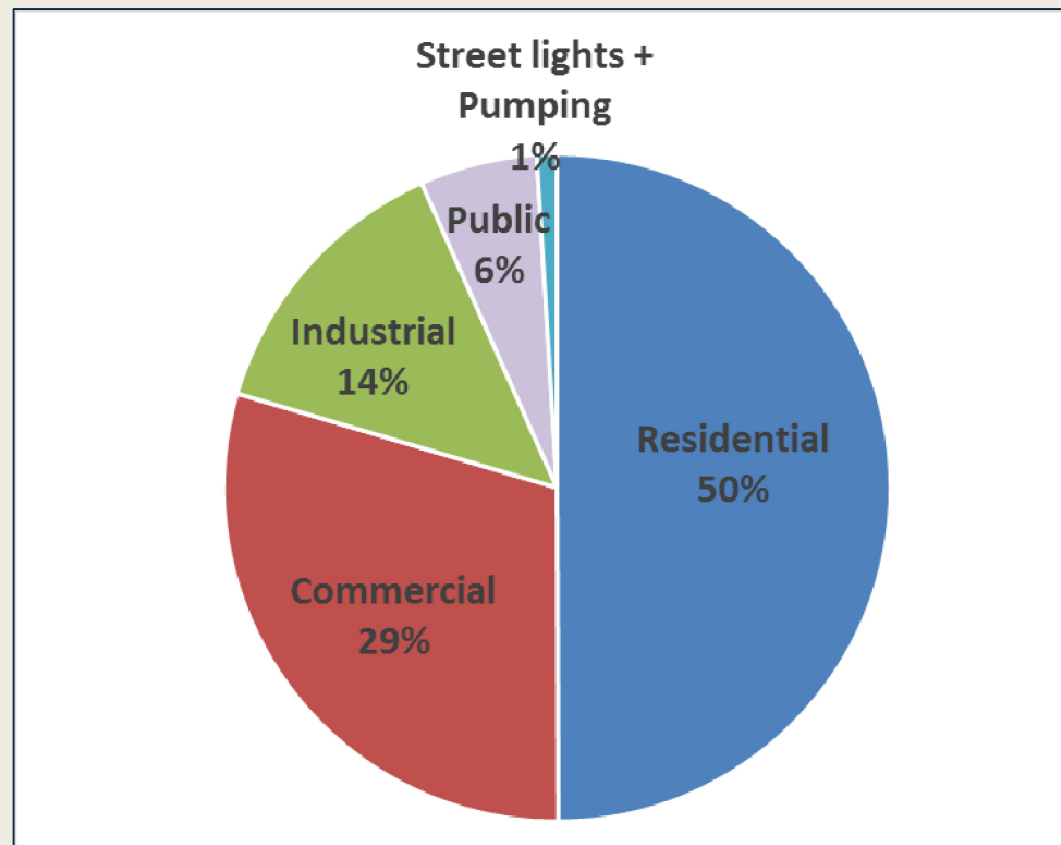
- Contra Costa County has several options for implementing a CCE program that could result in:
  - lower GHG emissions
  - increased local renewable energy generation
  - increased local job creation
- The electricity rates under various CCE scenarios would be similar or less than the PG&E rates.
- Enough technically feasible locations for renewable generation to meet a significant proportion of electricity demand (40% of these sites in Northern Waterfront).
- There are tradeoffs between forming a Contra Costa-only CCE versus joining existing/ongoing CCE efforts in neighboring counties

# CONTRA COSTA LOAD\*



Does not include the five Contra Costa cities already taking MCE service, or customers who have a non-PG&E source of power

# PG&E'S 2015 BUNDLED LOAD BY RATE CLASS\*



Does not include the five Contra Costa cities already taking MCE service, or customers who have a non-PG&E source of power

# THE FOUR SCENARIOS MODELED



Scenario	% Renewable at Start	% Renewable at 2030	% Renewable from Local Resources
1	33%	50%	0%
2	50%	80%	0%
3	33%	50%	50%
4	50%	80%	50%

## Notes:

- Scenario 1 represents the lowest cost option, albeit with the least amount of renewables and least greenhouse gas (GHG) savings. Scenario 4 represents the scenario with the greatest amount of renewables (and local renewables) but at the highest cost. The other two scenarios fall in between 1 and 4.
- Customer-sited solar (rooftop) is incorporated in this analysis as a reduction to the CCE's load
- Customer-sited solar does not count towards meeting the State's Renewable Portfolio Standard (RPS) and is therefore not included in the renewable procurement in these scenarios.



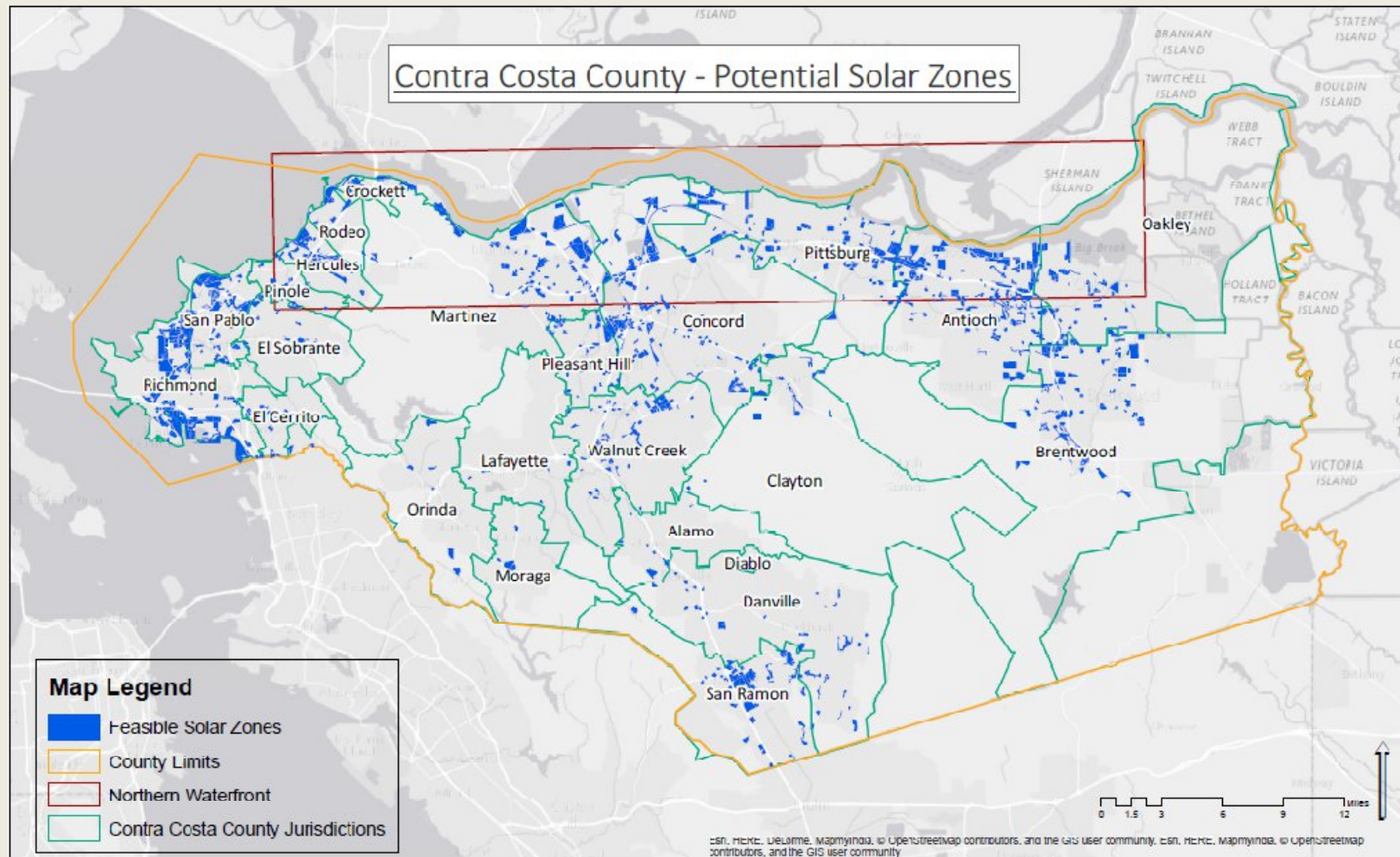
# AVERAGE BILL SAVINGS



Savings (%)	Scenario 1 (state mandated renewables)	Scenario 2 (accelerated renewables)	Scenario 3 (Scenario 1 with local renewables)	Scenario 4 (Scenario 2 with local renewables)
2018	up to 4%	up to 3%	up to 4%	up to 3%
2020	up to 6%	up to 5%	up to 5%	up to 4%
2030	10%	9%	7%	4%

- Potential rate savings in early years can vary depending upon assumptions about contributions to a reserve fund. For example, the newest CCE, Peninsula Clean Energy (PCE), is contributing to reserves while also offering a rate discount.
- CCE Board has broad discretion on ratemaking; it can direct funds to other programs (e.g., financial reserves, energy efficiency, rooftop solar, etc.) or to rate reductions.

# POTENTIAL SITES FOR LOCAL SOLAR



# CCE SUPPLY PORTFOLIOS AND GHG EMISSIONS



- PG&E already has a low-carbon supply portfolio
- CCEs can—and do—offer lower GHG emissions, but need more than just eligible renewables.

	PG&E 2015	MCE 2015
Eligible renewable	30%	56%
Large Hydro	6%*	12%
Nuclear	23%	0%
GHG-Free subtotal	59%	68%
Unspecified/Market	17%	25%
Natural Gas	25%	12%
Fossil subtotal	41%	32%

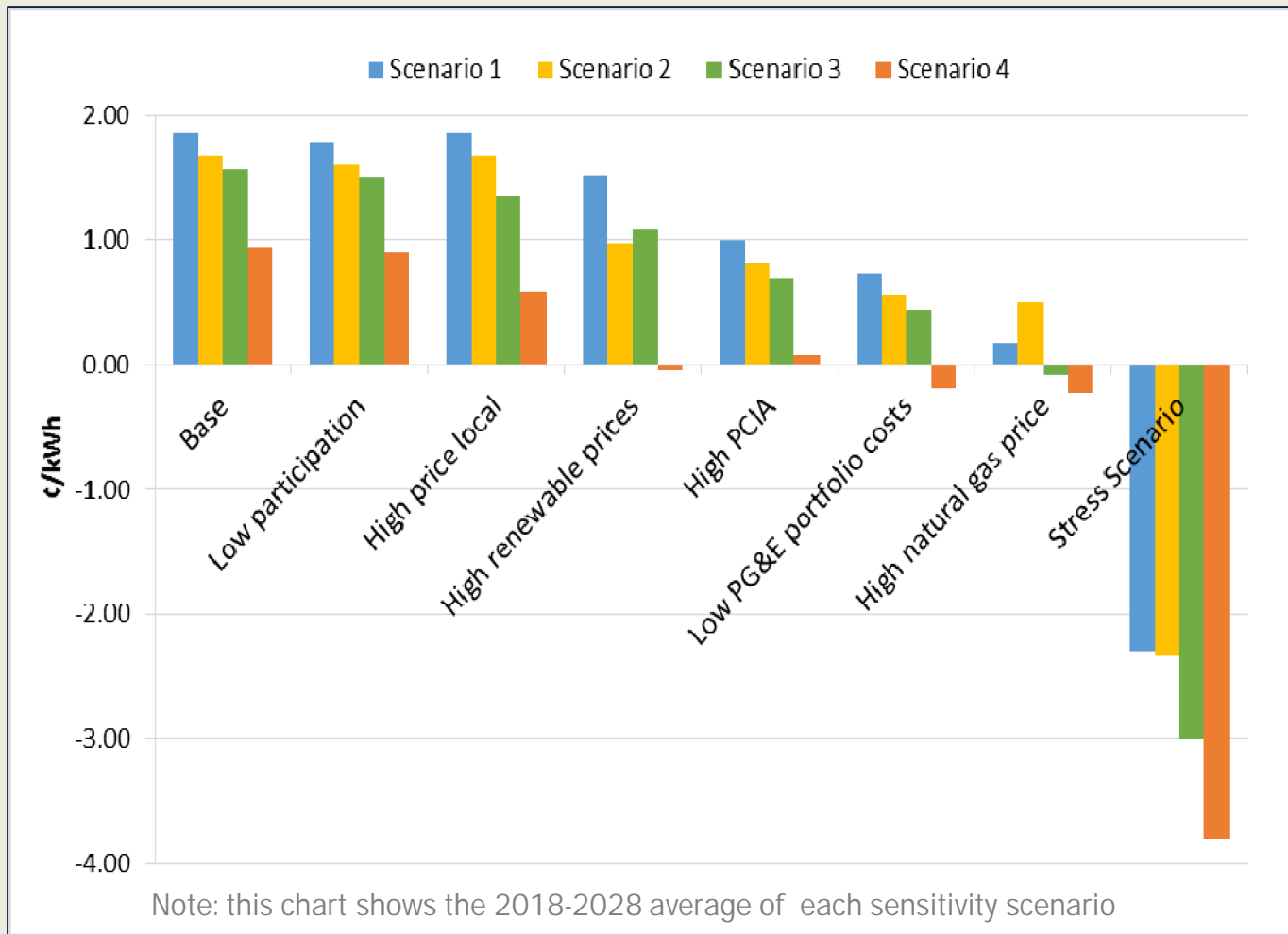
\* The fraction of PG&E's power from large hydro was historically low due to drought

# PRO FORMA SENSITIVITIES



Factor	Sensitivity Change
Low CCE Participation	Double Opt-Outs from 15% to 30%
High Price Local Renewable Generation	Local renewable prices 20% higher than base forecast
Increased cost of renewable power	10% higher through 2021, 20% higher in 2021 and 2022, and 30% higher after 2022
High PCIA ("exit fee")	Retains the high PCIA expected in 2018 (2.4¢/kWh) through 2028
High Natural Gas Prices	US DOE High Gas Price Scenario, which is about 50% higher than the base case price
Low PG&E Rates	PG&E rates 10% lower than base forecast
Stress Scenario	Combined impact of high renewable costs, high PCIA, high gas price and low PG&E rates.

# DIFFERENCE BETWEEN PG&E AND CCE CUSTOMER RATES



# CCE LOCAL JOBS IMPACTS

- Jobs likely to be created from 2 factors:
  - Electricity Rate Savings
  - Construction and Operation of Renewable Energy Generating Facilities and CCE operations
- The 4 scenarios modeled in the Draft Study project 530 - 680 additional jobs annually within the County

# JOBS RESULTING FROM RATE SAVINGS



- Residential Rate reduction shifts consumer spending to other activities across the local economy
- Shift in spending results in job creation in a broad range of economic sectors
- Rate savings would be modest, but widespread, with all electricity customers benefiting to some degree
- County's Commercial & Industrial customers reap "lower costs-of-doing business" which helps with added growth.

# JOBS FROM NEW ENERGY FACILITIES



- Local job creation projected from construction and operation of new renewable energy facilities
- Most jobs for facilities built within the County would be held by County residents
- Smaller share of jobs for build-out in adjacent counties would be held by County residents
- Jobs impact would depend on policies adopted by the CCE program to encourage build-out



# CONTRA COSTA CCE PROGRAM OPTIONS



## Options include:

1. Form a new, stand-alone CCE for County and cities not already with MCE
2. Join MCE
3. Join EBCE (Alameda County)

There are pros and cons/trade-offs to each option

## Key Factors Examined:

- ✓ Rates
- ✓ GHG Reduction Potential
- ✓ Local Control/Governance
- ✓ Local Economic Benefits
- ✓ Start-Up Costs
- ✓ Level of Effort
- ✓ Program Risks
- ✓ Timing

# CONTRA COSTA CCE PROGRAM OPTIONS



Criterion	Form CCCo JPA	Join MCE	Join EBCE	Stay with PG&E
Rates	Likely lower	Likely Lower	Likely Lower	Base
GHG Reduction Potential	Some	Some	Some	Base
Local Control/ Governance	Most	Some	Some	None
Local Economic Benefits	Greatest	Some	Some	Minimal
Start Up Costs/Cost to Join	Low, but greater risk <sup>1</sup>	None <sup>2</sup>	Unknown, but likely to be none <sup>2</sup>	None
Level of Effort	Greatest	Minimal	Greater	None
Program Risks	Greatest	Minimal	Some	Base
Timing (earliest)	Mid-Late-2018	Late-2017	Mid-2018	N/A

1 Start-up funds provided by the County and funding cities are likely to be reimbursed by the JPA.

2. Costs already spent for consulting/technical study will likely not be reimbursed.

# FORMING NEW CONTRA COSTA CCE (VS JOINING A REGIONAL CCE)



Benefits/Pros	Risks/Cons
Governance not shared with jurisdictions outside of County	Commitment of substantial County and City resources to establish a new CCE agency
Can form JPA, policies, and programs that fully reflect County interests and values	Higher risks due lack of experience; level of effort is high
Greatest potential for local economic development (due largely to a Contra Costa-only JPA)	Would need to establish programs, contractors, credit, etc.
Allows Contra Costa jurisdictions to formulate programs and initiatives that target low-income and environmental justice issues consistent with local values and priorities.	Longest timeline to begin enrolling customers; would not likely launch until late 2018 or early 2019
Any net revenues generated can be reinvested 100% into Contra Costa with complete decision making authority resting within Contra Costa jurisdictions.	Adding an additional CCE program could create customer confusion within the County

# JOINING MCE (VS EBCE)



Benefits/Pros	Risks/Cons
5 other Contra Costa County communities have already joined MCE; Brand awareness exists in the County	May be less geographic identification compared to East Bay
Established, successful program with staff, credit capacity and programs in place	Because programs and policies are already in place, less input into their content and operation
Easiest transition/implementation	Due to more expensive legacy contracts, rates could be higher than EBCE
Likely will be able to enroll customers sooner than EBCE	

# JOINING EBCE (VS MCE)



Benefits/Pros	Risks/Cons
Coming in on the "ground floor" – opportunity to influence JPA development, policy direction and program implementation	Will likely to take longer to enroll new communities/customers
May be greater geographic alignment (East Bay compared to Marin)	Path and cost (if any) to join is not yet clear; more will be known in February 2017
Fewer number of jurisdictions likely to be on Board of Directors	May be a small fish among some very large fishes (e.g. Oakland, Hayward)
EBCE working on a local development business plan with emphasis on local/union hire and local power production in the East Bay	Adding an additional CCE program could create customer confusion within the County

# BOARD VOTING SHARES



	MCE	EBCE (Simple)	EBCE (Weighted) <sup>1</sup>
Contra Costa already in MCE <sup>2</sup>	14%	n/a	n/a
Contra Costa not yet in MCE <sup>3</sup>	47%	52%	34%
Contra Costa Total	61%	52%	34%
Non-Contra Costa Communities	38%	48%	66%
Largest Community (share)	CC Unincorp. (8.1%)	All equal	Oakland (16.4%)
Unincorporated CC County Share	8.1%	All equal	8.4%

1. Standard EBCE voting is based on simple, one community, one vote. A weighted vote occurs only if three communities request it, and can only reverse an affirmative vote.
2. El Cerrito, Lafayette, Richmond, San Pablo, and Walnut Creek.
3. Assumes that all non-MCE Contra Costa communities join the CCE with 15% opt-out.

# REMAINING WITH PG&E



Benefits/Pros	Risks/Cons
Experienced provider	Higher GHG emissions; lower renewable content
Continuity- same firm provides all services	Less local renewable power generation
No action needed by City/County—status quo	Higher electricity rates than CCE rates under most scenarios
May be able to join a CCE at a later date (but perhaps at some cost)	No local control/local accountability
Individuals can remain on bundled PG&E service even if their community is a CCE member	No local input into policies and programs
	Less local economic development opportunity

# CCE PROGRAM RISKS



Risk	Magnitude	Mitigation
Financial Risks to CCE Members	Low	Keep CCE JPA's financial obligations separate from jurisdiction's
Procurement-Related Risks (i.e., can't meet rate or GHG targets)	Medium-low	Enter into balanced portfolio of power contracts
Legislative and Regulatory Risks	High	Monitor and advocate at legislature and CPUC
PCIA ("Exit Fee") Uncertainty	High	Establish rate-stabilization fund to account for volatile PCIA
PCIA Policy Uncertainty	High	Monitor and advocate at legislature and CPUC
Availability/price of low-carbon resources	Medium	Enter into balanced portfolio of power contracts
Bonding Risk	Low	Monitor and advocate at CPUC



# CONCLUSIONS (SO FAR)



- Likely able to meet or beat PG&E's retail rates.
- Can facilitate greater renewable generation in the County
- Can reduce GHGs, but need more than just increased RPS
- Can create 530 to 680 new jobs in County
- Trade-offs between different CCE options
  - Forming a stand-alone CCE: greatest control and local benefit potential, but greatest costs, risks and time to implement
  - Joining MCE: quickest, but less ability to shape program.
  - Joining EBCE: longer path than MCE, but with the opportunity to influence policies and formation
  - Joining MCE or EBCE can be delayed but it may result in an "entry fee" or higher PCIA.

# Next Steps and Upcoming Meetings

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- City Council Presentations:
  - Clayton – January 17
  - Martinez – January 18
  - San Ramon – January 24
  - Pleasant Hill – February 6
- Public Workshop – San Ramon Valley Region,  
January 26, 6:00 PM, Danville Veterans Building

# Questions/Comments

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Visit [www.cccounty.us/cce](http://www.cccounty.us/cce) to submit a comment on the Draft Technical Study and take the online survey.

Contact Information:

Jason Crapo, Deputy Director

Dept. of Conservation and Development

(925) 674-7722

Jason.Crapo@dcd.cccounty.us

**CITY COUNCIL MEETING  
INCLUDING THE ANTIOCH CITY COUNCIL  
ACTING AS SUCCESSOR AGENCY/HOUSING SUCCESSOR  
TO THE ANTIOCH DEVELOPMENT AGENCY**

**Regular Meeting  
7:00 P.M.**

**January 10, 2017  
Council Chambers**

**6:00 P.M. - CLOSED SESSION**

- 1. CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation pursuant to Government Code section 54956.9(d)(1): C.R. v. City of Antioch, et. al., U.S. District Court case no. 3:16-cv-03742 EDL; Kennedy v. Bedgood, et. al., U.S. District Court Case no. C-15-01404 EMC.
- 2. CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation pursuant to Government Code section 54956.9(d)(1): Brown v. City of Antioch, et. al., U.S. District Court case no. 3:16-cv-5102 LB.
- 3. PUBLIC EMPLOYMENT** – This Closed Session is authorized by California Government Code section 54957 – City Manager.

City Attorney Vigilia reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL**, No reportable action and **#2 CONFERENCE WITH LEGAL COUNSEL**, No reportable action; and, **#3 PUBLIC EMPLOYMENT**, Direction given to staff.

Mayor Wright called the meeting to order at 7:03 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Tiscareno, Ogorchock, Thorpe and Mayor Wright

**PLEDGE OF ALLEGIANCE**

Councilmember Tiscareno led the Council and audience in the Pledge of Allegiance.

**ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

Velma Wilson announced the following events:

- NAACP Dr. Martin Luther King Prayer Breakfast January 16, 2017 at 8:00 A.M. at Solomon Temple International Ministries in Pittsburg
- City of Antioch and Antioch Unified School District “United by the Dream” Reverend Dr. Martin Luther King Jr. Community Celebration at on January 16, 2017 at 1:00 P.M. at Antioch High School
- Antioch Family Night with the Warriors February 1, 2017

## **ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

City Clerk Simonsen announced the following Board and Commission openings:

- *Police Crime Prevention Commission: One (1) partial vacancy; deadline date is January 27, 2017*

He reported applications would be available in Council Chambers, online at the City's website and at the City Clerk's and Deputy City Clerks offices. He noted the application period for the Planning Commission closed and applications had been distributed to Council and Staff.

## **PUBLIC COMMENTS**

Marty Fernandez, Antioch resident, thanked Councilmember Thorpe for his support of Karl Dietzel and his family.

Ralph Hernandez, Chair Citizens for Democracy, congratulated newly elected City officials and reported he had been contacted regarding the potential recall of a Councilmember. He urged Council to work on behalf of the public when conducting City business.

Richard Panfili, Antioch resident, requested the City consider grandfathering his racecar trailer, allowing him to park on his property.

City Manager Duran stated he would respond to Mr. Panfilli regarding his request.

Ken Rickner, Shower House Ministries, thanked the City Council for allowing him to operate at the train station; however, he expressed concern that he had been unable to serve many of the homeless at this location. He requested that they be allowed to relocate their facilities to a more suitable site. He questioned if the City had considered his previous request for parking concessions for individuals working in the downtown area.

Gil Murillo, Antioch resident, congratulated newly elected Councilmembers. He suggested Council consider the need for sufficient infrastructure to support future development in Southeast Antioch.

Councilmember Ogorchock thanked Marty Fernandez and Councilmember Thorpe for their support of Karl Dietzel and his family. She requested a moment of silence in his memory and for Council to hold the meeting in his honor.

Mayor Wright thanked Councilmember Thorpe for his support of the Dietzel family and led the Council and audience in a moment of silence in memory of Karl Dietzel. He announced the remainder of meeting would be held in Mr. Dietzel's honor.

## **COUNCIL SUBCOMMITTEE REPORTS**

Councilmember Wilson reported on her attendance at the Tri Delta Transit meeting.

Councilmember Thorpe announced he would be attending the Mayor's conference and Association of Bay Area Governments (ABAG) Special General Assembly meeting.

Councilmember Tiscareno and Ogorchock reported on their attendance at the Community Development Block Grant (CDBG) subcommittee meeting.

Mayor Wright reported on his attendance at the Delta Diablo meeting.

### **MAYOR'S COMMENTS**

Mayor Wright stated he hoped everyone had a wonderful holiday. He acknowledged Karl Dietzel for his dedication to the City.

### **PRESENTATION**

Jeff Carman, Fire Chief Contra Costa County Fire Protection District, thanked the Council for inviting them to make a presentation this evening and introduced Lewis Broschard, Deputy Fire Chief, who gave an overhead presentation "ConFire Emergency Services in Antioch".

The City Council thanked Fire Chief Carman and Deputy Fire Chief Broschard for the presentation.

Ralph Hernandez, Chair Citizens for Democracy, questioned what monies the Fire District received as a result of pass-through funds and how that revenue was being expended.

Fire Chief Carman responded that the Fire District increased service levels to the community when there was an increase in revenue. He stated they did not plan to request a tax measure within the district; however, as the City proceeded with development, additional funding would be needed to maintain public safety.

- 1. COUNCIL CONSENT CALENDAR *for City /City as Successor Agency/Housing Successor to the Antioch Development Agency***
  - A. APPROVAL OF COUNCIL MINUTES FOR NOVEMBER 22, 2016**
  - B. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR DECEMBER 8, 2016**
  - C. APPROVAL OF COUNCIL MINUTES FOR DECEMBER 13, 2016**
  - D. APPROVAL OF COUNCIL WARRANTS**

- E. REJECTION OF CLAIM: FIRST TRANSIT/EASTERN CONTRA COSTA TRANSIT AUTHORITY, AND JAMON WILKINS
- F. APPROVAL OF TREASURER'S REPORT FOR NOVEMBER 2016
- G. ORDINANCE 2121 C-S SECOND READING – RESIDENTIAL UNITS ORDINANCE AMENDMENT (Z-16-01) (Introduced on 12/13/16)
- H. ORDINANCE 2122 C-S AND ORDINANCE 2123 C-S SECOND READING – ADOPTION OF THE 2016 CALIFORNIA BUILDING STANDARDS CODES AND LOCAL AMENDMENTS (Introduced on 12/13/16)
- I. RESOLUTION NO. 2017/01 APPROVING THE CLASS SPECIFICATION UPDATES FOR THE MANAGEMENT BARGAINING UNIT WITH NO SALARY CHANGES
- J. RESOLUTION NO. 2017/02, RESOLUTION NO. 2017/03, RESOLUTION NO. 2017/04, RESOLUTION NO. 2017/05 AND RESOLUTION NO. 2017/06 APPROVING THE MEMORANDUMS OF UNDERSTANDINGS (MOU'S) BETWEEN THE CITY OF ANTIOCH AND PUBLIC EMPLOYEES' REPRESENTATIVES AND ACKNOWLEDGE THE CITY MANAGER AND PUBLIC EMPLOYEES' REPRESENTATIVES EXECUTION OF THE MOU(S)

City of Antioch Acting as Successor Agency to the Antioch Development Agency

- K. SA RESOLUTION NO. 2017/25 RECOGNIZED OBLIGATION PAYMENT SCHEDULE (17-18) FOR THE SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY OF THE CITY OF ANTIOCH

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved the Council Consent Calendar with the exception of item J which was removed for further discussion.

**Item J** – Marty Fernandez, Antioch resident, and Ralph Hernandez, Citizen's for Democracy, spoke against approval of the Memorandums of Understandings (MOU'S) between the City and Public Employees' Representatives.

Councilmembers Tiscareno and Ogorchock commented that the City had negotiated in good faith with the bargaining units and they were in support of the process.

Councilmember Thorpe stated he was not on Council during the negotiations and he had concerns; therefore, he would be abstaining from the vote on this item.

Mayor Wright clarified legal counsel had informed him that the binding contract had occurred when Council approved the tentative agreement. He expressed concern regarding the financial

impacts of the MOUs and stated he had not participated in the negotiation process; therefore, he would be abstaining from the vote on this item.

On motion by Councilmember Tiscareno, seconded by Councilmember Wilson, the City Council approved item J. The motion carried the following motion:

Ayes: Tiscareno, Wilson, Ogorhock

Abstain: Thorpe, Wright

## **COUNCIL REGULAR AGENDA**

### **2. ADDITIONAL SERGEANT POSITION**

Chief Cantando presented the staff report dated January 10, 2017 recommending the City Council adopt a resolution: 1) Authorizing an additional Sergeant position, increasing the number of Sergeants from 9 (nine) to 10 (ten), and reducing the number of officers by one position to keep the total approved number of sworn personnel at 102; and 2) Authorizing the Finance Director to adjust the budget to accommodate this change.

In response to Council, Chief Cantando explained the Sergeant would initially supervise seven employees and would provide for a reduction in liability exposure while keeping officers and the community safer.

A motion by Councilmember Tiscareno to adopt the resolution died for the lack of a second.

City Attorney Vigilia clarified with no second on the motion, no further action could be taken; however, it could be brought back by staff in the future.

### **3. COST ALLOCATION PLAN**

Finance Director Merchant presented the staff report dated January 10, 2017 recommending the City Council receive this report and direct staff regarding the use of the City's Cost Allocation Plan for distribution of internal services costs to General Fund departments and/or enterprises in the 2017 – 19 budget process.

In response to Councilmember Thorpe, Finance Director Merchant and City Manager Duran explained the cost allocation plan.

In response to Councilmember Wilson, Finance Director Merchant stated the City could do a request for proposal to determine the cost of updating the cost allocation plan.

Sal Sbranti, Antioch resident, reported the Measure C Citizens' Oversight Committee had concerns as to whether all Measure C monies were being properly utilized to meet the objectives. He noted the voters had not approved Measure C funds to be expended on citywide administration costs.



Councilmember Ogorchock thanked Finance Director Merchant for all her time working on this item.

Following discussion, Finance Director Merchant stated she would provide a chart showing the existing formula and one removing the citywide administration costs from Measure C, for the budget study sessions. She noted Council could then determine how they wanted to proceed prior to final budget adoption.

On motion by Mayor Wright, seconded by Councilmember Thorpe, the City Council directed staff to bring back a budget option to eliminate the cost allocation plan from Measure C.

Mayor Wright declared a recess at 9:09 P.M. The meeting reconvened at 9:20 P.M. with all Councilmembers present.

#### **4. DRAFT TRANSPORTATION IMPACT FEE STUDY UPDATE (PW 644-A)**

Assistant City Manager Bernal/Public Works Director/City Engineer Bernal and Teifion Rice-Evans presented the staff report dated January 10, 2017 and Overview of Antioch Transportation Impact Fee Study and Options recommending the City Council receive an update on the Draft Transportation Impact Fee Study and direct staff regarding the Draft Transportation Impact Fee being studied.

Julie Morgan, Fehr & Peers, explained that roadways included in the fee program extended throughout the area and several were important for supporting future development in southeast Antioch. She noted as time progressed there may be slightly different conclusions about the infrastructure needed.

In response to Councilmember Tiscareno, Mr. Rice-Evans stated there was an advantage with an impact fee program; however, in unique circumstances it may be beneficial for the City to negotiate fees during the Development Agreement process. He noted the estimated fees were comparable within the Eastern Contra Costa County market.

Julie Morgan stated they had accounted for the East Contra Costa Regional Fee and Finance Authority (ECCRFFA) funds for two of the projects on the City's list.

Mayor Wright thanked Assistant City Manager/Public Works Director/City Engineer Bernal and Mr. Rice-Evans for the report.

With consensus of Council, staff was directed to bring back options for Council to consider.

#### **5. CONSIDERATION OF BIDS FOR THE ZONE 1 TRANSMISSION PIPELINE REHABILITATION AT HIGHWAY 4 (P.W. 701)**

Assistant City Manager Bernal/Public Works Director/City Engineer Bernal presented the staff report dated January 10, 2017 recommending the City Council adopt a resolution awarding the Zone 1 Transmission Pipeline Rehabilitation at Highway 4 contract to the lowest responsive and responsible bidder, R.J. Gordon Construction, Inc. and authorize the City Manager to execute an agreement in the amount of \$402,300.

**RESOLUTION NO. 2017/07**

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously adopted a resolution awarding the Zone 1 Transmission Pipeline Rehabilitation at Highway 4 contract to the lowest responsive and responsible bidder, R.J. Gordon Construction, Inc. and authorized the City Manager to execute an agreement in the amount of \$402,300.

**6. UPDATE ON SOCIAL MEDIA**

Economic Development Program Manager Zepeda presented the staff report dated January 10, 2017 recommending the City Council receive the report on social media.

In response to Councilmember Tiscareno, Economic Development Program Manager Zepeda suggested Council check-in to the City's facebook page to improve viewership and send her information on events to post.

In response to Councilmember Thorpe, City Manager Duran stated the intent was to use facebook as a marketing tool to distribute information to the public. He noted utilizing it for discussion may lead to negative responses and the City did not have staff to monitor it fulltime.

Councilmember Ogorchock suggested content be added to the City's facebook page such as a calendar of events, links to various City departments and photos.

Councilmember Tiscareno expressed concern that if more Councilmembers were involved in discussions on facebook, it could lead to Brown Act violations.

Councilmember Wilson suggested the City consider hiring a Public Information Officer to oversee social media.

Councilmember Thorpe agreed with Councilmember Wilson and emphasized the importance of engaging people in social media.

Mayor Wright thanked Economic Development Program Manager Zepeda for her hard work.

City Clerk Simonsen suggested Council attend the League of California Cities session on social media.

## 7. PROPOSED SALES TAX SHARING AGREEMENT WITH ONESOURCE SUPPLY SOLUTIONS

City Manager Duran presented the staff report dated January 10, 2017 recommending the City Council receive this report and reject the proposed Sales Tax Sharing Agreement with OneSource Supply Solutions.

Following discussion, the Council agreed to rescind the resolution approving the tax sharing agreement.

On motion by Councilmember Tiscareno, seconded by Councilmember Wilson, the City Council unanimously rescinded (Attachment A) **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A TAX SHARING AGREEMENT WITH ONE SOURCE SUPPLY SOLUTIONS**, dated September 27, 2016. (Resolution No. 2016/105).

## 8. CHARTER CITY DISCUSSION AND DIRECTION

City Manager Duran presented the staff report dated January 10, 2017 recommending the City Council receive a report regarding the potential of the City of Antioch becoming a Charter City, discuss the issue and provide direction to staff in this regard.

City Clerk Simonsen added the earliest the City could include a ballot Measure pertaining to a Charter City was in 2018.

Ralph Hernandez, Citizens for Democracy, and William LeRoy, Antioch resident, spoke against Antioch becoming a Charter City. Mr. LeRoy requested water bills be reduced on the tiered system.

Councilmember Thorpe stated he supported the strong Mayor form of government and suggested the City continue exploring a Charter City through a subcommittee.

Councilmember Ogorchock stated she was not in support of Antioch becoming a Charter City.

Councilmember Wilson stated she supported some aspects of a Charter City and suggested revisiting this item in 1-3 years.

Councilmember Tiscareno stated he believed that revenue and population did not support Antioch becoming a Charter City at this time.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council unanimously received and filed the report.

## 9. DEPARTMENTAL PRIORITIES

City Manager Duran presented the staff report dated January 10, 2017 recommending the City Council discuss the report, Top Project and Program Priorities by Department, and direct staff.

Councilmember Thorpe stated he and Mayor Wright were interested in an update regarding the development agreement with City Ventures. He stated he would prefer that to happen prior to the item coming to Council.

Councilmember Ogorchock requested prioritizing additional community cameras at East 18<sup>th</sup> Street and Cavallo Road.

Councilmember Tiscareno requested an update on the Park and Recreation Department.

Chief Cantando stated East 18<sup>th</sup> Street and Cavallo Road would be one of the higher priority areas; however, he would like to review calls for service at specific intersections to determine if that location should be the next one.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council unanimously directed staff to prioritize community cameras at East 18<sup>th</sup> Street and Cavallo Road.

City Clerk Simonsen reported he had signed a contract with next request for the automated processing software for public records requests.

## **10. CITY COUNCIL AGENDA FOLLOW-UP LIST**

City Manager Duran presented the staff report dated January 10, 2017 recommending the City Council review and acknowledge the items on the City Council Agenda Follow-Up List.

Councilmember Ogorchock requested adding the Save the Yard presentation to the discussion on the Beede lumber yard parcel.

## **11. STANDBY CITY COUNCIL MEMBERS**

City Clerk Simonsen announced copies of the Standby Council Members were made available in Council Chambers this evening.

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson, the City Council unanimously approved the following Standby City Council Member's lists:

- Mayor Wright: Clifton Mbanugo, Matthew Hart, Lamont Francoise
- Mayor Pro Tem Thorpe: Mark Jordan, Joy Motts, Josh Young
- Council Member Wilson: Don Freitas, Jennifer Victor, Terrance Wilson
- Council Member Tiscareno: Diane Gibson-Gray, Argentina Luevano, Greg Feere
- Council Member Ogorchock: Mary Rocha, Ken Turnage II, William Chapman

City Clerk Simonsen stated he would need contact information within a week for all Standby Council Members.

**PUBLIC COMMENTS** - None

**STAFF COMMUNICATIONS** - None

**COUNCIL COMMUNICATIONS** - None

**ADJOURNMENT**

With no further business, Mayor Wright adjourned the meeting at 10:44 P.M. to the next regular Council meeting on January 24, 2017.

Respectfully submitted:

*Kitty Eiden*

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KITTY EIDEN, Minutes Clerk

**CITY COUNCIL MEETING  
INCLUDING THE ANTIOCH CITY COUNCIL  
ACTING AS SUCCESSOR AGENCY/HOUSING SUCCESSOR  
TO THE ANTIOCH DEVELOPMENT AGENCY  
ANTIOCH PUBLIC FINANCING AUTHORITY**

**Regular Meeting**  
7:00 P.M.

**January 24, 2017  
Council Chambers**

**5:30 P.M. - CLOSED SESSION**

- 1) **CONFERENCE WITH LABOR NEGOTIATORS** – This Closed Session with the City’s Labor Negotiators is authorized by California Government Code § 54957.6; City designated representatives: Nickie Mastay, Denise Haskett and Glenn Berkheimer; Employee organization: Public Employees’ Union Local 1.
  
- 2) **CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation pursuant to Government Code section 54956.9(d)(1):
  - a. Burch v. City of Antioch, Contra Costa County Superior Court case no. C15-01484;
  - b. Successor Agency to Antioch Development Agency v. Michael Cohen, et. al., Sacramento Superior Court case no. 34-2015-80002092
  - c. Baldwin, et. al. v. City of Antioch, et. al., United States District Court case no. C15-02762 KAW.
  
- 3) **CONFERENCE WITH LEGAL COUNSEL** – Anticipated Litigation – Significant Exposure to Litigation pursuant to Government Code section 54956.9(d)(2): Receipt of Supplemental Notice of Potential Claim filed by Sierra Valley Construction.

City Attorney Vigilia reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LABOR NEGOTIATORS**, Direction given Labor Negotiators and **#2 CONFERENCE WITH LEGAL COUNSEL**, No reportable action; and, **#3 CONFERENCE WITH LEGAL COUNSEL**, Direction was given to the City Attorney.

Mayor Wright called the meeting to order at 7:02 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Ogorchock, Tiscareno, Thorpe and Mayor Wright

**PLEDGE OF ALLEGIANCE**

Councilmember Ogorchock led the Council and audience in the Pledge of Allegiance.

**PROCLAMATIONS**

*Black History Month, February 2017*

On motion by Councilmember Wilson, seconded by Councilmember Ogorchock, the Council unanimously approved the Proclamation.

Director of Park and Recreation Kaiser announced the City had partnered with Rua'h Community Outreach Ministries to host the Black History Month exhibit at the Nick Rodriguez Community Center, Wednesday through Sunday for two weeks beginning February 4, 2017.

### **ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

Julie Neward, General Manager of Somersville Towne Center introduced members of the management team and discussed their efforts to improve public safety at the mall. Also discussed were marketing events and promotions.

Mayor Wright thanked Ms. Neward for their addition to Antioch.

Director of Park and Recreation Nancy Kaiser announced staff was preparing for the upcoming Water Park season and dedication of the Spray Ground would be held on May 13, 2017. She presented Council with refillable drink cups.

### **ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

City Clerk Simonsen announced the following Board and Commission openings:

- *Police Crime Prevention Commission: One (1) partial vacancy; deadline date is January 27, 2017*

He reported applications would be available in Council Chambers, online at the City's website and at the City Clerk's and Deputy City Clerks offices.

### **PUBLIC COMMENTS**

Marty Fernandez, Antioch resident, presented Council with information on the Assistance with Homeless Act.

Liz Fuller, Antioch Library Manager, introduced herself and provided an update on library services.

Mayor Wright welcomed Ms. Fuller.

### **COUNCIL SUBCOMMITTEE REPORTS**

Councilmember Wilson reported on her attendance at the League of California Cities Policy Committee meetings.

Councilmember Thorpe reported on his attendance at the Mayor's Conference and New Mayor and City Council Academy.

Councilmember Tiscareno reported the Lone Tree Golf Course subcommittee meeting was scheduled for January 30, 2017.

Councilmember Ogorchock reported on her attendance at the League of California Cities committee meetings.

Mayor Wright reported on his attendance at the Delta Diablo meeting, Transportation subcommittee meetings and New Mayor's conference.

### **MAYOR'S COMMENTS**

Mayor Wright announced he had presented his son with the Eagle Scout Award on January 21, 2017.

#### **1. PRESENTATION**

City Treasurer Conley introduced Izac Chyou to give the presentation.

Izac Chyou, Public Finance Management (PFM) Senior Managing Consultant, gave an overhead presentation of Investment Performance Review for the Quarter ended December 31, 2016.

Chief Cantando gave a presentation of the Police Statistics for Year 2016 including the following information:

- Part 1 Crime Statistics
- Bureau of Support Services
- Bureau of Field Services
- Current Staffing Levels
- New Developments

He announced a Crab Feed to benefit the Police Explorers would be held March 4, 2017 at the Community Center.

Mayor Wright thanked Chief Cantando for the report and services provided by the Antioch Police Department.

Councilmember Tiscareno thanked Chief Cantando for the report and stated he would support funding to continue proactive details.



Councilmember Ogorchock suggested Council discuss funding for the crime suppression unit during budget discussions. She commended the vehicle abatement team, VIPS and Antioch Police Department for doing a great job.

In response to Councilmember Thorpe, Chief Cantando stated the Antioch Police Department would respond to after hour calls for vehicle abatement issues.

Councilmember Wilson thanked Chief Cantando for the report. She expressed concern that once the City accomplished hiring the funded officer positions, a slowdown in hiring process would create a backlog for filling vacancies.

In response to Councilmember Wilson, Chief Cantando stated he could request cities of similar size provide their crime statistics; however, few cities provided that data for the public. He reported there would be a presentation to Council on the status of Animal Services in February.

Councilmember Thorpe thanked the Antioch Police Department for their hard work.

Mayor Wright stated he supported the Community Engagement Team and thanked the former Council and Antioch Police Department for implementing the unit.

Tim McCall, Antioch resident, expressed concern that Council had not approved Chief Cantando's request for an additional Sergeant position noting it was important for young employees to have good leadership. He further noted a crime free City would facilitate economic development. He thanked Council and the Antioch Police Department for serving the community.

2. **COUNCIL CONSENT CALENDAR for City /City as Successor Agency/Housing Successor to the Antioch Development Agency/Antioch Public Financing Authority**
- A. **APPROVAL OF COUNCIL MINUTES FOR JANUARY 10, 2017**
- B. **APPROVAL OF COUNCIL WARRANTS**
- C. **APPROVAL OF TREASURER'S REPORT FOR DECEMBER 2016**
- D. **RESOLUTION NO. 2017/08 AMEND THE 2016-2017 CAPITAL IMPROVEMENT BUDGET FOR THE RETAINING WALLS REPLACEMENT PROJECT (P.W. 368-5R)**
- E. **LEAGUE OF CALIFORNIA CITIES POLICY COMMITTEE MEETINGS HELD ON JANUARY 19 – 20, 2017 IN SACRAMENTO, CA**
- F. **TECHNICAL TRAINING FOR CLERKS – TTC SERIES 300**
- G. **CITY OF ANTIOCH COMPREHENSIVE ANNUAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

- H. SINGLE AUDIT REPORTS FOR THE FISCAL YEAR ENDED JUNE 30, 2016
- I. TRANSPORTATION DEVELOPMENT ACT FUND – FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS’ REPORT FOR THE FISCAL YEARS ENDED JUNE 30, 2016

**ANTIOCH PUBLIC FINANCING AUTHORITY**

- J. ANTIOCH PUBLIC FINANCING AUTHORITY – BASIC FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS’ REPORT FOR THE YEAR ENDED JUNE 30, 2016

**CITY OF ANTIOCH ACTING AS SUCCESSOR AGENCY/HOUSING SUCCESSOR TO THE ANTIOCH DEVELOPMENT AGENCY**

- K. APPROVAL OF SUCCESSOR AGENCY WARRANTS
- L. APPROVAL OF HOUSING SUCCESSOR WARRANTS

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved the Council Consent Calendar with the exception of items D, G, H and I, which were removed for further discussion.

**Item D** – In response to Nancy Fernandez, Antioch resident, Assistant City Manager/Public Works Director/City Engineer Bernal explained this item was the budget amendment for a contract that was awarded at the December 13, 2016 Council meeting. He reported the retaining wall would be an interlocking block wall and if money was recovered from an accident that damaged the existing wall, it would be utilized to pay for this work.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council unanimously approved item D.

**Item G** – Finance Director Merchant presented the staff report dated January 24, 2017 recommending the City Council receive and file the report.

In response to Councilmember Thorpe, Finance Director Merchant stated she could not foresee the City bridging the gap in sales tax if Measure C were allowed to sunset.

Mayor Wright requested Finance Director Merchant provide Council with the percentage of property tax that was attributed to redevelopment in 2007.

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council unanimously approved item G.

**Item H** - Finance Director Merchant presented the staff report dated January 24, 2017 recommending the City Council receive and file the report.

Josh Young, Antioch resident, recommended deferring funds for future use.

Mayor Wright responded that there would be opportunity for the public to provide input during budget study sessions.

On motion by Councilmember Thorpe, seconded by Councilmember Wilson, the City Council unanimously approved item H.

**Item I** - Finance Director Merchant presented the staff report dated January 24, 2017 recommending the City Council receive and file the report.

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock, the Council unanimously approved item I.

## **PUBLIC HEARING**

### **3. RESOLUTION TO VACATE A SURPLUS PUBLIC SERVICE EASEMENT [DOC-2006-0393637] AND QUITCLAIM THE INTEREST TO THE UNDERLYING FEE OWNER, RONCO DEVELOPMENT (PARCELS 3 & 4, MS 357-301-09)**

Associate Engineer Warren presented the staff report dated January 24, 2017 recommending that the City Council adopt the resolution to vacate a public service easement [DOC 2006-0393637], quitclaim the interest to the underlying property owner, Ronco Development (Parcels 3 & 4, MS 357-301-09).

In response to Councilmember Wilson, Associate Engineer Warren explained the replacement easement would be recorded at the same time.

Mayor Wright opened and closed the public hearing with no members of the public requesting to speak.

### **RESOLUTION NO. 2017/09**

On motion by Councilmember Wilson, seconded by Councilmember Thorpe, the City Council unanimously adopted the resolution to vacate a public service easement [DOC 2006-0393637], quitclaim the interest to the underlying property owner, Ronco Development (Parcels 3 & 4, MS 357-301-09).

### **4. FORMATION OF THE PROPOSED CITY OF ANTIOCH COMMUNITY FACILITIES DISTRICT NO. 2016-01 (POLICE PROTECTION)**

Assistant City Engineer Filson and City Attorney Vigilia presented the staff report dated January 24, 2017 recommending that the City Council take the following actions: 1) Adopt the Resolution Authorizing Formation of the City of Antioch Community Facilities District (“CFD”) No. 2016-01 (Police Protection); 2) Adopt the Resolution Calling Special Landowner Election; 3) Adopt the Resolution Declaring Results of Special Landowner Election and Directing Recording of Notice of Special Tax Lien; and 4) Introduce the Ordinance Levying Special Taxes within the City of Antioch Community Facilities District No. 2016-01 (Police Protection) by title only.

Assistant City Engineer Filson stated the developer currently grading for their project was conditioned to annex into the CFD or create one. She noted as each additional development came forward they would be required through their Development Agreements to annex into the CFD.

In response to Councilmember Thorpe, City Attorney Vigilia explained the CFD would pay for the incremental increase in police services attributed to new development.

In response to Mayor Wright, City Attorney Vigilia responded that this CFD was for police services and funding for the substation would require authorization for infrastructure through a CFD.

Mayor Wright opened the public hearing.

Gil Murillo, Antioch resident, stated he was opposed to Council approving the Community Facilities District (CFD) No. 2016-01 (Police Protection) noting it would be insufficient to fund police and fire services for the area. He suggested looking at a master plan for the entire area.

Fred Cline, Delizia Ranch, questioned if the CFD would apply to property that remained undeveloped.

City Attorney Vigilia clarified that the CFD would be applied to each residential unit as it was developed.

Mayor Wright closed the public hearing.

**RESOLUTION NO. 2017/10**  
**RESOLUTION NO. 2017/11**

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the City Council unanimously adopted the Resolution Authorizing Formation of the City of Antioch Community Facilities District (“CFD”) No. 2016-01 (Police Protection).

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the City Council unanimously adopted the Resolution Calling Special Landowner Election.

Mayor Wright declared a recess at 9:01 P.M. The meeting reconvened at 9:10 P.M. with all Councilmembers present.

City Clerk Simonsen declared the January 24, 2017 results of the Special Tax Election for Community Facilities District No. 2016-1 (Police Protection) as follows:

- Yes - 170
- No - 0

Mayor Wright opened the public hearing.

**RESOLUTION NO. 2017/12**

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the City Council unanimously adopted the Resolution Declaring Results of Special Landowner Election and Directing Recording of Notice of Special Tax Lien.

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the City Council unanimously introduced the Ordinance Levying Special Taxes within the City of Antioch Community Facilities District No. 2016-01 (Police Protection) by title only.

Mayor Wright closed the public hearing.

**COUNCIL REGULAR AGENDA**

**5. PLANNING COMMISSION APPOINTMENT FOR ONE FULL-TERM VACANCY EXPIRING OCTOBER 2020**

Mayor Wright nominated Kenny Turnage II to the Planning Commission for one full-term vacancy expiring October 2020.

On motion by Councilmember Wilson, seconded by Councilmember Tiscareno, the City Council unanimously appointed by resolution, Kenny Turnage II, to the Planning Commission for a full-term vacancy expiring October 2020.

**RESOLUTION NO. 2017/13**

Mayor Wright encouraged all those who applied to the Planning Commission to reapply for vacancies in the future.

**6. AUTHORIZATION TO AMEND THE CONSULTANT CONTRACT WITH ZUMWALT ENGINEERING GROUP TO AN AMOUNT NOT TO EXCEED FOUR HUNDRED THOUSAND DOLLARS (\$400,000)**

Assistant City Manager/Director of Public Works/City Engineer Bernal presented the staff report dated January 24, 2017 recommending that the City Council adopt the Resolution to amend the consultant contract with Zumwalt Engineering Group, increasing the contract by \$300,000 to an amount not to exceed four hundred thousand dollars (\$400,000).

In response to Councilmember Thorpe, Assistant City Manager/Public Works Director/City Engineer Bernal explained the City's recruitment process. He noted in addition to the planning projects, the consultant would be reviewing a large plan check for a subdivision.

In response to Mayor Wright, Assistant City Manager/Public Works Director/City Engineer Bernal stated he expected the consultant to be working for approximately 6 months and the work would be paid for by the applicants. He noted the intent was to maximize the new employee's ability to process new projects and supplement current staffing to keep projects moving forward.

Assistant City Engineer Filson added that when a project came in it would be awarded to the contractor after they submitted an estimate of costs. She noted that the contractor had also been performing licensed land surveying work for the City.

**RESOLUTION NO. 2017/14**

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council adopted the Resolution to amend the consultant contract with Zumwalt Engineering Group, increasing the contract by \$300,000 to an amount not to exceed four hundred thousand dollars (\$400,000). The motion carried the following vote:

Ayes: Wilson, Tiscareno, Ogorchock, Wright

Noes: Thorpe

**7. THE MAYOR APPOINT A CITY MANAGER AD HOC RECRUITMENT COMMITTEE TO INTERVIEW RECRUITING FIRMS FOR THE PURPOSE OF SELECTING THE NEXT CITY MANAGER**

Mayor Wright presented the staff report dated January 24, 2017 recommending that the Mayor nominate and Council appoint a two (2) member City Manager Ad Hoc Recruitment Committee to interview recruitment firms for the process of selecting the next City Manager.

Councilmember Thorpe and Ogorchock volunteered to serve on the City Manager Ad Hoc Recruitment Committee.

On motion by Councilmember Tiscareno, seconded by Councilmember Wilson, the City Council unanimously appointed Councilmember Thorpe and Ogorchock to serve on the City Manager Ad Hoc Recruitment Committee to interview recruitment firms for the process of selecting the next City Manager.

Councilmember Thorpe commented that Council would ultimately determine the timeline for the City's recruitment efforts.

Mayor Wright thanked Councilmembers Thorpe and Ogorchock for their willingness to serve.

**PUBLIC COMMENTS** - None

**STAFF COMMUNICATIONS**

Assistant City Manager/Public Works Director/City Engineer Bernal reported the City would be submitting comments for the WaterFix Project EIR on January 27, 2017.

**COUNCIL COMMUNICATIONS**

Councilmember Ogorchock stated she would be meeting with Supervisor Burgess regarding the Family Justice Center and she suggested Council consider the composition of the Community Foundation committee.

Councilmember Thorpe suggested Council consider formation of a subcommittee or adhoc committee for the consideration of business incentives.

Mayor Wright thanked Councilmember Wilson for working on the Martin Luther King Jr. celebration.

**ADJOURNMENT**

With no further business, Mayor Wright adjourned the meeting at 9:34 P.M. to the next regular Council meeting on February 14, 2017.

Respectfully submitted:

*Kitty Eiden*

\_\_\_\_\_  
KITTY EIDEN, Minutes Clerk

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**100 General Fund**

**Non Departmental**

366647 DELTA DENTAL	PAYROLL DEDUCTIONS	690.49
366679 ONG, BINH D AND THERESA	CBSC FEE REFUND	3.47
366688 RANEY PLANNING & MANAGEMENT INC	CONSULTANT SERVICES	5,677.15
366704 SUNFINITY SOLAR	SMIP FEE REFUND	10.44
366705 SUNRUN	SMIP FEE REFUND	11.60
366706 TAYLOR PROPERTIES	CHECK REPLACEMENT	8,621.46
366714 VIVINT SOLAR DEVELOPER LLC	CBSC FEE REFUND	31.29
366841 CONTRA COSTA WATER DISTRICT	TREATED WATER CAPACITY FEE	8,410.35
366842 CONTRA COSTA WATER DISTRICT	FACILITY RESERVE FEES	40,492.00
366853 ECC REG FEE AND FIN AUTH	ECCRFPA-RTDIM	85,373.88
366890 MICHAEL BAKER INTERNATIONAL INC	CONSULTING SERVICES	14,271.65

**City Council**

366720 BANK OF AMERICA	CONFERENCE DUES	1,150.00
366789 RICKS ON SECOND	MEETING EXPENSE	110.00

**City Attorney**

366696 SHRED IT INC	SHRED SERVICES	52.28
366707 TELECOM LAW FIRM PC	LEGAL SERVICES	3,672.00
366821 BURKE WILLIAMS AND SORENSEN LLP	LEGAL SERVICES	5,118.00
366843 COTA COLE ATTORNEYS LLP	LEGAL SERVICES	2,240.00
366861 GOLDFARB AND LIPMAN LLP	LEGAL SERVICES	234.00
366885 LEXISNEXIS	ONLINE LEGAL RESEARCH	166.00
366927 SERVES YOUR RIGHT	PROCESS SERVER	140.00
366928 SHRED IT INC	SHRED SERVICE	52.02
928500 RAY MORGAN COMPANY	COPIER USAGE	143.52

**City Manager**

366720 BANK OF AMERICA	CONFERENCE DUES	1,271.49
366830 CITY OF WALNUT CREEK	LEADERSHIP ACADEMY	2,000.00
366901 OFFICE DEPOT INC	OFFICE SUPPLIES	160.49
928379 CDW GOVERNMENT INC	COMPUTER EQUIPMENT	230.22
928398 KARSTE CONSULTING INC	PROFESSIONAL SERVICES	1,650.00
928500 RAY MORGAN COMPANY	COPIER USAGE	143.52

**City Clerk**

366634 BANK OF AMERICA	BUSINESS EXPENSE	1,167.18
366873 IIMC	ANNUAL DUES	225.00
928391 CDW GOVERNMENT INC	COMPUTER EQUIPMENT	423.00
928500 RAY MORGAN COMPANY	COPIER USAGE	143.52

**City Treasurer**

366756 GARDA CL WEST INC	ARMORED CAR PICK UP	246.66
366906 PFM ASSET MGMT LLC	ADVISORY SERVICES	7,596.35

**Human Resources**

366634 BANK OF AMERICA	BUSINESS EXPENSE	995.52
366660 JACKSON LEWIS LLP	PROFESSIONAL SERVICES	472.00
366696 SHRED IT INC	SHRED SERVICES	52.26
366829 CELONI, DENNIS	RETIREMENT GIFT	350.00



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366901 OFFICE DEPOT INC	OFFICE SUPPLIES	78.19
366915 REYES, LEO	EDUCATION INCENTIVE	507.99
366928 SHRED IT INC	SHRED SERVICE	52.03
366950 WARREN, RONDA L	RETIREMENT GIFT	300.00
928500 RAY MORGAN COMPANY	COPIER USAGE	356.66
<b>Economic Development</b>		
366815 BEST BEST AND KRIEGER LLP	LEGAL SERVICES	4,137.12
366897 MUNICIPAL RESOURCE GROUP LLC	CONSULTING SERVICES	4,783.28
928500 RAY MORGAN COMPANY	COPIER USAGE	143.52
<b>Finance Administration</b>		
928500 RAY MORGAN COMPANY	COPIER USAGE	318.32
<b>Finance Accounting</b>		
366648 DIABLO LIVE SCAN	FINGERPRINTING	20.00
366696 SHRED IT INC	SHRED SERVICES	52.26
366699 STATE OF CALIFORNIA	FINGERPRINTING	49.00
366812 AT AND T MCI	BITECH PHONE LINE	1,002.84
366928 SHRED IT INC	SHRED SERVICE	52.02
928401 SUNGARD PUBLIC SECTOR INC	MONTHLY ASP SERVICE	20,733.58
<b>Finance Operations</b>		
366711 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	12.00
366798 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	3.00
366908 PROGRESSIVE SOLUTIONS INC	SCANNER	943.75
366942 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	15.90
928500 RAY MORGAN COMPANY	COPIER USAGE	381.90
<b>Non Departmental</b>		
366672 MUNISERVICES LLC	BL DISCOVERY SERVICES	3,828.50
366684 PERS	PAYROLL DEDUCTIONS	0.10
366685 PERS	PAYROLL DEDUCTIONS	1.06
366745 DELTA DIABLO	GOLF COURSE WATER	2,266.00
366771 KOLASA, ANDREW	BUS LIC TAX FEE REFUND	397.75
366784 PAUL NG AND DAISY LI	LLSF REFUND	500.00
366785 PERS	PAYROLL DEDUCTIONS	0.17
366803 ZADIK, BEN	BUS LIC TAX FEE REFUND	500.00
366896 MUNICIPAL POOLING AUTHORITY	LIABILITY DEDUCTIBLE	13,879.08
366898 MUNISERVICES LLC	SALES TAX AUDIT SERVICES	12,564.03
366910 PERS	PAYROLL DEDUCTIONS	0.53
928462 RETIREE	MEDICAL AFTER RETIREMENT	1,687.96
<b>Public Works Maintenance Administration</b>		
928500 RAY MORGAN COMPANY	COPIER USAGE	47.41
<b>Public Works General Maintenance Services</b>		
928500 RAY MORGAN COMPANY	COPIER USAGE	126.43
<b>Public Works Street Maintenance</b>		
366666 LOWES COMPANIES INC	SUPPLIES	217.20
366737 CHRISP COMPANY	STRIPPING	997.75
366794 STEWARTS TREE SERVICE INC	TREE SERVICES	2,000.00
366932 SYAR INDUSTRIES INC	ASPHALT	1,762.37

Prepared by: Georgina Meek  
 Finance Accounting

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**Public Works-Signal/Street Lights**

366782	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	773.02
366931	STATE OF CALIFORNIA	TRAFFIC SIGNAL MAINTENANCE	5,716.42
928397	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	911.47
928468	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	3,717.93

**Public Works-Striping/Signing**

366633	BANK OF AMERICA	SUPPLIES	201.38
366666	LOWES COMPANIES INC	SUPPLIES	89.14
366687	RADIA	PAINT	8,004.49
366690	RED WING SHOE STORE	SAFETY SHOES-PARRA	227.93
366695	SHERWIN WILLIAMS CO	SPRAY GUN	224.65
366750	EAST BAY WELDING SUPPLY	SUPPLIES	79.73
366804	ZAP MANUFACTURING INC	SIGN	4,947.64
366907	PRINT CLUB	SURVEY SIGNS	206.63
366933	T & T PAVEMENT MARKINGS & PRODUCTS	SIGN CAPS	1,721.74
366934	TAPCO	BRACKETS/STRAPS	855.50

**Public Works-Facilities Maintenance**

366633	BANK OF AMERICA	SUPPLIES	88.43
366666	LOWES COMPANIES INC	SUPPLIES	1,881.90
366669	MAYORGA, MARVIN A	SAFETY BOOTS REIMBURSEMENT	227.73
366692	ROGERS ROOFING	GUTTER CLEANING	875.00
366729	AMERICAN TROPHIES AWARDS PROMOTIONS	NAME PLATES	77.97
366806	ACME SECURITY SYSTEMS	SECURITY CARDS	72.93

**Public Works-Parks Maint**

366666	LOWES COMPANIES INC	SUPPLIES	51.92
366692	ROGERS ROOFING	ROOF	2,450.00
366727	AMERICAN PLUMBING INC	PLUMBING SERVICES	205.14
366780	PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	57,549.21
366782	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	139.86
366794	STEWARTS TREE SERVICE INC	TREE REMOVAL	2,000.00
366808	AMERICAN PLUMBING INC	PLUMBING SERVICES	253.05
366892	MIRACLE PLAYSYSTEMS INC	PLAYGROUND REPAIR PARTS	7,916.22

**Public Works-Median/General Land**

366622	ACE HARDWARE, ANTIOCH	PVC FITTINGS	5.06
366690	RED WING SHOE STORE	SAFETY SHOES-TOGNOTTI	227.93
366781	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	1,630.66
366782	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	61.82
366794	STEWARTS TREE SERVICE INC	TREE SERVICES	2,000.00
366795	TARGET SPECIALTY PRODUCTS	CHEMICALS	1,886.13
366903	PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	1,996.74
928397	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	7,030.04

**Police Administration**

366621	AAA NC NU	FALSE ALARM FEE REFUND	324.00
366623	AIELLO, STEVEN J	MEAL ALLOWANCE	46.00
366624	ALLENDORPH, MATTHEW JEFFREY	TRAINING PER DIEM	320.00
366625	ALLENDORPH, MATTHEW JEFFREY	TRAINING PER DIEM	128.00

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366626 AMERICAN RIVER COLLEGE	TUITION-LOWTHER	87.00
366627 AMERICAN RIVER COLLEGE	TUITION-DEE	87.00
366632 ATKINSON ANDELSON LOYA RUUD AND ROMO	LEGAL SERVICES	664.13
366644 COURTYARD BY MARRIOTT	LODGING-ALLENDRPH	152.97
366646 DEE, WILLIAM F	TRAINING PER DIEM	192.00
366657 HYATT PLACE	LODGING-ALLENDRPH	499.13
366663 LIONS GATE HOTEL	LODGING-LOWTHER	325.05
366664 LIONS GATE HOTEL	LODGING-DEE	325.05
366667 LOWTHER, GARY M	TRAINING PER DIEM	192.00
366673 NET TRANSCRIPTS	TRANSCRIPTION SERVICES	57.04
366675 OAKLAND POLICE DEPARTMENT	TUITION-AIELLO	25.00
366676 OAKLAND POLICE DEPARTMENT	TUITION-SUMMERS	25.00
366694 SAFE RESTRAINTS INC	WRAP RESTRAINTS	4,858.65
366703 SUMMERS, MATHEW V	MEAL ALLOWANCE	46.00
366711 UNITED PARCEL SERVICE	SHIPPING	84.10
366712 UNITED STATES POSTAL SERVICE	POSTAGE	2,000.00
366722 BANK OF AMERICA	BUSINESS EXPENSE	587.59
366723 BANK OF AMERICA	TRAINING	866.15
366724 BANK OF AMERICA	UNIFORMS	770.05
366740 COMMERCIAL SUPPORT SERVICES	CAR WASHES	580.00
366741 CONCORD UNIFORMS LLC	VEST	1,194.59
366769 KIDD, CHRISTOPHER C	MEAL ALLOWANCE	46.00
366776 OAKLAND POLICE DEPARTMENT	TRAINING-SAHNIC	25.00
366777 OAKLAND POLICE DEPARTMENT	TRAINING-KIDD	25.00
366792 SAHNIC, AMEL	MEAL ALLOWANCE	46.00
366822 CA ASSOC OF HOSTAGE NEGOTIATORS	MEMBER DUES-KRENZ	40.00
366823 CA ASSOC OF HOSTAGE NEGOTIATORS	MEMBER DUES-MATIS	40.00
366824 CA ASSOC OF HOSTAGE NEGOTIATORS	MEMBER DUES-BARAKOS	40.00
366825 CA ASSOC OF HOSTAGE NEGOTIATORS	MEMBER DUES-STENGER	40.00
366831 CNOA	TUITION-BLUMBERG	45.00
366833 COLLEY, JAMES M	TRAINING PER DIEM	256.00
366838 CONCORD UNIFORMS LLC	UNIFORMS	5,991.09
366839 CONTRA COSTA COUNTY	TRAINING FEES	740.00
366845 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	500.00
366846 D PREP INC	TUITION-HAYES	674.00
366864 HAYES, TIFFANY J	TRAINING PER DIEM	320.00
366867 HILTON	LODGING-HAYES	542.40
366900 OFFICE DEPOT INC	FORMS	268.72
366901 OFFICE DEPOT INC	FORMS	2,046.28
366924 SAN DIEGO POLICE EQUIPMENT CO	SUPPLIES	3,427.62
366945 VANDERPOOL, JASON C	TRAINING PER DIEM	256.00
928385 IMAGE SALES INC	ID CARDS	33.42
928500 RAY MORGAN COMPANY	COPIER USAGE	2,718.73
<b>Police Prisoner Custody</b>		
928500 RAY MORGAN COMPANY	COPIER USAGE	34.64

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**Police Community Policing**

366683 PERS	PAYROLL DEDUCTIONS	226.83
366684 PERS	PAYROLL DEDUCTIONS	636.43
366685 PERS	PAYROLL DEDUCTIONS	363.31
366697 SP PLUS CORPORATION	JAN17 PARKING SERVICE	12,500.00
366724 BANK OF AMERICA	SOFTWARE UPDATES	99.99
366735 BLUE SHIELD OF CALIFORNIA	PAYROLL DEDUCTIONS	107.46
366761 HUNT AND SONS INC	FUEL	80.00
366785 PERS	PAYROLL DEDUCTIONS	789.89
366871 HUNT AND SONS INC	FUEL	86.35
366894 MOORE K9 SERVICES	K9 TRAINING	1,600.00
366899 OCCUPATIONAL HEALTH CENTERS	MEDICAL SERVICES	819.50
366975 EDD	UNEMPLOYMENT CLAIMS	3,371.60
366976 EDD	UNEMPLOYMENT CLAIMS	2,009.00

**Police Investigations**

366641 CONTRA COSTA COUNTY	EXTRADITION SERVICE	2,450.00
366684 PERS	PAYROLL DEDUCTIONS	104.47
366685 PERS	PAYROLL DEDUCTIONS	30.22
366723 BANK OF AMERICA	DS SERVICES	73.96
366735 BLUE SHIELD OF CALIFORNIA	PAYROLL DEDUCTIONS	13.56
366785 PERS	PAYROLL DEDUCTIONS	213.75
928500 RAY MORGAN COMPANY	COPIER USAGE	982.39

**Police Special Operations Unit**

366937 TOYOTA FINANCIAL SERVICES	VEHICLE LEASES	1,617.67
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**Police Communications**

366638 CAPTURE TECHNOLOGIES INC	RECORDING CONTRACT	1,102.50
366728 AMERICAN TOWER CORPORATION	TOWER RENTAL	232.22
366757 GLOBALSTAR	SATELLITE	88.85
366783 PACIFIC TELEMAGEMENT SERVICES	LOBBY PAY PHONE	78.00
366836 COMCAST	CONNECTION SERVICES	346.67
366947 VERIZON WIRELESS	MODEMS	2,052.54
928377 ALTURA COMMUNICATION SOLUTIONS LLC	PROFESSIONAL SERVICES	1,050.00

**Police Facilities Maintenance**

366666 LOWES COMPANIES INC	SUPPLIES	460.75
366674 NEXTEL SPRINT	CELL PHONE	3,203.51
366689 REAL PROTECTION INC	REPAIR SERVICE	322.50
366732 ANTIOCH GLASS	GLASS REPAIR	655.61
366787 REAL PROTECTION INC	ALARM SYSTEM SERVICE	405.00

**Community Development Administration**

928500 RAY MORGAN COMPANY	COPIER USAGE	597.64
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**Community Development Land Planning Services**

366688 RANEY PLANNING & MANAGEMENT INC	CONSULTANT SERVICES	800.00
366772 METROPOLITAN PLANNING GROUP	CONSULTANT SERVICES	13,755.00

**CD Code Enforcement**

366640 CONTRA COSTA COUNTY	DOCUMENT RECORDING	1,312.00
366648 DIABLO LIVE SCAN	FINGERPRINTING	40.00

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366677	OCCUPATIONAL HEALTH CENTERS OF CA INC	MEDICAL SERVICES	366.50
366699	STATE OF CALIFORNIA	FINGERPRINTING	98.00
366708	TRB AND ASSOCIATES	CONSULTANT SERVICES	18,240.00
366820	BRIDGEHEAD SELF STORAGE	STORAGE FEES	615.00
366826	CACEO	TRAINING-SIDIE	300.00
366879	K2GC	ABATEMENT SERVICES	1,938.84
366938	TRB AND ASSOCIATES	INSPECTION SERVICES	18,720.00
366943	US HEALTHWORK MEDICAL GROUP	RESPIRATOR EXAM-SIDIE	110.00
928435	CRYSTAL CLEAR LOGOS INC	UNIFORMS	115.89
928500	RAY MORGAN COMPANY	COPIER USAGE	137.47
<b>PW Engineer Land Development</b>			
928500	RAY MORGAN COMPANY	COPIER USAGE	399.15
<b>Community Development Building Inspection</b>			
366662	LEACH, TAMARA L	EXPENSE REIMBURSEMENT	87.28
366679	ONG, BINH D AND THERESA	INSPECTION FEE REFUND	326.79
366704	SUNFINITY SOLAR	INSPECTION FEE REFUND	228.62
366705	SUNRUN	TECH FEE REFUND	234.08
366714	VIVINT SOLAR DEVELOPER LLC	BLDG PERMIT FEE REFUND	762.18
366779	OFFICE DEPOT INC	OFFICE SUPPLIES	195.96
366901	OFFICE DEPOT INC	OFFICE SUPPLIES	22.89
<b>Capital Imp. Administration</b>			
928500	RAY MORGAN COMPANY	COPIER USAGE	171.80
<b>Community Development Engineering Services</b>			
928500	RAY MORGAN COMPANY	COPIER USAGE	166.75
<b>212 CDBG Fund</b>			
928384	HOUSE, TERI	CONSUTLING SERVICES	8,060.00
<b>213 Gas Tax Fund</b>			
<b>Streets</b>			
366782	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	197.98
<b>214 Animal Control Fund</b>			
<b>Animal Control</b>			
366650	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	392.56
366674	NEXTEL SPRINT	CELL PHONE	541.22
366734	BAYER HEALTH CARE	SUPPLIES	94.45
366735	BLUE SHIELD OF CALIFORNIA	PAYROLL DEDUCTIONS	1.45
366744	CRE8 CONCEPTS	SHIRTS	84.00
366749	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	184.94
366752	EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	15,304.91
366759	HILLS PET NUTRITION	ANIMAL FOOD	1,404.08
366773	MWI VETERINARY SUPPLY CO	VETERINARY SUPPLIES	3,058.81
366838	CONCORD UNIFORMS LLC	UNIFORMS	239.58
366866	HILLS PET NUTRITION	ANIMAL FOOD	609.16
366900	OFFICE DEPOT INC	PRINTING SERVICE	79.17
928383	HAMMONS SUPPLY COMPANY	SUPPLIES	705.83
928500	RAY MORGAN COMPANY	COPIER USAGE	198.06

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**215 Civic Arts Fund**

**Civic Arts**

366631 ARTS AND CULTURAL FOUNDATION	FY16/17 FUNDING	25,550.00
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**219 Recreation Fund**

**Non Departmental**

366760 HUB INTERNATIONAL OF CA INSURANCE	FACILITY INSURANCE	398.58
366819 BRADFORD, KATINA	DEPOSIT REFUND	500.00
366855 ESCLOVON, WYNN	DEPOSIT REFUND	500.00
366859 FERGUSON, REBECCA	DEPOSIT REFUND	465.00
366889 MENDEZ, VERONICA PULIDO	DEPOSIT REFUND	564.00
366930 STATE BOARD OF EQUALIZATION	SALES TAX REMITTANCE	593.17

**Recreation Admin**

366666 LOWES COMPANIES INC	SUPPLIES	364.48
366738 COLE SUPPLY CO INC	SUPPLIES	803.85
366778 OAKLEYS PEST CONTROL	PEST CONTROL SERVICE	225.00
928381 CONSOLIDATED ELECTRICAL DIST INC	LIGHTING	260.07

**Senior Programs**

366620 AAA FIRE PROTECTION SVCS	KITCHEN HOOD SERVICE	198.98
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**Recreation Sports Programs**

366778 OAKLEYS PEST CONTROL	PEST CONTROL SERVICE	150.00
366941 UNIQUE PEST CONTROL	PEST CONTROL SERVICE	50.00
366975 EDD	UNEMPLOYMENT CLAIMS	414.56

**Recreation-New Comm Cntr**

366620 AAA FIRE PROTECTION SVCS	KITCHEN HOOD SERVICE	217.51
366630 ARCIDIACONO, LISA	MEETING EXPENSE	263.86
366636 BAY AREA BARRICADE	BARRICADES	344.03
366637 BAY BUILDING MAINTENANCE INC	CLEANING SERVICES	100.00
366648 DIABLO LIVE SCAN	FINGERPRINTING	80.00
366655 GONZALES, AMY M	CLASS REFUND	252.00
366666 LOWES COMPANIES INC	SUPPLIES	14.70
366682 PITCHER, JUSTIN WILLIAM	EXPENSE REIMBURSEMENT	195.78
366699 STATE OF CALIFORNIA	FINGERPRINTING	128.00
366718 BANK OF AMERICA	PHONE	66.15
366738 COLE SUPPLY CO INC	SUPPLIES	1,244.93
366778 OAKLEYS PEST CONTROL	PEST CONTROL SERVICE	250.00
366779 OFFICE DEPOT INC	OFFICE SUPPLIES	113.34
366780 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	3,746.75
366782 PACIFIC GAS AND ELECTRIC CO	GAS	5,970.47
366811 AT AND T MCI	PHONE	65.86
366813 BAY BUILDING MAINTENANCE INC	JANITORIAL SERVICES	550.00
366832 COLE SUPPLY CO INC	DOOR STOPS	116.47
366836 COMCAST	CONNECTION SERVICES	1,588.45
366916 RHODES, JENNIFER	CLASS REFUND	250.00
366917 RIDLEY, DEXTER	CONTRACTOR PAYMENT	105.00
366923 SAFETY COMPLIANCE MANAGEMENT	TRAINING	447.50
366926 SCOTT, DIANE	CLASS REFUND	240.00

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366975 EDD	UNEMPLOYMENT CLAIMS	808.17
366976 EDD	UNEMPLOYMENT CLAIMS	4,212.00
928500 RAY MORGAN COMPANY	COPIER USAGE	257.05
<b>222 Measure C/J Fund</b>		
<b>Streets</b>		
366858 FEHR AND PEERS ASSOCIATES INC	PROFESSIONAL SERVICES	1,060.00
<b>226 Solid Waste Reduction Fund</b>		
<b>Solid Waste Used Oil</b>		
366791 S GRONER ASSOCIATES INC	CONSULTANT SERVICES	17,662.25
366951 WEISENBACH SPECIALTY PRINTING INC	SHOP RAGS	3,324.92
<b>Solid Waste</b>		
366848 DELTA DIABLO	HHW PROGRAM	11,564.21
366854 EHB ROOFING	WASTE MGMT FEE REFUND	35.00
<b>229 Pollution Elimination Fund</b>		
<b>Channel Maintenance Operation</b>		
366648 DIABLO LIVE SCAN	FINGERPRINTING	20.00
366699 STATE OF CALIFORNIA	FINGERPRINTING	49.00
366781 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	2,745.60
366903 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	1,647.36
<b>251 Lone Tree SLLMD Fund</b>		
<b>Lonetree Maintenance Zone 1</b>		
366796 TERRACARE ASSOCIATES	TURF MOWING	136.60
366936 TERRACARE ASSOCIATES	TURF MOWING	136.60
<b>Lonetree Maintenance Zone 2</b>		
366796 TERRACARE ASSOCIATES	LANDSCAPE SERVICES	4,400.00
<b>Lonetree Maintenance Zone 3</b>		
366796 TERRACARE ASSOCIATES	LANDSCAPE SERVICES	4,400.00
<b>Lonetree Maintenance Zone 4</b>		
366793 SILVA LANDSCAPE	LANDSCAPE SERVICES	5,472.00
366796 TERRACARE ASSOCIATES	TURF MOWING	218.56
366929 SILVA LANDSCAPE	LANDSCAPE SERVICES	2,736.00
366936 TERRACARE ASSOCIATES	TURF MOWING	218.56
<b>252 Downtown SLLMD Fund</b>		
<b>Downtown Maintenance</b>		
366796 TERRACARE ASSOCIATES	TURF MOWING	136.60
366936 TERRACARE ASSOCIATES	TURF MOWING	136.60
366975 EDD	UNEMPLOYMENT CLAIMS	54.03
<b>253 Almondridge SLLMD Fund</b>		
<b>Almondridge Maintenance</b>		
366793 SILVA LANDSCAPE	LANDSCAPE SERVICES	684.00
<b>254 Hillcrest SLLMD Fund</b>		
<b>Hillcrest Maintenance Zone 1</b>		
366796 TERRACARE ASSOCIATES	TURF MOWING	355.16
366936 TERRACARE ASSOCIATES	TURF MOWING	355.16
<b>Hillcrest Maintenance Zone 2</b>		
366794 STEWARTS TREE SERVICE INC	TREE SERVICE	585.00

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366796 TERRACARE ASSOCIATES	TURF MOWING	486.30
366903 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	4,292.98
366936 TERRACARE ASSOCIATES	TURF MOWING	486.30
<b>Hillcrest Maintenance Zone 4</b>		
366796 TERRACARE ASSOCIATES	TURF MOWING	273.20
366936 TERRACARE ASSOCIATES	TURF MOWING	273.20
<b>255 Park 1A Maintenance District Fund</b>		
<b>Park 1A Maintenance District</b>		
366782 PACIFIC GAS AND ELECTRIC CO	GAS	70.07
366796 TERRACARE ASSOCIATES	TURF MOWING	355.16
366936 TERRACARE ASSOCIATES	TURF MOWING	355.16
<b>256 Citywide 2A Maintenance District Fund</b>		
<b>Citywide 2A Maintenance Zone 3</b>		
366796 TERRACARE ASSOCIATES	TURF MOWING	5.46
366936 TERRACARE ASSOCIATES	TURF MOWING	5.46
<b>Citywide 2A Maintenance Zone 6</b>		
366796 TERRACARE ASSOCIATES	TURF MOWING	327.84
366936 TERRACARE ASSOCIATES	TURF MOWING	327.84
<b>Citywide 2A Maintenance Zone 8</b>		
366796 TERRACARE ASSOCIATES	TURF MOWING	27.32
366936 TERRACARE ASSOCIATES	TURF MOWING	27.32
<b>Citywide 2A Maintenance Zone 9</b>		
366794 STEWARTS TREE SERVICE INC	TREE SERVICE	1,800.00
366796 TERRACARE ASSOCIATES	TURF MOWING	81.96
366936 TERRACARE ASSOCIATES	TURF MOWING	81.96
<b>257 SLLMD Administration Fund</b>		
<b>SLLMD Administration</b>		
366622 ACE HARDWARE, ANTIOCH	PORTABLE WATER PUMP	152.59
366796 TERRACARE ASSOCIATES	TURF MOWING	327.84
366935 TARGET SPECIALTY PRODUCTS	SUPPLIES	1,313.02
366936 TERRACARE ASSOCIATES	TURF MOWING	327.84
<b>311 Capital Improvement Fund</b>		
<b>Parks &amp; Open Space</b>		
366790 RMC WATER AND ENVIRONMENT	CONSULTING SERVICES	6,407.00
<b>Northeast Annexation</b>		
366817 BKF ENGINEERS INC	PROFESSIONAL SERVICES	41,670.15
<b>376 Lone Diamond Fund</b>		
<b>Assessment District</b>		
366736 CENTRAL SELF STORAGE ANTIOCH	STORAGE FEES	208.00
<b>570 Equipment Maintenance Fund</b>		
<b>Non Departmental</b>		
366656 HUNT AND SONS INC	FUEL	30,792.71
<b>Equipment Maintenance</b>		
366622 ACE HARDWARE, ANTIOCH	FASTENERS	10.28
366629 ANTIOCH AUTO PARTS	FILTERS	614.29
366633 BANK OF AMERICA	RENEWAL FEE	144.10

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366653 FASTENAL CO	GASKET	1.99
366671 MUNICIPAL MAINT EQUIPMENT INC	SUPPLIES	15.96
366686 PURSUIT NORTH	LIGHT BAR	1,604.49
366695 SHERWIN WILLIAMS CO	FILTER	249.29
366698 SPRAYTEC	SHIPPING CHARGES	17.17
366709 TRED SHED, THE	TIRES	3,334.62
366715 WALNUT CREEK CHRYSLER JEEP DODGE	SENSOR	45.42
366716 WALNUT CREEK FORD	FAN MOTOR	704.26
366726 ALL STAR AUTO ELECTRIC	REFURBISHED ALTERNATORS	557.98
366730 ANTIOCH AUTO PARTS	FILTERS	932.66
366748 EAST BAY TIRE CO	TIRE SERVICE	302.20
366768 KEN KELLER SALES	GASKETS	434.03
366786 PURSUIT NORTH	LIGHTS	399.33
366799 WALNUT CREEK FORD	ENGINE SENSOR	271.37
366809 ANTIOCH AUTO PARTS	LUBRICANTS	612.35
366850 DISPENSING TECHNOLOGY CORPORATION	PUMP MOTOR	839.44
366895 MUNICIPAL MAINT EQUIPMENT INC	SEAL KIT	173.73
928378 BIG SKY ENTERPRISES INC	TIRE DISPOSAL	408.25
928382 GRAINGER INC	SUPPLIES	529.91
928399 KIMBALL MIDWEST	SUPPLIES	419.83
928400 SC FUELS	SUPPLIES	4,500.79
928500 RAY MORGAN COMPANY	COPIER USAGE	57.95
<b>573 Information Services Fund</b>		
<b>Non Departmental</b>		
366721 BANK OF AMERICA	EE COMPUTER PURCHASE	579.51
<b>Network Support &amp; PCs</b>		
366678 OFFICE DEPOT INC	OFFICE SUPPLIES	134.88
366683 PERS	PAYROLL DEDUCTIONS	13.37
366684 PERS	PAYROLL DEDUCTIONS	13.37
366685 PERS	PAYROLL DEDUCTIONS	13.37
366719 BANK OF AMERICA	PHONE	726.32
366739 COMCAST	INTERNET SERVICE	145.67
366785 PERS	PAYROLL DEDUCTIONS	26.74
366812 AT AND T MCI	PHONE	357.32
366836 COMCAST	CONNECTION SERVICES	1,028.98
366881 KIS	NETWORK SUPPORT	637.50
366910 PERS	PAYROLL DEDUCTIONS	26.74
928379 CDW GOVERNMENT INC	COMPUTER EQUIPMENT	13,806.00
928406 ALTURA COMMUNICATION SOLUTIONS LLC	FIREWALL	1,050.00
928490 ODIN SYSTEMS INC	WIRELESS COMMUNICATION	2,725.00
928500 RAY MORGAN COMPANY	COPIER USAGE	13.25
<b>Telephone System</b>		
366717 BANK OF AMERICA	PHONE	31.78
366718 BANK OF AMERICA	PHONE	319.38
366810 AT AND T MCI	PHONE	19.67
366811 AT AND T MCI	PHONE	318.07

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928406	ALTURA COMMUNICATION SOLUTIONS LLC	MAINTENANCE SUPPORT	42,879.78
<b>GIS Support Services</b>			
366633	BANK OF AMERICA	BUSINESS EXPENSE	469.89
<b>Office Equipment Replacement</b>			
928391	CDW GOVERNMENT INC	COMPUTER MONITOR	339.71
928429	COMPUTERLAND	UPS UNITS	1,900.33
<b>577 Post Retirement Medical-Police Fund</b>			
<b>Non Departmental</b>			
366654	RETIREE	MEDICAL AFTER RETIREMENT	1,045.42
366818	RETIREE	MEDICAL AFTER RETIREMENT	1,139.00
366827	RETIREE	MEDICAL AFTER RETIREMENT	733.39
366860	RETIREE	MEDICAL AFTER RETIREMENT	1,045.42
366870	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
366883	RETIREE	MEDICAL AFTER RETIREMENT	905.87
366887	RETIREE	MEDICAL AFTER RETIREMENT	129.00
366888	RETIREE	MEDICAL AFTER RETIREMENT	1,229.46
366920	RETIREE	MEDICAL AFTER RETIREMENT	238.70
366939	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
366952	RETIREE	MEDICAL AFTER RETIREMENT	472.96
928390	RETIREE	MEDICAL AFTER RETIREMENT	952.99
928403	RETIREE	MEDICAL AFTER RETIREMENT	271.45
928404	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928407	RETIREE	MEDICAL AFTER RETIREMENT	905.87
928409	RETIREE	MEDICAL AFTER RETIREMENT	1,253.12
928412	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928413	RETIREE	MEDICAL AFTER RETIREMENT	1,253.12
928420	RETIREE	MEDICAL AFTER RETIREMENT	912.99
928422	RETIREE	MEDICAL AFTER RETIREMENT	796.00
928425	RETIREE	MEDICAL AFTER RETIREMENT	579.26
928430	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928442	RETIREE	MEDICAL AFTER RETIREMENT	1,466.78
928447	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928448	RETIREE	MEDICAL AFTER RETIREMENT	796.00
928449	RETIREE	MEDICAL AFTER RETIREMENT	172.48
928458	RETIREE	MEDICAL AFTER RETIREMENT	172.48
928461	RETIREE	MEDICAL AFTER RETIREMENT	238.65
928464	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928465	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928466	RETIREE	MEDICAL AFTER RETIREMENT	262.02
928485	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928487	RETIREE	MEDICAL AFTER RETIREMENT	605.39
928488	RETIREE	MEDICAL AFTER RETIREMENT	905.87
928498	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928499	RETIREE	MEDICAL AFTER RETIREMENT	579.26
928501	RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928503	RETIREE	MEDICAL AFTER RETIREMENT	972.09

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928512 RETIREE	MEDICAL AFTER RETIREMENT	605.29
928522 RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928527 RETIREE	MEDICAL AFTER RETIREMENT	472.96
928531 RETIREE	MEDICAL AFTER RETIREMENT	520.42
928539 RETIREE	MEDICAL AFTER RETIREMENT	605.39
928541 RETIREE	MEDICAL AFTER RETIREMENT	245.29
928542 RETIREE	MEDICAL AFTER RETIREMENT	952.99

**578 Post Retirement Medical-Misc Fund**

***Non Departmental***

366645 RETIREE	MEDICAL AFTER RETIREMENT	226.69
366713 RETIREE	MEDICAL AFTER RETIREMENT	100.00
366758 RETIREE	MEDICAL AFTER RETIREMENT	709.38
366816 RETIREE	MEDICAL AFTER RETIREMENT	226.69
366847 RETIREE	MEDICAL AFTER RETIREMENT	226.69
366849 RETIREE	MEDICAL AFTER RETIREMENT	108.69
366852 RETIREE	MEDICAL AFTER RETIREMENT	473.38
366863 RETIREE	MEDICAL AFTER RETIREMENT	709.38
366878 RETIREE	MEDICAL AFTER RETIREMENT	226.69
366891 RETIREE	MEDICAL AFTER RETIREMENT	108.69
366911 RETIREE	MEDICAL AFTER RETIREMENT	108.69
366914 RETIREE	MEDICAL AFTER RETIREMENT	345.38
366919 RETIREE	MEDICAL AFTER RETIREMENT	108.69
366925 RETIREE	MEDICAL AFTER RETIREMENT	108.69
366946 RETIREE	MEDICAL AFTER RETIREMENT	100.00
366953 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928402 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928405 RETIREE	MEDICAL AFTER RETIREMENT	261.76
928408 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928411 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928416 RETIREE	MEDICAL AFTER RETIREMENT	226.69
928418 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928428 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928431 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928436 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928438 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928441 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928444 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928445 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928446 RETIREE	MEDICAL AFTER RETIREMENT	172.48
928453 RETIREE	MEDICAL AFTER RETIREMENT	217.38
928454 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928460 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928463 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928469 RETIREE	MEDICAL AFTER RETIREMENT	226.69
928475 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928477 RETIREE	MEDICAL AFTER RETIREMENT	581.38

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928480 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928481 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928494 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928495 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928496 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928505 RETIREE	MEDICAL AFTER RETIREMENT	217.38
928508 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928511 RETIREE	MEDICAL AFTER RETIREMENT	579.26
928518 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928526 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928529 RETIREE	MEDICAL AFTER RETIREMENT	73.38
928530 RETIREE	MEDICAL AFTER RETIREMENT	172.48
928532 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928538 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928540 RETIREE	MEDICAL AFTER RETIREMENT	108.69

**579 Post Retirement Medical-Mgmt Fund**

***Non Departmental***

366766 RETIREE	MEDICAL AFTER RETIREMENT	12,710.74
366844 RETIREE	MEDICAL AFTER RETIREMENT	166.69
366862 RETIREE	MEDICAL AFTER RETIREMENT	226.69
366872 RETIREE	MEDICAL AFTER RETIREMENT	400.00
366876 RETIREE	MEDICAL AFTER RETIREMENT	581.38
366880 RETIREE	MEDICAL AFTER RETIREMENT	1,778.81
366884 RETIREE	MEDICAL AFTER RETIREMENT	345.38
366886 RETIREE	MEDICAL AFTER RETIREMENT	561.60
366893 RETIREE	MEDICAL AFTER RETIREMENT	746.38
366902 RETIREE	MEDICAL AFTER RETIREMENT	1,778.81
366904 RETIREE	MEDICAL AFTER RETIREMENT	108.69
366944 RETIREE	MEDICAL AFTER RETIREMENT	1,778.81
366949 RETIREE	MEDICAL AFTER RETIREMENT	1,372.14
928393 RETIREE	MEDICAL AFTER RETIREMENT	651.52
928410 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928414 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928415 RETIREE	MEDICAL AFTER RETIREMENT	172.48
928417 RETIREE	MEDICAL AFTER RETIREMENT	166.70
928419 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928423 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928424 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928426 RETIREE	MEDICAL AFTER RETIREMENT	885.90
928427 RETIREE	MEDICAL AFTER RETIREMENT	709.38
928433 RETIREE	MEDICAL AFTER RETIREMENT	651.52
928434 RETIREE	MEDICAL AFTER RETIREMENT	196.21
928437 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928439 RETIREE	MEDICAL AFTER RETIREMENT	461.38
928440 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928443 RETIREE	MEDICAL AFTER RETIREMENT	261.76

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928450 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928451 RETIREE	MEDICAL AFTER RETIREMENT	885.90
928452 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928455 RETIREE	MEDICAL AFTER RETIREMENT	579.26
928456 RETIREE	MEDICAL AFTER RETIREMENT	466.89
928457 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928459 RETIREE	MEDICAL AFTER RETIREMENT	472.96
928467 RETIREE	MEDICAL AFTER RETIREMENT	330.53
928471 RETIREE	MEDICAL AFTER RETIREMENT	711.38
928472 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928473 RETIREE	MEDICAL AFTER RETIREMENT	261.76
928474 RETIREE	MEDICAL AFTER RETIREMENT	885.90
928476 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928478 RETIREE	MEDICAL AFTER RETIREMENT	1,338.78
928479 RETIREE	MEDICAL AFTER RETIREMENT	226.69
928482 RETIREE	MEDICAL AFTER RETIREMENT	40.79
928483 RETIREE	MEDICAL AFTER RETIREMENT	972.09
928484 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928486 RETIREE	MEDICAL AFTER RETIREMENT	547.61
928489 RETIREE	MEDICAL AFTER RETIREMENT	261.76
928491 RETIREE	MEDICAL AFTER RETIREMENT	166.69
928492 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928493 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928497 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928502 RETIREE	MEDICAL AFTER RETIREMENT	605.39
928504 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928506 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928507 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928509 RETIREE	MEDICAL AFTER RETIREMENT	226.69
928510 RETIREE	MEDICAL AFTER RETIREMENT	166.70
928513 RETIREE	MEDICAL AFTER RETIREMENT	885.90
928514 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928516 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928517 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928519 RETIREE	MEDICAL AFTER RETIREMENT	261.76
928520 RETIREE	MEDICAL AFTER RETIREMENT	651.52
928521 RETIREE	MEDICAL AFTER RETIREMENT	581.38
928523 RETIREE	MEDICAL AFTER RETIREMENT	461.38
928524 RETIREE	MEDICAL AFTER RETIREMENT	212.75
928525 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928528 RETIREE	MEDICAL AFTER RETIREMENT	571.52
928533 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928534 RETIREE	MEDICAL AFTER RETIREMENT	345.38
928535 RETIREE	MEDICAL AFTER RETIREMENT	1,667.46
928536 RETIREE	MEDICAL AFTER RETIREMENT	108.69
928537 RETIREE	MEDICAL AFTER RETIREMENT	1,748.00

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**611 Water Fund**

***Non Departmental***

366629	ANTIOCH AUTO PARTS	SUPPLIES	1,306.91
366653	FASTENAL CO	SUPPLIES	221.71
366691	ROBERTS AND BRUNE CO	SUPPLIES	12,805.32
366801	WESCO RECEIVABLES CORP	SUPPLIES	2,486.49
928382	GRAINGER INC	SUPPLIES	1,130.68
928383	HAMMONS SUPPLY COMPANY	SUPPLIES	3,473.75
928396	GRAINGER INC	SUPPLIES	2,578.15

***Water Supervision***

366683	PERS	PAYROLL DEDUCTIONS	36.44
366684	PERS	PAYROLL DEDUCTIONS	36.44
366685	PERS	PAYROLL DEDUCTIONS	36.44
366910	PERS	PAYROLL DEDUCTIONS	109.32

***Water Production***

366622	ACE HARDWARE, ANTIOCH	WEDGE	43.14
366628	ANCHOR CONCRETE CONSTRUCTION INC	CONCRETE REPAIR	4,000.00
366661	LAN CON VOICE DATA CABLING SYSTEMS	CAMERA REPAIR	466.55
366666	LOWES COMPANIES INC	SUPPLIES	168.43
366668	M AND L OVERHEAD DOORS	GATE REPAIR	338.82
366693	ROYAL BRASS INC	HOSE	940.92
366701	STATE OF CALIFORNIA	SPECIAL TAXES & FEES	504.00
366718	BANK OF AMERICA	PHONE	132.24
366725	ACE HARDWARE, ANTIOCH	SUPPLIES	116.80
366735	BLUE SHIELD OF CALIFORNIA	PAYROLL DEDUCTIONS	36.10
366742	CONTRA COSTA WATER DISTRICT	RAW WATER	347,835.61
366747	DREAM RIDE ELEVATOR	ELEVATOR REPAIR	418.00
366754	FISHER SCIENTIFIC COMPANY	LAB SUPPLIES	252.11
366755	FRIGARD CHIROPRACTIC	DMV PHYSICALS	150.00
366770	KOFFLER ELECTRICAL MECH	MOTOR REPAIR	1,977.33
366782	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	199.12
366788	REINHOLDT ENGINEERING CONSTR	FUEL TEST	550.00
366807	ALAMEDA ELECTRICAL DISTRIBUTORS	EQUIPMENT	2,134.85
366811	AT AND T MCI	PHONE	131.68
366814	BERENDSEN FLUID POWER	FILTER VALVES	1,576.72
366851	DREAM RIDE ELEVATOR	ELEVATOR REPAIR	3,500.00
366856	EXPONENT INC	PROFESSIONAL SERVICES	22,233.15
366877	JL WINGERT CO	METERING PUMP FITTINGS	268.87
366882	LAW OFFICE OF MATTHEW EMRICK	LEGAL SERVICES	16,285.50
366912	RADIO SHACK	SUPPLIES	195.71
366948	WALTER BISHOP CONSULTING	CONSULTING SERVICES	3,221.32
928376	AIRGAS SPECIALTY PRODUCTS	AMMONIA	1,032.75
928380	CHEMTRADE CHEMICALS US LLC	ALUM	2,518.25
928382	GRAINGER INC	SUPPLIES	241.18
928386	KAPSCH TRAFFICOM USA INC	REPAIR SERVICE	988.58
928388	OLIN CHLOR ALKALI PRODUCTS	CAUSTIC	9,768.64

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928392	CHEMTRADE CHEMICALS US LLC	ALUM	4,974.16
928394	EUROFINS EATON ANALYTICAL INC	MONITORING	855.00
928395	EVOQUA WATER TECHNOLOGIES LLC	SERVICE DI H2O SYSTEM	500.00
928432	CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	14.99
928435	CRYSTAL CLEAR LOGOS INC	SUPPLIES	8.10
928470	KAPSCH TRAFFICOM USA INC	PROFESSIONAL SERVICES	18,600.00
928500	RAY MORGAN COMPANY	COPIER USAGE	59.16
<b>Water Distribution</b>			
366622	ACE HARDWARE, ANTIOCH	SUPPLIES	16.94
366633	BANK OF AMERICA	SUPPLIES	821.59
366649	DICKSON COMPANY	EQUIPMENT REPAIR	819.91
366651	EXPRESS SERVICES	TEMP SERVICES	359.21
366653	FASTENAL CO	SUPPLIES	32.11
366666	LOWES COMPANIES INC	SUPPLIES	24.66
366691	ROBERTS AND BRUNE CO	PIPE & FITTINGS	15,605.49
366710	TYLER TECHNOLOGIES	INSITE FEES	340.00
366711	UNITED PARCEL SERVICE	SHIPPING	270.69
366730	ANTIOCH AUTO PARTS	SOCKET	32.13
366731	ANTIOCH BUILDING MATERIALS	ASPHALT	7,845.44
366743	COUNTY ASPHALT	ROCK	324.09
366755	FRIGARD CHIROPRACTIC	DMV PHYSICALS	75.00
366762	INFOSEND INC	POSTAGE COSTS	4,895.36
366763	JACK DOHENY SUPPLIES INC	JET NOZZLE	576.38
366774	NATEC INTERNATIONAL INC	AC PIPE TRAINING	725.00
366798	UNITED PARCEL SERVICE	SHIPPING	87.33
366800	WATSON, SEAN K	EXPENSE REIMBURSEMENT	193.00
366836	COMCAST	CONNECTION SERVICES	346.67
366843	COTA COLE ATTORNEYS LLP	LEGAL SERVICES	825.00
366865	HF AND H CONSULTANTS	CONSULTING SERVICES	397.50
366874	INFOSEND INC	POSTAGE COSTS	856.35
366918	ROBERTS AND BRUNE CO	PIPE & FITTINGS	3,059.71
366921	ROYAL BRASS INC	HOSE FITTINGS	100.37
366977	G AND S PAVING INC	ASPHALT	12,947.80
928382	GRAINGER INC	SUPPLIES	2,500.23
928398	KARSTE CONSULTING INC	PROFESSIONAL SERVICES	1,650.00
928421	CDW GOVERNMENT INC	MONITORS	315.07
928435	CRYSTAL CLEAR LOGOS INC	SUPPLIES	59.23
928500	RAY MORGAN COMPANY	COPIER USAGE	147.51
<b>Water Meter Reading</b>			
366633	BANK OF AMERICA	REPAIR SERVICE	930.51
366653	FASTENAL CO	SUPPLIES	11.43
366666	LOWES COMPANIES INC	SUPPLIES	1,088.95
366775	NATIONAL METER & AUTOMATION INC	METERS	11,026.13
<b>Public Buildings &amp; Facilities</b>			
366670	MUNICIPAL FINANCIAL SERVICES	PROFESSIONAL SERVICES	1,625.00
366764	JDH CORROSION CONSULTANTS INC	CONSULTING SERVICES	18,365.00

Prepared by: Georgina Meek  
 Finance Accounting  
 2/9/2017

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366797 TJC AND ASSOCIATES INC	CONSULTING SERVICES	12,545.00
366828 CAROLLO ENGINEERS INC	PROFESSIONAL SERVICES	94,626.67
366940 TYLER TECHNOLOGIES	CUSTOMER REPORT COSTS	2,500.00
<b>Warehouse &amp; Central Stores</b>		
366711 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	12.00
366798 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	3.00
366942 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	15.90
928500 RAY MORGAN COMPANY	COPIER USAGE	22.16
<b>621 Sewer Fund</b>		
<b>Sewer-Wastewater Supervision</b>		
366683 PERS	PAYROLL DEDUCTIONS	36.43
366684 PERS	PAYROLL DEDUCTIONS	36.43
366685 PERS	PAYROLL DEDUCTIONS	36.43
366910 PERS	PAYROLL DEDUCTIONS	109.29
928500 RAY MORGAN COMPANY	COPIER USAGE	379.73
<b>Sewer-Wastewater Collection</b>		
366622 ACE HARDWARE, ANTIOCH	SMALL TOOLS	73.54
366633 BANK OF AMERICA	BUSINESS EXPENSES	2,745.27
366635 BARTHOLOMEW, TYLER DANIEL	RENEWAL FEE REIMBURSEMENT	60.00
366651 EXPRESS SERVICES	TEMP SERVICES	359.20
366653 FASTENAL CO	INDUSTRIAL SUPPLIES	17.03
366666 LOWES COMPANIES INC	SUPPLIES	14.48
366670 MUNICIPAL FINANCIAL SERVICES	PROFESSIONAL SERVICES	1,625.00
366677 OCCUPATIONAL HEALTH CENTERS	MEDICAL SERVICES	211.00
366683 PERS	PAYROLL DEDUCTIONS	50.33
366684 PERS	PAYROLL DEDUCTIONS	50.33
366685 PERS	PAYROLL DEDUCTIONS	50.33
366691 ROBERTS AND BRUNE CO	PIPE & FITTINGS	2,203.44
366710 TYLER TECHNOLOGIES	INSITE FEES	340.00
366731 ANTIOCH BUILDING MATERIALS	ASPHALT	7,845.44
366762 INFOSEND INC	POSTAGE COSTS	4,895.36
366774 NATEC INTERNATIONAL INC	AC PIPE TRAINING	725.00
366785 PERS	PAYROLL DEDUCTIONS	100.66
366836 COMCAST	CONNECTION SERVICES	346.67
366843 COTA COLE ATTORNEYS LLP	LEGAL SERVICES	825.00
366848 DELTA DIABLO	HHW PROGRAM	19,435.79
366865 HF AND H CONSULTANTS	CONSULTING SERVICES	397.50
366874 INFOSEND INC	POSTAGE COST	856.35
366909 PUBLIC AGENCY SAFETY MGMT ASSOC	MEMBER DUES	45.00
366910 PERS	PAYROLL DEDUCTIONS	164.36
366922 SAFETY CENTER INC	SYMPOSIUM 2017	85.00
366940 TYLER TECHNOLOGIES	CUSTOMER REPORT COSTS	2,500.00
366977 G AND S PAVING INC	ASPHALT	12,947.79
928382 GRAINGER INC	SUPPLIES	1,944.51
928421 CDW GOVERNMENT INC	MONITORS	315.06
928435 CRYSTAL CLEAR LOGOS INC	SUPPLIES	131.36

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 Finance Accounting

2/9/2017



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928515 SCOTTO, CHARLES W AND DONNA F	PROPERTY RENT	4,500.00
<b>631 Marina Fund</b>		
<i>Non Departmental</i>		
366868 HOLBROOK, BRETT	BERTH DEPOSIT REFUND	230.00
<i>Marina Administration</i>		
366805 THE LAW OFFICES OF JON WEBSTER	SETTLEMENT	2,385.22
366806 ACME SECURITY SYSTEMS	SECURITY CARDS	73.42
366835 COMCAST	INTERNET SERVICE	225.25
366905 PFLUEGER, MATTHEW JAMES	EXPENSE REIMBURSEMENT	68.50
366913 RECREATION PUBLICATIONS	ADVERTISING	1,510.00
928500 RAY MORGAN COMPANY	COPIER USAGE	20.24
<i>Marina Maintenance</i>		
366666 LOWES COMPANIES INC	SUPPLIES	95.64
366857 FASTENAL CO	SUPPLIES	282.57
366905 PFLUEGER, MATTHEW JAMES	EXPENSE REIMBURSEMENT	68.80
366975 EDD	UNEMPLOYMENT CLAIMS	6,946.07
366976 EDD	UNEMPLOYMENT CLAIMS	4,050.00
928382 GRAINGER INC	SUPPLIES	43.94
<b>641 Prewett Water Park Fund</b>		
<i>Non Departmental</i>		
366753 FERRER, MARIA	DEPOSIT REFUND	1,000.00
366760 HUB INTERNATIONAL OF CA INSURANCE	FACILITY INSURANCE	377.94
366875 JACKSON-HACKETT, SANDRA	DEPOSIT REFUND	500.00
366930 STATE BOARD OF EQUALIZATION	SALES TAX REMITTANCE	173.18
<i>Recreation Water Park</i>		
366620 AAA FIRE PROTECTION SVCS	KITCHEN HOOD SERVICE	331.04
366636 BAY AREA BARRICADE	SUPPLIES	1,761.58
366639 COMMERCIAL POOL SYSTEMS INC	SUPPLIES	708.50
366652 FAST SIGNS	SUPPLIES	337.81
366666 LOWES COMPANIES INC	SUPPLIES	688.27
366682 PITCHER, JUSTIN WILLIAM	EXPENSE REIMBURSEMENT	107.76
366733 BAY BUILDING MAINTENANCE INC	JANITORIAL SERVICES	450.00
366738 COLE SUPPLY CO INC	SUPPLIES	904.80
366746 DENNEY, TAYA JUSTINE	EXPENSE REIMBURSEMENT	200.00
366767 KELLY MOORE PAINT CO	PAINT	833.92
366780 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	2,596.25
366802 WHIRLEY INDUSTRIES INC	SUPPLIES	1,978.81
366832 COLE SUPPLY CO INC	SUPPLIES	267.80
366834 COMCAST	DEC16/JAN17 DMX SERVICE	102.10
366837 COMMERCIAL POOL SYSTEMS INC	SUPPLIES	3,704.75
366869 HONU EXPERIENCE	GROUND SPRAY	2,821.68
366923 SAFETY COMPLIANCE MANAGEMENT	TRAINING	842.50
928381 CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	70.85
928382 GRAINGER INC	SUPPLIES	2,210.55
928396 GRAINGER INC	SUPPLIES	532.98
928432 CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	354.57

Prepared by: Georgina Meek  
 Finance Accounting

CITY OF ANTIOCH  
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928500 RAY MORGAN COMPANY	COPIER USAGE	92.19
<b>721 Employee Benefits Fund</b>		
<b>Non Departmental</b>		
366642 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
366643 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
366647 DELTA DENTAL	PAYROLL DEDUCTIONS	34,918.44
366659 INTERNAL REVENUE SERVICE	PAYROLL DEDUCTIONS	60.00
366680 OPERATING ENGINEERS TRUST FUND	PAYROLL DEDUCTIONS	14,314.52
366681 PARS	PAYROLL DEDUCTIONS	1,976.65
366683 PERS	PAYROLL DEDUCTIONS	330,594.96
366684 PERS	PAYROLL DEDUCTIONS	346,508.88
366685 PERS	PAYROLL DEDUCTIONS	332,644.47
366700 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	62.71
366702 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	882.99
366735 BLUE SHIELD OF CALIFORNIA	PAYROLL DEDUCTIONS	2,938.33
366785 PERS	PAYROLL DEDUCTIONS	694,002.86
366910 PERS	PAYROLL DEDUCTIONS	1,116,899.12
366954 24 HOUR FITNESS SPORT	PAYROLL DEDUCTIONS	20.98
366955 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
366956 DIAMOND HILLS SPORT CLUB	PAYROLL DEDUCTIONS	90.00
366957 IN-SHAPE HEALTH CLUBS	PAYROLL DEDUCTIONS	529.99
366958 INTERNAL REVENUE SERVICE	PAYROLL DEDUCTIONS	60.00
366959 LINA	PAYROLL DEDUCTIONS	5,923.93
366960 MUNICIPAL POOLING AUTHORITY	PAYROLL DEDUCTIONS	3,324.55
366961 OPERATING ENGINEERS LOCAL NO 3	PAYROLL DEDUCTIONS	2,978.00
366962 OPERATING ENGINEERS TRUST FUND	PAYROLL DEDUCTIONS	14,321.41
366963 PARS	PAYROLL DEDUCTIONS	2,976.78
366964 PUBLIC EMPLOYEES UNION LOCAL 1	PAYROLL DEDUCTIONS	3,693.66
366965 STANDARD LIFE INSURANCE	PAYROLL DEDUCTIONS	685.00
366966 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	262.94
366967 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	69.72
366968 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	1,040.33
366969 IN-SHAPE HEALTH CLUBS	PAYROLL DEDUCTIONS	54.00
366970 IN-SHAPE HEALTH CLUBS	PAYROLL DEDUCTIONS	81.00
366971 IN-SHAPE HEALTH CLUBS	PAYROLL DEDUCTIONS	27.00
366972 IN-SHAPE HEALTH CLUBS	PAYROLL DEDUCTIONS	243.00
366973 IN-SHAPE HEALTH CLUBS	PAYROLL DEDUCTIONS	19.99
366974 EDD	PAYROLL DEDUCTIONS	856.86
928387 NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL DEDUCTIONS	45,860.50
928389 VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	3,464.95
928543 ANTIOCH PD SWORN MGMT ASSOC	PAYROLL DEDUCTIONS	755.50
928544 APOA	PAYROLL DEDUCTIONS	19,629.31
928545 NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL DEDUCTIONS	59,122.20
928546 VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	5,705.08

CITY OF ANTIOCH  
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**752 Storm Drain Deposits Fund**  
***Non Departmental***  
366840 CONTRA COSTA COUNTY

DRAINAGE FEE

630,949.32



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Michael G. Vigilia, City Attorney *M*

**SUBJECT:** **Rejection of Claims: (1) Fabiola Parra-Vill, (2)Fabiola Villa Parra on Behalf of Geraldine Villa, a minor, and (3) Kelly Moriarty**

---

### RECOMMENDED ACTION

It is recommended that the City Council take the following actions:

1. Reject the claim of Fabiola Parra-Villa that was received on May 25, 2016.
2. Reject the claim of Fabiola Parra Villa on Behalf of Geraldine Villa, a minor, that was received on June 21, 2016.
3. Reject the claim of Kelly Moriarty that was received on February 2, 2017.

Should the City Council desire to discuss this matter, it would be scheduled for a future closed session.

**D**

Agenda Item #



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Lynne Filson, Assistant City Engineer *LF*

**APPROVED BY:** Michael Vigilia, City Attorney

**SUBJECT:** Formation of the Proposed City of Antioch Community Facilities District No. 2016-01 (Police Protection)

---

### **RECOMMENDED ACTION**

It is recommended that the City Council take the following action:

1. Adopt the Ordinance Levying Special Taxes within the City of Antioch Community Facilities District No. 2016-01 (Police Protection).

### **STRATEGIC PURPOSE**

This action is essential to achieving the Long Term Goal A: Crime Reduction.

### **DISCUSSION**

The adoption of an Ordinance requires two separate readings. The subject Ordinance was introduced at the January 24, 2017, City Council meeting. This second reading will finalize the adoption of this Ordinance.

### **ATTACHMENTS**

- A. Ordinance Levying Special Taxes within the City of Antioch Community Facilities District No. 2016-01 (Police Protection)

**ATTACHMENT "A"**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
LEVYING SPECIAL TAXES WITHIN THE CITY OF ANTIOCH  
COMMUNITY FACILITIES DISTRICT NO. 2016-01  
(POLICE PROTECTION)**

The City Council of the City of Antioch does ordain as follows:

**SECTION 1. Authority.** This ordinance is adopted pursuant to the authority of Section 53340 of the Government Code of the State of California, the Antioch Municipal Code, and the laws of the state of California.

**SECTION 2. Findings and Recitals.** The City Council hereby finds, determines and declares as follows:

**WHEREAS**, on December 13, 2016, this City Council adopted Resolution No. 2016/148 entitled "Resolution of the City Council of the City of Antioch With Respect to Formation of Proposed City of Antioch Community Facilities District No. 2016-01 (Police Protection)" (the "Resolution of Intention"), stating its intention to form the "City of Antioch Community Facilities District No. 2016-01 (Police Protection)" (the "CFD"), under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311, of the California Government Code; and

**WHEREAS**, on January 24, 2017, this City Council held a noticed public hearing as required by the Act and the Resolution of Intention relative to the determination to proceed with the formation of the CFD and the rate and method of apportionment of the special tax to be levied within the CFD to finance the costs of the public services within the CFD. At the public hearing, all persons desiring to be heard on all matters pertaining to the formation of the CFD and the levy of the special taxes were heard, substantial evidence was presented and considered by this City Council and a full and fair hearing was held; and

**WHEREAS**, on January 24, 2017, following the public hearing, this City Council adopted the following resolutions: a resolution entitled "Resolution of the City Council of the City of Antioch, Formation of Community Facilities District" (the "Resolution of Formation"), which established the CFD and defined the public services to be funded by the CFD (the "Services"); and a resolution entitled "Resolution of the City Council of the City of Antioch Calling Special Election" (the "Election Resolution") submitting the propositions of the levy of the special tax to the qualified electors of the CFD as required by the Act; and

**WHEREAS**, pursuant to the Election Resolution, on January 24, 2017, a special election was held within the CFD at which the eligible landowner electors approved such propositions by the two-thirds vote required by the Act;

**SECTION 3. Levying of Special Tax.** In accordance with the authority granted to the City pursuant to Government Code section 53340 and pursuant to the findings stated herein, the City Council of the City of Antioch, by passage of this Ordinance, hereby:

A. Authorizes and levies special taxes within the CFD pursuant to the Act, at the rate and in accordance with the formula (the "Rate and Method") set forth in the Resolution of Formation, which is by this reference incorporated herein. The special taxes are hereby levied starting in Fiscal Year 2016-17 and continuing until a notice of cessation is recorded.

B. The Public Works Director/City Engineer is hereby authorized and directed each fiscal year to determine the specific special tax rate and amount to be levied for each parcel of real property within the CFD, in the manner and as provided in the Resolution of Formation and the Rate and Method of Apportionment.

C. Except as may otherwise be provided by law or by the Rate and Method, properties or entities of the State, federal or local governments shall be exempt from any levy of the special taxes. In no event shall the special taxes be levied on any parcel within the CFD in excess of the maximum tax specified in the Resolution of Formation and the Rate and Method of Apportionment.

D. All of the collections of the special tax shall be used as provided for in the Act and in the Resolution of Formation including, but not limited to, the payment of the costs of the Services, the payment of the costs of the City in administering the CFD, and the costs of collecting and administering the special tax; and

E. The special taxes shall be collected in the same manner as ordinary ad valorem taxes are collected and shall have the same lien priority, and be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes; provided, however, that the Director of Finance is hereby authorized to collect the special taxes by other appropriate methods of collection, including direct billing to the affected property owners at such intervals deemed appropriate; and

**SECTION 4. Severability.** If for any reason any portion of this Ordinance is found to be invalid, or if the special tax is found inapplicable to any particular parcel within the CFD, by a court of competent jurisdiction, the balance of this Ordinance and the application of the special tax to the remaining parcels within the CFD shall not be affected. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof,

irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

**SECTION 5. Publication; Certification.** The City Clerk shall certify the adoption of this Ordinance and shall cause this Ordinance to be published within 15 days after its passage at least once in a newspaper of general circulation published and circulated in the City.

**SECTION 6. Effective Date.** This Ordinance shall take effect 30 days from the date of final passage.

\* \* \* \* \*

I HEREBY CERTIFY that the foregoing resolution was introduced at a regular meeting of the City Council held on the 24<sup>th</sup> day of January, 2017 and adopted as an ordinance of the City of Antioch at a regular meeting of the City Council held on the \_\_\_\_ day of \_\_\_\_\_, 2017 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

\_\_\_\_\_  
**Sean Wright, Mayor of the City of Antioch**

**ATTEST:**

\_\_\_\_\_  
**Arne Simonsen, City Clerk of the City of Antioch**






## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Phil Hoffmeister, Administrative Analyst PH

**APPROVED BY:**  Ron Bernal, Assistant City Manager/City Engineer/Director of Public Works

**SUBJECT:** Street Lighting and Landscaping Maintenance District Engineer's Report for FY 2017/2018

---

### RECOMMENDED ACTION

It is recommended the City Council adopt the attached resolution instructing the City Engineer to prepare a consolidated Engineer's Report for FY 2017/2018 Lighting and Landscape District assessments.

### STRATEGIC PURPOSE

Consideration of this item is consistent with Strategic Plan Long Term Goal K-1; ensure well maintained public facilities, rights-of-way and parks.

### FISCAL IMPACTS

By itself, this action has no impact on the City's finances; if the Council were to decline to adopt the resolution and to abandon the landscaping assessments, impacts on the City's General Fund would be substantial.

### DISCUSSION

The annual Street Lighting and Landscaping Maintenance District proceedings begin with direction from City Council to prepare the Engineer's Report for the coming fiscal year. The attached resolution accomplishes this, but makes no decisions about any matters; it merely instructs the Engineer to prepare a report for future consideration.

### OPTIONS

None considered.

### ATTACHMENTS

A. Resolution

**ATTACHMENT "A"**

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH DIRECTING THE CITY ENGINEER TO PREPARE A CONSOLIDATED ENGINEERS REPORT FOR FY 2017/2018 LIGHTING AND LANDSCAPE DISTRICT ASSESSMENTS**

**WHEREAS**, Streets and Highways Code §22622 requires the City Council to adopt a resolution describing any proposed new improvements or substantial changes in existing improvements in the various landscaping maintenance districts, and to order the Engineer of work to prepare a report pursuant to the Act; and

**WHEREAS**, there are no significant improvements or substantial changes, other than projects already approved in the City's budget documents or that are scheduled to be accepted from new developments; and

**WHEREAS**, in November of 1996, California's voters adopted Proposition 218, which will affect certain matters involving the upcoming Engineer's report.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council determines that, for the levy of annual assessments of all the landscaping districts, there are no proposed new improvements or substantial changes in existing improvements, other than maintenance of new facilities accepted by the City since the last Engineer's Report or installed through the normal City budget process, and other than those already described in the formation of the districts.

**BE IT FURTHER RESOLVED** that the Engineer shall prepare and file a consolidated report for all the landscaping districts pursuant to Article 4 (commencing with §22565) of the Streets and Highways Code and the requirements of Proposition 218.

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 14<sup>th</sup> day of February, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---


**ARNE SIMONSEN**  
**CITY CLERK OF THE CITY OF ANTIOCH**




## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Arne Simonsen, City Clerk  
Christina Garcia, Deputy City Clerk 

**APPROVED BY:** Michael Vigilia, City Attorney 

**SUBJECT:** Resolution rescinding Resolution No. 2016/105 authorizing the City Manager to negotiate and execute a tax sharing agreement with OneSource Supply Solutions

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### **RECOMMENDED ACTION**

It is recommended that the City Council adopt the resolution rescinding Resolution No. 2016/105 regarding the proposed Sales Tax Sharing Agreement with OneSource Supply Solutions.

### **STRATEGIC PURPOSE**

The City's Strategic Management Plan, under Strategy G-1, "Grow Antioch's Economy through Economic Development Activities" and the Short Term Objective to "Design economic incentives and criteria for key business ventures on a case by case basis".

### **FISCAL IMPACT**

Subsequent to the City Council approval of a resolution authorizing the City Manager to negotiate and execute a Sales Tax Sharing Agreement with OneSource Supply Solutions (OneSource), staff was advised by OneSource that their projected revenues with Antioch as a point of sale would be closer to \$20 million then \$200 million as originally mentioned. This is due to the partnership creating a parent company that will keep approximately \$180 million of the partnership's projected \$200 million in sales tax in Fairfield.

As a result, the projected sales tax revenue would be approximately \$200,000, far less than the projected \$2,000,000 previously projected.

### **DISCUSSION**

At the January 10, 2017 City Council meeting, the City Council voted 5-0 to rescind Resolution No. 2016/105. Tonight's approval of the attached Resolution confirms that decision.

### **ATTACHMENTS**

- A. Resolution  
Exhibit A to Resolution

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
RESCINDING RESOLUTION NO. 2016/105 REGARDING A TAX SHARING  
AGREEMENT WITH ONESOURCE SUPPLY SOLUTIONS**

**WHEREAS**, the City Council approved Resolution No. 2016/105 on September 27, 2016 for the City Manager to negotiate and execute a Tax Sharing Agreement with OneSource Supply Solutions (OneSource); and

**WHEREAS**, the original proposal from OneSource was estimated to realize approximately \$2 million in Sales tax point of sale revenue to the City of Antioch; and

**WHEREAS**, staff was advised by OneSource that their projected revenues with Antioch as a point of sale would be closer to \$20 million than \$200 million, due to the partnership creating a parent company that will keep approximately \$180 million of the partnerships projected \$200 million in sales tax in Fairfield; and

**WHEREAS**, the estimated \$20 million in sales with Antioch as point of sales would result in \$200,000 in annual revenue to the City, considering less than the \$2,000,000 previously projected; and

**WHEREAS**, at its January 10, 2017 City Council Meeting, the City Council voted 5-0 to direct Staff to rescind Resolution No. 2016-105 attached hereto as Exhibit A.

**THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch that Resolution No. 2016-105 is hereby rescinded.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 14th day of February, 2017, bythe following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**

**RESOLUTION NO. 2016/105**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
TO AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A TAX  
SHARING AGREEMENT WITH ONE SOURCE SUPPLY SOLUTIONS**

**WHEREAS**, One Source Supply Solutions (One Source) desires to locate a facility in the City of Antioch that will generate significant sales tax revenue for the City and other recipients of sales tax; and

**WHEREAS**, One Source has approached City staff requesting a sales tax incentive prior to the execution of a lease in the City of Antioch that One Source intends to execute if the City can provide a sales tax incentive; and

**WHEREAS**, California law allows for tax sharing agreements; and

**WHEREAS**, The City's Strategic Management Plan, under Strategy G-1, "Grow Antioch's Economy through Economic Development Activities" and the Short Term Objective to "Design economic incentives and criteria for key business ventures on a case by case basis" supports considering the proposed Agreement; and

**WHEREAS**, the City Council has reviewed the proposed Term Sheet, which is Exhibit 1 to this Resolution as well as the accompanying Staff Report;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch, that:

1. The City Manager is directed and authorized to negotiate and execute a Sales Tax Sharing Agreement with One Source Supply Solutions that will accomplish the business terms hereby authorized by the City Council, in a form approved by the City Attorney.

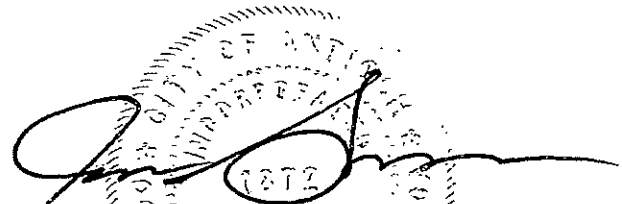
\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 27<sup>th</sup> day of September, 2016 by the following vote:

**AYES:** Council Members Wilson, Ogorchock, Tiscareno, Rocha and Mayor Harper

**NOES:** None

**ABSENT:** None



**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**

**Term Sheet  
for Sales Tax Sharing Agreement  
between the City of Antioch, California  
and One Source Supply Solutions**

Basic Business Terms:

**Parties:** The parties to the proposed tax sharing agreement shall be the City of Antioch, CA (City) and One Source Supply Solutions (one Source) or their successor in interest.

**Term:** The term of this Agreement shall be for ten (10) years from the commencement of a certain lease that Once Source Supply Solutions (One Source) intends to execute as the lessee or tenant within the City of Antioch, California.

**Point of Sale:** The City of Antioch shall be the "Point of Sale" for all sales generated from product that One Source stores in the City of Antioch.

**Operations:** One Source will covenant to continue its operations in the City of Antioch for a minimum of the initial term of five (5) years under the lease they intent to execute for its Antioch location.

**Sales Tax:** "Sales Tax" shall be the City of Antioch's current one percent (1%) share of sales tax generated from a Point of Sale in the City of Antioch.

**Incentive:** The Sales Tax Incentive on 1% City share of sales tax shall be calculated and rebated as follows: Each year, the first \$500,000 of the City's 1% of sales tax collected by the City from the sales by One Source will go to the City. Each year, 50% of all of the City's 1% of sales tax collected by the City from the sales by One Source above the initial \$500,000 collected from the sales by One Source shall be rebated to One Source. "Year" for the purpose of calculation of the rebate shall be defined as the City's fiscal year which runs from July 1 through June 30.


This Term Sheet shall in no way be deemed to create a binding contract, agreement or offer of any kind between the City and One Source or any other entity. The parties acknowledge and agree that legal rights shall come into existence only when an Agreement is fully executed and delivered by the parties in accordance with California state law regarding tax sharing agreements and should California law change to disallow all or part of such an Agreement, then the parties shall comply with California law and neither party shall have any liability for the termination or alteration of the Agreement in accordance with such a change in the law.



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Nickie Mastay, Administrative Services Director 

**SUBJECT:** League of California Cities:

- Policy Committee Meeting
- Mayors and Council Members Executive Forum and Advanced Leadership Workshop

---

### **RECOMMENDED ACTION**

It is recommended that the City Council take the following actions:

- 1) Approve participation and authorize associated expenditures for the League of California Cities Policy Committee Meetings held in Ontario, California March 30 through March 31, 2017 for City Council Members.
- 2) Approve participation and authorize associated expenditures for the League of California Cities Mayors and Council Members Executive Forum and Advanced Leadership Workshops held in Monterey June 28 through June 30, 2017.

### **STRATEGIC PURPOSE**

**Strategy L:** Improve community communications and trust in City government and keep the community well informed as to the activities of the City departments.

### **FISCAL IMPACT**

Currently there is \$1,276 remaining in the City Council budget line for Conference/Dues.

#### **Policy Committee Meeting**

For the League of California Cities Policy Committee Meetings held in Ontario, California, the City Council participants are Council Member Ogorchock on the Governance, Transparency & Labor Relations Committee; Council Member Wilson on the Housing, Community and Economic Development Committee. Currently, there is no information on the League of California Cities website for preferred hotel and travel. The estimated cost based upon the IRS Publication 1542 approved per diem rates for hotel (2 nights \$153/night), meals and incidental expense (3 days \$59/day) is \$500 per participant. The estimated cost and excerpts from IRS Publication 1542 is attached to this report as Attachment A.

Mayors and Council Members Executive Forum and Advanced Leadership Workshop

The prior year cost of this conference was \$375 per attendee and \$195 per attendee for the workshop, plus hotel and meal expenses. Currently, there is no information on the California League of Cities website for the cost of this year's conference, workshop, hotel, and travel. Once final conference costs are known, if the Mayor and all Council Members attend this conference, there is the potential to exceed the remaining budget.

**DISCUSSION**

The City of Antioch Travel and Expense Policy for Elected and Appointed (non-employee) Officials is attached as Attachment B. Contained therein, the Authorization Process states: "Overnight travel by Elected Official shall be pre-approved by placing the item on the City Council Consent Calendar."

**ATTACHMENTS**

- A. Estimated cost based upon IRS Publication 1542
- B. Travel and Expense Policy



# FY 2017 Per Diem Rates for California

**(October 2016 - September 2017)**

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

## You searched for: California

Primary Destination (1, 2)	County (3, 4)	Max lodging by Month (excluding taxes)												M&IE (5)	
		2016			2017										
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep		
Standard Rate	Applies for all locations without specified rates	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$51
Antioch / Brentwood / Concord	Contra Costa	\$145	\$145	\$145	\$145	\$145	\$145	\$145	\$145	\$145	\$145	\$145	\$145	\$145	\$64
Bakersfield / Ridgecrest	Kern	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$59
Barstow / Ontario / Victorville	San Bernardino	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$54
Death Valley	Inyo	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$64	
Eureka / Arcata / McKinleyville	Humboldt	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$126	\$126	\$100	\$74	
Fresno	Fresno	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$97	\$64	
Los Angeles	Los Angeles / Orange / Ventura / Edwards AFB less the city of Santa Monica	\$158	\$158	\$158	\$175	\$175	\$175	\$158	\$158	\$158	\$158	\$158	\$158	\$64	
Mammoth Lakes	Mono	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$133	\$74	
Mill Valley / San Rafael / Novato	Marin	\$175	\$149	\$149	\$149	\$149	\$149	\$149	\$149	\$149	\$175	\$175	\$175	\$74	
Monterey	Monterey	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$140	\$188	\$188	\$140	\$74	
Napa	Napa	\$207	\$158	\$158	\$158	\$158	\$158	\$158	\$207	\$207	\$207	\$207	\$207	\$69	
Oakhurst	Madera	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$117	\$117	\$117	\$94	\$64	
Oakland	Alameda	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$161	\$69	
Palm Springs	Riverside	\$101	\$131	\$131	\$131	\$131	\$131	\$131	\$101	\$101	\$101	\$101	\$101	\$64	
Point Arena / Gualala	Mendocino	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$112	\$69	
Redding	Shasta	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$64	
Sacramento	Sacramento	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$119	\$64	

Primary Destination (1, 2)	County (3, 4)	Max lodging by Month (excluding taxes)												M&IE (5)	
		2016			2017										
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep		
San Diego	San Diego	\$149	\$149	\$149	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$162	\$149	\$149	\$64
San Francisco	San Francisco	\$267	\$267	\$267	\$267	\$267	\$267	\$267	\$267	\$267	\$267	\$267	\$267	\$267	\$74
San Luis Obispo	San Luis Obispo	\$117	\$117	\$117	\$117	\$117	\$117	\$117	\$117	\$117	\$138	\$138	\$138	\$117	\$64
San Mateo / Foster City / Belmont	San Mateo	\$199	\$199	\$199	\$199	\$199	\$199	\$199	\$199	\$199	\$199	\$199	\$199	\$199	\$69
Santa Barbara	Santa Barbara	\$164	\$164	\$164	\$164	\$164	\$164	\$164	\$164	\$164	\$164	\$219	\$219	\$164	\$74
Santa Cruz	Santa Cruz	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$138	\$175	\$175	\$175	\$138	\$59
Santa Monica	City limits of Santa Monica	\$237	\$237	\$237	\$237	\$237	\$237	\$237	\$237	\$237	\$237	\$281	\$281	\$237	\$64
Santa Rosa	Sonoma	\$148	\$129	\$129	\$129	\$129	\$129	\$129	\$129	\$148	\$148	\$148	\$148	\$148	\$64
South Lake Tahoe	El Dorado	\$112	\$112	\$127	\$127	\$127	\$127	\$127	\$127	\$127	\$127	\$148	\$148	\$112	\$64
Stockton	San Joaquin	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$64
Sunnyvale / Palo Alto / San Jose	Santa Clara	\$206	\$206	\$206	\$223	\$223	\$223	\$206	\$206	\$206	\$206	\$206	\$206	\$206	\$64
Tahoe City	Placer	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$64
Truckee	Nevada	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$126	\$74
Visalia / Lemoore	Tulare / Kings	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$94	\$59
West Sacramento / Davis	Yolo	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$115	\$64
Yosemite National Park	Mariposa	\$124	\$124	\$124	\$109	\$109	\$109	\$109	\$109	\$109	\$124	\$124	\$124	\$124	\$69

## Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

## Meals and Incidental Expenses (M&IE) Breakdown

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$51 to \$74). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem). The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers).

<b>Total</b>	<b>Continental Breakfast/ Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>IE</b>
\$51	\$11	\$12	\$23	\$5
\$54	\$12	\$13	\$24	\$5
\$59	\$13	\$15	\$26	\$5
\$64	\$15	\$16	\$28	\$5
\$69	\$16	\$17	\$31	\$5
\$74	\$17	\$18	\$34	\$5

This table lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

<b>Total</b>	<b>First &amp; Last Day of Travel</b>
\$51	\$38.25
\$54	\$40.50
\$59	\$44.25

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Total	First & Last Day of Travel
\$64	\$48.00
\$69	\$51.75
\$74	\$55.50

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**Looking for the foreign and outside the continental United States (OCONUS) breakdown chart?** Visit FTR Appendix B. (Note: Appendix B breakdowns do not apply to any locations in the continental United States; use the table listed above.)

The shortcut to this page is [www.gsa.gov/mie](http://www.gsa.gov/mie).

### QUESTIONS:

For all travel policy questions, email [travelpolicy@gsa.gov](mailto:travelpolicy@gsa.gov).



### RELATED GSA TOPICS

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**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

**PURPOSE**

This document establishes the expense and reimbursement policy for all Elected and Appointed (non-employee) Officials of the City of Antioch. As Elected Officials, individuals may incur expenses related to the execution of their duties and responsibilities. These expenses may include the following: personal vehicle use, communication needs (cell phones, internet, and personal phone lines, newspaper subscriptions), and conferences and meetings related to the City's interests. As to Appointed Officials on the Administrative Appeals Board, Design Review Board, Economic Development Commission, Parks and Recreation Commission, Planning Commission, Police Crime Prevention Commission and Investment Committee, there may be opportunities for individuals to attend educational seminars or meetings related to the City's interests as approved by the City Council. Therefore, this policy establishes procedures for requesting and receiving payment for expenses incurred while representing the City on official business.

**ADOPTION AND IMPLEMENTATION**

The Council is responsible for adopting the expense and reimbursement policy for Elected and Appointed Officials and for approving any subsequent policy revisions.

**EXCEPTIONS**

The City Council may approve exceptions to this policy on a case-by-case basis for special or unique circumstances.

**I. PERSONAL VEHICLE USE**

In recognition of the fact that Elected Officials may use their private vehicles while performing their duties, a monthly vehicle allowance will be provided, as allowed pursuant to California Government Code section 1223. In addition to expenses associated with direct use of a private vehicle, this allowance shall also cover related expenses such as bridge tolls and routine parking fees. In order to be eligible for the reimbursement allowance, Elected Officials shall annually provide proof of liability insurance to the City Clerk. The monthly cap on reimbursement of automobile expenses for personal vehicle usage shall be as follows: Mayor: \$450; Council Members: \$350; City Clerk: \$350; City Treasurer: \$350.

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

**II. COMMUNICATION EQUIPMENT AND SERVICES**

In recognition of the fact that City Council members have a significant responsibility to stay in touch with their constituents and City management employees, reimbursement of communication equipment shall be allowed for cell phone service and equipment, internet service and equipment, local and long distance telephone and fax line service and equipment. Individual council members will be responsible for establishing their own communication service providers and all bills for such service will be paid by the individual. Expense reports shall be submitted on the City's form within 30 days of an expense being incurred. The monthly cap on reimbursement of communication equipment and services shall be as follows: Mayor \$100; Council Members \$50. Any communication service expenditures beyond that amount will be borne by the individual elected official.

**III. MEMBERSHIPS**

The City Council shall decide which groups to join as an entity, such as the League of California Cities or the Antioch Chamber of Commerce, through City Council action including the budget process. Individual memberships in groups by Elected or Appointed Officials shall be the personal expense of those individuals unless otherwise approved in advance by the City Council.

**IV. LOCAL CITY EVENTS**

Elected City Officials may be reimbursed for the cost of attending local events related to the City's business upon completion of an expense report and documentation of expenses. City funds shall not be used to purchase alcohol or reimburse Elected Officials for alcohol related costs, unless as part of a set price for the event that happens to include alcohol. If a guest accompanies an Elected Official, only the cost of the Elected Official will be reimbursed.

**V. TRAVEL**

In recognition of the fact that Elected Officials may need to represent the City at conferences and meetings and may incur expenses in the course of their travel, this policy establishes procedures for requesting and receiving payment for travel and travel-related expenditures. Appointed Officials must be specifically authorized by the City Council to attend educational seminars or other meetings in order to seek reimbursement.

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

**(A) PROCEDURE**

The key document in the administrative process is the Travel Authorization/Warrant Request (TAWR). Besides ensuring that travel by Elected and Appointed Officials is conducted within this policy, the TAWR summarizes the total cost of attending conferences, meetings, and seminars and provides documentation for cash advances, vendor payments and credit card purchases. General instructions for completing and processing this form are provided in a separate document.

**(B) AUTHORIZATION PROCESS**

All travel by an Appointed Official shall be pre-approved by having the item placed on the City Council Consent Calendar. Overnight travel by an Elected Official, shall be pre-approved by having the item placed on the City Council Consent Calendar.

After travel, the Travel Authorization report must be finalized. Finance will review for receipts and policy compliance.

**(C) METHODS OF REIMBURSEMENT**

There are three ways to request and receive payment for travel and travel-related expenditures: (1) advance payment, (2) reimbursement for actual expenditures, and (3) credit card usage.

(1) Advance payments: Elected Officials may request a cash advance for meals. The advance will be within the IRS approved per diem rates for meals and incidental expenses (M&IE) for the location/area visited as listed in Publication 1542. The value of meals provided at conferences, training, or other travel programs will be deducted from the cash advance at the following rate:

Breakfast - 20%      Lunch - 30%      Dinner - 50%

Other items, such as conference registration, lodging, and air fare may be paid directly to the vendor in advance of travel.

Upon return from travel, all cash advances must be documented with original itemized receipts.

(2) Reimbursement: Elected and Appointed Officials shall be reimbursed for all eligible expenditures upon return from travel for items that have original receipts. A Travel Authorization/Warrant Request with original receipts will be paid by Finance within the regular accounts payable time

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

schedule. Reimbursement claims should be submitted within 30 days from the return from travel, and no reimbursements may be made that cross over fiscal years.

(3) Credit Card Usage: Elected and Appointed Officials may use personal credit cards to pay for travel expenses. Original receipts must be included with the Travel Authorization/Warrant Request to be eligible for reimbursement.

**(D) ELIGIBLE EXPENDITURES**

**Meals and Incidental Expenses (M & IE)**

- **Meals:** City funds shall not be used to purchase alcohol or reimburse Elected or Appointed Officials for alcohol related costs. Meal costs will be reimbursed as supported by original itemized receipts.

- **Personal Meals:** All expenditures must be documented and reimbursement will not exceed the meal schedule listed above.

- **Business Meals:** To qualify as a business meal, the identity of the participants and the business purpose of the discussion must be substantiated.

- **Incidental Expenses:** Those related to City business will be reimbursed at cost as supported by original receipts (e.g., tolls and taxi cabs).

In no event shall the reimbursement for meals and incidental expenses exceed the IRS approved per diem rates for the location visited as listed in Publication 1542.

- **Lodging:** The City will pay lodging expenses for Elected or Appointed Officials during official travel requiring one or more overnight stays. The City will pay for lodging for the evening preceding or subsequent to a meeting or business event when the Elected or Appointed Official would have to travel at unreasonably early or late hours to reach his or her destination.

Elected or Appointed Officials shall make an effort to obtain lodging at or near the facility where official City business is to take place to minimize travel time and transportation costs. The City will pay only for standard single rooms for individual Elected Officials. If lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor. If conference rates are not available, government rates must be requested. A



**CITY OF ANTIOCH  
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ELECTED AND APPOINTED OFFICIALS**

list of hotels offering government rates in different areas of the country is available in the Finance Department. Lodging rates that are equal to or less than the government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

If a double room is requested by an Elected or Appointed Official because he or she is accompanied by a spouse or other person, the difference between the single and double room rate shall be considered the Elected or Appointed Official's personal expense.

Elected or Appointed Officials shall cancel any reservations for lodging they will not use. Any charge for an unused reservation shall be considered the Elected or Appointed Official's personal expense unless failure to cancel the reservation was due to circumstances beyond the Elected Official's control.

- **Personal Entertainment:** No reimbursement will be made for personal entertainment.

- **Guests:** If a guest accompanies an Elected or Appointed Official, only the cost of the Elected or Appointed Official will be reimbursed. All costs above a single person will be borne by the Elected or Appointed Official.

- **Discounts:** If offered early registrations should be obtained whenever possible.

- **Telephone/Internet:** The City will pay for all City-related business telephone calls or internet use by an Elected or Appointed Official while traveling on authorized City business. If approved prior to travel, the City may pay for personal internet use up to \$5.00 per day for authorized overnight business travel within California and up to \$10.00 per day for all other authorized overnight business travel.

- **Transportation:** All travel will be made by the method most cost effective for the City. Considerations such as time, distance traveled and cost of transportation should be factors in arriving at the lowest cost. Elected and Appointed Officials shall endeavor to book air travel to take advantage of discounts and nonrefundable ticket fares where practical. All flights shall be booked at coach class or equivalent level. Any additional costs incurred due to personal travel added on before or after the trip will be paid by the Elected or Appointed Official.

Elected and Appointed Officials are encouraged to use their personal vehicles as transportation to and from airports. The cost of traveling from home to the

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

airport will be paid for from monthly stipend. If a personal vehicle is left at the airport for more than one day, parking will be reimbursed per day based on long term parking rates or other transportation to and from the airport, whichever is less. Parking will not be reimbursed at the short term parking rate.

The use of rental vehicles is discouraged and shall be authorized only when no other mode of transportation is available or when alternate transportation would be more expensive or impractical. Elected or Appointed Officials must understand that the City's vehicle insurance coverage does not cover the individual driver of a rental car. Therefore, the City Official shall confirm personal coverage under their personal insurance or purchase additional insurance from the rental agency at their own expense. Rental vehicles shall be driven only by Elected or Appointed Officials included on the car rental agreement. Elected or Appointed Officials shall be reimbursed for reasonable taxi fare, airport van, or other public transportation in order to travel from their destination airport to their hotel.

**VI. REPORTING OF EXPENDITURES**

If the City reimburses an Elected or Appointed Official for attending a "meeting" as defined under the Brown Act<sup>1</sup>, the Official shall provide a brief written or oral report regarding the "meeting" at the next regular meeting of the Council or applicable commission, board or committee to which the Official belongs. For other educational seminars or events for which expenses were reimbursed by the City, the Official may provide a brief written or oral report at the next regularly scheduled meeting of the Council or applicable commission, board or committee to which the Official belongs.

**VII. ACKNOWLEDGEMENT**

After being sworn in, Elected or Appointed Officials will be required to sign a statement formally acknowledging receipt and acceptance of this policy.

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<sup>1</sup> The Brown Act (California Government Code section 54952.2) defines a meeting as including "any congregation of majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains."



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Forrest Ebbs, Community Development Director *FE*

**SUBJECT:** General Plan Land Use Element Update – Sand Creek Focus Area

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### RECOMMENDED ACTION

It is recommended that the City Council take the following action:

1. Receive the report and information on the General Plan Land Use Element Update and offer any questions or comments.

### STRATEGIC PURPOSE

This action will forward Long Term Goal H: Planning, Entitlements, and Permitting, by providing consistent and efficient entitlement, permitting, and development services to the public. It will also implement Strategy H-2: Update long range planning documents, and the Short Term Objective: Update the Land Use Element of the General Plan.

### FISCAL IMPACT

The update of the Land Use Element is funded by a General Plan Maintenance fee that is collected from Building Permits issued for the construction of new homes.

### DISCUSSION

The Community Development Department has been engaged in an update to the Land Use Element of the General Plan since November 2014. The project was initially managed by a consulting firm that was also undertaking the Downtown Specific Plan. This contract relationship was ended in October 2015 and the project has since been managed by Community Development Department staff.

As the update of the Land Use Element was underway, two significant projects were presented to the City Council for approval within the Sand Creek Focus Area. Both of these project required unique General Plan Land Use Element amendments to accommodate the density and type of development that was proposed. This situation revealed the large disconnect between the current text of the Land Use Element as it relates to the Sand Creek Focus Area and the direction that the development community and the City Council were pursuing. In light of this, staff separated the update of the Sand Creek Focus Area language from the balance of the Land Use Element update to allow for concentrated focus on the unique conditions affecting this Focus Area.

The current language of the General Plan envisions very large lot subdivisions with a golf course, protected hillsides, and large amounts of open space. The General Plan caps total development in the Sand Creek Focus Area at 4,000 dwelling units. The general policies of the General Plan, with the exception of the golf course language, remain relevant. However, the policies themselves were written to be vague and open for project-specific interpretation. As a result, a high degree of uncertainty exists because the City, the public, or the development community cannot reasonably predict the future development allowed in the area. The approval of two non-conforming projects added additional uncertainty. The primary purpose of the update to the Sand Creek Focus Area policies has been to better organize, quantify, and communicate existing policies. With few exceptions, the spirit of the original policies was to remain intact.

Staff conducted a public workshop at the Prewett Community Center on January 20, 2016 to gather focused public input. Subsequent meetings were held at the Planning Commission on May 18, 2016, September 21, 2016, November 16, 2016 and January 18, 2017. Each of these meetings brought about new opportunities for public input and offered the Planning Commission opportunity to comment and direct the project. At its November 18, 2017, the Planning Commission received an Administrative Draft (Attachment "A") and endorsed its presentation to the City Council, as written. The Administrative Draft will be the basis for the forthcoming environmental document, pursuant to CEQA and the foundation for the final document.

### Administrative Draft

The Administrative Draft is a series of relevant topics with associated policies. This report will summarize these topics and policies as follows:

**a. Purpose and Primary Issues.** The policies acknowledge the unique natural and scenic resources of the area and the opportunities to maintain regional linkages for wildlife. This section restates much of the direction in the current Land Use Element.

**b. Policy Direction.** This section clearly states that the policies are intended to provide clear direction for the development of the area, including those areas set aside for preservation. It also recognizes the consistent purpose of providing housing opportunities in the Sand Creek Focus Area.

**b.1. Development Yield.** This section states the maximum development of yield of 4,000 units in the Sand Creek Focus area and provides the methodology that is to be used to develop the maximum yield for individual projects. The current language did not provide clear guidance for this calculation and the two approved projects exceeded a sustainable level of development, given the 4,000 unit constraint. This section is intended to provide fair and predicable direction for the distribution of the remaining 2,826 units.

**b.2. Land Use Designation.** This section applies land use designations to the various areas within the Focus Area. Whereas the current document uses parcel lines to dictate development potential, the proposed draft uses natural and logical barriers such as Sand Creek and major roadways. Each of these land use designations has an assigned density that will yield the development potential for the underlying area and, cumulatively, for the project site. There are also provisions for the transfer of development rights between properties. Senior housing is strongly encouraged and permitted throughout the Sand Creek Focus Area. This section clarifies this policy and its relationship to the Density Bonus process.

**b.3. Financial Analysis.** The General Plan calls for the submittal of a financial analysis or other evidence that a project will be financially independent of the City and will not require subsidy in the short or long term. This section clarifies this expectation.

**b.4. Open Space and Recreation.** The current General Plan calls for a total of 25% of the land area in the Sand Creek Focus Area to be dedicated to open space, exclusive of the golf course. This amendment strengthens that goal to 30% and the actual land use designations result in 36% of the land designated as open space. This is before the creation of parks or other project-specific open spaces. Additional policies relating to the type and style of open space, their amenities including a trail system, and the high quality natural experience desired along Sand Creek. The Sand Creek Basin Master Plan is also referenced and supported.

**b.5. Circulation.** This section states the policies regarding circulation throughout the Focus Area including the exclusive use of Empire Mine Road for emergency vehicles and pedestrians/cyclists, the expectations for separated bike paths along major roadways, and the desired connections over Sand Creek and throughout the Focus Area.

**b.6. Community Design.** The Sand Creek Focus Area is acknowledged as a unique opportunity for an exception community. This section states the general policies for exterior neighborhood treatments, common areas, open spaces, and landscaping.

**b.7. Hillsides and Hilltops.** The current language calls for the general preservation or conservation of hillsides, but does not provide clear and executable language to ensure that these policies are met in a consistent manner between policies. The Planning Commission spent considerable time refining these policies to achieve the goals of the General Plan in a usable and effective way. In short, the upper 25% of each hill was identified and set aside for preservation. The remainder of the hills was designated as a hillside and remains available for limited development with an emphasis on sensitive and natural design.

**b.8. Other.** This section provides very clear statements about the process for project review within the Sand Creek Focus Area, the limits of the maps and the intent for further project-specific analysis. It also states that the General Plan is not a guarantee of development rights, but is intended to provide general guidance for future growth.

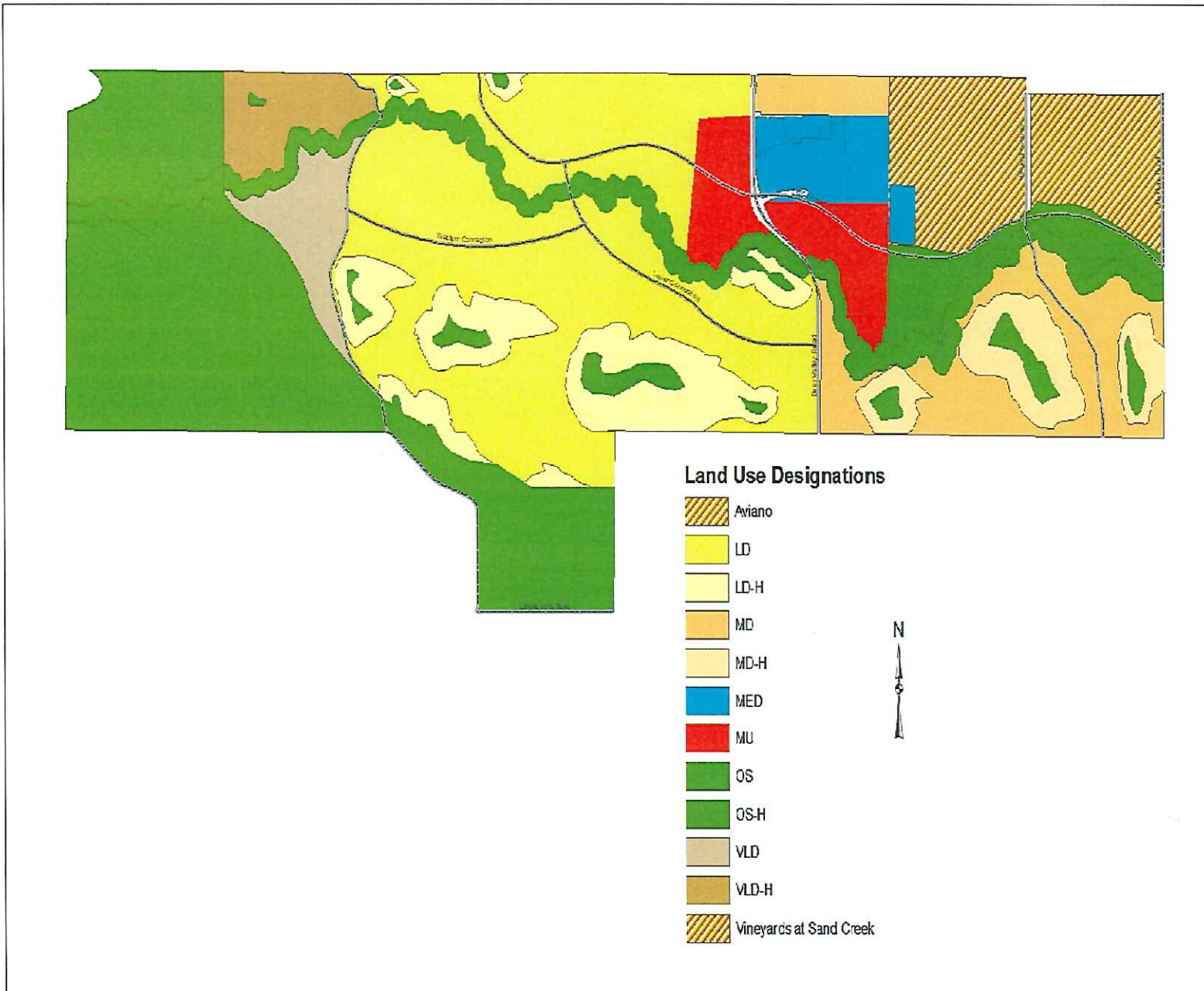
**Land Use Map.** A land use map is provided that describes the Land Use Designations for the entire Focus Area. This map identifies all of the Open Space as a unique designation, which includes protected hilltops, the Sand Creek Corridor, and other previously-designated open space area.

### Next Steps

Staff will receive any comments or questions from the City Council and then, if no major amendments are made, will initiate the environmental review process under the California Environmental Quality Act (CEQA). The environmental document will then be presented to the Planning Commission for advisory recommendation to the City Council. Staff intends to complete this entire process no later than the end of April 2017.

### ATTACHMENTS

- A. Sand Creek Focus Area Land Use Map
- B. Administrative Draft of Update to the General Plan Land Use Element for the Sand Creek Focus Area
- C. Copy of Current Sand Creek Focus Area policies



A1

**Land Use Map for the Sand Creek Focus Area**  
**City of Antioch General Plan - 2016**

Date: 11/7/2016

## ATTACHMENT "B"

**4.4.6.7 Sand Creek.** The Sand Creek Focus Area encompasses approximately 2,781 acres in the southern portion of the City of Antioch.

This Focus Area is bounded by existing residential neighborhoods to the north, Black Diamond Mines Regional Preserve to the west, the city limits to the south, and the City of Brentwood to the east. Empire Mine Road and Deer Valley Road run in a general north-south direction through the Focus Area, dividing it roughly into thirds.

### **a. Purpose and Primary Issues.**

Sand Creek, as well as natural hillsides and canyons within the Sand Creek Focus Area, contain habitats for sensitive plant and animal species, as well as habitat linkages and movement corridors. Overall, the western portion of the Focus Area is more environmentally sensitive than the eastern portion in terms of steep topography, biological habitats and linkages, the existence of abandoned coal mines, and proximity to public open space at Black Diamond Mines Regional Preserve. The west end of the Sand Creek Focus Area serves as a linkage between two regionally significant blocks of grassland. Decades of urban and agricultural use have greatly reduced the width of this linkage, substantially increasing the ecological importance of the remaining linkage within the Sand Creek Focus Area. Land has been preserved in regional parks and permanent open space, primarily in extensive grassland to the immediate west and northwest, as well as south of the Sand Creek Focus Area. These preserves represent a significant investment of public resources, and are a valued public asset.

Stream and riparian communities occupy a small portion of the Focus Area, but are widely distributed. Because of their high biotic value, stream and riparian communities within the Focus Area are considered to be a sensitive resource. The Focus Area also includes an oak woodland and savanna community, which, because of its high wildlife value, is considered to be a sensitive resource.

### **b. Policy Direction.**

The environmental sensitivity of portions of the Sand Creek Focus Area has been recognized in the prior General Plans; however, policy direction was very general. The following policy discussion and policies for the Sand Creek Focus Area are intended to provide clear direction for the future development and environmental management of the area.

The Sand Creek Focus Area is intended to function as a large-scale planned community, providing needed housing and support services. Residential development within the Sand Creek Focus Area will provide for a range of housing types, including medium and large-lot single-family homes and senior housing.



The following policies apply to development within the Sand Creek Focus Area.

**1. Development Yield**

- a. The development yield for the Sand Creek Focus Area shall not exceed 4,000 dwelling units.
- b. The Total Development Yield for an individual development project shall be based on the Land Use Map for the Sand Creek Focus Area and the following policies:
  - i. The Total Development Yield establishes the maximum number of residential units that may be built over a specified geographic area or project site.
  - ii. The Total Development Yield is derived by multiplying the area, in acres, by the specified density for each land use area, or portion thereof, as presented on the Land Use Map for the Sand Creek Focus Area.
  - iii. The Total Development Yield for a project is the sum of the units derived from each land use area contained within the project site.
  - iv. The unit count resulting from the Total Development Yield do not need to be sited within the land use designation area from where they were derived, but may be located in any residential or mixed use land use area within the project site.
  - v. All units sited within a residential land use area must conform to the underlying minimum lot size and other development standards, if applicable, of that land use area.
  - vi. The following table contains the approximate acreage and anticipated development yield for the various Land Use Designations for the Sand Creek Focus Area. These figures are estimated and may be evaluated with more precision with a project application.

<b>TABLE A: TOTAL DEVELOPMENT YIELD</b>			
<b>Land Use Designation</b>	<b>Acres</b>	<b>Units</b>	<b>Density</b>
SC-AV	138	533	3.9
SC-V	108	641	5.9
SC-MU	54	322	6
SC-MD	190	571	3
SC-LD	696	1393	2
SC-MD-H	93	139	1.5
SC-LD-H	201	201	1
SC-VLD	135	135	1
SC-VLD-H	69	34	0.5
SC-MED	83	0	0
SC-OS	958	0	0
SC-OS-H	56	0	0
<b>Total</b>	<b>2,781</b>	<b>3,970</b>	<b>1.4</b>

## **2. Land Use Designations**

- a. Land Use Designations are intended to provide a basic description of their purpose and basic development standards. The Planned Development (PD) process will determine project-specific standards. The designations are described in the following table:

<b>TABLE B: LAND USE DESIGNATIONS</b>	
<b>Land Use Designation</b>	<b>Description</b>
SC-V	The Vineyards at Sand Creek project was approved in 2016 and is designated as approved. Any changes to the project will require a General Plan amendment.
SC-AV	The Aviano project was approved in 2015 and is designated as approved. Any changes to the project will require a General Plan amendment.
SC-MD	These designations are intended for the development of single-family neighborhoods on mid-size lots with opportunities for clustering or condominium-style development.
SC-MD-H	
SC-LD	These designations are intended for the development of single-family neighborhoods on large lots with associated suburban neighborhood amenities.
SC-LD-H	
SC-VLD	These designations are intended for the development of single-family neighborhoods on very large lots for estate or executive-style properties.
SC-VLD-H	
SC-MU	This designation allows for development of commercial and residential uses in a Town Center environment. Residential uses should occupy no more than 50% of the site, but may be built as attached condominiums or apartments.
SC-MED	This designation reflects the existing Kaiser Permanent Antioch Medical Center and the adjacent medical high school.
SC-OS	These designations identify the various open space and protected natural areas, including the Sand Creek corridor, the sensitive habitat at the southwest corner of the site, the large drainage basin and future regional park, and protected hilltops.
SC-OS-H	

- b. Land Use Designations are assigned based on topography, natural features, and proximity to major transportation routes. These designations, and their corresponding maximum densities, allow for the equitable and predictable disbursement of units to ensure that the total development yield for the Sand Creek Focus Area does not exceed 4,000. As such, any proposed amendment to the General Plan that increases the total development yield of the site will preclude other development sites from reaching their development potential. Such a practice is strongly discouraged and should only be accomplished if development rights are transferred from another parcel. Transferring units from one property owner to another will allow for greater creativity and consolidation of units. The following rules describe how a development transfer might occur:
- i. Owners of both properties must apply concurrently for the development transfer.

- ii. A deed restriction or other legal notice assigned to the deed of the property must be recorded concurrently with the development transfer.
- iii. The development transfer must be approved concurrently with the approval of the project and the entire action must be considered during the environmental review process.
- iv. The development transfer may not be used to transfer units obtained through the Density Bonus process. Similarly, the above rules do not preclude ordinary use of the Density Bonus process.
- c. Senior housing is strongly encouraged throughout the Focus Area.
  - i. The Density Bonus process may be used to increase the density for applicable senior projects.
  - ii. Any project providing a minimum of 30% of the total units for Senior Housing may be entitled to a 20% Density Bonus.
  - iii. Senior housing may be developed on smaller lots as described in the Land Use Designation Table for the Sand Creek Focus Area.
- d. The commercial component of the Mixed Use land use designation must conform to the land use standards of the Neighborhood Commercial (C-N) Land Use designation.

<b>TABLE C: DEVELOPMENT STANDARDS</b>		
<b>Designation</b>	<b>Minimum Lot Size</b>	<b>Average Lot Size (sf)</b>
SC-V	-	-
SC-AV	-	-
SC-MD	4,000 sf	5,000 sf
SC-MD-H		
SC-LD	5,000 sf	7,000 sf
SC-LD-H		
SC-VLD	8,000 sf	12,000 sf
SC-VLD-H		
SC-MU	-	-
SC-MED	1 acre	-
SC-OS	-	-
SC-OS-H	-	-
Senior Housing (all districts)	4,000 sf	-

### 3. Financial Analysis

- a. All non-public projects shall be demonstrated to be financially sustainable and not requiring ongoing expense to the City of Antioch that exceeds tax and other financial benefits from the project. A Fiscal Impact Analysis shall be provided that demonstrates sustainability over 10, 20, and 30-year timeframes.
- b. Private streets and utilities are encouraged to achieve financial sustainability.

### 4. Open Space and Recreation

- a. A minimum of 30% of the Sand Creek Focus Area shall be dedicated Open Space.
- b. A comprehensive trail system shall be installed throughout the Sand Creek Focus Area that connects to Black Diamond Mines Regional Preserve and, ideally, to other regional trails. The trail system should avoid roadway-adjacent sidewalks and connect neighborhood parks, communities, commercial centers, and other area features. The trail system should follow ridgelines and designated open space areas and should be open to the general public to the greatest extent possible. The trail system should also traverse the Sand Creek corridor.
- c. A public staging area shall be developed as near as possible to Black Diamond Mines Regional Preserve to allow for public access.
- d. All projects should provide full park acreage dedication requirements and in-lieu fees are strongly discouraged. Neighborhood parks should contain a variety of passive and active facilities and should be sited so as to have direct access to the trail system.
- e. The entire length of Sand Creek shall contain a 125'-wide buffer. Development shall be prohibited within this buffer area, with the following exceptions:
  - i. Bridges,
  - ii. Benches, shade structures, interpretive monuments, or similar park features,
  - iii. Trails.
- f. Careful attention should be given to the experience within the Sand Creek corridor and, especially, along the trails. One-sided residential streets with open views to the creek corridor and neighborhood parks are encouraged to be located adjacent to the Sand Creek corridor.  
High traffic roadways, residential backyard fences, sound walls, the rear of commercial buildings, visible basins, or similar offensive features are strongly discouraged adjacent to the Sand Creek corridor.
- g. A viable, continuous grassland corridor between Black Diamond Mines Regional Preserve and Marsh Creek State Park shall be retained using linkages in the southwestern portion of the Lone Tree Valley (within the Sand Creek drainage area), Horse Valley, and the intervening ridge. The primary goal of preserving such a corridor is to allow for wildlife movement between Black Diamond Mines Regional Preserve and Marsh Creek State Park.

Completion of such a corridor is contingent upon the cooperation with the City of Brentwood and Contra Costa County, each of whom may have land use jurisdiction over portions of this corridor. To preserve this corridor and in view of other significant development constraints, certain lands in the southwestern portion of the Focus Area are designated as "Open Space," as depicted in the Land Use Map for the Sand Creek Focus Area.

- h. Each project shall submit an Open Space management plan concurrent with the application indicating how open space lands will be owned, managed, and maintained.
- i. A large regional park or sports complex shall be developed within the detention basin owned by Contra Costa County Flood Control District. The City of Antioch shall work with the District in its development, as provided in the approved Sand Creek Basin Master Plan.

## **5. Circulation**

- a. The development of the Sand Creek Focus Area shall contain the roadways identified on the Land Use Map for the Sand Creek Focus Area. The exact alignment of the identified roadways may be altered as long as important connections are ultimately made.
- b. The extension of Dallas Ranch Road shall be called Sand Creek Road for continuity throughout the Focus Area.
- c. Sand Creek Road, Deer Valley Road, and Hillcrest Avenue, at minimum, shall contain adequate turn-outs and similar facilities for bus systems.
- d. Sand Creek Road, Deer Valley Road, and Hillcrest Avenue shall all have paved Class I bike paths, unless an alternate nearby parallel path exists within the broader Open Space trail system.
- e. Sidewalks on Sand Creek Road, Deer Valley Road, and Hillcrest Avenue shall be separated from the back of curb by at least ten feet.
- f. Roundabouts and traffic circles should use wherever practical to avoid unnecessary stops.
- g. Empire Mine Road should be limited to emergency vehicle access and use by pedestrians or cyclists. Through traffic should be absolutely limited to property owners reliant on Empire Mine Road for access.
- h. Bridges over Sand Creek shall be limited and used only where necessary. Consolidation of vehicle bridges is strongly encouraged and bridge locations should be limited to the following:
  - i. Empire Mine Road
  - ii. Southward from Sand Creek Road
  - iii. Deer Valley Road
  - iv. Hillcrest Avenue Extension

## **6. Community Design**

- a. Neighborhoods, roadways, trails, medians, parks, commercial centers, and other features should reflect a cohesive design theme, which is unique to the Sand Creek Focus Area and reflective of its character.

- b. Individual projects should use similar or identical exterior treatments facing major roadways to avoid non-cohesive or trendy exterior designs.
- c. Drainage facilities should be designed to have a natural appearance and to avoid the appearance of heavy concrete structures.
- d. Water collection/detention basins shall be designed to resemble natural ponds or similar water bodies and shall have irregular shapes and complementary planting. The entire basin shall be designed such that any required fencing is minimally visible or screened by heavy planting.
- e. Chain link fencing may not be used for any purpose throughout the Sand Creek Focus Area. Split-rail or other rustic fencing may be an appropriate material.
- f. Existing stands of oak trees, individual oak trees, or other unique natural features, shall be retained and integrated into parks, medians, or similar public areas.
- g. Exotic landscaping, such as palm trees and large grass expanses (except for playfields), should be avoided in public areas. New landscaping should utilize native plant species, natural design, and water-efficient methods throughout.

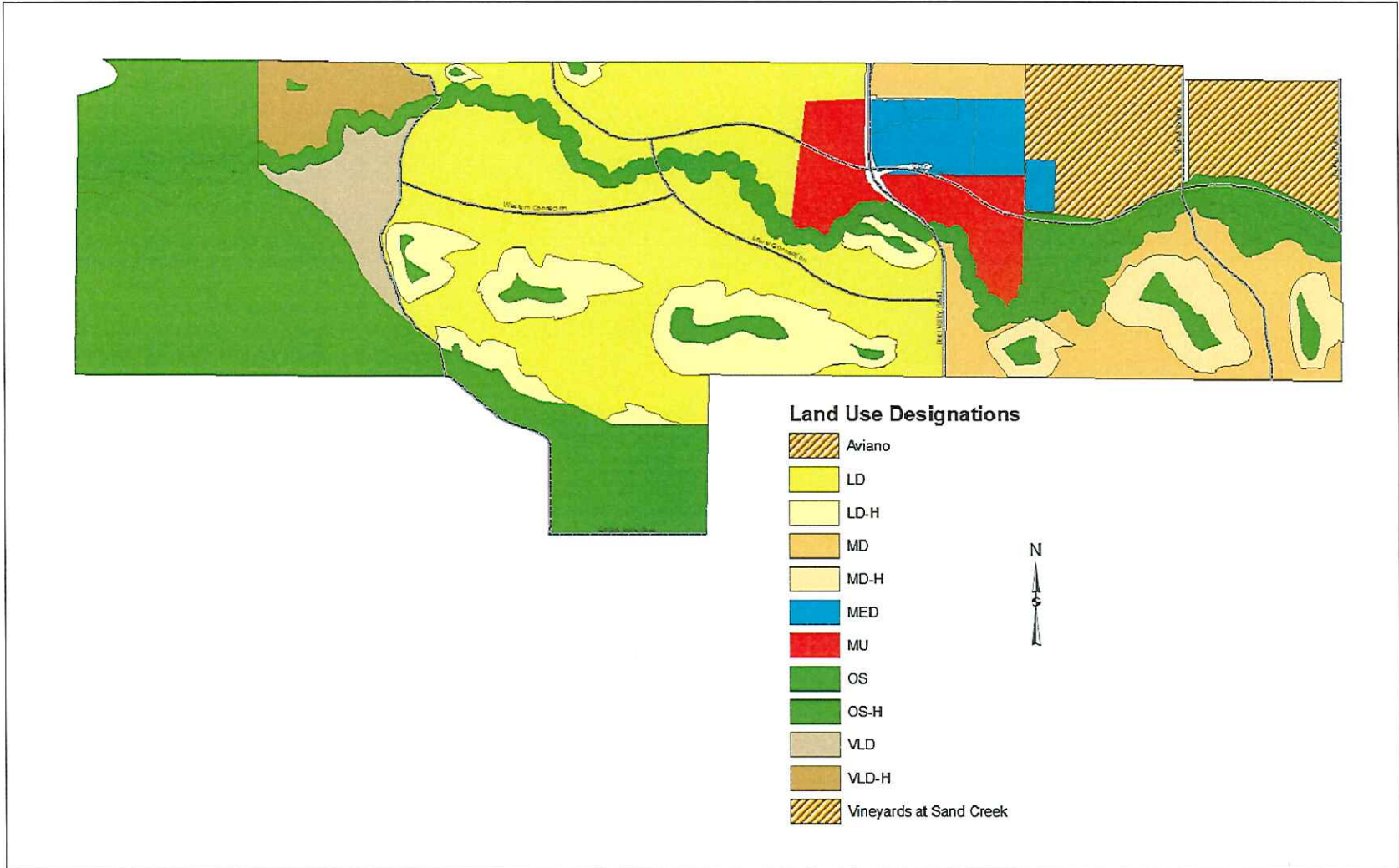
## **7. Hillsides and Hilltops**

- a. Hilltop areas designated as Open Space on the Land Use Map for the Sand Creek Focus Area shall be retained in their natural condition. They may not be graded, used for crop production, or otherwise altered.
- b. The precise outlines of the protected Hilltops are provided herein and are approximations based on the best available information. The shapes represent the top 25% of the hill, which is derived from subtracting the base elevation of the hill from the uppermost elevation, finding the upper 25%, and tracing the corresponding topographic mark. More precise shapes may be considered during a project application.
- c. Hillsides, designated with "-H", are available for development subject to the following:
  - i. All grading and development should use a "landform grading" approach, whereby the terrain can be graded or modified, but the final appearance must be that of a natural hillside with organic contours, inconsistent slopes, curving topography, natural plantings.
  - ii. Disturbed hillsides must be treated with native grasses or similar treatment to avoid run-off or erosion.
  - iii. The planting of oak trees and other native plants is strongly encouraged for modified hillsides.
- d. Where retaining walls are used, the materials must be natural in appearance and stepped to prevent a severe drop-off. A maximum individual wall height of 6' is recommended.
- e. Except where described in this section, the treatment of hillsides should generally adhere to the Hillside Design Policies contained in Section 5.4.14.
- f. Houses or other structures should not be sited so as to create an artificial skyline or profile visible beyond the ridgeline or hilltop.

## 8. Other

- a. All applications for development within the Sand Creek Focus Area are subject to review through the Planned Development District process, as described in Article 23 of the Zoning Ordinance.
- b. The maps contained within this General Plan are intended for general purposes and it is expected that future development applications will provide specific mapping, surveying, and analysis of geographical, biological, and other natural constraints. This specific mapping may be used to modify the boundaries of land use designations only if such a modification does not increase overall development yield and is otherwise consistent with the General Plan. Further, individual applications may include provisions for enhanced clustering or increased densities as part of the Planned Development District process only if such provisions do not increase the overall development yield for the project and are determined by the Planning Commission to be consistent with the overall purpose of the General Plan.
  - i. Any boundary adjustments made to the areas west of Empire Mine Road shall be minor, shall not create islands of residential development, and shall not result in an increased development yield. These adjustments shall only be made to reflect new or more specific information related to the unique habitat and biological constraints related to the southern portion of this area.
- c. The text contained in the General Plan, along with the maps and land use designations are not a guarantee of development rights, but are intended to provide general guidance for future growth. The City of Antioch acknowledges that any development in this area will be subject to review and approval by other State and federal agencies and does not suppose in this General Plan that all areas designated for development will ultimately receive adequate approvals from all agencies to achieve the level of development suggested in this General Plan.





**Land Use Map for the Sand Creek Focus Area**  
**City of Antioch General Plan - 2016**

Date: 11/7/2016

BID

# ATTACHMENT "C"

- Future multifamily residential, if provided, is to be developed as part of a mixed-use office/residential development.
- d. Because of the highly visible nature of the Focus Area, office development at the intersection of Delta Fair and Century boulevards should be mid-rise (three to five stories), and display high quality architecture.
  - e. Adequate separation shall be maintained between new office and multi-family uses and existing residential neighborhoods. If parking areas are located along the residential edge, sufficient noise mitigation shall be provided.
  - f. As part of the development of this Focus Area, community gateway monumentation is to be established at the northwest corner of Delta Fair and Century Boulevards, including distinctive signage and landscaping and expressing the theme of Antioch as "Gateway to the Delta." Such signage and monumentation must portray a high quality design image for the City.<sup>1</sup>

**4.4.6.7 Sand Creek.** The Sand Creek Focus Area encompasses approximately 2,712 acres in the southern portion of the City of Antioch (Figure 4.8).

This Focus Area is bounded by existing residential neighborhoods to the north, Black Diamond Mines Regional Preserve to the west, the city limits to the south, and the City of Brentwood to the east. Empire Mine Road and Deer Valley Road run in a general north-south direction through the Focus Area, dividing it roughly into thirds.

**a. Purpose and Primary Issues.** The Sand Creek Focus Area combines two existing policy and planning areas identified in the previous General Plan: the southern portion of "Focused Policy Area 18" and the entirety of Future Urban Area 1." Previous General Plan policy tied the timing of development within this Focus Area to progressive build out of the land immediately to the north (the area generally known as Southeast Antioch), and to

agreement on an alignment for the SR-4 bypass.

Through the 1990s, build out of Southeast Antioch was largely completed, an alignment for the SR-4 bypass was selected, and financing for construction of the bypass was developed. As a result, the City stepped up its planning efforts for the Sand Creek Focus Area with area landowners. Because of the multiple ownerships within the Sand Creek Focus Area, detailed coordination of access and infrastructure, along with the establishment of workable financing mechanisms was necessary in addition to land use planning.

Sand Creek, as well as natural hillsides and canyons within the Sand Creek Focus Area, contain habitats for sensitive plant and animal species, as well as habitat linkages and movement corridors. Overall, the western portion of the Focus Area is more environmentally sensitive than the eastern portion in terms of steep topography, biological habitats and linkages, the existence of abandoned coal mines, and proximity to public open space at Black Diamond Mines Regional Preserve. The west end of the Sand Creek Focus Area serves as a linkage between two regionally significant blocks of grassland. Decades of urban and agricultural use have greatly reduced the width of this linkage, substantially increasing the ecological importance of the remaining linkage within the Sand Creek Focus Area. Land has been preserved in regional parks and permanent open space, primarily in extensive grassland to the immediate west and northwest, as well as south of the Sand Creek Focus Area. These preserves represent a significant investment of public resources, and are a valued public asset.

Stream and riparian communities occupy a small portion of the Focus Area, but are widely distributed. Because of their high biotic value, stream and riparian communities within the Focus Area are considered to be a sensitive resource. The Focus Area also includes an oak woodland and savanna community, which, because of its high wildlife value, is considered to be a sensitive resource.

<sup>1</sup> See the Community Image and Design Element.

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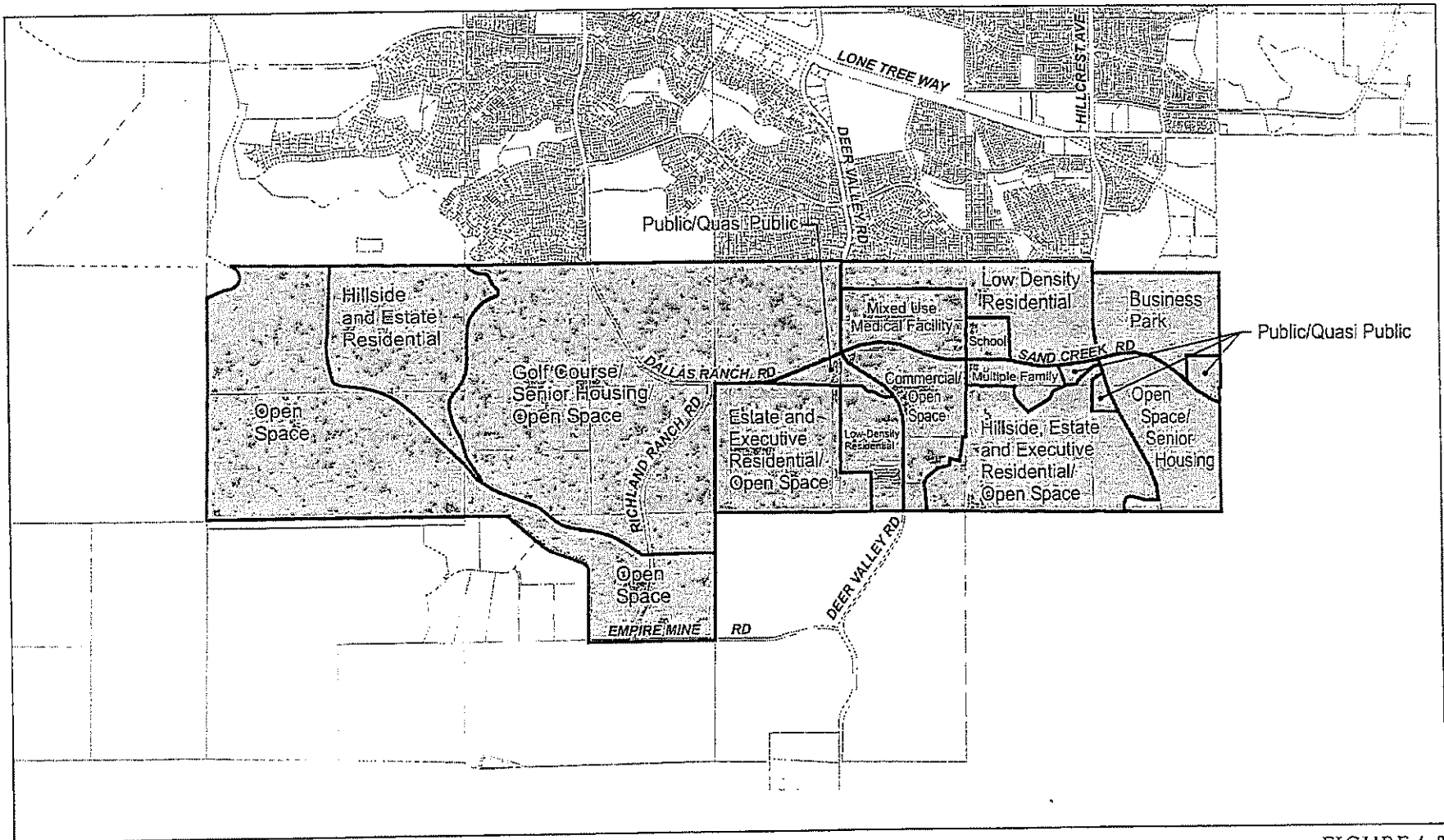
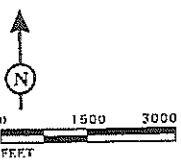


FIGURE 4.8

LSA



City of Antioch  
 General Plan  
 Sand Creek Focus Area

23

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**b. Policy Direction.** The environmental sensitivity of portions of the Sand Creek Focus Area was recognized in the City's previous General Plan; however, policy direction was very general. As an example, the previous General Plan did not provide any indication of the maximum allowable development intensity for Future Urban Area 1. The previous General Plan also stated that while the area between Contra Loma Boulevard and Empire Mine Road was designated Estate Residential, "the actual density should be based on a development plan that ensures that the special characteristics of the area, including steep slopes, riparian habitat, and other environmental constraints, are accommodated.

The following policy discussion and policies for the Sand Creek Focus Area are intended to provide clear direction for the future development and environmental management of the area.

The Sand Creek Focus Area is intended to function as a large-scale planned community, providing needed housing and employment opportunities. This Focus Area is also intended to provide substantial employment opportunities. Up to approximately 280 acres are to be devoted to retail and employment-generating uses, which will result in the creation of up to 6,500 jobs at build out. Residential development within the Sand Creek Focus Area will provide for a range of housing types, including upper income estate housing, golf course-oriented age-restricted housing for seniors, suburban single-family detached housing, and multifamily development.

The following policies apply to development within the Sand Creek Focus Area.

- a. Prior to or concurrent with approvals of any development applications other than major employment-generating uses (including, but not limited to a medical facility on the Kaiser property), a specific plan or alternative planning process as determined by the City Council, shall be prepared and approved for the Sand Creek Focus Area. Such specific plan or alternative planning process shall identify and provide for project for project-related
  - b. land uses, financing of required public services and facilities, open space preservation, community design, recreational amenities, and community improvements within the area proposed for development.
  - b. Sand Creek Focus Area development shall make a substantial commitment to employment-generating uses. Up to 280 acres are to be devoted to employment-generating uses within the areas shown for Business Park and Commercial/Open Space, in addition to the area shown as Mixed Use Medical Facility. Appropriate primary land uses within employment-generating areas include:
    - Administrative and Professional Offices
    - Research and Development
    - Light Manufacturing and Assembly
    - Hospital and related medical uses
  - c. Secondary, support and ancillary uses within employment-generating areas include:
    - Banks and Financial Services
    - Business Support Services
    - Eating and Drinking Establishments
    - Health Clubs and Spas
    - Lodging and Visitor Services
    - Storage and Distribution – Light
    - Civic Administration
    - Cultural Facilities
    - Day Care Centers
  - d. The maximum development intensity for employment-generating lands shall be an overall FAR of 0.5.
  - e. A maximum of 95 acres of retail commercial uses designed to service the local community may be developed within the areas shown for Commercial/Open Space, with a maximum overall development intensity of a 0.3 FAR.
  - f. Up to 1.24 million square feet of retail commercial uses may be constructed.

- Within areas designated for retail use (areas shown for Commercial/Open Space), office development may be developed at a maximum FAR of 0.5.
- g. Appropriate uses within the retail portions of this Focus Area include:
    - Administrative and Professional Offices
    - Automotive Uses
    - Banks and Financial Services
    - Business Support Services
    - Eating and Drinking Establishments
    - Food and Beverage Sales
    - General Merchandise
    - Health Clubs and Spas
    - Personal Services
    - Personal Instruction
    - Theaters
    - Civic Administration
    - Cultural Facilities
    - Day Care Centers
    - Residential development as part of a mixed-use medical facility
  - h. Commercial areas shall be designed as cohesive centers, and not in narrow corridors or commercial strips.
  - i. Each commercial center shall establish an identifiable architectural theme, including buildings, signage and landscaping.
  - j. Commercial and employment-generating developments shall be designed to accommodate public transit and non-motorized forms of transportation.
  - k. A maximum of 4,000 dwelling units may be constructed within the Sand Creek Focus Area. Appropriate density bonuses may be granted for development of age-restricted housing for seniors; however, such density bonuses may not exceed the total maximum of 4,000 dwelling units for the Sand Creek Focus Area.
  - l. It is recognized that although the ultimate development yield for the Focus Area may be no higher than the 4,000 dwelling unit maximum, the actual development yield is not guaranteed by the General Plan, and could be substantially lower. The actual residential development yield of the Sand Creek Focus Area will depend on the nature and severity of biological, geologic, and other environmental constraints present within the Focus Area, including, but not limited to constraints posed by slopes and abandoned mines present within portions of the Focus Area; on appropriate design responses to such constraints, and on General Plan policies. Such policies include, and but are not limited to, identification of appropriate residential development types, public services and facilities performance standards, environmental policies aimed at protection of natural topography and environmental resources, policies intended to protect public health and safety, and implementation of the Resource Management Plan called for in Policy "t," below.
  - m. As a means of expanding the range of housing choices available within Antioch, three types of "upscale" housing are to be provided, including Hillside Estate Housing, Executive Estate Housing, and Golf Course-Oriented Housing.
 

Hillside Estate Housing consists of residential development within the hilly portions of the Focus Area that are designated for residential development. Appropriate land use types include Large Lot Residential. Within these areas, typical flat land roadway standards may be modified (e.g., narrower street sections, slower design speeds) to minimize required grading. Mass grading would not be permitted within this residential type. Rough grading would be limited to streets and building pad areas. Residential densities within Hillside Estate Areas are to be limited to one dwelling unit per gross developable acre (1 du/ac), with typical lot sizes ranging upward from 20,000 square feet. The anticipated population density for this land use type is up to four persons per developed acre. Included in this category is

custom home development, wherein semi-improved lots are sold to individuals for construction of custom homes. Approximately 20 percent of Hillside Estate Housing should be devoted to custom home sites.

Executive Estate Housing consists of large lot suburban subdivisions within the flatter portions of the Focus Area. Appropriate land use types include Large Lot Residential. Densities of Executive Housing areas would typically be 2 du/ac, with lot sizes ranging upward from 12,000 square feet. The anticipated population density for this land use type is up to eight persons per developed acre.

Golf Course-Oriented Housing consists of residential dwelling units fronting on a golf course to be constructed within the portion of the Focus Area identified as Golf Course/Senior Housing/Open Space in Figure 4.8. Appropriate land use types include Single Family Detached and Small Lot Single Family detached for lots fronting on the golf course. Maximum densities for golf course-oriented housing would typically be 4 du/ac, with lot sizes as small as 5,000 square feet for lots actually fronting on the golf course. Given the significant environmental topographic constraints in the portion of the focus area west of Empire Mine Road, the minimum lot size for executive estate housing within this area shall be a minimum of 10,000 square feet. This would allow additional development flexibility in situations where executive estate housing needs to be clustered in order to preserve existing natural features. In no case shall the 10,000 square foot minimum lot size constitute more than 20 percent of the total number of executive estate housing units in the area west of Empire Mine Road. The anticipated population density for this land use type is up to eight to twelve persons per acre developed with residential uses. Should the City determine as part of the development review process that development of a golf course within the area having this designation would be infeasible, provision of an alternative open space program may

be permitted, provided, however, that the overall density of lands designated Golf Course/Senior Housing/Open Space not be greater than would have occurred with development of a golf course.

- n. Single-Family Detached housing within suburban-style subdivisions with lot sizes ranging from 7,000 square feet to 10,000 square feet may also be developed within the Sand Creek Focus Area within areas shown as Residential and Low Density Residential in Figure 4.8. The anticipated population density for this land use type is up to eight to twelve persons per acre developed with residential uses.
- o. A total of 25 to 35 acres is to be reserved for multi-family housing to a maximum density of 20 du/ac. Areas devoted to multi-family housing should be located adjacent to the main transportation routes within the Focus Area, and in close proximity to retail commercial areas. The anticipated population density for this land use type is up to forty persons per acre developed with residential uses.
- p. Age-restricted senior housing should be developed within the Focus Area as a means of expanding the range of housing choice within Antioch, while reducing the Focus Area's overall traffic and school impacts. Such senior housing may consist of Single Family Detached, Small Lot Single Family Detached, of Multi-Family Attached Housing, and may be developed in any of the residential areas of the Sand Creek Focus Area. Within areas identified in Figure 4.8 specifically for senior housing, limited areas of non-senior housing may be permitted where environmental or topographic constraints would limit development densities to a range more compatible with estate housing than with senior housing.
- q. Areas identified as Public/Quasi Public and School in Figure 4.8 are intended to identify locations for new public and institutional uses to serve the future development of the Sand Creek Focus Area. Development within these areas is to be consistent with the provisions of the Public/In-



- stitutional land use category described in Section 4.4.1.4 of the Land Use Element.
- r. Sand Creek, ridgelines, hilltops, stands of oak trees, and significant landforms shall be preserved in their natural condition. Overall, a minimum of 25 percent of the Sand Creek Focus Area shall be preserved in open space, exclusive of lands developed for golf course use.
- s. Adequate buffer areas adjacent to the top of banks along Sand Creek to protect sensitive plant and amphibian habitats and water quality shall be provided. Adequate buffer areas shall also be provided along the edge of existing areas of permanently preserved open space adjacent to the Sand Creek Focus Area, including but not limited to the Black Diamond Mines Regional Park. Buffers established adjacent to existing open space areas shall be of an adequate width to minimize light/glare, noise, fire safety, public safety, habitat, public access impacts within the existing open space areas, consistent with the provisions of Section 10.5, Open Space Transitions and Buffers Policies of the General Plan.
- t. Because of the sensitivity of the habitat areas within the Sand Creek Focus Area, and to provide for mitigation of biological resources impacts on lands in natural open space, as well as for the long-term management of natural open space, a Resource Management Plan based on the Framework Resource Management Plan attached as Appendix A to this General Plan shall be prepared and approved prior to development of the Sand Creek Focus Area.
- u. A viable, continuous grassland corridor between Black Diamond Mines Regional Preserve and Cowell Ranch State Park shall be retained using linkages in the southwestern portion of the Lone Tree Valley (within the Sand Creek drainage area), Horse Valley, and the intervening ridge. The primary goal of preserving such a corridor is to allow for wildlife movement between Black Diamond Mines Regional Preserve and Cowell Ranch State Park. Completion of such a corridor is contingent upon the cooperation with the City of Brentwood and Contra Costa County, each of whom may have land use jurisdiction over portions of this corridor.
- To preserve this corridor and in view of other significant development constraints, certain lands in the southwestern portion of the Focus Area shall be designated as "Open Space," as depicted in Figure 4.8. Limited future adjustments to the boundaries of this "Open Space" area may occur as part of the Specific Plan and/or project level environmental review processes, provided that such adjustments: (a) are consistent with the goals and policies outlined in the Framework for Resource Management set forth in Appendix A; (b) are based upon subsequently developed information and data relating to environmental conditions or public health and safety that is available at the Specific Plan stage, the project-level development plan stage, or during the permitting processes with federal, state or regional regulatory agencies; and (c) would not cause the "Open Space" area west of Empire Mine Road to be less than 65 percent of the total lands west of Empire Mine Road. Any open space and otherwise undeveloped areas west of Empire Mine Road that are within the area designated as "Hillside and Estate Residential" shall not count towards meeting this 65 percent minimum "Open Space" requirement.
  - All areas designated as "Open Space" within the Focus Area may be utilized for mitigation for loss of grassland and other project-level impacts by projects within the Focus Area.
  - Due to the varied and complex topography west of Empire Mine Road the exact boundary between the "Hillside Estate" residential area and "Estate" residential area shall be determined as part of the project-level entitlement process.

- It is anticipated that there will be only minor adjustments to the boundary between the open space area and the hillside and estate residential area shown in Figure 4.8. Minor adjustments may be made to this boundary provided that such adjustments shall not create islands of residential development within the area designated open space in Figure 4.8..
- In order to ensure adequate buffering of the Black Diamond Mines Regional Park from development in the Sand Creek Focus Area, no residential development shall be allowed north of the Sand Creek channel between the area designated "Hillside and Estate Residential" in Figure 4.8 west of Empire Mine Road and the existing Black Diamond Mines Regional Park boundary.
- v. The construction of facilities necessary to ensure adequate public access across Sand Creek west of Empire Mine Road, including the bridging of Sand Creek, an appropriately sized parking lot and staging area, and any trails needed to ensure public access to Black Diamond Mines Regional Park shall be implemented as an infrastructure component of development in the Focus Area.
- w. To mitigate the impacts of habitat that will be lost to future development within the Focus Area, an appropriate amount of habitat shall be preserved on- or off-site per the compensatory provisions of the Framework Resource Management Plan prepared for the Sand Creek Focus Area (attached as Appendix A of the General Plan).
- x. Ponds, wetlands, and alkali grassland associated with upper Horse Creek shall be retained in natural open space, along with an appropriate buffer area to protect sensitive plant and amphibian habitats and water quality. If impacts on the Horse Creek stream and riparian downstream are unavoidable to accommodate infrastructure, appropriate compensatory mitigation shall be required off-site per the provisions of the Resource Management Plan attached as Appendix A to this General Plan.
- y. Chaparral, scrub, and rock outcrop community within the western portion of the Focus Area (west of Empire Mine Road), as well as adjacent grassland community that is suitable habitat for the Alameda whipsnake (*masticophis lateralis euryxanthus*) shall be retained in natural open space. Within other portions of the Focus Area, the chaparral, scrub, and rock outcrop shall be retained in natural open space contiguous to the required grassland linkage to function as a buffer and protect the grassland linkage south of the chaparral, scrub, and outcrop community.
- z. Within the western portion of the Focus Area (west of Empire Mine Road), the oak woodland and savanna community shall be preserved in natural open space. Within other portions of the Focus Area, the oak woodland and savanna community shall be preserved in natural open space where it overlaps the rock outcrop community.
  - aa. As appropriate and necessary to protect public health and safety, abandoned mines shall be included within required natural open space areas, along with appropriate buffer areas and measures to prevent unauthorized entry.
  - bb. Mass grading within the steeper portions or the Focus Area (generally exceeding 25 percent slopes) is to be avoided.
  - cc. Impacts of residential development on the Antioch Unified School District and Brentwood school districts will be mitigated pursuant to a developer agreement with the District.
  - dd. Project entry, streetscape, and landscape design elements are to be designed to create and maintain a strong identification of the Sand Creek Focus Area as an identifiable "community" distinct from Southeast Antioch.
  - ee. The Sand Creek Focus Area is intended to be "transit-friendly," including appropriate

provisions for public transit and non-motorized forms of transportation.

- ff. subject to its financial feasibility (see Policy "m"), a golf course shall be provided within the Focus Area, designed in such a way as to maximize frontage for residential dwellings. The golf course may also be designed to serve as a buffer between development and open space areas set aside to mitigate the impacts of development.

The golf course shall be designed to retain the existing trail within Sand Creek.

The golf course and Sand Creek corridor shall function as a visual amenity from the primary access road within the Focus Area (Dallas Ranch Road/Sand Creek Road). As part of the golf course clubhouse, banquet and conference facilities shall be provided.

- gg. A park program, providing active and passive recreational opportunities is to be provided. In addition to a golf course and preservation of natural open space within Sand Creek and the steeper portions of the Focus Area, the development shall meet the City's established park standards. A sports complex is to be developed.

A sports complex is to be developed. The sports complex is intended to be located within the Flood Control District's detention basin.

Neighborhood park facilities may be privately maintained for the exclusive use of project residents. The sports complex within the Sand Creek Detention Basin will be maintained by the City.

- hh. Development of an appropriate level of pedestrian and bicycle circulation throughout the community is to be provided, including pathways connecting the residential neighborhoods, as well as non-residential and recreational components of the community. Sand Creek Focus Area development should also provide recreational trail systems for jogging and bicycling, including areas for hiking and mountain biking. Trails along Sand Creek and Horse Valley Creek shall be designed so

as to avoid impacting sensitive plant and amphibian habitats, as well as water quality.

#### 4.4.6.8 East Lone Tree Specific Plan Area.

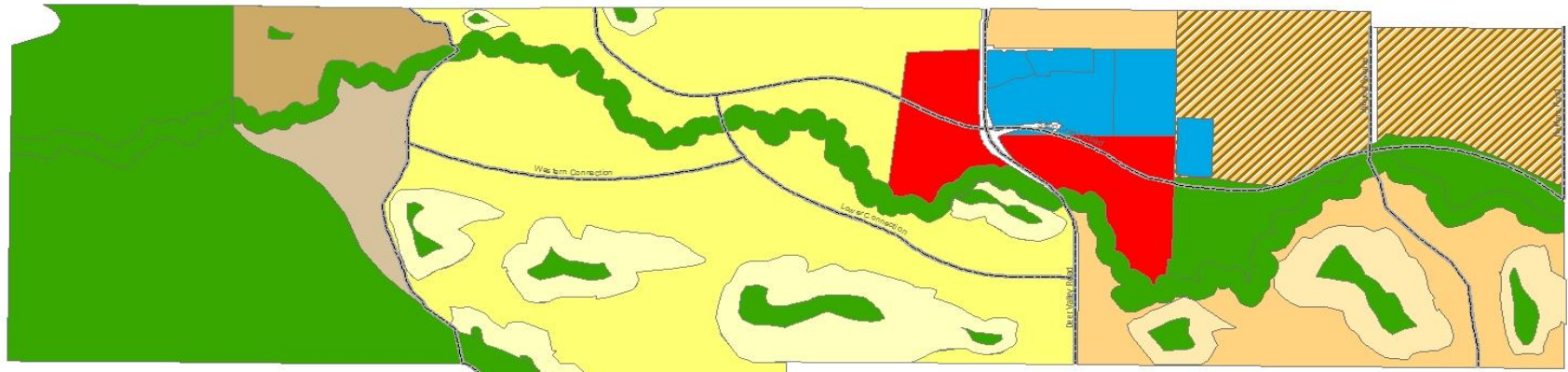
The East Lone Tree Specific Plan Focus Area encompasses approximately 796 acres in the eastern portion of the City of Antioch. It is bounded by Lone Tree Way on the south, Empire Avenue and the Southern Pacific rail line on the east, the Contra Costa Canal on the north, and existing residential subdivisions on the west (Figure 4.9). The City's previous General Plan identified the East Lone Tree Specific Plan Area as "Future Urban Area 2." The alignment of the SR-4 bypass runs through the center of the Focus Area, with interchanges proposed at Lone Tree Way and at the extension of Laurel Road.

**a. Purpose and Primary Issues.** City General Plan policy has long held that the lands within the East Lone Tree Focus Area should be developed for employment-generating uses, with the majority of the area developed with suburban-type business parks, incorporating major office complexes and light industrial uses, all developed in accordance with high development standards. The SR-4 By-pass runs through the middle of the Focus area, along the base of rolling hills. The eastern portion of the area is relatively flat, while the western portion of the area consists of rolling hills.

The East Lone Tree Specific Plan was adopted by the City in May 1996. The Specific Plan supports long-standing General Plan goal of a new employment center by devoting the flat eastern portion of the Focus Area to employment-generating uses. At the heart of the employment center is a proposed retail nucleus of restaurants, shops, and service providers. The Specific Plan identifies the purpose of this retail nucleus as providing a "sense of vitality and urbanity to what is otherwise a low, spread-out campus of largely internalized workplaces." The Specific Plan also encourages a commuter rail station along the existing Southern Pacific rail line to link the proposed employment center with the proposed commuter rail system. The

# Sand Creek Focus Area

City of Antioch  
City Council  
February 14, 2017



**Land Use Designations**

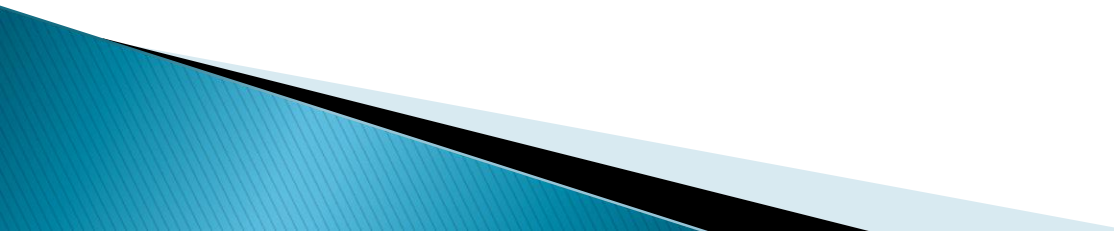
-  Aviano
-  LD
-  LD-H
-  MD
-  MD-H
-  MED
-  MU
-  OS
-  OS-H
-  VLD
-  VLD-H
-  Vineyards at Sand Creek



**Land Use Map for the Sand Creek Focus Area  
City of Antioch General Plan - 2016**

Date: 11/7/2016

# Background – PC Meetings

- ▶ January 20, 2016
  - ▶ May 18, 2016
  - ▶ September 21, 2016
  - ▶ November 16, 2016
  - ▶ January 18, 2017
- 

# a. Purpose and Primary Issues

- ▶ Preservation of valued natural resources
  - Grasslands
  - Sand Creek
  - Topography
  - Linkages
  - *Same as existing language*

## b. Policy Direction

- ▶ 1. Development Yield
  - $\text{Density} \times \text{Acreage} = \text{Unit Count}$
  - Combine Unit Count from all designated lands
  - Total Development Yield for Project Site



## b. Policy Direction

<b>TABLE A: TOTAL DEVELOPMENT YIELD</b>			
<b>Land Use Designation</b>	<b>Acres</b>	<b>Units</b>	<b>Density</b>
SC-AV	138	533	3.9
SC-V	108	641	5.9
SC-MU	54	322	6
SC-MD	190	571	3
SC-LD	696	1393	2
SC-MD-H	93	139	1.5
SC-LD-H	201	201	1
SC-VLD	135	135	1
SC-VLD-H	69	34	0.5
SC-MED	83	0	0
SC-OS	958	0	0
SC-OS-H	56	0	0
<b>Total</b>	<b>2,781</b>	<b>3,970</b>	<b>1.4</b>

# b. Policy Direction

- ▶ 2. Land Use Designations
- ▶ a. Table

TABLE B: LAND USE DESIGNATIONS	
Land Use Designation	Description
SC-V	The Vineyards at Sand Creek project was approved in 2016 and is designated as approved. Any changes to the project will require a General Plan amendment.
SC-AV	The Aviano project was approved in 2015 and is designated as approved. Any changes to the project will require a General Plan amendment.
SC-MD	These designations are intended for the development of single-family neighborhoods on mid-size lots with opportunities for clustering or condominium-style development.
SC-MD-H	
SC-LD	These designations are intended for the development of single-family neighborhoods on large lots with associated suburban neighborhood amenities.
SC-LD-H	
SC-VLD	These designations are intended for the development of single-family neighborhoods on very large lots for estate or executive-style properties.
SC-VLD-H	
SC-MU	This designation allows for development of commercial and residential uses in a Town Center environment. Residential uses should occupy no more than 50% of the site, but may be built as attached condominiums or apartments.
SC-MED	This designation reflects the existing Kaiser Permanent Antioch Medical Center and the adjacent medical high school.
SC-OS	These designations identify the various open space and protected natural areas, including the Sand Creek corridor, the sensitive habitat at the southwest corner of the site, the large drainage basin and future regional park, and protected hilltops.
SC-OS-H	

## b. Policy Direction

- ▶ b. Total Development Yield for SCFA may not exceed 4,000 dwelling units
  - Project-specific increases strongly discouraged
  - Development Transfer Process
    - Description of process
    - Deed restriction
    - Concurrent approval

## b. Policy Direction

- ▶ c. Senior Housing Encouraged
  - Density Bonus
  - If the project has 30% Senior Housing...
    - A 20% Density Bonus may be approved.
- ▶ d. Mixed Use designation
  - Commercial component must meet Neighborhood Commercial (C-N) standards.

# b. Policy Direction

TABLE C: DEVELOPMENT STANDARDS		
Designation	Minimum Lot Size	Average Lot Size (sf)
SC-V	-	-
SC-AV	-	-
SC-MD	4,000 sf	5,000 sf
SC-MD-H		
SC-LD	5,000 sf	7,000 sf
SC-LD-H		
SC-VLD	8,000 sf	12,000 sf
SC-VLD-H		
SC-MU	-	-
SC-MED	1 acre	-
SC-OS	-	-
SC-OS-H	-	-
Senior Housing (all districts)	4,000 sf	-

## b. Policy Direction

- ▶ 3. Financial Analysis
  - Required of all non-public projects
  - Private streets and utilities encouraged

# b. Policy Direction

- ▶ 4. Open Space and Recreation
  - A minimum of 30% of the entire SCFA must be Open Space.
  - Comprehensive Trail System
    - Black Diamond Mines Regional Preserve to other regional trails
      - Follow ridgelines and/or Sand Creek corridor
  - 125'–wide buffer (250'–wide corridor) required along Sand Creek
    - No development allowed except benches, trails, shade structures, etc.

## b. Policy Direction

- ▶ 4. Open Space and Recreation (cont.)
  - Encouraged adjacent to Sand Creek
    - One-sided streets opening to Sand Creek
    - Parks
  - Discouraged adjacent to Sand Creek
    - High traffic roadways,
    - backyard fences,
    - sound walls,
    - rear of commercial buildings,
    - basins, etc.



## b. Policy Direction

- ▶ 4. Open Space and Recreation (cont.)
  - Continuous grassland corridor from Black Diamond Mines Regional Preserve and Marsh Creek State Park encouraged – cooperation with other agencies
  - Open Space management plan required with each application
  - Sand Creek Basin Master Plan
    - Development of regional park and sports complex

# b. Policy Direction

## ▶ 5. Circulation

- Required roadways shown
  - Exact alignment to be determined on project-specific basis
  - Similar functionality required
- “Sand Creek Road” throughout
- Bus pull-outs
- Class I Bike Paths (separated from street) on Sand Creek Road, Deer Valley Road, and Hillcrest Avenue
- Sidewalks separated by at least 10’
- Roundabouts, traffic circles encouraged

## b. Policy Direction

- ▶ 5. Circulation (cont.)
  - Empire Mine Road – limited to emergency vehicle and pedestrians and cyclists
  - Bridges over Sand Creek
    - Empire Mine Road (existing)
    - Southward from Sand Creek Road (lower connection)
    - Deer Valley Road
    - Hillcrest Avenue Extension

# b. Policy Direction

- ▶ 6. Community Design
  - Unique design of community infrastructure
    - Neighborhoods, roadways, trails, medians, parks, commercial centers, etc.
  - Exterior neighborhood treatments should be similar throughout area
  - Natural drainage facilities
  - No chain link fencing allowed
  - Existing oak trees and other natural features should be preserved and worked around
  - No exotic landscaping – water efficient/natural

# b. Policy Direction

- ▶ 7. Hillsides and Hilltops
  - Designated Hilltops (Open Space) shall be retained in their natural condition
    - No grading, crop production, etc.
  - Based off of top 25% of hills. Project-specific analysis for exact outline.
    - Methodology provided in text
  - Hillsides may be developed
    - Landform grading standard – natural appearance
    - Must be planted with natural plantings – oak trees



## b. Policy Direction

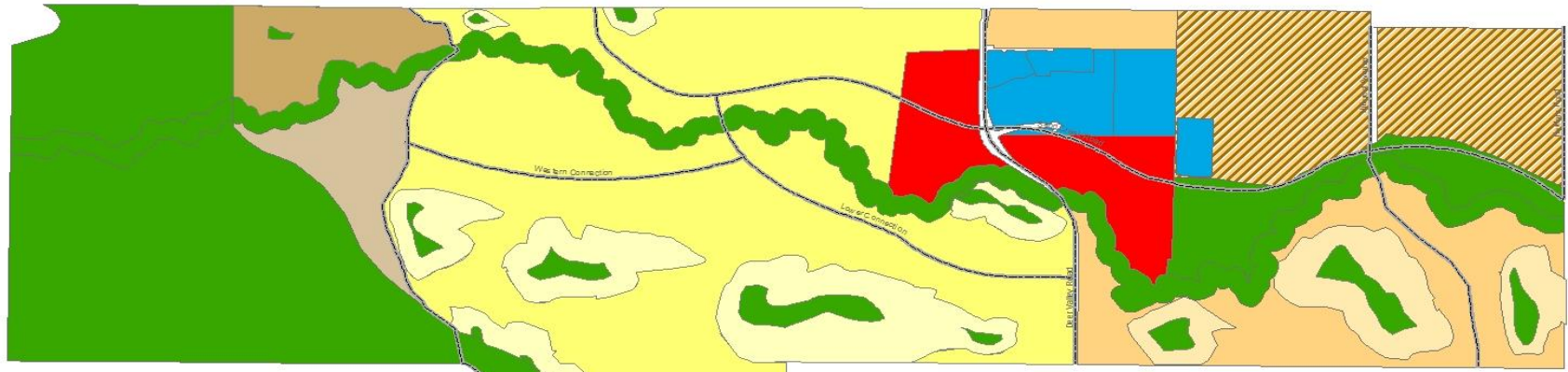
- ▶ 7. Hillside and Hilltops (cont.)
  - Should conform to Hillside Design Policies, except where this section conflicts
  - No visible structures should be sited atop a ridgeline or hilltop.



# b. Policy Direction

## ▶ 8. Other

- All applications require “Planned Development” application
- Maps are general
  - Project-specific analysis required
  - Minor changes allowed based off better information and precise mapping.
- Not a guarantee of development rights
- Not a guarantee of development rights
- Not a guarantee of development rights
  - Other agency approval required.



**Land Use Designations**

-  Aviano
-  LD
-  LD-H
-  MD
-  MD-H
-  MED
-  MU
-  OS
-  OS-H
-  VLD
-  VLD-H
-  Vineyards at Sand Creek



**Land Use Map for the Sand Creek Focus Area  
City of Antioch General Plan - 2016**

Date: 11/7/2016



*Questions  
or  
Comments?*



# Sand Creek Focus Area


City of Antioch  
City Council  
February 14, 2017



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Tammany Brooks, Captain, Support Services Division 

**APPROVED BY:** Allan Cantando, Chief of Police

**SUBJECT:** Antioch Animal Services Update

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### **RECOMMENDED ACTION**

It is recommended that the City Council accept the Antioch Animal Services staff report and provide direction to staff regarding operational priorities and recommendations by Tony La Russa's Animal Rescue Foundation.

### **STRATEGIC PURPOSE**

This action supports the following strategies and objectives in the City's Strategic Plan:

**Strategy C-1:** Deploy limited resources effectively to provide animal control services.

**Strategy C-2:** Increase animal neutering and adoptions.

### **FISCAL IMPACT**

The fiscal impact will be determined based on direction given to staff on what, if any, recommendations made by Tony La Russa's Animal Rescue Foundation (ARF) the Antioch Animal Services (AAS) should adopt, or what other options the council so directs the AAS to implement.

### **DISCUSSION**

**Background:** On June 14, 2016, staff brought a request to council for additional staffing in the form of four (4) part-time Animal Care Attendants (ACA) and one (1) full-time Office Assistant. These positions were deemed necessary to keep up with the voluminous workload and animal care at AAS. The council approved these positions, and required staff to report back within six (6) months on progress made.

On September 27, 2016, staff returned to council to provide a status update. In addition to a progress report on strides made with the increased staffing, council was informed of a potential partnership between AAS and ARF, whereby ARF would provide additional staffing, resources, expertise, and guidance for a one (1) year period to aid AAS in making continued improvements to previously identified recommendations in past independent audits. At that time, council approved of the partnership and authorized the City Manager to execute a Memorandum of Understanding (MOU) between AAS and ARF.

ARF staff was given full access to AAS, including all areas of the physical shelter, animals, records, policies and procedures, and financial information. After a critical evaluation of AAS, ARF identified three major challenges that needed to be immediately addressed in order to significantly improve shelter operations as well as the quality of care for the animals in our care:

1. Intake of animals from the community is excessively high.
  - a. AAS intake per capita far surpasses that of any other shelter in Alameda or Contra Costa County.
2. AAS faces significant bottlenecks that lead to long lengths of stay for its animals.
  - a. These bottlenecks include limited access to veterinary care, limited availability of affordable spay/neuter services, sole burden of animal flow tasks and decision making rests on the AAS Supervisor, and limited adoption interest from the community.
  - b. These issues lead to overcrowding, increased levels of animal stress, increased disease prevalence, decreased ability to recover from health conditions, and increased demands on the time of the AAS Supervisor to manage animal flow.
3. AAS faces major space and capacity limitations as compared to public demand for shelter space and houses far more animals than it can reasonably accommodate.
  - a. The shelter was designed to hold far fewer dogs than what the current population demands, and the staffing for both daily care and animal flow is woefully short of what is necessary to meet these needs.

**Progress:** With the above challenges in mind, ARF and AAS began working to make improvements. Some of the successes completed or in progress include:

1. Temporarily reduced animal population with a public adoption event and by providing a financial rescue incentive to pull “hard to place” animals – pit bulls, seniors, and those with medical conditions.
  - a. ARF offered \$100 incentive for rescues during incentive period.
  - b. ARF reimbursed AAS for waived adoption fees for adoptions.
2. Removed cages in back of the shelter to discourage after hour drop-offs, implemented surrender by appointment to preserve space, and began utilizing ARF’s Pet Safety Net program to help keep pets with their families and manage the inflow of animals into the shelter. These changes are in line with other shelter standards in the Bay Area.
3. Conducted a thorough deep cleaning of the physical shelter from January 9-11 using Accel (accelerated hydrogen peroxide, which is a cleaner and disinfectant in one, and is the preferred cleaning product for companion animal health according to animal sheltering standards) for improved sanitation, disease prevention, and staff efficiency.
  - a. ARF provided initial quantity of Accel.
  - b. ARF purchased all new materials for cleaning.
  - c. ARF staff provided AAS employees training on Accel properties and use.
4. Created humane housing by installing portals between medium sized cat cages and discontinuing the use of small cat cages when possible. This allows room to create hiding spaces and add enrichment to allow for expression of normal cat behaviors.

- a. ARF purchased portal materials.
- b. ARF contracted with UC Davis to install portals.
- c. ARF obtained donated enrichment items and new bedding for cages.
5. Working to open guillotine doors in all dog kennels to create two-sided kennels (standard/intended use) for separate elimination and resting spaces.
6. Working to re-assign each room a specific purpose (stray holding, isolation, flexible space, underage, etc.) and reserve for these purposes only.

**Future:** Items currently planned to be completed and/or implemented are:

1. Repair or replace ineffective HVAC system to improve ventilation, animal health, and reduce noise where possible.
2. Evaluate holding space to ensure sufficiency for typical shelter population based on intake and typical length of stay (especially large dogs).
3. Reset new shelter capacity according to ability to provide care, and maintain it going forward.
4. Ensure realistic capacity of care using shelter standards guidelines that ACAs are able to provide 20 minutes of care per animal per day.
5. Implement pathway planning protocols and daily rounds to ensure optimal animal flow and animals moving to their most humane outcomes with a shorter length of stay.
6. Establish medical and behavioral matrixes defining what conditions are treatable and untreatable in our community.
7. Engage UC Davis Koret School of Shelter Medicine experts to review existing Chameleon data. Make recommendations for improved use and train staff to maximize its full potential for tracking intake, medical treatments, and other data. Explore moving shelter data to a cloud-based, publically accessible site for public transparency.
8. Remove barriers to adoption in line with industry standards.
9. Create weekly communication system to better update rescue partners. Hold rescue summit for constructive input from active rescue partners to improve transparency, cooperation, and live releases. Establish Rescue Partner Agreement for mutual understanding and clarification of roles, responsibilities, and expectations of both parties.
10. Create volunteer protocols and formalize program.
11. Create foster program and protocols to provide care of underage, under-socialized, or sick/injured animals to relieve burden on shelter staff.
12. Hold low-cost and free community vaccine and spay/neuter events with and without incentives for citizens.
13. ARF will purchase and install new, larger, commercial laundry washer and dryer, as well as a new Hobart commercial dishwasher, with the generous support of Maddie's Fund.

**Veterinary Care:** AAS has utilized the veterinary services of East Hills Veterinary Hospital (EHVH) since 2007. Originally these services were covered through a contract in response to a request for proposal. However, this contract expired on August 1, 2016, and these services are now being performed on a "pay as we go" basis. Currently, a Doctor of Veterinary Medicine (DVM) provides onsite care at AAS three (3) hours a week (one hour on three separate days). All other related medical issues

require that the animals be taken to EHVH, where they receive treatment, and then are brought back to AAS. This model of veterinary care is very costly, which in turn results in higher adoption fees as these costs are passed on to adopting families. It is also time consuming for staff and animals, which may result in longer than necessary lengths of stay.

In an effort to dramatically improve veterinary care, ARF has proposed wholesale changes to veterinary care procedures at AAS. ARF's recommendation is to bring veterinary care back in-house by hiring a part-time shelter DVM to provide routine care for animals, as well as a full-time Registered Veterinary Technician (RVT) to implement intake and treatment protocols and assist with animal flow tasks, oversight of intake process and treatment plans, daily rounds, and training for staff.

This proposed level of care has not been previously explored due to the significant costs required to update the pre-designated clinic/surgery room located in AAS. Today, this clinic/surgery room is used for storage, as it does not meet the current Veterinary Medical Board hospital standards for practice. Additionally, AAS does not have the medical equipment necessary to diagnose and/or treat common shelter medical conditions.

ARF, recognizing the need and demonstrating its commitment to the importance and long term benefits to all animals entering AAS, has offered to pay all the capital improvement costs necessary to bring the clinic/surgery room up to standard. In addition to these capital improvements, ARF would also purchase all the equipment needed to fully furnish this area. This would include a new surgery table and light, anesthesia monitor and machine, digital radiograph machine (needed to appropriately assess medical conditions, including fractures, foreign bodies and other common diagnoses), dental radiography unit and dental equipment to provide in-house dentals and extractions, surgical packs and supplies, O2 concentrator, autoclave, and other various supplies needed for surgery and daily care and treatment for shelter animals.

Finally, ARF has also put forward that it will fully fund the costs to bring in a part-time shelter DVM, as well as a full-time RVT, for nine (9) months.

However, ARF's pledge to fulfill this significant financial endowment is solely predicated on a commitment from the City to continue this level of care moving forward after this partnership has expired, in lieu of the current model.

**Veterinary Care Fiscal Analysis:** If council agrees to fulfill this commitment, staff would need to explore creating job specifications for both a DVM and RVT, and then work to fill these positions. Based on estimates provided by ARF, the approximate annual cost for a part-time DVM (24 hours per week), a full-time RVT, medical supplies, lab services, and maintaining emergency veterinary services for after hour emergency needs, would be \$197,000. In 2016, AAS spent approximately \$125,500 for veterinary services and medical supplies. Therefore, to significantly improve the level and quality of care, as well as streamline animal flow and improve outcomes for the animals, the additional cost would be approximately \$71,000 annually.

**Alternatives:** In the staff report presented to council on June 14, 2016, staff provided potential alternatives to status quo operations (at that time) as directed. Although no direction was given by council regarding these alternatives, the following information is being offered as a follow-up to help council in consideration of this matter:

*A partial or a complete outsourcing of the services provided by AAS. In a partial outsourcing, a non-profit agency, such as SPCA would take over the adoption and rescue portion of animal services while AAS maintains the enforcement and control side. It is unknown whether a group would be interested in taking over such an endeavor, so staff needs to research this option in depth. With this option there would be a loss of revenue to AAS from pet adoptions.*

Research into this option found it to be not only uncommon, but also controversial and almost always more expensive. Recently, the City of Visalia ended a similar partnership with Valley Oak SPCA after almost 25 years and reopened its own shelter, estimating it would save approximately \$224,000 annually by doing so.

In considering Antioch specifically, there are only two (2) groups in the area that are large enough to realistically take on this burden (ARF and East Bay SPCA) due to the high intake volume. It is important to remember that these groups have different missions and priorities than AAS. AAS is an open-access municipal shelter that must take any animal brought in or surrendered by members of the public, or seized by law enforcement or animal control officers. Non-profit groups focus much more on adoption, outreach and education, and are typically selective in what animals they take in, seeking highly adoptable animals. It is not anticipated either of these groups would take on the challenges posed by the high volume of harder to adopt large dogs (specifically pit bulls).

*The City could consider giving responsibility for Animal Services back to the County. Since the City of Antioch took on the responsibility for Animal Services by an electoral initiative, relinquishing that responsibility would require a ballot measure to repeal Measure A and return all animal service functions to County Animal Control. It is also unclear whether County Animal Control would be interested in such a proposition or whether or not they have a choice in the matter.*

While this option still exists, there are several challenges associated it. Although it is a function the County would be obligated to take on (if Measure A is repealed), County leadership has expressed it does not desire to do so. In speaking with other law enforcement leaders in the County, several have expressed their dissatisfaction with the level of service currently being provided by County Animal Services. Lastly, this option could prove to be significantly more expensive than continuing to operate our own shelter (even with changes recommended by ARF).

Currently, the County charges \$5.74 per capita for services related to its animal control functions. This fee, which is being paid by the other 18 incorporated cities, is currently subsidized by approximately \$3.00 per capita. Assuming the County will no longer be able to maintain this subsidy due to the costs associated with taking over our shelter (or

building a new one), and hiring staff to operate this shelter and additional Animal Control Officers, the City could expect to pay approximately \$987,000 annually based on our current population. This amounts to an increase of more than \$449,000 compared to our current model of operations. This is a conservative estimate, and could likely be higher.

*Finally, the City could commit additional funds to bring AAS staffing levels to a point where they can effectively deal with the increasing needs of Antioch's growing population. To provide this level of service, the City would need, in addition to the positions already requested, the following positions:*

- *The creation of a Lead ACO position to help supervise the ACO's, ACA's and growing volunteer force. This would be in addition to the currently authorized three (3) ACO's. Since this would be a newly created position, the actual cost is unknown, but is estimated to be approximately \$89,700 per fiscal year (FY).*
- *Two (2) additional ACA's (including the four ACA's already requested). This would bring our total up to twelve (12) part-time ACA's, allowing AAS to be staffed with (3) ACA's seven days a week, which would provide consistent care for the animals as well as increase staffing for the adoption of animals. This would increase the additional budgetary need from \$73,000 to \$109,500 per FY.*
- *One additional (1) full time Office Assistant position, bringing our total to two (2), to assist in the on-going clerical and customer service needs of AAS. With this additionally requested position, it would increase the budgetary need from \$57,852 to \$115,704 a FY.*

*This would equate to an additional expenditure of approximately \$314,904 a year from what we are currently budgeted, which would be funded from an increased General Fund subsidy.*

While this additional staffing in AAS is much needed and would greatly benefit the community as well as bring the care for dogs and cats up to industry standard, consideration must be given to remain realistic and operate within a manageable and maintainable budget. At this time, it is recommended that priority be given to hiring a part-time DVM, full-time RVT, and permanently authorizing the positions approved during the June 14, 2016 (four (4) part-time ACA's and one (1) full-time Office Assistant) council meeting. This would amount to a total budgetary increase of approximately \$ 202,575 per FY. As the partnership between AAS and ARF continues to make positive and substantive operational changes, it might be prudent to revisit the need for additional staffing at a later time.

## **ATTACHMENTS**

None.



# ANTIOCH

California



TAMMANY BROOKS

Captain – Support Services Division

# ANIMAL SERVICES UPDATE



February 14, 2017

# TIMELINE

## Antioch Animal Services

- **1978 – Measure A approved. City of Antioch creates an animal shelter separate and independent of the County**
- **1991 – Current AAS building constructed. No capital improvements since this time**
- **2009 – Citygate report issued**
- **2012 – Grand Jury report issued**
- **2014 – UC Davis report issued**

*“If the City simply continues the animal control program the way it is today, staffing will become more **skeletal**, community education and outreach programs will remain **limited** and **ineffective**, the animal shelter will be increasingly **undersized** for the City’s population, shelter maintenance will be **deferred**, and the relationship between the City and its animal welfare constituents will become **frustrating**, if not **contentious**. The City’s unwanted pet population will continue to rise and more and more animals will suffer.”*

**- Citygate Report, 2009**

# Council Meeting

## June 14, 2016

- **Approved hiring of additional support staff:**
  - 4 part-time Animal Care Attendants (bringing total to 10)
  - 1 full-time Office Assistant
- **Fiscal impact: Approximately \$131,000**
  - Funded temporarily through salary savings 16/17 FY
  - Other revenue sources/plans must be explored
- **Alternatives:**
  - Outsourcing adoption/rescue responsibilities
  - Repeal Measure A – return all Animal Services to County
  - Commit additional funds to AAS
- **Provide update within 6 months**

# **Council Meeting**

## **September 27, 2016**

- **AAS met Tony La Russa's Animal Rescue Foundation (ARF) and East Bay SPCA**
- **ARF offered to partner with AAS by providing additional staffing and resources for 12 months**
- **Council adopted resolution authorizing the City Manager to execute a Memorandum of Understanding with ARF**
- **Provide update within 6 months**



Tony La Russa's  
**Animal  
Rescue  
Foundation**



**Maddie's  
Fund**

SM

## FIVE FREEDOMS

The welfare of an animal includes its physical and mental state and we consider that good animal welfare implies both fitness and a sense of well-being. Any animal kept by man, must at least, be protected from unnecessary suffering.



### 1. FREEDOM FROM HUNGER AND THIRST

by ready access to fresh water and diet to maintain health and vigor.

### 2. FREEDOM FROM DISCOMFORT

by providing an appropriate environment including shelter and a comfortable resting area.

### 3. FREEDOM FROM PAIN, INJURY OR DISEASE

by prevention or rapid diagnosis and treatment.

### 4. FREEDOM TO EXPRESS NORMAL BEHAVIOR

by providing sufficient space, proper facilities and company of the animal's own kind.

### 5. FREEDOM FROM FEAR AND DISTRESS

by ensuring conditions and treatment which avoid mental suffering.

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# Guidelines for Standards of Care in Animal Shelters

*The Association of Shelter Veterinarians • 2010*

*Authors:*

Sandra Newbury, Mary K. Blinn, Philip A. Bushby, Cynthia Barker Cox, Julie D. Dinnage, Brenda Griffin, Kate F. Hurley, Natalie Isaza, Wes Jones, Lila Miller, Jeanette O'Quin, Gary J. Patronek, Martha Smith-Blackmore, Miranda Spindel



# ROADBLOCK # 1

**Intake of animals from the community is extremely high**

- **Rapid population growth means the shelter has to continually address growing capacity**
- **No shelter location for Contra Costa Animal Services in the East County areas to serve surrounding cities**
- **Intake per capita far surpasses any other shelter in Contra Costa or Alameda County**

# Animal intake per capita

A measure intended to determine how well various animal services shelters are able to keep pace with growing populations in terms of animal intakes at the shelter.

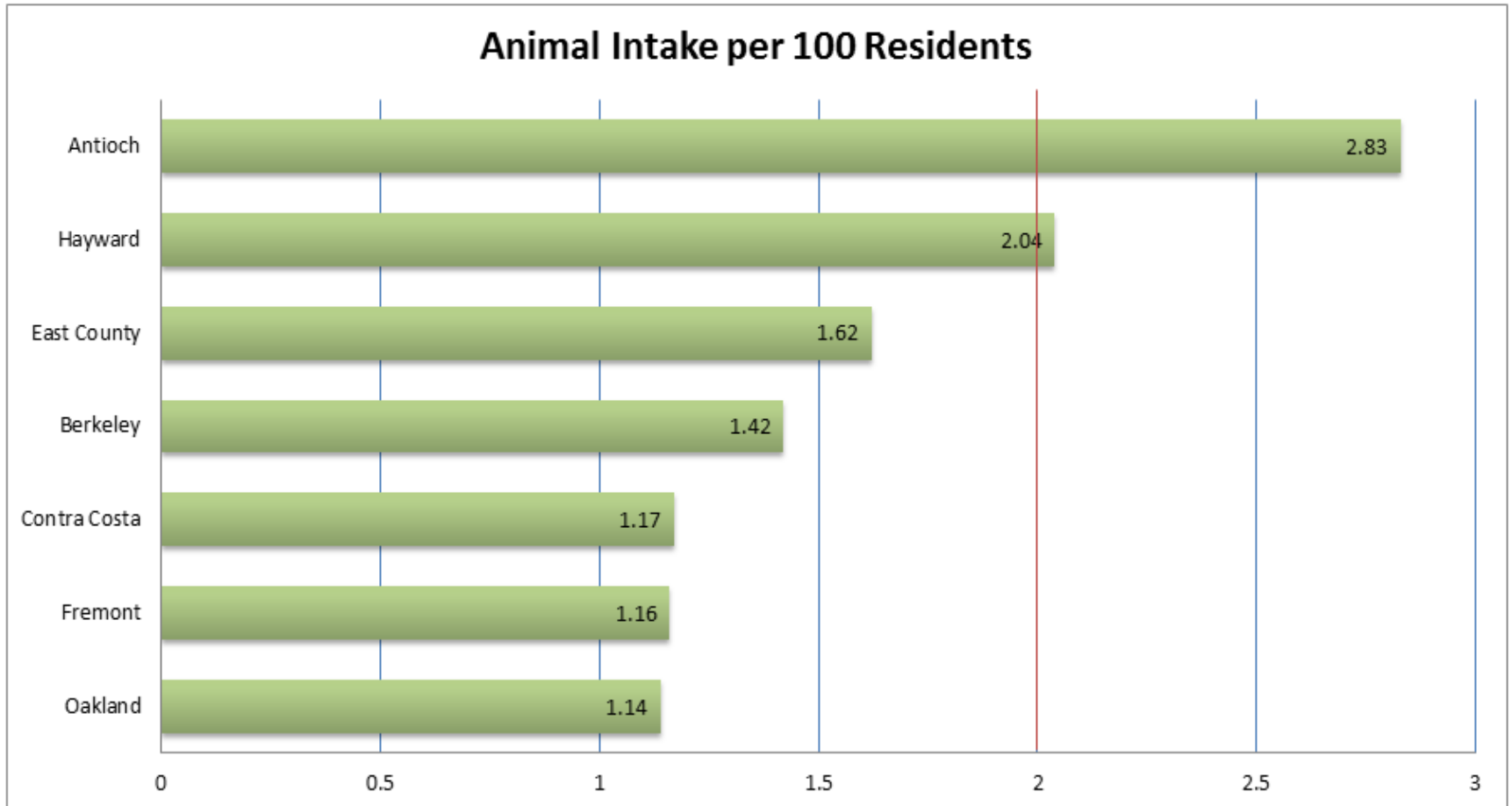
**Goal:** Maintain fewer than 2 intakes per 100 residents

**Formula:** Number of companion animal intake / Population served

Antioch 2014 Population	110,542
2014 Animal Intake	3,128
LRR	2,206
Death	956

# COMPARISON

## ANIMAL INTAKE PER CAPITA



# ROADBLOCK # 2

## Bottlenecks lead to long lengths of stay for animals

- **Supervisor is the only staff member capable of performing majority of functions related to animal flow**
  - Supervisor is unable to focus on animal management due to daily workload
  - Supervisor carries sole burden of decision making and carries them out alone
- **ACA staff cannot handle animal flow tasks in addition to basic animal care without increased resources**
- **Few documented protocols for even basic shelter functions**

# ROADBLOCK # 2

## Bottlenecks lead to long lengths of stay for animals

- **No clear pathway to a humane outcome identified for most animals in the shelter**
- **Animals are housed as space is available and not according to outcome**
- **Not clear at a glance what stage an animal is at and what it needs to move forward**
  - **Results in unnecessary languishing and long lengths of stay**
  - **Increased exposure to stress and disease**

# ROADBLOCK # 3

## Major space and capacity limitations

- Shelter houses far more animals than it can reasonably accommodate
- Shelter was designed to hold far fewer dogs than what the current population demands
- Staffing for daily care and animal flow is far below what is necessary to meet these needs

# AAS CAPACITY

## Intended vs. Actual

	<b>Intended capacity 1993</b> (Cats and small dogs housed together in recovery room, full kennels with runs for dogs)	<b>Actual population 2016</b> (Cats and small dogs housed in inadequate cages, large dogs double housed one in kennel and one in run, temporary housing used as long term housing)	<b>Humane capacity 2017</b> (Expanded square footage plus group housing for cats, full kennels with runs for dogs)
Cats	96	94	46
Small dogs	16	34	26
Large dogs	28	68	29
<b>Total animals</b>	<b>140</b>	<b>196</b>	<b>101</b>

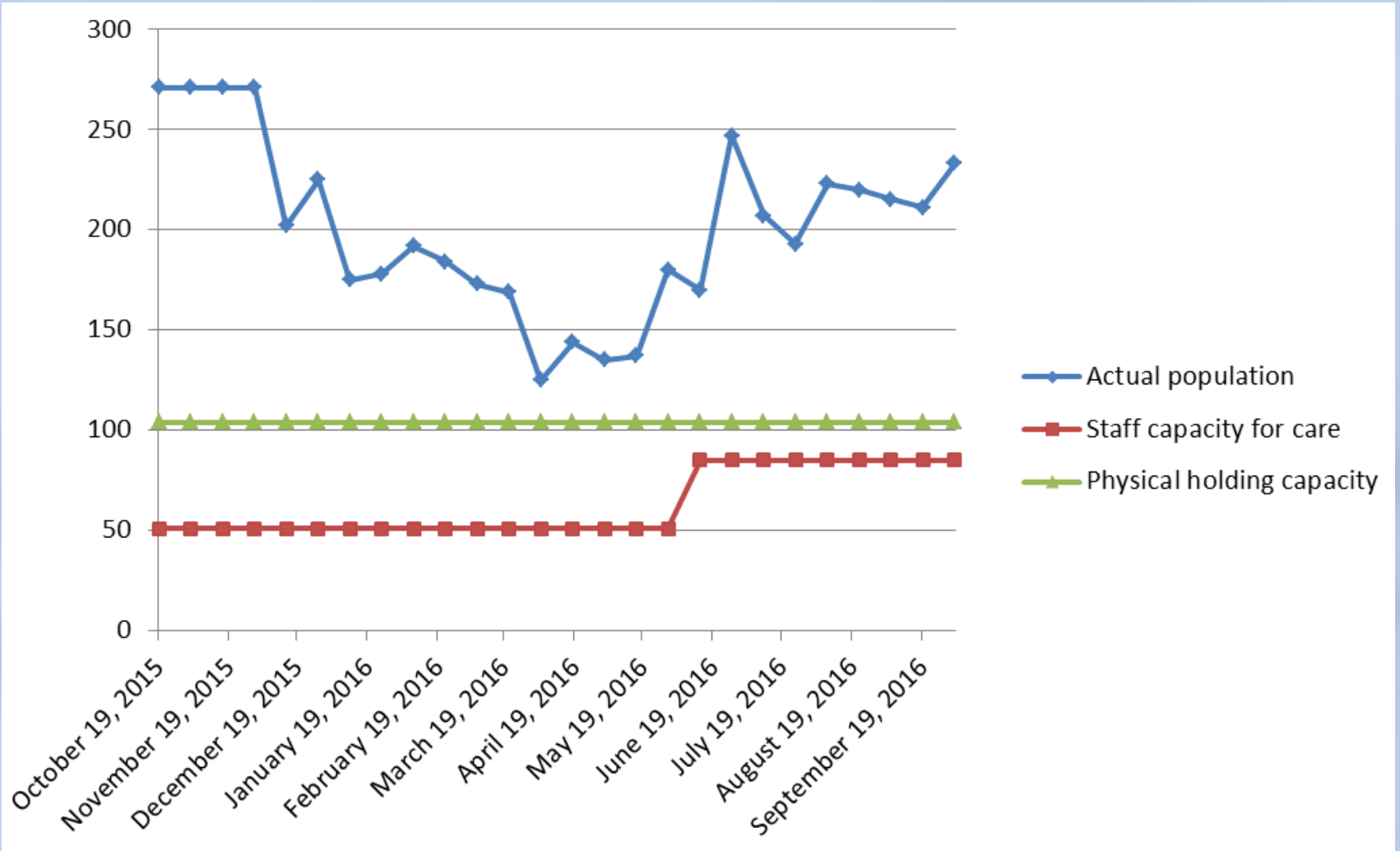
# AAS CAPACITY

## Physical vs. Staff capacity for care

- **Physical holding capacity = 101**
  - 55 Dogs (29 large / 26 small)
  - 46 Cats (up to 8 group housed)
- **Staff capacity for daily care = 85**
  - 10 part-time ACA's work an average of 20 hours per week
  - 200 hours of care = 28 hours/1680 minutes of care per day
  - Time needed to feed, clean, and care for one animal = 20 minutes
- **Staff capacity for animal flow = extremely limited**
  - Bottleneck: Supervisor's divided/limited time
  - Bottleneck: Accessibility of veterinarian
  - Bottleneck: Availability of spay/neuter



# CAPACITY vs. POPULATION



# AAS STAFFING

## FTEs Required for Daily Essential Care

Time period	Monthly Live Intake	Days per Month	Monthly Daily Average (MDA) Intake	Length of Stay (LOS)/Holding Period	Required Physical Holding Capacity (RPHC)	Staff Hours per Day required for:			Total FTEs required for Essential Daily Care
						Intake	Adoptable Animal Flow	Basic Animal Care	
16-Jan	234	31	8	30	226	2.52	9.81	75.48	10.98
16-Feb	190	28	7	30	204	2.26	8.82	67.86	9.87
16-Mar	238	31	8	30	230	2.56	9.98	76.77	11.16
16-Apr	224	30	7	30	224	2.49	9.71	74.67	10.86
16-May	253	31	8	30	245	2.72	10.61	81.61	11.87
16-Jun	346	30	12	30	346	3.84	14.99	115.33	16.77
16-Jul	288	31	9	30	279	3.10	12.08	92.90	13.51
16-Aug	291	31	9	30	282	3.13	12.20	93.87	13.65
16-Sep	288	30	10	30	288	3.20	12.48	96.00	13.96
16-Oct	361	31	12	30	349	3.88	15.14	116.45	16.93
16-Nov	270	30	9	30	270	3.00	11.70	90.00	13.09
16-Dec	250	31	8	30	242	2.69	10.48	80.65	11.73

# Vicious Cycle



**MOVING FORWARD**

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# STAGE I

## Reduce Inflow

- **Invite rescue partners to pull as many animals as possible within a short period of time**
  - Provide incentives for pit bulls, Chihuahuas, medical, behavioral, etc.
- **Free public adoption event to clear out as many animals as possible**
- **Implement surrender by appointment**
  - Removed cages located at the rear of AAS
  - Began utilizing ARF's Pet Safety Net program
- **ARF to provide large-scale free spay/neuter event(s) for Antioch residents**

# STAGE II

## Framework

- **Create medical and behavior matrixes based on Contra Costa Animal Services' and recommendations from Antioch veterinarians and trainers**
  - This will help determine capacity of care for animals as individuals, both in terms of community standards in the City of Antioch and resources to treat and handle various conditions within the shelter
- **Create and document a basic behavior evaluation**
  - Used for dogs and cats encompassing sensitivity to touch, sociability, and other factors
- **Within this framework, assign realistic pathways to all existing animals that strive for the most humane outcome possible**

# STAGE II

## Framework

- **Implement industry standard daily rounds to move animals along pathway for outcome in a timely manner without unnecessarily long length of stay**
- **Move towards hiring a part-time DVM and full-time RVT.**
  - **ARF will provide and fund for up to 9 months\***
- **Distribute available ACA hours evenly across the week to allow for consistent care**

\* City must commit to long-term solution for these necessary roles.

# SAMPLE PATHWAY PLANNING

Outcomes	Includes	Reasoning	Housing	Immediately	Next Steps	If not...
RTD Pathway	Any stray with ID	Likely to be reclaimed; ideal outcome in the majority of cases		Contact guardians; monitor progress on daily rounds	May require follow-up communication	Claimed, adjust pathway after stray hold (Likely: Adoptions, Rescue)
Adoption Pathway - Fast Track	Healthy puppies and kittens 6-8 weeks+;	Immediate possibility of adoption/open selection		Schedule S/N and Rabies vaccine	After stray hold, S/N and Rabies asap	Adopted after 14 days, adjust pathway (Likely: Adoptions slow-track, Rescue)
	Healthy highly adoptable (purebred, friendly, cute) adult animals					
Adoption Pathway - Slow Track	Other non-contagious, not highly adoptable adults within matrix	Suitable for adoption but might be housed at shelter for a longer period due to needing treatment, needing socialization, or age		Communicate with rescue groups; monitor progress on daily rounds	Focus on keeping stress at a minimum, enrichment, long-term health; recruit volunteers to work with slow-track animals; marketing/advertising	Adopted after 30 days, adjust pathway (Likely: Rescue)
	Contagious TR adults who are otherwise adoptable (URI, KC)	Can recover at shelter and be adopted				Recovering at shelter, send to foster or adjust pathway (Likely: Rescue)
Rescue Pathway	Underage puppies or kittens	Vulnerable to disease		Communicate with rescue groups asap	May require follow-up communication	Rescued, send to foster and proceed with Adoption pathway
	UU, non-contagious and handleable dogs	Quality of life in shelter, unable to rehabilitate				Rescued, PTS after stray hold
	UU, non-contagious and handleable cats NOT INCLUDING feral/community cats	Quality of life in shelter, unable to rehabilitate				
RTF Pathway	Feral/community cats who are not adoption candidates	Maximize live outcome opportunities and preserve shelter resources		Schedule S/N and Rabies asap and Return to Field		Returned to field, address reasons and re-evaluate pathway
PTS Pathway	UU behavior, unhandleable NOT INCLUDING feral/community cats	Unable to rehabilitate; quality of life in shelter		Communicate with rescue groups asap		Rescued/no prospect, PTS asap
	UU medical, contagious	Unable to rehabilitate; quality of life in shelter		Communicate with rescue groups asap		Acceptable quality of life (suffering), PTS asap
	Owner requested euthanasia	Owner request				



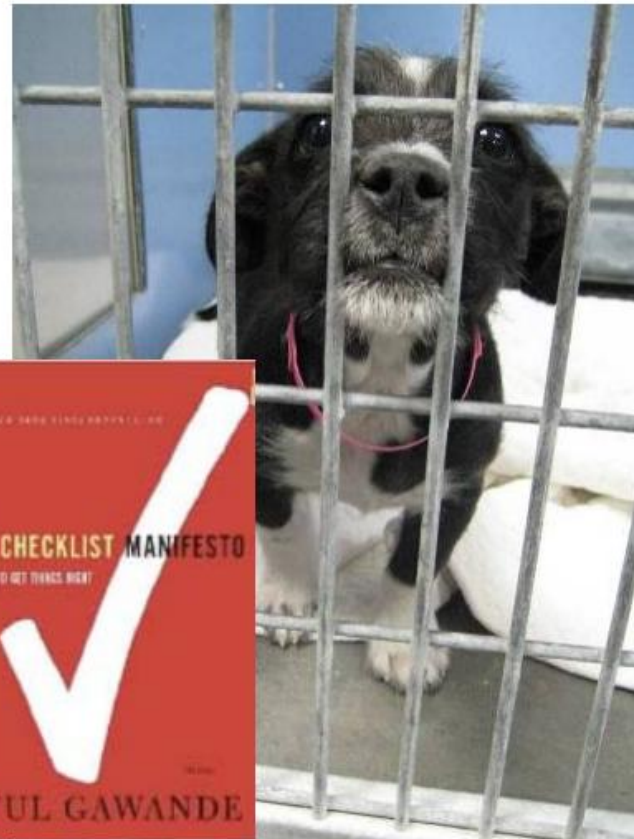
# SAMPLE MED/BEH MATRIXES

Medical Categories		Behavior Categories		
Medical Condition	Category	Term	Category	Remarks/Explanation
<i>Orthopedic</i>				
Amputee (1 limb)	H			
Amputee (2+ limbs)	U/U			
Arthritis (responsive to medication)	T/M	Aggression – Overt or Idiopathic	U	Animals who display overt aggression toward humans, dogs, cats and other species and place the staff and community at risk. May include biting/attacking with unidentifiable trigger.
Broken Jaw	U/U			
Broken Limb	T/R	Aggression History (Bites)	U	Animal has a history of puncturing bites, threatening, or attacking humans or has attacked and severely injured or killed another animal.
Cruciate Ligament Tear	T/M			
Deformity (still mobile and not in chronic pain)	T/M	Aggression – Irritable/Petting Aggression, Severe (Feline)	U	Does not tolerate more than 40 seconds of petting without aggressing. Aggression is sustained/severe, little or no warning before aggression OR first bite/swat is hard.
Hip Dysplasia (mild to moderate)	T/M	Aggression – Play/Predation, Mild or Moderate (Feline)	M/R	May softly nip or swat in playful manner; readily redirected to toys. Otherwise positive response to interaction.
Hip Dysplasia (severe)	U/U			
Lameness	T/M or T/R	Aggression – Play/Predation, Severe (Feline)	U	Bites/swats are hard and sustained, escalates aggression, cannot be diverted to toys
Luxating Patella(s)	T/M			
Pelvis (broken)	T/M or U/U	Aggression – Overstimulation, Mild (Feline)	H	Tolerates at least 2-3 minutes of petting without overstimulating. Gives clear warning signals of irritation. Nips and/or swats are gentle, do not escalate.
Pelvis (crushed)	U/U	Aggression – Overstimulation, Moderate	M	Cat may get irritated with rougher or extensive handling. Gives some warnings, may bite or swat
Osteochondritis Dessicans (OCD)	T/M	Aggression - Resource Guarding (Canine Food)	M	Dog-to-dog aggression over food.
Elbow Dysplasia (mild)	T/M	Aggression – Resource Guarding (Canine Possession)	M	Dog-to-dog aggression over possessions.
Elbow Dysplasia (moderate to severe)	U/U	Aggression – Resource Guarding (Human Food)	R/U	Dog-to-human aggression over food. Dogs are evaluated on level of severity
Panosteitis	T/M or U/U	Aggression – Resource Guarding (Human Possession)	R/U	Dog-to-human aggression over possessions. Dogs are evaluated on level of severity.
<i>Infectious Disease</i>		Arousal - Moderate	M	Easily excited, slow to calm, cannot focus on handler, difficult to restrain
Bordetella/Kennel Cough	T/R			
Calici Virus	T/R	Arousal-based Aggression	U	Exhibits high arousal levels, combining frantic mouthing and incessant tugging and/or jumping. Cannot de-escalate from excitement from playing or other stimulation. May result in re-directed aggression. Non-responsive to training.
Distemper	U/U	Barrier Frustration/Leash Reactivity--no follow through	M/R	In kennels or household, barks, lunges, growls, bares teeth, retreats, pilo-erects
FeLV	U/U	Barrier Frustration/Leash Reactivity--with follow through	U	Lunges offensively, holds direct stare, attempts to bite humans/other dogs through kennel door or on leash.
FIP	U/U			
FlV	T/M			
Panleukopenia	U/U	Cat Reactivity (Feline) – Mild	H	Hissing or growling at sight of other cats is acceptable if not followed by swat or bite to humans (no redirected aggression) and cat cools down quickly.
Parvo Virus	T/R or U/U	Cat Reactivity (Feline) – Moderate	M	May hiss or growl at sight/smell of another cat. Can be handled without aggression when no other cats are in view, after cooldown period.
Rabies	U/U			
Upper Respiratory Infection	T/R			
<i>Intestinal</i>				
Blockage or Intussusception	T/R or U/U			
Diarrhea (mild)	T/R			
Diarrhea (moderate to severe)	T/R or T/M			
Intestinal Foreign Body	T/R or U/U			
Irritable Bowel Disease (mild; responsive to treatment)	T/M			
Irritable Bowel Disease (moderate to severe; not responsive to treatment)	U/U			
Prolapsed Rectum (with anal tone)	T/R or U/U			
Vomiting (moderate to severe)	T/M or U/U			
Vomiting (occasional/mild)	T/R			
GDV (Bloat)	T/R or U/U			
Chronic Obstipation/Megacolon	U/U			
Mega esophagus	U/U			
Intestinal Lymphoma	U/U			
Anal Gland Abscess	T/R or T/M			
Prolapsed Rectum (without anal tone)	U/U			

# DAILY ROUNDS

## What can I do for you today?

- Who are you?
- How are you?
- Are you where you need to be?
- Do you need something today?
- Do you need something scheduled?



# STAGE III

## Clean House

- **Implement new cleaning protocols using Accel**
  - ARF purchased initial supply of Accel, as well as all new cleaning equipment
- **Cleaning blitz – January 9-11**
- **Install portals in small/medium cages to meet shelter standards and ease of cleaning**
- **Repair and open guillotines in dog kennels**
- **Upgrade housing supplies to allow for expression of normal behavior**
  - Soft bedding, hiding places for cats, toys, enrichment items

# CAT KENNELS



# DOG KENNEL



# MEET AND GREET ROOM



# STAGE IV

## Reset Button

- **Reset new shelter capacity and maintain it going forward**
- **Implement pathway planning and housing protocols**
- **Implement intake and medical treatment protocols under guidance of veterinarian and RVT**
- **Utilize Chameleon for population management**
- **Create centralized treatment lists, daily schedule for care, behavior board, medical board**
- **Train staff how to recognize signs of disease and identify emergencies**

# STAGE V

## Remove Barriers

- **Remove all barriers to adoption**
  - Modernize adoption protocols and train volunteers and front office staff to complete adoptions
- **Standardize adoption fees**
- **Improve communication with rescue partners**
  - Create Rescue Partner Agreement for mutual understanding
  - Create list of animals for PTS, rescue, slow-track adoption
  - Consistent weekly communication system to keep informed
- **Ensure record keeping in Chameleon and kennel card system is clear, well utilized, and consistently used.**



# STAGE VI

## Community Buy-In

- **ARF to focus on humane education efforts in Antioch schools**
- **Revisit community cat agreement**
- **ARF and partners hold community vaccine and spay/neuter events**
- **Create handouts, education documents, and resource lists for the community as an alternative to pet surrender**
- **Create system/volunteer-driven effort to assist East County residents of surrounding cities in moving non-Antioch animals directly to CCAS**

# STAGE VII

## Build Strength

- **Create volunteer protocols and program**
  - Invite community to fill roles needed for “shelter essentials,” adoptions, RTO walk-throughs, 20 minutes of animal enrichment and/or exercise per day
- **Create foster protocols and program**
  - Invite community to fill roles needed for offsite care of underage, under socialized, or sick animals to relieve burden on shelter staff and increase likelihood of live outcomes
- **Increase limited hours shelter is open for adoptions and RTO walk-throughs by delegating these responsibilities to volunteers**

# STAGE VIII

## Re-Evaluate

- **Establish new mission statement and strategic vision for AAS with buy-in from the City and citizens**
- **Continue to measure progress and evaluate shelter against goals and standards on a regular basis**
- **Continue regular community assessments**
  - **Monitor intake per capita, adoption rate, and other metrics**
- **Review protocols quarterly to ensure they are documented accurately**
- **Seek new partnerships and solutions “outside the box” to continue improving operations and animal welfare**

# ARF TO PROVIDE

- **1:1 guidance**
  - **To Shelter Supervisor and Lieutenant 2-3 days per week**
  - **Building a volunteer and foster program**
- **Fundraising efforts for capital improvements**
- **Various staff trainings from experts**
- **Free spay/neuter for shelter animals for up to 9 months**
- **Templates, tools, protocols as a starting point**
- **Community partners and relationships**

# SUCCESS AT AAS

- **Staffing model supports basic and humane care for animals**
- **Animal care and housing standards are met at all times**
  - **Association of Shelter Veterinarians Shelter Standards checklist**
  - **Five Freedoms are met for every animal**
- **Every animal is assigned a pathway at intake and evaluated daily**
- **Shelter remains at or under capacity for care**
- **Documented protocols are in place for all shelter functions**
- **High level of service and transparency to citizens**
- **High level of community support from partners, rescues, and citizens**
- **Measurable successes**
  - **LOS is decreased, and**
  - **Adoptions are increased, and**
  - **Died or lost in shelter care is decreased, and**
  - **Overall intake and intake per capita are decreased**

# ALTERNATIVES

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# **OUTSOURCE ADOPTION/RESCUE RESPONSIBILITIES**

- **Competing priorities**
- **Intake volume of hard to adopt dogs**
- **Cost per animal – care**
- **Loss of revenue**
- **Few qualified options – no interest**

# **RETURN ANIMAL SERVICES TO COUNTY**

- **County leadership not interested**
- **Dissatisfaction of service**
- **More expensive**



# FISCAL COMPARISON AAS vs. CCAS

## ANTIOCH ANIMAL SERVICES OPERATING BUDGET

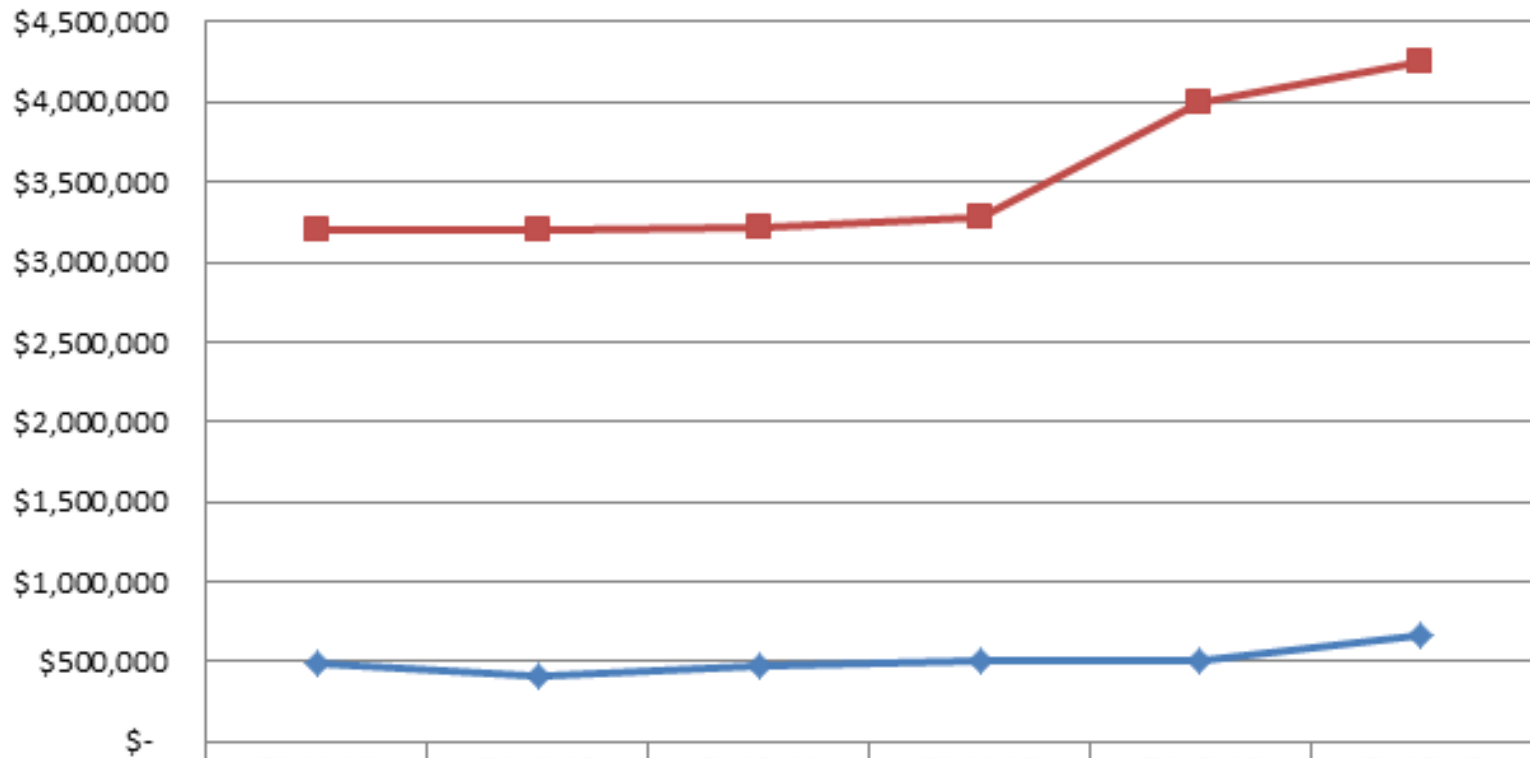
Revenue	Current Model	Transfer to CCAS
Service Charges	\$ 323,000	\$ -
Other Revenue	\$ 11,000	\$ -
Subsidy from General Fund	\$ 538,108	\$ 538,108
	<b>\$ 872,108</b>	<b>\$ 538,108</b>
Expense		
Personnel (current 4.1 FTE)	\$ 611,889	\$ -
Services and Supplies	\$ 259,640	\$ -
Transfers Out - Honeywell	\$ 579	\$ -
	<b>\$ 872,108</b>	<b>\$ -</b>

Current Model Comparison to Transfer to CCAS	Calculations to Transfer to CCAS	Difference to City to Transfer to CCAS
Antioch population	112,968	
Existing per capita rate (\$5.74)	\$ 648,436	
*Unsubsidized per capita rate (\$8.74)	\$ 987,340	\$ (449,232)

\*Assumes County must fully un subsidize rate per capita

# SUBSIDY COMPARISON

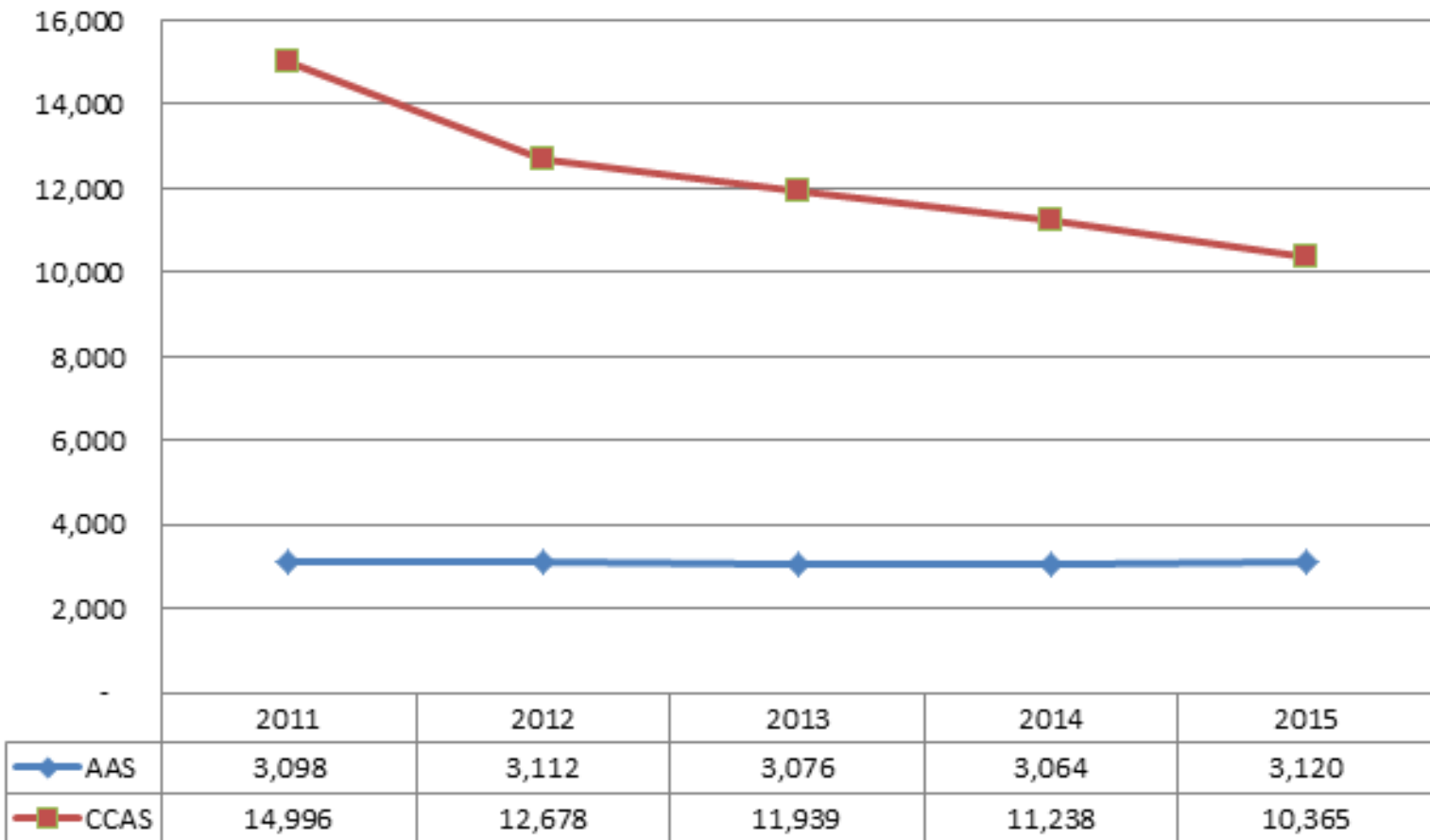
## City of Antioch vs. Contra Costa County Animal Services Support from General Fund



	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
◆ AAS	\$485,993	\$417,195	\$475,708	\$505,568	\$508,521	\$668,960
■ CCAS	\$3,191,874	\$3,198,770	\$3,216,816	\$3,274,546	\$3,990,643	\$4,249,000

# INTAKE COMPARISON

## City of Antioch vs. Contra Costa County Animal Services Intake



# CITY COMMITS FUNDING FOR ADDITIONAL STAFFING

- **Part-time DVM (24 hours a week)**
- **Full-time RVT**
- **Maintain current staffing levels**
  - 10 ACA's
  - 3 ACO's
  - 1 Office Assistant
  - 1 Supervisor

# VETERINARY CARE COST COMPARISON

## ANTIOCH ANIMAL SERVICES VETERINARY BUDGET

2016		Actual
East Hills Veterinary Clinic	\$	89,416
East Bay Veterinary Emergency	\$	18,953
Medical Supplies (MWI)	\$	17,184
	\$	125,552
2017		Proposed
Shelter DVM (24 hours/week) -- City Employee	\$	54,000
RVT (40 hours/week @ \$22/hour plus 49.2% benefits)	\$	68,275
Medical Supplies (MWI and another vendor to improve pricing)	\$	60,000
Laboratory Services	\$	5,000
East Bay Veterinary Emergency	\$	10,000
	\$	197,275
Difference	\$	(71,723)

# FISCAL COMPARISON AAS (PROPOSED STAFFING) VS. CCAS

## ANTIOCH ANIMAL SERVICES OPERATING BUDGET

Revenue	Current Model	Transfer to CCAS
Service Charges	\$ 323,000	\$ -
Other Revenue	\$ 11,000	\$ -
Subsidy from General Fund	\$ 538,108	\$ 538,108
Additional subsidy from General Fund	\$ 202,575	\$ 202,575
	<b>\$ 1,074,683</b>	<b>\$ 740,683</b>
Expense		
Personnel (current 4.1 FTE)	\$ 611,889	\$ -
Personnel (proposed additions)	\$ 202,575	
Services and Supplies	\$ 259,640	\$ -
Transfers Out - Honeywell	\$ 579	\$ -
	<b>\$ 1,074,683</b>	<b>\$ -</b>

Proposed Model Comparison to Transfer to CCAS	Calculations to Transfer to CCAS	Difference to City to Transfer to CCAS
Antioch population	112,968	
Existing per capita rate (\$5.74)	\$ 648,436	
*Unsubsidized per capita rate (\$8.74)	<b>\$ 987,340</b>	<b>\$ (246,657)</b>

\*Assumes County must fully unsubsidize rate per capita

Proposed Budget Increases	Proposed Model	Transfer to CCAS
Four (4) part-time ACAs (approved by Council June 14)	\$ 73,000	\$ -
One (1) Office Assistant (approved by Council June 14)	\$ 57,852	\$ -
Net difference to hire part-time DVM and full-time RVT	\$ 71,723	\$ -
	<b>\$ 202,575</b>	<b>\$ -</b>

**Questions?**

---



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Michael G. Vigilia, City Attorney *MV*

**SUBJECT:** Resolution Authorizing Property Purchase Agreement with Khalil Rahmany for Sale of Surplus Open Space

---

### **RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution authorizing the City Manager to negotiate and execute a Property Purchase Agreement for the sale of surplus open space land located adjacent to 4420 Belvedere Way to Khalil Rahmany, in a form approved by the City Attorney.

### **STRATEGIC PURPOSE**

Approval of this action will assist in achieving Strategy K-1: Ensure well maintained public facilities, rights-of-way and parks.

### **FISCAL IMPACT**

The reduction in open space will reduce the City's annual maintenance costs by roughly \$500 annually.

### **DISCUSSION**

The City often accepts dedications of hilly open space from developers upon completion of residential subdivisions. Occasionally, the owner of a home adjacent to this open space will approach the City seeking to acquire portions of the open space to add to their residential parcels.

In this case, Khalil Rahmany, the owner of the parcel located at 4420 Belvedere Way is seeking to acquire a 2,237 square foot area immediately adjacent to his property, refer to Attachment B for a vicinity map. Mr. Rahmany has agreed to a purchase price of \$1,737.00 which was calculated as \$1.00/square foot less \$500 in maintenance costs.

There is no critical need for the City to retain ownership of the area in question and sale of the property will incrementally reduce the City's maintenance costs related to the open space. After completion of the transaction, there is still sufficient open space adjacent to the Rahmany property to allow emergency access to the larger open space areas located behind the residential development.

### **ATTACHMENTS**

- A. Resolution
  - Exhibit A to Resolution
- B. Vicinity Map



RESOLUTION NO. 2017/\*\*

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A  
PROPERTY PURCHASE AGREEMENT WITH KHALIL RAHMANY  
FOR SALE OF SURPLUS OPEN SPACE**

**BE IT RESOLVED** by the City Council of the City of Antioch that the City Manager is authorized to negotiate and execute a Property Purchase Agreement for the sale of surplus open space land located adjacent to 4420 Belvedere Way, which location is more particularly described in Exhibit A, attached hereto, to Khalil Rahmany, in a form approved by the City Attorney.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 14<sup>th</sup> day of February 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**

**EXHIBIT 'A'**  
**LEGAL DESCRIPTION**  
**LOT LINE ADJUSTMENT**

ALL THAT CERTAIN REAL PROPERTY SITUATED IN THE CITY OF ANTIOCH,  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, MORE  
PARTICULARLY DESCRIBED AS FOLLOWS:

**PARCEL A**

BEING ALL OF LOT 240 AS SAID LOT IS SHOWN ON THE MAP OF  
SUBDIVISION 7290 FILED ON AUGUST 6, 1991 IN BOOK 358 OF MAPS AT  
PAGE 11 IN THE OFFICE OF THE COUNTY RECORDER OF CONTRA COSTA  
COUNTY, STATE OF CALIFORNIA,

TOGETHER WITH A PORTION OF PARCEL 'B' OF SAID MAP (358 M 11) MORE  
PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST NORTHEASTERLY CORNER OF SAID LOT 240 (358  
M 11) THENCE ALONG THE EASTERLY LINE OF SAID LOT 240  
SOUTH 26°52'42" EAST, 107.60 FEET TO A POINT ON THE NORTHERLY RIGHT  
OF WAY LINE OF BELVEDERE WAY;

THENCE ALONG SAID RIGHT OF WAY LINE SOUTH 63°07'18" WEST, 10.39  
FEET;

THENCE, ALONG A TANGENT CURVE TO THE RIGHT WITH A RADIUS OF  
20.00 FEET, THROUGH A CENTRAL ANGLE OF 12°46'40", AND AN ARC  
LENGTH OF 4.46 FEET;

THENCE SOUTH 75°53'58" WEST, 69.59 FEET;

THENCE LEAVING SAID RIGHT OF WAY LINE NORTH 35°14'11" WEST, 84.67  
FEET;

THENCE NORTH 16°26'09" WEST, 39.90 FEET;

THENCE NORTH 77°46'22" EAST, 24.10 FEET TO THE MOST NORTHWESTERLY  
CORNER OF SAID LOT 240;

THENCE ALONG THE NORTHERLY LINE OF SAID LOT 240  
NORTH 84°28'29" EAST, 69.19 FEET TO THE **POINT OF BEGINNING.**

CONTAINING 10,507 SQUARE FEET OF LAND MORE OR LESS

**PARCEL B**

BEING A PORTION OF PARCEL 'B' AS SAID PARCEL IS SHOWN ON THE MAP OF SUBDIVISION 7290 FILED ON AUGUST 6, 1991 IN BOOK 358 OF MAPS AT PAGE 11 IN THE OFFICE OF THE COUNTY RECORDER OF CONTRA COSTA COUNTY, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST NORTHEASTERLY CORNER OF SAID LOT 240 (358 M 11) THENCE ALONG THE EXTERIOR BOUNDARY OF SAID PARCEL 'B' NORTH 67°35'57" EAST, 65.50 FEET;

THENCE NORTH 64°21'35" EAST, 65.22 FEET;

THENCE NORTH 64°21'35" EAST, 17.85 FEET;

THENCE NORTH 37°08'19" EAST, 47.15 FEET;

THENCE NORTH 29°22'42" WEST, 8.90 FEET;

THENCE NORTH 32°39'44" WEST, 69.75 FEET;

THENCE NORTH 36°12'02" WEST, 53.68 FEET;

THENCE NORTH 45°09'43" WEST, 54.40 FEET;

THENCE NORTH 71°19'38" WEST, 54.37 FEET;

THENCE NORTH 70°27'01" WEST, 61.41 FEET;

THENCE NORTH 06°20'59" EAST, 101.00 FEET;

THENCE NORTH 83°39'01" WEST, 101.80 FEET;

THENCE, ALONG A TANGENT CURVE TO THE RIGHT WITH A RADIUS OF 128.00 FEET, THROUGH A CENTRAL ANGLE OF 18°33'47", AND AN ARC LENGTH OF 41.47 FEET;

THENCE SOUTH 00°50'59" WEST, 485.53 FEET;

THENCE SOUTH 89°09'01" EAST, 90.00 FEET;

THENCE SOUTH 61°47'52" EAST, 57.56 FEET;

THENCE SOUTH 30°11'19" EAST, 20.00 FEET;

THENCE, ALONG A NON-TANGENT CURVE TO THE RIGHT WHOSE RADIUS POINT BEARS SOUTH 30°11'19" EAST 45.00 FEET, THROUGH A CENTRAL ANGLE OF 16°05'17", AND AN ARC LENGTH OF 12.64 FEET;

THENCE LEAVING SAID EXTERIOR BOUNDARY LINE NORTH 35°14'11" WEST, 84.67 FEET;

THENCE NORTH 16°26'09" WEST, 39.90 FEET;

THENCE NORTH 77°46'22" EAST, 24.10 FEET TO THE MOST NORTHWESTERLY CORNER OF SAID LOT 240 (358 M 11);

THENCE ALONG THE NORTHERLY LINE OF SAID LOT 240 NORTH 84°28'29" EAST, 69.19 FEET TO THE POINT OF BEGINNING.

CONTAINING 106,273 SQUARE FEET OR 2.44 ACRES OF LAND, MORE OR LESS.

END OF DESCRIPTION



**EXHIBIT 'A'**  
**LEGAL DESCRIPTION**  
**LOT LINE ADJUSTMENT**

ALL THAT CERTAIN REAL PROPERTY SITUATED IN THE CITY OF ANTIOCH,  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, MORE  
PARTICULARLY DESCRIBED AS FOLLOWS:

**TRANSFER PARCEL**

BEING A PORTION OF PARCEL 'B' AS SAID PARCEL IS SHOWN ON THE MAP  
OF SUBDIVISION 7290 FILED ON AUGUST 6, 1991 IN BOOK 358 OF MAPS AT  
PAGE 11 IN THE OFFICE OF THE COUNTY RECORDER OF CONTRA COSTA  
COUNTY, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS  
FOLLOWS:

BEGINNING AT THE MOST NORTHWESTERLY CORNER OF LOT 240 OF SAID  
MAP (358 M 11) THENCE ALONG THE WESTERLY LINE OF SAID LOT 240  
SOUTH 05°39'57" EAST, 20.75 FEET;

THENCE SOUTH 26°52'47" EAST, 100.00 FEET TO THE SOUTHWEST CORNER  
OF SAID LOT 240;

THENCE ALONG THE NORTHERLY RIGHT OF WAY LINE OF BELVEDERE  
WAY SOUTH 75°53'58" WEST, 11.00 FEET;

THENCE LEAVING SAID RIGHT OF WAY LINE NORTH 35°14'11" WEST, 84.67  
FEET;

THENCE NORTH 16°26'09" WEST, 39.90 FEET;

THENCE NORTH 77°46'22" EAST, 24.10 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 2,237 SQUARE FEET OR 0.05 ACRES OF LAND, MORE OR LESS.



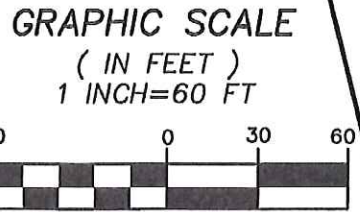
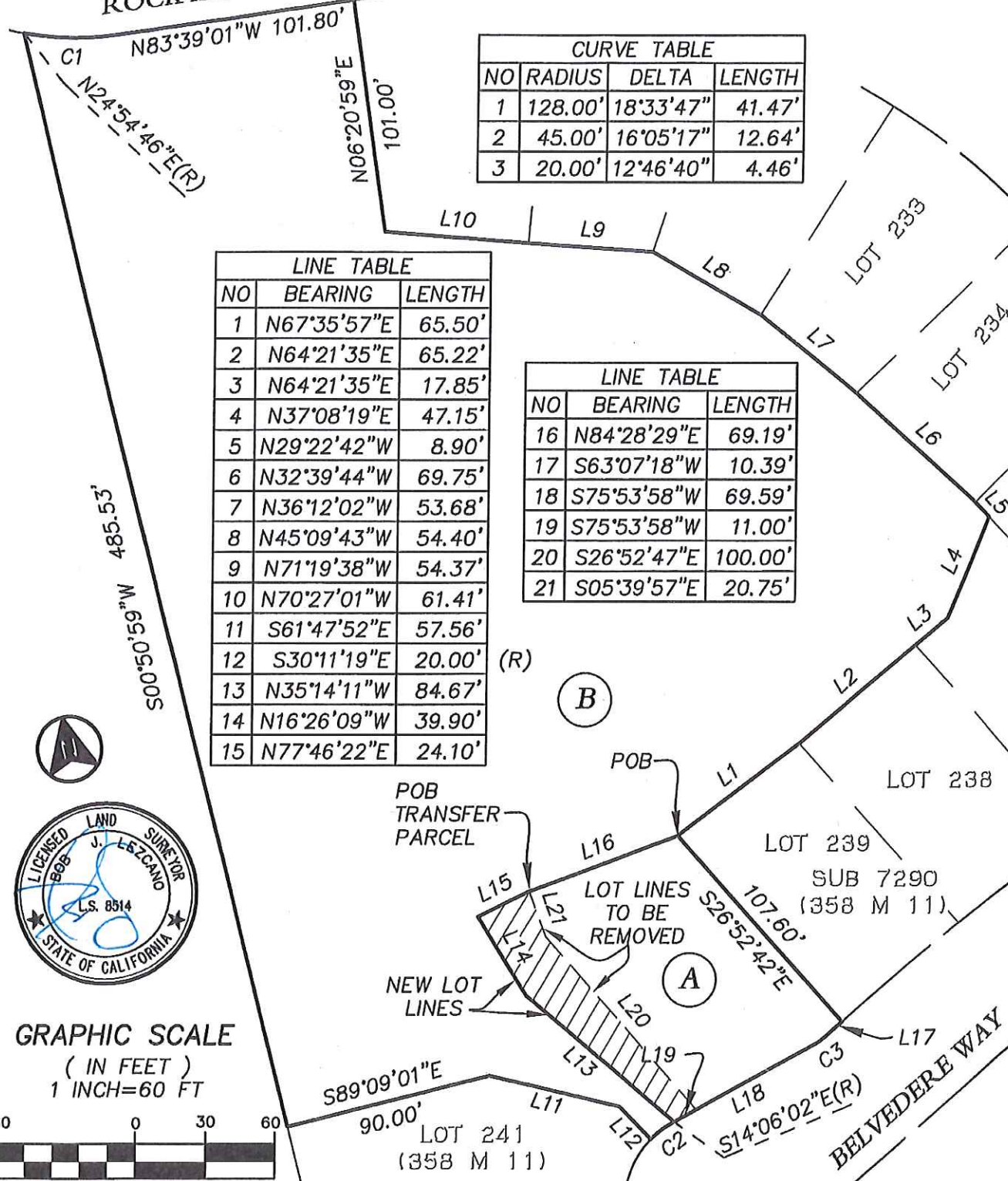
ROCK ISLAND DR

SEE SHEET 1 FOR LEGEND

CURVE TABLE			
NO	RADIUS	DELTA	LENGTH
1	128.00'	18°33'47"	41.47'
2	45.00'	16°05'17"	12.64'
3	20.00'	12°46'40"	4.46'

LINE TABLE		
NO	BEARING	LENGTH
1	N67°35'57"E	65.50'
2	N64°21'35"E	65.22'
3	N64°21'35"E	17.85'
4	N37°08'19"E	47.15'
5	N29°22'42"W	8.90'
6	N32°39'44"W	69.75'
7	N36°12'02"W	53.68'
8	N45°09'43"W	54.40'
9	N71°19'38"W	54.37'
10	N70°27'01"W	61.41'
11	S61°47'52"E	57.56'
12	S30°11'19"E	20.00'
13	N35°14'11"W	84.67'
14	N16°26'09"W	39.90'
15	N77°46'22"E	24.10'

LINE TABLE		
NO	BEARING	LENGTH
16	N84°28'29"E	69.19'
17	S63°07'18"W	10.39'
18	S75°53'58"W	69.59'
19	S75°53'58"W	11.00'
20	S26°52'47"E	100.00'
21	S05°39'57"E	20.75'

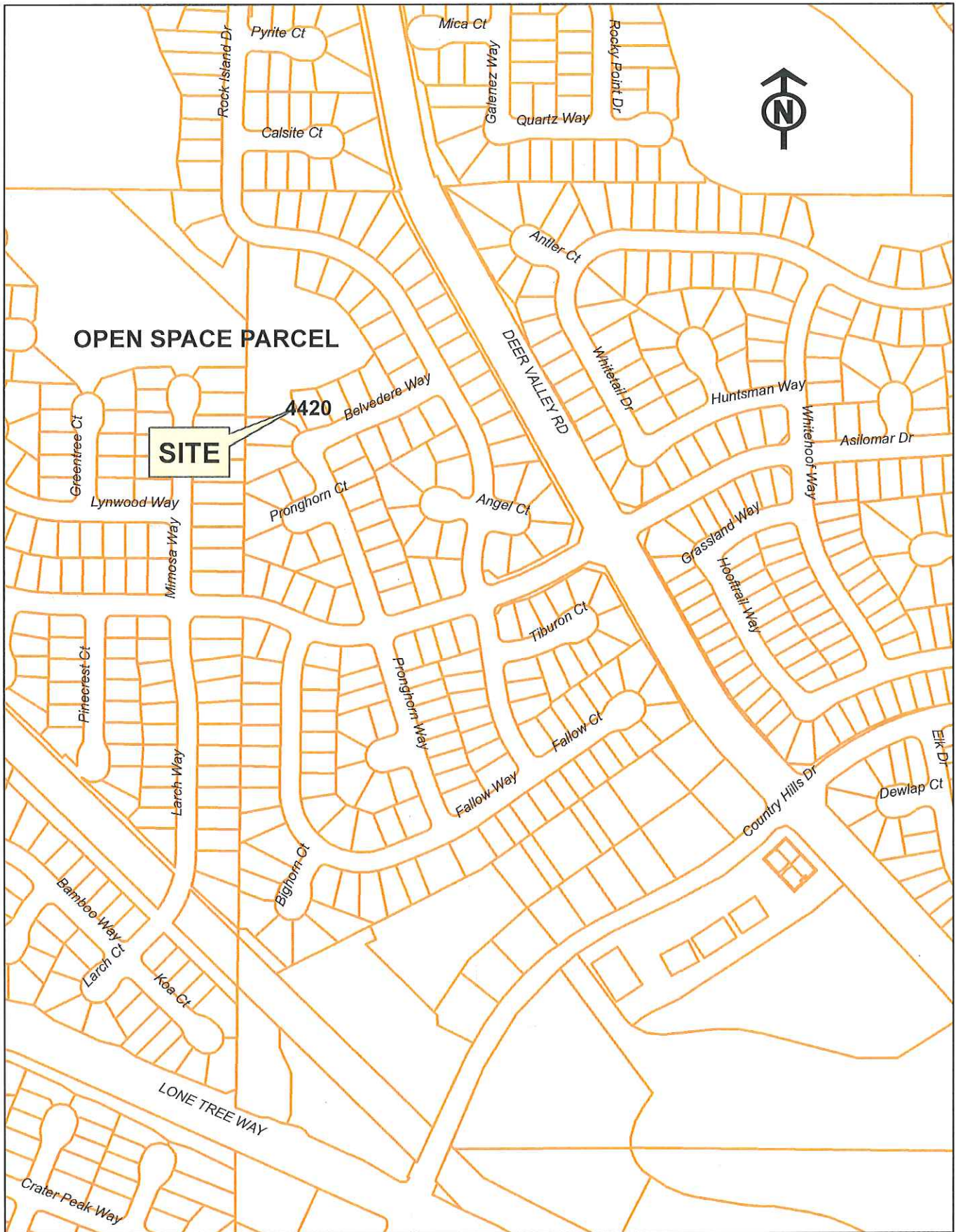


817 Arnold Drive Ste. 50  
Martinez, CA 94553  
Ph: (925) 476-8499

**EXHIBIT 'B'**  
LOT LINE  
ADJUSTMENT  
EXHIBIT

DRAWN BY:  
R JL  
PROJECT NO:  
16155  
SCALE:  
1"=60'

SHEET  
2 OF 2  
DATE:  
1-13-17



VICINITY MAP





## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Michael G. Vigilia, City Attorney *MV*

**SUBJECT:** Dissolution of City/School Relations Committee and Creation of Ad Hoc City/School Relations Committee

---

### **RECOMMENDED ACTION**

It is recommended that the City Council:

- 1) Adopt a resolution dissolving the City/School Relations Committee as standing committee; and,
- 2) Consider creating a City/School Relations ad hoc committee.

### **STRATEGIC PURPOSE**

The recommended action supports Long Term Goal L: Provide exemplary City administration.

### **FISCAL IMPACT**

The recommended action has no direct fiscal impact on City finances.

### **DISCUSSION**

The Brown Act applies to legislative bodies of local agencies. The Brown Act requires legislative bodies to, among other things, publicly post agendas for upcoming meetings and allow public access and participation in meetings. The City Council has multiple standing committees upon which less than a quorum of Council members sit. Standing committees which have either (1) a continuing subject matter jurisdiction; or (2) a meeting schedule fixed by charter, ordinance, resolution or formal action of a legislative body are subject to the Brown Act.

The City/School Relations Committee is a standing committee of the City Council. The Committee has not met. The Committee meeting schedule has not been determined and there are no upcoming meetings scheduled. Mayor Wright and Council Member Wilson are the current representatives for the period of December 2016 through December 2018.

It is recommended that the City/School Relations Committee be dissolved as a standing committee of the City Council. If the Council has a specific task to be carried out in relation to City/School Relations, an ad hoc committee may be created for that specific



purpose with direction to report back to Council within a specified period of time not exceeding one year. Upon reporting back to Council, the ad hoc committee shall be dissolved. The ad hoc committee may be created by verbal motion of the City Council upon the Mayor's nomination of members for the ad hoc committee.

**ATTACHMENT**

A. Resolution

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
DISSOLVING THE CITY/SCHOOL RELATIONS  
STANDING COMMITTEE**

**WHEREAS**, the City Council has multiple standing committees upon which less than a quorum of Council Members sit; and

**WHEREAS**, the City/School Relations Committee is a standing committee of the City Council; and

**WHEREAS**, the Committee has not met, has no upcoming meetings scheduled, and has no fixed meeting schedule; and

**WHEREAS**, a standing committee does not appear to be necessary at this current time.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch that the City/School Relations Committee, which is a standing committee of the City Council comprised of two Council Members, is hereby dissolved.

\* \* \* \* \*

I **HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 14<sup>th</sup> day of February 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Michael G. Vigilia, City Attorney *mv*

**SUBJECT:** Dissolution of Sycamore Corridor Committee and Creation of Ad Hoc Sycamore Corridor Committee

---

### **RECOMMENDED ACTION**

It is recommended that the City Council:

- 1) Adopt a resolution dissolving the Sycamore Corridor Committee as standing committee; and
- 2) Consider creating a Sycamore Corridor Ad Hoc Committee.

### **STRATEGIC PURPOSE**

The recommended action supports Long Term Goal L: Provide exemplary City administration.

### **FISCAL IMPACT**

The recommended action has no direct fiscal impact on City finances.

### **DISCUSSION**

The Brown Act applies to legislative bodies of local agencies. The Brown Act requires legislative bodies to, among other things, publicly post agendas for upcoming meetings and allow public access and participation in meetings. The City Council has multiple standing committees upon which less than a quorum of Council members sit. Standing committees which have either (1) a continuing subject matter jurisdiction; or (2) a meeting schedule fixed by charter, ordinance, resolution or formal action of a legislative body are subject to the Brown Act.

The Sycamore Corridor Committee is a standing committee of the City Council. The Sycamore Corridor Committee's only meeting was on August 18, 2015 during which it received information regarding the East Contra Costa County Health and Wealth Initiative. Mayor Wright and Council Member Wilson are the current members of the Sycamore Corridor Committee for the period of December 2016 through December 2018. The Sycamore Corridor Committee has no fixed meeting schedule at this time and there are no upcoming meetings scheduled.

It is recommended that the Sycamore Corridor Committee be dissolved as a standing committee of the City Council. If the Council has a specific task to be carried out in relation to the Sycamore Corridor, an ad hoc committee may be created for that specific purpose with direction to report back to Council within a specified period of time not exceeding one year. Upon reporting back to Council, the ad hoc committee shall be dissolved. The ad hoc committee may be created by verbal motion of the City Council upon the Mayor's nomination of members for the ad hoc committee.

**ATTACHMENT**

A. Resolution

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
DISSOLVING THE SYCAMORE CORRIDOR  
STANDING COMMITTEE**

**WHEREAS**, the City Council has multiple standing committees upon which less than a quorum of Council Members sit; and

**WHEREAS**, the Sycamore Corridor Committee is a standing committee of the City Council; and

**WHEREAS**, the Committee has only met once on August 18, 2015, has no upcoming meetings scheduled, and has no fixed meeting schedule; and

**WHEREAS**, a standing committee does not appear to be necessary at this current time.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch that the Sycamore Corridor Committee, which is a standing committee of the City Council comprised of two Council Members, is hereby dissolved.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 14<sup>th</sup> day of February 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017  
**TO:** Honorable Mayor and Members of the City Council  
**SUBMITTED BY:** Steven Duran, City Manager  
**SUBJECT:** Dissolution of City Council's Budget Committee

---

### **RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution dissolving the City Council's Budget Committee.

### **STRATEGIC PURPOSE**

The recommended action supports Long Term Goal L: Provide exemplary City administration.

### **FISCAL IMPACT**

The recommended action has no direct fiscal impact on City finances.

### **DISCUSSION**

The Budget Committee is a standing committee of the City Council. The Committee has not met the past couple of years. The Committee meeting schedule has not been determined and there are no upcoming meetings scheduled. Mayor Wright and Mayor Pro Tem Thorpe are the current representatives for the period of December 2016 through December 2018.

It is the duty of all members of the City Council to review and understand the City's operating and capital improvement budgets, including the General Fund and Enterprise Funds. Due to the complexity of the budget, members of the Council may meet individually with the City Manager, the Finance Director and Department heads to ask questions and provide input to staff during the budget preparation process. The Brown Act does not limit these types of individual contacts between Council Members and staff. However, care must be taken on the part of Council Members and staff to avoid a serial meeting resulting from these individual contacts.

It is imperative that there is public discussion at City Council Meetings during which the Council, as well as the public, can ask questions and communicate concerns about the budget. The Council as a whole can then conduct informed discussions and provide direction to staff as the budget moves toward approval.

The Brown Act applies to legislative bodies of local agencies. The Brown Act requires legislative bodies to, among other things, publicly post agendas for upcoming meetings

and allow public access and participation in meetings. The City Council has multiple standing committees upon which less than a quorum of Council Members sit. Standing committees which have either (1) a continuing subject matter jurisdiction; or (2) a meeting schedule fixed by charter, ordinance, resolution or formal action of a legislative body are subject to the Brown Act.

Given the meeting restrictions, noticing requirements and other complexities under the Brown Act, as well as the need for all members of the City Council to conduct budget discussions at City Council Meetings and thereby to provide the community in person, television and internet access, it is recommended that the Budget Committee be dissolved and that public budget discussions be conducted during City Council Meetings or publicly noticed budget study sessions.

**ATTACHMENT**

A. Resolution

**RESOLUTION NO. 2017/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
DISSOLVING THE BUDGET STANDING COMMITTEE**

**WHEREAS**, the City Council has multiple standing committees upon which less than a quorum of Council Members sit; and

**WHEREAS**, the Budget Committee is a standing committee of the City Council; and

**WHEREAS**, the Committee has only met twice since 2011, has no upcoming meetings scheduled, and has no fixed meeting schedule; and

**WHEREAS**, Council Members may individually meet with the City Manager and Department Directors for the purpose of gathering information about the budget and the budget process; and

**WHEREAS**, the City Council is able to engage in meaningful and informed discussion and deliberation regarding the budget without input from the Budget Committee; and

**WHEREAS**, a standing committee does not appear to be necessary at this current time.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch that the Budget Committee, which is a standing committee of the City Council comprised of two Council Members, is hereby dissolved.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 14<sup>th</sup> day of February 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN  
CITY CLERK OF THE CITY OF ANTIOCH**





## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of February 14, 2017

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Arne Simonsen, City Clerk  
Christina Garcia, Deputy City Clerk

**APPROVED BY:** Steve Duran, City Manager

**SUBJECT:** City Council Appointment of Alternate Representative to Delta Diablo

---

### RECOMMENDED ACTION

It is recommended that the City Council review and approve Mayor Wright's nomination for an Alternate Representative to Delta Diablo.

### STRATEGIC PURPOSE

**Long Term Goal L: City Administration** – Provide exemplary City administration.  
**Strategy L-1** – Coordinate City Boards and Commissions administrative requirements.

### FISCAL IMPACT

This recommended action has no direct fiscal impact.

### DISCUSSION

This item is for City Council discussion and approval.

### ATTACHMENT

A. Council Appointments December 2016 to December 2018 approved December 13, 2016.



**COUNCIL APPOINTMENTS**  
**December 2016 to December 2018**

<b>COMMITTEE</b>	<b>REPRESENTATIVES</b>	<b>COMMITTEE INFORMATION</b>
ABAG (Association of Bay Area Governments)	Mayor Wright Mayor Pro Tem Thorpe (Alternate)	General Assembly – once a year
Chamber of Commerce Liaison	Council Member Wilson	2nd Thursday, 8:00 am, Chamber conference room
Community Advisory Board -S.F. Bay Water Emergency Transit Authority	Council Member Tiscareno	TBD
Community Facilities District CFD89-1 (Mello-Roos)	Council Member Ogorchock Council Member Wilson	1st Monday of every other month (starting with February), 6:30 p.m., AUSD, 510 G St.
Delta Diablo	Mayor Wright <b>TBD (Alternate)</b>	2nd Wednesday of month, 5:30 p.m. 2500 Pittsburg/Antioch Highway
East Bay Division (League of California Cities)	Council Member Ogorchock	3rd Thursday of month, 6:00 p.m., rotates between Contra Costa County and Alameda County cities
East Contra Costa Regional Fee and Financing Authority	Mayor Wright Council Member Wilson (Alternate)	2nd Thursday of month, 7:00 p.m., TriDelta Transit, 801 Wilbur Ave.
East County Water Management Association	Mayor Pro Tem Thorpe	As needed, 2-3 times per year
Eastern Contra Costa Transit Authority (TriDelta) (Board of Directors)	Mary Rocha Council Member Wilson	4th Wednesday of month, 4:00 p.m., Tri Delta Transit, 801 Wilbur Ave.
Mayors' Conference	Mayor Wright Mayor Pro Tem Thorpe (Alternate)	1st Thursday of month, 6:30 p.m., rotates between cities of County
Northeast Antioch Annexation	Council Member Ogorchock	As needed
State Route 4 By-Pass Authority (Delta Expressway)	Mayor Wright Council Member Wilson (Alternate)	2nd Thursday of month, 6:30 p.m. Tri Delta Transit, 801 Wilbur Ave.
TRANSPLAN	Mayor Wright Council Member Wilson (Alternate)	2nd Thursday of month, 7:30 p.m., Tri Delta Transit, 801 Wilbur Ave.



## COUNCIL COMMITTEE ASSIGNMENTS

**December 2016 to December 2018**

COMMITTEE	REPRESENTATIVES	COMMITTEE INFORMATION
City/School Relations Committee	Mayor Wright Council Member Wilson	Standing Committee; Schedule TBD; City Manager's Office to develop agenda items and City Clerk's Office to handle noticing
Budget Committee	Mayor Wright Mayor Pro Tem Thorpe	Standing Committee; Schedule TBD; Finance Dept. to develop agenda items and City Clerk's Office to handle noticing
CDBG Committee (Community Development Block Grant)	Council Member Ogorchock Council Member Tiscareno	Standing Committee; Schedule TBD; Community Development Dept. to develop agenda and handle noticing
Graffiti Committee	Council Member Tiscareno	As needed
Lone Tree Golf Course Committee	Mayor Wright Council Member Tiscareno	Standing Committee; Schedule TBD; City Manager's office to develop agenda items and City Clerk's Office to handle noticing
Sycamore Corridor Committee	Mayor Wright Council Member Wilson	As needed

*Revised 12/13/16*