

# ANNOTATED AGENDA

for

February 14, 2012

*CITY COUNCIL MEETING*

Order of Council vote: AYES: Council Members Kalinowski, Harper, Rocha, Agopian and Mayor Davis

### Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 1<sup>st</sup> floor of City Hall, 3<sup>rd</sup> and H Streets, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

### Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

**6:30 P.M. ROLL CALL for Closed Sessions – All Present**

**PUBLIC COMMENTS for Closed Sessions**

**CLOSED SESSIONS: 1) CONFERENCE WITH LABOR NEGOTIATOR** – City designated representatives: Deborah McHenry and Glenn Berkheimer; Employee organizations: Public Employees' Union Local No. 1; Antioch Police Officers' Association. This Closed Session is authorized by California Government Code §54957.6.

***No action to report out; direction given to the Labor Negotiator. City Attorney also reported out that following the January 24, 2012 closed session on existing litigation regarding the California Healthy Communities Network, an unincorporated association v. City of Antioch; Real Party in Interest WAL-MART Stores, Inc. that the City Council voted not to appeal the Superior Court's decision on a 3-2 vote (JD; GA)***

**7:00 P.M. ROLL CALL for Council Members – All Present**

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

**PUBLIC COMMENTS—Only unagendized issues will be discussed during this time**

**CITY COUNCIL SUBCOMMITTEE REPORTS**

**MAYOR'S COMMENTS**

**PRESENTATION ON POLICE STATS FOR YEAR 2011**

**1. COUNCIL CONSENT CALENDAR**

**A. APPROVAL OF COUNCIL MINUTES FOR JANUARY 24, 2012**

Recommended Action: Motion to approve the minutes

**Approved**

**B. APPROVAL OF COUNCIL WARRANTS**

Recommended Action: Motion to approve the warrants

**Approved**

**COUNCIL CONSENT CALENDAR — Continued**

**C. REJECTION OF CLAIMS**

1. Isaiah Akinsanya 11/12-2029A (personal injury)
2. Randall Thomas 11/12-2029B (personal injury)

***Rejected***

Recommended Action: Motion to reject the listed claims

**D. REQUEST TO AUTHORIZE USE OF CITY LOGO FOR CESAR CHAVEZ DAY**

***Approved***

Action: Motion to recognize April 1, 2012 as Cesar Chavez Day in the City of Antioch and grant permission for the non-profit organization Give Always to Others & Company (GATO), sponsor of the day's events, to use the City of Antioch logo during fundraising efforts

**E. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH SUPPORTING THE CHOOSE CIVILITY INITIATIVE SPONSORED BY THE CONTRA COSTA COUNTY OFFICE OF EDUCATION**

***Reso 2012/09, 5/0***

Recommended Action: Motion to adopt the resolution

**F. PURCHASE LOADER FOR WATER TREATMENT PLANT IN FISCAL YEAR 2011/2012**

***Approved***

Recommended Action: Motion to authorize the purchase of a 914G2 Wheel Loader HRC, with multi-purpose bucket and coupler through the National Joint Powers Alliance, and issuance of a purchase order to Peterson CAT in the amount of \$160,509.85

**G. AWARD OF COPIER LEASE CONTRACT**

***Approved***

Recommended Action: Motion to authorize the Finance Director to sign a 36-month lease contract with Xerox Corporation in the amount of \$190,259 plus the unit cost per copy for copiers as offered

**H. STREET LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT ENGINEER'S REPORT FOR FY 2012/2013**

***Reso 2012/10, 5/0***

Recommended Action: Motion to adopt the resolution

**I. APPROVAL TO INCREASE FUNDS FOR THE HILLCREST AVENUE WIDENING, PHASE II PROJECT (P.W. 276-10)**

***Approved***

Recommended Action: Motion to authorize the Director of Finance to amend the 2011-2012 Capital Improvement Budget to increase Measure 'J' funding for the existing contract with Bay Cities Paving and Grading, Inc. by \$200,000 for additional work on the Hillcrest Avenue Widening, Phase II project

**COUNCIL CONSENT CALENDAR — Continued**

- J. AUTHORIZATION TO ENTER INTO A CONTRACT WITH RANEY PLANNING & MANAGEMENT, INC. FOR ENVIRONMENTAL DOCUMENT PREPARATION FOR THE WALMART EXPANSION PROJECT

*Approved*

Recommended Action: Motion to authorize the City Manager to enter into the contract

- K. RESOLUTION IN SUPPORT OF THE CITY FILING A GRANT APPLICATION WITH THE STATE OF CALIFORNIA UNDER THE STATE'S "SUSTAINABLE COMMUNITIES PLANNING GRANT AND INCENTIVE PROGRAM" TO RECEIVE FUNDING TO PREPARE A SPECIFIC PLAN FOR THE CITY'S DOWNTOWN AREA

*Reso 2012/11, 5/0*

Recommended Action: Motion to adopt the resolution

**END OF COUNCIL CONSENT CALENDAR**

**COUNCIL REGULAR AGENDA**

2. ELECTED CITY CLERK AND ELECTED CITY TREASURER

ACTION ITEMS: Provide direction to staff regarding:

1) A ballot measure for the June 5, 2012 election to appoint the City Treasurer

2) A ballot measure for the June 5, 2012 election to appoint the City Clerk

Provide other direction to staff regarding the elected positions of City Clerk and/or City Treasurer.

***Staff directed to place a ballot measure on June 2012 Ballot to make both City Clerk and City Treasurer appointive positions, 5/0***

3. REQUEST TO AUTHORIZE A WATER BILL INSERT FOR FOURTH OF JULY EVENT

Recommended Action: Motion to provide direction

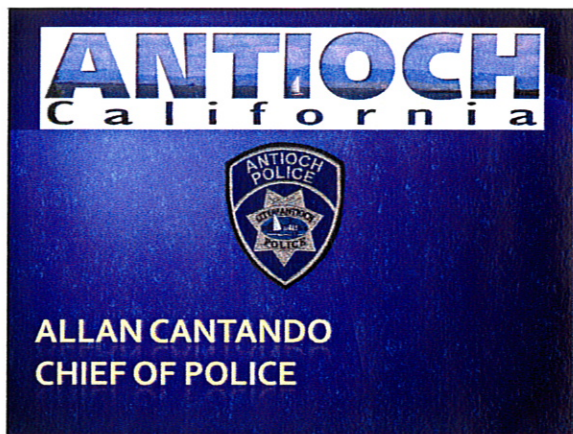
***Approved – City event policy to be revised to allow insert if this Organization pays costs, 5/0***

**PUBLIC COMMENT**

**STAFF COMMUNICATIONS**

**COUNCIL COMMUNICATIONS**

**ADJOURNMENT – 9:50 p.m.**




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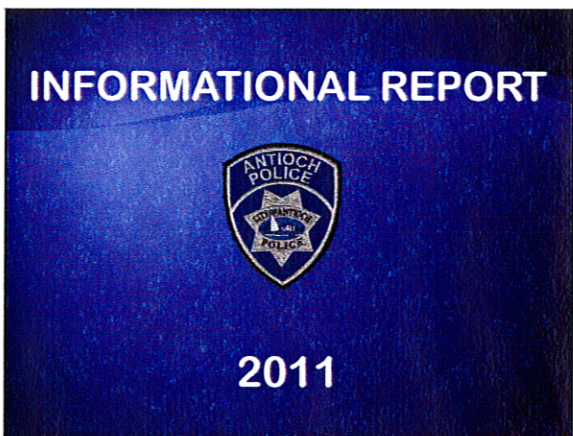
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**PART 1 CRIME STATISTICS**  
**2010 - 2011 COMPARISON**

	Jan-Dec-10 Total	Jan-Dec-11 Total	#Change 2010 - 2011	% Change 2010 - 2011
*HOMICIDE	13	5	-8	-61.5%
RAPE	32	21	-11	-34.4%
ROBBERY	313	290	-23	-7.3%
AGGRAVATED ASSAULT	506	502	-4	-0.8%
Total Violent Crime	864	818	-46	-5.3%
BURGLARY	1087	1335	248	22.8%
THEFT	1049	1571	522	49.8%
AUTO THEFT	960	967	7	0.7%
Total **Property Crime	3096	3673	777	25.1%
ARSON	37	56	19	51.4%
Adult Arrests	4047	3754	-293	-7.2%
Juvenile Arrests	1136	1016	-120	-10.6%
TOTAL ARRESTS	5183	4770	-413	-8.0%

\*Murder & Nonnegligent Manslaughter as reported in FBI UCR tables  
\*\*Excluding Arson as reported in FBI UCR tables

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### ANTIOCH CITY ANIMAL SERVICES KENNEL STATISTICS

ANTIOCH CITY ANIMAL SERVICES INTAKES BETWEEN 01/01/11 and 12/31/11				
	CAT	DOG	OTHER	TOTAL
ADOPTRT	8	9	0	17
DOA	113	75	48	236
EUTH REQ	14	76	0	90
OWNER SUR	147	133	30	310
POSS OWNER	53	431	0	484
PROTCT.HD	5	131	10	146
QUARANTINE	6	36	0	42
STRAY	1336	790	37	2153
WILDLIFE	0	0	52	52
TOTAL	1682	1671	177	3530

ANTIOCH CITY ANIMAL SERVICES OUTCOMES BETWEEN 01/01/11 and 12/31/11				
	CAT	DOG	OTHER	TOTAL
ADOPTION	269	264	20	553
DIED	137	19	10	166
DOA	113	75	48	236
ESCAPED	2	1	1	4
EUTH	997	585	25	1607
FOSTER	24	32	4	60
MISSING	1	0	0	1
RELEASE	0	0	17	17
RESCUE	165	275	49	489
RTO	35	416	7	458
TRANSFER	0	1	0	1
TOTAL	1743	1668	191	3592

ANTIOCH CITY ANIMAL SERVICES ANIMALS ADOPTED BETWEEN 01/01/11 and 12/31/11				
	CAT	DOG	OTHER	TOTAL
ADOPTED	269	264	20	553

Pay Pal Account started 3/1/11  
Amount Generated \$356.85

ANIMALS ON HAND on December 31, 2011 **169**

### INTERNAL AFFAIRS 2011

# Complaints	Allegation	Finding
14	Conduct Unbecoming	3 - Exonerated
		6 - Pending
		3 - Not Sustained
		2 - Sustained
4	Excessive Force	1 - Exonerated
		3 - Pending
1	Harassment	1 - Sustained
15	Missed Court	15 - Sustained
		7 - Pending
8	Neglect of Duty	1 - Sustained
		1 - No Finding
4	Unlawful Search/Seizure	1 - Exonerated
		2 - Pending

21 - Citizen Complaints
25 - Internal Complaints
<b>46 - Total Investigations</b>

### GENERAL INVESTIGATION DIVISION 2010 vs. 2011

CASES REVIEWED BY DA				
LEVEL REQUESTED	2010	2011	%CHANGE	
DIR/MIS FILE	1,995	1,288	-35.4%	
FEL FILE	956	843	-11.8%	
<b>TOTAL</b>	<b>2,951</b>	<b>2,131</b>	<b>-27.8%</b>	

NUMBER OF INDIVIDUALS					JUV PROBATION SUBMISSIONS				
LEVEL REQUESTED	2010	2011	%CHANGE		# CASES	2010	2011	%CHANGE	
DIR/MIS FILE	2,158	1,380	-36.1%			321	263	-18.1%	
FEL FILE	1,154	1,045	-9.4%						
<b>TOTAL</b>	<b>3,312</b>	<b>2,425</b>	<b>-26.8%</b>		# INDIVIDUALS	405	363	-10.4%	

LEVEL FILED				
	2010	2011	%CHANGE	
MISDEMEANOR	893	440	-50.7%	
FELONY	508	415	-18.3%	
<b>SUB TOTAL</b>	<b>1,401</b>	<b>855</b>	<b>-39.0%</b>	
%FILED	42.3%	35.3%	-16.6%	

NCF/PENDING 1,911 1,570 -17.8%

\*Pending denotes cases not reported by DA

## REACH PROJECT

Innovative Crime Diversion Services			
2010 vs. 2011			
January - December (12 mos.)	2010	2011	Change
Cited Cases	440	424	-3%
<b>Other Cases</b>			
Parental Request	61	76	
Officer Inv't	28	11	
Other	18	13	
<b>TOTAL CASES</b>	<b>547</b>	<b>544</b>	<b>-1%</b>
<b>Successful Completion</b>			
	480	* 464	
<b>Percentage</b>	<b>87%</b>	<b>85%</b>	
<b>Unsuccessful Completion</b>			
Referred	13	19	
Failed REACH	12	24	
Moved from Area	14	13	
Other	6	4	
<b>TOTAL</b>	<b>42</b>	<b>60</b>	

\* Includes cases currently active to the program (65)

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## SPECIALIZED UNITS NARCOTICS

SEARCH WARRANTS/SEIZURES	
2011	
Search Warrant	5
Pro/Par Search	24
Guns Seized	17
Meth Seized (grams)	366.2
Marijuana Seized (grams)	3663.1
Cocaine Seized (grams)	151.4
Heroin Seized (grams)	29.2
Ecstasy Seized (grams)	158.2
Clan Labs	0
Other (grams)	655.5

**MARIJUANA GROWS**  
 6 - Call-outs  
 2244 - Plants Seized

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## SPECIALIZED UNITS INVESTIGATIONS CALL-OUTS 2011

**#CALL-OUTS - 11**  
**CHARGES/REASON**

- 5 - Murder
- 2 - Suspicious Deaths
- 1 - Attempted Murder
- 1 - Sexual Assault
- 1 - Officer Involved Shooting
- 1 - Baby Death

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**SPECIALIZED UNITS  
FUGITIVE APPREHENSION**

#OPERATIONS	4
#CASES Involved	5
# ARRESTED	4
CHARGES	3-Murder 1- Carjacking & Assault Weapon Warrant

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**SPECIALIZED UNITS  
CRIME SUPPRESSION  
2011**

#OPERATIONS	11
#CASES Involved	28
# ARRESTED	35

**ALCOHOL/TOBACCO STINGS**

#OPERATIONS	2
#BUSINESSES Involved	37
# CITATIONS Issued	8

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**SPECIALIZED UNITS  
GANG UNIT**

- We currently have 2 Gang officers in patrol.
- In addition to the 3 Gang summit meetings, we were represented at 4 of the Peace in the Streets – Gang Summit meetings.
- We were represented at 5 of the 6 Gang related County wide meetings held by probation.
- We wrote enhancements on 16 Gang members.
- Two presentations to the Antioch district schools (AUSD and Park middle) were given.

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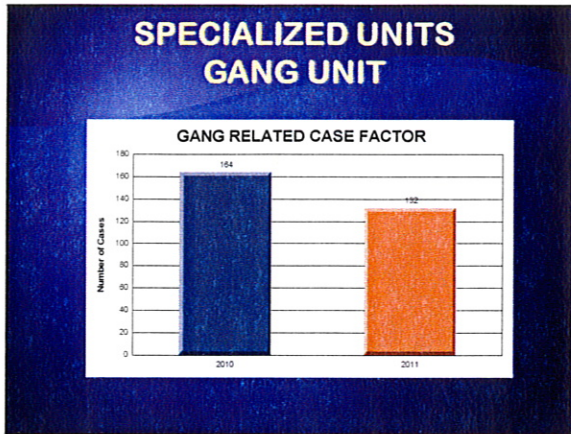
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### SPECIALIZED UNITS SWAT CALL-OUTS 2011

NATURE OF DEPLOYMENT	
ARREST WARRANTS: HOMICIDE/ATTEMPTED HOMICIDE	3
ARREST WARRANTS: NARCOTICS SALES w/ GANG ENHANCEMENT	1
ARREST WARRANTS: ARMED ROBBERY	1
SEARCH WARRANT: ARMED ROBBERY	3
PROBATION SEARCH: DANGEROUS GANG MEMBER	2
<b>TOTAL CALL-OUTS</b>	<b>10</b>

OUTCOME	
SUSPECTS IN-CUSTODY	8
SUSPECT Not on Scene	3
SUSPECT DETAINED/RELEASED	1
<b>TOTAL INVOLVED SUSPECTS</b>	<b>12</b>

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## BUREAU OF FIELD SERVICES

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### TRAFFIC 2010 vs. 2011

TRAFFIC COLLISIONS			
CLOSE CLASS	2010	2011	%CHANGE
ACCN	1,518	1,340	-11.7%
DUIX	294	332	12.9%
ACCI	201	161	-19.9%
OTHERS	34	22	-35.3%
<b>Total</b>	<b>2,046</b>	<b>1,855</b>	<b>-9.3%</b>

	2010	2011	%CHANGE
<b>TRAFFIC FATALITIES</b>	2	6	200%

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### NEW DEVELOPMENTS

#### Reserve Police Officers

- We are in the process of initiating an expansion of our Reserve Officer Program and will be accepting applications in the near future.

#### Donations

- Animal Services currently has a Pay Pal account for donations advertised on Facebook and the City's website. We are expanding this donation opportunity to other areas of the department including the SWAT and Canine units.

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**ANTIOCH CITY COUNCIL  
ANTIOCH DEVELOPMENT AGENCY  
ANTIOCH PUBLIC FINANCING AUTHORITY**

**Regular Meeting  
7:00 P.M.**

**January 24, 2012  
Council Chambers**

**6:00 P.M. - CLOSED SESSION**

**1. CONFERENCE WITH LABOR NEGOTIATOR** – City designated representatives: Deborah McHenry, Human Resources Director and Glenn Berkheimer IEDA; Employee organizations: Public Employees' Union Local No. 1; Antioch Police Officers' Association. This Closed Session is authorized by California Government Code §54957.6.

**2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** – pursuant to subdivision (A) of Government Code Section 54956.9: California Healthy Communities Network, an unincorporated association, v. City of Antioch; Real Party in interest WAL-MART Stores, Inc., Case No. N10-1804; Contra Costa Superior Court

Mayor Davis called the meeting to order at 7:00 P.M., and City Clerk Skaggs called the roll.

Present: Council/Agency Members Kalinowski, Harper, Rocha, Agopian and Mayor/Chair Davis

**PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Harper led the Council and audience in the Pledge of Allegiance.

**PRESENTATION**

Susan Miller, Project Director for the Contra Costa Transportation Authority, introduced Anna Reese, Public Information Officer for the State Route 4 widening project, and gave a brief overhead presentation of the project including the construction schedule, current and future construction activities, and project funding. She announced the Segment 2 construction groundbreaking would be held on March 9, 2012. Contact information was provided.

Mayor Davis thanked Ms. Miller for the presentation and stated he was pleased to see the project come to fruition.

In response to Councilmember Rocha, Ms. Miller clarified the pedestrian traffic would be monitored closely when the overcrossings were under construction.

In response to Councilmember Kalinowski, Ms. Miller clarified CALTRANS expects the landscaping to be constructed and those dollars would be guarded to assure they could fulfill that obligation. She also stated they would be facilitating discussions between Caltrans and the City regarding maintenance of those areas and noted more drought tolerant and hardscaping might be considered in the landscaping design.

Councilmember Agopian spoke in support of bringing the project to fruition and include drought tolerant native plants in the landscaping plan.

Councilmember Harper stated he was excited about the project being on track and contact information was important in keeping the community informed.

City Attorney Nerland reported the City Council had been in Closed Session and gave the following report: #1 Conference with Labor Negotiator – direction was given to the Labor Negotiator; #2 Conference with Legal Council – Existing Litigation - The City Attorney noted no action to report out. [\*The City Attorney had subsequently determined that the City Council's decision to not appeal the Superior Court's ruling in this case should have been reported out and reflected in the minutes. The City Council voted not to appeal the Superior Court's decision on a 3-2 vote with Mayor Davis and Council Member Agopian voting against the motion to not appeal the decision. The Annotated Agenda has been revised to reflect this and the matter will be orally reported out at the subsequent Council meeting.]

#### **ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

Sherry Rufini, representing Senator Mark DeSaulnier, announced a Foreclosure Seminar would be held from 1:00 – 4:00 PM on February 4, 2012, at the Antioch Community Center at Prewett Park.

In response to Councilmember Rocha, Ms. Rufini commented that the foreclosure advocate in Senator DeSaulnier's office was John Frankel.

Councilmember Rocha thanked Senator DeSaulnier for addressing the issue.

#### **PUBLIC COMMENTS**

Jim and Susan Stockton read a rebuttal letter to a petition sent to the city officials against their efforts to feed feral cats in their neighborhood. He provided copies and requested the City Council read the rebuttal letter in its entirety.

Bill Cook, Crime Prevention Commissioner, requested the City Council put a Parcel Tax Increase on the November Election Ballot dedicated solely to increase the number of Antioch Police Officers, support staff and fully staffing the Code Enforcement Department. He reported that during his interaction with the community, it had become apparent the citizens of Antioch support an increase to those services.

Councilmember Agopian spoke in support of the City Council to consider the merits of the proposal.

In response to Councilmember Rocha, Mr. Cook stated that he would help Garner Community support for the ballot measure, should this item go on the November election ballot.

Mayor Davis offered his full support to Mr. Cook and thanked him for serving on the Crime Prevention Commission.

Ingrid Gelhaus, Antioch resident and member of Neighborhood Watch, expressed concern regarding the increase in criminal activity in her area and the lack of communication from the Police Department on whether it was safe to move about her neighborhood when that activity was occurring. She provided copies of the VC Alert Program to the City Council and urged them to implement an Emergency Alert System in Antioch.

Mayor Davis thanked Ms. Gelhaus for providing the information.

Lorraine Black, Antioch resident and member of Neighborhood Watch, reported the street sweeping schedule conflicted with the garbage pickup schedule in their neighborhood. She requested the City Council's assistance and support in changing the street sweeping schedule to Friday and urged them to require service companies improve performance.

Mayor Davis stated as a Board Member of Delta Diablo, they would look into her concerns immediately. She thanked Ms. Black for bringing the issue to the attention of the City Council.

Lolis Ramirez, representing the American Cancer Society, stated they were seeking the endorsement of the Antioch City Council for the California Cancer Research Act and announced they were seeking volunteers to participate in the Get Out and Vote Campaign.

Virginia Phillips, representing the American Cancer Society, reported she had hosted two Breast Cancer Awareness Events, and discussed resources available to cancer patients and future fundraising endeavors.

Mayor Davis thanked Ms. Ramirez and Phillips for bringing the information forward.

Councilmember Rocha encouraged Ms. Ramirez and Ms. Phillips to involve First 5 in Outreach for the Spanish speaking population.

Donna Wilson, Antioch resident, spoke to recent criminal activity in her neighborhood and encouraged the City Council to review the lack of resources available to the Antioch Police Department.

Mayor Davis stated the City Council would take all the information discussed under Public Comment into consideration and refer matters in need of follow up, to City Staff.

## **COUNCIL SUBCOMMITTEE REPORTS**

Councilmember Rocha reported on her attendance at the Community Services for the California League of Cities.

Councilmember Harper reported on his attendance at the Training for new Councilmembers at the League of California Cities.

Mayor Davis thanked Councilmember Harper for participating in the training and the City for sending him to the workshop.

Councilmember Kalinowski clarified the city had a Shelter-In-Place Program for toxic releases and criminal activity. Regarding transportation related items, he announced the Transfer of Highway 4 Bypass to CALTRANS would be held on February 13, 2012, at the Streets of Brentwood. He reported the TriDelta Transit Senior Bus Service program would go to the TriDelta Transit Board on February 22, 2012, and the Highway 4 and eBART meeting would be held on February 9, 2012.

Mayor Davis thanked Councilmember Kalinowski for his advocating on behalf of the City on transportation issues.

#### **MAYOR'S COMMENTS**

Mayor Davis announced Deputy City Clerk Janet Chalk would be retiring on January 26, 2012, and noted she would be missed.

#### **COUNCIL CONSENT CALENDAR**

- A. APPROVAL OF COUNCIL MINUTES FOR JANUARY 10, 2012**
- B. APPROVAL OF COUNCIL WARRANTS**
- C. APPROVAL OF TREASURER'S REPORTS FOR NOVEMBER AND DECEMBER 2011**
- D. REQUEST FOR TRAINING – CONTRA COSTA COUNCIL**
- E. RESOLUTION 2012/03 ACCEPTING WORK AND AUTHORIZING THE DIRECTOR OF CAPITAL IMPROVEMENTS TO FILE A NOTICE OF COMPLETION FOR THE DOWNTOWN TRUNK SEWER IMPROVEMENTS, PHASE 3 (P.W. 514-S3)**
- F. CONSIDERATION OF BIDS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, DOWNTOWN ROADWAY PAVEMENT REHABILITATION, PHASE 5 (P.W. 678-5)**
- G. CONSIDERATION OF BIDS FOR THE SAN JOSE DRIVE PAVEMENT REHABILITATION (P.W. 392-27)**



- H. **RESOLUTION 2012/04 ACCEPTING WORK AND AUTHORIZING THE DIRECTOR OF CAPITAL IMPROVEMENTS TO FILE A NOTICE OF COMPLETION FOR THE WATER MAIN REPLACEMENT ON NORTH LAKE DRIVE AND NORTH LAKE CIRCLE (P.W. 503-12)**
- I. **CITY OF ANTIOCH – COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2011**
- J. **RESOLUTION 2012/05 APPROVING UPDATED REVISIONS TO THE CLASS SPECIFICATION OF DEPUTY CITY CLERK**
- K. **AWARD OF CONTRACT FOR HIGH PRESSURE SEWER JET CLEANER**
- L. **APPROVE ANTIOCH RECYCLED WATER PROJECT COMPLETION (PW 430-1)**

On motion by Councilmember Harper, seconded by Councilmember Rocha, the Council unanimously approved the Council Consent Calendar.

## **COUNCIL REGULAR AGENDA**

### **2. PRESENTATION BY PFM ON INVESTMENT PORTFOLIO**

City Treasurer Conley presented the staff report dated January 18, 2012, recommending the City Council motion to receive and file.

Sarah Meacham, Senior Managing Consultant Public Financial Management LLC, thanked the City Council for allowing her to present the report that evening and gave a brief overview of the Fourth Quarter 2011 Review of Portfolio.

Councilmember Kalinowski suggested when this item was before the City Council, it be made available in Powerpoint format for the audience and as a point-of-reference in the budget documents.

Councilmember Rocha thanked Ms. Meacham for the report noting it makes it easier for the City Council to understand the information.

Mayor Davis thanked City Treasurer Conley and Finance Director Merchant for their stewardship in the City's Finance Department.

On motion by Councilmember Kalinowski, seconded by Councilmember Harper, the City Council received and filed the report.

**3. RESOLUTIONS ELECTING TO BECOME SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY AND ADOPTION OF AMENDED ENFORCEABLE OBLIGATION PAYMENT SCHEDULE**

Community Development Director Wehrmeister and Finance Director Merchant presented the staff report dated January 19, 2012, recommending the City Council: 1) Adopt the resolution agreeing to retain the housing assets and functions of the Antioch Development Agency, thereby opting to become the Successor Housing Agency, 2) Adopt the resolution opting to become the Successor Agency to the Antioch Development Agency; and 3) Adopt the resolution approving the Amended Enforceable Obligation Payment Schedule as the Successor Agency to the Antioch Development Agency.

In response to Councilmember Kalinowski, Finance Director Merchant reported all of the Enforceable Obligations would be reviewed by the Oversight Board and Department of Finance and Auditor Controller.

Councilmember Agopian encouraged residents to sign up to receive City Council agendas. For the record, he clarified the City of Antioch was not becoming the Contra Costa Housing Authority and managing housing vouchers.

**RESOLUTION 2012/06**  
**RESOLUTION 2012/07**  
**RESOLUTION 2012/08**

On motion by Councilmember Kalinowski, seconded by Councilmember Agopian, the City Council unanimously 1) Adopted the resolution agreeing to retain the housing assets and functions of the Antioch Development Agency, thereby opting to become the Successor Housing Agency, 2) Adopted the resolution opting to become the Successor Agency to the Antioch Development Agency; and 3) Adopted the resolution approving the Amended Enforceable Obligation Payment Schedule as the Successor Agency to the Antioch Development Agency.

**4. FULTON SHIPYARD BOAT RAMP COMMITTEE**

City Attorney Nerland presented the staff report dated January 19, 2012, recommending the City Council consider the options for addressing the Fulton Shipyard Boat Ramp.

Dale Paris, Antioch resident, encouraged the City Council to involve the community in the process. He spoke in support of creating a committee of two Councilmembers and members of the public.

Jim Boccio, Antioch resident, stated he had a meeting with interested parties who had provided a list of items for the City to consider for the boat ramp area. He spoke in support of creating a committee of two Councilmembers and others who would make a recommendation to the City Council.

Shelia White, Antioch resident and owner of the Red Caboose Restaurant, reported they had a meeting of the property owners and businesses along Fulton Shipyard Road to gather ideas on how to improve the boat ramp property. She suggested the formation of the Antioch Rivertown Preservation and Development Committee comprised of two Councilmembers and others who would make a recommendation to the City Council.

Arne Simonsen, Antioch resident, thanked the City Council for the action they had taken to bring this item forward and support for consideration of options for keeping the Fulton Shipyard boat ramp open. He encouraged the City Council to include businesses in the area as well as the Striped Bass and Boating and Duck Club Organizations in determining the future of the boat ramp facility. He stated he would do whatever he could to help with the Delta Conservancy on the Delta Protection Advisory Committee. He voiced his support to assign the matter to the Parks and Recreation Commission who was knowledgeable on these issues.

Following discussion, the City Council clarified the boat ramp would remain open and supported assigning the matter to the Parks and Recreation Commission who had the expertise and would engage the public on how to best improve the property.

On motion by Councilmember Harper, seconded by Councilmember Rocha, the City Council unanimously assigned the matter to the Parks and Recreation Commission.

## **PUBLIC FINANCING AUTHORITY CONSENT CALENDAR**

### **5. ANTIOCH PUBLIC FINANCING AUTHORITY – BASIC FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS’ REPORT FOR THE YEAR ENDED JUNE 30, 2011**

On motion by Authority Member Kalinowski, seconded by Authority Member Harper, the Public Financing Authority unanimously received and filed the report.

### **6. AGENCY CONSENT CALENDAR**

#### **A. APPROVAL OF AGENCY WARRANTS**

#### **B. ANTIOCH DEVELOPMENT AGENCY – FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS’ REPORTS AND FISCAL STATEMENT FOR THE YEAR ENDED JUNE 30, 2011**

On motion by Agency Member Rocha, seconded by Agency Member Agopian, the Antioch Development Agency unanimously approved the Agency Consent Calendar.

**PUBLIC COMMENTS – None**

## STAFF COMMUNICATIONS

City Manager Jakel announced Fire Chief Lauder would be meeting with staff for outreach effort on January 25, 2012. He reminded the City Council and community there would be City Council Meetings on February 14 and February 28, 2012.

## COUNCIL COMMUNICATIONS

Councilmember Kalinowski questioned if there was the potential for upgrading the 10<sup>th</sup> Street Fire Station. He requested staff agendize an update from the County Housing Authority.

Councilmember Rocha invited the public to view the African American Exhibit at the Lynn House Gallery from 1:00 – 4:00 PM, Wednesdays and Saturdays.

Mayor Davis thanked Councilmember Harper on leading the committee for the Martin Luther King Jr. Event. He reported there was an event on January 21, 2012, recognizing volunteers in the Police Department and he extended his thanks to all those volunteers.

## ADJOURNMENT

With no further business, Mayor Davis adjourned the meeting at 8:46 p.m. to the next regular Council Meeting on February 14, 2012.

Respectfully submitted:

*Kitty Eiden*  
KITTY EIDEN, Minutes Clerk



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**100 General Fund**

**Non Departmental**

131655 CROWN CASTLE USA INC	DEPOSIT REFUND	1,803.50
131740 BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	77.73
131745 CIRCLEPOINT	CONSULTANT SERVICES	21,605.99
131759 CSAC EXCESS INSURANCE AUTHORITY	PAYROLL DEDUCTIONS	39.10
131762 DELTA DENTAL	PAYROLL DEDUCTIONS	1,278.82
131774 GREENAN PEFFER SALLANDER & LALLY	LEGAL SERVICES	142.50
131797 MY BACKYARD BOTANICALS	CHECK REPLACEMENT	55.00
131826 SPRINT NEXTEL CORPORATION	DEPOSIT REFUND	2,000.00
131854 ARTS AND CULTURAL FOUNDATION	MLK SCHOLARSHIPS	900.00
131865 BURKE WILLIAMS AND SORENSEN LLP	LEGAL SERVICES	3,687.50
131886 DAHLIN GROUP INC	ON CALL DESIGN REVIEW	1,280.00
131925 SIDRIAN, MICHELLE	DEPOSIT REFUND	2,000.00
131932 THRESHING FLOOR TABERNACLE	DEPOSIT REFUND	2,000.00
131942 YAM, ESME	DEPOSIT REFUND	2,000.00
916706 ZUMWALT ENGINEERING GROUP INC	ENGINEERING SERVICES	1,425.00

**City Council**

131643 BANK OF AMERICA	TRAINING-HARPER	540.00
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**City Attorney**

131704 SHRED IT INC	SHRED SERVICE	42.50
131781 JARVIS FAY AND DOPORTO LLP	LEGAL FEES	10,997.62

**City Manager**

131643 BANK OF AMERICA	MEETING EXPENSE	78.35
131754 CONTRA COSTA TIMES	SUBSCRIPTION	26.26
131780 JAKEL, JAMES M	SUPPLIES REIMBURSEMENT	11.11
131860 BANK OF AMERICA	MEETING EXPENSE	36.96
201402 DS WATERS OF AMERICA	WATER	30.30
201403 RICKS ON SECOND	MEETING EXPENSE	90.00

**City Clerk**

131769 EIDEN, KITTY J	MINUTES CLERK	196.00
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**City Treasurer**

916539 CONLEY, DONNA	VEHICLE ALLOWANCE	350.00
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**Human Resources**

131704 SHRED IT INC	SHRED SERVICE	35.05
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**Finance Administration**

131685 OFFICE MAX INC	OFFICE SUPPLIES	77.60
201393 CSMFO	WEBINAR	15.00

**Finance Accounting**

131704 SHRED IT INC	SHRED SERVICE	42.50
916551 SUNGARD PUBLIC SECTOR INC	MONTHLY ASP SERVICE	11,886.53

**Finance Operations**

131715 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	12.00
131837 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	4.00
131838 UNITED STATES POSTAL SERVICE	POSTAGE H20	10,000.00

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131678 MAX MUSCLE SPORTS NUTRITION	BUS LIC OVERPAYMENT REFUND	101.21
131682 MUNICIPAL POOLING AUTHORITY	PAYROLL DEDUCTIONS	8,910.35
131719 VONTELA, REKHA	BUS LIC OVERPAYMENT REFUND	177.50
131887 DELTA BAY CONCRETE CUTTING INC	CHECK REPLACEMENT	30.00
131905 MASON MCDUFFIE REAL ESTATE INC	BUS LIC OVERPAYMENT REFUND	709.30
131922 PERS	NON ELIGIBLE PREMIUMS	1,445.69
131923 ROBINSON, TRINA	LIABILITY CLAIM	175.40
131938 WAGeworks	125 PLAN ADMIN FEE JAN12	150.00
201392 CAROLOLA MANPOWER	BUS LIC OVERPAYMENT REFUND	25.00
201394 FLEET HEATING AND AIR INC	BUS LIC STICKER FEE REFUND	5.00
916545 RETIREE	MEDICAL AFTER RETIREMENT	1,643.21

**Public Works General Maintenance Services**

131697 QUESADA CHIROPRACTIC	DMV PHYSICALS	225.00
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**Public Works Street Maintenance**

131637 ACE HARDWARE, ANTIOCH	PVC FITTING CAP	1.26
131716 UNIVERSAL BUILDING SERVICES INC	STREET SWEEPING SERVICES	495.00
131728 ANKA BEHAVIORAL HEALTH INC	LITTER REMOVAL	5,440.00
131762 DELTA DENTAL	PAYROLL DEDUCTIONS	111.74
131825 SPRAYER SALES COMPANY	PUMP	4,392.34

**Public Works-Signal/Street Lights**

131691 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	142.89
131766 DILLON ELECTRIC INC	ELECTRICAL SERVICES	1,834.90
131779 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	5,393.28
131896 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,760.93
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	4,446.35

**Public Works-Striping/Signing**

131661 EAST BAY WELDING SUPPLY	SUPPLIES	59.60
131677 LOWES COMPANIES INC	SUPPLIES	23.35
131689 ORCHARD SUPPLY HARDWARE	SUPPLIES	14.06
131692 PAPA	SEMINAR FEE	80.00
131698 ROBERTS AND BRUNE CO	SUPPLIES	63.87
131703 SHERWIN WILLIAMS CO	PAINT	81.19
131740 BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	10.69
131744 CHRISP COMPANY	THERMO MARKING	750.00
131788 MANERI SIGN COMPANY	SIGNS	4,260.19
131802 ORCHARD SUPPLY HARDWARE	SMALL TOOLS	101.45
131824 SHERWIN WILLIAMS CO	GRAFFITI PAINT	410.41
916543 HAMMONS SUPPLY COMPANY	SUPPLIES	121.58

**Public Works-Facilities Maintenance**

131639 AMERICAN PLUMBING INC	REPAIR PARTS	178.06
131669 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	672.57
131677 LOWES COMPANIES INC	SUPPLIES	117.89
131683 OAKLEYS PEST CONTROL	PEST CONTROL SERVICE	100.00
131689 ORCHARD SUPPLY HARDWARE	SUPPLIES	7.13
131699 ROCHESTER MIDLAND CORP	RESTROOM SANITIZING SERVICE	105.84

Prepared by: Georgina Meek  
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131725 ACE HARDWARE, ANTIOCH	SUPPLIES	17.31
131736 BAY CITIES PYROTECTOR	FIRE SYSTEM TEST	1,425.00
131763 DELTA FENCE CO	GATE REPAIR	1,089.00
131787 M AND L OVERHEAD DOORS	GATE INSPECTION	150.00
131801 OFFICE MAX INC	OFFICE SUPPLIES	14.03
131807 PETERSON	ANNUAL SERVICE	4,576.79
131830 STATE BOARD OF EQUALIZATION	UNDERGROUND TANK FEE	173.13
131842 WESCO RECEIVABLES CORP	LAMPS	586.60
131851 AMERICAN PLUMBING INC	PLUMBING SERVICES	230.00
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	11,640.36
916552 THYSSEN KRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	1,283.90
916604 GRAINGER INC	SUPPLIES	126.85
916607 HAMMONS SUPPLY COMPANY	SUPPLIES	91.10
916703 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	2,494.82
<b>Public Works-Parks Maint</b>		
131669 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,496.84
131690 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	5,098.00
131779 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	327.21
131804 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	37,174.29
131896 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	4,683.53
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	626.66
<b>Public Works-Median/General Land</b>		
131637 ACE HARDWARE, ANTIOCH	PVC FITTINGS	28.60
131684 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	192.00
131689 ORCHARD SUPPLY HARDWARE	SUPPLIES	14.45
131691 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	46.42
131713 STEWARTS TREE SERVICE	TREE REMOVAL	450.00
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,457.90
916546 JOHN DEERE LANDSCAPES ANTIOCH	CONTROLLER INSTALLATION	927.31
<b>Public Works-Work Alternative</b>		
131802 ORCHARD SUPPLY HARDWARE	SUPPLIES	35.71
<b>Police Administration</b>		
131644 BANK OF AMERICA	SAFETY SUPPLIES	340.76
131654 CRITICAL REACH	SOFTWARE RENEWAL	655.00
131656 CSI FORENSIC SUPPLY	EVIDENCE SUPPLIES	301.75
131674 KRAMER WEISE	LEGAL SERVICES	2,691.00
131679 MCCONNELL, STEPHEN J	EXPENSE REIMBURSEMENT	83.98
131701 SAVE MART SUPERMARKETS	MEETING EXPENSE	85.64
131702 SCHNITZIUS, TREVOR W	PER DIEM	122.00
131705 SHRED IT INC	SHRED SERVICE	286.72
131707 SMITH, RICHARD A	PER DIEM	122.00
131730 ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	391.25
131732 AUTO WORLD INC	LEASE VEHICLES	2,066.25
131740 BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	10.89
131749 COMMERCIAL SUPPORT SERVICES	CAR WASHES	380.50
131751 CONTRA COSTA COUNTY	RANGE USE FEE	1,725.00

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131769 EIDEN, KITTY J	TRANSCRIPTION SERVICE	60.00
131801 OFFICE MAX INC	OFFICE SUPPLIES	194.91
131809 PRO FORCE LAW ENFORCEMENT	SUPPLIES	3,852.13
131810 PSYCHOLOGICAL SERVICES GROUP	INCIDENT DEBRIEFING	350.00
131832 TASER INTERNATIONAL	TASER REPLACEMENT	4,005.28
131837 UNITED PARCEL SERVICE	SHIPPING	14.73
131840 VERIZON WIRELESS	AIR CARDS	82.37
131867 CLONINGER, NAHLEEN R	EXPENSE REIMBURSEMENT	25.06
131892 GIRARD, JEANNINE G	EXPENSE REIMBURSEMENT	122.23
131902 LAW OFFICES OF JONES AND MAYER	LEGAL SERVICES	2,736.00
131907 MELLONE, MICHAEL C	RENEWAL FEE REIMBURSEMENT	25.00
131908 MUNICIPAL POOLING AUTHORITY	CRIME PREMIUM	2,664.00
131919 PITNEY BOWES INC	RENTAL CHARGE	238.35
131931 THOMSON WEST	PENAL CODE PAMPHLET	546.69
201268 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	5.00
201269 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	13.75
916547 MOBILE MINI LLC	STORAGE CONTAINERS RENTAL	315.28
916560 ARATA PRINTING	BUSINESS CARDS	200.26
916618 HUNTINGTON COURT REPORTERS INC	TRANSCRIPTION SERVICES	2,084.77
916642 MOBILE MINI LLC	STORAGE CONTAINER RENTAL	106.76
<b>Police Prisoner Custody</b>		
131701 SAVE MART SUPERMARKETS	JAIL MEALS	55.74
131921 PERS	NOV BILLING CORRECTION	1,217.88
131922 PERS	PAYROLL DEDUCTIONS	1,222.67
<b>Police Community Policing</b>		
131646 BRENTWOOD VETERINARY HOSPITAL	VETERINARY SERVICES	45.15
131777 HUNT AND SONS INC	FUEL	114.05
131795 MOORE K9 SERVICES	K9 TRAINING	500.00
131844 WISNER, WALLACE	PENSION PAYMENT	3,637.50
131895 HARGER, MATTHEW J	DOG ALLOWANCE	150.00
131897 JOANNIDES, JASON M	DOG ALLOWANCE	150.00
131910 NEXTEL SPRINT	CELL PHONE EQUIPMENT	88.29
131917 PERKINSON, JAMES A	DOG ALLOWANCE	150.00
131922 PERS	PAYROLL DEDUCTIONS	1,762.65
131935 VALLIERE, CHRISTOPHER J	DOG ALLOWANCE	150.00
201268 DS WATERS OF AMERICA	EXPENSE REIMBURSEMENT	94.35
201269 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	22.20
201270 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	46.18
201441 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	93.80
<b>Police Investigations</b>		
131650 CONTRA COSTA COUNTY	LAB TESTING	18,166.00
131872 CONTRA COSTA COUNTY	LAB TESTING	5,733.00
131879 CONTRA COSTA COUNTY	SART EXAM	1,000.00
131880 CONTRA COSTA COUNTY	CAL ID USER SHARE	98,722.00
131883 COURT SERVICES INC	PRISONER TRANSPORT	250.00
131910 NEXTEL SPRINT	CELL PHONE EQUIPMENT	88.29

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131931 THOMSON WEST	ONLINE DATABASE	296.10
201269 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	63.24
201270 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	51.80
201441 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	4.96
<b>Police Communications</b>		
131649 CONTRA COSTA COUNTY	ANNUAL CLETS FEE	4,139.87
131801 OFFICE MAX INC	OFFICE SUPPLIES	254.26
131811 PERS	CORRECTION-DISPATCH	921.24
131812 PERS	CORRECTION-DISPATCH	744.20
131852 AMERICAN TOWER CORPORATION	CELL TOWER RENTAL	216.12
131855 AT AND T MCI	PHONE	1,017.54
131857 AT AND T MOBILITY	HIGH SPEED WIRELESS	2,722.16
131858 AT AND T MOBILITY	HIGH SPEED WIRELESS	434.86
131906 MCDONALD, PAMELA A	UNIFORM REIMBURSEMENT	75.75
131922 PERS	PAYROLL DEDUCTIONS	568.99
916584 CRYSTAL CLEAR LOGOS INC	UNIFORMS	84.00
<b>Police Community Volunteers</b>		
131644 BANK OF AMERICA	VIP AWARDS	502.90
131750 CONCORD UNIFORMS LLC	UNIFORMS	68.40
916704 LONE TREE GOLF COURSE	VIP LUNCHEON	666.21
<b>Police Facilities Maintenance</b>		
131637 ACE HARDWARE, ANTIOCH	MOUSE TRAP	9.13
131638 ACME SECURITY SYSTEMS	CARD READER REPAIR	331.96
131647 CAMALI CORP	MAINTENANCE SERVICE	345.00
131677 LOWES COMPANIES INC	SUPPLIES	110.21
131683 OAKLEYS PEST CONTROL	PEST CONTROL SERVICE	165.00
131699 ROCHESTER MIDLAND CORP	RESTROOM SANITIZING SERVICE	105.84
131736 BAY CITIES PYROTECTOR	FIRE SYSTEM INSPECTION	540.12
131787 M AND L OVERHEAD DOORS	REPAIR SERVICE	2,898.43
131819 ROCHESTER MIDLAND CORP	AIR SANITIZING SERVICE	1,384.20
131910 NEXTEL SPRINT	CELL PHONE	6,335.58
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	12,862.06
916552 THYSSEN KRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	523.20
916579 CLUB CARE INC	EQUIPMENT REPAIR	225.00
916604 GRAINGER INC	SUPPLIES	295.52
916703 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	4,411.17
<b>Community Development Land Planning Services</b>		
131659 DYETT AND BHATIA	CONSULTING SERVICES	855.00
<b>Community Development Neighborhood Improvement</b>		
131727 AMERICAN PLUMBING INC	ABATEMENT SERVICES	115.00
131836 TURNAGE II, KEN	ABATEMENT SERVICES	3,958.31
131850 ALLIED WASTE SERVICES	ABATEMENT GARBAGE SERVICE	2,111.76
<b>PW Engineer Land Development</b>		
131899 KIMLEY HORN AND ASSOCIATES INC	CONSULTING SERVICES	1,025.00
131921 PERS	NOV BILLING CORRECTION	404.99

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**Community Development Building Inspection**

131801 OFFICE MAX INC OFFICE SUPPLIES 69.60

**Capital Imp. Administration**

201157 DS WATERS OF AMERICA WATER 23.09

**210 Federal Asset Seizure Fund**

**Asset Forfeiture**

131710 SPECIAL SERVICES GROUP LLC SURVEILLANCE EQUIPMENT 1,200.00

**212 CDBG Fund**

**CDBG**

131743 CENTER FOR EDU & INFORMATION SVCS CDBG SERVICES 5,316.00

131863 BEDFORD CENTER, THE CDBG SERVICES 5,292.00

131866 CHILD ABUSE PREVENTION COUNCIL CDBG SERVICES 1,490.00

131871 COMMUNITY VIOLENCE SOLUTIONS CDBG SERVICES 2,517.34

131881 CCC SENIOR LEGAL SERVICES CDBG SERVICES 1,255.30

131882 COURT APPOINTED SPECIAL ADVOCATES CDBG SERVICES 1,538.00

131903 LIONS BLIND CENTER OF DIABLO VALLEY CDBG SERVICES 976.34

131912 OMBUDSMAN SERVICES OF CCC CDBG SERVICES 1,250.00

131914 OPPORTUNITY JUNCTION CDBG SERVICES 20,250.22

131924 SENIOR OUTREACH SERVICES CDBG SERVICES 2,702.40

131926 STAND! FAMILIES FREE OF VIOLENCE CDBG SERVICES 2,103.60

131927 STAND! FAMILIES FREE OF VIOLENCE CDBG SERVICES 2,948.14

**CDBG NSP**

131893 GOLDFARB AND LIPMAN LLP LEGAL SERVICES 1,252.50

**213 Gas Tax Fund**

**Parks & Open Space**

131792 MCK SERVICES INC PAVEMENT REHAB PROJECT 422,289.02

**Streets**

131691 PACIFIC GAS AND ELECTRIC CO ELECTRIC 72.73

131731 ASSOCIATED RIGHT OF WAY SERVICES PROFESSIONAL SERVICES 300.00

131789 MARK THOMAS AND CO INC PROFESSIONAL SERVICES 20,788.17

131806 PB AMERICAS INC PROFESSIONAL SERVICES 1,353.17

131916 PACIFIC GAS AND ELECTRIC CO ELECTRIC 19,019.24

**214 Animal Control Fund**

**Animal Control**

131662 EAST HILLS VETERINARY HOSPITAL VETERINARY SERVICES 1,894.77

131667 HILLS PET NUTRITION ANIMAL FOOD 638.14

131767 EAST HILLS VETERINARY HOSPITAL VETERINARY SERVICES 1,538.13

131776 HILLS PET NUTRITION ANIMAL FOOD 581.91

131910 NEXTEL SPRINT CELL PHONE 327.56

131916 PACIFIC GAS AND ELECTRIC CO GAS 676.95

916544 HLP INC SOFTWARE SUPPORT 1,339.00

916703 LEES BUILDING MAINTENANCE JANITORIAL SERVICES 435.75

**215 Civic Arts Fund**

**Civic Arts**

131854 ARTS AND CULTURAL FOUNDATION FINAL CONTRACT PAYMENT 4,250.00

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**219 Recreation Fund**

**Non Departmental**

131773 GARAMENDI FOR CONGRESS	DEPOSIT REFUND	1,000.00
131782 JOHNSON, STEPHANIE	DEPOSIT REFUND	300.00

**Recreation Admin**

131642 AT AND T MCI	PHONE	62.85
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,600.34

**Senior Programs**

131916 PACIFIC GAS AND ELECTRIC CO	GAS	1,066.89
131922 PERS	PAYROLL DEDUCTIONS	1,142.08

**Recreation Classes/Prog**

131709 SOTELO TAYAG, LEONOR	CLASS REFUND	181.00
131828 STARGAZERS/TRACI MARTIN	CONTRACTOR PAYMENT	837.00
131890 EDUCATION TO GO	CONTRACTOR PAYMENT	341.25
131901 KOVALICK, LUANNE B	CONTRACTOR PAYMENT	196.02
201300 KENNADY, FRANCES	CLASS REFUND	49.00
201301 PLACENCIA, CARMEN	CLASS REFUND	72.00
201302 MOSQUESDA, GLORIA	CLASS REFUND	51.00
201303 BROAD, DANIELLE	CLASS REFUND	45.00
201304 STEVENS, AMY	CLASS REFUND	49.00
201305 STRAIT, PATRICIA	CLASS REFUND	78.00
201306 ARROYO, LETICIA	CLASS REFUND	91.00
201307 VISSER, SUZANNE	CLASS REFUND	49.00
201308 BRADSHAW, RON	CLASS REFUND	78.00
201309 PERAZZO, PEGGY	CLASS REFUND	78.00
201310 WILDE, REBECCA	CLASS REFUND	66.67
201311 HYMAN, SHELLIA	CLASS REFUND	56.00
201313 COSS JR, CLAUDE L	CLASS REFUND	78.00
201314 GABRIEL, LORI	CLASS REFUND	49.00
201315 KING, SHEILA	CLASS REFUND	54.00
201316 MATHESON, TARA DEAN	CLASS REFUND	49.00
201317 SEN, DOROTHY	CLASS REFUND	72.00
201318 POWERS, KIMBERLY	CLASS REFUND	78.00
201319 GENTRY, DENEAL	CLASS REFUND	84.00
201320 ALMEIDA, KATHLEEN	CLASS REFUND	35.50

**Recreation Sports Programs**

131764 DELTA UNITED 99	GYM REFUND	360.00
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	706.92

**Recreation Special Needs**

201308 BRADSHAW, RON	CLASS REFUND	10.00
201318 POWERS, KIMBERLY	CLASS REFUND	10.00

**Recreation-New Comm Cntr**

131668 HILLYARD INDUSTRIES	JANITORIAL SUPPLIES	54.85
131671 KELLY MOORE PAINT CO	SUPPLIES	562.17
131672 KELLY MOORE PAINT CO	SUPPLIES	205.74
131676 LONGOS CUSTOM PAINTING	PAINTING	1,675.00

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131677	LOWES COMPANIES INC	SUPPLIES	34.80
131683	OAKLEYS PEST CONTROL	PEST CONTROL SERVICE	200.00
131690	PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	2,818.34
131769	EIDEN, KITTY J	MINUTES CLERK	120.00
131801	OFFICE MAX INC	OFFICE SUPPLIES	217.71
131804	PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	2,818.34
131861	BANK OF AMERICA	COMPUTER SUPPLIES	99.76
131862	BAY BUILDING MAINTENANCE INC	CUSTODIAL SERVICES	995.00
131869	COMCAST	CONNECTION SERVICE	1,589.35
131870	COMMERCIAL APPLIANCE SERVICE INC	EQUIPMENT REPAIR	783.47
131921	PERS	NOV BILLING CORRECTION	675.31
131922	PERS	PAYROLL DEDUCTIONS	675.51
<b>221 Asset Forfeiture Fund</b>			
<b>Non Departmental</b>			
131664	GIBSON, EDWARD	EVIDENCE RETURN	121.00
131753	CONTRA COSTA COUNTY	ASSET FORFEITURE	379.97
131873	CONTRA COSTA COUNTY	ASSET FORFEITURE	1,234.22
131874	CONTRA COSTA COUNTY	ASSET FORFEITURE	447.81
131875	CONTRA COSTA COUNTY	ASSET FORFEITURE	489.70
131876	CONTRA COSTA COUNTY	ASSET FORFEITURE	587.90
<b>226 Solid Waste Reduction Fund</b>			
<b>Solid Waste</b>			
131758	CRRA	MEMBER DUES	200.00
131898	KATHY KRAMER CONSULTING	NATIVE GARDEN TOUR	1,000.00
<b>229 Pollution Elimination Fund</b>			
<b>Channel Maintenance Operation</b>			
131637	ACE HARDWARE, ANTIOCH	PAINT	138.62
131677	LOWES COMPANIES INC	SUPPLIES	85.84
131680	MT DIABLO LANDSCAPE CENTERS INC	CONCRETE MIX	502.02
131752	CONTRA COSTA COUNTY	QTR4-2011 INSPECTION	316.00
131888	DELTA FENCE CO	CHAIN LINK FENCE REPAIR	715.00
131920	PORTER, CLEVELAND J	APP FEE REIMBURSEMENT	240.00
<b>251 Lone Tree SLLMD Fund</b>			
<b>Lonetree Maintenance Zone 1</b>			
131684	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	96.00
131916	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	635.25
<b>Lonetree Maintenance Zone 2</b>			
131916	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	621.82
<b>Lonetree Maintenance Zone 3</b>			
131916	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,089.22
<b>Lonetree Maintenance Zone 4</b>			
131800	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	825.00
131916	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	282.20
<b>252 Downtown SLLMD Fund</b>			
<b>Downtown Maintenance</b>			
131684	ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	192.00

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131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	279.59
<b>253 Almondridge SLLMD Fund</b>		
<b>Almondridge Maintenance</b>		
131800 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	1,175.00
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	185.52
<b>254 Hillcrest SLLMD Fund</b>		
<b>Hillcrest Maintenance Zone 1</b>		
131684 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	230.40
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	568.90
<b>Hillcrest Maintenance Zone 2</b>		
131684 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	480.00
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	639.27
<b>Hillcrest Maintenance Zone 4</b>		
131684 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	153.60
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	547.81
<b>255 Park 1A Maintenance District Fund</b>		
<b>Park 1A Maintenance District</b>		
131684 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	230.40
131690 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	320.00
131915 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	160.00
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	129.00
131928 STANTON, RICHARD	RV MGMT SERVICES	251.00
<b>256 Citywide 2A Maintenance District Fund</b>		
<b>Citywide 2A Maintenance Zone 3</b>		
131770 EVANS AND SON MASONRY	COLUMN REPAIR	1,270.00
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	66.56
<b>Citywide 2A Maintenance Zone 4</b>		
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	255.29
<b>Citywide 2A Maintenance Zone 5</b>		
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	375.60
<b>Citywide 2A Maintenance Zone 6</b>		
131684 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	192.00
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	189.19
<b>Citywide 2A Maintenance Zone 8</b>		
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	259.27
<b>Citywide 2A Maintenance Zone 9</b>		
131684 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	153.60
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	417.56
<b>Citywide 2A Maintenance Zone10</b>		
131800 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	745.00
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	105.63
<b>257 SLLMD Administration Fund</b>		
<b>SLLMD Administration</b>		
131637 ACE HARDWARE, ANTIOCH	SUPPLIES	2.23
131677 LOWES COMPANIES INC	SUPPLIES	295.10
131692 PAPA	SEMINAR FEE	240.00

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131757 CPRS	SAFETY COURSES	620.00
131831 TARGET SPECIALTY PRODUCTS	SPRAY GUNS	320.72
<b>259 East Lone Tree SLLMD Fund</b>		
<b>Zone 1-District 10</b>		
131691 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	24.32
131800 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	1,200.00
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	58.16
<b>311 Capital Improvement Fund</b>		
<b>Public Buildings &amp; Facilities</b>		
131669 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	989.01
<b>319 Residential Dev Alloc Fund</b>		
<b>Non Departmental</b>		
131768 ECONOMIC AND PLANNING SYSTEMS INC	CONSULTING SERVICES	3,081.25
<b>376 Lone Diamond Fund</b>		
<b>Assessment District</b>		
131813 PUBLIC STORAGE	STORAGE FEES	501.00
<b>416 Honeywell Capital Lease Fund</b>		
<b>Non Departmental</b>		
131733 BANK OF AMERICA	LOAN PAYMENT	42,131.57
<b>570 Equipment Maintenance Fund</b>		
<b>Non Departmental</b>		
131777 HUNT AND SONS INC	FUEL	16,065.74
<b>Equipment Maintenance</b>		
131641 ANTIOCH AUTO PARTS	AUTO PARTS STOCK	837.34
131653 CRESCO EQUIPMENT RENTALS	HANDLE	18.24
131660 EAST BAY TRUCK CENTER	SEAT CONTROL	78.77
131661 EAST BAY WELDING SUPPLY	WELDING SUPPLIES	59.27
131665 HARLEY DAVIDSON	REPAIR SERVICE	1,221.01
131677 LOWES COMPANIES INC	SAW & BLADES	69.66
131686 ONE 800 RADIATOR	HEATER CORE	105.00
131694 PETERSON	WIPER MOTOR & PUMP	208.79
131695 PHILS DIESEL CLINIC	VALVE REPLACEMENT	385.62
131697 QUESADA CHIROPRACTIC	DMV PHYSICAL	75.00
131720 WALNUT CREEK FORD	BRAKE SWITCH	14.26
131722 WINTER CHEVROLET CO	WINDOW REGULATOR	322.56
131724 A TO Z BUS SALES	SEAT BELT	121.21
131729 ANTIOCH AUTO PARTS	AUTO PARTS STOCK	200.21
131807 PETERSON	DOOR STRUTS	184.11
131808 PETERSON	BRAKE PARTS	161.59
131841 WALNUT CREEK FORD	BRAKE PADS	241.55
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	433.49
201339 CONTRA COSTA HOSE AND FITTINGS	HOSE FITTINGS	60.89
201412 CONTRA COSTA HOSE AND FITTINGS	HOSE	93.10
916534 A1 TRANSMISSION	TRANSMISSION REPAIR	1,509.37
916541 ECONOMY AUTO PAINTING & BODY	AUTO BODY WORK	601.68
916553 UNLIMITED GRAPHIC & SIGN NETWORK	DECALS	246.81

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916564 BIG SKY ENTERPRISES INC	TIRE RECYCLING	218.55
<b>573 Information Services Fund</b>		
<b>Non Departmental</b>		
131859 BANK OF AMERICA	EE COMPUTER PURCHASE	1,251.79
<b>Information Services</b>		
131645 BARTON, T ALAN	MEDIA CARD REIMBURSEMENT	25.00
131685 OFFICE MAX INC	OFFICE SUPPLIES	80.29
131937 VERIZON WIRELESS	AIR CARD	45.01
<b>Network Support &amp; PCs</b>		
131734 BARTON, T ALAN	EXPENSE REIMBURSEMENT	32.46
131811 PERS	PAYROLL DEDUCTIONS	80.29
131856 AT AND T MCI	PHONE	357.32
131860 BANK OF AMERICA	POWER SUPPLY	287.52
131868 COMCAST	INTERNET SERVICE	83.02
131869 COMCAST	CONNECTION SERVICE	1,051.15
<b>Telephone System</b>		
201491 AMERICAN MESSAGING	PAGER	11.17
<b>Office Equipment Replacement</b>		
916699 COMPUTERLAND	VIEWSONIC MONITOR	1,062.96
<b>577 Post Retirement Medical-Police Fund</b>		
<b>Non Departmental</b>		
131726 RETIREE	MEDICAL AFTER RETIREMENT	209.94
131741 RETIREE	MEDICAL AFTER RETIREMENT	37.45
131742 RETIREE	MEDICAL AFTER RETIREMENT	498.44
131785 RETIREE	MEDICAL AFTER RETIREMENT	809.21
131790 RETIREE	MEDICAL AFTER RETIREMENT	6.36
131791 RETIREE	MEDICAL AFTER RETIREMENT	40.61
131798 RETIREE	MEDICAL AFTER RETIREMENT	78.90
131799 RETIREE	MEDICAL AFTER RETIREMENT	1,108.88
131821 RETIREE	MEDICAL AFTER RETIREMENT	81.22
131835 RETIREE	MEDICAL AFTER RETIREMENT	535.89
131843 RETIREE	MEDICAL AFTER RETIREMENT	809.21
131922 PERS	PAYROLL DEDUCTIONS	3,123.65
916549 RETIREE	MEDICAL AFTER RETIREMENT	1,029.98
916555 RETIREE	MEDICAL AFTER RETIREMENT	1,187.78
916561 RETIREE	MEDICAL AFTER RETIREMENT	1,085.74
916563 RETIREE	MEDICAL AFTER RETIREMENT	1,187.78
916573 RETIREE	MEDICAL AFTER RETIREMENT	1,057.40
916574 RETIREE	MEDICAL AFTER RETIREMENT	979.00
916578 RETIREE	MEDICAL AFTER RETIREMENT	1,187.78
916581 RETIREE	MEDICAL AFTER RETIREMENT	1,187.78
916590 RETIREE	MEDICAL AFTER RETIREMENT	941.39
916594 RETIREE	MEDICAL AFTER RETIREMENT	812.00
916595 RETIREE	MEDICAL AFTER RETIREMENT	209.94
916609 RETIREE	MEDICAL AFTER RETIREMENT	157.32
916613 RETIREE	MEDICAL AFTER RETIREMENT	209.94

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916615 RETIREE	MEDICAL AFTER RETIREMENT	1,187.78
916616 RETIREE	MEDICAL AFTER RETIREMENT	1,167.78
916617 RETIREE	MEDICAL AFTER RETIREMENT	147.16
916625 RETIREE	MEDICAL AFTER RETIREMENT	157.32
916641 RETIREE	MEDICAL AFTER RETIREMENT	1,187.78
916644 RETIREE	MEDICAL AFTER RETIREMENT	535.89
916654 RETIREE	MEDICAL AFTER RETIREMENT	304.35
916656 RETIREE	MEDICAL AFTER RETIREMENT	1,187.78
916658 RETIREE	MEDICAL AFTER RETIREMENT	861.83
916668 RETIREE	MEDICAL AFTER RETIREMENT	535.89
916678 RETIREE	MEDICAL AFTER RETIREMENT	155.27
916682 RETIREE	MEDICAL AFTER RETIREMENT	1,187.78
916686 RETIREE	MEDICAL AFTER RETIREMENT	535.89

**578 Post Retirement Medical-Misc Fund**

***Non Departmental***

131737 RETIREE	MEDICAL AFTER RETIREMENT	120.69
131761 RETIREE	MEDICAL AFTER RETIREMENT	238.69
131765 RETIREE	MEDICAL AFTER RETIREMENT	238.69
131783 RETIREE	MEDICAL AFTER RETIREMENT	238.69
131793 RETIREE	MEDICAL AFTER RETIREMENT	238.69
131803 RETIREE	MEDICAL AFTER RETIREMENT	120.69
131814 RETIREE	MEDICAL AFTER RETIREMENT	120.69
131817 RETIREE	MEDICAL AFTER RETIREMENT	593.38
131820 RETIREE	MEDICAL AFTER RETIREMENT	120.69
131822 RETIREE	MEDICAL AFTER RETIREMENT	238.69
131833 RETIREE	MEDICAL AFTER RETIREMENT	3.56
131834 RETIREE	MEDICAL AFTER RETIREMENT	271.44
131846 RETIREE	MEDICAL AFTER RETIREMENT	238.69
131922 PERS	PAYROLL DEDUCTIONS	5,741.48
131939 RETIREE	MEDICAL AFTER RETIREMENT	944.40
916557 RETIREE	MEDICAL AFTER RETIREMENT	315.20
916558 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916559 RETIREE	MEDICAL AFTER RETIREMENT	222.10
916567 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916569 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916571 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916576 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916580 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916582 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916585 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916589 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916592 RETIREE	MEDICAL AFTER RETIREMENT	157.32
916593 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916596 RETIREE	MEDICAL AFTER RETIREMENT	79.00
916598 RETIREE	MEDICAL AFTER RETIREMENT	157.32
916600 RETIREE	MEDICAL AFTER RETIREMENT	120.69

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916603 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916605 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916612 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916614 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916620 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916621 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916624 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916627 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916629 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916632 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916635 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916637 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916640 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916650 RETIREE	MEDICAL AFTER RETIREMENT	2,397.52
916651 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916660 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916663 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916667 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916673 RETIREE	MEDICAL AFTER RETIREMENT	124.69
916680 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916684 RETIREE	MEDICAL AFTER RETIREMENT	129.56
916685 RETIREE	MEDICAL AFTER RETIREMENT	157.32
916693 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916694 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916695 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916696 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916697 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916698 RETIREE	MEDICAL AFTER RETIREMENT	423.63

**579 Post Retirement Medical-Mgmt Fund**

***Non Departmental***

131746 RETIREE	MEDICAL AFTER RETIREMENT	897.90
131756 RETIREE	MEDICAL AFTER RETIREMENT	178.69
131772 RETIREE	MEDICAL AFTER RETIREMENT	120.69
131775 RETIREE	MEDICAL AFTER RETIREMENT	485.38
131778 RETIREE	MEDICAL AFTER RETIREMENT	800.00
131786 RETIREE	MEDICAL AFTER RETIREMENT	593.38
131794 RETIREE	MEDICAL AFTER RETIREMENT	758.38
131805 RETIREE	MEDICAL AFTER RETIREMENT	120.69
131815 RETIREE	MEDICAL AFTER RETIREMENT	746.40
131845 RETIREE	MEDICAL AFTER RETIREMENT	157.32
131922 PERS	PAYROLL DEDUCTIONS	8,089.86
916562 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916565 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916566 RETIREE	MEDICAL AFTER RETIREMENT	262.93
916568 RETIREE	MEDICAL AFTER RETIREMENT	378.69
916570 RETIREE	MEDICAL AFTER RETIREMENT	120.69

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916572 RETIREE	MEDICAL AFTER RETIREMENT	897.90
916575 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916577 RETIREE	MEDICAL AFTER RETIREMENT	157.32
916583 RETIREE	MEDICAL AFTER RETIREMENT	746.40
916586 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916587 RETIREE	MEDICAL AFTER RETIREMENT	473.38
916588 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916591 RETIREE	MEDICAL AFTER RETIREMENT	315.20
916597 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916599 RETIREE	MEDICAL AFTER RETIREMENT	897.90
916601 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916606 RETIREE	MEDICAL AFTER RETIREMENT	1,023.44
916608 RETIREE	MEDICAL AFTER RETIREMENT	79.65
916610 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916611 RETIREE	MEDICAL AFTER RETIREMENT	430.64
916619 RETIREE	MEDICAL AFTER RETIREMENT	872.60
916622 RETIREE	MEDICAL AFTER RETIREMENT	723.38
916623 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916626 RETIREE	MEDICAL AFTER RETIREMENT	315.20
916628 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916630 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916631 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916633 RETIREE	MEDICAL AFTER RETIREMENT	1,187.78
916634 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916636 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916638 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916639 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916643 RETIREE	MEDICAL AFTER RETIREMENT	936.35
916645 RETIREE	MEDICAL AFTER RETIREMENT	157.32
916646 RETIREE	MEDICAL AFTER RETIREMENT	315.20
916647 RETIREE	MEDICAL AFTER RETIREMENT	178.69
916648 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916649 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916652 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916653 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916655 RETIREE	MEDICAL AFTER RETIREMENT	473.38
916657 RETIREE	MEDICAL AFTER RETIREMENT	1,187.78
916659 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916661 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916662 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916664 RETIREE	MEDICAL AFTER RETIREMENT	238.69
916665 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916666 RETIREE	MEDICAL AFTER RETIREMENT	378.69
916669 RETIREE	MEDICAL AFTER RETIREMENT	897.90
916670 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916671 RETIREE	MEDICAL AFTER RETIREMENT	723.38

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916672 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916674 RETIREE	MEDICAL AFTER RETIREMENT	746.40
916676 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916677 RETIREE	MEDICAL AFTER RETIREMENT	897.90
916679 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916681 RETIREE	MEDICAL AFTER RETIREMENT	593.38
916683 RETIREE	MEDICAL AFTER RETIREMENT	315.20
916687 RETIREE	MEDICAL AFTER RETIREMENT	2,213.02
916688 RETIREE	MEDICAL AFTER RETIREMENT	357.38
916689 RETIREE	MEDICAL AFTER RETIREMENT	746.40
916690 RETIREE	MEDICAL AFTER RETIREMENT	723.38
916691 RETIREE	MEDICAL AFTER RETIREMENT	120.69
916692 RETIREE	MEDICAL AFTER RETIREMENT	315.20

**611 Water Fund**

***Non Departmental***

131641 ANTIOCH AUTO PARTS	SUPPLIES	118.97
131698 ROBERTS AND BRUNE CO	SUPPLIES	4,639.59
131735 BAY AREA BARRICADE	SUPPLIES	541.80
131739 BISHOP CO	SUPPLIES	1,293.48
131748 COLE SUPPLY CO INC	SUPPLIES	2,089.82
131771 FASTENAL CO	SUPPLIES	637.86
131796 MORGAN, JOHN T	CHECK REPLACEMENT	39.50
131818 ROBERTS AND BRUNE CO	SUPPLIES	2,143.40
131827 STANLEY SECURITY SOLUTIONS INC	SUPPLIES	63.46
131853 AWWA	SAFE WATER ANNUAL RENEWAL	500.00
131911 OFFICE MAX INC	OFFICE SUPPLIES	1,049.24
916543 HAMMONS SUPPLY COMPANY	SUPPLIES	721.96
916602 GOLDEN WEST BETTERWAY UNIFORMS	SUPPLIES	2,016.21
916604 GRAINGER INC	SUPPLIES	496.42
916607 HAMMONS SUPPLY COMPANY	SUPPLIES	149.39
916700 CRYSTAL CLEAR LOGOS INC	SUPPLIES	4,588.13
916702 HAMMONS SUPPLY COMPANY	SUPPLIES	1,334.54

***Water Supervision***

131700 RT LAWRENCE CORP	LOCKBOX PROCESSING FEE	1,340.16
131853 AWWA	SAFE WATER ANNUAL RENEWAL	500.00
131900 KIRKLAND SR, CARL/KIM	CHECK REPLACEMENT	41.54
131922 PERS	PAYROLL DEDUCTIONS	1,137.98

***Water Production***

131637 ACE HARDWARE, ANTIOCH	CHAIN BINDERS	184.21
131642 AT AND T MCI	PHONE	125.72
131663 FISHER SCIENTIFIC COMPANY	LAB SUPPLIES	503.81
131666 HASA INC	BLEACH	496.42
131691 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	14.83
131721 WESCO RECEIVABLES CORP	SUPPLIES	1,765.11
131738 BHS MARKETING LLC	FLUORIDE	13,179.42
131747 CLAYTON CONTROLS INC	VALVE & REPAIR KITS	1,441.31

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131755 CONTRA COSTA WATER DISTRICT	RAW WATER	581,405.43
131771 FASTENAL CO	BOLTS	132.75
131779 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,703.83
131784 KELLY MOORE PAINT CO	PAINT	21.39
131816 REINHOLDT ENGINEERING CONSTR	DIESEL TANK TESTING	600.00
131818 ROBERTS AND BRUNE CO	PIPE & FITTINGS	1,481.94
131823 SETON IDENTIFICATION PRODUCTS	SIGNS	524.63
131830 STATE BOARD OF EQUALIZATION	UNDERGROUND TANK FEE	345.21
131839 UNIVAR USA INC	CAUSTIC	6,813.80
131896 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	282.76
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	63,460.41
131940 WESTERN SCIENTIFIC	REPAIR SERVICE	910.05
201346 ARAMARK UNIFORM SERVICES	CLEANING SUPPLIES	75.78
201347 ALLIED PACKING AND SUPPLY INC	HOSE	94.85
201348 CONTRA COSTA HOSE AND FITTINGS	FITTING	8.47
916535 AIRGAS SPECIALTY PRODUCTS	AMMONIA	1,786.70
916540 CUMMINS WEST INC	GENERATOR SERVICE	3,562.27
916542 GENERAL CHEMICAL CORP	ALUM	14,484.55
916550 SIERRA CHEMICAL CO	CHLORINE	4,055.37
916554 3T EQUIPMENT COMPANY	SUPPLIES	1,352.29
916556 AIRGAS SPECIALTY PRODUCTS	AMMONIA	853.40
916675 SIERRA CHEMICAL CO	CHLORINE	4,055.37
916701 GENERAL CHEMICAL CORP	ALUM	4,876.75
916703 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	658.60
<b>Water Distribution</b>		
131637 ACE HARDWARE, ANTIOCH	SUPPLIES	0.77
131641 ANTIOCH AUTO PARTS	SUPPLIES	258.47
131652 COUNTY ASPHALT	ASPHALT	1,718.74
131677 LOWES COMPANIES INC	SUPPLIES	36.72
131680 MT DIABLO LANDSCAPE CENTERS INC	CONCRETE MIX	128.29
131697 QUESADA CHIROPRACTIC	DMV PHYSICAL	75.00
131698 ROBERTS AND BRUNE CO	PIPE & FITTINGS	9,817.40
131771 FASTENAL CO	SUPPLIES	523.91
131788 MANERI SIGN COMPANY	SIGNS	125.03
131804 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	4,510.00
131818 ROBERTS AND BRUNE CO	PIPE & FITTINGS	10,019.16
131864 BERNAL III, ROWLAND E	SUPPLIES REIMBURSEMENT	352.18
131891 FASTENAL CO	SUPPLIES	146.14
131909 NCBPA	REGISTRATION-2/16/12	272.00
131922 PERS	PAYROLL DEDUCTIONS	1,137.98
201411 COSTCO	MEETING EXPENSE	69.23
916538 COMPUTERLAND	PRINTER	691.72
916543 HAMMONS SUPPLY COMPANY	SUPPLIES	121.59
916604 GRAINGER INC	SUPPLIES	90.89
916699 COMPUTERLAND	ADOBE ACROBAT X STANDARD	99.50

Prepared by: Georgina Meek  
 Finance Accounting  
 2/9/2012

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 JANUARY 19 - FEBRUARY 8, 2012  
 FUND/CHECK#

**Public Buildings & Facilities**

131894 HANSON BRIDGETT LLP	LEGAL SERVICES	1,987.50
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	170.35
131921 PERS	NOV BILLING CORRECTION	0.30

**Warehouse & Central Stores**

131715 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	12.00
131837 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	4.00

**612 Water Line Expansion Fund**

**Water Systems**

131848 A D SEENO CONSTRUCTION	WATER FEE REFUND	30,582.32
131885 D R LEMINGS CONSTRUCTION	WATER MAIN PROJECT	78,922.30
131889 DISCOVERY BUILDERS	WATER FEE REFUND	38,227.90

**621 Sewer Fund**

**Sewer-Wastewater Supervision**

131909 NCBPA	REGISTRATION-SAINS	68.00
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**Sewer-Wastewater Collection**

131652 COUNTY ASPHALT	ASPHALT	1,718.74
131697 QUESADA CHIROPRACTIC	DMV PHYSICAL	75.00
131725 ACE HARDWARE, ANTIOCH	CAMERA PARTS	14.07
131801 OFFICE MAX INC	OFFICE SUPPLIES	19.97
131837 UNITED PARCEL SERVICE	SHIPPING	28.76
131884 CWEA SFBS	RENEWAL-HICKS	132.00
916699 COMPUTERLAND	ADOBE ACROBAT X STANDARD	99.50

**Wastewater Collection**

131921 PERS	NOV BILLING CORRECTION	0.44
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**631 Marina Fund**

**Non Departmental**

131829 STATE BOARD OF EQUALIZATION	SALES TAX - MARINA	522.86
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**Marina Administration**

131640 AMERICAN TROPHIES	LAUNCH TAGS	345.05
131801 OFFICE MAX INC	OFFICE SUPPLIES	71.77
131916 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	3,085.86
201329 DEPARTMENT OF MOTOR VEHICLES	LEIN-HALEY	8.00
201330 UNITED STATES POSTAL SERVICE	POSTAGE	51.75

**Marina Maintenance**

131692 PAPA	SEMINAR FEE	80.00
131800 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	890.00
916703 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,355.14

**641 Prewett Water Park Fund**

**Non Departmental**

131706 SILENT PARTNER PRIVATE SECURITY	SECURITY GUARD SERVICES	625.00
131941 WHEAT, RACHEL	CHECK REPLACEMENT	200.00

**Rec - Prewett Admin**

131673 KNORR SYSTEMS INC	CARBON DIOXIDE	524.68
131677 LOWES COMPANIES INC	SUPPLIES	214.06
131690 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	1,879.16

Prepared by: Georgina Meek  
 Finance Accounting

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 JANUARY 19 - FEBRUARY 8, 2012  
 FUND/CHECK#

131804	PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	1,879.16
131916	PACIFIC GAS AND ELECTRIC CO	GAS	48,495.93
<b>Rec Prewett Concessions</b>			
131861	BANK OF AMERICA	FOOD HANDLER CARDS	168.00
<b>721 Employee Benefits Fund</b>			
<b>Non Departmental</b>			
131648	CLAYTON FITNESS CENTER	PAYROLL DEDUCTIONS	34.00
131651	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	450.00
131657	DELTA PARK ATHLETIC CLUB	PAYROLL DEDUCTIONS	74.00
131658	DELTA VALLEY ATHLETIC CLUB	PAYROLL DEDUCTIONS	54.00
131670	IN SHAPE HEALTH CLUBS	PAYROLL DEDUCTIONS	1,112.00
131675	LINA	PAYROLL DEDUCTIONS	4,565.87
131681	MUNICIPAL POOLING AUTHORITY	PAYROLL DEDUCTIONS	2,282.26
131687	OPERATING ENGINEERS LOCAL NO 3	PAYROLL DEDUCTIONS	2,132.00
131688	OPERATING ENGINEERS LOCAL NO 3	PAYROLL DEDUCTIONS	515.90
131693	PERS LONG TERM CARE	PAYROLL DEDUCTIONS	92.66
131696	PUBLIC EMPLOYEES UNION LOCAL 1	PAYROLL DEDUCTIONS	306.01
131708	SOLAR SWIM AND GYM	PAYROLL DEDUCTIONS	27.00
131711	STANDARD LIFE INSURANCE	PAYROLL DEDUCTIONS	621.30
131712	STATE OF FLORIDA DISBURSE UNIT	PAYROLL DEDUCTIONS	150.00
131714	UNION BANK OF CALIF	PAYROLL DEDUCTIONS	3,365.61
131717	US DEPT OF EDUCATION	PAYROLL DEDUCTIONS	226.80
131718	VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	1,687.48
131723	XTREME FITNESS	PAYROLL DEDUCTIONS	169.50
131740	BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	1,846.25
131759	CSAC EXCESS INSURANCE AUTHORITY	PAYROLL DEDUCTIONS	2,764.37
131762	DELTA DENTAL	PAYROLL DEDUCTIONS	25,747.55
131811	PERS	PAYROLL DEDUCTIONS	296,271.38
131812	PERS	PAYROLL DEDUCTIONS	269,313.11
131849	AFLAC	PAYROLL DEDUCTIONS	8,634.19
131877	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
131878	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
131904	RECIPIENT	PAYROLL DEDUCTIONS	46.17
131913	OPERATING ENGINEERS LOCAL NO 3	PAYROLL DEDUCTIONS	517.32
131918	PERS LONG TERM CARE	PAYROLL DEDUCTIONS	92.66
131922	PERS	PAYROLL DEDUCTIONS	253,288.57
131929	STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	114.00
131930	STATE OF FLORIDA DISBURSE UNIT	PAYROLL DEDUCTIONS	150.00
131933	UNION BANK OF CALIF	PAYROLL DEDUCTIONS	3,535.87
131934	US DEPT OF EDUCATION	PAYROLL DEDUCTIONS	298.08
131936	VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	1,687.48
916536	ANTIOCH PD SWORN MGMT ASSOC	PAYROLL DEDUCTIONS	600.00
916537	APOA	PAYROLL DEDUCTIONS	11,760.17
916548	NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL DEDUCTIONS	45,760.86
916705	NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL DEDUCTIONS	23,748.34

Prepared by: Georgina Meek  
 Finance Accounting  
 2/9/2012



**STAFF REPORT TO THE CITY COUNCIL FOR CONSIDERATION AT THE  
COUNCIL MEETING OF FEBRUARY 14, 2012**

**FROM:** Lynn Tracy Nerland, City Attorney

**DATE:** February 6, 2012

**SUBJECT: Rejection of Claims**

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**RECOMMENDATION:**


Reject the listed claims:

1. Isaiah Akinsanya 11/12-2029A (personal injury)
2. Randall Thomas 11/12-2029B (personal injury)

LTN/spd

cc: Anthony Allenza

**STAFF REPORT TO THE CITY COUNCIL FOR CONSIDERATION AT THE MEETING OF FEBRUARY 14, 2012**

Prepared by: Lynn Tracy Nerland, City Attorney   
Date: February 7, 2012  
Subject: **Request to Authorize Use of City Logo for Cesar Chavez Day**

**ACTION:** Recognize April 1, 2012 as Cesar Chavez Day in the City of Antioch and grant permission for the non-profit organization Give Always to Others & Company (GATO), sponsor of the day's events, to use the City of Antioch logo during fundraising efforts.

**BACKGROUND:**

At the City Council meeting of November 10, 2009, a City event policy was approved to define the City's involvement in various existing City and community events and establish a protocol for review and approval of new events for which City involvement is requested. Since then some revisions have been made as shown on Attachment A.

In 2010 and 2011, at Councilmember Rocha's request, the City Council approved the use of the City logo during fundraising activities to support the Cesar Chavez Event at Antioch High School. Councilmember Rocha is making a similar request this year. The Cesar Chavez Event will be held on April 1, 2012 at Antioch High School in the Beede Auditorium from 1:00-3:00 p.m. The free event, a program of entertainment and tribute to Cesar Chavez, is sponsored by the nonprofit organization Give Always to Others & Company (GATO). A component of the event is a scholarship program for the seniors of Antioch's two high schools. The Guillermo (Bill) Muniz Educational Opportunity Award of \$250 will be given to at least two seniors who have demonstrated an appreciation for the work of Cesar Chavez. Councilmember Rocha is seeking approval from the City Council to use City letterhead for a fundraising campaign for the Educational Award component of the program to honor Cesar Chavez.

**FISCAL IMPACT:** This event will be run by a nonprofit organization. No City financial support or staff time is requested.

**OPTIONS:**

1. Authorize the City Manager to approve similar requests in the future to use the City logo if the request is made by Councilmember Rocha for the Educational Award component of the annual Cesar Chavez event in Antioch
2. Deny the request for use of the City logo

**ATTACHMENTS:** Attachment A: City Event Policy

Approved by the Antioch City Council on 11/10/09

Revised by the Antioch City Council on 2/9/10

Revised by the Antioch City Council on 4/27/10

Revised by the Antioch City Council on 3/22/11

Revised by the Antioch City Council on 2/22/11

### **City of Antioch: Event Policy**

1. City-Organized Events. The following events are examples of events organized by City staff on City property that are included in the particular department's annual budget. These events can use the City's name or logo, but all advertisements, brochures, etc. must receive City Manager approval in advance.

Child Safety Seat Inspection

Fall Fest at Prewett Family Park

Mayor's Golf Tournament to Support Scholarship Fund

Open House for Public Works Week

~~Triathlon at Prewett Park (discontinued)~~

2. City-Sponsored Events. The following events are either City organized but not on City property or the City is jointly organizing the event with other organizations. Depending on the event, additional insurance and/or waivers from participants may be required. These events can use the City's name or logo, but all advertisements, brochures, etc. must receive City Manager approval in advance.

Coastal Clean Up

First Saturday Clean-up events

4/23/11 Keep Antioch Beautiful (Council Action on 3/22/11)

Memorial Day Parade

MLK Educational Competition Event

Veterans' Day Parade

3. City-Supported Events. The following events are supported with staff, supplies or equipment resources only unless specific financial grants are approved. These events are run by other organizations or individuals that will be required to ensure that the appropriate insurance coverage is in place and/or waivers obtained if requested by the City. The City's name or logo should not be used in advertisements or brochures unless approved in advance by the City Manager.

Blues Festival at Waldie Plaza

Cancer Society Relay for Life

East County Economic Development Summit

"Every 15 Minutes"

Holiday Delites with parade, tree lighting and some vendors

National Night Out

Neighborhood Watch Meetings

Police Activities League (PAL) events  
Safety Fairs (e.g. at the Somersville Towne Center and other locations)  
Sister City Program  
Summer Concert Series at Prewett Family Park

4. Using the City's Name or Logo for Soliciting Donations. The following events or activities have not requested or received City support in the form of financial grant, staff assistance, supplies or equipment, but the City Council has given permission to use the City's name in fundraising efforts:

Fourth of July Celebration downtown including fireworks (City Council action on 4/27/10)

3/28/10 and 3/27/11 Cesar Chavez Day (City Council actions on 2/9/10 and 2/22/11)

5. City Lease of Facilities or Equipment. The City's rental of facilities or equipment to other organizations or individuals does not indicate City approval, sponsorship or support of the organization, individual or event. The use of the City's name or logo is not authorized in these situations.
6. Other Events. For events that are not listed above, the following protocols shall be followed:

a. City Manager approval is required for the following:

- i. Any public event involving a direct City grant of City funds (grants of \$1000 or more require City Council approval); or
- ii. Any public event involving expenditures for staff time, supplies, equipment or waivers of typical rental fees (expenditures of \$5,000 or more require City Council approval), excluding staff resources solely for reviewing use permits or special event permits; or
- iii. Any event for which the organizers desire to have the City publicly identified as a sponsor or supporter in advertisements, brochures, etc. However, if such City identification will be used for fundraising/donation purposes, then City Council approval will be required.

Approval of these events shall indicate the level of City involvement as categorized above, if any, and any requirements regarding insurance, waivers, advertising, etc.

b. City Council approval is required for the following:

- i. Any public event involving a direct City grant of City funds of \$1,000 or more; or

- ii. Any public events involving an estimated expenditure of \$5000 or more, including estimated costs for staffing, supplies or equipment excluding staff resources solely for reviewing use permits or special event permits.
- iii. Use of the City's name or logo for fundraising or donation purposes.

Approval of these events shall indicate the level of City involvement as categorized above, if any, and any requirements regarding insurance, waivers, advertising, etc.



January 4, 2012

The Honorable James D. Davis  
Mayor, City of Antioch  
POB 5007  
Antioch, CA 94531-5007

Dear Mayor:

As you may recall when I presented at the Mayors' Conference in October, beginning this spring, I will be launching a new initiative for Contra Costa County entitled, "Choosing Civility." I am currently inviting city councils, PTAs, and the business community throughout Contra Costa County to participate in my initiative.

I arrived at the decision that this initiative is important and especially needed at this time when I realized that in today's world there are very few public figures that demonstrate civility, whether it be on television, the radio, or other forms of media. Civility is a core value of a well-functioning community, and quality of life depends on how people treat each other. The initiative is inspired by the work of Dr. Forni, the author of "Choosing Civility: The 25 Rules of Considerate Conduct." Dr. Forni is a professor of ethics at Johns Hopkins University. Through a broad-based collaborative effort, my goal is to transform Dr. Forni's concepts into a workable, meaningful plan that can be integrated into the culture of our schools, government, businesses, organizations, neighborhoods, and families throughout our greater Contra Costa County.

It is my hope that your city council will place this matter on a future agenda to discuss civility and the need for adopting a resolution in support of my initiative. Attached please find a sample resolution that your city council may wish to consider adopting on the matter of civility. Also, if you would like me to present this matter personally to your council, I would be happy to do so. I can be reached at 925/942-3432 or by e-mail at [jovick@cccoe.k12.ca.us](mailto:jovick@cccoe.k12.ca.us) to schedule a presentation before your council.

I look forward to receiving a positive response to this initiative from all. Thank you for your consideration of my request.

Respectfully,

A handwritten signature in black ink, appearing to read "Joe Ovick", is written over a large, stylized circular flourish.

Joseph A. Ovick, Ed.D.  
Superintendent of Schools  
Contra Costa County

E  
02-14-12

**RESOLUTION NO. 2012/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
SUPPORTING THE CHOOSE CIVILITY INITIATIVE SPONSORED BY THE CONTRA  
COSTA COUNTY OFFICE OF EDUCATION**

**WHEREAS**, civility is a core value of a well functioning community and one of its defining components; and

**WHEREAS**, the civility level in a community underscores its general health and wellness and quality of life depends in great part on how community members treat each other; and

**WHEREAS**, concern for the common good and well-being of all citizens is one of the highest virtues of American democracy; and

**WHEREAS**, two-thirds of the public believe that American society is uncivil; and seventy-two percent of Americans think the problem has gotten worse in recent years; and

**WHEREAS**, the American people strongly believe that every citizen is responsible for improving such behavior; and

**WHEREAS**, in collaboration with organizations throughout the community the Contra Costa County Office of Education is implementing the "Choose Civility" campaign to promote civil behavior;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Antioch recognizes and supports the "Choose Civility" initiative and encourages others to participate in this campaign through activities that demonstrate to the public the importance of civility.

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 14th day of February 2012 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**CITY CLERK OF THE CITY OF ANTIOCH**



**STAFF REPORT TO THE CITY COUNCIL  
FOR CONSIDERATION AT THE MEETING OF FEBRUARY 14, 2012**

**Prepared by:** Duane Anderson, Water Treatment Superintendent *DA*  
**Reviewed by:** Mike Bechtholdt, Deputy Director of Public Works - Operations *MB*  
**Approved by:** Ron Bernal, Director of Public Works/City Engineer  
**Date:** January 19, 2012  
**Subject:** Purchase Loader for Water Treatment Plant in Fiscal Year 2011/2012

**RECOMMENDATION**

Authorize the purchase of a 914G2 Wheel Loader HRC, with multi-purpose bucket and coupler through the National Joint Powers Alliance, a national municipal contracting agency (NJPA), and issuance of a purchase order to Peterson CAT in the amount of \$160,509.85.

**BACKGROUND**

This piece of equipment will be new to the fleet. Its purpose is to move and load solids at the water treatment plant's (WTP) solids handling facility. The WTP's solids handling facility has been in operation for a little less than a year and produces between 8-12 tons of solids per day. The solids are moved daily by staff and loaded for transport from the WTP using equipment borrowed from the Collection's Division to perform these tasks.

The WTP solids handling facility, as it currently exists and into the future will need this piece of equipment to manage the solids produced by the plant. The loss of the loader at the Maintenance Service Center (Yard) is an inconvenience to operations at that facility and results in reduced productivity. The purchase of the new loader will allow the borrowed loader to return to service at the yard.

In utilizing the NJPA to purchase the equipment, the City is ensured of the most competitive pricing. The NJPA is a national municipal contracting agency committed to serving its members' purchasing needs. The purchase price also includes a five-year/7,000 hour maintenance contract.

**FISCAL IMPACTS**

Funds for this procurement come from the Water Fund (6112320), and do not impact the City's General Fund.

**OPTIONS**

Do not approve the purchase. Council may direct staff to continue borrowing equipment from the Collections Division. This is not recommended since the loss of the loader at the Yard impacts the efficiency of operations at that location.

**ATTACHMENTS**

None.

**02/14/12**

# **STAFF REPORT TO THE ANTIOCH CITY COUNCIL FOR CONSIDERATION AT THE MEETING OF FEBRUARY 14, 2012**

Prepared by: Dawn Merchant, Finance Director

Date: February 9, 2012

Subject: Award of Copier Contract

## **RECOMMENDATION**

Award Copier Request for Offer #985-0109-12F to Xerox Corporation and authorize the Finance Director to sign a 36 month copier lease contract.

## **BACKGROUND**

The City currently has a copier lease contract with Sharp Business Systems which expires at the end of February 2012. The City requested four (4) Request for Offers from vendors with CMAS contracts with the State of California in order to take advantage of the competitive pricing and contract terms of cooperative purchasing, i.e. "piggybacking". Three (3) offers were received. After careful review of the offers and site visits to two of the vendors to physically see the equipment, Finance and Information Services staff recommends "piggybacking" on the Xerox Corporation CMAS contract and entering into a 36 month lease. Staff feels the pricing and products offered will best meet our business and economic needs. Under our current copier lease, the City will have paid approximately \$322,000 for the 36 month term. The contract with Xerox Corporation will cost approximately \$250,000 over the 36<sup>th</sup> month term, a savings of \$72,000. The base rental price of the contract (including applicable sales tax and removal fee of existing machines) is \$196,231 over the 36 month term, with the additional cost representing the per copy/print cost estimated to be charged over the lease term. This cost will fluctuate depending on actual usage, and the \$250,000 calculated incorporates the average use under our existing lease. The attached *Summary of Xerox Offer* details the base rental and unit cost per copy/print that will be charged.

## **FINANCIAL IMPACT**

Copier lease costs are already included in the FY12 and preliminary FY13 budget.

## **OPTIONS**

Award copier contract to Xerox Corporation and authorize the Finance Director to sign a 36 month copier lease contract.

## **ATTACHMENTS**

Attachment - Summary of Xerox Offer

**City of Antioch**  
**RFO #985-0109-12F**  
**Summary of Xerox Offer**

<b>Model No.</b>	<b>Blk/White Copy Cost</b>	<b>Color Copy Cost</b>
(5) W7556P	\$0.0040	\$0.0400
(10) W7535P	\$0.0050	\$0.0500
(3) W7125P	\$0.0076	\$0.0500
(2) MFP6180	\$0.0199	\$0.0850
(1) X700V	\$0.0099	\$0.0490
	<b>Annual Lease Payment*</b>	<b>36 Month Lease Payment*</b>
<b>Total</b>	<b>\$65,410.45</b>	<b>\$196,231.35</b>

\*Includes applicable sales tax and removal fee for current equipment

**STAFF REPORT TO THE CITY COUNCIL  
FOR CONSIDERATION AT THE MEETING OF FEBRUARY 14, 2012**

**Prepared by:** Philip L. Hoffmeister, Administrative Analyst *PH*  
**Reviewed and  
Approved by:** Ron Bernal, Director of Public Works  
**Date:** January 31, 2012  
**Subject:** Street Lighting and Landscaping Maintenance District Engineer's  
Report for FY 2012/2013

**RECOMMENDATION**

It is recommended the City Council adopt the attached resolution instructing the City Engineer to prepare an Engineer's Report for FY 2012/2013 Lighting and Landscape District assessments.

**BACKGROUND INFORMATION**

The annual Street Lighting and Landscaping Maintenance District proceedings begin with direction from City Council to prepare the Engineer's Report for the coming fiscal year. The attached resolution accomplishes this, but makes no decisions about any matters; it merely instructs the engineer to prepare a report for future consideration.

**FISCAL IMPACTS**

By itself, this action has no impact on the City's finances; if the Council were to decline to adopt the resolution and to abandon the landscaping assessments, impacts on the City's General Fund would be substantial.

**OPTIONS**

None considered.

**ATTACHMENTS**

None.

**RESOLUTION NO. 2012/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH DIRECTING  
ENGINEER OF WORK TO PREPARE CONSOLIDATED REPORT FOR THE  
ANNUAL LEVY OF ASSESSMENTS FOR LANDSCAPING DISTRICTS**

**WHEREAS**, Streets and Highways Code §22622 requires the City Council to adopt a resolution describing any proposed new improvements or substantial changes in existing improvements in the various landscaping maintenance districts, and to order the Engineer of work to prepare a report pursuant to the Act; and

**WHEREAS**, there are no significant improvements or substantial changes, other than projects already approved in the City's budget documents or that are scheduled to be accepted from new developments; and

**WHEREAS**, in November of 1996, California's voters adopted Proposition 218, which will affect certain matters involving the upcoming Engineer's report.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council determines that, for the levy of annual assessments of all the landscaping districts, there are no proposed new improvements or substantial changes in existing improvements, other than maintenance of new facilities accepted by the City since the last Engineer's Report or installed through the normal City budget process, and other than those already described in the formation of the districts.

**BE IT FURTHER RESOLVED** that the Engineer shall prepare and file a consolidated report for all the landscaping districts pursuant to Article 4 (commencing with §22565) of the Streets and Highways Code.

**BE IT FURTHER RESOLVED** that the Engineer shall prepare and file a report complying with the requirement of Proposition 218.

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 14<sup>th</sup> day of February, 2012, by the following vote:

**AYES:**


**NOES:**

**ABSENT:**

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**DENISE SKAGGS, City Clerk**

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL  
FOR CONSIDERATION AT THE MEETING OF FEBRUARY 14, 2011**

**PREPARED BY:** Scott Buenting, Associate Engineer  
**REVIEWED BY:** Phillip L. Harrington, Director of Capital Improvements/Water Rights   
**DATE:** January 31, 2012  
**SUBJECT:** Approval to Increase Funds for the Hillcrest Avenue Widening,  
Phase II Project, (P.W. 276-10)

**RECOMMENDATION**

It is recommended City Council authorize the Director of Finance to amend the 2011-2012 Capital Improvement Budget to increase Measure 'J' funding for the existing contract with Bay Cities Paving and Grading, Inc. by \$200,000 for additional work on the Hillcrest Avenue Widening, Phase II project.

**BACKGROUND INFORMATION**

On November 3, 2009, the City Council awarded a contract to Bay Cities Paving and Grading, Inc. of Concord in the amount of \$1,711,952.90.00 to reconstruct and widen Hillcrest Avenue from East 18<sup>th</sup> Street to south of Renwick Lane. The contract also included converting the overhead utilities to underground facilities, constructing concrete curb, gutter, sidewalk and handicapped accessible ramps, improvements to the storm drainage system and modifications to residential water and sanitary sewer facilities.

The additional funding is requested primarily for rectifying conflicts arising during the installation of underground utilities. Numerous unknown, buried obstacles were encountered during the construction of these facilities. Multiple revisions to the joint trench design were required to realign or relocate utility conduits and structures. The placement of drainage inlets and fire hydrants were altered and the sizes, lengths and locations of storm drainage pipes were adjusted in order to be installed. Modifications to street lighting, traffic signal facilities and residential access were performed to conform to site conditions. Handicapped accessible ramps were added to the eastern side of the roadway.

**FINANCIAL IMPACT**

The approval of this amendment will increase the total contract price to \$1,911,952.90.

**OPTIONS**

No other options are recommended at this time.

**ATTACHMENTS**

None

SB/lm

  I    
**2-14-12**

**STAFF REPORT TO THE CITY COUNCIL  
FOR CONSIDERATION AT THE MEETING OF FEBRUARY 14, 2012**

**Prepared by:** Tina Wehrmeister, Community Development Director *TW*  
**Date:** February 9, 2012  
**Subject:** Authorization to Enter into a Contract with Raney Planning & Management, Inc. to Prepare an Environmental Document for the Wal-Mart Expansion Project

**RECOMMENDATION**

Authorize the City Manager to enter into the contract with Raney Planning & Management, Inc. not to exceed \$152,036 (total budget including staff time is \$205,249).

**BACKGROUND INFORMATION**

In 1998 the City approved a Planned Development, Use Permit, and Design Review for the Williamson Ranch Shopping Center. A Mitigated Negative Declaration was adopted for this project. Grocery sales and general merchandise sales were part of the permitted land uses and the existing Wal-Mart store was constructed within this shopping center. Wal-Mart desires to expand the store to include additional grocery sales within the approved building envelope and floor area.

Wal-Mart initially proposed to expand the store in 2005 and an EIR was prepared. That document was not certified and the City did not act upon the project. Wal-Mart amended the project description, which is the subject of the current application.

The City of Antioch engaged a consultant to prepare an Environmental Impact Report for the current project, which was completed and circulated for public comment in 2010.

The Planning Commission certified the EIR; however, this decision was appealed to the City Council. The City Council found that discretion on a Design Review application is limited and therefore an EIR was not appropriate (see appellate case of San Diego Navy Broadway Complex Coalition v. City of San Diego). The Design Review application was approved pursuant to an Addendum to the Mitigated Negative Declaration and the EIR was not acted upon. Opposition to the project filed suit and the trial court sided with the opponents (*California Healthy Communities Network v. City of Antioch*).



Wal-Mart has appealed the trial court's opinion, but in the meantime has also indicated a desire to continue processing its design review application.

Raney Planning & Management, Inc. will review the EIR and provide the City with an opinion as to whether additional environmental review is appropriate and any necessary documentation.

The contract amount that the Council is being asked to approve is for re-circulation of a full EIR; however, the entirety of this budget may not be expended if a full re-circulation is not necessary.

The consultant cost to re-circulate the full EIR is \$152,036, with the required 35% administrative charge for staff time the entire project budget is \$205,249.

### **FISCAL IMPACTS**

The project applicant is required to pay the full contract amount plus the 35% administrative charge to recoup staff time.

### **OPTIONS**

Decline to authorize the execution of a contract and direct staff to seek alternative consulting services.

### **ATTACHMENTS**

A: Consultant scope of work and budget

## III. Scope of Work

Raney has prepared the following scope of services for the provision of environmental consulting services for the City of Antioch Walmart Expansion project. This scope of services identifies each task in the preparation of the necessary documents and includes an objective, approach, and work product associated with each task.

Vice President Cindy Gnos, AICP, will serve as the Project Director for the Antioch Walmart Expansion project and will be responsible for overseeing the environmental review process as well as for overseeing preparation of the appropriate environmental document. Division Manager, Rod Stinson, will serve as the Project Manager. The Project Manager will be responsible for overseeing the day-to-day preparation of the environmental document, coordinating with City staff and the project team, and responding to inquiries from staff and the public on the environmental review process. Ms. Gnos and Mr. Stinson will be assisted by President Tim Raney, AICP, Special Projects Manager Nick Pappani, as well as by Associate and Administrative staff.

### TASKS 1.1 – 1.3: CEQA REVIEW & RECOMMENDATION

#### Task 1.1 Project Initiation

##### *Objective*

The objective of this task is to conduct a start-up meeting with representatives from the City of Antioch and the project team to coordinate and confirm assumptions regarding the proposed project and scope of the environmental review, as well to obtain information on the 2010 EIR, updated traffic data and conclusions, and any other technical information prepared for the project to date.

##### *Approach*

Raney will obtain and review available data for the project area, as well as policy documentation from the City of Antioch and other agencies that may be affected by the proposed project. Vice President Cindy Gnos, AICP and Division Manager Rod Stinson will meet with City staff for purposes of reviewing the refined scope of work for the environmental review, providing Raney with complete copies of all pertinent City documents and mapping, as well as materials and technical studies developed by the applicant to date. The Raney team will review the project schedule and milestones, and will identify the role that each will play during the effort.

#### **TASK 1.1 PRODUCTS**

- Project Initiation Meeting.
- Refined Scope of Work, Schedule, and Budget, as necessary.

## Task 1.2      Review of Existing Information

### *Objective*

The objective of this task is to review existing environmental documentation and background information for the Antioch Walmart Expansion project.

### *Approach*

Raney will review existing environmental documentation and background information prepared to date for the proposed Antioch Walmart Expansion project, including but not limited to the following:

- 1) 1998 Williamson Ranch Shopping Center Project Approvals and associated Mitigated Negative Declaration;
- 2) 2010 Walmart Expansion Project Environmental Impact Report, Draft and Final (response to comments);
- 3) 2011 updated traffic data and conclusions, prepared by Kimley-Horn and Associates, Inc.;
- 4) Current Walmart Expansion Design Review Application; and
- 5) Court ruling.

In addition to the above-outlined documents, Raney proposes to sub-contract with a team of technical sub-consultants to perform a peer review of the existing technical studies used in the EIR chapters as outlined below (Note: the air quality review will be performed in-house by Raney):

a. Air Quality and Greenhouse Gas Emissions

Raney's Division Manager and Air Quality expert, Rod Stinson, will perform an in-house technical peer review of the 2009 Air Quality Report, prepared by Illingworth & Rodkin. Mr. Stinson will review the assumptions and conclusions in the report for adequacy and accuracy, including the existing regional air quality setting, regulatory setting, the evaluation of sensitive receptors, and the project's contribution to criteria air pollutants and greenhouse gas emissions. In addition, Mr. Stinson will review the report for comparison and validity with updated traffic information as well as for compliance with current BAAQMD CEQA guidelines, as amended in June 2010.

b. Land Use, including Urban Decay

Raney proposes to sub-contract with Economic and Planning Systems, Inc. (EPS) to conduct a technical review of the Economic Impact Report prepared by Bay Area Economics (BAE) in 2009 and the conclusions reached in the EIR based on the report. BAE will review the assumptions and findings with respect to demographic information, taxable retail sales, competitive supply and associated sales, and current market conditions to ensure that the findings continue to be valid given current market conditions within the Primary and Secondary Trade Areas. EPS will prepare a technical memorandum describing any changes in assumptions and how said changes impact the overall validity of the Economic Impact Report's findings for

incorporation into Raney's review and overall conclusions. (Please see Appendix B for a complete scope).

c. Noise

Raney proposes to sub-contract with j.c. brennan & associates, Inc. to perform a peer review of the 2009 Noise Assessment, prepared by Illingworth & Rodkin (Please see Appendix C for a complete scope). j.c. brennan & associates, Inc. will review the report findings for adequacy and accuracy with respect to applicable noise level criteria, location of noise measurements, location of sensitive receptors, interpretation of the ambient noise monitoring data, and assessment of noise impacts.

d. Traffic

In November 2011, Kimley-Horn and Associates, Inc. conducted updated traffic counts and prepared a brief comparison of actual traffic levels to those estimated in the 2010 Walmart Expansion EIR and concluded that the conclusions in the Traffic Impact Study continue to be valid. Raney proposes to sub-contract with Kimley-Horn and Associates, Inc. to perform an updated and more detailed comparison of the 2011 traffic count data with the volumes utilized in the 2010 EIR and associated 2009 Traffic Impact Study (Please see Appendix D for a complete scope).

Raney will review the remaining EIR chapters, including aesthetics, biological resources, cultural resources, geology and soils, hazards and hazardous materials, hydrology and water quality, public services, utilities and service systems, and energy for adequacy and accuracy. In addition, Raney will review the technical peer reviews prepared by the sub-consultants in order to ensure that all environmental issues have been adequately addressed and that all reviews are produced on-schedule and within budget. Based upon Raney's review of the EIR and the technical peer reviews, Raney will make a determination as to whether the assumptions and findings in the 2010 EIR remain valid or if additional analysis is required in order to bring the EIR up to date with existing conditions and newly adopted policies and guidelines.

**TASK 1.2 PRODUCTS**

- Review and Analysis of Existing Environmental Documentation.
- Peer Review of Technical Studies.

**Task 1.3      Review and Recommendation Memo**

*Objective*

The objective of this task is to prepare a formal recommendation to the City of Antioch as to whether additional CEQA review is appropriate for the proposed project.

*Approach*

Raney will prepare a formal recommendation for City of Antioch staff as to whether additional environmental review is needed in order to meet CEQA requirements. Raney's recommendation will be based on conclusions resulting from review the EIR, updated traffic data, peer reviews, and other pertinent information as outlined above.

If additional environmental review is needed, Raney will make a recommendation as to the appropriate CEQA document. Raney will meet with the City of Antioch to review conclusions.

**TASK 1.3 PRODUCTS**

- One (1) hard copy and one (1) electronic copy of the Review and Recommendation Memo to City of Antioch.
- One (1) meeting with City of Antioch to review conclusions.

**TASK 2.1 PREPARE CEQA DOCUMENT (optional)**

Should additional environmental review be required, Raney anticipates that the appropriate CEQA document will be a Partially Re-Circulated EIR or Full Re-Circulated EIR. Raney has provided a brief sample scope of work, including a list of tasks and associated work products, for both options below. It should be noted that Raney will provide the City of Antioch with a complete detailed scope of work, including schedule and budget, for completion of the appropriate CEQA document, once identified.

**OPTION A: PARTIALLY RE-CIRCULATED EIR**

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Raney would propose to prepare a Partially Re-Circulated EIR to address any new issue areas or outdated data and information since preparation of the 2010 Walmart Expansion project EIR as determined in Tasks 1.1-1.3. Specific chapters of the EIR that may need to be re-circulated may include, but not be limited to, air quality and greenhouse gas emissions, land use (including Urban Decay), noise, and traffic.

New issues to be addressed in the EIR may include, but not be limited to, updated CEQA guidelines related to greenhouse gas (GHG) emissions, such as the Bay Area Air Quality Management (BAAQMD) CEQA Guidelines, amended in 2010, and changes to existing conditions for traffic and urban decay.

Re-Circulated EIR chapters will address changes since preparation of the 2010 EIR as well as incorporate issues identified in the comments and responses to the 2010 EIR, as appropriate.

*Task 1: Project Initiation*

*Products:*

- One (1) meeting with City staff and the project team.
- Refined Scope of Work, including schedule and budget.

*Task 2: Prepare Re-Circulated Administrative Draft EIR, including but not limited to the following chapters:*

- a. Air Quality and Greenhouse Gas Emissions
- b. Land Use, including Urban Decay
- c. Noise
- d. Traffic

EIR chapters to be Re-Circulated will be identified in Tasks 1.1-1.3 in coordination with City staff.

*Products:*

- Two (2) hard copies and one (1) electronic copy in Word and PDF format of the Administrative Draft EIR to the City of Antioch.

*Task 3: Prepare Screencheck Re-Circulated Draft EIR*

*Products:*

- One (1) hard copy and one (1) electronic copy of the Screencheck Re-Circulated Draft EIR to the City of Antioch.

*Task 4: Prepare Re-Circulated Draft EIR*

*Products:*

- Fifteen (15) hard copies and twenty-five (25) electronic copies of the Re-Circulated Draft EIR in Word and PDF format to the City of Antioch.

*Task 5: Prepare Mitigation and Monitoring Plan*

*Products:*

- Mitigation and Monitoring Plan submitted to the City of Antioch with the Administrative Final EIR.

*Task 6: Prepare Administrative Final EIR*

*Products:*

- One (1) hard copy and one (1) electronic copy of the Administrative Final EIR in Word and PDF format to the City of Antioch.

*Task 7: Prepare Screencheck Final EIR*

*Products:*

- One (1) hard copy and one (1) electronic copy of the Screencheck Final EIR in Word and PDF format to the City of Antioch.

*Task 8: Prepare Final EIR*

*Products:*

- Fifteen (15) hard copies and twenty-five (25) electronic copies of the Final EIR in Word and PDF format to the City of Antioch.

*Task 9: Attendance at Public Hearings*

*Products:*

- Attendance at up to four (4) public hearings on the EIR, including Planning Commission and City Council Hearings.
- Assistance, noticing, and presentation at the EIR hearings, if requested by the City of Antioch.

OPTION B: FULL RE-CIRCULATED EIR

As a second option, Raney would propose to prepare a Full Re-Circulated EIR for the Antioch Walmart Expansion project. The tasks and associated work products for the Full Re-Circulated EIR would be the same as the Partially Re-Circulated EIR. However, rather than updating specific chapters, the Full Re-Circulated EIR would include an update of all EIR chapters to address changes since preparation of the 2010 EIR as well as to incorporate issues identified in the comments and responses to the 2010 EIR, as appropriate.



## IV. Project Schedule

The attached tentative schedule is based on experience preparing similar documents. This schedule could be lengthened or shortened, depending on the needs of the City of Antioch. Factors that could lengthen or shorten the schedule include dates of receipt of project information (including information from the applicant), length of document reviews and unanticipated issues arising from City staff, project team, or public review of the environmental documents.

<b>Tentative Schedule CITY OF ANTIOCH WALMART EXPANSION PROJECT</b>		
Task	Weeks to Complete	Date
Notice To Proceed	TBD	February 1, 2012
Project Initiation Meeting	Week of NTP	Week of February 6, 2012
Receipt of all Technical Reviews	2 Weeks from NTP	February 15, 2012
Submit Review & Recommendation Memo to City of Antioch	1 Week	February 22, 2012
<b>Tentative Schedule PARTIALLY RE-CIRCULATED OR FULL RE-CIRCULATED EIR</b>		
Task	Weeks to Complete	Date
Notice To Proceed / Project Initiation Meeting	TBD	March 16, 2012
Receipt of All Technical Studies	8 Weeks from NTP	May 11, 2012
Submit Re-Circulated Administrative Draft EIR to City for Review	4 Weeks	June 8, 2012
Receipt of City Comments on Re-Circulated Administrative Draft EIR	2 Weeks	June 22, 2012
Submit Screencheck Re-Circulated Draft EIR	1.5 Weeks	July 5, 2012
Receipt of City Comments on Screencheck Re-Circulated Draft EIR	1.5 Weeks	July 16, 2012
Public Review Period of Re-Circulated Draft EIR	45 Days	July 18, 2012 to August 31, 2012
Submit Administrative Final EIR to City for Review	4 Weeks	September 28, 2012
Receipt of City Comments on Administrative Final EIR	2 Weeks	October 12, 2012
Submit Screencheck Final EIR to City for Review	1.5 Weeks	October 24, 2012
Receipt of City Comments on Screencheck Final EIR	1 Week	October 31, 2012
Public Review Period of Final EIR (10 days)	10 Days	November 2, 2012 to November 12, 2012
Planning Commission Hearing(s)	TBD	November/December 2012
City Council Hearing(s)	TBD	December 2012

## V. Experience & References

The Raney Team has over forty years of combined experience preparing CEQA and NEPA documents for Cities and Counties throughout the State of California. Raney's key management staff are expert planners and public facilitators, having made numerous presentations before community groups, project stakeholders, and public hearings. Raney's extensive experience includes unique and complex projects such as the Curtis Park Village and Remedial Action Plan EIR, Davis Sports Park EIR, Fairfax Conversion EIR, and Newman Ridge Mine EIR. Recent relevant projects which are similar in scope to the Antioch Walmart Expansion project include the Galt Walmart EIR, Davis Target Store EIR, Woodland Gateway II Retail Center EIR, and Bohemia Retail EIR to name a few. In addition, Raney has extensive experience working in Contra Costa County, including preparing environmental documents for the Cities of Oakley, Brentwood, Clayton, and Walnut Creek. Raney has provided a list of recent relevant projects below.

### PROJECT HISTORY

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The following is a brief description of some of the relevant projects that have been prepared and/or managed by Raney, including Project Director Cindy Gnos, AICP and Project Manager Rod Stinson. It should be noted that Raney has prepared over 500 CEQA and NEPA documents for both public and private sector clients throughout northern and southern California. A complete detailed project history is available upon request.

### RELEVANT COMMERCIAL PROJECTS

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#### Galt Walmart EIR

Client: City of Galt, California

Project Director: Cindy Gnos, AICP / Project Managers: Rod Stinson & Nick Pappani

The proposed project includes the development of 11.26 acres of vacant land zoned Highway Commercial (HC) into a retail building. The project will consist of one (1) 132,295 square foot building. Consistent with the City's Big Box Ordinance, a Conditional Use Permit is required. Because the proposed tenant is a Walmart, the EIR is being prepared to address the basic CEQA issues as well as impacts related to urban decay. Given the proximity to residential uses, noise was also a concern. Raney prepared the Draft EIR and Final EIR as well as responded to numerous comments received at the public hearings. The EIR has been certified and the project approved. A lawsuit, however, has been filed. The judge rejected many of the petitioner's claims with one exception. The judge required additional information and analysis related to forklift back-up beeper noise. Additional analysis was conducted and a revised noise chapter was prepared by Raney. The City Council has re-certified the EIR.



#### Second Street Crossing (Target Store) EIR

Client: City of Davis, California

Project Director: Tim Raney, AICP / Project Manager: Nick Pappani

The Second Street Crossing project involved the development of a 19.06-acre site for commercial uses. The project consisted of a 126,842 square foot Target Store building plus a 10,000 square foot garden center for a total of 136,842 square feet. In addition, the project

included the construction of four accessory building pads for future retail development totaling 46,000 square feet. Raney, under contract with the City of Davis, prepared the Draft EIR which addressed all environmental issue areas with traffic and noise being of greatest concern to the surrounding area. An urban decay analysis was also prepared. The Draft EIR was circulated and a Final EIR prepared. The EIR has been certified and the project was approved by the City Council. The project was subsequently approved by a vote of the citizens.

### **Bohemia Retail Project EIR**

Client: County of Placer, California

Project Director: Cindy Gnos, AICP / Project Manager: Nick Pappani

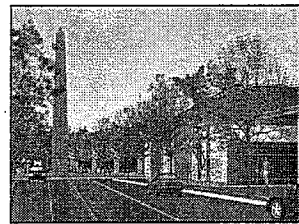
The applicant is requesting approval of a Conditional Use Permit to construct a retail building approximately 155,000 square feet in size that would occupy the majority of the eastern portion of the project site. A fueling station is also proposed in the southwest portion of the site. Raney prepared a project-level EIR that provided a comprehensive analysis of the anticipated environmental effects associated with the construction and operation of the proposed project. The primary environmental issues of concern for the Bohemia Retail Project are Aesthetics, Air Quality, Global Climate Change, Biological Resources, Cultural Resources, Geology and Soils, Hazards and Hazardous Materials, Hydrology and Water Quality, Land Use and Planning, Mineral Resources, Noise, Public Services, Transportation and Circulation, Utilities & Service Systems, and Socio-Economics. The Draft and Final EIRs have been prepared and certified by Planning Commission and the project approved.

### **Point West Plaza EIR**

Client: Tsakopoulos Investments / City of Sacramento, California

Project Director: Cindy Gnos, AICP / Project Manager: Nick Pappani

Point West Plaza is a retail development consisting of one large 181,670 square feet retail pad. The remaining on-site pads result in a total of 188,443 s.f. of gross retail floor area, and 45,600 s.f. of gross office floor area. The required entitlements for the project include a North Natomas Community Plan Amendment, Rezone, Planned Unit Development, Schematic Plan, and Parcel Map. Raney prepared the Draft EIR and Final EIR which addressed traffic, air quality and climate change, flooding, and compatibility/consistency. The EIR has been certified and the project approved.



### **Natomas Crossing EIR**

Client: Alleghany Properties LLC / City of Sacramento, California

Project Director: Tim Raney, AICP / Project Manager: Nick Pappani

The Natomas Crossing project consists of two areas totaling 82.4 acres: (1) Quadrant C south of Arena Boulevard; and (2) the southern quarter of Quadrant B north of Arena Boulevard. Quadrant B will be rezoned to Shopping Center to allow the future development of from 319,500 to 426,000 s.f. of retail space; however, development is not proposed at this time. The 47-acre Quadrant C portion of the project consists of a retail development. The required entitlements for the Quadrant C portion of the project include a General Plan Amendment, North Natomas Community Plan Amendment, Rezone, Planned Unit Development, Schematic Plan Amendment, Conditional Use Permit, and Tentative Parcel Map. Raney prepared an EIR to

address traffic, air quality and climate change, noise, and compatibility/consistency. The EIR has been certified and project approved.

#### **River Oaks Crossing Specific Plan EIR**

Client: City of Oakley, California

Project Director: Cindy Gnos, AICP / Project Manager: Rod Stinson

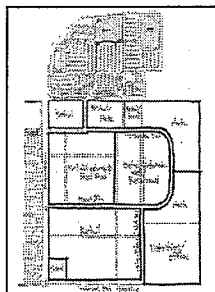
The River Oaks Crossing project includes a Specific Plan and development of a retail center with up to 770,000 square feet. The EIR addresses traffic, climate change, urban decay and all the CEQA issue areas. Under contract with the City of Oakley, Raney has completed the DEIR which had been initiated by another consulting firm and, given the controversial nature, responded to numerous comments on the Draft EIR. The City Council certified the EIR and approved the Specific Plan.

#### **Woodland Gateway Retail Center Supplement to the EIR**

Client: City of Woodland, California

Project Director: Cindy Gnos, AICP / Project Manager: Nick Pappani

The Woodland Gateway Retail Center included 55 acres of regional retail development. The primary issues were traffic and loss of agricultural land, as well as biological habitat. The SEIR also addressed offsite infrastructure necessary to serve the development. Raney completed the Initial Study, Draft SEIR, and Final SEIR. The SEIR has been certified and the project approved. Raney also provided planning services, including the negotiation of a development agreement, for the processing of the revised project through the City of Woodland.



#### **Woodland Gateway II EIR and Planning Services**

Client: City of Woodland, California

Project Director: Cindy Gnos, AICP / Project Manager: Rod Stinson

The proposed Woodland Gateway II project includes annexation, a General Plan Amendment to re-designate the site for General Commercial development, and a Pre-zoning of the site to General Commercial (C-2) in order to accommodate a future commercial development. The primary environmental issues of concern include urban decay, proximity to the wastewater treatment plant, and the provision of public services such as water supply, wastewater, and police as a result of annexation to the City from the County of Yolo. In addition, Raney is coordinating with City staff and the County as well as LAFCO to ensure that all land use issues and annexation policies are adequately addressed. Because the proximity to the City wastewater treatment plant is of concern, an odor analysis was prepared. Raney prepared the Draft EIR and Final EIR. In addition, Raney assisted the City in the negotiations of the Development Agreement and prepared all the staff reports for the proposed project. Raney served as an extension of staff, making presentations at the Planning Commission and City Council hearings. The EIR was certified and the project approved; however, a lawsuit has been filed.

#### **Longs Drugs Project Initial Study / Mitigated Negative Declaration**

Client: City of Clayton, California

Project Director: Cindy Gnos, AICP / Project Manager: Nick Pappani

The Longs Drugs project includes a site plan review for the approximate 14,000 square foot Longs Drugs retail store and associated improvements; and a use permit for a drive-thru pharmacy window. Raney provided planning services for the project, including but not limited

to, review of application completeness, agency consultation, and preparation and presentation of staff reports. In addition, Raney prepared an Initial Study to analyze the potential environmental effects of the project. Raney provided response to comments submitted on the Initial Study. The Initial Study/Mitigated Negative Declaration was adopted and the project was approved in December 2005.

## OTHER CONTRA COSTA COUNTY EXPERIENCE

### **Cypress Grove EIR and Planning Services**

Client: City of Oakley, California

Project Director: Tim Raney, AICP / Project Manager: Cindy Gnos, AICP

Cypress Grove involved establishing the policy level approvals of a General Plan Amendment and Rezone as well as the project-level approvals for tentative maps for a 637-unit residential development. Raney prepared an EIR for the project under contract with the City of Oakley. Raney also provided project management for the City, serving as planning staff on the project, facilitating the public review process, and preparing the staff reports and public presentations. The City Council certified the EIR and approved the project.

### **Emerson EIR**

Client: City of Oakley, California

Project Director: Cindy Gnos, AICP / Project Manager: Rod Stinson

The proposed Emerson project includes residential development, a Commercial shopping center, and associated roadway and infrastructure improvements. The property is located within the Cypress Corridor Special Planning Area, as identified in the Oakley 2020 General Plan. A Development Agreement, which addresses density, was also adopted for the property. The necessary City of Oakley entitlements include a General Plan Amendment, Rezone, Tentative Subdivision Map, and Design Review. Raney prepared the Draft EIR, which addressed traffic, air quality, noise, and climate change. Based on the comments received and legislation passed since the project began in 2005, Raney prepared a Partially Re-circulated Draft EIR and Response to Comments document. A Final EIR was prepared, responding to all the comments received, including a detailed letter from attorneys representing several unions. The EIR has been certified and the project approved.

### **Gilbert Property EIR**

Client: City of Oakley, California

Project Director: Cindy Gnos, AICP / Project Manager: Rod Stinson

The proposed Gilbert Property project consists of a variety of residential development. The development would include up to 510 residential units. The Gilbert property would consist of five neighborhoods with varying lot sizes. The neighborhoods are proposed to be woven together into a comprehensive community through the use of traffic and pedestrian circulation, a centrally located park, surrounding a stormwater retention pond, coordinated landscape treatments and complimentary architectural styles. Raney prepared the Draft and Final EIR, which addressed traffic, air quality, noise, and hazards. The EIR was certified and the project approved.

### **O'Hara Avenue Widening Initial Study**

Client: City of Oakley, California

Project Director: Cindy Gnos, AICP / Project Manager: Rod Stinson

The proposed O'Hara Avenue Widening project consists of the widening of O'Hara Avenue from a two-lane to a four-lane divided roadway with a landscaped median, between Laurel Road and Covered Wagon Drive, within the City of Oakley. The proposed project improvements included widening over the top of the existing Contra Costa Canal culverts and would slightly modify the access to the maintenance roads and Delta DeAnza trail. Raney prepared the Initial Study, which addresses traffic, air quality, noise, and cultural resources.

### **Empire Avenue Road Widening Initial Study**

Client: City of Oakley, California

Project Manager: Rod Stinson

The proposed Empire Avenue Road Widening project consisted of the widening of Empire Avenue to a four-lane divided roadway with a median, from Carpenter Road to Meeks Lane within the City of Oakley. Raney, under contract with the City of Oakley, prepared the Initial Study/Mitigated Negative Declaration, which addresses traffic, air quality, noise, and cultural resources. The Initial Study/Mitigated Negative Declaration was approved by the City of Oakley.

### **Oakley 2020 General Plan**

Client: City of Oakley, California

Project Director: Tim Raney, AICP

Raney assisted with the General Plan review process for the City of Oakley. The City required assistance to facilitate the public, Planning Commission, and City Council critique of the draft General Plan document, which was prepared for the City by another consulting firm. Through its efforts, the Raney staff enabled the City to systematically receive comments and move through the review process and meet the state-mandated adoption deadline, which enabled the City to complete its General Plan ahead of schedule.

Raney utilized a two-phase approach to the services provided in conjunction with the General Plan process. The first phase included the review of the background information prepared for the General Plan and the draft General Plan document. Raney also attended the initial meetings regarding the General Plan with staff and the Planning Commission/City Council. The second phase involved the facilitation of the General Plan approval process.

Raney also facilitated the certification of the EIR and the adoption of the General Plan through the public review process. Raney facilitated meetings with the Planning Commission and City Council in order to review and obtain consensus on the General Plan.

### **Oakley Zoning Ordinance**

Client: City of Oakley, California

Project Director: Tim Raney, AICP

Based on Raney's experiences with the Oakley 2020 General Plan and their successful public facilitation of the approval process for the General Plan, the City of Oakley contracted Raney to complete their new Zoning Ordinance. Raney proposed a series of five basic tasks to be repeated as necessary in order to complete a successful process for creation of a comprehensive Zoning Ordinance. The tasks included project initiation, workshops and facilitation, research,

preparation of the Zoning Ordinance, and preparation of the Initial Study/Negative Declaration. Raney conducted several workshops in order to provide coordination with the Planning Commission and City Council on the key issues and to review draft portions of the Oakley Zoning Ordinance prepared by Raney. At the conclusion of each workshop, Raney conducted further research in order to provide the City several options for each issue area. The cycle of workshops and research will continue as needed in order to adequately address the issues and approaches to the City's Zoning Ordinance. Raney also prepared an Initial Study, which analyzed the potential impacts the Oakley Zoning Ordinance would have on the environment.

#### **Brentwood Boulevard Specific Plan EIR**

Client: City of Brentwood, California

Project Director: Cindy Gnos, AICP / Project Managers: Rod Stinson & Nick Pappani

The Brentwood Boulevard Specific Plan EIR project site is located within the City of Brentwood and in unincorporated portions of Eastern Contra Costa County, California within the City of Brentwood Sphere of Influence. The project site consists of approximately 436 acres along the Brentwood Boulevard (State Route 4) corridor, and is bounded by Delta Road to the north and Second Street to the south. The Brentwood Boulevard Specific Plan would guide public and private investment throughout the proposed project area to fulfill the community's intention for the creation of a "Grand Boulevard" stretching between Downtown and the City's ultimate northern limits. When fully implemented, the proposed project would revitalize and enliven the project area and create new prosperous live/work areas. The Draft EIR has been circulated for public review and Raney was in the process of preparing the Final EIR; however, the project has been modified by the City to address public concerns. Raney prepared a Re-circulated Draft EIR based upon the revised project description, which is currently in the public review period.

#### **Brentwood Downtown Specific Plan EIR**

Client: City of Brentwood, California

Project Director: Cindy Gnos, AICP / Project Manager: Mike Parker

The Downtown Specific Plan is a district wide plan. Development within this district will reflect the Downtown's roles as the "Heart of the City" and will be a logical future transit access point. This specific plan shall set required minimum development intensities and promote a multiplicity of uses. Several elements will be incorporated into the Downtown Specific Plan to ensure a variety of mixed-uses. The EIR addressed traffic, air quality, noise, and compatibility with adjacent uses. The EIR has been certified and the specific plan approved.

#### **Lone Tree Way Undercrossing EIR**

Client: City of Brentwood, California

Project Manager: Cindy Gnos, AICP / Project Manager: Nick Pappani

Lone Tree Way is an at-grade railroad crossing which the City of Brentwood proposed to drop below grade and to widen from two lanes to six lanes. Public and private utilities beneath both Lone Tree Way and the Union Pacific Railroad were to be relocated beneath the undercrossing and a drainage system was to be constructed to accommodate the undercrossing. The EIR prepared by Raney addressed traffic, noise, air quality, and potential utility conflicts. The EIR was certified and the project was approved.



### **Brentwood Solid Waste Transfer Station IS/MND**

Client: City of Brentwood, California

Project Director: Cindy Gnos, AICP / Project Manager: Rod Stinson

The Brentwood Solid Waste Transfer Station consists of relocating the existing transfer station operations and the proposed expansion to a site located north of the City wastewater treatment plant, approximately 1,000 feet north of the existing site. The approximately 5.73-acre project site covers the northern portion of two parcels. The Initial Study and Mitigated Negative Declaration have been prepared and routed for public review. The primary issues addressed include traffic, air quality, noise, compatibility and biological resources. The project has been approved.

### **Clayton Annexation Project**

Client: City of Clayton, California

Project Director: Cindy Gnos, AICP / Project Manager: Nick Pappani

The Clayton Annexation project involves three properties located in Contra Costa County, in the southeast area of the City of Clayton. The proposed project consists of three separate annexations, pre-zoning applications, and tentative maps to subdivide the project site into single-family lots. Development of the Clayton Annexation project would require the removal of existing buildings, including barns and sheds. Raney is currently under contract with the City of Clayton to prepare one Initial Study to analyze the potential environmental effects associated with all three property annexations. Raney has also been contracted to provide planning services associated with the processing of the Clayton Annexation project. The project is currently on hold.

PROPOSED COST ESTIMATE					
ANTIOCH WAL-MART EXPANSION PROJECT					
		Cindy Gnos, AICP Vice President	Rod Stinson, Division Manager	Associate	Cost Per Task
<b>CEQA REVIEW &amp; RECOMMENDATION</b>					
Task 1.1	Project Initiation	2	4		\$ 860
Task 1.2	Review of Existing Information	32	8		\$ 6,200
	a Air Quality Peer Review		16		\$ 2,160
Task 1.3	Review and Recommendation Memo	2	4	6	\$ 1,400
	Total Hours	36	32	6	
	Hourly Rate	\$ 160	\$ 135	\$ 90	
	Total Labor	\$ 5,760	\$ 4,320	\$ 540	\$ 10,620
Sub-Consultant/Expenses					\$ 20,975
	Copying/Printing				\$ 500
	Misc. (Travel/Phone/Fax)				\$ 250
	Sub-Consultant - Peer Review of Economic Impact Report				\$ 7,000
	Sub-Consultant - Peer Review of Noise Assessment				\$ 2,600
	Sub-Consultant - Peer Review of Traffic Impact Analysis				\$ 9,400
	10% Administrative Fee				\$ 1,975
	10% Contingency				\$ 3,476
<b>Total Budget</b>					<b>\$ 34,755</b>
<b>CEQA DOCUMENT (optional)</b>					
TASK 2.1	Prepare CEQA Document				
	Option A: Partial Re-Circulated EIR	130	210	330	\$ 78,850
	Option B: Full Re-Circulated EIR	160	260	380	\$ 94,900
Sub-Consultant/Expenses					\$ 43,315
	Copying/Printing				\$ 6,000
	Misc (Travel/fax/phone)				\$ 500
	Sub-Consultant - Fiscal Analysis				\$ 23,000
	Sub-Consultant - Noise Analysis				\$ 9,877
	Sub-Consultant - Traffic				TBD
	10% Administrative Fee				\$ 3,938
	10% Contingency (Option A)				\$ 13,438
	10% Contingency (Option B)				\$ 15,204
<b>*Total Budget for Option A (including 10% Contingency) plus Traffic</b>					<b>\$ 134,381</b>
<b>*Total Budget for Option B (including 10% Contingency) plus Traffic</b>					<b>\$ 152,036</b>

\*Costs are estimate only; detailed scope and cost estimate to be provided upon request.

Additional meetings and hearings can easily be accomodated and will be billed at \$160 per hour for a total of \$704 per meeting, assuming 4 hours per meeting.

**STAFF REPORT TO THE CITY COUNCIL  
FOR CONSIDERATION AT THE MEETING OF FEBRUARY 14, 2012**

**Prepared by:** Victor Carniglia, City Consultant 

**Date:** February 8, 2012

**Subject:** Resolution in Support of the City Filing a Grant Application with the State of California under the State's "Sustainable Communities Planning Grant and Incentive Program" in order to Fund the Preparation of a Specific Plan for the City's Downtown Area

**RECOMMENDATION**

Staff recommends that the City Council adopt the attached resolution in support of the City filing a grant application with the State of California under the State's "Sustainable Communities Planning Grant and Incentive Program" in order to fund the preparation of a Specific Plan for the City's Downtown Area.

**BACKGROUND INFORMATION**

The State's "Sustainable Communities Planning Grant and Incentive Program" provides funds to local communities to assist in planning efforts. The funding for this State program can be traced back to Proposition 84 approved by the voters in 2006. Eligible grants will be funded from a range of not less than \$100,000 to not more than \$1,000,000. The City is requesting a grant of up to \$500,000 to fund the preparation of a downtown Specific Plan. A Specific Plan is needed to provide the City with more detailed, site specific planning for the downtown area, which currently relies on traditional zoning. The intent is to develop a plan consistent with the General Plan's "Rivertown/Urban Waterfront Focus Area designation that will enhance the economic development potential of the downtown. It is anticipated this would be accomplished in part by accommodating and concentrating higher intensity development in selected areas of the downtown. The Specific Plan would also work to take advantage of the opportunities that the extension of ferry service would provide to the downtown, and to the community as a whole.

The City is proposing an "in kind" match of staff time. A cash match is not required under this State program. The grant funding would be used primarily to retain consultants to prepare the Specific Plan, as well as to offset staff costs to administer the Specific Plan effort. The process to prepare and adopt the Specific Plan will take approximately eighteen months, and will include extensive community outreach. The geographic scope of the proposed Specific Plan is consistent with the boundaries of the General Plan's "Rivertown/Urban Waterfront Focus Area" land use designation, excluding the lands designated for industrial and business park uses which are remote from the City's downtown area. The boundaries also match the "Priority Development Area" (PDA) designation as approved by MTC. The City did not receive grant funding

last year from MTC due in large part to the relatively small number of projected transit riders in the downtown area, as compared to other locations in the Bay Area for which grant applications were submitted. The State grant program, under which this application is being submitted, places much less emphasis on the amount of projected transit ridership, and more emphasis on assisting communities in achieving compact, efficient growth.

### **FISCAL IMPACT**

The grant program does not require a cash match, and the City is not proposing one. While the City will be contributing "in kind" staff time to assist in preparing the plan, the program allows for the City to recover administrative costs. As a result, the net fiscal impact should be neutral.

### **ATTACHMENTS**

None.

**RESOLUTION NO. 2012/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH IN SUPPORT OF  
THE FILING OF A GRANT APPLICATION WITH THE STATE OF CALIFORNIA  
UNDER THE "SUSTAINABLE COMMUNITIES PLANNING GRANT AND INCENTIVE  
PROGRAM" FOR FUNDING TO PREPARE A SPECIFIC PLAN FOR THE CITY'S  
DOWNTOWN AREA**

**WHEREAS**, the Legislature and Governor of the State of California have provided funds for the Sustainable Communities Planning Grant and Incentives Program under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84); and

**WHEREAS**, the Strategic Growth Council has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

**WHEREAS**, said procedures require all award recipients commit to threshold requirements;

**WHEREAS**, said procedures established by the Strategic Growth Council require a resolution certifying the approval of application(s) by the Applicant's governing board before submission of said application(s) to the State; and

**WHEREAS**, the applicant, if selected, will enter into an agreement with the State of California to carry out the development of the proposal:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch,

1. Approves the filing of an application for the Antioch Downtown/Rivertown Specific Plan in order to become a more sustainable community; and
2. Certifies that applicant will have sufficient funds to develop the Proposal or will secure the resources to do so; and
3. Certifies that the Proposal will comply with any applicable laws and regulations including being consistent with the State's Planning Priorities identified in Government Code section 65041.1 and summarized below:
  - a. Promote infill development and invest in existing communities
  - b. Protect, preserve and enhance agricultural land and natural resources;  
and
  - c. Encourage location and resource efficient new development; and
4. Certifies that threshold requirements outlined in the guidelines, including consideration of Ocean Protection Council Sea Level Rise Guidance will be met; and

**RESOLUTION NO. 2012/\*\***

February 14, 2012

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5. Agrees to reduce, on as permanent a basis as feasible, greenhouse gas emissions consistent with California Global Warming Solutions Act of 2006 (Division 25.5 (commencing with Section 3850) of the Health and Safety Code); any applicable regional plan; and
6. Agrees to meet the Collaboration Requirements of the focus area applicable to the Proposal; and includes all required documents in the application package; and
7. Appoints the City of Antioch City Manager, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 14<sup>th</sup> day of February, 2012, by the following vote:

**AYES:**


**NOES:**

**ABSENT:**

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**DENISE SKAGGS, City Clerk**

**STAFF REPORT TO THE CITY COUNCIL FOR CONSIDERATION AT THE  
COUNCIL MEETING OF FEBRUARY 14, 2012**

**FROM:** Lynn Tracy Nerland, City Attorney   
**DATE:** February 7, 2012  
**SUBJECT:** Elected City Clerk and Elected City Treasurer

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**ACTION ITEMS:**

Provide direction to staff regarding:

1. A ballot measure for the June 5, 2012 election to appoint the City Treasurer
2. A ballot measure for the June 5, 2012 election to appoint the City Clerk

Provide other direction to staff regarding the elected positions of City Clerk and/or City Treasurer.

**BACKGROUND:**

State law requires a general law city, like Antioch, to have a City Clerk and City Treasurer. The positions may be elected or appointed. In Antioch, the positions are currently elected to four-year terms with both terms expiring in November 2012. To make the positions appointed, the voters would need to pass a ballot measure.

At the October 11, 2011 meeting when discussing the City Clerk vacancy, the City Council expressed an interest in further considering whether the elected City Clerk and/or City Treasurer positions are a cost-effective and appropriate approach. The traditional duties of the positions are increasingly handled by professional staff and consultants, given the expertise required.

Of California's approximately 480 cities in 2010, only 157 cities had an elected city clerk and 173 cities had an elected city treasurer. Oakley and Brentwood both have appointed city clerks and city treasurers. In 2008, Concord voters made the city clerk position appointed and will be considering whether to do the same for the city treasurer position this year.

With an elected City Clerk and/or City Treasurer position, state law requires the electorate to vote to change it to an appointed position. If the measure is successful, then the City Council can establish qualifications for education, certification and experience for the positions. The appointment can be an existing staff member at current salary. For example, it is common that a finance director is often given the title "City Treasurer" as well. Alternatively, the City Council could by ordinance delegate to the City Manager the authority to appoint these officers.

### **Ballot Measure**

With an elected City Clerk and/or City Treasurer position, California Government Code section 36509 requires the electorate to vote to change it to an appointed position with the ballot question substantially in one of the following forms:

Shall the offices of city clerk and city treasurer be appointive?

Shall the office of city clerk be appointive?

Shall the office of city treasurer be appointive?

The next consolidated election is the June 5, 2012 Primary. The Contra Costa County Elections Division estimates the cost of a ballot measure to be \$2.50 per registered voter with Antioch having approximately 42,000 registered voters. There would be an incremental cost for additional ballot measures, estimated by the County to be approximately \$0.25 per registered voter. The deadline for the City Council to place a matter on the June ballot is the February 24, 2012 Council meeting as the County requires the resolutions to be submitted by February 29, 2012.

The least expensive election is the November 6, 2012 General consolidated election at an estimated cost of \$1.50 per registered voter. However, it may be confusing to have a ballot measure on the offices becoming appointed at the same time people would presumably be running for election. Taking a ballot measure to the voters past November 2012 means that the newly-elected City Treasurer and City Clerk would complete their four-year terms before the elected positions were abolished, deferring any cost savings and efficiencies for 4 years.

### **Qualifications of an Elected City Clerk and Elected City Treasurer**

The only qualifications in state law for the elected city clerk or elected city treasurer positions are that the individual is over 18 years of age; a resident of Antioch; a registered voter in Antioch; and not convicted of certain crimes that disqualify a person from holding public office (e.g. conflicts of interest in contracts, embezzlement of public money, bribery, forgery, etc.). There is no process established in state law for confirming that these qualifications are met, presumably assuming that the election process would vet these issues. For City employees, a fingerprint check is done through the California Department of Justice to ensure no disqualifying criminal convictions.

### **Duties of the City Clerk's Office**

With the transfer of certain financial and accounting duties to the Finance Director and taxing duties to the County, the statutory duties of the Antioch City Clerk under the California Government Code are limited to keeping a record of the Council meetings; keeping certified copies of ordinances; being custodian of the City's seal; and administering oaths of office and other oaths. (Cal. Gov't Code sections 40801 et seq.) These statutory duties may be performed by a Deputy City Clerk or others in the City Clerk's Office.



In addition to the elected part-time City Clerk in Antioch, there is currently a full-time Acting Deputy Clerk with the recent retirement of Deputy Clerk Janet Chalk. As to the more specific duties of the City Clerk's Office in the operation of the City, these include:

- preparing, indexing and maintaining accurate minutes of City Council meeting;
- indexing and maintaining all City documents and records (paper and electronic);
- assembling and distributing Council agenda materials;
- arranging the publication of notices for public hearings and ordinances;
- administering City elections;
- receiving statements of economic interests for City officials;
- receiving claims and other official notices and documents for the City;
- serving as custodian of the City's seal used for attesting official documents;
- maintaining the Municipal Code;
- administering the oath of office;
- conducting recruitments for vacancies on the City's boards and commissions; and
- serving as secretary to the Board of Administrative Appeals.

Since 2008, the City Clerk position has been a part-time elected position with the same salary as a member of the City Council. Recognizing that there is a transition with a new City Clerk, the current understanding of the duties of the elected City Clerk position is to:

- attend Council meetings;
- oversee the taking of minutes at Council meetings;
- prepare announcements of openings on City Commissions and Boards;
- prepare proclamations and certificates; and
- preside over ceremonial functions.

Depending on the long-term desires for the position, it would be prudent to memorialize the duties of the position in the Municipal Code.

#### **Duties of the City Treasurer's Office**

California Government Code section 41001-41005 set forth the primary duties of a city treasurer:

- as to funds in the treasurer's possession, safely keep all money and comply with all laws governing deposit and securing of public funds and the handling of trust funds;
- pay out money only on warrants signed by legally designated persons;
- regularly submit a written report and accounting of all receipts, disbursements and fund balances and file with the city council; and

- perform other duties relative to the collection of city taxes and license fees if prescribed by ordinance.

The daily duties regarding City funds are handled by the City's Finance Department staff. Finance Department staff prepares the warrant register given to the City Council. Taxing duties are now primarily handled by the County with the City's Finance Department handling local fees. State law increasingly restricts the kinds of allowable investments for public agencies and public investments are increasingly handled by professional and insured consulting firms specializing in the investment of public moneys within the restrictions of state law and the needs of local jurisdictions. The City has a contract with The PFM Group (Public Financial Management, Inc.) to manage the City's investments in accordance with the City's Investment Policy, which is reviewed annually. Thus, this leaves the elected City Treasurer here in Antioch with the following duties:

- review the City's Investment Policy annually and prepare an update for City Council approval, if there are changes to state law or recommendations from the City's investment manager;
- sign the monthly treasurer's report submitted to the City Council, which is prepared by City staff;
- maintain field checks and review all registers from departments;
- review weekly checks issued; and
- if there are any assessment district payoffs, then collect those and give them to the Finance Department (much rarer with the current housing market).

The City Treasurer is also an authorized signer on all city bank accounts and investment accounts. The City Treasurer has recently indicated that these tasks require less than one day of her time every other week. She is supportive of making the position an appointed with the duties assigned to the Finance Director. Depending on the long-term desires for the position, it would be prudent to memorialize the duties of the position in the Municipal Code.

#### **FISCAL IMPACT:**

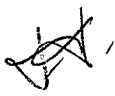
The cost of one ballot measure on the June 2012 election is approximately \$105,000 with the cost of two ballot measures approximately \$115,500.

The City Clerk and City Treasurer receive the same salary and car allowance as a member of the City Council and may also receive benefits if eligible. The approximate cost of the salary and benefits for each elected position ranges from \$12,000 to \$20,000, depending on whether the person is eligible for and receives benefits (e.g. medical insurance, life insurance, etc.).

**OPTIONS:**

1. Direct staff to prepare a resolution and other documents needed to place a ballot measure on the June 2012 ballot to make the City Clerk an appointive position.
2. Direct staff to prepare a resolution and other documents needed to place a ballot measure on the June 2012 ballot to make the City Treasurer an appointive position.
3. Direct staff to prepare a resolution and other documents needed to place one ballot measure on the June 2012 ballot to make both the City Clerk and City Treasurer appointive positions.
4. Direct staff to prepare a resolution as outlined above but for the November 2012 election.
5. Direct staff not to prepare any ballot measure.
6. Direct staff not to prepare any ballot measure, but to prepare ordinances to clarify the duties of the elected City Clerk and City Treasurer positions.

**STAFF REPORT TO THE CITY COUNCIL FOR CONSIDERATION AT THE MEETING OF FEBRUARY 14, 2012**

Prepared by: Jim Jakel, City Manager 

Date: February 7, 2012

Subject: **Request to Authorize a Water Bill Insert for Fourth of July Event**

Council Member Agopian asked that the Fourth of July citizens' group be allowed to place fundraising and publicity inserts in the City's water bills.

With staffing cuts, the City has discontinued putting flyers for events in the City's water bill. In addition, the Council's adopted City Event Policy does not provide guidance on whether this is an appropriate use of the City's water bill mailings regardless of whether staff costs are reimbursed.

**ATTACHMENTS:** Attachment A: City Event Policy

Approved by the Antioch City Council on 11/10/09

Revised by the Antioch City Council on 2/9/10

Revised by the Antioch City Council on 4/27/10

Revised by the Antioch City Council on 3/22/11

Revised by the Antioch City Council on 2/22/11

### **City of Antioch: Event Policy**

1. **City-Organized Events.** The following events are examples of events organized by City staff on City property that are included in the particular department's annual budget. These events can use the City's name or logo, but all advertisements, brochures, etc. must receive City Manager approval in advance.

Child Safety Seat Inspection

Fall Fest at Prewett Family Park

Mayor's Golf Tournament to Support Scholarship Fund

Open House for Public Works Week

Triathlon at Prewett Park (discontinued)

2. **City-Sponsored Events.** The following events are either City organized but not on City property or the City is jointly organizing the event with other organizations. Depending on the event, additional insurance and/or waivers from participants may be required. These events can use the City's name or logo, but all advertisements, brochures, etc. must receive City Manager approval in advance.

Coastal Clean Up

First Saturday Clean-up events

4/23/11 Keep Antioch Beautiful (Council Action on 3/22/11)

Memorial Day Parade

MLK Educational Competition Event

Veterans' Day Parade

3. **City-Supported Events.** The following events are supported with staff, supplies or equipment resources only unless specific financial grants are approved. These events are run by other organizations or individuals that will be required to ensure that the appropriate insurance coverage is in place and/or waivers obtained if requested by the City. The City's name or logo should not be used in advertisements or brochures unless approved in advance by the City Manager.

Blues Festival at Waldie Plaza

Cancer Society Relay for Life

East County Economic Development Summit

"Every 15 Minutes"

Holiday Delites with parade, tree lighting and some vendors

National Night Out

Neighborhood Watch Meetings

Police Activities League (PAL) events  
Safety Fairs (e.g. at the Somersville Towne Center and other locations)  
Sister City Program  
Summer Concert Series at Prewett Family Park

4. Using the City's Name or Logo for Soliciting Donations. The following events or activities have not requested or received City support in the form of financial grant, staff assistance, supplies or equipment, but the City Council has given permission to use the City's name in fundraising efforts:

Fourth of July Celebration downtown including fireworks (City Council action on 4/27/10)

3/28/10 and 3/27/11 Cesar Chavez Day (City Council actions on 2/9/10 and 2/22/11)

5. City Lease of Facilities or Equipment. The City's rental of facilities or equipment to other organizations or individuals does not indicate City approval, sponsorship or support of the organization, individual or event. The use of the City's name or logo is not authorized in these situations.

6. Other Events. For events that are not listed above, the following protocols shall be followed:

a. City Manager approval is required for the following:

- i. Any public event involving a direct City grant of City funds (grants of \$1000 or more require City Council approval); or
- ii. Any public event involving expenditures for staff time, supplies, equipment or waivers of typical rental fees (expenditures of \$5,000 or more require City Council approval), excluding staff resources solely for reviewing use permits or special event permits; or
- iii. Any event for which the organizers desire to have the City publicly identified as a sponsor or supporter in advertisements, brochures, etc. However, if such City identification will be used for fundraising/donation purposes, then City Council approval will be required.

Approval of these events shall indicate the level of City involvement as categorized above, if any, and any requirements regarding insurance, waivers, advertising, etc.

b. City Council approval is required for the following:

- i. Any public event involving a direct City grant of City funds of \$1,000 or more; or

- ii. Any public events involving an estimated expenditure of \$5000 or more, including estimated costs for staffing, supplies or equipment excluding staff resources solely for reviewing use permits or special event permits.
- iii. Use of the City's name or logo for fundraising or donation purposes.

Approval of these events shall indicate the level of City involvement as categorized above, if any, and any requirements regarding insurance, waivers, advertising, etc.